

CITY OF REVERE
FY 2023 ADOPTED BUDGET



PRESENTED BY:

MAYOR BRIAN M. ARRIGO

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FY2022 Distinguished Budget Presentation Award
Budget Message from Mayor

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

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Budget Presentation
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**City of Revere
Massachusetts**

For the Fiscal Year Beginning

July 01, 2021

Christopher P. Morill

Executive Director



Mayor Arrigo Presents 2023 Budget

Embracing Recovery Efforts and Building on ARPA funding to Provide Innovative Services for Revere Residents

REVERE, MA -- Mayor Brian Arrigo today recommitted his priorities with his Administration's Fiscal Year 2023 budget. Since taking office, the Arrigo administration has worked towards professionalizing city services, embracing technology, upholding professional and ethical standards, and maximizing and modernizing development. This year's budget reflects Mayor Arrigo's proposed budget that focuses on moving Revere forward.

"The 2023 budget focuses primarily on recovery efforts and building on current federal ARPA dollars to reflect my administration's goals," said Mayor Brian Arrigo. "Development opportunities and smart policy initiatives are the driving force of our 2023 budget goals – the City is now the fastest growing city in the Commonwealth and our residents deserve smart budget decisions that reflect our city's growth."

Throughout the budget, you can see the implementation of Mayor Arrigo's priorities across many departments:

Professionalize City Services

The Revere Inspectional Services Department (ISD) continues to expand accessibility to Revere residents by adding a consultant to the department to pinpoint areas of improvement and increase staffing for our growing city. By expanding training opportunities for employees, hiring more inspectors, and reviewing the 40U violation process, the City of Revere Inspectional Services Department continues to professionalize city services for all residents, business owners, or developers.

Health and Human Service departments focused on Substance Use Disorder and Homelessness, will be equipped with resources to develop comprehensive data-driven strategies to support the goals of reducing homelessness and provide greater housing stability across the city.

Substance Use Disorder and Homelessness will:

- Implement syringe service program in Revere
- Create a report with quantitative and qualitative data that develops a baseline metric of homeless individuals in Revere

Embrace Technology

Prior investment in the office of Information Technology has allowed the city to modernize many departments and functions for residents, businesses, and visitors to Revere. They will continue this work by:

- Begin a digital workforce transformation, modernizing how City staff work
- Continue expansion of critical enterprise applications, streamlining operations, creating efficiencies, and improving delivery of services
- Improve telecommunications services and capabilities
- Review existing services and applications for cost-effectiveness and alignment with organizational goals
- Continued investments in technology infrastructure used for City operations
- Continued investments in building and control systems

Uphold Professional and Ethical Standards

Revere's Department of Public Health continues to work towards an end to the COVID-19 pandemic we strive to reach a goal of getting 70% of the community fully vaccinated by the end of this summer. It is important to educate residents on the risks and benefits of health safety measures regarding the vaccination. While we enforce the positive effects of getting the City vaccinated, we look to organize a community COVID memorial committee in remembrance of the residents of Revere that we lost to COVID-19.

Department of Public Health will:

- Continue to grow a robust vaccination program that is accessible for all residents
- Work with the school department to investigate bringing childhood immunization program to school departments
- Employ a shared epidemiologist and public health nurse
- Work on youth mental health programming in coordination with neighboring communities and school population
- Ensure that all members of the emergency preparedness team are up to date with appropriate certifications
- Implement an easily accessible application process for licensing

Maximize and Modernize Development

The Department of Planning and Community Development continues to work toward equitable economic development throughout Revere by:

- Advancing development projects at Suffolk Downs by working closely with HYM and investors
- Continuing working with the MSBA and School Committee for the newly acquired Wonderland property, marking a next step in the direction of a new high school

- Collaborating with architects and designers for the renovation of the new Point of Pines Fire Station
- Advancing planning for the adaptive reuse and rehabilitation of the future site of the Haas Health and Wellness Center, the Winthrop Ave Fire Station into an art space, and the McKinley School
- To work with Amazon to address their transportation requirements and to enhance their working relationship with the Revere community
- To build on the \$5 million dollar grant from MassWorks and the Commonwealth's One Stop For Growth initiative to further develop the Riverfront Project in the Point of Pines Neighborhood, bringing open green space, commercial opportunities, while playing close attention to sustainability efforts
- To reimagine Squire Road in creative a more cohesive plan for commercial properties and open space for commuters and residents
- To continue building a state-of-the-art DPW building, bringing modern, innovative tools and resources to infrastructure jobs within the city.

Diversity, Equity, and Inclusion

The City of Revere envisions a municipality that fosters a more welcoming, nurturing, and inclusive government that invests in staff success and development. We envision a government that is transparent and focuses its priorities and resources to uplift our most burdened and impacted communities. Included in this year's budget is a Chief of Talent and Culture that will lead the development and implementation of proactive diversity to support the second year of the City of Revere's Racial Equity Municipal Action Plan. The Chief will lead the development of a vision and effective strategy that champions the importance and value of a diverse and inclusive city, working collaboratively with the HRC, Mayor's Cabinet, City Council and Department Directors throughout the city. The city will continue to engage community participation building a welcoming and inclusive culture.

The City of Revere envisions a government that gives voice to those less heard and creates pathways of opportunities for its residents, while increasing access to resources for those most in need. To be a racially equitable city we must provide high quality and innovative education to all, provide quality housing options to residents of all backgrounds and income levels.

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Section I - General Overview

Overview – City of Revere

The City of Revere is located on the eastern coast of Massachusetts and is bordered by Boston, Winthrop, and Chelsea on the south, Everett and Malden on the west, Saugus and Lynn on the north, and the Atlantic Ocean on the east. The City has a population of approximately 53,073 (according to the 2020 U.S. Census) and occupies a land area of 5.95 square miles. Settled in 1626 and originally a part of Chelsea, Revere was established as a separate town in 1871 and incorporated as a city in 1915. It is primarily a residential suburb of Boston.

Form of Government

The City operates under the Plan B form of government with an elected Mayor and an eleven-member City Council. Both the Mayor and Council are elected for two-year terms.

Principal Executive Officers

<u>Title</u>	<u>Name</u>	<u>Manner of Selection</u>	<u>First Took Office</u>	<u>Term Expires</u>
Mayor	Brian Arrigo	Elected to 4 year term	January 2016	January 2024
Chief Financial Officer	Richard Viscay	Appointed by Mayor	February 2020	January 2024
Treasurer/Collector	Cathy Bowden	Appointed by Mayor	July 2020	N/A
Auditor	Richard Viscay	Appointed by Mayor	November, 2017	January 2024
Clerk	Ashley Melnik	Appointed by Council	January 2010	Tenured

Municipal Services

The City provides general governmental services for the territory within its boundaries, including police and fire protection, disposal of solid waste, public education, street maintenance, parks and recreational facilities.

The City is located in Suffolk County, but is not assessed any of the costs of county operations, the County tax being paid in its entirety by the City of Boston. The principal services provided by the County are a jail, a house of correction and a registry of deeds. Complete sewer and water services are provided by the City via connections to the Massachusetts Water Resources Authority (MWRA).

The City has a service agreement with Refuse Energy Systems Company (RESCO), under which RESCO is required to accept the City's municipal solid waste for disposal at its Saugus incineration facility.

Corona Virus (COVID-19) Disclosure

COVID-19 is a new respiratory disease caused by a novel coronavirus that has not previously been seen in humans. On March 10, 2020, the Governor of The Commonwealth of Massachusetts declared a state of emergency to support the Commonwealth's response to the outbreak of the virus. On March 11, 2020 the

World Health Organization declared COVID-19 a pandemic. On March 13, 2020, the President declared a national emergency due to the outbreak, which has enabled disaster funds to be made available to states to fight the pandemic. On March 15, 2020, the Governor announced emergency actions to help address the spread of the virus, and as a result the City closed all municipal buildings to the public through May 25, 2020. City Hall is now open without an appointment, but masks are required inside all City buildings. The City is adhering to these actions by strictly following the most updated public health recommendations. City employees are currently reporting to work as normal, maintaining all essential functions and services.

The City was awarded a total of \$30.5 million in Coronavirus local fiscal recovery funds in FY2021. Of this amount, \$10 million has been committed to various recovery efforts, including \$5 million in current and future payroll for City employees responding to the public health emergency and its economic impacts, \$2 million in infrastructure improvements, \$2 million towards the development of a new health and wellness center for the community, \$350,000 in assistance to local affected businesses, and other miscellaneous related expenditures, with discussions occurring on an as needed basis for further commitments. In addition, the City received additional funding from FEMA, a CDBG grant to our Planning and Community Development department, a DPH grant for the Health Department, and ESSER funds for the School Department to address specific Covid-related areas.

For fiscal 2021, the City lowered its estimated receipts by 12.5%, with larger decreases anticipated in the local meals and room tax. New growth for FY2022 increased vs projected by \$1.2 million, which eliminated the need to use \$1 million in revenue replacement from free cash that had been budgeted for FY2021. In its FY2022 budget, the City had estimated that \$1.45 million in local recovery funds may be needed to help shore up continued revenue shortfalls as the City continues to recover from the pandemic. Local receipts are ticking back up closer to pre pandemic levels in many areas.

Education

The Revere Public School system consists of a total of seven schools: six elementary schools, two of which are K-8, and one high school. There are also two parochial schools located in the City. The Northeast Metropolitan Regional Vocational School District has 1,261 students, approximately 221 of whom are from Revere.

Student Enrollments

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Beachmont/RumneyMarsh-Mid	963	971	937	970	863
Garfield-Elem/Middle	1,385	1,306	1,291	1,326	1,220
Lincoln/Anthony-Middle	1,226	1,266	1,265	1,240	1,136
Hill (formerly McKinley)	696	712	722	698	639
Paul Revere	494	472	478	461	464
Whelan	730	754	786	752	753
RHS	1,837	1,992	1,978	2,019	1,996
Seacoast	121	82	90	65	70
Total	<u>7,452</u>	<u>7,555</u>	<u>7,547</u>	<u>7,531</u>	<u>7,141</u>

Source: Superintendent of Schools.

Climate Resiliency

The City of Revere constructs a series of planning documents and guides to direct and articulate its vision for the future of Revere. These guides and policies are formulated by its professional and experienced planning team in the Department of Planning & Community Development with input from other municipal, regional, and state officials; nonprofits and local businesses; and community organizations and residents.

The Disaster Mitigation Act of 2000 (DMA 2000) requires that after November 1, 2004, all municipalities that wish to continue to be eligible to for Federal Emergency Management Agency (FEMA) Hazard Mitigation Assistance (HMA) funding to adopt a local multi-hazard mitigation plan, which must be updated in five-year intervals. This planning requirement does not affect post-disaster Public Assistance (PA) funding. Revere completed its Hazard Mitigation Plan (HMP) in 2005, and previously updated it in 2015. A final draft of the 2022 Hazard Mitigation Plan has been accepted by FEMA/MEMA and is now awaiting the Revere City Council's adoption of the plan.

A significant revision to the City of Revere Hazard Mitigation Plan (2022 Update) includes the reorganization of natural hazards through the context of climate change to reflect the increasing urgency of climate change. This is consistent with the approach taken in the Massachusetts State Hazard Mitigation and Climate Adaptation Plan – 2018 (2018 SHMCAP). Furthermore, FEMA's National Risk Index (NRI) was leveraged to update the risk analysis and loss estimation. While there are some limitations with regards to analyzing NRI data at the local scale, it serves as a useful starting point to estimate damages from the following natural hazards for which loss estimates were not provided in the 2015 Update of the City of Revere Hazard Mitigation Plan (2015 Update): drought, landslides, hurricanes (beyond wind), severe winter storms, and tornadoes. The 2022 Update also reflects changes in flood risk from the 2017 update to the FEMA-delineated Special Flood Hazard Area (SFHA). Lastly, the mitigation goals and actions identified in the Hazard Mitigation Strategy were revised in accordance with the needs of the community.

As with previous updates, the 2018 SHMCAP was leveraged as a starting point to identify potential hazards and the risk they present to the Commonwealth. A significant change in the 2018 SHMCAP compared to prior versions is the framing of potential hazards through lens of climate change interactions, which include changes in precipitation, sea level rise, rising temperatures, and extreme weather. The effects of climate change on each hazard, as identified in the 2018 SHMCAP, were incorporated into the Risk Assessment.

The City's climate, geography, and demography significantly determine its risk and vulnerability to impacts from natural hazards. Because risk is at the nexus of natural hazards, human life and critical infrastructure, this Risk Assessment begins with a review of Revere's community profile. The community profile includes a review of the City's social and economic profile, followed by the land use profile and a review of development trends. Finally, the community profile includes a review of the City's climate, which affect many hazards the City may be vulnerable to and summarizes how the City's climate has changed in recent decades.

The Risk Assessment continues with a description of future climate projections in the city followed by a review of all potential natural hazard events that may occur in the City, leveraging work completed as part of the 2018 SHMCAP and the 2019 Revere Municipal Vulnerability Preparedness (Revere MVP, 2019) Summary of Findings Report to identify potential hazards.

Neighboring communities were invited to review and provide comments on the draft update, which was posted on the City's website for public viewing. As previously stated, the City recognizes hazard mitigation planning should not occur independent of other community and resilience planning activities. The City is engaged with the neighboring communities of Chelsea and Winthrop through the newly established North Suffolk Office of Resiliency and Sustainability (NSORS).

The two new staff members are advancing regional efforts and securing grant funding. The City has also been coordinating with the neighboring communities; Lynn, Saugus, Malden, and Everett to progress regional flood mitigation efforts with an established a new regional working group. Funding has been secured for this regional flood mitigation working group via the Accelerating Climate Resiliency grant from MAPC that will be advanced this fiscal year.

The Municipal Vulnerability Preparedness grant program (MVP) provides support for cities and towns in Massachusetts to begin the process of planning for climate change resiliency and implementing priority projects. The State awards communities with funding to complete vulnerability assessments and develop action-oriented resiliency plans. Communities that complete the MVP program become certified as an MVP community and are eligible for MVP Action grant funding and other opportunities. Revere was deemed an MVP community in 2019 and subsequently secured two additional MVP Action grants, for a Coastal Resiliency Study for the Point of Pines and Riverside neighborhoods, and a Planning grant for Stormwater Storage at Gibson Park. The City employs an environmental planner to lead the use of the funding and is further supported by the Department of Planning & Community Development.

In addition, the City has been coordinating regularly with the City of Boston to improve coastal flood resilience at Suffolk Downs, which encompasses portions of both cities. The cities are collaborating to identify opportunities for flood protection alignments based on existing physical conditions, the location of flood pathways, and the extent of flooding.

Further coordination between resiliency planning and the City's broader community, housing, economic development, and other goals are outlined in the City's Next Stop Revere Master Plan, the City's first comprehensive master plan developed in more than four decades. Among other objectives, the plan aims to promote resiliency of the City in the face of increasing climate challenges through comprehensive climate mitigation and resiliency strategies and energy efficiency programs and to position City government at the forefront of regional collaboration, climate resiliency, and mitigation programs.

In summary, the City has several plans in place to address climate resiliency and will continue to update and revise them as new information becomes available.

Cybersecurity

The City has extensive procedures and processes in place and regular employee training regarding cybersecurity.

Industry and Commerce

The following table lists the major categories of income and employment from 2016 to 2020.

Due to the reclassification the U.S. Department of Labor now uses the North American Industry Classification System (NAICS) as the basis for the assignment and tabulation of economic data by industry.

Industry	Calendar Year Average				
	2016	2017	2018	2019	2020
Construction	413	467	735	521	443
Manufacturing	-	-	-	101	91
Trade, Transportation and Utilities	2,945	2,929	2,594	2,665	2,736
Information	285	265	253	223	139
Financial Activities	366	282	279	251	232
Professional and Business Services	740	742	755	815	755
Education and Health Services	2,783	2,781	2,762	2,824	2,556
Leisure and Hospitality	1,507	1,528	1,564	1,080	1,051
Other Services	414	419	405	390	313
Total Employment	<u>9,920</u>	<u>9,880</u>	<u>9,814</u>	<u>9,337</u>	<u>8,783</u>
Number of Establishments	<u>1,033</u>	<u>1,058</u>	<u>1,140</u>	<u>1,201</u>	<u>1,235</u>
Average Weekly Wages	<u>\$ 758</u>	<u>\$ 797</u>	<u>\$ 795</u>	<u>\$ 799</u>	<u>\$ 890</u>
Total Wages	<u>\$ 410,700,467</u>	<u>\$ 428,862,219</u>	<u>\$ 409,654,945</u>	<u>\$ 417,045,989</u>	<u>\$ 408,764,497</u>

Economic Development

Recognizing that the City of Revere needs commercial development to ensure a solid tax base, the City has taken an aggressive approach in recent years to expand and diversify its commercial tax base. These efforts have yielded significant success and many continuing prospects for further economic growth. In virtually every corner of the City, economic development is moving forward. The City of Revere has cultivated a robust development pipeline in recent years, allowing both the City and developers to benefit from immense regional demand in the residential and commercial sectors. The City of Revere has become a very desirable location with its ideal access to Boston via its 3 MBTA stations and bus lines and 3-mile crescent beach as well as its proximity to Logan Airport and major highways.

One of the largest mixed-use developments in the Commonwealth. was approved by the Revere City Council in 2018 at the 160-acre Suffolk Downs Racetrack, 52 acres of which are located in Revere. The master planned unit development by the HYM Investment Group, LLC will generate over the next 15-20 years approximately 5.8 million gross square feet of commercial, residential, and civic/recreational space across the Revere portion of the site, with residential uses comprising no more than 50%, and commercial uses no less than 50%. This master planned development will be constructed in 4 phases beginning at Beachmont

Square adjacent to the Beachmont T Station, with residential uses originally expected to be predominant (80/20 ratio) during this first phase. Recent indications are that commercial development will exceed that target with the announcement of a major new bio-tech manufacturing facility not initially planned for phase 1, which suggests that overall commercial development may well exceed 50% of the build-out. The total mixed-use project will consist of 2.9 million gross square feet of commercial uses including an Innovation Center, hotels, office buildings, restaurants, and retail and 2.9 million gross square feet of residential uses. Construction of the first phase began in 2021.

Remaining on the horizon is the development of the vacant 34-acre former Wonderland Greyhound Racetrack. This site represents a key opportunity for further economic development in the City of Revere given its prime location on Route 1A and ideal access to the adjacent Wonderland T Station and Commuter Rail. While there are still no definitive plans pending for this transit-oriented property, there has been renewed interest in its development potential, which continues to build with the recent announcement of bio-tech commercial development in nearby Suffolk Downs.

The City of Revere is also home to two Amazon delivery stations, one currently operational in the City's geographic center, with another slated for construction at the former Showcase Cinema site on Squire Road. In 2018, the closure and sale of the 800,000 gsf former New England Confectionary Company (NECCO) facility paved the way for a now-fully operational delivery station that employs over 600 Amazon or third-party delivery staff on site. The 150,000 gsf Squire Road site is expected to open in 2022.

In 2021, the City of Revere advanced planning for the RiverFront District, a long-envisioned opportunity to incorporate significant public waterfront recreational uses into the City's economic development. The City has now completed and adopted a comprehensive Master Plan for this 19-acre site in the most northern sector of Revere's coastline, which calls for the mixed-use residential, recreational, environmental and transportation redevelopment of the public and private properties in this district. That will include a 291-unit mixed-use market-rate residential development, which is now undergoing state and municipal permitting based on a related and recently approved new zoning overlay district.

Many development projects have been completed or are nearing completion along Revere Beach. Following many years of negotiations with the Commonwealth's Department of Conservation and Recreation and the MBTA and the subsequent designation of Eurovest Development as the master developer of Waterfront Square, the City has largely realized its vision of transforming what had been nearly 9 acres of surface parking lots into a series of dynamic, mixed-use properties. These include the completed projects of Ocean 650 at 650 Ocean Avenue consisting of 230 luxury rental units; The Eliot/Vanguard at 660 Ocean Ave consisting of 194 luxury rental units; and 500 Ocean Ave consisting of 305 luxury rental units. The latter of these, along with the 172-room Marriott/Spring Hill Suites Hotel at 400 Ocean Ave, include significant commercial components including restaurants, bars, and function facilities adding further to the significant economic activity at this Transit-Oriented Development site.

Both aforementioned projects are being built adjacent to the pedestrian plaza and bridge that connects the Wonderland T Station to the waterfront. The final two parcels in the Waterfront Square development area are being developed as 213-unit mixed use residential development at 646 Ocean Ave. a 230 mixed use residential development at 656 Ocean Ave. Both projects are fully permitted and are now near or under construction.

Both the southern and northern ends of Revere Beach are experiencing aggressive development activity as well. including the completion of a 234-unit luxury apartment project at 540 Revere Beach Boulevard called the "Beach House" by Baystone Development. The approximately 3-acre parcel at 580 Revere Beach Boulevard, just north of the Beach House, is now under agreement with Mill Creek Residential, which is slated to begin the permitting process for an estimated

330 units of housing, potentially to include additional commercial elements. A 145-unit mixed use development at 320 Revere Beach Boulevard also recently completed construction, with occupancy beginning in summer 2021

On the southerly end of Revere Beach, there are several commercial and residential mixed-use projects in various stages of design, permitting and construction. 90 Ocean Ave, a 75-unit residential project, was completed and actively leasing in 2021. Adjacent to this site at 50 Ocean Avenue and 21 Revere Beach Boulevard is The Ryder, a recently completed 200-unit residential mixed-use project by Gate Residential featuring a dynamic first floor restaurant/bar space.

In addition to the aforementioned developments, there are a number of additional projects that have been completed during or since 2020, including: 195 residential units at 205 Revere Beach Parkway by Gate Residential; a 162 room Staybridge Suites/Holiday Inn by XSS Hotels next door at 245 Revere Beach Parkway; a 35 unit mixed use residential development at 43 Nahant Ave.; a new 15,000 gsf East Boston Neighborhood Health Center located at 10 Garofalo Way; a 110 room Avid Hotel at 405 American Legion Highway; a 6 unit mixed use residential building 7-9 Dehon St.; a 31 unit condominium at 450 American Legion Highway; a 22 unit mixed use residential development at 14 Yeaman Street; a self-service warehouse storage facility at 320 Charger Street; a 52 unit residential development at 571 Revere Street; and a 13 unit residential development at 1064 North Shore Road.

Largest Employers

<u>Name</u>	<u>Nature of Business</u>	<u>Employment</u>
Amazon	E-Commerce	500
Market Basket	Supermarket	466
Mass General Hospital	Medical	200
Price Rite	Supermarket	185
Lighthouse Nursing	Nursing	182
Target	Retail	170
Burlington Coat Factory	Retail	160
Stop & Shop (Squire Road)	Supermarket	150
BeDriven North Shore	Livery	150
Annemark Nursing	Nursing Home	135
OceanAir	Shipping/Logistics	100

Source: Data gathered by City from the individual employers.

Labor Force, Employment and Unemployment Rate

According to the Massachusetts Department of Employment and Training, in November 2021, the City had a total labor force of 29,140 of whom 27,608 were employed and 1,523 or 5.3% were unemployed as compared with 4.8 % for the Commonwealth.

The following table sets forth the City's average labor force and average annual unemployment rates for calendar years 2016 through 2020 and the unemployment rates for the Commonwealth and the nation as a whole for the same period:

<u>Year</u>	<u>City of Revere</u>			<u>Massachusetts</u>	<u>U.S.</u>
	<u>Labor Force</u>	<u>Employment</u>	<u>Unemployment Rate</u>	<u>Unemployment Rate</u>	<u>Unemployment Rate</u>
2020	29,725	25,657	13.7%	8.4%	6.7%
2019	29,727	28,851	2.9	2.8	3.5
2018	29,843	28,858	3.3	3.3	3.9
2017	28,351	27,326	3.6	3.7	4.4
2016	28,056	27,016	3.7	3.9	4.9

Source: Massachusetts Department of Employment and Training. Data based upon place of residence, not place of employment.

Building Permits

The following table sets forth the estimated dollar value of new construction and alterations of building permits for the shown years. The estimated dollar values are builders' estimates and are generally considered to be conservative. Permits issued and estimated valuations shown are for both private construction and City projects.

<u>Fiscal Year</u>	<u>Commercial</u>	<u>%</u>	<u>Residential</u>	<u>%</u>	<u>Total</u>
2021	\$27,144,080	48%	\$29,457,830	52%	\$56,601,910
2020	53,655,094	61	34,830,927	39	88,486,021
2019	170,380,086	88	23,277,123	12	193,657,209
2018	89,571,674 (1)	78	25,406,328	22	114,978,002
2017	22,354,410	51	21,908,970	49	44,263,380

Source: City Building Inspector.

(1) Increase attributable to increased commercial activity, see "Economic Development" above.

Income Levels and Population

	<u>Revere</u>	<u>Massachusetts</u>	<u>United States</u>
Median Family Income			
2020	\$62,568	\$81,215	\$62,843
2010	58,345	81,165	51,144
2000	45,865	61,664	50,046
1990	37,213	44,367	35,225
1980	19,004	21,166	19,908
Per Capita Income			
2020	\$30,587	43,761	\$34,103
2010	25,085	33,966	27,334
2000	19,698	25,952	21,587
1990	14,723	17,224	14,420
1980	6,660	7,459	7,313

Population Trends

<u>2020</u>	<u>2010</u>	<u>2000</u>	<u>1990</u>	<u>1980</u>
53,073	51,755	47,283	42,786	42,423

Source: U.S. Bureau of the Census.

On the basis of the 2020 Federal Census, the City has a population density of 9,095 persons per square mile.

PROPERTY TAXATION

The principal revenue source of the City is the tax on real and personal property. The amount to be levied in each year is the amount appropriated or required by law to be raised for municipal expenditures less estimated receipts from other sources and less appropriations voted from funds on hand. The total amount levied is subject to certain limits prescribed by law. See "Tax Limitations" herein. As to the mandatory inclusion of debt service and final judgments, see "Security and Remedies," above.

The estimated receipts for a fiscal year from sources other than the property tax may not exceed the actual receipts during the preceding fiscal year from the same sources unless approved by the State Commissioner of Revenue. Excepting special funds, the use of which is otherwise provided for by law, the deduction for appropriations voted from funds on hand for a fiscal year cannot exceed "free cash" as of the beginning of the prior fiscal year as certified by the State Director of Accounts plus up to nine months' collections and receipts on account of earlier years' taxes after that date. Subject to certain adjustments, free cash is surplus revenue less uncollected overdue property taxes from earlier years.

Although an allowance is made in the tax levy for abatements (see "Overlay" below) no reserve is generally provided for uncollectible real property taxes. Since some of the levy is inevitably not collected, this creates a cash deficiency which may or may not be offset by other items (see "Taxation to Meet Deficits" below).

Tax Levy Computation

The following table illustrates the trend in the manner in which the tax levy was determined in recent years.

	Fiscal 2018	Fiscal 2019	Fiscal 2020	Fiscal 2021	Fiscal 2022
GROSS AMOUNT TO BE RAISED:					
Appropriations (1)	\$ 191,964,207	\$ 198,650,367	\$ 211,584,086	\$ 215,231,343	\$ 228,188,612
Local Expenditures	1,080,928	190,187	364,345	326,356	828,200
State & County Charges	10,466,333	11,954,784	12,817,554	13,021,909	15,013,807
Overlay Reserve	553,493	739,949	742,782	840,733	952,710
Total Gross Amount to be Raised	\$ 204,064,961	\$ 211,535,287	\$ 225,508,767	\$ 229,420,341	\$ 244,983,329
LESS RECEIPTS & OTHER REVENUE:					
Estimated Receipts - State (2)	\$ 72,940,728	\$ 77,864,123	\$ 82,188,178	\$ 83,280,650	\$ 95,128,783
Estimated Receipts - Local	42,685,258	41,347,124	44,664,512	42,939,065	44,594,330
Available Funds Appropriated (3):					
Other Available Funds	1,375,551	4,700,796	5,837,644	2,848,691	1,265,204
Free Cash	4,412,074	1,273,000	2,356,109	4,754,266	1,945,177
Other Revenues to Reduce Tax Rate	-	-	-	-	-
Total Estimated Receipts & Revenue	\$ 121,413,611	\$ 125,185,043	\$ 135,046,443	\$ 133,822,672	\$ 142,933,494
NET AMOUNT TO BE RAISED (TAX LEVY)	\$ 82,651,350	\$ 86,350,244	\$ 90,462,324	\$ 95,597,669	\$ 102,049,835

(1) Includes annual appropriations from taxation voted subsequent to adoption of the annual budget but prior to setting the tax rate.

- (2) Estimated by the State Department of Revenue and required by law to be used in setting of the tax rate. Actual state aid payments may vary upward or downward from said estimates, and the State may withhold (generally quarterly) payments pending receipt of State and County assessments.
- (3) Transfers from available funds, including "Free Cash" (see "Free Cash"), generally made as an offset to a particular appropriation item.

Assessed Valuations and Tax Levies

Property is classified for the purpose of taxation according to its use. The legislature has in substance created three classes of taxable property: (1) residential real property, (2) open space land, and (3) all other (commercial, industrial and personal property). Within limits, cities and towns are given the option of determining the share of the annual levy to be borne by each of the three categories. The share required to be borne by residential real property is at least 50 per cent of its share of the total taxable valuation; the effective rate for open space must be at least 75 per cent of the effective rate for residential real property; and the share of commercial, industrial and personal property must not exceed 175 percent of their share of the total valuation. A city or town may also exempt up to 20 percent of the valuation of residential real property (where used as the taxpayer’s principal residence) and up to 10 percent of the valuation of commercial real property (where occupied by certain small businesses). Property may not be classified in a city or town until the State Commissioner of Revenue certifies that all property in the city or town has been assessed at its fair cash value. Such certification must take place every five years, or pursuant to a revised schedule as may be issued by the Commissioner.

Related statutes provide that certain forest land, agricultural or horticultural land (assessed at the value it has for these purposes) and recreational land (assessed on the basis of its use at a maximum of 25 percent of its fair cash value) are all to be taxed at the rate applicable to commercial property. Land classified as forest land is valued for this purpose at five percent of fair cash value but not less than ten dollars per acre.

Local assessed valuations are determined annually as of January 1 and used for the fiscal year beginning on the next July 1. The City completed professional revaluations of all real and personal property to full value for use in fiscal 1984, and most recently for use in fiscal 2018. The City’s local tax rates in said fiscal years are believed to have approximated full value tax rates. (See “Tax limitations,” below.)

The City has used multiple tax rates under classification since fiscal 1983 when it revalued all real and personal property in the City to full value.

The following table sets forth the trend in the City’s assessed and equalized valuations.

Fiscal Year	Real Property	Personal Property	Total	Equalized Valuation(2)	Local Assessed Valuation as a Percent of Equalized Valuation
2022	\$ 8,539,944,497	\$ 146,981,779	\$ 8,686,926,276	\$ 7,759,126,900	112.0 %
2021	7,544,992,013	119,478,448	7,664,470,461	7,759,126,900	98.8
2020	7,136,951,122	98,884,337	7,235,835,459	6,112,000,400	118.4
2019	6,293,631,753	88,969,147	6,382,600,900	6,112,000,400	104.4
2018 (1)	5,622,705,384	80,577,857	5,703,283,241	4,891,574,500	116.6

(1) Revaluation year.

(2) Valuations are equalized by the State Commissioner of Revenue for purposes of distributions to and assessments upon municipalities.

Tax Rates per \$1,000 Valuation (Classified)

	<u>Fiscal 2018</u>	<u>Fiscal 2019</u>	<u>Fiscal 2020</u>	<u>Fiscal 2021</u>	<u>Fiscal 2022</u>
Residential	\$12.96	\$12.11	\$11.26	\$11.06	\$10.40
Commercial	25.36	23.68	21.88	21.83	20.56
Industrial	25.36	23.68	21.88	21.83	20.56
Personal	25.36	23.68	21.88	21.83	20.56

Source: Massachusetts Department of Revenue.

Largest Taxpayers

The following is a list of the 10 largest taxpayers in the City based upon assessed valuations for fiscal 2021. All of the taxpayers listed below are current in their tax payments, except as indicated below.

<u>Name</u>	<u>Nature of Business</u>	<u>Total Assessed Valuations for Fiscal 2021</u>
Overlook Revere Owner LLC	Apartments	\$ 177,607,400
CLPF Revere LLC	Warehouse Distribution	142,023,700
500 Ocean Avenue, LLC	Apartments	77,640,800
GreyStar Revere LLC	Apartments	67,343,200
Baystone Revere LLC	Apartments	65,652,600
205 Revere Beach Pkwy Partners	Apartments	57,238,200
64 VWS Owner LLC	Apartments	56,018,600
Rumney Flats Apartments LLC	Apartments	52,979,300
Waters Edge Limited Partnership*	Apartments	39,648,800
21 Revere Beach Blvd	Apartments	32,228,900
		<u>\$ 768,381,500</u>

Source: Board of Assessors.

*Currently behind in FY20 taxes.

State Equalized Valuation

In order to determine appropriate relative values for the purposes of certain distributions to and assessments upon cities and towns, the Commissioner of Revenue biennially makes a redetermination of the fair cash value of the taxable property in each municipality as of January 1 of even numbered years. This is known as the "equalized value." The following table sets forth the trend in equalized valuations of the City.

<u>January 1</u>	<u>State Equalized Valuations</u>	<u>Percentage Increase/Decrease</u>
2020	\$ 7,759,126,900	21.23 %
2018	6,112,000,400	19.97
2016	4,891,574,500	15.46
2014	4,135,457,600	2.96
2012	4,012,985,500	(7.75)
2010	4,323,860,400	(28.86)

Source: Massachusetts Department of Revenue.

Overlay and Abatements

The City is authorized to increase each tax levy by an amount approved by the State Commissioner of Revenue as an "overlay" to provide for tax abatements. If abatements are granted in excess of the applicable overlay reserve, the excess is required to be added to the next tax levy. Abatements are granted where exempt real or personal property has been assessed or where taxable real or personal property has been overvalued or disproportionately valued. They may abate real and personal property taxes on broad grounds (including inability to pay) with the approval of the State Commissioner of Revenue.

The following table sets forth the amount of the overlay reserve for the fiscal years shown.

<u>Fiscal Year</u>	<u>Net Tax Levy(1)</u>	<u>Overlay Reserve</u>	<u>As a % of Net Levy</u>	<u>Balance as of June 30, 2020</u>
2021	\$ 94,756,936	\$ 840,733	0.89 %	N.A.
2020	89,719,542	742,782	0.83	\$ 1,473,475
2019	85,610,295	739,949	0.86	1,516,219
2018	82,097,857	553,493	0.67	91,114
2017	78,465,619	794,822	1.01	404,171

(1) Tax levy prior to addition of overlay reserve.

Tax Levies and Collections

Prior to the fiscal year 1992, the taxes for each fiscal year were due in two installments on November 1 (subject to deferral if tax bills are sent out late) and May 1. However, beginning in fiscal 1992 the City instituted quarterly billing of real and personal property taxes, with tax bills payable August 1, November 1, February 1 and May 1 of each fiscal year. Interest accrues on delinquent taxes currently at the rate of 14 percent per annum. Real property (land and buildings) is subject to a lien for the taxes assessed upon it (subject to any paramount federal lien and subject to bankruptcy and insolvency laws). (In addition, real

property is subject to a lien for certain unpaid municipal charges or fees.) If the property has not been transferred, an unenforced lien expires on the fourth December 31 after the fiscal year to which the tax relates. If the property has not been transferred by the fourth December 31, an unenforced lien expires upon a later transfer of the property. Provision is made, however, for continuation of the lien where it could not be enforced because of a legal impediment. The persons against whom real or personal property taxes are assessed are personally liable for the tax (subject to bankruptcy and insolvency laws). In the case of real property, this personal liability is effectively extinguished by sale or taking of the property as described below.

The City has taken several measures to improve its tax collection efforts. In 1991, the City's policies regarding tax collections were changed. The Treasurer was appointed Treasurer and Collector and additional resources were allocated to aggressively collect taxes. The Treasurer and Collector's Office developed a computer software system that has shortened the time necessary to process delinquencies and file liens on property with the Registry of Deeds.

The following table compares the City's net tax collections with its net tax levies (gross tax levy less overlay reserve for abatements):

Fiscal Year	Tax Rates		Gross Tax Levy	Net Tax Levy(1)	Collected During FY Payable (2)		Collections as of June 30, 2021 (3)(4)	
	Residential	Comm. Ind. Pers.			Dollar Amount	% of Net Levy	Dollar Amount	% of Net Levy
2021	\$ 11.06	\$ 21.83	\$ 95,597,669	\$ 94,756,936	\$ 94,762,902	100.0 %	\$ 94,762,902	100.0 %
2020	11.26	21.88	90,462,324	89,719,542	87,537,748	97.6	89,577,767	99.8
2019	12.11	23.68	86,350,244	85,610,295	84,590,410	98.8	84,622,267	98.8
2018	12.96	25.36	82,651,350	82,097,857	81,258,062	99.0	81,258,349	99.0
2017	13.99	27.53	79,260,441	78,465,619	77,897,372	99.3	77,908,069	99.3

- (1) Net after deduction of overlay for abatements.
- (2) Actual dollar collections. Does not deduct refunds nor include abatements or other non-cash credits.
- (3) Before the end of each fiscal year all delinquent taxes are turned over to tax title. Therefore, further collections are made under Tax Title Redemptions and are no longer categorized by fiscal year or credited back to a specific levy when collected.
- (4) Collections for the current fiscal year are comparable to previous fiscal years.

Tax Titles and Possessions

Massachusetts law permits a municipality either to sell by public sale (at which the municipality may become the purchaser) or to take real property for nonpayment of taxes. In either case, the property owner can redeem the property by paying the unpaid taxes, with interest and other charges, but if the right to redemption is not exercised within six months (which may be extended an additional year in the case of certain installment payments) it can be foreclosed or taken by the municipality, becoming a "tax possession," which may be held and disposed of in the same manner as other land held for municipal purposes.

Uncollectible real property taxes are ordinarily not written off until they become municipal tax titles (either by purchase at the public sale or by taking), at which time the tax is written off in full by reserving the amount of tax and charging surplus. Tax Title is the actual lien on the deed of the property at the Registry of Deeds. The collections of tax titles follows different status than delinquent taxes.

As of June 30	Total Tax Titles and Possessions	Total Realized Through Sale of Tax Title Property and Tax Title Redemptions (Prior 12 months)
2021	\$ 3,998,815	\$ 2,092,150
2020	2,195,125	1,368,414
2019	2,637,297	371,823
2018	3,141,805	1,575,353
2017	2,969,603	2,840,760

The City has instituted a policy to sell properties that are foreclosed by the land court at public auction. Such auctions have resulted in revenues to the City in the amount of \$259,991 in fiscal 2015, \$920,000 in fiscal 2016, \$519,072 in fiscal 2017, \$372,534 in fiscal 2018 and \$655,920 in fiscal 2021.

Taxation to Meet Deficits

Overlay deficits, i.e., tax abatements (or refunds made) in excess of the overlay included in the tax levy to cover abatements, are required to be added to the next tax levy. It is generally understood that revenue deficits, i.e., those resulting from non-property tax revenues being less than anticipated, are also required to be added to the next tax levy (at least to the extent not covered by surplus revenue). Amounts lawfully expended since the prior tax levy and not included therein are also required to be included in the annual tax levy. The circumstances under which this can arise are limited since municipal departments are generally prohibited from incurring liabilities in excess of appropriations except for major disasters, mandated items, contracts in aid of housing and renewal projects and other long-term contracts. In addition, utilities must be paid at established rates and certain established salaries, e.g., civil service, must legally be paid for work actually performed, whether or not covered by appropriations.

Cities and towns are authorized to appropriate sums, and thus to levy taxes, to cover deficits arising from other causes, such as "free cash" deficits arising from a failure to collect taxes. This is not generally understood, however, and it has not been the practice to levy taxes to cover free cash deficits. Except to the extent that such deficits have been reduced or eliminated by subsequent collections of uncollected taxes (including sales of tax titles and tax possessions), lapsed appropriations, non-property tax revenues in excess of estimates, other miscellaneous items or funding loans authorized by special act, they remain in existence. See "CITY FINANCES - Free Cash."

Tax Limitations

Chapter 59, Section 21C of the General Laws, also known as Proposition 2½, imposes two separate limits on the annual tax levy of a city or town.

The primary limitation is that the tax levy cannot exceed 2½ percent of the full and fair cash value. If a city or town exceeds the primary limitation, it must reduce its tax levy by at least 15 percent annually until it is in compliance, provided that the reduction can be reduced in any year to not less than 7½ percent by majority vote of the voters, or to less than 7½ percent by two-thirds vote of the voters.

For cities and towns at or below the primary limit, a secondary limitation is that the tax levy cannot exceed the maximum levy limit for the preceding fiscal year as determined by the State Commissioner of Revenue by more than 2½ percent, subject to exceptions for property added to the tax rolls or property which has had an increase, other than as part of a general revaluation, in its assessed valuation over the prior year's valuation.

This "growth" limit on the tax levy may be exceeded in any year by a majority vote of the voters, but an increase in the secondary or growth limit under this procedure does not permit a tax levy in excess of the primary limitation, since the two limitations apply independently. In addition, if the voters vote to approve taxes in excess of the "growth" limit for the purpose of funding a stabilization fund, such increased amount may only be taken into account for purposes of calculating the maximum levy limit in each subsequent year if the board of selectmen of a town or the city council of a city votes by a two-thirds vote to appropriate such increased amount in such subsequent year to the stabilization fund.

The applicable tax limits may also be reduced in any year by a majority vote of the voters.

The State Commissioner of Revenue may adjust any tax limit "to counterbalance the effects of extraordinary, non-recurring events which occurred during the base year".

The statute further provides that the voters may exclude from the taxes subject to the tax limits and from the calculation of the maximum tax levy (a) the amount required to pay debt service on bonds and notes issued before November 4, 1980, if the exclusion is approved by a majority vote of the voters, and (b) the amount required to pay debt service on any specific subsequent issue for which similar approval is obtained. Even with voter approval, the holders of the obligations for which unlimited taxes may be assessed do not have a statutory priority or security interest in the portion of the tax levy attributable to such obligations. It should be noted that Massachusetts General Laws Chapter 44, Section 20 requires that the taxes excluded from the levy limit to pay debt service on any such bonds and notes be calculated based on the true interest cost of the issue. Accordingly, the Department of Revenue limits the amount of taxes which may be levied in each year to pay debt service on any such bonds and notes to the amount of such debt service, less a pro rata portion of any original issue premium received by the city or town that was not applied to pay costs of issuance.

Voters may also exclude from the Proposition 2½ limits the amount required to pay specified capital outlay expenditures or for the city or town's apportioned share for certain capital outlay expenditures by a regional governmental unit. In addition, the city council of a city, with the approval of the mayor if required, or the board of selectmen or the town council of a town may vote to exclude from the Proposition 2½ limits taxes raised in lieu of sewer or water charges to pay debt service on bonds or notes issued by the municipality (or by an independent authority, commission or district) for water or sewer purposes, provided that the municipality's sewer or water charges are reduced accordingly.

In addition, Proposition 2½ limits the annual increase in the total assessments on cities and towns by any county, district, authority, the Commonwealth or any other governmental entity (except regional school districts, the MWRA and certain districts for which special legislation provides otherwise) to the sum of (a) 2½ percent of the prior year's assessments and (b) "any increases in costs, charges or fees for services customarily provided locally or for services subscribed to at local option". Regional water districts, regional sewerage districts and regional veterans districts may exceed these limitations under statutory procedures requiring a two-thirds vote of the district's governing body and either approval of the local appropriating authorities (by two-thirds vote in districts with more than two members or by majority vote in two-member districts) or approval of the registered voters in a local election (in the case of two-member districts). Under Proposition 2½ any State law to take effect on or after January 1, 1981 imposing a direct service or cost obligation on a city or town will become effective only if accepted or voluntarily funded by the city

or town or if State funding is provided. Similarly, State rules or regulations imposing additional costs on a city or town or laws granting or increasing local tax exemptions are to take effect only if adequate State appropriations are provided. These statutory provisions do not apply to costs resulting from judicial decisions.

The City has been in full compliance with Proposition 2 1/2 since fiscal 1984 following completion of a professional revaluation of all real and personal property in the City to full value.

Unused Levy Capacity (1)

The following table sets forth the City’s tax levy limits and unused levy capacity for the following fiscal years:

	For Fiscal Year				
	2022	2021	2020	2019	2018
Primary Levy Limit(2)	\$ 217,173,157	\$ 191,611,762	\$ 180,895,886	\$ 159,565,023	\$ 142,582,081
Prior Fiscal Year Levy Limit	95,665,289	90,539,665	86,416,685	82,685,765	79,270,646
Amended Prior Fiscal Year Growth	-	-	4,520	-	17,719
2.5% Levy Growth	2,391,632	2,263,492	2,160,530	2,067,144	1,982,209
New Growth(3)	4,016,375	2,862,132	1,957,926	1,663,780	1,415,191
Overrides	-	-	-	-	-
Growth Levy Limit	102,073,296	95,665,289	90,539,661	86,416,689	82,685,765
Debt Exclusions	-	-	-	-	-
Capital Expenditure Exclusions	-	-	-	-	-
Other Adjustments	-	-	-	-	-
Tax Levy Limit	102,073,296	95,665,289	90,539,661	86,416,689	82,685,765
Tax Levy	102,049,835	95,597,669	90,462,233	86,350,244	82,651,350
Unused Levy Capacity(4)	\$ 23,461	\$ 67,620	\$ 77,428	\$ 66,445	\$ 34,415
Unused Primary Levy Capacity(5)	\$ 115,123,322	\$ 96,014,093	\$ 90,433,653	\$ 73,214,779	\$ 59,930,731

- (1) Source: Massachusetts Department of Revenue.
- (2) 2.5% of assessed valuation.
- (3) Allowed increase for new valuations - certified by the Department of Revenue.
- (4) Tax Levy Limit less Tax Levy.
- (5) Primary Levy Limit less Tax Levy.

Sale of Tax Receivables.

Cities and towns are authorized to sell delinquent property tax receivables by public sale or auction, either individually or in bulk.

Pledged Taxes

Taxes on certain property in designated development districts may be pledged for the payment of costs of economic development projects within such districts and may therefore be unavailable for other municipal purposes (see “TAX INCREMENT FINANCING FOR DEVELOPMENT DISTRICTS” below).

Initiative Petitions

Various proposals have been made in recent years for legislative amendments to the Massachusetts Constitution to impose limits on state and local taxes. To be adopted such amendments must be approved by two successive legislatures and then by the voters at a state election.

Community Preservation Act

The Massachusetts Community Preservation Act (the “CPA”) permits cities and towns that accept its provisions to levy a surcharge on its real property tax levy, dedicate revenue (other than state or federal funds), and to receive state matching funds for (i) the acquisition, creation, preservation, rehabilitation and restoration of land for recreational use, open space, and affordable housing and (ii) the acquisition, preservation, rehabilitation and restoration of historic resources. The provisions of the CPA must be accepted by the voters of the city or town at an election after such provisions have first been accepted by either a vote of the legislative body of the city or town or an initiative petition signed by 5% of its registered voters.

A city or town may approve a surcharge of up to 3% (but not less than 1% under certain circumstances) and may make an additional commitment of funds by dedicating revenue other than state or federal funds, provided that the total funds collected do not exceed 3% of the real property tax levy, less any exemptions adopted (such as an exemption for low-income individuals and families and for low and moderate-income senior citizens, an exemption for \$100,000 of the value of each taxable parcel of residential real property or \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in Chapter 59, Section 2A of the General Laws, and an exemption for commercial and industrial properties in cities and towns with classified tax rates). In the event that the municipality shall no longer dedicate all or part of the additional funds to community preservation, the surcharge on the real property tax levy of not less than 1% shall remain in effect, provided that any such change must be approved pursuant to the same process as acceptance of the CPA. The surcharge is not counted in the total taxes assessed for the purpose of determining the permitted levy amount under Proposition 2½ (see “*Tax Limitations*” under “PROPERTY TAXATION” above). A city or town may revoke its acceptance of the provisions of the CPA at any time after 5 years from the date of such acceptance and may change the amount of the surcharge or the exemptions to the surcharge at any time, including reducing the surcharge to 1% and committing additional municipal funds as outlined above, provided that any such revocation or change must be approved pursuant to the same process as acceptance of the CPA.

Any city or town that accepts the provisions of the CPA will receive annual state matching grants to supplement amounts raised by its surcharge and dedication of revenue. The state matching funds are raised from certain recording and filing fees of the registers of deeds. Those amounts are deposited into a state trust fund and are distributed to cities and towns that have accepted the provisions of the CPA, which distributions are not subject to annual appropriation by the state legislature. The amount distributed to each city and town is based on a statutory formula and the total state distribution made to any city or town may not exceed 100% of the amount raised locally by the surcharge on the real property tax levy.

The amounts raised by the surcharge on taxes, the dedication of revenue and received in state matching funds are required to be deposited in a dedicated community preservation fund. Each city or town that accepts the provisions of the CPA is required to establish a community preservation committee to study the community preservation needs of the community and to make recommendations to the legislative body of the city or town regarding the community preservation projects that should be funded from the community preservation fund. Upon the recommendations of the committee, the legislative body of the city or town may appropriate amounts from the fund for permitted community preservation purposes or may reserve amounts for spending in future fiscal years, provided that at least 10% of the total annual revenues to the fund must be spent or set aside for open space purposes, 10% for historic resource purposes and 10% for affordable housing purposes.

The CPA authorizes cities and towns that accept its provisions to issue bonds and notes in anticipation of the receipt of surcharge and dedicated revenues to finance community preservation projects approved under the provisions of the CPA. Bonds and notes issued under the CPA are general obligations of the city or town and are payable from amounts on deposit in the community preservation fund. In the event that a city or town revokes its acceptance of the provisions of the CPA, the surcharge shall remain in effect until all contractual obligations incurred by the city or town prior to such revocation, including the payment of bonds or notes issued under the CPA, have been fully discharged.

The City has not adopted the Community Preservation Act.

CITY FINANCES

Budget and Appropriation Process

In a city, within 170 days after the annual organization of the city government (which is ordinarily in early January), the Mayor is required to submit a budget of proposed expenditures for the fiscal year beginning on the next July 1. The city council may make appropriations for the recommended purposes and may reduce or reject any item. Without a recommendation of the Mayor, the council may not make any appropriation for a purpose not included in the proposed budget. The council may not increase any item without the recommendation of the Mayor (except as provided by legislation, subject to local acceptance, under which the school budget or regional school district assessment can be increased upon recommendation of the school committee or regional district school committee and by two-thirds vote of the council, provided that such increase does not cause the total annual budget to exceed property tax limitations). If the council fails to act on any item of the proposed budget within 45 days, that item takes effect.

If the Mayor does not make a timely budget submission, provision is made for preparation of a budget by the council. Provision is also made for supplementary appropriations upon recommendation of the Mayor. Water and sewer department expenditures are included in the budget adopted by the city council. Under certain legislation any city or town which accepts the legislation may provide that the appropriations for the operating costs of any department may be offset, in whole or in part, by estimated receipts from fees charged for services provided by the department. It is assumed that this general provision does not alter the pre-existing power of an electric department to appropriate its own receipts. The school budget is limited to the total amount appropriated by the city council, but the school committee retains full power to allocate the funds appropriated.

Under certain circumstances and subject to certain limits and requirements, the city council of a city, upon the recommendation of the mayor, may transfer amounts appropriated for the use of one department (except for a municipal light department or a school department) to another appropriation for the same department or for the use of any other department.

City department heads are generally required to submit their budget requests to the Mayor between December 1 and January 15. This does not apply to the school department, which must submit its requests in time for the Mayor to include them in his submission to the council.

State and county assessments, abatements in excess of overlays, principal and interest not otherwise provided for, and final judgments are included in the tax levy whether or not included in the budget. Revenues are not required to be set forth in the budget but estimated non-tax revenues are taken into account by the assessors in fixing the tax levy.

Operating Budget Trends

The following table sets forth the trend in general fund budgets. The budgets exclude expenditures for "non-operating" or extraordinary items:

	<u>Fiscal 2018</u>	<u>Fiscal 2019</u>	<u>Fiscal 2020</u>	<u>Fiscal 2021</u>	<u>Fiscal 2022</u>
General Management and Support	\$ 47,390,469	\$ 48,280,904	\$ 51,333,885	\$ 52,414,329	\$ 54,770,802
Protection of Persons & Property	23,283,639	22,799,610	24,702,702	25,527,942	26,193,860
Human Services	1,238,933	2,485,646	2,196,888	1,952,299	2,142,483
Services to Property	31,301,915	32,430,101	34,017,590	34,364,426	35,946,485
Culture and Recreational	1,006,710	1,051,676	1,291,724	1,349,179	1,402,468
Total General Government	<u>\$ 104,221,666</u>	<u>\$ 107,047,937</u>	<u>\$ 113,542,789</u>	<u>\$ 115,608,175</u>	<u>\$ 120,456,098</u>
School Department	<u>\$ 80,215,681</u>	<u>\$ 85,628,634</u>	<u>\$ 89,847,444</u>	<u>\$ 94,113,447</u>	<u>\$ 104,522,133</u> (1)
Total	<u>\$ 184,437,347</u>	<u>\$ 192,676,571</u>	<u>\$ 203,390,233</u>	<u>\$ 209,721,622</u>	<u>\$ 224,978,231</u>

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Revere, Massachusetts for its annual budget for the fiscal year beginning July 1, 2015 and every year since. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. The award is the highest form of recognition in governmental budgeting.

(1) In fiscal 2022, the school department includes regional vocational assessment, which was previously included in general management and support.

Education Reform

State legislation known as the Education Reform Act of 1993, as amended, imposes certain minimum expenditure requirements on municipalities with respect to funding for education and related programs, and may affect the level of state aid to be received for education. The requirements are determined on the basis of formulas affected by various measures of wealth and income, enrollments, prior levels of local spending and state aid, and other factors. At this time the City of Revere is in full compliance with the mandates of the Education Reform Act of 1993.

State Aid - In addition to grants for specified capital purposes (some of which are payable over the life of the bonds issued for the projects), the Commonwealth provides financial assistance to cities and towns for current purposes. Payments to cities and towns are derived primarily from a percentage of the State's personal income, sales and use, and corporate excise tax receipts, together with the net receipts from the State Lottery. A municipality's state aid entitlement is based on a number of different formulas, of which the "schools" and "lottery" formulas are the most important. Both of the major formulas tend to provide more state aid to poorer communities. The formulas for determining a municipality's state aid entitlement are subject to amendment by the state legislature and, while a formula might indicate that a particular amount of state aid is owed, the amount of state aid actually paid is limited to the amount appropriated by the state legislature. The state annually estimates state aid, but the actual state aid payments may vary from the estimate.

In the fall of 1986, both the State Legislature (by statute, repealed as of July 22, 1999) and the voters (by initiative petition) placed limits on the growth of state tax revenues. Although somewhat different in detail, each measure essentially limited the annual growth in state tax revenues to an average rate of growth in wages and

salaries in the Commonwealth over the three previous calendar years. If not amended, the remaining law could restrict the amount of state revenues available for state aid to local communities.

State School Building Assistance Program: Under its school building assistance program, the Commonwealth of Massachusetts provides grants to cities, towns and regional school districts for school construction projects. Until July 26, 2004, the State Board of Education was responsible for approving grants for school projects and otherwise administering the program. Grant amounts ranged from 50% to 90% of approved project costs. Municipalities generally issued bonds to finance the entire project cost, and the Commonwealth disbursed the grants in equal annual installments over the term of the related bonds.

Pursuant to legislation which became effective on July 26, 2004, the state legislature created the Massachusetts School Building Authority (the "Authority") to finance and administer the school building assistance program. The Authority has assumed all powers and obligations of the Board of Education with respect to the program. In addition to certain other amounts, the legislation dedicates a portion of Commonwealth sales tax receipts to the Authority to finance the program.

Projects previously approved for grants by the State Board of Education are entitled to receive grant payments from the Authority based on the approved project cost and reimbursement rate applicable under the prior law. The Authority has paid and is expected to continue to pay the remaining amounts of the grants for such projects either in annual installments to reimburse debt service on bonds issued by the municipalities to finance such projects, or as lump sum payments to contribute to the defeasance of such bonds.

Projects on the priority waiting list as of July 22, 2004 are also entitled to receive grant payments from the Authority based on the eligible project costs and reimbursement rates applicable under the prior law. With limited exceptions, the Authority is required to fund the grants for such projects in the order in which they appear on the waiting list. Grants for any such projects that have been completed or substantially completed have been paid and are expected to continue to be paid by the Authority in lump sum payments, thereby eliminating the need for the Authority to reimburse interest expenses that would otherwise be incurred by the municipalities to permanently finance the Authority's share of such project costs. Interest on debt issued by municipalities prior to July 22, 2004 to finance such project costs, and interest on temporary debt until receipt of the grant, is included in the approved costs of such projects. Grants for any such projects that have not yet commenced or that are underway have been and are expected to continue to be paid by the Authority as project costs are incurred by the municipality pursuant to a project funding agreement between the Authority and the municipality, eliminating the need for the municipality to borrow even on a temporary basis to finance the Authority's share of the project costs in most cases.

The range of reimbursement rates for new project grant applications submitted to the Authority on or after July 22, 2007 has been reduced to between 40% and 80% of approved project costs. The Authority promulgated new regulations with respect to the application and approval process for projects submitted after July 22, 2007. The Authority expects to pay grants for such projects as project costs are incurred pursuant to project funding agreements between the Authority and the municipalities. None of the interest expense incurred on debt issued by municipalities to finance their portion of the costs of new projects will be included in the approved project costs eligible for reimbursement.

Local Options Meals Tax: On May 24, 2010, the City adopted the local meals excise tax to be effective July 22, 2010. The local meals excise tax is a 0.75% tax on the gross receipts of a vendor from the sale of restaurant meals. The tax is paid by the vendor to the State Commissioner of Revenue, who in turn pays the tax to the municipality in which the meal was sold. In fiscal 2021, the City collected \$635,412 and the revenue from this tax.

Room Occupancy Tax: An additional source of revenue for the City is the room occupancy tax. Under the room occupancy tax, local governments may tax the provision of hotel, motel, lodging houses and bed and breakfast rooms at a rate not to exceed four percent of the cost of renting such rooms. The tax is paid by the operator of each establishment to the State Commissioner of Revenue, who in turn pays the tax back to the municipality in which the room is located. On August 10, 2009, the City increased this tax to 6% to be effective October 1, 2009. In fiscal 2021, the City collected \$548,001 from this tax.

Marijuana Excise Tax: In November, 2016, voters of the Commonwealth approved a law legalizing and regulating the cultivation, manufacture, processing, distribution, sale, possession, testing and use of recreational marijuana, which was amended by the legislature in July 2017. The local adoption statute permits a municipality to impose an excise tax of up to 3% on local sales of marijuana and marijuana products by marijuana retailers operating within the community. The City approved a 3% local option excise on retail marijuana sales on March 19, 2018. The City has approved 1 medical dispensary license which includes retail and a cultivation facility. Such facility is not yet open.

Water and Sewer Enterprise Fund

The City’s Water and Sewer Enterprise Fund, created in 2001, is a single, full cost recovery fund. The costs have been transferred into the Enterprise Fund from the General Fund over a number of fiscal years, and rates have been increased accordingly per 100 cubic feet, most recently as follows:

Fiscal Year	Water Rates		Fiscal Year	Sewer Rates	
	Residential	Commercial		Residential	Commercial
2021	\$ 4.06	\$ 6.73	2021	\$ 12.25	\$ 20.20
2020	3.91	6.48	2020	11.79	19.44
2019	4.01	6.51	2019	11.98	19.48
2018	4.01	6.37	2018	12.49	19.24
2017	3.75	5.93	2017	12.40	18.55

Annual Audits

The City's accounts are audited annually. The most recent audit was conducted by Powers and Sullivan for fiscal 2021 which is attached hereto as Appendix A.

The attached audit speaks only as of its date, and only to the matters expressly set forth therein. The auditors have not been engaged to review this Annual Report or to perform audit procedures regarding the post-audit period, nor have the auditors been requested to give their consent to the inclusion of their report in Appendix A. Except as stated in their report, the auditors have not been engaged to verify the financial information set out in Appendix A and are not passing upon and do not assume responsibility for the sufficiency, accuracy or completeness of the financial information presented in that appendix.

Financial Statements

Set forth on the following pages are Governmental Funds Balance Sheets for fiscal years 2021, 2020, and 2019, and Statements of Revenues, Expenditures and Changes in Fund Balances for the fiscal years 2017, 2018, 2019 and 2020 and 2021. These statements were extracted from the City’s audited financial statements.

**GOVERNMENTAL FUNDS
BALANCE SHEET
JUNE 30, 2021 (1)**

	General	City Capital Projects General	Nonmajor Governmental funds	Total Governmental funds
ASSETS				
Cash and cash equivalents	\$ 20,257,925	\$ 32,501,002	\$ 19,231,138	\$ 71,990,065
Investments	4,084,998	-	-	4,084,998
Receivables, net of uncollectibles:				-
Real estate and personal property taxes	94,653	-	-	94,653
Tax liens	3,488,375	-	-	3,488,375
Motor vehicle and other excise taxes	1,395,297	-	-	1,395,297
Departmental and other	298,830	-	-	298,830
Intergovernmental	4,232,254	-	9,506,943	13,739,197
Tax foreclosures	280,958	-	-	280,958
Due from other funds	5,857,901	-	-	5,857,901
TOTAL ASSETS	\$ 39,991,191	\$ 32,501,002	\$ 28,738,081	\$ 101,230,274
LIABILITIES				
Warrants payable	983,268	396,961	3,426,975	4,807,204
Accrued payroll	725,369	-	68,581	793,950
Due to other funds	-	-	5,857,901	5,857,901
Other liabilities	1,495,146	-	-	1,495,146
Notes payable	-	-	1,000,000	1,000,000
TOTAL LIABILITIES	\$ 3,203,783	\$ 396,961	\$ 10,353,457	\$ 13,954,201
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenues	5,194,819	-	210,977	5,405,796
FUND BALANCES				
Restricted	-	32,104,041	18,191,620	50,295,661
Committed	77,517	-	-	77,517
Assigned	19,517,283	-	-	19,517,283
Unassigned	11,997,789	-	(17,973)	11,979,816
TOTAL FUND BALANCES	\$ 31,592,589	\$ 32,104,041	\$ 18,173,647	\$ 81,870,277
TOTAL LIABILITIES, DEFERRED INFLOWS OR RESOURCES, AND FUND BALANCES	\$ 39,991,191	\$ 32,501,002	\$ 28,738,081	\$ 101,230,274

(1) Extracted from the audited financial statements of the City.

**GOVERNMENTAL FUNDS
BALANCE SHEET**

JUNE 30, 2020

(1)

	General	City Capital Projects Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents.....	\$ 30,459,909	\$ 3,936,389	\$ 23,614,452	\$ 58,010,750
Receivables, net of uncollectibles:				
Real estate and personal property taxes.....	3,137,148	-	-	3,137,148
Tax liens.....	1,540,739	-	-	1,540,739
Motor vehicle and other excise taxes.....	1,880,682	-	-	1,880,682
Departmental and other.....	214,549	-	-	214,549
Intergovernmental.....	-	-	2,252,018	2,252,018
Tax foreclosures.....	371,823	-	-	371,823
Due from other funds.....	753,714	-	-	753,714
Other assets.....	636,602	-	-	636,602
TOTAL ASSETS.....	\$ 38,995,166	\$ 3,936,389	\$ 25,866,470	\$ 68,798,025
LIABILITIES				
Warrants payable.....	\$ 1,133,882	\$ 739,093	\$ 1,557,345	\$ 3,430,320
Accrued payroll.....	259,418	-	18,472	277,890
Due to other funds.....	-	-	753,714	753,714
Other liabilities.....	128,181	-	-	128,181
Notes payable.....	-	11,150,000	2,927,633	14,077,633
TOTAL LIABILITIES.....	1,521,481	11,889,093	5,257,164	18,667,738
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue.....	5,261,896	-	162,891	5,424,787
FUND BALANCES				
Restricted.....	-	-	20,515,675	20,515,675
Committed.....	201,934	-	-	201,934
Assigned.....	15,401,297	-	-	15,401,297
Unassigned.....	16,608,558	(7,952,704)	(69,260)	8,586,594
TOTAL FUND BALANCES.....	32,211,789	(7,952,704)	20,446,415	44,705,500
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES.....	\$ 38,995,166	\$ 3,936,389	\$ 25,866,470	\$ 68,798,025

(1) Extracted from the audited financial statements of the City.

**GOVERNMENTAL FUNDS
BALANCE SHEET
JUNE 30, 2019 (1)**

	General	City Capital Projects General	Nonmajor Governmental funds	Total Governmental funds
ASSETS				
Cash and cash equivalents	\$ 30,174,277	\$ 12,575,364	\$ 22,327,306	\$ 65,076,947
Receivables, net of uncollectibles:				
Real estate and personal property taxes	175,423	-	-	175,423
Tax liens	3,331,284	-	-	3,331,284
Motor vehicle and other excise taxes	1,280,401	-	-	1,280,401
Departmental and other	199,695	-	-	199,695
Intergovernmental	4,802,675	-	1,612,713	6,415,388
Tax foreclosures	232,029	-	-	232,029
Due from other funds	377,996	-	-	377,996
TOTAL ASSETS	\$ 40,573,780	\$ 12,575,364	\$ 23,940,019	\$ 77,089,163
LIABILITIES				
Warrants payable	1,739,384	1,221,845	1,648,865	4,610,094
Accrued payroll	216,131	-	36,628	252,759
Due to other funds	-	-	377,996	377,996
Other liabilities	379,388	-	-	379,388
Notes payable	-	11,150,000	3,435,500	14,585,500
TOTAL LIABILITIES	\$ 2,334,903	\$ 12,371,845	\$ 5,498,989	\$ 20,205,737
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenues	4,765,201	-	1,335,976	6,101,177
FUND BALANCES				
Restricted	-	203,519	18,725,794	18,929,313
Committed	271,203	-	-	271,203
Assigned	13,840,088	-	-	13,840,088
Unassigned	19,362,385	-	(1,620,740)	17,741,645
TOTAL FUND BALANCES	\$ 33,473,676	\$ 203,519	\$ 17,105,054	\$ 50,782,249
TOTAL LIABILITIES, DEFERRED INFLOWS OR RESOURCES, AND FUND BALANCES	\$ 40,573,780	\$ 12,575,364	\$ 23,940,019	\$ 77,089,163

(1) Extracted from the audited financial statements of the City.

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2021 (1)

	General	City Capital Projects General	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:				
Real estate and personal property taxes, net of tax refunds	\$ 91,831,694	\$ -	\$ -	\$ 91,831,694
Tax and other liens	924,614	-	-	924,614
Motor vehicle excise taxes	6,640,706	-	-	6,640,706
Hotel/motel tax	548,001	-	-	548,001
Meals tax	635,412	-	-	635,412
Charges for services	2,001,470	-	1,757,293	3,758,763
Penalties and interest on taxes	794,419	-	-	794,419
Payments in lieu of taxes	210,693	-	-	210,693
Licenses and permits	1,866,058	-	-	1,866,058
Fines and forfeitures	1,408,944	-	-	1,408,944
Intergovernmental - Teachers Retirement	28,041,049	-	-	28,041,049
Intergovernmental	83,229,832	172,500	19,581,642	102,983,974
Intergovernmental - COVID-19 relief	-	-	10,306,264	10,306,264
Departmental and other	52,768	3,213,415	6,422,531	9,688,714
Investment income	258,532	-	15,578	274,110
TOTAL REVENUES	218,444,192	3,385,915	38,083,308	259,913,415
EXPENDITURES:				
Current:				
General government	7,020,764	1,008,500	9,450,455	17,479,719
Public safety	25,876,849	180,068	5,313,607	31,370,524
Education	89,745,541	-	17,773,634	107,519,175
Public works	3,245,139	2,392,337	4,298,007	9,935,483
Health and human services	1,678,053	-	2,145,232	3,823,285
Trash and recycling	-	-	5,053,960	5,053,960
Culture and recreation	1,086,104	-	696,808	1,782,912
Pension benefits	13,086,427	-	-	13,086,427
Pension benefits - Teachers Retirement	28,041,049	-	-	28,041,049
Employee benefits	25,352,182	-	-	25,352,182
State and county charges	13,558,757	-	-	13,558,757
Debt service:				
Principal	3,874,543	-	-	3,874,543
Interest	2,105,157	-	-	2,105,157
TOTAL EXPENDITURES	214,670,565	3,580,905	44,731,703	262,983,173
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	3,773,627	(194,990)	(6,648,395)	(3,069,758)
OTHER FINANCING SOURCES (USES):				
Issuance of bonds	-	36,575,000	-	36,575,000
Issuance of refunding bonds	5,490,000	-	-	5,490,000
Premium from issuance of bonds	-	3,282,310	176,006	3,458,316
Premium from issuance of refunding bonds	1,110,000	-	-	1,110,000
Payments to refunded bond escrow agent	(6,600,000)	-	-	(6,600,000)
Transfers in	796,901	494,425	5,895,962	7,187,288
Transfers out	(5,189,728)	(100,000)	(1,971,279)	(7,261,007)
TOTAL OTHER FINANCING SOURCES (USES)	(4,392,827)	40,251,735	4,100,689	39,959,597
NET CHANGE IN FUND BALANCES	(619,200)	40,056,745	(2,547,706)	36,889,839
FUND BALANCES AT BEGINNING OF YEAR	32,211,789	(7,952,704)	20,721,353	44,980,438
FUND BALANCES AT END OF YEAR	\$ 31,592,589	\$ 32,104,041	\$ 18,173,647	\$ 81,870,277

(1) Extracted from the audited financial statements of the City.

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

YEAR ENDED JUNE 30, 2020

	General	City Capital Projects Fund	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:				
Real estate and personal property taxes, net of tax refunds.....	\$ 89,845,360	\$ -	\$ -	\$ 89,845,360
Tax and other liens.....	1,357,342	-	-	1,357,342
Motor vehicle and other excise taxes.....	5,402,654	-	-	5,402,654
Hotel/motel tax.....	1,816,373	-	-	1,816,373
Meals tax.....	715,005	-	-	715,005
Charges for services.....	1,588,895	-	1,174,288	2,763,183
Penalties and interest on taxes.....	309,592	-	-	309,592
Payments in lieu of taxes.....	245,982	-	-	245,982
Licenses and permits.....	2,740,188	-	-	2,740,188
Fines and forfeitures.....	1,403,607	-	-	1,403,607
Intergovernmental - Teachers Retirement.....	24,042,376	-	-	24,042,376
Intergovernmental.....	82,745,730	-	23,522,476	106,268,206
Intergovernmental - COVID-19 relief.....	-	-	1,382,158	1,382,158
Departmental and other.....	208,085	-	4,489,005	4,697,090
Contributions and donations.....	-	-	158,819	158,819
Investment income.....	998,069	-	137,653	1,135,722
TOTAL REVENUES.....	213,419,258	-	30,864,399	244,283,657
EXPENDITURES:				
Current:				
General government.....	7,844,993	93,769	2,850,658	10,789,420
Public safety.....	24,560,398	210,423	1,596,669	26,367,490
Education.....	88,621,789	-	18,528,046	107,149,835
Public works.....	4,160,603	8,875,455	2,086,089	15,122,147
Health and human services.....	2,113,914	-	623,641	2,737,555
Trash and recycling.....	-	-	4,444,835	4,444,835
Culture and recreation.....	1,265,610	-	562,301	1,827,911
COVID-19.....	-	-	1,382,158	1,382,158
Pension benefits.....	12,229,364	-	-	12,229,364
Pension benefits - Teachers Retirement.....	24,042,376	-	-	24,042,376
Employee benefits.....	24,840,857	-	-	24,840,857
State and county charges.....	12,996,858	-	-	12,996,858
Debt service:				
Principal.....	3,864,543	-	-	3,864,543
Interest.....	2,565,057	-	-	2,565,057
TOTAL EXPENDITURES.....	209,106,362	9,179,647	32,074,397	250,360,406

EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES.....	<u>4,312,896</u>	<u>(9,179,647)</u>	<u>(1,209,998)</u>	<u>(6,076,749)</u>
<u>OTHER FINANCING SOURCES (USES):</u>				
Transfers in.....	626,801	1,023,424	6,703,213	8,353,438
Transfers out.....	<u>(6,201,584)</u>	<u>-</u>	<u>(2,151,854)</u>	<u>(8,353,438)</u>
TOTAL OTHER FINANCING SOURCES (USES).....	<u>(5,574,783)</u>	<u>1,023,424</u>	<u>4,551,359</u>	<u>-</u>
NET CHANGE IN FUND BALANCES.....	(1,261,887)	(8,156,223)	3,341,361	(6,076,749)
FUND BALANCES AT BEGINNING OF YEAR.....	<u>33,473,676</u>	<u>203,519</u>	<u>17,105,054</u>	<u>50,782,249</u>
FUND BALANCES AT END OF YEAR.....	<u>\$ 32,211,789</u>	<u>\$ (7,952,704)</u>	<u>\$ 20,446,415</u>	<u>\$ 44,705,500</u>

(1) Extracted from the audited financial statements of the City.

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2019 (1)

	General	City Capital Projects General	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:				
Real estate and personal property taxes, net of tax refunds	\$ 84,795,403	\$ -	\$ -	\$ 84,795,403
Tax liens	725,499	-	-	725,499
Motor vehicle excise taxes	6,040,326	-	-	6,040,326
Hotel/motel tax	1,903,017	-	-	1,903,017
Meals tax	720,250	-	-	720,250
Charges for services	1,616,433	-	1,228,180	2,844,613
Penalties and interest on taxes	853,417	-	-	853,417
Payments in lieu of taxes	185,119	-	-	185,119
Licenses and permits	4,521,377	-	-	4,521,377
Fines and forfeitures	1,284,332	-	-	1,284,332
Intergovernmental - Teachers Retirement	18,474,813	-	-	18,474,813
Intergovernmental	78,366,039	-	26,698,962	105,065,001
Departmental and other	590,599	-	3,655,349	4,245,948
Contributions and donations	-	-	196,815	196,815
Investment income	1,326,089	478	322,240	1,648,807
TOTAL REVENUES	201,402,713	478	32,101,546	233,504,737
EXPENDITURES:				
Current:				
General government	6,730,247	225,341	7,253,376	14,208,964
Public safety	22,663,660	1,490,764	1,851,268	26,005,692
Education	86,269,093	-	18,587,849	104,856,942
Public works	3,699,999	3,424,679	6,138,879	13,263,557
Health and human services	2,352,290	-	984,015	3,336,305
Culture and recreation	1,033,681	-	489,310	1,522,991
Pension benefits	11,631,094	-	-	11,631,094
Pension benefits - Teachers Retirement	18,474,813	-	-	18,474,813
Employee benefits	23,299,820	-	-	23,299,820
State and county charges	12,231,375	-	-	12,231,375
Debt service:				
Principal	3,664,543	-	-	3,664,543
Interest	2,303,400	-	-	2,303,400
TOTAL EXPENDITURES	194,354,015	5,140,784	35,304,697	234,799,496
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	7,048,698	(5,140,306)	(3,203,151)	(1,294,759)
OTHER FINANCING SOURCES (USES):				
Issuance of bonds	-	2,260,070	2,574,930	4,835,000
Premium from issuance of bonds	-	157,946	174,253	332,199
Transfers in	200,000	2,483,749	4,927,629	7,611,378
Transfers out	(5,988,359)	-	(1,623,019)	(7,611,378)
TOTAL OTHER FINANCING SOURCES (USES)	(5,788,359)	4,901,765	6,053,793	5,167,199
NET CHANGE IN FUND BALANCES	1,260,339	(238,541)	2,850,642	3,872,440
FUND BALANCES AT BEGINNING OF YEAR	32,213,337	442,060	14,254,412	46,909,809
FUND BALANCES AT END OF YEAR	\$ 33,473,676	\$ 203,519	\$ 17,105,054	\$ 50,782,249

(1) Extracted from the audited financial statements of the City.

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2018 (1)

	General	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:			
Real estate and personal property taxes, net of tax refunds	\$ 80,422,568	\$ -	\$ 80,422,568
Tax liens	1,469,225	-	1,469,225
Motor vehicle excise taxes	5,844,249	-	5,844,249
Hotel/motel tax	1,796,177	-	1,796,177
Meals tax	675,481	-	675,481
Charges for services	1,819,537	819,423	2,638,960
Penalties and interest on taxes	889,791	-	889,791
Payments in lieu of taxes	279,961	-	279,961
Licenses and permits	1,759,986	-	1,759,986
Fines and forfeitures	2,177,667	-	2,177,667
Intergovernmental - Teachers Retirement	18,145,610	-	18,145,610
Intergovernmental	72,766,674	22,544,776	95,311,450
Departmental and other	-	1,460,413	1,460,413
Contributions and donations	-	207,614	207,614
Investment income	425,818	45,737	471,555
TOTAL REVENUES	188,472,744	25,077,963	213,550,707
EXPENDITURES:			
Current:			
General government	7,892,590	1,967,804	9,860,394
Public safety	23,450,552	1,343,246	24,793,798
Education	82,043,482	23,727,209	105,770,691
Public works	6,939,971	5,016,892	11,956,863
Health and human services	2,351,719	669,181	3,020,900
Culture and recreation	1,177,144	406,465	1,583,609
Pension benefits	11,052,060	-	11,052,060
Pension benefits - Teachers Retirement	18,145,610	-	18,145,610
Employee benefits	20,310,678	-	20,310,678
State and county charges	10,394,287	-	10,394,287
Debt service:			
Principal	3,482,543	-	3,482,543
Interest	2,447,489	-	2,447,489
TOTAL EXPENDITURES	189,688,125	33,130,797	222,818,922
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(1,215,381)	(8,052,834)	(9,268,215)
OTHER FINANCING SOURCES (USES):			
Transfers in	(856,323)	1,302,373	446,050
Transfers out	(1,211,000)	(931,872)	(2,142,872)
TOTAL OTHER FINANCING SOURCES (USES)	(2,067,323)	370,501	(1,696,822)
EXTRAORDINARY ITEM:			
July 2014 Tornado - Insurance Recovery	-	3,954,360	3,954,360
NET CHANGE IN FUND BALANCES	(1,570,058)	(3,727,973)	(5,298,031)
FUND BALANCES AT BEGINNING OF YEAR	33,783,395	17,601,868	51,385,263
FUND BALANCES AT END OF YEAR	\$ 32,213,337	\$ 13,873,895	\$ 46,087,232

(1) Extracted from the audited financial statements of the City.

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
YEAR ENDED JUNE 30, 2017 (1)

	General	School Construction	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:				
Real estate and personal property taxes, net of tax refunds	\$ 78,369,948	\$ -	\$ -	\$ 78,369,948
Tax liens	1,833,246	-	-	1,833,246
Motor vehicle excise taxes	5,350,845	-	-	5,350,845
Hotel/motel and meals tax	2,356,928	-	-	2,356,928
Charges for services	1,523,281	-	875,531	2,398,812
Penalties and interest on taxes	641,505	-	-	641,505
Payments in lieu of taxes	132,506	-	-	132,506
Licenses and permits	1,215,769	-	-	1,215,769
Fines and forfeitures	1,445,890	-	-	1,445,890
Intergovernmental	86,563,827	580,493	22,888,872	110,033,192
Departmental and other	-	-	3,304,698	3,304,698
Contributions	-	-	877,091	877,091
Investment income	200,031	-	12,718	212,749
TOTAL REVENUES	179,633,776	580,493	27,958,910	208,173,179
EXPENDITURES:				
Current:				
General government	8,024,834	-	1,884,176	9,909,010
Public safety	20,049,758	-	645,531	20,695,289
Education	75,355,966	54,161	17,778,677	93,188,804
Public works	7,556,518	-	2,776,990	10,333,508
Human services	2,081,799	-	559,782	2,641,581
Culture and recreation	927,061	460,067	622,248	2,009,376
Pension benefits	28,600,269	-	-	28,600,269
Employee benefits	19,239,707	-	-	19,239,707
State and county charges	9,346,992	-	-	9,346,992
Debt service:				-
Principal	2,784,683	-	-	2,784,683
Interest	2,042,251	-	-	2,042,251
TOTAL EXPENDITURES	176,009,838	514,228	24,267,404	200,791,470
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	3,623,938	66,265	3,691,506	7,381,709
OTHER FINANCING SOURCES (USES):				
Issuance of bonds	-	15,854,193	1,823,807	17,678,000
Premium from issuance of bonds	-	-	918,539	918,539
Transfers in	5,927,812	-	758,146	6,685,958
Transfers out	(2,860,925)	-	(763,446)	(3,624,371)
TOTAL OTHER FINANCING SOURCES (USES)	3,066,887	15,854,193	2,737,046	21,658,126
EXTRAORDINARY ITEM:				
July 2014 Tornado - Insurance Recovery	-	-	2,215,140	2,215,140
NET CHANGE IN FUND BALANCES	6,690,825	15,920,458	8,643,692	31,254,975
FUND BALANCES AT BEGINNING OF YEAR	27,092,570	(15,218,746)	8,256,464	20,130,288
FUND BALANCES AT END OF YEAR	\$ 33,783,395	\$ 701,712	\$ 16,900,156	\$ 51,385,263

(1) Extracted from the audited financial statements of the City.

Unassigned Fund Balance and Free Cash

The following table sets forth the trend in Unassigned General Fund balance and free cash as certified by the Bureau of Accounts.

Year	Unassigned General Fund Balance	Free Cash (July 1)
2021	\$ 11,997,789 (1)	\$ 2,000,000 (est.)
2020	16,608,558	1,329,154 (2)
2019	19,362,385	6,303,811
2018	19,560,123	6,127,553
2017	20,165,252	6,273,580
2016	16,854,365	4,412,074

(1) Decrease attributable to minor operational drawdowns in fiscal years 2020 and 2021 as the City worked to address local unemployment conditions and absorbed revenue shortfalls in both local property and local hotel and meal excise taxes.

(2) The decrease in Free Cash is a direct result of the decreased local receipts due to the pandemic.

Stabilization Fund

The City maintains a Stabilization Fund, which is accounted for in the Trust Funds. Funded by appropriations, the Stabilization Fund plus interest income may be appropriated at any City Council meeting for any municipal purpose.

The trend in Stabilization Fund balance is as follows:

Fiscal Year	<u>Stabilization Fund Balances</u>	
	<u>June 30</u>	
2021	\$	8,990,923
2020		8,557,300
2019		8,472,452
2018		7,386,312
2017		6,445,276

The City has adopted a policy whereby 15% of land sale proceeds and 15% of annual certified free cash is annually appropriated into the Stabilization Fund.

Tax Increment Financing for Development Districts

Under recent legislation, cities and towns are authorized to establish development districts to encourage increased residential, industrial and commercial activity. All or a portion of the taxes on growth in assessed value in such districts may be pledged and used solely to finance economic development projects pursuant to the city

or town's development program for the district. This includes pledging such "tax increments" for the payment of bonds issued to finance such projects. As a result of any such pledge, tax increments raised from new growth properties in development districts are not available for other municipal purposes. Tax increments are taken into account in determining the total taxes assessed for the purpose of calculating the maximum permitted tax levy under Proposition 2½ (see "Tax Limitations" under "PROPERTY TAX" above).

The City has not created any such districts.

Investment of City Funds

Investments of funds of cities and towns, except for trust funds, are generally restricted by Massachusetts General Laws Chapter 44, §55. That statute permits investments of available revenue funds and bond and note proceeds in term deposits and certificates of deposits of banks and trust companies, in obligations issued or unconditionally guaranteed by the federal government or an agency thereof with a maturity of not more than one year, in repurchase agreements with a maturity of not more than 90 days secured by federal or federal agency securities, in participation units in the Massachusetts Municipal Depository Trust ("MMDT"), or in shares in SEC-registered money market funds with the highest possible rating from at least one nationally recognized rating organization.

MMDT is an investment pool created by the Commonwealth. The State Treasurer is the sole trustee, and the funds are managed under contract by an investment firm under the supervision of the State Treasurer's office. According to the State Treasurer the Trust's investment policy is designed to maintain an average weighted maturity of 90 days or less and is limited to high-quality, readily marketable fixed income instruments, including U.S. Government obligations and highly rated corporate securities with maturities of one year or less.

Trust funds, unless otherwise provided by the donor, may be invested in accordance with §54 of Chapter 44, which permits a broader range of investments than §55, including any bonds or notes that are legal investments for savings banks in the Commonwealth. The restrictions imposed by §54 and §55 do not apply to city and town retirement systems.

RETIREMENT SYSTEM

The Massachusetts General Laws provide for the establishment of contributory retirement systems for state employees, for teachers and for county, city and town employees other than teachers. Teachers are assigned to a separate statewide teachers' system and not to the city and town systems. For all employees other than teachers, this law is subject to acceptance in each city and town. Substantially all employees of an accepting city or town are covered. If a town has a population of less than 10,000 when it accepts the statute, its non-teacher employees participate through the county system and its share of the county cost is proportionate to the aggregate annual rate of regular compensation of its covered employees. In addition to the contributory systems, cities and towns provide non-contributory pensions to a limited number of employees, primarily persons who entered service prior to July 22, 1937 and their dependents. The Public Employee Retirement Administration Commission ("PERAC") provides oversight and guidance for and regulates all state and local retirement systems.

The obligations of a city or town, whether direct or through a county system, are contractual legal obligations and are required to be included in the annual tax levy. If a city or town, or the county system of which it is a member, has not established a retirement system funding schedule as described below, the city or town is required to provide for the payment of the portion of its current pension obligations which is not otherwise covered by employee contributions and investment income. "Excess earnings," or earnings on individual employees' retirement accounts in excess of a predetermined rate, are required to be set aside in a pension reserve fund for future, not current, pension liabilities. Cities and towns may voluntarily appropriate to their system's pension reserve fund in any given year up to five percent of the preceding year's tax levy. The aggregate amount in the fund may not exceed ten percent of the equalized valuation of the city or town.

If a city or town, or each member city and town of a county retirement system, has accepted the applicable law, it is required to annually appropriate an amount sufficient to pay not only its current pension obligations, but also a portion of its future pension liability. The portion of each such annual payment allocable to future pension obligations is required to be deposited in the pension reserve fund. The amount of the annual city or town appropriation for each such system is prescribed by a retirement system funding schedule which is periodically reviewed and approved by PERAC. Each system's retirement funding schedule is designed to reduce the unfunded actuarial pension liability of the system to zero by not later than June 30, 2030, with annual increases in the scheduled payment amounts of not more than 4.5 percent. The funding schedule must provide that payment in any year of the schedule is not less than 95 percent of the amount appropriated in the previous fiscal year. City, town and county systems which have an approved retirement funding schedule receive annual pension funding grants from the Commonwealth for the first 16 years of such funding schedule. Pursuant to recent legislation, a system (other than the state employees' retirement system and the teachers' retirement system) which conducts an actuarial valuation as of January 1, 2009, or later, may establish a revised schedule which reduces the unfunded actuarial liability to zero by not later than June 30, 2040, subject to certain conditions. If the schedule is so extended under such provisions and a later updated valuation allows for the development of a revised schedule with reduced payments, the revised schedule shall be adjusted to provide that the appropriation for each year shall not be less than that for such year under the prior schedule, thus providing for a shorter schedule rather than reduced payments. The City extended the amortization term to 2032.

City, town and county systems may choose to participate in the Pension Reserves Investment Trust Fund (the "PRIT Fund"), which receives additional state funds to offset future pension costs of participating state and local systems. If a local system participates in the PRIT Fund, it must transfer ownership and control of all assets of its system to the Pension Reserves Investment Management Board, which manages the investment and reinvestment of the PRIT Fund. Cities and towns with systems participating in the PRIT Fund continue to be obligated to fund their pension obligations in the manner described above. The additional state appropriations to offset future pension liabilities of state and local systems participating in the PRIT Fund are required to total at least 1.3 percent of state payroll. Such additional state appropriations are deposited in the PRIT Fund and shared by all participating systems in proportion to their interests in the assets of the PRIT Fund as of July 1 for each fiscal year.

Cost-of-living increases for each local retirement system may be granted and funded only by the local system, and only if it has established a funding schedule. Those statutory provisions are subject to acceptance by the local retirement board and approval by the local legislative body, which acceptance may not be revoked.

The City contributes to the Revere Retirement System ("System"), a single employer, public employee retirement system that acts as the investment and administrative agent for the City. Public school teachers are covered by the Massachusetts Teachers Retirement System (MTRS) to which the City of Revere does not contribute. The System and the MTRS are contributory defined benefit plans covering all City employees and teachers deemed eligible.

Instituted in 1940, the System is a member of the Massachusetts Contributory System and is governed by Chapter 32 of the Massachusetts General Laws, as amended. Membership in the System is mandatory immediately upon the commencement of employment for all permanent, full-time employees. As of January 1, 2019 membership in the System consisted of:

Retired members and survivors	497
Active employees	620
Vested Terminated Members	<u>11</u>
Total	<u>1,128</u>

The system provides for retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. Benefit payments are based upon a member's age, length of credible service, level of compensation and group classification.

As of January 1, 2019, the unfunded actuarial liability of the City's retirement system was \$108,612,300 assuming a 7.25% discount rate. The System's funding policy is governed by Section 22D of Chapter 32 of the Massachusetts General Laws. Accordingly, the minimum contribution the City is required to fund each year is the actuarially determined normal cost plus an amount to amortize the unfunded liability for retirees and active employees by June 30, 2033.

The Commonwealth of Massachusetts currently reimburses the System on a semiannual basis for the portion of benefit payments owing to cost-of-living increases granted after the implementation of Proposition 2 ½, but prior to local acceptance of Chapter 17 of the Acts of 1997.

Funding Schedule (as of January 1, 2019)

Fiscal Year	Normal Cost	Net 3(8)(C)	Amort. Of UAL	Amort. Of 2003 ERI	Pension Deferral	Total Cost	Unfunded Actuarial Liability	% Total Cost Increase
2020	\$ 4,056,018	\$ 175,000	\$ 9,199,669	\$ 132,843	\$ 65,902	\$ 13,629,432	\$ 112,549,496	
2021	4,238,538	175,000	9,897,365			14,310,903	110,859,254	5.00%
2022	4,429,273	175,000	10,422,176			15,026,449	108,523,541	5.00%
2023	4,628,590	175,000	10,974,181			15,777,771	105,468,457	5.00%
2024	4,836,876	175,000	11,554,783			16,566,659	101,613,346	5.00%
2025	5,054,536	175,000	12,165,457			17,394,993	96,870,234	5.00%
2026	5,281,990	175,000	12,807,752			18,264,742	91,143,226	5.00%
2027	5,519,680	175,000	13,483,300			19,177,980	84,327,848	5.00%
2028	5,768,065	175,000	14,193,813			20,136,878	76,310,341	5.00%
2029	6,027,628	175,000	14,941,094			21,143,722	66,966,907	5.00%
2030	6,298,871	175,000	15,727,037			22,200,908	56,162,880	5.00%
2031	6,582,321	175,000	16,553,633			23,310,954	43,751,847	5.00%
2032	6,878,525	175,000	17,422,977			24,476,502	295,745,694	5.00%
2033	7,188,059	175,000	13,772,451			21,135,510	13,457,576	-13.65%
2034	7,511,521	175,000				7,686,521	-	-63.63%

Source: January 1, 2019 Actuarial Valuation Report of the Revere Retirement System, PERAC and Actuarial Valuation and Review as prepared by Public Employee Retirement Administration Commission.

Other Post-Employment Benefits

In addition to pension benefits, cities and towns may provide retired employees with health care and life insurance benefits. The Governmental Accounting Standards Board ("GASB") Statement Nos. 43 and 45, require public sector entities to report the future costs of these non-pension, post-employment benefits in their financial statements. These accounting standards do not require pre-funding the payment of these costs as the liability for such costs accrues, but the basis applied by the standards for measurement of costs and liabilities for these benefits is conservative if they continue to be funded on a pay-as-you-go basis and will result in larger yearly cost and liability accruals than if the cost of such benefits were pre-funded in a trust fund in the same manner as traditional pension benefits. Cities and towns that choose to self-insure all or a portion of the cost of the health care benefits they provide to employees and retirees may establish a trust fund for the purpose of paying claims. In addition, cities and towns may establish a trust fund for the purpose of pre-funding other post-employment benefits liability in the same manner as traditional pension benefits.

The City was required to implement the GASB reporting requirements for other post-employment benefits beginning in fiscal year 2008. As of June 30, 2019, the total OPEB liability for benefits was \$288,098,848 and the fiduciary net position was \$504,144, resulting in a net OPEB liability of \$287,594,704, assuming a discount

rate of 2.75%. The actuarial determined contribution (ADC) is an amount determined by the actuary pursuant to GASB Statement No. 74/75 which represents a level of funding that, if paid on an ongoing basis, is projected to cover the service cost each year and amortize any unfunded actuarial liabilities. For the fiscal year ending June 30, 2019, the ADC was \$23,186,865.

The City adopted an OPEB liability trust in fiscal 2019. The City has since deposited money into the trust with a current balance of \$1,144,274 as of June 30, 2021. The City is working on dedicating revenue streams to fund annually as part of the fiscal 2022 budget and its financial policies within.

EMPLOYEE RELATIONS

City and town employees (other than managerial and confidential employees) are entitled to join unions and to bargain collectively on questions of wages, hours and other terms and conditions of employment. Provisions for compulsory arbitration of labor disputes involving fire fighters and police officers were repealed by the initiative law adopted at the November 1980 election.

The following table sets forth the number of full-time employees in the City by major department:

<u>Department</u>	<u>No. of Employees</u>
General Government	104
Public Safety	268
Public Works	52
School	<u>1,366</u>
Total	<u>1,790</u>

The following table sets forth the collective bargaining units within the City, the number of employees in each and contract expiration date of each:

<u>Collective Bargaining Unit</u>	<u>Number of Employees Covered By Contract</u>	<u>Contract Expiration (1)</u>
Revere (School) Administrators Association	29	6/30/24
Revere Teachers Association	729	6/30/24
Educational Assistants	139	8/9/24
American Federation of State, County, and Municipal Employees, AFL-CIO	250	6/30/21
Police Officers	71	6/30/21
Police Superior Officers	35	6/30/21
Fire Department	111	6/30/21
Department of Public Works	32	6/30/21
Public Employees Local 22 Unit A	20	6/30/24
Public Employees Local 22 Unit B	111	6/30/24

(1) Expired contracts are currently in negotiations.

LITIGATION

At present there are various cases pending in either Suffolk District, Suffolk Superior, or U.S. District Court, where the City of Revere is a defendant. In the opinion of the City Solicitor, none of the pending litigation is likely to result, either individually or in the aggregate, in final judgments against the City that would materially affect its financial position.

Mayoral Focus Areas

All departments across municipal government are asked to provide supplemental data along with their respective budget requests each year. As part of this process, each department is asked to submit goals for the coming fiscal year. These goals were to be commensurate with the Mayor's specific areas of focus and priorities including: Professionalize City services through innovation, integrity, accountability, and teamwork; uphold the highest professional and ethical standards; maximize opportunities for economic development that will create strong neighborhoods and a 21st century economy; and value diversity in the community and in the workplace.

Dept.	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize & Modernize Economic Development	Embrace Technology	Value Diversity
City Council	To provide effective public safety to our constituents. The City Council will work with the Mayor, Police, and Fire Departments to consider loan orders and other budget requests that will allow for improved public safety services in the community.	X		X		X
City Council	To enhance economic development by examining and considering proposed projects by way of special permit and zoning amendment requests that will be beneficial to the economic growth of the City.	X	X	X		X
City Council	To work with the Mayor and the City's financial team to establish and implement 10% residential tax exemption.	X		X		
City Council	To work with the Planning & Economic Development team to create an RFP which would provide for the highest and best use of surplus city-owned properties, specifically the McKinley School.	X	X			
Mayor's Office	Disburse funding for capital improvements, housing stability, food security, and other recovery initiatives.		X	X	X	X
Mayor's Office	Implement policies designed by the municipal Racial Equity Municipal Action Plan team.		X			X
Mayor's Office	Develop and implement strategies to promote housing affordability with feedback from residents and other stakeholders.			X		X

Dept.	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize & Modernize Economic Development	Embrace Technology	Value Diversity
Talent & Culture	Organize and build up infrastructure for area of Talent and Culture.	X	X			X
Talent & Culture	Conduct needs assessment to determine training for department heads and managers on inclusive leadership skills.		X			X
Talent & Culture	Create trackable indicators and outcomes to measure progress of municipal diversity goals.				X	X
Talent & Culture	Collaborate with Chief leaders and Department heads to identify racial equity and diversity goals in annual budget process.		X			X
Talent & Culture	Increase comfort and confidence around conversations related to racial equity.					X
Talent & Culture	Integrate the work of REMAP and the HRC in efforts of aligning with the city master plan.					X
Talent & Culture	Expand and centralize linguistic supports in the municipality.	X			X	X
Talent & Culture	Create pathways for year-round internship opportunities throughout the municipality.					X
Human Resources	Research an Employee Self-Service Platform.	X			X	
Human Resources	Provide professional, personal, and cultural trainings.					X
Human Resources	Learn and utilize the Munis Payroll and Human Resources module.	X	X		X	
Human Resources	Train department heads and managers on the progressive discipline process.		X			
Human Resources	Conduct research on additional software to augment the Human Resource department's capabilities.				X	
Human Resources	Conduct more internal team building and employee recognition/ appreciation events.					X

Dept.	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize & Modernize Economic Development	Embrace Technology	Value Diversity
Office of Innovation & Data Mgmt	To reduce wait times on 311 calls.	X				
Office of Innovation & Data Mgmt	To provide high-level quality assurance of service requests and communications to residents.	X				
Office of Innovation & Data Mgmt	Increase accessibility through technology.				X	
Office of Innovation & Data Mgmt	Integrate data analyst.	X			X	
Office of Innovation & Data Mgmt	Deeper analysis of 311, DPW and Finance data for performance focus.	X			X	
Office of Innovation & Data Mgmt	Assist the Chief of Talent and Culture in completing an equity data study.					X
Office of Innovation & Data Mgmt	Focus on digital equity.				X	X
Office of Innovation & Data Mgmt	Expand digital communications.	X			X	

Dept.	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize & Modernize Economic Development	Embrace Technology	Value Diversity
Auditing	Formalize written policies and procedures for departments that handle cash, as well as standardize operational procedures for all accounting and budgeting throughout the City.	X	X			
Auditing	Implement new software that will modify utility billing (water and sewer).	X			X	
Auditing	Begin the process of decentralizing certain accounts payable processes allowing specific departments to enter their respective invoices into the MUNIS system to eliminate manual processes and to streamline financial operations of the Auditor's office.	X		X		X
Auditing	Perform City-wide fraud risk assessment as well as specific departmental audits to help identify, assess and evaluate fraud risk.	X	X	X		
Auditing	Create new internship program for Revere High School students who are seeking careers in finance and accounting.	X				X
Auditing	Promote training and continuing education for all staff members.	X	X		X	
Auditing	Execute random audits on internal departments.		X			
Purchasing	Work with the IT Department to get Purchase Order's processed electronically, eliminating the signing of Purchase orders.	X		X		
Purchasing	Continue to join or initiate new cooperative bids with other municipalities.	X	X	X		X
Purchasing	Continue to encourage city employees to use state contracts when in the best interest of the City.	X	X	X		
Purchasing	Continue to bring awareness to management and departments of state procurement requirements.	X	X	X		X
Information Technology	Conversion of utility billing collections applications to Tyler Munis, with completion by Spring 2023.	X			X	
Information Technology	Implement a mobile device management system.	X			X	
Information Technology	Develop a cybersecurity incident response plan.	X			X	
Information Technology	Implement additional security measures designed to improve cybersecurity posture and adhere to cybersecurity standards and frameworks.	X			X	

Dept.	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize & Modernize Economic Development	Embrace Technology	Value Diversity
Assessors	Successfully perform FY2023 Revaluation and attain approval of our tax rate from DOR.			X		
Assessors	Enable capability to file exemption forms electronically.	X			X	
Assessors	Conduct 3,000 property field reviews for FY2028 full list and measure.	X	X			
Assessors	Complete conversion of Govern software to Munis software as it relates to real estate and personal property tax billing.	X	X	X	X	
Assessors	Compile data that pertain to all owner-occupied residential property.	X				
Collector/ Treasurer	Implement new receivable software in both Treasurer and Collector's office.	X	X	X		
Collector/ Treasurer	Establish and/or review all financial policies in the City and further reduce them to a written format.	X	X			
Collector/ Treasurer	Establish financial policies for funding for the newly created OPEB Liability Trust Fund.	X		X		X
Collector/ Treasurer	Assist the Department of Public Works and Water/Sewer/Drain departments in upgrading their time keeping system to Executive Time, attendance, and scheduling system (MUNIS integration).	X			X	
Collector/ Treasurer	Increase training for all staff, including Treasurer and Collector best practices, customer service, and any other trainings involving currently used technologies and financial systems.	X			X	
Collector/ Treasurer	Work with our Bank to electronically pay vendors, instead of paper checks.	X			X	
Solicitor	Continue to successfully defend claims against the City.	X	X	X		
Solicitor	Revise, amend or create new ordinances as needed.	X	X	X		X
Solicitor	Address City's real estate and land-use needs.	X	X	X		
Solicitor	Ensure compliance with federal and state laws as they apply to municipalities.	X	X			

Dept.	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize & Modernize Economic Development	Embrace Technology	Value Diversity
City Clerk	To launch online requests and payments for vital records and dog licenses.	X	X		X	X
City Clerk	Continue to build the electronic file system within LaserFiche for all City Council special permits, Zoning Board of Appeals variances, and City Council meeting minutes.	X	X		X	
City Clerk	Continue to maintain and build a well-organized public records archive by working with the Department of Innovation and Data Management and the Archivist to implement and utilize Laserfiche throughout various departments.	X	X		X	
Election Commission	Work with Communities of Interest to increase voter registration and participation in the Electoral process.					X
Election Commission	To communicate effectively about new voting locations.	X				
Election Commission	To seek to leverage technology to improve the election process and to conserve resources.				X	
Election Commission	To focus on youth engagement with the election process.					X
Election Commission	To ensure that the Election Department use of Revere Public School (RPS) facilities is respectful to all parties, with a particular focus on the safety of the students.		X			X
Election Commission	To provide quality customer service to all parties seeking our assistance and to treat all people equally and with respect and dignity.	X	X			X
Zoning Board of Appeals	To review and consider each application received based on facts and evidence provided by each petitioner and consider testimony provided by any parties of interest to discharge the legal obligations of the Zoning Board of Appeals expeditiously and impartially.	X	X	X		X

Dept.	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize & Modernize Economic Development	Embrace Technology	Value Diversity
Dept of Planning & Community Development	To continue strategic economic development initiatives for major commercial and industrial assets throughout the City.	X		X		X
Dept of Planning & Community Development	To strengthen systems and programs supporting small business growth and workforce development throughout the City.		X	X		X
Dept of Planning & Community Development	To preserve and promote housing stability, affordability, and access to housing opportunities in Revere.	X	X	X		X
Dept of Planning & Community Development	To enhance the overall infrastructure and resiliency of the City.			X	X	X
Dept of Planning & Community Development	To enhance the accessibility, reliability, and safety of transportation modes throughout the City.	X	X	X	X	X
Dept of Planning & Community Development	To increase the quality, accessibility, and modernization of neighborhood amenities and public facilities throughout the City.			X		X
Dept of Planning & Community Development	To strengthen the professional functions of the Department of Planning and Community Development.	X	X	X	X	X

Dept.	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize & Modernize Economic Development	Embrace Technology	Value Diversity
Engineering	Upgrade files and archives, identify, correct and address infrastructure discrepancies in City records and City GIS. To scan, catalogue and file new and existing Engineering Department plans and documents, as well as maintain department records.	X	X	X	X	
Engineering	To ensure City compliance with the United States Department of Justice Consent Decree and work to achieve “No Future Sanitary Sewer Overflows”. To oversee planning, design, construction and documentation of various sewer and stormwater rehabilitation projects through regular meetings with, and input from, City personnel, and the City’s engineering consultants.	X	X	X		
Engineering	Address, from conception and through completion, infrastructure concerns, received directly from residents (traffic, drainage, safety, etc.). Conduct evaluation of resident provided concerns (land survey, traffic analysis, stormwater management, etc.) and provide engineered solutions to be implemented by City DPW or subcontractors.	X	X	X	X	
Engineering	Provide technical infrastructure guidance for all proposed development in the City. Produce standard details/specifications and regulations for infrastructure-related site construction items and provide ordinance change requests to adopt and implement these details/specifications. Review all proposed development in the City.	X	X	X		
Engineering	Improve other aspects of City infrastructure, not required under the USDOJ Consent Decree (i.e., water distribution system, etc.) and plan, design, construct and document various sewer, stormwater, and water system projects.	X	X	X		X
Engineering	Move the City from a reactive approach to City infrastructure to a proactive approach to City infrastructure regarding O/M of City utilities.	X		X	X	
Police Department	Continue with the implementation of a new Use of Force Policy and Use of Force Reporting which will separately document each use of force incident along with what type of force was used. There are mandatory reporting forms that must be completed by the officer as well as the supervisor that reviewed the incident.	X	X			
Police Department	Expand officer training in CIT (Crisis Intervention Training) to further educate officers on current and updated de-escalation techniques.	X	X			X
Police Department	Complete review of all policies and procedures to ensure compliance with recent mandated Police Reform Legislation.	X	X			

Dept.	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize & Modernize Economic Development	Embrace Technology	Value Diversity
Police Department	To increase the number of opportunities for Police Officers to engage with members of the Community.	X	X			X
Police Department	Utilize recently awarded EAPS Grant to create a behavioral health unit within the Police Department. The long-term goal of the EAP grant is to increase equitable public safety and public health outcomes; and decrease mental health, behavioral health, or other public health needs.	X	X			
Police Department	Implement and administer new Taser program.	X	X			
Police Department	Update police sidearm equipment consistent with police reform.	X	X			
Police Department	Increase amount of crime prevention cameras throughout the city.	x	x			
Police Department	To complete the replacement of all body armor throughout the department.	x	x			
Police Department	Continue outreach efforts such as Citizen's Academy and Coffee with a cop programs.	X	X			
Fire Department	Applied for a FEMA SAFER Staffing Grant to hire 17 additional firefighters in preparation for the reopening of E2's firehouse in the Point of Pines Neighborhood.	X		X		
Fire Department	Applied for an AFG Grant to purchase a new pump apparatus for E2's new firehouse.	X		X	X	X
Fire Department	To Hire a certified Emergency Vehicle Technician/Mechanic.	X		X	X	X
Fire Department	Purchase (2) two new engines and (1) one new ladder truck to replace our Engine 1, Engine 4, and Ladder 1.	X		X		
Fire Department	To purchase and install a new diesel fuel pump and repair the Veeder Root system for the pump at Central Firehouse to replace the current pump.	X		X		X

Dept.	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize & Modernize Economic Development	Embrace Technology	Value Diversity
Fire Department	To complete crucial repairs to Central and Freeman Street Firehouses.	X				
Fire Department	To install a separate HVAC system in the basement at the Central Firehouse.	X		X	X	X
Fire Department	To excavate, replace and properly pitch the main sewer drain at the North Revere E3 Firehouse.	X		X		
Fire Department	Purchase a new 2022 Ford 12 passenger van which will allow us to transport fire department members to and from incidents to the Mass Fire Academy, to remote training sites, and for logistical use at large city events (Sand Sculpting Festival, Food Truck Festival, etc.) Purchase a 2022 Ford Explorer to replace the current 2014 Assistant Chiefs Chevrolet Tahoe and purchase a new 2022 Ford Explorer for the Fire Prevention Division to replace the current 2008 Ford Taurus.	X		X	X	X
Metro North Regional Emergency Communications Ctr	Efficiently process calls and dispatch emergency responder units, and improve the skills of the Emergency Telecommunication Dispatchers (ETD's).	X	X			
Metro North Regional Emergency Communications Ctr	Increase the use of technology in the daily operations of the Emergency Communications Center (ECC) to notify and prepare the community in addition to aiding the first responders. This includes an update to Revere Police subscriber radios to P25 digital. This update will enable radios to be compatible with surrounding police communities.				X	
Metro North Regional Emergency Communications Ctr	Develop staff and provide opportunities for growth and development within the 911 industry.	X	X			

Dept.	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize & Modernize Economic Development	Embrace Technology	Value Diversity
Municipal Inspections	Continue to work in conjunction with the Revere Fire Department to identify and address non-compliant properties.		X			
Municipal Inspections	Maintain Inspection results of retail Store scanner systems, electronic scales, and taxi meters.	X		X	X	
Municipal Inspections	Provide public access to Food Establishment inspection reports via the City website.	X	X	X	X	
Municipal Inspections	To automate internal communication between QAlert service requests and CitizenServe.	X			X	
Municipal Inspections	Automate all SHTF inspections & Interior Housing complaints with the use of Housing CodePro.	X			X	
Short Term Rental Inspections	Continue to register all short-term rentals that are active in the City of Revere and bring them into safety compliance.		X		X	
Short Term Rental Inspections	Identify all active short-term rentals in the City of Revere using technology.	X			X	
Short Term Rental Inspections	Inform all hosts of current city regulations and ordinances related to short-term rentals.	X	X	X		
Short Term Rental Inspections	Issue violations for non-compliant properties that have failed to register and bring them into compliance with the short-term rental ordinance.	X				
Short Term Rental Inspections	Educate the public on short-term rentals operating within the city, how it impacts them, and how they can become involved if they wish to do so.	X				
Parking Control	To create a Parking Benefits District committee.			X		
Parking Control	To implement a new alternative solution for managing excessive unpaid fines by implementing the Barnacle Immobilization device.				X	
Parking Control	To continue to work closely with the DCR on parking related issues.	X				

Dept.	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize & Modernize Economic Development	Embrace Technology	Value Diversity
Parking Control	To create a departmental revolving fund for Electric Vehicle charging stations.	X				
Parking Control	To expand parking options for businesses, residents, and employees by utilizing the McKinley School parking lot.	X	X	X		
Public Works Administration	Work in collaboration with the Human Resource Department.	X	X			X
Public Works Administration	Institute Health and Safety procedures.		X			
Public Works Administration	Purchase a GPS management system to track DPW vehicles, control costs and improve public safety.		X		X	
Public Works Highway	Utilize the Cartegraph 'work order mapping' function.				X	
Public Works Highway	To begin a comprehensive crack seal program.		X			
Public Works Highway	Appraise all parking and traffic control signs throughout the city.		X			
Public Works Highway	Reevaluate the condition of City streets using Streetscan software.				X	
Public Works Parks & Open Space	Actively continue the removal of dead and diseased trees.		X			
Public Works Parks & Open Space	Complete a comprehensive public shade tree inventory.				X	
Public Works Parks & Open Space	Institute an aggressive tree planting program.	X				

Dept.	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize & Modernize Economic Development	Embrace Technology	Value Diversity
Public Works Parks & Open Space	Work closely with the Community Development office to renovate the Erricola Park tot lot on Ambrose St.	X				
Public Works Facilities	Continue to renovate and modernize City buildings and offices.	X				
Public Works Facilities	Complete the reconstruction of the stairs and ramps at the American Legion Hall.					X
Public Works Facilities	Complete the reconstruction of public stairs and walkways from Florence to Campbell Ave and the stairs and walkways from Bradstreet Ave to Winthrop Ave.	X				
Public Works Facilities	Explore the feasibility of entering into Energy Saving Performance contracts.				X	
Public Works Water & Sewer	To maintain a safe and adequate supply of drinking water.		X			
Public Works Water & Sewer	To ensure the proper transmission of water throughout the city for public health and safety.		X			
Public Works Water & Sewer	To increase the speed and quantity of stormwater discharged from neighborhoods during storm events.		X			
Public Works Water & Sewer	To improve the overall stormwater system, specifically the efficient conveyance from the City.		X			
Public Works Water & Sewer	To design the flow of stormwater away from concentrated City neighborhoods to mitigate flooding.		X			
Public Works Water & Sewer	Staff the Water Sewer Department at full complement.	X				

Dept.	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize & Modernize Economic Development	Embrace Technology	Value Diversity
Public Works Water & Sewer	Increase the reliability and control of stormwater stations in the City.				X	
Public Works Solid Waste	To launch a Household Hazard Waste & Curbside Mattress pickup program.	X				
Public Works Solid Waste	Utilize the City's new Trash vehicle.	X				
Public Works Solid Waste	Maximize the benefits of the Roca Transitional Work force.		X			
Public Works Solid Waste	Establish a revolving fund dedicated recycling and trash carts.		X			
Public Health Initiatives	Transition towards COVID-19 endemic protocols instead of pandemic protocols.	X		X		
Public Health Initiatives	Continue to formalize licensing system for all public health-regulated fields.	X	X			
Public Health Initiatives	Organize and standardize public health emergency preparedness protocols and methods.	X	X			X
Public Health Initiatives	Expand immunization program to include childhood immunization program in combination with Revere Public Schools.	X				X
Public Health Initiatives	Build upon the 2021 Community Health Needs Assessment.					X
Public Health Initiatives	Synergize job duties and responsibilities of school nurses in two separate bargaining units.	X				

Dept.	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize & Modernize Economic Development	Embrace Technology	Value Diversity
Community Engagement	Implement a Revere Food Hub – “Grow in Revere.”			X		X
Community Engagement	Implement Volunteer Revere.	X				X
Community Engagement	Facilitate and Implement a Revere Food Policy Council.			X		
Substance Use Disorder Initiatives	Increase internal capacity to effectively address unsheltered homelessness in Revere.	X	X	X		
Substance Use Disorder Initiatives	Improve coordination among agencies that serve the unsheltered homeless population and/or those impacted by problematic drug and alcohol use.	X				
Substance Use Disorder Initiatives	Identify and eliminate barriers that hinder or prevent individuals from initiating and sustaining recovery.		X			X
Substance Use Disorder Initiatives	Prevent exposure to life threatening weather conditions among those who are housing unstable or displaced.	X	X			X
Substance Use Disorder Initiatives	Identify and eliminate barriers that prevent consumers from accessing naloxone through local pharmacies.		X			X
Substance Use Disorder Initiatives	Transform Leach Park into a serene and aesthetically pleasing environment that memorializes Revere residents whose lives have been lost due to drugs and/or alcohol.					X
Elder Affairs	Increase availability of information related to the health and welfare of our seniors.	X	X			
Elder Affairs	To help seniors adapt to evolving modern technology.	X			X	
Elder Affairs	Increase the use of email, automated notification tools, and social media to deliver Senior Center information.	X			X	

Dept.	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize & Modernize Economic Development	Embrace Technology	Value Diversity
Elder Affairs	Increase culturally diverse activities and events.	X				X
Elder Affairs	Establish data repository for senior health and services information received by the Senior Center.	X	X			
Elder Affairs	Expand the geographic area for transportation services to nearby towns.	X				
Elder Affairs	To find more culturally diverse volunteers.	X	X			X
Elder Affairs	To assess and address deferred maintenance at the senior center.	X				
Veterans' Affairs	Implementation of ID program for Revere Veterans.	X	X	X		X
Veterans' Affairs	Implementation of a veteran discount program.	X	X	X		X
Veterans' Affairs	Build membership among veteran groups and organizations in the community.			X		X
Veterans' Affairs	Expand upon interdepartmental relationship within Health and Human Services in order to more efficiently deliver care to veterans.	X	X			X
Veterans' Affairs	Increase community education through a comprehensive media and event outreach campaign.	X	X			X

Dept.	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize & Modernize Economic Development	Embrace Technology	Value Diversity
Commission on Disabilities	Become a full-time regularly staffed department within the City of Revere.	X				
Commission on Disabilities	To Adopt MGL. 40 Section 22G which states “Any city or town which has accepted the provisions of section 8J is hereby authorized to allocate all funds received from fines assed for violations of handicap parking in said city or town to the Commission on Disabilities.”	X		X		X
Commission on Disabilities	To Establish a permanent policy within the City of Revere that all publicly city run meetings and boards have live streamed Hybrid capabilities.	X				X
Consumer Affairs	Recruit, hire and train an additional part time Consumer Advocate.	X				
Consumer Affairs	Develop, produce, and host a 30-minute weekly consumer affairs radio program that will air as a public service on a Boston radio station.		X			X
Consumer Affairs	Partner with a local business to provide document shredding services where residents can bring important papers, they wish to destroy to a location that will offer an industrial shredding vehicle and operator.	X				
Library	Increase quality and quantity of services to patrons and the public at large.	X			X	X
Library	Increase our collection to include more diversity, inclusion, culture, and equity materials (DICE).	X			X	X
Library	Increase our number of cultural events.	X	X		X	
Library	Increase our overall presence in the community.	X	X		X	

Dept.	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize & Modernize Economic Development	Embrace Technology	Value Diversity
Parks & Recreation	Open the new Health and Wellness Center.	X			X	X
Parks & Recreation	Translate social media content into multiple languages.	X			X	X
Parks & Recreation	Add aquatics programming at the Garfield pool.	X		X		X
Parks & Recreation	Continue to expand programming across the board for kids, teenagers, and adults.	X				X
Parks & Recreation	Continue to lead capital projects upgrading parks, playgrounds, and open spaces.	X		X		X
Parks & Recreation	Add satisfaction surveys to post programming activities.		X			X
Travel & Tourism	Create or enhance established visitor services for the City of Revere, such as signage, publications, social media pages, website, and travel and tourism office (physical address).			X	X	
Travel & Tourism	Further develop newly established relationships with local, state, and regional tourism offices. Including Massachusetts Office of Travel and Tourism, Greater Boston Visitor and Convention Bureau, and North of Boston Visitor and Convention Bureau.			X		
Travel & Tourism	Establish a reoccurring stakeholder meeting with destination businesses and organizations within the city of Revere. Including all hotels, key restaurants, and retail, the Revere Chamber of Commerce, Revere Beach Partnership and Revere Society for Cultural and Historical Prevention.			X		
Travel & Tourism	Create new marketing campaigns for existing city and community special events (when appropriate) and cultural programming in conjunction with Community Organizations as well as, Parks & Recreation, Community Planning, Community Health and Engagement and School departments.			X		X

Dept.	Goal	Professionalize City Services	Uphold Professional & Ethical Standards	Maximize & Modernize Economic Development	Embrace Technology	Value Diversity
Travel & Tourism	Host new city-organized special events in commercial corridors and the Revere Beach Creative District in collaboration with local community groups and vendors.			X		X
Travel & Tourism	Create a Tourism Master Plan to help guide Revere's tourism department and hospitality industry over the next 3-5 years.			X		
Travel & Tourism	Secure grants or new streams of revenue through advertising sales and sponsorships for the travel and tourism office.	X		X		
Travel & Tourism	Develop a process to continually manage a master calendar of city events to synchronize city activities and maximize potential visitors.	X		X		
Retirement & Pension	Enact a retirement counselling and education program to provide guidance to active members and retirees using one on one counselling, group education sessions and producing educational materials for members of all ages.	X			X	X
Retirement & Pension	Facilitate state and private audits of the retirement system to assure members that funds and operations are conducted in a fiduciarily appropriate manner.		X			
Retirement & Pension	Ensure that disability retirement process is conducted in a fair and efficient manner, utilizing medical experts with an emphasis on exploring modified duties as an alternate to retirement.	X	X		X	X

City Wide Strategic Goals

Next Stop Revere: Executive Summary

Next Stop Revere is the city's first comprehensive master plan in more than four decades. The planning process comes at a critical point in Revere's history, as it seeks to build on its unique identity, location, and place in the region, in order to ensure that all residents can benefit from its growth and development.

