

CITY OF REVERE

FY 2018 PROPOSED BUDGET



PRESENTED BY:
MAYOR BRIAN M. ARRIGO

TABLE OF CONTENTS

General Budget Overview	1
Budget Message from Mayor	2
Mayoral Focus Areas	3
Budget Process Overview	13
Budget Calendar	15
City Organizational Chart	16
Summary Contact List	17
FY2018 Budget Summary	18
Fulltime Equivalent (FTE) Schedule	28
Capital Expenditures	30
Department Detail: General Fund	31
<u>General Government:</u>	
Assessors	32
Auditing	38
City Clerk	44
City Council	50
Conservation Commission	54
Director of Finance/Collector/Treasurer	58
Election Commission	66
Engineering	74
Human Resources	80
Information Technology	86
License Commission	93
Mayor's Office	97
Office of Innovation & Data Management	103
Office of Strategic Planning & Economic Development	109
Parking Control	115
Purchasing	120
Regional Schools	126
Retirement & Pension	130
Solicitor's Office	132
Zoning Board of Appeals	138
<u>Public Safety Departments:</u>	
Fire Department	142
Inspectional Services Department	154
Healthy Community Initiatives	170
Public Health Department - Public Health Initiatives	178
Substance Use Disorder Initiatives	182
Police Department	187
Regional Emergency Comm. Ctr. (RECC)	202

Department Detail (continued)	
<u>Department of Public Works</u>	204
<u>Human Services Departments:</u>	
Commission on Disabilities	214
Consumer Affairs	218
Elder Affairs	223
Veterans' Affairs	229
<u>Cultural & Recreation Departments:</u>	
Library	235
Parks & Recreation Services	241
<u>Other</u>	
Debt Service	247
Unclassified	249
Revere Public Schools	251
Department Detail: Enterprise Fund	
255	
<u>Water/Sewer Enterprise:</u>	
Budget Summary	256
Shared Indirect Costs Detail	258
Expenditure Detail	259
Debt Service Detail	267
Revenue Detail	268
Summary Charts	269
Detail Charts	271
Changes in Fund Balances	281
Debt Position Analysis	282
Financial Policies and Protocols	
301	
Financial Policies	302
Basis of Accounting & Basis of Budgeting	306
Glossary of Terms	307
Appendices	
316	
Projected Health Insurance Costs	317
City Overview	319

General Budget Overview



CITY OF REVERE
Brian M. Arrigo, Mayor

June 5, 2017

To the Honorable City Council:

I submit for your consideration my budget proposal for Fiscal Year 2018. This year's budget continues the progress made last year toward putting Revere on sound fiscal footing and making strategic investments in the future of our city.

- **Maintaining fiscal discipline:** This year's budget proposal continues to hold the line on unnecessary expenses, ensuring that we are delivering city services as efficiently as possible. The budget includes salary increases negotiated with the DPW, police and fire unions. In spite of this, overall non-school spending increases were held under 3%.
- **No use of stabilization funds:** The proposed budget does not tap into rainy day funds at all. Additionally, we have added \$1 million in free cash to our reserves. It is critical to ensure that our reserves remain strong in the event of an economic downturn.
- **Continued investment in constituent services through the 311 center:** Last year's budget created the Office of Innovation and Data Management, tasked with bringing a "311" constituent services center online. This year, the budget fully funds the positions necessary for the implementation of this 311 system, which will officially launch this fall. 311 will be a one-stop resource for residents to call, text, tweet, or message city staff to get non-emergency constituent service issues resolved. 311 represents an important step in my overall goal of making City Hall more customer-friendly.
- **Professionalizing city government:** Another commitment from last year that is strengthened in the FY2018 budget is the Human Resources department. An HR consultant is currently in place, implementing recommendations from the HR audit on how to professionalize workplace standards and practices at City Hall.

This year's budget continues this important work, fully funding the HR Department for this fiscal year. The city is currently in the process of hiring a full-time HR director.

Once again, this budget is presented in a format that should be easy to read and understand. I appreciate the hard work of the staff of the finance and auditing departments at City Hall in putting this budget together for your review.

As always, feel free to reach out if you have any questions. Thank you for your shared commitment to strengthening our City.

Sincerely,

Brian Arrigo
Mayor

Mayoral Focus Areas

All departments across municipal government are asked to provide supplemental data along with their respective budget requests each year. As part of this process, each department is asked to submit goals for the coming fiscal year. These goals were to be commensurate with the Mayor's specific areas of focus and priorities including: Professionalize City Government; Invest in City Services; Improve Resident Quality of Life; and Promote Economic Growth.

Department	Goal	Professionalize City Government	Invest in City Services	Improve Residents' Quality of Life	Promote Economic Growth
Assessors	Continue data verification program and complete last phase of property inspections for the fiscal year 2018 Triennial certification full list and measure.			x	
Assessors	Successfully perform fiscal Year 2017 interim year adjustment and attain approval of our tax rate from DOR.			x	
Assessors	Continue to develop policies and procedures within the assessor's office to ensure the most efficient and expeditious services to taxpayers.	x			
Assessors	Work with Building Department, Department of Strategic Planning and Economic Development to develop a streamline reporting to Assessor's office of all future developments to ensure accurate projections of future tax growth.	x			x
Assessors	Improve Assessor's office webpage to offer more applications, forms and information available to taxpayers	x		x	
Auditing	Develop, collaborate, and implement a multi-phased budget process and issue a budget format based on guidelines provided by Government Finance Officers' Association (GFOA).	x			
Auditing	Adhere to sound audit and accounting practices in accordance with Generally Accepted Accounting Principles (GAAP)	x			
Auditing	Establish policies to ensure all city departments expend annual budgets within existing parameters.	x			
Auditing	Work toward the development of new policies and procedures with the administration to to enhance processes.	x			
City Clerk	Perform a recodification of the Revised Ordinances of the City of Revere in 2018.	x			
City Clerk	Establish an electronic file for all special permits and zoning amendments granted by the City Council in order to further preserve City Council history and provide easier access to historical records frequently requested by the Building Department.	x			
City Clerk	Continue to maintain a well-organized vital records archive.	x		x	

Mayoral Focus Areas

All departments across municipal government are asked to provide supplemental data along with their respective budget requests each year. As part of this process, each department is asked to submit goals for the coming fiscal year. These goals were to be commensurate with the Mayor's specific areas of focus and priorities including: Professionalize City Government; Invest in City Services; Improve Resident Quality of Life; and Promote Economic Growth.

Department	Goal	Professionalize City Government	Invest in City Services	Improve Residents' Quality of Life	Promote Economic Growth
Director of Finance/ Collector/ Treasurer	The implementation of a permit and license program so that all licenses and permits are electronically issued by the respective departments.	x	x		
Director of Finance/ Collector/ Treasurer	Complete the City's fifth Comprehensive Annual Financial Report, based on guidelines from the Government Finance Officers' Association (GFOA).	x			
Director of Finance/ Collector/ Treasurer	Review the receipting policy for the City to align current practices with industry best practices in terms of receipting.	x			
Director of Finance/ Collector/ Treasurer	Institute a risk assessment program for various departments to ensure that all funds that are received and expended by departments are done in accordance with Massachusetts General Laws. In conjunction with the City Auditor, make on site visits to the departments throughout the course of the year.	x			
Director of Finance/ Collector/ Treasurer	Attain energy savings.	x			
Director of Finance/ Collector/ Treasurer	Complete implementation of new water meters and AMI water meter reading system	x	x		
Director of Finance/ Collector/ Treasurer	To ensure that the financial departments in the City are operating in a cohesive fashion.	x			
Director of Finance/ Collector/ Treasurer	Increase the collection rate for real personal property taxes, motor vehicle excise taxes, water and sewer bills, and fines associated with health code violations.	x	x		
Director of Finance/ Collector/ Treasurer	Continue to work closely with all departments that issue licenses and permits for the City in order to ensure that a delinquent tax or rate payer does not receive a license or permit.	x			
Director of Finance/ Collector/ Treasurer	Provide an online portal so that individual employees can securely view their personal payroll information.	x	x		
Director of Finance/ Collector/ Treasurer	Automate the requisition and purchase order system along with the purchasing agent and the MIS Director.	x	x	x	
Director of Finance/ Collector/ Treasurer	Direct and Coordinate the flow of financial information between departments.	x			
Director of Finance/ Collector/ Treasurer	Implement financial policies for the City to ensure adherence to strict monetary controls. Review the policies that are in place and upgrade them to be at the highest standard for the protection of the financial interest of the City.	x	x		

Mayoral Focus Areas

All departments across municipal government are asked to provide supplemental data along with their respective budget requests each year. As part of this process, each department is asked to submit goals for the coming fiscal year. These goals were to be commensurate with the Mayor's specific areas of focus and priorities including: Professionalize City Government; Invest in City Services; Improve Resident Quality of Life; and Promote Economic Growth.

Department	Goal	Professionalize City Government	Invest in City Services	Improve Residents' Quality of Life	Promote Economic Growth
Election Commission	Introduce to the voters of the City of Revere on Tuesday, November 7, 2017 the DS200 Optical Scanning Vote Tabulators purchased on June 13, 2017 from Election Systems and Software through an RFP generated by the Purchasing Agent.		x		
Election Commission	Provide exceptional customer service to the residents of the City of Revere and to any person seeking assistance from the Election Department and to manage Election staff in accordance with State rules and regulations.		x	x	
Election Commission	Guarantee that the voting list used on Election Day is the most up to date and accurate list that can possibly be produced.	x			
Election Commission	Work within the parameters of the approved budget so the ratepayers are pleased with our efforts to provide them with exceptional City services, using advanced equipment purchased at a competitive price with a professional and friendly attitude.	x			
Election Commission	Administer Successful Elections	x		x	
Election Commission	Increase the response rate of the Annual City Census.		x		
Engineering	Continue to upgrade the department's files and archives to achieve efficient, easy access to all current and historical information. Identify and correct address and infrastructure discrepancies in City records and City GIS	x	x		
Engineering	Continue to ensure City compliance with the United States Department of Justice (USDOJ) consent decree and work to achieve "no future Sanitary Sewer Overflows."		x	x	
Engineering	Continue to work to improve other aspects of City infrastructure not required under the USDOJ consent decree, including the water distribution system		x	x	
Engineering	Address, from conception through completion, infrastructure concerns received directly from residents, including traffic, drainage, and safety issues.			x	

Mayoral Focus Areas

All departments across municipal government are asked to provide supplemental data along with their respective budget requests each year. As part of this process, each department is asked to submit goals for the coming fiscal year. These goals were to be commensurate with the Mayor's specific areas of focus and priorities including: Professionalize City Government; Invest in City Services; Improve Resident Quality of Life; and Promote Economic Growth.

Department	Goal	Professionalize City Government	Invest in City Services	Improve Residents' Quality of Life	Promote Economic Growth
Engineering	Provide technical infrastructure guidance for all proposed development in the City to insure that City and industry standards are met and development occurs in the best interest of the City.	x	x	x	
Engineering	Continue to work to improve other aspects of City infrastructure, not required under the USDOJ Consent Decree (i.e. water distribution system, etc.) Plan, design, construct and document various sewer, stormwater and water system planning and construction projects through collaboration with, and input from, City personnel, and the City's engineering consultants	x	x	x	x
Engineering	Work to help move the City from a reactive approach to City infrastructure to a proactive approach to City infrastructure with regard to O/M of City utilities	x	x	x	x
Engineering	Work to support other City departments with engineering knowledge and expertise as needed	x	x		
Human Resources	Create and implement a full suite of human resource policies and procedures including an employee manual.	x			
Human Resources	Create a new employee on-boarding program and new hire presentation	x			
Human Resources	Procure and implement the Munis applicant tracking module; Learn and utilize the Munis HRIS module.	x	x		
Human Resources	Develop and implement an EEO program	x			
Human Resources	Train department heads and managers on the progressive discipline process and how to engage with Human Resources.	x			
Human Resources	Procure server space for electronic employee records	x	x		
Information Technology	Migrate email and financial servers to cloud environment to ensure continuity of programs, services and data integrity.	x	x		
Information Technology	Implement cyber security programs to detect and stop external cyber threats that endanger the data and services of the city network.	x	x		
Information Technology	Place city graphical information system online for the public to use with some simple tools to create custom maps and explore data.		x	x	

Mayoral Focus Areas

All departments across municipal government are asked to provide supplemental data along with their respective budget requests each year. As part of this process, each department is asked to submit goals for the coming fiscal year. These goals were to be commensurate with the Mayor's specific areas of focus and priorities including: Professionalize City Government; Invest in City Services; Improve Resident Quality of Life; and Promote Economic Growth.

Department	Goal	Professionalize City Government	Invest in City Services	Improve Residents' Quality of Life	Promote Economic Growth
Information Technology	Update city website, www.revere.org, with fresh new look and functionality with constituent service center access.	x		x	
Mayor's Office	Hard Launch of 311 Constituent Services Center	x		x	
Mayor's Office	Implement continued overhaul of Human Resources practices and policies	x	x		
Mayor's Office	Oversee sale and redevelopment of Wonderland		x		x
Mayor's Office	Oversee process that steers 21st-century industries like advanced manufacturing, robotics, and life sciences to the NECCO property		x		x
Mayor's Office	Oversee visioning process for redevelopment of Suffolk Downs as a mixed-use development with significant commercial investment		x		x
Mayor's Office	Overhaul resident parking program for the City			x	
Mayor's Office	Make Revere more business-friendly, including through the implementation of e-permitting	x			x
Mayor's Office	Complete a thorough organizational review of the Revere Police Department and conduct a process that leads to the hiring of a permanent chief		x	x	
Office of Innovation & Data Management	Create a 311 Constituent Service Hotline, including a coordinated and centralized phone system, a mobile and web portal for constituent requests, and an integrated back-end work order system for ensuring requests are handled efficiently.	x	x		
Office of Innovation & Data Management	Improve integration across data systems, to ensure that the various versions of software programs that have relevant data for city departments and residents are synchronizing information and talking with one another as needed. There should be nowhere in city government where staff is required to rekey information from one software system into another	x	x		
Office of Innovation & Data Management	To ensure that city departments have the capability, capacity and motivation to properly collect relevant data about their work, including work product, indicators and outcomes. Additionally, to work with those departments to appropriately analyze that data once collected, to ensure that it is used for future improvement.	x			

Mayoral Focus Areas

All departments across municipal government are asked to provide supplemental data along with their respective budget requests each year. As part of this process, each department is asked to submit goals for the coming fiscal year. These goals were to be commensurate with the Mayor's specific areas of focus and priorities including: Professionalize City Government; Invest in City Services; Improve Resident Quality of Life; and Promote Economic Growth.

Department	Goal	Professionalize City Government	Invest in City Services	Improve Residents' Quality of Life	Promote Economic Growth
Office of Innovation & Data Management	To better engage residents using technology. In 2016-17, residents are no longer expecting to solely interact with their government and government officials in-person. We will seek alternative avenues to reach out to residents and ensure that people know what their government can do for them.	x	x	x	
Office of Innovation & Data Management	To eliminate many or most manual, paper-based government processes. It is important that we delve into how both internal (i.e., procurement) and external (i.e., parking permits) city processes that are largely manual paper-based systems can be brought into a modern electronic process to speed delivery and make use easier.	x	x		
Office of Strategic Plan. & Econ. Development	Support the policies and priorities of the Office of the Mayor as they affect or are affected by the policies, priorities and activities of the department.				x
Office of Strategic Plan. & Econ. Development	Continue attention on the continued planning and development of major sites with exceptional relevance for the balanced growth and development of the City of Revere, including but not limited to Suffolk Downs, Wonderland and Caddy Farms.		x		x
Office of Strategic Plan. & Econ. Development	Focus attention on the potential benefits of private economic development for civic and community facilities and priorities, including the option of expanding the Community Improvement Trust Fund as a vehicle for such interaction.		x		
Office of Strategic Plan. & Econ. Development	Pursue discussion with DCR on the opportunities for a collaborative approach to the design and funding of improvements to the DCR Reservation along the Revere Beach waterfront.			x	x
Office of Strategic Plan. & Econ. Development	Create formal economic development advisory councils in other neighborhoods such as Revere Street, Beachmont, and Shirley Ave.				x
Office of Strategic Plan. & Econ. Development	Continue efforts to revitalize Broadway, the City of Revere's central business district, in order to promote further business development.				x
Office of Strategic Plan. & Econ. Development	Attract large scale hotel development in the City of Revere.				x

Mayoral Focus Areas

All departments across municipal government are asked to provide supplemental data along with their respective budget requests each year. As part of this process, each department is asked to submit goals for the coming fiscal year. These goals were to be commensurate with the Mayor's specific areas of focus and priorities including: Professionalize City Government; Invest in City Services; Improve Resident Quality of Life; and Promote Economic Growth.

Department	Goal	Professionalize City Government	Invest in City Services	Improve Residents' Quality of Life	Promote Economic Growth
Office of Strategic Plan. & Econ. Development	Refocus commercial development along Revere Beach and establish a creative zoning initiative to stimulate further investment.				x
Parking Control	To work with the Parking Working Group to create a transparent, effective and efficient Resident Parking Program for The City of Revere.			x	
Parking Control	To implement the new Commercial Vehicle Parking Permit Program and make adjustments as necessary			x	
Parking Control	To adopt an Employee Parking Permit program		x	x	
Parking Control	Identify and map on GIS overlay all parking regulatory signage, curb and stret markings throughout the city precinct by precinct	x			
Parking Control	Increase parking department office and enforcement staff to meet the rising need and demand			x	
Purchasing	Continue to explore areas of the City's buying practices.	x			
Purchasing	Continue to join or initiate new cooperative bids with other municipalities.	x	x		
Purchasing	Continue to encourage city employees to use state contracts when in the best interest of the City.	x	x	x	
Purchasing	Continue to bring awareness to management and departments of state procurement requirements.	x			
Purchasing	Continue to educate City employees in the dollar thresholds according to the Mass General Laws.	x			
Solicitor's Office	To continue to successfully defend the City at the judicial and administrative level.	x			
Solicitor's Office	To assist, advise and review any matters, documents, or contracts for the necessary exercise of local authority, procurement, or otherwise, to serve the City's needs.	x			
Fire Department	Secure funding to relocate a new Engine 5 Fire station		x	x	
Fire Department	Secure funding to make necessary repairs to Point of Pines Fire Station		x	x	
Fire Department	Secure funding to purchase a new ladder truck		x	x	

Mayoral Focus Areas

All departments across municipal government are asked to provide supplemental data along with their respective budget requests each year. As part of this process, each department is asked to submit goals for the coming fiscal year. These goals were to be commensurate with the Mayor's specific areas of focus and priorities including: Professionalize City Government; Invest in City Services; Improve Resident Quality of Life; and Promote Economic Growth.

Department	Goal	Professionalize City Government	Invest in City Services	Improve Residents' Quality of Life	Promote Economic Growth
Fire Department	Secure funding to increase fier suppression staffing levels to 4-person crews		x	x	
Inspectional Services/ Public Health	Implementation of new CitizenServe code enforcement and ePermitting Software	x	x	x	
Inspectional Services/ Public Health	Streamline permitting of 3 new proposed hotels and Wonderland Master Development Plan				x
Police Department	Expand community involvement between the police and various cultural groups.			x	
Police Department	Increase traffic enforcement			x	
Police Department	Begin a lock and walk program in the neighborhoods. Allow officers to get acquainted with residents.			x	
Police Department	Increase Leadership development training.			x	
Police Department	Continue to be involved in community events and increase our participation.			x	
Police Department	Start an explorer program and increase the number of yearly citizen police academies			x	
Public Works	Continue discussions with various state agencies about their impact and contribution to flooding within the community.			x	
Public Works	Increase communication and outreach to residents to provide clear and effective emergency and non-emergency notifications by expanding upon newly launched social media platforms and updating department website.	x			
Public Works	Seek out a new facility location for more efficient operation and delivery of services.		x		

Mayoral Focus Areas

All departments across municipal government are asked to provide supplemental data along with their respective budget requests each year. As part of this process, each department is asked to submit goals for the coming fiscal year. These goals were to be commensurate with the Mayor's specific areas of focus and priorities including: Professionalize City Government; Invest in City Services; Improve Resident Quality of Life; and Promote Economic Growth.

Department	Goal	Professionalize City Government	Invest in City Services	Improve Residents' Quality of Life	Promote Economic Growth
Public Works	Continue to utilize current technology to catalog and prioritize backlog of sidewalk repair work orders and implement systematic repair of prioritized work orders. Increase response time for pothole repair and address resident initiated work order requests. Increase frequency of center line and crosswalk painting citywide.	x		x	
Consumer Affairs	Focus on elderly consumers that are targeted and are more susceptible to scams and deceptive practices.		x	x	
Consumer Affairs	To seek out opportunities to reach more consumers through information sessions at local events such as the farmers' market and Sand Sculpting Festival.		x	x	
Consumer Affairs	Educate high school students on consumer responsibilities with literature on college loans, credit cards and the credit system, and car warranty laws		x	x	
Elder Affairs	Replace three doors, thresholds, cameras to monitor entrances and exits, and complete other necessary building repairs.		x	x	
Elder Affairs	To increase trips to seniors (outside of the monthly Mohegan and Foxwoods trips).		x	x	
Elder Affairs	Continue to reevaluate and offer additional programs for health, exercise, activities, and trips for seniors. Collaborate with other senior centers and organizations. Research funding for the instructors/teachers for these non-trip programs.		x	x	
Veterans' Affairs	Improve the department's website by adding information about the benefits and services provided.	x			
Veterans' Affairs	Continue to work with Revere TV to broadcast the "Revere Veteran's Corner."			x	
Veterans' Affairs	Develop a Revere veteran identification card, which will identify the individual as a veteran and allow him/her to receive a discount at various businesses.			x	
Veterans' Affairs	Create an oral history program in collaboration with the School Department so that school children can interview Revere veterans.			x	
Veterans' Affairs	Establish a permanent program with the City's Boy Scout and Girl Scout troops to have an annual flag retirement ceremony.			x	

Mayoral Focus Areas

All departments across municipal government are asked to provide supplemental data along with their respective budget requests each year. As part of this process, each department is asked to submit goals for the coming fiscal year. These goals were to be commensurate with the Mayor's specific areas of focus and priorities including: Professionalize City Government; Invest in City Services; Improve Resident Quality of Life; and Promote Economic Growth.

Department	Goal	Professionalize City Government	Invest in City Services	Improve Residents' Quality of Life	Promote Economic Growth
Veterans' Affairs	Increase volunteering with the local school children to assist in various veterans' activities.			x	
Library	Expand programs to appeal to youth above pre-school age.		x	x	
Library	Hire high-caliber staff to fill vacancies and work with current staff to improve workflows	x			
Library	Work with Historical Society, Revere Public Schools and other departments to promote local history	x		x	
Library	Optimize use of library space		x		
Library	Increase programs such as speakers and events for adults			x	
Parks & Recreation	Expand programming opportunities for teenagers in Revere			x	
Parks & Recreation	Conduct a feasibility study to determine interest levels in adult recreation classes or sport programs for the City of Revere. If the survey shows demand exists implement new adult programming			x	
Parks & Recreation	Return current Pop-up Park next summer and expand the initiative by adding another pop-up park in a different neighborhood			x	x
Parks & Recreation	Increase grant applications to expand programming for Revere residents of all ages			x	
Parks & Recreation	Install a Bocce court somewhere within the City of Revere to introduce a new way for residents to recreate during their leisure time			x	

Budget Process Overview

The budget for the City of Revere has been developed based on projected revenue assumptions. The revenue assumptions are based on a number of factors, one of which is the budget ceiling or levy limit of revenue derived from local property taxes in accordance with Mass. Gen. Laws Ch. 59 § 21C) which is a Massachusetts statute limiting property tax increases of Massachusetts municipalities by 2 ½ %. In 1980, it was passed by ballot measure, specifically called an initiative petition within Massachusetts state law and went into effect in 1982. Added to these revenues are projections for state aid and local aid, such as excise tax, fees, permits, interest earned and other available funds which can come from free cash or other special funds.

As you review the budget, you may notice that reporting formats have been streamlined. The intention is to provide the City Council, residents and interested parties with a more user friendly and comprehensive financial reporting tool, which encourages transparency and ownership by city departments.

The Mayor, his/her staff, the Dir. of Finance and the Budget team, led by the City Auditor/Budget Director, meet with departments at various times during the fiscal year to introduce changes to the process and requesting updated departmental information such as accomplishments and goals. Departments were given the opportunity to align their goals with Mayoral Focus areas and communicate budgetary needs.

The budget process begins early in October, with the goal of creating budget calendars, reviewing the prior fiscal year process and identifying areas of reporting to be updated. In January, members of the budget team begin creating new budget templates and in February, departments are forwarded budget request forms and are asked to submit their budget requests and final versions of their supplemental data to the Mayor and Budget team in March.

During April, the Mayor, his/her staff, the Dir. of Finance and City Auditor/Budget Director meet with every department head, including the Superintendent and Business Manager of schools, to discuss their budgets and capital improvement needs. These requests are then consolidated into formal recommendations and presented to the Mayor for inclusion in the budget.

Throughout April and May, the team reviews and evaluates departmental requests and projected state & local aid revenues. All information is reviewed carefully for accuracy and consistency to ensure the proposed budget contains information that was complete and accurate in order for the City Council to make an informed decision regarding the finances of the City of Revere.

As State Aid estimates are made available, the budget is evaluated and amended accordingly, up until the submission to the City Council. State Aid estimates are based on the Senate Final Budget proposal available at the time the budget was submitted for presentation to the City Council.

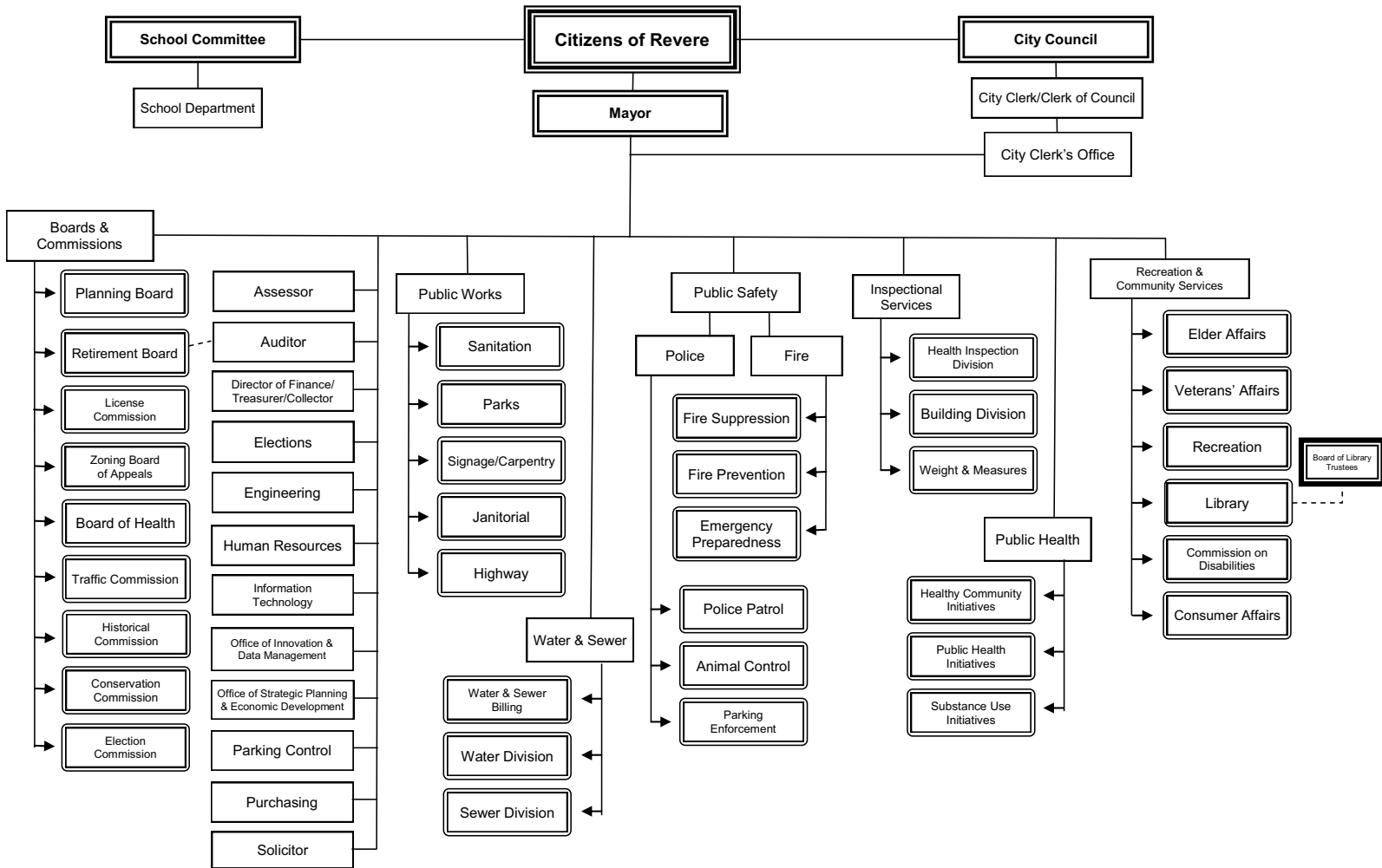
During the month of June, the City Council Ways and Means subcommittee meets with department heads to review each departmental budget submission and the Mayor's recommendations. Upon completion of this process, the City Council approves the final budget for the forthcoming fiscal year.

Upon adoption of the budget and prior to setting the City tax rate for the fiscal year, the Mayor may submit to the City Council all of his/her recommendations for supplemental appropriations, which are deemed necessary, by the Mayor, for the operation of city government for the fiscal year, excluding appropriations requested by the Mayor from time to time by means of transfer, Transfers are provided for by Section 33B of Chapter 44 of the Massachusetts General Laws. These amendment procedures are governed notwithstanding any contrary provisions of the Massachusetts General Laws or Special Acts.

CITY OF REVERE BUDGET CALENDAR

Mayor & Budget Committee	Start Date	End Date
Budget Team meet to review Budget Calendar.	October	
Budget Team and Mayor meet to approve final Calendar and review Budget format options presented by Audit staff.	January/February	
Forms and instructions are sent to all department heads.	February	
Budget Team meets with individual departments by appointments to provide assistance, if needed.	Mid February to March	
All department budget submissions are forwarded to Audit staff.	March	
Budget submissions and Munis input are reviewed and updated by Budget Team.	March to mid April	
Budget meetings are held with Mayor, Department Heads & Budget Team to review submission.	End of April	
Due date for completion of departmental Goals, Objectives, accomplishments, organizational charts, and mission statements, by department.	Mid May	
Budgets are reviewed by Budget Team and Mayor.	April to May	
Budget Team Prepares Final Budget for City Council.	May	
Mayor & Budget Director presents balanced budget to City Council.	June	
Mayor & School Committee	Start Date	End Date
Budget workshops with Principals and Department Heads as applicable.	January	
Commonwealth publishes Governor's Budget, including preliminary Net School Spending Requirement.	Last week of January	
Schedule 19 Negotiations take place; School Department bottom line established (pending changes in Net School Spending by House or Senate).	April	
School Committee Votes Budget.	Typically early June	
Final School Budget to Mayor and Budget Team.	Typically right after vote	
City Council	Start Date	End Date
Mayor Submits Budget to City Council.	June	
City Council Ways & Means Budget Review process.	June	
City Council Votes on Budget.	before June 30th	

City of Revere Organizational Chart



Regional entities include the Regional Emergency Communication Center (RECC) and Northeast Metropolitan Regional Vocational High School.

SUMMARY CONTACT LIST

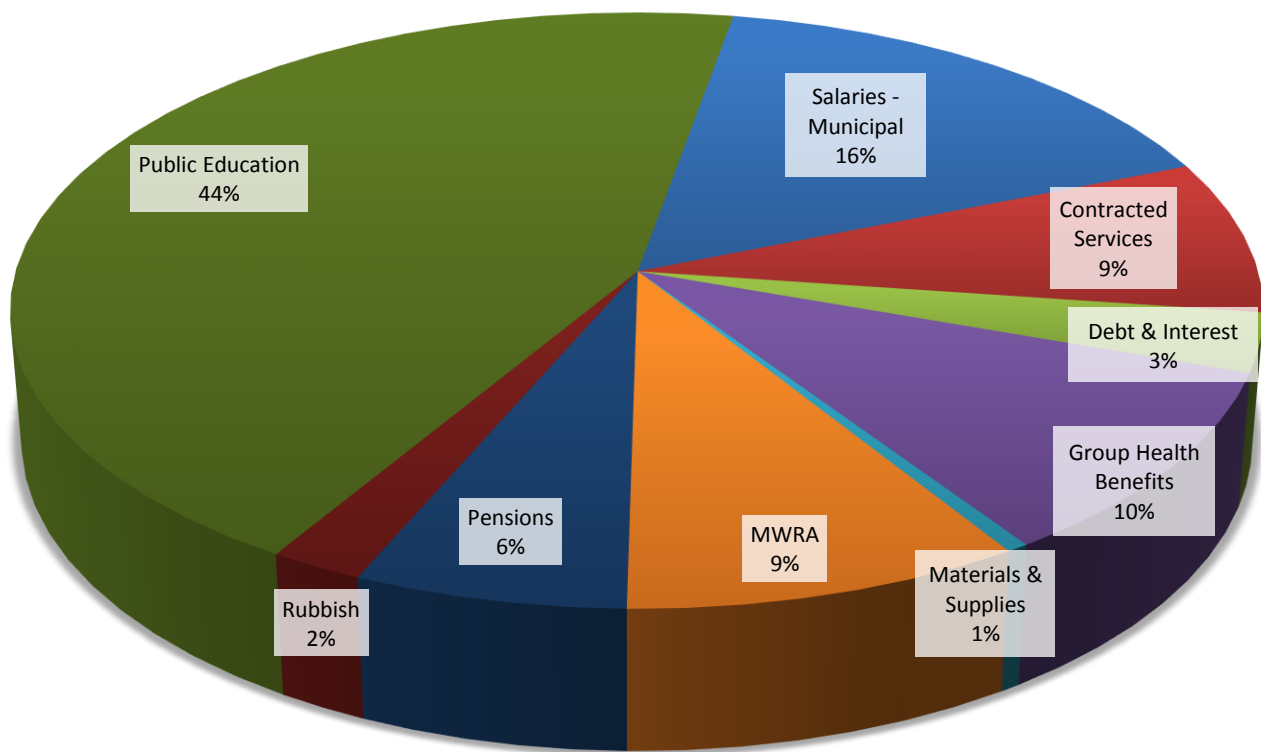
DEPARTMENT	CONTACT	PHONE	EMAIL
Assessors	Dana Brangiforte	781-286-8170	dbrangiforte@revere.org
Auditing	Kevin Dacey	781-286-8131	kdacey@revere.org
City Clerk / City Council	Ashley Melnik	781-286-8160	amelnik@revere.org
Commission on Disabilities		781-286-8267	
Conservation Commission	Andrew DeSantis	781-286-8181	adesantis@revere.org
Consumer Affairs	Jannine Ellis	781-286-8114	jellis@revere.org
Director of Finance/Collector/Treasurer	George Anzuoni	781-286-8120	ganzuoni@revere.org
Elder Affairs	Stephen W. Fielding	781-286-8156	sfielding@revere.org
Election Commission	Diane Colella	781-286-8200	dcolella@revere.org
Engineering	Nicholas J Rystrom	781-286-8152	nrystrom@revere.org
Fire Department	Christopher Bright	781-284-0014	cbright@revere.org
Healthy Community Initiatives	Dimple Rana	781-286-8172	drana@revere.org
Human Resources	John Viarella	781-286-8202	jviarella@revere.org
Benefits	Elaine Fielding	781-286-8202	
Information Technology	Glen DeRosa	781-286-8140	gderosa@revere.org
Inspectional Services Department:	Nick Catinazzo	781-286-8197	ncatinazzo@revere.org
Public Health Department		781-286-8176	
Library	Kevin Sheehan	781-286-8380	ksheehan@nobelnet.org
License Commission	Maggie Haney/ Joseph Quarentello	781-286-8165	mhaney@revere.org
Mayor's Office	Brian Arrigo	781-286-8110	revere_mayor@revere.org
Office of Innovation & Data Management	Reuben Kantor		rkantor@revere.org
Office of Strategic Planning & Economic Development	Robert O'Brien	781-286-8181	robrien@revere.org
Parking Control	Richard Wagner	781-286-8216	rwagner@revere.org
Parks & Recreation Services	Michael Hinojosa	781-286-8190	mhinojosa@revere.org
Police Department	James Guido	781-286-8326	jguido@reverepolice.org
Public Works	Donald Goodwin	781-286-8149	dgoodwin@revere.org
Public Works - Water/Sewer		781-286-8145	
Purchasing	Marie Zelandi	781-286-8157	mzelandi@revere.org
Regional Emergency Comm. Ctr. (RECC)			
Retirement & Pension	Sandor Zapolin	781-286-8173	szapolin@revere.org
School Department	Dr Dianne Kelly	781-286-8226	dkelly@revere.mec.edu
Solicitor's Office	Paul Capizzi	781-286-8166	pcapizzi@revere.org
Veterans' Affairs	March Silvestri	781-286-8119	msilvestri@revere.org
Zoning Board of Appeals	John Henry	781-286-8160	jhenry@revere.org

Mayor's Recommended FY2018 Budget Summary

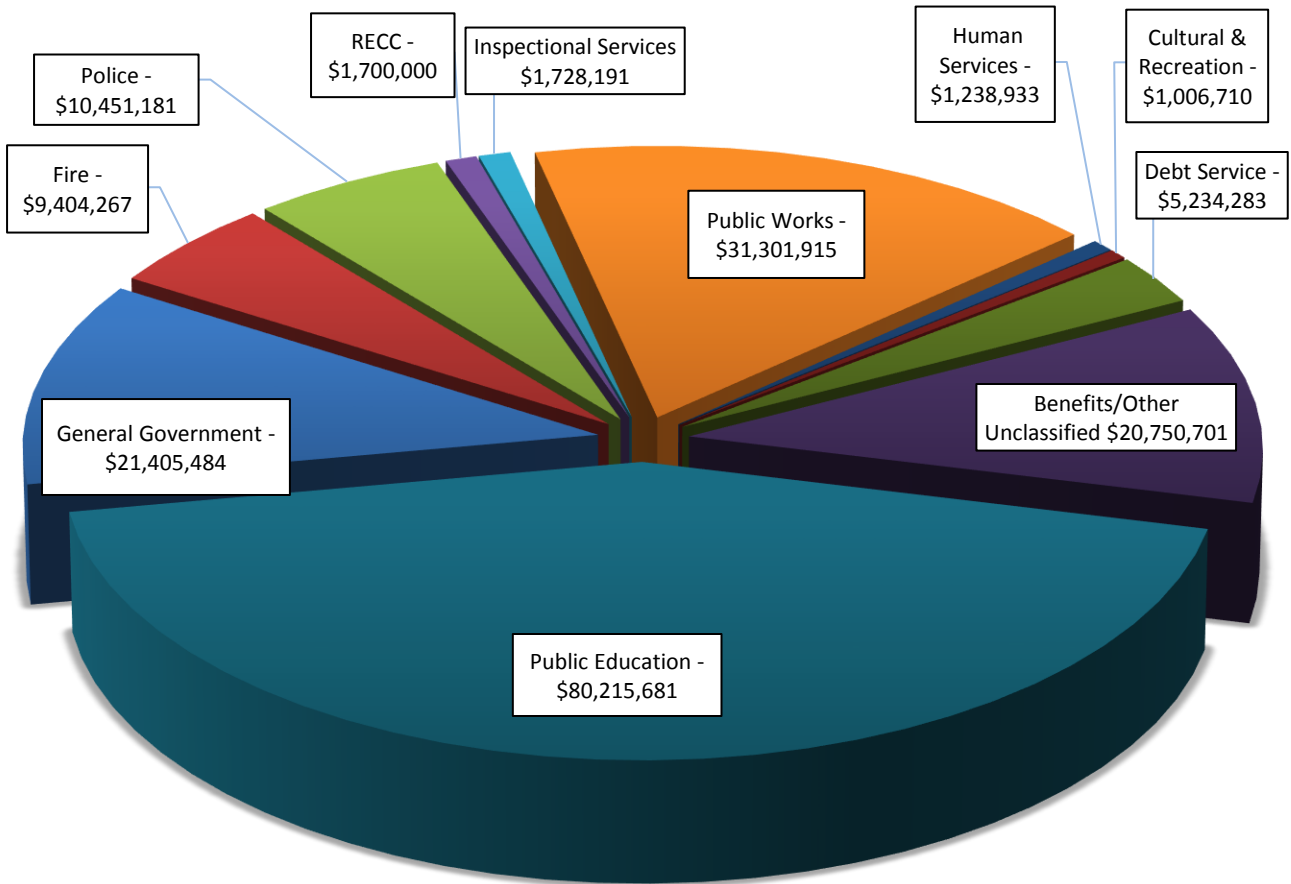
Revenues and Expenses 3 Year Comparison

	Actual FY 2016	Estimated FY 2017	Mayor's Recommended Budget FY 2018
GENERAL FUND			
REVENUES:			
Real Estate Taxes	\$ 75,555,755	\$ 79,270,645	\$ 82,199,899
Local Receipts	12,973,760	12,284,565	12,406,000
State Local Aid Receipts (Cherry Sheet)	65,198,230	68,442,954	70,612,091
Other Revenue and Financing Sources	5,835,047	1,442,000	3,521,308
TOTAL GENERAL FUND REVENUES	\$ 159,562,792	\$ 161,440,164	\$ 168,739,298
EXPENSES:			
General Government	\$ 6,397,621	\$ 6,539,507	\$ 7,863,096
Public Safety	21,237,316	21,845,099	23,283,639
Public Works	7,628,050	7,782,756	8,031,558
Human Services	1,332,326	1,236,303	1,238,933
Cultural and Recreational	1,093,629	1,001,717	1,006,710
Debt Service	6,840,504	7,443,911	5,234,283
Employee Benefits	19,240,462	19,519,748	20,750,701
Pensions	10,492,643	11,033,908	11,566,412
State and Other Assessments	10,311,670	11,820,690	12,448,278
Education Public Schools	74,386,225	76,649,575	80,215,681
Non General Fund uses of appropriations	-	-	-
Sub-total General Fund Exp. before allocated costs	\$ 158,960,446	\$ 164,873,214	\$ 171,639,291
Allocated Costs - other funds	(4,662,373)	(5,336,820)	(2,900,308)
TOTAL GENERAL FUND EXPENSES	\$ 154,298,073	\$ 159,536,394	\$ 168,738,983
PROJECTED GENERAL FUND SURPLUS/(DEFICIT)	\$ 5,264,719	\$ 1,903,770	\$ 315
WATER/SEWER ENTERPRISE FUND			
Water/Sewer Rate Revenue	\$ 24,064,400	\$ 24,502,897	\$ 25,728,042
Water/Sewer Expenses	24,064,400	24,502,897	25,728,042
PROJECTED ENTERPRISE FUND SURPLUS/(DEFICIT)	\$ -	\$ -	\$ -

**City of Revere - FY 2018 Budget
Total Expenditures by Category
\$184,437,347
(Before Cherry Sheet Assessments)**



City of Revere - FY 2018 Program and Operating Budget



■ General Government - \$21,405,484	■ Fire - \$9,404,267	■ Police - \$10,451,181
■ RECC - \$1,700,000	■ Inspectional Services \$1,728,191	■ Public Works - \$31,301,915
■ Human Services - \$1,238,933	■ Cultural & Recreation - \$1,006,710	■ Debt Service - \$5,234,283
■ Benefits/Other Unclassified \$20,750,701	■ Public Education - \$80,215,681	

City of Revere

FY 2018 Budget - Total of all Expenses by Department



	Previous Appr. 2017	Dept Rec 2018	Mayor's Req 2018	Difference Mayor/Dept	Increase/ (Decrease)	% Change
General Government	\$ 46,722,966	\$ 23,016,562	\$ 21,405,485	\$ (1,611,077)	\$ (25,317,481)	-54.19%
Public Safety	21,845,099	23,831,900	23,283,639	(548,261)	1,438,540	6.59%
Department of Public Works	7,782,756	8,582,541	8,031,558	(550,983)	248,802	3.20%
Human Services	1,236,303	1,244,726	1,238,933	(5,793)	2,630	0.21%
Cultural & Recreation	1,001,717	1,034,687	1,006,710	(27,977)	4,993	0.50%
Debt Service/Unclassified	-	26,133,679	25,984,984	(148,695)	25,984,984	
School Department	76,649,575	80,215,681	80,215,681	-	3,566,106	4.65%
Total General Fund Budget	\$ 155,238,416	\$ 164,059,776	\$ 161,166,990	\$ (2,892,786)	\$ 5,928,574	3.82%
Water/Sewer Enterprise	19,166,077	23,969,749	23,270,357	(699,392)	4,104,280	21.41%
Total Fiscal Year Budget before State Assessments	\$ 174,404,493	\$ 188,029,525	\$ 184,437,347	\$ (3,592,178)	\$ 10,032,854	5.75%
Cherry Sheet Assessments	9,434,855	10,472,301	10,472,301	-	1,037,446	11.00%
Total Fiscal Year Budget	183,839,348	198,501,826	194,909,648	(3,592,178)	11,070,300	6.02%

FY 2018 Budget - Total of all Expenses by Department

General Government Departments

Department	Previous Appr. FY 2017	Dept Rec FY 2018	Mayor's Req FY 2018	Difference Mayor/Dept	Increase/ (Decrease)	FY 17-18% Change
Assessors	355,273	453,597	453,597	-	98,324	27.68%
Auditing	1,548,915	484,728	376,239	(108,489)	(1,172,676)	-75.71%
City Clerk	291,644	289,655	273,107	(16,548)	(18,537)	-6.36%
City Council	327,487	330,987	330,987	-	3,500	1.07%
Conservation Commission	6,400	9,500	7,000	(2,500)	600	9.38%
Director of Finance/Collector/Treasurer	7,831,946	1,486,703	1,364,475	(122,228)	(6,467,471)	-82.58%
Election Commission	336,270	445,405	295,405	(150,000)	(40,865)	-12.15%
Engineering	214,497	256,042	218,258	(37,784)	3,761	1.75%
Human Resources	19,619,754	213,214	167,986	(45,228)	(19,451,768)	-99.14%
Information Technology	1,043,463	1,958,270	1,088,970	(869,300)	45,507	4.36%
License Commission	4,200	4,200	4,200	-	-	0.00%
Mayor's Office	1,048,917	1,650,027	1,650,027	-	601,110	57.31%
Office of Innovation & Data Management	78,965	217,296	217,296	-	138,331	175.18%
Office of Strategic Plan. & Econ. Development	205,790	173,000	171,000	(2,000)	(34,790)	-16.91%
Parking Control	-	434,722	377,722	(57,000)	377,722	100.00%
Purchasing	252,129	253,042	253,042	-	913	0.36%
Regional Schools	1,912,211	1,975,977	1,975,977	-	63,766	3.33%
Retirement & Pension	11,033,908	11,566,412	11,566,412	-	532,504	4.83%
Solicitor's Office	598,837	801,465	601,465	(200,000)	2,628	0.44%
Zoning Board of Appeals	12,360	12,320	12,320	-	(40)	-0.32%
Total General Government	46,722,966	23,016,562	21,405,485	(1,611,077)	(25,317,481)	-54.19%

Public Safety Departments

Fire Department	9,227,060	9,742,767	9,404,267	(338,500)	177,207	1.92%
Inspectional Services Department:						
Building Division	373,828	506,553	500,815	(5,738)	126,987	33.97%
Health Inspection Division	532,939	545,833	540,633	(5,200)	7,694	1.44%
Weights & Measures Division	71,048	79,552	76,320	(3,232)	5,272	7.42%
Inspectional Services Sub-total	977,815	1,131,938	1,117,768	(14,170)	139,953	14.31%
Public Health Department						
Healthy Community Initiatives	10,167	119,725	119,725	-	109,558	1077.58%
Public Health Initiatives	488,839	479,511	479,511	-	(9,328)	-1.91%
Substance Use Initiatives	10,167	11,187	11,187	-	1,020	10.03%
Public Health Division Sub-total	509,173	610,423	610,423	-	101,250	19.89%
Police Department	10,096,051	10,546,772	10,451,181	(95,591)	355,130	3.52%
Regional Emergency Comm. Ctr. (RECC)	1,035,000	1,800,000	1,700,000	(100,000)	665,000	64.25%
Total Public Safety	21,845,099	23,831,900	23,283,639	(548,261)	1,438,540	6.59%

Department of Public Works

Public Works						
Public Works General	7,782,756	8,582,541	8,031,558	(550,983)	248,802	3.20%
W&S Enterprise	19,166,077	19,828,676	19,129,284	(699,392)	(36,793)	-0.19%
W&S Enterprise Fund: Debt Service	-	4,141,073	4,141,073	-	4,141,073	100.00%
W&S Enterprise Sub-total	19,166,077	23,969,749	23,270,357	(699,392)	4,104,280	21.41%
Total Public Works	26,948,833	32,552,290	31,301,915	(1,250,375)	4,353,082	16.15%

FY 2018 Budget - Total of all Expenses by Department (continued)

Human Service Departments

Department	Previous Appr. FY 2017	Dept Rec FY 2018	Mayor's Req FY 2018	Difference Mayor/Dept	Increase/ (Decrease)	FY 17-18% Change
Commission on Disabilities	7,300	7,300	7,300	-	-	0.00%
Consumer Affairs	36,820	40,662	40,662	-	3,842	10.43%
Elder Affairs	271,676	277,052	271,259	(5,793)	(417)	-0.15%
Veterans' Affairs	920,507	919,712	919,712	-	(795)	-0.09%
Total Human Services	1,236,303	1,244,726	1,238,933	(5,793)	2,630	0.21%

Cultural & Recreational Departments

Library	566,170	589,994	562,017	(27,977)	(4,153)	-0.73%
Parks & Recreation Services	435,547	444,693	444,693	-	9,146	2.10%
Total Cultural & Recreation	1,001,717	1,034,687	1,006,710	(27,977)	4,993	0.50%

Debt Service

General Fund Principal & Interest	-	5,234,283	5,234,283	-	5,234,283	100.00%
Total Debt Service	-	5,234,283	5,234,283	-	5,234,283	#DIV/0!

