

## City of Revere Special Revenue Fund Budget Amendment Form

Please use this form to update the budget to an EXISTING special revenue fund (ex. grants or earmarks).

Department: \_\_\_\_\_

Prepared By: \_\_\_\_\_

Date: \_\_\_\_\_

Department Head Signature: \_\_\_\_\_

Special Revenue Fund Name:			
Four Digit Fund Number:			
Effective Date of Amendment:			
End Date of Amendment (N/A if Budget Transfer):			
Amendment Total (N/A if Budget Transfer):	\$		
Final Contract Amendment Documentation Attached:	Yes	No	N/A - Budget Transfer

Description of Eligible Expenses	Object Code Name per Munis	Object Code # per Munis	Increase or Decrease Budget	Amount (\$)
				\$
				\$
				\$
				\$
				\$

Reason for change: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Section To Be Completed by Budget Department

Posted By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_