The City of Revere partnered with the Metropolitan Area Planning Council (MAPC) to develop a set of actions for the City to take over the next fifteen to twenty years. The planning process built on several community planning initiatives over the past ten years and leveraged the data and insights gathered through each of those processes.

Previous planning processes include:

- The 2009 Shirley Ave. Neighborhood Gateway Initiative
- The 2010 Community Health Assessment (MGH)
- The 2013 Cultural Districts Initiative Application
- The 2016 Revere Technical Assistance Panel Report
- The 2017 Boston Amazon HQ2 Proposal
- The 2018 Revere Open Space and Recreation Plan
- The 2019 Municipal Vulnerability Preparedness (MVP) Program Assessment

Three key elements shape the past, present, and future of Revere. Revere's residents represent a mix of families who have called Revere home for generations as well as recently arrived immigrants from all over the world. Revere's location at the gateway to Greater Boston and the North Shore has increased its regional significance, while also presenting transportation, housing, and economic development opportunities and challenges. Recent interest from developers has provided benefits for Revere but has also presented challenges as the City seeks to provide the highest quality of life for its current and future residents.

Results of the Master Plan: Strategic Goals Developed

HISTORIC AND CULTURAL RESOURCES

The Historic and Cultural Resources section of the Master Plan sets the context for both history and culture in Revere. It describes the history of Revere, the places, objects, and sites that have been recognized for their historic significance, and the organizations active in remembering and preserving Revere's history. It also identifies the arts and cultural events, enterprises, activities, and organizations active in Revere today, documenting the challenges and concerns related to equitable cultural preservation and enhancement. The following strategies are designed to strengthen preservation efforts and ensure the enhancement of cultural resources in Revere.

- Goal 1: Increase cultural equity and inclusion in Revere
- Goal 2: Improve access to historic resources and cultural facilities for all Revere residents
- Goal 3: Expand access to arts education for all Revere residents
- Goal 4: Increase funding for Revere's historic and cultural resources
- Goal 5: Preserve and celebrate Revere's historic legacy as a destination for culture and entertainment
- Goal 6: Improve pedestrian access to cultural resources

HOUSING

Revere has long been an affordable place to live that welcomes people from all walks of life. The metropolitan region has seen significant increases in housing costs in recent years, and with new investment and development, Revere is beginning to experience similar increases. This will provide new sources of revenue and expand the capacity of the City to serve its residents and address unmet housing need. While market-rate housing development brings many benefits, it also needs to be balanced with the addition of deed-restricted Affordable Housing that will help ensure the overall supply of new housing is affordable to all of Revere's residents and can help mitigate the impacts of an increasingly expensive market. A balanced approach will be important to maintain the diversity that makes Revere so unique and to ensuring that it continues to have a stable workforce as it continues to grow.

Goal 1: Create new deed-restricted Affordable Housing and preserve existing deed-restricted Affordable Housing

Goal 2: Mitigate displacement pressures and create greater housing stability for vulnerable residents

Goal 3: Increase access to a variety of homeownership opportunities for moderate and low-income households (deed-restricted Affordable and market-rate condos, duplexes, and townhomes)

Goal 4: Strengthen and expand the existing naturally affordable housing stock

Goal 5: Help residents afford new market-rate housing

TRANSPORTATION AND MOBILITY

An affordable, well-connected, and safe transportation network is a critical component of a thriving and vibrant community and the backbone of a strong economy. Ensuring there are strong connections between homes, jobs, and services is fundamental to support residents' livelihood and promoting local job growth.

Revere is fortunate in that the city is served by three MBTA subway stations, twelve MBTA bus lines, and two MBTA commuter rail tracks (though no stations), as well as some pedestrian and cycling facilities, including the Northern Strand Trail and the waterfront side paths on Revere Beach Boulevard. It is also intersected by several heavily trafficked regional roadways and is located within a short distance of Logan International Airport in neighboring East Boston. However, the City is grappling with significant traffic issues, as well as major pedestrian and bicyclist safety concerns.

Goal 1: Continue to prioritize transportation safety improvements at high crash corridors and intersections

Goal 2: Continue to improve and expand on- and off-street walking and biking infrastructure in Revere

Goal 3: Require new residential developments and new large employers to provide activities, incentives, and infrastructure improvements to encourage residents and visitors to travel by public transit, walking, and biking

Goal 4: Consider modifying parking regulations to make sure parking spaces are being used efficiently and effectively in the downtown, on the waterfront, and in residential neighborhoods

Goal 5: Continue to partner with the MBTA to bring improvements to the Blue Line, Commuter Rail, and local bus service

Goal 6: Continue to work closely with MassDOT, DCR, and neighboring communities on highway projects on state-owned roadways in Revere

Goal 7: Continue advocacy for regional transportation improvements to alleviate regional traffic congestion and minimize its local impacts

ECONOMIC DEVELOPMENT

Planning for Revere's economic future requires an integrated assessment of the city's land-use policies, business composition, transportation infrastructure, social capital, and housing stock to leverage existing assets and find new opportunities. While Revere is planning for its economic future as an independent agent within the Boston metro region, the city also plays a role in the development of the region as a whole and has engaged in collaborative planning efforts with neighboring municipalities. Revere is now planning for its economic future within the Boston metro area, given its key location and role as a gateway city between Boston and the North Shore. Revere is home to two of the biggest transit-oriented development sites in the region, Wonderland and Suffolk Downs, which could bring a large influx of new commercial space to the city, in addition to a host of new residential units.

Goal 1: Improve Revere residents' employment opportunities through workforce development programming and policies

Goal 2: Support small business retention, growth, and expansion in Revere's commercial corridors (Broadway, Beachmont/Donnelly, Revere Beach, Revere Street, Shirley Avenue, Squire Road)

Goal 3: Attract established businesses to Revere in the technology, scientific and innovation industries

Goal 4: Support and expand job dense businesses in the industrial sectors (manufacturing, transportation, warehousing, construction, wholesale trade)

Goal 5: Build local entrepreneurship models for home-based workers, consultants, food entrepreneurs, and local microenterprises

OPEN SPACE AND RECREATION

Open space and parks are critical to the quality of life in a community and provide a wide range of benefits. The environmental benefits provided by open space include water absorption and filtering, flood control, removal of carbon dioxide and other pollutants from the urban environment, habitat, and food for wildlife, and shade that mitigates the urban heat index. By providing opportunities for outdoor activity for all age groups in Revere, open space promotes healthy lifestyles. Outdoor opportunities include both active recreation, such as structured sports, running, biking, and hiking, as well as passive activities, such as bird watching, picnicking, and strolling. Public recreation areas and open space provide a setting for community life and promote a unique and identifiable community character.

Goal 1: Implement the Master Plan consistent with the current Open Space and Recreation Plan

Goal 2: Provide recreational opportunities for residents of all ages and abilities

Goal 3: Develop facilities and programs that promote fitness and health

Goal 4: Maintain, enhance, and maximize the quality of existing parks, playgrounds, trails, and recreation areas

Goal 5: Coordinate with DCR and other state and regional entities that operate and maintain open spaces. Maintaining these critical partnerships provide a relational vehicle for open space and recreational opportunities to be realized

Goal 6: Promote pocket park development on city-owned land in neighborhoods with limited park access, and where they can best provide climate resilience, social, and health benefits

Goal 7: Encourage ongoing public education and direct sponsorship of pocket park development among civic, neighborhood, and business groups

PUBLIC HEALTH

Population health is shaped by our collective exposures to healthy and unhealthy environments – it begins in our homes, in our children’s schools, in the natural and built environment, and at our places of employment. Given the connection of our neighborhoods to our health, the Master Plan provides a framework for understanding how community conditions affect the health of Revere residents and identifies strategies to sustain healthy outcomes among residents, from childhood to later in life. Public health is deeply linked to other elements of *Next Stop Revere* by presenting new perspectives on how recommendations in other chapters of the Plan, such as Economic Development, Housing, Open Space, and Transportation, can contribute to healthier outcomes for residents.

- Goal 1: Create indoor and outdoor spaces, linked with programming, to strengthen community connectedness and promote physical activity and healthy eating among residents of all ages
- Goal 2: Use the built environment, policy, and programmatic interventions that improve and sustain the behavioral and mental health of all residents
- Goal 3: Address environmental exposures that affect the physical health of residents
- Goal 4: Prioritize healthy eating and active living investments to reduce the risk of acute, chronic disease, injury and premature mortality
- Goal 5: Assure a high performing municipal public health system that promotes the health and equity of residents in local decision-making, including decisions made by non-health sectors

ENERGY AND CLIMATE

As a dense, urban, coastal city, Revere faces several challenges in terms of climate change impacts, including sea-level rise, storm surge, and coastal flooding, and the urban heat island effect. These risks put a strain on municipal services, strains wastewater systems, damage public property, and impact the health, safety, and welfare of residents and businesses. The City has already taken steps to plan for the impacts of climate change through the State’s Municipal Vulnerability Preparedness (MVP) program. Through this process, Revere identified climate vulnerabilities and created an action plan to begin to address priority projects. The Plan also summarizes municipal energy usage, energy across the community, and the City’s successes to date related to energy efficiency and renewable energy. The goal of this planning effort is to continue to make Revere a more prepared and resilient place.

- Goal 1: Reduce energy use and GHG emissions across the community
- Goal 2: Increase access for residents, businesses and non-profits to clean energy for electricity and heating/cooling needs
- Goal 3: Ensure that built infrastructure is protected or adapted from natural hazards and climate change impacts
- Goal 4: Implement programs to increase education, awareness, and access to climate resilience for all community members, including those most vulnerable to climate change impacts

PUBLIC FACILITIES & SERVICES

In many ways, the character of our communities can be reflected in the quality and appearance of its civic facilities. The Master Plan helps to guide decisions and develop a plan relevant to public buildings, utilities, and infrastructure in order to meet future needs of the community. Public facilities make it possible for municipal employees and volunteers to provide services for the public good. The City's ability to provide adequate facilities depends on effective capital planning and a commitment to implementation, asset management policies, and the amount of revenue available for local government operations.

Goal 1: Ensure adequate resources for Revere's public services

Goal 2: Strengthen effective communication and collaboration within City government and with the public

Goal 3: Ensure facilities and services meet community and departmental needs

Goal 4: Promote sustainability in municipal operations and facilities

Goal 5: Improve stewardship of public properties

Goal 6: Explore new strategies for creating Public Facilities to gain more land and operational efficiencies

CONCLUSION

With the commencement of the FY2023 budget, the Mayor has appointed a new Chief of Planning, who, along with the rest of the Cabinet, is tasked with implementing the Master Plan. While the Master Plan was not developed with the budget in mind specifically, the members of the Cabinet are tasked with working within budgetary parameters to achieve these goals.

Budget Process Overview

The budget for the City of Revere has been developed based on projected revenue assumptions. The revenue assumptions are based on several factors, one of which is the budget ceiling or levy limit of revenue derived from local property taxes in accordance with Mass. Gen. Laws Ch. 59 § 21C) which is a Massachusetts statute limiting property tax increases of Massachusetts municipalities by 2 ½ %. In 1980, it was passed by ballot measure, specifically called an initiative petition within Massachusetts state law, and went into effect in 1982. Added to these revenues are projections for state aid and local aid, such as excise tax, fees, permits, interest earned and other available funds which can come from free cash or other special funds.

As you review the budget, you may notice that reporting formats have been streamlined. The intention is to provide the City Council, residents and interested parties with a more user friendly and comprehensive financial reporting tool, which encourages transparency and ownership by city departments.

The Mayor, his staff, and the Budget team, led by the City Auditor/Budget Director, meet with departments at various times during the fiscal year to introduce changes to the process and requesting updated departmental information such as accomplishments and goals. Departments were given the opportunity to align their goals with Mayoral Focus areas and communicate budgetary needs.

The budget process typically begins early in October, with the goal of creating budget calendars, reviewing the prior fiscal year process, and identifying areas of reporting to be updated. In January, members of the budget team begin creating new budget templates and in February, departments are forwarded budget request forms and are asked to submit their budget requests and final versions of their supplemental data to the Mayor and Budget team in March.

During April, the Mayor, his staff, and City Auditor/Budget Director meet with every department head, including the Superintendent and Business Manager of schools, to discuss their budgets and capital improvement needs. These requests are then consolidated into formal recommendations and presented to the Mayor for inclusion in the budget.

Throughout April and May, the team reviews and evaluates departmental requests and projected state & local aid revenues. All information is reviewed carefully for accuracy and consistency to ensure the proposed budget contains information that was complete and accurate in order for the City Council to make an informed decision regarding the finances of the City of Revere.

As State Aid estimates are made available, the budget is evaluated and amended accordingly, up until the submission to the City Council. State Aid estimates are based on the Senate Final Budget proposal available at the time the budget was submitted for presentation to the City Council.

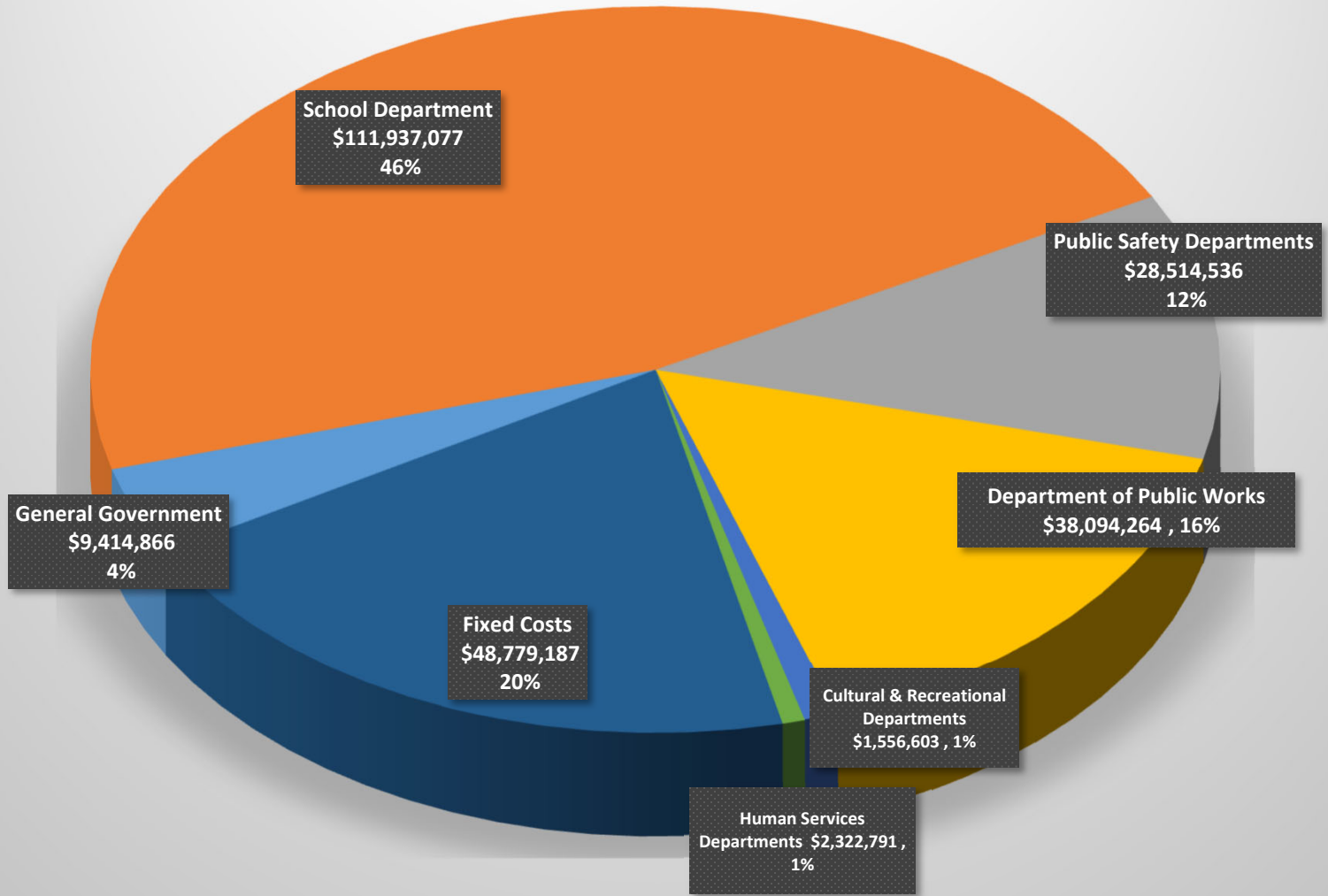
During the month of June, the City Council Ways and Means subcommittee meets with department heads to review each departmental budget submission and the Mayor's recommendations. Upon completion of this process, the City Council approves the final budget for the forthcoming fiscal year.

Upon adoption of the budget and prior to setting the City tax rate for the fiscal year, the Mayor may submit to the City Council all his/her recommendations for supplemental appropriations, which are deemed necessary, by the Mayor, for the operation of city government for the fiscal year, excluding appropriations requested by the Mayor from time to time by means of transfer. Transfers are provided for by Section 33B of Chapter 44 of the Massachusetts General Laws. These amendment procedures are governed notwithstanding any contrary provisions of the Massachusetts General Laws or Special Acts.

CITY OF REVERE BUDGET CALENDAR - FY 2023

Mayor & Budget Committee	Start Date	End Date
Budget Team meets to review Budget Calendar.	October	
Budget Team and Mayor meet to approve final Calendar and review Budget format options presented by Audit staff.	January/February	
Forms and instructions are sent to all department heads.	February	
Budget Team meets with individual departments by appointments to provide assistance, if needed.	Mid February to March	
All department budget submissions are forwarded to Audit staff.	March	
Budget submissions and Munis input are reviewed and updated by Budget Team.	March to mid April	
Budget meetings are held with Mayor, Department Heads & Budget Team to review submission.	End of April	
Due date for completion of departmental Goals, Objectives, accomplishments, organizational charts, and mission statements, by department.	Mid May	
Budgets are reviewed by Budget Team and Mayor.	April to May	
Budget Team Prepares Final Budget for City Council.	May	
Mayor & Budget Director presents balanced budget to City Council.	June	
Mayor & School Committee	Start Date	End Date
Budget workshops with Principals and Department Heads as applicable.	January 2022	
Commonwealth publishes Governor's Budget, including preliminary Net School Spending Requirement.	Last week of January	
Schedule 19 Negotiations take place; School Department bottom line established (pending changes in Net School Spending by House or Senate).	April	
School Committee Votes Budget.	Typically early June	
Final School Budget to Mayor and Budget Team.	Typically right after vote	
City Council	Start Date	End Date
Mayor Submits Budget to City Council.	June	
City Council Ways & Means Budget Review process.	June	
City Council Vote on Budget.	before June 30th	

**City of Revere - FY2023 Budget
Program and Operating Budget
Total Expenses: \$240,619,323**



FY 2023 Budget - Total of all Expenses by Department

General Government Departments

Department	Previous Appr. 2022	Dept Rec 2023	Mayor's Req 2023	Difference Mayor/Dept	Increase/ (Decrease)	FY 22-23% Change
City Council	332,838	294,318	294,318	-	(38,520)	-11.57%
Mayor's Office	1,386,106	1,143,123	1,143,123	-	(242,983)	-17.53%
Talent and Culture	-	345,426	290,114	(55,312)	290,114	100.00%
Human Resources	437,976	592,426	397,018	(195,408)	(40,958)	-9.35%
Office of Innovation & Data Management	654,479	987,184	674,830	(312,354)	20,351	3.11%
Auditing	557,328	612,571	611,571	(1,000)	54,243	9.73%
Purchasing	274,708	317,882	317,882	-	43,174	15.72%
Information Technology	1,288,428	1,463,490	1,441,110	(22,380)	152,682	11.85%
Assessors	464,085	618,550	540,050	(78,500)	75,965	16.37%
Collector/Treasurer	1,257,617	1,346,213	1,209,200	(137,013)	(48,417)	-3.85%
Solicitor's Office	575,698	1,003,043	813,043	(190,000)	237,345	41.23%
City Clerk	364,840	382,660	382,660	-	17,820	4.88%
Election Commission	391,132	451,360	450,260	(1,100)	59,128	15.12%
License Commission	6,200	9,400	9,400	-	3,200	51.61%
Conservation Commission	7,000	38,400	38,400	-	31,400	448.57%
Zoning Board of Appeals	12,320	22,920	22,920	-	10,600	86.04%
Dept. of Planning & Community Development	278,162	644,745	292,768	(351,977)	14,606	5.25%
Engineering	369,893	513,018	486,199	(26,819)	116,306	31.44%
Total General Government	8,658,810	10,786,729	9,414,866	(1,371,863)	756,056	8.73%

Public Safety Departments

Police Department	11,909,284	12,260,114	12,145,082	(115,032)	235,798	1.98%
Fire Department	10,920,938	12,887,333	12,614,333	(273,000)	1,693,395	15.51%
Regional Emergency Comm. Ctr. (RECC)	1,513,580	1,565,999	1,565,999	-	52,419	3.46%
Municipal Inspections	1,122,633	1,361,688	1,351,788	(9,900)	229,155	20.41%
Short Term Rental Inspections	107,187	112,321	112,321	-	5,134	4.79%
Parking Control	620,238	769,382	725,013	(44,369)	104,775	16.89%
Total Public Safety	26,193,860	28,956,836	28,514,535	(442,301)	2,320,675	8.86%

School Department

School Department	102,691,177	109,722,848	109,722,848	-	7,031,671	6.85%
Regional Schools	1,830,956	2,214,229	2,214,229	-	383,273	20.93%
Total School Department	104,522,133	111,937,077	111,937,077	-	7,414,944	7.09%

FY 2023 Budget - Total of all Expenses by Department (continued)

Department of Public Works						
Department	Previous Appr. 2022	Dept Rec 2023	Mayor's Req 2023	Difference Mayor/Dept	Increase/ (Decrease)	FY 22-23% Change
Public Works						
Dept of Public Works: Administration	599,817	615,510	432,385	(183,125)	(167,432)	-27.91%
Dept of Public Works: Snow & Ice	350,000	350,000	350,000	-	-	0.00%
Dept of Public Works: Highway Division	892,524	987,686	904,191	(83,495)	11,667	1.31%
Dept of Public Works: Open Space	818,549	1,090,195	946,236	(143,959)	127,687	15.60%
Dept of Public Works: Facilities/ Public Property	1,695,260	1,881,024	1,723,898	(157,126)	28,638	1.69%
Public Works - Solid Waste Enterprise	4,864,261	4,677,369	4,367,791	(309,578)	(496,470)	-10.21%
Public Works - Water/ Sewer Enterprise	26,726,074	30,685,671	29,369,763	(1,315,908)	2,643,689	9.89%
Total Public Works	35,946,485	40,287,455	38,094,264	(2,193,191)	2,147,779	5.97%
Human Service Departments						
Health & Human Services: Public Health	757,570	1,060,495	936,495	(124,000)	178,925	23.62%
Health & Human Services: Community Engagement	108,995	334,493	19,884			
Health & Human Services: Substance Use Disorders and Homeless Initiati	18,328	120,079	18,328	(101,751)	-	0.00%
Health & Human Services: Elder Affairs	240,756	380,658	359,378	(21,280)	118,622	49.27%
Office of Veterans Services	899,606	933,107	930,762	(2,345)	31,156	3.46%
Commission on Disability	22,228	26,984	26,984	-	4,756	21.40%
Consumer Affairs	-	29,960	29,960	-	29,960	0.00%
Human Rights Commission	95,000	10,000	1,000	(9,000)	(94,000)	-98.95%
Total Human Services	2,142,483	2,895,776	2,322,791	(258,376)	269,419	12.58%
Cultural & Recreational Departments						
Library	618,181	1,584,388	766,387	(818,001)	148,206	23.97%
Parks & Recreation Services	774,287	901,664	780,216	(121,448)	5,929	0.77%
Historical and Cultural Resources	10,000	10,000	10,000	-	-	0.00%
Travel and Tourism	-	135,150	-	(135,150)	-	100.00%
Total Cultural & Recreation	1,402,468	2,631,202	1,556,603	(1,074,599)	154,135	10.99%
Fixed Costs						
Debt Service	6,246,105	7,494,022	7,494,022	-	1,247,917	19.98%
Unclassified	25,945,555	26,568,084	26,382,337	(185,747)	436,782	1.68%
Retirement & Pension	13,975,332	15,092,596	14,902,828	(189,768)	927,496	6.64%
Total Fixed Costs	46,166,992	49,154,702	48,779,187	(375,515)	2,612,195	5.66%
Total All Expenses	225,033,231	246,649,777	240,619,323	(5,715,845)	15,675,203	6.97%

City of Revere
Five Year Financial Forecast
FY2022 - FY2026

	% INC/DEC FY22 v FY23	% INC/DEC FY24-FY42	FY22 RECAP	FY23 PROJECTED	FY24 PROJECTED	FY25 PROJECTED	FY26 PROJECTED
REVENUES							
TAX LEVY							
PRIOR YEAR LEVY LIMIT			95,665,289	102,073,296	107,656,370	112,347,779	117,156,474
AMENDED NEW GROWTH (prior year)							
PROPOSITION 2.5 INCREASE TO LEVY		2.50%	2,391,632	2,551,832	2,691,409	2,808,694	2,928,912
NEW GROWTH - NEW DEVELOPMENT - typical	-24.53%	varies	4,016,375	3,031,242	2,000,000	2,000,000	2,000,000
NEW GROWTH - NEW DEVELOPMENT (Non-HYM large)			0		500,000	2,000,000	3,000,000
NEW GROWTH - NEW DEVELOPMENT (HYM/Suffolk)			0		2,000,000	3,000,000	4,000,000
EXCESS CAPACITY			-23,462	-33,077			
TAX LEVY	5.46%	varies	102,049,835	107,623,293	114,847,779	122,156,474	129,085,386
LEVY LIMIT	5.47%	varies	102,073,296	107,656,370	112,347,779	117,156,474	122,085,386
LEVY CEILING	14.21%	4.00%	217,173,157	248,035,333	257,956,746	268,275,016	279,006,017
LOCAL RECEIPTS							
MX	3.08%	3.00%	6,500,000	6,700,000	6,901,000	7,108,030	7,321,271
MEALS EXCISE	71.43%	4.00%	700,000	1,200,000	1,248,000	1,297,920	1,349,837
ROOMS EXCISE	69.23%	4.00%	1,300,000	2,200,000	2,288,000	2,379,520	2,474,701
INTEREST ON TAXES	0.00%	0.00%	750,000	750,000	750,000	750,000	750,000
IN LIEU OF TAXES	0.00%	2.50%	140,000	140,000	143,500	147,088	150,765
FEES - POLICE DETAIL ADMIN	0.00%	2.50%	180,000	180,000	184,500	189,113	193,840
OTHER DEPT REVENUE	0.00%	2.50%	1,500,000	1,500,000	1,537,500	1,575,938	1,615,336
LICENCES & PERMITS	80.95%	4.00%	2,100,000	3,800,000	3,952,000	4,110,080	4,274,483
FINES & FORFEITS	0.00%	2.00%	1,500,000	1,500,000	1,530,000	1,560,600	1,591,812
INVESTMENT INCOME	225.00%	2.00%	100,000	325,000	331,500	338,130	344,893
MEDICAID REIMBURSEMENT	0.00%	2.00%	180,000	180,000	183,600	187,272	191,017
MISC. RECURRING	0.00%	2.00%	400,000	400,000	408,000	416,160	424,483
MISC. NON-RECURRING							
MISC. NON-RECURRING - ARPA Funds							
TOTAL: LOCAL RECEIPTS	22.96%	varies	15,350,000	18,875,000	20,017,600	20,879,850	21,892,438
CHERRY SHEET REVENUE	5.56%	3.50%	95,128,783	100,418,019	103,932,650	107,570,292	111,335,253
OTHER FINANCIAL SOURCES (OFS)							
Free Cash Appropriations (page 4 column c)	10.50%	varies	1,265,204	1,398,099			
Other Available Funds (page 4 columb d)	-53.37%	varies	1,945,177	907,042			
Other Sources to reduce the Tax Rate		varies					
Free Cash to Reduce the Tax Rate		varies					
TOTAL: OFS	-28.20%		3,210,381	2,305,141	0	0	0
ENTERPRISE FUNDS							
WATER/SEWER: REV from RATES	4.34%	4.25%	26,894,330	28,060,591	29,253,166	30,496,426	31,792,524
WATER/SEWER: RETAINED EARNINGS APPROPRIATION				900,000			
WATER/SEWER: STABILIZATION FUND APPROPRIATION	-50.00%		2,000,000	1,000,000			
WATER/SEWER: ARPA REVENUE REPLACEMENT				1,500,000	1,000,000	500,000	
SOLID WASTE ENTERPRISE	14.29%	3.00%	350,000	400,000	412,000	424,360	437,091
TOTAL ENTERPRISE FUND REVENUE	8.95%		29,244,330	31,860,591	30,665,166	31,420,786	32,229,615
GRAND TOTAL: ALL REVENUES	6.57%	varies	244,983,329	261,082,044	269,463,195	282,027,401	294,542,691

City of Revere
Five Year Financial Forecast
FY2022 - FY2026

	% INC/DEC FY22 v FY23	% INC/DEC FY24-FY42	FY22 RECAP	FY23 PROJECTED	FY24 PROJECTED	FY25 PROJECTED	FY26 PROJECTED
EXPENDITURES							
GENERAL GOVERNMENT - 100's							
CITY COUNCIL	-11.57%	3.00%	332,838	294,318	303,148	312,242	321,609
MAYOR	1.90%	3.00%	631,106	643,123	662,417	682,289	702,758
Mayor - Salary Reserve	-28.57%	3.00%	700,000	500,000	515,000	530,450	546,364
TALENT AND CULTURE (new for FY2023)	100.00%	3.00%	0	290,114	298,817	307,782	317,015
HUMAN RESOURCES	-9.35%	3.00%	437,976	397,018	408,929	421,196	433,832
OFFICE OF INNOVATION AND DATA MGMT	3.11%	3.00%	654,479	674,830	695,075	715,927	737,405
CFO/AUDITOR/BUDGET	9.73%	3.00%	557,328	611,571	629,918	648,816	668,280
PURCHASING	15.72%	3.00%	274,708	317,882	327,418	337,241	347,358
INFORMATION TECHNOLOGY	11.85%	3.00%	1,288,428	1,441,110	1,484,343	1,528,874	1,574,740
ASSESSORS	16.37%	3.00%	464,085	540,050	556,252	572,939	590,127
COLLECTOR/TREASURER	-3.85%	3.00%	1,257,617	1,209,200	1,245,476	1,282,840	1,321,325
SOLICITOR	41.23%	3.00%	575,698	813,043	837,434	862,557	888,434
CITY CLERK	4.88%	3.00%	364,840	382,660	394,140	405,964	418,143
ELECTIONS	15.12%	3.00%	391,132	450,260	463,768	477,681	492,011
LICENCE COMMISSION	51.61%	3.00%	6,200	9,400	9,682	9,972	10,272
CONSERVATION COMMISSION	448.57%	3.00%	7,000	38,400	39,552	40,739	41,961
APPEALS BOARD	86.04%	3.00%	12,320	22,920	23,608	24,316	25,045
STRATEGIC PLANNING/COMM DEVELOPMENT	5.25%	3.00%	278,162	292,768	301,551	310,598	319,915
ENGINEERING	31.44%	3.00%	369,893	486,199	500,785	515,809	531,283
* moved to 300's - Schools							
TOTAL: GENERAL GOVERNMENT	9.43%	3.00%	8,603,810	9,414,866	9,697,312	9,988,231	10,287,878
PUBLIC SAFETY - 200's							
POLICE	1.98%	4.00%	11,909,284	12,145,082	12,630,885	13,136,121	13,661,566
FIRE	15.51%	4.00%	10,920,938	12,614,333	13,118,906	13,643,663	14,189,409
REGIONAL EMERGENCY COMM CENTER	3.46%	4.00%	1,513,580	1,565,999	1,628,639	1,693,785	1,761,536
MUNICIPAL INSPECTIONS	20.41%	4.00%	1,122,633	1,351,788	1,405,860	1,462,094	1,520,578
SHORT TERM RENTAL	4.79%	4.00%	107,187	112,321	116,814	121,486	126,346
PARKING CLERK	16.89%	4.00%	620,238	725,013	645,048	754,014	670,849
TOTAL: PUBLIC SAFETY	8.86%	4.00%	26,193,860	28,514,536	29,546,151	30,811,162	31,930,283
PUBLIC WORKS - 400's							
Administration	-27.91%	3.50%	599,817	432,385	447,518	463,182	479,393
Snow and Ice	0.00%	3.50%	350,000	350,000	362,250	374,929	388,051
Highway & Signs	1.31%	3.50%	892,524	904,191	935,838	968,592	1,002,493
Open Space/Parks	15.60%	3.50%	818,549	946,236	979,354	1,013,632	1,049,109
Facilities/Public Property	1.69%	3.50%	1,695,260	1,723,898	1,784,234	1,846,683	1,911,317
TOTAL: PUBLIC WORKS	0.01%	3.50%	4,356,150	4,356,710	4,509,195	4,667,017	4,830,362

City of Revere
Five Year Financial Forecast
FY2022 - FY2026

	% INC/DEC FY22 v FY23	% INC/DEC FY24-FY42	FY22 RECAP	FY23 PROJECTED	FY24 PROJECTED	FY25 PROJECTED	FY26 PROJECTED
HEALTH and HUMAN SERVICES (HHS) - 500's							
HHS: Public Health	23.62%	3.50%	757,570	936,495	969,272	1,003,197	1,038,309
HHS: Community Engagement	-81.76%	3.50%	108,995	19,884	20,580	21,300	22,046
HHS: Substance Use Disorders and Homeless Initiatives	0.00%	3.50%	18,328	18,328	18,969	19,633	20,321
HHS: Elder Affairs	49.27%	3.50%	240,756	359,378	371,956	384,975	398,449
HHS: Veterans Services	3.46%	3.50%	899,606	930,762	963,339	997,056	1,031,952
HHS: Commission on Disabilities	21.40%	3.50%	22,228	26,984	27,928	28,906	29,918
HHS: Consumer Affairs		3.50%	0	29,960	31,009	32,094	33,217
HHS: Human Rights Commission	-98.95%	3.50%	95,000	1,000	1,035	1,071	1,109
TOTAL: HUMAN SERVICES	8.42%	3.50%	2,142,483	2,322,791	2,404,089	2,488,232	2,575,320
LIBRARIES AND RECREATION - 600's							
LIBRARY	23.97%	3.00%	618,181	766,387	789,379	813,060	837,452
RECREATION	0.77%	3.00%	774,287	780,216	803,622	827,731	852,563
TRAVEL AND TOURISM (new for FY2023)				0			
HISTORICAL AND CULTURAL RESOURCES	0.00%	3.00%	10,000	10,000	10,300	10,609	10,927
TOTAL: CULTURAL AND RECREATIONAL	10.99%	3.00%	1,402,468	1,556,603	1,603,301	1,651,400	1,700,942
SUBTOTAL - CITY DEPARTMENT COSTS	8.12%	varies	42,698,771	46,165,506	47,760,048	49,606,042	51,324,786
DEBT SERVICE - 700's							
RETIREMENT OF LONG TERM CAPITAL DEBT PRINCIPAL	55.63%	debt sched	2,894,543	4,504,743	5,534,543	5,534,543	5,284,543
less: School Ameresco debt - principal					-490,000	-530,000	-555,000
less: 1/2 of DPW facility debt - principal (WSD)					-260,000	-272,500	-287,500
RETIREMENT OF LONG TERM CAPITAL DEBT INTEREST	-11.43%	debt sched	3,336,562	2,955,279	3,148,208	2,903,392	2,669,351
less: School Ameresco debt - interest					-175,500	-150,000	-122,875
less: 1/2 of DPW facility debt - interest (WSD)					-290,719	-277,407	-263,407
SHORT TERM DEBT INTEREST	126.67%	varies	15,000	34,000	200,000	200,000	200,000
PAYDOWN OF BAN'S							
ESTIMATED NEW DEBT - \$2.5M DPW facility							
ESTIMATED NEW DEBT - New High School Building					1,332,500	4,235,000	9,865,000
ESTIMATED NEW DEBT - Eminent Domain - Wonderland					1,565,000	1,565,000	2,000,950
SUBTOTAL - DEBT SERVICE (GENERAL FUND)	19.98%	varies	6,246,105	7,494,022	8,999,033	11,643,029	16,790,113
UNCLASSIFIED BENEFITS - 900's							
Employee Fringe Benefits - Health, Dental, Life, etc.	1.37%	6.00%	23,263,932	23,582,337	24,997,277	26,497,114	28,086,941
FICA - Medicare Tax (1.45%)	4.99%	3.00%	1,571,623	1,650,000	1,699,500	1,750,485	1,803,000
Property and Casualty Insurance	3.60%	3.00%	1,110,000	1,150,000	1,184,500	1,220,035	1,256,636
CONTRIBUTORY PENSION	6.64%	5.00%	13,975,332	14,902,828	16,051,591	17,066,053	18,144,627
SUBTOTAL - PENSION AND UNCLASSIFIED BENEFITS	3.42%	varies	39,920,887	41,285,165	43,932,869	46,533,687	49,291,203
EDUCATION - 300's							
Revere Public Schools (per schedule 19 - no pupil trans)	4.78%	4.00%	95,755,843	100,329,039	112,636,010	117,141,450	121,827,108
Add: Pupil Transportation	19.59%		6,935,334	8,293,809			
NORTHEAST REGIONAL VOCATIONAL SCHOOL - operating	2.56%	4.00%	1,830,956	1,877,807	1,952,919	2,031,036	2,112,277
NORTHEAST REGIONAL VOCATIONAL SCHOOL - debt/capital		per debt sched	0	336,422	336,353	1,121,049	1,953,139
Anticipated increases in students due to new growth							
Potential ESSER grant offset			0				
SUBTOTAL - SCHOOL DEPARTMENT	6.04%	4.00%	104,522,133	110,837,077	114,925,282	120,293,535	125,892,524
SUBTOTAL: GENERAL FUND	6.41%	varies	193,387,896	205,781,770	215,617,231	228,076,292	243,298,626

City of Revere
Five Year Financial Forecast
FY2022 - FY2026

	% INC/DEC FY22 v FY23	% INC/DEC FY24-FY42	FY22 RECAP	FY23 PROJECTED	FY24 PROJECTED	FY25 PROJECTED	FY26 PROJECTED
WATER/SEWER ENTERPRISE							
SALARIES	2.91%	3.50%	1,706,184	1,755,787	1,817,240	1,880,843	1,946,672
EXPENSES	-17.16%	3.50%	1,476,900	1,223,417	1,266,237	1,310,555	1,356,424
EXPENSES - Long Term Debt Principal - Existing	12.89%	debt sched	4,717,822	5,326,121	4,837,694	4,932,659	4,876,328
plus: 1/2 of DPW facility debt - principal (WSD)					260,000	272,500	287,500
EXPENSES - Long Term Debt Principal - Projected - ties to CIP							
EXPENSES - Long Term Debt Interest - Existing	22.40%	debt sched	1,781,218	2,180,130	1,770,897	1,680,953	1,590,450
plus: 1/2 of DPW facility debt - interest (WSD)					290,719	277,407	263,407
EXPENSES - Long Term Debt Interest - Projected - ties to CIP							
Add - New SRF debt - ties to CIP							
EXPENSES - Short Term Debt Interest							
EXPENSES - SRF Admin Fees	-2.13%	debt sched	116,959	114,467	109,206	103,841	98,366
MWRA ASSESSMENT - Water	9.82%	5.00%	5,781,193	6,348,919	6,666,365	6,999,683	7,349,667
MWRA ASSESSMENT - Sewer	11.44%	5.00%	11,145,798	12,420,922	13,041,968	13,694,067	14,378,770
SUBTOTAL: WATER/SEWER ENTERPRISE	9.89%	varies	26,726,074	29,369,763	30,060,325	31,152,507	32,147,584
SOLID WASTE ENTERPRISE							
SALARY	-9.74%	3.50%	468,881	423,197	438,009	453,339	469,206
EXPENSES	-24.00%	3.50%	30,000	22,800	23,598	24,424	25,279
CONTRACTED SERVICES - Trash Pickup	-2.22%	2.00%	2,250,380	2,200,427	2,244,436	2,289,324	2,335,111
CONTRACTED SERVICES - Recycling Disposal	-55.56%	3.00%	450,000	200,000	206,000	212,180	218,545
CONTRACTED SERVICES - Solid Waste Disposal	3.89%	3.00%	1,450,000	1,506,367	1,551,558	1,598,105	1,646,048
CAPITAL - lease payments and barrel replacement	-100.00%	lease sched	200,000	0	0	0	1
NEW EQUIPMENT - additional barrels/recycling bins as needed	0.00%	3.00%	15,000	15,000	15,450	15,914	16,391
PRIOR YEAR DEFICIT							
SUBTOTAL: SOLID WASTE ENTERPRISE	-10.21%	varies	4,864,261	4,367,791	4,479,050	4,593,286	4,710,581
SUBTOTAL: CITY, SCHOOL, AND ENTERPRISE	6.46%	varies	224,978,231	239,519,324	250,156,606	263,822,084	280,156,791
OTHER EXPENDITURES							
CHERRY SHEET ASSESSMENT	14.25%	3.00%	15,013,807	17,153,502	17,668,107	18,198,150	18,744,095
				0	0	0	0
CHERRY SHEET OFFSET	51.70%	3.00%	90,064	136,628	140,727	144,949	149,297
OVERLAY	5.65%	5.00%	952,710	1,006,554	1,056,882	1,109,726	1,165,212
SNOW AND ICE DEFICIT	97.13%	0.00%	347,465	684,957	500,000	500,000	500,000
OTHER DEFICITS RAISED ON RECAP							
Final Court Judgements	-60.09%		340,671	135,952			
Overlay Deficit							
Tax Title	179.97%		50,000	139,986			
SUPPLEMENTAL APPROPRIATIONS							
Raise and Appropriate (pg 4 column B except budget)							
From Free Cash (pg 4 column c of recap)	10.50%		1,265,204	1,398,099			
From Other Available Funds (pg 4 of recap)	-53.37%		1,945,177	907,042			
TOTAL: OTHER EXPENDITURES	7.79%	varies	20,005,098	21,562,720	19,365,716	19,952,825	20,558,604
GRAND TOTAL: ALL EXPENDITURES	6.57%	varies	244,983,329	261,082,044	269,522,322	283,774,909	300,715,395
BUDGET GAP (positive = excess capacity)			0	0	-59,127	-1,747,507	-6,172,704

Five Year Financial Forecast - Narrative

FY2022 through FY2026

Executive Summary

The five-year financial forecast for the City of Revere is used as a budget tool that enables municipal officials to review operating needs, identify fiscal challenges and opportunities, and help develop long term budgeting policies as part of an overall strategic plan. The five-year financial forecast is invaluable in identifying key areas that the City needs to focus on, such as rising health insurance costs, retirement assessments, and collective bargaining agreements. It also helps the City plan for its capital budget, debt service management, and long-term sustainability.

Financial forecasting is the process of projecting revenues and expenditures over a multi-year period. Factors that affect forecasting are current and future economic conditions, collective bargaining agreements, future operating and capital scenarios, and other factors that affect future revenues and expenditures.

The five-year financial forecast is also used as a communication tool for both the City Council and the public. The forecast is always evolving and is constantly updated as information becomes available.

The FY2023 budget reflects a commitment to professionalizing government as well as making strategic investments in public safety, public works, and public education. The budget also continues to follow the capital budget of the City, making significant investments in our public infrastructure and departmental equipment.

The FY2023 is balanced, with approximately \$261.1 million of estimated receipts to balance the general operating budget as well as the school operating budget and enterprise fund budgets. Below is a breakdown of all revenues and expenses as detailed in this forecast.

Revenues

Tax Levy: \$107,656,370

The tax levy is the City's primary revenue source, comprising approximately 47% of the City's total general fund revenues. Residential property values pay 75.3% of the total property taxes, while commercial, industrial, and personal property values pay 24.7%. The City has a split tax rate of 1.75, which translates to a residential rate of \$9.51/m and a commercial rate of \$18.98/m for FY2023.

The City realizes an automatic 2.5% increase to the tax levy under Proposition 2 ½, plus any increase due to "new growth" in the City. New growth includes new development, condominium conversions, and renovations/expansions to existing properties, to name a few. Based upon data presented by the Chairman of the Board of Assessors, new growth for the City for FY2023 is estimated to be \$3,000,000.

New growth estimated for fiscal years 2024 through 2026 are estimated based upon calculations presented by the Board of Assessors based upon reasonable estimates of typical new growth, as well as estimated construction schedules for some of the larger projects in the City, including Suffolk Downs, Revere Beach, and other larger developments in the pipeline. For FY23, the forecast accounts for three types of new growth; typical new growth, new growth from the Suffolk Downs/HYM development, and new growth from other larger, atypical developments in the City.

Local Receipts: \$18,875,000

Local receipts are locally generated revenues other than real and personal property taxes. Examples include motor vehicle excise, investment income, hotel/motel tax, fees, rentals, and charges. The City has increased its estimate for local receipts by 23% for FY2023 (from \$15.3m to \$18.9m) due to an anticipated increase in permits related to the development of Suffolk Downs, as well as an increase in meals and rooms excise rebounding to pre-pandemic levels. Also, investment income has been increased significantly to account for the earning on higher interest rates on our cash and investments.

Various local receipts have been increased and decreased to reflect historic performance as well as the anticipated effects of the pandemic on local receipts overall. For example, motor vehicle excise has been increased by \$200k from FY2022 estimates due to the anticipated increase in registered vehicles. Also, anticipated building permits have increased by \$1.7 million in anticipation of the Suffolk Downs development commencement that was stalled due to the pandemic. As the local economy continues to recover from the pandemic, we have also raised our estimates of meals excise (\$500,000 increase) and rooms excise (\$900,000) to be more in line with pre-pandemic levels.

Local receipts are anticipated to grow at different levels as indicated in the five-year financial forecast, with an overall growth of approximately 3% in totality.

Cherry Sheet Revenue (State Aid): \$100,418,019

Named for the cherry-colored paper on which it was originally printed, the Cherry Sheet is the official notification by the Commissioner of Revenue to municipalities and regional school districts of estimated state aid to be paid and charges to be assessed over the next fiscal year. Cherry Sheets are usually issued each spring, following enactment by the Legislature of the state budget for the following year.

This year's budget continues the implementation of the funding schedules in the 2019 Student Opportunity Act (SOA) that had been delayed after the coronavirus recession upset the original first-year funding plan. The Governor's budgeted \$5.5 billion Chapter 70 appropriation will fully fund the first year of the Student Opportunity Act's seven-year plan to add \$1.5 billion in new state funding for K-12 education. Most of the funds would implement the improvements to the foundation budget, adding weight for low-income students, English Language Learners, special education costs and school employee health benefits. As a result of the increased funding for the SOA, cherry sheet revenue increased overall by 5.6%

Also, Unrestricted General Government Aid (UGGA) is budgeted to increase at the same rate as projected growth of state revenues: 3.5%. The implementation of this state-local revenue sharing framework is good news to the City in these challenging times.

It is always difficult to gauge the amount that the Commonwealth will allocate to the 351 municipalities due to the volatile economy and evolving funding formulas. Nevertheless, we need to assume a figure for purposes of completing the five-year financial forecast. Therefore, it is predicted that State Aid will increase by 3.5% for FY2024 through FY2026. This increase is conservative with the hope that the increase will be larger as the State continues to fund the Student Opportunity Act.

Enterprise Fund Revenue: \$31,860,591

An enterprise fund, authorized by MGL Chapter 44, Section 53F ½, is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any.

The City of Revere currently has two Enterprise Funds: Water and Sewer Enterprise and Solid Waste Enterprise.

Water/Sewer Enterprise: \$31,460,591

The water and sewer enterprise fund provides for full cost recovery including indirect costs that are appropriated in the general fund. Water and sewer enterprise fund revenues are estimated to have various increases over the next three fiscal years depending on the costs of assessments from the MWRA, as well as the debt service from some of the major projects underway in the City, including the completion of the water meter and lead service replacement projects, the reconstruction of several water mains, rehabilitation of the sewer lines, and the consent decree infrastructure improvements.

Still recovering from the effects of the coronavirus recession, the Enterprise Fund has ended fiscal year 2021 with a surplus of approximately \$1.16 million, nearly doubling the surplus from the prior year. After utilizing \$2 million from the Water and Sewer Stabilization Fund in FY2022, the stabilization fund still has an available balance of over \$5.7 million to address extraordinary or unforeseen events.

For FY2023, it is the recommendation of Mayor Arrigo that the City a variety of other funding sources to help stabilize an otherwise significantly larger rate increase that would be necessary to cover the fixed costs of debt service and MWRA assessments. This includes using \$900,000 from retained earnings, \$1,000,000 from the stabilization fund, and \$1.5 million in ARPA revenue replacement.

We forecast enterprise fund revenues to increase 4.25% to keep up with the continued efforts put forward by the department to upgrade the City's infrastructure, including the elimination of inflow/infiltration of sewer lines, and illicit connections to the city's infrastructure.

Solid Waste/Recycling Enterprise: \$400,000

The Solid Waste Enterprise fund is currently in its fourth year of establishment. As stated above, an enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to

demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any.

In the case of collecting and disposing of the City's solid waste and recycling, there is a significant subsidy from the City's general fund to the enterprise fund. In fact, only \$400,000 in projected revenues will offset the nearly \$4.37 million cost of providing the service. The modified trash collection ordinance that was recently passed will help increase anticipated revenues by allowing for the enforcement of improper use of trash receptacles through the City's 40U health violation program. The City also paid off the debt service required to purchase uniform city-wide trash receptacles which helped offset some of the modest increases to the budget. The City also finalized a three-year contract for trash and recycling collection, which allows us to have cost certainty over the next three years, as well as a modified recycling contract that will save the City money on the cost of our single stream recycling program.

It is estimated that the City will collect \$400,000 in revenues from the sale of overflow barrels, fines for improperly stored trash and recycling violations. For FY2022 through FY2026, it is estimated that the solid waste enterprise revenues will increase by 3%.

Expenses

General Government: \$9,414,866

Departments under General Government include all the financial offices and overhead support functions, including Mayor, City Council, Finance, Legal, City Clerk, Elections, Planning and Community Development.

General government spending for FY2023 is scheduled to increase by approximately \$800,000. This is partially attributable to contracted raises, new positions, and the creation of a new department, Talent & Culture.

The newly created Department of Talent and Culture has a budget of \$290,000. This department consists of two appropriation funded FTE's, including the Chief of Talent and Culture, as well as an ARPA-funded Language Justice Coordinator. The Chief of Talent and Culture had previously been funded through the Human Rights Commission under Health and Human Services, and the other appropriated position, Program Manager of the Revere Community School, had previously been funded through the Parks & Recreation department.

In the Office of Innovation and Data Management, there are two (3) new positions added to continue outreach to our diverse residency. Furthermore, as the public realizes that we have an effective and efficient 311/constituent services department, the call volume to the department increases. These increases to the call volume are encouraging as we remain committed to having a 21st century government that engages its residents, addresses their concerns, and records this data for future analysis.

The Solicitor's Office is proposed to have an increase of two (2) FTE's. One is due to a reorganization in the City, by including the Inspectional Services General Counsel under the purview of the legal department. The second is a newly created position, that of a Policy Advisor, who will review and assist in updating policies and ordinances as well as develop and implement new policies and ordinances as needed.

For the Office of Strategic Planning and Economic Development, the reduction of an FTE to a part time position offsets the addition of two (2) FTE's recommended by the administration to allow for the hiring of a Housing Planner & Project Manager, who will help the Chief of Planning and Economic Development with efforts to plan and develop affordable housing options and an Associate City Planner, who will help the city transition from the current planner who is semi-retired with over 40 years of institutional knowledge. While the department only funds two FTEs in the general fund, it is a department of nine, with most all other employees funded through the respective grants for which it manages. It is proposed that 3.75 FTEs are funded using ARPA funds, including .25 FTE of a Business Liaison, .75 FTE of an Open Space and Environmental Planner, .75 of a Transportation Manager, 1.0 FTE of a Housing and Stability Officer, 1.0 FTE for the new Housing Planner and Project Manager position. All positions being considered with ARPA funds will cover not only the salary costs (proportionally), but also the fringe benefit expenses that come along with the position, including health insurance, retirement benefits, and applicable FICA taxes.

In the Engineering Department, one (1) new FTE is due to a reorganization of the department, where the Infrastructure Program Manager was moved from the DPW to Engineering.

For forecasting purposes, the estimated expense increase for general government services for the City will be 3.0% for FY2024 through FY2026.

Public Safety: \$28,514,536

Departments under Public Safety include Police, Fire, Regional Emergency Communications Center, Municipal Inspections, Short Term Rentals, and Parking Departments.

In FY2023, Public Safety is budgeted at an 8.86% increase in spending. Some of the increase is due to additional staffing of uniformed police officers (1 FTE) and fire fighters (6 FTE's). The administration is also requesting a full time (1 FTE) fleet mechanic for the fire department to help curtail escalating equipment maintenance costs. With the anticipated opening of the Point of Pines fire station, hiring and training new firefighters will ensure that when the new station comes online, the City will be able to meet its staffing needs.

The budget for the City's apportionment of the Metro North Regional Emergency Call Center (MNRECC) has increased by approximately 3.5% (approx. \$50k), due to a shift in percentages of the total budget based upon call volume between Winthrop and Revere. The budget allocation model for the MNRECC is developed using two components: population and call volume. Revere's percentage of population served is 74%, and the call volume is 79%. The blended rate for Revere is 76.6% for all apportioned costs. This is a decrease from the 78% apportionment from FY2021 which, when combined with the nearly \$250k in additional grant dollars (from \$950k to \$1.2m), helped reduce the overall assessment to the City.

For the other public safety departments, the reorganization of Municipal Inspections reflects the loss of one FTE that was relocated to the Solicitor's office. The total budget for this department increased by 20.4%, due to an increased use in technology as well as the hiring of two (2) additional inspectors to address the increased demand for inspections as development occurs throughout the city.

There was no change in staffing for either Short Term Rental Inspections or Parking Control. The 16.9% increase in the Parking Budget is mainly attributable to funding an additional PCO out of the General Fund, rather than the parking meter receipts.

The estimated expense increase for public safety for the City will be 4.0% for FY2024 through FY2026. These projected increases are due to the Mayor's commitment to maintain the staffing levels of its public safety departments, as well as a commitment to continue to fund the Metro North Regional Emergency Communication Center (911) for the benefit of the City and its residents.

Department of Public Works: \$4,356,710

Departments under Public Works (DPW) include Public Works Administration, Snow and Ice Removal, Highway, Open Space/Parks, and Facilities/Public Property. The Water, Sewer, and Drain (W/S/D) department and the Solid Waste department are also part of the DPW but are budgeted separately as enterprise funds.

Enterprise Fund accounting allows the City to treat the collection of its solid waste, recyclables, yard waste, and bulky items in a separate account that segregates revenues and expenses in the same manner as the Water/Sewer Enterprise Fund. While revenues of the Solid Waste Enterprise Fund do not cover the total cost of expenses incurred, as they do in the W/S/D Enterprise Fund, it does allow for identifying the true costs to the City for solid waste and recycling operations.

In FY2021, the Mayor created the cabinet level position of Chief of Infrastructure and Public Works, to coordinate the departments of the DPW Administration, Highway, Parks/ Open Space, Facilities/ Public Property, Engineering, Water/ Sewer/ Drain, and Solid Waste. To be more efficient and effective, all services that are done within these departments will be examined and modified where needed. Impact bargaining with the unions has allowed for more versatility in the way services are provided. Many support services that had been reduced or cut due to the pandemic are being phased back in with the FY2023 budget. Examples of such third party and support services include the ROCA program, which will assist the DPW in maintaining our open spaces and main corridors and increasing funding for the senior work program that supplements the facilities and parks departments.

As a result of the reorganization of the DPW, as well as the created efficiencies, the FY2023 budget has remained essentially flat, with an increase of just \$560.

Estimated expense increase for the Department of Public Works is expected to increase at 3.5% per year from FY2024 through FY2026.

Health and Human Services: \$2,322,791

Departments under Human Services include the Public Health Department (Board of Health, Nurses, Community Outreach and Substance Use and Homeless Initiatives departments), Elder Affairs, Veterans Affairs, Consumer Affairs, Commission on Disability, and the Human Rights Commission (HRC). The role of the HRC is to protect the civil and human rights of both residents and visitors of the city. The pandemic has highlighted several areas of concern that the Mayor wishes to focus on to help improve quality of life for city residents. To help address the concerns and improve upon these areas, several changes were made within Health and Human Services.

The Public Health Division has seen the greatest increase in appropriation, mostly due to taking on an additional five (5) FTE's. Three of these positions are school nurses, whose costs are offset on the Schedule 19. Additionally, an additional administrative position was funded to help take on some of the clerical duties that are still increasing in the wake of the pandemic. Finally, a fully grant-funded regional nurse position was added, which will help administer and implement public health nursing functions such as immunizations (I.E., flu and COVID), regional emergency planning, conducting communicable disease investigations, assessing needs, planning and implementing interventions to support health of residents, participating in public health clinics and educational programs, participating in and directing population health focused emergency preparedness for Chelsea, Revere, and Winthrop's municipal Health Departments.

The Community Engagement department has a reduced appropriation but is growing by four (grant funded) FTE's in FY2023. This department provides outreach with opportunities for active living and healthy eating, promoting civic engagement, and providing leadership development. Also, the Community Engagement department coordinates all food justice operations, including food access to the needy, urban farming, and the farmer's market. As the coordinator of the City's grants for the Youth Works program and Healthy Summer Youth Job program, the Community Engagement department assures that the funds are administered and spent accordingly. These programs helped over seventy (70) Revere youth workers obtain jobs that will help them develop skills and experience that will serve them well as they prepare for their future.

Next, the Substance Use Disorders and Homeless Initiatives (SUDHI) assists some of the City's most underserved and vulnerable population. During the pandemic, the department piloted a homeless outreach and emergency housing program to prevent widespread transmission of Covid-19. The department runs almost exclusively on grant dollars, and for FY2023, the mission will continue to be a resource for better opportunities of wellness and quality of life for those affected by substance use disorders and homelessness.

The overall budget of all departments of the City's Health and Human Services has increased by \$180k for FY2023, or 8.42%. We are happy to report that spending for Health and Human Services is proposed at \$2.32 million for FY2023, nearly eliminating all cuts from prior years, while expanding the services that will be delivered with the addition of the Human Rights Commission and the expansion of the Substance Use Disorders department to serve the City's homeless population.

Estimated costs to Health and Human Services are expected to increase by 3.5% through FY2025 for purposes of forecasting.

Cultural and Recreation: \$1,556,603

Departments under Cultural and Recreation include the Library, Parks & Recreation, the newly created Travel & Tourism department, and Historical & Cultural Resources.

Expenses in the Library Department are projected to increase by 24% for FY2023 due to an effort to expand programming to better fit the demands of its patrons. Certain requirements of the Commonwealth require the budget of the library to be funded at a level to meet its minimum appropriation requirement. The budget set forth in FY2023 allows for such funding.

The hiring of a new Library Director has given the library new energy, and it is noticeable when entering the library. Outdated, damaged, or otherwise unused materials have been purged and replaced with newer materials to better serve those residents who utilize the library. New virtual programs were created during the pandemic, including a writing contest to engage the youth. Physical repairs to the library during the closure include plastering and painting the main reading room, repairs to the roof, and cleaning of the attic that has resulted in the creation of exclusive space for young adults.

New for FY2023 is the Travel and Tourism department, which is currently 100% funded by ARPA funds. One of the focus areas of ARPA funds was to help initiate long-term benefits from one time grant dollars from the federal government. As such, the City created a department of Travel and Tourism to attract visitors to the City. The City's proximity to Boston, Cambridge and Salem makes it a logical destination spot for lodging and enjoying America's first public beach. The opening of Revere Beach's first hotel on the beach in over 50 years, as well as several other new hotels developed or being developed, combined with access to three MBTA blue line stations and direct access to Logan Airport, presents a great opportunity to bring visitors to the City to discover our great beaches, restaurants, and other historic attractions. The one-time funding used from ARPA funds to start this initiative will be phased out by 2026, with future funding coming from anticipated increases in local meals and rooms taxes.

Another exiting initiative that is being funded using ARPA funds is the opening of a new health and wellness facility. The Robert Haas Health and Wellness Center is scheduled to open in the Spring of 2023. The city has secured a lease at 321 Charger St., which will serve as a new headquarters for our Parks and Recreation Department, as well as a multi-generational health and wellness facility for the City's residents and employees. The facility is currently being modernized to address health and safety issues that will allow for a dynamic facility with new exercise equipment, multi-functional recreation and wellness space, a rock-climbing wall, and other programming such as boxing, yoga, etc.

Estimated costs to Cultural and Recreation are expected to increase by 3.0% through FY2024 for purposes of forecasting, but this estimate may be modified as more details are gathered on a new facility.

Fixed Costs: \$48,779,187

Fixed costs are costs that are legally or contractually mandated such as debt service, health insurance, retirement assessment, Medicare, and property/casualty insurance. Fixed costs continue to be the biggest challenge in municipal budgets. Each fixed cost has its own projected increase over the five-year forecast that reflects estimated average costs municipalities are seeing in each category.

The projected increases for FY2024 through FY2026 for each fixed cost are as follows:

- Health Insurance: 6.0%
 - In FY2023, the City will see an increase of 1.37% due to the natural increase in health care costs combined with the budgeted additional staffing in school and city departments during FY2023.
 - The City, to achieve cost savings, implemented an “Opt-Out” program which will compensate employees who are able to come off the City’s health insurance plans. This program will help reduce the head count of our employees who take the health care benefit and therefore reduce costs of providing health insurance.
 - The increased costs of health insurance city-wide is something that the administration is addressing as part of its collective bargaining, as well as the resurrection of the public employee committee (PEC), a group of representatives of all the City’s collective bargaining units, as well as a representative on behalf of the retirees. It is the hope of the administration that negotiations with the PEC will result in plan design changes or other concessions that will help contain the costs of providing quality health insurance to its employees and retirees.
 - Any savings obtained through collective bargaining or any other methods available to the administration will not only help with the overall financial stability to the City but will also help drastically reduce the City’s unfunded “other post-employment benefits” obligations, which currently is \$288 million.
- Retirement Assessment: Per amortization schedule
 - Estimated increases are needed to fully fund the unfunded liability by 2033. After 2033, the City will pay its normal costs.
- Medicare: 3.0%
 - Estimated average of salary increase over the next three years.
- Municipal Insurance: 3.0%
 - Estimated based upon increased investments in the City’s capital and infrastructure and normal inflationary costs.
- Debt service: Per estimated funding schedule
 - The City’s capital plan is an evolving document and will always adjust based upon the needs of the community, current market conditions, and changing circumstances of both the schools and general government operations.
 - The FY2023 Debt Schedule reflects two major construction projects in process: the new DPW building and the Point of Pines Fire Station.
 - Also, the City is forecasting debt related to two additional construction projects, the new Revere High School as well as a planned new building for the Northeast Vocational School.

- Refunding opportunities that allow the City to refinance existing debt are reviewed annually with the City's financial advisors in a continued effort to keep debt service as low as possible.

Education – Revere School District: \$108,622,848

The School Committee oversees the budget process for the schools, and it has a bottom-line budget of \$108,622,848 for FY2023, an increase of 5.8% from FY2022. The school department's budget has been built on Chapter 70 estimates that are in line with the five-year financial forecast.

With the FY2023 Governor's budget, as well as the House and Senate versions of the Commonwealth's budget, the City of Revere is slated to receive over \$10.5 million of new funding to deliver on the Student Opportunity Act (SOA). The funding of the SOA implements the recommendations of the 2015 Foundation Budget Review Commission which increases foundation budget levels for those communities with English Language Learners (ELL) and low-income students.

As a result of the beginning of delivering on the recommended funding levels of the SOA, the City of Revere is poised to drastically increase its ability to hire staffing and other resources to deliver additional services to the students of the district. As required by the Department of Elementary and Secondary Education (DESE), the City is required to fund an amount that meets the foundation budget and the net school spending requirement. Since the City typically funds the budget at this level, the amount above cannot be reduced without the risk of not complying with DESE regulations.

For financial forecasting purposes, we will forecast that the cost of education will increase the general fund budget by 4% per year in both personnel and non-personnel expenses. However, the overall cost may far exceed this estimate. It is most likely to be offset with an increase of Chapter 70 funding from the State, which will offset the additional increase on the revenue side of the forecast through the Cherry Sheet estimated revenue.

Please see the school department's section of the budget for additional information about the school's overall budget and the details of such.

Education – Northeast Vocational: \$2,214,229

Revere's assessment for FY2023 increased by 20%, mainly due to the projected debt cost from the construction of the new school which we anticipate starting in FY2023. The costs associated with the new building project are projected to begin affecting the city's assessment in FY2023. These estimated debt service costs are forecasted as part of debt service. For general operating costs of the Northeast Vocational School, we are projecting a 4% increase for FY2023 through FY2025.

- Contracted Services (including):
 - Solid Waste Pick up 2.0%
 - Solid Waste Disposal 3.0%
 - Recycling Disposal 3.0%

Cherry Sheet Assessment: \$17,153,502

Named for the cherry-colored paper on which it was originally printed, the Cherry Sheet is the official notification by the Commissioner of Revenue to municipalities and regional school districts of estimated state aid to be paid and charges to be assessed over the next fiscal year. Cherry Sheets are usually issued each spring, following enactment by the Legislature of the state budget for the following year.

The categories of charges include state assessments (retired teachers’ insurance, mosquito control, RMV non-renewal surcharge, etc.), transportation authorities (MBTA primarily), annual charges (special education), and tuition assessments (school choice and charter schools). This year’s overall assessments have increased by \$2.1 million from last year’s assessment of \$15,013,807. Most of this increase is related to the increase of charter school sending tuition, which has increased because of the funding of the Student Opportunity Act that was referenced earlier as part of the Education portion of this narrative, as well as MBTA assessment, which increased proportionately with the increase in the City’s overall population per the 2020 US Census.

It is projected that the Cherry Sheet assessment from the Commonwealth will increase 3% from FY2024 to FY2026.

Other Expenditures: \$2,104,077

- Overlay: \$1,006,554
 - Overlay is an account established annually to fund anticipated property tax abatements and statutory exemptions adopted by the Council.
 - Overlay will be increased by amounts set by the Assessor for FY2024 - 2026 for purposes of forecasting.
- Cherry Sheet Offset: \$136,628
 - Offset receipts are receipts from the Cherry Sheet that are to be used for a specific purpose (public library). These obligations are expected to increase 3% for FY2024 to FY2026.
- Snow and Ice Deficit: \$684,957
 - The City incurred a snow and ice deficit during the winter of FY2022. Per Massachusetts General Law, any city that overspends their snow and ice budget is required to raise the deficit on the following years’ tax rate if the deficit is not provided for during the fiscal year in which it occurred.
- Final Judgments: \$135,952
 - Oftentimes, final court judgments are settled after the budget setting process. However, once there is a final judgment or settlement, the City is required to make timely payments of such. Massachusetts General Laws allow for these expenses to be

raised on the tax rate recap in December of each year. The amount above reflects the amount needed to satisfy such payments for FY2023.

- Tax Title Expenses: \$135,952
 - Tax Title expenses are costs related to the processing of delinquent real estate taxes to tax title, which has legal requirements such as advertising, filing, recording and certified mailings of all tax title properties. This amount will satisfy the expense related to FY2023 tax title account.

Conclusion

The City of Revere, like all municipalities throughout the Commonwealth, continues to rebound from the effects of the COVID-19 pandemic, as well as rising fixed costs, increasing demands for services, and contractual obligations. Despite this, we have put forth a budget and a spending plan that is responsible, with realistic revenue estimates based upon currently known information that has been analyzed and adjusted accordingly.

The five-year financial forecast is a tool that helps us best manage the challenges of such events. It is a tool that uses reasonable estimates in both revenue and expenditure trends while considering the overall economic picture of the current times. It has flexibility to adapt as needed, and consistently evolves as economic trends and other extraordinary and unforeseen events happen.

The goal is to project revenues and expenditures up to five years into the future which helps the administration analyze where current trends are leading and estimate if money will be available for discretionary spending such as capital purchases, collective bargaining settlements, and new municipal program. It also will help identify those “budget buster” items that need reform from the local or state government.

With the anticipated approval of funding for a new high school, we will likely expand the five-year forecast to a twenty (20) year forecast to account for the long-term planning of such. As of the timing of this forecast, the school building committee as approved the site of the former Wonderland Dog Track as a location of the new high school. The city is in the process of an eminent domain taking of the site to begin the testing of soils and addressing any environmental issues with the site. It is anticipated that the new high school will be \$400 million plus, with an anticipated net reimbursement rate from the Massachusetts Building Authority of 41%. This would result in net debt service of nearly \$250 million, with the full cost of debt service anticipated to come on the books by FY2029.

This is the main reason that we will expand upon the forecast in FY2024, once these figures become more of a reality and a timeline for construction and anticipated occupancy is developed.

In conclusion, the five-year forecast, combined with the capital improvement program and FY2023 budget, will continue to be the basis for all future financial planning for the City of Revere.

Organizational Structure

Departments and Functions

The City's organizational structure for FY 2022 provides the citizenry a visual of the overall structure of the organization. Organization responsibility codes (see below) are used in the organizational structure and in the organization chart to clearly identify the department, board, or committee (organizational unit) responsible for the management, oversight, and financial controls, (organizational unit cost centers).

Organizational Unit Responsibility Codes

Organization department codes group departments in a series of numbers as follows:

- 100's (general government)
- 200's (public safety)
- 300's (schools)
- 400's (department of public works)
- 500's (health and human services)
- 600's (library and recreation)
- 700's (debt)
- 800's (intergovernmental – assessments from Commonwealth)
- 900's (unclassified – health insurance, pension and other fixed costs)

Organizational Unit Cost Centers

Cost centers are used to classify revenues and expenditures for external financial reporting. Classification of expenditures by organizational unit is essential to responsible accounting. The classification corresponds with the government unit's organizational structure.

GENERAL GOVERNMENT (100)

Organization Responsibility codes 100-199 are reserved for general government:

110 Legislative - Expenditures related to the legislative operations of the community. Reporting units in this category include:

- City Council (111)

120 Executive - Expenditures related to the executive operations of the community. Reporting units in this category include:

- Executive Office of Mayor (121)
- Talent and Culture (124)
- Human Resources (125)
- Innovation and Data Management (127)

130 Financial Administration - Expenditures related to the financial administration of the community. Reporting units in this category include:

- Chief Financial Officer, City Auditor and Budget Director (135)
- Purchasing and Procurement (138)
- Information Technology (140)
- Assessing (141)
- Treasurer/Collector (145)

150 Operations Support - Expenditures related to the non-financial administration of the community. Reporting units in this category include:

- Office of the City Solicitor (151)

160 Licensing and Registration - Expenditures related to the licensing and registration operations of the community. Reporting units in this category include:

- Office of the City Clerk (161)
- Office of Elections (162)
- Licensing Commission (165)

170 Land Use - Expenditures related to the management and control of land use within the community. Reporting units in this category include:

- Conservation Commission (171)
- Zoning Board of Appeals (176)

180 Development - Expenditures related to encouraging and managing the physical and economic growth of the community. Reporting units in this category include:

- Strategic Planning and Economic Development (182)
- Engineering (184)

PUBLIC SAFETY (200)

Organization Responsibility codes 200-299 are reserved for public safety:

210 Police - Expenditures for law enforcement.

- Police (210)

220 Fire - Expenditures for preventing and fighting fires.

- Fire (220)

230 Emergency Communications – Expenditures for assessment for operations of emergency communications.

- Metro North Regional Emergency Communication Center (230)

240 Protective Inspection - Expenditures related to the protective inspection operations of the community. Reporting units in this category include:

- Municipal Inspections (241)
- Short Term Rental Inspections (242)

290 Other - Expenditures related to public safety which does not fall readily into one of the previous categories. Reporting units in this category include:

- Parking Clerk (295)

EDUCATION (300)

Organizational Responsibility codes 300-399 are reserved for education:

300 Education - Expenditures for education of the Revere Public Schools. In developing this area, the Department of Elementary and Secondary Education's End of Year report can be reviewed and provided information for preparation.

- Revere Public Schools (300)
- Northeast Regional Vocational School (322)

PUBLIC WORKS (400)

Organizational Responsibility codes 400-499 are reserved for city services (public works):

420 Department of Public Works - Expenditures related to the construction, maintenance, and repair of highways and streets in the community. Reporting units in this category include:

- Public Works Administration (420)
- Snow and Ice Removal (421)
- Highway (422)
- Parks and Open Space (423)
- Facilities/Public Property (424)
- Solid Waste/Recycling (425) *
- Water/Sewer/Drains (430) *

**Enterprise Funds*

HEALTH and HUMAN SERVICES (500)

Organization Responsibility codes 500-599 are reserved for health and human services:

520 Public Health - Expenditures related to inspection and regulatory activities which contribute to the conservation and improvement of public health. Reporting units in this category include:

- Public Health (522)
- Community Engagement (524)
- Substance Use Disorders and Homeless Initiatives (525)

540 Public Resources – Expenditures related to activities of veterans, elderly, and disabled: Reporting units in this category include:

- Elder Affairs (541)
- Veteran’s Affairs (543)
- Commission on Disabilities (549)

590 Other – Expenditures for human services which do not readily fall into one of the previous categories. Reporting units include:

- Consumer Affairs (590)
- Human Rights Commission (595)

CULTURE AND RECREATION (600)

Organization Responsibility codes 600-699 are reserved for culture and recreation:

610 Library - Expenditures related to the operation of a public library.

- Library (610)

650 Recreation - Expenditures related to the provision of recreational activities or the operation of recreational facilities.

- Parks and Recreation (650)
- Historical and Cultural Resources (691)
- Travel and Tourism (695)

DEBT SERVICE (700)

Organization Responsibility codes 700-799 are reserved for debt service:

700 Bonded Debt - Expenditures for periodic payments bonded debt.

- Debt Service (700)

INTERGOVERNMENTAL EXPENDITURES (800)

Organization Responsibility codes 800-899 are reserved for intergovernmental expenditures (cherry sheet charges):

820 State Assessments and Charges - Expenditures for periodic payments of cherry sheet charges from the Commonwealth.

- State Assessments and Charges (820)

UNCLASSIFIED (900)

Organizational Responsibility codes 900-999 are reserved for unclassified expenditures:

900 Employee Benefits - Expenditures related to employee benefits not made directly to employee, but which are allocated to specific costs and benefits on behalf of employees. Reporting units in this category include:

- Medicare (FICA) Taxes (901)
- Employee Group Insurance (909)

910 Retirement and Pension Contributions - Expenditures for retirement and pension contributions. Reporting units in this category include:

- Retirement and Pension Contributions (911)

940 Property and Casualty Insurance - Expenditures for property and casualty insurance and related costs. Reporting units in this category include:

- Property and Casualty Insurance (940)

School Committee

Residents of Revere

City Council

School Department

Mayor

City Clerk/Clerk of Council

City Clerk's Office

Boards & Commissions

Administration & Finance

Public Works & Infrastructure

Public Safety

Inspectional Services

Health & Human Services

Planning Board

Retirement Board

License Commission

Zoning Board of Appeals

Board of Health

Parking & Traffic Commission

Historical Commission

Conservation Commission

Election Commission

Elections

Chief of Financial Officer, Auditing, & Budget

Parking Control

Treasurer & Collector

Purchasing

Water & Sewer Billing

Talent and Culture

Human Resources

Solicitor

Innovation & Data Management

311/Constituent Services

Information & Technology

Data Management

Sanitation

Parks

Snow & Ice

Facilities

Highway & Signs

Engineering

Water/Sewer/Drains

Water & Sewer Operations

Water Division

Sewer & Drains Division

Police

Fire

Fire Suppression

Fire Prevention

Emergency Preparedness

Police Patrol

Animal Control

Planning

Strategic Planning

Economic Development

Health Inspection Division

Building Division

Weights & Measures

Short-term Rental Inspection

Culture & Recreation

Parks & Recreation

Historical & Cultural Resources

Travel & Tourism

Library

Board of Library Trustees

Elder Affairs

Veterans' Affairs

Public Health

Consumer Affairs

Commission on Disability

Substance Abuse & Homeless Initiatives

Community Engagement

Human Rights Commission

FY 2023 Budget - Total FTE's by Department

Full-Time Equivalent (FTE) definition: FTE is a unit of measurement that indicates the workload of an employee. A full-time position, which in the City of Revere could be either 39 or 40 hours per week depending on the position, is equivalent to 1 FTE. Partial FTEs are calculated based on the hours worked versus the hours considered full-time (either 39 or 40 hours per week). Part time employees that receive no health or retirement benefits are not included in FTE count.

The FTE count below includes all regular, benefit eligible City employees, regardless of funding status. Some positions are fully or partially funded through grants or other non-General Fund funding sources.

FY2023 proposed staffing levels represent an increase of 30.1 FTE's over FY2022. Public school staffing increase for FY2023 was 22. The municipal changes are as follows:

General Government

Department	FY21 Actual	FY22 Actual	FY23 Budget	Change (FY22/FY23)	Note
City Council	-	-	-	-	
Mayor's Office	5.77	5.77	5.00	(0.77)	a
Talent & Culture *	-	-	3.80	3.80	b
Human Resources *	3.00	3.00	3.00	-	
Office of Innovation & Data Management *	5.00	7.00	10.00	3.00	c
Auditing *	6.00	7.00	5.90	(1.10)	d
Purchasing	2.00	2.00	2.00	-	
Information Technology	2.00	3.51	3.51	-	
Assessors	5.72	5.51	6.00	0.49	e
Collector/Treasurer	11.00	13.00	12.00	(1.00)	f
Solicitor *	4.00	4.00	6.00	2.00	g
City Clerk	4.00	4.00	4.00	-	
Election Commission	3.00	3.00	4.00	1.00	h
Licensing	-	-	-	-	
Conservation Commission	-	-	-	-	
Zoning Board of Appeals	-	-	-	-	
Dept of Planning & Community Development *	6.67	7.67	9.00	1.33	i
Engineering	2.00	3.00	4.00	1.00	j
General Government	60.16	68.46	78.21	9.75	

Public Safety					
Department	FY21 Actual	FY22 Budget	FY23 Budget	Change (FY22/FY23)	Note
Police Department - Sworn	107.00	109.00	110.00	1.00	k
Police Department - Civilian	7.00	9.74	9.25	(0.49)	l
Fire Department - Sworn *	112.00	114.00	120.00	6.00	m
Fire Department - Civilian	2.00	2.00	3.00	1.00	n
Regional Emergency Communication Center (RECC)	-	-	-	-	
Municipal Inspections *	18.50	19.00	18.00	(1.00)	g
Short Term Rental Inspections	-	1.00	1.00	-	
Parking Control *	10.00	13.00	13.00	-	
Public Safety	256.50	267.74	274.25	6.51	
School Department					
School Department *	1,237.00	1,344.00	1,366.00	22.00	
Regional Schools	-	-	-	-	
Department of Public Works					
Public Works Administration	5.50	6.50	4.00	(2.50)	j
Public Works Highway Division	6.00	7.00	7.00	-	
Public Works Open Space	3.00	3.00	4.00	1.00	j
Public Works Facilities/ Public Property	4.00	5.00	4.00	(1.00)	j
Public Works General	18.50	21.50	19.00	(2.50)	
Human Services					
HEALTH AND HUMAN SERVICES: Public Health *	10.00	10.00	15.00	5.00	o
HEALTH AND HUMAN SERVICES: Community Engagement *	-	1.00	5.00	4.00	p
HEALTH AND HUMAN SERVICES: Substance Use Disorders and Homeless Initiative: *	2.00	2.00	3.00	1.00	q
HEALTH AND HUMAN SERVICES: Elder Affairs *	3.51	3.00	4.63	1.63	r
HEALTH AND HUMAN SERVICES: Veterans' Affairs	2.00	2.00	3.00	1.00	s
HEALTH AND HUMAN SERVICES: Commission on Disabilities	-	-	-	-	
Consumer Affairs *	1.00	1.00	1.00	-	
Human Rights Commission	-	1.00	-	(1.00)	b
Human Services	18.51	20.00	31.63	11.63	

Cultural & Recreational Departments					
Department	FY21 Actual	FY22 Budget	FY23 Budget	Change (FY22/FY23)	Note
Library *	5.52	6.72	10.00	3.28	t b u
Parks & Recreation *	6.75	7.75	10.18	2.43	
Travel and Tourism *	-	-	1.00	1.00	
Human Services	12.27	14.47	21.18	6.71	
Unclassified					
Retirement & Pension *	2.00	2.00	2.00	-	
Total General Fund FTE's	1,604.94	1,738.17	1,792.27	54.10	
Enterprise Funds					
Dept of Public Works: Water/Sewer Enterprise Fund	20.50	23.00	22.00	(1.00)	j j
Dept of Public Works: Solid Waste Enterprise Fund	6.00	7.00	6.00	(1.00)	
Total Enterprise FTE's	26.50	30.00	28.00	(2.00)	

* Includes Partial or Full Grant or other funding source

Notes:	
(a)	Reduction in FTE, but increasing PT staff coverage.
(b)	The creation of the Talent and Culture department caused a shifting of FTE's from both the Human Rights Commission and Parks & Recreation.
(c)	The addition of (3) Community Outreach Liasons to continue post-pandemic outreach efforts.
(d)	Reduction due to not filling a position from FY2022.
(e)	Increase due to the retirement of a .51 employee, to be replaced with a full FTE.
(f)	Reduction due to efficiencies created from transitioning to an integrated collection module.
(g)	Increase due to the newly created Policy Advisor position, as well as moving the Building General Counsel position from Municipal Inspections.
(h)	Reduced poll workers' salary line item to create capacity to hire a FT clerk that can be utilized year round.
(i)	Created FT Housing Planner and Associate City Planner positions to address changes from being the fastest growing municipality in the Commonwealth.
(j)	Reorganization of DPW includes moving Infrastructure Project Manager to Engineering, splitting the business manager between DPW General and WSD, and allocating other employees into the most needed divisions.
(k)	Adding an additional officer to continue our commitment to public safety.
(l)	Reduction due to a FT employee reducing hours.
(m)	Increasing FTE's in anticipation of the opening of the new Point of Pines fire station.
(n)	Increased due to the addition of a mechanic.
(o)	Three additional city-side school nurses, as well as a grant-funded regional nurse and an additional clerk.
(p)	Added four ARPA-funded positions to support engagement objectives: Assistant to the Director, Canvas Coordinator and two Food Hub Co- Coordinators.
(q)	Added a Harm Reduction Specialist to aid in Homelessness Initiatives.
(r)	Increase due to reinstated programming needs as well as an additional shuttle van driver to meet senior citizens' demand for transportation.
(s)	Hiring a FT clerk to expand outreach and programming.
(t)	Due to recent renovations and expansions of programming, an increase in FTE's helps support continuing those efforts.
(u)	Newly created department.

Section II - Department Detail

111 - City Council

Contact Information: Ashley Melnik, Clerk of Council, 781-286-8160

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To enable the public to fully participate in the governmental process by researching and providing accurate information and services in a professional manner allowing the council to make informed decisions affecting the quality of life of the residents of Revere.

FY2022 Accomplishments

- The City Council approved several loan orders totaling \$4,600,000 related to major water and sewer infrastructure improvements. These new loan orders will assist the City in complying with the demands of the EPA, the US Justice Department, and the Consent Decree specifically by conducting field investigations to evaluate site conditions for alternative connections, eliminating activities associated with illicit wastewater discharges, improving flood control, and completing pump station capital improvements.
- The City Council approved a special permit to allow for the transformation of a former nursing home into a brand-new mixed-use condominium structure which will transform a blighted property and provide much needed housing in the City of Revere.
- The City Council approved an ordinance establishing time restrictions for meetings of certain governmental bodies. Public meetings can no longer begin prior to 5:00PM which will promote public participation in government processes.
- The City Council approved a new ordinance establishing regulations for sustainable food ware and packaging. In doing so, the City Council will protect its residents by eliminating cancer causing toxins from the environment and reduce unrecyclable waste.



FY2023 Goals & Objectives

- 1) **Goal:** To provide effective public safety to our constituents. The City Council will work with the Mayor, Police, and Fire Departments to consider loan orders and other budget requests that will allow for improved public safety services in the community.

Objective: To make the City a safe place to live and work.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.

- 2) **Goal:** To enhance economic development by examining and considering proposed projects by way of special permit and zoning amendment requests that will be beneficial to the economic growth of the City.

Objective: To grow the commercial tax base and provide relief to the residential taxpayers.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

- 3) **Goal:** To work with the Mayor and the City’s financial team to establish and implement 10% residential tax exemption.

Objective: To provide financial relief to residential taxpayers.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development.

- 4) **Goal:** To work with the Planning & Economic Development team to create an RFP which would provide for the highest and best use of surplus city-owned properties, specifically the McKinley School.

Objective: To provide a public building or public amenities that will be useful for residents or develop privately to grow the city’s tax base

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.

Performance Measures

	<u>Calendar Year 2020</u>	<u>Calendar Year 2021</u>	<u>Calendar Year 2022*</u>	<u>Calendar Year 2023 Projected</u>
Regular Meetings Held	24	24	27	24
Sub-Committee Meetings Held	37	32	30	40
Council Orders Reviewed	416	417	415	415
Ordinances Passed	9	11	3	5
Special Permits Reviewed	11	7	10	10
Loan Orders Approved	3	3	3	3

CITY OF REVERE: FY 2023 BUDGET SUMMARY
CITY COUNCIL

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
011111	510100	PERMANENT SALARIES	240,172	207,194	211,338	211,338	154,349	192,318
011111	511100	LONGEVITY	37,467	36,400	30,267	32,300	20,767	20,000
011111	512400	STIPEND	76,200	79,200	79,200	79,200	57,000	72,000
011117	574100	OUTSIDE LEGAL SERVICES	-	-	-	10,000	-	10,000
TOTAL	CITY COUNCIL		353,839	322,794	320,805	332,838	232,115	294,318

111 - CITY COUNCIL

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Council President	N	01/01/18	5.50				21,138	7,200				28,338		28,338
City Councillor	N	01/01/22	1.49				19,020	7,200				26,220		26,220
City Councillor	N	01/01/16	7.50				19,020	7,200				26,220		26,220
City Councillor	N	11/30/82	40.61				19,020	14,000				33,020		33,020
City Councillor	N	01/22/14	9.44				19,020	8,200				27,220		27,220
City Councillor	N	01/01/70	53.53				19,020	14,000				33,020		33,020
City Councillor	N	01/01/01	22.51				19,020	10,600				29,620		29,620
City Councillor	N	01/01/08	15.50				19,020	9,200				28,220		28,220
City Councillor	N	01/01/20	3.50				19,020	7,200				26,220		26,220
City Councillor	N	02/05/17	6.40									-		-
City Councillor	N						19,020	7,200				26,220		26,220
							192,318	92,000	-	-	-	284,318	-	284,318
													OT	-
													Per Mayor	284,318

City of Revere - Fiscal Year 2023 Budget

111 - CITY COUNCIL

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Outside Legal Services	011117-574100	10,000	10,000	10,000	-
Total Non Payroll Expenditures		<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	322,838	284,318	284,318	-
Total Non Payroll Expenses	10,000	10,000	10,000	-
Total Department Expenses	<u>332,838</u>	<u>294,318</u>	<u>294,318</u>	<u>-</u>

121 - Mayor

Contact Information: Brian Arrigo, Mayor, 781-286-8111

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To provide high quality, efficient municipal services to our residents, business owners, and visitors. Upholding professional services, embracing innovation, and valuing diversity, the Mayor's Office pursues inclusive excellence in the community and workplace. The Mayor's Office sets best practices for all municipal departments.

FY2022 Accomplishments

- Leveraged pandemic resources, including the \$30 million dollars received from the federal ARPA program, for historic investments in public infrastructure, community health, and local homeowners.
- Worked collaboratively with Department Heads and the City Council to adopt a balanced, responsible FY2022 operating and capital budgets.
- Led a community-informed process to draft multiple ordinances to promote housing affordability and responsible development.
- Opened a newly renovated 311 office to better serve constituents in-person, on the phone, and online.
- Delivered and implemented novel technological solutions to municipal operations, including robust video conferencing services, online communications through Public Input, Soofa signs throughout the City, and others for internal use.
- Oversaw robust and engagement-focused re-precincting process.
- Promoted staff and resident safety through vaccination and testing incentives for all municipal employees.
- Expanded communication with residents during emergencies and through HyperReach, which allows for easier multilingual calls.
- Identified site for the new Revere High School. Began design and construction bidding process on new Department of Public Works building and Point of Pines Fire Station.
- Completed a year-long Racial Equity Municipal Action Plan in collaboration with MAPC and peer municipalities to assess and implement practices that promote diversity, equity, and inclusion while bolstering public trust. Hired a Chief of Culture and Talent.



- Hired a social worker shared position for the entire Health and Human Services Division and Police Department.
- Reorganized Mayoral Cabinet structure to foster cross-departmental dialogue and develop strong, thoughtful leadership throughout City operations.
- Recognized as fastest growing city in the Commonwealth over the past 10 years.
- Advocated on behalf of the City of Revere to secure \$7.3 million in state and federal grant funds to improve the quality of life for our residents.
- Created a Parking Benefits District to reinvest parking revenue back into the community for a wide range of improvements.
- Partnered in the groundbreaking of the largest real estate project in Massachusetts history, the redevelopment of Suffolk Downs.

FY2023 Goals & Objectives

- 1) **Goal:** Disburse funding for capital improvements, housing stability, food security, and other recovery initiatives.
Objective: Manage \$30,000,000 federal allocation from the American Rescue Plan Act and allocate according to its highest and best use for a just recovery.
Mayoral Focus Area: Promote Economic Opportunity, Uphold Professional & Ethical Standards, Value Diversity & Strengthen Neighborhoods, Embracing Technology & Innovation
- 2) **Goal:** Implement policies designed by the municipal Racial Equity Municipal Action Plan team.
Objective: Promote diversity, equity, and inclusion within municipal operations and ensure City Hall is accessible to all residents.
Mayoral Focus Area: Value Diversity & Strengthen Neighborhoods, Uphold Professional & Ethical Standards
- 3) **Goal:** Develop and implement strategies to promote housing affordability with feedback from residents and other stakeholders.
Objective: Combat the housing crisis facing our City and region while enabling responsible growth.
Mayoral Focus Area: Value Diversity & Strengthen Neighborhoods, Promote Economic Opportunity

CITY OF REVERE: FY 2023 BUDGET SUMMARY
MAYOR'S OFFICE

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
011211	510100	PERMANENT SALARIES	452,293	479,288	460,145	481,106	346,766	493,123
011211	512301	EDUCATIONAL INCENTIVE	-	-	173	-	-	-
011211	516600	SICK LEAVE BB	-	-	3,627	-	3,797	-
011212	525000	CONTRACTED SERVICES	70,700	-	5,180	100,000	63,300	100,000
011212	525900	HOME CARE	45,000	45,000	-	-	-	-
011212	529000	RSRVE-CONTRACT NEG.	6,481	-	11,128	700,000	-	500,000
011214	540000	OFFICE SUPPLIES	14,653	15,000	28,552	15,000	4,575	15,000
011217	572200	MAYOR MUNICIPAL	23,529	35,000	-	35,000	33,354	35,000
011218	580021	CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL	MAYOR'S OFFICE		612,657	574,288	508,806	1,331,106	451,792	1,143,123

121 - MAYOR'S OFFICE

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Mayor	N	01/02/12	11.50		39.0	1.00	142,156	-				142,156		142,156
Chief of Staff	N	07/29/19	3.92		39.0	1.00	126,956	-				126,956		126,956
Mayor's Aide	N	01/03/18	3.90		39.0	1.00	53,045	-				53,045		53,045
Executive Secretary	N	02/17/16	7.37		39.0	1.00	72,000	-				72,000		72,000
Principal Clerk	N	01/27/20	3.42		39.0	1.00	56,966	2,000				58,966		58,966
						5.00	451,123	2,000	-	-	-	453,123	-	453,123
													Other PT Salaries	40,000
													OT	
													Per Mayor	493,123

City of Revere - Fiscal Year 2023 Budget

121 - MAYOR'S OFFICE

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
<u>Contracted Services</u>	011212-525000	100,000	100,000	100,000	-
Communications.					
<u>Reserve - Contract Negotiations</u>	011212-529000	700,000	500,000	500,000	-
<u>Office Supplies</u>	011214-540000	15,000	15,000	15,000	-
<u>Mayor Municipal</u>	011217-572200	35,000	35,000	35,000	-
<u>Capital Outlay</u>	011218-580021	55,000	-	-	-
CO21-206 New Mobile City Hall Vehicle					
	Total Non Payroll Expenditures	<u>905,000</u>	<u>650,000</u>	<u>650,000</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	481,106	493,123	493,123	-
Total Non Payroll Expenses	905,000	650,000	650,000	-
Total Department Expenses	<u>1,386,106</u>	<u>1,143,123</u>	<u>1,143,123</u>	<u>-</u>

124 – Talent and Culture

Contact Information: Vacant

Location: Revere City Hall, Level 2, 281 Broadway, Revere, 02151

Mission Statement

To provide vision and leadership in promoting a culture that values and supports diversity and inclusive excellence throughout the municipality and beyond in the city of Revere.

Department Description

The Chief Officer of Talent and Culture will partner with other chief leaders, city staff, educators, community leaders and community members to cultivate and strengthen an equitable and inclusive community city wide. To sustain such a community, the division of Talent and Culture is committed to developing new initiatives, trainings, and resources; as well as assessing and supporting existing providers to increase the engagement of the community within and across differences city-wide.

FY2022 Accomplishments

- Established an Office of Talent and Culture.
- Hired and on-boarded Chief Officer of Talent and Culture.
- Conducted the first 21-Day Racial Equity Habit Building.
- Established the city-wide special events task force.
- Appointed Chair of the Human Rights Commission and facilitated monthly HRC meetings.
- Hosted inclusion events for the month of June, including the Pride flag raising and Juneteenth celebration.
- Supported the Revere High School inaugural Seal of Biliteracy award ceremony.
- Serving as co-chair for the Massachusetts Diversity Equity and Inclusion (DEI) coalition.

FY2023 Goals & Objectives

- 1) **Goal:** Organize and build up infrastructure for area of Talent and Culture

Objective: To organize infrastructure in the municipality to reflect the addition of Talent and Culture within the city organizational chart. To establish a growth plan that will support the work and needs of the division of Talent and Culture.

Performance Measure: 1. Include Chief Officer of Talent and Culture in organization chart. 2. Establish and hire support staff through incremental growth 3. Identify budget operating needs required to support the work of this division.

Mayoral Focus Area: Value diversity in the community and in the workplace.

- 2) **Goal:** Conduct needs assessment to determine training for department heads and managers on inclusive leadership skills.
Objective: To assess developmental needs of city employees in order to determine best practices in prioritizing use of operating funds. To develop and strengthen the professional skills of all employees, especially in the areas of diversity, equity, and inclusion.
Performance Measure: Hold formal training sessions throughout FY 2022.
Mayoral Focus Area: Uphold Professional & Ethical Standards, Value diversity in the community and in the workplace.
- 3) **Goal:** Create trackable indicators and outcomes to measure progress of municipal diversity goals.
Objective: To identify and centralize standards of practice around data collection as related to demographic indicators.
Performance Measure: Identify standards of practice for tracking and collecting data. Offer training to employees to standardize tracking and assessment.
Mayoral Focus Area: Professionalize City Services, Value diversity in the community and in the workplace.
- 4) **Goal:** Collaborate with Chief leaders and Department heads to identify racial equity and diversity goals in annual budget process.
Objective: To support all department managers in identifying and implementing diversity, equity, and inclusion (DEI) goals.
Performance Measure: Reflection of DEI goals identified in department budgets by the end of FY 2023.
Mayoral Focus Area: Uphold Professional & Ethical Standards, Value diversity in the community and in the workplace.
- 5) **Goal:** Increase comfort and confidence around conversations related to racial equity.
Objective: To create and normalize a culture that promotes a willingness to have hard but necessary conversations about race and anti-racism. To create pathways and a supportive infrastructure to cultivate a culture of open dialogue.
Performance Measure: 1. Launched 21-Racial Equity Habit Changing Challenge to engage city employees in dialogue about race and anti-racism. 2. Conduct needs assessment to determine focus of training sessions to be provided. 3. Host engaging sessions for employees to participate in using a cohort model. 4. Create a leadership development and mentorship program for staff and boards that is sensitive to racial equity work.
Mayoral Focus Area: Value diversity in the community and in the workplace.

- 6) **Goal:** Integrate the work of REMAP and the HRC in efforts of aligning with the city master plan.
Objective: To maintain continuity in the work of the REMAP members and that of the Chief Officer of Talent and Culture. To initiate the implementation of recommendations made by the REMAP team to the city of Revere.
Performance Measure: Assign each recommendation to the appropriate individual(s) within the city’s organizational structure. Reconnect REMAP members to the new department as a consulting board.
Mayoral Focus Area: Value diversity in the community and in the workplace.
- 7) **Goal:** Expand and centralize linguistic supports in the municipality.
Objective: To offer premium pay for staff performing translation duties. To increase sense of belonging for non-English speakers or speakers whose primary language is not English. To enhance the quality of services non-native English speakers in the city of Revere.
Performance Measure: Move the position of Language Justice Coordinator to report to the Chief Officer of Talent and Culture. Purchase services from a provider for translation call system. Hire support staff to build out services that extend beyond language needs and taps into community development support.
Mayoral Focus Area: Value diversity in the community and in the workplace.
- 8) **Goal:** Create pathways for year-round internship opportunities throughout the municipality.
Objective: To streamline the pathways for internships in the municipality. To create pathways for grad assistantships and fellowships. To expose individuals to careers in city government. To increase knowledge and pathways for productive civic engagement.
Performance Measure: Brand internship program with Youth Works for a Mayor’s summer internship experience. Establish partnerships with local colleges and universities to create grad assistantships in the Office of Talent and Culture and other interested departments.
Mayoral Focus Area: Value diversity in the community and in the workplace.

Performance Measures

	FY 2020	FY 2021	Projected FY 2022	Projected FY 2023
Number of Inclusion Events	N/A	N/A	3	5
Number of participants in Inclusion Events	N/A	N/A	20%	25%
Number of participants in Educational Opportunities	N/A	N/A	20%	40%
Number of community partnerships/ collaboratives	N/A	N/A	5	10

**CITY OF REVERE: FY 2023 BUDGET SUMMARY
TALENT AND CULTURE**

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
011241	510100	PERMANENT SALARIES	-	-	-	-	-	202,614
011241	510900	OVERTIME	-	-	-	-	-	-
011241	512301	EDUCATIONAL INCENTIVE	-	-	-	-	-	-
011242	525000	CONTRACTED SERVICES	-	-	-	-	-	55,000
011242	526100	EMPLOYEE TRAINING	-	-	-	-	-	-
011244	540000	OFFICE SUPPLIES	-	-	-	-	-	2,500
011247	570000	OTHER EXPENSES	-	-	-	-	-	30,000
TOTAL	TALENT AND CULTURE		-	-	-	-	-	290,114

124 - TALENT AND CULTURE

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Chief Officer of Talent and Ci	N	01/17/22	1.45		39.0	1.00	122,727	12,273				135,000		135,000
Language Justice Coordinato	N	03/02/20	1.45		39.0	1.00	55,312	-				55,312	55,312	-
Program Manager/Revere Cc	N	07/01/19	4.00		39.0	1.00	67,614	-				67,614		67,614
Group 2 - Community Sch Clk	Y				32.0	0.80	26,491	-				26,491	26,491	-
						3.80	272,144	12,273	-	-	-	284,417	81,803	202,614
													Part time other	
													Per Mayor	202,614

124 - TALENT AND CULTURE

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Contracted Services	011242-525000	-	55,000	55,000	-
Initiatives and Programming Support			40,000		
Translation Services			10,000		
ASL Interpretation			5,000		
Office Supplies	011244-540000	-	2,500	2,500	-
Office supplies					
Community School *	016507-570000	-	30,000	30,000	-
	Total Non Payroll Expenditures	-	87,500	87,500	-
Footnotes:					
* Moved from Parks & Recreation Budet					

Total Department Expenses					
	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference	
Total Payroll Expenses	-	257,926	202,614	(55,312)	
Total Non Payroll Expenses	-	87,500	87,500	-	
Total Department Expenses	-	345,426	290,114	(55,312)	

125 - Human Resources

Contact Information: Claudia Correa, Director, 781-286-8202

Location: Revere City Hall, Lower Level, 281 Broadway, Revere, 02151

Mission Statement

To provide the best possible services to employees, retirees, and residents of Revere, and is committed to creating a supportive, diverse, and inclusive environment amongst new employees and current employees to help them succeed on their roles while enjoying the opportunity of providing services to the Residents of Revere.

FY2022 Accomplishments

- Adapted and complied to all Covid 19 regulations including health screening, quarantine procedures and return to work protocol.
- Ensured compliance with State and Federal regulations as they apply to Covid 19.
- Created supportive programs and trainings to help retain employees.
- Digitized onboarding and HR forms to better assist employees.
- Upgraded job descriptions to attract a broader pool of candidates.
- Implemented employee surveys to better understand the needs of the employees with the goal of increasing retention.
- Set up professional and personal development trainings to better support the employees and serve the public.

FY2023 Goals & Objectives

- 1) **Goal:** Research an Employee Self-Service Platform.

Objective: Activating or creating a web-based Employee Self-Service Page will allow employees to access all the benefits offered to them, including, but not limited to, payroll information, benefits, time accruals, training, etc., at any time from any device. In addition, employees would be able to upload educational accomplishments, change/update contact information, have access to employee evaluations, surveys, etc. Lastly, this will also support retirees by providing the opportunity to pay their health benefits online.

Performance Measure: Work closely with MIS and payroll to explore financially feasible and user-friendly platforms to fund the ESS page by the end of FY23 and launch on FY24.

Mayoral Focus Area: Embrace Technology.

- 2) **Goal:** Provide professional, personal, and cultural trainings.
Objective: Provide employees with professional training to increase retention, productivity, and customer service. Facilitate professional trainings to assist employees feel more confident with their roles, which also leads to employee productivity, better customer service and personalization of City services. Cultural trainings will provide employees with a better understanding of the residents and the people we work with, which will help them provide much better customer service and become better team players.
Performance Measure: Employee Engagement Surveys will be conducted once every two quarters, this will help HR determine what is needed and progress from the employees and each department. Starting the first quarter of FY23 training courses will be offered to each department.
Mayoral Focus Area: Value diversity in the community and in the workplace.
- 3) **Goal:** Learn and utilize the Munis Payroll and Human Resources module
Objective: Full implementation of the MUNIS system will allow the HR Department to produce and analyze HR related data which, in turn provides the ability to make informed data driven decisions regarding HR policy and practices.
Performance Measure: 1. Train all three Human Resource employees through the first quarter of FY23. 2. Enter all human resource data within six months of MUNIS upgrade. Completion of this objective is dependent upon the ability of the MIS Department to install the new version of the MUNIS system.
Mayoral Focus Area: Embrace Technology.
- 4) **Goal:** Train department heads and managers on the progressive discipline and support process.
Objective: Effective performance management programs lead to increased productivity and engagement. Encouraging department heads to engage the HR department in the effort ensures that employees are being treated fairly and consistently regarding employee relations issues. This reduces the risk that the City will be subject to employment liability. Furthermore, it lends credibility to the progressive discipline process, which makes it more likely to lead to positive outcomes. In addition to progressive discipline, it is important that department heads know how to offer support to employees to increase productivity and change bad working practices.
Performance Measure: Hold one formal training session each quarter throughout FY 2023.
Mayoral Focus Area: Uphold Professional & Ethical Standards.