Unclassified

Employee Benefits, Insurance	-	20,899,396	20,750,701	(148,695)	20,750,701	100.00%
Total Unclassified	-	20,899,396	20,750,701	(148,695)	20,750,701	#DIV/0!

Total All Expenses	97,754,918	107,813,844	104,221,666	(3,592,178)	6,466,748	6.62%
---------------------------	-------------------	--------------------	--------------------	--------------------	------------------	--------------

FY 2018 Budget - Total of all Payroll Expenses by Department

General Government Departments

Department	Previous Appr. FY 2017	Dept Rec FY 2018	Mayor's Req FY 2018	Difference Mayor/Dept	Increase/ (Decrease)	FY 17-18% Change
Assessors	236,273	264,597	264,597	-	28,324	11.99%
Auditing	322,589	375,433	278,019	(97,414)	(44,570)	-13.82%
City Clerk	245,819	246,905	244,357	(2,548)	(1,462)	-0.59%
City Council	248,287	251,787	251,787	-	3,500	1.41%
Conservation Commission	6,400	8,000	6,400	(1,600)	-	0.00%
Director of Finance/Collector/Treasurer	721,608	726,703	684,475	(42,228)	(37,133)	-5.15%
Election Commission	235,653	227,393	227,393	-	(8,260)	-3.51%
Engineering	209,697	243,492	209,358	(34,134)	(339)	-0.16%
Human Resources	100,006	206,214	163,986	(42,228)	63,980	63.98%
Information Technology	207,489	153,610	153,610	-	(53,879)	-25.97%
License Commission	3,200	3,200	3,200	-	-	0.00%
Mayor's Office	423,917	425,027	425,027	-	1,110	0.26%
Office of Innovation & Data Management	78,965	179,296	179,296	-	100,331	127.06%
Office of Strategic Plan. & Econ. Development	197,790	169,000	167,000	(2,000)	(30,790)	-15.57%
Parking Control	-	290,222	290,222	-	290,222	100.00%
Traffic Commission	-	-	-	-	-	0.00%
Purchasing	119,429	120,042	120,042	-	613	0.51%
Regional Schools	12,900	12,800	12,800	-	(100)	-0.78%
Retirement & Pension	-	-	-	-	-	0.00%
Solicitor's Office	305,037	306,265	306,265	-	1,228	0.40%
Zoning Board of Appeals	11,600	11,600	11,600	-	-	0.00%
Total General Government	3,686,659	4,221,585	3,999,433	(222,152)	312,774	8.48%

Public Safety Departments

Fire Department	8,650,760	8,999,967	8,799,967	(200,000)	149,207	1.72%
Inspectional Services Department:						
Building Division	346,928	383,273	377,535	(5,738)	30,607	8.82%
Health Inspection Division	479,229	497,963	497,963	-	18,734	3.91%
Weights & Measures Division	66,626	74,952	71,720	(3,232)	5,094	7.65%
Inspectional Services Sub-total	892,783	956,188	947,218	(8,970)	54,435	6.10%
Public Health Department						
Healthy Community Initiatives	9,167	117,125	117,125	-	107,958	1177.68%
Public Health Initiatives	488,839	475,551	475,551	-	(13,288)	-2.72%
Substance Use Initiatives	9,167	10,187	10,187	-	1,020	11.12%
Public Health Division Sub-total	507,173	602,863	602,863	-	95,690	18.87%
Police Department	9,083,601	9,446,322	9,357,467	(88,855)	273,866	3.01%
Regional Emergency Comm. Ctr. (RECC)	-	-	-	-	-	0.00%
Total Public Safety	19,134,318	20,005,340	19,707,515	(297,825)	573,197	3.00%

Department of Public Works

Public Works						
Public Works General	1,710,232	1,998,808	1,708,604	(290,204)	(1,628)	-0.10%
W&S Enterprise	1,358,021	1,670,126	1,377,409	(292,717)	19,388	1.43%
Debt Service: Enterprise Fund	-	-	-	-	-	0.00%
Total Public Works	3,068,253	3,668,934	3,086,013	(582,921)	17,760	0.58%

FY 2018 Budget - Total of all Payroll Expenses by Department (continued)

Human Service Departments

Department	Previous Appr. FY 2017	Dept Rec FY 2018	Mayor's Req FY 2018	Difference Mayor/Dept	Increase/ (Decrease)	FY 17-18% Change
Commission on Disabilities	6,300	6,300	6,300	-	-	0.00%
Consumer Affairs	36,820	40,662	40,662	-	3,842	10.43%
Elder Affairs	245,929	252,357	246,564	(5,793)	635	0.26%
Veterans' Affairs	106,407	104,912	104,912	-	(1,495)	-1.40%
Total Human Services	395,456	404,231	398,438	(5,793)	2,982	0.75%

Cultural & Recreational Departments

Library	410,857	442,850	414,873	(27,977)	4,016	0.98%
Parks & Recreation Services	293,947	303,093	303,093	-	9,146	3.11%
Total Cultural & Recreation	704,804	745,943	717,966	(27,977)	13,162	1.87%

Debt Service

General Fund Principal & Interest						#DIV/0!
Total Debt Service	-	-	-	-	-	#DIV/0!

Unclassified

Employee Benefits, Insurance						#DIV/0!
Total Unclassified	-	-	-	-	-	#DIV/0!

Total All Payroll Expenses	26,989,489	29,046,033	27,909,365	(1,136,668)	919,875	3.41%
-----------------------------------	-------------------	-------------------	-------------------	--------------------	----------------	--------------

FY 2018 Budget - Total of all Non-Payroll Expenses by Department

General Government Departments

Department	Previous Appr. FY 2017	Dept Rec FY 2018	Mayor's Req FY 2018	Difference Mayor/Dept	Increase/ (Decrease)	FY 17-18% Change
Assessors	119,000	189,000	189,000	-	70,000	58.82%
Auditing	1,226,326	109,295	98,220	(11,075)	(1,128,106)	-91.99%
City Clerk	45,825	42,750	28,750	(14,000)	(17,075)	-37.26%
City Council	79,200	79,200	79,200	-	-	0.00%
Conservation Commission	-	1,500	600	(900)	600	100.00%
Director of Finance/Collector/Treasurer	7,110,338	760,000	680,000	(80,000)	(6,430,338)	-90.44%
Election Commission	100,617	218,012	68,012	(150,000)	(32,605)	-32.41%
Engineering	4,800	12,550	8,900	(3,650)	4,100	85.42%
Human Resources	19,519,748	7,000	4,000	(3,000)	(19,515,748)	-99.98%
Information Technology	835,974	1,804,660	935,360	(869,300)	99,386	11.89%
License Commission	1,000	1,000	1,000	-	-	0.00%
Mayor's Office	625,000	1,225,000	1,225,000	-	600,000	96.00%
Office of Innovation & Data Management	-	38,000	38,000	-	38,000	#DIV/0!
Office of Strategic Plan. & Econ. Development	8,000	4,000	4,000	-	(4,000)	-50.00%
Parking Control	-	144,500	87,500	(57,000)	87,500	100.00%
Traffic Commission	-	-	-	-	-	0.00%
Purchasing	132,700	133,000	133,000	-	300	0.23%
Regional Schools	1,899,311	1,963,177	1,963,177	-	63,866	3.36%
Retirement & Pension	11,033,908	11,566,412	11,566,412	-	532,504	4.83%
Solicitor's Office	293,800	495,200	295,200	(200,000)	1,400	0.48%
Zoning Board of Appeals	760	720	720	-	(40)	-5.26%
Total General Government	43,036,307	18,794,976	17,406,051	(1,388,925)	(25,630,256)	-59.55%

Public Safety Departments

Fire Department	576,300	742,800	604,300	(138,500)	28,000	4.86%
Inspectional Services Department:						
Building Division	26,900	123,280	123,280	-	96,380	358.29%
Health Inspection Division	53,710	47,870	42,670	(5,200)	(11,040)	-20.55%
Weights & Measures Division	4,422	4,600	4,600	-	178	4.03%
Inspectional Services Sub-total	85,032	175,750	170,550	(5,200)	85,518	100.57%
Public Health Department						
Healthy Community Initiatives	1,000	2,600	2,600	-	1,600	160.00%
Public Health Initiatives	-	3,960	3,960	-	3,960	100.00%
Substance Use Initiatives	1,000	1,000	1,000	-	-	0.00%
Public Health Division Sub-total	2,000	7,560	7,560	-	5,560	
Police Department	1,012,450	1,100,450	1,093,714	(6,736)	81,264	8.03%
Regional Emergency Comm. Ctr. (RECC)	1,035,000	1,800,000	1,700,000	(100,000)	665,000	64.25%
Total Public Safety	2,710,782	3,826,560	3,576,124	(250,436)	865,342	31.92%

Department of Public Works

Public Works						
Public Works General	6,072,524	6,583,733	6,322,954	(260,779)	250,430	4.12%
W&S Enterprise	17,808,056	18,158,550	17,751,875	(406,675)	(56,181)	-0.32%
Debt Service: WS Enterprise Fund	-	4,141,073	4,141,073	-	4,141,073	100.00%
WS Enterprise Sub-total	17,808,056	28,883,356	28,215,902	(667,454)	4,335,322	24.34%
Total Public Works	23,880,580	35,467,089	34,538,856	(928,233)	4,585,752	19.20%

FY 2018 Budget - Total of all Non-Payroll Expenses by Department (continued)

Human Service Departments

Department	Previous Appr. FY 2017	Dept Rec FY 2018	Mayor's Req FY 2018	Difference Mayor/Dept	Increase/ (Decrease)	FY 17-18% Change
Commission on Disabilities	1,000	1,000	1,000	-	-	0.00%
Consumer Affairs	-	-	-	-	-	0.00%
Elder Affairs	25,747	24,695	24,695	-	(1,052)	-4.09%
Veterans' Affairs	814,100	814,800	814,800	-	700	0.09%
Total Human Services	840,847	840,495	840,495	-	(352)	-0.04%

Cultural & Recreational Departments

Library	155,313	147,144	147,144	-	(8,169)	-5.26%
Parks & Recreation Services	141,600	141,600	141,600	-	-	0.00%
Total Cultural & Recreation	296,913	288,744	288,744	-	(8,169)	-2.75%

Debt Service

General Fund Principal & Interest	-	5,234,283	5,234,283	-	5,234,283	100.00%
Total Debt Service	-	5,234,283	5,234,283	-	5,234,283	#DIV/0!

Unclassified

Employee Benefits, Insurance	-	20,899,396	20,750,701	(148,695)	20,750,701	100.00%
Total Unclassified	-	20,899,396	20,750,701	(148,695)	20,750,701	#DIV/0!

Total All Non Payroll Expenses	70,765,429	85,351,543	82,635,254	(2,716,289)	5,797,300	8.19%
---------------------------------------	-------------------	-------------------	-------------------	--------------------	------------------	--------------

FY 2018 Budget - Total FTE's by Department

Full-Time Equivalent (FTE) definition: FTE is a unit of measurement that indicates the workload of an employee. A full-time position, which in the City of Revere could be either 39 or 40 hours per week depending on the position, is equivalent to 1 FTE. Partial FTEs are calculated based on the hours worked versus the hours considered full-time (either 39 or 40 hours per week).

The FTE count below includes all regular, part-time, temporary, and limited status City employees, regardless of funding status. Some positions are fully or partially funded through grants or other non-General Fund funding sources.

FY 2018 proposed staffing levels represent an decrease of 8.83 FTEs below FY 2017 levels. Total City FTEs are proposed to decrease from 1,178.91 to 1,187.74 including public school employees. Public school staffing remained level for FY18. The changes are as follows:

- (a) Increase due to having two full time and one part time Assessor.
- (b) Temporary labor was used to replace one of these positions, as it was determined we did not need a full time person for that role
- (c) When two employees left, we decided to merge those two positions into one to increase efficiency
- (d) Position was eliminated; work will be contracted out instead.
- (e) Increase due to obtaining grant to fund four new firefighters.
- (f) We made the electrical inspector full time instead of .62 due to increasing workload
- (g) Converted a part-time position to a full time position
- (h) Decrease due to school funding additional school nurse.
- (i) Increasingly available grant funds allowed us to increase staffing to address this public health emergency
- (j) Eliminated an IT professional position; work will be contracted out instead.
- (k) The RECC went live in November 2016, therefore all FTEs are no longer city employees.
- (l) Increased transportation staffing for seniors

General Government Departments

Department	FY16 Actual	FY17 Budget	FY18 Budget	Change (FY17/FY18)	Note
Assessors	4.67	3.91	4.44	0.53	(a)
Auditing	4.00	5.00	4.00	(1.00)	(b)
City Clerk *	9.82	3.92	3.92	-	
City Council	-	-	-	-	
Conservation Commission	-	-	-	-	
Director of Finance/Collector/Treasurer	13.00	12.00	11.00	(1.00)	(c)
Election Commission	3.00	3.00	3.00	-	
Engineering	1.00	3.00	3.00	-	
Human Resources	-	2.00	2.00	-	
Benefits	1.00	-	-	-	
Information Technology	3.00	3.00	2.00	(1.00)	(d)
Licensing	-	-	-	-	
Mayor's Office	5.91	6.00	6.00	-	
Office of Innovation & Data Management	-	3.00	3.00	-	
Office of Strategic Planning & Economic Development *	-	5.46	5.46	-	
Economic Development	1.00	-	-	-	
Planning & Community Development	6.46	-	-	-	
Parking Control	-	6.44	6.41	(0.03)	
Traffic Control	-	-	-	-	
Purchasing	2.00	2.00	2.00	-	
Regional Schools	-	-	-	-	
Retirement & Pension *	-	-	-	-	
Solicitor	3.90	3.90	3.90	-	
Zoning Board of Appeals	-	-	-	-	

* Includes Partial or Full Grant or other funding source

FY 2017 Budget - Total FTE's by Department (continued)

Public Safety Departments

Fire Department - Sworn	98.00	99.00	103.00	4.00	(e)
Fire Department - Civilian	1.00	1.00	1.00	-	
Inspectional Services Department			-		(f)
Building Division	5.62	5.62	6.00	0.38	
Health Inspection Division *	18.02	8.00	8.51	0.51	
Weights & Measures Division	1.00	1.00	1.00	-	(g)
Public Health Department			-		
Healthy Community Initiatives *	-	2.84	2.90	0.06	(h)
Public Health Initiatives *	-	8.00	7.00	(1.00)	
Substance Use Initiatives *	-	2.54	3.23	0.69	
Police Department - Sworn	97.00	100.00	100.00	-	(i)
Police Department - Civilian	10.88	10.75	10.14	(0.61)	
Regional Emergency Communication Center (RECC) *	12.27	12.27	-	(12.27)	(k)

Department of Public Works

Public Works General	18.50	18.50	18.50	-	
----------------------	-------	-------	-------	---	--

General Government Departments (continued)

Department	FY16 Actual	FY17 Budget	FY18 Proposed	Change (FY17/FY18)	Note
Human Services Departments					
Commission on Disabilities	-	-	-	-	(l)
Consumer Affairs *	1.62	1.62	1.62	-	
Elder Affairs *	6.71	6.71	8.46	1.75	
Veterans' Affairs	2.00	2.00	2.00	-	
Cultural & Recreational Departments					
Library	10.14	9.51	9.49	(0.02)	
Parks & Recreation	3.82	2.75	2.93	0.18	
Sub-total Municipal FTE's	345.34	354.74	345.91	(8.83)	
School Department					
School Department *	823.00	833.00	833.00	-	
Total General Fund FTE's	1,168.34	1,187.74	1,178.91	(8.83)	

Water Sewer Enterprise

Total Enterprise FTE's	23.00	24.50	24.50	-	
-------------------------------	--------------	--------------	--------------	----------	--

* Includes Partial or Full Grant or other funding source

FY 2018 Capital Expenditures Summary

As defined by City policy, "Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g. roads, water mains, sewer mains, and similar items), are defined as assets with an initial cost of more than \$25,000, and an estimated useful life in excess of two years." Current fiscal year expenditures on assets described by the above statement are included in this summary table. See Financial Policies in the Appendix for the full policy on Capital Assets and Expenditures.

Fund	Department	Project Description	FY18 Expenditure
General Fund	Finance - Debt Repayment	Beachmont School	189,374
General Fund	Finance - Debt Repayment	A. C. Whelan School	274,829
General Fund	Finance - Debt Repayment	Rumney Marsh Academy	321,009
General Fund	Finance - Debt Repayment	Paul Revere School	504,084
General Fund	Finance - Debt Repayment	Sgt James J. Hill School Construction	781,543
General Fund	Finance - Debt Repayment	School Roof Projects	30,454
General Fund	Finance - Debt Repayment	School Energy Improvements	740,256
General Fund	Finance - Debt Repayment	Fire Dept. Equipment	211,310
General Fund	Finance - Debt Repayment	Public Safety	1,082,010
General Fund	Finance - Debt Repayment	Computer hardware	198,250
General Fund	Finance - Debt Repayment	TD Video	82,138
General Fund	Finance - Debt Repayment	Police Communication Upgrades	101,950
General Fund	Finance - Debt Repayment	Land Acquisition	207,464
General Fund	Finance - Debt Repayment	Harry Della Russo Stadium	437,691
General Fund	Finance - Debt Repayment	GIS Project	53,077
General Fund	Finance - Debt Repayment	Water Equipment	103,752 *
General Fund	Finance - Debt Repayment	Water Infrastructure	865,414 *
General Fund	Finance - Debt Repayment	Sewer Infrastructure	3,118,831 *
General Fund	Finance - Debt Repayment	Judgement	225,425
General Fund	Finance - Debt Repayment	Fire Trucks	234,475
General Fund	Finance - Debt Repayment	St Mary's Ball Fields	307,904
General Fund	Finance - Debt Repayment	Lincoln School	-
General Fund	Finance - Debt Repayment	City Yard Planning/Lincoln Planning	2,500
		Garfield School Roof/Boiler	18,750
General Fund Subtotal			10,092,490
W/S Enterprise Fund	Sewer Division	Sewer Infrastructure (Consent Decree)	-
W/S Enterprise Fund	Water Division	Water Infrastructure (DCR Water Line)	-
W/S Enterprise Fund Subtotal			-

* Note: These costs are paid through the General Fund but reimbursed by a transfer in from the Water/Sewer Enterprise Fund.

Department Detail: General Fund

Assessors

Contact Information: Dana Brangiforte, Chairman of the Board, 781-286-8170

Location: Revere City Hall, First Floor, 281 Broadway, Revere

Mission Statement

The mission of the Assessor's Department is to value real and personal property fairly and accurately in accordance with Massachusetts General Laws and the regulations of the Commonwealth of Massachusetts, Department of Revenue. Also in accordance with such laws, rules and regulations, to administer motor vehicle excise, exemption and abatement programs. The department also addresses questions and concerns of property owners and the general public in an efficient and courteous fashion.

Department Description

The Board of Assessors is responsible with determining the full and fair market value of real and personal property as of January 1st each year for the purpose of taxation. The Board rules on abatements and elderly, widow, widower, legally blind and disabled veteran exemptions. The department is responsible for the administration of all property records by maintaining accurate parcel ownership data based upon property transactions recorded at the Suffolk registry of deeds and all applicable map data is updated with recorded plans. The department is responsible for administering motor vehicle excise tax and attending to taxpayers' questions or concerns.

FY17 Accomplishments

- In conjunction with Patriot Properties continued data verification program and completed second phase of property inspections for the fiscal year 2018 Triennial certification full list and measure.
- Effectively defended and settled several Appellate Tax Board cases up to Fiscal Year 2017, limiting the cities exposure and liabilities of tax refunds.
- Successfully performed fiscal Year 2017 interim year adjustment and value certification from Department of Revenue.
- Attained approval of our new growth and tax rate from Department of Revenue.

FY18 Goals

Goal: Continue ongoing data verification program and complete the second phase of property inspections for the FY2018 triennial certification full list and measure.

Mayoral Focus Areas: Invest in City Services, Improve Residents' Quality of Life

Goal: Successfully perform FY2017 interim year adjustment and attain approval of our tax rate from DOR.

Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: Work with Building Department and Department of Strategic Planning and Economic Development to develop a streamlined reporting to Assessor's Office of all future developments to ensure accurate projections of future growth.

Mayoral Focus Areas: Promote Economic Growth, Professionalize City Government

Goal: Continue to develop policies and procedures within the assessor's office to ensure the most efficient and expeditious service to taxpayers.

Mayoral Focus Areas: Invest in City Services, Improve Residents' Quality of Life

Goal: Improve Assessor's Office webpage to offer more applications, forms, and information available to taxpayers.

Mayoral Focus Area: Professionalize City Government, Improve Residents Quality of Life

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
ASSESSORS**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
011411	510100	PERMANENT SALARIES	242,663	262,340	263,367	213,855	174,301	236,837
011411	510900	OVERTIME	3,292	443	2,917	1,000	0	1,000
011411	511100	LONGEVITY	14,574	14,416	16,388	7,890	12,667	10,726
011411	512301	EDUCATIONAL INCENTIVE	8,364	9,168	9,167	9,746	6,437	11,994
011411	516600	SICK LEAVE BB	5,133	5,267	5,417	3,782	4,598	4,040
011412	521700	REVALUATION	31,000	185,000	102,600	105,700	92,048	176,100
011412	522400	COMPUTER SERVICES	3,594	5,520	4,872	4,500	1,863	4,300
011414	540000	OFFICE SUPPLIES	3,128	3,339	3,447	3,400	636	3,200
011417	570000	OTHER EXPENSES	1,452	2,428	2,754	2,700	1,817	2,700
011417	570500	TRAVEL ALLOWANCE	2,700	2,700	2,700	2,700	2,025	2,700
TOTAL ASSESSORS			315,899	490,621	413,630	355,273	296,393	453,597

ASSESSORS

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Revaluation				
011412-521700 FY 2018 Certification and last phase of inspections for FY2018; Triennial revaluation full list and measure.	105,700	176,100	176,100	-
Computer Services				
011412-522400 Supplies & Service Maint. for tax bills.	4,500	4,300	4,300	-
Office Supplies				
011414-540000 Office Supplies, Book Binding	3,400	3,200	3,200	-
Other Expenses				
011417-570000 Dues, conferences, continuing educational courses.	2,700	2,700	2,700	-
Travel Allowance				
011417-570500	2,700	2,700	2,700	-
Total Non Payroll Expenditures	<u>119,000</u>	<u>189,000</u>	<u>189,000</u>	<u>-</u>
Footnotes:				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	236,273	264,597	264,597	-
Total Non Payroll Expenses	119,000	189,000	189,000	-
Total Department Expenses	<u>355,273</u>	<u>453,597</u>	<u>453,597</u>	<u>-</u>

ASSESSORS

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Chairman		0.47	\$ 33,865	1.00	\$ 71,545	1.00	\$ 71,545	\$ -
Assessor - Office Manager		1.00	61,833	-	-	-	-	-
Assessor - Field Lister		-	-	1.00	45,000	1.00	45,000	-
Assessor - Data Manager		0.72	32,530	0.72	32,530	0.72	32,530	-
* Special Assistant to Board	26	0.72	40,293	0.72	42,308	0.72	42,308	-
Principal Clerk	26	1.00	44,339	1.00	44,339	1.00	44,339	-
Sub Total Base Salaries		3.91	\$ 212,860	4.44	\$ 235,722	4.44	\$ 235,722	\$ -
Educational Incentive			\$ 7,890		\$ 11,994		\$ 11,994	-
Longevity			9,746		10,726		10,726	-
Sick Leave Buy Back			3,636		4,040		4,040	-
Extra Day Stipend			1,141		1,115		1,115	-
			-		-		-	-
Sub Total Other Salary			\$ 22,413		\$ 27,875		\$ 27,875	\$ -
Overtime			1,000		1,000		1,000	-
Total Salaries			\$ 236,273		\$ 264,597		\$ 264,597	\$ -

Footnotes:

* Increase due to 26 yr step.

ASSESSORS (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Chairman	Dana Brangiforte	1.00	04/10/06	\$ -	\$ -	\$ -	\$ 71,545	\$ 8,507	\$ 80,052	\$ 46,040
	Andrew lovanna	-	05/02/02	33,865	147	34,012	\$ -	\$ -	\$ -	-
Assessor - Office Manager	Dana Brangiforte	-		61,833	7,328	69,161	-	-	-	(69,161)
Assessor - Field Lister	Vacant	1.00		-	-	-	45,000	3,584	48,584	48,584
Assessor - Data Manager	John Verrengia	0.72	11/14/02	32,530	5,198	37,728	32,530	5,566	38,096	368
Special Asst to Board	Susan Shaffer	0.72	12/31/86	40,293	4,602	44,895	42,308	4,671	46,979	2,085
Principal Clerk	Catherine Gravallese	1.00	10/09/90	44,339	5,139	49,478	44,339	5,547	49,886	408
		4.44		\$ 212,860	\$ 22,413	\$ 235,273	\$ 235,722	\$ 27,875	\$ 263,597	\$ 28,324

Footnotes:

Auditing

Contact Information: Kevin Dacey, Acting Auditor, 781-286-8131

Location: Revere City Hall, First Floor, 281 Broadway, Revere

Mission Statement

The mission of the Auditing Department is to provide audit oversight and to protect the fiduciary interests of the City, by continually monitoring the books and records of all city departments, and by recommending policy and procedures if and when weaknesses are identified. In addition, to ensure departmental adherence to established annual budgets, the Auditing Department will perform duties that ensure the financial records are accurately maintained and preserved while utilizing sound audit and accounting practices in accordance with GAAP (Generally Accepted Accounting Principles) and local, state, and federal laws.

Department Description

The Finance Department/Auditing, in accordance with Massachusetts General Law chp. 41 sect. 50-61, is responsible for the examining of all books and accounts of the City, including bank activity, debt, cash receipts and disbursements, and ensuring departments adhere to spending within established budgets. The Auditor is required to receive copies of all contracts entered into by any city department or representative. As the Controller of the City of Revere, the Auditor is also charged with providing an annual financial report which shall be published as a public document. In addition, the Auditor is the Ex-Officio member of a five (5) member Retirement Board that is responsible for the oversight of the Retirement System funds and administration.

FY17 Accomplishments

- Met all reporting requirements, including:
 - Compiled the financial statements of the City for the review by its independent audit firm.
 - Compiled and filed the Consolidated Free Cash Balance Sheet and checklist for review by the Massachusetts Division of Local Services (DLS).
 - Compiled and filed the Annual Schedule A and other reports required by DLS.
 - Collaborated with the certification and setting of the annual tax rate set by the Massachusetts Department of Revenue (DOR).
- Developed and compiled multiple financial reporting schedules, charts, and statistical data, which resulted in the City of Revere's second GFOA Budget certification.
- Continued to review and update a multi department process developed to facilitate the timely and proper accounting of multiple capital projects occurring simultaneously within the city including new school building projects, Water/Sewer infrastructure improvements and other municipal capital projects.
- Developed improved systems to manage grant activities ensuring compliance of terms.

- Developed new policies and procedures for the management of cash activities.

FY18 Goals & Objectives

Goal: Develop, collaborate, and implement a multi-phased budget process and issue a budget format based on guidelines provided by Government Finance Officers' Association (GFOA).

Mayoral Focus Areas: Invest in City Services, Professionalize City Government

Goal: Establish policies to ensure all city departments expend annual budgets within existing parameters.

Mayoral Focus Areas: Invest in City Services, Professionalize City Government

Goal: Adhere to sound audit and accounting practices in accordance with Generally Accepted Accounting Principles (GAAP).

Mayoral Focus Areas: Invest in City Services, Professionalize City Government

Goal: Work toward the development of new policies and procedures with the administration to enhance processes.

Mayoral Focus Areas: Invest in City Services, Professionalize City Government

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
AUDITING**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
011351	510100	PERMANENT SALARIES	228,588	236,675	238,692	285,003	192,290	242,582
011351	510900	OVERTIME	4,000	4,108	4,597	5,000	7,254	5,000
011351	511100	LONGEVITY	4,417	4,999	5,531	6,200	4,784	7,200
011351	512301	EDUCATIONAL INCENTIVE	17,218	17,751	17,827	21,275	14,371	18,108
011351	516600	SICK LEAVE BB	4,810	4,966	4,976	5,111	5,105	5,129
011352	520900	TELEPHONE	56,136	59,159	48,521	720	451	720
011352	522800	AUDIT & ACCOUNTING SERVICES	-	-	-	93,850	35,000	93,850
011354	540000	OFFICE SUPPLIES	5,189	3,160	3,952	6,000	15,950	3,650
011357	570900	INSURANCE	604,811	845,151	935,118	1,125,756	1,114,104	-
TOTAL	AUDITING DEPARTMENT		925,170	1,175,969	1,259,212	1,548,915	1,389,308	376,239

AUDITING

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Telephone/Communications				
011352-520900	720	720	720	-
Fax line - Verizon	720	720		
Audit & Accounting Services				
011352-522800	93,850	93,850	93,850	-
Annual Audit services & preparation of	78,850	78,850		
OPEB Actuarial GASB 45.	15,000	15,000		
Office Supplies				
011354-540000	6,000	14,725	3,650	(11,075)
Printing	1,850	1,500	1500	
Toner/ paper/ storage boxes	1,500	1,500	1500	
Dues/ Memberships/Certifications	1,250	1,250	0	
Misc Office Expense/Training	1,000	2,000	650	
Alarm services	400	375	0	
Software upgrades		600 (c)	0	
Form development services		7,500 (c)	0	
Insurance Premiums*				
011357-570900	1,125,756			-
Insurance Premiums (Property, vehicles, casualty, legal/ officers liab)	1,030,000			
Insurance environmental (3 yr)	-			
Insurance advisory service	-			
Council Order 16-319D	95,756			
Total Non Payroll Expenditures	1,226,326	109,295	98,220	(11,075)
Footnotes:				
* Relocated to Unclassified Section				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	322,589	375,433	278,019	(97,414)
Total Non Payroll Expenses	1,226,326	109,295	98,220	(11,075)
Total Department Expenses	1,548,915	484,728	376,239	(108,489)

AUDITING

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Auditor/ Budget Director		1.00	\$ 95,370	1.00	\$ 95,370	1.00	\$ 95,370	\$ -
Asst City Auditor		1.00	53,334	1.00	53,333	1.00	53,333	-
Budget Analyst		1.00	\$ 48,000	1.00	48,000	1.00	48,000	-
* Principal Clerk		1.00	44,728	1.00	44,728	1.00	44,728	-
Principal Clerk		1.00	42,228	1.00	42,228	1.00	-	(42,228)
Grant Manager		-	-	1.00	48,000	-	-	(48,000)
Sub Total Base Salaries		5.00	\$ 283,660	6.00	\$ 331,659	5.00	\$ 241,431	\$ (90,228)
Educational Incentive			\$ 21,275		\$ 24,875		\$ 18,108	\$ (6,767)
Longevity			6,200		7,200		7,200	-
Sick Leave Buy Back			5,111		5,129		5,129	-
Extra Day Stipend			1,343		1,570		1,151	(419)
			-		-		-	-
Sub Total Other Salary			\$ 33,929		\$ 38,774		\$ 31,588	\$ (7,186)
Overtime			5,000		5,000		5,000	-
Total Salaries			\$ 322,589		\$ 375,433		\$ 278,019	\$ (97,414)

Footnotes:

* Salary rate reflects union impact bargaining agreement.

AUDITING (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Auditor/ Budget Director	Laurie Giardella	1.00	01/12/00	\$ 95,370	\$ 11,921	\$ 107,291	\$ 95,370	\$ 12,229	\$ 107,599	\$ 308
Asst City Auditor	Charlotte Ferrante	1.00	01/19/00	53,334	8,012	61,346	53,333	8,420	61,753	407
Budget Analyst	Assunta Newton	1.00	06/13/11	48,000	4,815	52,815	48,000	4,815	52,815	-
Principal Clerk *	Kevin Dacey	1.00	08/02/04	44,728	5,818	50,546	44,728	6,124	50,852	306
Principal Clerk	Vacant	1.00		42,228	3,363	45,591	-	-	-	(45,591)
Grant Manager	Vacant	1.00		-	-	-	-	-	-	-
		6.00		\$ 283,660	\$ 33,929	\$ 317,589	\$ 241,431	\$ 31,588	\$ 273,019	\$ (44,570)

Footnotes:

* Salary rate reflects union impact bargaining agreement.

City Clerk

Contact Information: Ashley Melnik, City Clerk, 781-286-8160

Location: Revere City Hall, First Floor, 281 Broadway, Revere

Mission Statement

The mission of the City Clerk is to accurately preserve public records, establish, maintain, correct, index and certify all vital statistics, and to perform other duties as may be required by Massachusetts General Law. The City Clerk will also provide administrative support to the City Council.

Department Description

The primary responsibility of the City Clerk is to maintain the vital records of the City, (births, deaths and marriages). The City Clerk is responsible for preserving the original vital records, preparing copies of the records, amending the records, when required, indexing the records and providing the Commonwealth of Massachusetts with copies of all vital records.

Administration of the land use control laws of the City, which involves maintaining the City of Revere Zoning map and all map amendments, and maintaining all amendments to the Zoning Ordinances. The City Clerk also records all Decisions of the Zoning Board of Appeals.

Maintains certain Planning Board Plans and records, including subdivisions plans, preliminary subdivision plans, and definitive subdivisions plans.

Administration of all applications filed with the City Council relative to amendments to the Zoning Map and Zoning Ordinances of the City of Revere, as well as all applications for City Council Special Permits and Variances and Special Permit applications, submitted to the Zoning Board of Appeals.

Maintains all City Council votes and orders and forwards all City Council documents to the Mayor and all City departments and assists the City Council in the preparation of all documents which come before the City Council.

Maintains and publishes the Revised Ordinances of the City of Revere and all of the permanent laws and rules and regulations of the City of Revere.

The City Clerk is the custodian of all public records of the City of Revere including all of the cemetery records of Ye Olde Rumney Marsh Burial Ground.

Maintains, records, and issues various licenses and annual registrations: dog licenses, storage of flammables, garages & auto-body, business certificates, drain layers, constables, overhanging signs and awnings, pole locations, and overhead and underground wiring.

Maintains all of the records of the City with respect to the Massachusetts Conflict of Interest Law and the Open Meeting Law.

The City Clerk is the custodian of the Seal of the City of Revere and administers all oaths of office to all City officers required to be sworn.

FY17 Accomplishments

- Maintained highly accurate vital records in compliance with Massachusetts General Laws registering approximately 800 birth records, 500 death records, and 450 marriage licenses.
- Registered approximately 300 new business certificates and/or business renewals.
- Disposed of, in compliance with the Records Retention Manual of the Commonwealth of Massachusetts, close to 10 boxes of archived records, to prepare for a reorganization of City Clerk and City Council archives.
- Worked with Department Heads to launch MinuteTraq automated agenda and legislative software utilized by the Revere City Council.

FY18 Goals

Goal: Perform a recodification of the Revised Ordinances of the City of Revere in 2018

Mayoral Focus Area: Professionalize City Government, Invest in City Services

Goal: Establish an electronic file for all special permits and zoning amendments granted by the City Council in order to further preserve City Council history and provide easier access to historical records frequently requested by the building department.

Mayoral Focus Area: Professionalize City Government, Invest in City Services

Goal: Continue to maintain a well-organized vital records archive.

Mayoral Focus Area: Professionalize City Government, Invest in City Services

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
CITY CLERK**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
011611	510100	PERMANENT SALARIES	216,013	229,334	208,685	219,969	175,958	219,984
011611	510900	OVERTIME	-	-	122	-	293	-
011611	511100	LONGEVITY	15,941	17,620	13,676	9,979	7,512	10,390
011611	512301	EDUCATIONAL INCENTIVE	5,968	6,088	7,767	11,252	9,038	11,443
011611	516600	SICK LEAVE BB	4,998	3,783	12,104	4,619	4,270	2,540
011612	521900	MEMORIALS	-	-	-	825	795	-
011612	525000	CONTRACTED SERVICES	32,386	27,439	26,131	45,000	32,829	28,750
011618	587300	CAPITAL IMPROVEMENTS	-	-	-	-	-	-
TOTAL	CITY CLERK		275,306	284,265	268,485	291,644	230,695	273,107

CITY CLERK

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Memorials				
011612-521900	825	-	-	-
Council Order 16-319C	825			
Contracted Services				
011612-525000	45,000	42,750	28,750	(14,000)
Total Non Payroll Expenditures	<u>45,825</u>	<u>42,750</u>	<u>28,750</u>	<u>(14,000)</u>
Footnotes:				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	245,819	246,905	244,357	(2,548)
Total Non Payroll Expenses	45,825	42,750	28,750	(14,000)
Total Department Expenses	<u>291,644</u>	<u>289,655</u>	<u>273,107</u>	<u>(16,548)</u>

CITY CLERK

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
City Clerk		1.00	\$ 81,167	1.00	\$ 81,167	1.00	\$ 81,167	\$ -
Assistant City Clerk	26	1.00	49,555	1.00	49,555	1.00	49,555	-
Assistant City Clerk		1.00	47,195	1.00	47,195	1.00	47,195	-
2nd Assistant City Clerk		0.41	19,362	0.41	19,362	0.41	19,362	-
1st Assistant City Clerk		0.51	21,655	0.51	24,203	0.51	21,655	(2,548)
Sub Total Base Salaries		3.92	\$ 218,934	3.92	\$ 221,482	3.92	\$ 218,934	\$ (2,548)
Educational Incentive			\$ 11,252		\$ 11,443		\$ 11,443	-
Longevity			9,979		10,390		10,390	-
Sick Leave Buy Back			4,619		2,540		2,540	-
Extra Day			1,035		1,050		1,050	-
Stipend			-		-		-	-
Sub Total Incentives			\$ 26,885		\$ 25,423		\$ 25,423	\$ -
Overtime			-		-		-	-
Total Salaries			\$ 245,819		\$ 246,905		\$ 244,357	\$ (2,548)

Footnotes:

CITY CLERK (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
City Clerk	Ashley Melnik	1.00	01/07/04	\$ 81,167	\$ 9,780	\$ 90,947	\$ 81,167	\$ 8,272	\$ 89,439	\$ (1,508)
Assistant City Clerk	Debra Sheehan	1.00	05/02/83	49,555	4,841	54,396	49,555	5,261	54,816	420
Assistant City Clerk	Robin Zajackowski	1.00	08/28/02	47,195	6,577	53,772	47,195	6,577	53,772	-
2nd Assistant City Clerk	Joanne Giarla	0.41	06/01/70	19,362	3,515	22,877	19,362	2,886	22,248	(629)
1st Assistant City Clerk	Christine Beals	0.51	08/29/11	21,655	2,172	23,827	21,655	2,427	24,082	255
		3.92		\$ 218,934	\$ 26,885	\$ 245,819	\$ 218,934	\$ 25,423	\$ 244,357	\$ (1,463)

Footnotes:

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
CITY COUNCIL**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
011111	510100	PERMANENT SALARIES	205,880	218,959	210,757	210,786	175,631	210,787
011111	511100	LONGEVITY	35,583	34,650	38,217	37,500	32,450	41,000
011114	540000	OFFICE SUPPLIES	63,187	77,513	78,480	79,200	59,400	79,200
TOTAL CITY COUNCIL			304,651	331,122	327,454	327,486	267,481	330,987

CITY COUNCIL

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
<u>Office Supplies</u> 011114-540000	79,200	79,200	79,200	-
Total Non Payroll Expenditures	<u>79,200</u>	<u>79,200</u>	<u>79,200</u>	<u>-</u>
<u>Footnotes:</u>				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	248,287	251,787	251,787	-
Total Non Payroll Expenses	79,200	79,200	79,200	-
Total Department Expenses	<u>327,487</u>	<u>330,987</u>	<u>330,987</u>	<u>-</u>

CITY COUNCIL

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
President			\$ 18,287		\$ 18,287		\$ 18,287	\$ -
Members			164,080		164,080		164,080	-
* Clerk of Council & Committee			28,420		28,420		28,420	-
Sub Total Base Salaries		-	\$ 210,787	-	\$ 210,787	-	210,787	\$ -
Educational Incentive			\$ -		\$ -		\$ -	\$ -
Longevity			37,500		41,000		41,000	-
Sick Leave Buy Back			-		-		-	-
Extra Day			-		-		-	-
Stipend			-		-		-	-
Sub Total Other Salary			\$ 37,500		\$ 41,000		41,000	\$ -
Overtime			-		-		-	-
Total Salaries			\$ 248,287		\$ 251,787		\$ 251,787	\$ -

Footnotes:

* Additional Clerk of Council Stipend added in FY 2015.

CITY COUNCIL (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Council President										
	Robert Haas			\$ 16,408	\$ 4,100	\$ 20,508	\$ 18,287	\$ 6,400	\$ 24,687	4,179
At Large Councilor										
	Jessica Giannino			18,287	-	18,287	16,408	-	16,408	(1,879)
	Steven Morabito			16,408	-	16,408	16,408	-	16,408	-
	George Rotondo			16,408	-	16,408	16,408	-	16,408	-
	Anthony Zambuto			16,408	2,600	19,008	16,408	3,000	19,408	400
Ward 1 Councilor										
	Joanne McKenna			16,408	5,600	22,008	16,408	6,000	22,408	400
Ward 2 Councilor										
	Ira Novoselsky			16,408	6,800	23,208	16,408	6,800	23,208	-
Ward 3 Councilor										
	Arthur Guinasso			16,408	4,800	21,208	16,408	5,200	21,608	400
Ward 4 Councilor										
	Patrick Keefe			16,408	-	16,408	16,408	-	16,408	-
Ward 5 Councilor										
	John Powers			16,408	6,800	23,208	16,408	6,800	23,208	-
Ward 6 Councilor										
	Charles Patch, Sr			16,408	6,800	23,208	16,408	6,800	23,208	-
Clerk of Council & Committees										
	Ashley Melnik			11,368	-	11,368	11,368	-	11,368	-
	Debra Sheehan			8,526	-	8,526	8,526	-	8,526	-
	Joanne Giarla			8,526	-	8,526	8,526	-	8,526	-
				\$ 210,787	\$ 37,500	\$ 248,287	\$ 210,787	\$ 41,000	\$ 251,787	\$ 3,500

Footnotes:

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
CONSERVATION COMMISSION**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
011711	510100	PERMANENT SALARIES	6,400	6,134	6,400	6,400	4,733	6,400
011714	540000	OFFICE SUPPLIES	744	681	800	-	0	600
TOTAL	CONSERVATION COMMISSION		<u>7,144</u>	<u>6,815</u>	<u>7,200</u>	<u>6,400</u>	<u>4,733</u>	<u>7,000</u>

CONSERVATION COMMISSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Office Supplies					
	011714-540000	-	1,500	600	(900)
Tablets			900		
Office Supplies			600		
Total Non Payroll Expenditures		-	1,500	600	(900)
Footnotes:					

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	6,400	8,000	6,400	(1,600)
Total Non Payroll Expenses	-	1,500	600	(900)
Total Department Expenses	6,400	9,500	7,000	(2,500)

CONSERVATION COMMISSION

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Chairman			\$ 1,600		\$ 2,000		\$ 1,600	\$ (400)
Members			4,800		6,000		4,800	(1,200)
Sub Total Base Salaries		-	\$ 6,400	-	\$ 8,000	-	6,400	\$ (1,600)
Overtime			-		-		-	-
Total Salaries			\$ 6,400		\$ 8,000		\$ 6,400	\$ (1,600)

Footnotes:

CONSERVATION COMMISSION (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Chairman										
	Andrew DeSantis		03/01/02	\$ 1,600	\$ -	\$ 1,600	1,600	-	\$ 1,600	\$ -
Board Members										
	Toby Cassidy			800	-	800	800	-	800	-
	James Cerbone		10/29/12	800	-	800	800	-	800	-
	Vincent Lauria		03/16/15	800	-	800	800	-	800	-
	Joseph LaValle		11/15/99	800	-	800	800	-	800	-
	Nicholas Moulaison		01/26/15	800	-	800	800	-	800	-
	Ann Raponi		01/01/11	800	-	800	800	-	800	-
				\$ 6,400	\$ -	\$ 6,400	\$ 6,400	\$ -	\$ 6,400	\$ -

Footnotes:

Director of Finance/ Collector/ Treasurer

Contact Information: George Anzuoni, Director of Finance/City Collector/City Treasurer, (781) 286-8120

Location: Revere City Hall, Second Floor, 281 Broadway, Revere

Mission Statements:

The mission of the Director of Finance is to plan, implement, collect, distribute, oversee, and report on the City's operating and capital finances, and to ensure that all finance-related functions are in compliance with all federal, state and municipal ordinances. The department shall ensure that the City's funds are used in an efficient manner to provide the utmost service to the citizens, taxpayers, and to the financial markets.

The mission of the Collector's Office is to bill on a timely basis for real estate, personal property, and motor vehicle excise taxes and maintain accurate records of these transactions. The mission of the Treasurer's Office is to disburse, invest, and borrow the funds of the City.

Department Descriptions:

The Finance Department has supervisory authority over Auditing, Assessors, Purchasing, Management Information Systems (MIS), employee benefits administration, and the water and sewer billing function.

The Collector's and Treasurer's Offices are responsible for the billing and collection of the real estate, personal property, motor vehicle taxes, and fines associated with health code violations, the collection and maintenance of tax title, payroll processing, short and long term debt management, cash management, investments, property auctions, and financial market reporting.

