



## HOW TO REQUEST A CERTIFIED COPY OF A DEATH CERTIFICATE

You may obtain a vital record online, in-person, or by mail.  
The fee is \$10.00 (ten dollars) per certified copy.

### 1. TO ORDER ONLINE:

- Pay by credit card or electronic funds transfer.
- Your payment is nonrefundable if the City does not have the record on file.
- The credit card processor charges a convenience fee.
- Please click [HERE](#)

### 2. TO ORDER IN-PERSON PLEASE COME TO:

Office of the City Clerk  
Revere City Hall  
281 Broadway  
Revere, MA 02151

Hours: Monday through Thursday, 8:15AM – 5:00PM  
Friday, 8:15AM – 12:15PM

### 3. TO ORDER BY MAIL:

- Make the check or money order payable to the "City of Revere"
- Your payment will be returned if the City does not have the record on file.
- Do not send cash.

### TO ORDER BY MAIL PLEASE SUBMIT THE FOLLOWING INFORMATION

**FULL NAME  
OF DECEASED:** \_\_\_\_\_

**DATE OF DEATH:** \_\_\_\_\_

**PHONE # (so we may contact you if necessary):** \_\_\_\_\_

*Include a self-addressed stamped envelope and mail this form along with a \$10.00 check or money order to the address above.*