- 5) **Goal:** Conduct research on additional software to augment the Human Resource department’s capabilities.
Objective: Fully utilize the software programs currently available and determine if there are additional needs.
Performance Measure: Reduce the use of paper by 50% within the Human Resource Department and provide employees easier access to electronic forms and information by the end of FY 2023.
Mayoral Focus Area: Embrace Technology.

- 6) **Goal:** Conduct more internal team building and employee recognition/ appreciation events.
Objective: To provide wellness trainings and well-being programs to support physical and mental health in order to increase employee retention and satisfaction.
Performance Measure: Conduct quarterly events and activities for employees.
Mayoral Focus Area: Value diversity in the community and in the workplace.

Performance Measures

	CY 2020	CY 2021	Projected CY 2022	Projected CY 2023
Revere Youth Hired	21	3	13	N/A
% Workers working 5+ years	67%	63%	62%	67%
Total City FTE’s	404.1	394.44	425.17	454.64
Trainings/ team-building events	1	0	1	6

CITY OF REVERE: FY 2023 BUDGET SUMMARY
HUMAN RESOURCES

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
011251	510100	PERMANENT SALARIES	164,130	164,903	177,849	150,263	120,702	138,947
011251	510101	OTHER SALARIES	-	2,040	-	-	-	-
011251	511100	LONGEVITY	3,602	4,000	1,597	-	-	-
011251	512301	EDUCATIONAL INCENTIVE	14,894	19,029	12,550	18,963	5,127	5,171
011251	512400	STIPEND	-	-	-	9,750	-	900
011251	516600	SICK LEAVE BB	83	-	15,818	-	1,202	-
011252	512100	MEDICARE TAXES	(32)	-	(1)	-	-	-
011252	525000	CONTRACTED SERVICES	7,048	-	17,210	-	-	-
011252	526100	EMPLOYEE TRAINING	-	20,000	-	150,000	39,198	150,000
011252	527010	RENTALS & LEASES	-	3,300	-	-	-	-
011254	540000	OFFICE SUPPLIES	1,491	1,500	1,471	1,500	1,662	1,500
011257	570000	OTHER EXPENSES	1,323	7,500	2,053	7,500	5,275	7,500
011257	570001	EMPLOYEE RECOGNITION	-	-	-	5,000	1,134	10,000
011257	570002	OUTSIDE CONSULTING	-	-	-	-	-	-
011257	574100	OUTSIDE LEGAL SERV	61,040	25,000	79,801	95,000	70,000	83,000
TOTAL	HUMAN RESOURCES		253,579	247,272	308,347	437,976	244,299	397,018

125 - HUMAN RESOURCES

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
HR Director	N	01/10/22	1.47		39.0	1.00	85,000	-				85,000		85,000
Senior Generalist and Super	N	05/07/18	5.15		39.0	1.00	68,952	6,071				75,023	15,005	60,018
Health Benefits Administratc	N	11/30/20	2.58		39.0	1.00	60,840	-				60,840	60,840	-
						3.00	214,792	6,071	-	-	-	220,863	75,845	145,018
													Part time other	
													Per Mayor	145,018

City of Revere - Fiscal Year 2023 Budget

125 - HUMAN RESOURCES

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Employee Training	011252-526100	150,000	150,000	150,000	-
Professional Development, Babson program. certifications, etc					
Office Supplies	011254-540000	1,500	1,500	1,500	-
Office supplies			1,500		
Other Expenses	011257-570000	7,500	7,500	7,500	-
Recruitment			5,000		
New Equipment			2,500		
Outside Legal Services	011257-574100	95,000	113,000	83,000	(30,000)
Labor Counsel			108,000		
Other legal specialists			5,000		
Employee Recognition & Team Building	011257-570001	5,000	75,000	10,000	(65,000)
Outside Consulting		-	20,000	-	(20,000)
Collins Center					
Total Non Payroll Expenditures		<u>259,000</u>	<u>367,000</u>	<u>252,000</u>	<u>(115,000)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	178,976	225,426	145,018	(80,408)
Total Non Payroll Expenses	259,000	367,000	252,000	(115,000)
Total Department Expenses	<u>437,976</u>	<u>592,426</u>	<u>397,018</u>	<u>(195,408)</u>

127 - Office of Innovation and Data Management

Contact Information: Nick Romano, Director 781-286-8187

Location: Revere City Hall, Basement Level, 281 Broadway, Revere

Mission Statement

To expand and enhance the interaction between city government and residents through improved constituent service, the expanded use of technology, and building a culture of data.



FY2023 Accomplishments

- Onboarded new 311 staff. Due to the COVID-19 pandemic, 311's presence as a resource in the community increased substantially. To handle the volume more efficiently, the 311 office hired and effectively trained a new team member to ensure better constituent response.
- Onboarded new OIIM data analyst and transitioned the Performance Metrics section of the budget to her plate, as well as the weekly updated Covid data reports.
- Launch New 311 office space. Successfully oversaw and project-managed the transition of the new 311/OIIM office. As a fast-growing department, 311 quickly outgrew their space and fostered a more suitable environment to work and collaborate.
- Residents Services. A main function of the new office is the addition of the Resident Services Window. This provides yet another channel for residents to interact with city government with a conveniently located service window to assist residents in-person.
- New DPW work order system. Worked closely with DPW to oversee and implement the integration of Cartegraph. This ongoing transition will improve the DPW work order management system and the capability to respond to DPW-related service requests.
- New emergency alert system. Implemented Hyper-Reach- a new emergency alert platform to keep residents informed by email, text, and phone call. For the first time, this enabled the city to simultaneously send out alerts in Spanish as well; this is necessary improvement was imperative to keeping a larger audience informed in the community.
- Improved current work order system. New service requests added to integrate latest department initiatives during Covid, and modify service requests to improve existing functionality of the system.
- Storm Response. 311 team finely tuned work from home operations to seamlessly be able to activate at any time to be available to assist residents during weather related events.
- Department Collaboration. Improved functional collaborations with various departments to make resources and city staff more easily accessible to the public.
- Representation. Remain one of the most diverse offices in the city, helping make city hall look more like the city.

- Reprecincting. In coordination with GIS team, Elections, and HCI, ran a robust and engagement-focuses reprecincting process, including 2 public forums, 2 Committee of the Whole hearings, utilizing public engagement technology with over 200 survey responses, and a unanimous city council vote for the new ward and precinct map.
- Engagement Hub. Expanded use of new www.revere.org/engage web functionality for improved engagement of the public to get better incoming response and feedback from the public.
- Road Communications. Launching both a new Repaving Revere web page, and a dynamic Revere construction road map.
- Employee Tools. Launched staff vaccinate-or-test tracking software tools for city hall, public safety, and schools. Expanded use of Laserfiche Document Management to 80 users, including expansion of form usage, including for ARPA requests, CDBG, Microenterprise grants, 40U appeals, HR forms, Housing cost relief form, and food truck lottery.
- Online Contracts. Launched OneSpan, an online electronic document signature software, and integrated it with Laserfiche.
- Software Integrations. Launched a process to integrate Citizenserve and Laserfiche data.
- Document Archiving. Launched IronMountain, an off-site archival project to remove paper files from city hall and the McKinley.
- Community Conversations. In the process of helping launch Conversations with the Mayor, hybrid, translated, and interactive events.
- Online Payments. Helped launch CityHallSystems, changing online payments to a more secure and customer friendly portal.
- New Mapping Features. Moved ZBA and Special Permits to a new online searchable and mapped portal for public review.
- Upgrades. In process of upgrading our epermitting system.
- Case Management. Helping Launch housing assistance database system.
- Assisted in the city's Racial Equity Municipal Action Plan.
- Grants. Successfully applied for 3 Community Compact grants, including one for IT integration projects.
- Resident technologies. Set up and managed the technology needs for the \$250 property owner gift card program.

FY2023 311/OIDM Goals & Objectives

- 1) **Goal:** To increase communication with other city departments.

Objective: The day-to-day operations of City government brings new projects and initiatives constantly. It is important that 311 is up to date with the latest information on current events, programs and policies and procedures. Work with department heads to ensure we are the first notice for ongoing departmental changes.

Mayoral Focus Area: Professionalize City Services

- 2) **Goal:** To reduce wait times on 311 calls.
Objective: Response times for phone calls will continue to go down, where wait times are under 45 seconds more than 95% of the time. 311's presence in the community has been exponentially growing as a key resource in the community. With the onboarding of new staff, response capability and the overall efficiency of the department will improve.
Mayoral Focus Area: Professionalize City Services
- 3) **Goal:** To provide high-level quality assurance of service requests and communications to residents
Objective: Continue to monitor all open service requests to ensure call takers are accurately entering information and requests are addressed in a timely manner. This includes adding more descriptive closing comments for certain requests to have a more open line of communication with residents.
Mayoral Focus Area: Professionalize City Services
- 4) **Goal:** Increase accessibility through technology
Objective: The 311 department can already be reached through various channels; online, app, email, and phone call. Explore new technology and software to add an additional channel to improve ease of access to the 311 system.
Mayoral Focus Area: Embrace Technology
- 5) **Goal:** Continue to grow 311's ability to reach and be available for diverse populations. Continue to diversify 311's ability to communicate with the various populations within the City.
Objective: Through greater language access, increased translations, and better publicity, ensure that all residents of Revere know about and know they can utilize 311 for the city services they need and require. As part of this, 311 can serve as its own form of emissary to the residents, making City Hall more welcoming for all.
Mayoral Focus Area: Value Diversity
- 6) **Goal:** Assist the Mayor during community meetings
Objective: Introduce 311 to more residents, and be a resource available to respond to issues, to show people how to use the app, or to provide other city hall resources as needed.
Mayoral Focus Area: Value Diversity

- 7) **Goal:** To assist DPW in making stronger data-driven decisions by utilizing information and by building stronger comfort level with Cartegraph’s internal functions.
Objective: The data available in Cartegraph, both for work and for asset management is critical for the city, and wish to ensure that it is accurate and actionable.
Mayoral Focus Area: Embrace Technology

- 8) **Goal:** Integrate Data Analyst
Objective: To improve the ability for city departments to gain access to data analytics that can be used to make critical decisions with daily operational functions, and budgetary decisions when necessary.
Mayoral Focus Area: Embrace Technology, Professionalize City Services

- 9) **Goal:** Deeper analysis of 311, DPW and Finance data for performance focus
Objective: Dig more deeply in Revere 311, DPW and Finance data systems to learn where we can build greater efficiency and actionable improvements.
Mayoral Focus Area: Embrace Technology, Professionalize City Services

- 10) **Goal:** Assist the Chief of Talent and Culture in completing an equity data study
Objective: To complete a comprehensive and instructive study on Revere’s internal and external Diversity, Equity, and Inclusion-related data, for the purpose of providing greater insights into the areas in need of further work.
Mayoral Focus Area: Value Diversity

- 11) **Goal:** Improve data visualization and storytelling
Objective: Build out a platform for public-facing data visualization and storytelling to better understand and express Revere’s performance along key metrics, for example on an ongoing basis.
Mayoral Focus Area: Embrace Technology, Professionalize City Services

- 12) **Goal:** Focus on digital equity
Objective: The department will work with our neighbors and organizational partners to build and enhance digital equity opportunities for residents and businesses across the city.
Mayoral Focus Area: Value Diversity, Embrace Technology

13) **Goal:** Expand digital communications

Objective: Install monitors on 3 floors of city hall – and perhaps other buildings as well – to expand communications opportunities for visitors, including providing wayfinding, viewing meetings, accessing election data on election night, and celebrating the residents of the city.

Mayoral Focus Area: Embrace Technology, Professionalize City Services

14) **Goal:** At least 5 new digital enhancements

Objective: Seeking a minimum of new technological enhancements and advancements in the city for FY23. Currently looking at opportunities for Boards and Commissions, Licensing, Data visualization, and new functionality within our existing software as well.

Mayoral Focus Area: Embrace Technology, Professionalize City Services

Performance Measures

	FY 2020	FY 2021	Projected FY 2022	Projected FY 2023
Constituent Service (311) Calls Received	38,834	54,261	40,821	44,902
Constituent (311) Service Requests Opened	8,084	10,409	7,558	8,315
Constituent (311) Service Requests Closed	8,062	10,348	7,532	8,290
% Requests Closed <i>Excluding ISD Requests</i>	95%	98%	98%	99%
% 311 Requests Online <i>Web+Mobile</i>	32%	32%	29%	31%
% Of Calls with Waiting Time <45 sec	75%	73%	82%	85%
% Of Callers Using Spanish Queue	9.2%	9.7%	9.5%	9.6%
Laserfiche Documents Created	N/A	482,585	592,418	651,660
New Software Implemented	10	8	11	7
Rodent-related Constituent Service Calls	171	166	120	110
Rodent Waivers Submitted	54	102	112	131
Rodent Inspections	3,309	2,342	2,565	2,993
Rodent Treatments <i>Including Retreatments</i>	6,572	4,164	4,712	5,405
E-permitting Total Online Requests	8,611	11,147	10,689	11,223
E-permitting Payments Online Total	\$841,774	\$1,276,552	\$1,437,201	\$1,509,061
E-permitting Payments % Paid Online Total	73%	58%	51%	51%
Trash App Installations	1,743	2,871	4,310	4,526
Trash Game Plays	263	989	1,454	1,550
Trash App Schedule Views	80,476	140,000	291,813	306,404
Drone Usage Hours	5	0	49.5	156
Data Analyst Requests from other Departments	N/A	N/A	47	60
Zoom Meetings	N/A	471	1,631	1,957
Zoom Meeting Hours	N/A	3,319	7,749	8,136
Webpage visitors	N/A	674,614	492,055	533,060
Public Input Subscribers	1,348	2,500	3,191	3,829

**CITY OF REVERE: FY 2023 BUDGET SUMMARY
OFFICE OF INNOVATION & DATA MANAGEMENT**

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
011271	510100	PERMANENT SALARIES	222,029	236,372	285,790	327,087	266,303	353,018
011271	510101	OTHER SALARIES	-	-	-	-	1,440	
011271	510900	OVERTIME	-	3,000	(1,545)	-	4,199	5,000
011271	512301	EDUCATIONAL INCENTIVE	764	13,058	15,883	19,812	12,061	16,982
011272	520900	TELEPHONE/COMMUNICATIONS	-	-	1,689	-	-	-
011272	522400	COMPUTER OPERATIONS	12,801	167,200	182,733	272,800	229,888	273,550
011272	525000	CONTRACTED SERVICES	80,022	27,000	12,154	28,500	27,387	20,000
011272	526100	EMPLOYEE TRAINING	1,511	-	-	-	-	-
011274	540000	OFFICE SUPPLIES	2,034	2,500	3,513	6,280	4,115	6,280
TOTAL	OFFICE OF INNOVATION & DATA MANAGEMEN		319,162	449,130	500,219	654,479	545,393	674,830

127 - OFFICE OF INNOVATION & DATA MANAGEMENT

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Chief Innovation Officer	N	08/29/16	6.84		39	1.00	115,735	11,574				127,309	-	127,309
Director - 311	N	06/26/17	5.49		39	1.00	72,100	5,408				77,508	-	77,508
Assistant to the Director	N	06/26/17	6.01		39	1.00	64,300	9,027				73,327	-	73,327
Call Center Representative	N	11/13/18	4.63		39	1.00	49,223	900				50,123	-	50,123
Call Center Representative	N	05/18/20	3.12		39	1.00	49,222	-				49,222	7,489	41,733
Data Analyst	N	06/01/21	2.08		39	1.00	66,758	-				66,758	66,758	-
Temp Call Center Represent:	N		-		39	1.00	46,765	900				47,665	47,665	-
Community Outreach Liaisor	N		-		39	1.00	43,814	-				43,814	43,814	-
Community Outreach Liaisor	N		-		39	1.00	43,814	-				43,814	43,814	-
Community Outreach Liaisor	N		-		39	1.00	43,814	-				43,814	43,814	-
						10.00	595,545	27,809	-	-	-	623,354	253,354	370,000
													OT	5,000
													Per Mayor	375,000

City of Revere - Fiscal Year 2023 Budget

127- OFFICE OF INNOVATION & DATA MANAGEMENT

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Computer Operations	011272-522400	272,800	320,550	273,550	(47,000)
CitizenServe for epermitting		73,800	79,800	79,800	
Laserfiche		65,000	74,000	65,000	
Software		15,000	15,000	-	
Tolemi *		20,000	23,000	20,000	
Public Input		30,000	33,000	33,000	
CodeRED		6,000	-	-	
Everbridge		20,000	-	-	
Qalert Software for 311 CRM		24,000	17,500	17,500	
Aptuativ		10,000	6,500	6,500	
Drone Ops		3,000	3,500	3,000	
Zoom		6,000	8,500	8,000	
Hyperreach		-	18,500	14,500	
Publicity		-	7,500	7,500	
IronMountain		-	5,500	5,500	
Licensing software		-	15,000	-	
Data Visualization Software (ie, Flourish)		-	10,500	10,500	
OneSpan		-	2,750	2,750	
Contracted Services	011272-525000	28,500	32,000	20,000	(12,000)
Collins Center		25,000	20,000	10,000	
Civic Engagement Tech Services		-	10,000	10,000	
Translation services.		3,500	2,000	-	
Office Supplies	011274-540000	6,280	6,280	6,280	-
Misc Office supplies.			4,180		
Printing			2,100		
Total Non Payroll Expenditures		307,580	358,830	299,830	(59,000)
Footnotes:					
* Partially grant funded.					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	346,899	628,354	375,000	(253,354)
Total Non Payroll Expenses	307,580	358,830	299,830	(59,000)
Total Department Expenses	654,479	987,184	674,830	(312,354)

135 – Chief Financial Officer, Auditing, & Budget

Contact Information: Richard Viscay, CFO, Auditor & Budget Director, 781-286-8131

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To maintain and present a complete and accurate financial statement of the City of Revere's financial condition and to examine all bills and payrolls prior to payment to ensure any claims upon the Treasury's warrant are not fraudulent, unlawful or excessive.

Department Description

The Chief Financial Officer (CFO) is the centralized financial management organization for the City. The CFO also serves as the City Auditor and Budget Director. The primary role of the CFO is to ensure the execution of the CFO's vision and strategy, oversee financial reform where needed, and to implement continuous improvements to ensure efficient and effective financial functions for all city departments.

The Auditor's Office is responsible for the City's accounting and financial records, by verifying appropriations for all purchase orders, processing invoices for payments, approving all payrolls and other warrants, balancing monthly appropriation reports and other financial reporting as governed by Federal and State governments agencies.

The Auditor is responsible for the coordination of the annual independent audit of the City, and is also responsible for providing revenue and expenditures reports for all City's Departments and Elected Officials. Whenever applicable, the Auditor shall make recommendations to the Mayor regarding the City's financial condition and internal controls that he deems appropriate.

FY2022 Accomplishments

- Received the GFOA's Distinguished Budget Award for the FY2022 budget document for the eighth consecutive year.
- Closed books and had City audit completed on a timely basis.
- Oversaw the City's independent audit in accordance with the Government Finance Officers Association's (GFOA) Certificate of Achievement of Excellence in Financial Reporting (CAFR) to show that the City and the Auditor's office will go beyond the minimum requirements of Generally Accepted Accounting Principles (GAAP) to prepare comprehensive annual financial statements and reports that evidence the spirit of transparency and full disclosure.
- Updated all departmental revolving funds in accordance with Massachusetts General Law Chapter 44 Section 53 E ½, as amended by the Municipal Modification Act, which ordained departmental revolving funds and how they are to be administered.

- Processed all CARES/ FEMA/ ARPA funds totaling \$10.3 million
- Successfully implemented conversion of new software for Motor Vehicle Excise/ Personal Property/ Real Estate Taxes which eliminated many manual accounting processes, reducing risks of human error.
- Performed internal audits of petty cash for various departments.
- Created internal process for all ARPA funding requests.
- Procured property and casualty insurance for the city, and adding cyber security insurance.
- Successfully negotiated an agreement with Public Employee Committee to reduce the City's contribution for health insurance beginning in FY2025.

FY2023 Goals & Objectives

- 1) **Goal:** Formalize written policies and procedures for all financial departments that handle cash and accounts receivables, as well as standardize operational procedures for all accounting and budgeting throughout the City.
Objective: To professionalize the financial operations of the City and to serve as a training manual for both new and existing employees.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.
- 2) **Goal:** Implement new software that will modify utility billing (water and sewer).
Objective: To create a budget access experience to the stakeholders of the city that is dynamic, informative, and easy to navigate.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.
- 3) **Goal:** Begin the process of decentralizing certain accounts payable processes allowing specific departments to enter their respective invoices into the MUNIS system to eliminate manual processes and to streamline financial operations of the Auditor's office.
Objective: To eliminate timely/cumbersome manual processes, such as stamping all invoices with inkpads and writing payment data manually for auditing, as well as the elimination of manual batch cover sheets.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.
- 4) **Goal:** Perform City-wide fraud risk assessment as well as specific departmental audits to help identify, assess, and evaluate fraud risk.
Objective: To ensure that the City has effective systems in place to prevent fraud against cash, inventory, payroll, accounts payable, and other areas that may arise.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.

- 5) **Goal:** Create new internship program for Revere High School students who are seeking careers in finance and accounting.
Objective: To promote the profession of municipal finance, accounting, and budgeting to the students at Revere High School, as well as to hire bright young minds to help in financial operations of the City.
Mayoral Focus Area: Professionalize City Services, Value Diversity.
- 6) **Goal:** Promote training and continuing education for all staff members.
Objective: To ensure the staff of the auditing and budgeting department are maximizing their abilities as well as to serve the City and its stakeholders professionally and precisely.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.
- 7) **Goal:** Execute random audits on internal departments.
Objective: To ensure they are following financial policies and procedures.
Mayoral Focus Area: Uphold Professional & Ethical Standards

Performance Measures

	FY 2020	FY 2021	FY 2022	Projected FY 2023
Free Cash Certified (General Fund)	\$ 6,303,811	\$ 1,329,154	\$1,000,000	\$2,500,000
Retained Earnings Certified (Water/Sewer)	\$ 3,017,848	\$ 655,295	\$800,000	\$2,000,000
General Fund Stabilization Fund Balance	\$ 8,560,371	\$ 8,890,000	\$9,200,000	\$9,400,000
Water and Sewer Stabilization Fund Balance	\$ 7,273,419	\$ 7,395,000	\$5,700,000	\$6,000,000

CITY OF REVERE: FY 2023 BUDGET SUMMARY
CHIEF FINANCIAL OFFICER, AUDITOR & BUDGET DIRECTOR

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
011351	510100	PERMANENT SALARIES	341,348	353,500	389,237	389,917	296,085	421,985
011351	510900	OVERTIME	2,775	5,000	-	10,000	-	10,000
011351	511100	LONGEVITY	4,360	5,200	6,115	6,700	5,261	8,500
011351	512301	EDUCATIONAL INCENTIVE	25,329	26,161	29,403	29,611	25,079	34,886
011351	516600	SICK LEAVE BB	24	-	4,160	-	6,184	-
011352	520900	TELEPHONE	-	-	(134,755)	-	-	-
011352	522800	AUDIT & ACCOUNTING SERVICES	-	70,000	62,710	88,100	46,650	88,100
011352	523440	PRINTING & MAILING	19,463	2,000	2,679	3,000	4,301	3,000
011352	525000	CONTRACTED SERVICES	1,879	-	26,520	20,000	21,258	35,100
011354	540000	OFFICE SUPPLIES	7,620	10,000	10,881	10,000	6,409	10,000
011357	570900	INSURANCE	14,546	-	171,873	-	-	-
011358	580021	CAPITAL OUTLAY	-	-	-	-	158,378	-
TOTAL	AUDITING DEPARTMENT		417,344	471,861	568,823	557,328	569,605	611,571

135 - CHIEF FINANCIAL OFFICER, AUDITOR and BUDGET DIRECTOR FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Chief Financial Officer/ Audit	N	02/01/99	24.42	X	39.0	1.00	155,855	19,186				175,041		175,041
Assistant Budget Director	N	10/20/11	11.70		39.0	1.00	86,569	7,793				94,362		94,362
Assistant Auditor	N	08/02/04	18.92	X	39.0	1.00	73,791	9,434				83,225		83,225
Grant Admin/ Internal Audit	N	12/20/17	5.53		39.0	1.00	95,481	1,500				96,981	96,981	-
Administrative Assistant	N	11/05/12	10.65		39.0	1.00	56,970	6,973				63,943		63,943
Clerk II	N	03/30/21	2.25		35.0	0.90	44,300	4,500				48,800		48,800
						5.90	512,966	49,386	-	-	-	562,352	96,981	465,371
													OT	10,000
													Per Mayor	475,371

City of Revere - Fiscal Year 2023 Budget

135 - CHIEF FINANCIAL OFFICER, AUDITOR and BUDGET DIRECTOR

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Audit & Accounting Services	011352-522800	88,100	88,100	88,100	-
Preparation of GAAP Financial Statements.		60,100	60,100	60,100	
Annual Audit services, including completion of CAFR.		13,000	13,000	13,000	
Special Engagements		15,000	15,000	15,000	
Printing & Mailing	011352-523440	3,000	4,000	3,000	(1,000)
Printing Budgets and related supplies.			4,000		
Contracted Services	011352-525000	20,000	35,100	35,100	-
Cleargov			20,000		
Personnel Budgeting			15,100		
Office Supplies	011354-540000	10,000	10,000	10,000	-
Misc Office Expense: Certifications; Alarm services; Software upgrades.			7,500		
Staff training; Dues/ memberships.			2,500		
Total Non Payroll Expenditures		<u>121,100</u>	<u>137,200</u>	<u>136,200</u>	<u>(1,000)</u>

Footnotes:

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	436,228	475,371	475,371	-
Total Non Payroll Expenses	121,100	137,200	136,200	(1,000)
Total Department Expenses	<u>557,328</u>	<u>612,571</u>	<u>611,571</u>	<u>(1,000)</u>

138 - Purchasing

Contact Information: Michael Piccardi, Purchasing Agent, 781-286-8157

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To preserve and protect the fiscal resources of the City by ensuring that the process for procuring quality goods and services is conducted in a fair, competitive, and transparent manner.

FY2022 Accomplishments

- Established an online bidding platform (BidDocs Online) to handle the bidding process of larger, more complex, bids.
- DPW Facility procurement.
- Implementation of Wex gas cards system.
- Utilized objective standards for the selection of contractors and vendors, which allows for fair, impartial, and uniform bidding, contract development and awarding procedures.
- Created Amazon and Staples accounts, per Co-Operative contracts, for all departments in the City.
- Utilized Municibid, an online auction website, to surplus excess City inventory, adding \$42,827 to the City's Capital Improvement Stabilization Fund to date in FY2022, and over \$89,000 in FY2021.
- Worked with City's collective bargaining team to implement a stipend for those employees who have completed and passed Massachusetts Certified Public Procurement Officer (MCPPO) trainings through the Inspector General's office.

FY2023 Goals & Objectives

- 1) **Goal:** Work with the IT Department to get Purchase Orders processed electronically, eliminating the signing of Purchase orders.
Objective: Efficiency of procuring products and services.
Mayoral Focus Area: Modernization and Professionalization of City Services and Maximize and Modernize Economic Development.
- 2) **Goal:** Continue to join or initiate new cooperative bids with other municipalities.
Objective: Efficiency of procuring products and services.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

3) **Goal:** Continue to encourage city employees to use state contracts when in the best interest of the City.

Objective: Promote cost savings and ease of use.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.

4) **Goal:** Continue to bring awareness to management and departments of state procurement requirements.

Objective: By creating a stipend for MCPPO training, departments will have a better understanding of Massachusetts procurement laws, which will create efficiencies when bidding goods and services.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

Performance Measures

	FY 2020	FY 2021	Projected FY 2022	Projected FY 2023
Purchase Orders	3,544	3403	3800	3900
Requisitions	3,627	3509	4000	4100
Total Bids and RFPs	30	30	41	50
New Contracts	24	27	36	45
Contract Renewals	6	7	8	6
Written Responses	21	8	12	15
State Contracts Used by City Staff	N/A	N/A	39	40
City Employees Trained in the Dollar Thresholds According to Mass General Laws and Purchasing Protocols	N/A	N/A	15	10
Total Trainings of City Staff for MUNIS System	N/A	N/A	15	10

**CITY OF REVERE: FY 2023 BUDGET SUMMARY
PURCHASING**

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
011381	510100	PERMANENT SALARIES	138,662	143,065	129,827	141,864	110,000	156,314
011381	510900	OVERTIME	-	-	-	-	-	5,000
011381	511100	LONGEVITY	6,959	8,000	1,835	2,000	1,373	2,400
011381	512301	EDUCATIONAL INCENTIVE	2,038	2,080	2,844	2,844	2,252	3,168
011381	516600	SICK LEAVE BB	152	-	1,652	-	1,784	-
011382	522200	POSTAGE	98,751	100,000	86,296	120,000	111,066	140,000
011384	540000	OFFICE SUPPLIES	4,908	8,000	13,213	8,000	3,603	11,000
TOTAL	PURCHASING DEPARTMENT		251,470	261,145	235,667	274,708	230,079	317,882

138 - PURCHASING

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Purchasing Agent	N	12/05/05	17.58	X	39.0	1.00	90,514	5,568				96,082		96,082
Asst Purchasing Agent	N	05/20/19	4.12		39.0	1.00	64,300	1,500				65,800		65,800
						2.00	154,814	7,068	-	-	-	161,882	-	161,882
													OT	5,000
													Per Mayor	166,882

City of Revere - Fiscal Year 2023 Budget

138 - PURCHASING

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Postage	011382-522200	120,000	140,000	140,000	-
Postage for City Hall mailings (rate increased by \$.015/ piece), including quarterly tax bills, excise tax bills.					
Office Supplies	011384-540000	8,000	11,000	11,000	-
Office supplies; including printed forms, toner cartridges, paper, etc					
Equipment maint/repairs: Time stamp, postage machine, printers, etc					
Rental Lease					
Total Non Payroll Expenditures		<u>128,000</u>	<u>151,000</u>	<u>151,000</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	146,708	166,882	166,882	-
Total Non Payroll Expenses	128,000	151,000	151,000	-
Total Department Expenses	<u>274,708</u>	<u>317,882</u>	<u>317,882</u>	<u>-</u>

140 - Information Technology

Contact Information: Jorge Pazos, Director, 781-286-8140

Location: Revere City Hall, Second Floor, 281 Broadway, Revere, 02151

Mission Statement

To integrate city-wide data processing into one coherent network and information system for the use of any department, office, board, committee, or agency of the City and to resolve issues, procure resources and expand network services to all city departments.

The Information Technology Department will continue an ambitious modernization plan in FY23. Core City of Revere information technology assets will continue to shift to modern cloud hosted services. The City of Revere is making this shift to provide highly available, cost-effective, modern services to employees and residents. The Information Technology Department will also seek to invest in needed ongoing cybersecurity improvements.

FY2022 Accomplishments

- Converted collections applications to Tyler Munis with motor vehicle excise collections completed fall 2021 and real estate and personal property collections completed spring 2022.
- Scheduled upgrade of Tyler Munis application from version 11.3 to 2021.4 to begin June 2022.
- Consolidated various mobile phone accounts for improved oversight and management of mobile services used by city staff.
- Completed various infrastructure improvements to building control systems, computer, and printer upgrades.
- Worked with Finance Department to secure cybersecurity insurance for fiscal year 2022.

FY2023 Goals & Objectives

1. **Goal:** Conversion of utility billing collections applications to Tyler Munis, with completion by Spring 2023.
Objective: To have one comprehensive, integrated municipal finance platform that will create efficiencies and enhance operations.
Mayoral Focus Areas: Professionalize City Government; Invest in City Services, Process Improvements
2. **Goal:** Implement a mobile device management system.
Objective: To secure and manage all city issued mobile devices such as mobile phones and tablets.
Mayoral Focus Areas: Invest in City Services, Process Improvements

3. **Goal:** Develop a cybersecurity incident response plan.
Objective: To secure all city networks and develop appropriate responses to outside threats.
Mayoral Focus Areas: Professionalize City Government; Invest in City Services

4. **Goal:** Implement additional security measures designed to improve cybersecurity posture and adhere to cybersecurity standards and frameworks.
Objective: To secure all city networks and develop appropriate responses to outside threats.
Mayoral Focus Areas: Professionalize City Government; Invest in City Services

Performance Measures

	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>
Phones and Tablets Used	64	28	41	83
New Computer Installs	34	115	45	15
Support Tickets Received	600	2,750	3,100	3,300
Support Tickets Resolved	500	2,649	3,000	3,200
Servers Migrated to Cloud	5	17	2	1
Number of Munis Users	145	145	166	175

**CITY OF REVERE: FY 2023 BUDGET SUMMARY
INFORMATION TECHNOLOGY**

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
011401	510100	PERMANENT SALARIES	170,990	175,315	188,327	232,726	168,499	264,670
011401	510900	OVERTIME	-	-	-	-	-	-
011401	511100	LONGEVITY	2,678	3,200	-	-	-	1,100
011401	512210	TRAVEL ALLOWANCE	600	-	-	-	-	-
011401	512301	EDUCATIONAL INCENTIVE	4,997	5,097	5,199	5,198	5,557	8,540
011401	516600	SICK LEAVE BB	203	-	-	-	-	-
011402	520900	TELEPHONE/COMMUNIC.	57,672	73,000	97,033	77,500	47,282	77,500
011402	525000	COMP CONT SERV	987,751	963,235	842,566	964,504	855,203	1,080,800
011404	540000	OFFICE SUPPLIES	2,618	3,500	1,053	3,500	436	3,500
011404	545500	COMPUTER OPERATIONS	9,801	10,700	10,354	5,000	2,396	5,000
011407	570000	OTHER EXPENSES	-	-	-	-	-	-
011407	570500	TRAVEL ALLOWANCE	-	-	1,797	-	-	-
011407	587300	CAPITAL IMPROVEMENTS	10,000	-	152,471	-	3,324	-
TOTAL	INFORMATION TECHNOLOGY		1,247,310	1,234,047	1,298,800	1,288,428	1,082,697	1,441,110

140 - INFORMATION TECHNOLOGY FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Director	N	03/30/20	3.25		39.0	1.00	113,000	-				113,000		113,000
Assistant Director	N	01/15/14	9.46		39.0	1.00	73,539	6,615				80,154		80,154
MIS Support Analyst	N	09/13/21	1.79		39.0	1.00	61,008	2,000				63,008		63,008
Help Desk Assistant	Y	07/03/17	5.99		20.0	0.51	17,123	1,025				18,148		18,148
						3.51	264,670	9,640	-	-	-	274,310	-	274,310
													OT Per Mayor	274,310

City of Revere - Fiscal Year 2023 Budget

140 - INFORMATION TECHNOLOGY

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Telephone/Communications	011402-520900	77,500	79,000	77,500	(1,500)
Telephone Services - Windstream		59,000	59,000	59,000	
Telephone - Licensing(Software-Yearly)		12,500	13,000	12,500	
Telephone Maintenance(Hardware-Yearly)		6,000	7,000	6,000	
Computer Contracted Services	011402-525000	964,504	1,101,680	1,080,800	(20,880)
Hardware & Software Support					
Annual Licensing Costs					
Munis Modules - Payroll, Purchase Orders, GL, etc.		227,304	227,304	230,000	
MSGovern TX & UB Billing		130,000	137,000	110,000	
Tyler SAAS after conversion		-	76,076	80,000	
Patriot Properties Property Database		21,000	21,000	21,000	
FileMaker Safe Housing Database		2,800	-	-	
ESRI G.I.S. Licensing		3,000	3,000	3,000	
Aptuitiv Website hosting & Support		1,600	-	-	
Logmein Desktop Support		3,300	3,300	3,300	
Support Services					
Thrive		515,000	550,000	550,000	
Verizon Wireless Tablet & Phones (centralized)		13,000	36,000	36,000	
Crown Castle Internet Connection 1GB		27,000	27,000	27,000	
Retrofit Annual Printer Maintenance		9,500	9,500	9,500	
Addition Networks Internet Connection 20MB		11,000	11,500	11,000	
Office supplies	011404-540000	3,500	3,500	3,500	-
Paper for Printer and Plotter; toner and ink.			3,500		

140 - INFORMATION TECHNOLOGY (continued)

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Computer Operations	011404-545500	5,000	5,000	5,000	-
Miscellaneous hardware for PC, printers, and Network		2,500	2,500	2,500	
M.G.I.G.A Dues		2,500	2,500	2,500	
Total Non Payroll Expenditures		<u>1,050,504</u>	<u>1,189,180</u>	<u>1,166,800</u>	<u>(22,380)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	237,924	274,310	274,310	-
Total Non Payroll Expenses	1,050,504	1,189,180	1,166,800	(22,380)
Total Department Expenses	<u>1,288,428</u>	<u>1,463,490</u>	<u>1,441,110</u>	<u>(22,380)</u>

141 - Assessors

Contact Information: Dana Brangiforte, Chairman of the Board of Assessors, 781-286-8170

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To provide exceptional, methodical services to the residents and businesses of Revere, and to administer the City's assessment program in a manner that assures public confidence in our accuracy, productivity, and fairness in accordance with Massachusetts General laws and regulations of the Massachusetts Department of Revenue. In agreement with such laws, we administer motor vehicle excise, abatements, and statutory exemption programs. We address questions and concerns of property owners and residents with integrity and professionalism striving to deliver excellence in public service.

FY2022 Accomplishments

- Successfully navigated a billing software conversion for real estate/ personal property and motor vehicle excise tax.
- Conducted a financial departments 'Lunch and Learn' seminar at the Senior Center.
- Obtained Fiscal Year 2022 interim year adjustment value certification and tax rate from Department of Revenue.
- Administered Clause 41 C ½ Senior Exemption to 700 seniors, providing them with much needed tax relief.
- Captured record new growth of over \$4 million dollars from major developments such as Amazon, Suffolk Downs, hotels, and various Revere Beach developments.
- Successfully defended several ATB cases to limit the City's exposure and liability of potential tax refunds.

FY2023 Goals & Objectives

- 1) **Goal:** Successfully perform FY2023 Revaluation and attain approval of our tax rate from DOR.
Objective: Submit all required supporting analysis for certification to DOR by November 1, 2022.
Mayoral Focus Area: Maximize and Modernize Economic Development
- 2) **Goal:** Enable capability to file exemption forms electronically.
Objective: Allow applicants to file exemptions on our webpage.
Mayoral Focus Area: Embrace Technology and Professionalize City Services

- 3) **Goal:** Conduct 3,000 property field reviews for FY2028 full list and measure.
Objective: To complete a full in-house field review of all properties by FY2028, saving the City over \$300,000 that had been spent in prior years for this complete review.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

- 4) **Goal:** Complete conversion of Govern software to Munis software as it relates to real estate and personal property tax billing.
Objective: Streamline communications and reconciliation between all financial departments.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize, Embrace Technology.

- 5) **Goal:** Compile data that pertain to all owner-occupied residential property.
Objective: To ensure that we have the best data possible when conducting analysis for residential exemption scenarios, etc.
Mayoral Focus Area: Professionalize City Services

Performance Measures

	FY2020	FY2021	Projected FY 2022	Projected FY 2023
Total Value of all Real and Personal Property	\$7,709,746,559	\$8,148,458,661	\$9,336,960,976	\$10,270,657,073
Growth	\$1,957,926	\$2,862,132	\$4,016,375	\$3,000,000
Values Certified by DOR	11/19/2019	11/23/2020	11/12/2021	11/1/2022
Tax Rate Approved by DOR	12/6/2019	12/3/2020	12/13/2021	12/1/2022
# Of deeds processed	1,214	1,412	1,250	1,250
Exemptions processed	1,687	1,555	1,600	1,650
Real and Personal Property Abatement Applications	109	87	85	110
Motor Vehicle Abatements	1,451	1,772	1,800	1,850
Inspections of Properties	1,613	1,764	1,700	3,000
# Of Clause 41 C ½ senior exemptions administered	715	669	700	725
# Residential inspections	1,530	1,631	1,575	2,750
# Commercial inspections	83	133	125	250
Return rate of sales questionnaires	28%	30%	33%	40%
% Appellate Tax Board cases defended and settled	55%	35%	70%	60%

CITY OF REVERE: FY 2023 BUDGET SUMMARY
ASSESSORS

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
011411	510100	PERMANENT SALARIES	301,336	335,127	342,177	330,912	262,985	399,992
011411	510900	OVERTIME	904	1,000	-	1,000	-	1,000
011411	511100	LONGEVITY	12,224	13,723	13,491	13,926	10,028	14,000
011411	512210	TRAVEL ALLOWANCE	7,092	9,785	9,792	9,036	9,041	14,400
011411	512301	EDUCATIONAL INCENTIVE	10,931	11,141	11,363	10,011	9,493	11,458
011411	516600	SICK LEAVE BB	43	-	5,030	-	4,560	-
011412	521700	REVALUATION	56,500	56,500	54,800	56,500	40,789	56,500
011412	522400	COMPUTER SERVICES	2,300	4,300	3,504	4,300	2,526	4,300
011412	525000	CONTRACTED SERVICES	-	-	-	30,000	-	30,000
011414	540000	OFFICE SUPPLIES	2,424	5,700	4,244	5,700	5,821	5,700
011417	570000	OTHER EXPENSES	2,569	2,700	550	2,700	458	2,700
TOTAL	ASSESSORS		396,323	439,976	444,951	464,085	345,700	540,050

141 - ASSESSORS

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
Assessor / Chairman	N	04/14/06	17.22	X	39.0	1.00	99,439	9,858			4,800	114,097		114,097
Assessor/ Field Lister	N	06/26/17	6.01		39.0	1.00	67,021	-			4,800	71,821		71,821
Assessor / Data Manager	N				39.0	1.00	61,435	2,000			4,800	68,235		68,235
Special Asst to the Board	N	12/31/86	36.52	X	39.0	1.00	70,993	6,200				77,193		77,193
Principal Clerk	N	10/09/90	32.75	X	39.0	1.00	53,568	5,400				58,968		58,968
Clerk I	N	03/04/19	4.33		39.0	1.00	47,536	2,000				49,536		49,536
						6.00	399,992	25,458	-	-	14,400	439,850	-	439,850
													OT	1,000
													Per Mayor	440,850

City of Revere - Fiscal Year 2023 Budget

141 - ASSESSORS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Revaluation FY2023 Revaluation Year and Street Level Photography	011412-521700	56,500	136,000	56,500	(79,500)
Computer Services Supplies & Service Maint. for tax bills.	011412-522400	4,300	4,300	4,300	-
Contracted Services Commercial and industrial consulting services.	011412-525000	30,000	30,000	30,000	-
Office Supplies Office Supplies, Book Binding, Mailings	011414-540000	5,700	5,700	5,700	-
Other Expenses Dues, conferences, continuing educational courses.	011417-570000	2,700	2,700	2,700	-
Total Non Payroll Expenditures		<u>99,200</u>	<u>178,700</u>	<u>99,200</u>	<u>(79,500)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	364,885	439,850	440,850	1,000
Total Non Payroll Expenses	99,200	178,700	99,200	(79,500)
Total Department Expenses	<u>464,085</u>	<u>618,550</u>	<u>540,050</u>	<u>(78,500)</u>

145 – Treasurer/Collector

Contact Information: Cathy Bowden, Treasurer/Collector, 781-286-8136

Location: Revere City Hall, Second Floor, 281 Broadway, Revere, 02151

Mission Statement

To maximize the City's financial resources by efficiently administering the collections of all the City's receivables, and by effectively managing the City's bank accounts, short-term investments, disbursements, and debt.

FY2022 Accomplishments

- Maintained a Bond Rating from Standard and Poor's Rating Agency at AA with a positive outlook.
- Implemented lock box for processing real estate, personal property, and motor vehicle excise payments, which has created capacity in the Collector's office to handle other constituent issues.
- Implemented a new software for our collections, tax title, and cashiering that will synergize with the City's current general ledger accounting system, which will ultimately significantly decrease the amount of manual postings and adjustments and will allow for more timely reporting on cash receipts and accounts receivable.
- Upgraded the over-the-counter credit card processing machines as well as the on-line payment system to City Hall Systems.
- Helped select a vendor that will modernize the time and attendance process for the Department of Public Works and Water/Sewer/Drain department.
- Reduced the number of bank accounts to decrease banking service fees and to simplify reconciliation processes.

FY2023 Goals & Objectives

- 1) **Goal:** Implement new utility billing software for Water and Sewer Billing.
Objective: Create efficiencies and increase automation of processes that were previously administered manually.
Mayoral Focus Area: Professionalize City Services, Uphold Professional and Modernize Economic Development.
- 2) **Goal:** Review and formalize all financial policies in the City and further document all changes.
Objective: Provide a clear understanding to the financial departments and to City leaders of the procedures that will be followed.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.

- 3) **Goal:** Establish financial policies for funding the Other Post-Employment Benefits (OPEB) Liability Trust Fund.
Objective: Take a responsible approach to the City’s unfunded liability.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Value Diversity.

- 4) **Goal:** Assist the Department of Public Works and Water/Sewer/Drain departments in upgrading their time keeping system to Executive Time, attendance, and scheduling system (MUNIS integration).
Objective: To help the payroll department track time more efficiently using technology vs. manual punch clock record keeping.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.

- 5) **Goal:** Increase training for all staff, including Treasurer and Collector best practices, customer service, and any other trainings involving currently used technologies and financial systems.
Objective: To work with the Human Resources department to ensure that all employees can perform their jobs at peak levels and to encourage development of staff to create opportunities from job growth and promotions.
Mayoral Focus Area: Professionalize City Services, Embrace Technology.

Performance Measures

Collector's Office Collections	FY 2020	FY 2021	Projected FY 2022	Projected FY 2023
Real Estate Tax	86,795,487	88,965,374	91,189,509	93,348,899
% RE Collected	95.2%	94.3%	94.3%	95.0%
Personal Property Tax	\$ 2,224,501	2,268,991	2,314,371	2,600,000
Motor Vehicle Tax	\$ 5,584,869	5,696,566	5,810,498	6,700,000
Water/Sewer Tax	\$ 22,716,023	23,170,343	23,633,750	26,000,000
40U (on Tax bill)	\$ 410,719	354,000	360,000	360,000
Payments processed via lockbox	0	3,000	6,000	18,000
Credit card fees covered*	0	410,000	TBD	0
Water Liens Tax	\$ 2,352,500	1,787,233	1,800,000	2,000,000

*The City has been absorbing the 3% credit card processing fee since April 2020 due to the closing of City Hall and the need to receive payments electronically.

Treasurer's Office	<u>FY 2020</u>	<u>FY 2021</u>	<u>Projected FY 2022</u>	<u>Projected FY 2023</u>
Tax Title Properties *principal only	\$ 3,331,284	3,717,856	2,266,080	2,500,000
Tax Title Collections *principal only	\$1,368,414	1,426,231	1,100,711	1,500,000
Foreclosures *principal only	147,520	14,266	119,397	n/a
Payrolls Processed	329	306	325	325
W-2's distributed	2,221	2,455	2,350	2,400
Foreclosed land auction receipts *purchase price	n/a	775,000	n/a	n/a

* We auction off properties quickly via in-house public auction. All properties in the City that can be on tax rolls are on the tax rolls.

**CITY OF REVERE: FY 2023 BUDGET SUMMARY
COLLECTOR/ TREASURER**

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
011451	510100	PERMANENT SALARIES	689,668	758,948	552,674	728,105	481,730	767,641
011451	510900	OVERTIME	52,900	25,000	4,479	10,000	4,278	10,000
011451	511100	LONGEVITY	16,552	18,000	7,978	7,700	5,573	10,000
011451	511400	WORKERS COMP	-	-	(1)	-	-	-
011451	512100	MEDICARE TAXES	(18)	-	-	-	-	-
011451	512301	EDUCATIONAL INCENTIVE	40,123	38,632	22,279	21,812	18,559	26,559
011451	516600	SICK LEAVE BB	224	-	9,231	-	4,535	-
011452	523440	PRINTING AND MAILING	-	-	-	-	-	20,000
011452	525000	CONTRACTED SERVICES	-	-	-	85,000	-	65,000
011454	540000	OFFICE SUPPLIES	79,500	70,000	72,453	60,000	53,834	45,000
011454	545500	COMPUTER OPERATIONS	24,842	25,000	-	20,000	-	15,000
011457	571900	TAX TITLE	374	-	-	-	-	-
011457	572100	BANKING SERVICES	265,370	300,000	510,042	325,000	233,071	250,000
011459	591200	NOTES BOND	-	-	-	-	-	-
TOTAL	COLLECTOR/ TREASURER		1,169,535	1,235,580	1,179,134	1,257,617	801,580	1,209,200

145 - COLLECTOR/ TREASURER

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
Collector/ Treasurer	N	10/09/90	32.75	X	39.0	1.00	107,259	13,444				120,703		120,703
Assistant Treasurer	N	07/16/18	4.96		39.0	1.00	70,277	2,900				73,177		73,177
Hris/ Payroll	N	06/29/20	3.00		39.0	1.00	72,100	-				72,100		72,100
Principal Accounting Clerk	N	04/11/07	16.23	X	39.0	1.00	56,479	5,100				61,579		61,579
Principal Clerk	N	01/00/00	123.58		39.0	1.00	46,050	3,454				49,504		49,504
Clerk I	N	04/22/19	4.19		39.0	1.00	47,536	-				47,536		47,536
Assistant Collector	N	01/15/14	9.46		39.0	1.00	70,269	8,127				78,396		78,396
Principal Accounting Clerk	N	07/19/11	11.96		39.0	1.00	53,788	6,234				60,022		60,022
Principal Accounting Clerk	N	01/29/20	3.42		39.0	1.00	53,788	-				53,788		53,788
Clerk II	N	03/15/21	2.29		39.0	1.00	46,762	900				47,662		47,662
Clerk II	N	07/29/21	1.92		39.0	1.00	49,223	900				50,123		50,123
Clerk II	N	04/11/22	1.22		39.0	1.00	46,762	-				46,762		46,762
						12.00	720,293	41,059	-	-	-	761,352	-	761,352
													PT Salaries	42,848
													OT	10,000
													Per Mayor	814,200

City of Revere - Fiscal Year 2023 Budget

145 - COLLECTOR/TREASURER

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Printing & Mailing	011452-523440	-	20,000	20,000	-
Contracted Services Lockbox services; armored car services; equipment lease.	011452-525000	85,000	65,000	65,000	-
Office Supplies	011454-540000	60,000	60,000	45,000	(15,000)
Computer Operations	011454-545500	20,000	15,000	15,000	-
Banking Services Monthly Charges for all Treasury bank accounts.	011457-572100	325,000	325,000	250,000	(75,000)
Total Non Payroll Expenditures		<u>490,000</u>	<u>485,000</u>	<u>395,000</u>	<u>(90,000)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	767,617	861,213	814,200	(47,013)
Total Non Payroll Expenses	490,000	485,000	395,000	(90,000)
Total Department Expenses	<u>1,257,617</u>	<u>1,346,213</u>	<u>1,209,200</u>	<u>(137,013)</u>

151 - Solicitor

Contact Information: Paul Capizzi, City Solicitor, 781-286-8166

Location: Revere City Hall, Second Floor, 281 Broadway, Revere, 02151

Mission Statement

To provide legal counsel for the City to operate at maximum potential with minimal risk.

FY2022 Accomplishments

- Defended and managed Chapter 84 (a law that governs injuries or damages sustained on public ways) and Chapter 258 (law that governs all other negligence claims) citizen claims filed with the Solicitor's Office (not filed in court) with minimal cost to the City.
- Defended lawsuits against the City and its Boards.
- Assisted with reviewing and creating Board of Health regulations for the keeping of bees and chickens per the Urban Farming ordinance.
- Amended the Drain Layers ordinance.
- Drafted the Short-Term Rental ordinance.
- Drafted a Home Rule Petition to change School Committee elections from at-large to ward-based.
- Assisted and supported Human Resources with the transition to its new director.
- Assisted departments with implementation and responses to the Commonwealth's public records law, and adherence to the Commonwealth's open meeting law.
- Acted as the City's point person for participation as a municipal plaintiff in the national opioid litigation.
- Assisted with reviewing, editing, implementing, signing, and distributing city contracts.
- Assisted with drafting, editing, and reviewing various grant agreements.
- Assisted with drafting ARPA/CLFRF funded subrecipient contracts as needed.
- Oversaw and assisted with eminent domain analysis, review, and requirements for the location of a new Revere High School.
- Assisted with oversight of EPA/DEP Consent Decree.
- Assisted with real estate title work for the Point of Pines Fire Station, city parks and pump stations.
- Reviewed, assisted, or created real estate documents for drainage easements.

FY2023 Goals & Objectives

- 1) **Goal:** Continue to successfully defend claims against the City.
Objective: Utilize all available resources to defend claims and suits, including the assistance of outside counsel.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.

- 2) **Goal:** Revise, amend or create new ordinances as needed.
Objective: To improve government efficiency. Meet with department heads and/or committees to discuss and conduct review of ordinances and regulations.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

- 3) **Goal:** Address City’s real estate and land-use needs.
Objective: Work with department heads and City’s real estate attorneys to clear title, procure land, and establish or remove easements and encroachments to City properties.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.

- 4) **Goal:** Ensure compliance with federal and state laws as they apply to municipalities
Objective: Work with department heads and staff to inform/educate as to proper procedures for complying with the public records law, open meeting law, ethics rules, and enforcement powers and limitation
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards.

Performance Measures

	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>Projected FY 2023</u>
Contracts Administered and Reviewed	53	48	37	46
Lawsuits Defended or Settled	10	13	12	11
Citizen Ch. 84/Ch. 258 Claims Denied or Settled	35	35	34	35

CITY OF REVERE: FY 2023 BUDGET SUMMARY
SOLICITOR'S OFFICE

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
011511	510100	PERMANENT SALARIES	304,698	314,451	311,814	337,400	250,597	459,527
011511	511100	LONGEVITY	5,053	6,800	5,681	7,400	4,364	10,600
011511	512301	EDUCATIONAL INCENTIVE	26,127	25,414	28,187	32,398	23,276	44,416
011511	516600	SICK LEAVE BB	6,001	-	5,864	-	5,779	-
011512	522410	LEGAL RESEARCH SERV&PUBL	6,584	9,000	7,468	9,000	5,133	9,000
011514	540000	OFFICE SUPPLIES	3,803	7,500	3,483	7,500	3,209	7,500
011517	570000	OTHER EXPENSES	-	12,500	1,197	4,000	671	4,000
011517	571000	LITIGATION	(96)	3,000	-	3,000	1,125	3,000
011517	571100	JUDGMENTS	50,000	-	1,500	-	-	-
011517	571300	SETTLEMENT	16,601	25,000	172,358	25,000	124,952	25,000
011517	574100	OUTSIDE LEGAL SERV	75,044	100,000	77,873	150,000	92,902	250,000
TOTAL	SOLICITOR'S OFFICE		493,815	503,665	615,425	575,698	512,008	813,043

151 - SOLICITOR'S OFFICE

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
Solicitor	N	05/10/01	22.15	X	39.0	1.00	128,727	16,273				145,000		145,000
First Assistant Solicitor	N	07/09/98	24.99	X	39.0	1.00	115,582	15,358				130,940		130,940
Principal Clerk/ Paralegal	N	01/04/21	2.48		39.0	1.00	62,307	4,673				66,980		66,980
Assistant Solicitor	N	10/01/07	15.76		39.0	1.00	110,394	13,039				123,433	123,433	-
Administrative Assistant	N	09/16/10	12.79		39.0	1.00	56,970	5,673				62,643		62,643
Policy Advisor	Y		-		39.0	1.00	85,000	-				85,000		85,000
						6.00	558,980	55,016	-	-	-	613,996	123,433	490,563

* Parking Hearing Officer to be paid from Parking Meter Receipts. 40U Hearing Officer to be paid from 40U Revolving Fund.

PT Salaries	23,980
OT	
Per Mayor	514,543

City of Revere - Fiscal Year 2023 Budget

151 - SOLICITOR'S OFFICE

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Legal Research Services and Publications	011512-522410	9,000	9,000	9,000	-
Online research, legal/educational books, materials & services					
Office Supplies	011514-540000	7,500	22,500	7,500	(15,000)
Copier lease, equipment maint., office supplies & stationary					
Other Charges & Expenses	011517-570000	4,000	4,000	4,000	-
Bar dues, non litigation travel, music licenses					
Litigation Expenses	011517-570000	3,000	3,000	3,000	-
Depositions (transcripts, stenographer), witness fees, travel, materials, filing fees					
Releases/Settlements	011517-571300	25,000	150,000	25,000	(125,000)
Settlement/Payment of Legal Claims					
Outside Legal Services	011517-574100	150,000	300,000	250,000	(50,000)
Contracted Legal Services					
Total Non Payroll Expenditures		<u>198,500</u>	<u>488,500</u>	<u>298,500</u>	<u>(190,000)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	377,198	514,543	514,543	-
Total Non Payroll Expenses	198,500	488,500	298,500	(190,000)
Total Department Expenses	<u>575,698</u>	<u>1,003,043</u>	<u>813,043</u>	<u>(190,000)</u>

161 - City Clerk

Contact Information: Ashley Melnik, City Clerk, 781-286-8160

Location: Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To accurately preserve public records, establish, maintain, correct, index, and certify all vital statistics and to perform other duties as may be required by Massachusetts General Laws.

FY2022 Accomplishments

- For fiscal year 2022, maintained highly accurate vital records in compliance with Massachusetts General Laws by registering 694 birth records, 464 death records, and 430 marriage licenses.
- For fiscal year 2022, the Office of the Clerk has registered 318 new business certificates and/or business certificate renewals.
- Electronically stored in LaserFiche Zoning Board of Appeals files from 1979 – 2021, City Council special permit files from 1991 - 2021, and historical City Council meeting minutes from 1919 – present to enable quick and efficient document retrieval and to ensure safe and secure filing of commonly requested permanent records.
- Launched online requests for vital records using City Hall Systems.



FY2023 Goals & Objectives

- 1) **Goal:** To launch online requests and payments for dog licenses and Chapter 148 licenses.
1. **Objective:** To serve the public quickly and efficiently by offering an alternative method of obtaining certain documents.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, and Value Diversity.

- 2) **Goal:** Continue to build the electronic file system within LaserFiche for all City Council special permits and Zoning Board of Appeals variances.
Objective: To provide property owners and developers with the most accurate and historical information relative to their properties and building projects.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.
- 3) **Goal:** Continue to maintain and build a well-organized public records archive by working with the Department of Innovation and Data Management and the Archivist to implement and utilize Laserfiche and Iron Mountain throughout various departments.
Objective: To quickly and efficiently facilitate and respond to public records requests and improve record storage.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology.

Performance Measures

The City Clerk anticipates that the number of vital records registered will continue to increase over time as the City of Revere increases in population.

	<u>Fiscal Year</u> <u>2020</u>	<u>Fiscal Year</u> <u>2021</u>	<u>Projected</u> <u>Fiscal Year 2022</u>	<u>Projected</u> <u>Fiscal Year 2023</u>
Births Recorded	705	694	700	710
Deaths Recorded	580	464	520	530
Marriage Licenses Recorded	450	430	440	450
Business Certificates Issued	243	318	300	300
Dog Licenses Issued	851	813	800	800

CITY OF REVERE: FY 2023 BUDGET SUMMARY
CITY CLERK

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
011611	510100	PERMANENT SALARIES	247,658	330,294	276,894	306,874	221,518	315,655
011611	510900	OVERTIME	57	-	348	-	-	-
011611	511100	LONGEVITY	10,579	11,790	7,938	4,000	4,858	4,100
011611	512301	EDUCATIONAL INCENTIVE	12,848	13,270	11,266	11,266	9,088	11,955
011611	516600	SICK LEAVE BB	74	-	7,764	-	2,888	-
011612	521900	MEMORIALS	16,723	-	-	-	-	-
011612	525000	CONTRACTED SERVICES	25,656	17,000	20,916	17,700	20,891	25,950
011614	540000	OFFICE SUPPLIES	-	28,750	22,456	25,000	16,260	25,000
TOTAL	CITY CLERK		313,596	401,104	347,582	364,840	275,502	382,660

161 - CITY CLERK FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
City Clerk	N	01/07/04	19.49	X	39.0	1.00	102,423	25,222				127,645		127,645
Assistant City Clerk	N	08/29/11	11.84		39.0	1.00	56,970	16,628				73,598		73,598
Clerk II	N	02/28/22	1.33		39.0	1.00	44,417	-				44,417		44,417
Clerk II	N	09/23/19	3.77		39.0	1.00	46,765	900				47,665		47,665
						4.00	250,575	42,750	-	-	-	293,325	-	293,325
													PT Salaries	38,385
													OT	-
													Per Mayor	331,710

City of Revere - Fiscal Year 2023 Budget

161 - CITY CLERK

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Contracted Services	011612-525000	17,700	25,950	25,950	-
Granicus - Existing software			17,700		
Granicus - Boards and Commissions management software			8,250		
Office Supplies	011614-540000	25,000	25,000	25,000	-
Other Charges & Expenditures	011612-525000	-	-	-	-
Legal review & republication of City Ordinances.					
	Total Non Payroll Expenditures	<u>42,700</u>	<u>50,950</u>	<u>50,950</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	322,140	331,710	331,710	-
Total Non Payroll Expenses	42,700	50,950	50,950	-
Total Department Expenses	<u>364,840</u>	<u>382,660</u>	<u>382,660</u>	<u>-</u>

162 - Election Commission

Contact Information: Paul J. Fahey, Election Commissioner, 781-286-8200

Location: Revere City Hall, First Floor, 281 Broadway, Revere, MA 02151

Mission Statement

To conduct secure elections, maintain accurate voter registration records, provide voter education, and encourage voter participation. We adhere to all relevant Massachusetts General Laws and Ordinances of the City of Revere. We provide exceptional customer service to residents and businesses seeking our assistance. We work toward exceeding the goals set by the Administration while embracing value, diversity, technology, and teamwork.

To accomplish this mission, we will:

- Value diversity in the community and in the workplace, by providing access to the electoral system for all registered voters in Revere.
- Embrace technology by providing the voters of Revere with a comprehensive website so that data can be accessed quickly and easily, with election results available as soon as possible after the close of polls.
- Work with the Secretary of State Elections Division and Office of Campaign and Political Finance to ensure compliance with laws and regulations on elections and campaign finance.

FY2022 Accomplishments

- Administered two regular elections, three special elections, and a recount for Councilor at Large in November 2021. All were held successfully and safely during the ongoing pandemic.
- Conducting 2022 Annual City Census, which was mailed out to all city residents in early March 2022.
- Processed 2021 Campaign Finance reports from all candidates for local offices in Revere.
- Completed reprecincting of all Revere wards and prepared for consolidated polling locations accordingly.
- Transitioned to new Election Commissioner from previous one after two decades.
- Identified a new member for the Board of Election Commissioners, bringing it to full membership for the first time since 2019.



FY 2023 Goals & Objectives

- 1) **Goal:** To work with communities of interest to increase voter registration and participation in the electoral process.
Objective: Provide equitable access for registering voters, recruiting poll workers, and identifying voting opportunities to the maximum extent allowed by state law.
Mayoral Focus Area: Value Diversity.
- 2) **Goal:** To communicate effectively about new voting locations.
Objective: Ensure that we use various methods of communications, expressed to the Mayor and City Council in a clear communications plan, about voting location changes due to redistricting and reprecincting.
Mayoral Focus Area: Professionalize City Services.
- 3) **Goal:** To seek to leverage technology to improve the election process and to conserve resources.
Objective: Endeavor to identify and implement approved election technology, such as poll pads, when allowed under state law. These efforts will support “green initiatives” to reduce the extensive use of paper by the Elections Department.
Mayoral Focus Area: Embrace Technology.
- 4) **Goal:** To focus on youth engagement with the election process.
Objective: Identify young people in Revere for internship and election poll worker positions, as well as opportunities for the Election Commissioner to educate young people, particularly in the Revere Public Schools, about the electoral process.
Mayoral Focus Area: Value Diversity.
- 5) **Goal:** To ensure that the Election Department use of Revere Public School (RPS) facilities is respectful to all parties, with a particular focus on the safety of the students.
Objective: Work with the Superintendent to ensure that RPS facilities used for voting locations are safe and secure, and that there is mutual respect for both the educational and election uses of these spaces.
Mayoral Focus Area: Uphold Professional & Ethical Standards.

6) **Goal:** To provide quality customer service to all parties seeking our assistance and to treat all people equally and with respect and dignity.

Objective: Show all people interacting with our office that we are here to assist them by listening to their concerns and by seeking to provide them with a solution to their situation by being professional, courteous, patient, and respectful. Measure satisfaction with qualitative and quantitative tools.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards and Value Diversity.

Performance Measures

	FY 2020	FY 2021	Projected FY 2022	Projected FY 2023
New Voters Registered	4,613	2,300	2,800	3,000
Absentee Ballots Processed	1,290	600	1,209	500
Early Voting and Vote by Mail Ballots Processed	N/A	19,335	3,115	500
Specially Qualified Voters	136	50	100	50
Notary Public Services	101	125	100	125
Census Forms Mailed	24,113	24,000	25,000	26,000
Census Forms Returned	18,000	17,500	17,000	18,000
Confirmation Cards Sent to Voters to Confirm Residency	9,462	15,000	11,000	12,000
Voters Deleted Due to Death	385	250	125	150
Voter Registration Forms Sent to Residents Turning 18	314	325	300	300
Number of Registered Voters	28,692	29,000	30,000	32,000
Population per the Federal Government	53,073	51,843	62,186	65,000

**CITY OF REVERE: FY 2023 BUDGET SUMMARY
ELECTION COMMISSION**

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
011621	510100	PERMANENT SALARIES	174,235	178,064	174,430	181,530	171,721	242,387
011621	510101	OTHER SALARIES	10,627	23,000	31,752	23,000	24,911	23,000
011621	510102	POLL WORKERS	34,884	79,000	69,678	79,000	125,114	67,000
011621	510103	CUSTODIANS/ELECTION	3,832	6,000	9,361	6,000	11,894	6,000
011621	511100	LONGEVITY	2,294	3,800	3,802	4,400	2,680	1,400
011621	512301	EDUCATIONAL INCENTIVE	9,517	9,708	9,902	9,902	10,114	12,273
011621	516600	SICK LEAVE BB	-	-	1,669	-	12,996	-
011622	522100	RENTALS	7,748	8,700	11,255	8,700	9,659	14,200
011622	522200	POSTAGE	14,035	16,500	14,764	16,500	6,978	17,500
011622	522400	COMPUTER SERVICES	18,141	22,000	17,926	22,000	13,812	24,000
011622	523440	PRINTING & MAILING	10,303	28,000	20,534	28,000	33,352	30,500
011622	525000	CONTRACTED SERVICES	300	4,100	1,709	4,100	1,132	3,000
011624	540000	OFFICE SUPPLIES	3,184	2,500	2,691	2,500	2,297	3,250
011628	541620	ELECTION SUPPLIES	3,856	5,500	3,947	5,500	5,906	5,750
TOTAL	ELECTION		292,956	386,872	373,420	391,132	432,567	450,260

162 - ELECTION COMMISSION

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
Election Commissioner	N	12/06/21	1.56		39.0	1.00	87,550	3,000	-	-	-	90,550		90,550
Assistant to Commissioner	N	06/15/10	13.05		39.0	1.00	56,970	6,573	-	-	-	63,543		63,543
Clerk II	N				39.0	1.00	46,765	3,900	-	-	-	50,665		50,665
Clerk I	Y				39.0	1.00	42,902	2,000				44,902		44,902
						4.00	234,187	15,473	-			249,660	-	249,660
													Staff OT	6,000
													DPW OT	17,000
													Board Salaries	6,400
													School Custodial OT	6,000
													Per Mayor	285,060

City of Revere - Fiscal Year 2023 Budget

162 - ELECTION COMMISSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Poll Workers Salaries Two local elections.	011621-510102	79,000	67,000	67,000	-
Rentals Truck rentals; polling locations; equipment rentals; storage space.	011622-522100	8,700	14,200	14,200	-
Postage	011622-522200	16,500	17,500	17,500	-
Computer Services Code memory packs for (2) Local Elections. Annual Maintenance contract of Unity software and (23) tabulators; repairs.	011622-522400	22,000	24,000	24,000	-
Printing & Mailing Annual city census, annual street listing, and confirmation cards; signs and envelopes.	011622-523440	28,000	30,500	30,500	-
Contracted Services Constable services; shredding; alarm monitoring; bind voter registrations; shipping charges.	011622-525000	4,100	4,100	3,000	(1,100)
Office Supplies	011624-540000	2,500	3,250	3,250	-
Election Supplies Includes newspaper ads for last day to register.	011624-541620	5,500	5,750	5,750	-
	Total Non Payroll Expenditures	<u>166,300</u>	<u>166,300</u>	<u>165,200</u>	<u>(1,100)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	224,832	285,060	285,060	-
Total Non Payroll Expenses	166,300	166,300	165,200	(1,100)
Total Department Expenses	<u>391,132</u>	<u>451,360</u>	<u>450,260</u>	<u>(1,100)</u>

CITY OF REVERE: FY 2023 BUDGET SUMMARY
LICENSING COMMISSION

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
011651	510100	PERMANENT SALARIES	3,200	3,200	3,200	3,200	2,400	6,400
011654	540000	OFFICE SUPPLIES	995	3,000	787	3,000	-	3,000
TOTAL	LICENSE COMMISSION		4,195	6,200	3,987	6,200	2,400	9,400

165 - LICENSING COMMISSION

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Chairman	N					-		3,200				3,200		3,200
Board member	N					-		1,600				1,600		1,600
Board member	N					-		1,600				1,600		1,600
						-	-	6,400	-	-	-	6,400	-	6,400
													OT Per Mayor	6,400

165 - LICENSING COMMISSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Office Supplies	011654-540000	3,000	3,000	3,000	-
Office Supplies & Stationary					
Total Non Payroll Expenditures		<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	3,200	6,400	6,400	-
Total Non Payroll Expenses	3,000	3,000	3,000	-
Total Department Expenses	<u>6,200</u>	<u>9,400</u>	<u>9,400</u>	<u>-</u>

171 - Conservation Commission

Contact Information: Tom Skwierawski, Chief of Planning and Community Development, 781-286-8137

Location: Revere City Hall, Mezzanine Level, 281 Broadway, Revere, MA 02151

Mission Statement

To protect the wetlands of the City by controlling the activities deemed to have a significant effect upon wetland values, including but not limited to the following: public or private water supply, groundwater, flood control, erosion control, storm damage prevention, water pollution, fisheries, shellfish, wildlife, recreation, and aesthetics.

FY2023 Goals & Objectives

- 1) **Goal:** To continue to process permits in accordance with timelines set forth by regulatory requirements contained in 310CMR10.00.

Objective: Protect the wetlands of the City for economic and environmental purposes.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

**CITY OF REVERE: FY 2023 BUDGET SUMMARY
CONSERVATION COMMISSION**

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
011711	510100	PERMANENT SALARIES	6,800	6,400	5,600	6,400	7,554	37,800
011714	540000	OFFICE SUPPLIES	455	600	434	600	220	600
TOTAL	CONSERVATION COMMISSION		7,255	7,000	6,034	7,000	7,774	38,400

171 - CONSERVATION COMMISSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
<u>Office Supplies</u>	011714-540000	600	600	600	-
Office Supplies					
	Total Non Payroll Expenditures	<u>600</u>	<u>600</u>	<u>600</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	6,400	37,800	37,800	-
Total Non Payroll Expenses	600	600	600	-
Total Department Expenses	<u>7,000</u>	<u>38,400</u>	<u>38,400</u>	<u>-</u>

176 - Zoning Board of Appeals

Contact Information: Ashley Melnik, Clerk to the Zoning Board of Appeals

Location: Office of the City Clerk, Revere City Hall, First Floor, 281 Broadway, Revere, 02151

Mission Statement

To hear and decide applications in a timely, professional, and impartial manner for property owners requesting variances of the Zoning Ordinances, appealing decisions of the Building Inspector, or requesting comprehensive permits pursuant to MGL Chapter 40B.



FY2023 Goals & Objectives

- 1) **Goal:** To review and consider each application received based on facts and evidence provided by each petitioner and consider testimony provided by any parties of interest to discharge the legal obligations of the Zoning Board of Appeals expeditiously and impartially.

Objective: Continue to deliver results with an objective mindset.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.

Performance Measures

The Zoning Board of Appeals anticipates that the number of applications received per year will continue to increase as long as the economy and housing market remains strong in Revere.

	<u>Calendar Year</u> 2020	<u>Calendar Year</u> 2021	<u>Calendar Year</u> 2022*	<u>Calendar Year</u> 2023 Projected
ZBA Applications	39	40	5	40
Granted	31	36	1	-
Denied	2	1	1	-
Withdrawn	6	3	1	-
Placed on File	-	-	1	-
Appeals of the Decision of the Building Inspector	-	1	3	-
Comprehensive Permits Pursuant to MGL Chapter 40B	-	-	-	-

* Applications heard as of March 7, 2022.

CITY OF REVERE: FY 2023 BUDGET SUMMARY
ZONING BOARD OF APPEALS

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
011761	510100	PERMANENT SALARIES	9,200	11,600	12,800	11,600	7,233	22,200
011764	540000	OFFICE SUPPLIES	399	720	712	720	-	720
TOTAL	ZONING BOARD OF APPEALS		9,599	12,320	13,512	12,320	7,233	22,920

176 - ZONING BOARD OF APPEALS

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated	
ZBA Clerk								6,000				6,000		6,000	
ZBA Board Chair								3,200				3,200		3,200	
ZBA Board Member								1,600				1,600		1,600	
ZBA Board Member								1,600				1,600		1,600	
ZBA Board Member								1,600				1,600		1,600	
ZBA Board Member								1,600				1,600		1,600	
ZBA Board Member - Alternate								1,600				1,600		1,600	
							-	-	17,200	-	-	-	17,200	-	17,200
													PT Salaries	5,000	
													Per Mayor	22,200	

176 - ZONING BOARD OF APPEALS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
<u>Office Supplies</u>	011764-540000	720	720	720	-
Office Supplies					
	Total Non Payroll Expenditures	<u>720</u>	<u>720</u>	<u>720</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	11,600	22,200	22,200	-
Total Non Payroll Expenses	720	720	720	-
Total Department Expenses	<u>12,320</u>	<u>22,920</u>	<u>22,920</u>	<u>-</u>

182 – Department of Planning and Community Development (DPCD)

Contact Information: Tom Skwierawski, Chief of Planning and Community Development, 781-286-8137

Location: Revere City Hall, Mezzanine Level, 281 Broadway, Revere, 02151

Mission Statement

The Department of Planning and Community Development creates an environment and conditions in the City of Revere that are conducive to attracting, growing, and retaining businesses and residents, in turn stabilizing and strengthening Revere's diverse neighborhoods and quality of life. Through long-range planning, technical review, grant management, community needs assessments, and inclusive stakeholder engagement, DPCD applies its technical and community expertise to: inform and guide responsible land use and growth management, enhance our community's resiliency to natural and manmade hazards, stabilize and improve Revere's housing stock, continue investment in the city's core infrastructure and public facilities, and continually increase the overall competitiveness of our commercial sector and resident workforce in a twenty-first century economy.

FY2022 Accomplishments

- Commencing in Revere the first phase of overall Suffolk Downs redevelopment, to include new hotel development, a life sciences facility, and open space improvements slated for opening in spring 2024.
- Commencing construction for a second Amazon site at Copeland Circle, while building collaborative workforce development and community relations priorities between Amazon and the Revere community.
- Completing permitting and continuing construction on the Waterfront Square complex.
- Advancing planning for residential and mixed-use redevelopment projects including at Lee Trailer Park, Caddy Farms, and along Bennington Street, Shirley Avenue, and Revere Beach Boulevard.
- Processing over 220 projects through the Site Plan Review Committee and Planning Board.
- Assisting the Revere School District on site identification, planning, and funding of a new high school.
- Supporting planning, permitting, and design considerations for the new Point of Pines Fire Station.
- Facilitating the City's acquisition of the Thayer Ave Boatyard and further studying the feasibility of transforming the blighted facility to a community boating center that extends public recreational facilities from Gibson Park, as well as of a public pier.
- Advancing sustainability initiatives in conjunction with the North Suffolk Office of Resiliency and Sustainability, including a Green Communities grant for energy efficiency upgrades in municipal buildings, and a DCR Urban Forestry Grant.

- Securing a competitive three-year designation of the Shirley Avenue Business District as one of MassDevelopment's Transformative Development Initiative (TDI) Districts, continuing long-term economic development efforts in the district.
- Securing grant funds to study the adaptive reuse of underutilized city properties, e.g. the McKinley School, 200 Winthrop Ave.
- Undertaking the assessment, planning, and commencing of reconstruction of the City's public stairs.
- Overseeing the adaptive re-signalization of Broadway and related accessibility and public safety enhancements.
- Completing two MassWorks Infrastructure Projects: \$2M on Shirley Avenue and \$1M on Ocean Avenue.
- Commencing \$800,000 in Community Development Block Grant funded street and sidewalk work for FY22-FY23, the largest such allocation of grant funds for infrastructure improvements in Revere's history as a CDBG Entitlement community.
- Administering \$660,000 in CDBG funds to local agencies providing services to low and moderate income Revere residents.
- Designing and implementing a Covid 19 Microenterprise Grant Program, allocating \$380,000 in federal CDBG grant funds to 38 small businesses in Revere and piloting multilingual, in-person and virtual application workshops.
- Designing and administering a Restaurant Recovery Grant Program, awarding a total of \$300,000 in grant funds to stabilize fifteen Revere brick-and-mortar restaurants while providing in-kind technical assistance to ten of those restaurants.
- Developed a business district recovery plan for the Broadway Central Business District, leveraging a \$90,000 DHCD planning grant to secure \$420,000 of CLFRF/ARPA funds to implement follow-on business development and district improvements.
- Advancing the implementation of priority Next Stop Revere Master Plan housing goals, including drafting zoning revisions and evaluating the feasibility of legalizing accessory dwelling units, inclusionary zoning, and establishing housing rehab programs.
- Continuing planning and support for housing stability initiatives, including collaboration with SUDHI, HHS, and 311 to support residents through referrals, case management, and applications for housing assistance programs.
- Securing a \$250K grant-funded MVP coastal resiliency study for the RiverFront and Point of Pines; securing \$400K of PARC and MVP grants to enhance the overall resiliency, accessibility, and stormwater storage capacity of Gibson Park.
- Securing funding for open space improvements, including 100K for Ambrose Park reconstruction, 100K for Costa Park improvements, and 250K for resurfacing of Harmon, Gibson, and Costa Park.
- Securing FEMA, MEMA, and City Council approvals for the updated 2022 Hazard Mitigation Plan.
- Managing ongoing historic preservation, accessibility improvements, and business planning for Revere's History Museum.
- Supporting the Public Arts Commission in exploring the feasibility of adaptive reuse of the Winthrop Avenue Fire Station.
- Advancing the development and launch of local travel and tourism initiatives, including support for marketing, relationship development, and strategic planning for a municipal travel and tourism division.

FY2023 Goals & Objectives

1. **Goal:** To continue strategic economic development initiatives for major commercial and industrial assets throughout the City.
Objective:
 - To continue progress on Suffolk Downs Phase 1 construction plans in Revere, with attention to construction of the Innovation Center and advanced manufacturing facilities, construction management, and collaboration on hiring and contracting goals.
 - To oversee ongoing planning, project review, and construction of residential and mixed-use projects on Revere Beach Boulevard, Ocean Avenue, Broadway, and Shirley Avenue.
 - To continue planning and permitting processes for the mixed-use redevelopment of Caddy Farms, including efforts to attract biotechnology/advanced manufacturing tenants and address transportation-related issues in the vicinity of the site.
 - To work with Amazon to address their transportation requirements and to enhance their working relationship with Revere.
 - To continue to support the planning, siting, and design of the new Revere High School complex.
 - To work with developers to minimize and address any residential or commercial displacement resulting from their plans.
 - To support the development of a Travel and Tourism master plan identifying strategic growth opportunities for Revere.
 - To launch a planning and land use study aimed at enhancing the functionality and productivity of the Squire Road corridor.
 - To foster joint transportation and development planning with Lynn focused on complementary properties and roadways.
 - To expand collaborative planning among municipalities north of Boston to promote economic/workforce development.

2. **Goal:** To strengthen systems and programs supporting small business growth and workforce development throughout the City.
Objective:
 - To amend city ordinances regulating signage and storefront improvements and streamline signage permitting processes.
 - To implement ARPA-funded Broadway Central Business District initiatives, resulting in the completion of at least one completed façade improvement, at least eight new sign improvements, and technical assistance to fifteen or more businesses.
 - To facilitate at least fifteen CDBG-funded storefront and signage improvement projects on Broadway and Shirley Avenue, and to identify and secure additional funding sources to expand the program citywide.
 - To improve the availability and accessibility of childcare services in Revere through zoning review and program development.
 - To establish partnerships and programs facilitating the access of Revere residents and businesses to building trades apprenticeships, construction and permanent jobs, contracting, purchasing, and retail opportunities at Suffolk Downs.
 - To leverage the growth of the hospitality sector and travel and tourism initiatives in Revere to secure job training, seasonal and permanent employment, contracting, and other economic opportunities for Revere residents and businesses.

- To foster the launch of business district associations for defined commercial corridors, such as Broadway and Shirley Avenue.

3. **Goal:** To preserve and promote housing stability, affordability, and access to housing opportunities in Revere.

Objective:

- To establish an operational structure, mission, action plan, and funding priorities for Revere's Affordable Housing Trust Fund.
- To begin implementation of an inclusionary zoning policy that supports the City's affordable housing production goals.
- To secure funds for and complete the development of a state-approved Housing Production Plan.
- To advance the redevelopment of properties such as Lee Trailer Park while minimizing displacement and incorporating a significant affordable housing component.
- To collaborate with the Revere Housing Authority, nonprofit, for-profit, and other interested development partners to formulate strategies for increasing the number and variety of deed-restricted affordable housing units.
- To enhance the capacity and funding sources for DPCD and its Office of Housing Stability to provide housing counseling, legal assistance, financial counseling, homeowner assistance, as well as to re-establish a first-time homebuyer program in Revere.
- To support homeowners seeking technical or financial assistance to upgrade the quality, accessibility, and/or availability of existing and naturally occurring affordable housing units, such as accessory dwelling units.

4. **Goal:** To enhance the overall infrastructure and resiliency of the City.

Objective:

- To leverage Hazard Mitigation Plan findings to secure follow-on engineering, design, and construction funds that address and reduce critical risks and prioritize mitigation and adaptation measures for Revere.
- To complete a citywide tree inventory and tree management plan, and to deploy and secure additional resources to sustain City efforts to grow and maintain the City's tree canopy.
- To secure funding for the design of a seawall barrier for Mills Ave to protect the Riverside neighborhood from high tides, storm surges, and projected sea level rise.
- To pursue land acquisitions supporting marsh restoration that would alleviate flooding of Rte. 1A and nearby neighborhoods.
- To advance further design, permitting, and construction of a public boating facility at the Riverside boatyard site.
- To prepare a Climate Ready Plan and/or a Zero Waste Plan for the City.
- To promote waterfront activity that activates Revere Beach as a civic, recreational, economically productive, and environmental resource for residents and visitors across all seasons.
- To work with DCR on the ongoing improvement, activation, and maintenance of the DCR Reservation.

5. **Goal:** To enhance the accessibility, reliability, and safety of transportation modes throughout the City.

Objective:

- To plan and implement a redesign of various roadways and streetscapes, including transportation and circulation improvements associated with development at Suffolk Downs, Amazon, and other projects with regional traffic impacts.
- To secure funding to pilot and/or implement a variety of traffic-calming and pedestrian safety initiatives, including but not limited to Safe Routes to School initiatives and the installation of raised crosswalks, rapid flashing beacons, etc.
- To secure funding to advance at least one or more priority projects within the City's Complete Streets Assessment.
- To transition the Broadway Bus Lane from a pilot program to a permanent feature of the City's transportation network.
- To complete the launch of all BlueBike Stations citywide.
- To administer grants for micro-mobility programs such as local transportation services supporting the healthcare, employment, and related needs of vulnerable and/or low-income seniors, veterans, and other residents.
- To secure funds for and pilot a local micro-transit shuttle program providing fixed-route and last-mile services supporting the mobility of residents, local workers, and Revere visitors to priority employment, recreational, and civic destinations.

6. **Goal:** To increase the quality, accessibility, and modernization of neighborhood amenities and public facilities throughout the City.

Objective:

- To continue to support the planning, permitting, and design of the new Point of Pines Fire Station.
- To continue planning for the adaptive re-use of the McKinley School, Winthrop Avenue Fire Station, and History Museum.
- To support efforts to repurpose vacant lots and invest in underutilized parks, including efforts to rehabilitate McMackin Field and Fredericks Park and enhance the City's network of community garden plots.
- To complete construction on 2-3 sets of the City's concrete public stairs.
- To secure funds to advance the design, permitting, and construction of RiverFront public recreational boating amenities.
- To complete the resurfacing and renovation of at least three parks, including Costa, Gibson, and Harmon Parks.
- To support other city departments in their efforts to enhance accessibility and replace critical elements of their infrastructure, with special focus on a new DPW facility, a new Revere High School, improved senior centers, and improved public housing.
- To leverage the findings of the Revere Workforce Development Plan and MAPC Digital Equity Plan to inform municipal, public housing authority, and/or private sector investments in digital access and broadband infrastructure investments.

- To support the efforts of the Travel and Tourism Department, Public Arts Commission, Historic Commission, and Cultural Council to secure funding for programmatic initiatives and public realm enhancements that improve resident quality of life.

7. **Goal:** To strengthen the professional functions and sustainability of the Department of Planning and Community Development.

Objective:

- To increase collaborative planning and grant management capabilities to maximize Revere’s access to funding opportunities.
- To improve data collection and management systems to inform grant management and program evaluation.
- To enhance and sustain the zoning, housing, climate resiliency, and transportation planning capabilities of the Department.
- To cultivate higher education partnerships and technical assistance resources to enhance and complement staffing capacity.
- To improve and modernize the functionality and accessibility of the Department’s physical work environment.
- To improve and modernize the Department's technological and public engagement functions.

Department: Department of Planning and Community Development

Department Head: Techrosette Leng, Chief of Planning and Community Development

PLANNING AND DEVELOPMENT	FY 2020	FY 2021	Projected FY 2022	Projected FY 2023
SITE PLAN REVIEW				
Projects reviewed	300	250	225	240
Projects approved	225	200	175	180
ECONOMIC DEVELOPMENT PROJECTS				
Major ongoing residential projects	10	19	15	8
Major ongoing commercial projects	8	8	8	5
Major ongoing mixed-use projects	4	5	10	10
PLANNING STUDIES				
Local action plans completed and/or ratified	---	2	3	2
Regional planning initiatives underway	---	3	4	3
Local planning initiatives in progress	2	5	6	9

COMMUNITY DEVELOPMENT PROGRAMS	FY 2020	FY 2021	Projected FY 2022	Projected FY 2023
SMALL BUSINESS ASSISTANCE PROGRAMS				
Attendees at Virtual Workshops	---	45	60	80
Attendees at In-Person Workshops	---	0	20	80
Recipients of 1-on-1 Technical Assistance	---	10	12	20
Businesses participating in direct financial relief programs	60	75	38	15
Total working capital assistance provided to small businesses	\$281,000	\$433,500	\$380,000	\$150,000
SIGNAGE AND FACADE IMPROVEMENT PROGRAM				
New signs fabricated and installed	8	13	5	15
New sign applications under review	7	14	6	15
Façade improvements under review	0	0	4	5
TAXI/LIVERY AND MICROMOBILITY PROGRAMS				
Grant-assisted rides provided to residents	----	5059	4211	5000
Total grant assistance secured for mobility programs/vehicles	\$66,900	\$46,800	\$86,172	\$75,000
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING				
Infrastructure (street and sidewalk) project funding awarded	\$0	\$0	\$833,845	----
Public facilities and accessibility project funding awarded	\$0	\$0	\$260,000	\$500,000
Public services funding awarded	\$15,000	\$75,000	\$661,328	\$150,000
HOUSING STABILITY PROGRAMS				
Resident requests for assistance (walk-ins, referrals, etc.)	700	1200	1300	1200
Residents supported with housing assistance applications	266	450	300	350
Total housing relief funds accessed by Revere residents	\$838,506	\$1,000,000	\$400,000	\$250,000

INFRASTRUCTURE AND FACILITIES PROJECTS	FY 2020	FY 2021	Projected FY 2022	Projected FY 2023
OPEN SPACE AND PARK PROJECTS				
Parks in planning/feasibility review	3	4	6	3
Parks in design/construction	2	1	4	3
Parks completed	2	2	4	3
PUBLIC FACILITIES IMPROVEMENTS				
Municipal properties in planning and/or feasibility review	---	---	6	4
Municipal properties under construction and/or rehabilitation	---	---	3	4
Total grant funds secured for building projects	---	---	\$320,000	\$500,000
MOBILITY AND ACCESSIBILITY INVESTMENTS				
Street and sidewalk accessibility projects in process	---	1	2	3
Building accessibility projects in process	1	1	2	1
Accessibility improvement projects completed	---	1	2	4
New Blue Bikes stations operational	1	3	2	4

CITY OF REVERE: FY 2023 BUDGET SUMMARY
DEPT OF PLANNING & COMMUNITY DEVELOPMENT

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
011821	510100	PERMANENT SALARIES	177,722	259,491	214,333	262,768	198,456	191,826
011821	511100	LONGEVITY	987	-	-	-	-	-
011821	512301	EDUCATIONAL INCENTIVE	(0)	5,240	10,987	8,994	7,146	9,542
011821	516600	SICK LEAVE BB	-	-	3,405	-	1,719	-
011822	525000	CONTRACTED SERVICES	48,259	-	29,646	-	-	83,000
011824	540000	OFFICE SUPPLIES	2,889	4,000	4,097	6,400	1,864	8,400
011827	570000	OTHER CHARGES & EXPENDITURES	-	-	-	-	66,667	-
011827	572500	WORK STUDY PROGRAM	-	-	-	-	-	-
TOTAL	DEPT OF PLANNING & COMMUNITY DEVELOPMENT		229,856	268,731	262,469	278,162	275,851	292,768

Footnotes:

* Department restructure, history includes the Economic Dev. & Planning & Community Development departments.

182 - DEPT OF PLANNING & COMMUNITY DEVELOPMENT

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
Chief of Planning and Develo	N	02/20/18	5.36		39.0	1.00	127,229	9,542				136,771	-	136,771
Administrative Asst	Y	09/23/19	3.77		39.0	1.00	48,469	-				48,469	-	48,469
Business Liaison	N	01/03/06	17.50		39.0	1.00	88,659	11,266				99,925	99,925	-
Open Space and Environmer	N	09/10/14	6.81		39.0	1.00	67,614	6,761				74,375	74,375	-
Transportation Manager	N	07/01/15	8.00		39.0	1.00	67,614	5,071				72,685	72,685	-
Chief City Planner	N	06/01/77	44.11	X	18.0	-	57,787	-				57,787	57,787	-
Housing Stability Officer	N	10/08/20	2.73		39.0	1.00	54,695	-				54,695	54,695	-
CDBG Program Manager	N	03/16/20	3.29		39.0	1.00	66,758	-				66,758	66,758	-
Housing Planner & Project M	N	01/00/00	-		39.0	1.00	74,995	-				74,995	74,995	-
Associate City Planner	N	01/00/00	-		39.0	1.00	70,980	-				70,980	70,980	-
Board Chairman								3,200				3,200		3,200
Board Members (8)								12,800				12,800		12,800
						9.00	724,800	48,640	-	-	-	773,440	572,200	201,240
													Total PT Salaries	128
													Grant Funded PT Salaries	-
													OT	-
													Per Mayor	201,368

City of Revere - Fiscal Year 2023 Budget

182 - DEPT OF PLANNING & COMMUNITY DEVELOPMENT

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Contracted Services	011822-525000	-	264,000	83,000	(181,000)
Professional engineering for project-based bid spec development, etc			100,000	30,000	
Community Reinvestment Associates - Infrastructure, travel, tourism.			90,000	-	
North Suffolk Resiliency & Sustainability			64,000	43,000	
Work Study Undergraduate/Graduate Student Funding			10,000	10,000	
Office Supplies	011824-540000	6,400	8,400	8,400	-
Office Supplies, legal ads, copies/ maintenance			6,400		
Document Management and Modernization			2,000		
Total Non Payroll Expenditures		<u>6,400</u>	<u>272,400</u>	<u>91,400</u>	<u>(181,000)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	271,762	372,345	201,368	(170,977)
Total Non Payroll Expenses	6,400	272,400	91,400	(181,000)
Total Department Expenses	<u>278,162</u>	<u>644,745</u>	<u>292,768</u>	<u>(351,977)</u>

184 - Engineering

Contact Information: Nicholas Rystrom, City Engineer, 781-286-8152

Location: Revere City Hall, Lower Level, 281 Broadway, Revere, 02151

Mission Statement

To develop, track and improve all City infrastructure, such that asset conditions are monitored and addressed appropriately, development opportunities are realized responsibly and the quality of life for residents is continually improved.

FY2022 Accomplishments

- Scanned and catalogued City records and plans, including creating record files for properties in the City. Identified and corrected discrepancies within City records and the City GIS.
- Supported DPW maintenance and improvement work to City infrastructure and documented completed projects.
- Worked to plan, design, construct and document various sewer and stormwater rehabilitation projects for compliance with USDOJ, USEPA and MADEP Consent Decree, including comprehensive sewer system rehabilitation and public/private inflow source and illicit discharge removal.
- Investigated, evaluated and offered engineered solutions to infrastructure problems as requested by City residents (includes traffic, drainage, safety, etc.)
- Reviewed proposed developments (including large scale developments and street extensions) for technical compliance and for impacts to existing City infrastructure.
- Worked to design other non-Consent Decree related projects throughout the City.
- Oversaw the design and implementation of water system improvements in various locations, as well as hydrant and gate valve replacement throughout the City.



- Oversaw the design and implementation of water system improvements at the T. Carroll Way Booster Station including removal of valves and piping that had become obsolete following VFD installation last year.
- Oversaw the design of stormwater system improvements on Sherman St., and at Griswold Park.
- Obtained annual City permits (MWRA, MassDOT, MassDEP, etc.) as well as maintained Year 3 compliance for the USEPA MS4 permit.
- Worked to further develop the City sewer and stormwater educational outreach program.
- Continued to work to develop a FOG Program with standards for City-wide implementation.
- Supported DPW operation and maintenance of instrumentation related to the automation of City assets (i.e. pump stations, tide gates, etc.)

FY2023 Goals & Objectives

- 1) **Goal:** Upgrade files and archives, identify, correct and address infrastructure discrepancies in City records and City GIS. To scan, catalogue and file new and existing Engineering Department plans and documents, as well as maintain department records.
Objective: To achieve efficient and easy access to all current and historical information. To identify and resolve infrastructure discrepancies in City records and City GIS to eliminate confusion and problems for residents and City personnel. To achieve 100% accuracy of engineering and infrastructure related information.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.
- 2) **Goal:** To ensure City compliance with the United States Department of Justice Consent Decree and work to achieve “No Future Sanitary Sewer Overflows”. To oversee planning, design, construction and documentation of various sewer and stormwater rehabilitation projects through regular meetings with, and input from, City personnel, and the City’s engineering consultants.
Objective: To oversee planning, design, construction and documentation of various sewer and stormwater rehabilitation projects to ensure City compliance with the United States Departments of Justice Consent Decree (CD), achieve “No Future Sanitary Sewer Overflows” and support the City’s goal of amending the CD to continue to improve infrastructure in an accelerated yet fiscally responsible and realistic manner.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.

- 3) **Goal:** Address, from conception and through completion, infrastructure concerns, received directly from residents (traffic, drainage, safety, etc.). Conduct evaluation of resident provided concerns (land survey, traffic analysis, stormwater management, etc.) and provide engineered solutions to be implemented by City DPW or subcontractors.
Objective: Address infrastructure concerns from residents to provide permanent resolutions quickly and efficiently.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Embrace Technology.
- 4) **Goal:** Provide technical infrastructure guidance for all proposed development in the City. Produce standard details/specifications and regulations for infrastructure-related site construction items and provide ordinance change requests to adopt and implement these details/specifications. Review all proposed development in the City.
Objective: Provide technical infrastructure guidance for all proposed development in the City to ensure that City and industry standards are met, and development occurs with the interests of the City in mind while considering the needs and goals of owners/developers. Produce standard details/specifications and regulations to protect the City's interest and assist owners/developers in the design/construction process.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development.
- 5) **Goal:** Improve other aspects of City infrastructure, not required under the USDoJ Consent Decree (i.e., water distribution system, etc.) and plan, design, construct and document various sewer, stormwater, and water system projects.
Objective: Work to improve other aspects of City infrastructure, not required under the USDoJ Consent Decree (i.e., water distribution system, etc.) and plan, design, construct and document various sewer, stormwater, and water system projects through collaboration with, and input from, City personnel and the City's engineering consultants.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development, Value Diversity.
- 6) **Goal:** Move the City from a reactive approach to City infrastructure to a proactive approach to City infrastructure regarding O/M of City utilities.
Objective: Work to move the City from a reactive approach to City infrastructure to a proactive approach to City infrastructure through implementation of advanced control/operation systems, development of routine maintenance programs, and coordination with DPW and ISD.
Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology.

Performance Measures

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>Projected FY 2022</u>
Scanned and catalogued department records	639	200	337	1,977
Address discrepancies corrected	126	143	104	60
Infrastructure discrepancies corrected	12	15	18	15
Record searches	115	30	49	97
Sanitary sewer main rehabilitation	26,000 lf	33,000 lf	20,000 lf	29,987 lf
Redirection of inflow sources	100	25	25	22
Private project technical design docs reviewed	40	80	50	49
Street opening permits reviewed	165	300	200	193
Occupancy permits reviewed	n/a	30	40	23

CITY OF REVERE: FY 2023 BUDGET SUMMARY
ENGINEERING

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
011841	510100	PERMANENT SALARIES	130,381	210,126	156,235	232,896	110,516	340,746
011841	511100	LONGEVITY	-	-	-	1,000	-	2,900
011841	512301	EDUCATIONAL INCENTIVE	6,311	7,251	7,396	7,397	5,572	14,703
011841	516600	SICK LEAVE BB	-	-	2,608	-	2,100	-
011842	520900	TELEPHONE/COMMUNICATIONS	-	750	240	750	-	-
011842	525000	CONTRACTED SERVICES	675	25,000	21,400	113,600	18,354	113,600
011844	544000	MATERIALS	5,841	20,850	11,283	12,000	8,743	12,000
011847	570000	OTHER EXPENSES	2,663	2,250	-	2,250	2,040	2,250
011847	570500	TRAVEL ALLOWANCE	-	900	-	-	-	-
TOTAL	ENGINEERING		145,870	267,127	199,162	369,893	147,324	486,199

184 - ENGINEERING

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
City Engineer	N	07/19/11	11.96		39.0	1.00	104,627	9,147				113,774	-	113,774
Principal Clerk	N	01/09/17	6.47		39.0	1.00	51,023	-				51,023		51,023
Infrastructure Program Mgr	N	07/22/09	13.95		39.0	1.00	91,418	15,956				107,374		107,374
Staff Engineer/Project Mana	N		-		39.0	1.00	86,178	-				86,178		86,178
						4.00	333,246	25,103	-			358,349	-	358,349
													OT Per Mayor	358,349

City of Revere - Fiscal Year 2023 Budget

184 - ENGINEERING

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Telephone/ Communications	011842-520900	750	-	-	-
Telephone Expense					
Contracted Services	011842-525000	113,600	113,600	113,600	-
On call engineering services		40,000	40,000	40,000	
Outfall sampling and MS4 Compliance		70,000	70,000	70,000	
Stormwater Education Collaborative		3,600	3,600	3,600	
Materials & Supplies	011844-544000	12,000	12,000	12,000	-
Office Supplies			2,000		
Large Format Printer Lease			10,000		
Other Charges & Expenses	011847-570000	2,250	27,000	2,250	(24,750)
Large format, flat file cabinet for perpetual record plan storage			10,000		
Renewal and 1 year subscription for 3 AutoCAD licenses			5,000		
Mobile leak locator kit and subscription			12,000		
Total Non Payroll Expenditures		<u>128,600</u>	<u>152,600</u>	<u>127,850</u>	<u>(24,750)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	241,293	360,418	358,349	(2,069)
Total Non Payroll Expenses	128,600	152,600	127,850	(24,750)
Total Department Expenses	<u>369,893</u>	<u>513,018</u>	<u>486,199</u>	<u>(26,819)</u>

210 - Police Department

Contact Information: David J. Callahan, Chief of Police, 781-286-8326

Location: Revere Police Department, 400 Revere Beach Pkwy, Revere

Mission Statement

We, the members of the Revere Police Department are committed, take pride, and are dedicated to the needs of our community in the delivery of quality police services in an effective, responsible, and professional manner.

To maintain order while affording dignity and respect to every individual that we encounter, and to improve the quality of life through the community and inter-agency partnerships to thereby promote a safe and secure community for all.

FY2022 Accomplishments

- Completed review and update of 80% of department policies and procedures moving towards Certification and Accreditation. The Certification Program currently consists of 159 standards, all of which are mandatory. The 159 standards for certification are part of the 257 mandatory standards for Accreditation. Certification is a significant milestone towards achieving Accreditation.
- Conducted training for all members of the police department. In service training focused on current legal updates and changes in the Mass General Laws. Training was also provided which focused on mental health evaluations, implicit bias, use of force, and de-escalation. All training was directed towards the new Police Reform Legislation.
- Acquired ten, solar powered speed signs to assist with issues of motor vehicle speeding. The speed signs help to make vehicle operators more aware of their speed and driving habits. The speed signs appear to be successful in slowing vehicular traffic down in thickly settled neighborhoods.
- The department is currently upgrading police cruiser two-way radios to replace older analog models with new digital model radios. The digital system will provide improved coverage within the entire city of Revere. This will provide for enhanced communication between the Revere Police officers and the MNRECC.
- Expanded the Police Athletic League programming to include a newly created boxing program, as an after-school event. The boxing program is open every afternoon to high school students and on Tuesdays and Thursdays to middle school students. The



program is open to both boys and girls. On half school days, the school resource officer(s) SROs have “Half Day Hoops” and “Half Day Soccer” in the Revere High School gymnasium. Pizza is purchased by the department and provided to the students in the program.

- Replaced the original HVAC cooling tower at the Revere Police station. The previous cooling tower initially went into service in June of 2008. The previous unit was in disrepair and failing. The new cooling tower is an upgraded model. The new unit has upgraded features including a stainless-steel basin, as well as a more advanced sensor and control system. The new system will be more energy efficient and will have a longer working life. The cooling tower operates year-round and controls the air conditioning for the entire building during the summer months and limited temperature sensitive areas in the winter months.
- Developed and Established Revere PD app and *tip411* anonymous text a tip system that is 100% anonymous. The technology removes all identifying information from the sender. Using this method, the public will be able to share anonymous tips and information with the police and it will also allow police officers to respond back creating a two-way conversation that is totally anonymous. Residents will be able to connect to the Revere Police Department to learn information, view alerts and submit anonymous tips from their smartphone. The system will allow the Revere Police Department to send out important information to the community members that are utilizing the app system. This app and tip411 was funded with grant money obtained by the Revere Police Department.

FY2023 Goals & Objectives

- 1) **Goal:** Continue with the implementation of a new Use of Force Policy and Use of Force Reporting which will separately document each use of force incident along with what type of force was used. There are mandatory reporting forms that must be completed by the officer as well as the supervisor that reviewed the incident.
Objective: To increase officer accountability and transparency by providing better and more accurate documentation of use of force incidents by officers. This will make it easier to access, analyze and share the data.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards
- 2) **Goal:** Expand officer training in CIT (Crisis Intervention Training) to further educate officers on current and updated de-escalation techniques.
Objective: To provide officers with a better ability to manage those persons experiencing some type of mental health crisis.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity

3) **Goal:** Continue review of all policies and procedures to ensure compliance with recent mandated Police Reform Legislation.

Objective: To ensure complete compliance with all the changes and update implemented through the latest Police Reform Legislation.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

4) **Goal:** To increase the number of opportunities for Police Officers to engage with members of the Community.

Objective: The Department will utilize a portion of Shannon Community Safety Initiative (CSI) funds to expand from an enforcement-based approach to reduce gang and youth violence, to include strengthening our community partnerships through increased participation in youth events. Further the department will focus on positively engaging with members of the youth population through home visits where relevant services can be offered.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

5) **Goal:** Utilize recently awarded EAPS Grant to create a behavioral health unit within the Police Department. The long-term goal of the EAP grant is to increase equitable public safety and public health outcomes; and decrease mental health, behavioral health, or other public health needs.

Objective: The Revere Police Department will create a Behavioral Health Unit, and hire three new civilian positions, a public safety case worker, a program coordinator and behavioral health clinician. This BHU will be embedded in the police department and will aim to reduce unnecessary involvement with the criminal justice system for Revere residents and create alternatives to arrest or adverse police interactions, particularly for members of vulnerable populations and communities of color. The Revere police department and the BHU will take on a proactive team approach in which they work collaboratively and provide outreach and follow-up to repeat callers and high utilizers of emergency services. This approach strives to keep people connected to mental health services and other community resources. New case management will be created to evaluate data and outcomes.

Mayoral Focus Area: Professionalize City Services, Uphold Professional and Ethical Standards



6) **Goal:** Implement and administer new Taser program.

Objective: To replace and upgrade department's inventory of older Tasers that are currently being used by the department as a less-lethal option. The upgraded models will be the most up to date and effective technology currently available to law enforcement. Currently there are only enough Tasers to equip 1/3 of the patrol force. The Taser program will be expanded to allow 2/3 of the patrol force to carry and utilize this less lethal option.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

7) **Goal:** Update police sidearm equipment consistent with police reform.

Objective: To update the current department service pistol with accessories which will aid Officers in properly identifying threats and deploying the minimal amount of lethal force necessary. The accessories in question are a pistol mounted light which helps Officers properly identify objects in an assailant's hands and a pistol mounted holographic sight which increases an Officers accuracy to ensure innocent bystanders are not harmed during an Officer's deploying of necessary lethal force.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

8) **Goal:** Increase amount of crime prevention cameras throughout the city.

Objective: To utilize crime prevention cameras to deter and reduce crimes within the city of Revere. Additionally, relevant video footage will be used to complement and provide additional evidence to investigate and prosecute crime that have been committed in the city.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

9) **Goal:** To complete the replacement of all body armor throughout the department.

Objective: To replace and upgrade body armor that is worn by officers daily. The new replacement body armor will adhere to the current federal standards for Law Enforcement body armor and will promote Officers wellness by being lighter weight, allow better storage of Officer's equipment and properly fitted to help prevent Officer's equipment injuries.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards



10) **Goal:** Citizen’s Academy/ Coffee with a cop/ outreach.