FY17 Accomplishments

- Assisted in launching the Regional Emergency Communications Center, in conjunction with the Fire Chiefs, Police Chiefs and the executive Officers of the two municipalities
- Issued the fourth annual Comprehensive Annual Financial Report (CAFR).
- Received the Government Finance Officers Award for excellence in financial reporting.
- Development and passage of a FY18 Annual Budget.
- Successfully executed Bond Anticipation Notes and Bond Sales for various issues that are outstanding.
- Implemented the changes in the Employee Health Care plans in accordance with the Affordable Care Act.
- Energy contracts signed that purchased and locked down electric rates at a savings for the city.
- Oversight of the installation and implementation of the AMI Water Metering System.
- Oversight of the Water /Sewer billing department all bills sent out on accurately and on a timely basis.
- Oversight of the setting the FY17 tax rate.
- Coordination of all of the financial departments of the city to insure efficiencies, compliance and coordination.
- Participation in the Consent Decree with the Department of Justice for the water/sewer.

- Successfully maintained the bond rating AA with Standard and Poor's Rating Agency with an additional positive outlook upgrade.
- Successfully secured the bond rating from Moody's Investment Service of Aa3.
- Collections of real estate taxes over 98%.
- Successfully conducted city owned land auctions that brought over 4 million dollars into the city coffers
- Supervised the training of the new Water and Sewer Billing employees along with the Assistant Collector.
- Aggressive collections of delinquent taxes.
- Successfully bonded State Revolving Funds for the improvements to the water/sewer infrastructure.
- Initiated a proposal for the purchase of the street lighting in order to save the City money.
- Engaged the services of a public adjuster after the tornado damaged city buildings.
- Overseeing the process to have all of the city properties that were damaged by the tornado repaired properly.
- Participated in the development of a Capital Improvement Plan for the city.
- Denied/contested unemployment claims that were not the responsibility of the City.
- Implemented the online payment of real estate, personal property, excise tax and water/sewer for the taxpayers and ratepayers.

FY18 Goals

Goal: Complete the city's fifth Comprehensive Annual Financial Report, based on guidelines from the Government Finance Officers' Association (GFOA)

Mayoral Focus Areas: Professionalize City Government

Goal: Review the receipting policy for the City to align current practices with industry best practices in terms of receipting.

Mayoral Focus Areas: Invest in City Services, Professionalize City Government

Goal: Institute a risk assessment program for various departments to ensure that all funds that are received and expended by departments are done in accordance with Massachusetts General Laws.

Mayoral Focus Areas: Professionalize City Government

Goal: Attain energy savings.

Mayoral Focus Areas: Invest in City Services, Improve Residents' Quality of Life

Goal: Provide the Mayor with forecasted budget requirements.

Mayoral Focus Areas: Invest in City Services

Goal: Complete and implement the new water meters and AMI water meter reading system.

Mayoral Focus Areas: Invest in City Services, Improve Residents' Quality of Life

Goal: Coordinate with all departments involved in financial decisions to ensure the departments are operating in a cohesive fashion.

Mayoral Focus Areas: Professionalize City Government, Invest in City Services

Goal: Increase the collection rate for real personal property taxes, motor vehicle excise taxes, water and sewer bills, and fines associated with health code violations.

Mayoral Focus Areas: Invest in City Services

Goal: Continue to work closely with all departments that issue licenses and permits for the City to ensure a delinquent tax or ratepayer does not receive a license or permit

Mayoral Focus Areas: Invest in City Services

Goal: Provide an online portal so that individual employees can securely view their personal payroll information

Mayoral Focus Areas: Professionalize City Government

Goal: Implement financial policies for the City to ensure strict monetary controls

Mayoral Focus Areas: Professionalize City Government, Invest in City Services

Goal: Automate the requisition and purchase order system along with the purchasing agent and MIS director.

Mayoral Focus Areas: Professionalize City Government

Goal: Direct and coordinate the flow of financial information between departments.

Mayoral Focus Areas: Make certain that all financial information is accurate, complete, and readily available.

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
DIRECTOR OF FINANCE/ COLLECTOR/ TREASURER**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
011451	510100	PERMANENT SALARIES	563,244	641,054	628,963	630,844	469,585	592,402
011451	510900	OVERTIME	21,634	17,416	23,970	15,000	36,555	15,000
011451	511100	LONGEVITY	13,590	15,267	15,842	15,300	11,895	16,200
011451	511400	WORKERS COMP	426,834	359,467	427,268	-	-	-
011451	511500	WORKERS COMP MED.	113,151	129,849	213,637	-	-	-
011451	511600	WORKERS COMP UNEMP	66,717	57,290	30,000	-	-	-
011451	511900	GROUP HEALTH	16,127,405	16,673,917	17,172,725	-	-	-
011451	512100	MEDICARE TAXES	1,169,302	1,226,426	1,297,413	-	-	-
011451	512301	EDUCATIONAL INCENTIVE	42,669	49,092	48,100	48,042	35,975	48,356
011451	516600	SICK LEAVE BB	7,946	7,461	8,313	12,422	9,107	12,517
011452	525000	CONTRACTED SERVICES	19,000	-	-	-	-	-
011454	540000	OFFICE SUPPLIES	68,552	59,444	62,321	70,000	45,652	70,000
011454	545500	COMPUTER OPERATIONS	24,455	114,524	73,500	100,000	6,467	50,000
011457	522800	AUDIT/ACCOUNTING SERV	61,880	73,080	64,825	-	-	-
011457	570000	OTHER EXPENSES	-	-	-	-	-	-
011457	571900	TAX TITLE	175,873	226,952	306,794	120,000	257,147	120,000
011457	572100	BANKING SERVICES	190,520	252,111	287,070	260,000	227,612	300,000
011459	591000	BONDED DEBT RESV/TF IN	-	-	-	-	(743,444)	-
011459	591100	BONDED DEBT	3,099,471	3,095,566	3,583,994	3,581,579	2,243,002	-
011459	591200	NOTES BOND	80,000	234,835	116,007	140,000	213,056	140,000
011459	591210	SRF BOND ADMIN FEES	-	16,812	79,323	93,972	41,777	-
011459	591500	INTEREST LT DEBT	1,846,514	2,017,222	2,513,316	2,744,787	3,018,683	-
TOTAL	DIRECTOR OF FINANCE/ COLLECTOR/ TREAS		24,118,757	25,267,784	26,953,381	7,831,946	5,873,069	1,364,475

DIRECTOR OF FINANCE/COLLECTOR/TREASURER

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
<u>Office Supplies</u>					
	011454-540000	70,000	70,000	70,000	-
Wireless telephone; armored car services; alarm services; office supplies, equipment lease, HVAC maintenance; tax bill supplies.					
<u>Computer Operations</u>					
	011454-545500	100,000	100,000	50,000	(50,000)
<u>Tax Title</u>					
	011457-571900	120,000	150,000	120,000	(30,000)
Tax Title foreclosures & takings					
<u>Banking Services</u>					
	011457-572100	260,000	300,000	300,000	-
Banking & Related Charges					
<u>Notes and Bonds</u>					
	011459-591200	140,000	140,000	140,000	-
Certification of Notes & Bonds					
<u>Bonded Debt</u>					
	011459-591100	4,401,579	-	(a)	-
Principal Payments on O/S Bonded indebtedness (Tax levy)					
	2,784,683	-			
Principal Payments on O/S Bonded indebtedness (Enterprise Fund)					
	1,616,896	-			
	011459-591100	(820,000)	-	(a)	-
Less: Lease Rental Car Subsidy					
	(190,000)	-			
Less: Ameresco Pymt from School Dept					
	(450,000)	-			
Less: School Bldg Debt Serv. Premiums					
	(180,000)	-			
<u>Interest on Long Term Debt</u>					
	011459-591500	3,042,331	-	(a)	-
Interest pymts on O/S Bonded Indebtedness & Temporary Borrowing (Tax Levy)					
	2,379,584	-			
Interest pymts on O/S Bonded Indebtedness & Temporary Borrowing (Enterprise Fund)					
	662,748	-			
	011459-591500	(297,544)	-	(a)	-
Less: Ameresco School Charge back					
	(297,544)	-			
<u>Footnotes:</u>					

DIRECTOR OF FINANCE/COLLECTOR/TREASURER (continued)

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
SRF Bond Administrative Fee's				
011459-591210	93,972	- (a)	-	-
Total Non Payroll Expenditures	<u>7,110,338</u>	<u>760,000</u>	<u>680,000</u>	<u>(80,000)</u>
Footnotes:				
(a) Reallocated to Debt Service section.				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	721,608	726,703	684,475	(42,228)
Total Non Payroll Expenses	7,110,338	760,000	680,000	(80,000)
Total Department Expenses	<u>7,831,946</u>	<u>1,486,703</u>	<u>1,364,475</u>	<u>(122,228)</u>

DIRECTOR OF FINANCE/COLLECTOR/TREASURER

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Director of Finance/ Collector/ Treasurer	26	1.00	\$ 144,563	1.00	\$ 144,563	1.00	\$ 144,563	\$ -
Asst City Collector		1.00	58,333	1.00	58,333	1.00	58,333	-
Principal Clerk		1.00	42,228	1.00	42,228	1.00	42,228	-
Deputy Coll/ Sr Cashier		1.00	39,305	1.00	39,305	1.00	39,305	-
Deputy Coll/ Jr Cashier		3.00	115,405	3.00	117,915	3.00	117,915	-
Asst City Treasurer	26	1.00	61,250	1.00	61,250	1.00	61,250	-
Administrative Assistant		1.00	47,195	1.00	47,195	1.00	47,195	-
Principal Clerk - Payroll		1.00	42,228	1.00	42,228	1.00	-	(42,228)
Asst Tax Title Custodian		1.00	39,305	1.00	39,305	1.00	39,305	-
Clerk & Typist		1.00	38,050	1.00	39,305	1.00	39,305	-
Sub Total Base Salaries		12.00	\$ 627,862	12.00	\$ 631,627	12.00	\$ 589,399	\$ (42,228)
Educational Incentive			\$ 48,042		\$ 48,356		\$ 48,356	\$ -
Longevity			15,300		16,200		16,200	-
Sick Leave Buy Back			12,422		12,517		12,517	-
Extra Day			2,982		3,003		3,003	-
Stipend			-		-		-	-
Sub Total Other Salary			\$ 78,746		\$ 80,076		\$ 80,076	\$ -
Overtime			15,000		15,000		15,000	-
Total Salaries			\$ 721,608		\$ 726,703		\$ 684,475	\$ (42,228)

Footnotes:

DIRECTOR OF FINANCE/COLLECTOR/TREASURER (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Dir. of Finance/ Collector/ Treasurer	George Anzuoni	1.00	02/22/78	\$ 144,563	\$ 21,155	\$ 165,718	\$ 144,563	\$ 21,461	\$ 166,024	\$ 306
Asst City Collector	Renee Conte	1.00	08/03/98	58,333	8,410	66,743	58,333	8,513	66,846	103
Principal Clerk	Brenda lafrate	1.00	11/05/12	42,228	4,236	46,464	42,228	4,236	46,464	-
Deputy Coll/ Sr Cashier	Danielle DiRuzza	1.00	01/03/11	39,305	3,943	43,248	39,305	3,943	43,248	-
Deputy Coll/ Jr Cashier	Margherita Bitto	1.00	06/06/11	39,305	3,943	43,248	39,305	3,943	43,248	-
Deputy Coll/ Jr Cashier	Vorlak Chey	1.00	01/09/14	38,050	3,817	41,867	39,305	3,943	43,248	1,381
Deputy Coll/ Jr Cashier	Denise Masiello-Stasio	1.00	01/09/14	38,050	4,791	42,841	39,305	4,949	44,254	1,413
Asst City Treasurer	Cathy Bowden	1.00	10/09/90	61,250	10,341	71,591	61,250	10,443	71,693	102
Administrative Assistant	Rita Johnson	1.00	06/27/05	47,195	5,963	53,158	47,195	6,168	53,363	205
Principal Clerk - Payroll	Vacant	1.00		42,228	3,363	45,591	-	-	-	(45,591)
Asst Tax Title Custodian	Michelle Audet	1.00	04/09/07	39,305	4,967	44,272	39,305	5,171	44,476	204
Clerk & Typist	Karen Dusevitch	1.00	01/09/14	38,050	3,817	41,867	39,305	3,943	43,248	1,382
		<u>12.00</u>		<u>\$ 627,862</u>	<u>\$ 78,746</u>	<u>\$ 706,607</u>	<u>\$ 589,399</u>	<u>\$ 76,713</u>	<u>\$ 666,112</u>	<u>\$ (40,495)</u>

Footnotes:

Election Commission

Contact Information: Diane R. Colella, Election Commissioner, 781-286-8200 x1
Location: Revere City Hall, First Floor, 281 Broadway, Revere

Mission Statement

The mission of the Election Department is to operate fairly and impartially while adhering to Massachusetts General Laws, Campaign Finance Laws and the Revised Ordinances of the City of Revere while assisting candidates and others in all aspects of the Electoral process.

Department Description

The primary goal of the Election Department is to promote voter registration and participation in the Electoral Process.

The Election Department is responsible for:

Collecting Census data on an annual basis from the residents of Revere. This data is used for State and Federal funding and for Congressional representation and Legislative Districts. From the Census Data, a street list book is created annually.

Providing assistance to voters by way of absentee ballots and the Automark Voter Assistance machine.

Administering the Federal Census every ten (10) years.

As a result of the 2010 Federal Census all documents produced in the Election Department must be done in English and Spanish.

With the assistance of the Revere City Council members, administering changes to ward and precinct boundary lines every ten (1) years.

When needed, conducting recounts.

Creating an annual budget that is used for administering elections and the daily operation of the department.,

Administering local, state and federal elections as scheduled and when needed due to resignation or death of a candidate. Elections are conducted in accordance with Massachusetts General Laws, Campaign Finance Laws, and the Revised Ordinances of the City of Revere.

The Election Department administers Campaign Finance Law for Candidates and Committees that file on the municipal level. Campaign finance reports are collected and reviewed for accuracy then posted on the city's website at ervere.org. There, they are maintained for six years from the date of the relevant election.

The Election Department serves as a link to the Public by providing a variety of supplemental services such as verification of residence for tax abatements, welcome home bonuses for veterans, life certificates for pension renewals, Voter ID cards, notary public services, voter registration and updates to voter registrations.

Maintaining the Election Department website at revere.org with election night reporting results, campaign finance reports, and election information.

FY17 Accomplishments

- Working with limited resources, the Election Department administered six (6) successful elections while implementing a host of election law changes, including online voter registration, pre-registration for 16-year-olds, early voting at a remote location, post-election audits, and political designations voting in primaries.
- A total of 4,590 voter registration forms were processed
- 22,045 census forms were mailed
- \$856.80 in fee revenue generated
- A per MGL 43-37 regarding Initiative Petitions, a total of 1,056 signed nomination papers were submitted containing 8,522 signatures to be reviewed. 4,819 signatures were certified for the special election held on Tuesday, October 18.
- Worked with Purchasing Agent to generate an RFP for purchase of new voting equipment, producing a savings of \$39,000

FY18 Goals & Objectives

Goal: Introduce voters to the new DS200 optical scanning vote tabulators

Mayoral Focus Areas: Invest in City Services, Improve Residents' Quality of Life

Goal: Host training classes for election officials/poll workers on use of new voting equipment.

Mayoral Focus Areas: Invest in City Services, Improve Residents' Quality of Life

Goal: Provide exceptional customer service to the residents of Revere and to any person seeking assistance from the Election Department and to manage Election Staff in accordance with state rules and regulations.

Mayoral Focus Areas: Improve Residents' Quality of Life, Professionalize City Government

Goal: Guarantee the voting list used on Election Day is the most up to date and accurate list that can possibly be produced.

Mayoral Focus Areas: Professionalize City Government, Improve Residents' Quality of Life

Goal: Administer successful elections.

Mayoral Focus Areas: Professionalize City Government, Improve Residents' Quality of Life

Goal: Work within the parameters of the approved budget so taxpayers are pleased with our efforts to provide exceptional services, using advanced equipment purchased at a competitive price.

Mayoral Focus Areas: Professionalize City Government, Invest in City Services

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
ELECTION COMMISSION**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
011621	510100	PERMANENT SALARIES	154,782	157,815	151,810	156,649	120,588	153,639
011621	510101	OTHER SALARIES	8,463	8,500	20,123	20,000	18,684	12,000
011621	510102	POLL WORKERS	45,000	23,976	76,334	52,000	46,242	43,000
011621	510103	CUSTODIANS/ELECTION	5,947	4,573	10,169	7,000	6,533	5,500
011621	511100	LONGEVITY	7,946	8,263	5,271	1,900	1,504	2,400
011621	512301	EDUCATIONAL INCENTIVE	7,725	7,880	7,879	11,232	6,806	8,472
011621	516600	SICK LEAVE BB	2,154	3,283	19,453	2,372	2,370	2,382
011622	522100	RENTALS	1,817	3,886	8,884	9,500	5,956	5,300
011622	522200	POSTAGE	11,500	13,900	13,680	14,542	9,459	15,362
011622	522400	COMPUTER SERVICES	26,014	26,425	40,374	47,500	36,184	44,050
011622	525000	CONTRACTED SERVICES	144	110	500	1,200	485	800
011624	540000	OFFICE SUPPLIES	268	2,563	2,273	12,375	3,279	2,500
011628	580000	NEW EQUIPMENT	-	-	-	-	0	-
TOTAL ELECTION			271,761	261,175	356,750	336,270	258,090	295,405

ELECTION COMMISSION

Non-Payroll Expenditures

Account Name	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Account Number				
<u>Rentals</u>				
011622-522100	5,500	5,300	5,300	-
Advertising fees	2,320	1,600		
Truck Rental	1,100	1,500		
Polling locations	1,458	1,300		
Alarm monitoring fees	372	400		
Equipment Rental	250	500		
<u>Postage</u>				
011622-522200	14,542	15,362	15,362	-
Annual City Census mailing	8,455	9,912		
Postage paid for returned Confirmation	-	1,300		
Census second notice	1,100	1,200		
Confirmation cards	3,300	1,200		
Business reply maintenance fee	700	700		
Annual rental fee for P.O. Box 246	787	350		
Standard Permit fee for 58338	-	250		
Business reply Permit fee for 9440001	-	250		
FedEx shipping charges for memory	200	200		
<u>Computer Services</u>				
011622-522400	35,000	44,050	44,050	-
Prepare and print ballots and code memory packs for (2) Local Elections.	14,000	20,000		
Annual Maintenance contract of Unity software and (23) tabulators.	8,100	8,100		
Printing Annual City Census	5,300	6,900		
Contingency for repairs	3,000	3,000		
Printing Annual Street List Book	3,000	2,900		
Printing costs for various Election related forms.	-	1,500		
Binding Voter Registration cards and Street List book.	600	600		
Printing Census second notices	500	525		
Printing Confirmation cards	500	525		
<u>Contracted Services</u>				
011622-525000	1,200	800	800	-
Constable Services	200	200		
Translation Services	500	600		
Contingency for repairs	500	-		

ELECTION COMMISSION (continued)

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Office Supplies					
	011624-540000	3,375	2,500	2,500	-
Printing costs		1,500	-		
Election supplies		1,000	1,275		
Toner Cartridges		700	1,000		
Dues Mass City Clerks Association and North Shore City and Town Clerks Association.		175	225		
Council Order 16-319D		41,000		-	
October Special Election					
New Equipment					
	011628-580000	-	150,000	-	
Voting terminals			150,000	-	
Total Non Payroll Expenditures		100,617	218,012	68,012	-
Footnotes:					

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	235,653	227,393	227,393	-
Total Non Payroll Expenses	100,617	218,012	68,012	(150,000)
Total Department Expenses	336,270	445,405	295,405	(150,000)

ELECTION COMMISSION

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Election Commissioner & Secr.		1.00	\$ 65,755	1.00	\$ 65,755	1.00	\$ 65,755	\$ -
Asst Election Commissioner		1.00	47,195	1.00	47,195	1.00	47,195	-
Clerk & Typist		1.00	36,796	1.00	36,796	1.00	36,796	-
Chairman of Board			1,600		1,600		1,600	-
Board Members			1,600		1,600		1,600	-
Sub Total Base Salaries		3.00	\$ 152,946	3.00	\$ 152,946	3.00	\$ 152,946	\$ -
Educational Incentive			\$ 11,232		\$ 8,472		\$ 8,472	\$ -
Longevity			1,900		2,400		2,400	-
Sick Leave Buy Back			2,372		2,382		2,382	-
Extra Day			703		693		693	-
Stipend			-		-		-	-
Sub Total Other Salary			\$ 16,207		\$ 13,947		\$ 13,947	\$ -
Overtime			-		-		-	-
Total Permanent Salaries			\$ 169,153		\$ 166,893		\$ 166,893	\$ -
Other Salaries								
Other Salaries								
011621-510101			\$ 15,000		\$ 12,000		\$ 12,000	\$ -
Poll Workers Salaries								
011621-510102			46,000		43,000		43,000	-
Custodial Services								
011621-510103			5,500		5,500		5,500	-
Total Other Salaries			\$ 66,500		\$ 60,500		\$ 60,500	\$ -
Total Salaries			\$ 235,653		\$ 227,393		\$ 227,393	\$ -

Footnotes:

ELECTION COMMISSION (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Election Commissioner	Diane R Colella	1.00	01/11/01	\$ 65,755	\$ 8,541	\$ 74,296	\$ 65,755	\$ 9,053	\$ 74,808	\$ 512
Asst Election Commissioner	Caitlin Welch	1.00	06/01/10	47,195	4,735	51,930	47,195	4,735	51,930	-
Clerk & Typist	Katie Dimeo	1.00	02/08/17	36,796	2,931	39,727	36,796	159	36,955	(2,772)
Chairman of Board	Elizabeth Dixon		04/22/13	1,600	-	1,600	1,600	-	1,600	-
Board Members	John Cammarata		05/14/14	800	-	800	800	-	800	-
	Robert N Scrima		10/01/99	800	-	800	800	-	800	-
		<u>3.00</u>		<u>\$ 152,946</u>	<u>\$ 16,207</u>	<u>\$ 169,153</u>	<u>\$ 152,946</u>	<u>\$ 13,947</u>	<u>\$ 166,893</u>	<u>\$ (2,260)</u>

Footnotes:

Engineering

Contact Information: Nicholas Rystrom, City Engineer, 781-286-8152

Location: Revere City Hall, Basement, 281 Broadway, Revere

Mission Statement

The mission of the Engineering Department is to develop and improve all City infrastructure so that residents enjoy high quality of life in a safe environment and development opportunities are realized and to maintain records and institute processes so that the department's information and actions are transparent.

Department Description

The Engineering Department is responsible for the technical oversight of all City infrastructure project design and development, as well as for technical review and approval of all private development city-wide. The department provides engineering support to other City departments and maintains City records & plans as related to infrastructure, utilities, and development.

FY17 Accomplishments

- Scanned and catalogued City records and plans, including creating record files for properties City-wide. Identified and corrected discrepancies within City records and the City GIS
- Worked to plan, design, construct and document various sewer and stormwater rehabilitation projects for compliance with USDOJ, USEPA and MADEP Consent Decree
- Investigated, evaluated and offered engineered solutions to infrastructure problems as requested by City residents (includes traffic, drainage, safety, etc.)
- Reviewed proposed developments (including large scale developments) for technical compliance and for impacts to existing City infrastructure
- Worked to execute water system improvements, salt marsh restoration, and other non-Consent Decree related projects throughout the City
- Worked to oversee the rehabilitation of two sanitary sewer pump stations and decommission another sanitary sewer pump station
- Worked to develop and implement a water distribution system flushing program
- Worked to develop FOG standards for City-wide implementation

FY18 Goals & Objectives

Goal: Continue to upgrade the department's files and archives to achieve efficient, easy access to all current and historical information. Identify and correct address and infrastructure discrepancies in City records and City GIS. Scan, catalogue and file new and existing Engineering Department plans and documents and identify discrepancies through internal review and external notification, to make the necessary changes to City address records and City GIS data.

Mayoral Focus Areas: Professionalize City Government, Invest in City Services

Goal: Continue to ensure City compliance with the United States Department of Justice (USDOJ) consent decree and work to achieve "no future Sanitary Sewer Overflows." Oversee planning, design, construction and documentation of various sewer and stormwater rehabilitation projects through regular meetings with, and input from, City personnel, and the City's engineering consultants.

Mayoral Focus Areas: Invest in City Services, Improve Residents' Quality of Life

Goal: Work to help move the City from a reactive approach to City infrastructure to a proactive approach to City infrastructure with regard to O/M of City utilities

Mayoral Focus Areas: Invest in City Services, Improve Residents' Quality of Life, Promote Economic Growth

Goal: Address, from conception through completion, infrastructure concerns received directly from residents, including traffic, drainage, and safety issues.

Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: Provide technical infrastructure guidance for all proposed development in the City to insure that City and industry standards are met and development occurs in the best interest of the City.

Mayoral Focus Areas: Professionalize City Government, Invest in City Services

Goal: Work to support other City departments with engineering knowledge and expertise as needed

Mayoral Focus Areas: Professionalize City Government, Invest in City Services

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
ENGINEERING**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
011841	510100	PERMANENT SALARIES	67,106	73,980	73,978	195,487	156,291	195,425
011841	512301	EDUCATIONAL INCENTIVE	5,033	5,548	5,547	10,000	8,034	10,000
011841	516600	SICK LEAVE BB	1,398	1,529	1,529	4,210	1,529	3,933
011842	520000	PURCHASE OF SERV	-	-	-	-	0	-
011842	520900	TELEPHONE/COMMUNICATIONS	-	873	761	750	504	750
011844	544000	MATERIALS	-	2,345	527	1,500	1,772	5,000
011847	570000	OTHER EXPENSES	-	1,091	2,103	2,250	1,816	2,250
011847	570500	TRAVEL ALLOWANCE	-	600	579	300	165	900
TOTAL ENGINEERING			73,537	85,966	85,025	214,497	170,112	218,258

ENGINEERING

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Telephone/ Communications				
011842-520900 Telephone Expense	750	750	750	-
Materials & Supplies				
011844-544000 Office Supplies* Large Format Printer Lease**	1,500	2,000 3,000	5,000 5,000	-
Other Charges & Expenses				
011847-570000 Staff Training (continuing education)* AutoCAD License** Staff Field Gear* Other	2,250	1,500 1,250 900 2,250	5,900 2,250	(3,650)
Travel Allowance				
011847-570500 Mileage*	300	900	900	-
Total Non Payroll Expenditures	4,800	12,550	8,900	(3,650)
Footnotes:				
* Budget requests reflect adjustment from 1 person staff to 3 person staff				
** Funds previously included in SP&ED budget				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	209,697	243,492	209,358	(34,134)
Total Non Payroll Expenses	4,800	12,550	8,900	(3,650)
Total Department Expenses	214,497	256,042	218,258	(37,784)

ENGINEERING

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Engineer		1.00	\$ 73,979	1.00	\$ 105,000	1.00	\$ 73,979	\$ (31,021)
* Project Manager/ Construction Supervisor		1.00	61,200	1.00	61,200	1.00	61,200	-
* Project Engineer		1.00	59,364	1.00	59,364	1.00	59,364	-
Sub Total Base Salaries		3.00	\$ 194,543	3.00	\$ 225,564	3.00	\$ 194,543	\$ (31,021)
Educational Incentive			\$ 10,000		\$ 12,327		\$ 10,000	\$ (2,327)
Longevity			-		-		-	-
Sick Leave Buy Back			4,210		4,575		3,933	(642)
Extra Day			944		1,026		882	(144)
Stipend			-		-		-	-
Sub Total Other Salary			\$ 15,154		\$ 17,928		\$ 14,815	\$ (3,113)
Overtime			-		-		-	-
Total Salaries			\$ 209,697		\$ 243,492		\$ 209,358	\$ (34,134)

Footnotes:

* Department Restructure, moved from Planning & Community Development in FY2017.

ENGINEERING (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Engineer	Nicholas Rystrom	1.00	07/05/11	\$ 73,979	\$ 7,573	\$ 81,552	\$ 73,979	\$ 7,420	\$ 81,399	\$ (153)
Project Manager	Donald Ciaramella *	1.00	02/03/14	61,200	1,532	62,732	61,200	1,441	62,641	(91)
Project Engineer	Michael Kessman *	1.00	01/13/14	59,364	6,046	65,410	59,364	5,954	65,318	(92)
		3.00		\$ 194,543	\$ 15,151	\$ 209,694	\$ 194,543	\$ 14,815	\$ 209,358	\$ (336)

Footnotes:

* Department Restructure, moved from Planning & Community Development in FY2017.

Human Resources

Contact Information: John Viarella, HR Director 781-286-8202

Location: Revere City Hall, Lower Level, 281 Broadway, Revere

Mission Statement:

The mission of the Human Resource Office is to provide the best services possible to employees, retirees and citizens of Revere.

The Human Resource Office ensures that the City applies best practices in all areas of Human Resource management and by doing so improves the lives of City employees and retirees as well and assists the Mayor's office in running the City as efficiently and cost effectively as possible.

Department Description:

The Human Resource office is responsible for creating and implementing legally compliant, workable and scalable policies and procedures that adhere to best human resource practices.

The Human Resource office directs all hiring, on-boarding and termination activities as well as paid and unpaid leave programs.

The Human Resource office manages all issues related to progressive discipline, grievances, and other personnel issues and complaints.

FY17 Accomplishments

- HR department established and first Director hired
- Ensured a professional, accountable process for all city jobs posted

FY18 Goals

Goal: Create and implement a full suite of human resource policies and procedures including an employee manual.

Mayoral Focus Areas: Professionalize City Government

Goal: Create a new employee on-boarding program and new hire presentation

Mayoral Focus Areas: Professionalize City Government.

Goal: Procure and implement the Munis applicant tracking module; Learn and utilize the Munis HRIS module.

Mayoral Focus Areas: Professionalize City Government; Invest in City Services.

Goal: Develop and implement an EEO program

Mayoral Focus Areas: Professionalize City Government.

Goal: Train department heads and managers on the progressive discipline process and how to engage with Human Resources.

Mayoral Focus Areas: Professionalize City Government.

Goal: Procure server space for electronic employee records

Mayoral Focus Areas: Professionalize City Government; Invest in City Services.

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
HUMAN RESOURCES**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
011251	510100	PERMANENT SALARIES	-	-	-	88,154	33,925	143,110
011251	510900	OVERTIME	-	-	-	-	0	-
011251	511100	LONGEVITY	-	-	-	3,200	2,475	3,600
011251	511400	WORKERS COMP	-	-	-	472,145	211,566	-
011251	511500	WORKERS COMP MED.	-	-	-	120,000	96,019	-
011251	511600	WORKERS COMP UNEMP	-	-	-	80,000	69,567	-
011251	511900	GROUP HEALTH	-	-	-	17,480,011	14,567,283	-
011251	512301	EDUCATIONAL INCENTIVE	-	-	-	7,717	2,545	16,334
011251	516600	SICK LEAVE BB	-	-	-	935	931	942
011252	512100	MEDICARE TAXES	-	-	-	1,367,592	962,957	-
011252	525000	CONTRACTED SERVICES	-	-	-	-	-	-
011254	540000	OFFICE SUPPLIES	-	-	-	-	-	1,500
011257	570000	OTHER EXPENSES	-	-	-	-	-	2,500
TOTAL HUMAN RESOURCES			-	-	-	19,619,754	15,947,268	167,986

HUMAN RESOURCES

Non-Payroll Expenditures

Account Name	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Workers' Compensation *				
011251-511400	472,145	-	-	-
Benefits to Injured Municipal employees Third Party Administrative Fees				
Workers' Compensation Medical Benefits*				
011251-511500	120,000	-	-	-
Workers' Compensation/ Unemployment*				
011251-511600	80,000	-	-	-
Health Insurance*				
011251-511900	17,480,011	-	-	-
Health Insurance	17,452,011	-		
Employee Dental/ Vision	28,000	-		
Medicare Taxes*				
011252-512100	1,367,592	-	-	-
Employer Medicare tax @ 1.45%				
Office Supplies				
011254-520000	-	3,500	1,500	(2,000)
Memberships, training, conferences.		2,000	1000	
Office supplies		1,500	500	
Other Expenses				
011257-570000	-	3,500	2,500	(1,000)
New Equipment		2000	1000	
HR Recruitment Budget		1500	1500	
Total Non Payroll Expenditures	19,519,748	7,000	4,000	(3,000)
Footnotes:				
* Relocated to Unclassified Section				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	100,006	206,214	163,986	(42,228)
Total Non Payroll Expenses	19,519,748	7,000	4,000	(3,000)
Total Department Expenses	19,619,754	213,214	167,986	(45,228)

HUMAN RESOURCES

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Human Resource Director		1.00	\$ 45,500	1.00	\$ 100,000	1.00	\$ 100,000	\$ -
Deputy HR Director		1.00	42,228	1.00	42,228	1.00	42,228	-
Floating Principal Clerk		-	-	1.00	42,228	1.00	-	(42,228)
Sub Total Base Salaries		2.00	\$ 87,728	3.00	\$ 184,456	3.00	\$ 142,228	\$ (42,228)
Educational Incentive			\$ 7,717		\$ 16,334		\$ 16,334	\$ -
Longevity			3,200		3,600		3,600	-
Sick Leave Buy Back			935		942		942	-
Extra Day			426		882		882	-
Stipend			-		-		-	-
Sub Total Other Salary			\$ 12,278		\$ 21,758		\$ 21,758	\$ -
Overtime			-		-		-	-
Total Salaries			\$ 100,006		\$ 206,214		\$ 163,986	\$ (42,228)

Footnotes:

HUMAN RESOURCES (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Human Resource Director	Vacant	1.00		\$ 45,500	\$ 4,766	\$ 50,266	\$ 100,000	\$ 10,475	\$ 110,475	\$ 60,209
Deputy HR Director	Elaine Fielding	1.00	12/27/94	42,228	7,512	49,740	42,228	7,920	50,148	408
Floating Principal Clerk	Vacant	1.00		-	-	-	-	-	-	-
		3.00		\$ 87,728	\$ 12,278	\$ 100,006	\$ 142,228	\$ 18,395	\$ 160,623	\$ 60,617

Footnotes:

Information Technology

Contact Information: Glen DeRosa, Director, 781-286-8140

Location: Revere City Hall, Second Floor, 281 Broadway, Revere

Mission Statement

The mission of the Information Technology Department is to integrate city-wide data processing into one coherent network and information system for the use of any department, office, board, committee, or agency of the City and to resolve issues, procure resources and expand network services to all city departments.

Department Description

The Information Technology Department provides data processing support, planning, and coordination to every department of the City excluding the School Department. Usually not in direct contact with the public, IT is nonetheless involved, in one way or another, with almost every major activity of the City. Within available resources, IT must ensure that all city employees have access to the data needed to perform their duties in an efficient manner. As an agent of change, IT is involved with a variety of projects using new technology ranging from office automation to accounting, from various billing to geographical information, from web-based systems to PC and network systems.

FY17 Accomplishments

- Enabled online payments for taxes and utility billing to allow citizens to pay their bills online with credit, debit or checking account.
- Upgraded and customized Vertical Wave Phone System to help support 311 Call Center and create path for easy navigation for service.
- Installed new VPN Access point to allow remote access for support and employees to access the city network.
- Upgraded financial server to add reporting functionality for mayor and auditing departments.**FY17**

FY18 Goals & Objectives

Goal: Migrate email and financial servers to cloud environment to ensure continuity of programs, services and data integrity.

Mayoral Focus Areas: Professionalize City Government; Invest in City Services

Goal: Implement cyber security programs to detect and stop external cyber threats that endanger the data and services of the city network.

Mayoral Focus Areas: Professionalize City Government; Invest in City Services

Goal: Place city graphical information system online for the public to use with some simple tools to create custom maps and explore data.

Mayoral Focus Areas: Improve Residents' Quality of Life; Invest in City Services

Goal: Update city website, www.revere.org, with fresh new look and functionality with constituent service center access.

Mayoral Focus Areas: Professionalize City Government; Improve Residents' Quality of Life

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
INFORMATION TECHNOLOGY**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
011401	510100	PERMANENT SALARIES	145,962	196,539	198,233	197,412	127,712	144,145
011401	511100	LONGEVITY	1,686	1,888	2,099	2,200	1,810	2,600
011401	512301	EDUCATIONAL INCENTIVE	2,141	5,273	4,012	3,978	3,196	3,978
011401	516600	SICK LEAVE BB	1,736	1,774	2,875	3,899	2,878	2,887
011402	520900	TELEPHONE/COMMUNIC.	-	-	-	60,100	44,096	62,700
011402	525000	COMP CONT SERV	-	772,076	789,430	761,874	760,919	382,660
011404	540000	OFFICE SUPPLIES	2,414	2,500	2,991	2,500	1,437	3,500
011404	545500	COMPUTER OPERATIONS	682,052	12,363	16,480	10,600	9,406	10,700
011407	570500	TRAVEL ALLOWANCE	-	900	900	900	675	900
011407	587300	CAPITAL OUTLAY	-	-	-	-	0	474,900
TOTAL INFORMATION TECHNOLOGY			835,991	993,313	1,017,019	1,043,463	952,129	1,088,970

INFORMATION TECHNOLOGY

Non-Payroll Expenditures

Account Name	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Account Number				
<u>Telephone/Communications</u>				
011402-520900	60,100	62,700	62,700	-
Telephone Services - Broadview	57,600	57,600		
Telephone - Licensing(Software-Yearly)	-	2,600		
Telephone Maintenance(Hardware-Yearly)	2,500	2,500		
<u>Computer Contracted Services</u>				
011402-525000	761,874	777,660	382,660	(395,000)
Hardware & Software Support				
Annual Licensing Costs				
Munis Modules - Payroll, Purchase Orders, GL, etc.		112,000	112,000	
Munis Desktop Client		6,200	6,200	
Munis Disaster Recovery		18,900	18,900	
MUNIS Database Support		18,900	18,900	
Munis MNRECC Environment Support		5,000	5,000	
Munis 2 days Training/Travel		3,150	3,150	
MSGovern TX & UB Billing		106,900	106,900	
Patriot Properties Property Database		17,250	17,250	
FileMaker Safe Housing Database		1,200	1,200	
ESRI G.I.S. Licensing		10,000	10,000	
Aptuitiv Website hosting & Support		1,400	1,400	
Logmein Desktop Support		1,200	1,200	
Support Services				
Gov Connection - VMWare, Citrix, Firewall, Etc.		395,000	-	
Gov Connect - Fire		25,000	25,000	
Verizon Wireless Tablet & Phones for Assistants		2,300	2,300	
Comcast backup internet connection		1,350	1,350	
Retrofit Annual Printer Maintenance		9,710	9,710	
Addition Networks Internet Connection 20MB		21,200	21,200	
Rave alert		21,000	21,000	
<u>Office supplies</u>				
011404-540000	2,500	3,500	3,500	-
Paper for Printer and Plotter		1,000	1,000	
Toner & Ink		1,500	1,500	
Plotter		1,000	1,000	
<u>Computer Operations</u>				
011404-545500	10,600	10,700	10,700	-
Miscellaneous hardware for PC, printers, and Network		10,600	10,600	
M.G.I.G.A Dues		100	100	
<u>Travel Allowance</u>				
011407-570500	900	900	900	-

INFORMATION TECHNOLOGY (continued)

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Capital Outlay				
011407-587300	-	949,200	474,900	(474,300)
* Upgrades of servers to cloud, DR systems, ESX Virtual Servers, Office Software, Licensing, etc; Cyber services. Scanning		880,600	440,600	
		68,600	34,300	
Total Non Payroll Expenditures	835,974	1,804,660	935,360	(869,300)
Footnotes:				
* Partial funding from ETP fund \$440,000				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	207,489	153,610	153,610	-
Total Non Payroll Expenses	835,974	1,804,660	935,360	(869,300)
Total Department Expenses	1,043,463	1,958,270	1,088,970	(869,300)

INFORMATION TECHNOLOGY

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Inf. Technology (IT) Director		1.00	\$ 90,457	1.00	\$ 90,457	1.00	\$ 90,457	\$ -
Assistant Director		1.00	53,040	1.00	53,040	1.00	53,040	-
* Assistant Director		1.00	53,040	-	-	-	-	-
Sub Total Base Salaries		3.00	\$ 196,537	2.00	\$ 143,497	2.00	143,497	\$ -
Educational Incentive			\$ 3,978		\$ 3,978		\$ 3,978	\$ -
Longevity			2,200		2,600		2,600	-
Sick Leave Buy Back			3,899		2,887		2,887	-
Extra Day			875		648		648	-
Stipend			-		-		-	-
Sub Total Other Salary			\$ 10,952		\$ 10,113		\$ 10,113	\$ -
Overtime			-		-		-	-
Total Salaries			\$ 207,489		\$ 153,610		\$ 153,610	\$ -

Footnotes:

* Moved to the Police Civilian budget in FY2018.

INFORMATION TECHNOLOGY (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Inf. Technology (IT) Director	Glen DeRosa	1.00	02/08/99	\$ 90,457	\$ 4,382	\$ 94,839	\$ 90,457	\$ 4,792	\$ 95,249	\$ 410
Assistant Director	Vedran Skero	1.00	12/12/13	53,040	5,321	58,361	53,040	5,321	58,361	-
	Moved			53,040	1,249	54,289	-	-	-	(54,289)
		<u>2.00</u>		<u>\$ 196,537</u>	<u>\$ 10,952</u>	<u>\$ 207,489</u>	<u>\$ 143,497</u>	<u>\$ 10,113</u>	<u>\$ 153,610</u>	<u>\$ (53,879)</u>

Footnotes:

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
LICENSE COMMISSION**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
011651	510100	PERMANENT SALARIES	3,200	3,200	3,200	3,200	2,667	3,200
011654	540000	OFFICE SUPPLIES	1,000	1,000	1,000	1,000	0	1,000
TOTAL	LICENSE COMMISSION		<u>4,200</u>	<u>4,200</u>	<u>4,200</u>	<u>4,200</u>	<u>2,667</u>	<u>4,200</u>

LICENSING COMMISSION

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Office Supplies					
	011654-540000	1,000	1,000	1,000	-
Office Supplies & Stationary					
Total Non Payroll Expenditures		1,000	1,000	1,000	-
Footnotes:					

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	3,200	3,200	3,200	-
Total Non Payroll Expenses	1,000	1,000	1,000	-
Total Department Expenses	4,200	4,200	4,200	-

LICENSING COMMISSION

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Chairperson/ Secretary			\$ 1,600		\$ 1,600	-	\$ 1,600	\$ -
Commissioners			1,600		1,600	-	1,600	-
Sub Total Base Salaries		-	\$ 3,200	-	\$ 3,200	-	\$ 3,200	\$ -
Educational Incentive			\$ -		\$ -		\$ -	\$ -
Longevity			-		-		-	-
Sick Leave Buy Back			-		-		-	-
Extra Day			-		-		-	-
Stipend			-		-		-	-
Sub Total Other Salary			\$ -		\$ -		\$ -	\$ -
Overtime			-		-		-	-
Total Salaries			\$ 3,200		\$ 3,200		\$ 3,200	\$ -

Footnotes:

LICENSING COMMISSION (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Chairperson/ Secretary	Robert Selevitch		06/18/12	\$ 1,600	\$ -	\$ 1,600	\$ 1,600	\$ -	\$ 1,600	\$ -
Commissioner	Linda Guinasso		07/22/96	800	-	800	800	-	800	-
Commissioner	John Lacroix		01/01/13	800	-	800	800	-	800	-
				\$ 3,200	\$ -	\$ 3,200	\$ 3,200	\$ -	\$ 3,200	\$ -

Footnotes:

Mayor's Office

Contact Information: Brian Arrigo, Mayor, 781-286-8111

Location: Revere City Hall, First Floor, 281 Broadway, Revere

Mission Statement:

The mission of the Mayor's Office is to lead the operation and management of City government.

The Mayor's Office ensures that residents, businesses and visitors receive quality City services from City departments, boards, and other representatives, and that City government complies with the policy decisions of the City Council and the School Committee.

Department Description:

The Mayor's Office is responsible for putting together an annual budget for the proper functioning of City government, and managing that budget over the course of the year.

The Mayor is responsible for holding departments and employees accountable for administering an efficient, responsive and responsible government.

The Mayor and his staff respond to resident inquiries and issues related to city government, and acts as a resource for members of the community seeking assistance and governmental services.

FY17 Accomplishments

- In conjunction with the Department of Strategic Planning and Economic Development, worked to attract high-quality investors, Atlantic Management and HYM, to the Suffolk Downs and NECCO properties in Revere. These two properties will serve as hubs for Revere's 21st century economy.
- Worked to ensure the demolition of Wonderland Dog Track
- In partnership with the Office of Innovation and Data Management, hired staff to launch Revere's 311 Constituent Services call center, and prepared for rollout of e-permitting software for residents and businesses
- Commissioned a Human Resources report which identified personnel policies and practices that need to be updated or overhauled; hired HR consultant to help put these recommendations in place, then hired a full-time Human Resources director to oversee this work moving forward
- Authorized the purchase of \$1.5 million in new Department of Public Works equipment

FY18 Goals

Goal: Hard Launch of 311 Constituent Services Center

Mayoral Focus Areas: Professionalize City Government; Improve Residents' Quality of Life

Goal: Implement continued overhaul of Human Resources practices and policies
Mayoral Focus Areas: Professionalize City Government; Invest in City Services

Goal: Oversee sale and redevelopment of Wonderland
Mayoral Focus Areas: Promote Economic Growth, Invest in City Services

Goal: Oversee process that steers 21st-century industries like advanced manufacturing, robotics, and life sciences to the NECCO property
Mayoral Focus Areas: Promote Economic Growth, Invest in City Services

Goal: Oversee visioning process for redevelopment of Suffolk Downs as a mixed-use development with significant commercial investment
Mayoral Focus Areas: Promote Economic Growth, Invest in City Services

Goal: Overhaul resident parking program for the City
Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: Make Revere more business-friendly, including through the implementation of e-permitting
Mayoral Focus Areas: Promote Economic Growth, Professionalize City Government

Goal: Complete a thorough organizational review of the Revere Police Department and conduct a process that leads to the hiring of a permanent chief
Mayoral Focus Areas: Invest in City Services, Improve Residents' Quality of Life

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
MAYOR'S OFFICE**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
011211	510100	PERMANENT SALARIES	323,581	346,258	410,154	423,917	335,777	425,027
011211	511100	LONGEVITY	2,435	2,710	1,638	-	0	-
011211	511400	WORKERS COMP	-	-	-	-	0	-
011211	511500	WORKERS COMP MED.	-	-	-	-	0	-
011211	511600	WORKERS COMP UNEMP.	-	-	-	-	0	-
011211	511900	GROUP HLTH	-	-	-	-	0	-
011211	511910	EMPL DENTAL/VISION	22,499	22,379	21,720	-	0	-
011211	512301	EDUCATIONAL INCENTIVE	16,637	14,331	7,942	-	0	-
011211	516600	SICK LEAVE BB	3,502	6,229	5,456	-	0	-
011211	510905	UNION SALARIES	-	-	-	-	0	-
011212	522700	LABOR RELATIONS	51,059	31,195	45,000	-	0	-
011212	525000	CONTRACTED SERVICES	12,000	70,000	44,643	30,000	33,563	30,000
011212	525900	HOME CARE	45,000	45,000	45,000	45,000	45,000	45,000
011212	529000	RSRVE-CONTRACT NEG.	1,618,116	-	-	500,000	0	1,100,000
011214	540000	OFFICE SUPPLIES	10,874	12,297	14,332	15,000	10,060	15,000
011217	572200	MAYOR MUNICIPAL	22,948	38,457	14,242	35,000	17,809	35,000
TOTAL	MAYOR'S OFFICE		2,128,650	588,856	610,126	1,048,917	442,208	1,650,027

MAYOR'S OFFICE

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Contracted Services				
011212-525000 Collins Center	30,000	30,000	30,000	-
Home Care				
011212-525900	45,000	45,000	45,000	-
Reserve - Contract Negotiations				
011212-529000 Council Order 16-319A	500,000 500,000	1,100,000	1,100,000	-
Transfers in from Stabilization Fund				
011212-529000	-	-	-	-
Office Supplies				
011214-540000	15,000	15,000	15,000	-
Mayor Municipal				
011217-572200	35,000	35,000	35,000	-
Total Non Payroll Expenditures	<u>625,000</u>	<u>1,225,000</u>	<u>1,225,000</u>	<u>-</u>
Footnotes:				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	423,917	425,027	425,027	-
Total Non Payroll Expenses	625,000	1,225,000	1,225,000	-
Total Department Expenses	<u>1,048,917</u>	<u>1,650,027</u>	<u>1,650,027</u>	<u>-</u>

MAYOR'S OFFICE

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Mayor		1.00	\$ 120,892	1.00	\$ 120,892	1.00	\$ 120,892	\$ -
Chief Administrative Officer		1.00	120,000	1.00	120,000	1.00	120,000	-
Mayor's Aide		1.00	60,000	1.00	60,000	1.00	60,000	-
Administrative Assistant		2.00	100,000	2.00	100,000	2.00	100,000	-
City Hall Operators		1.00	21,294	1.00	22,308	1.00	22,308	-
Sub Total Base Salaries		6.00	\$ 422,186	6.00	\$ 423,200	6.00	\$ 423,200	\$ -
Educational Incentive			\$ -		\$ -		\$ -	\$ -
Longevity			-		-		-	-
Sick Leave Buy Back			-		-		-	-
Extra Day			1,731		1,827		1,827	-
Stipend			-		-		-	-
Sub Total Other Salary			\$ 1,731		\$ 1,827		\$ 1,827	\$ -
Overtime			-		-		-	-
Total Salaries			\$ 423,917		\$ 425,027		425,027	\$ -

Footnotes:

MAYOR'S OFFICE (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Mayor	Brian Arrigo	1.00	01/05/16	120,892	522	121,414	120,892	522	121,414	-
Chief Administrative Officer	Omar Boukili	1.00	01/05/16	120,000	518	120,518	120,000	518	120,518	-
Mayor's Aide	Joseph Gravellese	1.00	01/05/16	60,000	259	60,259	60,000	259	60,259	-
Administrative Assistant	Linda DeMaio	1.00	01/05/16	50,000	216	50,216	50,000	216	50,216	-
Administrative Assistant	Debra DiGiulio	1.00	01/05/16	50,000	216	50,216	50,000	216	50,216	-
City Hall Operators	Mary Alba	0.22	07/01/12	4,641	-	4,641	4,862	21	4,883	242
City Hall Operators	Denise Saopedro	0.12	09/27/16	2,457	-	2,457	2,574	11	2,585	128
City Hall Operators	Kathy Penn	0.22	07/01/12	4,641	-	4,641	4,862	21	4,883	242
City Hall Operators	Agnes Ferrioli	0.35	07/01/12	7,371	-	7,371	7,722	33	7,755	384
City Hall Operators	Vacant	0.10		2,184	-	2,184	2,288	10	2,298	114
		6.00		\$ 422,186	\$ 1,731	\$ 423,917	\$ 423,200	\$ 1,827	\$ 425,027	\$ 1,110

Footnotes:

Office of Innovation and Data Management

Contact Information: Reuben Kantor, Director, 781-853-1000

Location: Revere City Hall, 281 Broadway, Revere

Mission Statement:

The Office of Innovation and Data Management seeks to find new opportunities to utilize technology to solve efficiency programs both internally for city staff to accomplish tasks faster, and externally for city residents seeking better interactions with their government.

