

Revere Retirement Board  
Meeting Minutes  
July 23, 2025 – 9:00 am

At a meeting of the Revere Retirement System Board, held at 14 Yeamans St., Suite C2, Revere, MA 02151. Members participating: Mr. Richard Viscay, Ms. Ida Cody, Mr. Sean Manion, Mr. James Cullen and Mr. Gennaro Cataldo. Also participating, City Solicitor Attorney Paul Capizi, Mr. William Keefe, Executive Director of PERAC, Mr. Matthew Martelli, Attorney William Neelon, Mr. Scott Provensal, Executive Director, and Board Counsel Attorney Timothy Smyth.

Agenda item 1- Call to Order 9:00 am - Members recited the Pledge of Allegiance. Roll call taken by the Chairman Mr. Viscay.

Agenda Item 2 - Approval of previous board meeting minutes

- Mr. Viscay motioned to approve the minutes. The motion was approved unanimously 5-0.
- Mr. Cataldo motions to go out of order to Agenda Item 14a Administrative/Other Items. The motion passes 5-0.

Agenda Item 14a – Administrative/Other items

- PERAC Executive Director William Keefe is present to address the Board. City Solicitor Attorney Paul Capizi joins the meeting. Mr. Keefe discusses topics ranging from the new Veterans Buyback, Cybersecurity issues in the retirement community, PERAC audit procedures. Mr. Cataldo inquired about PERAC's auditing process and suggested integrating technology such as AI. Mr. Keefe fielded questions from Board members on other topics ranging from Pension software to funding schedules. Mr. Keefe thanked the Board for their time and exited the meeting.
- Mr. Viscay motioned to go out of order to Agenda Item 12A – Disability Application of Mr. Matthew Martelli. The motion carried unanimously 5-0.

Agenda Item 12A – Disability Application - Mr. Matthew Martelli

- Mr. Martelli joined the meeting and was joined remotely by his attorney, William Neelon. Mr. Martelli waived the right to Executive Session. Attorney Smyth reviewed Mr. Martelli's application/ Regional Medical Panel results with the Board and recommended the acceptance of the application.
- Mr. Manion motioned to approve the Accidental Disability of Mr. Martelli based on the findings of the Board and unanimous medical panel. The motion carried 5 - 0.

Mr. Martelli and his attorney left the meeting.

- Mr. Viscay motioned to go out of order to Agenda Item 14a Administrative/Other Items. The motion passes 5-0.

Agenda Item 14a Administrative/Other Items – Involuntary Ordinary Disability Application - Michelle Mangino

City Solicitor Attorney Paul Capizi briefed the Board on the details of the Involuntary Ordinary Disability Application filed by the city on behalf of Police Officer Michelle Mangino. Attorney Smyth discussed Officer's Mangino's eligibility to receive a hearing and the deadlines for filing/conducting said hearing.

Attorney Capizi left the meeting.

- Mr. Viscay motioned to return to the regular order of business. The motion passes 5-0.

Agenda Item 3 — Legal Matters

Attorney Smyth briefed the Board on the following matters:

- Cafarelli Matter
  - Case is still pending in the appeals court.
- Covino Matter
  - Case is still pending at CRAB.

- Mr. Viscay motioned to leave the legal matters on the table. The motion was carried 5-0.

#### Agenda Item 4 – Unfinished Business – N/A

#### Agenda Item 5 – New Enrollments

- Mr. Viscay motioned to accept new enrollments as stated on the agenda, and place on file. The motion was approved 5-0.

#### Agenda Item 6 - New Retirements

- Mr. Viscay motioned for the approval of new retirement benefits as stated on the agenda. The motion was approved 5-0.

#### Agenda Item 7 – Changes in Benefits – N/A

#### Agenda Item 8 – Survivor Benefits – Jean Serino

- Mr. Viscay motioned to accept the Survivor Benefit of Jean Serino as stated on the agenda, and place on file. The motion was approved 5-0.

#### Agenda Item 9 – Disability Benefit Award – N/A

#### Agenda Item 10 - Awards of Credible Service/Approval of Installment Plans/Acceptance of Liability

- Mr. Viscay motioned to accept the awards of creditable service as stated on the agenda. The motion was approved 5-0.

#### Agenda Item 11 - Approval of Warrants

- Mr. Viscay motioned to approve the transfer from PRIT to Bank of America in the amount of \$1,660,000 and the transfer of the FY'26 Appropriation amount of \$18,726,857 to PRIT.
- Mr. Viscay motioned to approve all cash disbursements and refunds, rollovers, and transfers for July, listed on the agenda, totaling \$389,444.57.
- Mr. Viscay motioned to acknowledge the June Retiree Payroll, as listed on the agenda, in the amount of \$1,666,599.65 and the Revere Retirement Board Payroll, as listed on the agenda, in the amount of \$22,469.43.