Objective: The Citizen’s Police Academy is an excellent opportunity for community members to gain a better understanding of police procedures, policies, guidelines, responsibilities, and laws that guide the behavior and decisions made by police officers. The Academy also provides community members an opportunity to humanize and make a personal connection with the officers. It also gives participants an opportunity for hands on experiences and creates a chance for police to explain law enforcement and investigative techniques in a basic and easily understood terms. The Coffee with a Cop enhances community trust, increases police legitimacy, and builds positive partnerships with community members.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards



Performance Measures

	<u>CY 2019</u>	<u>CY 2020</u>	<u>CY 2021</u>	<u>Projected CY 2022</u>
Calls for Service	28,968	26,418	25,000	25,000
Motor vehicle accident reports	642	517	600	600
Sex Offenses	35	30	37	33
Aggravated Assault	125	146	116	133
Simple Assault	275	252	324	259
Motor Vehicle Theft	62	97	90	87
Robbery	39	36	25	30
Shoplifting	201	88	72	85
Theft from Building	68	59	70	64
Theft from Motor Vehicle	84	126	74	62
All Other Larceny	169	244	272	176

**CITY OF REVERE: FY 2023 BUDGET SUMMARY
POLICE DEPARTMENT**

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
012101	510100	PERMANENT SALARIES	1,272,160	1,501,796	1,367,567	1,494,830	1,049,332	1,568,533
012101	510101	OTHER SALARIES	478,103	461,000	455,779	461,000	527,888	500,000
012101	510110	CHIEF SALARY	183,239	194,035	157,808	186,500	140,485	186,500
012101	510111	EXECUTIVE OFFICER SALARY	-	106,396	101,228	109,588	87,287	109,588
012101	510112	SENIOR CAPT SALARY	102,522	106,396	186,028	109,588	52,054	109,588
012101	510113	CAPTAIN SALARY	275,800	191,188	295,144	208,738	192,682	208,738
012101	510114	LIEUTENANT SALARY	926,649	1,001,845	1,065,452	1,050,288	835,907	1,050,288
012101	510115	SERGEANT SALARY	1,100,329	1,197,371	1,240,195	1,234,842	906,436	1,162,914
012101	510116	PATROL OFFICER SALARY	3,351,596	3,765,134	3,842,744	4,088,218	2,873,778	4,268,127
012101	510900	SPECIAL EVENTS OT	-	-	-	-	-	35,000
012101	511100	LONGEVITY	200,219	216,400	221,333	228,800	162,822	225,334
012101	511300	HOLIDAY PAY	489,397	575,283	557,425	622,299	258,869	634,888
012101	512000	MEDICAL EXPENSES	21,763	25,000	20,209	25,000	15,336	25,000
012101	512200	CLOTHING	125,375	127,150	120,475	129,350	56,325	128,950
012101	512301	EDUCATIONAL INCENTIVE	883,089	809,132	1,185,394	968,743	799,276	940,134
012101	516600	SICK LEAVE BB	10,894	-	119,499	-	98,000	-
012111	512200	AUXILIARY POLICE CLOTHING	4,550	4,500	4,493	4,500	-	4,500
012102	520300	UTILITIES	114,383	110,000	129,563	110,000	86,297	110,000
012102	520800	GASOLINE & OIL	105,216	120,000	91,680	120,000	91,648	120,000
012102	520900	TELEPHONE/COMMUNICATIONS	34,689	45,000	52,388	45,000	33,981	45,000
012102	521100	RADIO SYSTEM	16,856	30,000	11,295	30,000	31,339	30,000
012102	521800	TRAFFIC CONTROL	2,929	10,000	10,295	10,000	646	10,000
012102	522100	RENTALS	-	27,600	12,975	30,000	14,469	30,000
012102	522400	COMPUTER SERVICES	125,859	140,000	193,114	140,000	62,170	140,000
012102	523900	ANIMAL CONTROL	55	5,000	4,353	5,000	2,418	5,000
012102	524200	AUTO MAINTENANCE	50,900	55,000	57,929	55,000	44,208	55,000
012102	524500	BUILDING MAINT/REPAIR	91,052	75,000	116,760	75,000	65,574	75,000
012102	524600	MAINT OF EQUIPMENT	44,917	45,000	27,435	45,000	20,935	45,000
012102	524700	WEAPONS	23,131	25,000	25,495	25,000	12,286	25,000
012102	525000	CONSULTANT SERVICES	-	-	-	100,000	-	100,000
012102	526100	EMPLOYEE TRAINING	36,820	45,000	76,589	100,000	36,915	100,000

**CITY OF REVERE: FY 2023 BUDGET SUMMARY
POLICE DEPARTMENT (continued)**

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
012102	528400	GRANT WRITER	32,000	32,000	35,200	32,000	32,000	32,000
012104	540000	OFFICE SUPPLIES	14,768	15,000	12,513	15,000	7,496	15,000
012104	545000	I.D.	2,328	10,000	8,181	10,000	5,273	10,000
012107	570000	OTHER EXPENSES	32,925	35,000	18,724	35,000	31,290	35,000
012107	571700	DRUG UNIT	5,000	5,000	5,000	5,000	5,000	5,000
012107	572250	GRANT MATCHING FUNDS	-	-	-	-	-	-
012108	587100	NEW EQUIPMENT	55,664	-	131,438	-	58,381	-
TOTAL	POLICE DEPARTMENT		10,215,178	11,112,226	11,961,700	11,909,284	8,698,803	12,145,082

210 - POLICE DEPARTMENT: Uniformed Base

Salaries and Wages								
Title	Step	FY 22 Budgeted		FY 23 Dept Recommendation		FY 23 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Police Chief	26	1.00	\$ 186,500	1.00	\$ 186,500	1.00	\$ 186,500	\$ -
Executive Officer	26	1.00	109,588	1.00	109,588	1.00	109,588	-
Senior Captain	26	1.00	109,588	1.00	109,588	1.00	109,588	-
Captain	26	2.00	208,738	2.00	208,738	2.00	208,738	-
Captain	16	-	-	-	-	-	-	-
Lieutenant	26	8.00	713,656	8.00	713,656	8.00	713,656	-
Lieutenant	16	4.00	336,632	4.00	336,632	4.00	336,632	-
Lieutenant		-	-	-	-	-	-	-
Sergeant	26	6.00	457,464	6.00	457,464	6.00	457,464	-
Sergeant	16	6.00	431,568	5.00	359,640	5.00	359,640	-
Sergeant		5.00	345,810	5.00	345,810	5.00	345,810	-
Patrol Officers (Step 3)	26	12.00	696,146	12.00	632,860	12.00	632,860	-
Patrol Officers (Step 3)	16	11.00	751,908	10.00	751,908	10.00	751,908	-
Patrol Officers (Step 3)		37.00	2,187,181	39.00	2,246,294	39.00	2,246,294	-
Patrol Officers (Step 2)		6.00	335,076	10.00	558,460	10.00	558,460	-
Patrol Officers (Step 1)		6.00	117,907	3.00	78,605	3.00	78,605	-
Patrol Officers (School Funded)		3.00	-	3.00	-	3.00	-	-
Sub Total Base Salaries		109.00	\$ 6,987,762	110.00	\$ 7,095,743	110.00	\$ 7,095,743	\$ -
Longevity			\$ 216,000		\$ 210,600		\$ 210,600	\$ -
10 Year Differential			51,301		51,301		51,301	-
Night Differential			400,596		422,718		422,718	-
B-2 Schedule			409,804		421,636		421,636	-
Narcan			52,500		52,500		52,500	-
Quinn Bill - Academic Achievement			958,464		925,337		925,337	-
Holiday Pay			622,299		634,888		634,888	-
Matching Funds			6,000		6,000		6,000	-
First Responder			50,000		50,000		50,000	-
Clothing Allowance			128,700		128,300		128,300	-
Sub Total Other Salary			\$ 2,895,664		\$ 2,903,280		\$ 2,903,280	\$ -
Court Time			225,000		225,000		225,000	-
Special Events OT			-		75,000		35,000	(40,000)
Overtime			225,000		225,000		225,000	-
Election Details			45,000		45,000		45,000	-
Sub Total Overtime			\$ 495,000		\$ 570,000		\$ 530,000	\$ (40,000)
Total Salaries - Uniformed base			\$ 10,378,426		\$ 10,569,023		\$ 10,529,023	\$ (40,000)

Footnotes:

210 - POLICE DEPARTMENT: Civilian

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Administrative Assistant	N	10/18/06	16.71	X	20.0	0.51	30,510	2,649	-	-	-	33,159	-	33,159
Special Assistant	N	08/02/21	1.91		39.0	1.00	64,225	-	-	-	-	64,225	-	64,225
Clerk I	N	12/16/13	9.54		36.0	0.92	43,732	1,012	-	-	-	44,744	-	44,744
Animal Control Director	N	01/01/93	30.51	X	39.0	1.00	53,569	5,000	350	-	-	58,919	-	58,919
Mechanic	N	12/18/03	19.55	X	39.0	1.00	75,031	7,800	300	-	-	83,131	-	83,131
Victim Advocate	N	09/26/18	4.76		39.0	0.82	51,016	-	-	-	-	51,016	-	51,016
Public Safety Grant Manager	N	04/01/08	15.25		39.0	1.00	70,277	8,828	-	-	-	79,105	-	79,105
Police Clerk	N	09/22/08	14.78		39.0	1.00	53,788	3,683	-	-	-	57,471	-	57,471
Police Clerk	N	03/15/12	11.30		39.0	1.00	52,537	1,200	-	-	-	53,737	-	53,737
Crime Analyst	N	01/14/15	8.46		39.0	1.00	64,234	4,818	-	-	-	69,052	-	69,052
						9.25	558,919	34,990	650	-	-	594,559	-	594,559
													PT Salaries	
													OT	5,000
													Per Mayor	599,559

City of Revere - Fiscal Year 2023 Budget

210 - POLICE DEPARTMENT

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Medical Expenses Public Safety 111F administration; mandatory drug testing.	012101-512000	25,000	25,000	25,000	-
Auxiliary Uniform/Clothing Allowance Uniforms and supplies for Auxiliary Police	012102-520000	4,500	4,500	4,500	-
Utilities Natural gas, electricity	012102-520300	110,000	110,000	110,000	-
Gasoline & Oil Gas & Oil for all Police Vehicles	012102-520800	120,000	150,000	120,000	(30,000)
Telephone/Communications Comcast, Paetec, Verizon, Verizon Wireless, etc.	012102-520900	45,000	45,000	45,000	-
Radio System GBPC Maintenance Contract, Regular Maintenance, Membership Dues, Radios	012102-521100	30,000	30,000	30,000	-
Traffic Control Intoxilyzer Supplies, Traffic Spots and Signs, Printed Materials, Taxi Medallions & Badges	012102-521800	10,000	10,000	10,000	-
Rentals Rent for substations on Pleasant St & Shirley Ave	012102-522100	30,000	30,000	30,000	-
Computer Services & Maintenance Computer Hardware & Software Support, Supplies; IMC/ License support	012102-522400	140,000	140,000	140,000	-
Animal Control Mandated treatment of stray animals: Detention, stay, medical services and/or euthanasia.	012102-523900	5,000	5,000	5,000	-
Automotive Maintenance Maintenance & Repair of all Police Vehicles	012102-524200	55,000	65,000	55,000	(10,000)
Building Maintenance & Repair Bldg Maint. Contracts; Elevator, HVAC, Boiler, Generator, Cleaning, Landscaping and Other R & M	012102-524500	75,000	75,000	75,000	-
Maintenance Of Equipment Repairs & Services of Equipment; Copiers, fax, printers, etc.	012102-524600	45,000	45,000	45,000	-
Weapons & Support Weapon, Ammunition & Support Items, Replacement of Outdated Weapons	012102-524700	25,000	25,000	25,000	-
Consultant Services Mental health support; operational review		100,000	100,000	100,000	-
Employee Training Command Training, Supplies & Travel Expenses for Training Programs, Police Academy Tuition, Range fees, NE Regional Police Dues	012102-526100	100,000	100,000	100,000	-

City of Revere - Fiscal Year 2023 Budget

210 - POLICE DEPARTMENT (continued)

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Grant Writer	012102-528400	32,000	32,000	32,000	-
Grant Writer Services					
Office Supplies	012104-540000	15,000	15,000	15,000	-
Office Supplies; copier & supplies; stationary & printing					
Identifications	012104-545000	10,000	10,000	10,000	-
Fingerprinting & Photograph Supplies and other Related Equipment					
Other Charges & Expenses	012107-570000	35,000	65,000	35,000	(30,000)
Gun Permits, FID Cards, Dues, Alarm Service, Misc. Law Enforcement Supplies, Chief's Expenses, Prisoners' meals. Mandatory Random Drug Testing					
Drug Unit	012107-571700	5,000	5,000	5,000	-
Investigative Work by Drug Unit					
Grant Matching Funds *	012107-572250	-	-	-	-
Bullet proof vests - grant match					
New Equipment *	012108-587100	-	-	-	-
	Total Non Payroll Expenditures	<u>1,016,500</u>	<u>1,086,500</u>	<u>1,016,500</u>	<u>(70,000)</u>
Footnotes:					
Total Department Expenses					
		Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
	Total Payroll Expenses	10,892,784	11,173,614	11,128,582	(45,032)
	Total Non Payroll Expenses	1,016,500	1,086,500	1,016,500	(70,000)
	Total Department Expenses	<u>11,909,284</u>	<u>12,260,114</u>	<u>12,145,082</u>	<u>(115,032)</u>

220 - Fire Department

Contact Information: Christopher Bright, Fire Chief, 781-284-0014

Location: Revere Fire Department, 400 Broadway, Revere, 02151

Mission Statement

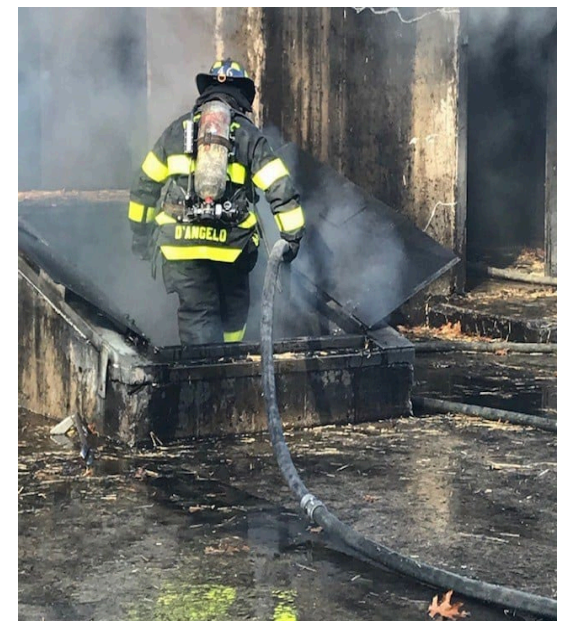
To provide the highest quality fire suppression, prevention, rescue, and emergency services to the citizens of Revere and those visiting and maintain the expertise and training to provide these services with the utmost dedication, pride, and efficiency.

FY 2022 Accomplishments

- Continued to respond to the COVID-19 global pandemic with enhanced standard operating procedures that assured that none of our citizens were left behind. With the new Delta and Omicron variants several of our members endured great hardship and many of them caught the virus due to work related exposure.
- Completed construction of shoring and supports for the apparatus floor @ the Engine 5 Freeman Street firehouse. The reinforcement project was completed by City of Revere Department of Public Works personnel and will allow us to continue to safely operate out of this location until a new firehouse can be built in the district in the future.
- Purchased (2) two new fire apparatus to replace Engine 3 and Engine 5 (delivery summer 2022). These new apparatus (E-One) are equipped with the latest state of the art safety features such as a built-in air purifying ionization ventilator which help reduces and eliminate infectious pathogens and contaminates that often contaminate the inside cab of fire vehicles.
- Purchased and place in service a new 2021 Deputy Chief Command Vehicle. This vehicle is equipped with modern radios and a vehicle radio repeater system which will enhance on scene incident emergency communications.
- Received a DFS grant in the amount of \$23,500 and purchased of a new NFPA compliant turnout gear washer/extractor for Engine 1/Ladder 1 firehouse. The washer has been installed and is in use.
- Secured a Department of Fire Services grant for the purchase of (3) three new NFPA compliant gear dryers. These are the first gear dryers that the department has purchased and will allow our members to dry their washed gear in several hours and return it to service the same day. Until now, washed gear had to air dry which often takes more than 24 hours.



- Secured an AFG grant in the amount of \$70,000 for the purchase of a replacement SCBA compressor for replacement of an obsolete unit that is at the end of its useful service life. We have ordered the equipment and are expecting delivery of the new unit fall 2022.
- Secured a UASI grant for the purchase of a custom high-water rescue/response vehicle scheduled for build and purchase in FY 23. This vehicle when delivered will be housed at the new Point of Pines firehouse and will be of great assistance in evacuating residents from excessive street flooding and storm surge flooding. The procurement process is nearing completion and we expect the vehicle to be delivered and in service late 2022.
- Secured a UASI Emergency Management Preparedness Grant in the amount of \$27,500 for the purchase of a new 30 KW diesel emergency backup generator for Headquarters. This generator will replace a natural gas emergency backup generator that has been in service for over 30 years. We have begun the procurement process.
- Hired and trained 8 new firefighters as part of a multi-year plan to bring the fire department into compliance with NFPA staffing standards allowing our members to operate more efficiently and safely while responding to and working at every type of emergency incident. This will be the first time in over 30 years that the fire department has staffed the full compliment of manpower that we are budgeted for.
- Completed demolition and site preparation for the new Point of Pines firehouse. Site work and construction of the building will commence fall 2022.



FY2023 Goals & Objectives

1. **Goal:** Applied for a FEMA SAFER Staffing Grant to hire 17 additional firefighters in preparation for the reopening of E2's firehouse in the Point of Pines Neighborhood.

Objective: If awarded this grant our staffing will comply with NFPA 1710 standards which will enhance the safety of our citizens and members while responding to and working at all types of emergency incidents. The grant funding opportunity will cover 3 years of salary and benefits for the new hires, a significant savings to the city. This will also move us forward in preparation for staffing of the new Point of Pines Firehouse scheduled to open next year.

Mayoral Focus Area: Maximize and Modernize Economic Development

2. **Goal:** Applied for an AFG Grant to purchase a new pump apparatus for E2's new firehouse.

Objective: If awarded this grant will fund the purchase of a new NFPA compliant for Engine Company 2, which has been out of service since 1990. The reopening of this fire company will assure that the residents of this isolated section of the city will have fire and emergency services available within NFPA response guidelines.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.

3. **Goal:** To Hire a certified Emergency Vehicle Technician/Mechanic.

Objective: With new apparatus becoming more complex and computer controlled it is no longer possible to service our apparatus using in house fire department personnel. A certified Emergency Vehicle Technician will be able to maintain the safety and operational readiness of our vehicle fleet. We



expect to see significant cost savings in the coming years in not having to send apparatus to outside vendors for repairs. With a properly maintained fleet we expect to increase the service life of our apparatus. The expected savings in repairs should offset the cost of salary and benefits for this new position. Having safe and properly operating apparatus and equipment is a very important part of our mission.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.

- 4. **Goal:** Purchase (2) two new engines and (1) one new ladder truck to replace our Engine 1, Engine 4, and Ladder 1.

Objective: The pump apparatus are experiencing multiple mechanical issues due to hard use and lack of preventive maintenance and the ladder truck has multiple mechanical problems that will not be cost effective to repair due to its advanced age and expected end of service life.

Replacing and adding these apparatus to our fleet along with the previous capital purchase of the new Engine 3 and Engine 5 will finish our replacement of the entire fleet and allow us to have the required spares that can be put into service during large scale incidents, special events, and use as replacements while repairs or maintenance are being performed on the front-line apparatus.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.

- 5. **Goal:** To purchase and install a new diesel fuel pump and repair the Veeder Root system for the pump at Central Firehouse to replace the current pump.

Objective: The current pump is rotted out and is allowing moisture to get inside the gear mechanism(s) causing intermittent pump failure during cold/inclement weather. The computerized monitoring system that is used to monitor the tank for dangerous inground fuel leaks has been inoperable for many years and is required by the EPA to monitor the state of the inground fuel tank.

Mayoral Focus Area: Embrace technology to meet the evolving needs of the city and its stakeholders.



6. **Goal:** To complete crucial repairs to Central and Freeman Street Firehouses.

Objective: To begin long needed firehouse improvements to include, repair and replacement of the brick and structural members of the north facing apparatus wall at the Central Firehouse. Replacement and upgrade of the obsolete and inefficient HVAC system(s) at the Central and Freeman Street Firehouses. Replacement of the outdated equipment will provide reliable and energy efficient heating and cooling to these aging city buildings.

Mayoral Focus Area: Professionalize City services through innovation, integrity, accountability, and teamwork.

7. **Goal:** Install a separate HVAC system in the basement at the Central Firehouse.

Objective: This will be the first step in a multi-step, multi-year plan to move the firefighting bunker gear and equipment storage to a separate area in the basement, completion of which will comply with NFPA, NIOSH, and OSHA standards for chronic exposure to carcinogens and preventing migration of these contaminants into the living and working areas.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.

8. **Goal:** To excavate, replace and properly pitch the main sewer drain at the North Revere E3 Firehouse.

Objective: To provide for safe and sanitary conditions for the members assigned to the E3 Firehouse.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development.



9. **Goal:** Purchase a new 2022 Ford 12 passenger van which will allow us to transport fire department members to and from incidents to the Mass Fire Academy, to remote training sites, and for logistical use at large city events (Sand Sculpting Festival, Food Truck Festival, etc.) Purchase a 2022 Ford Explorer to replace the current 2014 Assistant Chiefs Chevrolet Tahoe and purchase a new 2022 Ford Explorer for the Fire Prevention Division to replace the current 2008 Ford Taurus.

Objective: To continue to replace administrative and operational vehicles of the Revere Fire Department. This continuation of a multi-year capital improvement vehicle plan will replace our oldest vehicles in our automotive fleet with more fuel efficient and modern Ford vehicles.

Mayoral Focus Area: Professionalize City Services, Maximize and Modernize Economic Development, Embrace Technology, Value Diversity.

Performance Measures

	Calendar Year 2020	Calendar Year 2021	Projected Calendar Year 2022	Projected Calendar Year 2023
Fire, Other	7	3	8	8
Building Fire	19	6	18	16
Cooking Fire, Confined to Container	120	36	100	85
Fuel Burner/Boil Malfunction, Fire Confined	13	1	12	12
Trash or Rubbish Fire, Contained	8	4	8	8
Fire in Mobile Property, Used as Fixed Structure, Other	5	1	4	5
Fire in Mobile Homes	0	1	4	4
Mobile Property (Vehicle) Fire, Other	5	1	3	4
Passenger Vehicle Fire	9	1	12	10
Brush, or Brush and Grass Mixture Fire	4	1	4	4
Grass Fire	2	1	4	4
Outside Rubbish Fire, Other	16	6	16	16
Mulch/Other Small Outside Fire	83	10	16	50
Outside Stationary Compactor/Compacted Trash Fire	8	2	4	5
Special Outside Fire, Other	1	1	4	4
% POP New Firehouse completion	5	5	50	100
% Repairs for Central and Freeman Street firehouses completed	0	0	40	60
Total calls responded to	10,402	11,655	11,800	12,000
Total Medical calls	6,783	8,005	8,000	8,300
Response time under 5 min	4,935	5,336	5,310	5,280
Training sessions	20	20	22	24
New Fire Department apparatus purchased	0	0	3	3

CITY OF REVERE: FY 2023 BUDGET SUMMARY
FIRE DEPARTMENT

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
012201	510100	PERMANENT SALARIES	707,714	689,158	739,821	800,697	647,767	913,794
012201	510104	FIRE CHIEF	146,676	148,197	155,672	155,672	119,498	160,900
012201	510105	SR DEPUTY CHIEF	110,812	116,725	120,227	120,227	92,301	128,719
012201	510106	FIRE DEPUTY CHIEF	526,461	552,603	569,173	569,180	435,356	609,384
012201	510107	CAPTAIN SALARY	1,204,449	1,231,887	1,278,943	1,253,966	967,396	1,353,581
012201	510108	LIEUTENANT REG SALARY	1,358,482	1,587,058	1,673,758	1,708,404	1,263,073	1,921,736
012201	510109	FIREFIGHTERS	3,740,548	4,145,402	4,308,035	4,371,742	3,380,662	5,281,174
012201	510900	OVERTIME	841,496	525,000	294,617	525,000	310,407	525,000
012201	511100	LONGEVITY	147,990	167,400	147,706	159,300	107,857	159,300
012201	511300	HOLIDAY PAY	469,828	400,280	519,149	424,419	267,326	658,139
012201	512000	MEDICAL EXPENSES	13,649	10,000	26,239	10,000	8,649	10,000
012201	512200	CLOTHING	111,650	119,900	120,450	125,400	81,847	138,000
012201	512301	EDUCATIONAL INCENTIVE	217,166	236,675	236,308	229,581	221,533	262,281
012201	516600	SICK LEAVE BB	(5,693)	-	143,407	-	126,854	-
012202	520300	UTILITIES	102,334	100,000	101,124	100,000	87,123	100,000
012202	520800	GASOLINE & OIL	-	50,000	36,456	50,000	39,483	50,000
012202	521000	FIRE ALARM	17,273	25,000	20,309	25,000	28,383	25,000
012202	521100	RADIO SYSTEM	43,180	45,000	44,130	45,000	3,977	45,000
012202	521900	MEMORIALS	669	1,500	1,435	1,500	-	1,500
012202	522400	COMPUTER SERVICES	-	35,000	10,039	35,000	14,233	35,000
012202	524200	AUTO MAINTENANCE	110,805	55,000	102,000	65,000	60,843	65,000
012202	524500	BUILDING MAINT/REPAIR	63,923	61,000	56,603	50,000	73,582	50,000
012202	526100	EMPLOYEE TRAINING	15,191	25,000	37,517	35,000	10,445	35,000
012204	540000	OFFICE SUPPLIES	1,133	5,500	5,080	5,500	975	5,500
012204	542500	MEDICAL SUPPLIES	4,772	5,000	4,298	5,000	6,312	5,000
012207	570000	OTHER EXPENSES	2,430	13,000	19,743	22,000	12,577	22,000
012207	570029	FIREFIGHTING EQUIPMENT	-	-	-	10,000	6,242	15,000
012207	570031	FIREFIGHTER PROTECTIVE EQUIPMEI	-	-	-	10,000	-	15,000
012207	572250	GRANT MATCHING	-	-	4,343	8,350	-	8,350
012208	587100	NEW EQUIPMENT	54,392	-	6,043	-	52,484	15,000
012208	587200	PERSONAL EQUIPMENT	8,968	-	72,860	-	22,089	-
TOTAL	FIRE DEPARTMENT		10,016,296	10,351,285	10,855,485	10,920,938	8,449,273	12,614,358

220 - FIRE DEPARTMENT

Salaries and Wages								
Title	Step	FY 22 Budgeted		FY 23 Dept Recommendation		FY 23 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Fire Chief	20	1.00	\$ 142,818	1.00	\$ 146,273	1.00	\$ 146,273	\$ -
Senior Deputy Chief	20	1.00	110,300	1.00	117,017	1.00	117,017	-
Deputy Chief	20	4.00	420,196	4.00	445,784	4.00	445,784	-
Deputy Chief	16	1.00	101,989	1.00	108,200	1.00	108,200	-
Deputy Chief		-	-	-	-	-	-	-
Captain	20	6.00	543,354	8.00	768,592	8.00	768,592	-
Captain	16	5.00	439,605	4.00	373,104	4.00	373,104	-
Captain		2.00	167,470	1.00	88,834	1.00	88,834	-
Lieutenant	20	2.00	156,134	2.00	165,642	2.00	165,642	-
Lieutenant	16	11.00	833,723	13.00	1,045,317	13.00	1,045,317	-
Lieutenant		8.00	577,488	7.00	536,074	7.00	536,074	-
Firefighters (3)	20	7.00	471,093	7.00	499,779	7.00	499,779	-
Firefighters (3)	16	10.00	653,390	18.00	1,247,724	18.00	1,247,724	-
Firefighters (3)		35.00	2,177,910	39.00	2,574,585	39.00	2,574,585	-
Firefighters (2)		13.00	764,257	-	-	-	-	-
Firefighters (1)		8.00	193,074	14.00	557,475	14.00	557,475	-
Funded by Grant			(271,363)		(86,371)		(86,371)	-
Sub Total Base Salaries		114.00	\$ 7,481,439	120.00	\$ 8,588,029	120.00	\$ 8,588,029	\$ -
Hazardous Duty Pay			\$ 697,752		\$ 867,440		\$ 867,440	-
Longevity			159,300		159,300		159,300	\$ -
Academic Achievement			229,581		262,281		262,281	-
B2 Stipend			92,373		94,916		94,916	-
Narcan			57,000		75,917		75,917	-
Defibrillator Certified			197,902		197,902		197,902	-
EMT Certified			322,344		322,344		322,344	-
Holiday Pay			424,419		658,139		658,139	-
Personal Day			35,500		39,704		39,704	-
Clothing			125,400		138,000		138,000	-
Sub Total Other Salary			\$ 2,341,571		\$ 2,815,943		\$ 2,815,943	\$ -
Overtime			500,000		525,000		500,000	(25,000)
Special Event Overtime			25,000		50,000		25,000	(25,000)
Total Salaries			\$ 10,348,010		\$ 11,978,972		\$ 11,928,972	\$ (25,000)

Footnotes:

Four firefighters partially funded (35%) by grant beginning in FY19 for the first quarter of FY2022; four additional firefighters partially funded (75%) by new grant beginning in FY20.

220 - FIRE DEPARTMENT: Civilian

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Administrative Asst	N	12/04/17	5.57		39.0	1.00	56,970	-	-			56,970		56,970
Clerk II	N	02/14/22	1.37		39.0	1.00	46,041	-	-			46,041		46,041
Fleet Mechanic	Y				-	1.00	80,000	-	-			80,000		80,000
						3.00	183,011	-	-	-	-	183,011	-	183,011
													PT Salaries	
													OT	
													Per Mayor	183,011

City of Revere - Fiscal Year 2023 Budget

220 - FIRE DEPARTMENT

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Medical Expenses	012201-512000	10,000	20,000	10,000	(10,000)
Medical expenses for treatment of officers injured on duty Injured on Duty/ Retirement Control Contractor					
Utilities	012202-520300	100,000	150,000	100,000	(50,000)
Electricity, natural gas, telephone, Comcast.					
Street Lights	012202-520300	-	50,000	-	(50,000)
Double utility pole					
Gasoline & Oil	012202-520800	50,000	100,000	50,000	(50,000)
Fuel - gasoline & diesel, motor oil Fuel - Boat					
Fire Alarm	012202-521000	25,000	25,000	25,000	-
Maintenance & repair; supplies. Master boxes.					
Radio System	012202-521100	45,000	45,000	45,000	-
Repair & upkeep of 911 system Maintenance Contract					
Memorials	012202-521900	1,500	1,500	1,500	-
Firefighter memorial services & supplies					
Computer Services	012202-522400	35,000	35,000	35,000	-
GovConnect Tri Tech Software					
Maintenance of Equipment		-	30,000	15,000	(15,000)
Automotive Maintenance	012202-524200	65,000	103,000	65,000	(38,000)
Equipment maintenance & repairs; tires. Rescue boat - winterize, other other maintenance			100,000 3,000		
Building Maintenance & Repair	012202-524500	50,000	50,000	50,000	-
Materials & supplies for maintenance and repairs to fire stations Service Heating/Cooling Systems Not including E-2 Service garage doors					
Employee Training	012202-526100	35,000	35,000	35,000	-
Emergency training book & test					
Office Supplies	012204-540000	5,500	5,500	5,500	-
Medical Supplies	012204-542500	5,000	15,000	5,000	(10,000)
Emergency medical services supplies: gloves, oxygen, masks, etc					

City of Revere - Fiscal Year 2023 Budget

220 - FIRE DEPARTMENT (continued)

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Other Charges & Expenses	012207-570000	22,000	22,000	22,000	-
Metro district dues, misc expenses, REPC Dues					
Firefighting Equipment *	012207-570029	10,000	15,000	15,000	-
Equipment supplies, replacements, upgrades. Fire hoses, nozzles, masks.					
Firefighter Protective Equipment *	012207-570031	10,000	15,000	15,000	-
Routinely replaced firefighter protective gear.					
Grant Matching Funds	012207-572250	8,350	8,350	8,350	-
Hazard Mitigation Plan local cost share.					
Total Non Payroll Expenditures		<u>477,350</u>	<u>725,350</u>	<u>502,350</u>	<u>(223,000)</u>
Footnotes:					
* Supplemented with CIP appropriations.					

Total Department Expenses					
	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference	
Total Payroll Expenses	10,443,588	12,161,983	12,111,983	(50,000)	
Total Non Payroll Expenses	477,350	725,350	502,350	(223,000)	
Total Department Expenses	<u>10,920,938</u>	<u>12,887,333</u>	<u>12,614,333</u>	<u>(273,000)</u>	

230 – Metro North Regional Emergency Communications Center

Contact Information: Elizabeth Belmonte, Executive Director

Location: 400 Revere Beach Parkway, Revere

Mission Statement

The Metro North Regional Emergency Communications Center strives to make an effective difference in the communities they serve by providing high-quality, professional, and effective communications, and to ensure responder safety while striving to save lives and protect property. Through cooperation, continued education, and our commitment to excellence, we are the vital link to emergency services.

FY2022 Accomplishments

- Massachusetts State 911 Department requires 16 hours of annual continued education for telecommunicators. MNRECC telecommunicators will have averaged 32 hours of continued education for FY 2022.
- MNRECC updated the two-way radio communication system sites for Revere Police & Fire. This update provides better reliability for radio street coverage.
- MNRECC website updated to provide the community with another tool for updated emergency alerts and community information.

FY2023 Goals & Objectives

- 1) **Goal:** Efficiently process calls and dispatch emergency responder units, and improve the skills of the Emergency Telecommunication Dispatchers (ETD's).
Objective: Supplement the staffing to support the increased call volume. This will provide more opportunity for quality assurance and ongoing training.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards
- 2) **Goal:** Increase the use of technology in the daily operations of the Emergency Communications Center (ECC) to notify and prepare the community in addition to aiding the first responders. This includes an update to Revere Police subscriber radios to P25 digital. This update will enable radios to be compatible with surrounding police communities.

Objective: MNRECC dispatchers will be able to communicate seamlessly with surrounding communities during major events and any other incidents that require the compatibility. MNRECC will also update the Revere Fire alerting system. This will enhance fire dispatch service.

Mayoral Focus Area: Embrace Technology

3) **Goal:** Develop staff and provide opportunities for growth and development within the 911 industry.

Objective: Certifications in Communication Center Supervisor and Communication Center Manager will be offered to qualified MNRECC candidates throughout the year. These certifications provide a foundation for MNRECC employees in a position of leadership.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

	FY 2020	FY 2021	Projected FY 2022	Projected FY 2023
Phone Calls Received	55,020	59,680	64,340	69,000
Radio Transmissions Received	937	1,194	1,378	1,148
% 911 Calls Dispatched within 90 Seconds of Answered Call	23%	24%	N/A	N/A
Fire calls	13,770	14,130	14,151	14,202
Police calls	35,021	34,053	37,647	38,480
Average Dispatch Time for Fire	00:38	1:39	N/A	N/A
Average Dispatch Time for Police	00:55	3:08	N/A	N/A
Average Dispatch Time for Ambulance	00:27	1:38	N/A	N/A

CITY OF REVERE: FY 2023 BUDGET SUMMARY
REGIONAL EMERGENCY COMMUNICATION CENTER

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
012302	525000	CONTRACTED SERVICES	1,363,066	1,583,986	1,496,532	1,513,580	1,181,043	1,565,999
TOTAL	REGIONAL EMERGENCY COMMUNICATION CE		1,363,066	1,583,986	1,496,532	1,513,580	1,181,043	1,565,999

230 - REGIONAL EMERGENCY COMMUNICATIONS CENTER

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Regional Emergency Comm. Ctr. Allocated Costs					
RECC Allocated Costs		1,513,580	1,565,999	1,565,999	-
		<u>1,513,580</u>	<u>1,565,999</u>	<u>1,565,999</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	1,513,580	1,565,999	1,565,999	-
Total Department Expenses	<u>1,513,580</u>	<u>1,565,999</u>	<u>1,565,999</u>	<u>-</u>

241 – Municipal Inspections

Contact Information: Michael Wells, Director of Municipal Inspections, 781-485-8170

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

Mission Statement

To ensure the safety and welfare of the general-public by educating on the health risks & benefits and enforcement, through inspections, licensing, and permitting of State laws and City Ordinances.

FY2022 Accomplishments

- Laserfiche scanned all building jackets & permit books to be electronic. Project continues as Health files are being scanned.
- Continue to improve upon the cleanliness of the City and decreasing rodent population through diligent enforcement of the trash ordinance by Exterior Sanitary Inspectors.
- Continue additional code enforcement to dumpsters.
- Provided efficient intake process and effective investigation of all code enforcement concerns with appropriate follow-up and prompt resolution of all service requests.
- Working in conjunction with Commission on Disabilities to ensure that there are not any obstructions to walkways while Inspectors are on their routes.
- Enhanced customer service and communication with the public by utilizing the translation skills of multilingual office support staff.
- Worked in conjunction with Northeast Massachusetts Mosquito Control and Wetlands Management District to reduce mosquito population and risk of mosquito-borne viruses such as West Nile and Eastern Equine Encephalitis.
- Increased turnaround time on e-permitting building application in-take process.
- Hired a PT On-Call Electrical Inspector – gaining approval to make this a full-time position.

Before



After



- Office has undergone a long overdue renovation creating a more inviting space for residents and contractors, and creating a better workplace environment for the team members.

FY2023 Goals & Objectives

- 1) **Goal:** Continue to work in conjunction with the Revere Fire Department to identify and address non-compliant properties.

Objective: To ensure non-compliant conditions are corrected for public safety in homes and buildings.

Mayoral Focus Area: Uphold Professional & Ethical Standards

- 2) **Goal:** Maintain Inspection results of retail store scanner systems, electronic scales, and taxi meters.

Objective: Implement improvement for record keeping and data reporting.

Mayoral Focus Area: Professionalize City Services, Embrace Technology, Maximize & Modernize Economic Development; Uphold Professional & Ethical Standards

- 3) **Goal:** Provide public access to Food Establishment inspection reports via the City website.

Objective: Improve transparency by granting public access to food establishment inspection report information online

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Maximize & Modernize Economic Development

- 4) **Goal:** To automate internal communication between QAlert service requests and CitizenServe

Objective: to eliminate manual entry of service request into CitizenServe and improve turnaround response time.

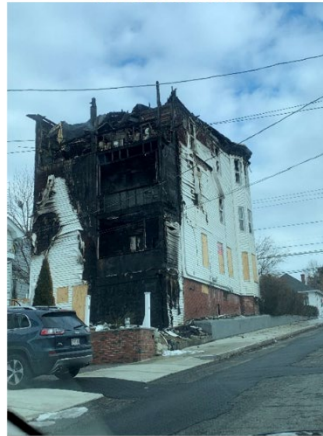
Mayoral Focus Area: Professionalize City Services, Embrace Technology

- 5) **Goal:** Automate all SHTF inspections & Interior Housing complaints with the use of Housing CodePro.

Objective: to eliminate manual entry of inspections to create Notice of Violations.

Mayoral Focus Area: Professionalize City Services, Embrace Technology

Pre-Demolition



Post-Demolition



Performance Measures

March 1, 2021 – March 1, 2022 *Q-Alert Information	FY2020	FY2021	Projected FY 2022	Actual FY 2022	Projected FY2023
Number of interior housing inspections conducted (COF)	1,050	900	1,150	1147	1200
Number of swimming pool inspections	21	22	24	24	25
Number of food establishment inspections & re-inspections	626	193	630	637	635
Number of overgrowth/unsanitary condition inspections*	310	214	300	167	180
Number of unsanitary/improper trash disposal inspection*	252	165	225	163	165
Number of illegally dumped item inspections*	39	35	35	27	35
Number of private uncleared sidewalk inspections*	63	21	60	42	50
Number of water runoff from private property inspections*	33	18	35	31	35
Number of trash violations issued	N/A	6,282	6,000	5,603	5,200
Number of dumpster violations issued	N/A	182	200	244	225
Number of overgrowth violations issued	N/A	248	200	399	250
Number of reported Landlord/Apartment Issue*	123	136	125	198	220
Number of reported Abandoned/Vacant Properties	15	9	15	5	8
Number of reported Mosquitos and bugs issues*	20	18	15	15	18
Number of Building Permit Applications	1,449	1,448	1,475	1,636**	1,550
Number of Certificates of Occupancy	93	141	110	145	140
Number of Electrical Permit Applications	1,160	911	1,000	1,084	1,100
Number of Plumbing Permit Applications	575	572	580	701	700
Number of Electrical Fire (EF) Permit Applications		249	250	303	320
Number of Gas Permit Applications	387	425	400	455	455
Number of Mechanical Permit Applications	17	23	20	24	25
Number of Sheet Metal Permit Applications	85	78	85	69	75
Number of COVID19 Construction Related Requests	N/A	25	0		
Number of COVID19 Business Related Requests	N/A	277	0		

**Building Permits – Residential – 1312 / Commercial - 323

**CITY OF REVERE: FY 2023 BUDGET SUMMARY
MUNICIPAL INSPECTIONS**

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
012411	510100	PERMANENT SALARIES	462,442	1,077,319	1,018,323	1,006,284	776,899	1,156,558
012101	510101	OTHER SALARIES	-	-	-	-	-	31,745
012411	510900	SALARY - OVERTIME	-	-	357	20,000	21,673	15,000
012411	511100	LONGEVITY	6,614	18,887	17,974	12,400	8,813	14,000
012411	512200	CLOTHING	-	-	-	-	-	3,000
012411	512210	TRAVEL ALLOWANCE	18,000	41,400	34,200	43,200	32,571	62,400
012411	512215	CELL PHONE ALLOWANCE	1,800	3,780	3,060	3,960	2,897	4,320
012411	512301	EDUCATIONAL INCENTIVE	17,598	36,493	31,554	14,389	16,322	15,265
012411	516600	SICK LEAVE BB	148	-	16,065	-	13,871	-
012412	525000	CONTRACTED SERVICES	10,000	-	-	-	-	-
012412	526100	EMPLOYEE TRAINING	1,168	5,300	1,830	5,300	4,635	5,300
012412	527010	RENTALS AND LEASES	-	3,700	1,258	2,700	2,124	2,700
012414	540000	OFFICE SUPPLIES	5,223	7,000	13,610	12,000	12,816	12,000
012414	540000	OFFICE SUPPLIES HEALTH INSP	-	5,000	-	-	-	-
012414	545500	COMPUTER OPERATIONS	-	-	-	2,400	2,400	27,500
012417	570000	OTHER CHARGES & EXPENSES	-	-	-	-	-	2,000
TOTAL	0		522,993	1,198,879	1,138,231	1,122,633	895,021	1,351,788

City of Revere - Fiscal Year 2023 Budget

241 - MUNICIPAL INSPECTIONS

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated	
Per Mayor:															
Director - Municipal Inspecti	N	10/13/16	6.72		39.0	1.00	104,857	7,864	-	360	4,800	117,881	-	117,881	
Building Commissioner	N	09/15/10	12.80		39.0	1.00	98,676	8,801	-	360	4,800	112,637	-	112,637	
Special Assistant to the Direc	N	10/12/06	16.73		39.0	1.00	70,993	4,685	-	-	-	75,678	75,678	-	
Principal Clerk	N	10/06/10	12.74		39.0	1.00	51,023	1,400	-	-	-	52,423	-	52,423	
Principal Clerk	N	07/29/19	3.92		39.0	1.00	48,477	900	-	-	-	49,377	-	49,377	
Clerk II	N	08/17/20	2.87		39.0	1.00	49,223	900	-	-	-	50,123	-	50,123	
Principal Clerk	N	07/01/13	10.00		39.0	1.00	51,023	2,986	-	-	-	54,009	54,009	-	
Senior Inspector	N	01/24/00	23.45	X	39.0	1.00	73,780	4,606	300	360	4,800	83,846	-	83,846	
Inspector - Gas/Plumbing/M	N	08/04/04	18.92	X	39.0	1.00	87,672	4,260	300	360	4,800	97,392	-	97,392	
Inspector - Electrical	N	07/24/17	5.94		39.0	1.00	83,502	-	300	360	4,800	88,962	-	88,962	
Sealer	N	07/05/00	23.00	X	39.0	1.00	79,967	7,888	-	-	4,800	92,655	-	92,655	
Inspector - Sanitary	N	12/11/17	5.55		39.0	1.00	62,215	-	300	360	4,800	67,675	-	67,675	
Inspector - Food	N	10/09/20	2.72		39.0	1.00	62,215	900	300	360	4,800	68,575	-	68,575	
Inspector - Health	N	11/15/16	6.62		39.0	1.00	67,021	-	300	360	4,800	72,481	-	72,481	
Inspector - Sanitary	N	07/15/05	17.97	X	39.0	1.00	65,331	2,400	300	360	4,800	73,191	-	73,191	
Inspector - Building	N	03/01/21	2.33		39.0	1.00	67,021	900	300	360	4,800	73,381	-	73,381	
Electrical/Wire Inspector	Y	01/00/00	123.58		39.0	1.00	77,003	-	300	360	4,800	82,463	-	82,463	
Inspector - Building	Y	01/00/00	123.58		39.0	1.00	67,021	-	300	360	4,800	72,481	-	72,481	
Inspector - Sanitary	N	03/31/75	48.28	X	12.0	-	-	-	-	-	-	-	-	-	
							18.00	1,267,020	48,490	3,000	4,320	62,400	1,385,230	129,687	1,255,543
													PT Salaries	31,745	
													Building OT	15,000	
													Per Mayor	1,302,288	

City of Revere - Fiscal Year 2023 Budget

241 - MUNICIPAL INSPECTIONS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Employee Training	012412-526100	5,300	5,300	5,300	-
Rentals and Leases	012412-527010	2,700	2,700	2,700	-
Copier lease Kyocera copier maintenance					
Office Supplies	012414-540000	12,000	12,000	12,000	-
General Office Supplies			12,000		
Computer Operations	012414-545500	2,400	37,400	27,500	(9,900)
Food Code Pro			2,400	2,400	
Housing Code Pro			10,000	10,000	
Iron Mountain			15,000	5,100	
Laserefiche (to scan ISD records)			10,000	10,000	
Other Charges & Expenses	012417-570000	-	2,000	2,000	-
Weights and measures supplies					
Total Non Payroll Expenditures		<u>22,400</u>	<u>59,400</u>	<u>49,500</u>	<u>(9,900)</u>
Footnotes:					
* Funded through 40U Account.					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	1,100,233	1,302,288	1,302,288	-
Total Non Payroll Expenses	22,400	59,400	49,500	(9,900)
Total Department Expenses	<u>1,122,633</u>	<u>1,361,688</u>	<u>1,351,788</u>	<u>(9,900)</u>

242 – Short Term Rental Inspections

Contact Information: Nick Catinazzo, Director

Location: 6 Pleasant Street, Revere, MA 02151

Mission Statement

The Short-term Rental Office regulates the legal operation and registration of Short-Term rentals in the City of Revere, protects the safety of renters and residents, ensures that the primary use remains residential, and ensures that Short-term rentals will not be a detriment to the character and livability of the surrounding residential neighborhood.

FY2022 Accomplishments

- Developed inspection plan with the fire department to make sure short-term rental properties are up to code.
- Created a website for owners to register their properties, schedule inspections, pay fees, and gain access to all information relating to short-term rentals.
- Started a new short-term rental office, implementing new procedures and forms to regulate short-term rentals within the City of Revere.
- Identified 170 short-term rental properties within the City of Revere
- Manage 95 current active listings.
- Conducted 10 inspections of registered properties.
- Sent 77 notices to non-compliant properties that fines will ensue in October if they do not come into compliance.
- Identified 80% of all active short-term rentals in the City of Revere.

FY2023 Goals & Objectives

- 1) **Goal:** Continue to register all short-term rentals that are active in the City of Revere and bring them into safety compliance.
Objective: Identify all active short-term rental properties in the City of Revere, check for safety compliance, and register them under the new city ordinance.
Mayoral Focus Area: Uphold Professional & Ethical Standards, Embrace Technology

- 2) **Goal:** Identify all active short-term rentals in the City of Revere using technology.
Objective: Ensure that short-term rentals will not be a detriment to the character and livability of the surrounding residential neighborhood.
Mayoral Focus Area: Professionalize City Services, Embrace Technology

- 3) **Goal:** Inform all hosts of current city regulations and ordinances related to short-term rentals.
Objective: Create a safe environment for both renters and residents.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development

- 4) **Goal:** Issue violations for non-compliant properties that have failed to register and bring them into compliance with the short-term rental ordinance.
Objective: Enforce compliance through measures provided in the ordinance to correct non-compliance and ensure the character and livability of the surrounding neighborhoods are not negatively impacted.
Mayoral Focus Area: Professionalize City Services

- 5) **Goal:** Educate the public on short-term rentals operating within the city, how it impacts them, and how they can become involved if they wish to do so.
Objective: Provide information and education to the public about short-term rentals, how it impacts the neighborhood, and how they can operate their own short-term rental if they wish to do so.
Mayoral Focus Area: Professionalize City Services

Performance Measures

	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>Projected FY 2023</u>
Short-term rental properties identified.	N/A	170	185	200
Current active listings managed.	N/A	95	100	100
Inspections conducted.	N/A	10	50	50

CITY OF REVERE: FY 2023 BUDGET SUMMARY
SHORT TERM RENTAL INSPECTIONS

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
012421	510100	PERMANENT SALARIES	-	-	8,804	84,687	59,729	88,321
012421	511100	LONGEVITY	-	-	-	-	-	-
012421	512400	STIPEND	-	-	-	-	-	-
012421	516600	SICK LEAVE BB	-	-	-	-	-	-
012422	522400	COMPUTER SERVICES	-	-	-	20,000	19,992	21,500
012424	540000	OFFICE SUPPLIES	-	-	-	2,500	420	2,500
TOTAL	SHORT TERM RENTAL INSPECTIONS		-	-	8,804	107,187	80,141	112,321

242 - SHORT TERM RENTAL INSPECTIONS

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>														
Director	N				18.0	-	-	-	-	-	-	-	-	-
Clerk II	N				39.0	1.00	42,903	-	-	-	-	42,903	-	42,903
						1.00	42,903	-	-	-	-	42,903	-	42,903
													PT Salaries	45,418
													Per Mayor	88,321

242 - SHORT TERM RENTAL INSPECTIONS

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
<u>Office Supplies</u>	012424-540000	2,500	2,500	2,500	-
			2,500		
<u>Computer Operations</u>	012424-545500	20,000	21,500	21,500	-
Granicus			21,500		
		<u>22,500</u>	<u>24,000</u>	<u>24,000</u>	<u>-</u>
Footnotes:					
Total Department Expenses					
		Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
	Total Payroll Expenses	84,687	88,321	88,321	-
	Total Non Payroll Expenses	22,500	24,000	24,000	-
	Total Department Expenses	<u>107,187</u>	<u>112,321</u>	<u>112,321</u>	<u>-</u>

295 - Parking Control

Contact Information: Zachary Babo, Director of Parking, 781-629-5127

Location: 300 Broadway, Main Floor - Suite #2, Revere, 02151

Mission Statement

To continue managing and maintaining efficient and effective parking solutions to our Residents, Visitors and Business Owners using creative, innovative, and proactive measures that support the city's vision.

FY2022 Accomplishments

- Hired two new Parking Control Officers for continued protection of parking spaces throughout 500 streets.
- Launched our Business Parking Permit program to allow business owners and employees parking within a designated lot or area to avoid having to feed a meter or face a potential parking violation.
- Started an electronic file in Laserfiche for Parking Appeals for efficient document retrieval and to ensure safe and secure filing.
- Enhanced customer service and communication with our citizens by establishing a presence on Facebook, reaching nearly 10,000 people.
- Allowed parkers additional options to pay at the meter by creating an ecosystem for our Passport Parking Meter App. Making payments more convenient.
- Investigated hundreds of requests for constituent services and resolved issues promptly.
- Created a Parking Benefits District.
- Collaborated with the DPW to install new signage across all city streets
- Worked closely with the Director of Elder Services to ensure that all guests of the Senior Center have adequate parking.



FY2023 Goals & Objectives

- 1) **Goal:** To create a Parking Benefits District committee.
Objective: To guide the City in the ways to utilize revenues collected from the Parking Benefits District.
Mayoral Focus Area: Maximize and Modernize Economic Development

- 2) **Goal:** To implement a new alternative solution for managing excessive unpaid fines by implementing the Barnacle Immobilization device.
Objective: To save vehicle owners from having their vehicle removed and or damaged during a tow and to also negate being subject to fines associated with the towing company and storage fees.
Mayoral Focus Area: Embrace technology to meet the evolving needs of the City and its Stakeholders

- 3) **Goal:** To continue to work closely with the DCR on parking related issues.
Objective: To ensure clear communication between the entities.
Mayoral Focus Area: Professionalize City services through teamwork

- 4) **Goal:** To create a departmental revolving fund for Electric Vehicle charging stations.
Objective: To have a mechanism to collect revenues and address maintenance and possibly expanding the number of stations throughout the city.
Mayoral Focus Area: Maximize opportunities for Economic Development, Embrace Technology

- 5) **Goal:** To expand parking options for businesses, residents, and employees by utilizing the McKinley School parking lot.
Objective: To create capacity and alleviate pressure on the Broadway corridor during peak usage.
Mayoral Focus Area: Professional City Services, Uphold Professional & Ethical Standards, Maximize and Modernize Economic Development



Performance Measures

	FY 2020	FY 2021	Projected FY 2022	Projected FY 2023
Violations Issued	28,482	33,481	45,000	50,000
Violation Revenue	\$1,146,700	\$1,380,000	\$1,700,000	\$1,850,000
Violations Appealed	1,621	1,524	2,100	2,300
Meter Revenue	\$171,638	\$159,062	\$200,000	\$240,000
Residential Parking Permits	11,380	27,000	29,800	31,000
Beach Parking Permits	N/A	34,000	636	31,000
Broken Parking Meters	0	10	0	0
Broken Parking Meters Repaired within 48 hours	100%	100%	100%	100%
% Meters Paid with Credit Card	23%	28%	28%	30%
% Meters Paid with App	N/A	10%	20%	30%
% Meters Paid with Coins	77%	62%	52%	40%
Total Hours Meters in Use	60 Hours	60 Hours	60 Hours	60 Hours
Average Credit Card Payment	\$1.41	\$1.60	\$1.45	\$1.70
Average App Payment	\$1.65	\$1.70	\$1.70	\$1.75
Average Cash Payment	\$0.50	\$0.50	\$0.50	\$0.50
New Signs Posted w/ DPW	106	936	491	450
Business parking permits	0	0	85	100
Total EV stations in the city	2	4	10	14
% Tickets Adjusted/Dismissed	N/A	N/A	5%	5%

CITY OF REVERE: FY 2023 BUDGET SUMMARY
PARKING CONTROL

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
012951	510100	PERMANENT SALARIES	427,982	416,326	389,296	482,538	306,475	541,629
012951	510101	OTHER SALARIES	-	-	-	20,000		30,183
012951	510900	OVERTIME	12,475	15,000	15,244	15,000	9,595	30,000
012951	511100	LONGEVITY	2,190	2,400	2,304	2,600	1,808	3,000
012951	512200	CLOTHING ALLOWANCE	2,250	3,000	2,250	4,500	2,813	6,000
012951	512210	TRAVEL ALLOWANCE	-	3,600	-	3,600	2,700	4,800
012951	512301	EDUCATIONAL INCENTIVE	-	-	-	-	2,250	17,401
012951	516600	SICK LEAVE BB	-	-	-	-	-	-
012952	523440	PRINTING & MAILING	-	5,000	4,130	5,000	-	5,000
012952	524600	MAINT OF EQUIPMENT	-	-	-	-	-	-
012952	525000	CONTRACTED SERVICES	-	-	-	-	-	-
012954	540000	OFFICE SUPPLIES	8,959	11,000	62,980	87,000	76,375	87,000
012958	587100	NEW EQUIPMENT	24,855	-	-	-	-	-
TOTAL	PARKING CONTROL		478,711	456,326	476,204	620,238	402,015	725,013
	540000	OFFICE SUPPLIES	-	-	-	-	-	-
TOTAL	TRAFFIC COMMISSION		-	-	-	-	-	-

* Previously paid from non appropriated source; offsetting revenues have been added to revenue schedule.

295 - PARKING CONTROL

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
Parking Clerk	N	07/30/18	4.92		39.0	1.00	79,568	-	-		4,800	84,368	-	84,368
Assistant Director	N	05/07/18	5.15		39.0	1.00	64,300	2,900	-			67,200	-	67,200
Principal Clerk	N	04/17/18	3.21		39.0	1.00	51,023	-	-			51,023	-	51,023
Clerk II	N	10/22/20	2.69		39.0	1.00	49,223	900	-			50,123	-	50,123
Parking Control Officer	N	05/14/14	9.13		40.0	1.00	50,483	-	750			51,233	51,233	-
Parking Control Officer	N	11/25/02	20.61	X	40.0	1.00	54,364	3,000	750			58,114		58,114
Parking Control Officer (over	N	02/01/17	6.41		40.0	1.00	52,329	900	750			53,979		53,979
Parking Control Officer	N	08/01/18	4.92		40.0	1.00	50,483	4,929	750			56,162	56,162	-
Parking Control Officer	N	10/22/20	2.69		40.0	1.00	50,485	5,949	750			57,184	-	57,184
Parking Control Officer	N	10/04/21	1.74		40.0	1.00	47,961	5,696	750			54,407	-	54,407
Parking Meter Technician	N	10/04/21	1.74		40.0	1.00	49,717	-	750			50,467	50,467	-
Parking Control Officer	N				40.0	1.00	45,563	4,556	750			50,869		50,869
Clerk II	Y				40.0	1.00	45,563	-	-			45,563		45,563
						13.00	691,062	28,830	6,000	-	4,800	730,692	157,862	572,830
													PT Salaries	30,183
													OT	30,000
													Per Mayor	633,013

City of Revere - Fiscal Year 2023 Budget

295 - PARKING CONTROL

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Printing & Mailing	012952-523440	5,000	5,000	5,000	-
Office Supplies	012954-540000	87,000	87,000	87,000	-
Parking Permits - Residential		80,000	80,000		
Misc office supplies		7,000	7,000		
Capital Expenditures	012952-527010	-	-	-	-
Total Non Payroll Expenditures		<u>92,000</u>	<u>92,000</u>	<u>92,000</u>	<u>-</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	528,238	677,382	633,013	(44,369)
Total Non Payroll Expenses	92,000	92,000	92,000	-
Total Department Expenses	<u>620,238</u>	<u>769,382</u>	<u>725,013</u>	<u>(44,369)</u>

420 - Department of Public Works

Contact Information: Don Ciaramella, Chief of Infrastructure and Public Works, 781-286-8145

Paul Argenzio, Superintendent, 781-286-8149

Location: 321R Charger Street, Revere, MA 02151

Mission Statement

To cultivate public trust and enhance the highest quality of life for Revere's residents, businesses, and visitors by providing well planned, environmentally sensitive, cost-effective services and infrastructure that promotes public health, personal safety, economic growth, and civic vitality.

Department of Public Works: Administration

FY2022 Accomplishments

- Implemented new Cartegraph work order system that enabled us to systematically maintain daily constituent issues and facilitate a more consistent and orderly workflow resulting in higher work performance and response time.
- Budgeted and hired a Business Manager to help implement and streamline administration processes, financial procedures, contract administration and budget preparation.
- Executed contract with General Contractor for construction of the new DPW facility/City Yard with work commencing on June 1st.



FY2023 Goals & Objectives

- 1) **Goal:** Work in collaboration with the Human Resource Department.
Objective: To develop training sessions to help promote positivity among employees and to create a healthier and harmonious work environment.
Mayoral Focus Area: Professionalize city services; Uphold the highest professional and ethical standards; Value diversity
- 2) **Goal:** Institute Health and Safety procedures.
Objective: To oversee all health and safety training, policies, and procedures for DPW personnel.
Mayoral Focus Area: Uphold the highest professional and ethical standards



- 3) **Goal:** Purchase a GPS management system to track DPW vehicles, control costs and improve public safety.
Objective: To track DPW vehicles, control costs, and improve public safety.
Mayoral Focus Area: Uphold the highest professional and ethical standards; Embrace Technology

Department of Public Works: Highway/ Signs Division

FY2022 Accomplishments

- Completed the installation of all ADA compliant street signs.
- Purchased new City Street Sweeper vehicle to increase the frequency of street cleaning in conjunction with our contracted street sweeper company.
- Increased City sidewalk repairs to satisfy residents via 311 requests.
- Milled and resurfaced approximately 12,000 feet of city streets.

FY2023 Goals & Objectives

- 1) **Goal:** Utilize the Cartegraph 'work order mapping' function
Objective: To better address pothole repairs by systematically focusing on specific City Ward areas and utilizing optimal repair methods.
Mayoral Focus Area: Embrace technology
- 2) **Goal:** To begin a comprehensive crack seal program
Objective: To extend the life of City streets and reduce pothole repair costs.
Mayoral Focus Area: Uphold the highest professional and ethical standards
- 3) **Goal:** Appraise all parking and traffic control signs throughout the city.
Objective: Replace all missing, damaged, and faded signs.
Mayoral Focus Area: Uphold the highest professional and ethical standards
- 4) **Goal:** Reevaluate the condition of City streets using Streetscan software.
Objective: To access repairs based on road deterioration with an emphasis on primary roads within each Ward.
Mayoral Focus Area: Embrace technology

Department of Public Works: Parks & Open Space

FY2022 Accomplishments

- Increased the tree inventory throughout the City and purchased water bags to ensure the health and survival of newly planted trees.
- Worked in conjunction with Community Development to reconstruct Sonny Meyers Park and create the new Corey Abrams Community Garden in Beachmont.
- Purchased battery operated lawn care equipment to help reduce carbon emissions and noise in City neighborhoods.

FY2023 Goals & Objectives

- 1) **Goal:** Actively continue the removal of dead and diseased trees
Objective: To maintain our vigorous tree trimming program and enhance the aesthetics of the City's tree canopy.
Mayoral Focus Area: Uphold the highest professional and ethical standards
- 2) **Goal:** Complete a comprehensive public shade tree inventory.
Objective: Utilizing StreetScan software and grant money obtained through the "Green Community Initiative" to determine size, health, and species of the City's existing trees.
Mayoral Focus Area: Embrace technology
- 3) **Goal:** Institute an aggressive tree planting program.
Objective: Using CDBG grant monies, DCR planning program, and appropriated funds to plan approximately 200 trees to improve the City's visual aesthetics.
Mayoral Focus Area: Professionalize City services through innovation, integrity, accountability, and teamwork
- 4) **Goal:** Work closely with the Community Development office to renovate the Erricola Park tot lot on Ambrose St.
Objective: To improve the quality of life for all residents on Ambrose Street and the surrounding areas.
Mayoral Focus Area: Professionalize City services through innovation, integrity, accountability, and teamwork

Department of Public Works: Facilities/ Public Property

FY2022 Accomplishments

- Significantly renovated and modernized numerous City buildings including the Council Chambers, City Hall Auditorium, Mayor's Office, Auditor's Office, and 311 Office in City Hall, as well as the ISD Offices in the American Legion building and the Senior Center Administrative Offices.
- Completed the reconstruction of ADA compliant stairs and ramps at the American Legion Hall.

FY2023 Goals & Objectives

- 1) **Goal:** Continue to renovate and modernize City buildings and offices
Objective: To promote a healthier and professional work environment for employees and residents.
Mayoral Focus Area: Professionalize City services through innovation, integrity, accountability, and teamwork
- 2) **Goal:** Complete the reconstruction of the stairs and ramps at the American Legion Hall.
Objective: To be in compliance with the Americans with Disabilities Act by making the building accessible to all people with disabilities.
Mayoral Focus Area: Value diversity
- 3) **Goal:** Complete the reconstruction of public stairs and walkways from Florence to Campbell Ave and the stairs and walkways from Bradstreet Ave to Winthrop Ave.
Objective: To make these areas accessible and safe for all residents.
Mayoral Focus Area: Professionalize City services through innovation, integrity, accountability, and teamwork
- 4) **Goal:** Explore the feasibility of entering into Energy Saving Performance contracts.
Objective: To make building improvements that reduce energy and increase operational efficiency while using minimal capital monies.
Mayoral Focus Area: Embrace technology

Performance Measures

	FY 2020	FY 2021	Projected FY 2022	Projected FY 2023
Tree Work Orders	444	614	773	846
Sign Work Orders	195	332	217	318
Signs Average Days to Complete	7	6	9	7
Pothole Work Orders	437	684	795	874
Potholes Average Days to Complete	7	5	6	7
Snow and Ice Work Orders Completed	165	603	1,615*	1,777
Total DPW Work Orders Completed	9,007	11,372	13,540	14,894
Temporary Dumpster/Pod Permits Issued Online	143	153	164	180
Linear Feet of Roads Repaved	N/A	N/A	4,195**	5,034

* This number represents the actual number of Snow and Ice Work Orders Completed in the fiscal year

**This number represents the linear footage of roads repaved during that *Calendar Year*

CITY OF REVERE: FY 2023 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Administration

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
DEPT OF PUBLIC WORKS: Administration								
014201	510100	PERMANENT SALARIES	348,093	359,001	405,055	478,134	289,086	303,915
014201	510101	OTHER SALARIES	-	9,149	-	-	32,675	-
014201	510900	SALARY - OVERTIME	34,693	10,000	6,432	-	12,767	5,000
014201	511100	LONGEVITY	14,265	15,400	16,211	15,400	11,748	13,200
014201	512200	CLOTHING	3,300	3,300	2,200	1,650	1,100	1,100
014201	512210	TRAVEL ALLOWANCE	4,000	4,000	2,000	1,000	1,167	-
014201	512301	EDUCATIONAL INCENTIVE	1,971	4,064	6,712	6,463	4,868	-
014201	512400	STIPEND	3,782	3,700	3,700	3,700	2,704	19,200
014201	516600	SICK LEAVE BB	31	-	5,398	-	4,077	-
014202	524200	AUTOMOTIVE MAINT	-	-	(585)	10,000	1,912	10,000
014202	525000	CONTRACTED SERVICES			3,728		-	
014204	540000	OFFICE SUPPLIES	25,175	17,940	12,753	17,940	14,488	17,940
014204	541500	EQUIPMENT & SUPPLIES	31,867	30,000	17,283	30,000	28,977	30,000
014204	545500	COMPUTER OPERATIONS	7,199	17,180	12,137	35,530	38,828	32,030
014208	580000	CAPITAL OUTLAY	-	-	27,400	-	11,250	-
014208	587100	NEW EQUIPMENT	-	-	5,072	-	1,680	-
TOTAL	DEPT OF PUBLIC WORKS: Administration		474,375	473,734	525,496	599,817	457,328	432,385

City of Revere - Fiscal Year 2023 Budget

420 - DEPT OF PUBLIC WORKS: Administration FY2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Chief of Infrastructure & Puk	N					0.50	79,825	-				79,825		79,825
Superintendent Of Dpw	N	09/02/80	42.85	X	39.0	1.00	140,729	10,500	1,100		-	152,329		152,329
Administrative Assistant	N	11/01/85	37.68	X	39.0	1.00	59,814	6,400	-		-	66,214		66,214
Business Manager	N	11/29/21	1.58		39.0	0.50	40,170	7,500	-		-	47,670	7,500	40,170
Construction Oversight	N	11/05/18	4.65		39.0	1.00	70,702	3,000	-		-	73,702		73,702
						4.00	311,415	27,400	1,100	-	-	339,915	7,500	332,415
													Safety Stipend	5,000
													DPW Overtime	5,000
													Per Mayor	342,415

City of Revere - Fiscal Year 2023 Budget

420 - DEPT OF PUBLIC WORKS: Administration

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Automotive Maintenance Oil changes, inspection stickers, etc.	014202-524200	10,000	10,000	10,000	-
Contracted Services Dept of Children & Families (DCF - ROCA)	014202-525003	-	-	-	-
Office Supplies Advertisements. Office supplies; paper, toner, Maint.; office equipment, etc	014204-540000	17,940	17,940	17,940	-
Equipment & Supplies Misc hardware/ building supplies	014204-541500	30,000	30,000	30,000	-
Computer Operations Work order system -Cartegraph Mobile311 for DPW Answering Service GPS Tracking - Samsarra Hardware/ Software updates & supplies	014204-545500	35,530	46,730	32,030	(14,700)
		<u>93,470</u>	<u>104,670</u>	<u>89,970</u>	<u>(14,700)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	506,347	510,840	342,415	(168,425)
Total Non Payroll Expenses	93,470	104,670	89,970	(14,700)
Total Department Expenses	<u>599,817</u>	<u>615,510</u>	<u>432,385</u>	<u>(183,125)</u>

CITY OF REVERE: FY 2023 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Snow & Ice

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
DEPT OF PUBLIC WORKS: Snow & Ice								
014211	511000	SNOW REMOVAL OT	140,632	100,000	139,154	100,000	135,663	100,000
014212	521600	SNOW REMOVAL PRIVATE CONTRAC	560,176	200,000	252,305	200,000	480,822	200,000
014212	522400	COMPUTER OPERATIONS	-	8,000	5,434	8,000	5,573	8,000
014212	524600	MAINT OF EQUIPMENT	-	12,000	91,650	12,000	42,468	12,000
014214	544000	MATERIALS	-	30,000	208,923	30,000	321,763	30,000
TOTAL	DEPT OF PUBLIC WORKS: Snow & Ice		700,808	350,000	697,465	350,000	986,289	350,000

City of Revere - Fiscal Year 2023 Budget

421 - DEPT OF PUBLIC WORKS: Snow & Ice

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
<u>Snow Removal - Overtime</u>	014211-511000	100,000	100,000	100,000	-
<u>Snow Removal - Private Contractors</u> Private contractors/ ROCA snow angels	014212-521600	200,000	200,000	200,000	-
<u>Computer Operations</u> GPS Tracking	014212-522400	8,000	8,000	8,000	-
<u>Maintenance of Equipment</u> Repairs of vehicles	014212-524600	12,000	12,000	12,000	-
<u>Materials</u> Salt	014214-544000	30,000	30,000	30,000	-
		<u>350,000</u>	<u>350,000</u>	<u>350,000</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses					
	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference	
Total Payroll Expenses	100,000	100,000	100,000	-	
Total Non Payroll Expenses	250,000	250,000	250,000	-	
Total Department Expenses	<u>350,000</u>	<u>350,000</u>	<u>350,000</u>	<u>-</u>	

CITY OF REVERE: FY 2023 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Highway & Signs Division

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
DEPT OF PUBLIC WORKS: Highway Division								
014221	510100	PERMANENT SALARIES	398,745	284,701	337,311	420,824	252,133	434,491
014221	510900	SALARY - OVERTIME	66,178	20,000	35,776	20,000	28,314	20,000
014221	511100	LONGEVITY	12,339	13,600	7,984	20,000	7,392	18,000
014221	512200	CLOTHING	8,250	5,500	6,600	7,700	2,750	7,700
014222	523500	STREET SIGNS	23,906	23,750	16,866	20,000	16,859	20,000
014222	525200	CONTR PAINTING SERV	15,544	50,000	22,148	50,000	35,593	50,000
014222	525310	CONTR POTHOLE REPAIR	51,647	47,500	63,337	20,000	6,539	20,000
014222	526201	STREET SWEEPING	-	135,000	154,855	149,000	103,054	149,000
014222	528900	CATCH BASIN/ LATERAL LINE	130,530	-	67,723	-	-	-
014222	529300	TRAFFIC SIGNAL REP	87,220	75,000	45,309	75,000	23,536	75,000
014224	544000	MATERIALS	83,024	100,000	92,140	100,000	60,396	100,000
014228	587100	NEW EQUIPMENT	2,396	10,000	183,335	10,000	1,497	10,000
TOTAL	DEPT OF PUBLIC WORKS: Highway Division		879,778	765,051	1,033,384	892,524	538,062	904,191

422 - DEPT OF PUBLIC WORKS: Highway/ Signs Division FY2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Highway Supervisor	N	11/03/86	36.68	X	40.0	1.00	72,966	6,200	1,100		-	80,266		80,266
Senior Supervisor	N	10/02/01	21.76	X	40.0	1.00	72,966	3,200	1,100		-	77,266		77,266
Highway Foreman	N	04/01/02	21.26	X	40.0	1.00	60,902	3,200	1,100		-	65,202		65,202
Foreman	N	04/13/95	28.23	X	40.0	1.00	60,898	4,400	1,100		-	66,398		66,398
Craftsman	N	08/12/13	9.89		40.0	1.00	58,344	1,000	1,100		-	60,444		60,444
Craftsman	N	11/05/18	4.65		40.0	1.00	56,056	-	1,100		-	57,156		57,156
Laborer	N	01/00/00	123.58		40.0	1.00	52,359	-	1,100		-	53,459		53,459
						7.00	434,491	18,000	7,700		-	460,191		460,191
												PT Salaries		
												DPW Overtime	20,000	
												Per Mayor	480,191	

City of Revere - Fiscal Year 2023 Budget

422 - DEPT OF PUBLIC WORKS: Highway and Signs Division

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Street Signs Sign materials; banner removal/ install	014222-523500	20,000	30,000	20,000	(10,000)
Contracted Painting Services Painting of city streets, crosswalks, & school crossing zones	014222-525200	50,000	50,000	50,000	-
Contracted Pothole & Trench repair	014222-525310	20,000	20,000	20,000	-
Street Sweeping Street sweeping services (annual contract) Street sweeping additional costs, incl advertisement and mailings	014222-526201	149,000	149,000	149,000	-
Traffic Signal Repair Signalization repairs	014222-529300	75,000	75,000	75,000	-
Materials Replacement parts: fencing hand rails, carpentry & plumbing supplies Operating supplies; asphalt; gas & propane refills.	014224-544000	100,000	100,000	100,000	-
New Equipment Highway and landscaping small equipment.	014228-587100	10,000	10,000	10,000	-
		<u>424,000</u>	<u>434,000</u>	<u>424,000</u>	<u>(10,000)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	468,524	553,686	480,191	(73,495)
Total Non Payroll Expenses	424,000	434,000	424,000	(10,000)
Total Department Expenses	<u>892,524</u>	<u>987,686</u>	<u>904,191</u>	<u>(83,495)</u>

CITY OF REVERE: FY 2023 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Parks & Open Space

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
DEPT OF PUBLIC WORKS: Parks & Open Space								
014231	510100	PERMANENT SALARIES	199,766	257,366	136,734	176,019	38,758	225,741
014231	510900	SALARY - OVERTIME	90,484	17,500	12,901	20,000	4,172	20,000
014231	511100	LONGEVITY	9,322	11,200	4,807	-	1,323	-
014231	511200	SR CITIZENS PARK MAINTENANCE	310,064	250,000	62,005	100,000	80,444	92,500
014231	512200	CLOTHING	3,300	4,400	1,650	3,300	550	4,400
014231	512400	STIPEND	1,251	1,200	-	3,000	-	-
014202	523700	SPRAYING & PLANTING	58,298	59,850	61,689	55,000	38,139	95,000
014202	523800	TREE REMOVAL	49,819	50,000	34,618	50,000	63,242	50,000
014202	525003	CONTRACTED SERVICES	-	-	-	113,230	-	113,230
014202	529400	FIELD MAINTENANCE	166,703	225,000	235,079	250,000	159,203	297,365
014204	541000	MISC TOOLS	3,772	3,800	2,972	3,000	1,532	3,000
014207	570150	POLICE DETAILS	1,104	25,000	13,096	20,000	3,920	20,000
014208	587300	CAPITAL IMPROVEMENTS	38,135	48,450	70,450	25,000	63,184	25,000
TOTAL	DEPT OF PUBLIC WORKS: Parks & Open Space		932,017	953,766	636,001	818,549	454,467	946,236

423 - DEPT OF PUBLIC WORKS: Parks & Open Space FY2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Supervisor	NO	09/28/16	6.76		40.0	1.00	67,995	-	1,100			69,095		69,095
Laborer	NO	11/05/18	4.65		40.0	1.00	52,582	-	1,100			53,682		53,682
Laborer	NO	01/00/00	123.58		40.0	1.00	52,582	-	1,100			53,682		53,682
Laborer	NO	09/27/21	1.76		40.0	1.00	52,582	-	1,100			53,682		53,682
						4.00	225,741	-	4,400	-	-	230,141	-	230,141
													Senior Park Program	92,500
													DPW Overtime	20,000
													Per Mayor	342,641

City of Revere - Fiscal Year 2023 Budget

423 - DEPT OF PUBLIC WORKS: Parks & Open Space

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Spraying and Planting	014232-523700	55,000	95,000	95,000	-
Planting/hanging flowers. Tree planting Supplies: fertilizer, mulch, plant maint. Holiday Decorations					
Tree Removal *	014232-523800	50,000	50,000	50,000	-
Tree trimming & removal					
Contracted Services	014232-525003	113,230	113,230	113,230	-
Dept of Children & Families (DCF - ROCA - 3 days/week)					
Field Maintenance	014232-529400	250,000	297,365	297,365	-
Landscaping Contract 1 Landscaping Contract 2 Field maintenance					
Miscellaneous Tools & Equipment	014234-541000	3,000	3,000	3,000	-
Replacement of small equipment: shovels, rakes, etc					
Police Details	014237-570150	20,000	20,000	20,000	-
For assisted tree removal & road work					
Capital Maintenance & Repair	014238-587300	25,000	25,000	25,000	-
Contracted HVAC/ electric/ plumbing/ lighting repair services, sprinkler repair, etc Playground repairs Repairs to parks/ turf/ repair & replace park equipment					
		<u>516,230</u>	<u>603,595</u>	<u>603,595</u>	<u>-</u>
Footnotes:					
* Partially funded through CIP Appropriation.					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	302,319	486,600	342,641	(143,959)
Total Non Payroll Expenses	516,230	603,595	603,595	-
Total Department Expenses	<u>818,549</u>	<u>1,090,195</u>	<u>946,236</u>	<u>(143,959)</u>

CITY OF REVERE: FY 2023 BUDGET SUMMARY
DEPT OF PUBLIC WORKS: Facilities/ Public Property

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
DEPT OF PUBLIC WORKS: Facilities/ Public Property Division								
014241	510100	PERMANENT SALARIES	248,768	284,360	224,216	289,980	131,610	247,458
014241	510101	OTHER SALARIES	-	-	-	-	20,327	70,160
014241	510900	SALARY - OVERTIME	23,420	57,500	35,258	30,000	36,888	30,000
014241	511100	LONGEVITY	9,684	7,800	6,737	1,800	3,731	2,800
014241	512200	CLOTHING	4,400	21,341	4,400	4,400	1,100	4,400
014241	512400	STIPEND	4,719	5,500	2,417	1,200	877	1,200
014242	520400	STREET LIGHTS	826,513	618,000	812,353	550,000	408,520	550,000
014242	520500	PUBLIC BUILDING HEAT	79,718	90,000	98,175	100,000	42,573	100,000
014242	520600	PUBLIC BUILDING LIGHTS	265,917	292,000	288,278	300,000	121,724	300,000
014242	520800	GASOLINE & OIL	59,888	60,000	44,918	60,000	45,688	60,000
014242	524500	BUILDING MAINT/REPAIR	173,498	60,000	76,921	60,000	63,343	60,000
014242	524600	MAINT OF EQUIPMENT	175,616	150,000	129,320	150,000	82,414	150,000
014242	525003	PRISONERS CREW	122,843	150,000	50,547	75,000	57,876	75,000
014242	527010	RENTALS & LEASES	35,807	41,000	34,817	41,000	34,601	41,000
014242	528200	DRAINAGE & SEWER MAINT	-	-	-	-	-	-
014242	528500	EQUIPMENT LEASE	9,033	11,880	4,042	11,880	4,117	11,880
014242	528800	CULVERT CLEANING	23,923	-	-	-	-	-
014244	542000	JANITORIAL SUPPLIES	28,123	23,750	18,273	20,000	17,376	20,000
014248	580000	CAPITAL OUTLAY	-	-	8,824	-	24,803	-
TOTAL	DEPT OF PUBLIC WORKS: Facilities/ Public Property		2,091,871	1,873,131	1,839,496	1,695,260	1,097,566	1,723,898

424 - DEPT OF PUBLIC WORKS: Facilities/ Public Property FY2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Municipal Building Supervisc	NO	11/16/06	16.63		40.0	1.00	83,387	3,000	1,100			87,487		87,487
Working Foreman	NO	11/05/18	4.65		40.0	1.00	58,344	1,000	1,100			60,444		60,444
Craftsman	NO	11/05/18	4.65		40.0	1.00	55,661	-	1,100			56,761		56,761
Laborer	NO	01/00/00	123.58		40.0	1.00	50,066	-	1,100			51,166		51,166
						4.00	247,458	4,000	4,400	-	-	255,858	-	255,858
													Senior Maintenance	42,000
													Vocational Internships	28,160
													DPW Overtime	30,000
													Per Mayor	356,018

City of Revere - Fiscal Year 2023 Budget

424 - DEPT OF PUBLIC WORKS: Facilities/ Public Property

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Street Lighting Street lighting for most city streets, roads, flood lights and traffic signals	014242-520400	550,000	550,000	550,000	-
Public Building Heat Heating - Oil; Natural Gas	014242-520500	100,000	130,000	100,000	(30,000)
Public Building Lights Electricity for Municipal buildings; Stadium; pump stations	014242-520600	300,000	300,000	300,000	-
Gasoline & Oil Fuel - unleaded & diesel; pump repairs	014242-520800	60,000	80,000	60,000	(20,000)
Building Maintenance & Repair HVAC/ Electric/ Plumbing/ Roofing repair services Contracted Pest control, security Elevator repairs/ inspections Misc services including lock smith, glass replacement, etc	014242-524500	60,000	100,000	60,000	(40,000)
Maintenance of Equipment Maintenance/ repairs of small equipment, landscaping, sprinklers, tanks, etc R&M fleet and small equip. Fleet inspections/registrations. Locksmith services. Materials for equipment R&M, including Hydraulic oil, etc	014242-524600	150,000	150,000	150,000	-
Contracted Services Cleaning company	014242-525003	75,000	88,500	75,000	(13,500)
Rentals & Leases Rental of land and lease of trailers for temporary relocation of DPW facility.	014242-527010	41,000	46,824	41,000	(5,824)
Rental/ Equipment Lease Copier lease; storage space; garage space	014242-528500	11,880	14,500	11,880	(2,620)

City of Revere - Fiscal Year 2023 Budget

424 - DEPT OF PUBLIC WORKS: Facilities/ Public Property (continued)

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Janitorial Supplies	014244-542000	20,000	25,000	20,000	(5,000)
Janitorial supplies for all municipal buildings					
		<u>1,367,880</u>	<u>1,484,824</u>	<u>1,367,880</u>	<u>(116,944)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	327,380	396,200	356,018	(40,182)
Total Non Payroll Expenses	1,367,880	1,484,824	1,367,880	(116,944)
Total Department Expenses	<u>1,695,260</u>	<u>1,881,024</u>	<u>1,723,898</u>	<u>(157,126)</u>

522 - Public Health Initiatives

Contact Information: Lauren Buck, Chief of Public Health 781-286-8311

Location: 25 Winthrop Ave, Revere, 02151

Mission Statement

To promote, protect, and preserve the health, safety, and wellbeing of the city's residents, workers, and visitors.

To accomplish our mission, we will:

- Promote health equity so that all those in our community enjoy optimal health.
- Prevent and monitor illness through surveillance of communicable disease, execution of vaccine clinics, and enforcement of regulations and laws.
- Promote healthy behavior through public health programming including education and outreach.
- Promote resiliency by assessing and preparing for environmental and public health risks

FY2022 Accomplishments

- Spearheaded work to end the COVID-19 pandemic
 - COVID-19 Testing
 - Continued to organize two Stop the Spread COVID-19 PCR testing sites (Revere High and Suffolk Downs)
 - Organized resident-only PCR testing site at Revere Senior Center
 - Coordinated pool testing in RPS weekly testing.
 - Vaccine
 - Reached goal of having 70% of all Revere residents fully vaccinated by September 2021
 - Continued to host and advertise over 120 COVID-19 vaccine clinics throughout the city in collaboration with municipal departments like Revere Public Library, Revere Recreation, Revere Senior Center, Revere Public Schools, Revere Police, and the Mayor's office and community partners like Revere Housing, WEE, Cambridge Health Alliance, Mass General Brigham, Last Mile. Hosted clinics at some of the following locations:
 - Revere Farmer's Market
 - Revere Substation on Shirley Ave
 - Places of Worship
 - Festivals (Sand Sculpting, Moroccan, etc.)
 - Revere Public Schools

- Revere Senior Center
 - Hosted multiple webinars on vaccine safety and COVID-19 education including with:
 - Daycare providers
 - Revere Public School community
 - Carried out an educational campaign for homebound seniors regarding the state's at-home COVID-19 booster program including mailers and phone calls home
 - COVID-19 protocols and procedures
 - Collaborated with Revere Public Schools regarding fluctuating COVID-19 protocols which included: masking, distancing, test and stay, pooled testing and contact tracing
 - Worked with Human Resources to develop and implement the Vaccine Mandate/Testing program for city employees
 - At-home rapid tests
 - Acquired two different shipments of at-home rapid COVID-19 tests (approximately 28,000 test kits in total) and lead the distribution to municipal and community partners including RHA, faith-based organization, daycare providers, and Revere Public Schools
 - Organized distribution to residents in collaboration with 311, Community Health and Engagement, and Elder Affairs
 - Helped establish a regional Contact Tracing team in collaboration with MAPC, Cambridge, Winthrop, and Chelsea
 - Lead emergency response team weekly and bi-weekly as needed during delta and omicron surges
- Continued flu immunization program
 - Continued home-bound immunization program by administering flu shots to about 80 home-bound residents
 - Hosted 2 flu clinics at RHA senior buildings (50 Walnut and 45 Dolphin)
 - Hosted municipal employee flu clinic
 - Hosted community flu clinic at Night Market event on Shirley Ave.
 - Expanded Department of Public Health capacity
 - Helped develop and hire a shared epidemiologist in collaboration with North Suffolk Public Health Collaborative
 - Helped develop and hire a regional public health nurse in collaboration with North Suffolk Public Health Collaborative
 - Helped develop and hire a Health and Human Services shared social worker position
 - Prioritized increasing language capacity within Public Health department to include Arabic, Pashto, and Spanish (2 fluent Spanish speakers)
 - Strengthened relationships with municipal and community partners
 - Homelessness

- Worked closely with SUDHI office to offer support to our unsheltered homelessness population during extreme weather conditions
 - Sit in bi-weekly meetings regarding housing and homelessness issues with Planning and Development and SUDHI
 - Rodent Control
 - Worked closely with Inspections and 311 to support existing rodent control program for empty lots and residential areas
 - Heat/Cooling
 - Worked closely with MAPC, Parks and Recreation department to develop cooling events in summer to support heat education for families and offer fun, safe activities during hot days
 - Urban farming
 - Worked with Revere CARES, CHE department to draft and review two urban farming ordinances (bee keeping and chicken keeping)
 - Developed knowledge base for future licensing, inspections
 - Public Safety
 - Worked closely with Revere Police to facilitate EAPS grant to bring behavioral health support and a public health lens to those with multiple interactions with law enforcement
 - Worked with Boston Medical Center’s BEST team and MAPC for expert guidance and technical assistance
- Community Outreach
 - Continued to provide regular health education and services to seniors including bi-weekly blood pressure clinics and annual flu shot clinics
 - Prioritized translating all health materials and educational materials into 4 different languages
 - Visited daycare providers
- Licensing
 - Transitioned all health licensing to electronic system, Citizen Serve
 - Joined multi-municipal group to standardize and update body art regulations and inspections
 - Outreached and re-licensed all body art establishments in the city
 - Developed standardized workflow for all health licensing through Board of Health procedures
- Incorporated a shared social worker position within the Health and Human Services division.

FY2023 Goals & Objectives

- Goal:** Transition towards COVID-19 endemic protocols instead of pandemic protocols

Objective: Continue to provide regular, accessible COVID-19 vaccine clinics for 1st dose, 2nd dose, and booster doses, for all eligible ages and populations. Continue to educate residents, employers, and schools about latest COVID recommendations and guidelines from CDC and other state agencies. Educate and model to residents on-going safe and effective health behaviors to deal with future surges or future variants with promotional and educational materials and educational campaigns.

Mayoral Focus Area: Professionalize City Services, Value Diversity, Maximize Opportunities for Economic Growth
- Goal:** Continue to formalize licensing system for all public health-regulated fields

Objective: Ensure that all public health regulations and licensing are uploaded onto Citizen Serve for resident access. Establish consistent timeline, workflow, and inspection checklist for each public health regulation.

Mayoral Focus Area: Professionalize City Services, Uphold Professional and Ethical Standards
- Goal:** Organize and standardize public health emergency preparedness protocols and methods

Objective: Continue working with Region 4 AB preparedness planner to streamline and standardize public health preparedness tools. Work with Emergency Management Director to standardize protocols. Work towards a regional emergency preparedness conference

Mayoral Focus Area: Professionalize City Services, Upload Professional and Ethical Standards, Value Diversity
- Goal:** Expand immunization program to include childhood immunization program in combination with Revere Public Schools

Objective: Work with North Suffolk Public Health Collaborative to bring childhood immunizations to school-aged children to improve compliance with state mandates and improve protection from vaccine preventable illnesses. Work with Revere Public School nursing program to identify and vaccinate students with childhood vaccines including DTap, Polio, Hep B, etc.

Mayoral Focus Area: Value Diversity, Professionalize City Services
- Goal:** Build upon the 2021 Community Health Needs Assessment

Objective: Work with MAPC and North Suffolk Health Collaborative to analyze CHA data and sit on appropriate committees regarding the Community Health Improvement Plan. The 2021 CHNA - a city wide survey - identified three main needs in the community: 1.) affordable and safe housing 2.) increased access to mental health and substance use treatment 3.) and increased job training/job opportunities. The Revere DPH will work towards achieving those three goals on behalf of the city.

Mayoral Focus Area: Value Diversity

- 6. **Goal:** Synergize job duties and responsibilities of school nurses in two separate bargaining units.
Objective: Establish clear expectations and consistent responsibilities between the two groups.
Mayoral Focus Area: Professionalize City Services

Performance Measures

	FY 2020	FY 2021	Projected FY 2022	Projected FY 2023
COVID Vaccine Clinics Sponsored	N/A	90	140	100
COVID Vaccines Given to Homebound Residents	N/A	350	0	170
% Of City Fully COVID Vaccinated	N/A	58%	81%	89%
COVID Cases	1,812	9,243	10,943*	N/A
COVID Deaths	87	43	52*	N/A
Flu Vaccines Given	N/A	1500	730	900
Multilingual Staff	N/A	2	4	5
Body Art Applications Approved	N/A	0	15	20
Beekeeping License Applications Approved	N/A	0	1	5
Chicken keeping License Applications Approved	N/A	N/A	N/A	5

* These numbers reflect actual numbers as of April 7th, 2022

CITY OF REVERE: FY 2023 BUDGET SUMMARY
HEALTH AND HUMAN SERVICES
PUBLIC HEALTH INITIATIVES

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
015221	510100	PERMANENT SALARIES	478,040	662,844	667,886	668,532	545,111	835,944
015221	510900	SALARY - OVERTIME	-	-	-	-	-	10,000
015221	511100	LONGEVITY	3,463	9,800	3,171	2,600	1,754	2,800
015221	512210	TRAVEL ALLOWANCE	3,600	3,600	600	3,600	-	3,600
015221	512215	TELEPHONE/COMMUNICATIONS	360	360	60	360	-	-
015221	512301	EDUCATIONAL INCENTIVE	24,986	33,568	36,763	24,778	30,623	26,451
015221	516600	SICK LEAVE BB	110	-	8,536	-	4,330	-
015227	525000	CONTRACTED SERVICES	-	-	23,500	50,000	24,914	50,000
015224	540000	OFFICE SUPPLIES	-	7,700	148	7,700	4,850	7,700
015227	570000	OTHER CHARGES & EXPENDITURES	-	-	4,060	-	-	-
TOTAL	PUBLIC HEALTH INITIATIVES		510,559	717,872	744,725	757,570	611,583	936,495

522 - HEALTH AND HUMAN SERVICES: Public Health Initiatives

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
Chief - Health and Human Sr	N				39.0	1.00	120,000	-				120,000	120,000	-
Director - Public Health	N	10/26/20	2.68		39.0	1.00	113,000	-		-	3,600	116,600	-	116,600
Social Worker	N	11/15/21	1.62		39.0	1.00	74,418	-				74,418	74,418	-
REGIONAL NURSE	Y	12/02/21	1.58		39.0	1.00	73,645	-				73,645	73,645	-
Administrative Assistant	N	10/26/20	2.68		39.0	1.00	54,117	-				54,117	-	54,117
CLERK II	Y	12/06/21	1.56		39.0	1.00	49,223	-				49,223	-	49,223
Nurse	N	09/16/19	3.79		35.0	1.00	66,785	3,339				70,124	-	70,124
Nurse	N	10/22/14	8.69		35.0	1.00	70,309	5,273				75,582	-	75,582
Nurse	N	09/10/14	8.81		35.0	1.00	70,309	3,515				73,824	-	73,824
Nurse	N	09/15/16	6.79		35.0	1.00	70,309	5,273				75,582	-	75,582
Nurse	N	07/01/03	20.01		35.0	1.00	73,815	8,336				82,151	-	82,151
Nurse	N	05/07/18	5.15		35.0	1.00	70,309	3,515				73,824	-	73,824
Nurse	Y	08/24/21	1.85		35.0	1.00	63,456	-				63,456	-	63,456
Nurse	Y	03/31/22	1.25		35.0	1.00	63,456	-				63,456	-	63,456
Nurse	Y	04/13/22	1.21		35.0	1.00	63,456	-				63,456	-	63,456
						15.00	1,096,607	29,251	-	-	3,600	1,129,458	268,063	861,395
													Board Salaries	7,400
													OT	10,000
													Per Mayor	878,795

City of Revere - Fiscal Year 2023 Budget

522 - HEALTH AND HUMAN SERVICES: Public Health Initiatives

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Contracted Services	015222-525000	50,000	54,000	50,000	(4,000)
MAPC - regional health collaborative			50,000		
AED Service/ Maintenance			4,000		
Employee Training	015222-526100	-	-	-	-
Training and education.					
Office Supplies	015224-540000	7,700	7,700	7,700	-
Office supplies general			5,000		
Copier lease			2,200		
Kyocera copier maintenance			500		
	Total Non Payroll Expenditures	<u>57,700</u>	<u>61,700</u>	<u>57,700</u>	<u>(4,000)</u>
Footnotes:					

Total Department Expenses				
	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	699,870	998,795	878,795	(120,000)
Total Non Payroll Expenses	57,700	61,700	57,700	(4,000)
Total Department Expenses	<u>757,570</u>	<u>1,060,495</u>	<u>936,495</u>	<u>(124,000)</u>

524 – Community Health and Engagement Office

Contact Information: Dimple Rana, Director, 781-286-8172

Location: Revere Food Hub, 200 Winthrop Ave., Revere, 02151

Mission Statement

To increase access to opportunities for active living and healthy eating, through community engagement and leadership development and to promote civic engagement to address social determinants of health through policy, system, and environmental changes.

FY2022 Accomplishments

- Increased Revere's 2020 Census Count where the national data shows Revere outpacing other cities across the Commonwealth with the City's population rising more than twenty percent since the last census a decade ago. Revere's new population is 62,186. Revere is now the fifth fastest growing city in the Commonwealth. The City launched Revere Counts to support the U.S. Census Bureau with census outreach efforts and event coordination in the community.
- Implemented an Urban Farming and Beekeeping Ordinance which was engrossed and ordained by the City Council on June 21, 2021, and approved by the Mayor on July 5, 2021.
- Implemented an amendment to Title 6, Chapter 6.02, Section 6.02.020 of the Revised Ordinances of the City of Revere relative to non-domesticated animals which was engrossed and ordained by the City Council on November 15, 2021, and approved by the Mayor on November 18, 2021.
- Approval and implementation of a Beekeeping License application by the Revere Board of Health on September 7, 2021.
- Increased Union Capital Boston, Inc. Network Leaders in Revere from one to two to reach the Latino and Arabic speaking communities to "transform social capital into opportunity by rewarding community engagement."
- Piloted successfully the first season of Revere on the Move's Urban Farming Committee's Raised Garden Bed Program in collaboration with the Revere Police Department's Police Activities League (PAL). Twenty raised garden beds were built and implemented for twenty income qualifying households throughout the city.
- Increased the number of community gardens from two to four, adding the Corey Abrams Community Garden in Beachmont and the McKinley School garden to the original two at Revere High School and Gibson Garden. We were able to add 23 new garden plots to the existing 47, creating 70 community garden plots in fiscal year 2022.
- Strengthened the Covid Ambassador Program by transitioning it to the Community Health Ambassador Program. The Ambassadors are multilingual and multicultural resident leaders who are a core part of assisting the City with communication and outreach regarding the Covid 19 pandemic and community health issues. Our priority is to reach primarily into Revere's

immigrant communities because data shows a disproportionate impact of Covid and health disparities in these communities. The Ambassadors direct two-way communications with the city and residents, including extensive and deep outreach within the community to build relationships and trust to further civic engagement, access to resources, and information amongst residents.

- Facilitation and implementation of Covid-19 emergency food relief and other food access programs such as the seasonal Revere Farmers Market shopping card program and its Community Supported Agriculture (CSA) program, weekly food pantry in collaboration with the First Congregational Church’s Revere Food Pantry, and the weekly Food for Free box program. As of March 14th, 2022, a total of 146,866 food bags, boxes, and meals have been served since March 18, 2020.
- Facilitated 7,239 hours of volunteer hours as of March 14th across multiple sites such as the weekly food pantry and Food for Free programs, and Veterans Services Office and Paul Revere School’s food pantries.
- Led department in implementing a \$202,500 state funded MassHire and CommCorps youth employment program called YouthWorks that helps teens and young adults get the skills and experience needed to find and keep jobs. Over 90 youth staff took part in paid short-term work placements during the summer and/or school year at 21 public, private and nonprofit worksites.

Goals & Objectives

- 1) **Goal:** Implement a Revere Food Hub – “Grow in Revere.”

Objective: The goal of Grow in Revere is to increase access to healthy food, build leadership among Revere residents, expand multi-sector connectedness across diverse residents, and strengthen the economy with new opportunities in the food industry. Our planning objectives are to:

- Build leadership of diverse residents of Revere to direct Grow in Revere activities through a new multi-sector Revere Food Policy Council (see goal 3).
- Equip and open a central, resident-led, intergenerational Food Hub to increase access to healthy food and entrepreneurship.
- Prepare food sector entrepreneurs with certification training and new business opportunities.
- Provide education for Revere residents about the importance of nutritious food to health.
- Strengthen cultural connectedness among diverse Revere residents to achieve common goals.
- Continue to seek funding opportunities to sustain this program.

Mayoral Focus Area: Maximize opportunities for economic development; Value Diversity

2) **Goal:** Implement VolunteerRevere.

Objective: By making volunteering a part of our city culture, the city will benefit in several ways. Residents provide a variety of important services that range from administrative support to emergency response to community beautification. When residents take ownership in their community, it creates a better image for the city, people understand their local government better and a greater sense of advocacy is created that leads to further resident involvement. Our planning objectives are to:

- Utilize a volunteer software program which will include a calendar of opportunities, reminder emails, weekly updates, volunteer hour tracking, and more.
- Formalize the volunteering process which includes a page on the city’s website, mission statement, goals, the application process, CORI’s, code of conduct, orientation, regular training, oversight, management, and retention.
- Create a media and outreach campaign to recruit and highlight volunteers.
- Formalize relationships with stakeholders in need of volunteers including those in need of volunteer/community service hours.

Mayoral Focus Area: Professionalize city services and value diversity in the community and in the workplace.

3) **Goal:** Facilitate and Implement a Revere Food Policy Council.

Objective: The Revere Food Policy Council will bring residents, businesses, organizations, and public agencies together to build relationships, share best practices, and reduce duplicative efforts in Revere’s food economy. The Revere Food Policy Council will be the vehicle to advocate for policies to improve the food system in our city. We envision a vibrant Revere in which food drives health, economic development, social cohesion, and sustainability.

Mayoral Focus Area: Maximize opportunities for economic development that will create strong neighborhoods and a 21st century economy

Performance Measures

	FY 2020	FY 2021	Projected FY 2022	Projected FY 2023
Policy, Systems, and Environmental Changes	3	5	7	9
Grants Received	9	9	11	9
Grant Dollars Received	\$365,269	\$363,189	\$573,634	\$1,221,483.86
Bike Lanes	3	3	3	3
Urban Trails	5	5	5	5
Community Biking/Walking Trail	1	1	1	1

Community Engagement Staff	N/A	33	22	10
Estimated Number of Community Events	24	25	30	35
Community Gardens	2	4	5	6
Community Garden Plots	47	73	88	103
Raised Garden Beds Pilot Program	N/A	20	30	40
Community Partners	60	65	70	75
Community Supported Agriculture bags	N/A	522	800	1,100
Food Insecurity Resources Distributed	N/A	116,657	146,866	188,866
Farmers Market Customers	4,000	6,000	7,000	8,000
Farmers Market Matching Program	500	1,000	700	1,200
Farmers Market Vendors	10	2	15	25
Residents Assisted with SNAP applications	N/A	180	118	250
Facebook Page Likes (RFM & ROTM)	2,000	4,500	7,000	9,500
Facebook Page Followers (RFM & ROTM)	N/A	6,000	8,000	10,000
Instagram Followers	N/A	750	2,000	4,500
Weekly Email Subscribers for Revere on the Move	1,000	1,500	2,000	2,600
Revere TV PSAs	N/A	139	154	200
'VolunteeRevere' Volunteers	400	900	1,000	1,125
Summer Youth Staff	60	80	100	160
Menstrual Products Drives Hosted	N/A	N/A	2	5
Bags Created with PPE Kits	N/A	5,000	8,000	10,000
COVID-Related Assistance Calls Made	N/A	5,641	1,005	600
Multilingual Ambassadors Interacting with Residents	N/A	15	22	N/A
Meetings with Spanish Interpretations	N/A	21	46	55
Meeting Hours Interpreted in Spanish	N/A	51.5	111.5	138
Total \$ Spent on Spanish Interpretations and Document Translations	N/A	\$3,265*	\$7,270	\$8,250
Documents and Flyers Translated for Public Outreach of Events, Distributions, and PSAs from Employees with Multilingual Abilities	151	386	447	536

**Did not conduct interpretation services for public meetings until November 2020*

CITY OF REVERE: FY 2023 BUDGET SUMMARY
HEALTH AND HUMAN SERVICES
COMMUNITY ENGAGEMENT

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
015241	510100	PERMANENT SALARIES	87,806	129,605	-	95,934	37,826	6,332
015241	512301	EDUCATIONAL INCENTIVE	9,633	9,832	-	8,061	3,963	8,552
015241	516600	SICK LEAVE BB	287	-	-	-	-	-
015241	520900	TELEPHONE	993	900	-	-	-	-
015254	540000	OFFICE SUPPLIES	693	1,000	-	5,000	1,729	5,000
015254	545500	COMPUTER OPERATIONS	22,588	700	-	-	-	-
015247	570000	OTHER EXPENSES	-	-	-	-	-	-
015248	580000	CAPITAL OUTLAY	-	-	-	-	-	-
TOTAL	COMMUNITY ENGAGEMENT		122,001	142,037	-	108,995	43,518	19,884

524 - HEALTH AND HUMAN SERVICES: Community Engagement

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
Director of Community Enga	N	10/14/15	7.72		39.0	1.00	85,515	10,552				96,067	96,067	-
Assistant to the Director	N	03/01/19	4.33		39.0	1.00	55,312	-				55,312	55,312	-
Social Worker		11/15/21	1.62		39.0		14,884	-				14,884		14,884
Canvas Coordinator		10/05/20	2.73		39.0	1.00	55,312	-				55,312	55,312	-
Food Hub Co-Coordinator		11/09/20	2.64		39.0	1.00	55,312	-				55,312	55,312	-
Food Hub Co-Coordinator		11/14/16	6.63		39.0	1.00	55,312	-				55,312	55,312	-
						5.00	321,647	10,552	-	-	-	332,199	317,315	14,884
													PT Salaries	
													OT	
													Per Mayor	
													14,884	

524 - HEALTH AND HUMAN SERVICES: Community Engagement

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Office Supplies	015244-540000	5,000	5,000	5,000	-
Printing and Mailing		-	4,000	-	(4,000)
Outreach flyers, etc.					
Other Expenses		-	17,000	-	(17,000)
Community gardens build, maintenance, and supplies.			10,000		
Food Hub van maintenance and fuel.			7,000		
Total Non Payroll Expenditures		<u>5,000</u>	<u>26,000</u>	<u>5,000</u>	<u>(4,000)</u>
Footnotes:					

Total Department Expenses					
	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference	
Total Payroll Expenses	103,995	308,493	14,884	(293,609)	
Total Non Payroll Expenses	5,000	26,000	5,000	(21,000)	
Total Department Expenses	<u>108,995</u>	<u>334,493</u>	<u>19,884</u>	<u>(314,609)</u>	

525 - Substance Use Disorder and Homeless Initiatives (SUDHI)

Contact Information: Julia Newhall, Director, 781-629-2981

Location: 437 Revere St., Revere, 02151

Mission Statement

To facilitate systemic changes that transform the way we think about and address homelessness and drug and alcohol-related issues. We achieve this goal by providing subject-matter expertise, and building collective capacity across multiple levels and settings. SUDHI's core functions for include:

- Advancing data-driven policy and systems
- Strengthening cross sector partnerships
- Shifting attitudes and beliefs
- Improving operational functioning

FY2022 Accomplishments

- Increased access to syringe services that prevent communicable, blood borne diseases (HIV, HCV, and other infections) by partnering with Health Innovations to increase their operations from two days a week to four days a week in the City of Revere.
- Hired a full-time harm reduction specialist to engage those experiencing unsheltered homelessness.
- Launched emergency shelter pilot to house those with unstable housing or those who lacked heat, hot water, and/or electricity during periods of extreme weather.
- Provided expertise to State Senator Joseph Boncore on SD.1709, An Act Relative to Medication Assisted Recovery and Care (MARC) aimed at amending state guidelines for opioid treatment programs that dispense methadone to adopt the federal opioid treatment standard.
- Instituted regular meetings with the Planning and Community Development Office to address housing instability and homelessness in a more collaborative fashion.
- Joined a regional collaborative (the Substance Treatment Provider Meeting) comprised of municipal employees that provide direct services to the unsheltered homeless population and those impacted by SUD-related issues.
- Relaunched the Healing Circle; a community-based support group that teaches participants how to identify and eliminate negative thoughts, and to process emotions in a healthy and productive manner.
- Dedicated Leach Park to memorialize the lives that have been lost due to drugs and alcohol.
- Deployed JotForm; an information management system for collecting, storing, and analyzing data in an accessible and secure manner.

FY2023 Goals & Objectives

- 1) **Goal:** Increase internal capacity to effectively address unsheltered homelessness in Revere.
Objective: Facilitate a community-wide assessment through an analysis conducted by a consultant that results in a comprehensive strategic plan focused on policies and programming, existing resources, funding opportunities, and staffing needs.
Mayoral Focus Area: Professionalize City services through innovation, integrity, accountability, and teamwork. Uphold the highest professional and ethical standards. Maximize opportunities for economic development that will create strong neighborhoods and a 21st century economy
- 2) **Goal:** Improve coordination among agencies that serve the unsheltered homeless population and/or those impacted by problematic drug and alcohol use.
Objective: Form a cross sector collaborative that addresses high risk cases that require multi-agency interventions and support.
Mayoral Focus Area: Professionalize City services through innovation, integrity, accountability, and teamwork
- 3) **Goal:** Identify and eliminate barriers that hinder or prevent individuals from initiating and sustaining recovery.
Objective: Assess recovery capital at the community level and develop recommendations and strategies that reinforce Revere as a recovery-ready city.
Mayoral Focus Area: Uphold the highest professional and ethical standards. Value diversity in the community and in the workplace
- 4) **Goal:** Prevent exposure to life threatening weather conditions among those who are housing unstable or displaced
Objective: Contract with a community-based organization to develop and operate a warming station that temporarily houses individuals during periods of extreme weather. Co-locating social workers at warming station to also provide social supports when needed.
Mayoral Focus Area: Professionalize City services through innovation, integrity, accountability, and teamwork, Uphold the highest professional and ethical standards, Value diversity in the community and in the workplace
- 5) **Goal:** Identify and eliminate barriers that prevent consumers from accessing naloxone through local pharmacies
Objective: Conduct secret shopper activities to ensure pharmacies are following state guidelines and provide training opportunities aimed at educating personnel on the impacts of stigma. We will also consider aligning with the Revere Board of Health to assist in enforcing these standards.
Mayoral Focus Area: Uphold the highest professional and ethical standards. Value diversity in the community and in the workplace

6) **Goal:** Transform Leach Park into a serene and aesthetically pleasing environment that memorializes Revere residents whose lives have been lost due to drugs and/or alcohol.

Objective: Collaborate with community partners to renovate the park and partner with “Just a Little Help” (community-based organization that raises money for families unable to pay for funeral expenses for those lost to a drug overdose) to install engraved pavers from its fundraising strategy.

Mayoral Focus Area: Value diversity in the community and in the workplace.

Performance Measures

	<u>FY 2020</u>	<u>FY 2021</u>	<u>Projected FY 2022</u>	<u>Projected FY 2023</u>
Interactions/ Engagements	650	716	750	950
Naloxone Distribution	150	144	150	200
Referrals to Services	350	402	475	625

CITY OF REVERE: FY 2023 BUDGET SUMMARY
HEALTH AND HUMAN SERVICES
SUBSTANCE USE DISORDERS & HOMELESS INITIATIVES

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
015251	510100	PERMANENT SALARIES	37,605	29,894	-	13,328	5,113	13,328
015251	511100	LONGEVITY	940	1,149	-	-	-	-
015251	512301	EDUCATIONAL INCENTIVE	-	6,395	-	-	-	-
015251	516600	SICK LEAVE BB	310	-	-	-	1,852	-
015254	540000	OFFICE SUPPLIES	601	1,000	-	5,000	-	5,000
TOTAL	SUBSTANCE USE DISORDERS & HOMELESS INIT		39,456	38,438	-	18,328	6,965	18,328

525 - HEALTH AND HUMAN SERVICES: Substance Use Disorders and Homeless Initiatives FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor:														
Director	N	04/09/14	9.23		39.0	1.00	92,274	7,921				100,195	100,195	-
Program Assistant	N	04/22/20	3.19		39.0	1.00	55,480	-				55,480	55,480	-
Harm Reduction Specialist	N	11/01/21	1.66		39.0	1.00	60,152	-				60,152	60,152	-
Social Worker	N	11/15/21	1.62			-	13,328	-				13,328		13,328
						3.00	221,234	-	-	-	-	229,155	215,827	13,328
													PT Salaries	-
													OT	
													Per Mayor	13,328

City of Revere - Fiscal Year 2023 Budget

525 - HEALTH AND HUMAN SERVICES: Substance Use Disorders and Homeless Initiatives

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
<u>Purchase of Services</u>	015252-520000	-	-	-	-
<u>Office Supplies</u>	015254-540000	5,000	5,000	5,000	-
<u>Other Expenses</u>	015257-570000	-	-	-	-
	Total Non Payroll Expenditures	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>-</u>
Footnotes:					

Total Department Expenses					
	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference	
Total Payroll Expenses	13,328	115,079	13,328	(101,751)	
Total Non Payroll Expenses	5,000	5,000	5,000	-	
Total Department Expenses	<u>18,328</u>	<u>120,079</u>	<u>18,328</u>	<u>(101,751)</u>	

541 - Elder Affairs

Contact Information: Debra Peczka DiGiulio, Director, 781-286-8156

Location: Rossetti-Cowan Senior Center, 25 Winthrop Avenue, Revere, 02151

Mission Statement

To innovate and deliver services that meet the changing needs of all members of Revere's elder community including younger seniors and seniors from our diverse cultural communities.

We embrace diversity and serve through the lens of equity.

Overview

By the beginning of FY2022, all Elder Affairs' activities were in full operation. This level of activity continued until the rise in COVID rates and a return to restrictions forced a suspension of activities during January and part of February. By the middle of February Exercise programs, daily social and recreation activities resumed. As of March, all activities have been resumed.

FY2022 Accomplishments

Education

- Conducted 3 PC training programs for 25 seniors, provided 20 free refurbished laptops to seniors completing the program, and began pilot for ongoing PC and cell phone training for seniors
- Conducted 12 Lunch & Learn sessions covering city department operations, housing matters and healthy living presentations from area health organizations.

Communication

- Reviewed and updated Elder Affairs web page info on Revere.org, and established policies to update web page by Elder Services staff in a timely manner.
- Enhanced distribution of monthly newsletters to seniors, adding digital access to existing postal delivery.
- Updated MySeniorCenter system to include email addresses, to facilitate greater use of electronic communications with membership.
- Implemented use of automated notification system to provide timely information and important Senior Center notifications to members
- Conducted numerous Senior Center Update shows on Revere TV to keep members informed of events, etc.
- Utilized multilingual volunteers to enhance communications with seniors.



Recreation and Socialization

- Resumed Senior Bus trips in December 2021 with Yuletide Trip to Newport RI and LaSalette Academy.
- Resumed all exercise, recreation, and socialization activities in July 2022, including:
 - Aerobics, Yoga, Core & Balance, Bocce, Latin Dance programs classes and a Walking Club
 - Twice a week Bingo games
 - 17 Lunch and entertainment parties
 - Ceramics, Painting, Knitting and Beaded Jewelry classes
- Introduced evening activities to expand services to seniors who cannot attend daytime sessions. Activities Included:
 - Monday evening ceramics and yoga classes
- Introduced 12 Days of Christmas activities: including holiday painting classes, two holiday parties, holiday decorations events and other holidays related activities

Health & Welfare

- Serviced approximately 200 people conducting Blood pressure Clinics (2/wk), SHINE Medicare counseling sessions (weekly), Podiatrist and Hearing Clinics (monthly).
- Senior Center saw distribution of more than 300 Covid-19 rapid tests to our Revere seniors.
- Senior Center served as a Covid testing and vaccination site.
- Provide coordination and onsite support for Tax Returns Assistance Clinics at the Senior Center.
- Revere Residents served via collaboration with Mystic Valley Elder Services:
 - 950 - Information and Assistance
 - 1,200 - Care Management and home care services
 - 111,000 - Meals on Wheels Home Delivery
 - 450 - SHINE Health benefits Counseling

Transportation

- Provided approximately 3,000 shuttle rides bringing seniors to medical appointments, grocery stores, pharmacies, banks, and churches in Revere.
- Shuttle Drivers distributed more than 300 lunches to the seniors that requested them during the Covid shutdown from 1/3/22-2/24/22.

Volunteers

- Assisted the Public Health Department in managing the COVID Call center with 8 volunteers at the Senior Center.
- Managed 22 volunteers over a 10-week period working at the Senior Center under the City's senior work-off abatement program.
- Had the pleasure of working with six Revere High School students performing community service during the summer and school year. Duties included: work on monthly newsletter, website information updates, and other social activities with our seniors.

Facilities Improvements

- Updated phone systems to improve capability for receiving and distributing incoming calls.
- Updated electrical infrastructure to reduce potential fire hazards.
- Performed elevator repairs/improvements to maintain code compliance.
- Repaired front ramp to eliminate safety hazards.

FY2023 Goals & Objectives

● Education

1. **Goal:** Increase availability of information related to the health and welfare of our seniors.

Objective: To conduct more lunch and learn sessions and health services expos that will provide greater access to available services.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards

2. **Goal:** To help seniors adapt to evolving modern technology.

Objective: Expand Senior Technology training classes, including classes for mobile phones, tablets, and other technology.

Mayoral Focus Area: Professionalize City Services, Embrace Technology

● Communication

3. **Goal:** Increase the use of email, automated notification tools, and social media to deliver Senior Center information.

Objective: Increase the use of technology for greater outreach with the Revere Senior community.

Mayoral Focus Area: Professionalize City Services, Embrace Technology

● Recreation and Socialization

4. **Goal:** Increase culturally diverse activities and events.

Objective: To work with the Chief of Talent and Culture to provide activities and events that reflect the diversity of our senior population.

Mayoral Focus Area: Professional City Services, Value Diversity

● Health & Welfare

5. **Goal:** Establish data repository for senior health and services information received by the Senior Center.