Department Description:

Currently the OIDM is made up of the Director and two 311 call-takers. The focus for early in FY18 is the get the 311 system up and running, and to seek new opportunities for technological advancement by city departments.

FY17 Accomplishments

-Soft launch of the brand new 311 Constituent Service Center. This creates a one call to city hall office to handle all constituent requests. It also streamlines the multiple modes of communication that residents may have with the city, whether by phone, email, web, mobile device or social media. This is now in soft launch, with the fully live hard launch coming this fall.

-We've initiated regular performance management data-oriented meetings around public works data, and will begin similar meetings for the Police and Inspectional Service Departments as well, with the assistance of the Collins Center.

FY18 Goals

Goal: On the docket soon will be electronic permitting, and online functions for much of our Inspectional Services Staff. By fall, building, plumbing and electrical permits can be applied for online, with internal work flow processes and approvals streamlined. Kiosks will be added to ISD. Soon we'll make sure bulk pickup stickers can be purchased online, rather than requiring residents to visit city hall. Food and other sanitary inspections will be done on a tablet rather than paper, and restaurants can get their permit renewals online as well. We'll be expanding the permitting and licensing capabilities of this software across other city departments as we go. This software will be integrated with our GIS, our online payment systems and our 311 software.

Mayoral Focus Areas: Professionalize City Government, Improve Residents' Quality of Life

Goal: We're looking at a major upcoming upgrade of our Public Works work order system, to allow for easy access for staff to receive work orders in the field and mark them as complete as work is being done. We'll also be fully integrating this software with 311 software.

Mayoral Focus Areas: Professionalize City Government, Invest in City Services, Improve Residents' Quality of Life

Goal: We foresee opportunities to move to a fully electronic document management system, to move out of the paper business. We'll be looking at upgrades to our financial software systems, streamlining procurement, updating parking programs and systems, building apps for public use, and opening data for open source opportunities for public app challenges.

Mayoral Focus Areas: Professionalize City Government

Goal: The department expects to be able to hire data analysts and run a robust data analytics program as well, as we get a better handle on the data we have and the data we want to develop.

Mayoral Focus Areas: Professionalize City Government

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
OFFICE OF INNOVATION & DATA MANAGEMENT**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
011271	510100	PERMANENT SALARIES	-	-	-	72,839	55,043	172,771
011271	510900	OVERTIME	-	-	-	-	0	-
011271	511100	LONGEVITY	-	-	-	-	0	-
011271	512301	EDUCATIONAL INCENTIVE	-	-	-	6,126	0	6,525
011271	516600	SICK LEAVE BB	-	-	-	-	0	-
011272	522400	COMPUTER OPERATIONS	-	-	-	-	0	3,500
011272	525000	CONTRACTED SERVICES	-	-	-	-	0	30,000
011272	526100	EMPLOYEE TRAINING	-	-	-	-	0	2,000
011274	540000	OFFICE SUPPLIES	-	-	-	-	0	2,500
TOTAL	OFFICE OF INNOVATION & DATA MANAGEMEN		-	-	-	78,965	55,043	217,296

OFFICE OF INNOVATION & DATA MANAGEMENT

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Telephone/ Communications					
	011272-520900	-	-	-	-
Computer Operations					
	011272-522400	-	5,000	3,500	(1,500)
311 Rollout Costs		-	5,000		
Contracted Services					
	011272-525000	-	30,000	30,000	-
Collins Center Translation services.		-	25,000 (a) 5,000		
Employee Training					
	011272-526100	-	2,000	2,000	-
Office Supplies					
	011274-540000	-	1,000	2,500	1,500
Misc Office supplies.		-	-		
Total Non Payroll Expenditures		-	38,000	38,000	-
Footnotes:					
(a) Collins Center moved from Mayor's budget.					

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	78,965	179,296	179,296	-
Total Non Payroll Expenses	-	38,000	38,000	-
Total Department Expenses	78,965	217,296	217,296	-

OFFICE OF INNOVATION & DATA MANAGEMENT

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Innov. & Data Mgmt Director		1.00	\$ 27,500	1.00	\$ 85,000	1.00	\$ 85,000	\$ -
311 Senior Operator		-	-	1.00	47,000	1.00	47,000	-
311 Operator		2.00	45,000	1.00	40,000	1.00	40,000	-
Sub Total Base Salaries		3.00	\$ 72,500	3.00	\$ 172,000	3.00	\$ 172,000	\$ -
Educational Incentive			\$ 6,126		\$ 6,525		\$ 6,525	\$ -
Longevity			-		-		-	-
Sick Leave Buy Back			-		-		-	-
Extra Day Stipend			339		771		771	-
Sub Total Incentives			\$ 6,465		\$ 7,296		\$ 7,296	\$ -
Overtime			-		-		-	-
Total Salaries			\$ 78,965		\$ 179,296		\$ 179,296	\$ -

Footnotes:

OFFICE OF INNOVATION & DATA MANAGEMENT (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Innov. & Data Mgmt Director	Reuben Kantor	1.00	08/29/16	\$ 27,500	\$ 2,881	\$ 30,381	\$ 85,000	\$ 367	85,367	\$ 54,986
311 Senior Operator	Vacant	1.00		-	-	-	47,000	3,743	50,743	50,743
311 Operator	Vacant	1.00		45,000	3,584	48,584	40,000	3,186	43,186	(5,398)
		3.00		\$ 72,500	\$ 6,465	\$ 78,965	\$ 172,000	\$ 7,296	\$ 179,296	\$ 100,331

Footnotes:

Office of Strategic Planning & Economic Development

Contact Information: Robert O'Brien, 781-286-8181

Location: Revere City Hall, Mezzanine Level, 281 Broadway, Revere

Mission Statement

The mission of the Office of Strategic Planning & Economic Development is to create an environment in the City of Revere that is conducive to retaining, growing and attracting businesses, thereby strengthening and revitalizing our neighborhoods and stabilizing and transforming the physical, social, civic and economic environment of our community. Ours goals are to foster and facilitate the balanced economic development of the City, to expand and diversify job opportunities, to increase our commercial, residential, recreational, social and civic options as a community; and to generally improve the quality, variety and security of life for the residents of Revere all in close consultation, communication and coordination with the Office of the Mayor and other city agencies, as appropriate.

Department Description

The Office of Strategic Planning & Economic Development promotes the City of Revere as an attractive location for new businesses, retaining and expanding our existing businesses, and increasing our tax base. We provide planning support, technical assistance, coordination and advisory services to City officials, boards, and committees on issues involving land use planning, zoning, economic development, open space, land preservation, smart growth, and historic preservation.

FY17 Accomplishments

- Initiating the planning and permitting processes for the Wonderland Dog Track, the Suffolk Downs Race and the former Caddy Farms development site.
- Completing the planning, design and permitting of a series of major residential and hotel development projects along the oceanfront, at Waterfront Square and at the former Shaw's Supermarket site.
- Overseeing completion of construction on the Ocean 650 project in the Waterfront Square complex.
- Reviewing/approving numerous smaller home improvement and economic development projects throughout the community.
- Completing street repaving, sidewalk reconstruction and streetlight improvements for Broadway and various other major roadways in Revere, including more than 100 street and sidewalk repairs throughout the City.
- Facilitating the purchase of the Necco property by Atlantic Management Company and working with Atlantic Management, the Mayor's Office and the City Council to update the zoning for industrial park districts to reposition this property for advanced manufacturing, bioscience research, robotics and e-commerce uses.

- Facilitating the sale of Suffolk Downs Racetrack and commencing the planning and permitting process for that critical site.
- Supporting the planned sale of Wonderland Dog Track for such redevelopment, including effective advocacy for demolition of the existing vacant structures and for interim uses that would benefit the community.
- Overseeing the sale and redevelopment planning and permitting of new hotel and residential projects, with related retail and restaurant amenities, for the next phase of Waterfront Square,
- Securing a \$150K grant from the Massachusetts Gaming Commission to the shared Revere/Saugus planning and implementation of essential transportation improvements affecting future economic development in both municipalities.
- Participating in the Working Cities and Shirley Avenue TDI Committee to address a series of issues and opportunities relating to residential and commercial revitalization and empowerment throughout the community.
- Expanding the storefront and signage improvement programs to include Shirley Avenue as well as preparing a MassWorks proposal for the physical renewal of the streets, sidewalks, streetscape and signage in this critical area.
- Completing final design and engineering for the construction of Harmon Park and the Lincoln School playground and preliminary designs for the reconstruction of the Gibson Park utilizing Division of Conservation Services PARC grant program and the CDBG program.
- Addressing and resolving a proposed 40B residential development in the Riverside neighborhood.
- Working with the Beachmont Improvement Committee to plan for the community-based adaptive reuse of the former Winthrop Avenue Fire Station.
- Supporting the planning efforts of the Revere Beach Partnership for the Annual Arts Festival.
- Working with MAPC on the Revere 7-year Open Space and Recreation Plan.

FY18 Goals

- Support the policies and priorities of the Office of the Mayor as they affect or are affected by the policies, priorities and activities of the department.
- Continue to work on the ongoing FY'17 projects and programs as outlined above.
- Expand opportunities for communication and collaboration between the department and other agencies and departments of the City and between related agencies and departments in surrounding municipalities and with the Commonwealth of Massachusetts.
- Continue attention on the continued planning and development of major sites with exceptional relevance for the balanced growth and development of the City of Revere, including but not limited to Suffolk Downs, Wonderland and Caddy Farms.
- Focus attention on the potential benefits of private economic development for civic and community facilities and priorities, including the option of expanding the Community Improvement Trust Fund as a vehicle for such interaction.
- Pursue discussion with DCR on the opportunities for a collaborative approach to the design and funding of improvements to the DCR Reservation along the Revere Beach waterfront.

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
OFFICE OF STRATEGIC PLANNING & ECONOMIC DEVELOPMENT**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
011821	510100	PERMANENT SALARIES	147,642	200,901	273,691	183,415	121,964	167,000
011821	511100	LONGEVITY	25,766	24,381	22,075	-	0	-
011821	512301	EDUCATIONAL INCENTIVE	24,283	24,213	31,684	14,375	0	-
011821	516600	SICK LEAVE BB	21,872	7,070	41,289	-	0	-
011822	522600	DESIGN & ENGINEERING	-	-	-	-	0	-
011822	525000	CONTRACTED SERVICES	-	29,166	6,910	-	0	-
011824	540000	OFFICE SUPPLIES	3,000	2,961	5,874	8,000	1,965	4,000
011827	572500	WORK STUDY PROGRAM	-	-	4,371	-	0	-
TOTAL PLANNING/ COMMUNITY DEVELOPMENT			222,562	288,692	385,893	205,790	123,929	171,000
			*	*	*	*		

Footnotes:

* Department restructure, history includes the Economic Dev. & Planning & Community Development departments.

OFFICE OF STRATEGIC PLANNING & ECONOMIC DEVELOPMENT

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req 4	Mayor Req FY 2018	Difference
Office Supplies 011824-540000	8,000	4,000	4,000	-
Office Supplies, legal ads, copies/ maintenance				
Total Non Payroll Expenditures	8,000	4,000	4,000	-
Footnotes:				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	197,790	169,000	167,000	(2,000)
Total Non Payroll Expenses	8,000	4,000	4,000	-
Total Department Expenses	205,790	173,000	171,000	(2,000)

OFFICE OF STRATEGIC PLANNING & ECONOMIC DEVELOPMENT

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Economic Development Dir.		1.00	\$ 82,750	1.00	\$ 114,000	1.00	\$ 114,000	\$ -
City Planner		1.00	61,000	-	-	-	-	-
Asst. City Planner		0.46	30,982	0.46	45,000	0.46	45,000	-
* Deputy Director		1.00	-	1.00	-	1.00	-	-
* Housing Intake Officer		1.00	-	1.00	-	1.00	-	-
* Economic Development		1.00	-	1.00	-	1.00	-	-
		-	-	1.00	-	1.00	-	-
Planning Board		-	8,000	-	10,000	-	8,000	(2,000)
Sub Total Base Salaries		5.46	\$ 182,732	5.46	\$ 169,000	5.46	167,000	\$ (2,000)
Educational Incentive			\$ 14,375		\$ -		\$ -	\$ -
Longevity			-		-		-	-
Sick Leave Buy Back			-		-		-	-
Extra Day			683		-		-	-
Stipend			-		-		-	-
Sub Total Other Salary			\$ 15,058		\$ -		\$ -	\$ -
Overtime			-		-		-	-
Total Salaries			\$ 197,790		\$ 169,000		\$ 167,000	\$ (2,000)

Footnotes:

* Compensation fully funded through grants.

OFFICE OF STRATEGIC PLANNING & ECONOMIC DEVELOPMENT (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Director	Robert O'Brien	1.00	07/05/16	\$ 82,750	\$ 8,668	\$ 91,418	\$ 114,000	\$ 492	\$ 114,492	\$ 23,074
City Planner	Vacant			61,000	6,390	67,390	-	-	-	(67,390)
Assistant City Planner	Frank Stringi	0.46		30,982	-	30,982	45,000	194	45,194	14,212
Deputy Director	William Ash	1.00		-	-	-	-	-	-	-
Housing Intake Officer	John Squibb	1.00		-	-	-	-	-	-	-
Economic Development	John Festa	1.00		-	-	-	-	-	-	-
	Tyler Ash	1.00		-	-	-	-	-	-	-
Planning Board Chairman	Eugene McKenna		03/26/98	1,600	-	1,600	1,600	-	1,600	-
Planning Board Members	Salvatore Amico		05/30/14	800	-	800	800	-	800	-
	Louis Ciarlone		02/17/06	800	-	800	800	-	800	-
	Anthony DelVecchio		05/01/13	800	-	800	800	-	800	-
	John DeSimone		07/01/04	800	-	800	800	-	800	-
	Edward Deveau		11/14/16	800	-	800	800	-	800	-
	James Giovanni		02/23/09	800	-	800	800	-	800	-
	Kenneth Hagggar		07/25/13	800	-	800	800	-	800	-
	Aklog Limeneh		11/14/16	800	-	800	800	-	800	-
		5.46		\$ 182,732	\$ 15,058	\$ 197,790	\$ 167,000	\$ 686	\$ 167,686	\$ (30,104)

Footnotes:

Department Restructure, merged Planning & Community Development & Economic Development

Parking Control

Contact Information: Richard Wagner, Director of Parking 781-286-8216

Location: Revere City Hall, First Floor, 281 Broadway, Revere

Mission Statement:

The mission of the Parking Department is to use the latest technology and the industries best practices to provide the Revere community with a transparent, effective and efficient parking program that will result in a better quality of life for its citizens, business community and the traveling public.

Department Description:

The Mayor's Office is responsible for putting together an annual budget for the proper functioning of Parking Department, and managing that budget over the course of the year.

The Parking Department is responsible for holding department employees accountable for administering an efficient and effective parking program.

FY17 Accomplishments

- Ran test pilot program for new parking meters to be installed throughout the city.
- Put out RFP for suitable office space for the parking department to operate out of
- Formed Resident Parking Working Group

FY18 Goals

Goal: Work with the Resident Parking Working Group to create a transparent, effective and efficient Parking Program for the City of Revere.

Mayoral Focus Areas: Invest in City Services, Improve Residents' Quality of Life

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
PARKING CONTROL**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
012951	510100	PERMANENT SALARIES	180,700	204,130	204,142	-	157,003	280,891
012951	510900	OVERTIME	-	-	-	-	-	-
012951	511100	LONGEVITY	-	-	-	-	5,716	4,200
012951	512200	CLOTHING ALLOWANCE	2,500	2,500	2,500	1,000	2,500	3,000
012951	512301	EDUCATIONAL INCENTIVE	-	-	-	-	-	2,100
012951	516600	SICK LEAVE BB	-	-	-	-	214	3,031
012952	525000	CONTRACTED SERVICES	-	-	-	-	-	70,000
012952	524600	MAINT OF EQUIPMENT	-	-	-	-	-	3,500
012954	540000	OFFICE SUPPLIES	-	-	-	-	-	11,000
012957	570000	OTHER EXPENSES	15,347	6,529	6,529	3,464	-	-
TOTAL	PARKING CONTROL		198,548	213,160	213,171	4,464	165,433	377,722
	540000	OFFICE SUPPLIES	2,571	2,659	-	-	-	-
TOTAL	TRAFFIC COMMISSION		2,571	2,659	-	-	-	-

PARKING CONTROL

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Uniform/ Clothing Allowance				
012951-512200	-	3,000	3,000	-
Per Union Contract 6 @ \$500		3,000	-	
Contracted Services				
012952-520000	-	120,000	70,000	(50,000)
Complus Contract		70,000	70,000	
Signage		50,000	-	
Maintenance of Equipment				
012952-524600	-	10,500	3,500	(7,000)
Vehicle Maintenance				
* Personal vehicle use		7,000		
Misc vehicle upkeep/repairs		1,500	-	
Meter maintenance				
Includes batteries, repairs, poles, parts		2,000		
Office Supplies				
012954-540000	-	11,000	11,000	-
Mailings		6,000		
Parking Permits		4,000		
Misc office supplies		1,000		
Total Non Payroll Expenditures	-	144,500	87,500	(57,000)
Footnotes:				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	-	290,222	290,222	-
Total Non Payroll Expenses	-	144,500	87,500	(57,000)
Total Department Expenses	-	434,722	377,722	(57,000)

PARKING CONTROL

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
* Parking Clerk		1.00	\$ -	1.00	\$ 60,000	1.00	\$ 60,000	\$ -
* Asst Parking Clerk		1.00	-	1.00	47,195	1.00	47,195	-
* Senior Parking Control Officer		3.00	-	3.48	135,918	3.48	135,918	-
* Parking Control Officer		1.00	-	0.49	19,312	0.49	19,312	-
* Special Hearing Officer		0.44	-	0.44	17,112	0.44	17,112	-
Sub Total Base Salaries		6.44	\$ -	6.41	\$ 279,537	6.41	\$ 279,537	\$ -
Educational Incentive			\$ -		\$ 2,100		\$ 2,100	\$ -
Longevity			-		4,200		4,200	-
Sick Leave Buy Back			-		3,031		3,031	-
Extra Day			-		1,354		1,354	-
Stipend			-		-		-	-
Sub Total Incentives			\$ -		\$ 10,685		\$ 10,685	\$ -
Overtime			-		-		-	-
Total Salaries			\$ -		\$ 290,222		\$ 290,222	\$ -

Footnotes:

* Compensation derived from parking meter receipts and/or violations.

PARKING CONTROL (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Parking Clerk										
	Vacant **	1.00		\$ -	\$ -	\$ -	\$ 60,000	\$ 2,368	\$ 62,368	\$ 62,368
	Ashley Melnik			-	-	-	-	-	-	-
Asst to Parking Clerk										
	Regina Ferrara **	1.00	11/14/01	-	-	-	47,195	3,363	50,558	50,558
Sr. Parking Control Officer										
	Elizabeth Curtis **	0.48	12/18/12	-	-	-	18,579	80	18,659	18,659
	Giovanna Fiore **	1.00	12/18/12	-	-	-	39,113	921	40,034	40,034
	Sonia Lincoln **	1.00	12/26/02	-	-	-	39,113	2,968	42,081	42,081
	Anthony Veras **	1.00	02/01/17	-	-	-	39,113	169	39,282	
Parking Control Officer										
	Derek Paradise **	0.49	01/20/99	-	-	-	19,312	83	19,395	19,395
Special Hearing Officer										
	Daniel Ferrara **	0.44	09/01/92	-	-	-	17,112	74	17,186	17,186
		6.41		\$ -	\$ -	\$ -	\$ 279,537	\$ 10,026	\$ 289,563	\$ 250,281

Footnotes:

** Compensation derived from parking meter receipts and/or violations; revenue offsets added.

Purchasing

Contact Information: Marie Zelandi, Purchasing Agent, 781-286-8181

Location: Revere City Hall, First Floor, 281 Broadway, 281 Broadway, Revere

Mission Statement

The mission of the Finance Department/Purchasing is to preserve and protect the fiscal resources of the City by ensuring that the process for procuring quality goods and services is conducted in a fair, competitive, and transparent manner. The Purchasing Department uses objective standards for the selection of contractors and vendors, which allows for fair, impartial, and uniform bidding, contract development and awarding procedures.

Department Description

The Finance Department/Purchasing is responsible for procuring the highest quality of supplies and services for all City departments at the lowest cost. The department also is responsible for obtaining the most revenue for the disposition of the City's surplus supplies and obsolete equipment. It is the Purchasing Department's responsibility to assist department heads in obtaining the highest quality of supplies and services. In addition, the Purchasing Department is responsible for ensuring that the City's specifications and contract terms and conditions are written to provide effective contract administration for the City and its departments. The department ensures that the City is in compliance with all applicable Massachusetts General Laws and City Ordinances which govern public purchasing.

FY17 Accomplishments

- Updated standard specifications to comply with the Municipal Modernization Act (Mass. General Laws).
- Updated standard specifications, forms and contract terms and conditions.
- Assisted in the design of the Tyler Form Purchase Orders.
- Assisted in updating the City's purchasing ordinance.
- Resolved many issues which arose with various department personnel and/or vendors.

FY18 Goals & Objectives

Goal: Continue to explore areas of the City's buying practices.

Mayoral Focus Areas: Professionalize City Government

Goal: Continue to join or initiate new cooperative bids with other municipalities.

Mayoral Focus Areas: Professionalize City Government

Goal: Continue to encourage city employees to use state contracts when in the best interest of the City.

Mayoral Focus Areas: Invest in City Services

Goal: Continue to bring awareness to management and departments of state procurement requirements.

Purchasing Focus: Professionalizing City Government

Goal: Continue to educate City employees in the dollar thresholds according to the Mass General Laws.

Mayoral Focus Areas: Professionalizing City Government

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
PURCHASING**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
011381	510100	PERMANENT SALARIES	106,671	108,805	109,743	109,309	87,411	109,311
011381	511100	LONGEVITY	4,759	5,508	5,989	6,500	5,194	7,100
011381	512301	EDUCATIONAL INCENTIVE	1,349	1,376	1,374	1,376	1,105	1,376
011381	516600	SICK LEAVE BB	2,170	1,907	2,233	2,244	2,244	2,255
011382	522200	POSTAGE	92,536	110,122	125,959	120,000	90,596	125,000
011384	540000	OFFICE SUPPLIES	1,560	3,666	4,228	12,700	375	8,000
TOTAL	PURCHASING DEPARTMENT		209,044	231,384	249,527	252,129	186,925	253,042

PURCHASING

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Postage				
011382-522200	120,000	125,000	(a) 125,000	-
Postage for City Hall mailings, including quarterly tax bills, excise tax bills, was				
Office Supplies				
011384-540000	12,700	8,000	8,000	-
Office supplies; including printed forms, toner cartridges, paper, etc		4,700 (b)		
Equipment maint/repairs: Time stamp, postage machine, printers, etc		3,300 (c)		
Postage Machine - One time		-		(d)
Capital Expenditure				
011388-580000	-	-	-	-
Total Non Payroll Expenditures	132,700	133,000	133,000	-
Footnotes:				
(a) Expected increase of \$0.02 per piece and \$0.25 per certified mail.				
(b) Increase, mtce postage machine.				
(c) Increase, cartridges for new printer.				
(d) Quote requested for purchase/lease of new postage machine. FY18 request not complete.				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	119,429	120,042	120,042	-
Total Non Payroll Expenses	132,700	133,000	133,000	-
Total Department Expenses	252,129	253,042	253,042	-

PURCHASING

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Purchasing Agent	26	1.00	\$ 69,500	1.00	\$ 69,500	1.00	\$ 69,500	\$ -
Clerk & Typist		1.00	39,305	1.00	39,305	1.00	39,305	-
Sub Total Base Salaries		2.00	\$ 108,805	2.00	\$ 108,805	2.00	108,805	\$ -
Educational Incentive			\$ 1,376		\$ 1,376		\$ 1,376	\$ -
Longevity			6,500		7,100		7,100	-
Sick Leave Buy Back			2,244		2,255		2,255	-
Extra Day			504		506		506	-
Stipend			-		-		-	-
Sub Total Other Salary			\$ 10,624		\$ 11,237		\$ 11,237	\$ -
Overtime			-		-		-	-
Total Salaries			\$ 119,429		\$ 120,042		\$ 120,042	\$ -

Footnotes:

PURCHASING (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Purchasing Agent	Marie Zelandi	1.00	11/02/83	\$ 69,500	\$ 7,102	\$ 76,602	\$ 69,500	\$ 7,573	\$ 77,073	\$ 471
Clerk & Typist	Michael Picardi	1.00	12/05/05	39,305	3,522	\$ 42,827	39,305	3,664	\$ 42,969	142
		2.00		\$ 108,805	\$ 10,624	\$ 119,429	\$ 108,805	\$ 11,237	\$ 120,042	\$ 613

Footnotes:

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
REGIONAL SCHOOLS**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
011221	510100	PERMANENT SALARIES	6,000	6,000	6,000	6,000	5,000	6,000
011221	511100	LONGEVITY	6,200	6,400	6,600	6,900	5,667	6,800
011222	524800	NE REG SCH	1,410,956	1,529,360	1,520,027	1,893,311	1,379,484	1,957,177
011227	570000	OTHER EXPENSES	6,000	6,000	6,000	6,000	4,500	6,000
TOTAL REGIONAL SCHOOLS			1,429,156	1,547,760	1,538,627	1,912,211	1,394,651	1,975,977

REGIONAL SCHOOLS

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
<u>Northeast Regional School</u> 011222-524800	1,893,311	1,957,177	1,957,177	-
<u>Other Charges & Expenses</u> 011227-570000	6,000	6,000	6,000	-
Total Non Payroll Expenditures	1,899,311	1,963,177	1,963,177	-
<u>Footnotes:</u>				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	12,900	12,800	12,800	-
Total Non Payroll Expenses	1,899,311	1,963,177	1,963,177	-
Total Department Expenses	1,912,211	1,975,977	1,975,977	-

REGIONAL SCHOOLS

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	

Northeast Regional Vocational School

Revere School Committee Rep.			\$ 6,000		\$ 6,000		\$ 6,000	\$ -
Sub Total Base Salaries			\$ 6,000		\$ 6,000		\$ 6,000	\$ -
Longevity			6,900		6,800		6,800	-
Sub Total Other Salary			\$ 6,900		\$ 6,800		\$ 6,800	\$ -
Total Salaries			\$ 12,900		\$ 12,800		\$ 12,800	\$ -

Footnotes:

REGIONAL SCHOOLS (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Rep to Northeast Vocational	Ronald Jannino	-		\$ 6,000	\$ 6,900	\$ 12,900	\$ 6,000	\$ 6,800	\$ 12,800	\$ (100)
		-		\$ 6,000	\$ 6,900	\$ 12,900	\$ 6,000	\$ 6,800	\$ 12,800	\$ (100)

Footnotes:

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
RETIREMENT & PENSION OFFICE**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
019111	511700	NON-CONTRIBUTORY	-	-	-	-	-	-
019111	511800	CONTRIBUTORY PENSION	9,773,165	10,029,357	10,492,643	11,033,908	11,033,908	11,566,412
TOTAL	PENSION & RETIREMENT		<u>9,773,165</u>	<u>10,029,357</u>	<u>10,492,643</u>	<u>11,033,908</u>	<u>11,033,908</u>	<u>11,566,412</u>

RETIREMENT & PENSION

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
<u>Retirement Expenses</u>				
019117-575000	11,033,908	11,566,412	11,566,412	-
Total Non Payroll Expenditures	<u>11,033,908</u>	<u>11,566,412</u>	<u>11,566,412</u>	<u>-</u>
<u>Footnotes:</u>				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	11,033,908	11,566,412	11,566,412	-
Total Department Expenses	<u>11,033,908</u>	<u>11,566,412</u>	<u>11,566,412</u>	<u>-</u>

Solicitor's Office

Contact Information: Paul Capizzi, City Solicitor, 781-286-8166

Location: Revere City Hall, Second Floor, 281 Broadway, Revere

Mission Statement

The mission of the Solicitor's Office is to provide legal representation to the City, which includes the administration, departments, boards, and commissions. Also, to properly advise the administration, and other departments, so as to decrease potential legal liabilities and other related risks to the City and any of its departments, boards, and commissions.

Department Description

- The Solicitor's Office represents the interests of the City by providing legal advice and services to the mayor, other elected officials, appointed officials, and department heads.
- The Solicitor's Office is responsible for defending the City against lawsuits, including, but not limited to, Chapter 258 (Mass. Torts Claims Act) and Chapter 84 (public ways) claims, as well as civil rights, contract, discrimination, land use, and zoning claims.
- The Solicitor's Office may represent the City in legislative, judicial (state and federal), and administrative proceedings.
- The Solicitor's Office assists in the drafting and/or reviewing of ordinances and other legal documents, including contracts, and may assist or render legal opinions on various matters including, but not limited to elections, zoning, health, environmental, and public records.
- The Solicitor's Office may also seek the assistance of outside counsel.
- The Solicitor also provides supervision and oversight for the License Commission office.

FY17 Accomplishments

Solicitor's Office successfully defended several lawsuits, including a contract suit, a Chapter 84 suit, a zoning action in the Land Court, a insurance subrogation suit, an appeal of the decision of the Revere Board of Health, and an election law challenge, and participated as a plaintiff in an action related to the Commonwealth's new gaming law, and filed and pursued a civil action involving the implementation and exercise of the Commonwealth's election law as related to a local ballot question.

Coordinated and assisted Election Department with mayoral election recount.

Successfully exercised the City's constitutional eminent domain powers to acquire easement rights for the implementation of the Garfield School Safe Routes to School Project.

Coordinated and assisted with the implementation and responses to the Commonwealth's new public records law.

FY18 Goals & Objectives

Goal: To continue to successfully defend the City at the judicial and administrative level.

Mayoral Focus Areas: Professionalize City Government

Goal: To assist, advise and review any matters, documents, or contracts for the necessary exercise of local authority, procurement, or otherwise, to serve the City's needs.

Mayoral Focus Areas: Professionalize City Government

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
SOLICITOR'S OFFICE**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
011511	510100	PERMANENT SALARIES	239,360	247,697	267,376	271,446	222,395	269,610
011511	511100	LONGEVITY	3,080	3,245	3,400	5,000	3,053	6,200
011511	512301	EDUCATIONAL INCENTIVE	21,898	22,714	23,923	23,048	18,514	24,889
011511	516600	SICK LEAVE BB	3,370	4,423	5,114	5,543	5,131	5,566
011512	522410	LEGAL RESEARCH SERV&PUBL	8,079	8,439	5,818	6,300	3,379	6,300
011512	525000	CONTRACTED SERVICES	-	-	-	-	0	-
011514	540000	OFFICE SUPPLIES	4,178	5,503	7,279	7,500	6,484	7,500
011517	570000	OTHER EXPENSES	3,225	4,015	2,298	2,000	2,345	3,400
011517	571000	LITIGATION	5,840	137	-	3,000	920	3,000
011517	571100	JUDGMENTS	1,809,313	5,000	-	-	0	-
011517	571300	SETTLEMENT	15,583	229,265	13,457	25,000	40,945	25,000
011517	574100	OUTSIDE LEGAL SERV	172,421	181,584	355,623	250,000	249,309	250,000
011517	575100	EMINENT LEGAL	5,745	-	-	-	0	-
TOTAL	SOLICITOR		2,292,093	712,023	684,287	598,837	552,474	601,465

SOLICITOR'S OFFICE

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Legal Research Services and Publications				
011512-522410 Online research, legal/educational books, materials & services	6,300	6,300	6,300	-
Office Supplies				
011514-540000 Copier lease, equipment maint., office supplies & stationary	7,500	7,500	7,500	-
Other Charges & Expenses				
011517-570000 Bar dues, non litigation travel, music licenses	2,000	3,400	3,400	-
Litigation Expenses				
011517-570000 Depositions (transcripts, stenographer), witness fees, travel, materials, filing fees	3,000	3,000	3,000	-
Executions/Judgments				
011517-571100 Court Judgements	-	-	-	-
Releases/Settlements				
011517-571300 Settlement/Payment of Legal Claims	25,000	25,000	25,000	-
Outside Legal Services				
011517-574100 Contracted Legal Services Labor Relations Council Order 16-319D	250,000 200,000 25,000 (a) 25,000	450,000	250,000	(200,000)
Total Non Payroll Expenditures	293,800	495,200	295,200	(200,000)

Footnotes:

(a) Moved from Mayor's Office

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	305,037	306,265	306,265	-
Total Non Payroll Expenses	293,800	495,200	295,200	(200,000)
Total Department Expenses	598,837	801,465	601,465	(200,000)

SOLICITOR'S OFFICE

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
City Solicitor		1.00	\$ 87,105	1.00	\$ 87,105	1.00	\$ 87,105	\$ -
Assistant City Solicitor		1.00	72,719	1.00	72,719	1.00	72,719	-
Deputy Assistant City Solicitor		-	-	1.00	60,640	1.00	60,640	-
Principal Clerk		1.00	42,228	-	-	-	-	-
Paralegal			9,502	-	-	-	-	-
Principal Clerk		0.90	37,897	0.90	37,897	0.90	37,897	-
40U Hearing Officer			10,000		10,000	-	10,000	-
Sub Total Base Salaries		3.90	\$ 259,451	3.90	\$ 268,361	3.90	\$ 268,361	\$ -
Educational Incentive			\$ 23,048		\$ 24,889		\$ 24,889	\$ -
Longevity			5,000		6,200		6,200	-
Sick Leave Buy Back			5,543		5,566		5,566	-
Extra Day			1,245		1,249		1,249	-
Stipend			10,750		-		-	-
Sub Total Other Salary			\$ 45,586		\$ 37,904		\$ 37,904	\$ -
Overtime			-		-		-	-
Total Salaries			\$ 305,037		\$ 306,265		\$ 306,265	\$ -

Footnotes:

SOLICITOR'S OFFICE (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
City Solicitor	Paul Capizzi	1.00	05/10/01	\$ 87,105	\$ 12,912	\$ 100,017	\$ 87,105	\$ 13,219	\$ 100,324	\$ 307
Assistant City Solicitor	Daniel Doherty	1.00	10/16/06	72,719	11,408	84,127	72,719	12,021	84,740	613
Deputy Assistant City Solicitor	Cheryl McCormick	1.00	10/01/07	-	-	-	60,640	8,863	69,503	69,503
Principal Clerk/ Paralegal	Vacant			51,730	17,465	69,195	-	-	-	(69,195)
Principal Clerk	Margaret Haney	0.90	08/23/10	37,897	3,801	41,698	37,897	3,801	41,698	(0)
40U Hearing Officer	Robert Marra		05/01/15	10,000	-	10,000	10,000	-	10,000	-
		3.90		\$ 259,451	\$ 45,586	\$ 305,037	\$ 268,361	\$ 37,904	\$ 306,265	\$ 1,228

Footnotes:

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
ZONING BOARD OF APPEALS**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
011761	510100	PERMANENT SALARIES	11,600	11,600	11,600	11,600	7,800	11,600
011764	540000	OFFICE SUPPLIES	767	766	792	760	-	720
TOTAL	ZONING BOARD OF APPEALS		12,367	12,366	12,392	12,360	7,800	12,320

ZONING BOARD OF APPEALS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
<u>Office Supplies</u>					
	011764-540000	760	720	720	-
Office Supplies					
	Total Non Payroll Expenditures	<u>760</u>	<u>720</u>	<u>720</u>	<u>-</u>
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	11,600	11,600	11,600	-
Total Non Payroll Expenses	760	720	720	-
Total Department Expenses	<u>12,360</u>	<u>12,320</u>	<u>12,320</u>	<u>-</u>

ZONING BOARD OF APPEALS

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
ZBA Chairman			\$ 1,600		\$ 1,600	-	\$ 1,600	\$ -
ZBA Members			4,000		4,000	-	4,000	-
ZBA Clerk			6,000		6,000	-	6,000	-
Sub Total Base Salaries		-	\$ 11,600	-	\$ 11,600	-	\$ 11,600	\$ -
Educational Incentive			\$ -		\$ -		\$ -	-
Longevity			-		-		-	-
Sick Leave Buy Back			-		-		-	-
Extra Day			-		-		-	-
Stipend			-		-		-	-
Sub Total Other Salary			\$ -		\$ -		\$ -	\$ -
Overtime			-		-		-	-
Total Salaries			\$ 11,600		\$ 11,600		\$ 11,600	\$ -

Footnotes:

ZONING BOARD OF APPEALS (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
ZBA Chairman										
	Michael Tucker		01/03/94	\$ 1,600	\$ -	\$ 1,600	\$ 1,600	\$ -	\$ 1,600	-
ZBA Members										
	Al Buccilli		08/24/82	800	-	800	800	-	800	-
	Stephen Colometo		11/01/99	800	-	800	800	-	800	-
	Harvey Corin		11/19/02	800	-	800	800	-	800	-
	Nick D'Angelo		09/24/07	800	-	800	800	-	800	-
	Paul Mazzone		06/30/15	800	-	800	800	-	800	-
Clerk										
	John Henry		12/06/77	6,000	-	6,000	6,000	-	6,000	-
				\$ 11,600	\$ -	\$ 11,600	\$ 11,600	\$ -	\$ 11,600	-

Footnotes:

Fire Department

Contact Information: Christopher Bright, Fire Chief, 781-284-0014

Location: Revere Fire Department, 400 Broadway, Revere

Mission Statement

The mission of the Revere Fire Department is to provide the highest quality fire suppression, fire prevention, rescue, and emergency services to the residents of Revere as well as those visiting and to maintain the expertise and training to provide these services with the utmost dedication and pride.

Department Description

The Revere Fire Department provides fire suppression, fire prevention (through inspections and code enforcement as well as fire safety and education), emergency medical response, rescue, wild land, auto extrication, hazardous material response, and related services to the City and responds to over 10,000 emergency incidents per year (2015-NFIRS). The department is a member of MetroFire, an association of 35 communities in the Boston Metro area, coordinating automatic mutual aid response for fire and large scale incidents as well as automatic coverage of member contiguous community stations. We are members of the 9-community Urban Area Security Initiative (UASI) of the Department of Homeland Security.

We operate out of 4 strategically placed stations with 4 engines and 2 ladder trucks, 2 spare engines, one spare ladder truck, an air supply trailer, a fleet of command & support vehicles as well as various marine water rescue assets with response times on average of under 5 minutes. We have a budgeted force of 101 uniformed personnel consisting of 4 fire suppression groups and a staff group as well the City of Revere 911 Center that is staffed with 8 civilian personnel. We also operate the City of Revere Emergency Operations Center at Central Station and oversee the City of Revere Shelter Operations.