All motions were approved 5-0.

#### Agenda Item 12a – Disability Applications – Breda Galvez

Attorney Smyth reviewed his memo of Ms. Galvez’s application and fielded questions from the Board. He recommended the Board send the application to a Regional Medical Panel.

- Mr. Cullen motioned to send Ms. Galvez’s application to the Regional Medical Panel stage. The motion was approved 5-0.

#### Agenda Item 12b — Litigation Strategy — N/A

#### Agenda Item 13 – New Business/Review of Administrative Items

- **COLA Board Vote**

- Mr. Cataldo motioned for the Board to waive overage of COLA paid from July 1, 2024 – July 31, 2025 in accordance with Section 20(5)(c)(3) of Chapter 32 of the Massachusetts General Laws. The motion was approved 5-0.

- **Audit Firm – Roselli, Clark & Associates**

- Mr. Cataldo motioned to accept Roselli, Clark & Associates as the Board’s auditing firm. The motion was approved 5-0.

- **FMLA Policies**

- The Board reviewed Mr. Smyth’s FMLA policy draft.
- Mr. Viscay motioned to leave on the table. The motion carried 5-0.

- **Internal Audit – still ongoing**

- Mr. Viscay motioned to leave on the table. The motion carried 5-0.

- **Louis Iovine Matter**

- Attorney Smyth updated the Board on the latest. It has been filed but is not yet on the Probate Court’s docket.
- Mr. Viscay motioned to leave on the table. The motion passed 5-0.

- **NCPERS Conference**

- Mr. Viscay motioned to place on file. The motion carried 5-0.

- **PERAC Audit**

- The exit interview has been scheduled for August 14<sup>th</sup> at 2:00 pm.

- Mr. Viscay motioned to leave the matter on the table. The motion was approved 5-0.

- **Potential Board Policies**

- Mr. Viscay motioned to leave on the table. The motion carried 5-0.

#### Agenda Item 14a — Administrative/other Items

- Revere Retirement Internal Audit

- Mr. Viscay motioned for the Executive Director to provide an update next meeting. The motion passed 5-0.

#### Agenda Item 14b – Administrator's Reports/Filings

- Mr. Viscay motion to accept and place on file. The motion was approved 5-0.


#### Agenda Item 15 – Communications

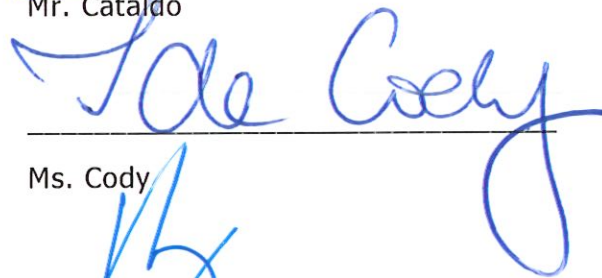
- The Board discussed the issue of cyber attacks as referenced in PERAC Memo #18.
- Mr. Viscay motioned to invite Jorge Pazos of IT Department to brief the Board on cyber security and disaster recovery procedures.left

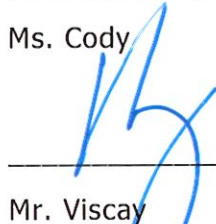
#### Agenda Item 16 – Other Inquiries

#### Agenda Item 17 – Other inquires not available at time of completion of Agenda

Agenda Item 18 – Agenda Item 18 — Motion to Adjourn at 11:05 am. Motion approved on an affirmative vote 5-0. Next meeting is scheduled for 8/20/2025 at 9:00 am.


  
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Mr. Cataldo

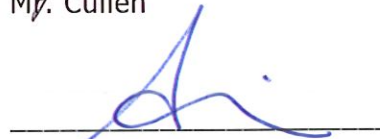
  
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Ms. Cody

  
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Mr. Viscay

**Documents and/or Exhibits**

Cash Disbursement Warrant 2025.07  
Pension Payroll Warrant 2025.06  
Staff Payroll Warrant 2025.07  
Cash Books 2025.05  
Budget Report  
Cashflow Report  
Retiree & Legal Report  
June Minutes Draft  
Bank Recon 2025.07  
FMLA Policy Draft  
Matthew Martelli RMP Results and Board Memo  
Brenda Galvez Board Memo

  
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Mr. Cullen

  
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Mr. Manion