Objective: To work with the Department of Public Health to acquire emergency contact information for their medical team.

Mayoral Focus Area: Professional City Services, Uphold professional and Ethical Standards

- **Transportation**

6. **Goal:** Expand the geographic area for transportation services to nearby towns.
Objective: To provide our seniors access to medical appointments outside the city.
Mayoral Focus Area: Professional City Services

- **Volunteers**

7. **Goal:** To find more culturally diverse volunteers.
Objective: To help staff increase outreach and bring a more diverse audience to the Senior Center.
Mayoral Focus Area: Professional City Services, Value Diversity, Uphold professional and Ethical Standards

- **Facilities and Maintenance**

8. **Goal:** To assess and address deferred maintenance at the senior center.
Objective: To work with the Department of Public Works to address building issues such as accessibility, safety, and general improvements.
Mayoral Focus Area: Professional City Services

Performance Measures

	FY 2020*	FY 2021**	Projected FY 2022	Projected FY 2023
Daily Senior Center Hot & Cold Lunches delivered by Mystic Valley Elder Services	3270	828	3847	5460
Meals on Wheels Home Deliveries by Mystic Valley Elder Services		113,000	111,000	111,000
Senior Center Entertainment Event Hot Lunches	42	0	1432	1920
Total Meals Served	3,312	113,828	116,279	119,506
Health and Exercise Program Participants	1,315	329***	2,919	4,519
Health and Exercise Program Sessions	200	50***	429	490
Health & Welfare Clinics Sessions	32	8	116	113

Clinic- Blood Pressure	N/A	N/A	95	91
Clinic - Hearing Tests & Aids Advice	N/A	N/A	11	12
Clinic – Podiatrist Sessions	N/A	N/A	11	10
Health & Welfare Clinics Participants	666	166	124	284
Clinic- Blood Pressure Participants	333	83	92	240
Clinic - Hearing Tests & Aids Advice Participants	100	25	22	24
Clinic – Podiatrist Session Participants	233	58	10	20
Recreation & Socialization Events	147	37	380	456
Bead Weaving	N/A	N/A	45	53
Ceramics	N/A	N/A	47	50
Painting & Art	N/A	N/A	47	53
BINGO !!!	N/A	N/A	95	101
Bocce League - Fall Indoor	N/A	N/A	35	24
Book Club	N/A	N/A	2	2
Haircuts & Styling	N/A	N/A	6	10
Knitting Group	N/A	N/A	42	38
12 Days of Christmas	N/A	N/A	13	13
Lunch Parties	N/A	N/A	20	29
Trips	N/A	N/A	1	8
Recreation & Socialization Participants	3,333	833	4,455	7,730

Sr. Aid & Benefits Support Events	9	8	152	154
Abatement Work Off Prog.	N/A	N/A	96	98
Clinic - Fuel Assistance	N/A	N/A	6	0
Clinic - Shine Counseling	9	338	450	455
Shuttle (Annual Rides/Clients Served)	N/A	N/A	2,573	2,954
Shuttle (Avg Weekly Rides)	32	33	52	60
Estimated People Served by Phone	300	2667	7,642	9,170
Cultural Events	133	2	4	6
Cultural Event Attendees	667	167	280	480
Elders served under Elder Affairs (Active in FY2022)	N/A	N/A	341	375
Computer Literacy Classes	N/A	N/A	16	23
Estimated Seniors Served by Classes	N/A	N/A	25	35
Estimated Trip Participants	N/A	N/A	50	275
Volunteers and Interns	N/A	N/A	33	34
Tax/Water Abatements Work of program Volunteers	N/A	N/A	22	20
Senior Members and other Volunteers	N/A	N/A	6	8
RHS Student Interns	N/A	N/A	5	6

*Covid shutdown for 4 months.

** Covid Shutdown for 10 months.

*** Includes estimated RTV viewers.

**CITY OF REVERE: FY 2023 BUDGET SUMMARY
HEALTH AND HUMAN SERVICES
ELDER AFFAIRS**

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
015411	510100	PERMANENT SALARIES	249,023	231,519	138,675	174,888	125,237	248,923
015411	510101	OTHER SALARIES	-	31,945	17,679	-	-	26,820
015411	511100	LONGEVITY	2,438	3,700		-	-	-
015411	512200	CLOTHING	200	400		-	-	-
015411	512301	EDUCATIONAL INCENTIVE	7,145	7,259	6,483	5,868	4,349	6,385
015411	516600	SICK LEAVE BB	77	-		-	1,121	-
015412	522100	RENTALS	3,238	4,000	45,000	45,000	45,000	45,000
015412	525700	ELDER PROGRAMS	-	-		-	-	-
		UTILITIES					-	22,000
		BUILDING MAINTENANCE					-	5,250
015414	540000	OFFICE SUPPLIES	493	500	69	15,000	4,143	5,000
TOTAL	ELDER AFFAIRS		262,614	279,323	207,906	240,756	179,850	359,378

541 - HEALTH AND HUMAN SERVICES: Elder Affairs FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Director	N	01/05/16	7.49		40.0	1.00	85,131	6,385	-	-	-	91,516	-	91,516
Assistant Director	N	01/11/20	3.47		40.0	1.00	61,694	-	-	-	-	61,694	-	61,694
Volunteer Coordinator	N	01/07/21	2.48		25.0	0.63	28,106	-	-	-	-	28,106	28,106	-
Senior Center Caretaker/ Vai	N	04/01/21	2.25		40.0	1.00	44,229	-	-	-	-	44,229	-	44,229
Clerk II (PT)	N				19.0	-	20,353	-	-	-	-	20,353	20,353	-
FT Sr Ctr Van Driver	N				40.0	1.00	40,791	-	-	-	-	40,791	-	40,791
Social Worker			1.62		39.0	-	13,328	-	-	-	-	13,328	-	13,328
						4.63	293,632	6,385	-	-	-	300,017	48,459	251,558
													Board Members	3,750
													Other PT Salaries	26,820
													OT	-
													Per Mayor	282,128

City of Revere - Fiscal Year 2023 Budget

541 - HEALTH AND HUMAN SERVICES: Elder Affairs

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Assessments North Shore Elder Services FY2023 Assessment	015412-522100	45,000	45,000	45,000	-
Office Supplies Copier maint, cartridges, paper, other supplies.	015414-540000	15,000	5,000	5,000	-
Utilities National Grid - Gas and Electric Delivery; Direct Energy - gas supply	015412-520300	-	22,000	22,000	-
Building Maintenance General Fire Extinguisher Century Security Embree Elevator VAZ Electric	015412-524500	-	6,825	5,250	(1,575)
			200	200	
			550	550	
			4,500	4,500	
			1,575		
		<u>60,000</u>	<u>78,825</u>	<u>77,250</u>	<u>(1,575)</u>
Footnotes:					
Total Department Expenses					
		Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses		180,756	301,833	282,128	(19,705)
Total Non Payroll Expenses		60,000	78,825	77,250	(1,575)
Total Department Expenses		<u>240,756</u>	<u>380,658</u>	<u>359,378</u>	<u>(21,280)</u>

543 - Veterans Affairs

Contact Information: Marc Silvestri, Director, 781-286-8119

Location: American Legion Building, Basement, 249R Broadway, Revere, 02151

Mission Statement

To provide services and benefits to eligible veterans and their families in a timely manner in compliance with Massachusetts General Law, and to represent and advocate for veterans and family members with the U.S Government and private agencies, veteran service organizations and the public to maximize utilization of available resources.

FY2022 Accomplishments

- Filed 231 VA claims from March 2021 to April 2022.
- As of April 11, 2022, the annual number of federal benefits paid to Revere Veterans or widows now totals over \$1.9 million dollars, making Revere 8th in the state in funds to veterans and widows.
- Brought back in person Vietnam Veterans Breakfast, where over 100 veterans from all eras participated.
- Continued a good working relationship with housing and veterans of Revere living in RHA.
- Opened office space for Veterans and family to use when needed.
- Held five memorial dedications to continue honoring the sacrifice made by the veterans of Revere.

FY2023 Goals & Objectives

- 1) **Goal:** Implementation of ID program for Revere Veterans.

Objective: Work along with the Revere Chamber of Commerce to have the veterans of Revere get discounts at local establishments.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity, Maximize and Modernize Economic Development

- 2) **Goal:** Implementation of a veteran discount program.

Objective: Implement a Revere veteran ID program which will then allow veterans to show ID at participating local and diverse food establishments in Revere for discounts. This will promote local and support for small businesses in the city while also rewarding veterans with discounts for their services

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Value Diversity, Maximize and Modernize Economic Development

- 3) **Goal:** Build membership among veteran groups and organizations in the community.
Objective: Continue collaboration among veteran groups and organizations in the community, reconvene Veterans Council, and continue to engage local posts for future collaboration for events and fundraisers.
Mayoral Focus Area: Maximize and Modernize Economic Development, Value Diversity.

- 4) **Goal:** Expand upon interdepartmental relationship within Health and Human Services in order to more efficiently deliver care to veterans.
Objective: The overlap in our clients have never been greater. For example, we have seen elderly veterans in need of housing, and we have seen veterans in need for mental health and substance use services. We will work to form efficient workflows with our colleagues in Elder Affairs, SUDHI, and DPH to provide our veterans the most comprehensive service possible.
Mayoral Focus Area: Professionalize City Services; Uphold Professional & Ethical Standards, Value Diversity

- 5) **Goal:** Increase community education through a comprehensive media and event outreach campaign
Objective: Partner with Revere TV to develop a monthly program dedicated to Veteran and Military issues.
Mayoral Focus Area: Professionalize City Services; Uphold Professional & Ethical Standards, Value Diversity

Performance Measures

	FY 2020	FY 2021	Projected FY 2022	Projected FY 2023
VA Claims Submitted	249	103	203	275
VA Claims Finalized	109	143	170	195
VA Disability Payments to Revere Veterans	\$375,778	\$405,750	\$455,000	\$600,000
Chapter 115 Cases Managed	83	75	85	70
Amount of Chapter 115 Cases Managed	\$554,404	\$551,613	\$555,000	\$574,000
Total Accumulated Number of Memorial Ceremonies	3	3	13	18
Number of Events Hosted	5	4	4	5
Number of Life Skills Classes Held	2	2	1	3
Average Food Bank Participants	325	450	470	480

CITY OF REVERE: FY 2023 BUDGET SUMMARY
HEALTH AND HUMAN SERVICES
VETERANS' AFFAIRS

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
015431	510100	PERMANENT SALARIES	118,784	123,215	124,123	161,259	111,698	191,457
015431	510900	OVERTIME	-	-	814	2,000	1,636	2,000
015431	511100	LONGEVITY	2,205	2,600	2,604	2,800	2,046	3,200
015431	512210	TRAVEL ALLOWANCE	2,100	3,600	1,800	1,800	1,800	1,800
015431	512215	CELL PHONE ALLOWANCE	2,025	900	1,800	1,800	1,800	1,800
015431	512301	EDUCATIONAL INCENTIVE	4,995	5,095	5,197	5,197	4,091	5,755
015431	516600	SICK LEAVE BB	121	-	2,515	-	2,658	-
015432	525600	SPECIAL EVENTS	3,341	10,000	5,421	10,000	2,400	10,000
015434	540000	OFFICE SUPPLIES	5,048	9,750	6,152	9,750	4,706	9,750
015437	571500	VETERANS BENEFITS	636,413	805,000	573,898	705,000	330,101	705,000
TOTAL	VETERANS AFFAIRS		775,033	960,160	724,325	899,606	462,937	930,762

543 - HEALTH AND HUMAN SERVICES: Veterans' Affairs FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Veterans' Agent	N	02/15/17	6.37		39.0	1.00	76,735	5,755	-	1,800	1,800	86,090		86,090
Assistant to the Director	N	06/07/01	22.08	X	39.0	1.00	56,970	3,200				60,170		60,170
Clerk II	Y				39.0	1.00	44,424	-				44,424		44,424
Social Worker					39.0	-	13,328	-				13,328		13,328
						3.00	191,457	8,955	-	1,800	1,800	204,012	-	204,012
													OT	2,000
													Per Mayor	206,012

543 - HEALTH AND HUMAN SERVICES: Veterans' Affairs

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Special Events Veterans' memorial services, activities	015432-525600	10,000	10,000	10,000	-
Office Expense Toner cartridges, paper, office supplies Vetraspec	015434-540000	9,750	10,300 9,300 1,000	9,750	(550)
Veterans' Benefits Veterans payroll, health insurance, burial fees, etc	015437-571500	705,000	705,000	705,000	-
		<u>724,750</u>	<u>725,300</u>	<u>724,750</u>	<u>(550)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	174,856	207,807	206,012	(1,795)
Total Non Payroll Expenses	724,750	725,300	724,750	(550)
Total Department Expenses	<u>899,606</u>	<u>933,107</u>	<u>930,762</u>	<u>(2,345)</u>

549 - Commission on Disabilities

Contact Information: Ralph DeCicco, Chair/ADA Coordinator, 781-286-8267

Pauline Perno, Vice Chair

Location: 200 Winthrop Ave (Temporary Location) Revere, 02151

Mission Statement

To increase opportunities and remove barriers for people with disabilities by facilitating full and equal participation in all aspects of life within the City of Revere.

FY2022 Accomplishments

- Continued providing resources and needs to disabled residents due to the Covid 19 Pandemic.
- Continued to update Disability page on Cities Web Site with important information for disabled residents and families.
- Worked with Revere Beach Partnership and Save the Bay/ Save the Harbor on implementing policies and procedures to make Revere Beach more Accessible for Residents of Revere and surrounding communities.
- Worked with our Community Planning office to finalize the re-development of the playground at Ambrose Street Park to become fully ADA compliant and Inclusive for all.



FY2023 Goals & Objectives

- 1) **Goal:** Become a full-time regularly staffed department within the City of Revere.
Objective: Be able to continue providing the necessary time and resources for the disabled residents of the City.
Mayoral Focus Area: Professionalize City Services
- 2) **Goal:** To Adopt MGL. 40 Section 22G which states, “Any city or town which has accepted the provisions of section 8J is hereby authorized to allocate all funds received from fines assed for violations of handicap parking in said city or town to the Commission on Disabilities.”
Objective: Receive funds from fines involving violations on handicap parking or placard abuse into a separate account to serve the disabled population of the City.
Mayoral Focus Area: Value Diversity

3) **Goal:** To Establish a permanent policy within the City of Revere that all publicly city run meetings and boards have live streamed Hybrid capabilities.

Objective: This would allow people of all abilities, languages ages, and schedules to be able to take part and have a voice at all public meetings. Live translations would also then be capable due to technology. Along with this the Commission on Disabilities is hoping to pilot a program of having an ASL interpreter at our monthly Zoom meetings with the hope of expanding this to all city meetings.

Mayoral Focus Area: Value Diversity

Performance Measures

	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>Projected FY 2023</u>
Commission Meetings	11	10	10	12
Residents Served by Phone or In-Person	550	650	650	650
Residents Registered on City Database per Disability Accessibility Surveys	70	100	100	50
Handicap Sign Applications Filed	25	30	30	30

**CITY OF REVERE: FY 2023 BUDGET SUMMARY
HEALTH AND HUMAN SERVICES
COMMISSION ON DISABILITIES**

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
015491	510100	PERMANENT SALARIES	5,967	6,300	5,162	19,228	8,117	23,984
015497	570000	OTHER EXPENSES	708	3,000	-	3,000	225	3,000
TOTAL	COMMISSION ON DISABILITIES		6,674	9,300	5,162	22,228	8,342	26,984

549 - HEALTH AND HUMAN SERVICES: Commission on Disabilities

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Social Worker	N	11/15/21	1.62				14,884	-				14,884		14,884
Chairman/ ADA Coordinator	N	11/14/16	6.63				-	4,300				4,300		4,300
Member	N	01/00/00	123.58				-	800				800		800
Member	N	11/19/18	4.61				-	800				800		800
Member	N	02/01/21	2.41				-	800				800		800
Member	N	07/13/21	1.96				-	800				800		800
Member	N	01/00/00	123.58				-	800				800		800
Member	N	02/01/22	1.41				-	800				800		800
							14,884	9,100	-	-	-	23,984	-	23,984
													Per Mayor	23,984

549 - HEALTH AND HUMAN SERVICES: Commission on Disabilities

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
<u>Other Charges & Expenses</u>	015497-570000	3,000	3,000	3,000	-
		<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	19,228	23,984	23,984	-
Total Non Payroll Expenses	3,000	3,000	3,000	-
Total Department Expenses	<u>22,228</u>	<u>26,984</u>	<u>26,984</u>	<u>-</u>

590 - Consumer Affairs

Contact Information: Allan Fitzmaurice, Director, 781-286-8114

Location: Rossetti-Cowan Senior Center, 25 Winthrop Ave, Revere, 02151

Mission Statement

To assist the consumers who have filed complaints with the Massachusetts Attorney Generals Office against business and landlords. The Revere office serves the residents of the 14 municipalities in our service area or residents outside our service area who have a complaint against a business located in one of the 14 municipalities we cover.

The office works to educate consumers of their rights under the law and how to not fall victim to fraudulent offers and scams.

FY 2022 Accomplishments

- Successfully processed a significant increase of cases that were a result of 4 communities that were added to our service area in FY 2022.
- Assisted residents facing evictions complete and submit applications for RAFT and ERMA funds. Residents were also provided with information on free legal assistance that is available to those facing eviction.
- Due to COVID restrictions there were very limited opportunities to promote our office. Our office used traditional media and podcasts to increase awareness of our office and educate consumers. Our office was featured on 8 major Boston radio stations and two popular podcasts.

FY 2023 Goals and Objectives

1. **Goal:** Recruit, hire and train an additional part time Consumer Advocate.
Objective: To decrease the time between a case being received and closed. To provide better communication to the consumer on the progress of their complaint.
Mayoral Focus Area: Professionalize City Services
2. **Goal:** Develop, produce, and host a 30-minute weekly consumer affairs radio program that will air as a public service on a Boston radio station.
Objective: To provide regular consumer information and awareness of our services the local consumer protection offices provide.
Mayoral Focus Area: Uphold the highest professional and ethical standards, Value Diversity

3. **Goal:** Partner with a local business to provide document shredding services where residents can bring important papers, they wish to destroy to a location that will offer an industrial shredding vehicle and operator.
Objective: To provide a valuable service to residents that would prevent possible identify theft and promote the Consumer Affairs Office.
Mayoral Focus Area: Professionalize City Services

Performance Measures

	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>Projected FY 2023</u>
Cases mediated	344	367	522	575
Amount recovered for consumers	\$136,061	\$257,046	\$246,000	\$260,000

CITY OF REVERE: FY 2023 BUDGET SUMMARY
CONSUMER AFFAIRS

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
015901	510100	PERMANENT SALARIES	43,619	47,058	-	-	-	24,960
015901	511100	LONGEVITY	2,300	2,800	-	-	-	-
015901	516600	SICK LEAVE BB	8	-	-	-	-	-
015904	540000	OFFICE SUPPLIES	-	-	-	-	-	5,000
TOTAL	CONSUMER AFFAIRS		45,926	49,858	-	-	-	29,960

590 - CONSUMER AFFAIRS

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>														
Director	N	06/26/17	5.00		39.0	1.00	68,000	5,100	-			73,100	73,100	-
						1.00	68,000	5,100	-			73,100	73,100	-
													Other PT Salaries	24,960
													OT	-
													Per Mayor	24,960

City of Revere - Fiscal Year 2023 Budget

590 - CONSUMER AFFAIRS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
<u>Office Supplies</u>	015904-540000	-	5,000	5,000	-
		-	5,000	5,000	-
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	-	24,960	24,960	-
Total Non Payroll Expenses	-	5,000	5,000	-
Total Department Expenses	-	29,960	29,960	-

CITY OF REVERE: FY 2023 BUDGET SUMMARY
HUMAN RIGHTS COMMISSION

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
015951	510100	PERMANENT SALARIES	-	-	-	85,000	25,113	-
015951	511100	LONGEVITY	-	-	-	-	-	-
015951	540000	OFFICE SUPPLIES	-	-	-	10,000	669	1,000
TOTAL	HUMAN RIGHTS COMMISSION		-	-	-	95,000	25,782	1,000

595 - HUMAN RIGHTS COMMISSION

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
<u>Per Mayor</u>														
							-	-	-	-		-		-
							-	-	-	-		-		-
													Other PT Salaries	
													OT	-
													Per Mayor	-

595 - HUMAN RIGHTS COMMISSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
<u>Office Supplies</u>	015904-540000	10,000	10,000	1,000	(9,000)
		10,000	10,000	1,000	(9,000)
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	85,000	-	-	-
Total Non Payroll Expenses	10,000	10,000	1,000	(9,000)
Total Department Expenses	95,000	10,000	1,000	(9,000)

610 - Library

Contact Information: Diana Luongo, Director, 781-286-8380

Location: Revere Public Library, 179 Beach Street, Revere, 02151

Mission Statement

The mission of the Revere Public Library is to offer a welcoming, inclusive environment to promote lifelong learning and equitable access to the information services our community needs. We are committed to providing programs and services that foster creativity, intellectual freedom, and a culturally safe space for our patrons.

FY2022 Accomplishments

Programming & Collections

- Successfully hosted a variety of in-person and virtual programs with an attendance of approximately 800 individuals from July to February.
- Successfully partnered with our community school to host our own ESL program.
- Procured a 50,000 grant to add tents, tables, and chairs to have more outdoor programming due to COVID 19. That grant also included virtual reality headsets, a maker space activity station, young adult services librarian, and an ESL program.
- Partnered with multiple departments to collaborate and effectively introduce Black History month, and Women's history month for programs and increased reading.
- Ran a creativity contest in regard to Black History Month, which carried over to Women's History Month.
- Created a working relationship with the high school library for future collaborations.
- Circulated both in-house and via interlibrary loans approximately 16,358 books throughout all collections from July to February.
- Distributed 165 museum passes from July to February for our patrons.
- Successfully partnered with the Recreation Center to offer our patrons a free parking pass at all DCR properties.
- Partnered with Digital Navigator to host and supervise teens to service our patrons with digital needs.
- Partnered with Youth Works to give our High School Students job opportunities at the library.
- Procured a grant to offer hotspots to our patrons and community members.



- Increased library cardholders by 634 new patrons for the first 7 months of FY 2020, predicting an additional 300.
- Continued to focus on new acquisitions generally to reflect “DICE” commitment.
- Added 2 new online resources, Assisted Living resources and Medicare Plan resources.
- Cataloged/ added over 2500 titles to the library.

Physical Plant & Technology

- Completed several maintenance projects on the building, painting, and plastering removal of old carpet and refurbished what was underneath, including oak hardwood floor, and terrazzo flooring.
- Hired a company to begin the process of restoring the envelope of the building.
- Increased public website accessibility and convenience of use by adding resources and services to the RPL website, including adding a language dropdown list with over 100 different languages.
- Continue to share our resources through the Revere Journal, a monthly newsletter sent to our email list, along with the use of social media.
- Upgraded all our adult and children’s computers.
- Renewed contract with NOBLE Network.
- Continued success with revitalizing our relationship with all departments in the city, to better serve our community.
- Increased our website services with roughly 10,000 views.
- Requested new job titles from our union, added new roles and responsibilities for our staff, and successfully administered many of them.

FY2023 Goals & Objectives

- 1) **Goal:** Increase quality and quantity of services to patrons and the public at large.
Objective: Hire qualified library professionals and provide ongoing professional development opportunities.
Mayoral Focus Area: Professionalize City Services, Embrace Technology, Value Diversity
- 2) **Goal:** Increase our collection to include more diversity, inclusion, culture, and equity materials. (DICE)
Objective: Order more resources, including signage and books that better reflect our community.
Mayoral Focus Area: Professionalize City Services, Embrace Technology, Value Diversity
- 3) **Goal:** Increase our number of cultural events.
Objective: Host monthly events encouraged by the diversity in our city.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology
- 4) **Goal:** Increase our overall presence in the community
Objective: Create pop-up library events throughout the city.
Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology

Performance Measures

	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>Projected FY2023</u>
Public Computer Logins	18,624	0	6,300	15,000
Total Circulations (includes books, audio, e-books, and inter-library loans)	31,083	15,264	24,179	35,000
Number of Children's Programs	100	31	80	120
Children's Program Attendance	920	45	1,102	3,000
Total Reach on social media	0	4,724	20,675	40,675
Museum Discounts Given	535	658	247	400
Number of adult programs	0	0	17	50
Number of Young Adult programs	0	0	15	50

CITY OF REVERE: FY 2023 BUDGET SUMMARY
LIBRARY

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
016101	510100	PERMANENT SALARIES	416,452	445,099	372,652	421,394	310,231	475,755
016101	510101	OTHER SALARIES	487	1,668	-	24,352	-	16,380
016101	510900	OVERTIME	-	-	-	-	-	5,000
016101	511100	LONGEVITY	4,758	5,200	2,039	-	423	1,100
016101	512301	EDUCATIONAL INCENTIVE	18,664	16,914	9,546	10,357	12,990	15,652
016101	516600	SICK LEAVE BB	-	-	600	-	-	-
016102	520300	UTILITIES	-	-	-	-	-	-
016102	524500	BUILDING MAINT/REPAIR	0	-	-	-	-	-
016102	525300	NOBLE	54,067	57,000	56,492	57,000	43,791	57,000
016102	526200	OTHER SERVICES	-	-	-	-	-	-
016104	540000	OFFICE SUPPLIES	-	-	-	-	-	6,000
016104	542000	JANITORIAL SUPPLIES	-	-	-	-	-	-
016104	542200	LIBRARY SUPPLIES	61,610	72,042	97,863	102,578	53,799	135,000
016107	573500	LOCAL MATCHING FUNDS	4,092	2,500	-	2,500	-	14,500
016108	587300	CAPITAL IMPROVEMENTS	-	-	-	-	-	40,000
TOTAL	LIBRARY		560,131	600,423	539,192	618,181	421,234	766,387

City of Revere - Fiscal Year 2023 Budget

610 - LIBRARY

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Library Director	N	03/14/13	10.30		39	1.00	95,481	8,261				103,742		103,742
Administrative Assistant	N	01/00/00	123.58		39	1.00	54,117	4,059				58,176		58,176
Library Technical Services	N	11/20/17	5.61		39	1.00	61,074	-				61,074		61,074
Library Collection Developm	N	11/15/16	6.62		39	1.00	59,099	4,432				63,531		63,531
Childrens' Librarian	N	02/27/20	3.34		39	1.00	62,215	-				62,215		62,215
Library Assistant li	N	09/07/21	1.81		39	1.00	43,123	-				43,123		43,123
Library Assistant li	N	08/02/21	1.91		39	1.00	43,123	-				43,123		43,123
Library Assistant li	N	09/17/20	2.78		39	1.00	43,123	-				43,123		43,123
Young Adult Librarian (ages 1	Y		123.58		39.0	1.00	47,932	-				47,932	47,932	-
Adult Librarian	Y		123.58		39.0	1.00	47,932	-				47,932	47,932	-
						10.00	557,219	16,752	-	-	-	573,971	95,864	478,107
													Board Members	14,400
													Other PT Salaries	16,380
													OT	5,000
													Per Mayor	513,887

City of Revere - Fiscal Year 2023 Budget

610 - LIBRARY

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Other Services - NOBLE Contracted library service with North of Boston Library Exchange.	016102-525300	57,000	57,000	57,000	-
Library Supplies Books, Online databases and services, book jackets	016104-542200	102,578	153,000	135,000	(18,000)
Other Expenses Discretionary spending on library services, travel reimbursement, computer equipment Professional Development	016107-570000	2,500	14,500	14,500	-
Office Supplies Office Supplies	016104-542200	-	6,000	6,000	-
Capital Improvements * Book Mobile * Capital Improvements ** Furniture and Equipment	016104-542200	-	325,000	40,000	(285,000)
		<u>162,078</u>	<u>555,500</u>	<u>252,500</u>	<u>(303,000)</u>
Footnotes:					
* Funded in Capital Improvement Plan.					
** Funded in Capital Improvement plan and other grants.					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	456,103	1,028,888	513,887	(515,001)
Total Non Payroll Expenses	162,078	555,500	252,500	(303,000)
Total Department Expenses	<u>618,181</u>	<u>1,584,388</u>	<u>766,387</u>	<u>(818,001)</u>

650 - Parks & Recreation

Contact Information: Michael Hinojosa, Director, 781-286-8190

Location: Revere Youth Center, 150 Beach St, Revere, 02151

Mission Statement

To enhance the quality of life for all citizens of the City of Revere by offering active recreational, educational, and cultural programming services for all age groups while providing facilities that are safe, accessible, and aesthetically pleasing to the entire community.

FY2022 Accomplishments

- Increased online payments by 20%
- Increased social media followers (Facebook) by 9% from 5,224 followers to 5,700.
- Continued to run Covid friendly activities and events.
- Located and secured an additional 25K sq ft of recreational space (Robert Haas Health and Wellness Center).
- Maintained City athletic facilities to their highest standards.
- Secured \$80,000 in capital funding to improve Griswold Park's athletic surface.

FY2023 Goals & Objectives

- 1) **Goal:** Open the new Health and Wellness Center.

Objective: The Haas Center will offer low-cost athletic, recreation, mental health, and other accessible programming to residents of all ages and cultures. The Haas Center will advance the City of Revere's goal to address the social and biological determinants of health

Mayoral Focus Area: Professionalize City Services, Embrace Technology, Value Diversity.

- 2) **Goal:** Translate social media content into multiple languages.

Objective: Provide better communication

Mayoral Focus Area: Professionalize City Services, Embrace Technology, Value Diversity.

- 3) **Goal:** Add aquatics programming at the Garfield pool.
Objective: Maximize recreational opportunities.
Mayoral Focus Area: Professionalize City Services, Value Diversity, Maximize and Modernize Economic Development.
- 4) **Goal:** Continue to expand programming across the board for kids, teenagers, and adults.
Objective: Provide additional programs for the citizens of Revere
Mayoral Focus Area: Professionalize City Services, Value Diversity.
- 5) **Goal:** Continue to lead capital projects upgrading parks, playgrounds, and open spaces.
Objective: Provide esthetically pleasing outdoor spaces for leisure activities
Mayoral Focus Area: Professionalize City Services, Value Diversity, Maximize and Modernize Economic Development
- 6) **Goal:** Add satisfaction surveys to post programming activities
Objective : Valued feedback for improving activities
Mayoral Focus Area: Uphold Professional, Value Diversity.

Performance Measures

	FY 2020	FY 2021	Projected FY2022	Projected FY2023
Estimated Number of EzFacility Clients	11,933	12,500	13,000	15,000
Estimated Calendar Year \$ Online Payments Collected	N/A	\$128,858	\$140,000	\$180,000
One Day Events Hosted	N/A	8	13	15
Total Programs	30	50	102	130
Youth Programs	N/A	40	80	95
Total Reoccurring Youth Program Events Hosted	N/A	N/A	1,221	1,500
Estimated Participants in Aquatics	N/A	N/A	200	600
Summer Interns Assigned	270	115	150	140
Est. Hours on Athletic Facility Maintenance and Field Preparation	480	500	600	840
Social Media Outreach Followers	4,570	5,224	5,500	7,000

**CITY OF REVERE: FY 2023 BUDGET SUMMARY
PARKS & RECREATION SERVICES**

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
016501	510100	PERMANENT SALARIES	205,661	331,122	351,926	358,532	292,575.80	398,120
016501	510103	CUSTODIAN SALARIES	40,309	70,000	-	70,000	-	70,000
016501	510800	SEASONAL SALARIES	110,077	155,000	82,728	155,000	134,355.48	155,000
016501	510900	OVERTIME	14,378	15,000	10,755	15,000	17,569.22	15,000
016501	511100	LONGEVITY	1,126	1,400	2,625	3,812	2,115.22	4,100
016501	512210	TRAVEL ALLOWANCE	3,600	3,600	3,600	3,600	3,600.00	4,800
016501	512301	EDUCATIONAL INCENTIVE	8,020	8,179	8,343	8,343	8,155.69	3,196
016501	516600	SICK LEAVE BB	98	-	7,119	-	8,622.01	-
016502	520900	TELEPHONE	-	-	-	-	-	-
016502	525600	REC. PROGRAMS	68,846	75,000	59,198	100,000	105,180	100,000
016504	541500	EQUIPMENT & SUPPLIES	20,574	22,000	20,618	30,000	28,835	30,000
016507	570000	OTHER CHARGES & EXPENSES	-	-	30,000	30,000	30,000	-
TOTAL	PARKS & RECREATION		472,689	681,301	576,912	774,287	631,008	780,216

650 - PARKS & RECREATION SERVICES

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Recreation Services Director	N	06/11/13	10.06		39.0	1.00	91,320	4,296			4,800	100,416	-	100,416
Assistant Director-Parks & R	N	01/00/00	123.58		39.0	1.00	67,614	-			-	67,614	-	67,614
Sports & Fitness Corordinato	N	10/02/17	5.75		39.0	1.00	73,539	-			-	73,539	36,770	36,770
Administrative Assistant	N	10/15/07	15.72	X	39.0	1.00	59,814	2,000			-	61,814	-	61,814
Activity/Program Coordinato	N	08/28/13	9.84		39.0	1.00	47,534	1,000			-	48,534	-	48,534
Activity/Program Coordinato	N	07/01/19	4.00		39.0	1.00	47,534	-			-	47,534	-	47,534
Activity/Program Coordinato	N	09/03/19	3.82		25.0	0.64	18,528	-			-	18,528	18,528	-
Athletic Facilities Security	0	01/00/00	123.58		21.0	0.54	17,424	-			-	17,424	17,424	-
Pool Manager	Y	01/00/00	123.58		39.0	1.00	65,000	-			-	65,000	65,000	-
Asst Pool Manager	Y	01/00/00	123.58		39.0	1.00	45,000	-			-	45,000	45,000	-
Activity/Program Coordinato	Y	01/00/00	123.58		39.0	1.00	47,534	-			-	47,534	-	47,534
						10.18	580,842	7,296	-	-	4,800	592,938	182,722	410,216
													Seasonal Salaries	155,000
													Custodial OT	70,000
													OT	15,000
													Per Mayor	650,216

City of Revere - Fiscal Year 2023 Budget

650 - PARKS & RECREATION SERVICES

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Recreational Programs	016502-525600	100,000	100,000	100,000	-
Concerts, Holiday Activities & Summer Programs			100,000		
Equipment & Supplies	016504-541500	30,000	50,000	30,000	(20,000)
Office supplies, equipment lease, field supplies					
Community School *	016507-570000	30,000	-	-	-
		160,000	150,000	130,000	(20,000)
Footnotes:					
* Moved to Talent and Culture Budget					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	614,287	751,664	650,216	(101,448)
Total Non Payroll Expenses	160,000	150,000	130,000	(20,000)
Total Department Expenses	774,287	901,664	780,216	(121,448)

**CITY OF REVERE: FY 2023 BUDGET SUMMARY
HISTORICAL AND CULTURAL RESOURCES**

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
016917	570000	OTHER CHARGES & EXPENDITURES	-	10,000	10,000	10,000	-	10,000
TOTAL	HISTORICAL AND CULTURAL RESOURCES		-	10,000	10,000	10,000	-	10,000

691 - HISTORICAL AND CULTURAL RESOURCES

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
<u>Other Charges & Expenditures</u>	016917-570000	10,000	10,000	10,000	-
		10,000	10,000	10,000	-
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	10,000	10,000	10,000	-
Total Department Expenses	10,000	10,000	10,000	-

695 – Travel and Tourism

Contact Information: Charles Giuffrida, Director

Location: 150 Beach St and 313 Broadway

Mission Statement

To develop and promote Revere, domestically and internationally, as a preferred destination to increase visitor expenditures, business activity and employment throughout the city.

FY2022 Accomplishments

- Utilized ARPA funds to begin implementing the Master Plan recommendation of re-establishing the dormant Revere Travel & Tourism Council under a new department and brand (Next Stop Revere).
- Conducted a listening tour of regional destination marketing offices, including, Salem, Quincy, Concord, Gloucester, Cambridge, North of Boston and Greater Boston Visitor and Convention Bureaus, and the Mass Office of Travel & Tourism.
- Conducted successful RFP for website design. Construction is underway and on track for a launch in July.
- Reestablished Revere with regional destination marketing offices.
- Established department partnerships with HYM, Revere Beach Partnership, Revere Chamber of Commerce, Revere Society for Cultural and Historic Preservation, 500 Ocean Ave., Revere CARES, Public Arts Commission, Rumney Marsh Burying Ground, and our destination restaurants and businesses.
- Published a Travel Guide for the City of Revere. Beginning in June, 12,000 copies are expected to be distributed through 12/1/2022.
- Established social media accounts and a newsletter for Next Stop Revere.
- Worked with Mayor's office to establish a new official city historian (Mr. Pearlman).

FY2023 Goals & Objectives

- 1) **Goal:** Create or enhance established visitor services for the City of Revere, such as signage, publications, social media pages, website, and travel and tourism office (physical address).

Objective: To improve resident and visitor wayfinding, awareness of special events, and to continue to grow the economic impact of Revere's hospitality industry.

Mayoral Focus Area: Maximize economic development, Embrace technology

- 2) **Goal:** Further develop newly established relationships with local, state, and regional tourism offices. Including Massachusetts Office of Travel and Tourism, Greater Boston Visitor and Convention Bureau, and North of Boston Visitor and Convention Bureau.
Objective: To become eligible for grant dollars, and to further the marketing reach of the City of Revere, relationships must be developed and maintained with local and state tourism or destination marketing offices and regional visitor and convention bureaus.
Mayoral Focus Area: Maximize economic development
- 3) **Goal:** Establish a reoccurring stakeholder meeting with destination businesses and organizations within the city of Revere. Including all hotels, key restaurants, and retail, the Revere Chamber of Commerce, Revere Beach Partnership and Revere Society for Cultural and Historical Prevention.
Objective: Gather Revere’s tourism stakeholders monthly to strategize and collectively work together in implementing tourism initiatives to increase the economic impact of the industry.
Mayoral Focus Area: Maximize economic development
- 4) **Goal:** Create new marketing campaigns for existing city and community special events (when appropriate) and cultural programming in conjunction with Community Organizations as well as, Parks & Recreation, Community Planning, Community Health and Engagement and School departments.
Objective: Support existing city services by enhancing their current marketing efforts of existing programs to attract more visitors, and sponsorship revenue, and help with small business retention, growth, and expansion in Revere’s commercial corridors.
Mayoral Focus Area: Maximize economic development, Value diversity
- 5) **Goal:** Host new city-organized special events in commercial corridors and the Revere Beach Creative District in collaboration with local community groups and vendors.
Objective: Support small business retention, growth, and expansion in Revere’s commercial corridors and to increase hotel and restaurant patronage.
Mayoral Focus Area: Maximize economic development, Value diversity
- 6) **Goal:** Create a Tourism Master Plan to help guide Revere’s tourism department and hospitality industry over the next 3-5 years.
Objective: Provide the City of Revere and destination stakeholders with a road map to increase the occupancy rates of hotel rooms, patronage of restaurants, and visitors of the city, while also respecting our residents’ quality of life and protecting against over-tourism.
Mayoral Focus Area: Maximize economic development

- 7) **Goal:** Secure grants or new streams of revenue through advertising sales and sponsorships for the travel and tourism office.
Objective: Leverage American Rescue Plan Act dollars to help further the economic recovery of the city.
Mayoral Focus Area: Professionalize City services, Maximize economic development
- 8) **Goal:** Develop a process to continually manage a master calendar of city events to synchronize city activities and maximize potential visitors.
Objective: To maximize impact as there are many Revere stakeholders competing to attract the same visitor. Given limited budgets, it is important that marketing campaigns are integrated, not only with internal city departments but with community partners as well. This office will assist tourism stakeholders in leveraging marketing dollars and manpower. City of Revere departments and non-profit organizations host dozens of events a year that often compete with regional activities. The objective here is to develop a process that encourages events to be scheduled in a strategic way.
Mayoral Focus Area: Professionalize City services, Maximize economic development

CITY OF REVERE: FY 2023 BUDGET SUMMARY
TRAVEL AND TOURISM

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
016951	510100	PERMANENT SALARIES	-	-	-	-	-	-
016951	510900	OVERTIME	-	-	-	-	-	-
016951	511100	LONGEVITY	-	-	-	-	-	-
016951	512210	TRAVEL ALLOWANCE	-	-	-	-	-	-
016951	512301	EDUCATIONAL INCENTIVE	-	-	-	-	-	-
016952	527010	RENTALS AND LEASES	-	-	-	-	-	-
016954	540000	OFFICE SUPPLIES	-	-	-	-	-	-
016957	570000	OTHER CHARGES	-	-	-	-	-	-
TOTAL	TRAVEL AND TOURISM		-	-	-	-	-	-

695 - TRAVEL AND TOURISM

FY 2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Director - Travel & Tourism	Y	04/01/08	15.25	X	39.0	1.00	87,550	1,800	-	-	4,800	94,150	94,150	-
						1.00	87,550	1,800	-	-	4,800	94,150	94,150	-
												Other PT Salaries		
												OT		-
												Per Mayor		-

City of Revere - Fiscal Year 2023 Budget

695 - TRAVEL AND TOURISM

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
<u>Rentals & Leases</u>	016952-527010	-			
<u>Office Supplies</u>	016954-540000	-	2,500	-	
<u>Other Charges & Expenditures</u>	016957-570000	-	38,500	-	
Website Construction			-		
Website Hosting, Maintenance and Digital Marketing			20,000		
Yearly Visitor's Guide Design			7,000		
Yearly Visitor's Guide Paper			10,000		
Yearly Visitor's Guide Printing					
Tourism Memberships			1,500		
		-	41,000	-	-
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	-	94,150	-	(94,150)
Total Non Payroll Expenses	-	41,000	-	(41,000)
Total Department Expenses	-	135,150	-	(135,150)

CITY OF REVERE: FY 2023 BUDGET SUMMARY
DEBT SERVICE

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
017009	591100	BONDED DEBT	2,964,543	2,739,543	3,339,543	2,894,543	3,779,542	4,504,743
017009	591210	INTEREST ON ST DEBT	151,420	397,761	140,956	15,000	14,958	34,000
017009	591500	INTEREST ON LT DEBT	1,912,886	1,948,804	1,766,907	3,336,562	3,154,991	2,955,279
TOTAL	DEBT SERVICE		5,028,850	5,086,108	5,247,406	6,246,105	6,949,491	7,494,022

City of Revere - Fiscal Year 2023 Budget

700 - DEBT SERVICE

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Bonded Debt	017009-591100	2,894,543	4,504,743	4,504,743	-
Principal Payments on O/S Bonded indebtedness (Tax levy)		3,779,543	5,449,243		
Paydown of BANS		-	-		
Less: Lease Rental Car Subsidy		(150,000)	(225,000)		
Less: Ameresco Pymt from School Dept		(435,000)	(465,000)		
Less: School Bldg Debt Serv. Premiums		(300,000)	(7,000)		
Less: W/S Enterprise offset of DPW Building			(247,500)		
Interest on Short Term Debt	017009-591210	15,000	34,000	34,000	-
Interest pymts on Temporary Borrowing (Tax Levy)		15,000			
Interest on Long Term Debt	017009-591500	3,336,562	2,955,279	2,955,279	-
Interest pymts on O/S Bonded Indebtedness		3,558,437	3,458,060		
Less: Ameresco School Charge back		(221,875)	(199,375)		
Less: W/S Enterprise offset of DPW Building			(303,406)		
		<u>6,246,105</u>	<u>7,494,022</u>	<u>7,494,022</u>	<u>-</u>
Footnotes:					
Total Department Expenses					
		Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses		-	-	-	-
Total Non Payroll Expenses		6,246,105	7,494,022	7,494,022	-
Total Department Expenses		<u>6,246,105</u>	<u>7,494,022</u>	<u>7,494,022</u>	<u>-</u>

**CITY OF REVERE: FY 2023 BUDGET SUMMARY
UNCLASSIFIED**

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
019001	511900	GROUP HEALTH	20,078,807	21,848,404	22,393,749	23,263,932	11,580,508	23,582,337
019001	512100	MEDICARE TAXES	1,465,046	1,500,000	1,540,714	1,571,623	1,132,173	1,650,000
019001	516600	SICK LEAVE BUY BACK	-	-	-	-	-	-
019407	570900	INSURANCE	1,084,049	1,010,000	1,241,314	1,110,000	812,056	1,150,000
TOTAL	UNCLASSIFIED		22,627,901	24,358,404	25,175,777	25,945,555	13,524,736	26,382,337

City of Revere - Fiscal Year 2023 Budget

900 - UNCLASSIFIED

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Health Insurance	019001-511900	23,263,932	23,768,084	23,582,337	(185,747)
Net Health Insurance/ EAP			23,733,764		
Employee Dental/ Vision			34,320		
Medicare Taxes	019001-512100	1,571,623	1,650,000	1,650,000	-
Employer Medicare tax @ 1.45%					
Sick Leave Buy Back	019001-516600	-	-	-	-
Insurance Premiums	019407-570900	1,110,000	1,150,000	1,150,000	-
Insurance premiums (Property, vehicles, casualty, legal/officers liability)		1,090,000	1,130,000	1,130,000	
Insurance environmental (3 year 2021)				-	
Deductibles		10,000	10,000	10,000	
Insurance advisory service		10,000	10,000	10,000	
		<u>25,945,555</u>	<u>26,568,084</u>	<u>26,382,337</u>	<u>(185,747)</u>
Footnotes:					

Total Department Expenses

	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	25,945,555	26,568,084	26,382,337	(185,747)
Total Department Expenses	<u>25,945,555</u>	<u>26,568,084</u>	<u>26,382,337</u>	<u>(185,747)</u>

911 – Retirement and Pension: Revere Retirement Board - Finance and Administration

Contact Information: Sandor Zapolin – Administrator, Revere Retirement Board
Richard Viscay – Chairman, Revere Retirement Board
Location: 14 Yeamans St., Unit C2, Revere, MA 02151

Mission Statement

To provide benefits to retirees in an efficient manner, provide guidance to active members on their retirement plans and assure the long-term stability of the retirement system funds.

Board Members

- Richard Viscay, Chairman – Ex-Officio member
- Ida Cody, Mayor’s Appointee
- Sean Manion, Elected Member
- James Cullen, Elected Member
- Gennaro Cataldo, Fifth Member

FY2022 Accomplishments

- Processed many retirements and assured accurate calculations.
- Voted to grant a Cost-of-Living Adjustment for eligible retirees effective July 1, 2022.
- Produced a newsletter to educate retirees and active employees about retirement as part of a plan to increase counselling and education about the retirement system as a part of a plan for life after work.
- Processed disability retirements in an efficient and effective manner, utilizing both the state and independent medical experts to assure that only eligible retirees receive long term disability benefits.
- Scanned all retirement documents to assure permanent storage of records.

FY2023 Goals & Objectives

- 1) **Goal:** Enact a retirement counselling and education program to provide guidance to active members and retirees using one on one counselling, group education sessions and producing educational materials for members of all ages.

Objective: Provide excellent customer service to retirees and active members of all ages.

Mayoral Focus Area: Professionalize City Services, Embrace Technology, Value Diversity

- 2) **Goal:** Facilitate state and private audits of the retirement system to assure members that funds and operations are conducted in a fiduciarily appropriate manner.

Objective: Work with PERAC and Powers & Sullivan auditors to complete appropriate audits.

Mayoral Focus Area: Uphold Professional & Ethical Standards

- 3) **Goal:** Ensure that disability retirement process is conducted in a fair and efficient manner, utilizing medical experts with an emphasis on exploring modified duties as an alternate to retirement.

Objective: Work to assure disability retirements are efficient and appropriate.

Mayoral Focus Area: Professionalize City Services, Uphold Professional & Ethical Standards, Embrace Technology, Value Diversity

Performance Measures

	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>Projected FY2023</u>
Assets under management	\$181,305,846	\$203,214,069	\$245,772,676	\$250,000,000
Active Members	786	653	691	750
Retired Members/Survivors	500	495	593	600
Inactive Members	104	104	113	115
Disability Retirees	88	90	91	100

**CITY OF REVERE: FY 2023 BUDGET SUMMARY
RETIREMENT & PENSION**

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
019111	511800	CONTRIBUTORY PENSION	12,057,685	12,655,956	13,513,019	13,975,332	14,082,501	14,902,828
TOTAL	PENSION & RETIREMENT		12,057,685	12,655,956	13,513,019	13,975,332	14,082,501	14,902,828

911 - RETIREMENT & PENSION

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Retirement Expenses	019117-575000	13,975,332	15,092,596	14,902,828	(189,768)
Total Non Payroll Expenditures		<u>13,975,332</u>	<u>15,092,596</u>	<u>14,902,828</u>	<u>(189,768)</u>
Footnotes:					
Total Department Expenses					
		Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Total Payroll Expenses		-	-	-	-
Total Non Payroll Expenses		13,975,332	15,092,596	14,902,828	(189,768)
Total Department Expenses		<u>13,975,332</u>	<u>15,092,596</u>	<u>14,902,828</u>	<u>(189,768)</u>

Section III - Revere Public Schools

Mission		
<p>The Revere Public Schools is committed to provide personalized and meaningful education to all students so that they individually experience superior personal development by:</p> <ul style="list-style-type: none"> •Engaging all members of our educational community in the decision-making process •Ensuring rigor and relevance throughout all curricular areas •Ensuring positive relationships among all members of the school community •Fostering resilience within all members of the school community •Fostering and celebrating innovation throughout our system 		
Vision		
<p>To be an inclusive community of continuous learners in which all stakeholder voices are valued and contribute meaningfully to district-level decision making.</p>		
Theory of Action		
<p>If we focus on, provide educator professional development in, and provision adequately in the following four areas</p> <ul style="list-style-type: none"> • Rigorous Curricula • Relevant Curricula • Relationships • Resilience <p>then all students will receive a personalized and meaningful education so that they individually experience superior personal development.</p>		
Strategic Objectives		
<p><i>Building an Antiracist Community</i> <i>We believe that creating an equitable and inclusive school community requires deliberate work. All aspects of teaching and learning should celebrate the uniqueness and diversity of staff, students, and families and leverage our understanding of our community as a scaffold to support deeper, more meaningful learning. All community members should be honored and respected; their voices and membership should be valued.</i></p>	<p><i>Promoting Social and Emotional Health</i> <i>We believe that student social and emotional wellbeing and effective instruction are equally important to each student’s academic success. This requires fostering strong, respectful relationships and making schoolwork relevant to students’ lives and learning preferences.</i></p>	<p><i>Meeting the Needs of All Students</i> <i>We believe that structures, practices, and policies must be grounded in the collective learning needs of current students and shaped by our evolving knowledge of educational best practices. No school or district structure, policy, or practice should inhibit access to high quality instruction or needlessly infringe on the ability to participate in any aspect of the school community.</i></p>
<p>1. Build a strong, diverse school community that is representative of our students</p>		
<p>2. Foster an environment that fully integrates anti-racist, culturally responsive teaching practices and efforts to pro-actively support student needs</p>		
<p>3. Foster an inclusive and equitable community where all members are valued and empowered to contribute to our ongoing improvement.</p>	<p>4. Foster strong emotional health and wellbeing for all students</p> <p>5. Provide authentic learning experiences with real-world applications of content to better engage students.</p>	<p>6. Establish structures and policies that support the growth of all students without bias.</p>

<i>Strategic Initiatives</i>	<i>Strategic Initiatives</i>	<i>Strategic Initiatives</i>
1.1 Increase gender and racial diversity of staff, particularly among teachers and administrators	3.1 Create, adopt, and apply equitable practices across the district	5.1 Provide more internship and early college/dual enrollment opportunities so more students can participate
1.2 Ensure all staff members feel supported and included in our diverse community	3.2 Create opportunities for parent engagement and input in school and district decision making	5.2 Increase opportunities for students to have voice and choice in their academic programs
1.3 Ensure all students feel supported and included in our diverse community	3.3 Ensure services that foster equity, such as translation and interpreter services, are readily available	5.3 Enable students to exercise choice in how they demonstrate their knowledge and learning
1.4 Ensure all families feel supported and included in our diverse community	3.4 Ensure parent groups like PTO, SEPAC, and ELPAC are representative of the racial diversity of our school community	6.1 Review existing school committee policies critically through the lens of equity and identify areas needing improvement
2.1 Provide training and learning experiences on antiracism, restorative practices and equity for all staff members and students	4.1 Increase the districts capacity to provide social/emotional and mental/behavioral health interventions	6.2 Review student handbooks critically through the lens of equity and identify areas needing improvement
2.2 Review existing/create new student support practices to ensure alignment with student needs and make changes where necessary	4.2 Provide SEL professional development for staff	6.3 Work to build a new Revere High School that supports modern educational practices
		6.4 Ensure teaching practices across classrooms focus on effective, student centered, deeper learning experiences

Outcomes

1. Building an Antiracist Community
 - a. By June 2025, 90% of parents will report feeling welcomed in their child’s school(s) and that information about the schools and their child’s progress is readily accessible to them.
 - b. By June 2025, 90% of parents, students, and staff will report feeling welcomed and included in the Revere Public Schools. This metric will stand when data are disaggregated by race, EI status, special education status, poverty level, and gender identification.
2. Promoting Social and Emotional Health
 - a. By 2025, 80% of students will report feeling supported socially and emotionally in the Revere Public schools.
 - b. By 2025, 80% of students will report feeling in control of their academic progress and capable of managing and thriving through social and emotional challenges.
 - c. By 2025, 75% of high school seniors will complete an internship or a college credit granting class.
3. Meeting the Needs of All Students
 - a. By 2025, 80% of classroom observations will evidence a focus on student centered, deeper learning experiences.
 - b. By 2025, 100% of policies and procedures will be grounded in equitable practices.
 - c. By June 2025, disaggregated data will show achievement levels among different subgroups will be within 10 percentage points of each other.

Strategic Initiative/Objective 1.1 Increase gender and racial diversity of staff, particularly among teachers and administrators

Process Benchmark	Person Responsible	Date	Status
Increase the percentage of staff that reflects the racial and linguistic diversity of our students	Asst. Supts, principals	June 2023	
Increase the number of partnerships between RPS and colleges, universities, and organizations that support education candidates and educators of color	Superintendent, Principals	June 2023	
Engage with state and local agencies to create opportunities for racially and ethnically diverse Revere residents, students and alumni to become educators	Asst. Supts	June 2023	

Measuring Impact: Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

Early Evidence of Change Benchmark	Person Responsible	Date	Status
Increase the number of trained BIPOC mentors to support new teachers and administrators	Dr. Mokaba	June 2023	
Affinity groups for staff support are established and improve recruitment/retention	Central Office, HR dept.	June 2023	
Staff and student gender and racial balance is increased across grade spans and subject areas	Principals	June 2023	
Potential education candidates of color throughout the Revere schools and the Revere community are identified and encouraged to enter the field	Asst. Supt.	June 2023	
Expand the Teacher Fellowship program with Salem State to include more Revere students	Dr. Gallucci	June 2023	
Expand educator pipeline for high school students to include dual enrollment credits in educator preparation.	Dr. Garcia	June 2023	
Explore options to engage paraprofessionals, parent liaisons, translators, security and other staff in educator preparation programs	Dr. Gallucci, Dr. Garcia	June 2023	

Strategic Initiative/Objective 2.1 Provide training and learning experiences on antiracism, restorative practices and equity for all staff members and students

Process Benchmark	Person Responsible	Date	Status
Provide training and learning experiences on antiracism, restorative practices and equity for all staff members.	Administrators, School Committee	June 2023	
Provide course work/learning experiences on antiracism, restorative practices and equity for all middle and high school students.	Building Administrators & Equity Advisory Board	June 2023	

Measuring Impact: Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

Early Evidence of Change Benchmark	Person Responsible	Date	Status
Equitable instructional practices are implemented during classroom observations	Teachers, Administrators	September 2023	
Equity rubrics are used regularly to assess lesson plans and instructional practices	Teachers, Administrators	September 2023	
Students are able to describe strategies that are restorative	Building Administrators	January 2023	
Teachers regularly implement restorative practices to mediate classroom conflicts	Teachers	June 2023	
Grading practices and tracking structures are more equitable	Teachers, Administrators	September 2023	
Members of the school community act in antiracist ways as measured by school climate surveys	All community members	June 2023	
Practices and policies set forth by the Equity Advisory Board and school-based Equity Teams are implemented with fidelity	All community members	June 2023	
Create an educational program to train middle and high school student leaders in restorative practices and antiracism so they can lead larger student forums on these matters	Principals, Equity Advisory Board, RJ Coach	June 2023	

Strategic Initiative/Objective 3.1 Create, adopt, and apply equitable practices across the district

Process Benchmark	Person Responsible	Date	Status
Reaffirm and align school-based Equity Teams that coordinate with the equity Advisory Board and drive all equity work at the school level	Principals	December 2023	
Identify 2 priority equity actions/practices in which all schools will engage	Equity Advisory Board, Principals, Equity Teams	January 2023	
Create an anti-racist learning plan for all administrators	Equity Advisory Board	December 2023	
Use findings and recommendations from the equity audit to create a comprehensive, four year equity improvement plan	Central Office, Equity Advisory Board, School Committee	August 2023	

Measuring Impact: Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

Early Evidence of Change Benchmark	Person Responsible	Date	Status
Create a list of equity based “look fors” that all administrators will use during classroom observations.	Administrators	September 2023	
Review data collected from classroom visits described above at Nov, Jan, Mar, and May Cabinet/AP meeting	Central Office	June 2023	
Administrators model anti-racist behaviors and attitudes for all staff members	Administrators	September 2023	
Teachers employ anti-racist teaching strategies as evidenced by classroom observations	Administrators, teachers	June 2023	
Monitor achievement of honors distinction at the middle and high school levels by race, gender, and other metrics to assess equity	Principals, Central Office	June 2023	
Monitor data by subgroups including access to advanced course work, graduation rates, and dropout rates	Executive Director of data and accountability	June 2023	
First and second years of the Equity Plan are implemented	All members	June 2023	



**District Improvement Plan
Action Plan 2022-2023 DRAFT**

Strategic Initiative/Objective 3.2 Create opportunities for parent engagement and input in school and district decision-making

RIGOR, RELEVANCE, RELATIONSHIPS, RESILIENCE

Process Benchmark	Person Responsible	Date	Status
Increase equitable representation of parents in diverse school-based committees (School Improvement Councils, PTO, LPAC, SEPAC, equity teams, hiring committees, etc.)	Central Office, Administration & Parent Liaison	June 2023	
Increase communication with families of different racial and linguistic backgrounds	Teachers, admin, central office, Parent Liaison	June 2023	
Improve caregiver understanding of the systems within each school and the district	Principals	June 2023	

Measuring Impact: Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

Early Evidence of Change Benchmark	Person Responsible	Date	Status
Assess effectiveness of translation services used in various communications (print, meetings, video, etc) by collecting feedback from caregivers.	Central office	June 2023	
Each school identifies in their SIP and works to remove systemic barriers inhibiting caregiver involvement across all racial and linguistic backgrounds	All stakeholders	June 2023	
Educate caregivers on all systems within a school through ongoing webinars, multiple parent university offerings, meetings (PTO, SEPAC, ELPAC, etc), and frequent updates to RPS website	Family Liaisons, principals, teachers, Communications Director	June 2023	
Parents are invited to communicate their views, perspectives, and needs through surveys/meeting feedback	Central Office, teachers, and Principals	August 2023	
Family engagement policy is reviewed and implemented as evidenced by meeting agendas, SIPs, and feedback from caregivers.	Principals, Central Office	June 2023	
Collaborate with community organizations that also seek to support historically underserved populations and whose visions and missions align with those of the RPS	Central Office, Principals	June 2023	



**District Improvement Plan
Action Plan 2022-2023 DRAFT**

Strategic Initiative/Objective 5.2 Increase opportunities for students to have voice and choice in their academic programs

RIGOR, RELEVANCE, RELATIONSHIPS, RESILIENCE

Process Benchmark	Person Responsible	Date	Status
Examine current policies and gather baseline data of student voice and choice in academic programs at the different grade levels/schools.	Building Admin, Teachers, Students	June 2023	
Create opportunities for students to provide feedback on current and desired academic programs	Directors, Admin, Teachers, Students	June 2023	
Continue to expand graduation requirements/pathways to provide flexible ways to earn credits beyond “in school” learning	Central Office, School Committee, HS Principals	June 2023	

Measuring Impact: Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

Early Evidence of Change Benchmark	Person Responsible	Date	Status
Survey students to identify preferred elective options	Building Leadership Teams	February 2023	
Program of Studies documents are amended to reflect student voice and opportunities	Admin, Students, Guardians	February 2023	
Identify staffing needs and/or new positions required to fulfill student identified course needs	Principals, Central Office	May 2023	
Engage students on school-based decision making meetings such as ILTs, SICs, Equity Teams, etc.	Principals	June 2023	
Collect, review, and analyze formal and informal student data in order to assess the impact of increased student voice on student achievement/engagement/sense of inclusion	Principals, Assistant Principals, teachers, administrators, Family Liaison	June 2023	



RIGOR, RELEVANCE, RELATIONSHIPS, RESILIENCE

**District Improvement Plan
Action Plan 2020-2023 DRAFT**

Strategic Initiative/Objective 6.4 Ensure teaching practices across classrooms focus on effective, student centered, deeper learning experiences

Process Benchmark	Person Responsible	Date	Status
Created a shared vision of what student-centered learning is and what deeper learning means.	Deeper Learning Team	June 2023	
Develop and implement professional development for teachers and administrators to identify best practices for student-centered learning and deeper learning across schools.	Dr. Mokaba & Curriculum Directors	June 2023	
Align grading systems and language (at all grade levels) to ensure a clear measure of students' growth and mastery of content.	District, Grading Practices sub committees, Principals	June 2023	
Classroom practice will show an increase in the incidence of students engaging in deeper learning or students-centered activities	Curriculum Directors, Principals, teachers, APs	June 2023	

Measuring Impact: Early Evidence of Change: Changes in practice, attitude, or behavior you should begin to see if the initiative is having its desired impact

Early Evidence of Change Benchmark	Person Responsible	Date	Status
"Deeper learning" vision will be finalized, posted publically, and shared with all community members.	All stakeholders	November 2023	
Each school's SIP includes at least one action step related to the implementation of Student-Centered and/or Deeper Learning experiences for students	Principals, School Improvement teams	June 2023	
Focus classroom observation feedback on the implementation of student-centered and deeper learning practices as identified in the district "look for" document	Administrators, Teachers	June 2023	
Teaching and learning environments (classrooms, PGT meetings, Director/Principal meetings) will show evidence of expanded understanding of deeper learning and student-centered practices	Central Office, Administrators, Teachers	June 2023	
Performance Based Assessments are increasingly being developed during professional development and administered as part of school assessment systems	Directors, Principals, Coaches and PGT facilitators	June 2023	
Student work at school and district showcases will celebrate the established deeper learning vision and student centered practices.	Administrators, Teachers	June 2023	

REVERE PUBLIC SCHOOLS
FY 2023 BUDGET
SUMMARIZED BY SERIES

SERIES	CATEGORY	SALARY	NON-SALARY	TOTAL	%
1000	ADMINISTRATION	\$ 2,096,367	\$ 1,016,132	\$ 3,112,499	2.9%
2000	INSTRUCTIONAL SERVICES	\$ 62,462,913	\$ 3,900,838	\$ 66,363,751	61.1%
3000	OTHER STUDENT SERVICES	\$ 4,493,317	\$ 7,719,285	\$ 12,212,602	11.2%
	<i>STUDENT SERVICES 3100 3200</i>	\$ 2,094,846	\$ 50,000	\$ 2,144,846	
	<i>TRANSPORTATION 3300</i>	\$ 929,524	\$ 7,364,285	\$ 8,293,809	
	<i>FOOD SERVICE 3400</i>		\$ 85,000	\$ 85,000	
	<i>STUDENT BODY ACTIVITIES 3500</i>	\$ 403,296	\$ 190,000	\$ 593,296	
	<i>SCHOOL SECURITY 3600</i>	\$ 1,065,651	\$ 30,000	\$ 1,095,651	
4000	OPERATION OF PLANT/MAINT	\$ 2,427,407	\$ 7,076,484	\$ 9,503,891	8.7%
5000	EMPLOYEE BENEFITS & INSURANCE	\$ 688,105	\$ 475,000	\$ 1,163,105	1.1%
	<i>EMPLOYER RETIREMENT CONTRIBUTIONS 5100</i>	\$ 126,500		\$ 126,500	
	<i>INSURANCE FOR ACTIVE EMPLOYEES 5200</i>	\$ 150,000	\$ 475,000	\$ 625,000	
	<i>INSURANCE FOR RETIRED EMPLOYEES 5250</i>				
	<i>NON EMPLOYEE INSURANCE 5260</i>				
	<i>SCHOOL CROSSING GUARDS 5550</i>	\$ 411,605		\$ 411,605	
6000	CIVIC & COMMUNITY SERVICES	\$ 39,784		\$ 39,784	0.0%
7000	BUILDING IMPROVEMENTS		\$ 683,875	\$ 683,875	0.6%
9000	PROGRAMS WITH OTHER SCHOOLS		\$ 15,543,341	\$ 15,543,341	14.3%
	SCHOOL DEPARTMENT BUDGET	\$ 72,207,893	\$ 36,414,955	\$ 108,622,848	
	CITY QUALIFYING COSTS			\$ 26,909,509	
	SCHOOLS FOR CITY CHARGE BACKS			\$ 10,069,679	
	NET SCHOOL SPENDING REQUIREMENT			\$ 125,462,678	

Revere Public Schools
**FISCAL YEAR 2023 WORKING BUDGET
 SNAPSHOT**

FY22	FY23	INCR	%
AS VOTED	WORKING	(DECR)	INC

REVENUES

Chapter 70	80,950,866	84,453,160	3,502,294	4.3%
Net Minimum Contribution	38,450,529	41,009,518	2,558,989	6.7%
TOTAL REVENUES	119,401,395	125,462,678	6,061,283	5.1%

SCHEDULE 19

City Charge Backs	25,558,589	26,909,509	1,350,920	5.3%
<i>Excludable Costs (not incl. Transportation)</i>	<i>1,913,037</i>	<i>1,775,870</i>	<i>(137,167)</i>	<i>-7.2%</i>
<i>Excludable Costs (Transportation)</i>	<i>6,935,334</i>	<i>8,293,809</i>	<i>1,358,475</i>	<i>19.6%</i>
Excludable Costs	8,848,371	10,069,679	1,221,308	13.8%

NET CHARGE BACKS	16,710,218	16,839,830	129,612	0.8%
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ANTICIPATED APPROPRIATION	102,691,177	108,622,848	5,931,671	5.8%
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SCHOOL DEPARTMENT BUDGET

Salary	69,330,551	72,207,893	2,877,342	4.2%
Nonsalary	33,360,626	36,414,955	3,054,329	9.2%

SCHOOLS BUDGET	102,691,177	108,622,848	5,931,671	5.8%
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OTHER NOTES:

CFWD FUNDS AUGMENTING APPROPR. BUDGET	7,610,505
ESSER II STAFF INTO OUR BUDGET	1,245,158
RESERVE INTACT FOR POST ESSER CLIFF	3,000,000

FY23 SCHEDULE 19 AGREEMENT

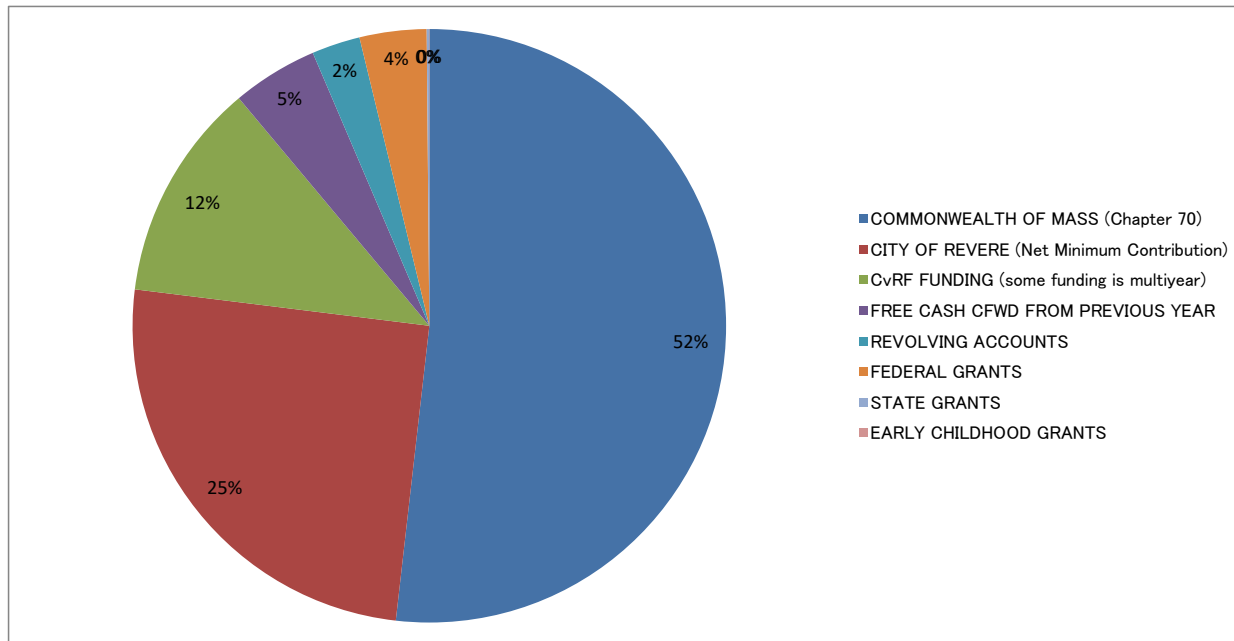
Revere Public Schools and City of Revere

	FY22 ACTUAL	FY23 SENATE	CHANGE	%CH
<i>Net School Spending Requirement</i>				
Chapter 70 (Commonwealth of Massachusetts)	80,950,866	84,453,160	3,502,294	4.3%
Net Minimum Contribution (City of Revere)	38,450,529	41,009,518	2,558,989	6.7%
NET SCHOOL SPENDING REQ	119,401,395	125,462,678	6,061,283	5.1%
<i>Less Qualifying City Costs</i>				
Administration (1000)	957,703	1,001,528	43,825	4.6%
Support Staff (3200)	557,391	804,401	247,010	44.3%
Operations/Maintenance (4210)	197,327	203,247	5,920	3.0%
Employee Retirement Contributions (5100)	3,284,608	3,478,002	193,394	5.9%
Active Employee Insurance (5200)	13,014,848	13,415,051	400,203	3.1%
Retired Employee Insurance (5250)	618,711	626,184	7,473	1.2%
Non Employee Insurance (5260)	150,000	150,000	0	0.0%
Tuitions (incl. School Choice) (9100)	6,778,001	7,231,096	453,095	6.7%
TOTAL QUALIFYING CITY COSTS	25,558,589	26,909,509	1,350,920	5.3%
<i>Add Excludable School Committee Costs</i>				
Finance & Technology (1000)	55,167	56,822	1,655	3.0%
Pupil Transportation (3300)	6,935,334	8,293,809	1,358,475	19.6%
School Security (3600)	357,319	365,037	7,718	2.2%
Custodial & Grounds (4110)	228,383	235,234	6,851	3.0%
Crossing Guards (5550)	406,431	411,605	5,174	1.3%
Civic Activities & Community Service (6200)	22,618	23,297	679	3.0%
Asset Acquisition & Improvement (7300)	843,119	683,875	-159,244	-18.9%
TOTAL EXCLUDABLE SC COSTS	8,848,371	10,069,679	1,221,308	13.8%
SCHOOL COMMITTEE APPROPRIATION	102,691,177	108,622,848	5,931,671	

FY23 FUNDING SOURCES

All Estimated Amounts

FUNDING SOURCE	AMOUNT	% WHOLE
COMMONWEALTH OF MASS (Chapter 70)	84,453,160	51.8%
CITY OF REVERE (Net Minimum Contribution)	41,009,518	25.2%
CvRF FUNDING (some funding is multiyear)	19,477,086	11.9%
FREE CASH CFWD FROM PREVIOUS YEAR	7,610,505	4.7%
REVOLVING ACCOUNTS	4,300,000	2.6%
FEDERAL GRANTS	5,939,176	3.6%
STATE GRANTS	201,159	0.1%
EARLY CHILDHOOD GRANTS	32,360	0.0%
TOTAL	163,022,964	100%



Revere Public Schools
FY23 SPECIAL FUNDS

FY21 FY22 FY23
 FINAL FINAL ANTICIPATED

CORONAVIRUS RELIEF FUNDING GRANTS

ESSER I	2,281,316		
ESSER II		8,676,344	
ESSER III		19,477,086	
CvRF School Opening	1,698,300		
CvRF Remote Technology	10,000		
CvRF Food Services	61,842		
State Coronavirus Prevention	514,937		
TOTAL FEDERAL	4,566,395	28,153,430	

FEDERAL GRANTS

Title I	2,736,132	3,135,576	3,229,643
Title IIA	339,888	363,353	374,254
Title III	286,204	292,153	300,918
Title IV	201,994	186,287	191,876
IDEA	1,921,648	1,961,807	2,020,661
TOTAL FEDERAL	5,485,866	5,939,176	6,117,352

STATE GRANTS

State Grants	1,698,300	201,159	207,194
TOTAL STATE	1,698,300	201,159	207,194

EEC GRANTS

SPED Child Development	31,928	32,360	33,331
TOTAL EEC	31,928	32,360	33,331

REVOLVING ACCOUNTS

Revolving Accounts	3,678,807	4,300,000	4,500,000
TOTAL REVOLVING	3,678,807	4,300,000	4,500,000

REVERE PUBLIC SCHOOLS
 FY23 BUDGET
SALARY ACCOUNT SUMMARY

	FY22	FY23	VARIANCE	% CH
1000 SERIES				
School Committee	52,000	51,700	-300	-1%
Superintendents	704,511	574,614	-129,897	-18%
Superintendent Clerical Staff	183,647	190,863	7,216	4%
Other District Wide Administration	53,600	54,886	1,286	2%
Human Resources	54,956	227,875	172,919	315%
Business and Finance	416,332	463,689	47,357	11%
Business and Finance Clerical Staff	311,941	385,652	73,711	24%
Administrative Technology	140,000	147,088	7,088	5%
TOTAL 1000 SERIES	1,916,987	2,096,367	179,380	9%

REVERE PUBLIC SCHOOLS
 FY23 BUDGET
SALARY ACCOUNT SUMMARY

FY22 FY23 VARIANCE % CH

2000 SERIES

DIRECTORS AND PRINCIPALS/ASSISTANT PRINCIPALS

Curriculum Directors	126,721	494,024	367,303	290%
Principals	1,435,651	1,598,985	163,334	11%
Assistant Principals	2,587,740	2,877,257	289,517	11%

CLASSROOM TEACHERS AND SPECIALISTS

Beachmont Elementary	1,849,976	1,873,030	23,054	1%
Garfield Elementary	3,652,692	3,741,975	89,283	2%
Lincoln Elementary	2,705,337	2,715,029	9,692	0%
Hill Elementary	3,329,754	3,423,990	94,236	3%
Paul Revere Elementary	2,296,915	2,359,026	62,111	3%
Whelan Elementary	3,089,025	3,155,616	66,591	2%
Rumney Middle	2,451,931	2,648,913	196,982	8%
Garfield Middle	2,750,267	2,784,433	34,166	1%
Anthony Middle	2,999,398	3,148,448	149,050	5%
Revere High School	8,674,246	9,309,641	635,395	7%
Seacoast School	849,395	836,791	-12,604	-1%
Special Needs	9,107,751	9,679,866	572,115	6%

INSTRUCTIONAL SUPPORT AND COORDINATION

Instructional Support	736,490	651,240	-85,250	-12%
Instructional Coordinators (SPED)	899,327	1,225,473	326,146	36%

REVERE PUBLIC SCHOOLS
 FY23 BUDGET
SALARY ACCOUNT SUMMARY

FY22 FY23 VARIANCE % CH

GUIDANCE COUNSELORS AND SOCIAL WORKERS

Guidance	1,294,989	1,423,577	128,588	10%
Social Workers, Psychologists, Adjustment Counse	2,125,069	2,036,681	-88,388	-4%

OPERATIONAL ASSISTANTS AND TECHNOLOGISTS

Operatinal Assistants Working For Directors	431,219	523,708	92,489	21%
Operational Assistants Working for Principals	940,956	908,227	-32,729	-3%
Building Technologists	1,010,781	982,201	-28,580	-3%

PARAPROFESSIONALS

Regular Aides	210,553	195,825	-14,728	-7%
SPED Aides	1,341,986	1,405,272	63,286	5%

NEGOTIATIONS

Negotiations	1,237,621	0	-1,237,621	-100%
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MISCELLANEOUS

Miscellaneous Payments to Teachers	801,450	822,250	20,800	3%
Substitute Teachers	713,193	770,000	56,807	8%
Librarians and Media Center Directors	235,968	234,010	-1,958	-1%
Professional Development Leadership	172,088	181,603	9,515	6%
Degree Changes	300,000	300,000	0	0%
Miscellaneous	194,167	155,822	-38,345	-20%

TOTAL 2000 SERIES	60,552,656	62,462,913	1,910,257	3%
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REVERE PUBLIC SCHOOLS
 FY23 BUDGET
SALARY ACCOUNT SUMMARY

FY22 FY23 VARIANCE % CH

3000 SERIES

Attendance/Parent Liasion	870,186	1,083,080	212,894	24%
Nurses	635,736	616,222	-19,514	-3%
Health Aides	0	395,544	395,544	100%
Transportation	910,421	929,524	19,103	2%
Athletics	395,921	403,296	7,375	2%
Security	928,638	1,065,651	137,013	15%
TOTAL 3000 SERIES	3,740,902	4,493,317	752,415	20%

REVERE PUBLIC SCHOOLS
 FY23 BUDGET
SALARY ACCOUNT SUMMARY

	FY22	FY23	VARIANCE	% CH
4000 SERIES				
Custodial	1,850,652	1,879,419	28,767	2%
Maintenance	521,639	547,988	26,349	5%
TOTAL 4000 SERIES	2,372,291	2,427,407	55,116	2%

REVERE PUBLIC SCHOOLS
 FY23 BUDGET
SALARY ACCOUNT SUMMARY

	FY22	FY23	VARIANCE	% CH
5000 SERIES				
Retirement/Buyback Incentives	75,000	50,000	-25,000	-33%
Sick Leave Buyback	76,500	76,500	0	0%
Unemployment	150,000	150,000	0	0%
School Crossing Guards	406,431	411,605	5,174	1%
TOTAL 5000 SERIES	707,931	688,105	-19,826	-3%
6000 SERIES				
Civic Activities and Community Service	39,784	39,784	0	0%
TOTAL 6000 SERIES	39,784	39,784	0	0%
TOTAL SALARY ACCOUNTS	69,330,551	72,207,893	2,877,342	5%

REVERE PUBLIC SCHOOLS
ANTICIPATED CFWD ALLOCATION

Please see below allocations for FREE CASH CFWD that will be available after FY22 and must be expended on Net School Spending eligible expenses.

Account	Original Budget	Covered by CFWD	Actual Voted
Beachmont Elementary	2,273,030	400,000	1,873,030
Classroom Teachers Allocation		400,000	
Garfield Elementary	4,571,975	830,000	3,741,975
Classroom Teachers Allocation		700,000	3,871,975
Additional Teaching Staff (May 17, 2022 vote)		130,000	
Lincoln Elementary	3,280,029	565,000	2,715,029
Classroom Teachers Allocation		500,000	
Additional Teaching Staff (May 17, 2022 vote)		65,000	
Hill Elementary	4,153,990	730,000	3,423,990
Classroom Teachers Allocation		600,000	
Additional Teaching Staff (May 17, 2022 vote)		130,000	
Paul Revere Elementary	2,759,026	400,000	2,359,026
Classroom Teachers Allocation		400,000	
Whelan Elementary	3,920,616	765,000	3,155,616
Classroom Teachers Allocation		700,000	
Additional Teaching Staff (May 17, 2022 vote)		65,000	
Rumney Middle	3,278,913	630,000	2,648,913
Classroom Teachers Allocation		500,000	
Additional Teaching Staff (May 17, 2022 vote)		130,000	
Garfield Middle	3,384,433	600,000	2,784,433
Classroom Teachers Allocation		600,000	
Anthony Middle	3,838,953	690,505	3,148,448
Classroom Teachers Allocation		600,000	
Additional Teaching Staff (May 17, 2022 vote)		90,505	
Revere High	11,209,641	1,900,000	9,309,641
Seacoast High	936,791	100,000	836,791
Totals	43,607,397	7,610,505	35,996,892

REVERE PUBLIC SCHOOLS
FY23 BUDGET
 NON-SALARY ACCOUNT SUMMARY

FY22 FY23 VARIANCE %

1000 SERIES: ADMINISTRATION NON SALARY

District Administration	773,400	1,016,132	242,732	31%
1000 SERIES TOTAL	773,400	1,016,132	242,732	31%

2000 SERIES: INSTRUCTIONAL NON SALARY

Schools

Beachmont Elementary	56,332	58,000	1,668	3%
Garfield Elementary	78,742	80,000	1,258	2%
Lincoln Elementary	71,236	73,000	1,764	2%
Hill Elementary	72,316	74,000	1,684	2%
Paul Revere Elementary	62,542	65,000	2,458	4%
Whelan Elementary	74,260	76,000	1,740	2%
Rumney Middle	64,680	67,000	2,320	4%
Garfield Middle	61,500	64,000	2,500	4%
Anthony Middle	62,880	65,000	2,120	3%
Revere High	118,760	146,000	27,240	23%
Seacoast High	17,900	18,000	100	1%

REVERE PUBLIC SCHOOLS
FY23 BUDGET
 NON-SALARY ACCOUNT SUMMARY

	FY22	FY23	VARIANCE	%
<i>Districtwide</i>				
Curriculum Directors	40,000	40,000	0	0%
Instructional District Wide	617,058	619,438	2,380	0%
Professional Development	230,000	230,000	0	0%
Guidance & Testing	75,000	75,000	0	0%
<i>Special Education</i>				
Special Education Program Services	1,600,000	1,600,000	0	0%
<i>Technology</i>				
Classrooms and Labs	550,400	550,400	0	0%
2000 SERIES TOTAL	3,853,606	3,900,838	47,232	1%

3000 SERIES: OTHER STUDENT SERVICES NON SALARY

Comprehensive Health	50,000	50,000	0	0%
School Security	30,000	30,000	0	0%
Athletics	190,000	190,000	0	0%
Transportation	6,024,913	7,364,285	1,339,372	22%
Food Services	80,340	85,000	4,660	6%
3000 SERIES TOTAL	6,375,253	7,719,285	1,344,032	21%

REVERE PUBLIC SCHOOLS
FY23 BUDGET
 NON-SALARY ACCOUNT SUMMARY

FY22 FY23 VARIANCE %

4000 SERIES: OPERATION OF PLANT/MAINTENANCE NON SALARY

Custodial	1,612,539	1,693,167	80,628	5%
Utilities	2,836,258	2,793,000	(43,258)	-2%
Operations and Maintenance	1,832,832	1,896,031	63,199	3%
Network and Telecommunications	677,536	694,286	16,750	2%
4000 SERIES TOTAL	6,959,165	7,076,484	117,319	2%

5000 SERIES: EMPLOYEE BENEFITS AND INSURANCE NON SALARY

Employee Benefits	475,000	475,000	0	0%
5000 SERIES TOTAL	475,000	475,000	0	0%

7000 SERIES: BUILDING IMPROVEMENTS

Building Improvements	843,119	683,875	(159,244)	-19%
7000 SERIES TOTAL	843,119	683,875	(159,244)	-19%

REVERE PUBLIC SCHOOLS
FY23 BUDGET
 NON-SALARY ACCOUNT SUMMARY

FY22 FY23 VARIANCE %

9000 SERIES: PROGRAMS WITH OTHER SCHOOLS

Tuitions	14,081,083	15,543,341	1,462,258	10%
9000 SERIES TOTAL	14,081,083	15,543,341	1,462,258	10%
TOTAL NON-SALARY ACCTS	33,360,626	36,414,955	3,054,329	9%



NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL FY 2023 BUDGET

Northeast Metropolitan Regional Vocational School
FY 23 Budget
Executive Summary

The following FY23 School Budget is submitted by the Northeast Metropolitan Administration for the School Committee's review and consideration.

This budget was developed in support to our mission statement of supplying our students a rigorous academic and career/technical education. Due to the increase of supply costs due to worldwide raw material shortages, we have significantly increased the supply budgets for many of the vocational shops within the budget.

Knowing the financial constraints faced by our member communities, we set out to limit our total operating assessment increase to 3% before the application of capital debt service. I am pleased to announce that we were able to achieve this goal and **our total operating assessment before capital debt service will increase by \$136,448, or .88%, in FY23.** FY23 marks the first year of a capital assessment which will be used to pay for the principal and interest on our first bond issue for our approved school building project. The first year payment of \$1,862,200 has been assessed to the member communities in this budget in order to pay for those costs. This cost should come as no surprise to our member communities as it has been communicated in our financial discussions with city and town leadership for the past six years. While our operating assessment has remained relatively low, the introduction of the capital assessment increases our total assessment request **by \$1,998,648, or 12.92% in FY23.** While the large increase of the assessment due to the introduction of the debt assessment was unavoidable, we were able to minimize the original operating assessment by utilizing the following funding and strategies:

- Increase in Chapter 70 funding, \$1,573,385 more than the budgeted FY22 amount
- We plan is to utilize \$2,279,950 from excess and deficiency certified funds to offset our budget assessment impact to member communities in FY23 of which; we will use a regular offset of \$600,000 to reduce the total assessment to member communities; \$800,000 of which will be used to offset additional costs related to the school building project; \$579,950 will be coupled with our \$1,000,000 transportation reimbursement to fully offset the cost of transportation to the member communities; and \$300,000 will be used to increase our OPEB contribution which helps us achieve a higher bond rating. All of these costs, while increasing our operating budget, will have no negative impact on the member assessments.

With the increase in projected revenue and use of E&D, we were able to significantly reduce the financial impact to our member communities. Northeast Metropolitan Regional Vocation School's total operating budget request for FY23 is \$33,513,000. This represents an increase of \$3,651,983 over the FY22 budget appropriation. As mentioned above, the major portion of the increase stems from the first debt service assessment of \$1,862,200. The other major driving factors of the operating budget increase are as follows:

- Increase in contractual obligations due to steps and lanes, of approximately \$943,529
- Increase to Sick Leave Buy Back Line Item of \$40,000 for anticipated retirements
- Increase in funding due to Robotics Teacher no longer covered by the grant in FY23 of \$102,481
- Increase in funding for new Foreign Language Teacher of \$84,652
- Increase in funding for new Computer Literacy Teacher of \$80,986
- Increase in funding for new Science Teacher of \$87,805
- Increase in funding for new Business Tech/Marketing Teacher of \$86,222
- Increase in funding for new Auto Tech Teacher of \$80,986
- Increase in funding due to movement of Cafeteria Bookkeeper being moved to the Budget of \$73,726
- Increase for Transportation Contract of \$61,200
- Increase For Resource Officer Contract with Wakefield of 10,000
- Increase in Insurance Coverage projected 6.3% increase of \$309,096
- Increase in funding for modular classroom of \$150,000
- Increase in funding for Maintenance Supplies and Services of \$34,735
- Increase in funding for Legal Services of \$20,000
- Increase in Funding for Supplies due to increased raw material costs of \$88,707
- Increase of OPEB Funding (covered by E&D) of \$300,000

We were able to offset the total cost of the operating budget by reducing the following line items by evaluating historical cost data and future needs:

- Reduction of salary request as a result of retirements and attrition of \$64,341
- Reduction in Contracted Services Line due to reduction in Capital Projects balance and offset of \$700,000

A detailed summary of revenues and expenditures can be found in the next section.

The FY23 budget proposal includes the following highlights and assumptions:

Based on our Chapter 70 formula calculation, Northeast Metro Tech is projected to receive \$12,768,498 in aid for FY23. This amount is \$1,573,385 higher than our budgeted aid in FY22.

We anticipate FY23 transportation revenue of \$1,000,000, which is \$(200,000) less than the revenue we received in FY22.

	FY21 Budget	FY22 Budget	FY23 Appropriation	Change	% Change
Chapter 70 Aid	\$ 10,745,350	\$ 11,195,113	\$ 12,768,498	\$ 1,573,385	14.05%
Transportation Aid (Reimbursement Fund)	\$ 1,000,000	\$ 1,200,000	\$ 1,000,000	\$ (200,000)	-16.67%
Total State Revenue	\$ 11,745,350	\$ 12,395,113	\$ 13,768,498	\$ 1,373,385	11.08%

Expenses

Northeast Metropolitan Regional Vocational School's total operating expense before debt service for FY23 is projected to be \$31,650,800 or 5.99% over the FY22 total operating budget of \$29,861,016.

	FY21 Budget	FY22 Budget	FY23 Request	Change	% Change
Northeast Metro Tech	\$ 28,761,067	\$ 29,861,016	\$ 31,650,800	\$ 1,789,783	5.99%
		with debt svc	\$ 33,513,000	\$ 3,651,983	12.23%

This total request can be attributed to increases in Salary, Contracted Services, Supplies, and Equipment over the FY22 budget amount.

Northeast Metropolitan Regional Vocational School's salary request for FY23 is \$18,483,764 or 8.93% over the FY22 budget of \$16,967,718. The increase in the salary request can be attributed to the following conditions:

FY23 Budget Summary-Highlights

	FY21 Actual	FY22 Budget	FY23 Request	Change	% Change
Total Salary	\$ 15,783,690	\$ 16,967,718	\$ 18,483,764	\$ 1,516,046	8.93%

Highlighted Salary Expenses	FTE	Change
Steps and Lanes/Salary Increases		\$ 943,529
Increases to Sick Leave BuyBack Line Item		\$ 40,000
Move Robotics Teacher into Budget from Grant		\$ 102,481
Addition of Science Teacher	1.0	\$ 87,805
Addition of Computer Literacy Teacher	1.0	\$ 80,986
Addition of Foreign Language Teacher	1.0	\$ 84,652
Move Cafeteria Bookkeeper to Budget	1.0	\$ 73,726
Addition of Office Tech Teacher	1.0	\$ 86,222
Addition of Auto Body Teacher	1.0	\$ 80,986
Salary Savings		\$ (64,341)

Total Increase of Highlighted Expenses 6.0 \$ 1,516,046

Northeast Metropolitan Regional Vocational School's FY23 Contractual Services budget is \$11,899,773 ; 1.58% or \$185,031 more than the FY22 budget of \$11,714,742. The increase in the contracted services request can be mainly attributed to the following expenses and conditions:

	FY21 Actual	FY22 Budget	FY23 Request	Change	% Change
Total Contracted Services	\$ 8,555,902	\$ 11,714,742	\$ 11,899,773	\$ 185,031	1.58%

Highlighted Contracted Service Expenses	Notes	Increase in Funding
Yr 4 of Transportation contract \$383 to \$400 per bus		\$ 61,200
Increase For Resource Officer Contract with Wakefield		\$ 10,000
Increases in Insurance Coverage 6.3% projected		\$ 309,096
Increase In Opeb Funding		\$ 300,000

FY23 Budget Summary-Highlights

Funding For Modular Classroom Lease	\$	150,000
Reduction in Capital Budget Line Item	\$	(700,000)
Increase funding for Maintenance Supplies	\$	34,735
Increase in Legal Service Cost	\$	20,000

Total Increase of Highlighted Expenses \$ 185,031

Northeast Metropolitan Regional Vocational School's Supplies and Materials budget for FY23 is \$1,194,131 ; 8.02% or \$88,707 higher than the FY22 amount of \$1,105,424 . The increase in supplies is due to the consumable supplies budget requested by department heads during the budget process.

	FY21 Actual	FY22 Budget	FY23 Request	Change	% Change
Total Supplies	\$ 1,165,161	\$ 1,105,424	\$ 1,194,131	\$ 88,707	8.02%

Highlighted Supply Expenses	Notes	Increase in Funding
Increase in Funding to Offset Rise in Supply Costs		\$ 88,707

Total Increase of Highlighted Expenses \$ 88,707

Northeast Metropolitan Regional Vocational School's FY23 equipment/technology budget is \$73,132 ; 0.00% or \$- higher than the FY22 budget amount. The increase in equipment is attributed to:

	FY21 Actual	FY22 Budget	FY23 Request	Change	% Change
Total Equipment	\$ 20,015	\$ 73,132	\$ 73,132	\$ -	

Highlighted Equipment Expenses	Increase in Funding

Total Increase of Highlighted Expenses \$ -

Summary

Regionalization exists as a measure to offer services at a reduced cost to its member districts. Knowing the financial constraints faced by each member City and Town, Northeast aims to limit the annual operating assessment increase to a maximum of 3%. We are able to attain that goal by using \$1,700,000 from our other funding sources to offset total expenditures, therefore reducing the assessment.

Funding Summary	FY21 Actual	FY22 Budget	FY23 Request	Change	% Change
Northeast Metro Tech Total Operating Expense	\$ 28,761,067	\$ 29,861,016	\$ 31,650,800	\$ 1,789,783	
Total Chapter 70 Revenue Applied to Budget	\$ 10,745,350	\$ 11,195,113	\$ 12,768,498	\$ 1,573,385	
Total Transportation Applied	\$ 1,000,000	\$ 1,200,000	\$ 1,579,950	\$ 379,950	
Total Other Funds (E&D and Capital Projects Fund)	\$ 2,000,000	\$ 2,000,000	\$ 1,700,000	\$ (300,000)	
Total Assessment Requested Before Debt Service	\$ 15,015,717	\$ 15,465,903	\$ 15,602,352	\$ 136,448	0.88%
Total Debt Service	\$ -	\$ -	\$ 1,862,200	\$ 1,862,200	
			\$ 17,464,552	\$ 1,998,648	cross check
Northeast Metro Tech Requested Assessment	\$ 15,015,717	\$ 15,465,903	\$ 17,464,552	\$ 1,998,648	12.92%

Before the capital assessment, the total assessment increase results in an increase of 0.88% After application of the debt service number of , the total increase to the member communities is 12.92%

District	FY21 Actual	FY22 Budget	FY23 Request	Change	% Change	% Change
Chelsea	\$ 1,216,504	\$ 1,002,864	\$ 1,255,248	3	\$ 252,384	25.2%
Malden	\$ 1,459,986	\$ 1,618,957	\$ 1,869,733	2	\$ 250,776	15.5%
Melrose	\$ 767,490	\$ 754,661	\$ 1,050,138	12	\$ 295,477	39.2%
North Reading	\$ 558,500	\$ 588,959	\$ 645,192	0	\$ 56,233	9.5%
Reading	\$ 453,782	\$ 571,636	\$ 639,569	0	\$ 67,933	11.9%
Revere	\$ 1,980,630	\$ 1,818,956	\$ 2,202,229	5	\$ 383,272	21.1%
Saugus	\$ 3,045,572	\$ 2,944,794	\$ 2,715,853	-17	\$ (228,941)	-7.8%
Stoneham	\$ 1,335,229	\$ 1,375,880	\$ 1,534,237	1	\$ 158,357	11.5%
Wakefield	\$ 1,431,158	\$ 1,732,232	\$ 2,017,068	6	\$ 284,836	16.4%
Winchester	\$ 102,417	\$ 190,545	\$ 309,625	5	\$ 119,079	62.5%
Winthrop	\$ 727,150	\$ 891,675	\$ 1,041,127	6	\$ 149,452	16.8%
Woburn	\$ 1,937,299	\$ 1,974,744	\$ 2,184,533	6	\$ 209,789	10.6%

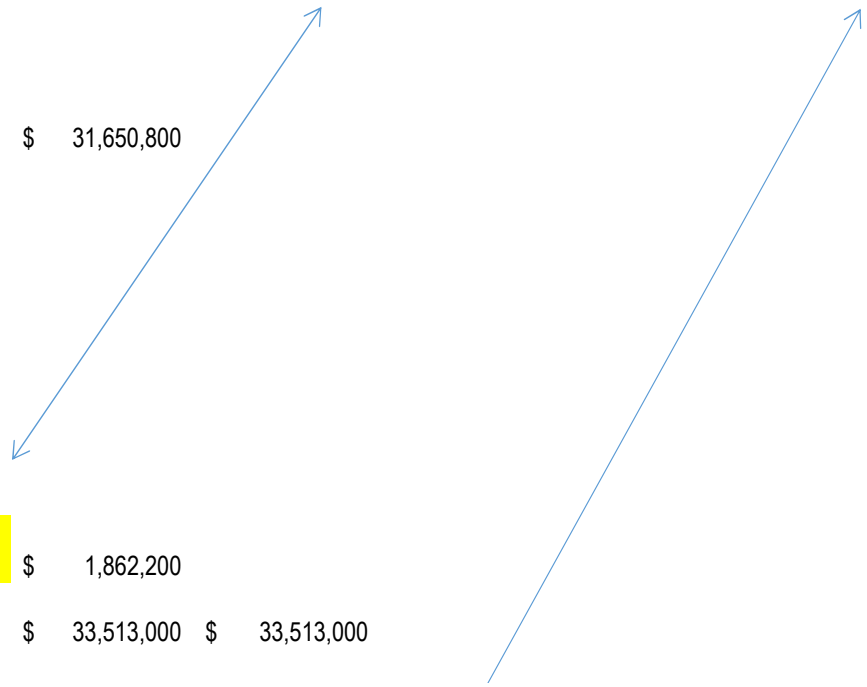
FY23 Budget Summary-Highlights

Funding from Cities/Towns	\$	15,015,717	\$	15,465,903	\$	17,464,552	29	\$	1,998,648	12.92%
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FY23 District Assessment

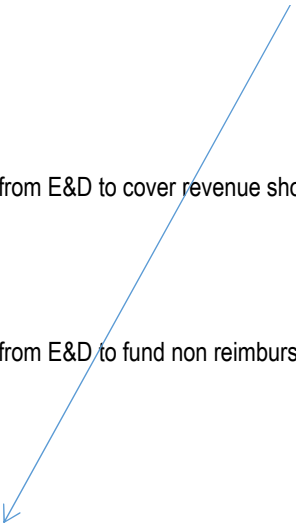
District	Minimum Contribution	Transp.	Budget Adjustment Assessment	Total Operating Assessment Before Capital	Capital/Debt Assessment(BAN)	Total Assessment w Capital	Students	Enrollment Percentage
Chelsea	\$ 845,841	\$ -	\$ 66,033	\$ 911,874	\$ 343,374	\$ 1,255,248	241	18.4%
Malden	\$ 1,608,120	\$ -	\$ 42,195	\$ 1,650,315	\$ 219,418	\$ 1,869,733	154	11.8%
Melrose	\$ 955,006	\$ -	\$ 15,344	\$ 970,350	\$ 79,788	\$ 1,050,138	56	4.3%
N. Reading	\$ 587,433	\$ -	\$ 9,316	\$ 596,749	\$ 48,443	\$ 645,192	34	2.6%
Reading	\$ 583,509	\$ -	\$ 9,042	\$ 592,551	\$ 47,018	\$ 639,569	33	2.5%
Revere	\$ 1,772,436	\$ -	\$ 69,321	\$ 1,841,757	\$ 360,472	\$ 2,202,229	253	19.4%
Saugus	\$ 2,455,939	\$ -	\$ 41,921	\$ 2,497,860	\$ 217,993	\$ 2,715,853	153	11.7%
Stoneham	\$ 1,396,635	\$ -	\$ 22,194	\$ 1,418,829	\$ 115,408	\$ 1,534,237	81	6.2%
Wakefield	\$ 1,836,997	\$ -	\$ 29,044	\$ 1,866,041	\$ 151,028	\$ 2,017,068	106	8.1%
Winchester	\$ 282,444	\$ -	\$ 4,384	\$ 286,828	\$ 22,797	\$ 309,625	16	1.2%
Winthrop	\$ 934,104	\$ -	\$ 17,262	\$ 951,366	\$ 89,762	\$ 1,041,127	63	4.8%
Woburn	\$ 1,985,775	\$ -	\$ 32,058	\$ 2,017,833	\$ 166,700	\$ 2,184,533	117	9.0%
Total	\$15,244,239		\$358,113	\$15,602,352	\$1,862,200	\$17,464,552	1307	100%

Total FY23 Operating Budget Request	\$ 31,650,800		
Expenditures			
Net school Spending	\$ 28,012,737		
Transportation Capital	\$ 1,579,950		
Projects Fund	\$ 800,000		
E&D	\$ 900,000		
Supplementary Requests	\$ 358,113		
Bond Anticipatory	\$ 1,862,200	\$ 1,862,200	
Total FY23 Request	\$ 33,513,000	\$ 33,513,000	



FY23 District Assessment

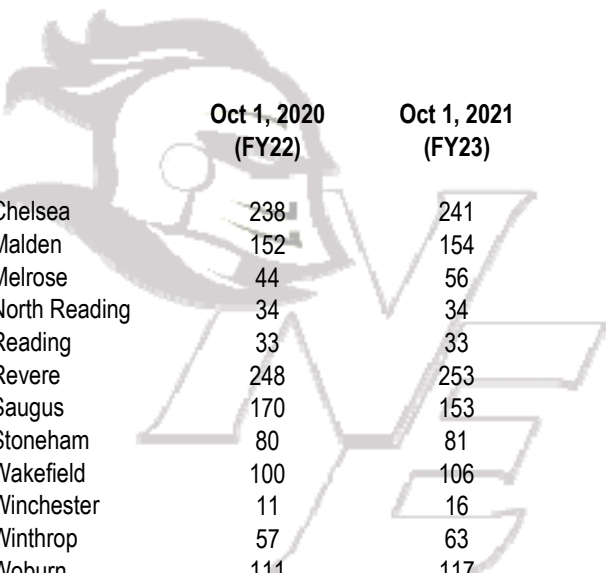
Available Revenues Chapter 70 Funds	\$ 12,768,498		
Transportation Fund	\$ 1,579,950	\$ 579,950	from E&D to cover revenue shortfall and offset total transportation cost
E&D Capital Projects Funding from E&D	\$ 800,000		from E&D to fund non reimbursable/inelegible building cost
Total Revenues		\$ 16,048,448	
Total Assessment		\$ 17,464,552	
cross check		\$ 17,464,552	



**Northeast Metropolitan Regional Vocational School
Comparison of Assessments**

	Budget	Operating Budget	Variance	Variance %	Total Budget	Variance \$	Variance %
	FY 2022	FY2023	Operating		w Capital FY2023		
Gross Budget	\$ 29,861,016	\$ 31,650,800	\$ 1,789,783	5.99%	\$ 33,513,000	\$ 3,651,983	12.23%
Less Revenues							
Chapter 70 Aid	\$ 11,195,113	\$ 12,768,498	\$ 1,573,385	14%	\$ 12,768,498	\$ 1,573,385	14.05%
Transportation	\$ 1,200,000	\$ 1,579,950	\$ 379,950	32%	\$ 1,579,950	\$ 379,950	31.66%
Other Sources (E&D + Capital)	\$ 2,000,000	\$ 1,700,000	\$ (300,000)	-15%	\$ 1,725,000	\$ (275,000)	-13.75%
Total Revenues	\$ 14,395,113	\$ 16,048,448	\$ 1,653,335		\$ 16,073,448	\$ 1,678,335	11.66%
Net Assessments	\$ 15,465,903	\$15,602,352	\$ 136,448		\$ 17,439,552	\$ 1,973,648	12.76%
Chelsea	\$ 1,002,864	\$ 911,874	\$ (90,990)		\$ 1,255,248	\$ 252,384	25.17%
Malden	\$ 1,618,957	\$ 1,650,315	\$ 31,358		\$ 1,869,733	\$ 250,776	15.49%
Melrose	\$ 754,661	\$ 970,350	\$ 215,688		\$ 1,050,138	\$ 295,477	39.15%
North Reading	\$ 588,959	\$ 596,749	\$ 7,790		\$ 645,192	\$ 56,233	9.55%
Reading	\$ 571,636	\$ 592,551	\$ 20,915		\$ 639,569	\$ 67,933	11.88%
Revere	\$ 1,818,956	\$ 1,841,757	\$ 22,801		\$ 2,202,229	\$ 383,272	21.07%
Saugus	\$ 2,944,794	\$ 2,497,860	\$ (446,934)		\$ 2,715,853	\$ (228,941)	-7.77%
Stoneham	\$ 1,375,880	\$ 1,418,829	\$ 42,949		\$ 1,534,237	\$ 158,357	11.51%
Wakefield	\$ 1,732,232	\$ 1,866,041	\$ 133,809		\$ 2,017,068	\$ 284,836	16.44%
Winchester	\$ 190,545	\$ 286,828	\$ 96,283		\$ 309,625	\$ 119,079	62.49%
Winthrop	\$ 891,675	\$ 951,366	\$ 59,690		\$ 1,041,127	\$ 149,452	16.76%
Woburn	\$ 1,974,744	\$ 2,017,833	\$ 43,089		\$ 2,184,533	\$ 209,789	10.62%
Total	\$15,465,903	\$15,602,352	\$136,448	0.88%	\$17,464,552 delta	\$1,998,648 \$1,862,200	12.92%
Enrollment	Students	Students	Variance	Variance %	Contribution %	Per Pupil Cost	

FY23 Comparison of Assessments



	Oct 1, 2020 (FY22)	Oct 1, 2021 (FY23)					of Assessment
Chelsea	238	241	3	1.26%	18.44%	\$	5,208
Malden	152	154	2	1.32%	11.78%	\$	12,141
Melrose	44	56	12	27.27%	4.28%	\$	18,752
North Reading	34	34	0	0.00%	2.60%	\$	18,976
Reading	33	33	0	0.00%	2.52%	\$	19,381
Revere	248	253	5	2.02%	19.36%	\$	8,704
Saugus	170	153	-17	-10.00%	11.71%	\$	17,751
Stoneham	80	81	1	1.25%	6.20%	\$	18,941
Wakefield	100	106	6	6.00%	8.11%	\$	19,029
Winchester	11	16	5	45.45%	1.22%	\$	19,352
Winthrop	57	63	6	10.53%	4.82%	\$	16,526
Woburn	111	117	6	5.41%	8.95%	\$	18,671
Total Enrollment	1278	1307	29	2.27%	100.00%		

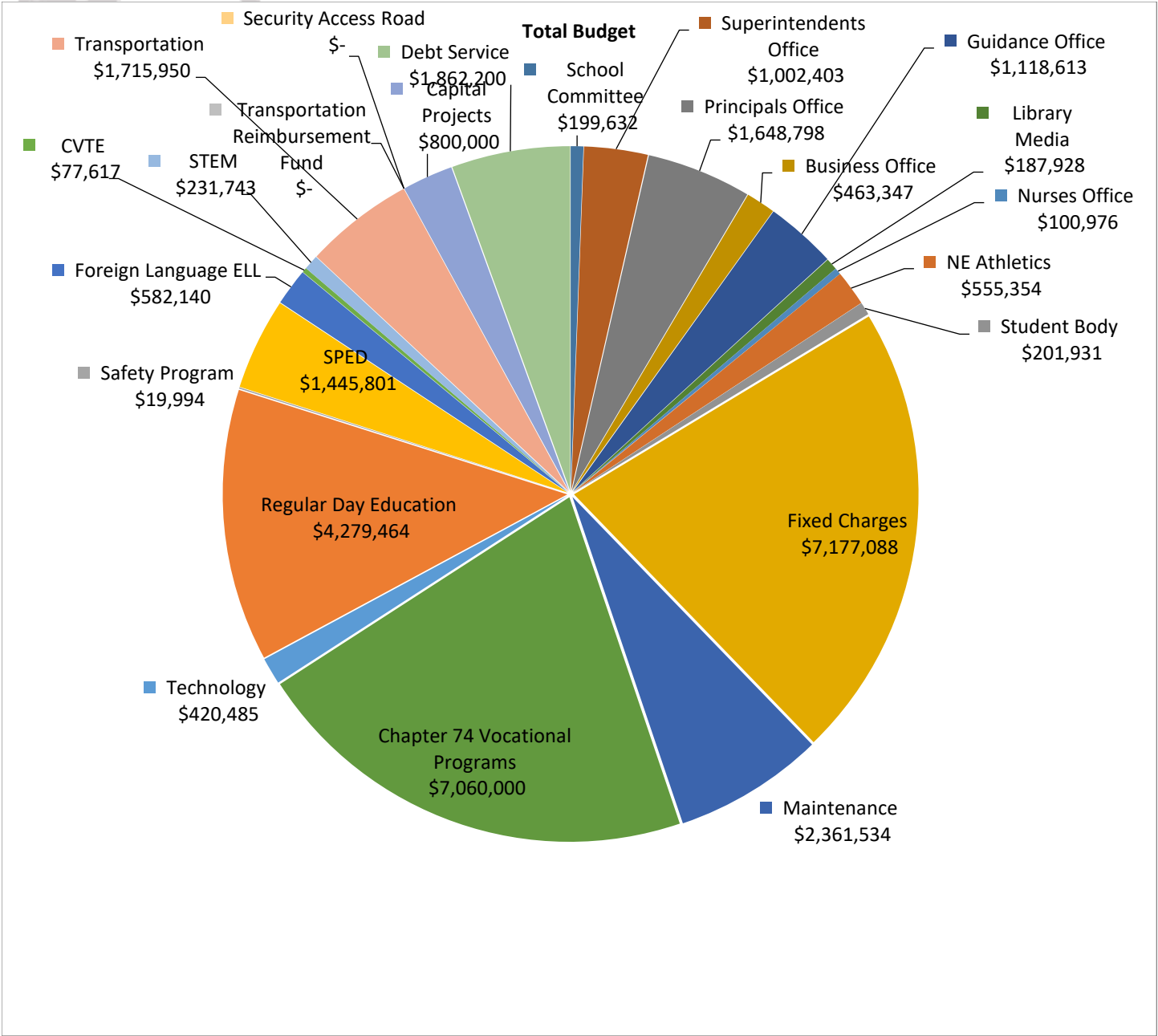
FY23 Minimum Contribution

	FY22 Minimum	FY23 Minimum	Change	% increase	% of Total
Chelsea	\$ 796,316	\$ 845,841	\$ 49,525.00	6.2%	5.55%
Malden	\$ 1,487,044	\$ 1,608,120	\$ 121,076.00	8.1%	10.55%
Melrose	\$ 716,476	\$ 955,006	\$ 238,530.00	33.3%	6.26%
North Reading	\$ 559,452	\$ 587,433	\$ 27,981.00	5.0%	3.85%
Reading	\$ 542,997	\$ 583,509	\$ 40,512.00	7.5%	3.83%
Revere	\$ 1,603,730	\$ 1,772,436	\$ 168,706.00	10.5%	11.63%
Saugus	\$ 2,797,260	\$ 2,455,939	\$ (341,321.00)	-12.2%	16.11%
Stoneham	\$ 1,306,452	\$ 1,396,635	\$ 90,183.00	6.9%	9.16%
Wakefield	\$ 1,645,447	\$ 1,836,997	\$ 191,550.00	11.6%	12.05%
Winchester	\$ 180,999	\$ 282,444	\$ 101,445.00	56.0%	1.85%
Winthrop	\$ 842,208	\$ 934,104	\$ 91,896.00	10.9%	6.13%
Woburn	\$ 1,875,809	\$ 1,985,775	\$ 109,966.00	5.9%	13.03%
Total	\$ 14,354,190	\$ 15,244,239	\$ 890,049	6.20%	100.00%

Total Budget

Description	FY22						
	FY21 Expended	Budgeted Staff	FY22 Budget	FY23 Staff Request	FY23 Request	Change	% Change
School Committee	\$ 212,701	2.0	\$ 183,200	2.0	\$ 199,632	\$ 16,432	8.97%
Superintendents Office	\$ 756,678	3.0	\$ 823,732	3.0	\$ 1,002,403	\$ 178,671	21.69%
Principals Office	\$ 1,590,398	12.5	\$ 1,601,842	12.5	\$ 1,648,798	\$ 46,956	2.93%
Business Office	\$ 369,450	4.5	\$ 372,208	5.5	\$ 463,347	\$ 91,139	24.49%
Guidance Office	\$ 946,818	11.0	\$ 1,108,014	11.0	\$ 1,118,613	\$ 10,599	0.96%
Library Media	\$ 78,933	3.0	\$ 150,191	3.0	\$ 187,928	\$ 37,737	25.13%
Nurses Office	\$ 101,405	1.0	\$ 98,247	1.0	\$ 100,976	\$ 2,729	2.78%
NE Athletics	\$ 418,454		\$ 557,173		\$ 555,354	\$ (1,819)	-0.33%
Student Body	\$ 112,198	1.0	\$ 198,244	1.0	\$ 201,931	\$ 3,687	1.86%
Fixed Charges	\$ 5,157,431		\$ 6,486,992		\$ 7,177,088	\$ 690,096	10.64%
Maintenance	\$ 2,134,557	11.0	\$ 2,295,963	11.0	\$ 2,361,534	\$ 65,571	2.86%
Chapter 74 Vocational Programs	\$ 5,670,672	63.0	\$ 6,378,906	66.0	\$ 7,060,000	\$ 681,094	10.68%
Technology	\$ 652,669	3.0	\$ 408,253	3.0	\$ 420,485	\$ 12,232	3.00%
Regular Day Education	\$ 3,691,396	40.5	\$ 3,853,841	44.5	\$ 4,279,464	\$ 425,623	11.04%
Safety Program	\$ 19,334		\$ 19,441		\$ 19,994	\$ 552	2.84%
SPED	\$ 1,270,510	14.0	\$ 1,395,500	15.0	\$ 1,445,801	\$ 50,301	3.60%
Foreign Language ELL	\$ 387,802	5.0	\$ 477,212	6.0	\$ 582,140	\$ 104,928	21.99%
CVTE	\$ 231,910		\$ 76,153		\$ 77,617	\$ 1,463	1.92%
STEM	\$ 442,482	2.0	\$ 221,153	2.0	\$ 231,743	\$ 10,590	4.79%
Transportation	\$ 1,278,967		\$ 1,654,750		\$ 1,715,950	\$ 61,200	3.70%
Transportation Reimbursement Fund							
Security Access Road			\$ -		\$ -	\$ -	
Capital Projects			\$ 1,500,000		\$ 800,000	\$ (700,000)	-46.67%
Debt Service	\$ -		\$ -		\$ 1,862,200	\$ 1,862,200	
Total Budget	\$ 25,524,767	176.5	\$ 29,861,016	186.5	\$ 33,513,000	\$ 3,651,983	12.23%

Total Budget Graph



Budget By Expense Category

Description	Professional Salary	Support Salary	Other Salary	Supplies	Contracted Services	Equipment
School Committee	\$ 24,000	\$ 7,632	\$ -	\$ 6,500	\$ 161,500	\$ -
Superintendents Office	\$ 329,720	\$ 142,483	\$ -	\$ 71,000	\$ 459,200	\$ -
Principals Office	\$ 639,711	\$ 139,606	\$ 567,981	\$ 80,000	\$ 165,500	\$ 56,000
Business Office	\$ 149,138	\$ 301,209	\$ -	\$ -	\$ 13,000	\$ -
Guidance Office	\$ 755,842	\$ 203,587	\$ 129,834	\$ 23,550	\$ 5,800	\$ -
Library Media	\$ 98,811	\$ -	\$ 84,317	\$ 2,600	\$ 2,200	\$ -
Nurses Office	\$ 93,576	\$ -	\$ -	\$ 6,750	\$ 650	\$ -
NE Athletics	\$ 355,161	\$ -	\$ -	\$ 59,019	\$ 141,175	\$ -
Student Body	\$ 141,306	\$ -	\$ -	\$ 8,200	\$ 52,425	\$ -
Fixed Charges	\$ 264,500	\$ -	\$ -	\$ -	\$ 6,912,588	\$ -
Maintenance	\$ -	\$ -	\$ 805,425	\$ 363,557	\$ 1,192,552	\$ -
Chapter 74 Vocational Programs	\$ 6,454,268	\$ -	\$ 80,827	\$ 432,207	\$ 91,288	\$ 1,411
Regular Day Education	\$ 4,214,172	\$ -	\$ -	\$ 61,813	\$ 1,957	\$ 1,521
Safety Program	\$ -	\$ -	\$ -	\$ 18,964	\$ 1,030	\$ -
SPED	\$ 1,207,649	\$ 74,026	\$ 28,133	\$ 15,914	\$ 120,080	\$ -
Foreign Language ELL	\$ 573,455	\$ -	\$ -	\$ 1,485	\$ -	\$ 7,200
CVTE	\$ 72,232	\$ -	\$ -	\$ 5,384	\$ -	\$ -
STEM	\$ 211,137	\$ -	\$ -	\$ 14,738	\$ 5,868	\$ -
Technology	\$ -	\$ -	\$ 334,025	\$ 22,450	\$ 57,010	\$ 7,000
Transportation	\$ -	\$ -	\$ -	\$ -	\$ 1,715,950	\$ -
Security Access Road	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ 800,000	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ 1,862,200	\$ -

Total \$ 15,584,678 \$ 868,543 \$ 2,030,543 \$ 1,194,131 \$ 13,761,973 \$ 73,132

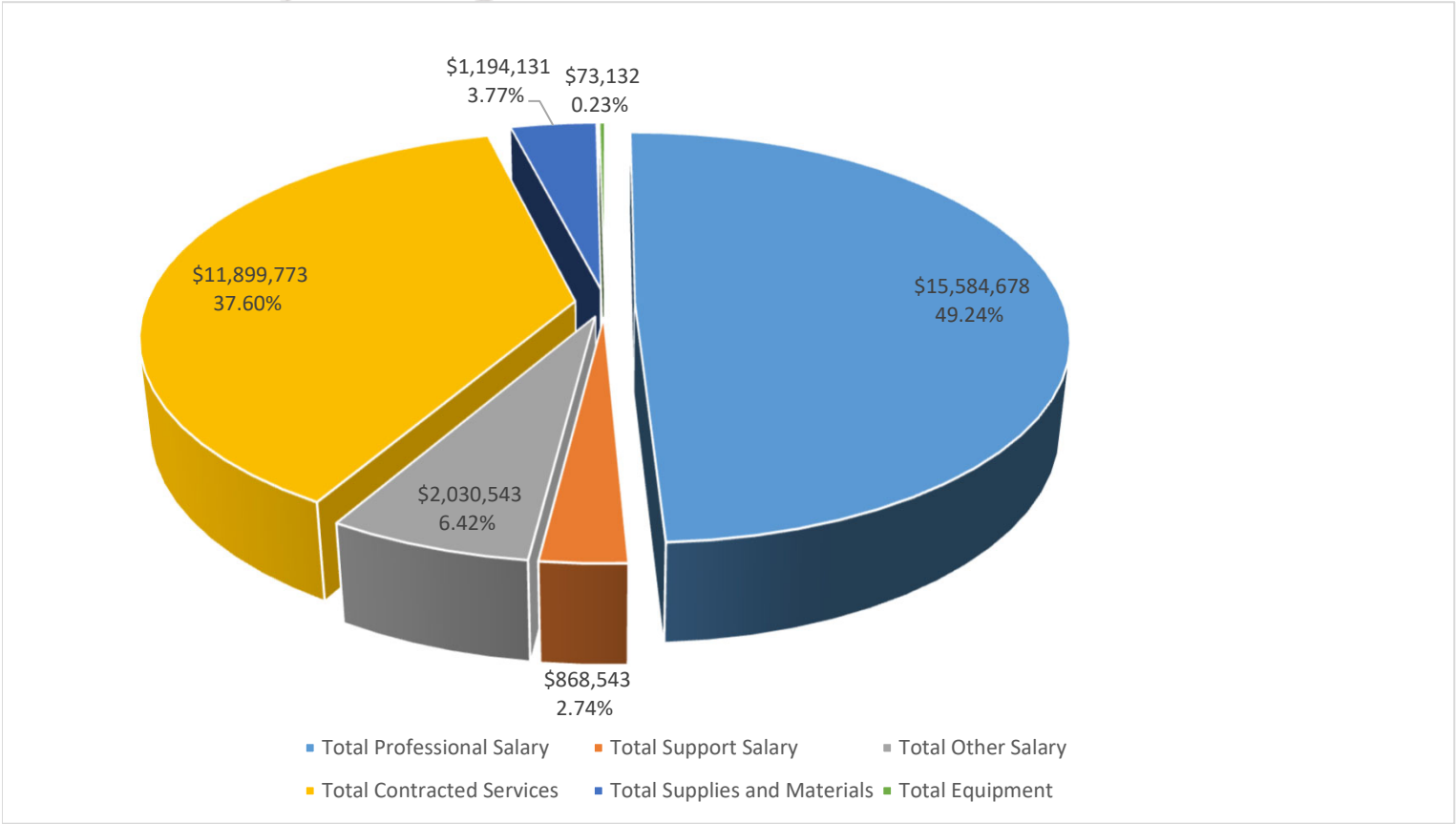
Total Salary \$ 18,483,764

Total Non Salary \$ 15,029,235

Total Budget \$ 33,513,000

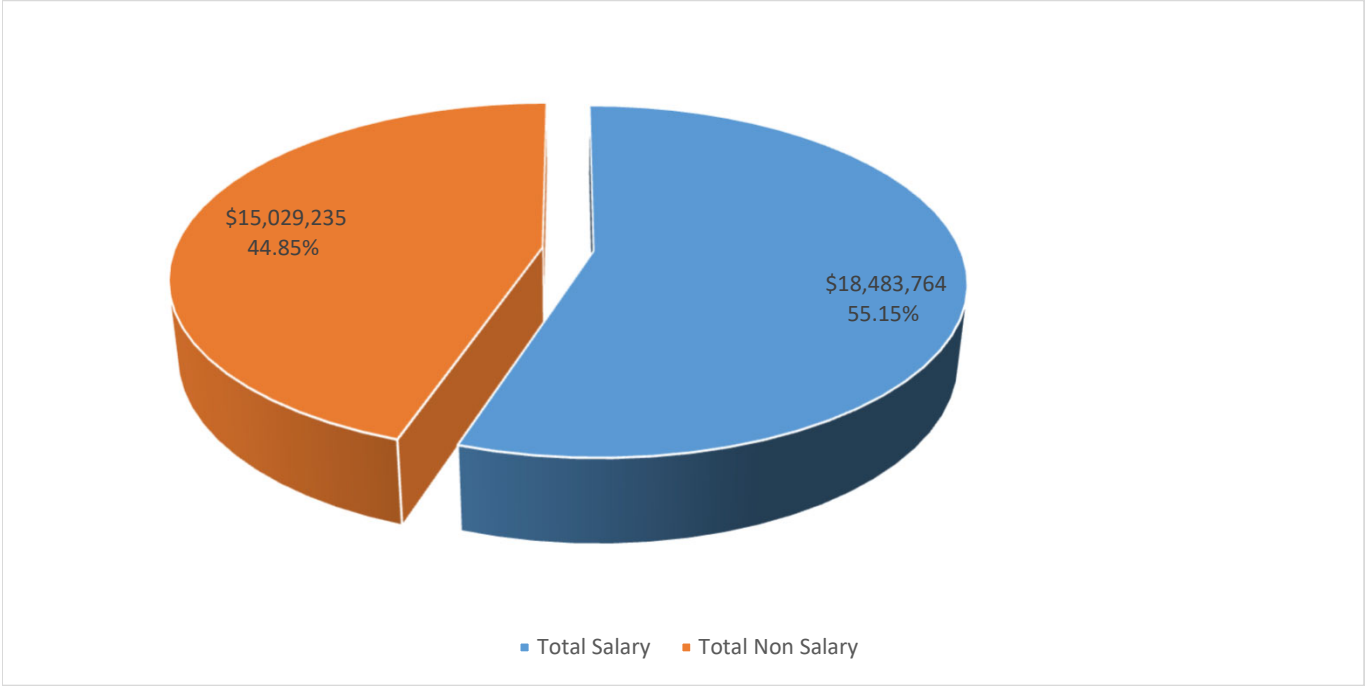
Total Expense Summary

Description	FY21 Expended	FY22 Budgeted Staff	FY22 Budget	FY23 Staff Request	FY23 Request	Change	% Change
Total Professional Salary	\$ 13,175,729	141.0	\$ 14,248,475	150.0	\$ 15,584,678	\$ 1,336,203	9.38%
Total Support Salary	\$ 725,146	11.5	\$ 745,630	12.5	\$ 868,543	\$ 122,914	16.48%
Total Other Salary	\$ 1,882,815	24.0	\$ 1,973,614	24.0	\$ 2,030,543	\$ 56,929	2.88%
Total Contracted Services	\$ 8,555,902		\$ 11,714,742		\$ 11,899,773	\$ 185,031	1.58%
Total Supplies and Materials	\$ 1,165,161		\$ 1,105,424		\$ 1,194,131	\$ 88,707	8.02%
Total Equipment	\$ 20,015		\$ 73,132		\$ 73,132	\$ -	
Total Debt Service	\$ -		\$ -		\$ 1,862,200	\$ 1,862,200	
Total Budget	\$ 25,524,767	176.5	\$ 29,861,016	186.5	\$ 33,513,000	\$ 3,651,983	12.23%



Total Summary

Description	FY21 Expended	FY22 Budgeted Staff	FY22 Budget	FY23 Staff Request	FY23 Request	Change	% Change
Total Salary	\$ 15,783,690	176.5	\$ 16,967,718	186.5	\$ 18,483,764	\$ 1,516,046	8.93%
Total Non Salary	\$ 9,741,077		\$ 12,893,298		\$ 15,029,235	\$ 2,135,937	16.57%
Total Budget	\$ 25,524,767	176.5	\$ 29,861,016	186.5	\$ 33,513,000	\$ 3,651,983	12.23%



Section IV- Enterprise Funds

Enterprise Funds Overview

Description of the Purpose of an Enterprise Fund

An enterprise fund establishes a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. Revenues and expenditures of an Enterprise Fund are segregated into a separate fund with its own financial reporting and accountability.