FY17 Accomplishments

- Assisted in the successful launch of the Metro North Regional Emergency Dispatch Center enhancing 911 capabilities for the City of Revere and Town of Winthrop
- Increased fire department staffing from 98 to 102 firefighters and added a 3rd member to the OFP to better serve the community
- Awarded grant from FEMA in the amount of \$84,637 dedicated for Emergency Vehicle Operators Training ensuring the department responds safely to emergency calls
- Discontinued the practice of “brownouts,” or placing apparatus out of service due to shortage of personnel



A Recent Fire in the City of Revere

FY18 Goals & Objectives

Goal: To secure funding to relocate and build a new Engine 5 Fire Station

Mayoral Focus Areas: Improve Residents' Quality of Life, Invest in City Services

Goal: To secure funding to make necessary repairs to make the Point of Pines Fire Station habitable

Mayoral Focus Areas: Invest in City Services, Improve Residents' Quality of Life

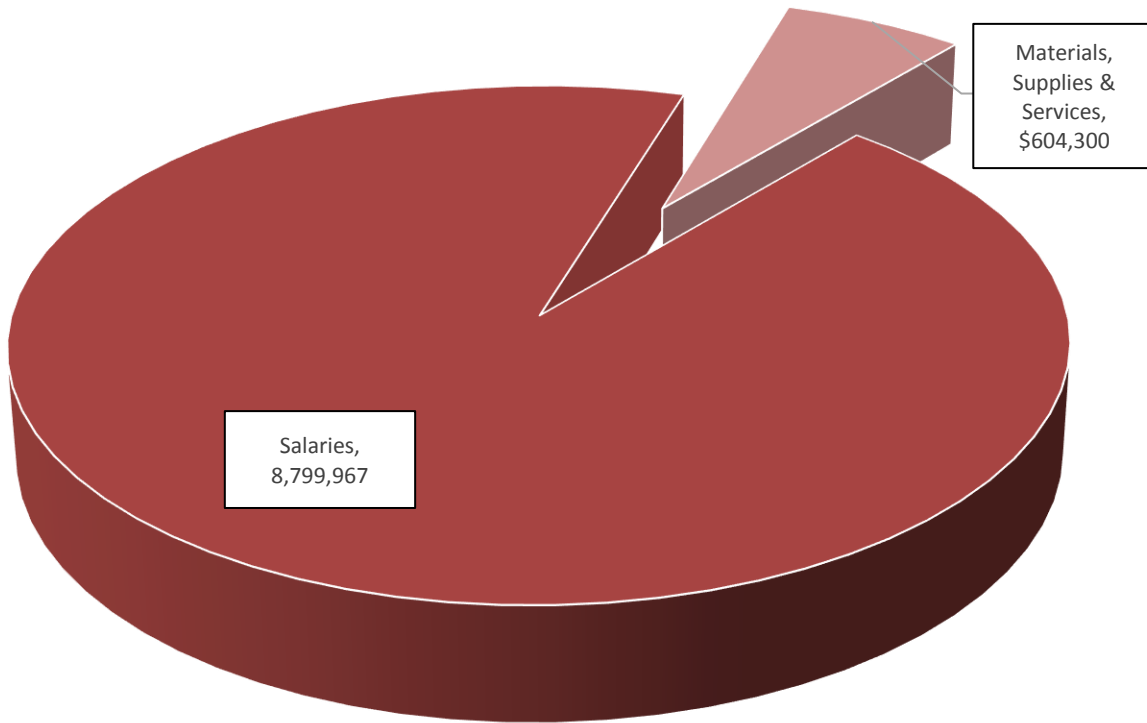
Goal: Secure Funding to Purchase a New Ladder Truck

Mayoral Focus Areas: Invest in City Services, Improve Residents' Quality of Life

Goal: Secure funding to increase fire suppression staffing levels to 4-person crews

Mayoral Focus Areas: Invest in City Services, Improve Residents' Quality of Life

**City of Revere - FY 2018 Budget
Fire Department
\$9,404,267**



■ Salaries ■ Materials, Supplies & Services

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
FIRE DEPARTMENT**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
012201	510100	PERMANENT SALARIES	726,259	791,580	685,420	710,327	496,428	710,057
012201	510104	FIRE CHIEF	110,546	127,227	148,472	125,631	99,298	123,528
012201	510105	SR DEPUTY CHIEF	86,754	98,821	99,628	98,821	76,669	98,821
012201	510106	FIRE DEPUTY CHIEF	405,252	454,774	440,409	448,170	336,926	448,170
012201	510107	CAPTAIN SALARY	895,445	1,028,412	1,018,805	1,019,980	820,395	1,019,979
012201	510108	LIEUTENANT REG SALARY	1,040,431	1,098,955	1,311,299	1,282,308	931,422	1,275,653
012201	510109	FIREFIGHTERS	3,165,504	3,578,782	3,406,651	3,447,999	2,866,742	3,491,276
012201	510900	OVERTIME	431,759	618,537	520,981	350,000	497,635	350,000
012201	511100	LONGEVITY	205,609	193,901	189,274	178,800	141,235	187,400
012201	511300	HOLIDAY PAY	410,765	425,893	413,785	490,942	194,069	502,006
012201	512000	MEDICAL EXPENSES	19,419	102,253	77,815	55,000	83,383	55,000
012201	512200	CLOTHING	111,400	107,600	109,300	113,300	55,550	113,300
012201	512301	EDUCATIONAL INCENTIVE	198,010	210,604	212,138	264,061	187,325	387,374
012201	516600	SICK LEAVE BB	105,514	119,574	155,170	233,721	104,007	205,703
012202	520300	UTILITIES	99,482	111,805	82,811	100,000	60,510	100,000
012202	521000	FIRE ALARM	15,019	28,128	12,634	22,500	33,964	25,000
012202	521100	RADIO SYSTEM	43,325	32,259	45,136	45,000	42,963	45,000
012202	521900	MEMORIALS	310	1,565	1,000	1,000	0	1,500
012202	524200	AUTO MAINTENANCE	74,284	162,448	108,839	105,000	44,561	105,000
012202	524500	BUILDING MAINT/REPAIR	53,963	70,544	70,183	65,000	51,031	65,000
012202	526100	EMPLOYEE TRAINING	2,887	3,240	6,394	5,500	1,970	25,000
012202	528400	GRANT ASSISTANCE	-	-	-	-	0	-
012204	540000	OFFICE SUPPLIES	-	-	-	-	0	-
012204	542500	MEDICAL SUPPLIES	5,196	4,724	4,185	5,000	2,410	5,000
012204	545000	ID ACCOUNT	-	-	-	-	0	-
012204	545500	COMPUTER SERVICES	-	-	-	-	0	-
012207	570000	OTHER EXPENSES	2,775	3,449	4,484	4,000	2,950	4,000
012208	587100	NEW EQUIPMENT	13,659	13,775	42,193	40,000	3,206	40,000
012208	587200	PERSONAL EQUIPMENT	14,780	11,569	13,553	15,000	13,261	15,000
TOTAL FIRE DEPARTMENT			8,238,345	9,400,420	9,180,560	9,227,060	7,147,912	9,398,767
CIVIL DEFENSE								
012914	540000	OFFICE SUPPLIES	-	390	-	-	-	5,500
TOTAL CIVIL DEFENSE			-	390	-	-	-	5,500
TOTAL FIRE			8,238,345	9,400,810	9,180,560	9,227,060	7,147,912	9,404,267

FIRE DEPARTMENT

Non-Payroll Expenditures

Account Name	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Account Number				
<u>Medical Expenses</u>				
012201-512000	55,000	125,000	55,000	(70,000)
Medical expenses for treatment of officers injured on duty Injured on Duty/ Retirement Control Contractor				
<u>Uniform/ Clothing Allowance</u>				
012201-512200	113,300	113,300	113,300	-
Per Union Contract 103 @ \$1,100				
<u>Utilities</u>				
012202-520300	100,000	100,000	100,000	-
Electricity 50,000 Natural Gas 33,000 Telephone 5,000 Comcast 5,000 Sprague Resources 7,000				
<u>Fire Alarm</u>				
012202-521000	22,500	25,000	25,000	-
Maintenance & repair; supplies				
<u>Radio System</u>				
012202-521100	45,000	50,000	45,000	(5,000)
Repair & upkeep of 911 system Maintenance Contract				
<u>Memorials</u>				
012202-521900	1,000	2,500	1,500	(1,000)
Firefighter memorial services & supplies				
<u>Automotive Maintenance</u>				
012202-524200	105,000	120,000	105,000	(15,000)
Fuel - gasoline & diesel, motor oil Equipment maint & repairs Equipment supplies, replacements, upgrades; fire hoses, tires, nozzles,				
<u>Building Maintenance & Repair</u>				
012202-524500	65,000	72,000	65,000	(7,000)
Materials & supplies for maintenance and repairs to fire stations Service Heating/Cooling Systems Not including E-2 Service garage doors				

FIRE DEPARTMENT (continued)

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
<u>Employee Training</u>					
	012202-526100	5,500	25,000	25,000	-
Emergency training book & test					
<u>Grant Assistance</u>					
	012202-528400	-	1,500	-	(1,500)
<u>Office Supplies</u>					
	012204-540000	-	5,500	-	(5,500)
<u>Medical Supplies</u>					
	012204-542500	5,000	5,000	5,000	-
Emergency medical services supplies: gloves, oxygen, masks, etc					
<u>ID Account</u>					
	012204-545000	-	2,500	-	(2,500)
<u>Other Charges & Expenses</u>					
	012207-570000	4,000	25,000	4,000	(21,000)
Metro district dues, misc expenses					
<u>New Equipment</u>					
	012208-587100	40,000	45,000	40,000	(5,000)
Personal protective equipment					
<u>Personal Equipment</u>					
	012208-587200	15,000	20,000	15,000	(5,000)
Replacement of firefighters' personal equipment as per contract. Coats, boots, helmets & gloves.					
		576,300	737,300	598,800	(138,500)
<u>Footnotes:</u>					

FIRE DEPARTMENT

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Fire Chief	26	1.00	\$ 115,447	1.00	\$ 115,447	1.00	\$ 115,447	\$ -
Senior Deputy Chief	26	1.00	92,356	1.00	92,356	1.00	92,356	-
Deputy Chief		5.00	418,850	5.00	418,850	5.00	418,850	-
Captain	26	4.00	303,308	4.00	303,308	4.00	303,308	-
Captain		9.00	649,944	9.00	649,944	9.00	649,944	-
Lieutenant	26	5.00	326,835	3.00	196,101	3.00	196,101	-
Lieutenant		14.00	871,584	16.00	996,096	16.00	996,096	-
Firefighters (3)	26	8.00	450,808	7.00	394,457	7.00	394,457	-
Firefighters (3)		46.00	2,468,636	49.00	2,649,047	49.00	2,649,047	-
Firefighters (2)		6.00	304,212	4.00	202,808	4.00	202,808	-
Firefighters (1)		-	-	4.00	189,160	4.00	189,160	-
Funded by Grant			-		(184,701)		(184,701)	-
Administrative Asst.		1.00	47,195	1.00	47,195	1.00	47,195	-
Sub Total Base Salaries		100.00	\$ 6,049,175	104.00	\$ 6,070,068	104.00	\$ 6,070,068	\$ -
Longevity			\$ 178,800		\$ 187,400		\$ 187,400	\$ -
Holiday Pay			490,942		502,006		502,006	-
Hazardous Duty Pay			418,825		434,554		434,554	-
Personal Day			27,496		28,440		28,440	-
B2 Stipend			86,613		74,025		74,025	-
EMT Certified			315,560		315,562		315,562	-
Narcan			49,500		51,500		51,500	-
Academic Achievement			151,861		270,824		270,824	-
Certifications			112,200		116,550		116,550	-
Defibrillator Certified			159,388		165,829		165,829	-
Sick Leave Buy Back			163,721		135,703		135,703	-
Retirement SLBB			70,000		70,000		70,000	-
Extra Day			26,679		27,506		27,506	-
Sub Total Other Salary			\$ 2,251,585		\$ 2,379,899		\$ 2,379,899	\$ -
Overtime			350,000		550,000		350,000	(200,000)
Total Salaries			\$ 8,650,760		\$ 8,999,967		\$ 8,799,967	\$ (200,000)

Footnotes:

Four new firefighters to be partially funded by grant, thereby increasing the total force from 98 to 102.

FIRE DEPARTMENT (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Fire Chief										
	Christopher Bright	1.00	02/16/86	\$ 115,447	\$ 45,953	\$ 161,400	\$ 115,447	\$ 53,178	\$ 168,625	7,225
Senior Deputy Chief										
	James Cullen	1.00	04/04/99	92,356	35,268	127,624	92,356	26,620	118,976	(8,648)
Deputy Chief										
	Paul Cheever	1.00	08/02/04	83,770	34,961	118,731	83,770	35,390	119,160	429
	Anthony Giampietro	1.00	04/04/99	83,770	24,633	108,403	83,770	25,247	109,017	614
	Sean Manion	1.00	11/20/95	-	-	-	83,770	22,943	106,713	106,713
	Glen Rich	1.00	11/19/95	83,770	26,475	110,245	83,770	27,089	110,859	614
	Michael Viviano	1.00	06/01/97	83,770	35,949	119,719	83,770	36,593	120,363	644
	Vacant			83,770	24,433	108,203	-	-	-	(108,203)
Captain										
	Michael Bowden	1.00	12/02/01	72,216	26,376	98,592	72,216	27,194	99,410	818
	Steven Ferrante	1.00	02/16/86	75,827	23,743	99,570	75,827	24,153	99,980	410
	John Fleming	1.00	11/19/95	72,216	23,334	95,550	72,216	23,948	96,164	614
	Robert Fortuna	1.00	06/01/97	72,216	24,139	96,355	72,216	24,753	96,969	614
	Carl Holmberg	1.00	02/13/01	72,216	19,193	91,409	72,216	19,601	91,817	408
	Vincent Jesoraldo	1.00	10/16/86	75,827	29,594	105,421	75,827	30,208	106,035	614
	Guy Landry	1.00	06/01/97	72,216	20,157	92,373	72,216	20,771	92,987	614
	Domenic LaSala	1.00	11/20/83	75,827	25,457	101,284	75,827	26,072	101,899	615
	Joseph Laurano	1.00	08/10/05	72,216	18,476	90,692	72,216	18,783	90,999	307
	Steven Parsons	1.00	08/02/04	72,216	23,263	95,479	72,216	23,672	95,888	409
	Thomas Prizio	1.00	01/10/88	75,827	25,633	101,460	75,827	26,042	101,869	409
	Thomas Todisco	1.00	11/13/94	72,216	30,891	103,107	72,216	31,533	103,749	642
	Mark Wolfgang	1.00	08/02/04	-	-	-	72,216	20,457	92,673	92,673
	Vacant			72,216	20,567	92,783	-	-	-	(92,783)
Lieutenant										
	William Brown	1.00	08/10/05	62,256	17,307	79,563	62,256	17,615	79,871	308
	John Carey	1.00	11/13/94	62,256	18,900	81,156	62,256	19,513	81,769	613
	David Carifio	1.00	08/02/04	62,256	18,593	80,849	62,256	19,003	81,259	410
	Robert DeMauro	1.00	03/14/10	62,256	15,831	78,087	62,256	15,831	78,087	-
	Michael DiCarlo	1.00	12/13/95	62,256	17,876	80,132	62,256	18,491	80,747	615
	Brian Doherty	1.00	08/10/05	62,256	16,633	78,889	62,256	16,940	79,196	307
	Robert Holland	1.00	08/02/04	62,256	21,555	83,811	62,256	21,963	84,219	408

FIRE DEPARTMENT (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Fire Department salaries (continued)										
	Richard Laurano	1.00	09/14/80	65,367	24,243	89,610	65,367	24,858	90,225	615
	Richard Laurano III	1.00	10/03/11	62,256	12,599	74,855	62,256	12,599	74,855	-
	Erin Leary	1.00	08/10/05	62,256	19,218	81,474	62,256	19,525	81,781	307
	Peter Napolitano	1.00	10/01/01	62,256	17,468	79,724	62,256	18,081	80,337	613
	Kevin O'Hara	1.00	08/02/04	62,256	17,962	80,218	62,256	18,371	80,627	409
	Joseph Placet	1.00	10/16/86	65,367	23,448	88,815	65,367	24,062	89,429	614
	Corey Robson	1.00	08/02/04	62,256	18,593	80,849	62,256	19,003	81,259	410
	Dennis Russo	1.00	10/31/82	65,367	22,881	88,248	65,367	23,495	88,862	614
	Virginia Segee	1.00	10/01/01	62,256	17,468	79,724	62,256	18,081	80,337	613
	Vacant	1.00		65,367	21,042	86,409	62,256	19,034	81,290	(5,119)
	Vacant	1.00		62,256	18,528	80,784	62,256	19,034	81,290	506
	Vacant	1.00		65,367	27,177	92,544	62,256	19,034	81,290	(11,254)
Firefighters										
	Richard Coppola	1.00	10/16/86	56,351	18,682	75,033	56,351	19,296	75,647	614
	Louis Iovine	1.00	02/16/86	56,351	21,023	77,374	56,351	21,432	77,783	409
	William Petrilli	1.00	01/24/88	56,351	20,012	76,363	56,351	20,422	76,773	410
	Edward Russell	1.00	12/04/88	56,351	19,226	75,577	56,351	19,841	76,192	615
	Roger Sarcia	1.00	12/04/88	56,351	23,510	79,861	56,351	24,533	80,884	1,023
	Joseph Spallone	1.00	10/16/86	56,351	19,635	75,986	56,351	20,249	76,600	614
	Anthony Vinciarelli	1.00	10/16/86	56,351	19,635	75,986	56,351	20,249	76,600	614
	Michael Amato	1.00	03/14/10	53,666	15,226	68,892	53,666	14,521	68,187	(705)
	Michael Amore	1.00	10/03/11	53,666	15,226	68,892	53,666	14,521	68,187	(705)
	Frank Barry	1.00	04/04/99	53,666	24,661	78,327	53,666	24,531	78,197	(130)
	Robert Belliveau	1.00	02/17/13	53,666	11,994	65,660	53,666	11,289	64,955	(705)
	Gregg Bowen	1.00	10/03/11	53,666	11,643	65,309	53,666	10,937	64,603	(706)
	Sean Bruno	1.00	08/02/04	53,666	16,531	70,197	53,666	16,157	69,823	(374)
	Nicholas Buonopane	1.00	02/17/13	53,666	15,226	68,892	53,666	14,521	68,187	(705)
	Paul Calsimitto	1.00	02/11/01	53,666	20,154	73,820	53,666	19,121	72,787	(1,033)
	William Capuano	1.00	10/03/11	53,666	15,226	68,892	53,666	14,521	68,187	(705)
	William Churchill	1.00	10/03/11	53,666	15,226	68,892	53,666	14,521	68,187	(705)
	Brian Ciampoli	1.00	09/09/13	53,666	11,994	65,660	53,666	11,289	64,955	(705)
	Michael Conley	1.00	10/03/11	53,666	15,226	68,892	53,666	14,521	68,187	(705)
	Charles DelGreco	1.00	08/02/04	53,666	13,199	66,865	53,666	12,926	66,592	(273)
	Michael DiGiovanni	1.00	10/03/11	53,666	11,994	65,660	53,666	11,289	64,955	(705)

FIRE DEPARTMENT (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Fire Department salaries (continued)										
	Kevin Doherty	1.00	03/14/10	53,666	13,961	67,627	53,666	13,287	66,953	(674)
	Joseph Dusvitch	1.00	10/03/11	53,666	15,226	68,892	53,666	14,521	68,187	(705)
	Michael Ferragamo	1.00	10/03/11	53,666	15,226	68,892	53,666	14,521	68,187	(705)
	Stanley Ferragamo	1.00	11/13/94	53,666	20,756	74,422	53,666	20,753	74,419	(3)
	Lawrence Floyd	1.00	11/19/95	53,666	21,256	74,922	53,666	21,014	74,680	(242)
	Charles Fusco	1.00	08/02/04	53,666	17,886	71,552	53,666	17,627	71,293	(259)
	John Garbarino	1.00	02/11/01	53,666	17,033	70,699	53,666	16,772	70,438	(261)
	Joseph Giannino	1.00	11/13/94	53,666	16,270	69,936	53,666	16,267	69,933	(3)
	Sean Griffin	1.00	10/03/11	53,666	15,226	68,892	53,666	14,521	68,187	(705)
	Joseph Guarnera	1.00	06/01/97	53,666	26,715	80,381	53,666	23,860	77,526	(2,855)
	Barry Johnson	1.00	03/14/10	53,666	15,226	68,892	53,666	14,521	68,187	(705)
	Christopher Kelley	1.00	04/04/99	53,666	17,233	70,899	53,666	17,180	70,846	(53)
	Justin Lally	1.00	10/03/11	53,666	11,994	65,660	53,666	11,289	64,955	(705)
	Samuel MacDonald	1.00	09/09/13	53,666	11,994	65,660	53,666	11,289	64,955	(705)
	Robert Mansfield	1.00	02/17/13	53,666	19,349	73,015	53,666	18,644	72,310	(705)
	Kenneth McDonald	1.00	06/01/97	53,666	18,789	72,455	53,666	18,773	72,439	(16)
	Paul McInnis	1.00	03/14/10	53,666	15,226	68,892	53,666	14,521	68,187	(705)
	Peter McLaughlin	1.00	06/01/97	53,666	17,635	71,301	53,666	17,590	71,256	(45)
	Christopher Mirasolo	1.00	08/02/04	53,666	16,430	70,096	53,666	16,157	69,823	(273)
	Steven Mullen	1.00	10/03/11	53,666	16,842	70,508	53,666	16,167	69,833	(675)
	Michael Murphy	1.00	08/10/05	53,666	18,849	72,515	53,666	18,503	72,169	(346)
	Jamie Nadworny	1.00	09/09/13	53,666	15,226	68,892	53,666	14,521	68,187	(705)
	Joseph Noll	1.00	02/17/13	53,666	15,226	68,892	53,666	14,521	68,187	(705)
	Michael O'Hara	1.00	10/03/11	53,666	15,226	68,892	53,666	14,521	68,187	(705)
	John Serino	1.00	08/02/04	53,666	16,430	70,096	53,666	16,157	69,823	(273)
	Charles Smith	1.00	08/02/04	53,666	16,430	70,096	53,666	16,157	69,823	(273)
	David Stankovski	1.00	10/03/11	53,666	11,994	65,660	53,666	11,289	64,955	(705)
	Edward Steriti	1.00	06/01/97	53,666	18,538	72,204	53,666	18,493	72,159	(45)
	Michael Stuart	1.00	09/09/13	53,666	11,994	65,660	53,666	11,289	64,955	(705)
	Frank Trichilo	1.00	09/16/05	53,666	16,330	69,996	53,666	15,953	69,619	(377)
	Joseph Trichilo	1.00	09/09/13	53,666	15,226	68,892	53,666	14,521	68,187	(705)
	Stephen Viviano	1.00	10/03/11	53,666	15,226	68,892	53,666	14,521	68,187	(705)
	Ryan DiCarlo	1.00	08/10/15	50,702	10,602	61,304	53,666	11,289	64,955	3,651
	Andrew Dwyer	1.00	08/10/15	50,702	10,602	61,304	53,666	11,289	64,955	3,651

FIRE DEPARTMENT (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Fire Department salaries (continued)										
	Steven Ferrante, Jr	1.00	08/10/15	50,702	10,602	61,304	53,666	11,289	64,955	3,651
	Charles Foster	1.00	08/10/15	50,702	10,602	61,304	53,666	11,289	64,955	3,651
	Patrick Roosa	1.00	08/10/15	50,702	10,602	61,304	53,666	11,289	64,955	3,651
	Nicholas Russo	1.00	08/10/15	50,702	10,602	61,304	53,666	11,289	64,955	3,651
	Jason Messina	1.00	11/14/16	-	-	-	50,702	10,635	61,337	61,337
	Ariel Muniz	1.00	11/14/16	-	-	-	50,702	13,867	64,569	64,569
	Ryan Rizzo	1.00	11/14/16	-	-	-	50,702	10,635	61,337	61,337
	Michael Warren	1.00	11/14/16	-	-	-	50,702	10,635	61,337	61,337
	Vacant	1.00		-	-	-	47,575	9,148	56,723	56,723
				56,351	30,065	86,416	-	-	-	(86,416)
	Funded by Grant			-	-	-	(184,701)	-	(184,701)	(184,701)
Administrative Assistant	Paula Sarcia	1.00		47,195	2,513	49,708	47,195	4,149	51,344	1,636
		<u>104</u>		<u>\$ 6,049,175</u>	<u>\$ 1,884,224</u>	<u>\$ 7,933,399</u>	<u>\$ 6,070,068</u>	<u>\$ 1,895,990</u>	<u>\$ 7,966,058</u>	<u>32,659</u>

* Grant obtained to cover partial salaries of four firefighters.

FIRE DEPARTMENT - Emergency Management

Non-Payroll Expenditures

Account Name	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
<div style="display: flex; justify-content: space-between;"> Account Number 012914-540000 </div>	-	5,500	5,500	-
	-	5,500	5,500	-
Total Non Payroll Expenditures	576,300	742,800	604,300	(138,500)
<u>Footnotes:</u>				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	8,650,760	8,999,967	8,799,967	(200,000)
Total Non Payroll Expenses	576,300	742,800	604,300	(138,500)
Total Department Expenses	9,227,060	9,742,767	9,404,267	(338,500)

Inspectional Services: Building Department

Contact Information: Benjamin Dechristoforo, Inspector of Buildings

Building Division: 781-286-8197

Location: American Legion Building, 249R Broadway, Revere

Mission Statement:

Our mission is to ensure the safety and welfare of the general public by enforcing all state and local codes and all applicable ordinances.

Department Description:

The Building Department is a division of Inspectional Services, with the building commissioner overseeing all responsibilities of the department. The Building Department is responsible for site plan review, permitting, inspections, and code enforcement to ensure private and public development projects and existing buildings and structures located within the City of Revere are safe for occupancy.

FY17 Accomplishments

- Received grant through Education Technology Program (ETP) to purchase new computers needed by the department
- Issued demolition permit to take down Wonderland Dog Park
- Issued Order to Correct for 364 and 370 Ocean Ave
- Permitted 450 housing units

FY18 Goals

Goal: Implementation of new CitizenServe code enforcement and ePermitting Software

Mayoral Focus Areas: Professional City Government, Invest in City Services

Goal: Streamline permitting of 3 new proposed hotels and Wonderland Master Development Plan

Mayoral Focus Areas: Professionalize City Government, Invest in City Services, Improve Residents' Quality of Life, Promote Economic Growth

Inspectional Services: Health Department

Contact Information: Nicholas Catinazzo, Acting Director
Building Division: 781-286-8196 Health Division: 781-286-8176
Location: American Legion Building, 249R Broadway, Revere

Mission Statement:

The Revere Health Department is committed to protecting the health and wellness of the person, community and environment by providing inspections to ensure the best quality of living available. We strive to promote healthy behavior for continued wellness with surveillance, health and vaccine clinics, public service announcements and communication throughout the city.

Department Description:

The Inspectional Services Department provides communication to residents regarding expectations and codes, programs to assist in the betterment of public health and welfare, and inspections of public establishments and testing/sealing all meters of taxi cabs, gas stations, oil farms, supermarkets, and pharmacies. This department communicates with other city and state departments, private companies, hospitals, clinics and residents of the community. The inspectors ensure compliance with building, sanitary, and restaurant codes. The Health Division has one of the Sharps container kiosks in the state for public use. The public health nurse organizes seven influenza clinics in the fall, performs direct observed therapy for all active tuberculosis cases, and conducts surveillance of contagious diseases. The Medical Emergency Operations Plan is maintained and updated monthly.

FY17 Accomplishments

- Hired new Public Health Coordinator to manage the activities of the North Suffolk Public Health Collaborative and enhance public health programming to improve public health outcomes in the Cities of Revere and Chelsea, and the Town of Winthrop.
- Passed new Tobacco legislation changing minimum legal sale age to purchase tobacco products to 21.
- Banned the sale of synthetic marijuana/cannabinoids in Revere.
- MEOP Coordinator held Medical Emergency Operations Plan meeting.
- Received grant through City of Revere Education Technology Program (ETP) to purchase new computers needed by the department.
- Continued to identify and address non-compliant properties through the 40U program and Safe Housing Task Force.

FY18 Goals

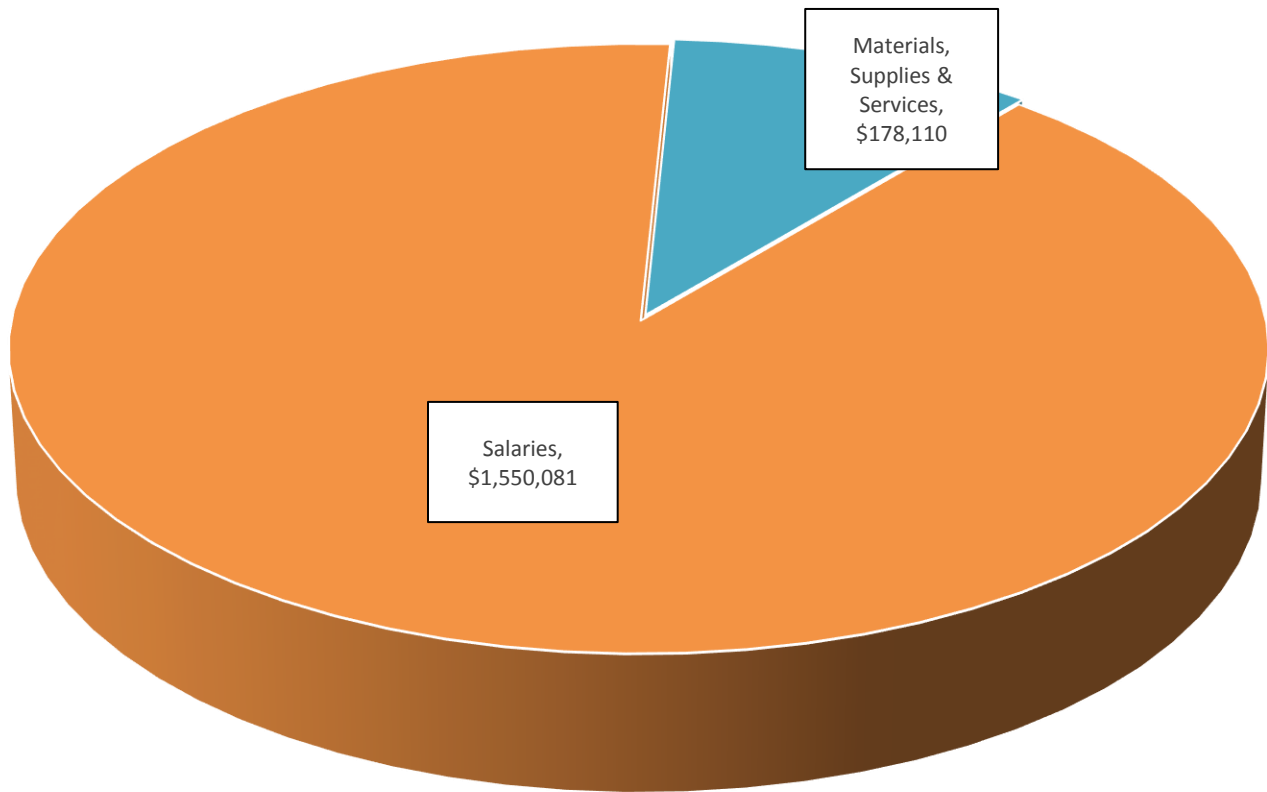
Goal: Implementation of new CitizenServe code enforcement and ePermitting Software

Mayoral Focus Areas: Professional City Government, Invest in City Services

Goal: Streamline permitting of 3 new proposed hotels and Wonderland Master Development Plan

Mayoral Focus Areas: Professionalize City Government, Invest in City Services, Improve Residents' Quality of Life, Promote Economic Growth

**City of Revere - FY 2018 Budget
Inspectional Services
\$1,728,191**



Salaries Materials, Supplies & Services

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
INSPECTIONAL SERVICES DEPARTMENT
BUILDING DIVISION**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
012411	510100	PERMANENT SALARIES	287,050	296,064	314,341	322,067	257,574	346,114
012411	511100	LONGEVITY	3,583	5,108	4,811	6,800	4,106	6,600
012411	512301	EDUCATIONAL INCENTIVE	8,746	9,620	10,475	11,542	10,166	18,027
012411	516600	SICK LEAVE BB	5,549	3,788	3,776	6,519	6,453	6,794
012412	520900	TELEPHONE	2,210	2,760	2,115	2,400	1,665	2,580
012412	525000	CONTRACTED SERVICES	-	-	-	-	0	88,600
012412	526100	EMPLOYEE TRAINING	1,496	597	1,602	4,300	771	5,300
012414	540000	OFFICE SUPPLIES	2,467	4,498	3,785	4,000	3,319	7,000
012417	570500	TRAVEL ALLOWANCE	15,900	15,600	13,680	16,200	12,150	19,800
TOTAL	BUILDING		327,001	338,035	354,585	373,828	296,204	500,815

INSPECTIONAL SERVICES: Building Division

Non-Payroll Expenditures

Account Name	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Telephone/Communications				
012412-520900	2,400	2,580	2,580	-
1 CBI @ \$80/mo		960		
3 FT @ \$30/mo		1,080		
3 PT @ \$15/mo		540		
Contracted Services				
012412-525000	-	88,600	88,600	-
Plan review services		41,600		
Backflow services		47,000		
Employee Training				
012412-526100	4,300	5,300	5,300	-
Office Supplies				
012414-540000	4,000	7,000	7,000	-
Travel Allowance				
012417-570500	16,200	19,800	19,800	-
4 FT @\$300/mos=\$14,400		14,400		
3 PT @150/mos=\$1,800		5,400		
Total Non Payroll Expenditures	26,900	123,280	123,280	-
Footnotes:				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	346,928	383,273	377,535	(5,738)
Total Non Payroll Expenses	26,900	123,280	123,280	-
Total Department Expenses	373,828	506,553	500,815	(5,738)

INSPECTIONAL SERVICES: Building Division

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Building Inspector/ Commissioner		1.00	\$ 80,174	1.00	\$ 80,174	1.00	\$ 80,174	\$ -
Chief Building Inspector		-	-	1.00	55,622	-	-	(55,622)
Local Inspector		2.00	103,186	1.00	51,593	2.00	107,215	55,622
Plumbing Inspector		1.00	63,267	1.00	69,410	1.00	63,267	(6,143)
Acting Wire Inspector		0.62	31,750	1.00	51,593	1.00	51,593	-
Principal Clerk		1.00	42,228	1.00	42,228	1.00	42,228	-
Sub Total Base Salaries		5.62	\$ 320,605	6.00	\$ 350,620	6.00	\$ 344,477	\$ (6,143)
	Educational Incentive		\$ 9,882		\$ 9,882		10,185	\$ 303
	Longevity		6,800		6,600		6,600	-
	Sick Leave Buy Back		6,519		6,711		6,794	83
	Extra Day		1,462		1,618		1,637	19
	Licenses		-		6,182		6,182	-
	Stipend		1,660		1,660		1,660	-
	Sub Total Other Salary		\$ 26,323		\$ 32,653		\$ 33,058	\$ 405
	Overtime		-		-		-	-
	Total Salaries		\$ 346,928		\$ 383,273		377,535	\$ (5,738)

Footnotes:

INSPECTIONAL SERVICES: Building Division (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Building Inspector/ Commissioner										
	Benjamin DiChristoforo	1.00	11/06/00	\$ 80,174	\$ 10,294	\$ 90,468	\$ 80,174	\$ 10,499	\$ 90,673	\$ 205
Chief Building Inspector										
	Vacant			-	-	-	-	-	-	-
Local Inspector										
	Richard Dicks	1.00	01/24/00	51,593	3,466	55,059	51,593	5,927	57,520	2,461
	Louis Cavagnaro	1.00	09/15/10	51,593	5,175	56,768	55,622	5,580	61,202	4,434
Plumbing Inspector										
	Mark Locke	1.00	07/12/04	63,267	5,587	68,854	63,267	7,410	70,677	1,823
Acting Wire Inspector										
	Leonard Pagliaro	0.62	12/10/14	31,750	748	32,498	31,750	1,864	33,614	1,116
	Vacant	0.38		-	-	-	19,843	784	20,627	20,627
Principal Clerk										
	Valerie Moscone	1.00	05/01/06	42,228	2,120	44,348	42,228	994	43,222	(1,126)
		6.00		\$ 320,605	\$ 27,390	\$ 347,995	\$ 344,477	\$ 33,058	\$ 377,535	\$ 29,540

Footnotes:

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
INSPECTIONAL SERVICES DEPARTMENT
HEALTH INSPECTION DIVISION**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
015211	510100	PERMANENT SALARIES	804,741	852,738	843,831	446,782	334,474	470,706
015211	511100	LONGEVITY	10,518	16,979	18,602	18,400	8,482	11,187
015211	512301	EDUCATIONAL INCENTIVE	27,225	25,963	24,193	4,864	5,992	8,733
015211	516600	SICK LEAVE BB	11,996	12,305	21,532	9,183	6,904	7,337
015212	520900	TELEPHONE	1,440	1,340	1,262	1,920	600	2,580
015212	524400	MAINT ABND BUILDINGS	205	390	3,480	4,000	230	4,000
015212	525800	FLU SHOT	(10,091)	5,504	(4,496)	-	9,094	-
015214	540000	OFFICE SUPPLIES	2,363	4,376	4,289	22,590	18,512	18,090
015217	570500	TRAVEL ALLOWANCE	23,400	23,400	25,200	25,200	13,335	18,000
TOTAL HEALTH			871,797	942,995	937,893	532,939	397,624	540,633

INSPECTIONAL SERVICES: Health Inspection Division

Non-Payroll Expenditures

Account Name	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Telephone/Communications				
015212-520900	1,920	2,580	2,580	-
1 FT Director @\$80/mo		960		
4 FT @\$30/mo		1,440		
1 PT @\$15/mo		180		
Maintenance of Abandoned Buildings				
015212-524400	4,000	4,000	4,000	-
Office Supplies				
015214-540000	18,090	23,290	18,090	(5,200)
CityCite monthly mobile software package (40U)		13,435		
Office supplies general		4,500		
Copier lease		2,200		
NS Annual data plan		1,455		
Office supplies for 40U		1,200		
Kyocera copier maintenance		500		
Council Order 16-319D	4,500			
Travel Allowance				
015217-570500	25,200	18,000	18,000	-
5 FT @\$300/mo		18,000		
1 PT @ 150/mo			
Total Non Payroll Expenditures	53,710	47,870	42,670	(5,200)
Footnotes:				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	479,229	497,963	497,963	-
Total Non Payroll Expenses	53,710	47,870	42,670	(5,200)
Total Department Expenses	532,939	545,833	540,633	(5,200)

INSPECTIONAL SERVICES: Health Inspections Division

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Dir. of Inspectional Services		1.00	\$ 92,759	1.00	\$ 92,759	1.00	\$ 92,759	\$ -
Chief Health Inspector		1.00	55,622	1.00	55,622	1.00	55,622	-
Code Enforcement	26	1.00	54,171	-	-	-	-	-
* Code Enforcement		1.00	51,593	3.51	181,237	3.51	181,237	-
Food Inspector		1.00	51,593	-	-	-	-	-
Administrative Assistant	26	1.00	49,557	1.00	49,557	1.00	49,557	-
Assistant to Director		1.00	47,195	1.00	47,195	1.00	47,195	-
Principal Clerk		1.00	42,228	1.00	42,228	1.00	42,228	-
Sub Total Base Salaries		8.00	\$ 444,718	8.51	\$ 468,598	8.51	468,598	\$ -
Educational Incentive			\$ 4,864		\$ 8,733		\$ 8,733	\$ -
Longevity			18,400		11,187		11,187	-
Sick Leave Buy Back			9,183		7,337		7,337	-
Extra Day			2,064		2,108		2,108	-
Stipend			-		-		-	-
Sub Total Other Salary			\$ 34,511		\$ 29,365		\$ 29,365	\$ -
Overtime			-		-		-	-
Total Salaries			\$ 479,229		\$ 497,963		\$ 497,963	\$ -

Footnotes:

* Previously paid from other funding source; revenues from that source to be included in total revenue amounts.

INSPECTIONAL SERVICES: Health Inspections Division (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Dir. of Inspectional Services										
	Nicholas Catinazzo		Retired	\$ 92,759	\$ 4,553	\$ 97,312	\$ -	\$ -	\$ -	\$ (97,312)
	Vacant	1.00		-	-	-	92,759	2,184	94,943	94,943
Chief Health Inspector										
	Anthony D'Agosta		Retired	55,622	3,766	59,388	-	-	-	(59,388)
	Vacant	1.00		-	-	-	55,622	1,310	56,932	56,932
Code Enforcement (26 yr step)										
	Vacant		Retired	54,171	5,984	60,155	-	-	-	(60,155)
Code Enforcement										
	Vacant		Moved	51,593	3,572	55,165	-	-	-	(55,165)
	Robert Tenaglia	1.00	08/09/04	51,593	2,443	54,036	51,593	2,648	54,241	205
	Michael Wells	1.00	10/06/16	-	-	-	51,593	4,108	55,701	55,701
	Ricci LaCentra	1.00	10/27/16	-	-	-	51,593	223	51,816	51,816
	Frank Sclafani *	0.51	01/25/00	-	-	-	26,458	4,192	30,650	30,650
Food Inspector										
	Vacant			-	-	-	-	-	-	-
Admin. Assistant/ Clerk of Board										
	Noreen Cristiano	1.00	03/02/87	49,557	7,859	57,416	49,557	8,060	57,617	201
Assistant to Director **										
	Colleen Argenzio	1.00	10/12/06	47,195	3,826	51,021	47,195	4,132	51,327	306
Principal Clerk										
	Linda Redding	1.00	02/24/10	42,228	2,508	44,736	42,228	2,508	44,736	-
Subtotal Health Department		8.51		\$ 444,718	\$ 34,511	\$ 479,229	\$ 468,598	\$ 29,365	\$ 497,963	\$ 18,734

Footnotes:

* Previously paid from other funding source; revenues from that source to be included in total revenue amounts.

** Moved from Parks & Recreation in FY17.

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
INSPECTIONAL SERVICES DEPARTMENT
WEIGHTS & MEASURES DIVISION**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
012441	510100	PERMANENT SALARIES	65,403	66,340	23,209	66,626	46,126	63,484
012441	511100	LONGEVITY	5,075	5,600	2,029	-	1,385	2,400
012441	512301	EDUCATIONAL INCENTIVE	-	-	-	-	-	4,488
012441	516600	SICK LEAVE BB	1,220	410	-	-	1,406	1,348
012447	570000	OTHER EXPENSES	794	677	810	822	710	1,000
012447	570500	TRAVEL ALLOWANCE	3,600	3,150	1,050	3,600	2,250	3,600
TOTAL	WEIGHTS & MEASURES		76,092	76,177	27,098	71,048	51,876	76,320

INSPECTIONAL SERVICES: Weights & Measures Division

Non-Payroll Expenditures

Account Name	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Other Charges & Expenses				
012447-570000	822	1,000	1,000	-
Supplies		700		
Training		300		
Travel Allowance				
012447-570500	3,600	3,600	3,600	-
Total Non Payroll Expenditures	4,422	4,600	4,600	-
Footnotes:				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	66,626	74,952	71,720	(3,232)
Total Non Payroll Expenses	4,422	4,600	4,600	-
Total Department Expenses	71,048	79,552	76,320	(3,232)

INSPECTIONAL SERVICES: Weights & Measures Division

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Sealer		1.00	\$ 66,340	1.00	\$ 66,340	1.00	\$ 63,182	\$ (3,158)
Sub Total Base Salaries		1.00	\$ 66,340	1.00	\$ 66,340	1.00	\$ 63,182	\$ (3,158)
Educational Incentive			\$ -		\$ -		\$ -	\$ -
Longevity			-		2,400		2,400	-
Sick Leave Buy Back			-		1,408		1,348	(60)
Extra Day			286		316		302	(14)
Stipend			-		4,488		4,488	-
Sub Total Other Salary			\$ 286		\$ 8,612		\$ 8,538	\$ (74)
Overtime			-		-		-	-
Total Salaries			\$ 66,626		\$ 74,952		\$ 71,720	\$ (3,232)

Footnotes:

INSPECTIONAL SERVICES: Weights & Measures Division (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Sealer	John Ferrara	1.00	07/05/00	\$ 66,340	\$ 286	\$ 66,626	\$ 63,182	\$ 8,612	\$ 71,794	\$ 5,168
		1.00		\$ 66,340	\$ 286	\$ 66,626	\$ 63,182	\$ 8,612	\$ 71,794	\$ 5,168

Footnotes:

Healthy Community Initiatives

Contact Information: Dimple Rana, Director
Building Division: 781-286-8172
Location: Revere City Hall, Basement, 281 Broadway, Revere

Mission Statement:

Healthy Community Initiatives (HCI) works with Revere residents, businesses and stakeholders in leading healthier lives, raising healthier families and building healthier communities. We succeed by leveraging local, regional, and state partnerships, utilizing evidence-based practices, conducting rigorous evaluation, and partnering with organizations and communities.

Department Description:

Revere on the Move and the ROTM Task Force were created in 2008 to make healthy choices around food and physical activity readily available and accessible to all Revere residents through changes to policy, systems, environments, and programs.

ROTM's Active Living strategy aims to improve walking infrastructure near and around schools, increase city-wide cycling and bike trail infrastructure, and pass a Complete Streets Policy.

ROTM's Food Justice strategy increases access to fresh, healthy foods through our community gardens, and provides a space for business development at the Revere Farmers Market from July to October. We are creating a local food plan for Revere to help improve the food system in the city. In addition we are creating policy changes to enable new types of food businesses such as food trucks, food peddling, and community kitchen(s).

ROTM's Neighborhood Organizing and Sustainability efforts help to build healthy, connected neighborhoods and engage residents in neighborhood projects such as marking urban trails, building playgrounds, public art, and reducing waste, in efforts to make Revere a better place to live, work, and play.

ROTM Mini-grant program provides funding for projects so that community members can implement their own ideas for making Revere a healthier city.

The Youth Health Leadership Council is a group of high-school aged students who work with ROTM to provide a voice on health issues that matter most to youth. Additionally, the YHLC gain leadership experience, receive peer mentorship, learn about public health principles and community engagement, and do hands-on work to help implement ROTM's key strategies.

FY17 Accomplishments

- ROTM enhanced the Task Force by re-structuring it with relevant stakeholders and went from monthly meetings to quarterly meetings.

Active Living:

- May-August 2016: Bike Safety Day and 9 Pop-Up Events at Summer Meal Program sites for students to register their bikes, receive a helmet, and learn the rules of the road.
- July 2016: Completed an infrastructure assessment of Lincoln School regarding new parking updates and enforcement.
- August 2016: Worked with DPW to install Broadway bike lane signs.
- August 2016: Liaison between Bike to the Sea, Engineering and DPW to install Rapid Flash Beacons to the Northern Strand Bike Trail.
- August 2016: Shirley Ave Urban Trail Ribbon Cutting. In August, Shirley Ave celebrated the opening of the Shirley Ave Urban Trail with The Neighborhood Developers. This new trail connects the Shirley Ave neighborhood to the beach and supports signs with creative designs which provide information of key destinations within the area.
- August 2016 - : MBTA Access Road Sidewalk project liaison between Community Development & the Hill School Administration regarding this road and sidewalk project.
- January 2017 Snow clearance priority list of public walkways leading to schools submitted to DPW
- February 2017: Massachusetts Department of Transportation announces approval of Safe Routes to School project to improve pedestrian safety at and around the Garfield School
- June 2017: Revere Runs 5K held on June 10th. Over 200 runners completed the 5K event. Four-\$750 scholarships were awarded to high school seniors with the proceeds/fundraising from the race.

Food Justice

- May 2017: \$10,000 CDBG funds approved for matching program
- May 2017: "Fostering a Local Food Economy in Revere, MA: Food Business Growth and Community Engagement" report released in partnership with Tufts University UEP program
- May 2017: City's second community garden at Gibson Park opens with 15 plots, three are handicap accessible
- May 2017: 5th growing season opens at Revere's First Community Garden which includes 30 plots
- June 2017: \$23,000 in funding from MGH Revere and Chelsea Health Centers and MGH Revere CARES secured for 2017 farmers market season
- June/July 2017: Revere Farmers Market third season opens under the leadership of city management and new market manager
- Neighborhood Organizing
- July 2016: New North Revere Neighborhood Group is founded
- July 2016: Revere's first dog park, Paws N' Play open to the public

- September 2016: New community build playground and school garden constructed at Curtis Park through partners and funders Kaboom!, Target, Garfield School, City of Revere, Revere on the Move, The Neighborhood Developers, and MGH Revere CARES
- October 2016: New community build playground constructed in Oak Island through PARC grant and Revere on the Move.
- April 2017: Mural installed at new playground in Oak Island
- April 2017: Successful implementation of city-wide Beautify Revere event
- May 2017: New community build playground constructed at Lincoln School
- June 2017: Open Space and Recreation Plan planning survey released city-wide

2017 Mini-Grant Awardees

- This year Revere on the Move funded 8 projects totaling \$13,500. We also funded our first-ever Youth-Led mini-grant project.
- Coast Collaborative: This group with the RPS will be creating container gardens with students teaching them the possibilities of growing food at home even without space for a garden. Students will learn gardening skills during the spring, then get to take their plants home for the summer.
- For Kids Only: FKO will be offering free yoga and cooking courses for adults and children in Revere. This will be a great opportunity for inter-generational learning, building skills to lead more active and healthy lives, and celebrate cultural diversity.
- Garfield Elementary School Running Club: Garfield Elementary School will begin a running club for 5th grade students as well as faculty. The mini-grant will cover the cost of race entries for local 5K and teach the importance of physical activity.
- SeaCoast High School Healthy Shopping Class: Students from SeaCoast will first learn how to read nutrition labels in school. Then they will on a grocery store trip and learn tips for shopping healthfully on a budget. The store visit will be an opportunity for students not only to apply their new knowledge, but to also take home healthy foods and prepare a nutritious meal.
- Department of Veteran Services Mobile Market: The monthly mobile market for veterans within the community will receive funding to purchase clothe and plastic bags. These materials help ensure that food safety protocols are followed and that elderly or disabled veterans can safely carry their items home.
- Women Encouraging Empowerment: WEE will purchase text books which combine English language learning and nutrition education.

NEW! Youth-Led Mini-Grants!

- YouthPass: The Revere Youth Health Leadership Council will help implement and promote the new YouthPass program. This systems change allows young people to purchase MBTA Charlie Cards at a discounted price and engage in enrichment activities year-round (unlike the current pass, which is restricted to students and the school year).
- McKinley School Basketball Court Refurbish: The MGH YouthZone will be renovating the basketball court at the McKinley School with new basketball hoops and backboards, safety pads, and repainting the court. This project will help students build new life-skills, allow for

collaboration between the YHLC and the YouthZone, and provide a revitalized space for the community to be active.

