



Ashley E. Melnik

City Clerk

Office of the City Clerk

HOW TO REQUEST A CERTIFIED COPY OF A DEATH CERTIFICATE

You may obtain a death certificate online, in-person, or by mail.
The fee is \$10.00 (ten dollars) per certified copy.

1. TO ORDER ONLINE:

- Pay by credit card or electronic funds transfer.
- Your payment is nonrefundable if the City does not have the record on file.
- The credit card processor charges a convenience fee.
- Please click [HERE](#)

2. TO ORDER IN-PERSON:

- Pay by credit card, cash, check, or money order.
- Office of the City Clerk
Revere City Hall
281 Broadway
Revere, MA 02151
- Hours: Monday – Thursday, 8:15am – 5:00pm
Friday, 8:15 a.m. – 12:15 p.m.

3. TO ORDER BY MAIL:

- Pay by check or money order made payable to the “City of Revere”
- Your payment will be returned if the City does not have the record on file.
- Do not send cash.

TO ORDER BY MAIL PLEASE SUBMIT THE FOLLOWING INFORMATION

Name of deceased: _____

Date of death: _____

Phone # (so we may contact you if necessary): _____

Include a self-addressed stamped envelope and mail this form along with a \$10.00 check or money order to the address above.