An Enterprise Fund raises revenues through its own user charges and, where applicable, other funding sources. A community may choose to recover total service costs through user charges, but it is not required.

Water/Sewer Enterprise Fund

The Water/Sewer Enterprise Fund was formed in FY2002. Revenues consist of water/sewer user charges, penalties & interest assessments, water/sewer liens added to taxes, and miscellaneous revenue. Costs include mandated MWRA assessments, salaries, contracted services, maintenance fees, shared overhead costs, pension, health benefits and debt service. The Water/Sewer Enterprise Fund is a “full cost recovery” enterprise fund, meaning that all revenues generated from user charges cover both direct costs of the enterprise fund, as well as indirect costs (shared overhead) needed to operate and administer the fund.

The proposed FY2023 total cost of \$31,460,591 includes shared overhead costs, pension, and health benefits of \$2,090,828. The total direct expenses of \$29,369,763 represent an increase of \$2,643,689 over FY2022. This increase is primarily attributable to an increase in debt service payments of \$1,004,719 and increases in both MWRA water (\$567,726) and sewer (\$1,275,124) assessments. The MWRA assessments increased by 9.82% and 11.44%, respectively. In an attempt to smooth these sharp increases in fixed costs, all other expenses that were not fixed have been decreased by \$253,483, and payroll expenses increased by a modest \$49,603, or less than 3%.

To ensure that the City will generate enough revenue to cover all FY2023 expenses, it will be necessary to increase water and sewer rates by 9.91% for FY2023. Also, to keep the water rates from increasing more than the recommended 10% for FY2023, the Mayor is proposing that we use \$1,900,000 from the Water/Sewer Stabilization Fund to offset further increases. This transfer will leave a healthy \$3,600,000 remaining in the Water/Sewer Stabilization Fund, about 12% of the total annual operating budget for FY2023.

For FY2023, the City has updated its Capital Improvement Plan (CIP) for water/sewer/drains, which can be found in the CIP portion of the budget. The addition of a multi-year Capital Improvement Plan and FY2023 Capital budget will allow for the continuation of improvements to our water, sewer, and drainage systems citywide, as well as the purchase of equipment needed to properly maintain and repair the infrastructure of the City.

Solid Waste Enterprise Fund

The Solid Waste Enterprise Fund was adopted in FY2019 as part of the budget process. Revenues consist of charges for extra barrels, trash related 40U fines, fees, and other miscellaneous revenue. Costs include salaries, contracted services, maintenance fees, shared costs, and direct costs to rollout the new barrels.

The proposed FY2023 total costs of \$4,500,036 is an estimate based on actual historical data. The FY2023 total costs represent a decrease of \$496,470 over FY2022. Increases in the cost of disposing of single stream recycling continue to be the biggest challenge for the City. The City has a new contract for solid waste and recycling collection and disposal that will help stabilize our hauling costs, decrease our single stream recycling costs, and replace aging equipment used to collect and dispose of our solid waste and recyclables.

The new contract with Capitol allows for us to save money by carving out the portion of the route that collects and disposes of solid waste from the Revere Housing Authority (RHA). The savings to the City is approximately \$150,000 per year. As a courtesy to the RHA, Capitol Waste will continue to pick up and dispose of the trash and recyclables for the housing authority if the Authority agree to pay Capitol directly for the services.

Also, the City was able to negotiate with Capitol Waste to take advantage of their favorable recycling disposal rates with Casella. With the new contract, Capitol Waste will be paying for recycling on behalf of the City at a rate of \$80/ton and will pass through these costs as part of its monthly billing of collections. This is estimated to decrease our expenses on recycling by approximately \$250,000.

Enforcement of the newly adopted trash regulations should help raise revenues to avoid any revenue deficits for FY2023. All health code violations related to the new regulations will be deposited into the solid waste enterprise fund. Accordingly, we have increased estimated revenue to \$500,000, which will help offset the total costs of managing solid waste in the City.

While the revenues do not cover the total costs of operations as they do in the water and sewer enterprise fund, they do offset the costs of the expenses. By isolating the revenues and expenses, with the adoption of the solid waste enterprise fund, the City hopes to better understand the net operating costs of the fund and be better equipped to manage related expenses.

430 – Water & Sewer Enterprise

Contact Information: Don Ciaramella, Chief of Engineering & Infrastructure 781-286-8145

Location: 321R Charger Street, Revere, 02151

Mission Statement

To provide an adequate supply of safe and reliable drinking water and sewer services to the City of Revere's residents, businesses, and visitors. To ensure the quality of life in our community through consistent maintenance and improvements to infrastructure which includes 107 miles of water main and 99 miles of sewer main. Actively inspire and educate our neighborhoods on sewer system limitations and the environmental impacts of improper disposal.

FY2022 Accomplishments

- Fixed tide gates at the former Showcase Cinema location.
- Point of Pines Drain station upgrades (new vfd's, tide gate, flap gate).
- Dunn Road pump station rehabilitated.
- Cleaned out three major culverts.
- Furlong Drive pump station upgrades.
- Installed sixteen new hydrants.
- Pearl Ave drainage project.
- Installed a drainage pump at the Senior Center.
- Beachmont sewer and drainage project.
- New tide gate actuator at Oak Island.
- Waitt Park Force main project
- Lined 22,318 linear feet of sewer.
- Drainage upgrades at Harris St, Oxford Park, Alden Ave, Victoria St, and Olive St.
- DCR Oak Island bath house metering
- T Carroll Way Booster Station



FY2023 Goals & Objectives

- 1) **Goal:** To maintain a safe and adequate supply of drinking water
Objective: Actively continue to replace 3 miles of water main annually.
Mayoral Goal: Uphold the highest professional and ethical standards
- 2) **Goal:** To ensure the proper transmission of water throughout the city for public health and safety
Objective: Replace, inspect, and maintain the city's fire hydrants
Mayoral Goal: Uphold the highest professional and ethical standards
- 3) **Goal:** To increase the speed and quantity of stormwater discharged from neighborhoods during storm events
Objective: Upgrade the Point of Pines stormwater drain station
Mayoral Goal: Uphold the highest professional and ethical standards
- 4) **Goal:** To improve the overall stormwater system, specifically the efficient conveyance from the City
Objective: Sample and permit Sales Creek to alleviate stormwater flooding in the Sewall Street Area
Mayoral Goal: Uphold the highest professional and ethical standards
- 5) **Goal:** To design the flow of stormwater away from concentrated City neighborhoods to mitigate flooding
Objective: Clean and remove debris from Trifone Brook
Mayoral Goal: Uphold the highest professional and ethical standards
- 6) **Goal:** Staff the Water Sewer Department at full complement
Objective: Fill critical infrastructure supporting positions
Mayoral Goal: Professionalize City Services
- 7) **Goal:** Increase the reliability and control of stormwater stations in the City
Objective: Upgrade the technology in Jackson Street & Franklin Street drain stations
Mayoral Goal: Embrace technology

Performance Measures

	FY 2020	FY 2021	Projected FY 2022	Projected FY 2023
Total Work Orders Completed	7,810	5,489	4,951	4,703
Total Water Orders Completed	3,619	2,767	2,120	2,014
Total Sewer Orders Completed	2,808	1,790	1,660	1,577
Total Drain Orders Completed	1,383	932	1,171	1,112
Catch Basin Cleanings and Maintenance Completed	772	363	444	533
Pump Station Inspections Completed	1,290	634	404	424
Manhole Inspections and Repairs Completed	96	96	112	123
Hydrant Inspection and Maintenance Orders Completed	880	913	673	740
Sink Hole Repairs Completed	47	18	12	11
Turn-on and Shut-offs Completed	191	221	117	129
Sewer Line Cleanings	598	564	632	664
Water Box Repairs Completed	114	63	61	57
Water Mark-Out and Dig Safe Orders Completed	958	1,174	1,011	1,112
Tide Gate Maintenances Completed	78	63	52	47
Leaks Detected	64	48	48	43
Meter Installations, Inspections, and Repairs	22	164	276	304
Street Opening Permits Received	244	249	173	182

FY 2023 Budget Summary

Water & Sewer Enterprise Fund

A. Direct Costs Appropriated in Enterprise Fund

Salaries and Wages	\$	1,755,787
Expenses		1,223,417
Assessments - Sewer		12,420,922
Assessments - Water		6,348,919
Debt & Interest		7,620,718

Total W/S Enterprise Appropriated Costs: \$ 29,369,763

B. Costs Appropriated in General Fund Transferred to W/S Enterprise Fund

Health & Dental Insurance		352,904
Medicare		27,335
Pensions		274,056
Shared Employees		959,709
Shared Facilities		476,824

Total Costs Appropriated in General Fund & Transferred to W/S Enterprise Fund: \$ 2,090,828

Total W/S Enterprise Fund Costs: \$ 31,460,591

C. General Fund Subsidy

Revenue - from Rate	\$	31,920,591
P.S.M. - Outside Meter Credit		(250,000)
Discount - Senior		(210,000)
Less Total Costs		31,460,591

Total General Fund Subsidy: \$ -

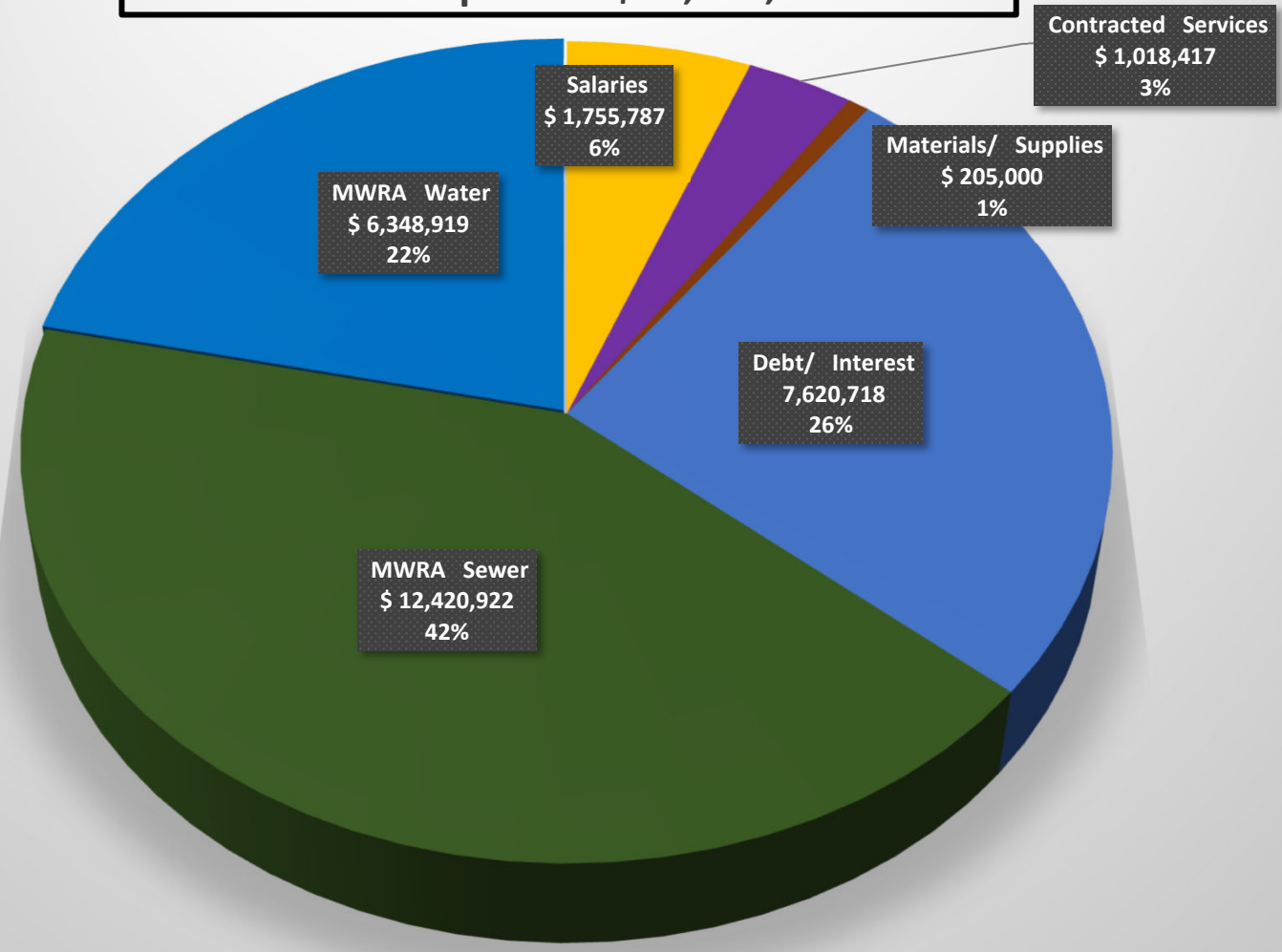
D. Source of Funding for Costs Appropriated in W/S Enterprise Fund

Revenue	\$	29,560,591
Taxation		-
From Retained Earnings		-
Free Cash/ Stabilization		1,900,000

Total Source of Funding for Costs

Appropriated in W/S Enterprise Fund: \$ 31,460,591

City of Revere - FY2023 Budget
Public Works - Water & Sewer Enterprise Fund
Direct Expenses: \$29,369,763



CITY OF REVERE: FY 2023 BUDGET SUMMARY
WATER & SEWER ENTERPRISE

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
604301	510100	PERMANENT SALARIES	1,330,539	1,548,925	1,427,703	1,504,641	1,194,606	1,537,103
604301	510900	SALARY - OVERTIME	232,789	146,000	255,504	129,196	231,134	129,196
604301	511100	LONGEVITY	23,195	28,000	11,908	14,200	10,057	17,300
604301	512200	CLOTHING ALLOWANCE	16,500	20,900	17,600	17,600	8,250	18,700
604301	512210	TRAVEL ALLOWANCE	1,833	-	-	-	-	-
604301	512301	EDUCATIONAL INCENTIVE	7,268	13,140	7,652	8,387	9,170	10,897
604301	512400	STIPEND	10,751	14,000	16,754	32,160	22,405	42,591
604301	516600	SALARY - SICK LEAVE BUY BACK	18	-	12,574	-	13,893	-
604302	520800	GASOLINE & OIL	35,789	66,500	30,957	66,500	56,128	66,500
604302	520900	TELEPHONE/COMMUNICATIONS	2,758	22,000	7,162	25,000	5,102	3,620
604302	521200	MWRA ASSESSMENT - SEWER	10,761,283	10,994,231	10,748,405	11,145,798	7,746,528	12,420,922
604302	521300	MWRA ASSESSMENT - WATER	5,185,345	5,263,284	5,591,863	5,781,193	4,029,206	6,348,919
604302	522400	COMPUTER SERVICES	12,609	39,000	50,683	60,000	32,574	97,897
604302	522800	AUDIT & ACCOUNTING SERVICES	11,400	12,000	11,400	12,000	-	12,000
604302	523440	PRINTING & MAILING	37,452	40,000	45,035	50,000	31,867	40,000
604302	524000	PEST/ RODENT CONTROL	45,788	100,000	51,761	20,000	16,722	5,000
604302	524500	BUILDING MAINTENANCE & REPAIR	110,668	100,000	94,971	100,000	48,357	50,000
604302	524600	MAINTENANCE OF EQUIPMENT	64,305	100,000	100,073	50,000	41,316	50,000
604302	525000	CONTRACTED SERVICES	464,990	-	-	-	-	-
604302	525100	MEDICAL EXPENSES	-	-	699	2,000	410	2,000
604302	526500	PREVENTATIVE MAINTENANCE	-	-	-	75,000	7,408	30,000
604302	526600	EMERGENCY REPAIRS	-	-	-	100,000	-	100,000
604302	527010	RENTALS & LEASES	30,766	50,000	37,849	55,000	33,917	55,000
604302	528200	DRAINAGE AND SEWER MAINTENAN	89,064	275,000	405,927	275,000	155,674	275,000
604302	528300	LEAK DETECTION	15,435	16,000	13,125	16,000	-	16,000
604302	528600	SAFE WATER DRINKING ASSESSMEN	11,612	15,400	12,432	15,400	12,295	15,400
604302	528800	CULVERT CLEANING	-	-	9,849	25,000	15,705	25,000
604302	528900	CATCH BASIN/LATERAL LINE	289,961	500,000	176,767	150,000	122,410	125,000
604304	540000	OFFICE SUPPLIES	10,540	15,000	15,312	15,000	2,824	15,000
604304	541000	MISCELLANEOUS TOOLS & EQUIP.	7,961	35,000	27,840	35,000	28,921	35,000
604304	541500	WATER METERS	60,180	-	-	30,000	19,653	30,000

**CITY OF REVERE: FY 2023 BUDGET SUMMARY
WATER & SEWER ENTERPRISE (continued)**

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
604304	544000	MATERIALS	137,577	100,000	177,459	200,000	80,531	100,000
604304	544500	SEWER & WATER SERVICES	31,802	32,000	23,732	25,000	20,523	25,000
604307	570150	POLICE DETAILS	14,008	25,000	21,841	25,000	19,600	25,000
604307	572100	BANKING SERVICES	104,017	70,000	118	25,000	-	-
604308	574100	OUTSIDE LEGAL SERVICES	27,591	25,000	12,474	25,000	23,046	25,000
604308	580000	CAPITAL OUTLAY	-	-	-	-	3,930	-
604308	587100	NEW EQUIPMENT	211,553	-	218,688	-	29,550	-
604308	587300	CAPITAL IMPROVEMENTS	90,442	-	467,781	-	-	-
604309	591100	BONDED DEBT	2,634,460	3,656,327	45,321	4,717,822	4,116,197	5,326,121
604309	591200	NOTES AND BONDS	111,208	-	3,089,663	-	37,248	-
604309	591210	SRF BOND ADMIN FEES	122,873	112,781	42,041	116,959	116,271	114,467
604309	591215	INTEREST ON ST DEBT	10,000	-	109,994	-	-	-
604309	591500	INTEREST ON LT DEBT	1,452,364	1,689,835	1,689,823	1,781,218	1,765,660	2,180,130
604308	596000	TRANSFERS OUT	2,861,093	-	2,352,516	-	2,168,256	-
TOTAL	WATER & SEWER ENTERPRISE		26,679,786	25,125,323	27,433,257	26,726,074	22,277,345	29,369,763

City of Revere - Fiscal Year 2023 Budget

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise FY2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated	
Per Mayor															
Chief Of Public Works/ Infra:	N	02/12/14	9.38		39.0	0.50	159,650	500	1,100		-	161,250	80,625	80,625	
Assistant Superintendent	N	10/06/88	34.75		39.0	1.00	130,033	15,800	1,100		-	146,933	-	146,933	
Class 4 Water Distribution O	N	01/01/06	17.50		39.0	1.00	113,577	2,400	-		-	115,977	-	115,977	
Business Manager	N	11/29/21	1.58		39.0	0.50	80,340	-	-		-	80,340	40,170	40,170	
Special Assistant W&S Admir	N	01/18/17	6.45		39.0	1.00	67,605	5,070	-		-	72,675	-	72,675	
Ami Analyst	N	12/10/18	4.56		39.0	1.00	60,159	-	-		-	60,159	-	60,159	
Principal Clerk	N	05/08/12	11.15		39.0	1.00	51,025	1,200	-		-	52,225	-	52,225	
Principal Clerk	N	01/15/14	9.46		39.0	1.00	51,025	9,827	-		-	60,852	-	60,852	
Enterprise General Foreman	N	11/16/06	16.63		40.0	1.00	84,365	23,291	1,100		-	108,756	-	108,756	
Const Oversight Mgr	N	11/06/17	5.65		39.0	1.00	78,336	3,500	1,100		-	82,936	-	82,936	
Water Meter Technician	N	02/05/96	27.42		40.0	1.00	69,157	4,200	1,100		-	74,457	-	74,457	
Supervisor	N	11/06/17	5.65		40.0	1.00	64,862	-	1,100		-	65,962	-	65,962	
Supervisor	N	11/13/17	5.63		40.0	1.00	64,862	-	1,100		-	65,962	-	65,962	
Supervisor	N	01/00/00	123.58		40.0	1.00	64,862	-	1,100		-	65,962	-	65,962	
Working Foreman	N	11/05/18	4.65		40.0	1.00	58,107	-	1,100		-	59,207	-	59,207	
Working Foreman	N	09/03/19	3.82		40.0	1.00	58,107	-	1,100		-	59,207	-	59,207	
Working Foreman	N	01/00/00	123.58		40.0	1.00	58,107	-	1,100		-	59,207	-	59,207	
Craftsman	N	09/09/19	3.81		40.0	1.00	55,669	-	1,100		-	56,769	-	56,769	
Craftsman	N	01/00/00	123.58		40.0	1.00	55,669	-	1,100		-	56,769	-	56,769	
Craftsman	N	08/30/21	1.83		40.0	1.00	55,669	-	1,100		-	56,769	-	56,769	
Craftsman	N	08/02/21	1.91		40.0	1.00	55,669	-	1,100		-	56,769	-	56,769	
Laborer	N	09/09/19	3.81		40.0	1.00	50,071	-	1,100		-	51,171	-	51,171	
Laborer - Meters	N	11/27/18	4.59		40.0	1.00	50,071	-	1,100		-	51,171	-	51,171	
							22.00	1,636,997	65,788	18,700	-	-	1,721,485	120,795	1,600,690
													Part Time Other Salaries	20,901	
													Safety Stipend	5,000	
													On Call	26,000	
													Emergency OT	83,196	
													Scheduled OT	20,000	
														1,755,787	

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Gasoline & Oil	604302-520800	66,500	66,500	66,500	-
Fuel for vehicles					
Telephone Communication	604302-520900	25,000	3,620	3,620	-
W/S alarms/fax data line			1,800		
Answering Services			1,200		
Cell Phones			-		
Water meter reader transmitter			500		
Phone storage			120		
MWRA Assessment - Sewer	604302-521200	11,145,798	12,420,922	12,420,922	-
MWRA Assessment - Water	604302-521300	5,781,193	6,348,919	6,348,919	-
Computer Services	604302-522400	60,000	174,647	97,897	(76,750)
Sensus Analytics Software		20,000	33,347	33,347	
Asset tracking		-	11,500	11,500	
Cartegraph		12,600	23,500	11,750	
GPS Tracking		-	12,500	12,500	
Computer Hardware/Meter Handheld Devices		12,000	12,000	12,000	
Computer Software		10,000	10,000	10,000	
Citizen Serve		5,400	6,800	6,800	
Govern			65,000		
Audit & Accounting Services	604302-522800	12,000	12,000	12,000	-
Printing & Mailing	604302-523440	50,000	50,000	40,000	(10,000)
Pest/ Rodent Control	604302-524000	20,000	20,000	5,000	(15,000)
Building Maintenance & Repair	604302-524500	100,000	100,000	50,000	(50,000)
Building alarm; general repairs; pump station repairs.			50,000		
Pump Stations Preventative Maintenance			50,000		
Maintenance of Equipment	604302-524600	50,000	75,000	50,000	(25,000)
Repairs of vehicles.					
Contracted Services *	604302-525000	-	543,000	-	(543,000)
Project Mgmt & design for EPA Consent Decree			500,000	-	
Fire hydrant inspections			43,000	-	
Medical Expenses	604302-525100	2,000	2,000	2,000	-
Preventative Maintenance	604302-526500	75,000	75,000	30,000	(45,000)
Generator Preventive Maintenance & Repairs			40,000	10,000	
Pump Preventive Maintenance & Repairs			35,000	20,000	
Emergency Repairs	604302-526600	100,000	100,000	100,000	-
Emergency Water Main Repair			100,000	100,000	

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise (continued)

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Rentals & Leases	604302-527010	55,000	55,000	55,000	-
Rental of land and lease of trailers for temporary relocation of DPW facility.			46,000		
Copy machine lease			3,300		
Other rentals as needed			5,700		
Drainage & Sewer Maintenance	604302-528200	275,000	300,000	275,000	(25,000)
Removal of excavation materials		120,000	120,000		
Wet well cleaning of pump stations		150,000	150,000		
DEP Regulatory sampling of drainage outfalls		-	-		
On call engineering services - emergency		-	25,000		
Soil testing		5,000	5,000		
Leak Detection	604302-528300	16,000	16,000	16,000	-
Safe Water Drinking Assessment	604302-528600	15,400	15,400	15,400	-
Culvert Cleaning	604302-528800	25,000	25,000	25,000	-
Phragmites/invasive species - fire prevention					
Catch Basin/ Lateral Line	604302-528900	150,000	175,000	125,000	(50,000)
Contracted cleaning of sewer lines.					
Office Supplies	604304-540000	15,000	15,000	15,000	-
Office Supplies.			15,000		
Tools & Equipment	604304-541000	35,000	35,000	35,000	-
Small tools			15,000		
Clothing			5,000		
Equipment			15,000		
Water Meters	604304-541500	30,000	30,000	30,000	-
Materials & Supplies	604304-544000	200,000	200,000	100,000	(100,000)
Processed Gravel			40,000		
Materials for emergency water projects			70,000		
Concrete			20,000		
Infrastructure materials - manhole covers/hydrants/piping/couplings/ etc.			28,000		
Replenish supplies (paint etc.)			2,000		
Pavement work			40,000		
Sewer & Water Services	604304-544500	25,000	30,000	25,000	(5,000)
Dig Safe		5,000	5,000		
EZpass		5,000	5,000		
MBTA Utility Fees		13,000	13,000		
Educational Membership Fees (NEWEA etc..)		2,000	2,000		
MWRA Lab Fees		-	5,000		

City of Revere - Fiscal Year 2023 Budget

430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise (continued)

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
<u>Sewer & Water Police Details</u>	604307-570150	25,000	25,000	25,000	-
<u>Banking Services - Lockbox</u>	604307-572100	25,000	25,000	-	(25,000)
<u>Outside Legal Services</u>	604308-574100	25,000	25,000	25,000	-
<u>New Equipment *</u>	604308-587100	-	-	-	-
<u>Capital Improvements</u>	604308-587300	-	-	-	-
	Total Non Payroll Expenditures	<u>18,403,891</u>	<u>20,963,008</u>	<u>19,993,258</u>	<u>(969,750)</u>
Footnotes:					
* Funded through CIP.					

City of Revere - Fiscal Year 2023 Budget

DEBT SERVICE: Water and Sewer Enterprise Fund

Non-Payroll Expenditures					
Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Bonded Debt	604309-591100	4,717,822	5,326,121	5,326,121	-
Principal Payments on O/S Bonded indebtedness (Enterprise Fund)			5,078,621		
New DPW Construction (@50%)			247,500		
SRF Bond Administrative Fees *	604309-591210	116,959	114,467	114,467	-
Interest on Short Term Debt	604309-591215	-	-	-	-
Interest on Long Term Debt	604309-591500	1,781,218	2,180,130	2,180,130	-
Interest pymts on O/S Bonded Indebtedness & Temporary Borrowing (Enterprise Fund)			1,876,724		
New DPW Construction (@50%)			303,406		
		<u>6,615,999</u>	<u>7,620,718</u>	<u>7,620,718</u>	<u>-</u>
Footnotes:					

Total Department Expenses					
	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference	
Total Payroll Expenses	1,706,184	2,101,945	1,755,787	(346,158)	
Total Non Payroll Expenses	1,476,900	2,193,167	1,223,417	(969,750)	
MWRA Assessments	16,926,991	18,769,841	18,769,841		
Total Debt Expense	6,615,999	7,620,718	7,620,718	-	
Total Department Expenses	<u>26,726,074</u>	<u>30,685,671</u>	<u>29,369,763</u>	<u>(1,315,908)</u>	

425 – Solid Waste Enterprise

Contact Information: Don Ciaramella, Chief of Infrastructure and Public Works
Paul Argenzio, Superintendent, 781-286-8149
Location: 321R Charger Street, Revere, MA 02151

Mission Statement

To cultivate public trust and enhance the highest quality of life for Revere’s residents, businesses and visitors by providing well planned, environmentally sensitive, cost-effective services and infrastructure that promotes public health, personal safety, economic growth and civic vitality.

FY2022 Accomplishments

- Signed a new 3-year city trash and recycling contract (from FY2023 to FY2025), which greatly reduced the cost of recycling disposal.
- Received a \$28,000 Sustainability Recovery Grant from the Department of Environmental Protection.
- Increased Recycling outreach to citizens and provided a detailed Trash, Recycling, and Yard Waste guide which was mailed to all City residents.
- Ordered and are awaiting delivery of a new trash compactor.

FY2023 Goals & Objectives

- 1) **Goal:** Utilize the City’s new Trash vehicle
Objective: To more effectively service resident 311 complaints and increase the frequency of emptying City owned trash barrels.
Mayoral Focus Area: Uphold Professional & Ethical Standards
- 2) **Goal:** Maximize the benefits of the Roca Transitional Work force
Objective: To utilize Roca to contribute to the upkeep of City Parks, streets, and buildings while giving them the tools and encouragement to develop good work ethics for future employment.
Mayoral Focus Area: Uphold Professional & Ethical Standards, Value Diversity



- 3) **Goal:** Establish a revolving fund.
Objective: To purchase and distribute recycling and trash carts to constituents.
Mayoral Focus Area: Professionalize City Services

- 4) **Goal:** Address the challenges surrounding the disposal of mattresses.
Objective: To resolve residents’ needs more effectively.
Mayoral Focus Area: Professionalize City Services

Performance Measures

	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>Projected FY 2022</u>
New Trash Carts - Initial Delivery	706	479	710	550
New Trash Carts Subsequent Delivery	394	289	585	750
New Trash Carts Purchased	215	331	230	300
Recycling Bins Delivered	50	20	12	10
Trash Carts Reported Missing	706	479	710	550

FY 2023 Budget Summary

Solid Waste/ Recycling Enterprise Fund

A. Direct Costs Appropriated in Enterprise Fund

Salaries and Wages	\$	423,197
Expenses		3,944,594
Capital Expenditures		-
Total Enterprise Appropriated Costs:		\$ 4,367,791

B. Costs Appropriated in General Fund Transferred to Solid Waste/ Recycling Enterprise Fund

Health & Dental Insurance	\$	-
Medicare		-
Pensions		-
Shared Employees		-
Shared Facilities		-
Total Costs Appropriated in General Fund & Transferred to Enterprise Fund:		\$ -

Total Solid Waste/ Recycling Enterprise Fund Costs: \$ 4,367,791

C. General Fund Subsidy

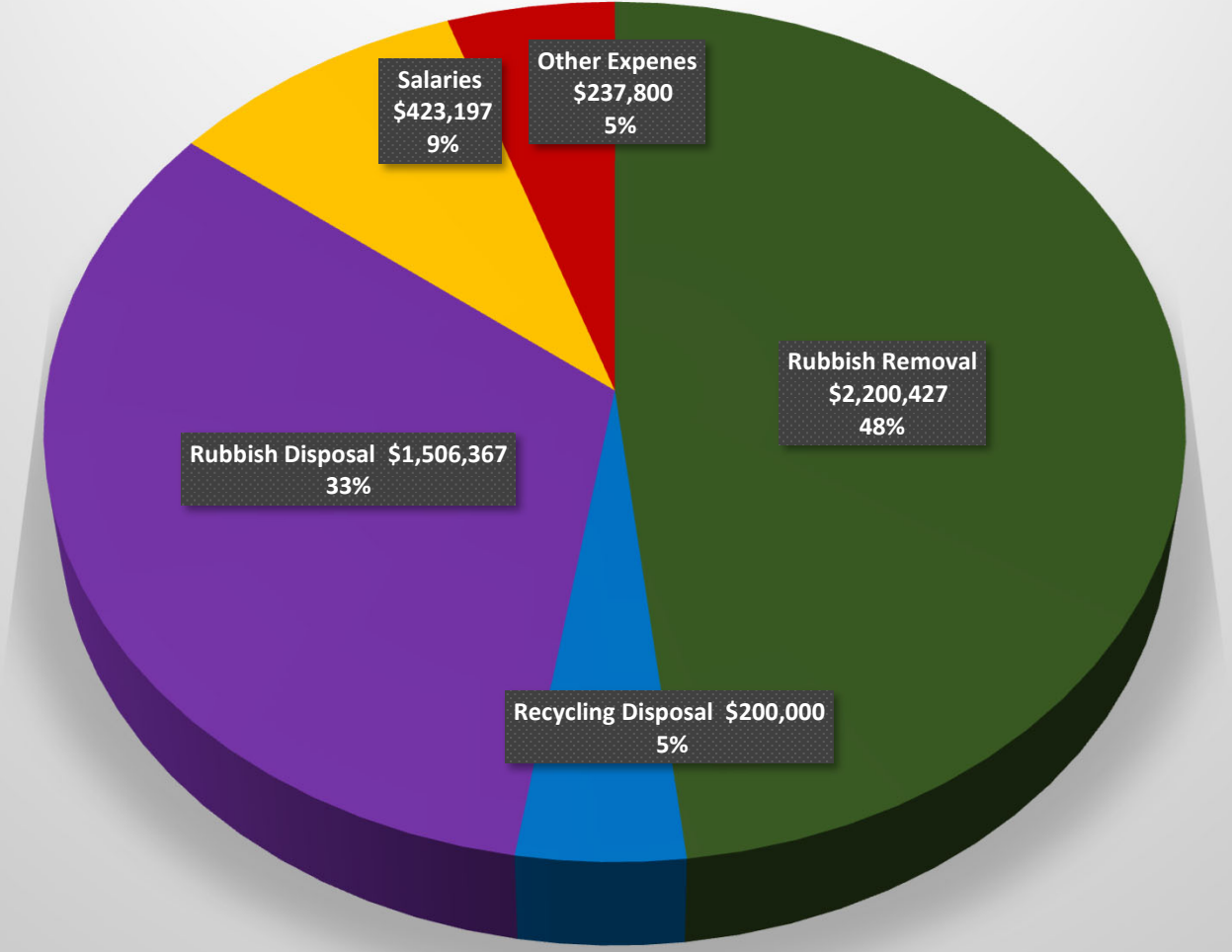
Revenue - from charges, fines, textiles, etc	\$	500,000
Less Total Costs		4,367,791
Total General Fund Subsidy:		\$ (3,867,791)

D. Source of Funding for Costs Appropriated in Solid Waste/ Recycling Enterprise Fund

Revenue	\$	500,000
Taxation		3,867,791
From Retained Earnings		-
Free Cash		-
Total Source of Funding for Costs		-

Appropriated in Solid Waste/ Recycling Enterprise Fund: \$ 4,367,791

**City of Revere - FY2023 Budget
Public Works - Solid Waste Enterprise
Direct Expenses: \$4,367,791**



**CITY OF REVERE: FY 2023 BUDGET SUMMARY
SOLID WASTE/ RECYCLING ENTERPRISE**

Org	Object	DESCRIPTION	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY 2022 Budget	FY 2022 Q3 YTD	FY 2023 Mayors Rec
624231	510100	PERMANENT SALARIES	245,240	337,884	345,699	411,230	296,626	363,297
624231	510900	SALARY - OVERTIME	43,120	30,000	49,186	20,151	59,432	20,000
624231	511100	LONGEVITY	15,101	16,400	16,846	18,000	12,622	19,500
624231	512200	CLOTHING	4,400	6,600	6,600	6,600	2,750	5,500
624231	512210	TRAVEL ALLOWANCE	2,000	2,000	1,487	2,000	1,423	2,000
624231	512400	STIPEND	2,700	2,700	4,517	10,900	2,613	12,900
624231	516600	SALARY - SICK LEAVE BUY BACK	-	-	1,020	-	-	-
624232	521400	RUBBISH REMOVAL	1,901,198	2,163,000	2,150,234	2,250,380	1,724,832	2,200,427
624232	521450	RECYCLING DISPOSAL	373,441	300,000	603,701	450,000	74,124	200,000
624232	521500	RUBBISH DISPOSAL	1,276,392	1,220,000	1,362,298	1,450,000	1,379,961	1,506,367
624232	522400	COMPUTER SERVICES	990	18,000	10,190	25,000	11,283	17,800
624232	524000	PEST/ RODENT CONTROL	3,877	20,000	-	5,000	-	5,000
624232	525000	CONTRACTED SERVICES	-	-	-	-	-	-
624238	580000	CAPITAL OUTLAY	249,517	340,000	348,522	200,000	197,259	-
624238	587100	NEW EQUIPMENT	-	20,000	264	15,000	42,488	15,000
TOTAL	SOLID WASTE/RECYCLING ENTERPRISE		4,117,974	4,476,584	4,900,565	4,864,261	3,805,413	4,367,791

City of Revere - Fiscal Year 2023 Budget

425 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise FY2023

Job Title	New Position?	Service Date	Yrs of Service at 6/30/23	15 Yr Step	FTE # of Hours	FTE	Base Salary Request	Other Salary	Clothing	Cell Phone Allowance	Travel Allowance	Total Salary	Total Salary Other Sources	Total Salary Appropriated
Per Mayor														
Sanitation Supervisor	N	09/22/86	36.79	X	40.0	1.00	75,254	14,100	1,100		2,000	92,454		92,454
Supervisor	N	04/04/88	35.26	X	40.0	1.00	67,991	5,800	1,100		-	74,891		74,891
Foreman	N	12/12/11	11.56	X	40.0	1.00	58,338	1,300	1,100		-	60,738		60,738
Foreman	N	01/04/87	36.51		40.0	1.00	58,107	6,200	1,100		-	65,407		65,407
Craftsman	N	09/28/15	7.76		40.0	1.00	52,582	-	1,100		-	53,682		53,682
Principal Clerk	N	09/24/18	4.77		39.0	1.00	51,025	5,000	-		-	56,025		56,025
						6.00	363,297	32,400	5,500	-	2,000	403,197	-	403,197
													PT Salaries	
													DPW Overtime	20,000
													Per Mayor	423,197

City of Revere - Fiscal Year 2023 Budget

425 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise

Account Name	Account Number	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference
Rubbish Removal	624232-521400	2,250,380	2,306,640	2,200,427	(106,213)
Monthly waste collection/ disposal, ie. recyclable & white goods, yard waste					
Recycling Disposal	624232-521450	450,000	300,000	200,000	(100,000)
Rubbish Disposal	624232-521500	1,450,000	1,508,000	1,506,367	(1,633)
Disposal of yard & curbside waste materials, paint & oil, white goods, etc.					
Computer Services	624232-522400	25,000	17,800	17,800	-
Trash app					
Trash cart tracking software					
Pest/ Rodent Control	624232-524000	5,000	5,000	5,000	-
Capital Outlay	624238-580000	200,000	-	-	-
Trash barrels - lease.					
New Equipment	624238-587100	15,000	100,000	15,000	(85,000)
Purchase of additional waste or recycling barrels as needed.					
Total Non Payroll Expenditures		<u>4,395,380</u>	<u>4,237,440</u>	<u>3,944,594</u>	<u>(292,846)</u>
Footnotes:					

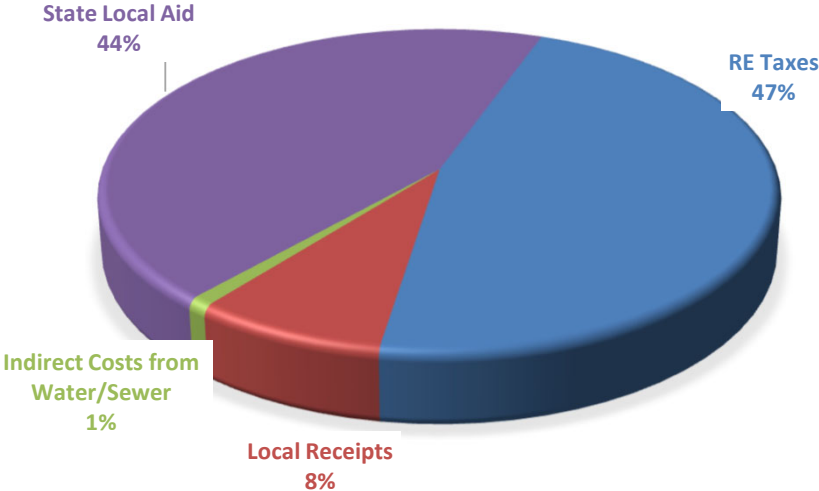
Total Department Expenses					
	Adopted FY 2022	Dep Req FY 2023	Mayor Req FY 2023	Difference	
Total Payroll Expenses	468,881	439,929	423,197	(16,732)	
Total Non Payroll Expenses	4,395,380	4,237,440	3,944,594	(292,846)	
Total Department Expenses	<u>4,864,261</u>	<u>4,677,369</u>	<u>4,367,791</u>	<u>(309,578)</u>	

Section V - Revenue Detail

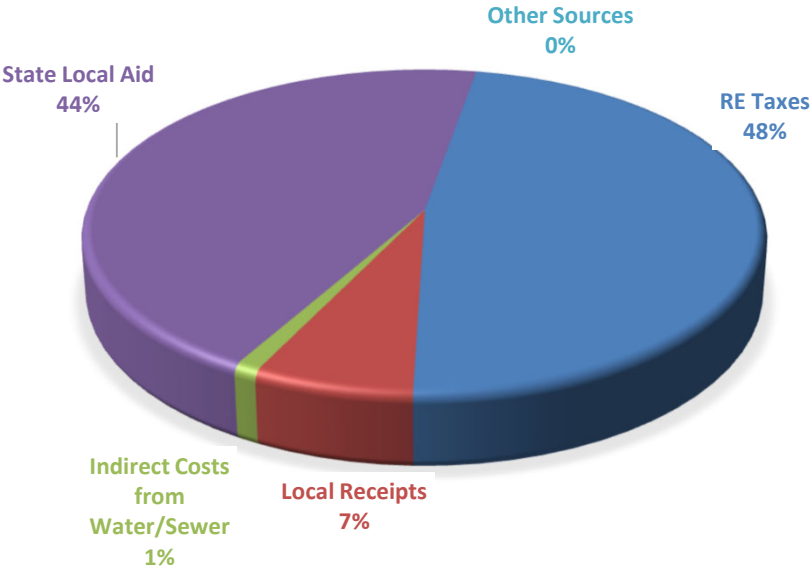
TOTAL GENERAL FUND REVENUES

The City of Revere receives revenues from a variety of sources, including real estate taxes, local receipts, and state aid. In order to project future revenues, the City uses a conservative historical analysis. The financial team also incorporates any major outside factors which may affect the overall environment of the coming fiscal year, such as changes in state laws or city policies, or general economic growth or contraction. By analyzing historical trends and foreseeable future changes, the financial team tries to ensure stability in City finances, and avoid either budgetary shortfalls or excess collections.

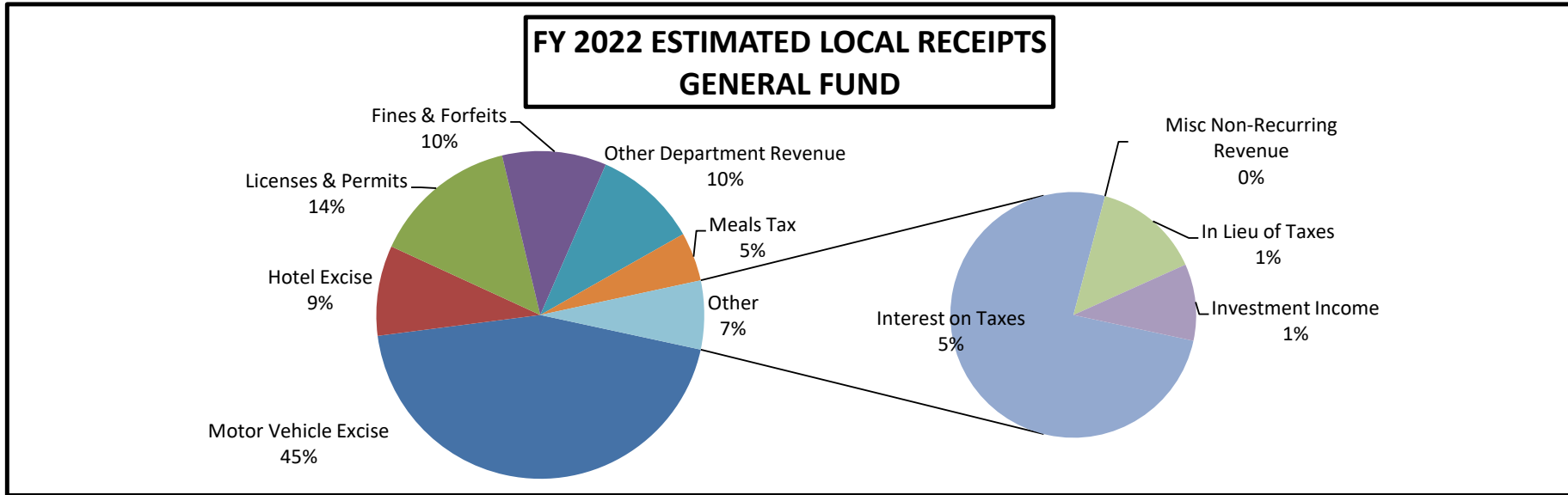
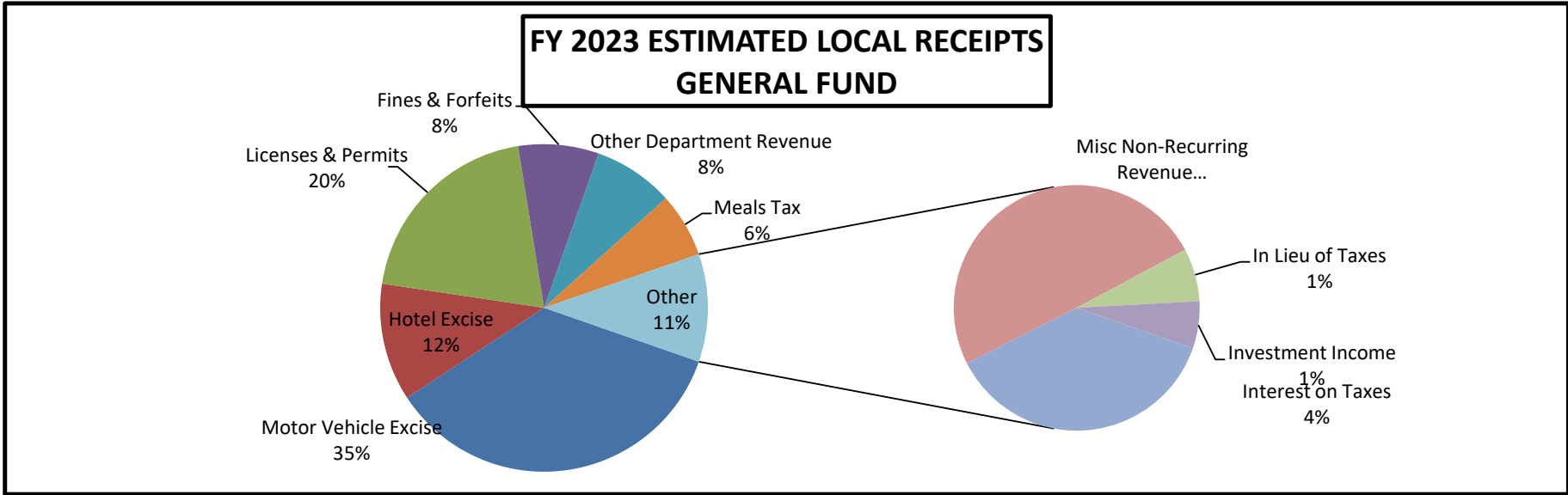
FY 2023 ESTIMATED REVENUES GENERAL FUND



FY 2022 ESTIMATED REVENUES GENERAL FUND

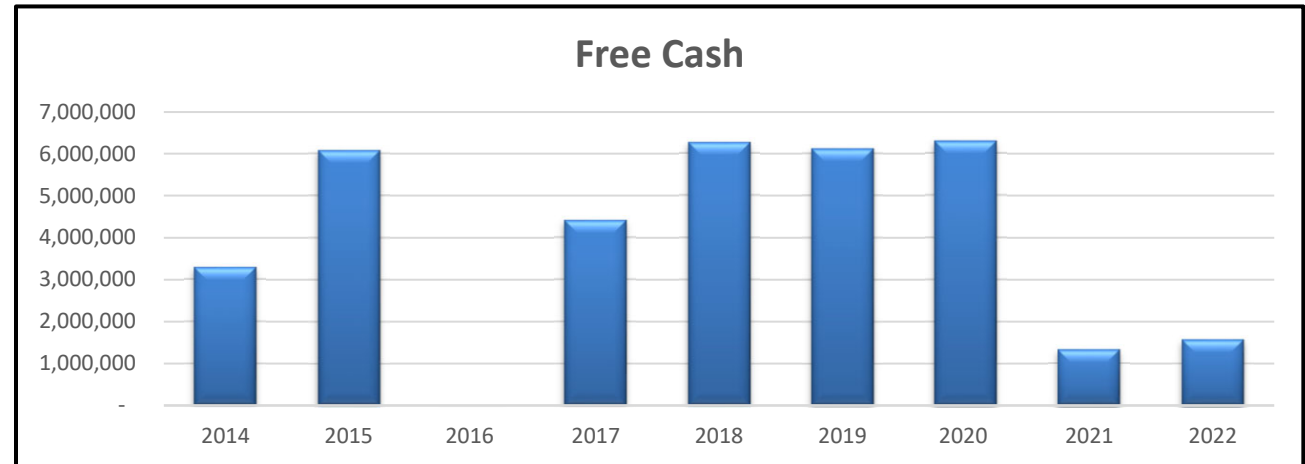


LOCAL RECEIPTS - GENERAL FUND



City of Revere - Free Cash - 10 Year Analysis

	FREE CASH	
2014	3,292,270	13 FC
2015	6,088,407	14 FC
2016	-	
2017	4,412,174	15,16FC *
2018	6,273,580	17 FC
2019	6,127,553	18 FC
2020	6,303,811	19 FC
2021	1,329,154	20 FC
2022	1,573,554	21 FC
2023	2,000,000	est



Free cash is the remaining, unrestricted funds from operations of the previous fiscal year including unexpended free cash from the prior year, excess of actual receipts and budgeted line item funds unused. The amount certified is reduced by unpaid taxes and certain deficits as of June 30th.

The chart above and narrative below present information about Free Cash, the undesignated Fund Balance available to be appropriated. In 2003, the City of Revere adopted a policy whereby a minimum of 15% of annual certified free cash is appropriated into the Stabilization Fund. Beginning in FY2018, the City has been growing the Capital Improvement Stabilization Fund by appropriating 20% of Free Cash.

All municipal governments should maintain reserves which can be used for special purposes or in case of emergencies. Credit rating agencies look at the reserves as a measure to determine whether a city or town is being managed well. These reserves are officially the Undesignated General Fund Balance, commonly referred to as Free Cash. They represent the amount of fund balance which the City has not currently designated for any specific purpose.

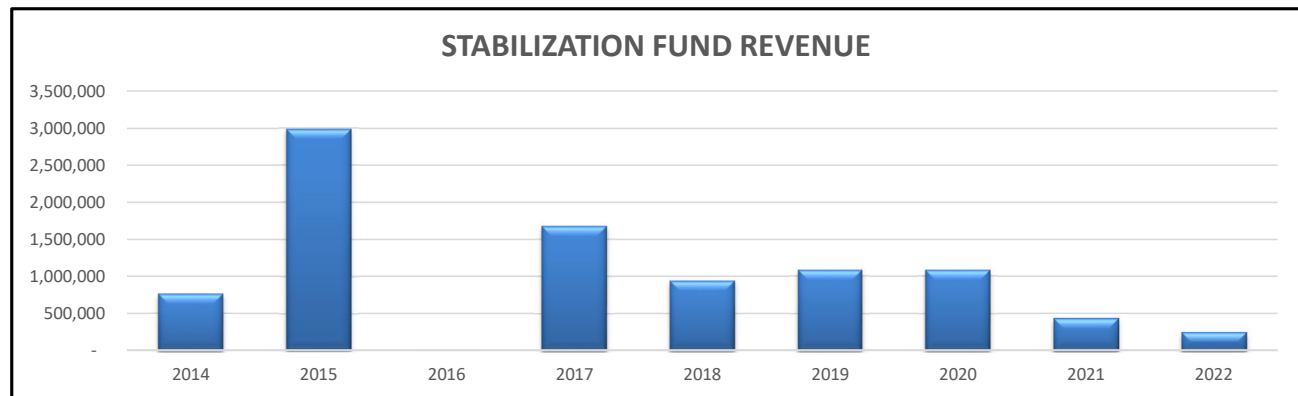
Each year, the State examines the City's books and certifies the amount that the City has in available reserves or Free Cash. City ordinances state that within ninety days of the certification of Free Cash by the Department of Revenue, the mayor and city council shall approve a transfer to the Stabilization Fund of at least 15% of the total certified free cash.

At June 30, 2020, the most recent year that has been certified by the state, Free Cash totaled \$1,329,154. It is anticipated that free cash will increase to approximately \$2.5 million due to the recovery from the pandemic beginning in March 2020.

* FY2015 and FY2016 Free Cash were combined due to a timing issue in FY2016.

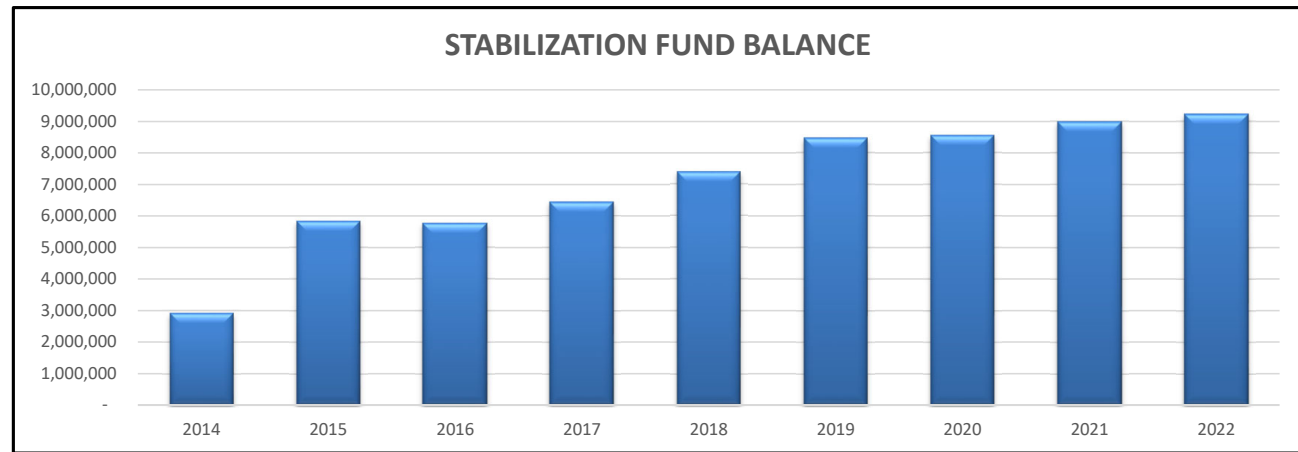
City of Revere - Stabilization Fund - 10 Year Analysis

STABILIZATION FUND		
FY	REVENUE	FUND BALANCE
2014	759,925	2,924,810
2015	2,987,948	5,838,592
2016	-	5,766,592
2017	1,678,683	6,445,276
2018	941,037	7,386,313
2019	1,086,140	8,472,453
2020	1,087,917	8,560,370
2021	430,553	8,990,923
2022	244,333	9,235,256
2023	308,300	9,543,556



A stabilization fund is a fund designed to accumulate amounts for capital and other future spending purchases. A stabilization fund was created by the City pursuant to M.G.L. c.40 §5B, in which the city treasurer is the custodian of the fund.

The fund can be used for any lawful purpose, including any purpose for which the city may borrow money lawfully. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by two thirds of the city council.



Revenue sources for the stabilization fund are as follows:

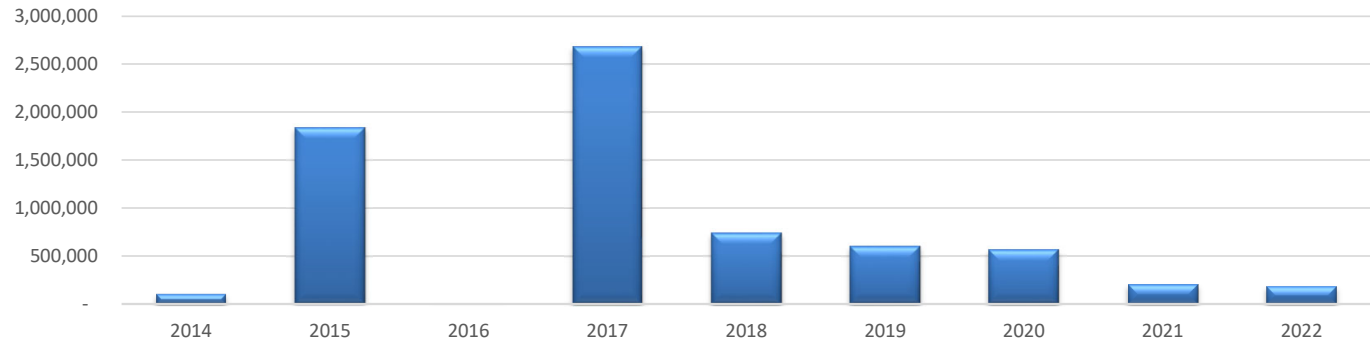
- a) Free cash: Per city ordinance, within ninety days of the certification of free cash by the department of revenue, the mayor shall present to the city council, a transfer of a sum at a minimum of fifteen percent from the total free cash amount certified by the Department of Revenue to the Stabilization Fund.
- b) Sale of Property: Per city ordinance, within ninety days of the receipt of any funds from the sale of city owned property, the mayor shall present to the city council, a transfer to the Stabilization Fund from a sum at least fifteen percent of the total sale price as certified by the treasurer. Funds from this source shall be separately accounted for and utilized only for purposes allowed by M.G.L. c. 44, § 63.
- c) Host Community Fees: Per city ordinance, within ninety days of the receipt of any proceed from any host community fee or fund established pursuant to legislation providing for racinos, class III casinos or any other expanding game, the Mayor shall present to the city council, a transfer to the stabilization fund a sum of at least fifty percent of such proceeds. Funds in the stabilization fund from this source shall be separately accounted for and utilized only for capital projects for which the city is authorized by statute to incur debt for a period of five years or more.
- d) Other: The mayor and city council may agree to make transfers to the stabilization fund from any other source, provided that any such transfers are approved by a two thirds vote of the city council.

City of Revere - Water/ Sewer Stabilization Fund - 10 Year Analysis

WS ENTERPRISE STABILIZATION FUND

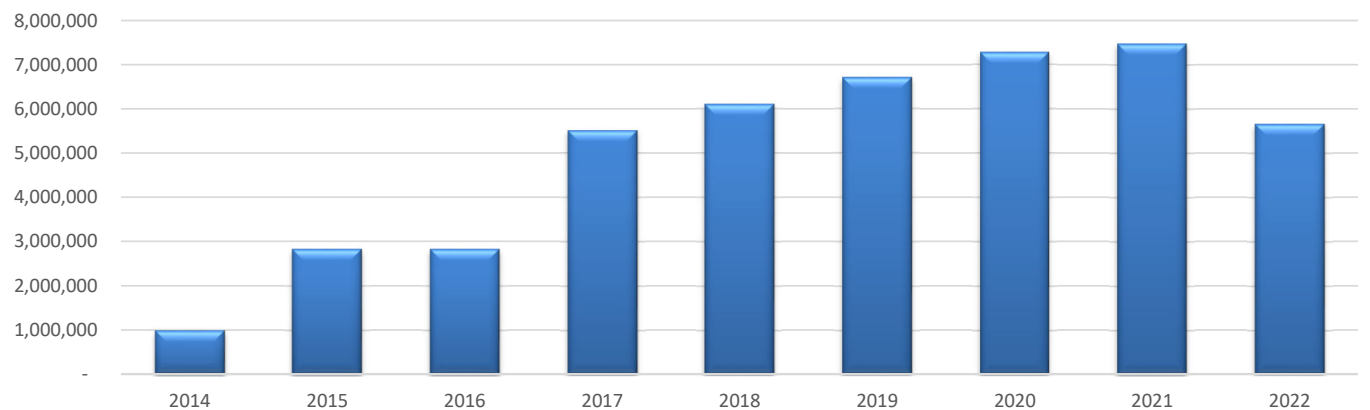
<u>FY</u>	<u>REVENUE</u>	<u>FUND BALANCE</u>
2014	101,545	986,310
2015	1,841,475	2,827,785
2016	-	2,827,785
2017	2,685,593	5,513,378
2018	741,023	6,101,401
2019	605,767	6,707,168
2020	566,251	7,273,419
2021	206,011	7,479,430
2022	183,068	5,662,498
2023	310,800	4,973,298

WATER SEWER ENTERPRISE STABILIZATION FUND REVENUE



A stabilization fund is a fund designed to accumulate amounts for capital and other future spending purchases. A stabilization fund was created by the City pursuant to M.G.L. c.40 §5B, in which the city treasurer is the custodian of the fund. The fund can be used for any lawful purpose, including any purpose for which the city may borrow money lawfully. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by two thirds of the city council.

WATER SEWER ENTERPRISE STABILIZATION FUND BALANCE



Revenue sources for the stabilization fund are as follows:

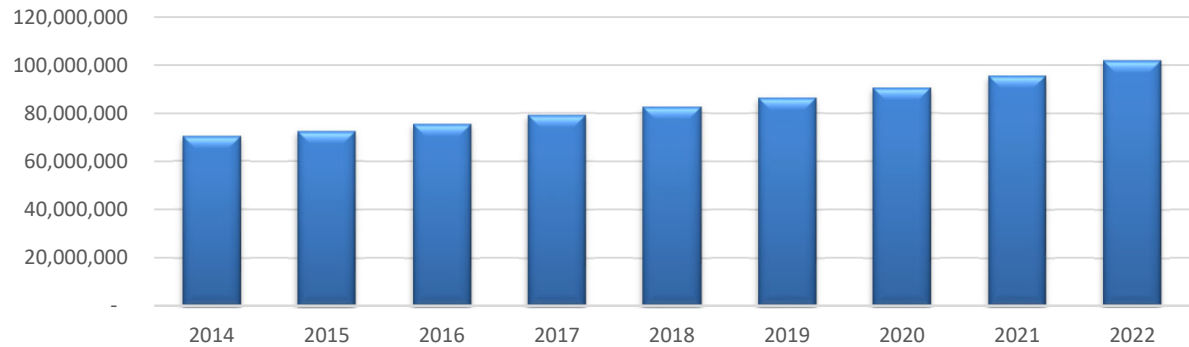
- a) Free cash: Per city ordinance, within ninety days of the certification of free cash by the department of revenue, the mayor shall present to the city council, a transfer of a sum at a minimum of fifteen percent from the total free cash amount certified by the Department of Revenue to the Stabilization Fund.
- b) Other: The mayor and city council may agree to make transfers to the stabilization fund from any other source, provided that any such transfers are approved by a two-thirds vote of the city council.

City of Revere - Local Revenue - 10 Year Analysis

Real & Personal Property Taxes

	Actual	
2014	70,301,600	
2015	72,494,502	
2016	75,555,755	
2017	79,270,645	
2018	82,651,350	
2019	86,350,244	
2020	90,462,324	
2021	95,665,289	
2022	102,049,835	Projected
2023	107,625,129	Projected

Real & Personal Property Taxes

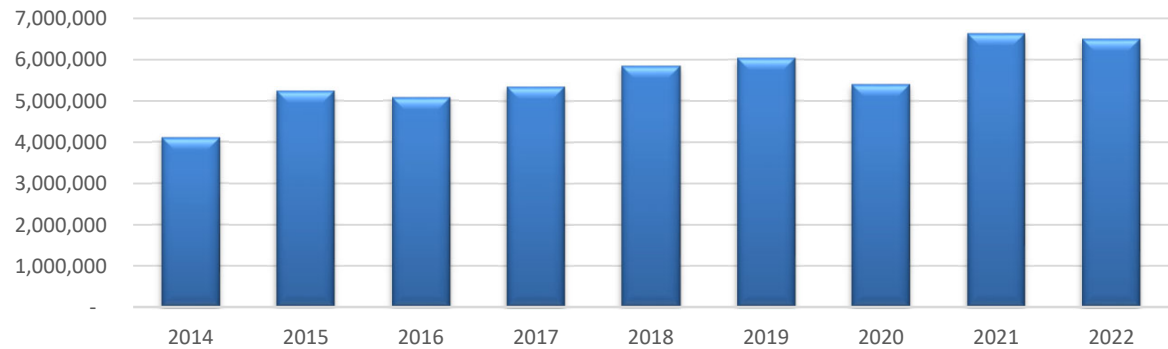


Real Estate & Personal Property Taxes: Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessors for 100% of the estimated fair market value. Taxes are due quarterly in each fiscal year, and are subject to penalties and interest if they are not paid by the due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

Motor Vehicle Excise

	Actual	
2014	4,100,000	
2015	5,239,805	
2016	5,081,711	
2017	5,350,845	
2018	5,844,249	
2019	6,040,326	
2020	5,402,654	
2021	6,640,706	
2022	6,500,000	Projected
2023	6,700,000	Projected

Motor Vehicle Excise



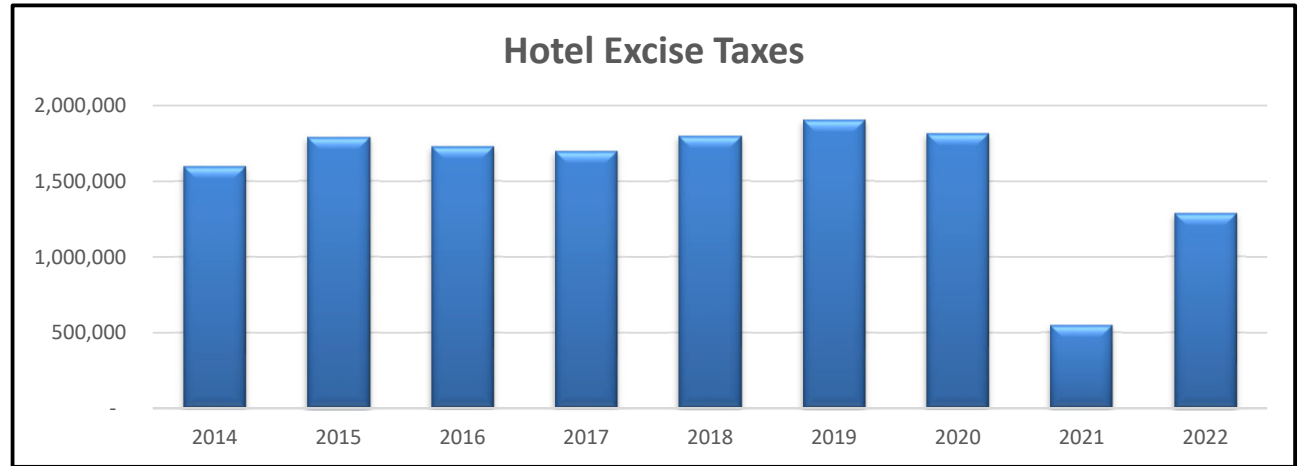
Motor Vehicle Excise: The Motor Vehicle Excise rate is \$25 per \$1000 valuation, per MGL Chapter 60A, Section 1. This revenue is collected by the City based on data provided by the Mass. Registry of Motor Vehicles. The Registry determines valuation based on manufacturer's list price and year of manufacture. The motor vehicle excise tax is collected by the City or Town in which a vehicle is principally garaged at the time of registration. The City of Revere notifies the Registry of delinquent taxpayers, through an excise delinquent file prepared for the RMV by the deputy collector. Through a 'marking' process of the RMV, residents who do not pay their excise taxes in a timely manner are not allowed to renew registrations or licenses.

City of Revere - Local Revenue - 10 Year Analysis

Hotel Excise

Actual

2014	1,598,288	
2015	1,788,577	
2016	1,727,749	
2017	1,699,684	
2018	1,796,177	
2019	1,903,018	
2020	1,816,373	
2021	548,001	
2022	1,285,753	Projected
2023	2,200,000	Projected

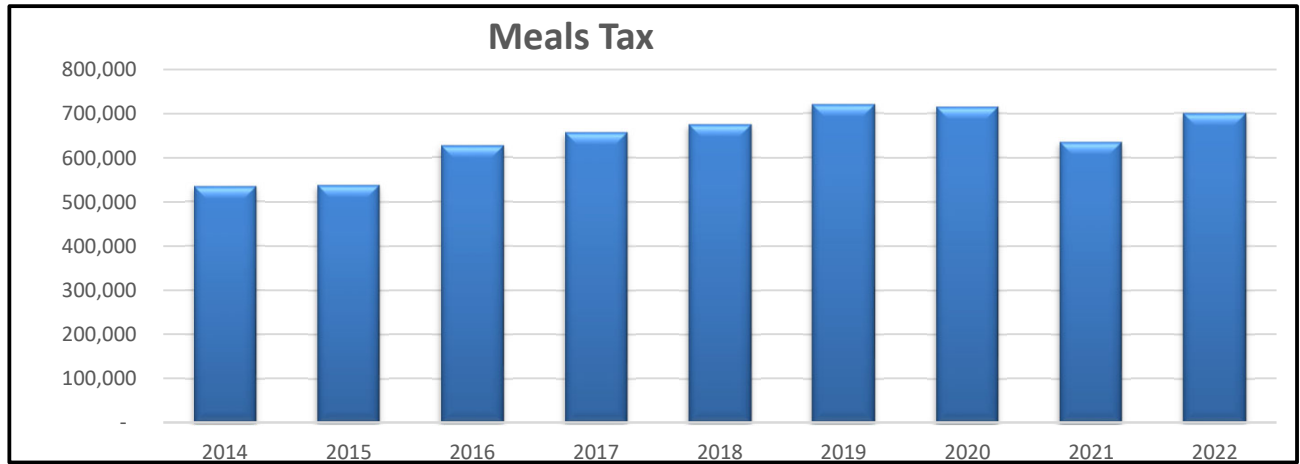


Hotel Excise Taxes: (Room Occupancy Excise-MGL Chapter 64G) Hotel Excise taxes are taxes received through the state that are collected from all hotels, motels, and other lodging houses within the City up to a maximum rate of 6% of the total amount of rent for each such occupancy.

Meals Tax

Actual

2014	533,565	
2015	537,968	
2016	626,835	
2017	657,244	
2018	675,481	
2019	720,250	
2020	715,005	
2021	635,412	
2022	700,000	Projected
2023	1,200,000	Projected

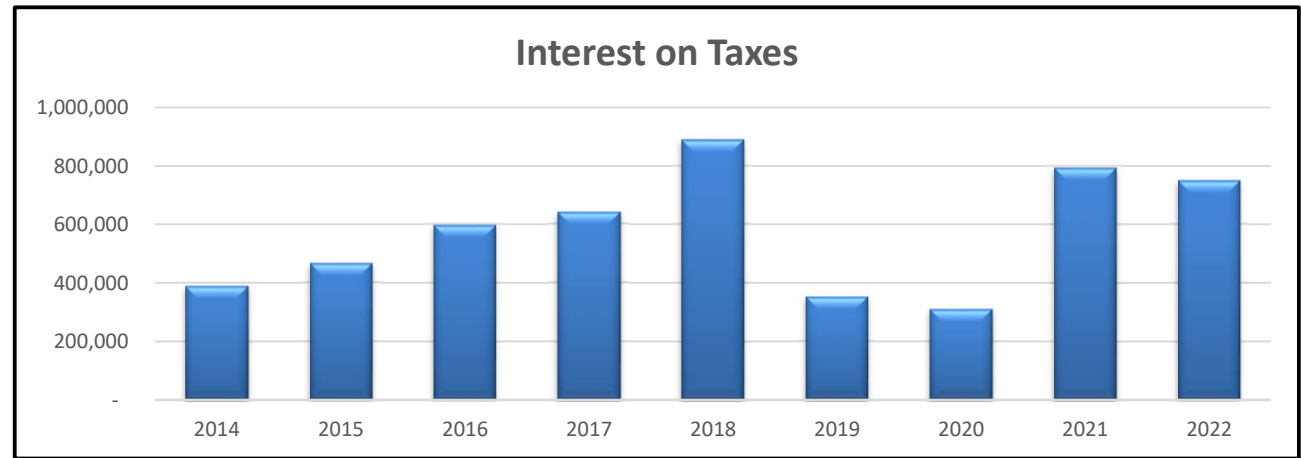


Meals Tax: (MGL Chapter 27 §60 and 156 of the Acts of 2009). This category was new for FY 2011 as allowed by the Commonwealth of Massachusetts in FY 2010.

City of Revere - Local Revenue - 10 Year Analysis

Interest on Taxes

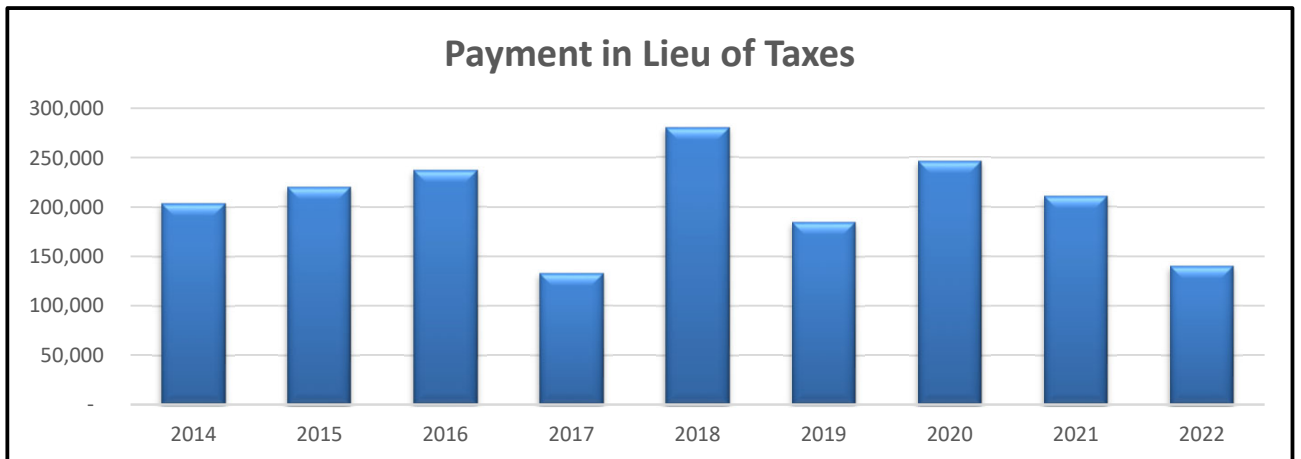
	Actual	
2014	390,000	
2015	465,719	
2016	597,950	
2017	641,505	
2018	889,791	
2019	351,221	
2020	309,592	
2021	794,419	
2022	750,000	Projected
2023	750,000	Projected



Interest on Taxes: This category includes interest and penalties on all delinquent taxes and tax title accounts. It also contains demand fees on real and personal property taxes as well as demands and warrants on late motor vehicle excise taxes and boat excise taxes.

Payment In Lieu of Taxes

	Actual	
2014	204,000	
2015	219,835	
2016	236,873	
2017	132,506	
2018	279,961	
2019	185,119	
2020	245,982	
2021	210,693	
2022	140,000	Projected
2023	140,000	Projected



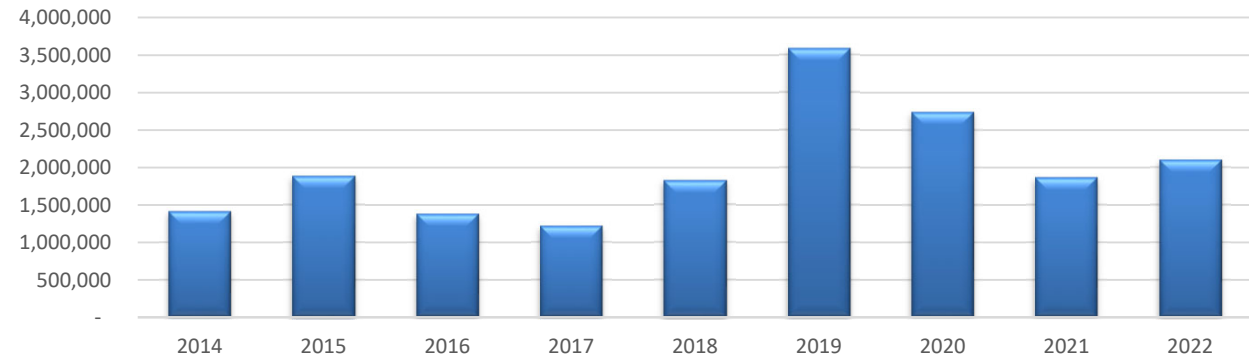
Payment in Lieu of Taxes: Many communities, including Revere, are incapable of putting all property within its borders to productive, tax generating uses. Federal, state and municipal facilities, hospitals, churches, and colleges are examples of uses that are typically exempt from local property tax payments. The City has this type of agreement with several entities, including the Revere Housing Authority.

City of Revere - Local Revenue - 10 Year Analysis

Licenses and Permits

	Actual	
2014	1,411,278	
2015	1,881,508	
2016	1,382,497	
2017	1,215,769	
2018	1,820,627	
2019	3,587,974	
2020	2,740,188	
2021	1,866,058	
2022	2,100,000	Projected
2023	3,800,000	Projected

Licenses and Permits

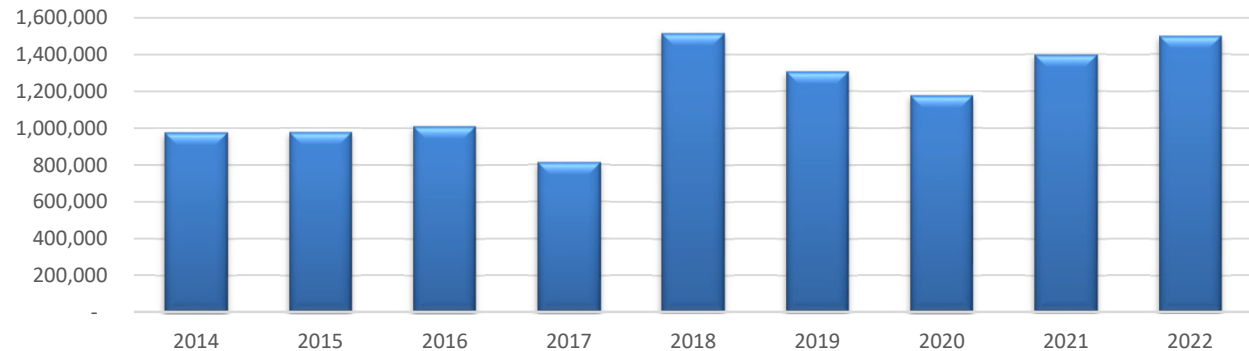


Licenses and Permits: License and Permit revenues arise from the City's regulation of certain activities (e.g., selling alcoholic beverages). Engagement in these activities for a specific period requires a person or organization to pay a license fee. All fees are set either by: State law, City By-Law or Licensing Body.

Fines and Forfeits

	Actual	
2014	975,598	
2015	977,642	
2016	1,010,412	
2017	812,165	
2018	1,516,913	
2019	1,305,851	
2020	1,176,545	
2021	1,399,289	
2022	1,500,000	Projected
2023	1,500,000	Projected

Fines and Forfeits



Fines and Forfeits: *Court Fines* - Non parking offenses result in fines for moving violations. The police department has been focused on enforcing speed limits in local neighborhoods, due to the community's desire for public safety. Other moving violations that are included in this category are driving while intoxicated, passing in the wrong lane, and failing to stop at a traffic signal. These fines, collected by the District Court, are distributed to the City on a monthly basis

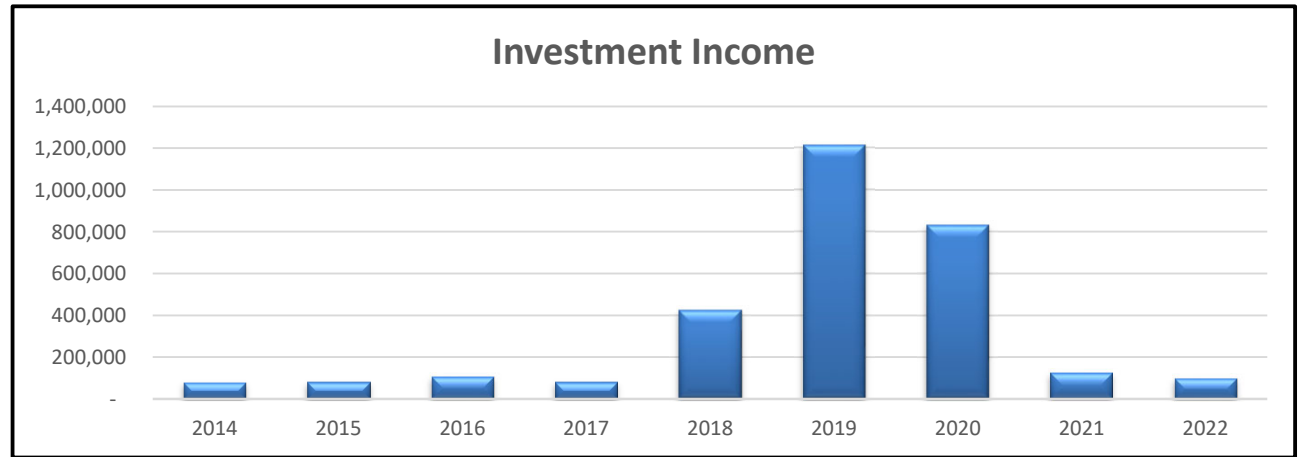
Parking Fines - The collection of outstanding parking fines continues to be an important source of revenue to the City. The timely collection of fines has been aided by automation, and violators are prohibited from renewing their driver's licenses and registrations until all outstanding tickets are paid in full under State law. Like Motor Vehicle Excise, those individuals who do not pay their parking tickets in a timely manner are not allowed to renew registrations and licenses through a 'marking process' at the RMV. The City of Revere notifies the Registry of delinquent fine payers, through its deputy collector, who prepares parking ticket delinquent files for the Registry of Motor Vehicles.

City of Revere - Local Revenue - 10 Year Analysis

Investment Income

Actual

2014	78,035
2015	79,004
2016	106,959
2017	80,000
2018	425,818
2019	1,214,506
2020	833,972
2021	124,118
2022	100,000 Projected
2023	125,000 Projected



Interest Income: Under Chapter 44 Section 55 B of the Massachusetts General Laws, all monies held in the name of the City, which are not required to be kept liquid for purposes of distribution, shall be invested in order to receive payment of interest on the money at the highest possible rate reasonably available. The investment decision must take into account safety, liquidity and yield. The City Treasurer is looking to maximize our earning potential by evaluating investing options.

Other Department Revenue

Actual

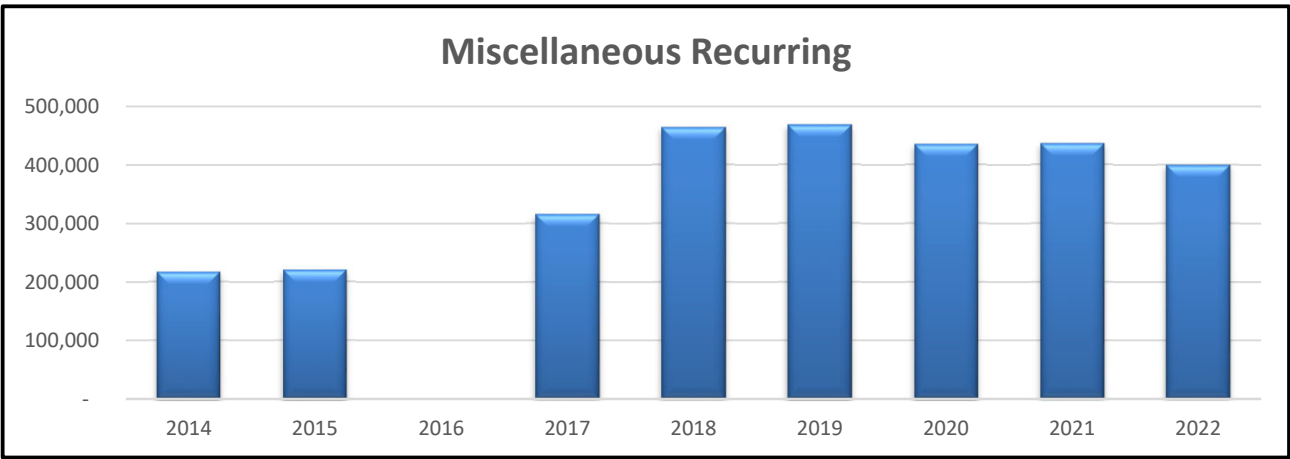
2014	1,677,383
2015	1,427,482
2016	1,419,000
2017	1,719,515
2018	1,835,193
2019	1,863,198
2020	1,850,000
2021	1,700,000
2022	1,500,000 Projected
2023	1,500,000 Projected



Other Departmental Revenue: Other departmental revenues include revenues collected by the City Clerk, Department of Public Works, Assessors, Health Department, Municipal Inspections, Collector/Treasurer, and other departments.

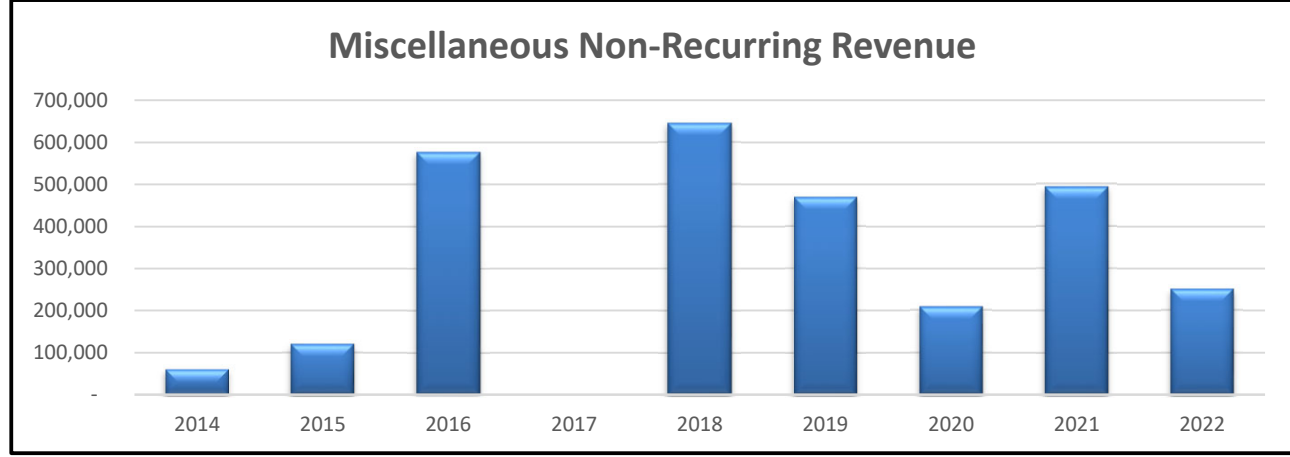
City of Revere - Local Revenue - 10 Year Analysis

Miscellaneous Recurring		
	<u>Actual</u>	
2014	216,937	
2015	219,922	
2016	-	
2017	315,691	
2018	463,922	
2019	467,802	
2020	435,192	
2021	436,251	
2022	400,000	Projected
2023	400,000	Projected



Miscellaneous Recurring Revenue: This category is used for all 'other' non-categorized income such as revenue from sale of copies of reports generated by a department, sale of data from tax files, collector fees, refunds, bad checks, etc.

Miscellaneous Non-Recurring Revenue		
	<u>Actual</u>	
2014	59,997	
2015	120,346	
2016	577,027	
2017	-	
2018	645,525	
2019	468,952	
2020	208,806	
2021	493,168	
2022	250,000	Projected
2023	1,000,000	Projected



Miscellaneous Non-Recurring Revenue: This category is used for all one time income sources.

CHANGES IN FUND BALANCE BY FISCAL YEAR - 10 Year Analysis

GENERAL FUND - 01				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2014	20,501,186	24,562,941	4,061,755	17%
FY 2015	24,562,941	21,357,611	(3,205,330)	-15%
FY 2016	21,357,611	22,291,324	933,713	4%
FY 2017	22,291,324	26,761,888	4,470,564	17%
FY 2018	26,761,888	23,129,749	(3,632,139)	-16%
FY 2019	23,129,749	23,237,152	107,403	0%
FY 2020	23,237,152	20,530,761	(2,706,391)	-13%
FY 2021	20,530,761	23,388,575	2,857,814	12%
FY 2022 Est	23,388,575	25,725,062	2,336,487	9%
FY 2023 Est	25,725,062	27,075,062	1,350,000	5%

WATER/SEWER ENTERPRISE FUND - 60				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2014	2,392,684	4,026,210	1,633,525	41%
FY 2015	4,026,210	2,878,582	(1,147,628)	-40%
FY 2016	2,878,582	5,057,610	2,179,028	43%
FY 2017	5,057,610	6,010,681	953,071	16%
FY 2018	6,010,681	5,836,229	(174,452)	-3%
FY 2019	5,836,229	5,879,403	43,174	1%
FY 2020	5,879,403	3,243,902	(2,635,501)	-81%
FY 2021	3,243,902	3,099,332	(144,570)	-5%
FY 2022 Est	3,099,332	4,035,833	936,501	23%
FY 2023 Est	4,035,833	4,335,833	300,000	7%

STABILIZATION FUND - GENERAL FUND - 8415				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2014	5,514,885	2,924,810	(2,590,075)	-89%
FY 2015	2,924,810	5,838,592	2,913,782	50%
FY 2016	5,838,592	5,766,592	(72,000)	-1%
FY 2017	5,766,592	6,445,276	678,684	11%
FY 2018	6,445,276	7,386,313	941,037	13%
FY 2019	7,386,313	8,472,453	1,086,140	13%
FY 2020	8,472,453	8,560,371	87,918	1%
FY 2021	8,560,371	8,990,923	430,552	5%
FY 2022 Est	8,990,923	9,333,931	343,008	4%
FY 2023 Est	9,333,931	9,642,231	308,300	3%

STABILIZATION FUND - WATER/SEWER ENTERPRISE - 8440				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2014	884,765	986,310	101,545	10%
FY 2015	986,310	2,827,785	1,841,475	65%
FY 2016	2,827,785	2,827,785	-	0%
FY 2017	2,827,785	5,513,378	2,685,593	49%
FY 2018	5,513,378	6,101,401	588,023	10%
FY 2019	6,101,401	6,707,168	605,767	9%
FY 2020	6,707,168	7,273,419	566,251	8%
FY 2021	7,273,419	7,479,430	206,011	3%
FY 2022 Est	7,479,430	5,744,175	(1,735,255)	-30%
FY 2023 Est	5,744,175	6,054,975	310,800	5%

The City voted to use \$1 million from the stabilization fund to help stabilize rates for FY2022.

CHANGES IN FUND BALANCE BY FISCAL YEAR - 10 Year Analysis

HEALTH INSURANCE TRUST FUND - 8402				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2014	5,529,713	6,026,654	496,941	8%
FY 2015	6,026,654	3,339,162	(2,687,492)	-80%
FY 2016	3,339,162	4,508,000	1,168,838	26%
FY 2017	4,508,000	4,394,660	(113,340)	-3%
FY 2018	4,394,660	3,147,190	(1,247,470)	-40%
FY 2019	3,147,190	4,888,655	1,741,466	36%
FY 2020	4,888,655	9,354,544	4,465,889	48%
FY 2021	9,354,544	12,222,582	2,868,038	23%
FY 2022 Est	12,222,582	12,656,705	434,123	3%
FY 2023 Est	12,656,705	13,156,705	500,000	4%

WORKERS COMP INS FUND - 8404				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2014	-	-	-	0%
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	-	-	0%
FY 2018	-	386,924	386,924	100%
FY 2019	386,924	293,327	(93,597)	-32%
FY 2020	293,327	267,842	(25,485)	-10%
FY 2021	267,842	(93,701)	(361,543)	386%
FY 2022 Est	(93,701)	16,668	110,369	662%
FY 2023 Est	16,668	20,000	3,332	17%

The balance in the Worker's Comp Fund experiences large fluctuations due to the nature of medical claims and anticipated reimbursements, if any.

COMMUNITY IMPROVEMENT TRUST FUND - 8405				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2014	59	59	-	0%
FY 2015	59	367,705	367,646	100%
FY 2016	367,705	367,705	0	0%
FY 2017	367,705	806,128	438,423	54%
FY 2018	806,128	755,805	(50,323)	-7%
FY 2019	755,805	505,106	(250,699)	-50%
FY 2020	505,106	748,368	243,262	33%
FY 2021	748,368	391,925	(356,443)	-91%
FY 2022 Est	391,925	692,245	300,320	43%
FY 2023 Est	692,245	727,245	35,000	5%

STABILIZATION FUND - CAPITAL IMPROVEMENT - 8411				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2014	-	-	-	0%
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	1,000,000	1,000,000	100%
FY 2018	1,000,000	981,716	(18,284)	-2%
FY 2019	981,716	1,082,526	100,810	9%
FY 2020	1,082,526	1,311,839	229,313	17%
FY 2021	1,311,839	358,316	(953,523)	-266%
FY 2022 Est	358,316	117,004	(241,312)	-206%
FY 2023 Est	117,004	127,004	10,000	8%

CHANGES IN FUND BALANCE BY FISCAL YEAR - 10 Year Analysis

COMMUNITY SCHOLARSHIP FUND - 8407				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2014	36,994	34,898	(2,096)	-6%
FY 2015	34,898	36,580	1,682	5%
FY 2016	36,580	75,552	38,972	52%
FY 2017	75,552	76,089	536	1%
FY 2018	76,089	56,592	(19,496)	-34%
FY 2019	56,592	44,068	(12,524)	-28%
FY 2020	44,068	34,160	(9,908)	-29%
FY 2021	34,160	37,907	3,747	10%
FY 2022 Est	37,907	29,693	(8,214)	-28%
FY 2023 Est	29,693	32,000	2,307	7%

POST EMPL BENE STABILIZATION - 8413				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2014	-	-	-	0%
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	-	-	0%
FY 2018	-	250,000	250,000	100%
FY 2019	250,000	504,144	254,144	50%
FY 2020	504,144	749,670	245,526	33%
FY 2021	749,670	1,144,274	394,604	34%
FY 2022 Est	1,144,274	1,432,729	288,455	20%
FY 2023 Est	1,432,729	1,682,729	250,000	15%

The City's goal is to add \$250,000/year minimum to fully fund OPEB liabilities.

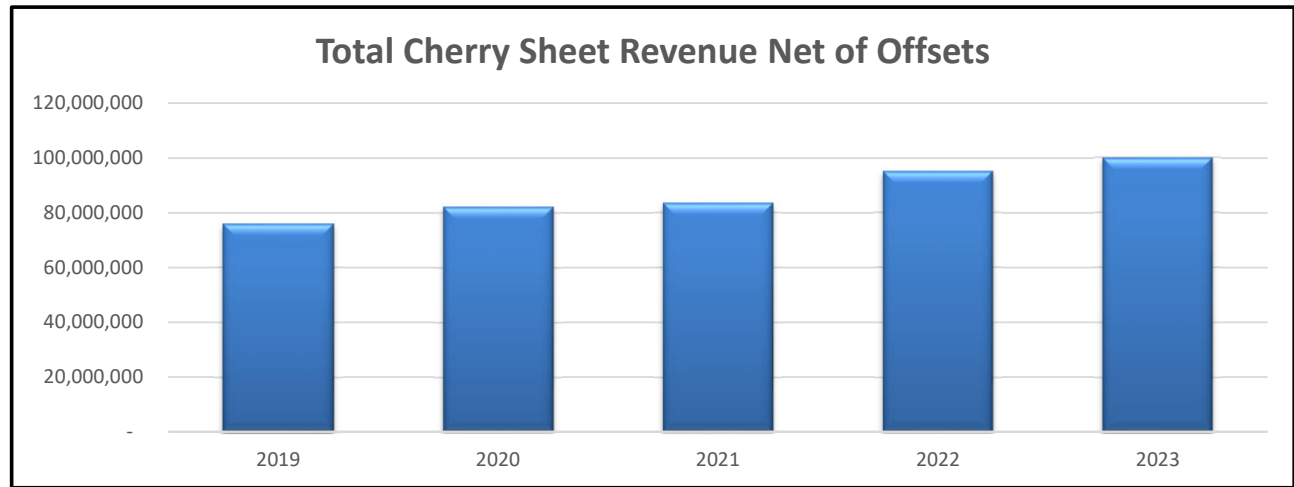
SICK LEAVE BUY BACK STAB - 8414				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2014	-	-	-	0%
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	-	-	0%
FY 2018	-	425,000	425,000	100%
FY 2019	425,000	70,370	(354,630)	-504%
FY 2020	70,370	19,570	(50,800)	-260%
FY 2021	19,570	19,815	245	1%
FY 2022 Est	19,815	19,878	63	0%
FY 2023 Est	19,878	20,000	122	1%

SOLID WASTE ENTERPRISE FUND - 62				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2014	-	-	-	0%
FY 2015	-	-	-	0%
FY 2016	-	-	-	0%
FY 2017	-	-	-	0%
FY 2018	-	524	524	100%
FY 2019	524	15,260	14,736	97%
FY 2020	15,260	158,180	142,920	90%
FY 2021	158,180	366,874	208,694	57%
FY 2022 Est	366,874	341,698	(25,176)	-7%
FY 2023 Est	341,698	371,698	30,000	8%

Revenue Detail: Summary Charts

State Local Aid Receipts ("Cherry Sheet") - The Cherry Sheet is the official notification by the Commissioner of Revenue to municipalities and school districts of estimated state aid to be paid and charges to be assessed over the next fiscal year. Cherry Sheets are issued once the state budget is enacted by the Legislature and approved by the Governor. Funds received under programs designated as "Offset Items" may be spent without appropriation in the local budget. All other receipt items on the Cherry Sheet are considered revenues of the municipality or regional school district's general fund and may be spent for any purpose, subject to appropriation.