FY18 Goals

Goal: Approve Complete Streets Policy

Mayoral Focus Areas: Invest in City Services; Improve Residents' Quality of Life

Goal: Mark Revere's third bike lane on Malden Street

Mayoral Focus Areas: Improve Residents' Quality of Life; Promote Economic Growth

Goal: Secure funding to pave the Northern Strand Bike Trail

Mayoral Focus Areas: Improve Residents' Quality of Life; Promote Economic Growth

Goal: Soft launch of sustainability and green efforts through resident engagement and education

Mayoral Focus Areas: Improve Residents' Quality of Life; Promote Economic Growth

Goal: Implement Public Art Policy and process

Mayoral Focus Areas: Improve Residents' Quality of Life; Promote Economic Growth

Goal: Implement a Food Truck and Peddling Ordinance

Mayoral Focus Areas: Invest in City Services; Promote Economic Growth

Goal: Launch on website "How to open a food business in Revere" guide

Mayoral Focus Areas: Professionalize City Government; Promote Economic Growth

Goal: Initiate the 2018 Mini-Grant Program and award up to \$12,000 to healthy eating and active living community projects

Mayoral Focus Areas: Improve Residents' Quality of Life; Promote Economic Growth

CITY OF REVERE: FY 2018 BUDGET SUMMARY
HEALTHY COMMUNITY INITIATIVES

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
015241	510100	PERMANENT SALARIES	-	-	-	8,530	4,665	101,254
015241	511100	LONGEVITY	-	-	-	-	-	-
015241	512301	EDUCATIONAL INCENTIVE	-	-	-	637	-	13,091
015241	516600	SICK LEAVE BB	-	-	-	-	-	2,780
015241	520900	TELEPHONE	-	-	-	-	-	900
015254	540000	OFFICE SUPPLIES	-	-	-	1,000	226	1,000
015254	545500	COMPUTER OPERATIONS	-	-	-	-	-	700
TOTAL			-	-	-	10,167	4,891	119,725

Healthy Community Initiatives

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Telephone					
	015242-520900	-	900	900	-
Cell phone			900		
Office Supplies					
	015244-540000	1,000	1,000	1,000	-
Office Supplies			1,000		
Computer Operations					
	015244-545500	-	700	700	-
Training					
	015244-5xxxxx	-	-	-	-
Travel Allowance					
	015247-570500	-	-	-	-
Total Non Payroll Expenditures		1,000	2,600	2,600	-
Footnotes:					

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	9,167	117,125	117,125	-
Total Non Payroll Expenses	1,000	2,600	2,600	-
Total Department Expenses	10,167	119,725	119,725	-

Healthy Community Initiatives

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
* Manager of HCI		0.56	\$ -	1.00	\$ 26,032	1.00	\$ 26,032	-
Neighborhood Organizer		0.90	-	0.90	35,836	0.90	35,836	-
Active Living Coordinator		0.49	-	0.77	30,233	0.77	30,233	-
HCI Clerk & Typist		0.51	8,491	-	-	-	-	-
Youth Leadership Coordinator		0.38	-	-	-	-	-	-
** Administrative Assistant		-	-	0.23	8,491	0.23	8,491	-
Farmers Market								
Sub Total Base Salaries		2.84	\$ 8,491	2.90	\$ 100,592	2.90	\$ 100,592	\$ -
Educational Incentive			\$ 637		\$ 13,091		\$ 13,091	\$ -
Longevity			-		-		-	-
Sick Leave Buy Back			-		2,780		2,780	-
Extra Day			39		662		662	-
Stipend			-		-		-	-
Sub Total Other Salary			\$ 676		\$ 16,533		\$ 16,533	\$ -
Overtime			-		-		-	-
Total Salaries			\$ 9,167		\$ 117,125		\$ 117,125	\$ -

Footnotes:

* Partial grant funding

** Shared position

Healthy Community Initiatives (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Healthy Comm Init. Mgr	Dimple Rana	1.00	10/31/12	\$ -	\$ -	\$ -	\$ 26,032	\$ 8,313	\$ 34,345	\$ 34,345
Neighborhood Organizer	Lauriellen Baker	0.90	09/10/14	-	-	-	35,836	4,512	40,348	40,348
Active Living Coordinator	Julie DeMauro	0.77	07/01/15	-	-	-	30,233	3,032	33,265	33,265
HCI Clerk Typist	Jennifer Duggan	0.23		8,491	-	8,491	8,491	676	9,167	676
Farmers Market	Vacant									
	Subtotal HCI	2.90		\$ 8,491	\$ -	\$ 8,491	\$ 100,592	\$ 16,533	\$ 117,125	\$ 108,634

Footnotes:

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
PUBLIC HEALTH DEPARTMENT
PUBLIC HEALTH INITIATIVES**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
015221	510100	PERMANENT SALARIES	-	-	-	456,594	296,407	448,176
015221	511100	LONGEVITY	-	-	-	2,700	2,180	3,400
015221	512301	EDUCATIONAL INCENTIVE	-	-	-	22,189	14,766	17,812
015221	516600	SICK LEAVE BB	-	-	-	7,356	0	6,163
015227	520900	TELEPHONE/COMMUNICATIONS	-	-	-	-	270	360
015227	570500	TRAVEL ALLOWANCE	-	-	-	-	2,700	3,600
TOTAL			-	-	-	488,839	316,322	479,511

PUBLIC HEALTH DEPARTMENT: Public Health Initiatives

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Telephone/Communications					
	015222-520900	-	360	360	-
1 @ \$30/mo					
Elderly Flu Shot					
	015212-525800	-	-	-	-
Advertisement Medical Supplies Administrative Costs, printing, supplies, etc					
Travel Allowance					
	015227-570500	-	3,600	3,600	-
Total Non Payroll Expenditures		-	3,960	3,960	-
Footnotes:					

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	488,839	475,551	475,551	-
Total Non Payroll Expenses	-	3,960	3,960	-
Total Department Expenses	488,839	479,511	479,511	-

PUBLIC HEALTH DEPARTMENT - Public Health Initiatives

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
* Regional Public Health Coord		1.00	\$ 30,000	1.00	\$ 80,000	1.00	\$ 80,000	\$ -
Public Health Nurse		1.00	70,146	1.00	70,146	1.00	70,146	-
Nurse Staff		6.00	350,196	5.00	291,830	5.00	291,830	-
Chairman of Board			1,600		1,600		1,600	-
Board Members			1,600		1,600		1,600	-
Clerk of Board			1,000		1,000		1,000	-
Sub Total Base Salaries		8.00	\$ 454,542	7.00	\$ 446,176	7.00	446,176	\$ -
Educational Incentive			\$ 22,189		\$ 17,812		\$ 17,812	\$ -
Longevity			2,700		3,400		3,400	-
Sick Leave Buy Back			7,356		6,163		6,163	-
Extra Day			2,052		2,000		2,000	-
Stipend			-		-		-	-
Sub Total Other Salary			\$ 34,297		\$ 29,375		\$ 29,375	\$ -
Overtime			-		-		-	-
Total Salaries			\$ 488,839		\$ 475,551		\$ 475,551	\$ -

Footnotes:

* Base salary offset by contributions from other communities, which are included in revenue figures.

PUBLIC HEALTH DEPARTMENT - Public Health Initiatives (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Regional Public Health Coord. *										
	Vacant	1.00		\$ 30,000	\$ 129	\$ 30,129	\$ 80,000	\$ 345	\$ 80,345	\$ 50,216
Public Health Nurse										
	Carol Donovan	1.00	03/12/04	70,146	10,163	80,309	70,146	10,470	80,616	307
Nurse Staff										
	Danielle Badolato	1.00	04/16/14	58,366	5,855	64,221	58,366	4,648	63,014	(1,207)
	Rachel Christopher	1.00	08/29/11	58,366	1,374	59,740	58,366	1,374	59,740	-
	Angela Ciccolo	1.00	09/30/14	58,366	5,855	64,221	58,366	5,855	64,221	-
	Bridget Dionne	1.00	09/02/14	58,366	3,466	61,832	58,366	3,466	61,832	-
	Adrienne Sacco-Maguire	1.00	04/19/00	58,366	2,807	61,173	58,366	3,217	61,583	410
	Vacant			58,366	4,648	63,014	-	-	-	(63,014)
Chairman of Board										
	Eric Weil MD		07/27/99	1,600	-	1,600	1,600	-	1,600	-
Board Members										
	John Benecchi DMD		03/26/92	800	-	800	800	-	800	-
	Kim Hanton		11/30/10	800	-	800	800	-	800	-
Clerk of Board										
	Noreen Cristiano		03/02/87	1,000	-	1,000	1,000	-	1,000	-
Subtotal Health Initiatives		7.00		\$ 454,542	\$ 34,297	\$ 488,839	\$ 446,176	\$ 29,375	\$ 475,551	\$ (13,288)

Footnotes:

* Base salary offset by contributions from other communities, which are included in revenue figures.

Substance Use Disorder Initiatives

Contact Information: Julia Newhall, Director, 781-629-2981

Location: 437 Revere St., Revere

Mission Statement

The goal of the SUDI Office is to develop and improve local and regional policies and systems that impact those most affected by Substance Use Disorder (SUD), and cut across all aspects of the Continuum of Care (i.e., Prevention, Treatment, Recovery, & Harm Reduction).

Department Description

The SUDI Office centralizes and streamlines all local and regional SUD-related work. This includes overseeing the strategic coherence of municipal-led initiatives, and coordinating day-to-day operations.

FY17 Accomplishments

- Hosted First Overdose Awareness Day
- Established the Mayor's Leadership Committee
- Developed Primary Prevention Subcommittee
- Implemented Revere Overdose Outreach Improvement Plan
- Developed Direct Service Coordinator Position
- Recognized in White House Newsletter as an Innovative City Addressing the Opioid Epidemic
- Developed MOU's with Everett Hospital to access patient who are released post overdose
- Developed partnership with RPS to prevent youth from using substances

FY18 Goals & Objectives

Goal: Implement Communities that Care Model

Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: Utilize GIS Software to track Overdose Hotspots

Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: Create capacity to convene Hub Core

Mayoral Focus Areas: Invest in City Services

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
SUBSTANCE USE DISORDER INITIATIVES**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
015251	510100	PERMANENT SALARIES	-	-	-	8,530	5,370	9,479
015251	511100	LONGEVITY	-	-	-	-	-	-
015251	512301	EDUCATIONAL INCENTIVE	-	-	-	637	-	708
015251	516600	SICK LEAVE BB	-	-	-	-	-	-
015254	540000	OFFICE SUPPLIES	-	-	-	1,000	628	1,000
TOTAL			-	-	-	10,167	5,998	11,187

Substance Use Disorder Initiatives

Non-Payroll Expenditures

Account Name	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
<div style="display: flex; justify-content: space-between;"> Account Number 015254-540000 </div>	1,000	1,000	1,000	-
Total Non Payroll Expenditures	1,000	1,000	1,000	-
<u>Footnotes:</u>				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	9,167	10,187	10,187	-
Total Non Payroll Expenses	1,000	1,000	1,000	-
Total Department Expenses	10,167	11,187	11,187	-

Substance Use Disorder Initiatives

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
SUDI Supervisor		0.44	\$ -	-	\$ -	-	\$ -	-
* Director/Supervisor of SUDI		1.00	-	1.00	-	1.00	-	-
** Administrative Assistant		0.23	8,491	0.77	9,435	0.77	9,435	-
* Substance Use Disorder Coord.		-	-	1.00	-	1.00	-	-
Youth Leadership Coordinator		0.38	-	-	-	-	-	-
* Resource Coordinator		-	-	0.46	-	0.46	-	-
Sub Total Base Salaries		2.05	\$ 8,491	3.23	\$ 9,435	3.23	9,435	\$ -
Educational Incentive			\$ 637		\$ 708		\$ 708	\$ -
Longevity			-		-		-	-
Sick Leave Buy Back			-		-		-	-
Extra Day			39		44		44	-
Stipend			-		-		-	-
Sub Total Other Salary			\$ 676		\$ 752		\$ 752	\$ -
Overtime			-		-		-	-
Total Salaries			\$ 9,167		\$ 10,187		\$ 10,187	\$ -

Footnotes:

* Fully funded by grants.

** Partial grant funding; shared position

Substance Use Disorder Initiatives (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Director and Supervisor	Julia Newhall	1.00	03/31/14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Substance Use Disorder Coordinator	Nicole Silvestri	1.00	09/14/16	-	-	-	-	-	-	-
Clerk Typist	Jennifer Duggan	0.77	09/15/16	8,491	676	9,167	9,435	752	10,187	1,020
Resource Coordinator	Vacant	0.46		-	-	-	-	-	-	-
Subtotal Sub Use Init.		3.23		\$ 8,491	\$ 676	\$ 9,167	\$ 9,435	\$ 752	\$ 10,187	1,020

Footnotes:

Police Department

Contact Information: James Guido, Chief of Police 781-286-8326

Location: Revere Police Department, 400 Revere Beach Pkwy, Revere

Mission Statement

We, the members of the Revere Police Department are Committed, take Pride, and are Dedicated to the needs of our community in the delivery of quality police services in an effective, responsible and professional manner.

We recognize and accept our responsibility to maintain order while affording dignity and respect to each and every individual that we encounter. Our objective is to improve the quality of life through the community and inter-agency partnerships to thereby promote a safe and secure community for all.

Department Description

The Revere Police Department provides public safety services, including Uniformed Patrol, Foot Patrol, Traffic Enforcement, Major Crimes Investigation, Special Operations, and Emergency Management to the people of the City of Revere. The Department made 851 arrests in 2013 along with 3,232 citations. The Department responded to 654 accidents in 2013. The Department is a member of the 9 communities around the City of Boston that compose the Urban Security Initiative (UAS) of the Department of Homeland Security.

FY17 Accomplishments

- Expanded PAL Program
- Expanded Community Outreach
- Increased Training
- Instituted walking routes in business areas

FY18 Goals & Objectives

Goal: Expand community involvement between the police and various cultural groups.

Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: Increase traffic enforcement.

Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: Begin a lock and walk program in the neighborhoods. Allow officers to get acquainted with residents.

Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: Increase Leadership development training.

Mayoral Focus Areas: Investing in City Services, Professionalizing City Government

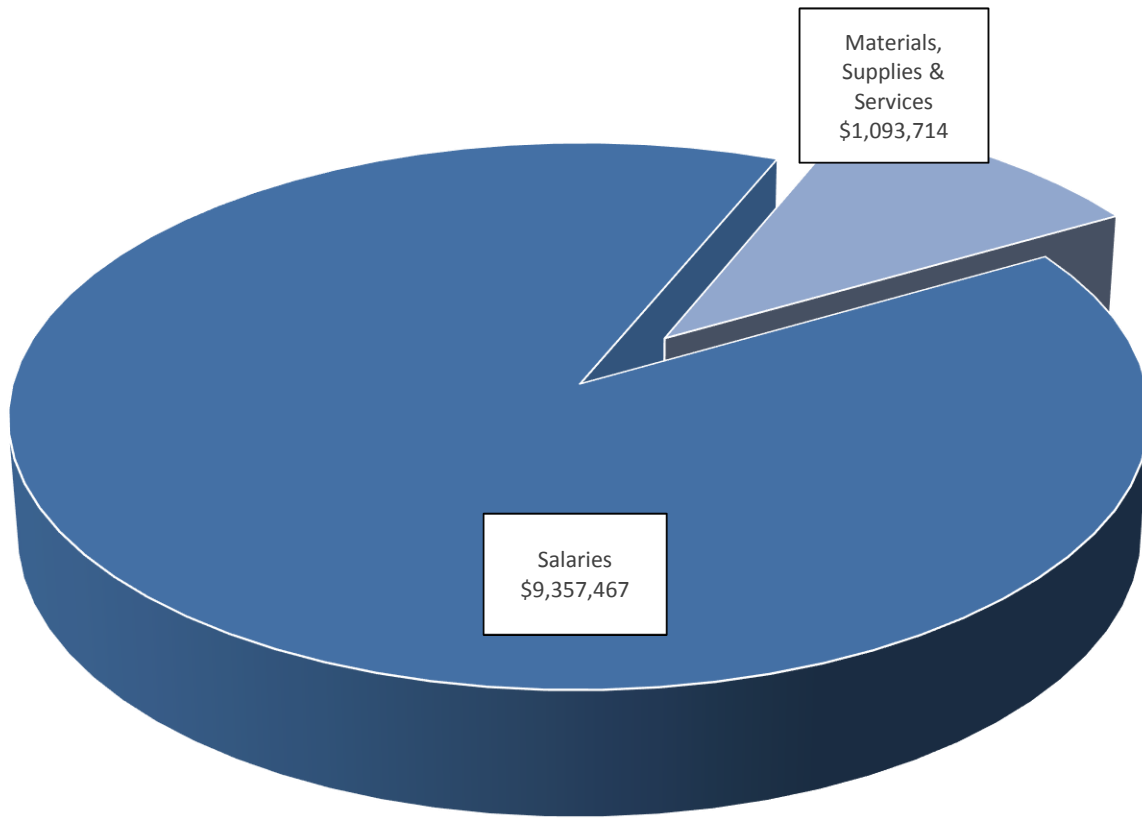
Goal: Continue to be involved in community event s and increase our participation.

Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: Start an explorer program and increase the number of yearly citizen police academies

Mayoral Focus Areas: Improve Residents' Quality of Life

**City of Revere - FY 2018 Budget
Police Department
\$10,451,488**



■ Salaries ■ Materials, Supplies & Services

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
POLICE DEPARTMENT**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
012101	510100	PERMANENT SALARIES	1,157,183	1,195,059	985,019	1,237,846	887,103.05	1,168,135
012101	510101	OTHER SALARIES	904,882	789,295	700,360	495,000	562,788.77	550,000
012101	510110	CHIEF SALARY	130,000	149,721	150,394	149,147	119,891.18	149,147
012101	510111	EXECUTIVE OFFICER SALARY	82,387	90,019	90,711	90,019	71,841.89	90,020
012101	510112	SENIOR CAPT SALARY	82,387	176,111	181,522	180,038	145,705.34	270,057
012101	510113	CAPTAIN SALARY	239,392	166,551	86,691	85,732	68,915.24	-
012101	510114	LIEUTENANT SALARY	782,405	853,962	863,875	861,879	700,199.31	861,879
012101	510115	SERGEANT SALARY	936,200	1,027,014	1,035,162	1,022,945	823,846.66	1,022,945
012101	510116	PATROL OFFICER SALARY	2,202,095	2,731,969	3,169,045	3,340,884	2,680,953.71	3,598,357
012101	511100	LONGEVITY	236,340	203,499	210,211	207,160	169,824.74	229,800
012101	511300	HOLIDAY PAY	400,422	424,735	448,957	510,747	211,104.04	518,552
012101	512000	MEDICAL EXPENSES	82,911	152,155	165,519	125,000	94,232.34	125,000
012101	512200	CLOTHING	97,875	103,875	110,625	113,950	51,275.00	113,950
012101	512301	EDUCATIONAL INCENTIVE	722,584	1,008,298	987,115	798,869	738,294.62	798,983
012101	516600	SICK LEAVE BB	68,661	82,842	89,974	103,335	89,736.63	99,592
012102	520300	UTILITIES	120,956	122,401	118,384	120,000	95,365.15	120,000
012102	520800	GAS & OIL	153,114	110,252	67,000	120,000	60,833.25	120,000
012102	520900	TELEPHONE/ COMMUNICATIONS	37,070	42,224	44,877	45,000	40,418.64	45,000
012102	521100	RADIO SYST	9,752	42,185	34,704	35,000	10,200.91	30,000
012102	521800	TRAFFIC CONTROL	6,682	13,248	9,007	10,000	9,602.03	10,000
012102	522400	COMPUTER SERVICES	46,944	93,351	58,397	65,000	84,003.28	122,264
012102	523900	ANIMAL CONTROL	15,115	13,518	13,977	15,000	11,411.24	15,000
012102	524200	AUTO MAINTENANCE	48,598	50,335	41,582	55,000	29,111.63	55,000
012102	524500	BUILDING MAINT/REPAIR	64,701	64,390	65,956	65,000	53,404.42	85,000
012102	524600	MAINT OF EQUIPMENT	52,029	39,957	61,908	60,000	46,552.16	45,000
012102	524700	WEAPONS	18,596	18,104	25,486	20,000	26,630.00	20,000
012102	525000	CONTRACTED SERVICES	-	20,000	-	-	-	-
012102	526100	EMPLOYEE TRAINING	31,319	35,541	34,425	35,000	34,452.59	60,000
012102	528400	GRANT WRITER	12,500	32,000	32,000	32,000	32,000.00	32,000
012104	540000	OFFICE SUPPLIES	16,541	15,949	14,128	16,000	6,323.02	15,000
012104	545000	I.D.	4,843	6,132	5,563	10,000	3,722.71	10,000
012107	570000	OTHER EXPENSES	31,214	35,792	32,990	35,000	21,942.10	35,000
012107	571700	DRUG UNIT	-	5,000	5,000	5,000	5,000.00	5,000
012108	587100	NEW EQUIPMENT	(8,624)	(22,599)	133,813	26,000	0.00	26,000
TOTAL POLICE DEPARTMENT			8,787,071	9,892,885	10,074,378	10,091,551	7,986,686	10,446,681
AUXILIARY POLICE								
012111	512200	CLOTHING	1,812	3,945	4,478	4,500	3,891	4,500
TOTAL AUXILIARY POLICE			1,812	3,945	4,478	4,500	3,891	4,500
TOTAL POLICE			8,788,883	9,896,830	10,078,856	10,096,051	7,990,577	10,451,181

POLICE DEPARTMENT

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Medical Expenses				
012101-512000 Medical exp for treatment of officers injured on duty Injured on Duty/ Retirement Control Contractor	125,000	125,000	125,000	-
Uniform/Clothing Allowance				
012101-512200 Police Officers - 100 @ 1,100 Animal Control Officers - 1 @ 350 Mechanic - 1 @ 300	113,950	113,950	113,950	-
Utilities				
012102-520300 Natural gas, electricity	120,000	125,000	120,000	(5,000)
Gasoline & Oil				
012102-520800 Gas & Oil for all Police Vehicles	120,000	120,000	120,000	-
Telephone/Communications				
012102-520900 Comcast Paetec Verizon Verizon Wireless Other	45,000	5,000 7,000 2,500 30,000 5,500	45,000	(5,000)
Radio System				
012102-521100 GBPC Maintenance Contract, Regular Maintenance, Membership Dues, Radios	35,000	30,000	30,000	-
Traffic Control				
012102-521800 Intoxilyzer Supplies, Traffic Spots and Signs, Printed Materials, Taxi Medallions & Badges	10,000	12,000	10,000	(2,000)
Computer Services				
012102-522400 Computer Hardware & Software Support, Supplies, Services IMC/License Support (Tritech)	65,000	75,000	122,264	47,264

POLICE DEPARTMENT (continued)

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
<u>Animal Control</u>					
	012102-523900	15,000	23,000	15,000	(8,000)
Mandated treatment of stray animals: Detention, stay, medical services and/or euthanasia.					
<u>Automotive Maintenance</u>					
	012102-524200	55,000	55,000	55,000	-
Maintenance & Repair of all Police Vehicles					
<u>Building Maintenance & Repair</u>					
	012102-524500	65,000	85,000	85,000	-
Bldg Maint. Contracts; Elevator, HVAC, Boiler, Generator, Cleaning, Landscaping and Other R & M					
<u>Maintenance Of Equipment</u>					
	012102-524600	60,000	65,000	45,000	(20,000)
Repairs & Services of Equipment; Copiers, fax, printers, etc. Computer Hardware & Software Support					
<u>Weapons & Support</u>					
	012102-524700	20,000	20,000	20,000	-
Weapon, Ammunition & Support Items, Replacement of Outdated Weapons					
<u>Contracted Services</u>					
	012102-525000	-	-	-	-
Strategic Plan Study					
<u>Employee Training</u>					
	012102-526100	35,000	60,000	60,000	-
Command Training, Supplies & Travel Expenses for Training Programs Police Academy Tuition Range Fees NE Regional Police Dues					
<u>Grant Writer</u>					
	012102-528400	32,000	32,000	32,000	-
Grant Writer Services					
<u>Burial Fund</u>					
	012102-529510	-	-	-	-

POLICE DEPARTMENT (continued)

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
<u>Office Supplies</u>					
	012104-540000	16,000	15,000	15,000	-
Office Supplies; copier & supplies; stationary & printing					
<u>Identifications</u>					
	012104-545000	10,000	10,000	10,000	-
Fingerprinting & Photograph Supplies and other Related Equipment					
<u>Other Charges & Expenses</u>					
	012107-570000	35,000	45,000	35,000	(10,000)
Gun Permits, FID Cards, Dues Alarm Service, Misc. Law Enforcement Supplies, Chief's Expenses Prisoners' Meals New Mandatory Random Drug Testing					
<u>Drug Unit</u>					
	012107-571700	5,000	5,000	5,000	-
Investigative Work by Drug Unit					
<u>New Police Station Capital Imp</u>					
	012108-582500	-	-	-	-
<u>New Equipment</u>					
	012108-587100	26,000	30,000	26,000	(4,000)
New Cruisers Bullet proof vests - grant match					
Total Non Payroll Expenditures		1,007,950	1,095,950	1,089,214	(6,736)
<u>Footnotes:</u>					

POLICE DEPARTMENT: Uniformed Base

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Police Chief	26	1.00	\$ 149,147	1.00	\$ 149,147	1.00	\$ 149,147	\$ -
Executive Officer	26	1.00	90,019	1.00	90,020	1.00	\$ 90,020	-
Senior Captain	26	2.00	180,038	3.00	270,057	3.00	\$ 270,057	-
Captain	26	1.00	85,732	-	-	-	\$ -	-
Lieutenant	26	7.00	512,939	7.00	512,939	7.00	\$ 512,939	-
Lieutenant	26	5.00	348,940	5.00	348,940	5.00	\$ 348,940	-
Sergeant	26	3.00	187,887	3.00	187,887	3.00	\$ 187,887	-
Sergeant	26	14.00	835,058	14.00	835,058	14.00	\$ 835,058	-
Patrol Officers (Step 3)	16	3.00	160,590	25.00	1,420,050	25.00	\$ 1,420,050	-
Patrol Officers (Step 3)	16	55.00	2,803,900	33.00	1,785,201	33.00	\$ 1,785,201	-
Patrol Officers (Step 2)	16	5.00	240,815	3.00	153,321	3.00	\$ 153,321	-
Patrol Officers (Step 1)	16	3.00	135,579	5.00	239,785	5.00	\$ 239,785	-
Sub Total Base Salaries		100.00	\$ 5,730,644	100.00	\$ 5,992,405	100.00	\$ 5,992,405	\$ -
			Longevity		\$ 197,900		\$ 217,900	\$ -
			10 Year Differential		111,213		113,843	-
			Night Differential		264,420		268,825	-
			B-2 Schedule		224,016		222,598	-
			Narcans		50,000		49,500	-
			Quinn Bill - Academic Achievement		788,960		785,096	-
			Holiday Pay		510,747		518,552	-
			Sick Leave Buy Back		95,000		95,000	-
			Matching Funds		6,000		6,000	-
			Extra Day		28,143		28,656	-
			First Responder		35,000		35,000	-
			Sub Total Other Salary		\$ 2,311,399		\$ 2,340,970	\$ -
			Court Time		200,000		250,000	-
			Overtime		150,000		250,000	-
			Quinn Overtime		120,000		-	-
			Election Details		45,000		45,000	-
			Council Order 16-319D		19,000		-	-
			Sub Total Overtime		\$ 534,000		\$ 545,000	\$ -
Total Salaries - Uniformed base			\$ 8,576,043		\$ 8,878,375		\$ 8,878,375	\$ -

Footnotes:

POLICE DEPARTMENT: Uniformed Base (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Police Chief										
	Joseph Cafarelli	1.00	02/10/91	\$ 149,147	\$ 61,943	\$ 211,090	\$ 175,000	\$ -	\$ 175,000	\$ (36,090)
Executive Officer										
		1.00		90,019	29,836	119,855	90,019	30,238	120,257	402
Senior Captain										
	Dennis Collyer	1.00	11/06/88	90,019	45,278	135,297	90,019	45,680	135,699	402
	James Guido	1.00	12/07/86	90,019	46,081	136,100	90,019	46,282	136,301	201
	Terrence Reardon	1.00	04/14/86	-	-	-	90,019	47,094	137,113	137,113
Captain										
			04/14/86	85,732	44,793	130,525	-	-	-	(130,525)
Lieutenant										
	John Azzari	1.00	11/06/88	73,277	18,143	91,420	73,277	18,545	91,822	402
	David Callahan	1.00	02/10/91	73,277	39,979	113,256	73,277	40,180	113,457	201
	Steven Ford	1.00	11/06/88	73,277	37,712	110,989	73,277	38,114	111,391	402
	Jeremiah Goodwin	1.00	10/15/89	73,277	41,585	114,862	73,277	41,987	115,264	402
	John Goodwin	1.00	04/26/95	69,788	33,903	103,691	69,788	34,305	104,093	402
	Jeffrey Graff	1.00	04/10/94	69,788	32,096	101,884	69,788	32,498	102,286	402
	Glenn Malley	1.00	05/21/95	69,788	37,430	107,218	69,788	37,832	107,620	402
	Michelle Mangino	1.00	06/26/94	69,788	36,689	106,477	69,788	37,090	106,878	401
	Michael McLaughlin	1.00	04/14/86	73,277	35,047	108,324	73,277	35,448	108,725	401
	Kevin Millerick	1.00	04/14/86	73,277	38,289	111,566	73,277	38,691	111,968	402
	Amy O'Hara	1.00	06/26/94	69,788	32,096	101,884	69,788	32,498	102,286	402
	Sean Randall	1.00	02/10/91	73,277	39,996	113,273	73,277	40,197	113,474	201
Sergeant										
	Stacey Bruzzese	1.00	04/04/04	59,647	27,588	87,235	59,647	27,587	87,234	(1)
	Charles Callahan	1.00	04/26/95	59,647	32,004	91,651	59,647	32,406	92,053	402
	Patricia Carey	1.00	06/16/94	59,647	31,633	91,280	59,647	33,239	92,886	1,606
	Brian Chapman	1.00	04/26/95	59,647	27,218	86,865	59,647	27,620	87,267	402
	Kevin Colannino	1.00	09/24/95	59,647	30,629	90,276	59,647	31,031	90,678	402
	Joseph Covino	1.00	01/31/05	59,647	26,784	86,431	59,647	26,784	86,431	-
	Patrick Dusseault	1.00	01/31/05	59,647	26,584	86,231	59,647	26,383	86,030	(201)
	Christopher Giannino	1.00	10/15/89	62,629	19,223	81,852	62,629	19,625	82,254	402
	Robert Impemba	1.00	01/31/05	59,647	26,383	86,030	59,647	27,387	87,034	1,004
	Maria LaVita	1.00	04/03/96	59,647	31,432	91,079	59,647	31,834	91,481	402

POLICE DEPARTMENT: Uniformed Base (continued)

Salaries and Wages Detail Prior Year Comparison

				FY 2017			FY 2018			
Title	Name	2018	Date Hired	Base Salary	Other	Mayor	Base Salary	Other	Mayor	Change
		FTE			Approp	Recommend		Approp	Recommend	
POLICE DEPARTMENT: Uniform Base (continued)										
	Thomas Malone	1.00	02/19/95	59,647	27,989	87,636	59,647	28,390	88,037	401
	Michael Mason	1.00	12/05/93	59,647	29,595	89,242	59,647	29,997	89,644	402
	John Nelson	1.00	04/14/86	62,629	24,118	86,747	62,629	24,519	87,148	401
	James Picardi	1.00	02/10/91	62,629	30,335	92,964	62,629	30,536	93,165	201
	David Pressley	1.00	02/19/95	59,647	17,130	76,777	59,647	17,531	77,178	401
	Lynn Romboli	1.00	09/24/95	59,647	31,432	91,079	59,647	31,834	91,481	402
	James Rose	1.00	01/02/04	59,647	27,588	87,235	59,647	27,788	87,435	200
Patrol Officer (Step 3)										
	Milton Alfaro	1.00	02/06/15	50,980	13,428	64,408	54,097	14,914	69,011	4,603
	Dennis Arsenault	1.00	02/06/15	50,980	10,417	61,397	54,097	10,898	64,995	3,598
	Mark Birritteri	1.00	01/31/07	50,980	10,417	61,397	54,097	12,304	66,401	5,004
	Kenneth Bruker	1.00	02/19/95	50,980	27,207	78,187	56,802	29,852	86,654	8,467
	John Cannon	1.00	05/19/97	50,980	12,477	63,457	56,802	13,716	70,518	7,061
	David Caramanica	1.00	03/04/02	50,980	25,199	76,179	56,802	27,844	84,646	8,467
	John Chann	1.00	01/01/96	50,980	19,311	70,291	56,802	21,014	77,816	7,525
	Pheachey Chhom	1.00	06/04/12	50,980	10,417	61,397	54,097	10,898	64,995	3,598
	Paul Crevoiserat	1.00	02/10/91	53,530	27,689	81,219	56,802	29,351	86,153	4,934
	Michael D'Amore	1.00	03/09/15	50,980	15,322	66,302	54,097	16,808	70,905	4,603
	Jackie Dean	1.00	03/11/13	50,980	15,436	66,416	54,097	16,922	71,019	4,603
	Michael Dellorusso	1.00	05/19/97	50,980	28,141	79,121	56,802	29,954	86,756	7,635
	Michael Dercolo	1.00	03/09/15	50,980	15,322	66,302	54,097	16,808	70,905	4,603
	Mark DeSimone	1.00	11/13/03	50,980	12,023	63,003	54,097	12,705	66,802	3,799
	Joseph Duca	1.00	01/31/05	50,980	26,048	77,028	56,802	28,749	85,551	8,523
	Nicholas Fantasia	1.00	03/12/12	50,980	18,061	69,041	54,097	16,922	71,019	1,978
	Daniel Fitzgerald	1.00	03/10/14	50,980	13,042	64,022	54,097	10,898	64,995	973
	Edward Flood	1.00	05/19/97	50,980	22,201	73,181	56,802	21,287	78,089	4,908
	John Gagliardi	1.00	05/19/97	50,980	12,477	63,457	56,802	13,716	70,518	7,061
	Jon-Richard Gibson	1.00	07/14/04	50,980	13,027	64,007	54,097	13,709	67,806	3,799
	James Griffin	1.00	08/18/14	50,980	6,567	57,547	54,097	6,814	60,911	3,364
	Angela Halcovich	1.00	03/10/14	50,980	6,567	57,547	54,097	6,814	60,911	3,364
	Patrick Hartigan	1.00	02/10/91	53,530	20,472	74,002	56,802	21,517	78,319	4,317
	Chase Herrera	1.00	03/10/14	50,980	10,417	61,397	54,097	10,898	64,995	3,598
	Dennis Hickey	1.00	01/23/12	50,980	15,436	66,416	54,097	16,922	71,019	4,603
	Joseph Internicola	1.00	04/04/04	50,980	24,998	75,978	56,802	31,854	88,656	12,678

POLICE DEPARTMENT: Uniformed Base (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
POLICE DEPARTMENT: Uniform Base (continued)										
	Renee Kephart	1.00	07/12/04	50,980	18,207	69,187	54,097	25,500	79,597	10,410
	Daryle Lamonica	1.00	03/04/02	50,980	12,879	63,859	56,802	14,118	70,920	7,061
	Jeffrey Langone	1.00	05/19/97	50,980	27,052	78,032	56,802	29,954	86,756	8,724
	Louis LaRosa	1.00	03/04/02	50,980	12,424	63,404	56,802	13,726	70,528	7,124
	Steven Launie	1.00	05/21/14	50,980	11,421	62,401	54,097	13,207	67,304	4,903
	Andrew Lauria	1.00	12/07/86	53,530	28,090	81,620	56,802	29,753	86,555	4,935
	Matthew Leslie	1.00	03/11/13	50,980	15,436	66,416	54,097	16,922	71,019	4,603
	Keith Lessner	1.00	03/11/13	50,980	15,436	66,416	54,097	18,327	72,424	6,008
	Paul Lucero	1.00	04/03/96	50,980	13,080	64,060	56,802	14,318	71,120	7,060
	Leo Macaskill	1.00	02/19/95	50,980	13,830	64,810	56,802	15,131	71,933	7,123
	Juliann Malvarosa	1.00	04/03/96	50,980	24,538	75,518	56,802	27,109	83,911	8,393
	Franco Mannara	1.00	04/03/96	50,980	28,944	79,924	56,802	31,925	88,727	8,803
	Sean Matthews	1.00	05/28/14	50,980	10,417	61,397	54,097	10,898	64,995	3,598
	Corey McCormack	1.00	02/19/95	50,980	24,538	75,518	56,802	27,109	83,911	8,393
	Michael Mullen	1.00	07/14/04	50,980	12,224	63,204	56,802	13,324	70,126	6,922
	Gina Murray	1.00	06/04/12	50,980	10,417	61,397	54,097	10,898	64,995	3,598
	Guido Patrizzi	1.00	03/11/13	50,980	15,436	66,416	54,097	16,922	71,019	4,603
	Kenan Resic	1.00	03/11/13	50,980	11,587	62,567	54,097	12,837	66,934	4,367
	Jorge Romero	1.00	01/17/12	50,980	10,417	61,397	54,097	10,898	64,995	3,598
	Gerard Salvati	1.00	05/21/95	50,980	13,883	64,863	56,802	15,121	71,923	7,060
	William Soto	1.00	01/31/05	50,980	23,994	74,974	56,802	26,238	83,040	8,066
	Gregory Tammaro	1.00	12/05/93	50,980	25,341	76,321	56,802	28,514	85,316	8,995
	Vedran Trifkovic	1.00	03/12/12	50,980	10,417	61,397	54,097	10,898	64,995	3,598
	Michael Trovato	1.00	09/11/06	50,980	23,593	74,573	54,097	24,995	79,092	4,519
	Joseph Turner	1.00	10/23/11	50,980	14,887	65,867	54,097	16,338	70,435	4,568
	Derek Vecchia	1.00	03/09/15	50,980	15,322	66,302	54,097	16,808	70,905	4,603
	Robert Zagarella	1.00	03/11/13	50,980	10,417	61,397	54,097	10,898	64,995	3,598
	Douglas Zingali	1.00	05/19/97	50,980	18,709	69,689	56,802	20,613	77,415	7,726
	Sasha Arana	1.00	10/14/15	48,163	9,869	58,032	54,097	10,785	64,882	6,850
	Anthony Delloiacono	1.00	09/16/15	48,163	14,888	63,051	54,097	16,808	70,905	7,854
	Jessica Falzone	1.00	09/16/15	48,163	14,888	63,051	54,097	16,808	70,905	7,854
	Emilio Fusco	1.00	09/16/15	48,163	9,869	58,032	54,097	14,800	68,897	10,865
				50,980	22,187	73,167	-	-	-	(73,167)
				50,980	11,421	62,401	-	-	-	(62,401)

POLICE DEPARTMENT: Uniformed Base (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
POLICE DEPARTMENT: Uniform Base (continued)										
				50,980	11,587	62,567	-	-	-	(62,567)
				50,980	10,417	61,397	-	-	-	(61,397)
Patrol Officer (Step 2)										
	Christina Bagnera	1.00	09/26/16	45,193	12,303	57,496	51,107	14,219	65,326	7,830
	Randy Cipoletta	1.00	09/26/16	45,193	12,303	57,496	51,107	14,219	65,326	7,830
	Mark Silvestro	1.00	03/14/16	45,193	12,303	57,496	51,107	10,203	61,310	3,814
Patrol Officer (Step 1)										
	Vacant	1.00	-	-	-	-	47,957	9,718	57,675	57,675
	Vacant	1.00	-	-	-	-	47,957	9,718	57,675	57,675
	Vacant	1.00	-	-	-	-	47,957	9,718	57,675	57,675
	Vacant	1.00	-	-	-	-	47,957	9,718	57,675	57,675
	Vacant	1.00	-	-	-	-	47,957	9,718	57,675	57,675
	100			\$ 5,682,481	\$ 2,165,651	\$ 7,848,132	\$ 6,018,257	\$ 2,204,989	\$ 8,223,246	\$ 375,114

POLICE DEPARTMENT: Civilian Base

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Administrative Assistant		1.00	47,195	1.00	\$ 47,195	1.00	\$ 47,195	\$ -
Crime Analyst		1.00	36,797	1.00	36,797	1.00	36,797	-
Detail Clerk		1.00	36,798	1.00	36,797	1.00	36,797	-
Animal Control Director		1.00	42,284	1.00	42,284	1.00	42,284	-
Mechanic		1.00	46,721	1.00	46,721	1.00	46,721	-
Victim Advocate		1.00	48,686	1.00	48,686	1.00	48,686	-
Grants Writer		1.00	54,973	1.00	54,973	1.00	54,973	-
Public Safety IT Professional *		-	-	1.00	53,040	-	-	(53,040)
NIBRS Technician/Records	26	-	-	-	-	-	-	-
NIBRS Technician/Records		3.03	131,582	2.18	130,467	2.18	94,806	(35,661)
Detective Coordinator		0.24	13,021	0.47	13,160	0.47	13,160	-
Sub-Station Coordinator		0.38	14,971	0.49	15,048	0.49	15,048	-
Sub Total Base Salaries		10.64	\$ 473,028	11.14	\$ 525,168	10.14	\$ 436,467	\$ (88,701)
Educational Incentive			\$ 9,909		\$ 13,887		\$ 13,887	\$ -
Longevity			9,260		11,900		11,900	-
Sick Leave Buy Back			8,335		4,592		4,592	-
Extra Day			2,026		2,400		2,246	(154)
Stipend			5,000		5,000		5,000	-
Sub Total Other Salary			34,530		\$ 37,779		\$ 37,625	\$ (154)
Overtime			-		5,000		5,000	-
Total Salaries			\$ 507,558		\$ 567,947		\$ 479,092	\$ (88,855)

Footnotes:

* Moved from IT Budget in FY18.

POLICE DEPARTMENT: Civilian Base (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Administrative Assistant	Karol Monsalve	1.00	03/20/06	\$ 47,195	\$ 2,802	\$ 49,997	\$ 47,195	\$ 3,168	\$ 50,363	\$ 366
Crime Analyst	Sarah White	1.00	01/08/12	36,797	3,692	40,489	36,797	2,931	39,728	(761)
Detail Clerk	Michelle Ternullo	1.00	12/02/13	36,797	867	37,664	36,797	867	37,664	-
Animal Control Director	Anthony Masiello	1.00	10/16/89	42,284	4,680	46,964	42,284	4,802	47,086	122
Mechanic	Joseph Defeo	1.00	12/18/03	46,721	7,753	54,474	46,721	8,060	54,781	307
Victim Advocate	Lee Nugent	1.00	10/27/96	48,686	5,035	53,721	48,686	3,424	52,110	(1,611)
Grants Writer	Kathleen Callahan	1.00	12/23/10	54,973	6,921	61,894	54,973	6,921	61,894	-
Public Safety IT Professional *	Vacant	1.00		-	-	-	-	-	-	-
NIBRS Technician/Records	Denise Papasodora	1.00	09/22/08	43,489	1,024	44,513	43,489	2,048	45,537	1,024
	Lori De Los Santos	1.00	02/24/14	43,489	1,024	44,513	43,489	1,024	44,513	-
	Irene Gallagher	0.18	01/04/00	8,921	578	9,499	7,828	34	7,862	(1,637)
	Vacant	-		35,683	154	35,837	-	-	-	(35,837)
Detective Coordinator	Steven Pisano	0.47	08/06/79	13,021	-	13,021	13,160	57	13,217	196
Sub Station Coordinators	Carl Borgioli	0.49	06/20/74	14,972	-	14,972	15,048	65	15,113	141
		<u>11.14</u>		<u>\$ 473,028</u>	<u>\$ 34,530</u>	<u>\$ 507,558</u>	<u>\$ 436,467</u>	<u>\$ 33,401</u>	<u>\$ 469,868</u>	<u>\$ (37,690)</u>

Footnotes:

* Moved from IT Budget in FY18.

AUXILIARY POLICE

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Auxiliary Uniform/Clothing Allowance				
012111-512200	4,500	4,500	4,500	-
Uniforms and supplies for Auxiliary Police				
	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>	<u>-</u>
Footnotes:				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	9,083,601	9,446,322	9,357,467	(88,855)
Total Non Payroll Expenses	1,012,450	1,100,450	1,093,714	(6,736)
Total Department Expenses	<u>10,096,051</u>	<u>10,546,772</u>	<u>10,451,181</u>	<u>(95,591)</u>

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
REGIONAL EMERGENCY COMMUNICATION CENTER**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
012301	510100	PERMANENT SALARIES	-	29,913	61,992	-	60,231	-
012301	510210	REG SALARY POLICE	-	-	178,858	-	96,538	-
012301	510220	REG SALARY FIRE	-	-	186,675	-	46,692	-
012301	510230	SALARIES - FIRE	-	-	7,016	-	6,387	-
012301	510900	SALARY - OVERTIME	-	-	-	-	29,995	-
012301	510910	OT CALL TAKER POLICE	-	-	46,182	-	14,673	-
012301	510920	OT CALL TAKER FIRE	-	-	6,743	-	8,975	-
012301	510930	SALARIES-FIRE OT	-	-	420	-	-	-
012301	511100	LONGEVITY	-	-	-	-	755	-
012301	512200	CLOTHING ALLOWANCE	-	-	2,400	-	4,673	-
012301	512230	FIRE DISPATCH CLOTHING	-	-	6,000	-	-	-
012301	512301	EDUCATIONAL INCENTIVE	-	-	10,435	-	1,019	-
012301	516600	SICK LEAVE BB	-	-	-	-	-	-
012302	520900	TELEPHONE/COMMUNICATIONS	-	-	-	-	17,951	-
012302	521100	RADIO SYSTEM	-	-	-	-	3,285	-
012302	524500	BUILDING MAINTENANCE & REPAIR	-	-	-	-	4,032	-
012302	524600	MAINTENANCE OF EQUIPMENT	-	-	-	-	30,191	-
012302	525000	CONTRACTED SERVICES	-	-	-	-	502,475	-
012302	526100	EMPLOYEE TRAINING	-	-	-	-	1,081	-
012304	540000	OFFICE SUPPLIES	-	-	-	-	2,021	-
012307	570000	OTHER CHARGES & EXPENDITURES	-	-	-	-	242	-
012308	587100	NEW EQUIPMENT	-	-	-	-	83,632	-
		ALLOCATED COSTS	-	-	-	1,035,000	-	1,700,000
TOTAL	REGIONAL EMERGENCY COMMUNICATION CE		-	29,913	506,722	1,035,000	914,849	1,700,000

REGIONAL EMERGENCY COMMUNICATIONS CENTER

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Regional Emergency Comm. Ctr. Allocated Costs				
RECC Allocated Costs*	495,000	1,800,000	1,700,000	(100,000)
Council Order 16-319B	540,000	-	-	-
	1,035,000	1,800,000	1,700,000	(100,000)
Footnotes:				
* Fire call taker expenses will be covered with allocated costs until RECC formally begins				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	1,035,000	1,800,000	1,700,000	(100,000)
Total Department Expenses	1,035,000	1,800,000	1,700,000	(100,000)

Department of Public Works

Contact Information: Donald Goodwin, Superintendent, 781-286-8149

Location: 321 Charger Street, Revere

Mission Statement:

The mission of the Department of Public Works (DPW) is to support and enhance the highest quality of life for the City's residents, businesses, and visitors by providing well planned, environmentally sensitive, cost effective infrastructure and services that promote good public health, personal safety, transportation, economic growth, and civic vitality. The Department of Public Works also responds to and aids in the recovery from natural disasters, storms and other emergencies. The department will accomplish the above through effective management of staff, including accounting, contract administration, engineering, financial management and personal services, infrastructure, sanitation street services and street lighting.

Department Description:

The Department of Public Works provides professional quality maintenance, repair and construction services while maintaining streets, parks, playgrounds, and public areas. The DPW is responsible for the ongoing maintenance of water mains, sewer mains, pumping stations and City vehicles and equipment. The DPW is also responsible for rapid response to all snow, ice and other severe weather emergencies and conditions. The Department budget is divided into the following divisions: Highway, Sanitation, Water & Sewer, and Parks.

FY17 Accomplishments

Coordinated with the Department of Planning and Community Development on capital improvement projects to upgrade parks and playgrounds and offered construction assistance on the rebuilding of parks.

Provided fast and effective snow clearing and removal operations on streets, municipal buildings, school grounds, and sidewalks abutting city property. Increased supervision on work performed by snow removal contractors.

Invested \$1.5 million in new equipment

FY18 Goals

Goal: Continue discussions with various state agencies about their impact and contribution to flooding within the community.

Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: Increase communication and outreach to residents to provide clear and effective emergency and non-emergency notifications by expanding upon social media platforms and collaborating with 311

Mayoral Focus Areas: Professionalize City Government, Improve Residents' Quality of Life

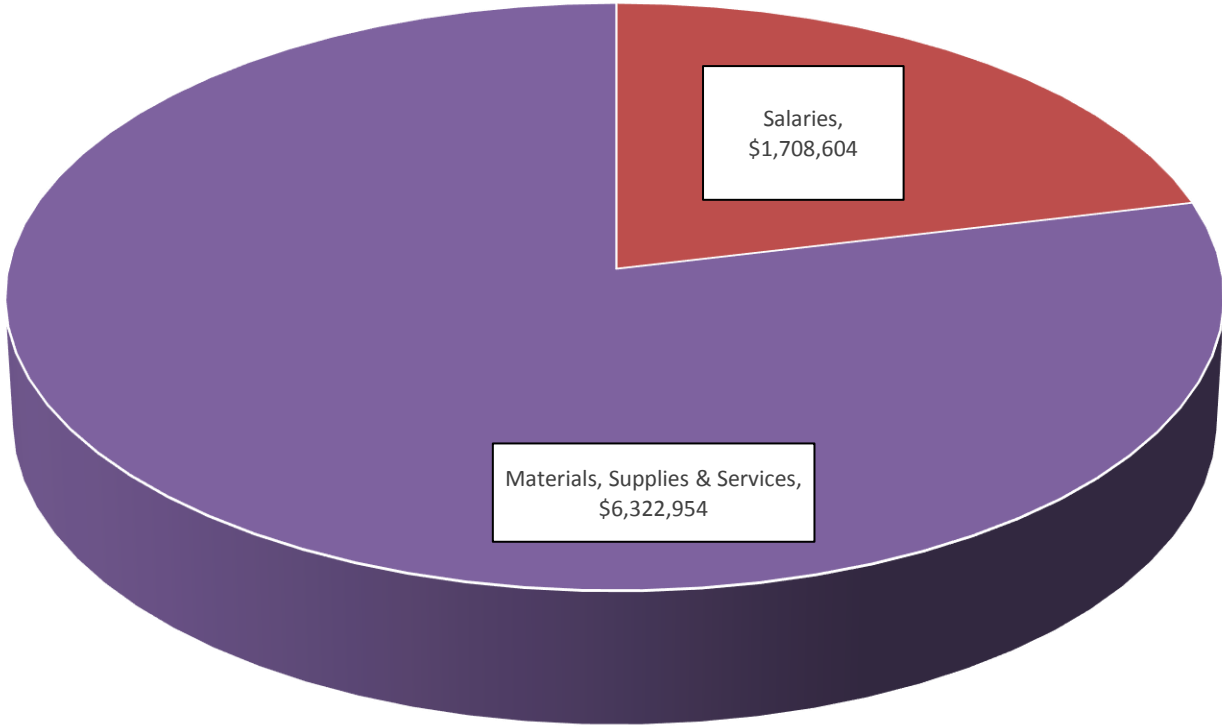
Goal: Seek out a new facility location for more efficient operation and delivery of services.

