

Revere Retirement Board
Meeting Minutes
August 20, 2025 – 9:00 am DRAFT

At a meeting of the Revere Retirement System Board, held at 14 Yeamans St., Suite C2, Revere, MA 02151. Members participating: Mr. Richard Viscay, Ms. Ida Cody, Mr. Sean Manion, Mr. James Cullen and Mr. Gennaro Cataldo. Also participating, Mr. Scott Provensal, Executive Director, and Mei Long, City of Revere Budget Analyst.

Agenda item 1- Call to Order 9:00 am - Members recited the Pledge of Allegiance. Roll call taken by the Chairman Mr. Viscay.

Agenda Item 2 - Approval of previous board meeting minutes

- Mr. Manion noted a typo on Section 11 of the minutes. The minutes will be edited accordingly.
- Mr. Viscay motioned to approve the minutes. The motion was approved unanimously 5-0.

Agenda Item 3 — Legal Matters

- Mr. Provensal briefed the Board on the Donna Dreeszen matter. Ms. Dreeszen is appealing the retirement system's decision to prorate her part-time service, in accordance with it's regulations.
- There was nothing new to report on the Cafarelli and Covino matters.
- Mr. Viscay motioned to leave all legal matters on the table. The motion was carried 5-0.

Agenda Item 4 – Unfinished Business – N/A

Agenda Item 5 – New Enrollments

- Mr. Viscay motioned to accept new enrollments as stated on the agenda, and place on file. The motion was approved 5-0.

Agenda Item 6 - New Retirements

- Mr. Viscay motioned for the approval of new retirement benefits as stated on the agenda. The motion was approved 5-0.

Agenda Item 7 – Changes in Benefits – N/A

Agenda Item 8 – Survivor Benefits – N/A

Agenda Item 9 – Disability Benefit Award – Mr. Matthew Martelli

- Mr. Viscay motioned to place on file, as it was approved the prior month. The motion was approved 5-0.

Agenda Item 10 - Awards of Credible Service/Approval of Installment Plans/Acceptance of Liability

- Mr. Manion questioned the DirCarolo, Foster, and Roose Military Service installment plans as they were hired on the same day but were charged different amounts and were more expensive than the cost of other installment plans. A discussion regarding method of calculation and variables such as different starting salaries, stipends, etc all playing a factor in determining cost.
- Mr. Viscay requested Mr. Provensal compile a summary of all members who purchased or entered into installment plans to purchase their Veteran Service prior to the next meeting, noting it would be a nice addition to the next newsletter as well.
- Mr. Viscay motioned to accept the awards of creditable service as stated on the agenda. The motion was approved 5-0.

Agenda Item 11 - Approval of Warrants

- Mr. Viscay motioned to approve the transfer from PRIT to Bank of America in the amount of \$1,660,000 and the transfer of \$1,500,000 to PRIT.
- Mr. Viscay motioned to approve all cash disbursements and refunds, rollovers, and transfers for August, listed on the agenda, totaling \$206,613.72.
- Mr. Viscay motioned to acknowledge the July Retiree Payroll, as listed on the agenda, in the amount of \$1,672,219.71 and the Revere Retirement Board Payroll, as listed on the agenda, in the amount of \$22,470.64.

All motions were approved 5-0.

Agenda Item 12a – Disability Applications – Breda Galvez and Michelle Mangino

- Mr. Provensal briefed the Board on the status of both applications. Ms. Galvez's is in the Regional Medical Panel Stage. Ms. Mangino's application will be reviewed by the Board at their September meeting, as Ms. Mangino's attorney had a scheduling conflict.
- Mr. Viscay motioned to leave both on the table for next meeting. The motion carried 5-0.

Agenda Item 12b — Litigation Strategy — N/A

Agenda Item 13 – New Business/Review of Administrative Items

- **91A Non-Compliance**

- Mr. Provensal briefed the Board on Mr. Robert Morrissey, who is not in compliance with PERAC's 91A process. Mr. Morrissey was notified of the Board's discussion of his situation.
- Mr. Cataldo motioned to contact social services or an appropriate agency for assistance. The motion was approved 5-0.

- **Cyber Security**

- The Board continued its discussion of Cyber Security. Mr. Viscay plans to contact a consultant to review the Board's current cyber security policy.
- Mr. Cataldo motioned to review the current cyber security protection in current insurance policy. The motion was approved 5-0.

- **FMLA Policies**

- The Board reviewed Mr. Smyth's FMLA policy draft.

- **Internal Audit**

- Mr. Viscay motioned to leave on the table. The motion carried 5-0.

- **Louis Iovine Matter**

- Mr. Viscay motioned to leave on the table. The motion passed 5-0.

- **McKinley Building Plans**

- The Board reviewed the preliminary building plans for the Retirement System's new offices at the soon-to-be renovated McKinley School building. They discussed the logistical and financial components of the relocation.

- Mr. Viscay motioned to leave on the table. The motion carried 5-0.

- **PERAC Audit**

- The Board discussed the results of PERAC's audit of the period of calendar year 2018 – 2021. A focus was the issue of some Firefighters being credited with 4(2)b service in error, and creating a review process for retirement benefit calculations.

- Mr. Viscay motioned for the Executive Director to send PERAC a response and work with Mr. Manion on resolving the 4(2)b issue. The matter will remain on the table until next meeting. The motion was approved 5-0.

- **Potential Board Regulations**

- Mr. Manion motioned for the Board's Counsel to complete a final draft of Board Regulations for the next meeting. The motion carried 5-0.

Agenda Item 14a – Administrative/Other items – N/A

Agenda Item 14b – Administrator's Reports/Filings

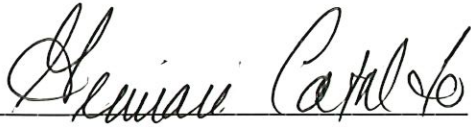
- Mr. Viscay motion to accept and place on file. The motion was approved 5-0.

Agenda Item 15 – Communications

Agenda Item 16 – Other Inquiries

Agenda Item 17 – Other inquiries not available at time of completion of Agenda

Agenda Item 18 – Agenda Item 18 — Motion to Adjourn at 10:39 am. Motion approved on an affirmative vote 5-0. Next meeting is scheduled for 9/24/2025 at 9:00 am.



Mr. Cataldo



Ms. Cody



Mr. Viscay

Documents and/or Exhibits

Cash Disbursement Warrant 2025.08
Pension Payroll Warrant 2025.07
Staff Payroll Warrant 2025.08
Cash Books 2025.06
Budget Report
Cashflow Report
Retiree & Legal Report
July Minutes Draft
Bank Recon 2025.07
Michelle Mangino Hearing Request
PERAC Audit Report – Draft
Cyber Security Insurance Quote
McKinley Preliminary Building Plans
Donna Dreeszen documents
PERAC Memos #23-#24

Mr. Cullen



Mr. Manion