Total Cherry Sheet Revenue (Net of Offsets)	
Actual	
2019	75,899,584
2020	82,284,423
2021	83,502,441
2022	95,038,719 Projected
2023	99,970,917 Projected



Total Cherry Sheet Revenue (Net of Offsets) - The total of all cherry sheet revenue is shown above.

Library Offset Receipts	
Actual	
2019	70,187
2020	70,820
2021	85,530
2022	90,064 Projected
2023	136,628 Projected

Cherry Sheet Offsets -

The state provides receipts that are paid directly to departments through state granting agencies and are not part of the City's General Fund Cherry Sheet Revenue.

Although the School Lunch program is funded in both the FY2016 final budget and the Governor's budget proposal, the state has removed the estimate from the cherry sheet as this program is an education offset that has no impact on the tax rate setting.

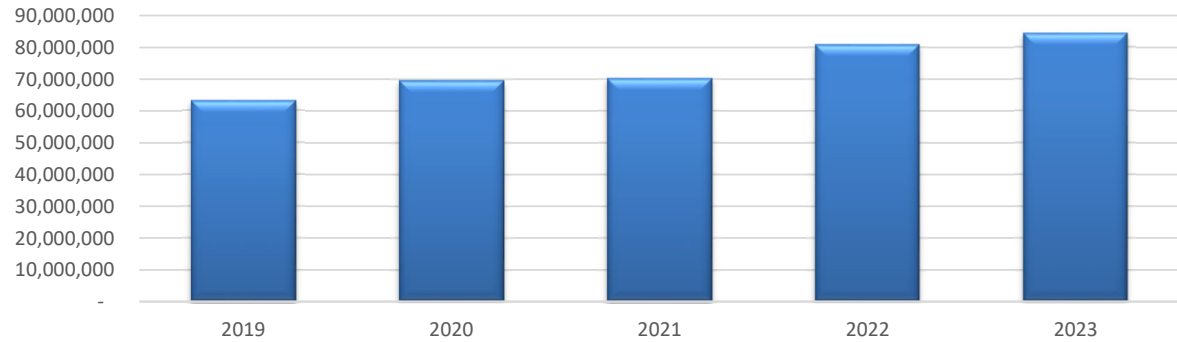
Revenue Detail: Summary Charts

Chapter 70 Reimbursement

Actual

2019	63,146,237
2020	69,669,229
2021	70,298,333
2022	80,950,866
2023	84,453,160 Projected

Cherry Sheet - Chapter 70



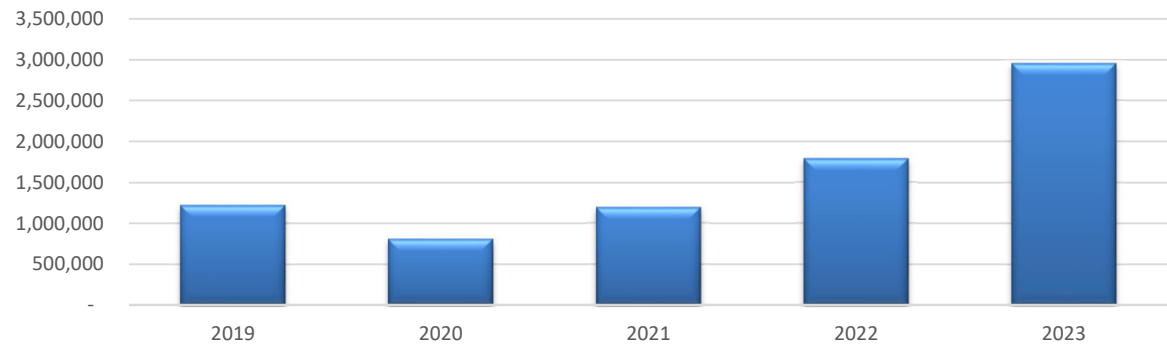
Chapter 70 - Education Reform was undertaken in an effort to ensure both adequate funding of the Commonwealth's public schools and to bring equity to local taxation effort based on a community's ability to pay. Before receiving any educational aid, all districts are required to submit End of Year Pupil and Financial Reports to the Department of Elementary and Secondary Education.

Charter School Reimbursement

Actual

2019	1,223,104
2020	807,825
2021	1,190,126
2022	1,786,780
2023	2,953,743 Projected

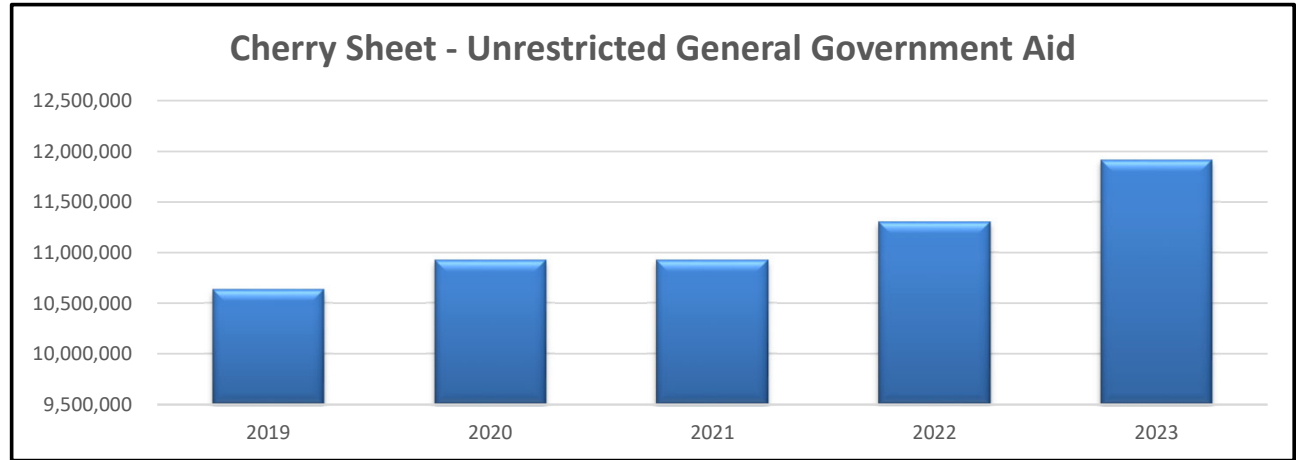
Cherry Sheet - Charter School



Charter School Reimbursement - The purpose of this revenue is to reimburse sending districts for the student tuition and the capital facilities tuition component they pay to Commonwealth charter schools. Sending districts are reimbursed a portion of the costs associated with pupils attending charter schools beginning with the second quarterly distribution.

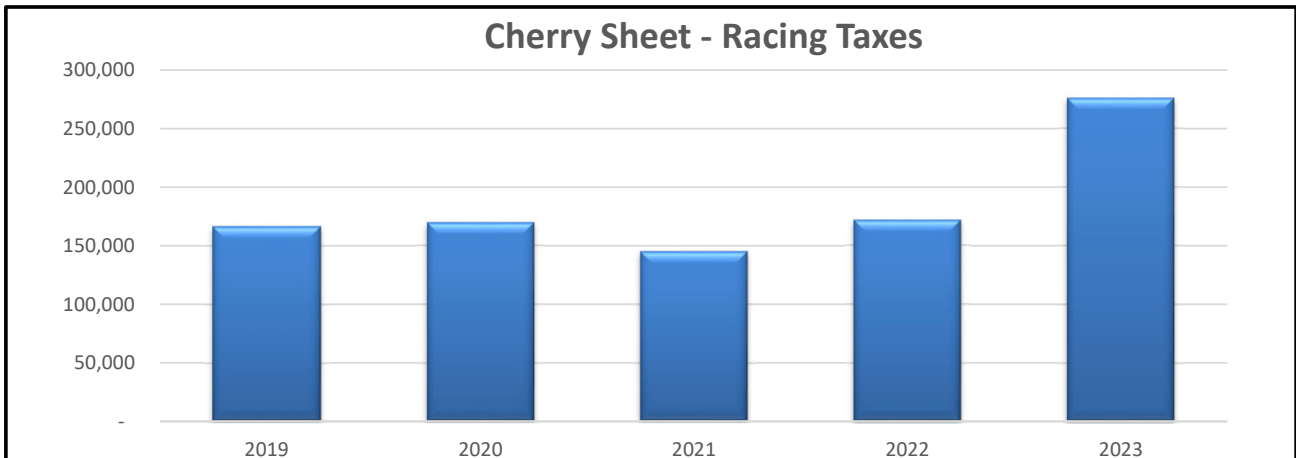
Revenue Detail: Summary Charts

<u>Unrestricted General Government Aid</u>	
	Actual
2019	10,636,173
2020	10,923,350
2021	10,923,350
2022	11,305,667
2023	11,916,173 Projected



Unrestricted General Government Aid - The purpose of this aid is to provide general purpose financial assistance to municipalities. The Lottery formula is equalizing, with municipalities with lower property values receiving proportionately more aid than those with greater property values.

<u>Local Share of Racing Taxes</u>	
	Actual
2019	166,731
2020	169,794
2021	145,094
2022	171,750
2023	276,000 Projected



Local Share of Racing Taxes - To return a portion of the taxes collected from race tracks to those municipalities where the tracks are located. The Racing Commission certifies to the Treasurer the amounts to be distributed.

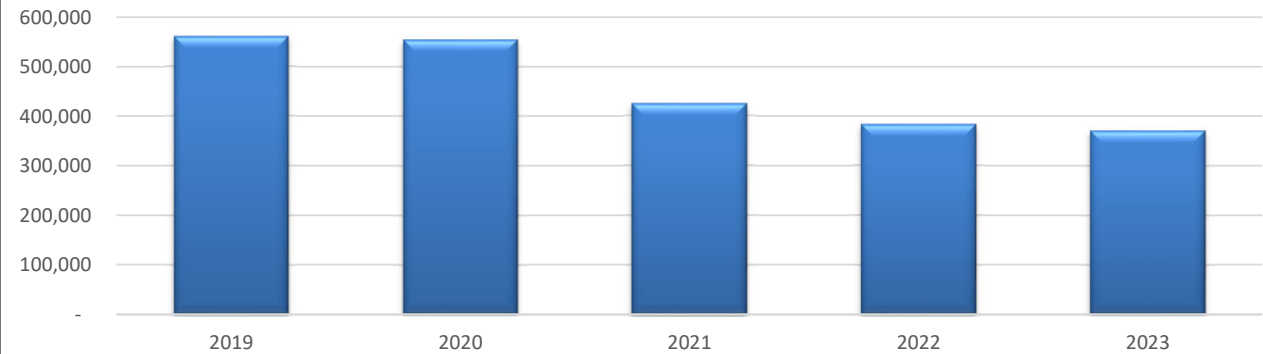
Revenue Detail: Summary Charts

Veterans' Benefits

Actual

2019	561,019
2020	554,812
2021	424,705
2022	383,169
2023	371,076 Projected

Cherry Sheet - Veterans' Benefits



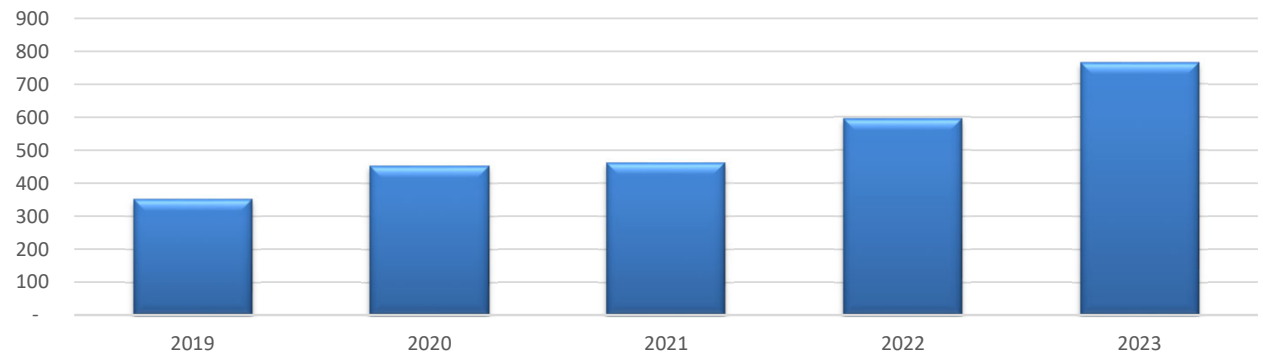
Veterans Benefits - To reimburse municipalities for a portion of authorized amounts spent for veterans' financial, medical, and burial benefits. The veterans' agent and the treasurer of each municipality shall certify the names and other information required within 30 days after the end of the month in which the expenditures were made.

State Owned Land

Actual

2019	352
2020	453
2021	462
2022	595
2023	765 Projected

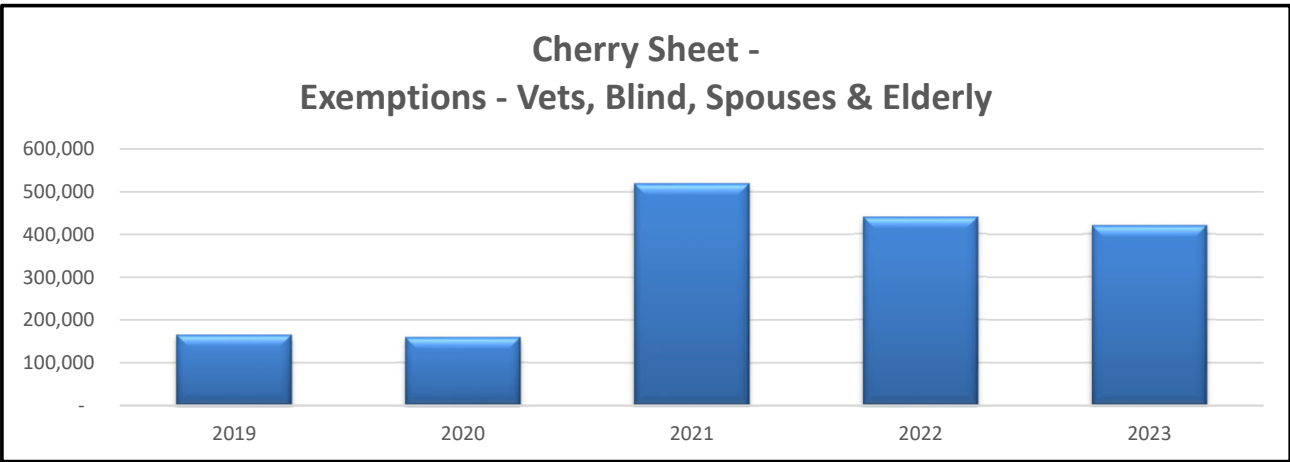
Cherry Sheet - State Owned Land



State Owned Land - To reimburse communities for forgone tax revenues due to certain types of tax exempt state owned land. The Bureau of Local Assessment is required to conduct a reappraisal of all eligible property every four years.

Revenue Detail: Summary Charts

<u>Exemption - Vets, Spouses & Elderly</u>	
	<u>Actual</u>
2019	165,968
2020	158,960
2021	520,371
2022	439,892
2023	420,588 Projected



The Cherry Sheet reimburses the City for loss of taxes due to real estate abatements to veterans, surviving spouses, and the legally blind. The amounts are determined by Chapter 50, Section 5 of M. G. L.

Section VI - Debt

Indebtedness

Authorization Procedure and Limitations

Serial bonds and notes are authorized by vote of two-thirds of all the members of the city council subject to the mayor's veto. Provision is made for a referendum on the borrowing authorization if there is a timely filing of a petition bearing the requisite number of signatures. Refunding bonds and notes are authorized by the city council. Borrowings for some purposes require State administrative approval.

When serial bonds or notes have been authorized, bond anticipation notes may be issued by the officers authorized to issue the serial bonds or notes. Temporary debt in anticipation of the revenue of the fiscal year in which the debt is incurred or in anticipation of authorized federal and state aid generally may be incurred by the treasurer with the approval mayor.

Debt Limits

General Debt Limit. The General Debt Limit of a city or town consists of a Normal Debt Limit and a Double Debt Limit. The Normal Debt Limit is 5 percent of the valuation of taxable property as last equalized by the State Department of Revenue. A city or town can authorize debt up to this amount without state approval. It can authorize debt up to twice this amount (the Double Debt Limit) with the approval of the state Municipal Finance Oversight Board composed of the State Treasurer, the State Auditor, the Attorney General and the Director of Accounts.

There are many categories of general obligation debt which are exempt from and do not count against the General Debt Limit. Among others, these exempt categories include revenue anticipation notes and grant anticipation notes; emergency loans; loans exempted by special laws; certain school bonds, sewer bonds, water bonds, bonds for gas, electric and telecommunications systems, solid waste disposal facility bonds and economic development bonds supported by tax increment financing; and subject to special debt limits, bonds for housing, urban renewal and economic development (subject to various debt limits). Revenue bonds are not subject to these debt limits. The General Debt Limit applies at the time the debt is authorized. The other special debt limits generally apply at the time the debt is incurred.

Revenue Anticipation Notes. The amount borrowed in each fiscal year by the issue of revenue anticipation notes is limited to the tax levy of the prior fiscal year, together with the net receipts in the prior fiscal year from the motor vehicle excise and certain payments made by the Commonwealth in lieu of taxes. The fiscal year ends on June 30. Notes may mature in the following fiscal year, and notes may be refunded into the following fiscal year to the extent of the uncollected, unabated current tax levy and certain other items, including revenue deficits, overlay deficits, final judgments and lawful unappropriated expenditures, which are to be added to the next tax levy, but excluding deficits arising from a failure to collect taxes of earlier years. (See "Taxation to Meet Deficits" under "PROPERTY TAXATION" above.) In any event, the period from an original borrowing to its final maturity cannot exceed one year.

Types of Obligation

General Obligations. Massachusetts cities and towns are authorized to issue general obligation indebtedness of these types:

Serial Bonds and Notes. These are generally required to be payable in annual principal amounts beginning no later than the end of the next fiscal year commencing after the date of issue and ending within the terms permitted by law. A level debt service schedule, or a schedule that provides for a more rapid amortization of principal than level debt service, is permitted. The principal amounts of certain economic development bonds supported by tax increment financing may be payable in equal, diminishing or increasing amounts beginning within 5 years after the date of issue. The maximum terms of serial bonds and notes vary from one year to 40 years, depending on the purpose of the issue. The maximum terms permitted are set forth in the statutes. In addition, for many projects, the maximum term may be determined in accordance with useful life guidelines promulgated by the State Department of Revenue (“DOR”). Serial bonds and notes may be issued for the purposes set forth in the statutes. In addition, serial bonds and notes may be issued for any other public work improvement or asset not specifically listed in the Statutes that has a useful life of at least 5 years. Bonds or notes may be made callable and redeemed prior to their maturity, and a redemption premium may be paid. Refunding bonds or notes may be issued subject to the maximum applicable term measured from the date of the original bonds or notes and must produce present value savings over the debt service of the refunded bonds. Generally, the first required annual payment of principal of the refunding bonds cannot be later than the first principal payment of any of the bonds or notes being refunded thereby, however, principal payments made before the first principal payment of any of the bonds or notes being refunded thereby may be in any amount.

Serial bonds may be issued as “qualified bonds” with the approval of the state Municipal Finance Oversight Board composed of the State Treasurer, the State Auditor, the Attorney General and the Director of Accounts, subject to such conditions and limitations (including restrictions on future indebtedness) as may be required by the Board. Qualified bonds may mature not less than 10 nor more than 30 years from their dates and are not subject to the amortization requirements described above. The State Treasurer is required to pay the debt service on qualified bonds and thereafter to withhold the amount of the debt service paid by the State from state aid or other state payments; administrative costs and any loss of interest income to the State are to be assessed upon the city or town.

Tax Credit Bonds or Notes. Subject to certain provisions and conditions, the officers authorized to issue bonds or notes may designate any duly authorized issue of bonds or notes as “tax credit bonds” to the extent such bonds and notes are otherwise permitted to be issued with federal tax credits or other similar subsidies for all or a portion of the borrowing costs. Tax credit bonds may be made payable without regard to the annual installments required by any other law, and a sinking fund may be established for the payment of such bonds. Any investment that is part of such a sinking fund may mature not later than the date fixed for payment or redemption of the applicable bonds.

Bond Anticipation Notes. These generally must mature within two years of their original dates of issuance but may be refunded from time to time for a period not to exceed ten years from their original dates of issuance, provided that for each year that the notes are refunded beyond the second year they must be paid in part from revenue funds in an amount at least equal to the minimum annual payment that would have been required if the bonds had been issued at the end of the second year. For certain school projects, however, notes may be refunded from time to time for a period not to exceed seven years without having to pay any portion of the principal of the notes from revenue funds. The maximum term of bonds issued to refund bond anticipation notes is measured (except for certain school projects) from the date of the original issue of the notes.

Revenue Anticipation Notes. These are issued to meet current expenses in anticipation of taxes and other revenues. They must mature within one year but, if payable in less than one year, may be refunded from time to time up to one year from the original date of issue.

Grant Anticipation Notes. These are issued for temporary financing in anticipation of federal grants and state and county reimbursements. Generally, they must mature within two years but may be refunded from time to time as long as the municipality remains entitled to the grant or reimbursement.

Revenue Bonds. Cities and towns may issue revenue bonds for solid waste disposal facilities, for projects financed under the Commonwealth’s Clean Water Revolving Loan Programs and for certain economic development projects supported by tax increment financing. In addition, cities and towns having electric departments may issue electric revenue bonds, and notes in anticipation of such bonds, subject to the approval of the State Department of Telecommunications and Energy.

CITY OF REVERE
Direct Debt Summary
As of June 30, 2021,
Including Subsequent Issues

General Obligation Bonds (1)(2):

Inside the General Debt Limit:

Water	\$ 4,288,798
School	3,418,160
General	64,816,500
ESCO	4,655,000
MCWT	<u>76,201,165</u>

Total Inside Debt Limit

\$ 153,379,623

Outside the General Debt Limit:

Water	3,217,406
School	17,601,965
MCWT	<u>6,053,072</u>

Total Outside Debt Limit

26,872,443

Total Outstanding

\$ 180,252,066

Bonds dated February 24, 2022

14,785,000

Temporary Loans

Bond Anticipation Notes Outstanding (3)	895,000
Pending New Money (4)	<u>1,270,505</u>

Total Short-Term Debt Outstanding After These Issues

2,165,505

Total Direct Debt

\$ 197,202,571

- (1) Excludes lease and installment purchase obligations, overlapping debt and unfunded pension liability.
(2) \$82,885,000 is State Qualified.
(3) Payable August 11, 2022.
(4) Payable February 23, 2023.

Principal Payments by Purpose

The following table sets forth the principal payments by purpose on outstanding bonds of the City as of June 30, 2021.

Principal Payments by Purpose						
As of June 30, 2021						
Fiscal Year	School (1)	Water (2)	General (3)	MCWT (4)	ESCO	Total
2022	\$ 1,319,543	\$ 1,339,095	\$ 2,025,000	\$ 3,489,727	\$ 435,000	\$ 8,608,364
2023	1,339,243	1,293,000	3,036,500	3,558,989	465,000	9,692,732
2024	1,364,543	984,113	3,075,000	3,629,886	490,000	9,543,542
2025	1,389,543	1,008,000	2,835,000	3,702,455	530,000	9,464,997
2026	1,154,543	878,899	2,975,000	3,776,739	555,000	9,340,180
2027	1,054,543	739,100	2,880,000	3,598,068	590,000	8,861,710
2028	1,089,543	555,100	2,990,000	3,670,371	625,000	8,930,013
2029	899,543	375,600	3,040,000	3,744,383	660,000	8,719,526
2030	924,543	222,297	2,885,000	3,529,459	305,000	7,866,298
2031	939,543	111,000	3,000,000	3,398,510	-	7,449,052
2032	555,000	-	2,790,000	3,256,847	-	6,601,847
2033	580,000	-	2,715,000	3,326,361	-	6,621,361
2034	595,000	-	2,790,000	3,049,546	-	6,434,546
2035	615,000	-	2,880,000	3,114,893	-	6,609,893
2036	630,000	-	2,765,000	3,102,632	-	6,497,632
2037	650,000	-	2,840,000	3,169,491	-	6,659,491
2038	675,000	-	2,930,000	2,515,386	-	6,120,386
2039	695,000	-	3,000,000	2,569,859	-	6,264,859
2040	715,000	-	1,785,000	2,625,713	-	5,125,713
2041	745,000	-	1,825,000	2,585,843	-	5,155,843
2042	770,000	-	1,860,000	2,564,255	-	5,194,255
2043	795,000	-	1,900,000	2,622,304	-	5,317,304
2044	825,000	-	1,945,000	2,427,072	-	5,197,072
2045	700,000	-	1,995,000	2,481,612	-	5,176,612
2046	-	-	2,055,000	2,172,506	-	4,227,506
2047	-	-	-	1,871,720	-	1,871,720
2048	-	-	-	820,865	-	820,865
2049	-	-	-	833,835	-	833,835
2050	-	-	-	762,579	-	762,579
2051	-	-	-	282,334	-	282,334
	<u>\$ 21,020,125</u>	<u>\$ 7,506,204</u>	<u>\$ 64,816,500</u>	<u>\$ 82,254,237</u>	<u>\$ 4,655,000</u>	<u>\$ 180,252,066</u>

- (1) \$17,189,700 is State Qualified. \$17,601,965 is outside the debt limit.
 (2) \$878,800 is State Qualified. \$3,217,406 is outside the debt limit.
 (3) \$64,816,500 is State Qualified.
 (4) \$6,053,072 is outside the debt limit.

Annual Debt Service as of June 30, 2021

Fiscal Year	Outstanding		Total Debt Service
	Principal	Interest	
2022	\$ 8,608,364	\$ 5,339,654	\$ 13,948,018
2023	9,692,732	4,712,236	14,404,968
2024	9,543,542	4,416,598	13,960,140
2025	9,464,997	4,116,831	13,581,828
2026	9,340,180	3,827,122	13,167,302
2027	8,861,710	3,540,884	12,402,595
2028	8,930,013	3,256,898	12,186,911
2029	8,719,526	2,973,140	11,692,665
2030	7,866,298	2,716,378	10,582,676
2031	7,449,052	2,488,451	9,937,503
2032	6,601,847	2,293,324	8,895,170
2033	6,621,361	2,119,408	8,740,769
2034	6,434,546	1,944,612	8,379,157
2035	6,609,893	1,772,596	8,382,489
2036	6,497,632	1,598,396	8,096,028
2037	6,659,492	1,424,285	8,083,776
2038	6,120,386	1,254,331	7,374,717
2039	6,264,859	1,102,263	7,367,121
2040	5,125,713	947,943	6,073,656
2041	5,155,843	827,374	5,983,217
2042	5,194,255	703,529	5,897,784
2043	5,317,304	575,447	5,892,751
2044	5,197,072	445,543	5,642,615
2045	5,176,612	310,255	5,486,867
2046	4,227,506	178,980	4,406,485
2047	1,871,720	97,316	1,969,036
2048	820,865	53,713	874,578
2049	833,835	35,348	869,183
2050	762,579	17,705	780,284
2051	282,334	6,211	288,545
	<u>\$ 180,252,066</u>	<u>\$ 55,096,771</u>	<u>\$ 235,348,837</u>

Key Debt Ratios

	As of June 30,				
	2021	2020	2019	2018	2017
Long-Term Debt Outstanding (1)	\$ 180,252,066	\$ 139,174,261	\$ 133,196,679	\$ 131,345,629	\$ 132,161,083
Per Capita (2)	\$3,483	\$2,689	\$2,574	\$2,538	\$2,554
Percent of Assessed Valuation (3)	2.35 %	1.92 %	2.09 %	2.30 %	2.62 %
Percent of Equalized Valuation (4)	2.32 %	2.28 %	2.18 %	2.69 %	2.70 %
Per Capita as a Percent of Per Capita Income (2)	13.88 %	10.72 %	10.26 %	10.12 %	10.18 %

(1) Excludes overlapping debt, lease and installment purchase obligations and unfunded pension liability.

(2) Source: U.S. Department of Commerce, Bureau of the Census - latest applicable actuals or estimates.

(3) Source: Board of Assessors - assessed valuation as of prior January 1.

(4) Source: Massachusetts Department of Revenue - equalized valuation in effect for that fiscal year (equalized valuations are established for January 1 of each even-numbered year.)

Coverage of State Qualified Debt Service

It is projected that state aid distributions from The Commonwealth of Massachusetts to the City will provide ample coverage of the City's outstanding state qualified debt service. The following table presents debt service on the City's state qualified bonds and the coverage ratio of total state aid to projected qualified debt service. The Bonds are not being issued as state qualified bonds. See "INDEBTEDNESS – Types of Obligations – Serial Bonds and Notes" for a description of state qualified bonds.

Fiscal Year	Total Outstanding Qualified Bond Debt Service (1)	Total State Aid (2)	Coverage Ratio
2022	\$ 6,396,354	\$ 95,128,783	14.87
2023	6,814,981	97,031,359	14.24
2024	6,694,806	98,971,986	14.78
2025	6,293,806	100,951,426	16.04
2026	6,021,331	102,970,454	17.10
2027	5,590,706	105,029,863	18.79
2028	5,570,906	107,130,460	19.23
2029	5,179,931	109,273,070	21.10
2030	4,901,931	111,458,531	22.74
2031	4,893,197	113,687,702	23.23
2032	4,591,306	115,961,456	25.26
2033	4,439,688	118,280,685	26.64
2034	4,428,381	120,646,298	27.24
2035	4,434,850	123,059,224	27.75
2036	4,230,619	125,520,409	29.67
2037	4,221,413	128,030,817	30.33
2038	4,237,888	130,591,433	30.82
2039	4,234,356	133,203,262	31.46
2040	2,944,859	135,867,327	46.14
2041	2,954,459	138,584,674	46.91
2042	2,951,144	141,356,367	47.90
2043	2,948,369	144,183,495	48.90
2044	2,952,131	147,067,165	49.82
2045	2,798,825	150,008,508	53.60
2046	2,085,825	153,008,678	73.36
Total	<u><u>\$ 112,812,064</u></u>		

(1) As of June 30, 2021.

(2) Includes total state aid available for coverage based on the estimated FY 2022 Cherry Sheets. State aid estimates above assume an increase at a rate of 2% each year after FY 2022. The State aid figures above no longer reflect school building assistance grants as such grants are no longer paid by the Commonwealth and are now paid by the Massachusetts School Building Authority. Therefore, such payments no longer constitute "distributable aid" of the Commonwealth under the Qualified Bond Act.

Authorized Unissued Debt and Prospective Financing

Following the delivery of the Bonds, the City will have approximately \$41.4 million authorized and unissued primarily for municipal building construction (approximately \$4.7 million), school construction (approximately \$6.1 million) and water and sewer purposes (approximately \$29.5 million). It is anticipated that the water and sewer debt will be supported fully with user fees.

The City has passed legislation providing that all interest earned and premiums received on its school construction bond anticipation notes be placed in a separate account and used only to pay down certain school building debt. The balance of this account at June 30, 2019 was \$935,796.

Overlapping Debt (1)

The City is located in Suffolk County and is a member of the Massachusetts Water Resources Authority (MWRA) and the Massachusetts Bay Transportation Authority (MBTA). The following table sets forth the outstanding bonded debt, exclusive of temporary loans in anticipation of bonds or current revenue, of Suffolk County, the MWRA, the MBTA and the Northeast Metropolitan Regional Vocational School District and the City of Revere’s gross share of such debt and the fiscal 2021 dollar assessment for each.

<u>Overlapping Entity</u>	<u>Debt Outstanding as of 6/30/21</u>	<u>Revere’s Estimated Share of Debt</u>	<u>Dollar Assessment (Debt & Operating Expenses) Fiscal 2021</u>
Suffolk County (2)	-	-	-
Massachusetts Water Resources Authority (3)			
Water	\$1,960,227,000	2.086%	\$3,289,290
Sewer	3,153,683,000	2.204	7,007,480
Massachusetts Bay Transportation Authority (4)	5,149,356,000	2.082	3,616,480
Northeast Metropolitan Regional Vocational School District (5)	-	20.669	1,980,630

(1) Excludes debt of the Commonwealth.

(2) All Suffolk County debt is an obligation of the City of Boston. There is no assessment to the other municipalities.

(3) Source: The Massachusetts Water Resources Authority (the “MWRA”) provides wholesale drinking water services in whole or in part to 48 cities, towns and special purpose entities and provides wastewater collection and treatment services to 43 cities, towns and special purpose entities. Under its enabling legislation, as amended, the aggregate principal amount of all bonds issued by the MWRA for its corporate purposes may not exceed \$6.1 billion outstanding at any time. Its obligations are secured by revenues of the MWRA. The MWRA assesses member cities, towns and special purpose entities, which continue to provide direct retail water and sewer services to users. The cities, towns and other entities collect fees from the users to pay all or part of the assessments; some municipalities levy property taxes to pay part of the amounts assessed upon them.

(4) Source: Massachusetts Bay Transportation Authority (“MBTA”). The Massachusetts Bay Transportation Authority (the “MBTA”) was created in 1964 to finance and operate mass transportation facilities within the greater Boston metropolitan area. Under its enabling act, the MBTA is authorized to issue bonds for capital purposes, other than refunding bonds, and for certain specified purposes to an outstanding amount, which does not exceed the aggregate principal amount of \$3,556,300,000. In addition, pursuant to certain of the Commonwealth’s transportation bond bills, the MBTA is authorized to issue additional bonds for particular capital projects. The MBTA also is authorized to issue bonds of the purpose of refunding bonds. Under the MBTA’s enabling act debt service, as well as other operating expenses of the MBTA, are to be financed by a dedicated revenue stream consisting of the amounts assessed on the cities and towns of the MBTA and a dedicated portion of the statewide sales tax. The amount assessed to each city and town is based on its weighted percentage of the total population of the authority as provided in the enabling act. The aggregate amount of such assessments is not permitted to increase by more than 2.5 percent per year.

(5) Source: District Business Manager. Assessment for fiscal 2021.

Contractual Obligations

Municipal contracts are generally limited to currently available appropriations. A city or town generally has authority to enter into contracts for the exercise of any of its corporate powers for any period of time deemed to serve its best interests, but generally only when funds are available for the first fiscal year; obligations for succeeding fiscal years generally are expressly subject to availability and appropriation of funds. Municipalities have specific authority in relatively few cases to enter long term contractual obligations not subject to annual appropriation, including contracts for refuse disposal and sewage treatment and disposal. Municipalities may also enter into long-term contracts in aid of housing and renewal projects. There may be implied authority to make other long-term contracts required to carry out authorized municipal functions, such as contracts to purchase water from private water companies.

Municipal contracts relating to solid waste disposal facilities may contain provisions requiring the delivery of minimum amounts of waste and payments based thereon and requiring payments in certain circumstances without regard to the operational status of the facilities.

Municipal electric departments have statutory power to enter into long-term contracts for joint ownership and operation of generating and transmission facilities and for the purchase or sale of capacity, including contracts requiring payments without regard to the operational status of the facilities.

Pursuant to the Home Rule Amendment to the Massachusetts Constitution, cities and towns may also be empowered to make other contracts and leases. (See "INDEBTEDNESS - Lease Obligations," above.)

The City currently has two long-term contractual relationships: a contract with Refuse Energy Systems Company (RESCO) for solid waste disposal which expires June 30, 2024 and a contract which the City is currently renegotiating with Capital Waste. The Capital Waste contract will now be for collection of trash and recycling, and disposal of recycling.

The City appropriated \$2,250,380 for hauling trash and recycling, \$1,450,000 for trash disposal by Wheelabrator and \$450,000 for recycling disposal for fiscal 2022.

Bond Rating: Revere, Massachusetts; Non-School State Programs

Rating Action

S&P Global Ratings assigned its 'AA' long-term and underlying ratings to Revere, Mass.' 2020 general obligation (GO) state qualified municipal purpose loan bonds. The outlook is stable.

Revere's full-faith-and-credit-GO pledge secures the bonds. Despite the limitations imposed by the commonwealth levy limit law, we did not make a rating distinction between the limited-tax GO pledge and the city's general creditworthiness, because the tax limitation imposed on its ability to raise revenue is already embedded in our analysis of its financial and economic conditions. Bond proceeds from this issuance will permanently finance GO bond anticipation notes outstanding and provide new-money funding for a number of building construction projects, as well as a feasibility study.

The long-term rating also reflects our assessment of the security provided by the Massachusetts Qualified Bond Act. Under the Qualified Bond Act (Massachusetts General Law, Chapter 44A), approval by the Municipal Finance Oversight Board, which oversees and monitors the program, is required. Once a participant is approved, the state treasurer pays debt service directly to the paying agent from money withheld from the borrower's annual state aid appropriation. If necessary, the state treasurer advances debt service from legally available funds and withholds the amount paid from aid payable to the municipality. There is no appropriation risk related to the debt service payment. Given the law's provisions, we view the state's obligation to pay debt service identical to the commonwealth's unconditional debt obligation, and we rate the program on par with Massachusetts' GO debt. Therefore, the long-term rating will move in tandem with the state GO rating. (For more information on the creditworthiness of the commonwealth, please refer to the full analysis on Massachusetts, published June 4, 2020, on RatingsDirect.)

Credit overview

Supporting the long-term rating are the city's consistently strong economic growth, which we expect to generate significant new growth revenues over the long term, and operating results over the past several years that have led to maintenance of very strong operating reserves. While we note significant uncertainty around certain revenue shortfalls and potential state aid cuts that could weaken the city's performance as it heads into fiscal year 2021, we understand management has already taken measures to cushion the effects of potential revenue shortfalls. That said, given that there is still much uncertainty related to the potential effects of COVID-19 and the ensuing recession, we will continue to monitor for any material adverse effects throughout the outlook period. Our outlook is generally for two years, but we see some risks as a result of the COVID-19 pandemic and U.S. recession over the next six to 12 months. For more information on the coronavirus' effect on U.S. Public Finance, please see our reports "The COVID-19 Outbreak Weakens U.S. State And Local Government Credit Conditions" (published April 2, 2020, on RatingsDirect) and "U.S. Real-Time Economic Data Suggests Hopeful Signs Of A Recovery Could Be Short-Lived" (published July 16, 2020).

The long-term rating reflects our view of the city's:

- Strong economy, with access to a broad and diverse metropolitan statistical area (MSA);
- Adequate management, with standard financial policies and practices under our Financial Management Assessment (FMA) methodology;

- Adequate budgetary performance, with a slight operating surplus in the general fund and an operating surplus at the total governmental fund level in fiscal 2019;
- Very strong budgetary flexibility, with an available fund balance in fiscal 2019 of 17% of operating expenditures;
- Very strong liquidity, with total government available cash at 23.0% of total governmental fund expenditures and 8.8x governmental debt service, and access to external liquidity we consider strong;
- Adequate debt and contingent liability profile, with debt service carrying charges at 2.6% of expenditures and net direct debt that is 52.4% of total governmental fund revenue, as well as low overall net debt at less than 3% of market value, but a large pension and other postemployment benefit (OPEB) obligation and the lack of a plan to sufficiently address it; and
- Strong institutional framework score.

Environmental, social, and governance factors

We evaluated the city's environmental, social, and governance (ESG) factors relative to its economy, financial measures, management, and debt and long-term liability profile. We consider the city's social risks, absent the implications of COVID-19, to be in line with those of the sector. We also view its governance risks as in line with those of the sector. We view its environmental risks as above the sector average, given significant tax base exposure along the Atlantic Ocean. However, management is taking key steps to mitigate this risk, including adopting updated flood-plain maps and working with developers to ensure new development mitigates coastal risk. The city is also leveraging state grants to address certain climate resiliency projects, such as storm wall improvements, and management expects to continue taking a proactive approach in mitigating coastal and weather-related risks.

Stable Outlook

Downside scenario

If budgetary performance were to deteriorate, leading to a decrease in reserves, or if the debt and contingent liability profile were to weaken as a result of additional debt issuance or increased retirement costs, we could lower the rating.

Upside scenario

We could raise the rating if management were to maintain very strong budgetary flexibility at levels we consider comparable with those of higher-rated peers through consistent positive financial performance while reducing its long-term retirement liabilities and debt, coupled with improved economic indicators in line with those of higher-rated peers, management of sewer liabilities, and continued formalization and integration of financial management policies.

For more information on Revere, Mass.' long-term rating, see our summary analysis published July 23, 2020, on RatingsDirect.

FY2023 Debt Repayment Schedule

Total Long Term Debt Service - General

ISSUE DATE		Interest Rate	Debit Limit Chapter	2023
2/15/2007	A.C. Whelan	4.11% Inside	Principal	40,000.00
		Chapter 44 s. 7(3)	Interest	3,732.00
		Authorized 4/26/00&6/28/04 Order No.00-194		
2/15/2007	A.C. Whelan	4.11% Inside	Principal	150,000.00
		Chapter 44 s. 7(3)	Interest	18,000.40
		Authorized 4/26/00&6/28/04 Order No.00-194		
2/15/2007	Rumney Marsh Academy	4.11% Inside	Principal	75,000.00
		Chapter 44 s. 7(3)	Interest	6,994.00
		Authorized 12/29/00 &1/4/02		
2/15/2007	School Roof Planning	4.11% Inside	Principal	4,700.00
		Chapter 44 s. 7(22)	Interest	494.00
		Authorized 1/9/02 Order #01-590C		
2/15/2007	High School Roof Remodeling	4.11% Inside	Principal	15,000.00
		Chapter 44 s. 7(3A)	Interest	1,412.00
		Authorized 7/16/02 Order #02-319		
2/15/2007	Beachmont School Contamination Remediat	4.11% Outside	Principal	120,000.00
		Chapter 44 s.8(9) & 164 of the Acts of 2003	Interest	13,661.60
		Authorized 9/5/2003 Order #03-387		
2/15/2007	Fire Dept. Equipment	4.11% Inside	Principal	56,500.00
		Chapter 44 s. 7(9)	Interest	1,130.00
		Authorized 7/16/02 Order #01-590D		
6/21/2010	MSBA Loan - Paul Revere School	2.00% Inside	Principal	299,543.00
		Chapter 44 §7 G.L. c.70B	Interest	53,918.00
2/19/2015	General Obligation Bonds	2.93% Inside	Principal	40,000.00
	Police Communication Upgrades 2	Chapter 44 s. 7(14) auth. 3/2/2011	Interest	800.00

FY2023 Debt Repayment Schedule

Total Long Term Debt Service - General (continued)

ISSUE DATE		Interest Rate	Debit Limit Chapter	2023
2/19/2015	General Obligation Bonds	3.63% Inside Chapter 44 s. 7(3) auth. 3/12/2013	Principal	135,000.00
	Land Acquisition		Interest	69,193.76
4/16/2015	General Obligation Bonds	3.43% Inside Chapter 44, s7(25) auth. 3/13/13	Principal	215,000.00
	Harry Della Russo Stadium		Interest	61,550.00
4/16/2015	General Obligation Bonds	3.36% Inside Chapter 44 s.7(11) & Ch. 131 of the Acts of 2013	Principal	195,000.00
	Judgement		Interest	29,100.00
4/16/2015	General Obligation Bonds	3.22% Inside Chapter 44, s7(9) auth. 10/8/13	Principal	225,000.00
	Fire Trucks		Interest	13,700.00
4/20/2016	General Obligation State Qualified Bonds	4.79% Inside Chapter 44 s 7(3) C 370 and C 221	Principal	570,000.00
	Public Safety 1		Interest	445,150.00
4/20/2016	General Obligation State Qualified Bonds	4.79% Inside Chapter 44 s 7(3) C 221 of the Acts of 2008	Principal	30,000.00
	Public Safety 2		Interest	24,900.00
4/20/2016	General Obligation State Qualified Bonds	4.79% Inside Chapter 44 s 7(3) C 221 of the Acts of 2008	Principal	55,000.00
	Public Safety 3		Interest	43,500.00
4/20/2016	General Obligation State Qualified Bonds	4.79% Inside Chapter 44 s 7(9)	Principal	125,000.00
	Fire Equipment		Interest	10,200.00
4/20/2016	General Obligation State Qualified Bonds	4.79% Inside Chapter 44 s 7(3)	Principal	175,000.00
	Rumney Marsh School		Interest	46,600.00
4/20/2016	General Obligation State Qualified Bonds	4.79% Inside Chapter 44 s 7(3)	Principal	10,000.00
	AC. Whelan School		Interest	1,800.00
4/13/2017	James J Hill School	3.47% Outside Chapter 70B, auth 3/12/2013	Principal	310,000.00
			Interest	398,250.00
4/13/2017	St Mary's Ball Field -1	4.15% Inside Chapter 44, s. 7(1) auth. 3/12/2013	Principal	125,000.00
			Interest	54,975.00

FY2023 Debt Repayment Schedule

Total Long Term Debt Service - General (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2023	
4/13/2017	St Mary's Ball Field -2 4.15% Inside Chapter 44, s. 7(1) auth. 3/25/2015		Principal	90,000.00
			Interest	39,500.00
4/13/2017	Harry Della Russo 3.98% Inside Chapter 44, s. 7(1) auth. 4/12/2015		Principal	110,000.00
			Interest	53,100.00
4/15/2019	Garfield School Roof General Obligation State Qualified Bonds 3.80% Outside		Principal	60,000.00
			Interest	68,431.26
4/15/2019	Garfield School Boiler General Obligation State Qualified Bonds 3.80% Outside		Principal	10,000.00
			Interest	14,043.76
4/15/2019	DPW Vehicles General Obligation State Qualified Bonds 4.67% Inside		Principal	70,000.00
			Interest	19,100.00
4/15/2019	Fire Ladder Truck General Obligation State Qualified Bonds 4.15% Inside		Principal	60,000.00
			Interest	50,800.00
08/20/2020	Refunding Bonds Paul Revere School 5.00%		Principal	70,000.00
			Interest	36,750.00
08/20/20	Refunding School & Energy Improvement 5.00%		Principal	465,000.00
			Interest	199,375.00
10/15/2020	State Qualified Bonds DCR Maintenance Building (ISQ) Inside		Principal	205,000.00
			Interest	254,962.54
10/15/2020	State Qualified Bonds DPW Building (ISQ) Inside		Principal	495,000.00
			Interest	606,812.50
10/15/2020	State Qualified Bonds Pines Fire Station Construction (ISQ) Inside		Principal	235,000.00
			Interest	289,587.50
2/24/2022	Fire Dept. - Two Pumper Trucks 5.00%		Principal	68,500.00
			Interest	44,610.63

FY2023 Debt Repayment Schedule

Total Long Term Debt Service - General (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2023
2/24/2022	Lincoln School - HVAC	5.00%	Principal 70,000.00 Interest 83,846.46
2/24/2022	Repair/Replace Public Stairs	5.00%	Principal 50,000.00 Interest 58,887.29
2/24/2022	Thayer Avenue Land Acquisition	5.00%	Principal 60,000.00 Interest 72,308.75
2/24/2022	Road Improvements	5.00%	Principal 335,000.00 Interest 245,017.92
2/24/2022	DCR Maintenance Building	5.00%	Principal 25,000.00 Interest 21,865.83
<u>BANS</u>			
8/11/2022	Staff Sergeant James J. Hill		895,000.00 7,982.20
2/23/2023	High School Feasibility		1,270,505.00 25,339.52
			Total BAN Interest 33,321.72
			Total Principal 5,449,243.00
			Total Interest 3,458,060.20
			Total P & I 8,940,624.92

FY2023 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise

ISSUE DATE	Interest Rate	Debit Limit Chapter	2023
2/15/2007	Departmental Equipment - Water 4.27% Inside Chapter 44 s. 7(9) Authorized 8/31/04 Order #04-110	Principal	73,800.00
		Interest	9,876.00
7/8/2010	Massachusetts Clean Water Trust 2.00% Inside CW-09-4	Principal	29,429.00
		Interest	5,451.89
		Adm. Fees	408.89
6/13/2012	Massachusetts Clean Water Trust 2.00% Inside CWP-10-15	Principal	28,882.00
		Interest	6,802.64
		Adm. Fees	510.20
6/13/2012	Massachusetts Clean Water Trust 2.37% Inside CWP-10-22	Principal	150,070.00
		Interest	95,441.51
		Adm. Fees	6,040.60
5/22/2013	Massachusetts Clean Water Trust 2.00% Inside CWP-11-26	Principal	245,829.00
		Interest	60,359.72
		Adm. Fees	4,526.98
6/17/2013	MWRA - Water Bond 0.00% Outside	Principal	322,500.00
1/7/2015	Massachusetts Clean Water Trust 2.00% Inside CWP-11-25	Principal	59,894.00
		Interest	17,774.18
		Adm. Fees	1,333.06
5/15/2015	Mass Water Clean Water Trust 0.00%	Principal	217,375.00
2/11/2016	Mass Water Clean Water Trust Series 19 2.00% Inside Chapter 44,7(22) or 29C CW-13-17	Principal	154,622.00
		Interest	12,778.88
		Adm. Fees	958.42
2/11/2016	Mass Water Clean Water Trust Series 19 2.00% Inside Chapter 44,7(22) or 29C CWP-12-13	Principal	79,096.00
		Interest	6,537.00
		Adm. Fees	490.28

FY2023 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2023
2/11/2016	Mass Water Clean Water Trust Series 19	2.40% Inside	Principal 189,088.00
		Chapter 44,7(1) or 8(15) or 29C	Interest 148,318.64
		CWP-13-16	Adm. Fees 9,269.92
1/7/2015	Massachusetts Clean Water Trust	2.00% Inside	Principal 48,607.12
		CW-13-08	Interest 36,029.98
			Adm. Fees 2,251.88
1/7/2015	Massachusetts Clean Water Trust	2.40% Inside	Principal 154,445.12
		CWP-12-12	Interest 114,481.54
			Adm. Fees 7,155.10
4/13/2017	Massachusetts Clean Water Trust	CW-13-14	Principal 13,513.00
			Interest 4,732.58
			Adm. Fees 354.94
4/13/2017	Massachusetts Clean Water Trust	CW-14-11	Principal 54,051.00
			Interest 18,930.28
			Adm. Fees 1,419.78
4/13/2017	Massachusetts Clean Water Trust	CW-14-25	Principal 31,529.00
			Interest 11,042.66
			Adm. Fees 828.20
4/13/2017	Massachusetts Clean Water Trust	CW-15-18	Principal 76,572.00
			Interest 26,817.86
			Adm. Fees 2,011.34
4/13/2017	Massachusetts Clean Water Trust	CW-15-19	Principal 36,034.00
			Interest 12,620.18
			Adm. Fees 946.52

FY2023 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2023	
4/13/2017	Massachusetts Clean Water Trust	CW-14-12	Principal	313,718.67
			Interest	259,962.60
			Adm. Fees	16,247.66
4/13/2017	Massachusetts Clean Water Trust	DW-13-08	Principal	24,773.00
			Interest	8,676.38
			Adm. Fees	650.72
4/13/2017	Massachusetts Clean Water Trust	DWP-13-09	Principal	286,934.00
			Interest	100,493.96
			Adm. Fees	7,537.04
11/27/2017	MWRA - Water Bond	0.00% Outside	Principal	49,725.00
8/15/2018	MWRA - Water Bond		Principal	43,200.00
9/12/2018	Massachusetts Clean Water Trust	CWP-16-19	Principal	144,963.00
			Interest	20,217.41
			Adm. Fees	1,516.30
9/12/2018	Massachusetts Clean Water Trust	CWP-16-23	Principal	82,146.00
			Interest	11,456.54
			Adm. Fees	859.25
2/15/2019	MWRA - Water Bond	0.00% Inside	Principal	410,400.00
4/11/2019	Water & Sewer Enterprise Capital Equip	4.67% Inside	Principal	65,000.00
			Interest	18,625.00
10/24/2019	Massachusetts Clean Water Trust	2.20% CWP-16-17	Principal	104,514.00
			Interest	88,870.10
			Adm. Fees	6,059.33

FY2023 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE	Interest Rate	Debit Limit Chapter	2023	
10/24/2019	Massachusetts Clean Water Trust	2.00% CW-17-29	Principal	113,504.00
			Interest	18,468.66
			Adm. Fees	1,385.15
4/13/2017	Massachusetts Clean Water Trust	CW-15-29	Principal	262,973.01
			Interest	217,912.54
			Adm. Fees	13,619.54
9/12/2018	Massachusetts Clean Water Trust	CW-13-16A	Principal	42,465.42
			Interest	38,585.50
			Adm. Fees	2,411.59
9/12/2018	Massachusetts Clean Water Trust	DW-13-10	Principal	22,976.85
			Interest	3,204.55
			Adm. Fees	240.34
5/11/2021	Massachusetts Clean Water Trust	2.20% CWP-17-27-A	Principal	12,466.00
			Interest	7,952.72
			Adm. Fees	542.24
5/11/2021	Massachusetts Clean Water Trust	2.00% CW-18-19	Principal	50,000.00
			Interest	9,000.00
			Adm. Fees	675.00
5/11/2021	Massachusetts Clean Water Trust	2.00% CW-18-26	Principal	100,000.00
			Interest	18,000.00
			Adm. Fees	1,350.00
5/11/2021	Massachusetts Clean Water Trust	2.00% CW-18-27	Principal	78,201.00
			Interest	29,716.32
			Adm. Fees	2,228.72

FY2023 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE		Interest Rate	Debit Limit Chapter	2023	
5/11/2021	Massachusetts Clean Water Trust	2.20% CWP-18-28		Principal	147,180.00
				Interest	93,900.56
				Adm. Fees	6,402.32
5/11/2021	Massachusetts Clean Water Trust	2.20% DW-17-14		Principal	99,143.00
				Interest	63,252.86
				Adm. Fees	4,312.70
5/11/2021	Massachusetts Clean Water Trust	2.00% DW-18-08		Principal	25,000.00
				Interest	4,500.00
				Adm. Fees	337.50
5/11/2021	Massachusetts Clean Water Trust	2.00% DWP-18-09		Principal	23,549.00
				Interest	15,023.88
				Adm. Fees	1,024.36
6/14/2021	MWRA - Water Bond	0.00% Outside		Principal	111,000.00
10/24/2019	Massachusetts Clean Water Trust	2.00% DW-13-09-A		Principal	20,691.74
				Interest	8,791.68
				Adm. Fees	659.38
10/24/2019	Massachusetts Clean Water Trust	2.20% CWP-16-18		Principal	64,320.80
				Interest	54,693.03
				Adm. Fees	3,729.07
10/24/2019	Massachusetts Clean Water Trust	2.00% CW-17-26		Principal	26,488.86
				Interest	11,254.63
				Adm. Fees	844.10
10/24/2019	Massachusetts Clean Water Trust	2.20% CW-17-27		Principal	46,458.50
				Interest	39,504.43
				Adm. Fees	2,693.48

FY2023 Debt Repayment Schedule

Total Long Term Debt Service - Water/Sewer Enterprise (continued)

ISSUE DATE		Interest Rate	Debit Limit Chapter		2023
10/24/2019	Massachusetts Clean Water Trust	2.00%	CW-17-28	Principal	51,992.70
				Interest	8,459.91
				Adm. Fees	634.49
12/6/2021	MWRA - Sewer Bond			Principal	33,000.00
12/6/2021	MWRA - Water Bond			Principal	130,000.00
2/24/2022	Water Mains	5.00%		Principal	100,000.00
				Interest	124,795.83
2/24/2022	DPW - Water Two Dump Trucks	5.00%		Principal	26,500.00
				Interest	13,408.54
<u>BANS</u>					
				Total BAN Interest	-
				Total Principal	5,078,620.79
				Total Interest	1,876,723.17
				Total Adm. Fees	114,466.39
				Grand Total	7,069,810.35

Section VII - Financial Policies

FINANCIAL POLICIES

Overview

In order to ensure financial health and appropriate fiscal stewardship, the City of Revere adheres to its established financial policies. The City and its officials, employees, and agents work to achieve the policy goals set forth by the Mayor and City Council in a manner consistent with the policies listed included herewith.

Overall Guiding Principles

- To maintain an effective, efficient, and modern financial system
- To protect the public's confidence in the City's fiscal management
- To deliver high quality services within the City at the lowest possible cost to taxpayers

Accounting, Auditing, and Planning Policies

- The City shall conform to the accounting standards set forth by the Governmental Account Standards Board (GASB).
- All City funds shall be placed at the highest possible rate, taking into account security, liquidity needs, yield, and any other concerns deemed to be in the best interest of the City, subject to the restrictions established by State law and in compliance with said law.
- An annual audit shall be performed by an independent public accounting firm. A management letter shall be provided by said firm to the City that lists opportunities for improvement in the City's financial management policies and procedures.

General Fund Policies

- The annual operating budget shall be balanced. A balanced budget shall be defined as "a financial plan for which the estimated expenditures for a given period is less than or equal to the proposed financing revenues, which may be from various sources, for the same period."

- Pursuant to M.G.L. c. 40, § 5B, the City shall employ a stabilization fund, of which the City treasurer shall be the custodian. The fund shall be utilized for any lawful purpose, including but not limited to any purpose for which the City may lawfully borrow money. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by a two thirds vote of the City Council.
- Within ninety days of the certification of free cash by the Department of Revenue, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifteen percent of the total free cash amount certified by the Department of Revenue
- Within ninety days of the receipt of any funds from the sale of City-owned property, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifteen percent of the total sale price as certified by the treasurer, except that funds in the stabilization fund from the source shall be separately accounted for and utilized only for purposes allowed by M.G.L. c 44 § 63.
- Within ninety days of the receipt of any proceeds from any “host community” fee or fund established pursuant to legislation providing for casinos, Class III casinos or any other expanded gaming, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifty percent of such proceeds, except that funds in the stabilization fund from this source shall be separately accounted for and utilized only for capital projects for which the City is authorized by statute to incur debt for a period of five years or more.
- The Mayor and City Council may agree to make transfers from any other source to the stabilization fund, provided that any such transfers are approved by a two-thirds vote of the City Council.
- The City shall consider the use of a broad diversity of revenue sources as allowed under State law to ensure the City’s ability to handle fluctuations in various revenue streams with minimal impact on the financial wellbeing of the City.
- Fees and user charges shall be reviewed periodically in relation to the cost of delivering the service when appropriate.

Enterprise Fund Policies

- Rates for sewer and water service should be set at a level to provide for self-supporting operations.
- Retained earnings may be appropriated for debt service and any capital expenditure deemed appropriate.
- Pursuant to M.G.L. c. 40 § 5B, the City shall employ a water and sewer enterprise fund-stabilization account, of which the City treasurer shall be the custodian. The account shall be utilized for any lawful purpose, including but not limited to any purpose for which the City may lawfully borrow money. Any appropriation or transfer of funds into or out of this stabilization account must be approved by a two-thirds vote of the City Council.

- Within ninety days of the certification of free cash by the department of revenue within the water and sewer enterprise fund, the Mayor shall present to the City Council, and the City Council may approve, a transfer to the water and sewer enterprise fund-stabilization account of a sum equal to not less than fifteen percent of the total free cash amount certified by the department of revenue.
- The Mayor and City Council may agree to make transfers from any other source to the water and sewer enterprise fund-stabilization account, provided that any such transfers are approved by a two-thirds vote of the City Council.

Capital Assets and Expenditure Policies

- The City shall define capital assets as the following: “Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g. roads, water mains, sewer mains, and similar items), are defined as assets with an initial cost of more than \$25,000 and an estimated useful life in excess of two years.”
- The City shall develop a multi-year plan for capital improvements and update it annually.
- The City shall make all capital purchases and improvements in accordance with the adopted capital improvement plan.
- The City shall coordinate development of the capital improvement plan with the development of the operating budget. Future operating costs associated with capital assets shall be projected and included in operating budget forecasts.
- The City shall use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan priorities and for which operating and maintenance costs have been included in operating budget forecasts.
- The City shall maintain all its assets at a level adequate to protect the City’s capital investment and to minimize future maintenance and replacement costs.
- The City shall identify the estimated costs and potential funding sources for each capital improvement proposed before it is submitted to the City Council for approval.
- The City shall determine the least costly financing for all new projects.
- In accordance with GASB 34, the City shall track, report, and depreciate capital assets.

Debt Management Policies

- Financial stewards of the City shall prioritize the protection of the City’s bond rating and meeting all debt obligations in a timely manner.
- The City shall confine long-term borrowing to capital improvement projects that cannot be financed from current revenues.

- When the City finances a capital projects by issuing bonds, it shall back the bonds within a period not to exceed the expected useful life of the project.
- Total general obligation debt shall not exceed limits provided for in State law.
- Whenever possible, the City shall use special revenue funds, special assessments, or other self-supporting bonds, instead of general obligation bonds.
- The City shall not use long-term debt for current operations unless otherwise allowed under special legislation.
- The City shall retire bond anticipation debt within six months after the completion of a project.
- The City shall maintain good communications with bond rating agencies about its financial condition.
- The City shall follow a policy of full disclosure on every financial report and bond prospectus.

Gift and Grant Policies

- All proposed gifts and grants shall be evaluated for consistency with City policies and mission.
- All gifts and donations shall be managed and expended in accordance with the instructions of the donor, allowing for limitations of law and regulation; all grants shall be managed to comply with the guidance of the grantor, allowing for limitations of law and regulation.

Basis of Accounting & Basis of Budgeting

Basis of Accounting

The modified accrual basis of accounting is used by all governmental fund types; general, enterprise, special revenue, trust and agency funds.

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual, that is, when they become both measurable and available. “Measurable” means the amount of the transaction can be determined, and “available” means collectible within the current period, or soon enough thereafter to be used to pay liabilities of the current period. Property taxes are considered available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due. The accrual basis of accounting is utilized by non-expendable trust funds. Under this basis of accounting, revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred.

Basis of Budgeting

An annual budget of the General and Enterprise funds are voted and approved by the City Council. Additional appropriations can be voted prior to the setting of the tax rate. Approval is also required for certain special revenue funds and for capital projects funded from borrowing authorizations. The Town’s General Fund annual budget is adopted on a statutory basis that differs in some respects from generally accepted accounting principles (GAAP). The major differences between the budgetary basis and GAAP accounting basis are that Budgeted revenues are recorded when cash is received (budgetary basis), as opposed to when susceptible to accrual (GAAP). The property tax levy is recorded as a receivable when levied but then is fully reserved until collected. Encumbrances are treated as expenditures in the year of the commitment.

REVOLVING FUNDS

A revolving fund is a place to set aside revenue received, through fees and charges, for providing a specific service or program. The revenue pool is, in turn, a source of funds available to use by a department without further appropriation to support the particular service or program. These funds are accounted for separately from the general fund. Many of these fund are established through Massachusetts General Laws (M.G.L.) and are accounted for in the manner prescribed by the particular law. Some examples of revolving funds established by law are School Rental Receipts (M.G.L. Ch. 40 Sec. 3), Student Activity and Athletic Fund (M.G.L. Ch. 71 Sec 47), and Wetland Protection Fund (MGL Ch. 131 Sec. 40).

When a specific law does not exist for the establishment of a specific source and use of funds, cities and towns have the option to create general departmental revolving funds under M.G.L. Ch. 44 Sec. 53E½ (see below). These fund are created with city council approval. Departmental revolving funds identify which department's receipts are to be credited to the revolving fund and specifies the program or purposes for which money may be spent. It designates the department, board or official with authority to expend the funds and places a limit on the total amount of the annual expenditure. The Municipal Modernization Act has changed some of the language, and the changes to the language is described below.

MGL - Section 53 E ½

Notwithstanding section 53, a city or town may authorize by by-law or ordinance the use of one or more revolving funds by one or more municipal agencies, boards, departments or offices, which shall be accounted for separately from all other monies in the city or town and to which shall be credited any fees, charges or other receipts from the departmental programs or activities supported by the revolving fund. Expenditures may be made from such revolving fund without further appropriation, subject to the provisions of this section; provided, however, that expenditures shall not be made or liabilities incurred from any such revolving fund in excess of the balance of the fund or in excess of the total authorized expenditures from such fund, and no expenditures shall be made unless approved in accordance with sections 41, 42, 52 and 56 of chapter 41.

Interest earned on any revolving fund balance shall be treated as general fund revenue of the city or town. No revolving fund may be established under this section for receipts of a municipal water or sewer department, a municipal hospital, a cable television access service or facility or for receipts reserved by law or as authorized by law for expenditure for a particular purpose. Revolving fund expenditures shall not be made to pay wages or salaries for full-time employees unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid; provided, however, that such prohibition shall not apply to wages or salaries paid to full-time or part-time employees who are employed as drivers providing transportation for public school students; provided further, that only that portion of a revolving fund which is attributable to transportation fees may be used to pay the wages or salaries of those employees who are employed as drivers providing transportation for public school students; and provided further, that any such wages or salaries so paid shall be reported in the budget submitted for the next fiscal year.

A revolving fund shall be established pursuant to this section by by-law or ordinance. The by-law or ordinance shall specify for each fund:

- (1) The programs or activities for which the revolving fund may be expended;
- (2) The departmental receipts in connection with those programs or activities that shall be credited to the revolving fund;
- (3) The board, department or officer authorized to expend from such fund; and
- (4) Any reporting or other requirements the city or town may impose. The establishment of any fund shall be made not later than the beginning of the fiscal year in which the fund shall begin.

Notwithstanding this section, whenever, during the course of any fiscal year, any new revenue source becomes available for the establishment of a revolving fund under this section, such a fund may be established in accordance with this section upon certification by the city auditor, town accountant, or other officer having similar duties that the revenue source was not used in computing the most recent tax levy.

The city or town shall, on or before July 1 of each year, vote on the limit on the total amount that may be expended from each revolving fund established under this section. In any fiscal year, the limit on the amount that may be spent from a revolving fund may be increased with the approval of the city council and mayor in a city or with the approval of the board of selectmen and finance committee in a town.

Upon termination of a revolving fund, the balance in the fund at the end of that fiscal year shall revert to surplus revenue at the close of the fiscal year.

The director of accounts may issue guidelines further regulating revolving funds established pursuant to this section.

Departmental Revolving Fund Ordinance

G.L. c. 44, § 53E½

ORDER. To see if the city will vote to amend the general ordinances of the city by adding a new section to establish and authorize revolving funds for use by certain city departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, § 53E½, or take any other action relative thereto.

Departmental Revolving Funds

1. Purpose.

This ordinance establishes and authorizes revolving funds for use by city departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities.

These revolving funds are established under and governed by General Laws Chapter 44, § 53E½.

2. Expenditure Limitations.

A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this ordinance without appropriation subject to the following limitations:

- A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund [except for those employed as school bus drivers].
- B. No liability shall be incurred in excess of the available balance of the fund.
- C. The total amount spent during a fiscal year shall not exceed the amount authorized by the city council on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the mayor and city council.

3. Interest.

Interest earned on monies credited to a revolving fund established by this by-law/ordinance shall be credited to the general fund.

4. Procedures and Reports.

Except as provided in General Laws Chapter 44, § 53E½ and this ordinance, the laws, charter provisions, ordinances, rules, regulations, policies or procedures that govern the receipt and custody of city monies and the expenditure and payment of city funds shall apply to the use of a revolving fund established and authorized by this ordinance. The city auditor shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the city auditor provides the department, board, committee, agency or officer on appropriations made for its use.

5. Authorized Revolving Funds.

See attached table.



Date: September 19, 2022

Offered by Revere City Council

An Ordinance Amending the Departmental Revolving Funds Table

Be it ordained by the City of Revere, MA as follows:

Section 1. Table VII – Department Revolving Funds of the Revised Ordinances of the City of Revere is hereby amended by deleting the existing table and inserting in place thereof the following new table:

Revolving Fund Name	Revolving Fund #	Department	Department, Board, Committee, or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Programs and Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Fiscal Years
Dog Fund	1801	161 - City Clerk	City Clerk	License Fees (first \$5)	Costs of supplies, licenses and related dog expenses (police and ACO included)		FY2023 and Subsequent Years
Recreation Revolving	1803	650 - Recreation	Mayor and Recreation Director	Program Fees	Recreation Program and Administration & Expenses		FY2023 and Subsequent Years
Community Policing/Crime Watch	1810	210 - Police	Mayor and Police Chief	Program fees, Council Orders, and donations	Program Expenses for Night Out, Crime Watch, Community Policing, Citizens Police Academy, etc.		FY2023 and Subsequent Years
Zoning Board of Appeals	1813	121 - Mayor	Mayor and ZBA	Application Fees	Stipends & Program Expenses		FY2023 and Subsequent Years
Comm on Disabilities	1815	549 - Commission on Disabilities	Mayor and Chairman	Donations, Fees, Fines and Council Orders	Expenses related to Commission on Disabilities initiatives		FY2023 and Subsequent Years
Library Revolving Acct	1816	610 - Library	Mayor and Library Director	Library Fines & Fees	Library Expenses	No full time employees (only part time/seasonal)	FY2023 and Subsequent Years
Holiday Celebration	1825	121 - Mayor	Mayor	Donations, Council Orders	Holiday Celebration Expenses		FY2023 and Subsequent Years

Parks/Special Events	1826	121 - Mayor	Mayor and Recreation Director	Donations, Council Orders,	Parks/Special Event Expenses		FY2023 and Subsequent Years
Revere Beautification Committee	1828	121 - Mayor	Mayor	Donations, Council Orders	Beautification Expenses	No full time employees (only part time/seasonal)	FY2023 and Subsequent Years
Fire Prevention	1831	220 - Fire	Mayor and Fire Chief	Inspection and Plan Review Fees	Fire Prevention Related Expenses		FY2023 and Subsequent Years
Senior Meals Prog	1833	541 - Elder Affairs	Mayor and Elder Affairs Director	Meals Program Fees and Donations	Meals Program Expenses	No full time employees (only part time/seasonal)	FY2023 and Subsequent Years
Senior Citizens Activities	1835	541 - Elder Affairs	Mayor and Elder Affairs Director	Activities Program Fees and Donations	Program & Activity Costs	No full time employees (only part time/seasonal)	FY2023 and Subsequent Years
Senior Shuttle Program	1836	541 - Elder Affairs	Mayor and Elder Affairs Director	Senior Shuttle Fees and Donations	Senior Shuttle Program Expenses and Maintenance of Vehicles	No full time employees (only part time/seasonal)	FY2023 and Subsequent Years
Mayor's Discretionary Fund	1842	121 - Mayor	Mayor	Council Orders, Insurance proceeds under \$50k	Professional Development, Economic Development, and Training expenses; Related insurance expenses.		FY2023 and Subsequent Years
Recreation: Garfield Pool	1844	650 - Recreation	Mayor and Recreation Director	Fees collected for use of pool	Program and activity costs		FY2023 and Subsequent Years
Backflow Prevention	1845	241 - Building	Mayor and Inspection Services Director	Backflow Fees	Backflow Prevention Program Expenses		FY2023 and Subsequent Years
Towing Fees	1851	210 - Police	Mayor and Police Chief	Towing Fees @ \$30 per vehicle	Replacement of Police Equipment		FY2023 and Subsequent Years
Police Athletic League (PAL)	1854	210 - Police	Mayor and Police Chief	League Fees, Donations, Council Orders	PAL program expenses, rental costs		FY2023 and Subsequent Years
Water/Sewer Meters	1855	60 - Water	Mayor and Water Superintendent	Charges for meters	Costs of purchasing meters and other related expenses		FY2023 and Subsequent Years
Trash/ Recycling Barrels	1857	62 - Solid Waste	Mayor and DPW Superintendent	Charges for purchases of additional barrels	Costs associated with procuring additional barrels		FY2023 and Subsequent Years
Health/Flu Vaccine	1861	522 - Public Health Initiatives	Mayor and Public Health Initiative Director	Reimbursements from Vaccines	Public Health and Vaccine related expenses		FY2023 and Subsequent Years
40U & Abandoned Building Program	1862	241 - Building	Mayor and Inspection Services Director	MGL 40U (non-solid waste) and Abandoned Building fees and fines	Program, Legal and Administration Expenses, Board ups, Clean ups, Knock downs, etc.		FY2023 and Subsequent Years
Fire Dept - Hazardous Materials	1865	210 - Fire	Mayor and Fire Chief	Reimbursements from HazMat incidents, Council Orders, Donations	Hazmat Expenses, Trainings and other related costs		FY2023 and Subsequent Years

Emergency and After Hour Inspections	1867	241 - Inspectional Services	Mayor and Inspection Services Director	Fees and charges for emergency and after hour inspections	Related expenses for emergency and after hour inspections	Fund can be used to cover additional costs, including overtime costs, of any staff needed to perform inspections.	FY2023 and Subsequent Years
Wonderland TOD	1870	181 - Community Development	Mayor and CD Director	Parking fees from Ocean Ave. and Wonderland Lots	Planning, Development, Permitting, and Related Expenses of Wonderland, Waterfront Square, and adjacent/relevant properties		FY2023 and Subsequent Years
Electric vehicle charging stations	1871	181 - Community Development	Mayor and CD Director	Charges collected from charging; parking fines related to parking in EV specific spots	Costs associated with running/ maintaining stations		FY2023 and Subsequent Years
Farmers Market	1878	524 -Healthy Communities	Mayor and Healthy Communities Director	Fees, Donations, Council Orders	Related Costs of Farmer's Market Program	No full time employees (only part time/seasonal)	FY2023 and Subsequent Years
Veterans Fund	1885	543 - Veterans	Mayor and Veterans Agent	Non Tax Bill Donations, Council Orders	Related Veteran's costs as approved by the Veteran's Agent		FY2023 and Subsequent Years
Public Records	1899	161 - City Clerk	City Clerk	Charges for Public Record Requests	Duplication costs, other related costs	Fund can be used to cover additional costs, including overtime costs, of any staff needed to fulfill public records requests.	FY2023 and Subsequent Years

June 27, 2022 Ordered to a first reading.
September 19, 2022 Ordered on a second reading.
September 19, 2022 Ordered on a third and final reading.
September 19, 2022 Ordered Engrossed and Ordained on a Roll Call: Councillors Cogliandro, Keefe, Morabito, Novoselsky, Powers, Rizzo, Serino, Silvestri, Zambuto, and Council President Visconti voting "YES". Councillor McKenna was absent. Attest: Ashley E. Melnik, City Clerk

Approved by:




Mayor Brian M. Arrigo

9.20.22

Date

Attest:



Ashley E. Melnik, City Clerk

Section VIII - Capital Improvement Plan

Capital Improvement Plan

Introduction

Over the next four years, the City of Revere plans to invest over \$57 million in general fund capital improvements citywide, not including the amounts assumed for the new Revere High School construction (estimated to cost \$384 million). This figure includes an array of funding from local, grant, and enterprise sources. The City's Capital Improvement Plan (CIP) for FY2023 to FY2026 strives to balance many significant and competing infrastructure needs, including vehicle and equipment acquisitions, parks and open space, public buildings and facilities, and roadways and sidewalks. Additionally, the City plans to invest over \$102 million for water, sewer and drains projects over the next four years, with a FY2023 capital budget of just over \$24 million proposed.

The goal of the plan is to thoughtfully allocate the limited resources that are available, while considering the many needs identified by City departments and the School District. By looking out across multiple years, City officials can carefully schedule projects in a way to minimize the fiscal impact on local taxpayers, and department directors can plan for upgrades of equipment and infrastructure so as to reduce emergency repairs and purchases which can drive up costs. Departments can also contemplate and plan for multi-year projects such as the design and construction of a major roadway project or a new building, while being kept on task by being included in the CIP.

During the FY2023 fiscal year, another plan – building upon this one – will be developed for the subsequent five years. If more funding becomes available than currently anticipated, projects could be moved forward in time and/or additional projects could be added. Should finances be more constrained, projects could be moved back in time or taken off the list. Further, other projects not yet conceived of can be added if they advance the City's goals better than those included in the current version of the plan.

What is a capital budget? What is a capital project?

A capital budget is distinct from an operating budget in that the items included in a capital budget are typically large or infrequent expenses, such as construction of a new building or acquisition of a new dump truck, whereas an operating budget includes expenses that occur each year or are modest, such as salaries and vehicle maintenance. A capital budget identifies the array of resources to be used to fund a series of capital projects.

The Massachusetts Association of Town Finance Committees defines capital projects as “major, non-recurring expenditures, for one of the following purposes:

- acquisition of land for a public purpose;
- construction of a new facility or external expansion or major rehabilitation of an existing one. Examples of such town facilities include public buildings, water and sewer lines, roads and playing fields;
- purchase of vehicles or major equipment items;
- any planning, feasibility, engineering or design study related to a capital project or to a capital improvement program consisting of individual projects;
- equipment for public improvements when they are first constructed such as furniture, office equipment, or playground equipment;
- major equipment which is expensive and has a relatively long life such as a fire apparatus, garbage trucks, and construction equipment.”

The group goes on to indicate that, “typically capital projects do not include:

- equipment such as furniture or police or public works vehicles which are replaced annually in approximately the same quantity;
- equipment with a useful life of five years or less.”

What is a capital plan?

According to the Massachusetts Department of Revenue (DOR), a capital plan is a blueprint for planning a community’s capital expenditure and “one of most important responsibilities of local government officials.” Putting together multiple years of capital spending into a plan, instead of looking at each year in isolation, has multiple benefits including:

- impacts on the operating budget can be minimized through thoughtful debt management;
 - high-cost repairs and emergency acquisitions can be reduced by implementing regular vehicle and equipment replacement schedules, and by undertaking major facilities improvements, such as replacing roofs, before a problem becomes chronic and damage occurs;
 - large scale, ambitious public improvements can be phased over multiple years;
 - critical parcels of land can be purchased before costs increase;
 - costly mistakes created by lack of coordination - such as paving a street one year and then cutting into it the next year to install a sewer line – can be avoided;
- and,
- methodical progress can be made toward meeting community goals.

CIP Overview

In the FY2022-FY2026 Capital Improvement Plan, the City of Revere will expend just over \$57 million in funds for all general fund capital expenditures, including the purchase of the former Wonderland parcel for the construction of the new high school, the renovation of the former McKinley school, and citywide roadway, sidewalks, and other public infrastructure. These projects range in size from \$175k to update and replace citywide technology systems and infrastructure, to \$22.5 million for the new DPW facility. The 2023 capital budget show approximately \$4.3 million in expenditures, including \$1.5 million for vehicles and equipment, \$795k investment in parks and open space, \$365k in public buildings and facilities, and \$1.7 million for roadways and sidewalks (that will complement the \$5 million bond for roadways and sidewalks from FY2022 capital budget). The city will not be issuing any general fund debt as part of the FY2023 general fund capital budget

Funding for FY2023 expenditures will be provided from an array of sources, including:

- over \$1 million in Pay as You Go capital;
- over \$2.7 million in other financing source, including grants and Chapter 90 funds.
- \$650k in ARPA funds

About the City

With 5.7 square miles of land area under its jurisdiction, the City of Revere has substantial infrastructure to manage each year as it safeguards the health and safety of the city’s nearly 63,000 residents.¹ Municipal infrastructure - including roadways, parks, buildings, vehicles and equipment, and water, sewer, and drainage systems - also directly affects the quality of life of residents and the business environment. It is no surprise, therefore, that Revere and cities and towns across the country combined expend billions of dollars annually on infrastructure maintenance and improvement.

Revere’s population is growing and has been doing so for some time. In fact, between 2010 and 2020, the total population grew from 51,755 to 62,186¹ (+10,431 residents). Revere is the fastest growing community in the Commonwealth. Per the Department of Revenue’s Division of Local Services, the City of Revere has approximately 108 road miles and an income per capita of approximately \$25,000 (with the state average of \$48,000).

Infrastructure components for which the City of Revere is responsible include:

City Facilities

The City manages 16 buildings that serve a multitude of purposes.

REVERE CITY FACILITIES	
City Facility	Address
American Legion Building	249R Broadway
City Hall	281 Broadway
DPW Building	321 Rear Charger Street
Fire Station #1	360 Revere Beach Parkway
Fire Station #2	Point of Pines
Fire Station #3 (shared with City of Malden)	3 Overlook Ridge Drive
Fire Station #4 (headquarters)	400 Broadway
Fire Station #5	4 Freeman Street
Fire Department storage	929 Winthrop Avenue
Revere Historical Society	108 Beach Street
McKinley School	65 Yeamans Street
Police Department	400 Revere Beach Parkway
Public Library	179 Beach Street
Recreation Offices	150 Beach Street
Revere Food Hub	200 Winthrop Ave
Rossetti-Cowan Senior Center	25 Winthrop Avenue

Information Technology

The City’s information technology infrastructure includes a fiber optic-based network connecting all City-owned buildings and school facilities. Software applications used citywide include payroll, purchase orders, and the general ledger. Wi-Fi access points are currently located in City Hall, the American Legion Building (e.g., Building Department), the Park and Recreation Building, and the Senior Center. The City Network contains approximately 300 users

¹ U.S. Census, 2020 population estimate of 62,186 residents.

with 11 virtualized servers and 5 physical servers that are in place.

In the FY2023 budget, the City authorized an ambitious modernization plan to move most on-premises infrastructure to modern cloud hosted services, requiring a significant up-front investment, but resulting in highly available, cost-effective, modern services to employees and residents. The City plans to use funding from the American Recovery Plan Act (ARPA) to continue to upgrade technology infrastructure and mobile capabilities citywide.

Parks and Open Space

Abutting the Atlantic Ocean, Revere is home to an array of parks and natural features. More than 20 municipal parks, playgrounds, and open spaces can be found, ranging in size from Beachmont Community Park (0.14 acres) and Neponset Street Park (0.2 acres) to Hill Park (3.19 acres) and Della Russo Stadium (4.41 acres). Altogether, the City maintains 20.22 acres of active recreational space in fields, parks, and playgrounds. Another 27.91 acres of City land is used primarily for passive recreation including marsh areas such as the Oak Island Marsh (17.57 acres) and Jacobs Park (5.97 acres), which is undeveloped but available to residents for passive recreation.”² An additional 33.64 acres of fields and play facilities can be found on school grounds, but are maintained by DPW and are managed by Parks & Recreation. In addition, the Revere Conservation Commission owns 21.46 acres in three locations, the largest of which is the North Revere Conservation Area (21.28 acres).³

The Commonwealth is responsible for maintaining several significant regional open space resources located in Revere including:

- *Revere Beach Reservation - Revere Beach is owned by DCR and is the oldest public beach in America. It celebrated its 100th anniversary in 1996.*
- *Belle Isle Marsh – The Belle Isle Marsh Reservation, under the jurisdiction of DCR, preserves 152 acres of the 241-acre Belle Isle Marsh, Boston’s last remaining salt marsh. In addition to the preservation of the natural areas of the marsh, the DCR manages 28 acres of landscaped park with pathways, benches, and an observation tower.*
- *Rumney Marsh – Rumney Marsh is a 600+ acre reservation located within the rich Saugus and Pines River estuary. This expansive saltmarsh provides habitat for an array of wildlife including migratory birds and marine life.*⁵

In recent years, the City has upgraded several parks and playgrounds, including Oak Island Park, Curtis Park, and Gibson Park. For FY2022, the city continues to support park and open space improvements with money earmarked for upgrades to the fields at St. Mary’s three baseball fields, updated playground equipment, and a new initiative to increase to amount of pocket parks throughout the city.

Roadways and Sidewalks

A network of approximately 117 miles of public and private roadways can be found in Revere. These include local streets, collector streets, and arterial roadways:

- Local streets comprise a majority of Revere’s roadway network and provide direct access to residential properties and serve the transportation needs within a particular neighborhood.
- Collector streets primarily collect traffic off local streets and lead such traffic to and from arterial roadways. Examples of collector streets include Malden Street and Revere Street.

² MAPC, [City of Revere Open Space and Recreation Plan \(2010-2017\)](#), November 2010, p. 41.

³ A complete list of active and passive open space can be found in Table 22 of the [City of Revere Open Space and Recreation Plan \(2010-2017\)](#).

- Arterial roadways are typically numbered and serve regional and local automobile and truck traffic. Examples include Route 60 (Squire Road and American Legion Highway), Route 1A (North Shore Road), and Route 16 (Revere Beach Parkway). These roadways are maintained by the state and function as part of regional highway system.

While many streets have curbs and sidewalks consistent with City standards, a sizeable number do not. The streets between Squire Road and Malden Street stands out as not having curbs or sidewalks, but there are many other streets in similar condition. Curbs are an important component to the storm drainage as they channel water into culverts and sidewalks are important for pedestrian safety. No comprehensive assessment of City streets had been done prior to May 2017.

However, several years ago, the City contracted with StreetScan to analyze the condition of every local road which will provide the information needed to plan a street repair and replacement program. Past estimates were that as much as 40% of Revere's streets may not be up to appropriate standards. The City has since invested a significant amount of money on addressing these substandard streets, including a \$5 million bond authorization in FY2022 that will address the roads and sidewalks citywide.

The City has updated the StreetScan analysis by scanning all streets again this spring through our Chapter 90 funding from the State, which allocates funds to all cities and towns for roadway repairs. The City is going to spend approximately \$1.7 million of grant dollars on local roads that will complement the \$5 million bond from FY2022.

Three Blue Line transit stations - Beachmont, Revere Beach, and Wonderland – managed by the MBTA take some of the burden off of local streets by providing residents and employees with options on how to get from work to home and elsewhere, In addition, multiple MBTA bus routes cross the city, offering access to neighborhoods (e.g., routes 119 and 110, among others), T Stations (e.g., routes 116 and 411, among others), and directly to downtown Boston (e.g., routes 424, 434, and 450, among others). These busses travel predominantly on collector and arterial roadways but may also use local streets on occasion.

School Facilities

The Revere School District operates ten school facilities including six elementary schools, three middle schools, and the high school, as well as Seacoast Academy. School administration is located at 101 School Street. Each of these facilities includes associated play equipment and fields.

REVERE PUBLIC SCHOOL FACILITIES	
School Facility	Location
Beachmont Elementary School and Seacoast Academy	15 Everard Street
Garfield Elementary School	176 Garfield Avenue
Lincoln Elementary School	68 Tuckerman Avenue
Staff Sgt. James Hill Elementary School	51 Park Avenue
Whelan Elementary School	107 Newhall Street
Garfield Middle School	176 Garfield Avenue
Paul Revere Elementary School	395 Revere Street

Rumney Marsh Academy (middle school)	140 American Legion Highway
Susan B. Anthony Middle School	107 Newhall Street
Revere High School	101 School Street

The roof of the Garfield School was recently replaced, with 77.5% of the total project cost being reimbursable from the MSBA (i.e., \$7 million out of \$7.8 million). In addition, the City has submitted a statement of interest to the Massachusetts School Building Authority (MSBA) seeking funding for a new Revere High School. The City has bonded \$2m for such study as part of its Capital Improvement Plan. A school building committee has been formed and the committee is now in the feasibility stages of locating a spot for a new high school. This new high school is estimated to cost over \$384 million dollars, with an anticipated effective reimbursement of approximately 42% of eligible costs. As such, we have a placeholder in the Capital Improvement Plan for \$384 million in FY2026, with \$161 million anticipated to be derived from MSBA grant reimbursement, and \$223 million to be bonded and paid for within the existing appropriated budget. It is anticipated that the city share of the debt service can be supported by the new growth expected from developments at Suffolk Downs, Route 1A, Revere Showcase Cinema site, and Revere Beach.

The schools have also received authorization from MSBA, through their accelerated repairs program, for a new boiler at the Beachmont School as well as new windows and doors at the Lincoln School. The city appropriated \$120k for studies of both projects and have now received approval on both projects. We expect that the MSBA will fund approximately 77% of the total costs of each project. We have earmarked \$1.5 million for the new boiler and \$3 million for the new windows and doors.

Sewer

The City’s wastewater collection system consists of about 98 miles of separated sanitary sewer with most of the system constructed of vitrified clay pipe with brick manholes. Pipe sizes range from 6" to 36" in diameter with some larger oval shaped trunk sewers. About 75% of these pipes are 8" in diameter. Stormwater enters a separate drainage system, which was designed to keep stormwater and sanitary sewage separate. On average, the City of Revere produces 7.5 million gallons per day (MGD) of wastewater (or sewerage) that is sent to the Massachusetts Water Resources Authority (MWRA) Deer Island facility for treatment.

The City of Revere is one of 43 communities in the Greater Boston Metropolitan Area included in the sanitary sewage collection system service area of the MWRA. Most of the sewage from the municipal system flows through a 36" x 48" brick arched sewer to the MWRA twin 36" siphon near Slade’s Mill. The brick arched sewer high-end portion is referred to as the Harris Street Tunnel and the entire line is the main interceptor sewer in the City. The low-lying area along Revere Beach Parkway from Vinal Street westerly across Broadway to Olive Street discharges through a separate 10" connection at the siphon. A 12" connection at the MWRA system on Washington Avenue near the Chelsea line serves a portion of the southwest corner of the City.

Trunk sewers extend from the brick sewer to various sections of the City. Because the city’s topography alternates between low lying and hilly, a purely gravity-based sanitary sewer system is not feasible. Instead, sanitary sewage pumping stations exist in multiple locations including on Atwood Street, Dix Street, Furlong Drive, Goldie Street, Linehurst Road, the Lynnway, Malden Street, Marshview Terrace, Milano Avenue, North Marshall Street, Salem Street (Waitt Park), Sherman Street, and Washburn Avenue. In addition, the Garfield School, Hill School, the High School, and Della Russo Stadium all have on-site pumps that elevate waste so that it reaches the City’s sewer lines. Some streets still have homes with septic disposal systems. Revere Beach Parkway from Olive Street to Borden Street and some parts of North Revere and some properties on Route 1 are among the areas without municipal sewage collection.

Revere faces a significant challenge that is not unusual to older, urban cities with aging sewer systems. During heavy rains, storm water can enter sewer pipes via cracks in pipes and sometimes direct connections between private roof drains or sump pumps, or in-street catch basins, and the sewer system which can exceed pipe capacity and cause sanitary sewage overflows at the surface and ultimately enters various streams and rivers in an unpermitted manner. This environmental and public health issue has been cause for concern for the United States Environmental Protection Agency (EPA) and the Massachusetts Department of Environmental Protection (MassDEP) and, in November 2010, the EPA, MassDEP, and the City of Revere entered into a Consent Decree (CD) that requires the City to detect and eliminate sanitary sewer overflows by 2022. Failure to comply with the decree has significant financial penalties and, if the City is making progress yet fails to meet decree deadlines, escalating daily fines could still be incurred.

The City's response to the requirements of the CD has been in progress since 2010. As required each year, the City and its consultants methodically investigate sections of the City's wastewater collection system to determine if infiltration and inflow (I/I) is occurring and what improvements are needed. The construction work to resolve the problem is then scheduled shortly thereafter. Work can include adding a cured-in-place pipe liner (CIPPL) made of fiberglass into older sewer pipes, disconnecting sources of illegal inflow, and replacing collapsed pipes, replacing dilapidated old pump stations, and many other activities necessary to operate and maintain the City's sewer system. In recent years, the City Council has authorized extensive borrowing that will be repaid by water/sewer enterprise fund revenues to meet the CD's obligations. This recent multi-million-dollar investment is making progress toward the CD's rigorous timelines but has come after decades of limited investment in sewer and storm water infrastructure. As the continued investigations reveal the extent of challenge facing Revere, City officials have worked with the EPA and MassDEP to extend the schedule of work, required under the CD. If an extension is granted and the City is given more time to complete the work, the associated debt could be spread out over more time, thereby reducing the annual financial impact on City ratepayers. For FY2023, the city will seek over \$15 million worth of bonds to continue with the work necessary to comply with the Consent Decree.

Storm Water Collection

Surrounded on nearly all sides by water (Belle Isle Marsh to the south, Rumney Marsh to the north, and the Atlantic Ocean to the east), the city is located partially within the Saugus River Watershed and partially within the Mystic River Watershed.⁴ Although some parts of Revere are very low lying, other areas are quite hilly. This topography, coupled with varying soil characteristics (e.g., sand, peat, clay, and ledge), and the influence of tides in the Atlantic and the two marshes affects the local water table and makes managing storm water runoff very challenging and complex in Revere. In addition, the Town Line Brook along the northern portion of Revere is tidally influenced and carries storm water from Revere and neighboring communities to the ocean.

The City of Revere's drainage system is primarily a gravity flow system with 13 large drainage areas containing 23 smaller sub-areas. However, pump stations owned by the City and or the Commonwealth of Massachusetts are located on many streets in Revere to lift water from low lying areas into the storm drains.

Due to the City being in very close proximity to the ocean and in some cases at or below sea level, its infrastructure is significantly influenced by the rising and falling tides. As a result, the City and the Commonwealth of Massachusetts maintain several tide gates throughout Revere which open and close to facilitate a natural water flow that keeps streams and marshes healthy while also preventing flooding. The tide gates are designed to prevent high tide water from rising into the streets and the storm water system to prevent flooding of City and private property. Generally, the gates operate by opening and allowing water to exit the City's drainage system during low tide. Then, they automatically close when the tide starts to rise, preventing water from entering the system. The gates are set to allow some sea water upstream to flush the system regularly. However, in some cases where a high tide has closed a gate and heavy rains are inundating the City's system, flooding can still occur. Tide gates are located on Route 1 (Cutler Highway inlet of

⁴ The Central County Ditch, the Eastern County Ditch, Linden Brook, Town Line Brook, Trifone Brook, Diamond Creek, Sales Creek, Pines River and the Belle Isle Inlet are bodies that receive local storm water.

Townline Brook), Martin Street (inlet of Central County Ditch), and Oak Island (inlet of Eastern County Ditch), among others. It is critical that all City tide gates are maintained and operate properly. It is equally important that all tributary ditches, channels, culverts, etc. are maintained and cleaned as well. The importance of the tide gates was evident when the Oak Island gate malfunctioned in December 2014 and extensive flooding occurred.

Many areas of the City of Revere, especially those areas that were at one time comprised of primarily summer residences, lack sufficient drainage facilities. As described in the City's Open Space and Recreation Plan, City staff have identified eight flood hazard areas.

- *Roughan's Point – Although the Army Corps of Engineers completed a flood protection project to prevent coastal flooding in this area, a 100-year storm could still result in flooding of streets and low-lying properties. The Broadsound Avenue pump station is designed to handle flooding on Broadsound Avenue.*
- *Lower Revere Street and Kelley's Meadows – These areas are adjacent to the Eastern County Ditch and vulnerable to flooding caused by heavy rainfall and coinciding high tides.*
- *Mills Avenue – During high lunar tides, this residential neighborhood floods approximately three feet. This flooding generally recedes as soon as the tide goes out. A sea wall would offer protection for this neighborhood. Due to repeated flooding, the roadway is starting to erode.*
- *Rice Avenue – There is a short sea wall on Rice Avenue, but it stops at Harrington Avenue. Flooding in this area would be mitigated by completing the gap in the sea wall at Harrington Avenue.*
- *Garfield School – The area in the vicinity of the Garfield School floods. There are ditches maintained by the MBTA along the tracks. These ditches need to be cleaned out to restore their storage capacity. Because there was an oil spill here 30 years ago, nothing can be done in this area until the soil is removed.*
- *Town Line Brook – Town Line Brook near the Malden line floods. There is a set of self-regulating tide gates on Route 1A.*
- *DPW Yard – There is flooding that occurs at the DPW yard.⁷*

Vehicles and Equipment

Many City departments, such as DPW, Fire Department, Parking Clerk, and the Police Department, use small and large vehicles and equipment on a daily basis. A recent inventory of DPW equipment found that the department uses and maintains more than 50 on- and off-road vehicles (e.g., dump truck, vactor, pickups, mowers, etc.), which are up to 18 years of age. DPW staff also use countless handheld pieces of equipment (e.g., asphalt compactors, shovels and other grounds maintenance tools, and hand tools such as wrenches) which typically have short lifespans. The Fire Department operates six fire engines, three engines with ladders, and several smaller vehicles including SUVs and pickups. The department also has five boats for water rescues, an ATV, and some trailers for oxygen and oil spill cleanup, among other uses.

⁷ MAPC, City of Revere Open Space and Recreation Plan (2010-2017), November 2010, p. 36.

As part of the annual Capital Improvement Budget submittal, and the five-year Capital Improvement Plan, the administration continues to work with all departments to determine the needs of vehicles, equipment, and other capital items of this nature to try to balance the costs of new equipment vs. the costs of maintaining older, less reliable vehicles and equipment.

The City has requested funding for two new police vehicles (one cruiser and one administrative vehicle), as well as a bookmobile for the library, one parking enforcement vehicle, one 4x4 Silverado for the DPW, and high-water vehicle for public safety that will be fully funded by the UASI grant. There is also funding for a city hall shuttle van that can be used as a multi-purpose transportation vehicle for city purposes.

Water

The City maintains 107 miles of water distribution main piping that provides potable water to all occupied properties. In addition to water mains, the City owns and operates 1,630 gate valves, 823 hydrants, and 11,810 service meters. Approximately 4 million gallons per day of potable water is purchased from the MWRA and enters the City's system through a series of six metered connections to the MWRA distribution system (four connections are currently active). The Revere water distribution system consists of three separate pressure zones which are isolated using pressure reducing valves, check valves, and closed gate valves. The entire City is fed solely from the Massachusetts Water Resources Authority (MWRA) Northern High-pressure zone.

As part of the municipal water system, the City maintains one of the last reservoirs (Thomas Carroll Way Storage Facility) in the area. However, due to the service capabilities of the MWRA, the City reservoir is obsolete and, in turn, currently not an active part of the system. Plans are being made to decommission the reservoir permanently.

In 2016, the City completed a report summarizing an evaluation of the water distribution system. This report also describes an asset management program needed to determine and report on the water system improvements required to address existing system deficiencies (including pressure, flow, and water quality). The report further evaluates future water demand projected through the year 2035 and identifies the water distribution system piping and facility improvements that are required to adequately serve Revere's needs over the next 20 years. The asset management component of the report provides the City with a long-term plan for system improvements that is based on the risk and consequence of failure for each asset in the City's distributing system, and to use risk and consequence factors to rank each asset. The report outlines a series of annual capital improvements that consist primarily of removing old pipes and replacing them with new mains, valves, and hydrants. In addition, the City has outlined the need to remove the old reservoir no longer in use and to upgrade the City's potable water pumping system in the first years of the CIP.

For FY2022, the City will aggressively fund the deferred repairs and maintenance of water mains citywide. Over \$8 million worth of funding will be allocated for water mains throughout the City, with \$532k million coming from the MWRA's water system improvements loan program (LWSAP), \$6 million coming from the sale of municipal bonds, and \$1.5 million coming from ARPA, the federal rescue plan funding that allows for water and sewer infrastructure upgrades.

Capital Funding Sources

There are several ways to finance capital improvement projects. Some of the most common methods are:

Local Resources

- Municipal Indebtedness: The most used method of financing large capital projects is general obligation bonds. They are issued for a period ranging from 5 to 30 years, during which time principal and interest payments are made. Payments over time have the advantage of allowing the capital expenditures to be amortized over the life of the project. Funding sources used to pay back the debt can include:
 - Bonds funded within the tax limits of Proposition 2 ½: Debt service for these bonds must be paid within the tax levy limitations of proposition 2 ½. Funds used for this debt must be carefully planned to not impact the annual operating budget.
 - Bonds funded outside the tax limits of Proposition 2 ½: Debt service for these bonds is paid by increasing local property taxes in an amount needed to pay the annual debt service. Known as Debt Exclusions/Exempt Debt, funding requires approval by 2/3 vote of the local appropriating authority (City Council or Town Meeting) and approval of majority of voters participating in a ballot vote. Prior to the vote, the impact on the tax rate is determined so voters can understand the financial implications.
 - Bonds funded with Enterprise Funds: Debt service for these bonds is typically paid by user fees, such as water and sewer revenue. Interest costs are often subsidized by the Commonwealth and at times partial grant funds may be available (see below). Enterprise funds do not affect the general operating budget unless general funds are needed to subsidize the water and sewer revenues. These projects must be analyzed for their impact on the water or sewer rate.
- Capital Outlay / Pay As You Go: Pay as You Go capital projects are funded with current revenues and the entire cost is paid off within one year. Projects funded with current revenues are customarily lower in cost than those funded by general obligation bonds. If a city or town has the financial capacity to pay for the project in one year, the cost to the taxpayer will be less than if bonded because there are no interest costs. Funds used for this purpose must be carefully planned to not impact the annual operating budget.
- Capital Outlay / Expenditure Exclusion: Expenditure Exclusion projects are like Pay as You Go, above, except taxes are raised outside the limits of Proposition 2 ½ and are added to the tax levy only during the year in which the project is being funded. As with a Debt Exclusion, Expenditure Exclusion funding requires approval by 2/3 vote of the local appropriating authority (City Council or Town Meeting) and approval of majority of voters participating in a ballot vote. Prior to the vote, the impact on the tax rate is determined so voters can understand the financial implications. Capital outlay expenditures may be authorized for any municipal purpose for which the city or town would be authorized to borrow money.
- Capital Stabilization Fund: Local officials can set aside money in a stabilization fund – outside of the general fund - to pay for all or a portion of future capital projects. A 2/3 vote of city council is required to appropriate money into and out of this fund.
- Sale of Surplus Real Property: Pursuant to Massachusetts General Laws, when real estate is sold, the proceeds must first be used to pay any debt incurred in the purchase of the property. If no debt is outstanding, the funds “may be used for any purpose or purposes for which the city, town or district is authorized to incur debt for a period of five years or more...except that the proceeds of a sale in excess of five hundred dollars of any park land by a city, town, or district shall be used only by said city, town, or district for acquisition of land for park purposes or for capital improvements to park land” (MGL Chapter 44, Sec. 63).

- Enterprise Retained Earnings / Stabilization Fund: Enterprise operations, such as water and sewer, can maintain operating surplus to be utilized for future enterprise fund costs. These funds can be used to stabilize the user rates, apply to annual budget needs, and/or invest in capital replacement and expansion.
- Municipal Infiltration and Inflow (I/I) Fund: This is a revolving account funded by large development projects. To obtain a sewer connection permit and tie into the Revere sewer system, the developer is required to contribute a sum to this fund. The sum is determined by a calculation dependent upon the number of gallons of wastewater generated by the project daily. The calculation is ten times the daily amount of wastewater times \$1.30. Monies in this fund are utilized for sewer and drainage infrastructure improvements.
- Free Cash: Free Cash is the difference between annual revenues and expenditures and is certified by the Commonwealth each year. After certification, free cash is available for appropriation for any municipal purpose.
- Special Purpose Funds: Communities also have established numerous “Special Purpose Accounts” for which the use is restricted for a specific purpose, some of which may be investment in department facilities and equipment. There are numerous state statutes that govern the establishment and use of these separate accounts. Examples include the sale of cemetery lots and off-street parking fees accounts.

Special Revenue Sources

Special revenue sources include state and federal funds and private grants. Examples include:

- Federal Community Development Block Grant (CDBG): In 2020, as Revere’s population exceed 62,000 residents, it became a U.S. Department of Housing & Urban Development (HUD) “entitlement” community, meaning that it was eligible to receive direct funds from HUD, rather than through the Commonwealth. To secure the funds, the City must prepare a Consolidated Plan every five years outlining the City’s goals for use of the funds. In addition, an annual plan must be prepared each year.
- Massachusetts Chapter 90 Roadway Funds: Each year, the Massachusetts Department of Transportation (Mass DOT) allocates funds to cities and towns for road maintenance and construction, and equipment. The funding calculation takes into account: a) total miles of public ways, excluding state highways (calculated at \$400 per mile); b) the number of local vehicles, which is used account for intensity of road use (\$7 times # vehicles registered in the city/town divided by the number of miles of roadway); and c) local property values (deduction of 10 cents times the total aggregate property values divided by the number of miles of roadway).
- Massachusetts Department of Environmental Protection’s Dam and Seawall Repair and Removal Program: This program was created in 2013 to provide funding to municipalities to repair and remove dams, levees, seawalls, and other forms of flood control. The Dam and Seawall program offers loans at 2% interest on up to \$1 million per project, with a minimum 25% match to be provided by the municipality.
- Massachusetts Department of Environmental Protection’s State Revolving Loan Funds (SRF): The Clean Water State Revolving Loan Fund (CWSRF) provides financing for sewer and drainage projects intended to reduce sewer overflows and the Drinking Water State Revolving Loan Fund (DWSRF) provides financing to improve the quality of the drinking water system. Both programs typically offer a mix of low interest (2%) loans and grant funds. Repayment does not begin until two years after the monies have been borrowed.
- Massachusetts School Building Authority (MSBA) – The MSBA provides funding for school design and construction. Projects must be accepted into the process in response to the submission of a Statement of Interest which identifies a facility problem to be solved. Subsequently, the community must appropriate funding for schematic design and later for construction before the MSBA will commit to its share of the project. If accepted, the

MSBA determines the amount of reimbursement it will offer based upon community need, with a minimum base rate of 31%. The percent of reimbursement can then be increased based upon three factors: community income factor, community property wealth factor, and community poverty factor.

- Massachusetts Water Resources Authority (MWRA) Loan and Grant Programs: The MWRA offers two predominant forms of assistance. The Inflow and Infiltration Program (I/I) provides funding in the form of 45% grant and 55% loan to separate storm water from the sewer system. The Local Pipeline Assistance Program funds work on the water system through a ten-year, no-interest loan program. The goal of the pipeline assistance program is to address older water mains that “need to be replaced or cleaned and lined to prevent tuberculation (rust build-up), loss of disinfectant residual, and potential bacteria growth.”⁸ Many of these pipes were constructed of unlined cast iron pipe. Just under 1/3 of pipes across the MWRA service area remain unlined; in Revere, this figure is 46%.

Many state departments also offer annual competitive grant opportunities that could be made available to the City in future years including, but not limited to: Green Community grants (project to improve sustainability), Parkland Acquisitions and Renovations for Communities grants (PARC), and the Mass Works Infrastructure Program.

The following schedule represents the City’s five-year CIP as amended during the FY2023 budget process. This document is always evolving based upon departmental needs, available funding, and grant awards.

⁸ MWRA, Local Water System Assistance Program (LWSAP) For Member Communities page, <http://www.mwra.state.ma.us/comsupport/lwsap/lwsaprogram.html>, retrieved August 7, 2015.

Commonwealth of Massachusetts: Chapter 90 Overview

Roadway projects include resurfacing and related work (the minimum for resurfacing shall be 3/4" course with a continuous length of 500') and other work incidental to the above such as:

- Preliminary engineering including state aid/consultant design agreements.
- Right-of-way acquisition.
- Shoulders.
- Side road approaches.
- Landscaping and tree planting.
- Roadside drainage.
- Structures (including bridges), sidewalks, traffic control and service facilities.
- Street lighting (excluding operating costs).
- Other purposes authorized by the department.

The municipality must provide documentation of compliance with Chapter 149, Sections 44J and 26-27F; as applicable. Additional project guidelines for Chapter 90 work voted and approved by the Board of Commissioners on September 28, 1994 Highway Construction, Preservation and Improvement Projects that Create or Extend the Life of Capital Facilities Resurfacing, Graveling, Microsurfacing, Pug Mill Mix (cold mix), Chip Stone Seal, Oil and Stone, Infrared Repairs (in connection with surface treatments), Recycled Aggregate Pavement, Rip Rap, Fabric, Crack Sealing, Drainage, Intersections, Shoulders, Guardrails, Sidewalks, Footbridges, Berms and Curbs, Traffic Controls and Related Facilities, Right of Way Acquisition, Street Lighting (excluding operating costs and decorative enhancements), Construction, Direction and Warning Signs (must comply with MUTCD), Bridges, and Tree Planting/Landscaping in association with a project.

Projects and Uses

Bikeways, Salt Sheds, Garages (construction and additions) for storage of road building equipment. Bikeways and Public use of off- street parking facilities related to mass transportation, a facility with bus or rail services. Engineering services and expenses related to highway and mass transportation purposes. Pavement management systems, development, and maintenance.

Road Building Machinery, Equipment and Tools

Care, repair, and storage must be project related and submitted on the same project request form. Purchase, replacement and long- term lease of road building machinery, equipment and tools that must remain the property of the municipality. Long-term lease will be reimbursed once annually for the construction season.

Road Building Equipment

Air Compressor, Asphalt Hot Box, Backhoe, Berm Machine, Catch Basin Cleaner, Chipper, Wood & Brush, Chain Saw, Clam or Dragline, Compactor, Concrete, Floor Trowel, Concrete Mixer, Crack Sealer, Crane, Excavator, Generator, Grader, Gradall, Infrared Machine, Jackhammer, Lab Testing Equipment, Loader, Pavement Breaker, Paver, Pump, Roller, Spreader for Chip Seal Project, Stripper, Survey Equipment, Sweeper, Tools, Tractor, Trailer, Trencher, Truck, Minimum 27,000 Pounds, Welder.

State Revolving Fund

Each June, the Division of Municipal Services (DMS) launches a solicitation of proposals for SRF financial assistance for the next calendar year. The applications, called Project Evaluation Forms, along with supporting documentation, are due by the August deadline noted in the solicitation. The information provided in the PEF allows the Division to rate and rank projects based upon the severity of the problem being addressed and the appropriateness of the solution described. Some local governments submit the PEFs themselves, but most applicants engage environmental consulting companies that are familiar with the condition of the local infrastructure and with the SRF financing process.

The proposals selected to receive SRF financing are published in the fall on the Draft Intended Use Plan IUP. The IUP lists proponents, project name and cost, for the selected projects. Following a 30-day public comment period, the IUP is finalized, typically with some additional projects added. As dictated by Congress, only projects listed on an IUP may receive SRF financing.

SRF Clean Water Program - Overview

This program is designed to provide a low-cost financing method that communities can take advantage of to make sure they are meeting water-quality standards.

The program emphasizes:

- Watershed management priorities
- Stormwater management
- Green infrastructure

One major goal of the program is to encourage communities to undertake projects with meaningful water quality and public health benefits and which address the needs of the communities and the watersheds.

Eligible Projects

Funding is available for the planning and construction of projects including:

- CSO mitigation
- New wastewater treatment facilities and upgrades of existing facilities
- Infiltration/inflow correction
- Wastewater collection systems
- Nonpoint source pollution abatement projects, such as:
 - Landfill capping
 - Community programs for upgrading septic systems (Title 5)

- Brownfield remediation
- Pollution prevention
- Stormwater remediation

In addition, non-structural projects are eligible for SRF funding, such as:

- Green infrastructure planning projects for nonpoint source problems which are consistent with the MassDEP's Nonpoint Source Management Plan and that identify pollution sources and suggest potential remediation strategies.
- An enhanced loan subsidy is also available for certain wastewater nutrient management projects.

SRF Drinking Water Program - Overview

This program provides low-cost financing to help community public water suppliers comply with federal and state drinking water requirements.

The program's goals are to protect public health and strengthen compliance with drinking water requirements, while addressing the Commonwealth's drinking water needs, through affordability and proper watershed management priorities.

Eligible Projects

You can receive financial assistance for the engineering, design, and construction of drinking water projects, such as new wastewater treatment facilities that protect public health and improve compliance with federal and state drinking water regulations.

Eligible projects include:

- new and upgraded drinking water treatment facilities.
- projects to replace contaminated sources, new water treatment, or storage facilities.
- consolidation or restructuring of water systems.
- projects and system activities that provide treatment, or effective alternatives to treatment, for compliance with regulated health standards, such as the Surface Water Treatment Rule.
- installation or replacement of transmission or distribution systems.

Ineligible projects include:

- Dams
- Purchase of water rights
- Reservoirs, lab fees
- Fire protection projects
- Other non-capital expenses

Program Details

To be considered for funding, a public water supplier must complete a project evaluation form (PEF) during the project solicitation period in May. The application requires thorough information showing the project's significant benefits to public health or drinking water quality, local funding authorization, and a commitment that the borrower can file a timely loan application. MassDEP will rank the projects using a rating system which assigns points based on various criteria.