Mayoral Focus Areas: Invest in City Services, Improve Residents' Quality of Life

Goal: Decrease response time for pothole repair and address resident initiated work order requests.

Mayoral Focus Areas: Professionalize City Government; Improve Residents' Quality of Life

**City of Revere - FY 2018 Budget
Public Works - General Fund
\$8,031,588**



■ Salaries ■ Materials, Supplies & Services

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
PUBLIC WORKS GENERAL**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
014201	510100	PERMANENT SALARIES	1,027,091	1,021,886	998,110	1,038,076	854,144	1,086,669
014201	510900	SALARY - OVERTIME	182,251	170,942	209,830	105,000	139,136	105,000
014201	511000	SNOW REMOVAL OT	96,041	194,181	55,400	150,000	80,541	150,000
014201	511100	LONGEVITY	55,419	53,563	55,926	63,027	46,778	59,400
014201	511200	SR CITIZENS PARK MAINTAINANCE	240,518	263,179	310,463	295,240	201,743	250,000
014201	512200	CLOTHING	17,050	17,050	16,500	22,000	8,800	22,550
014201	512301	EDUCATIONAL INCENTIVE	-	2,790	2,822	9,576	2,347	3,715
014201	512400	STIPEND	23,646	30,169	34,687	29,362	26,408	32,062
014201	516600	SICK LEAVE BB	27,828	11,101	10,379	19,951	9,631	21,758
014202	520400	STREET LIGHTS	661,923	691,762	724,777	618,000	564,000	618,000
014202	520500	PUBLIC BUILDING HEAT	72,069	72,079	50,273	76,000	51,523	76,000
014202	520600	PUBLIC BUILDING LIGHTS	128,891	142,024	178,879	292,000	144,584	292,000
014202	520800	GAS & OIL	20,348	57,247	19,533	71,250	-1,528	71,250
014202	521400	RUBBISH REMOVAL	1,961,716	2,141,036	1,934,122	2,080,800	1,495,816	2,080,800
014202	521500	RUBBISH DISPOSAL	1,314,858	1,527,102	1,376,824	1,468,035	1,029,433	1,468,035
014202	521600	SNOW REMOVAL	587,350	1,871,733	457,349	200,000	650,245	200,000
014202	523500	STREET SIGNS	21,454	12,632	8,514	23,750	13,551	23,750
014202	523700	SPRAYING & PLANTING	58,550	71,681	65,508	59,850	36,456	59,850
014202	523800	TREE REMOVAL	38,567	53,182	49,391	72,500	62,669	67,500
014202	524500	BUILDING MAINT/REPAIR	33,706	54,586	56,741	121,250	84,875	71,250
014202	524600	MAINT OF EQUIPMENT	65,166	100,579	70,684	91,625	70,682	91,625
014202	525003	PRISONERS	128,024	146,969	83,380	130,914	51,411	130,914
014202	525200	CONTR PAINTING SERV	48,901	43,271	94,216	71,250	35,793	71,250
014202	525310	CONTR POTHOLE REPAIR	-	-	25,058	47,500	19,909	47,500
014202	526201	STREET SWEEPING	118,977	133,520	128,900	123,500	87,600	123,500
014202	528200	DRAINAGE & SEWER MAINT	-	-	-	-	0	50,000
014202	528500	EQUIPMENT LEASE	-	3,300	6,505	7,000	7,073	11,880
014202	528800	CULVERT CLEANING	-	-	-	-	0	150,000
014202	528900	CATCH BASIN/ LATERAL LINE	-	-	-	-	0	50,000
014202	529300	TRAFFIC SIGNAL REP	28,161	35,517	18,733	38,000	22,282	38,000
014202	529400	FIELD MAINTENANCE	186,209	171,338	133,467	185,000	165,625	210,000
014204	540000	OFFICE SUPPLIES	48,946	55,774	52,334	52,820	39,786	52,820
014204	541000	MISC TOOLS	3,524	2,784	3,550	3,800	3,261	3,800
014204	541500	EQUIPMENT & SUPPLIES	25,580	22,328	25,380	24,700	20,214	24,700
014204	542000	JANITORIAL SUPPLIES	21,983	23,915	26,745	23,750	17,998	23,750
014204	544000	MATERIALS	75,389	86,818	82,577	85,500	56,007	85,500
014204	545500	COMPUTER OPERATIONS	1,540	1,150	1,470	2,280	1,540	2,280
014207	570150	POLICE DETAILS	-	-	-	25,000	924	25,000
014207	570500	TRAVEL ALLOWANCE	5,667	6,000	6,000	6,000	4,499	6,000
014208	587100	NEW EQUIPMENT	-	-	-	-	0	25,000
014208	587300	CAPITAL IMPROVEMENTS	78,425	56,702	70,177	48,450	34,559	48,450
TOTAL	PUBLIC WORKS GENERAL		7,405,768	9,349,892	7,445,200	7,782,756	6,140,313	8,031,558

DEPT OF PUBLIC WORKS: General

Non-Payroll Expenditures

Account Name	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Account Number				
<u>Clothing Allowance</u>				
014201-512200	22,000	22,550	22,550	-
Per Union Agreement (21.5 @ \$1,100)				
<u>Street Lighting</u>				
014202-520400	618,000	718,000	618,000	(100,000)
Street lighting for most city streets, roads, flood lights and traffic signals				
<u>Public Building Heat</u>				
014202-520500	76,000	76,000	76,000	-
Heating for City Hall, Inspectional Services, DPW Facility, McKinley School building and pump stations Heating - Oil; Natural Gas				
<u>Public Building Lights</u>				
014202-520600	292,000	300,000	292,000	(8,000)
Electricity for Municipal and School buildings; Stadium; pump stations Council Order 16-319D				
<u>Gasoline & Oil</u>				
014202-520800	71,250	71,250	71,250	-
Fuel - unleaded & diesel Pump repairs				
<u>Rubbish Removal</u>				
014202-521400	2,080,800	2,143,224	2,080,800	(62,424)
Monthly waste collection/ disposal, ie. recyclable & white goods, yard waste				
<u>Rubbish Disposal</u>				
014202-521500	1,468,035	1,468,035	1,468,035	-
Disposal of yard & curbside waste materials, paint & oil, white goods, etc. Recycling - lease; adv/ other; disposal of other				
<u>Snow Removal - Private Contractors</u>				
014202-521600	200,000	200,000	200,000	-
Private contractors; salt				
<u>Street Signs</u>				
014202-523500	23,750	23,750	23,750	-
Sign materials; banner removal/ install				
<u>Spraying and Planting</u>				
014202-523700	59,850	59,850	59,850	-
Planting/hanging flowers Supplies: fertilizer, mulch, plant maint. Holiday Decorations				

DEPT OF PUBLIC WORKS: General (continued)

Non-Payroll Expenditures

Account Name	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Account Number				
<u>Tree Removal</u>				
014202-523800	72,500	67,500	67,500	-
Tree trimming & removal	47,500			
Council Order 16-319D	25,000			
<u>Building Maintenance & Repair</u>				
014202-524500	71,250	80,000	71,250	(8,750)
HVAC/ Electric/ Plumbing/ Roofing repair services				
Contracted Pest control, security				
Elevator repairs/ inspections				
Misc services including lock smith, glass replacement, etc				
Council Order 16-319D	50,000			
<u>Maintenance of Equipment</u>				
014202-524600	91,625	110,000	91,625	(18,375)
Maintenance/ repairs of small equipment, landscaping, sprinklers, tanks, etc				
Locksmith services				
R&M fleet and small equip. Fleet inspections/registrations.				
Materials for equipment R&M, including Hydraulic oil, etc				
<u>Prisoners Crew - S.C.S.O</u>				
014202-525003	130,914	130,914	130,914	-
Suffolk County Sherriff's Dept				
Dept of Children & Families (DCF - ROCA)				
Guard Rails				
<u>Contracted Painting Services</u>				
014202-525200	71,250	71,250	71,250	-
Painting of city streets, crosswalks, & school crossing zones				
<u>Contracted Pothole & Trench repair</u>				
014202-525310	47,500	47,500	47,500	-
Repairs of potholes and trenches on city streets				
<u>Street Sweeping</u>				
014202-526201	123,500	138,500	123,500	(15,000)
Street sweeping services and associated costs, incl advertisement and mailings				
<u>Drainage & Sewer Maintenance</u>				
014202-528200	-	50,000	50,000	-
DEP regulatory sampling of drainage outfalls		50,000	(a)	
<u>Rental/ Equipment Lease</u>				
014202-528500	7,000	11,880	11,880	-
Copier lease		3,300		
Storage space		5,580		
Garage space		3,000		

DEPT OF PUBLIC WORKS: General (continued)

Non-Payroll Expenditures

Account Name	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Account Number				
<u>Culvert Cleaning</u>				
014202-528800	-	150,000	150,000	-
Culvert cleaning & mowing of phragmites.		100,000	(a)	
Mosquito control		50,000	(a)	
<u>Catch Basin/ Lateral Line</u>				
014202-528900	-	50,000	50,000	-
Contracted catch basin/ manhole repair		50,000	(a)	
<u>Traffic Signal Repair</u>				
014202-529300	38,000	38,000	38,000	-
Signalization repairs				
<u>Field Maintenance</u>				
014202-529400	185,000	210,000	210,000	-
Landscaping contracts; field maintenance Griswold fields added to contracts.			(b)	
<u>Office Supplies</u>				
014204-540000	52,820	60,000	52,820	(7,180)
Cell phone service; GPS monitoring Office supplies; paper, toner, Maint.; office equipment, etc				
<u>Miscellaneous Tools & Equipment</u>				
014204-541000	3,800	3,800	3,800	-
Replacement of small equipment: shovels, rakes, etc				
<u>Equipment & Supplies</u>				
014204-541500	24,700	30,000	24,700	(5,300)
Misc supplies				
<u>Janitorial Supplies</u>				
014204-542000	23,750	25,000	23,750	(1,250)
Janitorial supplies; cleaning fluids, paper towels, toilet paper, etc. for all municipal buildings				
<u>Materials</u>				
014204-544000	85,500	95,000	85,500	(9,500)
Asphalt Gas refills, propane Replacement parts: fencing hand rails, carpentry & plumbing supplies Operating supplies: drug testing, trash bags, shirts				
<u>Computer Operations</u>				
014204-545500	2,280	2,280	2,280	-
Hardware/ Software updates & supplies				
<u>Police Details</u>				
014207-570150	25,000	25,000	25,000	-
For assisted tree removal & road work				

DEPT OF PUBLIC WORKS: General (continued)

Non-Payroll Expenditures

Account Name	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Travel Allowance				
014207-570500	6,000	6,000	6,000	-
New Equipment				
014208-587100	-	50,000	25,000	(25,000)
Mechanic equipment updates.				
Capital Maintenance & Repair				
014208-587300	48,450	48,450	48,450	-
Contracted HVAC/ electric/ plumbing/ lighting repair services, sprinkler repair, Playground repairs, landscaping Repairs to parks/ turf/ repair & replace park equipment				
	6,072,524	6,583,733	6,322,954	(260,779)
Footnotes:				
(a) Moved from DPW Enterprise Fund budget.				
(b) Increase due to new contract for Griswold fields.				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	1,710,232	1,998,808	1,708,604	(290,204)
Total Non Payroll Expenses	6,072,524	6,583,733	6,322,954	(260,779)
Total Department Expenses	7,782,756	8,582,541	8,031,558	(550,983)

DEPT OF PUBLIC WORKS: General

Salaries and Wages								
Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Administrative Salaries								
Superintendent	26	1.00	\$ 110,984	1.00	\$ 110,984	1.00	\$ 110,984	\$ -
Administrative Assistant	26	1.00	49,555	1.00	49,555	1.00	49,555	-
Labor Force Salaries								
General Foreman	26	1.00	78,479	1.00	83,288	1.00	83,288	-
Municipal Building Supervisor		-	11,695	-	11,695	-	11,695	-
Acting Municipal Building Super	26	1.00	68,952	1.00	73,159	1.00	73,159	-
Supervisor	26	2.00	110,532	2.00	117,298	2.00	117,298	-
Supervisor		1.00	52,666	1.00	55,861	1.00	55,861	-
Acting Supervisor	26	1.00	55,266	1.00	58,648	1.00	58,648	-
Working Foreman	26	1.00	49,005	1.00	52,020	1.00	52,020	-
Working Foreman		5.00	233,375	5.00	247,685	5.00	198,148	(49,537)
Motor Equipment Mechanic (shared 50%)		0.50	32,500	0.50	32,500	0.50	32,500	-
Craftsman	26	1.00	46,696	1.00	49,561	1.00	49,561	-
Craftsman		3.00	133,476	6.00	283,314	6.00	188,876	(94,438)
Sub Total Base Salaries		18.50	\$ 1,033,181	21.50	\$ 1,225,568	21.50	\$ 1,081,593	\$ (143,975)
Educational Incentive			\$ 9,576		\$ 3,715		\$ 3,715	\$ -
Longevity			63,027		59,400		59,400	-
Sick Leave Buy Back			19,951		22,739		21,758	(981)
Extra Day			4,895		5,716		5,076	(640)
CDL Stipend			21,112		25,480		21,112	(4,368)
Stipend			8,250		10,950		10,950	-
Sub Total Other Salary			\$ 126,811		\$ 128,000		\$ 122,011	\$ (5,989)
Senior park maintenance			\$ 295,240		\$ 315,240		\$ 250,000	\$ (65,240)
Snow Removal Overtime			150,000		150,000		150,000	-
DPW Overtime			105,000		180,000		105,000	(75,000)
Sub Total Overtime			\$ 255,000		\$ 330,000		\$ 255,000	\$ (75,000)
Total General Fund Salaries			\$ 1,710,232		\$ 1,998,808		\$ 1,708,604	\$ (290,204)

Footnotes:

* Position not specified in union handbook

DEPT OF PUBLIC WORKS: General (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Administrative Salaries										
Superintendent										
	Donald Goodwin	1.00	01/01/90	\$ 110,984	\$ 6,912	\$ 117,896	\$ 110,984	\$ 7,322	\$ 118,306	\$ 410
Administrative Assistant										
	Elaine Selvitella	1.00	04/16/79	49,555	6,694	56,249	49,555	6,694	56,249	-
Labor Force Salaries										
General Foreman										
	Paul Argenzio	1.00	09/02/80	78,479	10,708	89,187	83,288	11,230	94,518	5,331
Municipal Building Supervisor										
	James Horgan	WC	02/26/92	11,695	781	12,476	11,695	553	12,248	(228)
Supervisor - Highway										
	Michael Cecere	1.00	11/03/86	55,266	7,704	62,970	58,649	8,194	66,843	3,873
Supervisor - Sanitation										
	Jay D'Ambrosio	1.00	09/22/86	55,266	7,704	62,970	58,649	10,957	69,606	6,636
Supervisor - Payroll										
	Paul Lavery	1.00	12/10/01	52,666	4,572	57,238	55,861	5,123	60,984	3,746
Acting Municipal Building Super										
	Robert Rotondo	1.00	02/04/85	68,952	9,664	78,616	73,159	9,968	83,127	4,511
Acting Parks Supervisor										
	Richard Sposito	1.00	05/23/83	55,266	9,547	64,813	58,648	10,036	68,684	3,871
Sign Foreman										
	Ray Adreani			46,675	5,660	52,335	-	-	-	(52,335)
	Vacant	-		-	-	-	-	-	-	-
Working Foreman										
	Anthony DeAngelis	1.00	12/09/02	46,675	4,431	51,106	49,537	4,704	54,241	3,135
	Robert Delgreco	1.00	09/12/12	46,675	4,682	51,357	49,537	4,969	54,506	3,149
	Joseph DiMattio	1.00	04/04/88	49,005	7,148	56,153	52,020	7,628	59,648	3,495
	Steven Penta	1.00	11/16/06	46,675	6,274	52,949	49,537	6,546	56,083	3,134
	Angelo Verdura	1.00	08/16/96	46,675	6,069	52,744	49,537	6,546	56,083	3,339
Motor Equipment Mechanic										
	Michael Simonetti	0.50	03/13/17	32,500	2,503	35,003	32,500	871	33,371	(1,632)
Craftsman										
	Thomas Feeley	1.00	09/22/86	46,696	6,012	52,708	49,561	6,489	56,050	3,342
	James DiBlasi	1.00	02/04/14	44,492	7,451	51,943	47,219	2,602	49,821	(2,122)
	Brian Vesce	1.00	07/01/16	-	-	-	47,219	2,602	49,821	49,821
	Edward DeMauro	1.00	12/12/11	44,492	6,123	50,615	47,219	2,602	49,821	(794)
	Vacant	-		-	-	-	-	-	-	-
	Vacant	-		-	-	-	-	-	-	-
HEO/ Craftsman										
	Kenneth Pressley	1.00	10/25/04	44,492	6,172	50,664	47,219	6,440	53,659	2,995
		18.50		\$ 1,033,181	\$ 126,811	\$ 1,159,992	\$ 1,081,593	\$ 122,076	\$ 1,203,669	\$ 43,677

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
COMMISSION ON DISABILITIES**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
015491	510100		3,900	3,900	3,900	6,300	2,675	6,300
015497	570000	OTHER EXPENSES	-	-	-	1,000	-	1,000
TOTAL	COMMISSION ON DISABILITIES		<u>3,900</u>	<u>3,900</u>	<u>3,900</u>	<u>7,300</u>	<u>2,675</u>	<u>7,300</u>

COMMISSION ON DISABILITIES

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
<u>Other Charges & Expenses</u>				
015497-570000	1,000	1,000	1,000	-
	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>-</u>
<u>Footnotes:</u>				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	6,300	6,300	6,300	-
Total Non Payroll Expenses	1,000	1,000	1,000	-
Total Department Expenses	<u>7,300</u>	<u>7,300</u>	<u>7,300</u>	<u>-</u>

COMMISSION ON DISABILITIES

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Chairmen			\$ 3,900		\$ 4,300	-	\$ 4,300	\$ -
Members			2,400		2,000	-	2,000	-
Sub Total Base Salaries		-	\$ 6,300	-	\$ 6,300	-	\$ 6,300	\$ -
Educational Incentive			\$ -		\$ -		\$ -	\$ -
Longevity			-		-		-	-
Sick Leave Buy Back			-		-		-	-
Extra Day			-		-		-	-
Stipend			-		-		-	-
Sub Total Other Salary			\$ -		\$ -		\$ -	\$ -
Overtime			-		-		-	-
Total Salaries			\$ 6,300		\$ 6,300		\$ 6,300	\$ -

Footnotes:

COMMISSION ON DISABILITIES (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Chairmen										
	Vacant			\$ 3,900	\$ -	\$ 3,900	\$ -	\$ -	\$ -	\$ (3,900)
	David Haesy			-	-	-	2,150	-	2,150	2,150
	Ralph DeCicco			-	-	-	2,150	-	2,150	2,150
Members										
	Enza Goodwin			400	-	400	400	-	400	-
	Vacant			400	-	400	400	-	400	-
	Vacant			400	-	400	400	-	400	-
	Vacant			400	-	400	400	-	400	-
	Vacant			400	-	400	400	-	400	-
	Vacant			400	-	400	-	-	-	(400)
				\$ 6,300	\$ -	\$ 6,300	\$ 6,300	\$ -	\$ 6,300	\$ -

Footnotes:

Consumer Affairs

Contact Information: Jannine Ellis, Director, 781-286-8114

Location: Revere Recreation Department, First Floor, 150 Beach Street, Revere

Mission Statement

The mission of the Consumer Affairs Office is to mediate consumer and business disputes to eliminate the need for either party to go to court and to serve as an educational resource for consumers in our service area, both proactively sharing information about consumer protection and responding to consumer questions and concerns.

Department Description

The Office of Consumer Affairs is a part of the Attorney General's Local Consumer Program (LCP). This office offers free mediation services to residents in the service area who have fallen victim to fraud, deception, or unfair business practices. The information gained from the complaints mediated in our office will be used to identify patterns or trends in the marketplace that may call for direct legal intervention by the Attorney General's Office (AGO). Presently, we serve the following cities: Chelsea, Lynn, Lynnfield, Marblehead, Melrose, Nahant, Revere, Salem, Saugus, Swampscott, and Winthrop.

FY17 Accomplishments

- The Attorney General's Office implemented the LCP Electronic Referral System. This system changed the way complaints are received and processed by our office. Even with this transition, we successfully closed 305 complaints with a value of \$85,370.87 for consumers.
- Hosted a Consumer Shred Day in conjunction with AARP. Over 100 consumers brought documents to be shredded.

FY18 Goals

Goal: Focus on elderly consumers, who are targeted and more susceptible to scams and deceptive practices, through a partnership with the City's Senior Center

Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: To better educate consumers about their consumer rights.

Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: Reach out to the other ten communities in our jurisdiction.

Mayoral Focus Areas: Invest in City Services

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
CONSUMER AFFAIRS**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
015901	510100	PERMANENT SALARIES	34,602	36,820	36,976	36,820	30,131	36,948
015901	511100	LONGEVITY	-	-	-	-	-	2,400
015901	516600	SICK LEAVE BB	-	-	348	-	348	1,314
TOTAL CONSUMER AFFAIRS			34,602	36,820	37,324	36,820	30,479	40,662

CONSUMER AFFAIRS

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
<u>Office Supplies</u>	015904-540000	-	-	-	-
		-	-	-	-
<u>Footnotes:</u>					

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req	Difference
Total Payroll Expenses	36,820	40,662	40,662	-
Total Non Payroll Expenses	-	-	-	-
Total Department Expenses	<u>36,820</u>	<u>40,662</u>	<u>40,662</u>	<u>-</u>

CONSUMER AFFAIRS

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Director *		1.00	\$ 18,702	1.00	\$ 18,535	1.00	\$ 18,535	\$ -
Lead Mediator		0.62	18,118	0.62	18,118	0.62	18,118	-
Part Time Help			-		-		-	-
Sub Total Base Salaries		1.62	\$ 36,820	1.62	\$ 36,653	1.62	\$ 36,653	\$ -
Educational Incentive			\$ -		\$ -		\$ -	\$ -
Longevity			-		2,400		2,400	-
Sick Leave Buy Back			-		1,314		1,314	-
Extra Day			-		295		295	-
Stipend			-		-		-	-
Sub Total Other Salary			\$ -		\$ 4,009		\$ 4,009	\$ -
Overtime			-		-		-	-
Total Salaries			\$ 36,820		\$ 40,662		\$ 40,662	\$ -

Footnotes:

* Partially funded by grant

CONSUMER AFFAIRS (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Director *	Jannine Ellis	1.00	12/03/98	\$ 18,702	\$ -	\$ 18,702	\$ 18,535	\$ 3,583	\$ 22,118	\$ 3,416
Lead Mediator	Raymond Nickerson	0.62	02/01/13	18,118	-	18,118	18,118	426	18,544	426
Part time help	Marie Lepore		06/29/09	-	-	-	-	-	-	-
	Virginia Pinabell		07/01/97	-	-	-	-	-	-	-
		<u>1.62</u>		<u>\$ 36,820</u>	<u>\$ -</u>	<u>\$ 36,820</u>	<u>\$ 36,653</u>	<u>\$ 4,009</u>	<u>\$ 40,662</u>	<u>\$ 3,842</u>

Footnotes:

* Partially funded by grant.

Elder Affairs

Contact Information: Stephen W Fielding, Director, 781-286-8156

Location: Rosetti-Cowan Senior Center, 25 Winthrop Avenue, Revere

Mission Statement

The mission of the Council of Elder Affairs and the Rossetti-Cowan Senior Center is to support the independence of the senior population within the city of Revere by advocating for programs and services to meet their needs, provide a healthy meals program, and offer safe transportation to them while ensuring they are in a positive, fun, safe, environment that enriches their quality of life.

Department Description

The Council on Elder Affairs, including the Director and appointed Board of Directors by the Mayor, through the Rossetti-Cowan Senior Center facility, develops and maintains programs, plans, policies, and procedures beneficial to the health, safety, and education of the 60 plus population. The Senior Center produces the monthly newsletter called Revere Senior Power and provides pertinent and timely information and educational materials in addition to current activities; The senior Center maintains an operating budget and monthly state reports as required for release to the Massachusetts Council on Aging in order to sustain the annual state-funded grant program while adhering to state guidelines; The Senior Center ensures that reports capture the spending within specified categories in meeting state requirements; The Council on Aging ensures that the Rossetti-Cowan Senior Center is safe, secure, and inviting to the senior population. The Senior Center staff is currently exploring improvements to our programs and service offerings in the health, meals, transportation, education, activity and exercise areas in order to expand opportunities for seniors while recruiting new participants at the Rossetti-Cowan Senior Center.

FY17 Accomplishments

- The Rossetti-Cowan Senior Center has expanded its offerings. We have added two additional Core & Balance/Fall Prevention classes and two Yoga & Meditation classes. A Senior Book Club in conjunction with the Revere Public Library and the Movie Club have both seen increased participation. We continue to provide and enhance the special monthly luncheons with entertainment and invited students from local schools to provide Christmas performances. Health and exercise attendance is increasing and participation at the senior center is up from a year ago. The "Revere Senior News" TV program is now taping its 26th session. Revere TV has taped 53 events/luncheons at the senior center since August, 2013. We continue to form alliances with Revere TV, the Revere Chamber of Commerce, Neighborhood PACE, Mystic Valley Elder Services, and many other organizations. We have hosted our sixth Open House in four years. The Council on Elder Affairs planned and hosted a senior social celebrating 50th wedding

anniversaries. We have sponsored several evening presentations regarding senior finances and age-friendly living, a Health Awareness Day, Watercolor Art Exhibit, many other special events.

- Our state agency – aging service access point - Mystic Valley Elder Services has opened up new advanced learning and educational opportunities for seniors in order for them to better self-manage and/or through assistance, their lives in a safe and comfortable environment. Our second “Countdown to 65-Medicare” presentation by our SHINE counselor through Mystic Valley Elder Services was very successful. We continue to invite healthcare, caregivers, social service, and other professionals who work with or provide services to seniors, to the Rossetti-Cowan Senior Center for informational seminars. Our blood pressure and consulting days, hearing screening days, massage chair, and podiatry clinic participants have increased to accommodate seniors.
- Our staffing needs have been reviewed and the responsibilities changed. The current responsibilities of each direct report has changed. We have changed several personnel through attrition, addition, and need. We have a new part-time van driver with the addition of our new shuttle. A new Program Activity Coordinator is now full-time. Several individual job responsibilities have been reviewed with staff members to identify expectations and take action steps as needed.
- A newly donated 2009 Ford Ecovan is replacing a former shuttle van that was in our service for four years. The shuttle transportation program has increased in usage tremendously. Our goal is to have two full-time drivers rather one full and one part-time driver.
- The senior center 2nd level has been painted, particularly the multi-purpose room. The Home Depot Community Team donated their time and energy to create a new atmosphere for this room.

FY18 Goals & Objectives

Goal: To continue to improve the physical challenges of the facility: to replace three doors (front and rear and sides) with new fiberglass doors, deadbolt locks, and sturdy seal-tight frames along with new thresholds, additional expanded sump pumps for the basement, cameras to monitor entrances and exits, window replacement for several windows, handicap ramp and structural adjustments, additional/upgraded handicapped-accessible bathrooms. Additionally, mold issues need to be resolved. The handicapped ramp, railings and bricks require extensive work. The parking lot and driveway require extensive work.

Mayoral Focus Areas: Invest in City Services, Improve Residents’ Quality of Life

Goal: To maintain and continually provide absolute necessities for Revere seniors: the meals program, transportation program, health and exercise programs, entertainment, and a safe facility. Through our relationship with Mystic Valley Elder Services, we anticipate increasing and improving offerings in all phases mentioned.

Mayoral Focus Areas: Invest in City Services, Improve Residents’ Quality of Life

Goal: Increase trips for seniors outside of the monthly Mohegan and Foxwoods trips. We would like to have several day trips or three-hour trips for seniors. We will strive to create a Friends group to fund these trips.

Mayoral Focus Areas: Invest in City Services, Improve Residents’ Quality of Life

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
ELDER AFFAIRS**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
015411	510100	PERMANENT SALARIES	234,918	195,158	220,447	232,923	163,859	234,369
015411	511100	LONGEVITY	7,175	3,599	3,900	4,200	2,218	3,000
015411	512200	CLOTHING	400	400	400	200	400	200
015411	512301	EDUCATIONAL INCENTIVE	3,930	5,171	5,171	5,170	4,505	6,076
015411	516600	SICK LEAVE BB	18,980	970	2,552	3,636	2,905	3,119
015412	522100	RENTALS	800	2,000	3,700	4,000	3,875	4,000
015412	525700	ELDER PROGRAMS	14,050	11,657	11,490	21,047	15,829	19,995
015414	540000	OFFICE SUPPLIES	461	453	534	500	384	500
TOTAL	ELDER AFFAIRS		280,714	219,409	248,194	271,676	193,975	271,259

ELDER AFFAIRS

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Clothing Allowance				
015411-512200 Clothing allowance per union contract	200	200	200	-
Rentals				
015412-522100 Senior trip bus rental	4,000	4,000	4,000	-
Elderly Programs				
015412-525700 Supplements expenses related to running Senior Programs; including van expenses, food, and activity supplies.	21,047	19,995	19,995	-
Office Supplies				
015414-540000 Copier maint, cartridges, paper, other supplies.	500	500	500	-
	25,747	24,695	24,695	-
Footnotes: 5% decrease from 015412-525700.				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	245,929	252,357	246,564	(5,793)
Total Non Payroll Expenses		24,695	24,695	-
Total Department Expenses	271,676	277,052	271,259	(5,793)

ELDER AFFAIRS

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Director/ Senior Center Manager		1.00	\$ 68,945	1.00	\$ 68,945	1.00	\$ 68,945	\$ -
Clerk & Typist		1.00	39,304	1.00	39,304	1.00	39,304	-
Activity/Program Coordinator		0.75	25,863	0.75	25,863	0.75	25,863	-
Senior Center Caretaker		1.00	33,322	1.00	33,322	1.00	33,322	-
Transportation Specialist		1.46	48,508	1.48	48,954	1.48	48,954	-
Cook		0.50	12,455	0.50	12,454	0.50	12,454	-
* Kitchen Aide		1.00	-	1.00	-	1.00	-	-
Cashier/Monitor		-	-	0.25	5,720	0.25	-	(5,720)
* Office Help		-	-	0.50	-	0.50	-	-
* Maintenance		-	-	0.98	-	0.98	-	-
Board President		-	400	-	400	-	400	-
Board Vice President		-	350	-	350	-	350	-
Board Members		-	2,750	-	3,750	-	3,750	-
Sub Total Base Salaries		6.71	\$ 231,897	8.46	\$ 239,062	8.46	\$ 233,342	\$ (5,720)
Educational Incentive			\$ 5,170		\$ 6,076		\$ 6,076	\$ -
Longevity			4,200		3,000		3,000	-
Sick Leave Buy Back			3,636		3,119		3,119	-
Extra Day Stipend			1,026		1,100		1,027	(73)
			-		-		-	-
Sub Total Other Salary			\$ 14,032		\$ 13,295		\$ 13,222	\$ (73)
Overtime			-		-		-	-
Total Salaries			\$ 245,929		\$ 252,357		\$ 246,564	\$ (5,793)

Footnotes:

* Funded by grant/other sources.

ELDER AFFAIRS (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Director/ Senior Center Manager										
	Stephen Fielding	1.00	07/08/13	\$ 68,945	\$ 6,916	\$ 75,861	\$ 68,945	\$ 6,916	\$ 75,861	\$ (0)
Clerk & Typist										
	Marisa Curiale	1.00	12/03/12	39,305	926	40,231	39,304	926	40,230	(1)
Activity/Program Coordinator										
	Camille Ciambelli	0.75	05/17/00	25,863	2,144	28,007	25,863	1,020	26,883	(1,124)
Senior Center Caretaker										
		1.00	05/12/05	33,190	2,009	35,199	33,322	2,218	35,540	341
Transportation Specialist										
	Vacant	1.00		-	-	-	33,189	143	33,332	33,332
	Dennis Guarente	0.48	11/29/16	15,318	66	15,384	15,765	68	15,833	449
Cook										
	Loretta Papa	0.50	09/01/95	12,454	1,828	14,282	12,454	1,931	14,385	103
Kitchen Aide										
	Maria Licciardi	0.50	11/13/03	-	-	-	-	-	-	-
	Annamarie Guarente	0.50	07/25/16	-	-	-	-	-	-	-
Cashier/Monitor										
	Nina DeFreitas	0.25	04/01/14	-	-	-	-	-	-	-
Office Help										
	Mary Ann Moore	0.50	11/17/14	-	-	-	-	-	-	-
Maintenance										
	Charles Mackin	0.50	07/19/10	-	-	-	-	-	-	-
	Salvatore Curiale	0.48	03/03/14	-	-	-	-	-	-	-
Board President										
	Nick Giacobbe			400	-	400	400	-	400	-
Board Vice President										
	Al Terminello Sr			350	-	350	350	-	350	-
Board Members										
	Agnes Ferrioli			250	-	250	250	-	250	-
	Ann Eagan			250	-	250	250	-	250	-
	Josephine Picardi			250	-	250	250	-	250	-
	Vacant			250	-	250	250	-	250	-
	Morris Morris			250	-	250	250	-	250	-
	Thelma Smith			250	-	250	250	-	250	-
	Irma Accetullo			250	-	250	250	-	250	-
	Vincent J Cammarata			250	-	250	250	-	250	-
	Amedeo Iocco			250	-	250	250	-	250	-
	Rose Mirasolo			250	-	250	250	-	250	-
	Roseann Colannino			250	-	250	250	-	250	-
	Vacant			-	-	-	250	-	250	250
	Vacant			-	-	-	250	-	250	250
	Vacant			-	-	-	250	-	250	250
	Vacant			-	-	-	250	-	250	250
		8.46		\$ 198,575	\$ 13,889	\$ 212,464	\$ 233,342	\$ 13,222	\$ 246,564	\$ 34,100

Footnotes:

Veterans' Affairs

Contact Information: Marc Silvestri, Director, 781-286-8119

Location: American Legion Building, 249R Broadway, Revere

Mission Statement

The mission of the Veterans' Affairs Department is to advocate for Revere's veterans and their families, assist them in accessing services and benefits to which they are entitled, and promote the recognition and appreciation of veterans' sacrifices in the community at large.

Department Description

The department provides a benefits program and a service program for Revere's 2,000 to 3,000 veterans and their families.

The benefits program, mandated by Massachusetts General Laws Chapter 115, provides monetary assistance for food, clothing, shelter, personal needs, fuel, health-related expenses, and burial costs. This program is funded through the following model: 25% by the City of Revere and 75% by the Commonwealth of Massachusetts. The department is responsible for administering the reimbursement process so that the City receives the funds from the State.

The service program provides assistance in obtaining federal Veterans Affairs (VA) benefits such as disability compensation, pensions, education, housing (VA home loans), hospitalization, burial and all other benefits available under Federal Law.

The Director is also the City Burial Agent for indigent Veterans coordinates proper burials for soldiers killed in action. There are more than sixty (60) veterans interred in the Revere's historic cemetery, Rumney Marsh Burial Ground, and the department plays a role in ensuring that American flags are placed on each gravesite. In addition, the department coordinates Memorial Day, Flag Day, September 11th, Veterans Day, and other patriotic observances such as Memorial Square dedications for families wishing to have a ceremony.

FY17 Accomplishments

- Made progress on the effort to restore the Rumney Marsh Burial Ground.
- Place American Flags at Rumney Marsh Burial Ground, Woodlawn Cemetery and Holy Cross Cemetery
- Host monthly coffee hours to provide veterans with networking opportunities.
- Host the city's Memorial Day and Veterans Day exercises
- Worked with Immaculate Church CCD children and First Congregational Church to collect and deliver items to be sent to our troops all over the world.

- Provide food monthly to veterans and their spouses through the Department of Veterans' Services.
- Counsel and assist veterans and their spouses who are seeking employment and attend a number of job fairs with veterans seeking employment.

FY18 Goals & Objectives

Goal: Improve the department's website by adding information about the benefits and services provided.

Mayoral Focus Areas: Professionalize City Government

Goal: Continue to work with Revere TV to broadcast the "Revere Veteran's Corner."

Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: Develop a Revere veteran identification card, which will identify the individual as a veteran and allow him/her to receive a discount at various businesses.

Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: Establish a permanent program with the City's Boy Scout and Girl Scout troops to have an annual flag retirement ceremony.

Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: Increase volunteering with the local school children to assist in various veterans' activities.

Mayoral Focus Areas: Improve Residents' Quality of Life

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
VETERANS AFFAIRS**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
015431	510100	PERMANENT SALARIES	86,128	89,418	99,367	98,936	78,668	101,858
015431	511100	LONGEVITY	2,284	2,467	3,143	3,400	2,399	2,200
015431	512301	EDUCATIONAL INCENTIVE	2,030		2,069	2,071	1,197	-
015431	516600	SICK LEAVE BB	1,724	1,805	1,982	2,000	5,030	854
015432	525600	SPECIAL EVENTS	2,559	2,875	2,185	4,000	963	4,000
015434	540000	OFFICE SUPPLIES	3,285	3,065	2,876	3,800	2,972	4,500
015431	570500	TRAVEL ALLOWANCE	600	900	900	1,300	450	1,300
015437	571500	VETERANS BENEFITS	942,355	859,102	738,166	805,000	604,928	805,000
TOTAL VETERANS AFFAIRS			1,040,965	961,704	850,687	920,507	696,608	919,712

VETERANS' AFFAIRS

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Special Events				
015432-525600 Veterans' memorial services, activities	4,000	4,000	4,000	-
Office Expense				
015434-540000 Toner cartridges, paper, office supplies		3,800	4,500	-
Vetraspec		450		
One time set up fee		250		
Other Charges & Expenditures				
015437-570000	-	-	-	-
Travel Allowance				
015437-570500	1,300	1,300	1,300	-
Veterans' Benefits				
015437-571500 Veterans payroll, health insurance, burial fees, etc	805,000	805,000	805,000	-
	<u>814,100</u>	<u>814,800</u>	<u>814,800</u>	<u>-</u>
Footnotes:				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	106,407	104,912	104,912	-
Total Non Payroll Expenses	814,100	814,800	814,800	-
Total Department Expenses	<u>920,507</u>	<u>919,712</u>	<u>919,712</u>	<u>-</u>

VETERANS AFFAIRS (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	Date Hired	FY 2017			FY 2018			Change	
			Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total		
Commissioner	Mark Silvestri	1.00	02/15/17	\$ 59,183	\$ 5,356	\$ 64,539	\$ 59,183	\$ 255	\$ 59,438	\$ (5,101)
Principal Clerk	Donna Dreeszen	1.00	09/01/11	-	-	-	42,228	3,246	45,474	45,474
Clerk & Typist	Donna Dreeszen	1.00	09/01/11	\$ 39,305	\$ 2,563	\$ 41,868	-	-	-	(41,868)
		3.00		\$ 98,488	\$ 7,919	\$ 106,407	\$ 101,411	\$ 3,501	\$ 104,912	\$ (1,495)

Footnotes:

VETERANS AFFAIRS

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Commissioner		1.00	\$ 59,183	1.00	\$ 59,183	1.00	\$ 59,183	\$ -
Principal Clerk		-	-	1.00	42,228	1.00	42,228	-
Clerk & Typist		1.00	39,305	1.00	-	1.00	-	-
Sub Total Base Salaries		2.00	\$ 98,488	3.00	\$ 101,411	3.00	\$ 101,411	\$ -
Educational Incentive			\$ 2,071		\$ -		\$ -	\$ -
Longevity			3,400		2,200		2,200	-
Sick Leave Buy Back			2,000		854		854	-
Extra Day			448		447		447	-
Stipend			-		-		-	-
Sub Total Other Salary			\$ 7,919		\$ 3,501		\$ 3,501	\$ -
Overtime			-		-		-	-
Total Salaries			\$ 106,407		\$ 104,912		\$ 104,912	\$ -

Footnotes:

Library

Contact Information: Kevin Sheehan, Director, 781-286-8380

Location: Revere Public Library, 179 Beach Street, Revere

Mission Statement

The Revere Public Library strives to foster the intellectual and cultural life of the community of Revere by providing quality literature, media, programming, and access to technology to residents of all ages.

Department Description

The Library procures books and media and shares with other member libraries of the North of Boston Library Exchange, and other libraries statewide.

The Library provides technology such as computers, a photocopier, and printers for public use.

The Library provides a place for patrons to do research or academic work.

FY17 Accomplishments

- Redesigned library website
- Purchased a 3-D printer for use of library patrons
- Purchased an interactive whiteboard for use in children's programs
- Replaced broken outdoor concrete furniture

FY18 Goals

Goal: Expand programs to appeal to youth above pre-school age.

Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: Hire high-caliber staff to fill vacancies and work with current staff to improve workflows

Mayoral Focus Areas: Professionalize City Government

Goal: Work with Historical Society, Revere Public Schools and other departments to promote local history

Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: Increase programs such as speakers and events for adults

Mayoral Focus Areas: Improve Residents' Quality of Life

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
LIBRARY**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
016101	510100	PERMANENT SALARIES	314,724	306,365	316,524	377,172	275,533	384,898
016101	511100	LONGEVITY	15,055	12,949	8,518	9,600	6,343	6,985
016101	512301	EDUCATIONAL INCENTIVE	7,829	9,553	16,510	19,816	15,799	21,320
016101	516600	SICK LEAVE BB	-	326	-	4,269	0	1,670
016102	520300	UTILITIES	16,434	19,146	12,707	20,000	12,374	15,000
016102	520900	TELEPHONE	-	-	-	-	0	-
016102	524500	BUILDING MAINT/REPAIR	6,203	3,629	7,710	6,000	282	2,000
016102	525300	NOBLE	47,199	48,275	48,478	49,000	37,117	51,000
016102	526200	OTHER SERVICES	1,555	4,779	5,448	4,500	1,518	2,500
016104	540000	OFFICE SUPPLIES	1,383	1,944	2,156	1,600	1,382	800
016104	542000	JANITORIAL SUPPLIES	734	1,236	697	600	360	300
016104	542200	LIBRARY SUPPLIES	46,909	53,417	66,664	64,613	43,414	70,544
016107	573500	LOCAL MATCHING FUNDS	12,455	13,089	11,720	9,000	6,985	5,000
016108	587300	CAPITAL IMPROVEMENTS	-	1,504	-	-	-	-
TOTAL	LIBRARY		470,480	476,211	497,132	566,170	401,108	562,017

LIBRARY

Non-Payroll Expenditures

Account Name	Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Utilities					
	016102-520300	20,000	15,000	15,000	-
Natural Gas, Electricity					
Building Maintenance and Repair					
	016102-524500	6,000	2,000	2,000	-
Other Services - NOBLE					
	016102-525300	49,000	51,000	51,000	-
Contracted library service with North of Boston Library Exchange.					
Other Services					
	016102-526200	4,500	2,500	2,500	-
Alarm, Pest Control, Copier service, Speakers/Performers, etc					
Office Supplies					
	016104-540000	1,600	800	800	-
Toner cartridges, paper, craft supplies					
Janitorial Supplies					
	016104-542000	600	300	300	-
Hand sanitizer, soap, cleaning products					
Library Supplies					
	016104-542200	64,613	70,544	70,544	-
Books, Online databases and services, book jackets					
Library - Local Matching Funds					
	016104-573500	9,000	5,000	5,000	-
Discretionary spending on library services, travel reimbursement, computer equipment					
Capital Improvements					
	016108-587300	-	-	-	-
		<u>155,313</u>	<u>147,144</u>	<u>147,144</u>	<u>-</u>
Footnotes:					

LIBRARY (continued)**Total Department Expenses**

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	410,857	442,850	414,873	(27,977)
Total Non Payroll Expenses	155,313	147,144	147,144	-
Total Department Expenses	<u>566,170</u>	<u>589,994</u>	<u>562,017</u>	<u>(27,977)</u>

LIBRARY

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Library Director		1.00	\$ 65,658	1.00	\$ 65,658	1.00	\$ 65,658	\$ -
Children Services Librarian		1.00		1.00	52,287	1.00	52,287	-
Administrative, Marketing Assistant				1.00	44,616	-	-	(44,616)
Jr Library Assistant Level 4		2.00	77,234	0.72	27,725	1.72	66,342	38,617
Reference Services Librarian		-	-	0.77	29,705	0.77	29,705	-
Multi Lingual Children's Librarian		-	-	1.00	46,644	-	-	(46,644)
Circulation Specialist		-	-	1.00	39,304	-	-	(39,304)
Jr Library Assistant Level 3		3.00	112,545	0.77	37,515	2.77	105,677	68,162
Part time Staff		2.51	62,920	2.23	57,876	2.23	57,876	-
Library Trustee Chair			1,600		1,600	-	1,600	-
Library Trustees			3,200		4,000	-	4,000	-
Sub Total Base Salaries		9.51	\$ 375,444	9.49	\$ 406,930	9.49	383,145	\$ (23,785)
Educational Incentive			\$ 19,816		\$ 25,296		\$ 21,320	\$ (3,976)
Longevity			9,600		6,985		6,985	-
Sick Leave Buy Back			4,269		1,670		1,670	-
Extra Day Stipend			1,728		1,969		1,753	(216)
			-		-		-	-
Sub Total Other Salary			\$ 35,413		\$ 35,920		\$ 31,728	\$ (4,192)
Overtime			-		-		-	-
Total Salaries			\$ 410,857		\$ 442,850		\$ 414,873	\$ (27,977)

Footnotes:

LIBRARY (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Library Director	Kevin Sheehan	1.00	07/22/13	\$ 65,658	\$ 8,262	\$ 73,920	\$ 65,658	\$ 8,267	\$ 73,925	\$ 5
Children Services Librarian	Lona Frongillo	1.00	07/06/00	52,287	4,473	56,760	52,287	4,474	56,761	1
Administrative, Marketing Assistant	Vacant			-	-	-	-	-	-	-
Jr Library Assistant Level 4	Diana Durbano	1.00	10/29/12	38,617	3,873	42,490	38,617	3,075	41,692	(798)
	Amanda Forbes	0.72	11/30/15	27,725	3,033	30,758	27,725	2,208	29,933	(825)
	Vacant	-		10,892	47	10,939	-	-	-	(10,939)
Reference Services Librarian	Janis Van Heukelom	0.77	05/21/15	-	-	-	29,705	3,112	32,817	32,817
Multi Lingual Children's Librarian	Vacant			-	-	-	-	-	-	-
Circulation Specialist	Vacant			-	-	-	-	-	-	-
Jr Library Assistant Level 3	Janet Addonizio	1.00	08/22/02	37,515	2,521	40,036	39,304	2,178	41,482	1,446
	Ross Croghan	1.00	11/30/15	37,515	2,988	40,503	37,515	2,988	40,503	-
	Lorayne Martins-Pereira	0.77	06/14/10	37,515	3,764	41,279	28,858	2,298	31,156	(10,123)
Library Staff - Part time	Georgianna Hagstrom	0.54	11/20/88	12,012	2,944	14,956	12,012	2,929	14,941	(15)
	Ann Furlong	0.31	03/30/15	19,448	84	19,532	6,864	30	6,894	(12,638)
	Vacant	0.50		12,012	3,340	15,352	15,210	66	15,276	(76)
	Vacant	0.50		10,868	47	10,915	15,210	66	15,276	4,361
Temp Labor	John Papa	0.38	04/25/11	8,580	37	8,617	8,580	37	8,617	-
Library Trustee Chair	Frank Schettino			1,600	-	1,600	1,600	-	1,600	-
Library Trustees	John Dove			-	-	-	800	-	800	800
	Mark Ferrante			800	-	800	800	-	800	-
	MariaElena Hinojosa			800	-	800	800	-	800	-
	Lisa Mirasolo			-	-	-	-	-	-	-
	Paul Ring			800	-	800	800	-	800	-
	Nancy Sponpinato			-	-	-	800	-	800	800
	Vacant			800	-	800	-	-	-	(800)
	Vacant			-	-	-	-	-	-	-
		9.49		\$ 375,444	\$ 35,413	\$ 410,857	\$ 383,145	\$ 31,728	\$ 414,873	\$ 4,016

Footnotes:

Parks and Recreation

Contact Information: Michael Hinojosa, Director, 781-286-8190

Location: Revere Recreation, 150 Beach Street, Revere

Mission Statement

The Revere Parks & Recreation Department is committed to enhancing the quality of life for all citizens of the City of Revere by providing active recreational, educational, and cultural programming services for all age groups. It is our objective to provide parks and recreation facilities that are safe, accessible, and aesthetically pleasing to the entire community.