These criteria include the extent to which the project:

- Eliminates or mitigates a public health risk
- Is necessary to achieve or maintain compliance with applicable drinking water quality requirements
- Is affordable to users in the service area
- Consolidates or restructures a public water system
- Implements, or is consistent with, watershed management plans (or addresses a watershed priority) and is consistent with local and regional growth or infrastructure plans

The current subsidy level is provided via a 2% interest loan. The Program will operate with approximately \$125-\$150 million in financing annually.

Readiness to Proceed

Readiness to proceed is a central theme for SRF financing. Proponents must secure local borrowing authorization of the cost of the project by June 30 of the IUP year. Proponents must complete and submit a Loan application with buildable plans and specifications, by Oct 15 of the same year. Once a proposal is approved by DMS, the proponent has 6 months to initiate construction. Proposals that do not meet those deadlines may be removed from the IUP and replaced by a lower ranked project which is ready to proceed.

SRF Administration

DMS administers the SRF program in partnership with the Massachusetts Clean Water Trust. DEP's role is to oversee the project, while CWT oversees the financial aspects. DMS and CWT conduct Borrowers' Meetings annually, at the four MassDEP regional offices. At those meetings, the two agencies walk borrowers through the SRF administrative processes and allow for Q&A interaction between SRF and the audience. DMS and CWT strongly encourage new borrowers to attend the session nearest them.

DMS staff reviews Loan applications to ensure that the applicant has developed a suitable project plan which will address the problem described in the PEF. Design plans and specifications, environmental or building permits, and federal program requirements must be satisfied, for the project to receive an SRF loan. The Division then certifies the completed application to the Clean Water Trust, initiating the formal financing offer, and setting the project bidding process in motion.

CWT will subsequently execute interim financing agreements and later the permanent loan documents, then will work with the Borrowers through the following years to insure timely repayment and management of accounts.

Bidding and Construction

SRF financed projects are owned and managed locally. DEP's oversight role is to ensure that the project is eligible for SRF financing to the maximum extent possible, within SRF requirements. DMS will therefore review project bid documents before they are published, and then inform the Borrower that the bid language conforms to SRF requirements. If there are ineligible costs in the bid, DMS will so inform the Borrower, before the local bid is published.

Once the Borrower receives good bids, a copy of the executed construction contract, the construction services contract, certain administrative costs and a 5% contingency are combined as the basis for the loan amount. DMS will develop a regulatory agreement committing to the loan amount, the rate, and the term, while detailing the Division's and the owners' responsibilities to oversee the project during construction and through to completion.

Interim Financing

CWT has interim financing available for SRF borrowers. CWT charges 0% interest on the interim loans, saving the borrowers the interest costs associated with Bond Anticipation Notes. The proceeds of the interim loan are available to the Borrower to pay its consultants and contractors in a timely manner. DEP and CWT work aggressively to process the requisitions for the interim financing, within five business days of receipt.

Permanent Financing

Approximately once per year, the CWT converts outstanding interim loans into permanent loans, for projects at or near completion. The CWT will notify all interim borrowers of the conversion and will work with borrowers to formulate the loan repayment schedule and terms. The standard terms are 2% interest for 20 years, though 30-year repayment periods are available with interest rates inching up to 2.4%. Certain projects that are intended to address nutrient pollution are possibly eligible for 0% interest, under state law.

Local Water System Assistance Program (LWSAP) Massachusetts Water Resources Authority

MWRA's Local Water System Assistance Program (LWSAP) provides a total of \$725 million in interest-free loans to member water communities to perform water system improvement projects. Community loans are repaid to MWRA over a 10-year period. The program's goal is to improve local water system pipeline conditions to help maintain high water quality from MWRA's treatment plant through local pipelines to customers' taps. There have been three Phases of MWRA Community Water Loans:

- Phase 3 Water Loan Program from FY18 through FY30 at \$293 million.
- Phase 2 Water Loan Program from FY11 through FY23 at \$210 million.
- Phase 1 Water Loan Program completed in FY13 at \$222 million.

Allocation of Loan Funds to Member Communities

The LWSAP budget is allocated among 47-member water communities (44 metro-Boston/metro-west water communities and three Chicopee Valley Aqueduct water communities). Please see the links to the tables "LWSAP Allocation and Funding Utilization by Community" which are updated periodically. For communities that are partially served by MWRA, their allocation is prorated based on the percent use of MWRA water. Distribution of Program funds is spread over a multi-year period as noted above. Each community's annual allocation is restricted to the larger of (1) 10 percent of their total allocation or (2) \$500,000. If not utilized each year annual allocations roll-over and accumulate up to the community's total allocation. The annual allocation restrictions are intended to limit MWRA loan distributions. The Phase 2 LWSAP Loan funds will sunset at the end of FY23.

Eligible Project Costs

Applications for financial assistance are due to MWRA at least one month prior to the quarterly distribution date. Binding commitments to provide financial assistance for local water projects will be issued by the MWRA in the form of a financial assistance and loan agreement subject to the availability of funds. The loan agreement will incorporate an opinion from the community's bond counsel stating that the loan is a valid general obligation of the municipality. Financial assistance will be distributed quarterly, on or about: February 15, May 15, August 15, and November 15. The financial assistance award will be transferred into a Massachusetts Municipal Depository Trust (MMDT) account established by the community. All financial assistance funds, together with the earned interest from the MMDT account, will be applied to the cost of approved community water system rehabilitation projects. The interest-free loan will be repaid to the MWRA over a ten-year period, beginning one year after the original quarterly funding distribution date.

Local projects that rehabilitate water distribution systems, improve water quality, and/or enhance system efficiency are eligible for MWRA financial assistance. All project costs incurred on or after January 1, 2010 will be considered for eligibility in an application under the LWSAP. Communities may utilize 100 percent of their LWSAP funding allocation on water quality-based projects, as listed below:

- Replacement or abandonment of unlined water mains.
- Sliplining of unlined water mains.
- Water main cleaning and lining of unlined water mains.
- Replacement or abandonment of asbestos cement pipe or other water pipeline work performed for water quality purposes.
- Identification and replacement of water service connections constructed of lead pipe, lead-lined pipe, brass pipe or other services in poor condition.
- Identification and replacement of water service connections with lead gooseneck connections and galvanized (or other material) service line pipe connected via a lead gooseneck.
- Looping of dead-end water mains.
- Water valve and hydrant installation or replacement.
- Water storage tank installation, rehabilitation, or replacement.
- Engineering planning, design and construction services associated with the above items.

To provide communities with some flexibility regarding water system rehabilitation needs, additional community projects (known as "tier two" projects) that target water system efficiency are also eligible for LWSAP loan funding. To emphasize the Program's goal of improving water quality, there shall be a direct correlation between the maximum amount of LWSAP funds that may be used for tier two projects and the percentage of lined water main miles in each community. Specifically, the amount of LWSAP funds that may be used for tier two projects shall be restricted to the percent of lined water main miles times the community's total LWSAP allocation. Tier two eligible projects include:

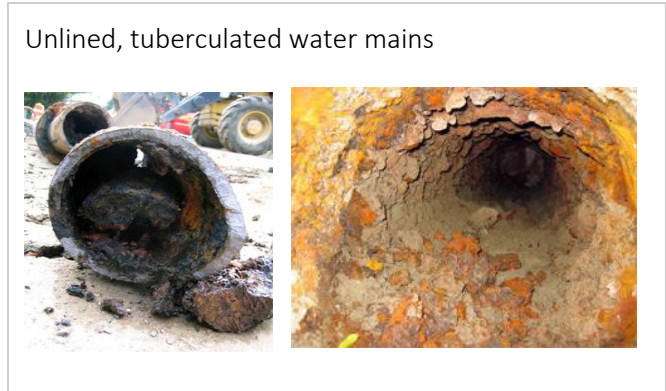
- Water meter purchase and installation.
- Water meter reading system purchase and installation.
- Water booster pump station installation and/or upgrades.
- GIS mapping and system modeling.
- Engineering planning, design and construction services associated with the above items.

Program Benefits

MWRA's goal in providing financial assistance to member communities is to improve local water systems to help maintain high quality water as it passes from MWRA's facilities through local pipelines to customers' taps. Continued improvement of local water systems is a critical element of

MWRA's Integrated Water Supply Improvement Program. Older water mains, particularly those constructed of unlined cast-iron pipe, need to be replaced or cleaned and lined to prevent tuberculation (rust build-up), loss of disinfectant residual and potential bacteria growth. To date, about 26 percent of local distribution systems remain unlined; representing a regional need of about \$1.4 billion for future water main rehabilitation. The LWSAP continues the efforts of MWRA's \$30 million pilot distribution system rehabilitation program (FY98-99) and the \$222 million Local Pipeline Assistance Program (FY00-13) that have previously provided water system loans to communities.

To ensure pipeline improvements, MWRA annually rehabilitates portions of the regional network of larger pipelines that distribute water to member community systems and provides financial assistance for local water system improvements. At present, the regional water system consists of about 74% lined water pipe. Since 1998, MWRA has provided local communities \$486 million in interest-free loans to fund 571 miles (about 8%) of community water main cleaning and lining or water main replacement projects.



Participating Water Communities

MWRA has a total of 52 water communities (with Dedham/Westwood Water District counted as one), of which 47 are allocated loan funds under the Local Water System Assistance Program. The five communities ineligible for LWSAP loan funds are special cases, as follows: Clinton, Leominster (emergency only), and Worcester (emergency only), that receive untreated water from the Wachusett Reservoir; Cambridge, that receives water on an emergency-only basis; and Lynn, that receives water for the GE plant only.

Phase 1 - Local Pipeline Assistance Program is Complete

MWRA's Phase 1-Local Pipeline Assistance Program ("LPAP") was completed in June 2013, with the distribution of \$222 million in interest-free loans to MWRA water communities to perform local water main rehabilitation projects.

Sample Projects that have Received Local Water System Funding

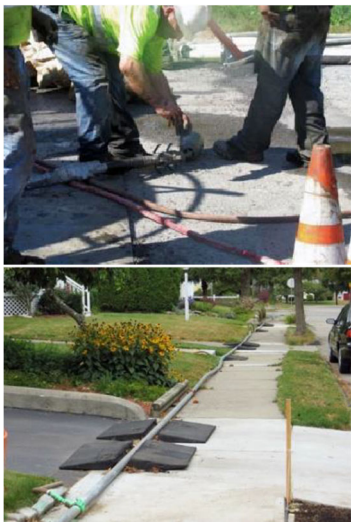
Many local projects that receive MWRA Local Water System Financial Assistance funding include a combination of water, sewer, drain and roadway reconstruction. For these multifaceted projects, water system loan funding is prorated based on the percentage of eligible water system work. A typical pipeline project is shown below.

Typical Pipeline Replacement Project - West Roxbury, MA



Many local projects that receive MWRA Local Water System Financial Assistance funding utilize water pipeline cleaning and lining construction technology to cost effectively rehabilitate older cast iron pipe to a condition that will provide decades of additional service life. This construction method does not require an open excavation along the entire length of the pipeline. Instead, small excavation pits are used to access the existing pipe. A typical pipeline rehabilitation cleaning and lining project with temporary water piping is shown below.

Pipeline Rehabilitation Cleaning and Lining - Norwood



Some local projects that receive MWRA Local Water System Financial Assistance funding have employed trenchless construction technology. For example, a project in Milton, MA used pipe bursting and new pipe pull-through to avoid open trench construction impacts to a wetland area.

Milton Pipe Bursting Project



Some local projects that receive MWRA Local Water System Financial Assistance funding have included the replacement of lead water service lines. In March 2016, the MWRA Board of Directors approved an enhancement to the Local Water System Assistance Program to provide up to \$100 million in 10-year interest-free loans to communities solely for efforts to fully replace lead service lines.

Lead Service Replacement Projects



Community Support Program: Infiltration/Inflow Local Financial Assistance

Massachusetts Water Resources Authority

MWRA's I/I Local Financial Assistance Program provides \$760 million in grants and interest-free loans to MWRA sewer communities to perform local infiltration and inflow "I/I" reduction and sewer rehabilitation. Funds are approved for distribution through Fiscal Year 2030.

In June, 2018, on recommendation of the MWRA Advisory Board, the MWRA Board of Directors approved a \$300 million addition to the community Infiltration/Inflow Local Financial Assistance Program for FY19-30.

Program enhancements include:

- Addition of Phase 11 and 12 funds (\$100 million per Phase)
- Phase 11 and 12 funds distributed as 75% grant and 25% interest-free loan
- Addition of \$100 million Phase 13 funds that are a loan only allocation
- Loan repayment over ten (10) years
- 90-day notification to MWRA for community applications exceeding \$2 million
- Continuation of projected 3-year community spending plan

Eligible projects are detailed in the Program Guidelines and include:

- Pipeline Replacement
- Public and Private Inflow Source Removal
- I/I Reduction Planning
- Sewer Rehabilitation Construction
- Engineering Design
- Engineering Services During Construction

PROJECT BENEFITS

MWRA's I/I Local Financial Assistance Program was initiated in May 1993 to provide funding to member sewer communities to perform I/I reduction and sewer system rehabilitation projects within their locally owned collection systems.

This program is a critical component of MWRA's Regional I/I Reduction Plan. Specifically, local sewer system rehabilitation projects are intended to at least offset ongoing collection system deterioration thus preventing a net increase in regional I/I. In the long-term, system rehabilitation should

result in lower I/I, which will allow for future increases in sanitary flows (residential, commercial, industrial, and institutional) without a net increase in total wastewater flow. The program fosters efficient operation and maintenance of local sewer systems.

HOW FUNDS ARE ALLOCATED AND DISTRIBUTED

I/I Local Financial Assistance Funds are allocated to member sewer communities based on their percent share of wholesale sewer charges. For grant/loan funds remaining under Program Phases 7/8, member communities receive a 45% grant and a 55% interest-free loan. The loan is repaid to MWRA over a 5-year period beginning one year after distribution of the financial assistance.

For grant/loan funds under Program Phases 9 through 12, member communities will receive a 75% grant and a 25% interest-free loan. The loan will be repaid to MWRA over a 10-year period beginning one year after distribution of the financial assistance. Communities are required to exhaust their remaining earlier phase funds prior to becoming eligible for distribution of later phase funds. Phase 10 and 11 funds become available to a community in the fiscal year following the distribution of half of its Phase 9 funds. Phase 12 funds became available to a community in the fiscal year following the distribution of half of its Phase 11 funds. The allocation of Phase 11 through 13 funds are based upon each community's percent share of the FY19 wholesale sewer charges.

APPLICATIONS OVER \$2 MILLION ARE SUBJECT TO A 90-DAY NOTIFICATION

The I/I Local Financial Assistance Guidelines require communities to submit completed financial assistance applications at least 30 days prior to the target funding distribution date. For Phase 9 through 13 funds, community funding applications that exceed \$2 million are subject to a 90-day notification period prior to the target distribution date. The completed funding application is still due to MWRA 30-days prior to the target distribution date. However, the extended notification period for large funding applications will assist MWRA in budgeting for the Program and management of its Construction Fund. Based on the combined impact of each quarter's community funding assistance applications, MWRA's Executive Director is authorized to waive the 90-day notification rule on a case-by-case basis.

COMMUNITY PROJECTED SPENDING PLAN

Beginning in March 2015, MWRA staff (with assistance from the Advisory Board) has surveyed the communities each spring to develop 3-year rolling projected spending plan for Phase 9 through 13 funds. Community projections for the first year should be as close to actual as possible, with the second and third year being planning estimates. The goal will be to provide the best available information to the MWRA Budget Department in early May to assist in finalizing MWRA's annual CIP.

BACKGROUND ON INFILTRATION AND INFLOW

Wastewater discharged by member sewer communities to MWRA is influenced by seasonal and wet-weather conditions related to infiltration and inflow (I/I). I/I is extraneous water that enters all wastewater collection systems through a variety of sources. I/I, as well as stormwater from combined sewers, reduce sewer system capacity that would otherwise be available to transport sanitary flow.



Infiltration into a sanitary sewer

Infiltration is groundwater that enters the collection system through physical defects such as cracked pipes/manholes or deteriorated joints. Typically, many sewer pipes (as well as private service laterals connecting homes and businesses) are below the surrounding groundwater table. Therefore, leakage into the sewer (infiltration) is a broad problem that is difficult and expensive to identify and reduce.



Inflow into a manhole

Inflow is extraneous flow entering the collection system through point sources and may be directly related to storm water run-off from sources such as roof leaders, yard and area drains, basement sump pumps, manhole covers, cross connections from storm drains or catch basins, drains from springs and swampy areas, leaking tide gates, etc.



Private inflow from a sump pump

Inflow causes a rapid increase in wastewater flow that occurs during and after storms. The volume of inflow entering a collection system typically depends on the magnitude and duration of a storm event, as well as related impacts such as snowmelt and storm tides.

TYPICAL SEWER SYSTEM REHABILITATION PROJECTS

Internal television inspection of sewers is performed to identify sewer defects and I/I. The photos below show a technician remotely operating a TV inspection camera inside a sewer pipe. In the second photo, groundwater infiltration into the sewer pipe is viewed through the video from the TV inspection camera.

Smoke testing of sewers is performed to identify direct and indirect stormwater connections to a separate sewer system. Smoke is blown into the sewer system filling the pipes. Smoke escapes through direct or indirect connections which can identify catch basins or area drains improperly connected to a separate sewer system. The photos below show catch basins connected to the sewer system identified through smoke testing.

Sewers and sewer manholes that are in poor physical condition are often replaced using open-cut construction. The three photos below show sewer and manhole replacement in an area near a salt marsh with high groundwater.

Sewer rehabilitation using a cured-in-place pipe-liner is one of many “trenchless” technologies for extending the service life of sewers and eliminating groundwater infiltration. The photos below show installation of cured-in-place pipe and a finished lined pipe.

Sewer manholes located in wetland areas, low areas subject to flooding, or salt marshes are more susceptible to physical defects that may allow inflow to enter the sewer system. Winter freeze-thaw cycles can be damaging to sewer manhole structures. The use of geographic information system (GIS) mapping can be particularly effective in identifying sewer structures located in low lying areas. These structures can then be prioritized for periodic inspection. The three photos below show a defective sewer manhole in a wetland area before and after rehabilitation.

Basement sump pumps and roof downspouts directly connected to the sewer (via house or building plumbing) can be significant sources of inflow. These direct connections are not allowed in areas served by separate sanitary sewers. They can be identified through community house-to-house inspection surveys. The first two photos below are typical examples of basement sump pumps connected to house plumbing. The third photo is an example of a roof downspout routed into the building basement where it connects to the house plumbing.

City of Revere
Five Year Capital Improvement Plan - General Fund
Fiscal Years 2022 - 2026

CAPITAL REQUEST	Requested FY 2022	PROPOSED FUNDING SOURCE	Requested FY 2023	Requested FY 2024	Requested FY 2025	Requested FY 2026
Vehicle/Equipment Acquisition (Including I.T.)						
Mayor - New Mobile City Hall Vehicle	\$ 55,000	CIP Stab Fund				
City Hall - Shuttle Van	\$ 80,000	CIP Stab Fund	\$ 80,000			
I.T. - Replacement of Technology Systems (Citywide - non school)	\$ 75,000	ARPA Funds	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
I.T. - Infrastructure	\$ 100,000	ARPA Funds	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Police - Equipment (cruisers)	\$ 65,000	CIP Stab Fund	\$ 65,000	\$ 135,000	\$ 140,000	\$ 140,000
Police - Equipment (Command vehicle/ Ford Expedition)	\$ -	CIP Stab Fund	\$ 35,000			
Police - Equipment (Command vehicle/ Ford Expedition)		OFS - Towing Fees	\$ 50,000			
Police - Equipment (Tasers)	\$ -	CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Police - Equipment ~ Mobile Radio Replacement	\$ 75,000	CIP Stab Fund	\$ 50,000	\$ 75,000	\$ 75,000	\$ 75,000
Police - Equipment Crime Prevention Cameras	\$ -	CIP Stab Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Police - Equipment ~ Firearms (Replace/Upgrade)	\$ 25,000	CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 25,000	\$ 25,000
Fire - Equipment ~ Mobile Radio Replacement	\$ 50,000	Grant - UASI				
Fire - Equipment ~ Mobile Radio Replacement		CIP Stab Fund		\$ 50,000	\$ 50,000	\$ 50,000
Fire - Equipment ~ All Band Portable Radio Replacement for Command Staff	\$ 75,000	CIP Stab Fund	\$ 25,000	\$ 50,000		
Fire - Equipment ~ Apparatus Mobile Radio Replacement		CIP Stab Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Fire Department - Administrative Vehicles	\$ 70,000	CIP Stab Fund				\$ 70,000
Fire Department - Operations Support Vehicle		CIP Stab Fund		\$ 50,000		
Fire - Equipment ~ Building Improvements/Door Access Control		Grant - UASI	\$ 50,000			
Fire Department - Equipment ~ Turnout Gear/Fire Protection Equipment	\$ 75,000	CIP Stab Fund	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Fire Department - Equipment ~ Hoses/Nozzles/Firefighting Equipment	\$ 50,000	CIP Stab Fund	\$ 25,000	\$ 25,000		
Fire Department - Equipment ~ SCBA		CIP Stab Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Fire Department - Equipment ~ Fire Alarm Repairs - Citywide	\$ 25,000	CIP Stab Fund	\$ 25,000	\$ 50,000	\$ 50,000	\$ 50,000
Fire Department - EOC		Grant - UASI	\$ 92,500			
Fire Department - Equipment - Turnout Gear dryer equipment (3)		Grant - DFS	\$ 33,000			
Fire Department - Equipment SCBA Compressor		Grant - FEMA AFG	\$ 70,000			
Fire Department - Municipal Alarm Circuit Extension		CIP Stab Fund		\$ 100,000		
Fire Department - Emergency Backup Generator (Central Fire)		CIP Stab Fund	\$ 25,000			
Fire Department - Emergency Backup Generator (Central Fire)		Grant - UASI	\$ 27,500			
Fire Department - High Water Rescue Vehicle		Grant - UASI	\$ 190,000			
Fire Department - Pumper ~ Engine 3 - replacement (\$750k)	ongoing	Bonded				
Fire Department - Pumper ~ Engine 5 - replacement (\$750k)	ongoing	Bonded				
Fire Department - Engine 2 (Point of Pines)		Bonding		\$ 750,000		
Fire Department - Ladder 1 replacement		Bonding			\$ 1,500,000	
Fire Department - Refurbish reserve apparatus Engine 3 or 5				\$ 350,000		
Fire Department - Engine 4 Replacement						\$ 750,000
Fire Department - Ladder/Pumper Repairs	\$ 100,000	tbd				
Library - Vehicle (Bookmobile)		Free Cash	\$ 100,000			
Parking Department - Vehicles		CIP Stab Fund	\$ 35,000	\$ 40,000	\$ 40,000	\$ 40,000
DPW - Vehicles (4x4 Silverado Crew Cab with plow/sander)		Free Cash	\$ 75,000	\$ 55,000	\$ 60,000	\$ 60,000
DPW - Paving Roller Truck with Trailer		Free Cash	\$ 40,000			
DPW - Ventrex sidewalk snow plow		Free Cash	\$ 50,000			
DPW - International Dump Truck with Plow (4 wheel drive)		Bonding		\$ 475,000		\$ 475,000
DPW - Street Sweeper Replacement	in house/contract	Bonding		\$ 300,000		
DPW - Backhoe Replacement (\$125k)	\$ 175,000	Bonded				
DPW - Loader Replacement		Bonding		\$ 225,000		
Subtotal: Equipment Acquisition			\$ 1,543,000	\$ 3,180,000	\$ 2,340,000	\$ 2,135,000

City of Revere
Five Year Capital Improvement Plan - General Fund
Fiscal Years 2022 - 2026

CAPITAL REQUEST	Requested FY 2022	PROPOSED FUNDING SOURCE	Requested FY 2023	Requested FY 2024	Requested FY 2025	Requested FY 2026
Parks and Open Space						
Schools/DPW/Parks & Recreation - High School Turf Field Replacement		APRA funds	\$ 475,000			
Schools/DPW/Parks & Recreation - High School Turf Field Lighting		tbd		\$ 250,000		
DPW - Playground Equipment replace/repairs	\$ 50,000	CIP Stab Fund	\$ 25,000	\$ 50,000	\$ 50,000	\$ 50,000
DPW - Open Space - Tree Planting and Removal	\$ 50,000	CIP Stab Fund	\$ 25,000	\$ 50,000	\$ 50,000	\$ 50,000
Planning - New Tree Plantings, Maintenance and associated repairs to sidewalks		CDBG Funds	\$ 125,000			
Planning - Citywide Tree Inventory and Planting		Grant - DCR Urban Forestry	\$ 40,000			
Planning - Park Renovations (matching funds)	\$ 50,000	CIT Funds	\$ 80,000			
Planning - Pocket Park Renovations		CDBG Funds	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Parks & Recreation - Field Maintenance/Repairs @ St. Mary's Fields (3 total)	\$ 85,000	CIP Stab Fund				
Parks & Recreation - Ball Field Maintenance Equipment	\$ 40,000	Special Revenue Grant				
Subtotal: Parks and Open Space			\$ 795,000	\$ 375,000	\$ 125,000	\$ 125,000
Public Buildings and Facilities						
Police - Building Maintenance/Upgrades/Repairs	\$ 50,000	Special Rev - Bldg Repairs				
Fire - Building Maintenance/Upgrades/Repairs	\$ 50,000	Special Rev - Bldg Repairs				
All Municipal Buildings - Maintenance/Upgrades/Repairs		OFS - Tornado Fund	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
School/MSBA - Beachmont School Boilers (City Share @ 23% of \$1.5m estimate)	\$ 350,000	Bonding				
School/MSBA - Beachmont School Boilers (MSBA Share @ 77% of \$1.5m estimate)	\$ 1,150,000	MSBA Grant				
School/MSBA - Lincoln School Windows (City Share @ 23% of \$3.0 m estimate)	\$ 700,000	Bonding				
School/MSBA - Lincoln School Windows (MSBA Share @ 23% of \$3.0 m estimate)	\$ 2,300,000	MSBA Grant				
City/School - Purchase of Wonderland		Bonding			\$ 30,000,000	
School - New High School (Construction - City Share @ 58% of \$384m estimate)		Bonding				\$ 222,720,000
School - New High School (Construction - MSBA Share @ 42% of \$384m estimate)		MSBA Grant				\$ 161,280,000
City/School - Renovations - McKinley School		ESSER Grants		\$ 6,900,000		
City/School - Renovations - McKinley School		Repurpose of Bonds		\$ 1,300,000		
City Hall - Weatherization Measures		Grant - Green Communities	\$ 100,000			
City Hall - Light Fixtures		Grant - Green Communities	\$ 90,000			
Senior Center - Building Repairs - Replace Front Ramp and Stairs		CDBG Funds		\$ 150,000		
Senior Center - Building Repairs - Design/Construct HP Ramp - rear of building		tbd		\$ 100,000		
Senior Center - Building Repairs - Fire Escape from 2nd floor		tbd		\$ 150,000		
Senior Center - Basement repairs to increase area for Senior Center activities		tbd			\$ 75,000	
Senior Center - Envelope - Repair Bricks/Repair facia & cornice, doors and windows		tbd			\$ 150,000	
Winthrop Ave Former Fire Station - 929 Winthrop Ave. - Adaptive Reuse Study		Community Investment Trust	\$ 25,000			
DPW - Repairs to Public Stairways (\$1.4m)	ongoing	Bonded				
DCR - Facility	ongoing	Bonded				
DPW - Facility (\$22.5m bond + \$2.5m bond contingency)	ongoing	Bonded		\$ 2,500,000		
Point of Pines Fire Station (\$9.2m bond issued)	ongoing	Bonded				
Subtotal: Public Buildings and Facilities			\$ 365,000	\$ 11,250,000	\$ 30,375,000	\$ 384,150,000

City of Revere
Five Year Capital Improvement Plan - General Fund
Fiscal Years 2022 - 2026

CAPITAL REQUEST	Requested FY 2022	PROPOSED FUNDING SOURCE	Requested FY 2023	Requested FY 2024	Requested FY 2025	Requested FY 2026
Roadways and Sidewalks						
DPW - Street & Sidewalk Repairs (pavement management & 311/small repairs) @ \$5m	\$ 5,000,000	Bonded				
DPW - Full Depth Repavement Program - Chapter 90	\$ 800,000	Special Rev - Chap 90	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
Planning - Street Repairs (Transportation Network Infrastructure Fund)	\$ 25,000	Special Rev - Trans Network	\$ 75,000	\$ 125,000	\$ 125,000	\$ 125,000
Planning - ADA Sidewalk Repairs (Complete Streets)		CDBG Funds	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Planning - Route 1A South - Planning and Engineering		Grant - MassWorks	\$ 750,000			
Subtotal: Roadways and Sidewalks			\$ 1,675,000	\$ 975,000	\$ 975,000	\$ 975,000
Total - General Fund Capital Expenditures			\$ 4,378,000	\$ 15,780,000	\$ 33,815,000	\$ 387,385,000

IMPACT OF GENERAL FUND CAPITAL IMPROVEMENT PROJECTS ON OPERATING BUDGET

Department	Description	Funding	Cost	Impact
City Hall	Shuttle Van	CIP Stab Fund	\$ 80,000	New Capital Investment - Less Maintenance
Info Technology	Replacement of Technology Systems (Citywide - non school)	ARPA Funds	\$ 75,000	Increased efficiency - Less Maintenance
Info Technology	Infrastructure	ARPA Funds	\$ 100,000	Increased efficiency - Less Maintenance
Police	Equipment - Cruisers	CIP Stab Fund	\$ 65,000	New Capital Investment - Less Maintenance
Police	Equipment - Command vehicle	CIP Stab Fund	\$ 35,000	New Capital Investment - Less Maintenance
Police	Equipment - Command vehicle	Towing Fees	\$ 50,000	New Capital Investment - Less Maintenance
Police	Equipment - Tasers	CIP Stab Fund	\$ 50,000	Increased efficiency - Less Maintenance
Police	Equipment - Mobile Radio Replacement	CIP Stab Fund	\$ 50,000	Increased efficiency - Less Maintenance
Police	Equipment - Crime prevention cameras	CIP Stab Fund	\$ 25,000	Increase Employee safety
Police	Equipment - Firearms (replace/ upgrade)	CIP Stab Fund	\$ 50,000	Increased efficiency - Less Maintenance
Fire	Equipment - All band portable radio replacement for Command	CIP Stab Fund	\$ 25,000	New Capital Investment - Less Maintenance
Fire	Equipment - Apparatus mobile radio replacement	CIP Stab Fund	\$ 25,000	New Capital Investment - Less Maintenance
Fire	Equipment - Building Improvements/ Door access control	Grant - UASI	\$ 50,000	Increased efficiency - Less Maintenance
Fire	Equipment - Turnout Gear/Fire Protection Equipment	CIP Stab Fund	\$ 75,000	Increase Employee safety
Fire	Equipment - Hoses/Nozzles/Firefighting Equipment	CIP Stab Fund	\$ 25,000	New Capital Investment - Less Maintenance
Fire	Equipment - Fire alarm repairs citywide	CIP Stab Fund	\$ 25,000	Increased efficiency - Less Maintenance
Fire	EOC	Grant - UASI	\$ 92,500	New Capital Investment - Less Maintenance
Fire	Equipment - Turnout gear dryer equipment (3)	Grant - DFS	\$ 33,000	New Capital Investment - Less Maintenance
Fire	Equipment - SCBA Compressor	Grant - FEMA	\$ 70,000	New Capital Investment - Less Maintenance
Fire	Emergency Backup Generator	CIP Stab Fund	\$ 25,000	New Capital Investment - Less Maintenance
Fire	Emergency Backup Generator	Grant - UASI	\$ 27,500	New Capital Investment - Less Maintenance
Fire	High water rescue vehicle	Grant - UASI	\$ 190,000	New Capital Investment - Less Maintenance
Library	Vehicle - Bookmobile	Free cash	\$ 100,000	Increased efficiency - Less Maintenance
Parking	Vehicle	CIP Stab Fund	\$ 35,000	New Capital Investment - Less Maintenance
DPW	Vehicle - 4X4 Silverado with plow	Free cash	\$ 75,000	New Capital Investment - Less Maintenance
DPW	Paving Roller Truck with Trailer	Free cash	\$ 40,000	New Capital Investment - Less Maintenance
DPW	Ventrex sidewalk snow plow	Free cash	\$ 50,000	New Capital Investment - Less Maintenance
Schools/ DPW/ Parks & Rec	High School turf field replacement	ARPA Funds	\$ 475,000	Less Maintenance Costs
DPW	Playground Equipment replace/repairs	CIP Stab Fund	\$ 25,000	Less Maintenance Costs
DPW	Open Space - Tree Planting and Removal	CIP Stab Fund	\$ 25,000	New Capital Investment
Planning	New Tree Planting, Maintenance, and sidewalk repairs	CDBG Funds	\$ 125,000	New Capital Investment
Planning	Citywide tree inventory and planting	Grant - DCR	\$ 40,000	New Capital Investment
Planning	Park renovations (matching funds)	CIT Funds	\$ 80,000	New Capital Investment
Planning	Pocket park renovations	CDBG Funds	\$ 25,000	Less Maintenance Costs
Citywide	All Municipal Buildings - Maintenance/ Upgrades/ Repairs	OFS - Tornado	\$ 150,000	Efficiency and Less Maintenance
City Hall	Weatherization measures	Grant - Green Communities	\$ 100,000	Efficiency and Less Maintenance
City Hall	Light fixtures	Grant - Green Communities	\$ 90,000	Efficiency and Less Maintenance
Planning	Winthrop Ave former fire station - Adaptive reuse study	CIT Funds	\$ 25,000	New Capital Investment
DPW	Full depth repavement program - Chapter 90	Special Revenue	\$ 800,000	Less Maintenance Costs
Planning	Street repairs - Transportation network infrastructure funds	Special Revenue	\$ 75,000	Less Maintenance Costs
Planning	ADA Sidewalk repairs (Complete streets)	CDBG Funds	\$ 50,000	Less Maintenance Costs
Planning	Route 1A South	Grant - Massworks	\$ 750,000	Efficiency and Less Maintenance

Grand Total General Fund Capital Projects \$ 4,378,000

City of Revere
Five Year Capital Improvement Plan - Water and Sewer Enterprise Fund
Fiscal Years 2022 - 2026

CAPITAL REQUEST	FY2022	FUNDING SOURCE	FY2023	FY2024	FY2025	FY2026
Water/Sewer Vehicle & Equipment Acquisition						
GapVax Excavator		Retained Earnings		\$ 650,000.00		
Water/Sewer Utility Body Pickup		Retained Earnings		\$ 75,000.00		\$ 75,000.00
Water/Sewer Crew Cab Pickup	\$ 50,000.00	Retained Earnings				
Water Meter Van		Retained Earnings			\$ 40,000.00	
Water/Sewer Utility Van (Silverado C-4500 with under deck compressor)		Retained Earnings		\$ 140,000.00		
Crane Truck		Retained Earnings			\$ 275,000.00	
Wheeled Mini Excavator/Bobcat		Retained Earnings		\$ 125,000.00		
Subtotal: Vehicle & Equipment Acquisition	\$ 50,000.00		\$ -	\$ 990,000.00	\$ 315,000.00	\$ 75,000.00
Water Infrastructure						
Hydrant and Gate Replacement and Maintenance - Citywide	\$ 250,000.00	ARPA Funding	\$ 500,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Hydrant and Gate Replacement and Maintenance - Citywide		Retained Earnings		\$ 250,000.00	\$ 250,000.00	\$ 500,000.00
Water Systems Improvements - Taft/Argyle/Ellerton/York/Beverly St.	\$ 1,110,000.00	MWRA LWSAP Program				
Water Main Replacement - Engineering - Citywide		MWRA LWSAP Program	\$ 531,500.00	\$ 531,500.00	\$ 531,500.00	\$ 531,500.00
Water Main Replacement - Construction - Citywide	\$ 3,000,000.00	Bonding	\$ 6,000,000.00	\$ 6,000,000.00	\$ 6,000,000.00	\$ 6,000,000.00
Water Main Replacement - Citywide	\$ 1,000,000.00	ARPA Funding	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
Subtotal: Water Infrastructure	\$ 5,360,000.00		\$ 8,031,500.00	\$ 8,031,500.00	\$ 8,031,500.00	\$ 8,031,500.00
Sewer Infrastructure & Storm Water Management						
Phase 12 Construction - I/I, IDDE, Pump Station and Drainage	\$ 5,500,000.00	Bonding - SRF Funds				
Phase 13 Investigations - I/I, IDDE, Pump Station and Drainage	\$ 1,500,000.00	Bonding - SRF Funds				
Phase 13 Construction - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds	\$ 12,000,000.00			
Phase 14 Investigations - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds	\$ 1,200,000.00			
Phase 14 Construction - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds		\$ 3,000,000.00		
Phase 15 Investigations - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds		\$ 1,000,000.00		
Phase 15 Construction - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds			\$ 3,000,000.00	
Phase 16 Investigations - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds			\$ 1,000,000.00	
Phase 16 Construction - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds				\$ 3,000,000.00
Phase 17 Investigations - I/I, IDDE, Pump Station and Drainage		Bonding - SRF Funds				\$ 1,000,000.00
Program Management - Eligible Sewer Infrastructure/Storm Water Mgmt	\$ 300,000.00	MWRA I/I Program			\$ 900,000.00	\$ 300,000.00
Program Management - Ineligible Sewer Infrastructure/Storm Water Mgmt	\$ 100,000.00	Retained Earnings		\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
MWRA: Inflow/Infiltration Program - Phase 8 & 9	\$ 2,175,000.00	MWRA I/I Program				
MWRA: Inflow/Infiltration Program - Phase 10		MWRA I/I Program	\$ 500,000.00		\$ 1,053,000.00	
MWRA: Inflow/Infiltration Program - Phase 11		MWRA I/I Program			\$ 1,970,000.00	
MWRA: Inflow/Infiltration Program - Phase 12		MWRA I/I Program			\$ 1,970,000.00	
MWRA: Inflow/Infiltration Program - Phase 13		MWRA I/I Program				\$ 1,970,000.00
Point of Pines Drain Station - Pump #2	\$ 115,000.00	Retained Earnings				
Point of Pines Drain Station - Outfall Dredging - Design		Retained Earnings	\$ 25,000.00			
Point of Pines Drain Station - Outfall Dredging - Construction		Retained Earnings		\$ 200,000.00		
Point of Pines Drain Station - Pump #1		Retained Earnings		\$ 150,000.00		
Stormwater/Sewerage Bypass Trailer Pumps		Retained Earnings				
Sargent Street/Trifone Brook Infrastructure Improvements - Design	\$ 465,000.00	Bonding - SRF Funds				
Sargent Street/Trifone Brook Infrastructure Improvements - Construction		Bonding		\$ 5,000,000.00		
Liberty Ave Drainage - Design		Retained Earnings	\$ 65,000.00			
Liberty Ave Drainage - Construction		Bonding		\$ 1,000,000.00		
Sherman St./Griswald Park Infrastructure Improvements - Design	\$ 50,000.00	Inflow/Infiltration Fund				
Sherman St./Griswald Park Infrastructure Improvements - Construction		Bonding	\$ 1,500,000.00			
Festa & Nell Road Drainage Improvements - Design	\$ 35,000.00	Bonding - SRF Funds				
Festa & Nell Road Drainage Improvements - Construction		Bonding			\$ 350,000.00	
Fenno/Penn Drainage Improvement - Design/Construction	\$ 150,000.00	Retained Earnings				
Library/Sewell neighborhood - Drainage Improvements - Design		Bonding	\$ 350,000.00			
Library/Sewell neighborhood - Drainage Improvements - Construction		Bonding		\$ 3,500,000.00		
Taft & Wilson Area Storm Ceptor Installation - Design		Retained Earnings			\$ 75,000.00	
Taft & Wilson Area Storm Ceptor Installation - Construction		Bonding				\$ 75,000.00
Malden Street Drainage Infrastructure Improvements - Design		Retained Earnings		\$ 450,000.00		
Malden Street Drainage Infrastructure Improvements - Construction		Bonding			\$ 4,500,000.00	
Hastings St/Martin St Headwall & Drainage Improvement - Design		ARPA Funding	\$ 50,000.00			
Hastings St/Martin St Headwall & Drainage Improvement - Design		MVP Grant	\$ 285,640.00			
Subtotal: Sewer Infrastructure & Storm Water Management	\$ 10,390,000.00	496	\$ 15,975,640.00	\$ 14,500,000.00	\$ 15,018,000.00	\$ 7,220,000.00
Grand Total: Water/Sewer Capital Improvement Plan	\$ 15,800,000.00		\$ 24,007,140.00	\$ 23,521,500.00	\$ 23,364,500.00	\$ 15,326,500.00

IMPACT OF WATER & SEWER ENTERPRISE CAPITAL IMPROVEMENT PROJECTS ON OPERATING BUDGET

Department	Description	Funding	Cost	Impact
WSD	Hydrant and gate replacement and maintenance	ARPA Funding	\$ 500,000	New Capital Investment - Less Maintenance
WSD	Water main replacement - Engineering	MWRA LWSAP	\$ 531,500	New Capital Investment - Less Maintenance
WSD	Water main replacement - Construction	Bonding	\$ 6,000,000	New Capital Investment - Less Maintenance
WSD	Water main replacement - Citywide	ARPA Funding	\$ 1,000,000	New Capital Investment - Less Maintenance
WSD	Phase 13 Construction - I/I, IDDE, Pump station & Drainage	Bonding - SRF Funds	\$ 12,000,000	New Capital Investment - Less Maintenance
WSD	Phase 14 Investigations - I/I, IDDE, Pump station & Drainage	Bonding - SRF Funds	\$ 1,200,000	New Capital Investment - Less Maintenance
WSD	MWRA: Inflow/ infiltration program - Phase 10	MWRA I/I Program	\$ 500,000	New Capital Investment - Less Maintenance
WSD	Point of Pines drain station - outfall dredging - design	Retained earnings	\$ 25,000	Better efficiency
WSD	Libery Ave Drainage - design	Retained earnings	\$ 65,000	Better efficiency
WSD	Sherman St/ Griswold Park Infrastructure improvements	Bonding	\$ 1,500,000	New Capital Investment - Less Maintenance
WSD	Library/ Sewall neighborhood - drainage improvements - design	Bonding	\$ 350,000	Better efficiency
WSD	Hastings St/ Martin St headwall & drainage improvement - design	ARPA Funding	\$ 50,000	Better efficiency
WSD	Hastings St/ Martin St headwall & drainage improvement - design	MVP Grant	\$ 285,640	Better efficiency

Grand Total Water and Sewer Enterprise Capital Projects \$ 24,007,140

Section IX - Appendix

Departmental Fund Relationships

This table illustrates the relationship between functional units, major funds, and nonmajor funds in the aggregate. It further indicates which funds are appropriated by the City Council prior to June 30 for the following fiscal year. Trust and Agency funds are not directly appropriated; a Council Order is needed to appropriate funds into other accounts from which the money can be spent.

Department	Governmental Funds				Enterprise Funds		Trust & Agency Funds				
	Major	Non-Major	Non-Major	Non-Major	Major	Major	Non-Major	Non-Major	Non-Major	Non-Major	
	General Fund	Special Revenue Funds	Revolving Funds	Capital Projects	Water/ Sewer	Trash	Permanent Trust Funds	Private Scholarships & Trusts	Agency Funds - Escrow, Details, etc.	Stabilization Funds	
Department	Appropriated				Appropriated	Appropriated				Appropriated	
City Council	Yes										
Mayor's Office	Yes	Yes	Yes								
Talent and Culture	Yes	Yes									
Human Resources	Yes	Yes					Yes				
Office of Innovation & Data Management	Yes										
Auditing	Yes	Yes		Yes				Yes		Yes	
Purchasing	Yes										
Information Technology	Yes										
Assessors	Yes										
Collector/Treasurer	Yes		Yes					Yes			
Solicitor's Office	Yes										
City Clerk	Yes		Yes								
Election Commission	Yes										
License Commission	Yes										
Conservation Commission	Yes		Yes								
Zoning Board of Appeals	Yes		Yes								
Office of Strategic Plan. & Econ. Development	Yes	Yes		Yes			Yes				
Engineering	Yes	Yes									
Police Department	Yes	Yes	Yes							Yes	
Fire Department	Yes	Yes	Yes							Yes	
Regional Emergency Comm. Ctr. (RECC)	Yes										
Municipal Inspections	Yes		Yes								
Short Term Rental Inspections	Yes										
Parking Control	Yes	Yes									
School Department	Yes	Yes	Yes	Yes				Yes			
Regional Schools	Yes										
Dept of Public Works: Administration	Yes	Yes	Yes								
Dept of Public Works: Snow & Ice	Yes										
Dept of Public Works: Highway Division	Yes										
Dept of Public Works: Open Space	Yes										
Dept of Public Works: Facilities/ Public Property	Yes										
Public Works - Solid Waste Enterprise		Yes				Yes					
Public Works - Water/ Sewer Enterprise			Yes	Yes	Yes	Yes					Yes
HHS: Public Health	Yes	Yes	Yes								
HHS: Community Engagement	Yes	Yes	Yes								
HHS: Substance Use Disorders and Homeless Initiatives	Yes	Yes									
HHS: Elder Affairs	Yes	Yes	Yes								
Office of Veterans Services	Yes		Yes								
Commission on Disability	Yes		Yes								
Consumer Affairs		Yes									
Human Rights Commission	Yes										
Library	Yes	Yes	Yes								
Parks & Recreation Services	Yes	Yes	Yes								
Historical and Cultural Resources	Yes										
Travel and Tourism		Yes									
Debt Service	Yes				Yes						
Unclassified	Yes										
Retirement & Pension	Yes										

Summary Contact List			
Department	Contact	Phone	Email
City Council/ City Clerk	Ashley Melnik	781-286-8131	amelnik@revere.org
Mayor's Office	Brian Arrigo	781-286-8110	revere_mayor@revere.org
Talent & Culture	Vacant	781-286-8311	TBD
Human Resources	Claudia Correa	781-286-8202	ccorrea@revere.org
Office of Innovation & Data Management	Nick Romano	781-286-8311	nromano@revere.org
Auditing	Richard Viscay	781-286-8131	rviscay@revere.org
Purchasing	Michael Piccardi	781-286-8157	mpiccardi@revere.org
Information Technology	Jorge Pazos	781-286-8140	jpazos@revere.org
Assessors	Dana Brangiforte	781-286-8170	dbrangiforte@revere.org
Collector/Treasurer	Cathy Bowden	781-286-8120	cbowden@revere.org
Solicitor's Office	Paul Capizzi	781-286-8166	pcapizzi@revere.org
Election Commission	Paul Fahey	781-286-8200	pfahey@revere.org
License Commission	Maggie Haney	781-286-8165	mhaney@revere.org
Conservation Commission	Nick Moulaison Sr	781-286-8181	nmoulaison@revere.org
Zoning Board of Appeals	Ashley Melnik	781-286-8160	amelnik@revere.org
Office of Strategic Plan. & Econ. Development	Tom Skwierawski	781-286-8181	tskwierawski@revere.org
Engineering	Nicholas J Rystrom	781-286-8152	nrystrom@revere.org
Police Department	David Callahan	781-284-1212	dcallahan@reverepolice.org
Fire Department	Christopher Bright	781-284-0014	cbright@revere.org
Municipal Inspections	Michael Wells	781-286-8197	mwells@revere.org
Short Term Rentals	Nick Catinazzo	781-286-8100	ncatinazzo@revere.org
Parking Control	Zachary Babo	781-629-2542	zbabo@revere.org
Public Works	Paul Argenzio	781-286-8149	pargenzio@revere.org
Water/ Sewer/ Drain	Don Ciaramella	781-286-8145	dciaramella@revere.org
H&HS: Public Health Initiatives	Lauren Buck	781-485-8470	lbuck@revere.org
H&HS: Community Engagement	Dimple Rana	781-286-8172	drana@revere.org
H&HS: Substance Use Disorders and Homeless Initiatives	Julia Newhall	781-629-4158	jnewhall@revere.org
H&HS: Council on Elder Affairs	Debra Peccka DiGiulio	781-286-8156	dpeccka@revere.org
Office of Veterans Services	Marc Silvestri	781-286-8119	msilvestri@revere.org
Commission on Disability	Ralph DeCicco	781-286-8267	rdedicco@revere.org
Consumer Affairs	Allan Fitzmaurice	781-286-8114	afitzmaurice@revere.org
Library	Diana Luongo	781-286-8380	dluongo@noblenet.org
Parks & Recreation Services	Michael Hinojosa	781-286-8190	mhinojosa@revere.org
Travel and Tourism	Charlie Giufriada	781-286-8311	cgiufriada@revere.org
Retirement & Pension	Sandor Zapolin	781-286-8173	szapolin@revere.org

City of Revere Employee Listing - Fiscal Year 2023 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2023 Base Salary
121 - MAYOR'S OFFICE	Mayor	Arrigo	Brian	01/02/12	1.00	142,156
121 - MAYOR'S OFFICE	Chief of Staff	Hanton	Kim	07/29/19	1.00	126,956
121 - MAYOR'S OFFICE	Mayor's Aide	Jaramillo	Juan Diego	01/03/18	1.00	53,045
121 - MAYOR'S OFFICE	Executive Secretary	DeMaio	Linda	02/17/16	1.00	72,000
121 - MAYOR'S OFFICE	Principal Clerk	McLaughlin	Jacqueline	01/27/20	1.00	56,966
124 - TALENT AND CULTURE	Chief Officer of Talent and Culture	Barros	Maritsa	01/17/22	1.00	122,727
124 - TALENT AND CULTURE	Language Justice Coordinator	Abou-Fouda	Asmaa	03/02/20	1.00	55,312
124 - TALENT AND CULTURE	Program Manager/Revere Comm Sc	Drammeh	Fatou	07/01/19	1.00	67,614
124 - TALENT AND CULTURE	Group 2 - Community Sch Clerk	Vacant			0.80	26,491
125 - HUMAN RESOURCES	HR Director	Correa	Claudia	01/10/22	1.00	85,000
125 - HUMAN RESOURCES	Senior Generalist and Supervisor	Escobar	Maria	05/07/18	1.00	68,952
125 - HUMAN RESOURCES	Health Benefits Administrator	Mahoney	Kaitlyn	11/30/20	1.00	60,840
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Chief Innovation Officer	Vacant			1.00	115,735
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Director - 311	Romano	Nicholas	06/26/17	1.00	72,100
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Assistant to the Director	Mondestin	Randall	06/26/17	1.00	64,300
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Call Center Representative	Cardona-Ramirez	Angelica	11/13/18	1.00	49,223
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Call Center Representative	Rana	Rahul	05/18/20	1.00	49,222
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Data Analyst	Vu	Yvonne	06/01/21	1.00	66,758
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Temp Call Center Representative	Vacant			1.00	46,765
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Community Outreach Liaison	Vacant			1.00	43,814
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Community Outreach Liaison	Vacant			1.00	43,814
127 - OFFICE OF INNOVATION & DATA MANAGEMENT	Community Outreach Liaison	Vacant			1.00	43,814
135 - AUDITING/ BUDGET	Chief Financial Officer/ Auditor/ Budget Director	Viscay	Richard	02/01/99	1.00	155,855
135 - AUDITING/ BUDGET	Assistant Budget Director	Newton	Assunta	10/20/11	1.00	86,569
135 - AUDITING/ BUDGET	Assistant Auditor	Dacey	Kevin	08/02/04	1.00	73,791
135 - AUDITING/ BUDGET	Grant Admin/ Internal Auditor	Orellana	Miguel	12/20/17	1.00	95,481
135 - AUDITING/ BUDGET	Administrative Assistant	Iafate	Brenda	11/05/12	1.00	56,970
135 - AUDITING/ BUDGET	Clerk II	Ragucci	Chantal	03/30/21	0.90	44,300
138 - PURCHASING	Purchasing Agent	Piccardi	Michael	12/05/05	1.00	90,514
138 - PURCHASING	Asst Purchasing Agent	Bombaci	Acadia	05/20/19	1.00	64,300
140 - INFORMATION TECHNOLOGY	Director	Pazos	Jorge	03/30/20	1.00	113,000
140 - INFORMATION TECHNOLOGY	Assistant Director	Skero	Vedran	01/15/14	1.00	73,539
140 - INFORMATION TECHNOLOGY	MIS Support Analyst	Gouigah	Hichem	09/13/21	1.00	61,008
140 - INFORMATION TECHNOLOGY	Help Desk Assistant	Bowden	Patrick	07/03/17	0.51	17,123

City of Revere Employee Listing - Fiscal Year 2023 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2023 Base Salary
141 - ASSESSORS	Assessor / Chairman	Brangiforte	Dana	04/14/06	1.00	99,439
141 - ASSESSORS	Assessor/ Field Lister	McGrath	Mathew	06/26/17	1.00	67,021
141 - ASSESSORS	Assessor / Data Manager	Vacant			1.00	61,435
141 - ASSESSORS	Special Asst to the Board	Shaffer	Susan	12/31/86	1.00	70,993
141 - ASSESSORS	Principal Clerk	Gravallese	Catherine	10/09/90	1.00	53,568
141 - ASSESSORS	Clerk I	Romano	Gennara	03/04/19	1.00	47,536
145 - COLLECTOR/TREASURER	Collector/ Treasurer	Bowden	Cathy	10/09/90	1.00	107,259
145 - COLLECTOR/TREASURER	Assistant Treasurer	Vacant			1.00	70,277
145 - COLLECTOR/TREASURER	Hris/ Payroll	Mundis	Eileen	06/29/20	1.00	72,100
145 - COLLECTOR/TREASURER	Principal Accounting Clerk	Restrepo	Kevin	07/16/18	1.00	56,479
145 - COLLECTOR/TREASURER	Principal Clerk	Audet	Michelle	04/11/07	1.00	46,050
145 - COLLECTOR/TREASURER	Clerk I	Ferrante	Melissa	04/22/19	1.00	47,536
145 - COLLECTOR/TREASURER	Assistant Collector	Masiello	Denise	01/15/14	1.00	70,269
145 - COLLECTOR/TREASURER	Principal Accounting Clerk	Bitto	Margherita	07/19/11	1.00	53,788
145 - COLLECTOR/TREASURER	Principal Accounting Clerk	Porter	Scott	01/29/20	1.00	53,788
145 - COLLECTOR/TREASURER	Clerk II	Tejada	Sandra	03/15/21	1.00	46,762
145 - COLLECTOR/TREASURER	Clerk II	Caraballo	Susanna	07/29/21	1.00	49,223
145 - COLLECTOR/TREASURER	Clerk II	Puopolo	Vanessa	04/11/22	1.00	46,762
151 - SOLICITOR'S OFFICE	Solicitor	Capizzi	Paul	05/10/01	1.00	128,727
151 - SOLICITOR'S OFFICE	First Assistant Solicitor	Doherty	Daniel	07/09/98	1.00	115,582
151 - SOLICITOR'S OFFICE	Principal Clerk/ Paralegal	Pelletier	Sheryl	01/04/21	1.00	62,307
151 - SOLICITOR'S OFFICE	Assistant Solicitor	McCormick	Cheryl	10/01/07	1.00	110,394
151 - SOLICITOR'S OFFICE	Administrative Assistant	Haney	Maggie	09/16/10	1.00	56,970
151 - SOLICITOR'S OFFICE	Policy Advisor	Vacant			1.00	85,000
161 - CITY CLERK	City Clerk	Melnik	Ashley	01/07/04	1.00	102,423
161 - CITY CLERK	Assistant City Clerk	Beals	Christine	08/29/11	1.00	56,970
161 - CITY CLERK	Clerk II	Bianchi	Jada	02/28/22	1.00	44,417
161 - CITY CLERK	Clerk II	Roman	Cynthia	09/23/19	1.00	46,765
162 - ELECTION COMMISSION	Election Commissioner	Fahey	Paul	12/06/21	1.00	87,550
162 - ELECTION COMMISSION	Assistant to Commissioner	Welch	Caitlin	06/15/10	1.00	56,970
162 - ELECTION COMMISSION	Clerk II	Asni	Youssef	01/00/00	1.00	46,765
162 - ELECTION COMMISSION	Clerk I	Vacant			1.00	42,902

City of Revere Employee Listing - Fiscal Year 2023 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2023 Base Salary
182 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Chief of Planning and Development	Leng	Techrosette	02/20/18	1.00	127,229
184 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Administrative Asst	Maddrey	Tarik	09/23/19	1.00	48,469
185 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Business Liaison	Festa	John	01/03/06	1.00	88,659
186 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Open Space and Environmental Planner	Baker	Lauriellen	09/10/14	1.00	67,614
187 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Transportation Manager	Demauro	Julie	07/01/15	1.00	67,614
189 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Housing Stability Officer	Moreno Manzano	Valentina	10/08/20	1.00	54,695
190 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	CDBG Program Manager	Osterman	Danielle	03/16/20	1.00	66,758
189 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Housing Planner & Project Manager	Vacant			1.00	74,995
190 - STRATEGIC PLANNING & ECONOMIC DEVELOPMENT	Associate City Planner	Vacant			1.00	70,980
184 - ENGINEERING	City Engineer	Rystrom	Nicholas	07/19/11	1.00	104,627
184 - ENGINEERING	Principal Clerk	Scalse	Francesca	01/09/17	1.00	51,023
184 - ENGINEERING	Infrastructure Program Mgr	Kessman	Michael	07/22/09	1.00	91,418
184 - ENGINEERING	Staff Engineer/Project Manager	Vacant			1.00	86,178
210 - POLICE DEPARTMENT: Sworn	Police Chief	Callahan	David	02/10/91	1.00	186,500
210 - POLICE DEPARTMENT: Sworn	Executive Officer	Randall	Sean	02/10/91	1.00	109,588
210 - POLICE DEPARTMENT: Sworn	Senior Captain-26	Mangino	Michelle	04/03/96	1.00	109,588
210 - POLICE DEPARTMENT: Sworn	Captain-26	Lavita	Maria	04/03/96	1.00	104,369
210 - POLICE DEPARTMENT: Sworn	Captain-26	O'Hara	Amy	06/26/94	1.00	104,369
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Azzari	John	11/06/87	1.00	89,207
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Bruzzese	Stacey	04/03/96	1.00	84,158
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Callahan	Charles	04/26/95	1.00	89,207
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Chapman	Brian	04/26/95	1.00	89,207
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Dusseault	Patrick	01/31/05	1.00	84,158
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Impemba	Robert	01/31/05	1.00	84,158
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Malley	Glenn	05/20/95	1.00	89,207
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Malone	Thomas	02/19/95	1.00	89,207
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Mason	Michael	12/06/92	1.00	89,207
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Mclaughlin	Michael	04/13/86	1.00	89,207
210 - POLICE DEPARTMENT: Sworn	Lieutenant -16	Romboli	Lynn	01/31/03	1.00	84,158
210 - POLICE DEPARTMENT: Sworn	Lieutenant -26	Zagarella	Robert	04/10/94	1.00	89,207
210 - POLICE DEPARTMENT: Sworn	Sergeant	Alfaro	Milton	09/10/14	1.00	69,162
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Cannon	John	05/19/97	1.00	71,928
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Carey	Patricia	06/16/94	1.00	76,244
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Colannino	Kevin	09/24/95	1.00	76,244
210 - POLICE DEPARTMENT: Sworn	Sergeant	Dean	Jackie	03/11/13	1.00	69,162
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Gagliardi	John	05/19/97	1.00	71,928
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Giannino	Christopher	10/15/89	1.00	76,244
210 - POLICE DEPARTMENT: Sworn	Sergeant	Gibson	Jon-Richard	11/28/13	1.00	69,162
210 - POLICE DEPARTMENT: Sworn	Sergeant	Hickey	Dennis	01/23/12	1.00	69,162
210 - POLICE DEPARTMENT: Sworn	Sergeant	Internicola	Joseph	09/24/95	1.00	71,928
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Leslie	Matthew	04/12/04	1.00	71,928
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Picardi	James	02/10/91	1.00	76,244

City of Revere Employee Listing - Fiscal Year 2023 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2023 Base Salary
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Pressley	David	02/19/93	1.00	76,244
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Rose	James	01/02/04	1.00	71,928
210 - POLICE DEPARTMENT: Sworn	Sergeant-16	Trovato	Michael	09/11/04	1.00	71,928
210 - POLICE DEPARTMENT: Sworn	Sergeant	Turner	Joseph	10/23/11	1.00	69,162
210 - POLICE DEPARTMENT: Sworn	Sergeant -26	Vacant			1.00	76,244
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Ahern	Stephen	03/27/17	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Alas	Christopher	04/23/18	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Apollo	Daniel	03/05/18	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Arana	Sasha	10/14/15	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Arsenault	Dennis	09/10/14	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Bagnera	Christina	04/19/17	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Bertrand	Gina	06/04/12	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Birritteri	Mark	01/31/05	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Bruker	Kenneth	02/18/95	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Cafarelli	John	05/11/93	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Caramanica	David	03/04/00	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Chann	John	02/07/93	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Chhom	Pheachy	06/04/12	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Cipoletta	Randy	04/19/17	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Crevoiserat	Paul	09/01/88	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Damore	Michael	03/09/15	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Delloiacono	Anthony	09/16/15	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Dercolo	Michael	03/09/15	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Digitale	Emilio	03/27/17	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Duca	Joseph	01/31/03	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Fantasia	Nicholas	03/12/12	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Fitzgerald	Daniel	03/12/14	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Fusco	Emilio	09/16/15	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Galvez	Brenda	03/27/17	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Griffin	James	08/13/14	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Hartigan	Patrick	02/10/91	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Herrera	Chase	03/12/14	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Kephart	Renee	10/21/02	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Lamonica	Daryle	03/04/00	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Langone	Jeffrey	05/19/97	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Larosa	Louis	03/04/00	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Launie	Steven	09/13/06	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Lauria	Andrew	12/07/86	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Leslie	Brendon	11/19/18	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Lessner	Keith	04/19/05	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Lucero	Paul	04/03/94	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Macaskill	Leo	02/19/93	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Malvarosa	Julieann	09/24/95	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 16	Mannara	Franco	04/03/96	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Marks	Daniel	06/04/18	1.00	59,113

City of Revere Employee Listing - Fiscal Year 2023 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2023 Base Salary
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Mathews	Sean	06/04/12	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Melendez	Joel	04/02/18	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Orellana	Christian	04/02/18	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Patrizzi	Guido	03/11/13	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Puopolo	Robert	10/30/17	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Reardon	Terence	03/05/18	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Resic	Kenan	03/11/13	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Romero	Jorge	10/20/07	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Salvati	Gerard	05/21/95	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Silvestro	Mark	03/14/16	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Tammaro	Gregory	01/10/88	1.00	62,659
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Tiso	Michael	06/04/18	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Trifkovic	Vedran	03/12/12	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Vecchia	Derek	03/09/15	1.00	59,113
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Wilson	David	04/26/95	1.00	63,286
210 - POLICE DEPARTMENT: Sworn	P. O. Step 3 - 26	Zingali	Douglas	05/19/95	1.00	63,286
212 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Builes	Raisa	07/27/20	1.00	59,113
213 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Matos	Anthony	03/25/19	1.00	59,113
214 - POLICE DEPARTMENT: Sworn	P. O. Step 3	O'Hara	Kevin	05/20/19	1.00	59,113
215 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Sabino	Sindy	03/25/19	1.00	59,113
216 - POLICE DEPARTMENT: Sworn	P. O. Step 3	Taborda	Johan	07/27/20	1.00	59,113
220 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Armata	Alexsandra	01/10/22	1.00	55,846
221 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Belschener	Taylor	06/07/21	1.00	55,846
222 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Crevoiserat	Paul Dash	01/10/22	1.00	55,846
223 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Dicenso	Jagger	06/01/20	1.00	55,846
224 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Kingston	Jeffrey	06/07/21	1.00	55,846
225 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Marks	Robert	07/06/09	1.00	55,846
226 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Osorio	Jose	06/01/20	1.00	55,846
227 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Panzini	Christopher	06/01/20	1.00	55,846
228 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Pham	Vu	01/10/22	1.00	55,846
229 - POLICE DEPARTMENT: Sworn	P. O. Step 2	Pizzi	Stephen	11/13/17	1.00	55,846
233 - POLICE DEPARTMENT: Sworn	P. O. Step 1				1.00	26,202
234 - POLICE DEPARTMENT: Sworn	P. O. Step 1				1.00	26,202
235 - POLICE DEPARTMENT: Sworn	P. O. Step 1				1.00	26,202
210 - POLICE DEPARTMENT: School Officer	Sergeant-16	Internicola	Joseph	04/12/02	1.00	71,928
210 - POLICE DEPARTMENT: School Officer	P. O. Step 3	Brenes	Bryan	10/16/17	1.00	59,113
210 - POLICE DEPARTMENT: School Officer	P. O. Step 3	Singer	Joseph	10/11/06	1.00	62,659
210 - POLICE DEPARTMENT: Civilian	Administrative Assistant	Monsalve	Karol	10/18/06	0.51	30,510
210 - POLICE DEPARTMENT: Civilian	Special Assistant	Andreotti	Carole	08/02/21	1.00	64,225
210 - POLICE DEPARTMENT: Civilian	Clerk I	Turnullo	Michele	12/16/13	0.92	43,732
210 - POLICE DEPARTMENT: Civilian	Animal Control Director	Masiello	Anthony	01/01/93	1.00	53,569
210 - POLICE DEPARTMENT: Civilian	Mechanic	Defeo	Joseph	12/18/03	1.00	75,031
210 - POLICE DEPARTMENT: Civilian	Victim Advocate	Agneta	Gladys	09/26/18	0.82	51,016
210 - POLICE DEPARTMENT: Civilian	Public Safety Grant Manager	Callahan	Kathleen	04/01/08	1.00	70,277

City of Revere Employee Listing - Fiscal Year 2023 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2023 Base Salary
210 - POLICE DEPARTMENT: Civilian	Police Clerk	Papasodora	Denise	09/22/08	1.00	53,788
210 - POLICE DEPARTMENT: Civilian	Police Clerk	De Los Santos	Lori	03/15/12	1.00	52,537
210 - POLICE DEPARTMENT: Civilian	Crime Analyst	White	Sarah	01/14/15	1.00	64,234
220 - FIRE DEPARTMENT: Sworn	Fire Chief	Bright	Christopher	02/16/86	1.00	146,273
220 - FIRE DEPARTMENT: Sworn	Sr Deputy Chief	Cullen	James	04/04/99	1.00	117,017
220 - FIRE DEPARTMENT: Sworn	Deputy	Cheever	Paul	08/02/04	1.00	108,200
220 - FIRE DEPARTMENT: Sworn	Deputy - 16	Giampietro	Anthony	04/04/99	1.00	111,446
220 - FIRE DEPARTMENT: Sworn	Deputy - 16	Manion	Sean	11/19/95	1.00	111,446
220 - FIRE DEPARTMENT: Sworn	Deputy - 16	Rich	Glen	11/19/95	1.00	111,446
220 - FIRE DEPARTMENT: Sworn	Deputy - 16	Todisco	Thomas	11/01/93	1.00	111,446
220 - FIRE DEPARTMENT: Sworn	Captain - 21	Bowden	Michael	12/02/01	1.00	96,074
220 - FIRE DEPARTMENT: Sworn	Captain - 21	Dicarlo	Michael	04/04/99	1.00	96,074
220 - FIRE DEPARTMENT: Sworn	Captain - 21	Ferrante	Steven	02/16/86	1.00	96,074
220 - FIRE DEPARTMENT: Sworn	Captain - 21	Fleming	John	11/19/95	1.00	96,074
220 - FIRE DEPARTMENT: Sworn	Captain - 21	Fortuna	Robert	06/01/97	1.00	96,074
220 - FIRE DEPARTMENT: Sworn	Captain - 11	Griffin	Sean	10/12/11	1.00	93,276
220 - FIRE DEPARTMENT: Sworn	Captain - 21	Holmberg	Carl	02/13/01	1.00	96,074
220 - FIRE DEPARTMENT: Sworn	Captain - 21	Landry	Guy	06/01/97	1.00	96,074
220 - FIRE DEPARTMENT: Sworn	Captain - 11	Laurano	Joseph	08/10/05	1.00	93,276
220 - FIRE DEPARTMENT: Sworn	Captain	Mansfield	Robert	02/17/13	1.00	88,834
220 - FIRE DEPARTMENT: Sworn	Captain - 11	Parsons	Steven	08/02/04	1.00	93,276
220 - FIRE DEPARTMENT: Sworn	Captain - 21	Prizio	Thomas	01/10/88	1.00	96,074
220 - FIRE DEPARTMENT: Sworn	Captain - 11	Wolfgang	Mark	08/02/04	1.00	93,276
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Brown	William	08/10/05	1.00	80,409
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Buonopane	Nicholas	02/17/13	1.00	76,582
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Capuano	William	10/03/11	1.00	80,409
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 21	Carey	John	11/13/94	1.00	82,821
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Churchill	William	10/03/11	1.00	80,409
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Conley	Michael	10/12/11	1.00	80,409
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Demauro	Robert	03/17/10	1.00	80,409
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Doherty	Brian	08/10/05	1.00	80,409
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Doherty	Kevin	08/27/07	1.00	80,409
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Dwyer	Andrew	08/10/15	1.00	76,582
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 21	Esposito	Robert	01/11/02	1.00	82,821
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Forte	Michael	10/01/17	1.00	76,582
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Foster	Charles	08/10/15	1.00	76,582
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Laurano	Richard lii	10/12/11	1.00	80,409
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Leary	Erin	08/10/05	1.00	80,409
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Mullen	Steven	10/03/11	1.00	80,409
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Nadworny	Jamie	09/09/13	1.00	76,582
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Noll	Joseph	02/17/13	1.00	76,582
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	O'Hara	Kevin	08/02/04	1.00	80,409
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	O'Hara	Michael	10/12/11	1.00	80,409

City of Revere Employee Listing - Fiscal Year 2023 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2023 Base Salary
220 - FIRE DEPARTMENT: Sworn	Lieutenant - 11	Robson	Corey	08/02/04	1.00	80,409
220 - FIRE DEPARTMENT: Sworn	Lieutenant	Russo	Nicholas	08/10/15	1.00	76,582
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 21	Barry	Frank	04/04/99	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 21	Calsimitto	Paul	06/01/97	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 21	Floyd	Lawrence	11/19/95	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 21	Giannino	Joseph	11/13/94	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 21	Iovine	Louis	02/16/86	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 21	McLaughlin	Peter	06/01/97	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 21	Steriti	Edward	06/01/97	1.00	71,397
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Amato	Michael	03/14/10	1.00	69,318
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Belliveau	Robert	02/17/13	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Bianchino	Jason	10/01/17	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Bonito	Brendan	10/01/17	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Bowen	Gregg	10/03/11	1.00	69,318
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Bruno	Sean	08/02/04	1.00	69,318
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Cadogan	Timothy	10/01/17	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Ciampoli	Brian	09/09/13	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Delgreco	Charles	08/02/04	1.00	69,318
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Dibartolomeo	Leonard	02/11/19	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Dicarlo	Ryan	08/10/15	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Digiovanni	Michael	10/03/11	1.00	69,318
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Dimartino	Michael	09/04/18	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Doherty	Daniel	09/04/18	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Dusvitch	Joseph	10/03/11	1.00	69,318
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Ferragamo	Michael	10/03/11	1.00	69,318
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Ferrante	Steven Jr.	08/10/15	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Festa	Gerard	02/11/19	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Fusco	Charles	08/02/04	1.00	69,318
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Gibson	Eric	02/11/19	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Hartman	Brian	02/11/19	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Iovine	Louis	09/04/18	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Johnson	Barry	03/14/10	1.00	69,318
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Lally	Justin	10/03/11	1.00	69,318
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Macdonald	Samuel	09/09/13	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Mcinnis	Paul	03/14/10	1.00	69,318
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Messina	Jason	11/14/16	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Mirasolo	Christopher	08/02/04	1.00	69,318
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Muniz	Ariel	11/14/16	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Murphy	Michael	08/10/05	1.00	69,318
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Palleschi	Michael	09/04/18	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Rizzo	Ryan	11/14/16	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Roosa	Patrick	08/10/15	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Sarcia	Kristopher	09/04/18	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Serino	John	08/02/04	1.00	69,318
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Serino	David	09/04/18	1.00	66,015

City of Revere Employee Listing - Fiscal Year 2023 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2023 Base Salary
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Smith	Charles	08/02/04	1.00	69,318
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Stankovski	David	10/03/11	1.00	69,318
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Stuart	Michael	09/09/13	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Trichilo	Frank	09/16/05	1.00	69,318
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Trichilo	Joseph	09/09/13	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Velez	Manuel	09/04/18	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3 - 11	Viviano	Stephen	10/03/11	1.00	69,318
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Warren	Michael	11/14/16	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Bulla	Philip	11/04/19	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	D'Ambrosio	Joseph	11/04/19	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Heard	Joe	11/04/19	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Hill	Jason	11/04/19	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Lavasseur	George	11/04/19	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Macmillan	William	11/04/19	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Mullen	Michael	11/04/19	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Pani	Giancarlo	11/04/19	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Bonasoro	Anthony	06/15/20	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Buonfiglio	Paul	06/15/20	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Ortega	Jeffrey	06/15/20	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Parlante	Matthew	06/15/20	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 3	Tata	Matthew	06/15/20	1.00	66,015
220 - FIRE DEPARTMENT: Sworn	Firefighter 2	Stuart	Michael	09/12/21	1.00	62,369
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	D'Angelo	Tyler	09/12/21	1.00	62,369
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Snyder	Jacqueline	09/12/21	1.00	62,369
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Pemberton	Jarel	09/12/21	1.00	62,369
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Ortega-Bueno	Hernando	09/12/21	1.00	62,369
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Bohannon	Jordan	09/12/21	1.00	62,369
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Bona	Jonathan	04/24/22	1.00	62,369
220 - FIRE DEPARTMENT: Sworn	Firefighter 1	Holmberg	Nathaniel	04/24/22	1.00	62,369
220 - FIRE DEPARTMENT: Sworn	Firefighter 1				1.00	58,523
220 - FIRE DEPARTMENT: Sworn	Firefighter 1				1.00	58,523
220 - FIRE DEPARTMENT: Sworn	Firefighter 1				1.00	58,523
220 - FIRE DEPARTMENT: Sworn	Firefighter 1				1.00	58,523
220 - FIRE DEPARTMENT: Sworn	Firefighter 1				1.00	58,523
220 - FIRE DEPARTMENT: Sworn	Firefighter 1				1.00	58,523
220 - FIRE DEPARTMENT: Civilian	Administrative Asst	Vozzella	Alyssa	12/04/17	1.00	56,970
220 - FIRE DEPARTMENT: Civilian	Clerk II	Morigerato	Nancy	02/14/22	1.00	46,041
220 - FIRE DEPARTMENT: Civilian	Fleet Mechanic	Vacant			1.00	80,000
241 - MUNICIPAL INSPECTIONS	Director - Municipal Inspections	Wells	Michael	10/13/16	1.00	104,857
241 - MUNICIPAL INSPECTIONS	Building Commissioner	Cavagnaro	Louis	09/15/10	1.00	98,676
241 - MUNICIPAL INSPECTIONS	Special Assistant To The Director	Argenzio	Colleen	10/12/06	1.00	70,993
241 - MUNICIPAL INSPECTIONS	Principal Clerk	Moscone	Valerie	10/06/10	1.00	51,023
241 - MUNICIPAL INSPECTIONS	Principal Clerk	Mendes	Marcia	07/29/19	1.00	48,477
241 - MUNICIPAL INSPECTIONS	Clerk II	Sandoval	Norma	08/17/20	1.00	49,223

City of Revere Employee Listing - Fiscal Year 2023 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2023 Base Salary
241 - MUNICIPAL INSPECTIONS	Principal Clerk	Redding	Linda	07/01/13	1.00	51,023
241 - MUNICIPAL INSPECTIONS	Senior Inspector	Dicks	Richard	01/24/00	1.00	73,780
241 - MUNICIPAL INSPECTIONS	Inspector - Gas/Plumbing/Mechanical	Locke	Mark	08/04/04	1.00	87,672
241 - MUNICIPAL INSPECTIONS	Inspector - Electrical	Fabiano	Matteo	07/24/17	1.00	83,502
241 - MUNICIPAL INSPECTIONS	Sealer	Ferrara	John	07/05/00	1.00	79,967
241 - MUNICIPAL INSPECTIONS	Inspector - Sanitary	Habeeb	Joseph	12/11/17	1.00	62,215
241 - MUNICIPAL INSPECTIONS	Inspector - Food	Francisci	Elfinesh	10/09/20	1.00	62,215
241 - MUNICIPAL INSPECTIONS	Inspector - Health	Lacentra	Ricci	11/15/16	1.00	67,021
241 - MUNICIPAL INSPECTIONS	Inspector - Sanitary	Tenaglia	Robert	07/15/05	1.00	65,331
241 - MUNICIPAL INSPECTIONS	Inspector - Building	Martins	Jorge	03/01/21	1.00	67,021
241 - MUNICIPAL INSPECTIONS	Electrical/Wire Inspector	Vacant			1.00	77,003
241 - MUNICIPAL INSPECTIONS	Inspector - Building	Vacant			1.00	67,021
242 - SHORT TERM RENTAL INSPECTIONS	Director	Catinazzo	Nicholas	02/28/00	-	45,418
242 - SHORT TERM RENTAL INSPECTIONS	Clerk II	Argenzio	Vincent	07/20/21	1.00	42,903
295 - PARKING CONTROL	Parking Clerk	Babo	Zach	07/30/18	1.00	79,568
295 - PARKING CONTROL	Assistant Director	Guevara-Flores	Louis	05/07/18	1.00	64,300
295 - PARKING CONTROL	Principal Clerk	DeBonis	Kelly	04/17/18	1.00	51,023
295 - PARKING CONTROL	Clerk II	Majano	Christian	10/22/20	1.00	49,223
295 - PARKING CONTROL	Parking Control Officer	Fiore	Giovanna	05/14/14	1.00	50,483
295 - PARKING CONTROL	Parking Control Officer	Lincoln	Sonia	11/25/02	1.00	54,364
295 - PARKING CONTROL	Parking Control Officer (overnight)	Veras	Anthony	02/01/17	1.00	52,329
295 - PARKING CONTROL	Parking Control Officer	Basta	Marko	08/01/18	1.00	50,483
295 - PARKING CONTROL	Parking Control Officer	Roudani	Abdeslam	10/22/20	1.00	50,485
295 - PARKING CONTROL	Parking Control Officer	Benabid	Youssef	10/04/21	1.00	47,961
295 - PARKING CONTROL	Parking Meter Technician	Donovan	Stephen	10/04/21	1.00	49,717
295 - PARKING CONTROL	Parking Control Officer	Vacant			1.00	45,563
295 - PARKING CONTROL	Clerk II	Vacant			1.00	45,563
420 - DEPT OF PUBLIC WORKS: Administration	Chief of Infrastructure & Public Works	Ciaramella	Donald	01/00/00	0.50	79,825
420 - DEPT OF PUBLIC WORKS: Administration	Superintendent Of Dpw	Argenzio	Paul	09/02/80	1.00	140,729
420 - DEPT OF PUBLIC WORKS: Administration	Administrative Assistant	Selvitella	Elaine	11/01/85	1.00	59,814
420 - DEPT OF PUBLIC WORKS: Administration	Business Manager	Pieroni	Christine	11/29/21	0.50	40,170
420 - DEPT OF PUBLIC WORKS: Administration	Construction Oversight	Guinasso	William	11/05/18	1.00	70,702
422 - DEPT OF PUBLIC WORKS: Highway Division	Highway Supervisor	Cecere	Michael	11/03/86	1.00	72,966
422 - DEPT OF PUBLIC WORKS: Highway Division	Senior Supervisor	Lavery	Paul	10/02/01	1.00	72,966
422 - DEPT OF PUBLIC WORKS: Highway Division	Highway Foreman	Deangelis	Anthony	04/01/02	1.00	60,902
422 - DEPT OF PUBLIC WORKS: Highway Division	Foreman	Sarro	Richard	04/13/95	1.00	60,898
422 - DEPT OF PUBLIC WORKS: Highway Division	Craftsman	Traversy	Thomas	08/12/13	1.00	58,344
422 - DEPT OF PUBLIC WORKS: Highway Division	Craftsman	Micliche	Michael	11/05/18	1.00	56,056
422 - DEPT OF PUBLIC WORKS: Highway Division	Laborer				1.00	52,359

City of Revere Employee Listing - Fiscal Year 2023 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2023 Base Salary
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Supervisor	Fabiano	Christopher	09/28/16	1.00	67,995
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Laborer	Porter	Seth	11/05/18	1.00	52,582
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Laborer	Desantis	John	01/00/00	1.00	52,582
423 - DEPT OF PUBLIC WORKS: Parks & Open Space	Laborer	Butler	Laylynn	09/27/21	1.00	52,582
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Municipal Building Supervisor	Penta	Steven	11/16/06	1.00	83,387
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Working Foreman	Pino	John	11/05/18	1.00	58,344
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Craftsman	Bruker	Christopher	11/05/18	1.00	55,661
425 - DEPT OF PUBLIC WORKS: Facilities/ Public Property	Laborer	Volcimus	Eddy	01/00/00	1.00	50,066
522 - HEALTH AND HUMAN SERVICES: Public Health Initiatives	Chief - Health and Human Services			01/00/00	1.00	120,000
522 - HEALTH AND HUMAN SERVICES: Public Health Initiatives	Director - Public Health	Buck	Lauren	10/26/20	1.00	113,000
522 - HEALTH AND HUMAN SERVICES: Public Health Initiatives	Social Worker	Palermo	Nicole	11/15/21	1.00	74,418
522 - HEALTH AND HUMAN SERVICES: Public Health Initiatives	Regional Nurse	Fulghum	Lori	12/02/21	1.00	73,645
522 - HEALTH AND HUMAN SERVICES: Public Health Initiatives	Administrative Assistant	Sepulveda	Paula	10/26/20	1.00	54,117
522 - HEALTH AND HUMAN SERVICES: Public Health Initiatives	CLERK II	Bichou	Hajar	12/06/21	1.00	49,223
522 - HEALTH AND HUMAN SERVICES: Public Health Initiatives	Nurse	Catano	Isabel	09/16/19	1.00	66,785
522 - HEALTH AND HUMAN SERVICES: Public Health Initiatives	Nurse	Ciccolo	Angela	10/22/14	1.00	70,309
522 - HEALTH AND HUMAN SERVICES: Public Health Initiatives	Nurse	Dionne	Bridget	09/10/14	1.00	70,309
522 - HEALTH AND HUMAN SERVICES: Public Health Initiatives	Nurse	Hatch	Jenifer	09/15/16	1.00	70,309
522 - HEALTH AND HUMAN SERVICES: Public Health Initiatives	Nurse	Sacco-Maguire	Adrienne	07/01/03	1.00	73,815
522 - HEALTH AND HUMAN SERVICES: Public Health Initiatives	Nurse	Stasio	Marina	05/07/18	1.00	70,309
522 - HEALTH AND HUMAN SERVICES: Public Health Initiatives	Nurse	Dolan	Matthew	08/24/21	1.00	63,456
522 - HEALTH AND HUMAN SERVICES: Public Health Initiatives	Nurse	Dos Santos	Kathlen	03/31/22	1.00	63,456
522 - HEALTH AND HUMAN SERVICES: Public Health Initiatives	Nurse	Fitzgerald	Brittany	04/13/22	1.00	63,456
524 - HEALTH AND HUMAN SERVICES: Community Engagement	Director of Community Engagement	Rana	Dimple	10/14/15	1.00	85,515
524 - HEALTH AND HUMAN SERVICES: Community Engagement	Assistant to the Director	Sao	Britney	03/01/19	1.00	55,312
524 - HEALTH AND HUMAN SERVICES: Community Engagement	Canvas Coordinator	Pineda-Alvarez	Madelyn	10/05/20	1.00	55,312
524 - HEALTH AND HUMAN SERVICES: Community Engagement	Food Hub Co-Coordinator	Witter	Megan	11/09/20	1.00	55,312
524 - HEALTH AND HUMAN SERVICES: Community Engagement	Food Hub Co-Coordinator	Decicco	Ralph	11/14/16	1.00	55,312
525 - HEALTH AND HUMAN SERVICES: Substance Use Disorders & Hom	Director	Newhall	Julia	04/09/14	1.00	92,274
525 - HEALTH AND HUMAN SERVICES: Substance Use Disorders & Hom	Program Assistant	Silvestri	Nicole	04/22/20	1.00	55,480
525 - HEALTH AND HUMAN SERVICES: Substance Use Disorders & Hom	Harm Reduction Specialist	Alba	Christian	11/01/21	1.00	60,152
541 - HEALTH AND HUMAN SERVICES: Elder Affairs	Director	Digiulio	Debra	01/05/16	1.00	85,131
541 - HEALTH AND HUMAN SERVICES: Elder Affairs	Assistant Director	Haas	Robert	01/11/20	1.00	61,694
541 - HEALTH AND HUMAN SERVICES: Elder Affairs	Volunteer Coordinator	Deveau	Ed	01/07/21	0.63	28,106
541 - HEALTH AND HUMAN SERVICES: Elder Affairs	Senior Center Caretaker/ Van Driver	Moscato	Steven	04/01/21	1.00	44,229
541 - HEALTH AND HUMAN SERVICES: Elder Affairs	Clerk ii (Pt)	Granata	Joy	01/00/00	-	20,353
541 - HEALTH AND HUMAN SERVICES: Elder Affairs	Ft Sr Ctr Van Driver	Abou Hadiba	Tarek	01/00/00	1.00	40,791

City of Revere Employee Listing - Fiscal Year 2023 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2023 Base Salary
543 - HEALTH AND HUMAN SERVICES: Veterans' Affairs	Veterans' Agent	Silvestri	Marc	02/15/17	1.00	76,735
543 - HEALTH AND HUMAN SERVICES: Veterans' Affairs	Assistant To The Director	Dreeszen	Donna	06/07/01	1.00	56,970
543 - HEALTH AND HUMAN SERVICES: Veterans' Affairs	Clerk li	Vacant			1.00	44,424
590 - CONSUMER AFFAIRS	Director	Fitzmaurice	Allan	06/26/17	1.00	68,000
610 - LIBRARY	Library Director	Luongo	Diana	03/14/13	1.00	95,481
610 - LIBRARY	Administrative Assistant	Quevillon	Kayla	01/00/00	1.00	54,117
610 - LIBRARY	Library Technical Services	Heaven	Rhea	11/20/17	1.00	61,074
610 - LIBRARY	Library Collection Development	Crogghan	Ross	11/15/16	1.00	59,099
610 - LIBRARY	Childrens' Librarian	Maniscalco	Krystee	02/27/20	1.00	62,215
610 - LIBRARY	Library Assistant li	Ferrara	Lisa	09/07/21	1.00	43,123
610 - LIBRARY	Library Assistant li	Yeomans	Madison	08/02/21	1.00	43,123
610 - LIBRARY	Library Assistant li	Doukali	Rachid	09/17/20	1.00	43,123
610 - LIBRARY	Young Adult Librarian (Ages 12-21)	Vacant			1.00	47,932
610 - LIBRARY	Adult Librarian	Vacant			1.00	47,932
650 - PARKS & RECREATION SERVICES	Recreation Services Director	Hinojosa	Michael	06/11/13	1.00	91,320
650 - PARKS & RECREATION SERVICES	Assistant Director-Parks & Rec	Vacant		01/00/00	1.00	67,614
650 - PARKS & RECREATION SERVICES	Sports & Fitness Corordinator	Leone***	John	10/02/17	1.00	73,539
650 - PARKS & RECREATION SERVICES	Administrative Assistant	Duggan	Jennifer	10/15/07	1.00	59,814
650 - PARKS & RECREATION SERVICES	Activity/Program Coordinator	Caputo Vranos	Sally	08/28/13	1.00	47,534
650 - PARKS & RECREATION SERVICES	Activity/Program Coordinator	Borriello	Adriana	07/01/19	1.00	47,534
650 - PARKS & RECREATION SERVICES	Activity/Program Coordinator	Diliegro	Nanci	09/03/19	0.64	18,528
650 - PARKS & RECREATION SERVICES	Athletic Facilities Security	Digiulio	Peter	01/00/00	0.54	17,424
650 - PARKS & RECREATION SERVICES	Pool Manager	Santiago	Jessica	01/00/00	1.00	65,000
650 - PARKS & RECREATION SERVICES	Asst Pool Manager	Depina	Joao	01/00/00	1.00	45,000
650 - PARKS & RECREATION SERVICES	Activity/Program Coordinator	Merullo		01/00/00	1.00	47,534
695 - TRAVEL AND TOURISM	Director - Travel & Tourism	Giuffrida	Charles	04/01/08	1.00	87,550
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Sanitation Supervisor	D'Ambrosio	Jay	09/22/86	1.00	72,966
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Supervisor	Demattio	Joseph	04/04/88	1.00	65,703
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Foreman	Demauro	Edward	12/12/11	1.00	56,050
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Foreman	Dibiasi	James	01/04/87	1.00	55,819
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Craftsman	Vesce	Brian	09/28/15	1.00	52,582
424 - DEPT OF PUBLIC WORKS: Solid Waste Enterprise	Principal Clerk	Anemeduris	Debra	09/24/18	1.00	51,025

City of Revere Employee Listing - Fiscal Year 2023 Budget

Department	Job Title	Employee Last	Employee First	Service Date	FTE	FY2023 Base Salary
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Chief Of Public Works/ Infrastructure	Ciaramella	Donald	02/12/14	0.50	159,650
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Assistant Superintendent	Maglione	Joseph	10/06/88	1.00	130,033
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Class 4 Water Distribution Operator	Martelli	Matthew	01/01/06	1.00	113,577
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Business Manager	Pieroni	Christine	11/29/21	0.50	80,340
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Special Assistant W&S Admin	O'Hara	Kori	01/18/17	1.00	67,605
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Ami Analyst	Micciulla	Christine	12/10/18	1.00	60,159
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Principal Clerk	Penta	Deborah	05/08/12	1.00	51,025
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Principal Clerk	Dusevitch	Karen	01/15/14	1.00	51,025
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Enterprise General Foreman	Lake	Joseph	11/16/06	1.00	84,365
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Const Oversight Mgr	Ciaramella	Christopher	11/06/17	1.00	78,336
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Water Meter Technician	Maniscalco	John	02/05/96	1.00	69,157
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Supervisor	Hilton	Marc	11/06/17	1.00	64,862
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Supervisor	Sevastakis	Nicholas	11/13/17	1.00	64,862
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Supervisor	Vacant		01/00/00	1.00	64,862
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Working Foreman	D'Amelio	Francesco	11/05/18	1.00	58,107
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Working Foreman	Digregorio	Michael	09/03/19	1.00	58,107
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Working Foreman	Vacant		01/00/00	1.00	58,107
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Craftsman	Courage	Christopher	09/09/19	1.00	55,669
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Craftsman	Vacant		01/00/00	1.00	55,669
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Craftsman	Gulizia	Anthony	08/30/21	1.00	55,669
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Craftsman	Wells	Michael	08/02/21	1.00	55,669
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer	Petrigno	Michael	09/09/19	1.00	50,071
430 - DEPT OF PUBLIC WORKS: Water & Sewer Enterprise	Laborer - Meters	Tallent	Joseph	11/27/18	1.00	50,071

PERAC

COMMONWEALTH OF MASSACHUSETTS | PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION

PHILIP Y. BROWN, ESQ., *Chairman*

JOHN W. PARSONS, ESQ., *Executive Director*

Auditor SUZANNE M. BUMP | KATHLEEN M. FALLON | KATE FITZPATRICK | JAMES M. MACHADO | RICHARD MACKINNON, JR. | JENNIFER F. SULLIVAN

MEMORANDUM

TO: Revere Retirement Board
FROM: John W. Parsons, Esq., Executive Director
RE: Appropriation for Fiscal Year 2023
DATE: November 23, 2021

Required Fiscal Year 2023 Appropriation: **\$15,976,121**

This Commission is hereby furnishing you with the amount to be appropriated for your retirement system for Fiscal Year 2023 which commences July 1, 2022.

Attached please find summary information based on the present funding schedule for your system and the portion of the Fiscal Year 2023 appropriation to be paid by each of the governmental units within your system.

Based on the agreement between the City of Revere and the Town of Winthrop, the MNRE will pay the employer's share of the normal cost (the present value of benefits earned each year) of its employees each year. Our calculations are based on the results of the January 1, 2021 actuarial valuation and the appropriation data provided to us as of September 30, 2021. We will review the normal cost for the MNRE in each actuarial valuation we perform. The next valuation will be performed as of January 1, 2023.

The allocation by governmental unit is as follows:

City	\$11,614,594
School	3,478,002
Housing	782,830
MNRE	100,695

If you have any questions, please contact PERAC's Actuary, John Boorack, at (617) 666-4446 Extension 935.

JWP/jfb
Attachment

cc: Office of the Mayor
City Council
c/o City Clerk

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FIVE MIDDLESEX AVENUE, SUITE 304 | SOMERVILLE, MA 02145
PH 617 666 4446 | FAX 617 628 4002 | TTY 617 591 8917 | WWW.MASS.GOV/PERAC



Revere Retirement Board

Projected Appropriations

Fiscal Year 2023 - July 1, 2022 to June 30, 2023

Aggregate amount of appropriation: **\$15,976,121**

Fiscal Year	Estimated Cost of Benefits	Funding Schedule (Excluding ERI)	ERI	Total Appropriation	Pension Fund Allocation	Pension Reserve Fund Allocation	Transfer From PRF to PF
FY 2023	\$15,244,296	\$15,976,121	\$0	\$15,976,121	\$15,244,296	\$731,825	\$0
FY 2024	\$15,573,876	\$16,985,811	\$0	\$16,985,811	\$15,573,876	\$1,411,935	\$0
FY 2025	\$15,910,674	\$18,059,315	\$0	\$18,059,315	\$15,910,674	\$2,148,641	\$0
FY 2026	\$16,254,846	\$19,200,663	\$0	\$19,200,663	\$16,254,846	\$2,945,817	\$0
FY 2027	\$16,606,555	\$20,414,145	\$0	\$20,414,145	\$16,606,555	\$3,807,590	\$0

The Total Appropriation column shown above is in accordance with your current funding schedule and the scheduled payment date(s) in that schedule. Whenever payments are made after the scheduled date(s), the total appropriation should be revised to reflect interest at the rate assumed in the most recent actuarial valuation. Payments should be made before the end of the fiscal year.

For illustration, we have shown the amount to be transferred from the Pension Reserve Fund to the Pension Fund to meet the estimated Cost of Benefits for each year. If there are sufficient assets in the Pension Fund to meet the Cost of Benefits, this transfer is optional.



REVERE BUDGET- FISCAL YEAR 2023
For Period 7/1/22 Through 6/30/23
0% Rate Increase

Plan Name	Enrollment	I/F	# of Months	Rate	EMPLOYER		EMPLOYEE		TOTAL Cost	Employer %
					Share	Cost	Share	Cost		
BLUE CHOICE NE	24	I	12	1421.97	1066.48	307,146	355.49	102,382	409,527	75.00
	11	F	12	3847.90	2885.93	380,942	961.98	126,981	507,923	75.00
0%	BLUE CHOICE TOTALS:					688,088		229,363	917,450	
HMO BLUE NE	370	I	12	898.28	718.62	3,190,691	179.66	797,673	3,988,363	80.00
	432	F	12	2360.17	1888.14	9,788,097	472.03	2,447,024	12,235,121	80.00
HMO BLUE NE	14	I	12	898.28	808.45	135,820	89.83	15,091	150,911	90.00
(Retired pre 7/1/07)	1	F	12	2360.17	2124.15	25,490	236.02	2,832	28,322	90.00
0%	HMO BLUE TOTALS:					13,140,097		3,262,620	16,402,718	
HPHC HMO	173	I	12	874.80	699.84	1,452,868	174.96	363,217	1,816,085	80.00
	206	F	12	2336.69	1869.35	4,621,038	467.34	1,155,260	5,776,298	80.00
HPHC HMO	3	I	12	874.80	787.32	28,344	87.48	3,149	31,493	90.00
(Retired pre 7/1/07)	2	F	12	2336.69	2103.02	50,473	233.67	5,608	56,081	90.00
0%	HPHC TOTALS:					6,152,722		1,527,234	7,679,956	
MEDEX \$10/20/35 RX	236	I	12	766.96	575.22	1,629,023	191.74	543,008	2,172,031	75.00
0%	MEDEX TOTALS:					1,629,023		543,008	2,172,031	
MANAGED BLUE FOR SRS.	116	I	12	533.70	426.96	594,328	106.74	148,582	742,910	80.00
(Retired pre 7/1/07)	117	I	12	533.70	480.33	674,383	53.37	74,931	749,315	90.00
7.6%	MANAGED BLUE FOR SENIORS TOTALS					1,268,712		223,514	1,492,225	
DENTAL BLUE	877	I	12	44.55	22.28	234,422	22.28	234,422	468,844	50.00
	883	F	12	104.70	52.35	554,701	52.35	554,701	1,109,401	50.00
0%	DENTAL BLUE TOTALS:					789,123		789,123	1,578,245	
BUDGET TOTALS:						23,667,764		6,574,861	30,242,625	
MEDICARE PART B PENALTY:						6,000				
LIFE:						60,000				
GRAND TOTAL						23,733,764				

4/15/22

Section X - Glossary

GLOSSARY OF TERMS

Abatement - A complete or partial cancellation of a tax levy imposed by a governmental unit. Administered by the local board of assessors.

Accounting Period - A period at the end of which, and for which, financial statements are prepared. Also known as a fiscal period.

Accounting System - A system of financial record keeping that records, classifies and reports information on the financial status and operation of an organization.

Activity - A specific and distinguishable line of work performed by one or more organization components of a governmental unit for the purpose of accomplishing a function for which the governmental unit is responsible.

Adopted Budget - The resulting budget that has been approved by the City Council.

Allocation - The distribution of available monies, personnel, buildings, and equipment among various City departments, divisions or cost centers.

Annual Budget - An estimate of expenditures for specific purposes during the fiscal year (July 1-June 30) and the proposed means (estimated revenues) for financing those activities.

Appropriation - An authorization granted by the City Council to incur liabilities for purposes specified in the appropriation act.

Arbitrage - Investing funds borrowed at a lower interest cost in investments providing a higher rate of return.

Assessed Valuation - A valuation set upon real or personal property by the local board of assessors as a basis for levying taxes.

Audit - An examination of documents, records, reports, system of internal control, accounting and financial procedures to ensure that financial records are fairly presented and in compliance with all legal requirements for handling of public funds, including state and federal laws and the City charter.

Balanced Budget - A budget in which receipts are greater than (or equal to) expenditures. A requirement for all Massachusetts cities and towns.

Bond Anticipation Notes (BAN) - Notes issued in anticipation of later issuance of bonds, usually payable from the proceeds of the sale of the bonds or renewal notes.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given time period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year.

Budget Calendar - A schedule of certain steps to be followed in the budgeting process and the dates by which each step must be complete.

Budget Document - The instrument used by the Mayor to present a comprehensive financial program to the appropriating body.

Budget Message - A general discussion of the submitted budget presented in writing by the Mayor to the legislative body as part of the budget document.

Capital Budget - A plan of proposed outlays for acquiring long-term assets and the means of financing those acquisitions during the current fiscal period.

Capital Improvement Program (CIP) - A plan for capital expenditure to be incurred each year over a fixed period of years to meet capital needs arising from the long term work program. It sets forth each project and specifies the full resources estimated to be available to finance the projected expenditures.

Charges for Service - (Also called User Charges or Fees) The charges levied on the users of particular goods or services provided by local government requiring individuals to pay for the private benefits they receive. Such charges reduce the reliance on property tax funding.

Cherry Sheet - A form showing all state and county charges and reimbursements to the City as certified by the state director of accounts. Years ago this document was printed on cherry colored paper, hence the name. A copy of this manual can be found at the following on- line address: <http://www.mass.gov/Ador/docs/dls/cherry/CSManual.pdf>.

Community Preservation Act (CPA) - The CPA allows communities to create a local Community Preservation Fund to raise money through a surcharge of up to 3% of the real estate tax levy on real property for open space protections, historic preservation and the provision of affordable housing. The act also creates a significant state matching fund, which serves as an incentive to communities to pass the CPA.

Consent Decree: A consent decree is an agreement or settlement to resolve a dispute between two parties without admission of guilt. The plaintiff and the defendant ask the court to enter into their agreement, and the court maintains supervision over the implementation of the decree in monetary exchanges or restructured interactions between parties

Cost Center - The lowest hierarchical level of allocating monies. Often referred to as a program, project or operation.

Debt Limits - The general debt limit of a City consists of normal debt limit, which is 2 ½ percent of the valuation of taxable property and a double debt limit which is 5 % of that valuation. Cities and towns may authorize debt up to the normal limit without state approval. It should be noted that there are certain categories of debt which are exempt from these limits.

Debt Service - Payment of interest and repayment of principal to holders of government debt instruments.

Deficit or Budget Deficit - The excess of budget expenditures over receipts. City and State laws require a balance budget.

Department - A principal, functional and administrative entity created by statute and the Mayor to carry out specified public services.

Encumbrance - An account used to record the estimated amount of purchase orders, contract, or salary commitments chargeable to an appropriation. The account is credited when goods or services are received and the actual expenditure of the appropriation is known.

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The intent is that the full costs of providing the goods or services be financed primarily through charges and fees thus removing the expenses from the tax rate. Governmentally owned utilities and hospitals are ordinarily accounted for by enterprise funds.

Equalized Value (EQV) – The full and fair cash value of property within a municipality. See MGL - Ch 58 Section 10C for a full description.

Exemptions - A statutory reduction in the assessed valuation of taxable property accorded to certain taxpayers, such as senior citizens, widows, and war veterans.

Expenditures - The amount of money, cash or checks, actually paid or obligated for payment from the treasury when liabilities are incurred pursuant to authority given in an appropriation.

Financial Accountability - The obligation of government to justify the raising of public resources and what those resources were expended for.

Financial Condition - The probability that a government will meet its financial obligations as they become due and its service obligations to constituencies, both currently and in the future.

Financing Plan - The estimate of revenues and their sources that will pay for the service programs outlined in the annual budget.

Fiscal Period - Any period at the end of which a governmental unit determines its financial position and the results of its operations.

Fiscal Year - The 12-month financial period used by all Massachusetts municipalities which begins July 1st and ends June 30th of the following calendar year. The year is represented by the date on which it ends. Example: July 1, 2013 to June 30, 2014 would be FY 14.

Fixed Asset - Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full and Fair Market Valuation - The requirement, by State Law, that all real and personal property be assessed at 100% of market value for taxation purposes. "Proposition 2 ½" laws set the City's tax levy limit at 2 ½ % of the full market (assessed) value of all taxable property.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities, and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance -The portion of Fund Equity available for appropriation.

Fund Equity -The excess of fund assets and resources over fund liabilities. A portion of the equity of a governmental fund may be reserved or designated; the remainder is referred to as Fund Balance.

General Fund - A fund used to account for all transactions of a governmental unit that are not accounted for in another fund. The General Fund is used to account for the ordinary operations of a governmental unit that are financed from taxes and other general revenues.

Government Accounting Standards Board (GASB) - The Governmental Accounting Standards Board (GASB) was organized in 1984 as an operating entity of the Financial Accounting Foundation (FAF) to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities. The Foundation's Trustees are responsible for selecting the members of the GASB and its Advisory Council, funding their activities and exercising general oversight-with the exception of the GASB resolution of technical issues. The GASB function is important because external financial reporting can demonstrate financial accountability to the public and is the basis for investment, credit and many legislative and regulatory decisions. The mission of the Governmental Accounting Standards Board is to establish and improve standards of state and local governmental accounting and financial reporting that will result in useful information for users of financial reports and guide and educate the public, including issuers, auditors, and users of those financial reports. More information, including all statements, can be found at www.gasb.org.

Grant - A contribution of assets by one governmental unit to another unit. Typically, these contributions are made to local governments from the state and federal government. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes also for general purposes, or for the acquisition or construction of fixed assets.

Inter-fund Transactions - Payments from one administrative budget fund to another or from one trust fund to another, which result in the recording of a receipt and an expenditure.

Intra-fund Transactions - Financial transactions between activities within the same fund. An example would be a budget transfer.

Levy - The amount of taxes, special assessments, or service charges imposed by a governmental unit.

Levy Ceiling - The limit imposed by Proposition 2 ½ that equals 2 ½ % of the total full and fair cash value of all taxable property.

Levy Limit - The amount that a municipality may raise in taxes each year which is based on the prior year's limit plus 2 ½ % increase on that amount plus the amount certified by the State that results from "new growth".

License and Permit Fees - The charges related to regulatory activities and privileges granted by government in connection with regulations.

Line-item Budget - A format of budgeting which organizes costs by object of expenditure such as supplies, equipment, maintenance or salaries.

Major Funds - There are two types of major governmental funds – General Funds and Enterprise Funds. These funds are voted as part of the annual city budget. The General Fund is the major operating fund of municipal governments, and it accounts for the vast majority of municipal operations. The General Fund is supported by revenues from real estate and personal property taxes, state and federal aid, excise taxes, investment income, fines and forfeitures, and fees and charges.

Most of the municipal departments, including the schools, are supported in whole or in part by the General Fund. Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided the periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Massachusetts Department of Revenue (DOR) - The mission of the Massachusetts Department of Revenue is to achieve maximum compliance with the tax, child support, and municipal finance laws of the Commonwealth. In meeting its mission, the Department is dedicated to enforcing these laws in a fair, impartial, and consistent manner by providing professional and courteous service to all its customers.

Massachusetts Public Employee Retirement Administration Commission (PERAC) - (PERAC) was created for and is dedicated to the oversight, guidance, monitoring, and regulation of the Massachusetts public pension systems

MBTA-Massachusetts Bay Transportation Authority - The Massachusetts Bay Transportation Authority is the state authority responsible for all aspects of transportation throughout the Commonwealth of Massachusetts. A description of the assessment charged to municipalities can be found in the cherry sheet manual located on-line at <http://www.mass.gov/Ador/docs/dls/cherry/CSManual.pdf>

MGL- Massachusetts General Law - The General Laws of the Commonwealth of Massachusetts. These laws can be found at: <http://www.mass.gov/legis/>

MSBA-Massachusetts School Building Authority - The MSBA is the state authority that oversees all school building projects and funding. The web site is www.mass.gov/msba

Modified Accrual Basis - Under the modified accrual basis of accounting, required for use by governmental funds, revenue are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

New Growth - The additional tax revenue generated by new construction, renovations, and other increases in the property tax base during a calendar year.

Non-expendable Trust Fund - A fund, the principal, and sometimes also the earnings, of which may not be expended.

Non-Tax Revenue - All revenue coming from non-tax sources including licenses and permits, intergovernmental revenue, charges for service, fines and forfeits and various other miscellaneous revenue.

Other Financing Sources (OFS) - An Operating statement classification in which financial inflows other than revenues are reported, for example, proceeds of long-term debt and operating transfers-in.

Other Financing Uses (OFU) - An Operating statement classification in which financial outflows other than expenditures are reported, for example, operating transfers-out.

Operating Budget - A budget that applies to all outlays other than capital outlays.

Overlay - The amount raised by the assessors in excess of appropriation and other charges for the purpose of creating a fund to cover abatements and exemptions.

Overlay Surplus – Any balance in the overlay account of a given year in excess of the amount remaining to be collected or abated can be transferred into this account. Overlay surplus may be appropriated for any lawful purpose.

Performance Indicator - Variables measuring the degree of goal and objective fulfillment achieved by programs.

Performance Standard - A statement of the conditions that will exist when a job is well done.

PILOT – Payment in Lieu of Taxes - Money received from exempt (non-profit) organizations who are otherwise not obligated to pay property taxes. Federal, state, municipal facilities, hospitals, churches and colleges are examples of tax exempt properties.

Policy - A definite course of action adopted after a review of information and directed at the realization of goals.

Priority - A value that ranks goals and objectives in order of importance relative to one another.

Procedure - A method used in carrying out a policy or plan of action.

Program - Collections of work related activities initiated to accomplish a desired end.

Program Budget - A budget format which organizes expenditures and revenues around the type of activity or service provided and specifies the extent or scope of service to be provided, stated whenever possible in precise units of measure.

Proposition 2 ½ - A law which became effective on December 4, 1980. The two main components of the tax law relating to property taxes are: 1) the tax levy cannot exceed 2 ½ % of the full and fair cash value, and 2) for cities and towns at or below the above limit, the tax levy cannot exceed the maximum tax levy allowed for the prior by more than 2 ½ % (except in cases of property added to the tax rolls and for valuation increases of at least 50% other than as part of a general revaluation).

Purchase Order - A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Rating Agencies - This term usually refers to Moody's Investors Service and Standard and Poor's Corporation. These services are the two major agencies which issue credit ratings on municipal bonds.

Registered Bonds - Bonds that are registered on the books of the issuer as to ownership; the transfer of ownership must also be recorded on the books of the issuer. Recent changes in federal tax laws mandate that all municipal bonds be registered if their tax exempt status is to be retained.

Reserves - An account used to indicate that portion of fund equity which is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

Reserve for Contingencies - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Retained Earnings - The accumulated earnings of an Enterprise or Internal Service Fund that have been retained in the fund and are not reserved for any specific purpose.

Revenue - Additions to the City's financial assets (such as taxes and grants) other than from inter-fund transfers and debt issue proceeds.

Revolving Fund - A fund established to finance a continuing cycle of operations in which receipts are available for expenditure without further action by the City Council.

Request for Proposal (RFP) - RFP is a solicitation made, often through a bidding process, by an agency or company interested in procurement of a commodity, service or valuable asset, to potential suppliers to submit business proposals.

RMV- Registry of Motor Vehicles - The Registry of Motor Vehicles in Massachusetts is responsible for all aspects of motor vehicles including but not limited to registration, sales tax, and licensing.

Sanitary Sewer Overflows (SSOs) – Sanitary Sewer Overflows are releases of untreated sewage into the environment and have always been illegal under the Clean Water Act.

Service Level - The extent or scope of the City's service to be provided in a given budget year. Whenever possible, service levels should be stated in precise units of measure.

Special Revenue Fund (SRF) - A fund used to account for revenues from specific revenue sources that by law are designed to finance particular functions or activities of government.

Submitted Budget - The proposed budget that has been approved by the Mayor and forwarded to the City Council for their approval. The City Council must act upon the submitted budget within prescribed guidelines and limitations according to statute and the City Charter.

Supplemental Appropriations - Appropriation's requested by the Mayor and approved by the City Council after an initial appropriation to cover expenditures beyond original estimates.

Tax Anticipation Notes (TAN) - Notes issued in anticipation of collection of taxes, usually retired only from tax collections, and only from the proceeds of the tax levy whose collection they anticipate.

Tax Levy - The amount of taxes, special assessments, or service charges imposed by a governmental unit.

Tax Rate - The amount of tax stated in terms of a unit of the tax base. Prior to a 1978 amendment to the Massachusetts Constitution, a single tax rate applied to all of the taxable real and personal property in a City or town. The 1978 amendment allowed the legislature to create three classes of taxable property: 1) residential real property, 2) open space land, and 3) all other (commercial, industrial, and personal property). Within limits, cities and towns are given the option of determining the share of the levy to be borne by the different classes of property. The share borne by residential real property must be at least 65% of the full rate. The share of commercial, industrial, and personal property must not exceed 150% of the full rate. Property may not be classified until the State Department of Revenue has certified that all property has been assessed at its full value.

Unit Cost - A term used in cost accounting to denote the cost of producing a unit of product or rendering a unit of service, for example, the cost of treating and purifying a thousand gallons of sewage.

Valuation (100%) - Requirement that the assessed valuation must be the same as the market value for all properties.

Warrant - An order drawn by a municipal officer directing the treasurer of the municipality to pay a specified amount to the bearer, either after the current or some future date.

Warrant Payable - The amount of warrants outstanding and unpaid.