Department Description

The Parks & Recreation department is responsible for leading activities for visitors to parks and other recreational facilities within the City of Revere. Activities include special events, sport leagues or clinics, and various types of educational classes.

The department facilitates usage of fields, parks, and gymnasiums for a number of community organizations relating to adult and youth sports and community events.

The Director and his staff respond to resident inquiries and issues related to city parks and recreational services, and acts as a resource for members of the community seeking assistance from the department.

FY17 Accomplishments

This past year the Parks & Recreation team developed a sponsorship program for the “Movie Nights on Revere Beach” series. Sponsors were recruited for each movie night and for the first time ever; the cost of the movies was paid by funds that were not appropriated by the city council. This additional revenue stream will allow the department to redirect appropriated funds into school year programming.

The department, in conjunction with the Mayor’s office, launched a new event taking place in September of 2018. The City of Revere Fall Festival on Broadway will promote Revere and the community businesses and organizations taking part as well as provide city residents with a new, fun event to attend.

The department’s summer camp that takes place at the West Revere School Complex achieved its highest enrollment of students in the history of the department; with over 190 kids enrolled in the camp.

The department began the process of implementing expanded programming for middle and high school aged residents by launching a pilot program of open gyms for teenagers. The pilot program was initiated to better understand the demand for open gyms, the expectations of participating students, and the security measures needed to protect students and the gymnasiums hosting them.

The Parks & Recreation Department, in conjunction with the Mayor’s office, developed a “pop up park” at City Hall. This park was the first of its kind in the department’s history.

FY18 Goals & Objectives

Goal: Expand programming opportunities for teenagers in Revere

Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: Conduct a feasibility study to determine interest levels in adult recreation classes or sport programs for the City of Revere. If the survey shows demand exists implement new adult programming

Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: Return current Pop-up Park next summer and expand the initiative by adding another pop-up park in a different neighborhood

Mayoral Focus Areas: Improve Residents' Quality of Life; Promote Economic Growth

Goal: Increase grant applications to expand programming for Revere residents of all ages

Mayoral Focus Areas: Improve Residents' Quality of Life

Goal: Install a Bocce court somewhere within the City of Revere to introduce a new way for residents to recreate during their leisure time

Mayoral Focus Areas: Promote Economic Growth, Invest in City Services

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
PARKS & RECREATION SERVICES**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
016501	510100	PERMANENT SALARIES	172,414	177,416	184,344	145,991	106,199	154,501
016501	510800	SEASONAL SALARIES	92,858	104,334	241,397	140,600	145,615	140,600
016501	510900	OVERTIME	-	-	-	-	-	-
016501	511100	LONGEVITY	1,926	660	-	-	-	-
016501	512301	EDUCATIONAL INCENTIVE	3,646	3,711	3,743	5,260	3,094	5,896
016501	516600	SICK LEAVE BB	756	2,039	3,409	2,096	2,042	2,096
016502	520900	TELEPHONE	-	-	-	-	-	-
016502	525600	REC. PROGRAMS	129,617	123,383	133,852	130,000	105,491	130,000
016504	541500	EQUIPMENT & SUPPLIES	8,157		8,128	8,000	4,388	8,000
016507	570500	TRAVEL ALLOWANCE	3,600	3,600	3,600	3,600	2,400	3,600
TOTAL	PARKS & RECREATION		412,974	422,904	578,473	435,547	369,228	444,693

PARKS & RECREATION SERVICES

Non-Payroll Expenditures

Account Name	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Telephone/Communications				
016502-520900	-	-	-	-
Recreational Programs				
016502-525600	130,000	130,000	130,000	-
Concerts, Holiday Activities & Summer Programs	55,000	55,000		
Columbus Day Parade	25,000	25,000		
Revere Beach Sandcastle Event	50,000	50,000		
Equipment & Supplies				
016504-541500	8,000	8,000	8,000	-
Office supplies, equipment lease	8,000	8,000		
Travel Allowance				
016507-570500	3,600	3,600	3,600	-
Director @ \$300/month	3,600	3,600		
	141,600	141,600	141,600	-
Footnotes:				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	293,947	303,093	303,093	-
Total Non Payroll Expenses	141,600		141,600	-
Total Department Expenses	435,547	444,693	444,693	-

PARKS & RECREATION SERVICES

Salaries and Wages

Title	Step	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Director		1.00	\$ 67,311	1.00	\$ 67,311	1.00	\$ 67,311	\$ -
Assistant to Director		0.82	38,724	1.00	47,195	1.00	\$ 47,195	-
Program Activity Coordinator		0.93	39,305	0.93	39,305	0.93	39,305	-
Sub Total Base Salaries		2.75	\$ 145,340	2.93	\$ 153,811	2.93	\$ 153,811	\$ -
Educational Incentive			\$ 5,260		\$ 5,896		\$ 5,896	\$ -
Longevity			-		-		-	-
Sick Leave Buy Back			2,096		2,096		2,096	-
Extra Day Stipend			651		690		690	-
Stipend			-		-		-	-
Sub Total Other Salary			\$ 8,007		\$ 8,682		\$ 8,682	\$ -
Total Permanent Salaries			\$ 153,347		\$ 162,493		\$ 162,493	\$ -
Other Salaries								
Seasonal Salaries 016501-510800			140,600		140,600		140,600	-
Total Salaries			\$ 293,947		\$ 303,093		\$ 303,093	\$ -

Footnotes:

PARKS & RECREATION SERVICES (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2018 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Director	Michael Hinojosa	1.00	12/17/12	\$ 67,311	\$ 3,997	\$ 71,308	\$ 67,311	\$ 3,997	\$ 71,308	\$ 0
Assistant to Director	Charles Giuffrida	1.00	10/03/16	38,724	3,084	41,808	47,195	3,759	50,954	9,146
Program Activity Coordinator	Sally Caputo-Vranos	0.93	07/29/13	39,305	926	40,231	39,305	926	40,231	0
		<u>2.93</u>		<u>\$ 145,340</u>	<u>\$ 8,007</u>	<u>\$ 153,346</u>	<u>\$ 153,811</u>	<u>\$ 8,682</u>	<u>\$ 162,493</u>	<u>\$ 9,146</u>

Footnotes:

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
DEBT SERVICE**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
017109	591100		-	-	-	-	-	2,997,543
017109	591500		-	-	-	-	-	2,236,740
		DEBT SERVICE	-	-	-	-	-	5,234,283

DEBT SERVICE

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Bonded Debt *				
017109-591100	-	2,997,543	2,997,543	-
Principal Payments on O/S Bonded indebtedness (Tax levy)	-	3,482,543		-
Less: Lease Rental Car Subsidy	-			-
Less: Ameresco Pymt from School Dept	-	(485,000)		-
Less: School Bldg Debt Serv. Premiums	-			-
Interest on Long Term Debt *				
017109-591500	-	2,236,740	2,236,740	-
Interest pymts on O/S Bonded Indebtedness & Temporary Borrowing (Tax Levy)	-	2,491,996		-
Less: Ameresco School Charge back	-	(255,256)		-
	-	5,234,283	5,234,283	-
Footnotes:				
* Moved out of Director of Finance Budget in FY18.				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	-	-	-	-
Debt Service	-	5,234,283	5,234,283	-
Total Non Payroll Expenses	-	-	-	-
Total Department Expenses	-	5,234,283	5,234,283	-

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
UNCLASSIFIED**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
011251	511400	WORKERS COMP	-	-	-	-	-	302,145
011251	511500	WORKERS COMP MED.	-	-	-	-	-	120,000
011251	511600	WORKERS COMP UNEMP	-	-	-	-	-	80,000
011251	511900	GROUP HEALTH	-	-	-	-	-	17,680,225
011252	512100	MEDICARE TAXES	-	-	-	-	-	1,451,300
011357	570900	INSURANCE						1,117,031
TOTAL	UNCLASSIFIED		-	-	-	-	-	20,750,701

UNCLASSIFIED

Non-Payroll Expenditures

Account Name Account Number	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Workers' Compensation				
011251-511400 Benefits to Injured Municipal employees Third Party Administrative Fees	-	372,145	302,145	(70,000)
Workers' Compensation Medical Benefits				
011251-511500	-	120,000	120,000	-
Workers' Compensation/ Unemployment				
011251-511600	-	80,000	80,000	-
Health Insurance				
011251-511900 Health Insurance Employee Dental/ Vision	- - -	17,680,225 17,652,225 28,000	17,680,225	-
Medicare Taxes				
011252-512100	-	1,451,300	1,451,300	-
Insurance Premiums				
011357-570900 Insurance Premiums (Property, vehicles, casualty, legal/ officers liab) Insurance environmental (3 yr) Insurance advisory service Council Order 16-319D	- - - - -	1,195,726 1,125,726 (a) 70,000 (b) - -	1,117,031	(78,695)
Executions/Judgments				
011517-571100 Court Judgements	- -	- -	- -	- -
	<u>-</u>	<u>20,899,396</u>	<u>20,750,701</u>	<u>(148,695)</u>

Footnotes:

- (a) FY2018 Projected is based on Actual FY2017, Actual Premiums pending for Fy2018
- (b) FY2018 will include the Environmental Ins. Premium cover 3-5 year, above represents 3 year rate.
- (c) Additional costs are anticipated on an annual basis, to upgrade the reporting capabilities of the audit department, ie: Crystal and/or Cubes reporting, Budget compilation capabilities.

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	-	-	-	-
Total Non Payroll Expenses	-	20,899,396	20,750,701	(148,695)
Total Department Expenses	<u>-</u>	<u>20,899,396</u>	<u>20,750,701</u>	<u>(148,695)</u>

FY18 SCHEDULE 19

Senate Ways and Means Version w/ Held Harmless Transitional Relief

	FY17	FY18	CHANGE	%
<i>Net School Spending Requirement</i>				
Chapter 70 (Commonwealth of Massachusetts)	56,509,506	60,174,178	3,664,672	6.5%
Transitional Relief 7061-0011		650,058	650,058	
Net Minimum Contribution (City of Revere)	30,428,364	31,493,771	1,065,407	3.5%
A NET SCHOOL SPENDING REQ.	86,937,870	92,318,007	5,380,137	6.2%
<i>Less Qualifying City Costs</i>				
Administration (1000)	788,435	833,283	44,848	5.7%
Support Staff (3200)	405,132	349,406	-55,726	-13.8%
Operations/Maintenance (4210)	157,652	162,382	4,730	3.0%
Employee Retirement Contributions (5100)	2,651,687	2,976,370	324,683	12.2%
Active Employee Insurance (5200)	10,194,866	10,688,303	493,437	4.8%
<i>Covered by City (on behalf of School Department)</i>	<i>10,194,866</i>	<i>10,539,584</i>	<i>344,718</i>	
<i>Covered by Special Funds</i>	<i>0</i>	<i>148,719</i>	<i>148,719</i>	
Retired Employee Insurance (5250)	547,467	489,857	-57,610	-10.5%
Non Employee Insurance (5260)	150,000	150,000	0	0.0%
Tuitions (incl. School Choice) (9100)	2,093,945	3,369,615	1,275,670	60.9%
B TOTAL QUALIFYING CITY COSTS	16,989,184	18,870,497	1,881,313	11.1%
<i>Add Excludable School Committee Costs</i>				
Finance and Technology (1000)	52,000	52,000	0	0.0%
Pupil Transportation (3300)	4,807,999	4,952,239	144,240	3.0%
School Security (3600)	294,281	287,999	-6,282	-2.1%
After School Costs (4110)	177,060	182,372	5,312	3.0%
Crossing Guards (5550)	277,814	324,533	46,719	16.8%
Community Schools (6200)	123,830	126,307	2,477	2.0%
Asset Acquisition & Improvement (7300)	967,905	840,256	-127,649	-13.2%
C TOTAL EXCLUDABLE SC COSTS		6,765,706	64,817	1.0%
D SCHOOL COMMITTEE APPROPRIATION	76,649,575	80,213,216	3,563,641	4.6%

REVERE PUBLIC SCHOOLS SCHEDULE 19 DETAIL BACKUP

CITY-SIDE CHARGE BACKS	FY17	FY18	CHANGE	% CH
1000 ADMINISTRATIVE				
Most recent number of students per October 1 report	7,236	7,452	216	3%
Most recent per pupil administrative cost allocation authorized by DOE	108.96	111.82	2.86	3%
ADMINISTRATIVE CHARGE BACK	788,435	833,283	44,848	6%
3200 HEALTH SERVICES				
Numbers of school nurses on City payroll	5	4		
Salary, payroll taxes, benefit costs for school nurses on City payroll	405,132	349,406	-55,726	
HEALTH SERVICES CHARGE BACK	405,132	349,406	-55,726	-14%
4210 MAINTENANCE OF SCHOOL GROUNDS				
25% Senior Citizens' Sal, 1/52 Public Works Sal, 5% Bldng Dpt Sal , 50% Paint School Zones	157,652	162,382	4,730	
MAINTENANCE OF SCHOOL GROUNDS CHARGE BACK	157,652	162,382	4,730	3%
5100 EMPLOYER RETIREMENT CONTRIBUTIONS				
Contributory Retirement-Pension Fund Appropriation	2,576,752	2,897,170	320,418	12%
ERI Amortization Payment	74,935	79,200	4,265	6%
EMPLOYER RETIREMENT CONTRIBUTIONS CHARGE BACK	2,651,687	2,976,370	324,683	12%
5200 INSURANCE FOR ACTIVE EMPLOYEES				
Active Employees - Medicare Withholding	810,804	827,020	16,216	2%
Active Employees - Health Insurance	9,064,597	9,542,946	478,349	5%
Active Employees - Dental Insurance	302,856	301,728	-1,128	0%
Active Employees - Life Insurance	16,609		0	0%
INSURANCE FOR ACTIVE EMPLOYEES CHARGE BACK	10,194,866	10,688,303	493,437	5%
5250 INSURANCE FOR RETIRED SCHOOL EMPLOYEES				
Retired Teachers - Dental Insurance	81,974	79,200	-2,774	-3%
Retired Non-Teachers - Health & Dental Insurance	465,493	410,657	-54,836	-12%
INSURANCE FOR RETIRED SCHOOL EMPLOYEES CHARGEBACK	547,467	489,857	-57,610	-11%
9100 PAYMENTS TO OTHER DISTRICTS (SCHOOL CHOICE AND CHARTER SCHOOLS)				
School Choice and Charter Tuition Assessment (Cherry Sheet)	3,457,424	4,310,844	853,420	25%
Charter Tuition Reimbursement (Cherry Sheet)	-1,363,479	-941,229	422,250	-31%
PAYMENTS TO OTHER DISTRICTS CHARGE BACK	2,093,945	3,369,615	1,275,670	61%

REVERE PUBLIC SCHOOLS SCHEDULE 19 DETAIL BACKUP

SCHOOL-SIDE EXCLUDABLE COSTS FY17 FY18 CHANGE % CH

1000 FINANCE & TECHNOLOGY

School Dpt manages Fiber Optic Network, City-Wide Security Cameras, ETP, SLP for City	52,000	52,000	0	0%
FINANCE & TECHNOLOGY EXCLUDABLE COST	52,000	52,000	0	0%

3300 PUPIL TRANSPORTATION

School Dept manages Transportation Services for City	4,807,999	4,952,239	144,240	3%
PUPIL TRANSPORTATION EXCLUDABLE COST	4,807,999	4,952,239	144,240	3%

3600 SCHOOL SECURITY (POLICE OFFICERS)

Headcount	3	3		
Costs for police officers	294,281	287,999	-6,282	-2%
SCHOOL SECURITY EXCLUDABLE COST	294,281	287,999	-6,282	-2%

4110 PLANT/MAINTENANCE COSTS

Afterschool shift differential	177,060	182,372	5,312	3%
PLANT/MAINTENANCE EXCLUDABLE COST	177,060	182,372	5,312	3%

5550 SCHOOL CROSSINGS GUARDS

Headcount	34	34		
Budgeted salaries for crossing guards	277,814	324,533	46,719	17%
SCHOOL CROSSING GUARDS EXCLUDABLE COST	277,814	324,533	46,719	17%

6200 CIVIC ACTIVITIES AND COMMUNITY SERVICE

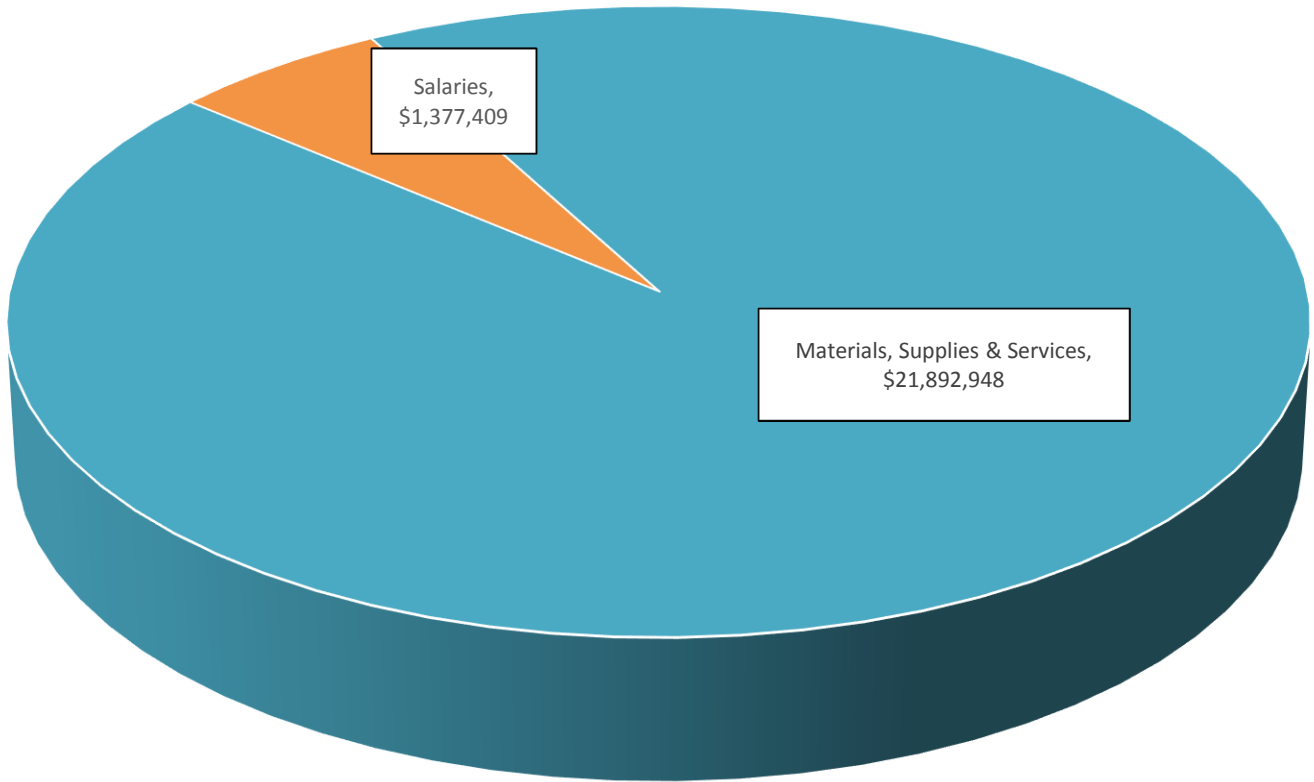
Community Schools	87,780	89,536	1,756	2%
Harry DellaRusso Stadium Oversight	36,050	36,771	721	2%
CIVIC ACTIVITIES AND COMMUNITY SERVICE EXCLUDABLE COST	123,830	126,307	2,477	2%

7300 ASSET ACQUISITION & IMPROVEMENT

Annual bond payment for Ameresco Capital Improvement Work (journal entry direct to City)	743,444	740,256	-3,188	0%
Beachmont Oil Spill	60,000	0	-60,000	-100%
Garfield Boiler #1 Replacement	64,461	0	-64,461	-100%
City of Revere's Capital-Related Expenditures on Educational Buildings (Project Management)		100,000	0	0%
ASSET ACQUISITION & IMPROVEMENT EXCLUDABLE COST	967,905	840,256	-127,649	-13%

Department Detail: Enterprise Fund

**City of Revere - FY 2018 Budget
Public Works - Enterprise Fund
Direct Expenses - \$23,270,357**



Salaries Materials, Supplies & Services

FY 2018 Budget Summary

Water & Sewer Enterprise Fund

A. Direct Costs Appropriated in Enterprise Fund

Salaries and Wages	\$ 1,377,409
Expenses	1,990,655
Debt & Interest	4,141,073
Assessments - Water	4,916,091
Assessments - Sewer	10,845,129

Total W/S Enterprise Appropriated Costs: \$ 23,270,357

B. Costs Appropriated in General Fund Transferred to W/S Enterprise Fund

Health Insurance	\$ 340,301
Medicare	18,568
Pensions	514,352
Shared Employees	1,004,090
Shared Facilities	528,044
P.S.M. - Outside Meter Credit	300,000
Discount - Senior	195,000

Total Costs Appropriated in General Fund

Transferred to W/S Enterprise Fund: \$ 2,900,355

Total W/S Enterprise Fund Costs: \$ 26,170,712

C. General Fund Subsidy

Revenue - from Rate	\$ 26,170,712
Less Total Costs	26,170,712

Total General Fund Subsidy: 0

D. Source of Funding for Costs Appropriated in W/S Enterprise Fund

Revenue	\$ 26,170,712
Taxation	-
Free Cash	-
Other Available Funds	-

Total Source of Funding for Costs

Appropriated in W/S Enterprise Fund: \$ 26,170,712

**City of Revere
WS Enterprise Fund
Shared Indirect Costs
FY2018**

Shared Facilities Indirect Costs:

Description	Amount
Lighting (Building)	\$ 52,560
Heating	7,600
Prisoners	65,457
Insurance (Auto)	66,800
Insurance (Property)	17,025
Insurance (Prop, GL)	13,168
Workers' Comp & WC Medical	29,224
Unemployment	-
Bank Service Fees (Debt)	75,000
Notes & Bonds	54,964
Municipal Audit	10,250
MIS Computer Operations	93,536
311 Operations	3,800
Cell Phone	3,990
Tracking GPS	12,690
See Click Fix	980
Snow Removal	15,000
Tree/Debris Removal	6,000
Total	\$ 528,044

Shared Employees Indirect Costs:

Description	Amount
Salary	\$ 812,365
Medicare	11,779
Health Insurance	161,737
Dental	18,208
Life	-
	<u><u>\$ 1,004,090</u></u>

**CITY OF REVERE: FY 2018 BUDGET SUMMARY
WATER & SEWER ENTERPRISE**

Org	Object	DESCRIPTION	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2017 Actual YTD	FY 2018 Mayors Rec
604301	510100	PERMANENT SALARIES	737,757	703,260	674,915	1,146,460	536,700	1,194,045
604301	510900	SALARY - OVERTIME	250,255	221,280	166,315	108,000	80,775	100,000
604301	511100	LONGEVITY	17,922	21,884	24,319	21,600	15,211	23,800
604301	512200	CLOTHING ALLOWANCE	13,200	12,100	11,000	19,800	6,050	15,075
604301	512301	EDUCATIONAL INCENTIVE	7,167	6,510	5,176	33,413	2,714	17,480
604301	512400	STIPEND	28,975	21,304	18,291	33,659	14,189	29,403
604301	516600	SALARY - SICK LEAVE BUY BACK	6,234	7,021	8,249	14,889	4,543	12,681
604302	520800	GASOLINE & OIL	51,443	33,557	26,929	66,500	25,032	66,500
604302	520900	TELEPHONE/COMMUNICATIONS	-	(5)	480	500	-	500
604302	521200	MWRA ASSESSMENT - SEWER	9,920,985	10,193,891	10,261,623	10,676,230	7,428,084	10,845,129
604302	521300	MWRA ASSESSMENT - WATER	4,353,201	4,484,031	5,013,281	4,963,446	3,460,775	4,916,091
604302	522400	COMPUTER SERVICES	3,887	-	7,741	8,000	-	8,000
604302	524500	BUILDING MAINTENANCE & REPAIR	30,029	67,968	69,211	144,850	46,318	144,850
604302	524600	MAINTENANCE OF EQUIPMENT	52,876	120,260	123,181	118,750	51,421	118,750
604302	525000	CONTRACTED SERVICES	-	-	-	500,000	135,200	500,000
604302	528200	DRAINAGE AND SEWER MAINTENANCE	57,328	48,926	388,432	332,500	181,392	332,500
604302	528300	LEAK DETECTION	-	11,818	-	13,000	14,847	13,000
604302	528600	SAFE WATER DRINKING ASSESSMENT	12,228	11,828	11,758	15,400	12,217	15,400
604302	528800	CULVERT CLEANING	14,374	13,680	1,000	133,000	15,162	-
604302	528900	CATCH BASIN/LATERAL LINE	-	372,315	416,385	450,000	384,495	400,000
604304	540000	OFFICE SUPPLIES	4,981	10,011	12,947	20,000	13,238	20,000
604304	541000	MISCELLANEOUS TOOLS & EQUIPMENT	6,356	12,985	8,024	9,880	1,968	9,880
604304	541500	EQUIPMENT & SUPPLIES	(1,883)	(7,778)	(9,680)	20,000	16,641	20,000
604304	544000	INSTRUCTIONAL MAT. & SUPPLIES	59,562	86,938	76,880	91,200	47,767	91,200
604304	544500	SEWER & WATER SERVICES	23,748	46,054	49,152	48,000	10,030	83,000
604307	570150	POLICE DETAILS	-	-	-	25,000	10,142	25,000
604307	570500	TRAVEL ALLOWANCE	2,000	2,000	2,000	2,000	1,333	2,000
604308	574100	OUTSIDE LEGAL SERVICES	-	-	-	150,000	32,694	100,000
604308	587100	NEW EQUIPMENT	-	-	-	-	-	25,000
604308	587300	CAPITAL IMPROVEMENTS	1,101,128	1,115,290	928,133	-	35,653	-
604309	591100	BONDED DEBT	-	-	-	-	-	2,599,679
604309	591500	INTEREST ON LT DEBT	-	-	-	-	-	1,262,067
604309	591210	SRF BOND ADMIN FEES	-	-	-	-	-	279,327
604308	596000	TRANSFERS OUT	4,717,709	6,293,806	4,662,373	5,336,820	4,352,972	2,900,308
TOTAL ENTERPRISE			21,471,460	23,910,934	22,958,116	24,502,897	16,937,563	26,170,665

DEPT OF PUBLIC WORKS: Water & Sewer Enterprise

Non-Payroll Expenditures

Account Name	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Account Number				
<u>Clothing Allowance</u>				
604301-512200	19,800	19,250	15,075	(4,175)
Per Union Agreement (17.5 @ \$1,100)				
<u>Gasoline & Oil</u>				
604302-520800	66,500	66,500	66,500	-
Fuel for vehicles				
<u>Telephone Communication</u>				
604302-520900	500	500	500	-
Water meter reader transmitter.				
<u>MWRA Assessment - Sewer</u>				
604302-521200	10,676,230	10,845,129	10,845,129	-
Sewer Assessment				
<u>MWRA Assessment - Water</u>				
604302-521300	4,963,446	4,916,091	4,916,091	-
Water Assessment				
<u>Computer Services</u>				
604302-522400	8,000	8,000	8,000	-
Computer software - office supplies				
<u>Building Maintenance & Repair</u>				
604302-524500	144,850	144,850	144,850	-
Building alarm; general repairs				
<u>Maintenance of Equipment</u>				
604302-524600	118,750	118,750	118,750	-
Repairs of vehicles				
<u>Contracted Services</u>				
604302-525000	500,000	750,000	500,000	(250,000)
Project Mgmt & design for EPA Consent Decree				
<u>Drainage & Sewer Maintenance</u>				
604302-528200	332,500	375,000	332,500	(42,500)
Removal of excavation materials	190,000	250,000		
Wet well cleaning of pump stations	71,250	125,000		
DEP Regulatory sampling of drainage outfalls	23,750	-	(a)	
On call Engineering services - 3 year contract providing emergency repair analysis and support	47,500	-		

DEPT OF PUBLIC WORKS: Water & Sewer Enterprise (continued)

Non-Payroll Expenditures

Account Name	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Account Number				
<u>Leak Detection</u>				
604302-528300	13,000	13,000	13,000	-
Leak detection				
<u>Safe Water Drinking Assessment</u>				
604302-528600	15,400	15,400	15,400	-
Water System Assessment				
<u>Culvert Cleaning</u>				
604302-528800	133,000	-	(a)	-
Culvert cleaning and mowing of phragmites	95,000			
Mosquito control	38,000			
<u>Catch Basin/ Lateral Line</u>				
604302-528900	450,000	450,000	400,000	(50,000)
National Water Main - Contracted cleaning of sewer lines	400,000	450,000		
Contracted catch basin/ manhole repair	50,000	-	(a)	
Office - supplies				
<u>Office Supplies</u>				
604304-540000	20,000	20,000	20,000	-
Office Supplies; water; copier	11,060			
Stationary Stock	8,940			
<u>Miscellaneous Tools & Equipment</u>				
604304-541000	9,880	9,880	9,880	-
Small tools & equipment upgrades/ maintenance				
<u>Equipment & Supplies</u>				
604304-541500	20,000	30,000	20,000	(10,000)
Monthly & Qtly City wide billing				
Purchase of water meters				
<u>Materials</u>				
604304-544000	91,200	91,200	91,200	-
Asphalt				
<u>Sewer & Water Services</u>				
604304-544500	48,000	83,000	83,000	-
Cell phones; supplies		48,000		
Annual asset management software		30,000		
Grease trap module		5,000		
<u>Sewer & Water Police Details</u>				
604307-570150	25,000	25,000	25,000	-
Police details				

DEPT OF PUBLIC WORKS: Water & Sewer Enterprise (continued)

Non-Payroll Expenditures

Account Name	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Travel Allowance				
604307-570500	2,000	2,000	2,000	-
Outside Legal Services				
604308-574100	150,000	150,000	100,000	(50,000)
Legal Support of EPA Consent Decree Projects	150,000			
New Equipment				
604308-587100	-	25,000	25,000	-
Mechanic equipment updates.		25,000		
Capital Improvements				
604308-587300	-	-	-	-
	17,808,056	18,158,550	17,751,875	(406,675)
Footnotes:				
(a) Moved to DPW General Fund budget.				

Total Department Expenses

	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	1,358,021	1,670,126	1,377,409	(292,717)
Total Debt Service	-	4,141,073	4,141,073	
Total Non Payroll Expenses	17,808,056	18,158,550	17,751,875	(406,675)
Total Department Expenses	19,166,077	23,969,749	23,270,357	(699,392)

DEPT OF PUBLIC WORKS: Water & Sewer Enterprise Fund

Salaries and Wages								
Title	Class	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
		FTE	Amount	FTE	Amount	FTE	Amount	
Administrative Salaries								
Superintendent *		1.00	\$ 68,250	1.00	\$ 110,000	1.00	\$ 110,000	\$ -
Business Manager *		1.00	51,135	1.00	65,000	1.00	65,000	-
Asst Director W/S Billing		1.00	47,195	-	-	-	-	-
Principal Clerk		2.00	84,456	4.00	168,912	4.00	168,912	-
Clerk & Typist		1.00	39,304	-	-	-	-	-
Class 4 Water Distribution Operator		1.00	90,000	1.00	90,000	1.00	90,000	-
Labor Force Salaries								
Meter Supervisor	26	1.00	55,266	1.00	58,649	1.00	58,649	-
Meter Foreman		2.00	93,350	2.00	99,074	2.00	99,074	-
Meter Maint. Craftsman		1.00	44,492	1.00	47,219	1.00	47,219	-
Sewer Supervisor		1.00	52,666	1.00	55,861	1.00	30,029	(25,832)
Tel-Inspector Supervisor		1.00	52,645	1.00	55,861	1.00	30,982	(24,879)
Working Foreman		2.00	93,350	2.00	99,074	2.00	99,074	-
M & O Foreman		1.00	23,338	1.00	49,537	1.00	25,595	(23,942)
Craftsman		1.00	44,492	1.00	47,219	1.00	47,219	-
Tel-Inspector Assist Craftsman		1.00	22,246	1.00	47,219	1.00	26,209	(21,011)
Skilled Laborer Craftsman		1.00	22,246	1.00	47,219	1.00	24,431	(22,788)
Motor Equipment Mechanic * *		0.50	8,125	0.50	32,500	0.50	32,500	-
(shared 50%)								
Electrician * *		1.00	32,500	1.00	65,000	1.00	33,356	(31,644)
Enterprise General Foreman	26	1.00	74,963	1.00	79,541	1.00	79,541	-
Water Foreman		1.00	46,675	1.00	49,537	1.00	49,537	-
Water Maintenance Craftsman		2.00	88,982	2.00	94,438	2.00	71,650	(22,788)
Craftsman			5,478					
Sub Total Base Salaries		24.50	\$ 1,141,154	24.50	\$ 1,361,860	24.50	\$ 1,188,977	\$ (172,884)
Educational Incentive			\$ 33,413		\$ 24,087		\$ 17,480	\$ (6,607)
Longevity			21,600		23,800		23,800	-
Sick Leave Buy Back			14,889		12,742		12,681	(61)
Extra Day			5,306		5,757		5,068	(689)
CDL Stipend			25,659		25,480		21,403	(4,077)
Stipend			8,000		8,000		8,000	-
Sub Total Other Salary			\$ 108,867		\$ 99,866		\$ 88,432	\$ (11,434)
Sub Total Payroll before Overtime			\$ 1,250,021		\$ 1,461,726		\$ 1,277,409	\$ \$ (184,317)

Dept. of Public Works: Water Sewer Enterprise (continued)

	FY 17 Budgeted		FY 18 Dept Recommendation		FY 18 Mayor Requested		Difference
	FTE	Amount	FTE	Amount	FTE	Amount	
On Call Stipends		-		23,400		23,400	-
DPW Overtime		108,000		185,000		76,600	(108,400)
Sub Total Overtime		\$ 108,000		\$ 208,400		\$ 100,000	\$ (108,400)
Total Salaries		\$ 1,358,021		\$ 1,670,126		\$ 1,377,409	\$ (292,717)

Footnotes:

- * As required by the Consent Decree
- ** Position not specified in union handbook

DEPT OF PUBLIC WORKS: Water & Sewer Enterprise (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2017 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Administration										
* Superintendent	Vacant	1.00		\$ 68,250	\$ 7,149	\$ 75,399	\$ 110,000	\$ 475	\$ 110,475	\$ 35,076
* Business Manager	Michael Amentola	1.00		51,135	5,357	56,492	65,000	5,176	70,176	13,684
Class 4 Water Distrib. Operator	Matthew Martelli	1.00	12/15/05	\$ 90,000	\$ 3,347	\$ 93,347	\$ 90,000	\$ 3,552	\$ 93,552	\$ 205
Asst Dir. W/S Billing	Vacant			47,195	3,759	50,954	-	-	-	(50,954)
Principal Clerk	Arthur Guinasso	1.00	02/19/15	42,228	4,236	46,464	42,228	182	42,410	(4,054)
	Deborah Penta	1.00	04/17/12	42,228	3,363	45,591	42,228	994	43,222	(2,369)
	Kori O'Hara	1.00	01/09/17	-	-	-	42,228	1,667	43,895	43,895
	Francesca Scalese	1.00	01/09/17	-	-	-	42,228	182	42,410	42,410
Clerk & Typist	Vacant			39,304	926	40,230	-	-	-	(40,230)
Supervisor	Frederick Dandrow	1.00	03/07/86	55,266	12,357	67,623	58,649	12,868	71,517	3,894
Foreman	John Maniscalco	1.00	02/05/96	46,675	5,660	52,335	49,537	5,906	55,443	3,108
	Brian Mucci	1.00	07/19/11	46,675	2,590	49,265	49,537	2,633	52,170	2,905
Water Meter Maint. Craftsman	Andrew Hudson	1.00	09/21/97	44,492	6,734	51,226	47,219	7,184	54,403	3,177
Supervisor	Vacant	1.00		52,666	5,289	57,955	30,029	3,505	33,534	(24,421)
Tel-Inspector Supervisor	Vacant	1.00		52,645	5,660	58,305	30,982	3,332	34,314	(23,991)
Working Foreman	Richard Sarro	1.00	01/01/96	46,675	5,660	52,335	49,537	6,111	55,648	3,313
	Joseph Lake	1.00	11/16/06	46,675	3,715	50,390	49,537	3,963	53,500	3,110
M & O Foreman	Vacant	1.00		23,338	1,563	24,901	25,595	978	26,573	1,672
Craftsman	Vacant	1.00		44,492	1,654	46,146	47,219	1,643	48,862	2,716
Tel-Insp. Assist Craftsman	Vacant	1.00		22,246	2,341	24,587	26,209	2,954	29,162	4,575
Skilled Laborer Craftsman	Vacant	1.00		22,246	1,558	23,804	24,431	974	25,405	1,601
Motor Equip. Mechanic	Michael Simonetti	0.50	03/13/17	8,125	1,051	9,176	32,500	3,303	35,803	26,627
Electrician	Vacant	1.00		32,500	4,051	36,551	33,356	1,008	34,364	(2,187)

DEPT OF PUBLIC WORKS: Water & Sewer Enterprise (continued)

Salaries and Wages Detail Prior Year Comparison

Title	Name	2017 FTE	Date Hired	FY 2017			FY 2018			Change
				Base Salary	Other Approp Salary	Mayor Recommend Total	Base Salary	Other Approp Salary	Mayor Recommend Total	
Enterprise General Foreman	Joseph Maglione	1.00	10/06/88	74,963	7,759	82,722	79,541	8,236	87,777	5,055
Foreman	Mark Martelli	1.00	11/16/06	46,675	6,274	52,949	49,537	6,521	56,058	3,109
Water Maint. Craftsman	John Doherty	1.00	08/22/11	44,491	4,073	48,564	47,219	4,114	51,333	2,769
	Vacant	1.00	12/12/11	44,491	2,538	47,029	24,431	974	25,405	(21,624)
	Vacant	WC	02/20/08	5,476	203	5,679	-	-	-	(5,679)
		24.50		\$ 1,141,152	\$ 108,867	\$ 1,250,019	\$ 1,188,977	\$ 88,432	\$ 1,277,409	\$ 27,390

Footnotes:

* As required by the Consent Decree

DEBT SERVICE: Enterprise Fund

Non-Payroll Expenditures

Account Name	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Bonded Debt *				
604309-591100	-	2,599,679	2,599,679	-
Principal Payments on O/S Bonded indebtedness (Enterprise Fund)		2,599,679		
Interest on Long Term Debt *				
604309-591500	-	1,262,067	1,262,067	-
Interest pymts on O/S Bonded Indebtedness & Temporary Borrowing (Enterprise Fund)		1,262,067		
SRF Bond Administrative Fees *				
604309-591210	-	279,327	279,327	-
	-	4,141,073	4,141,073	-
Footnotes:				
* Previously recorded as an indirect cost.				

Total Department Expenses

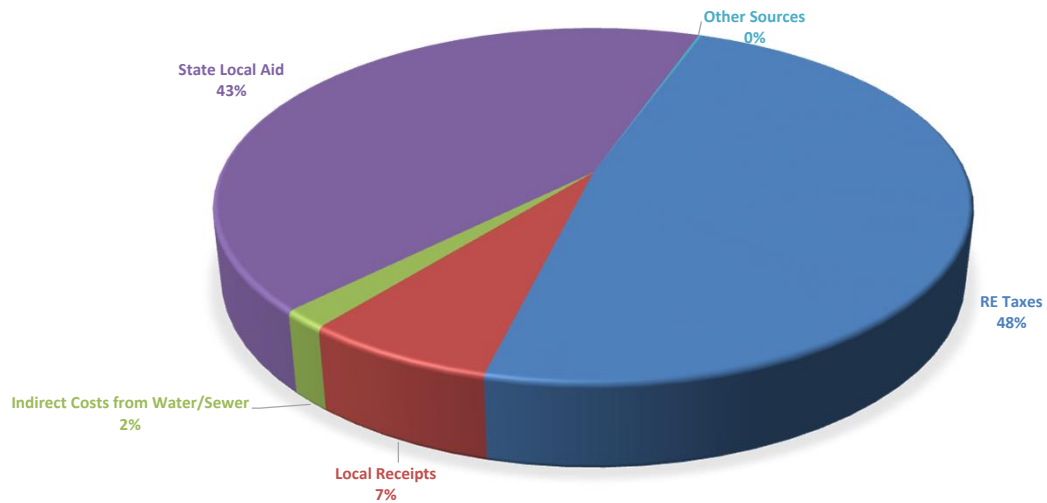
	Adopted FY 2017	Dep Req FY 2018	Mayor Req FY 2018	Difference
Total Payroll Expenses	-	-	-	-
Debt Service		4,141,073	4,141,073	-
Total Non Payroll Expenses	-	-	-	-
Total Department Expenses	-	4,141,073	4,141,073	-

Revenue Detail

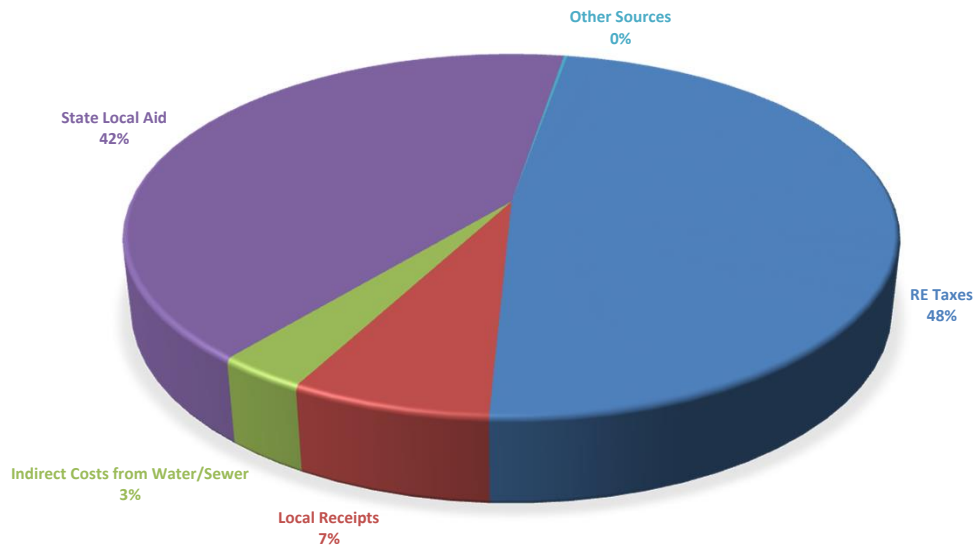
TOTAL GENERAL FUND REVENUES

The City of Revere receives revenues from a variety of sources, including taxes, fees, licenses and intergovernmental transfers. In order to project future revenues, the City uses a conservative historical analysis. The financial team also incorporates any major outside factors which may affect the overall environment of the coming fiscal year, such as changes in state laws or city policies, or general economic growth or contraction. By analyzing historical trends and foreseeable future changes, the financial team tries to ensure stability in City finances, and avoid either budgetary shortfalls or excess collections.

FY 2018 ESTIMATED REVENUES GENERAL FUND

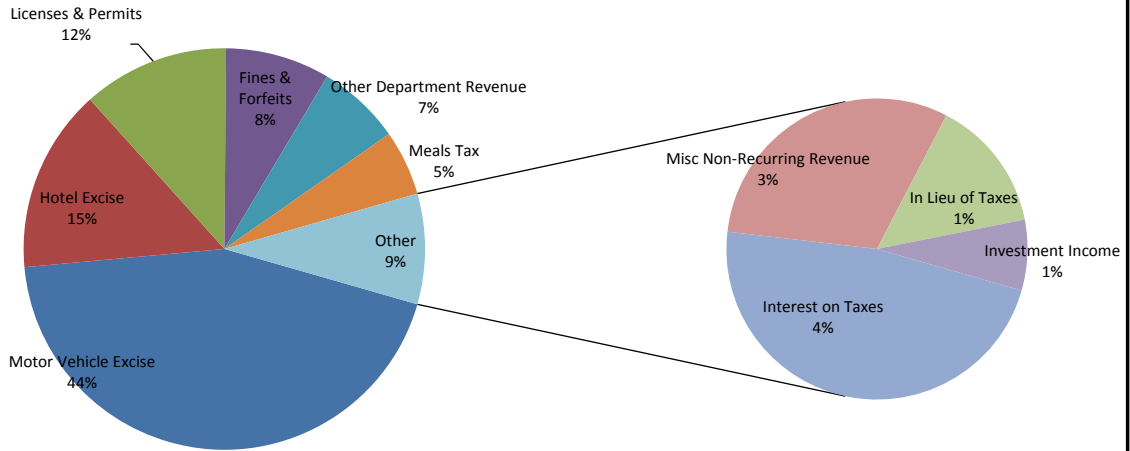


FY 2017 ESTIMATED REVENUES GENERAL FUND

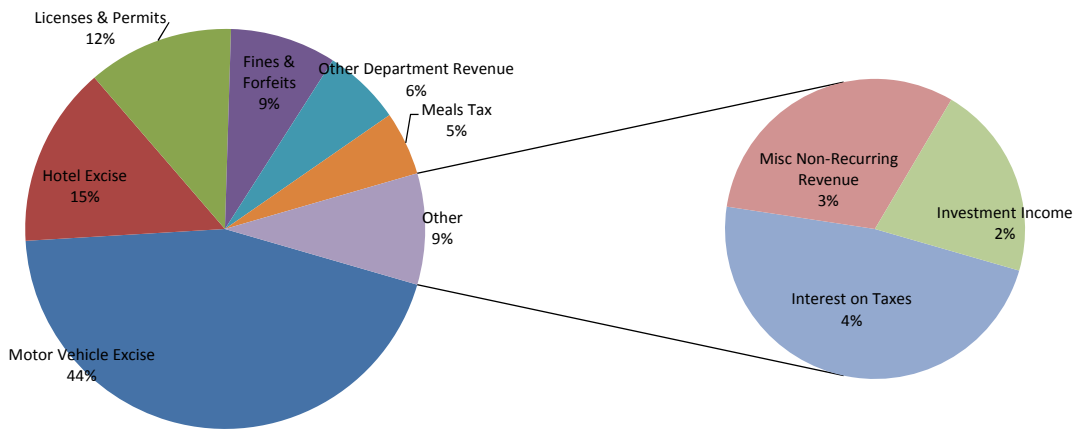


LOCAL RECEIPTS - GENERAL FUND

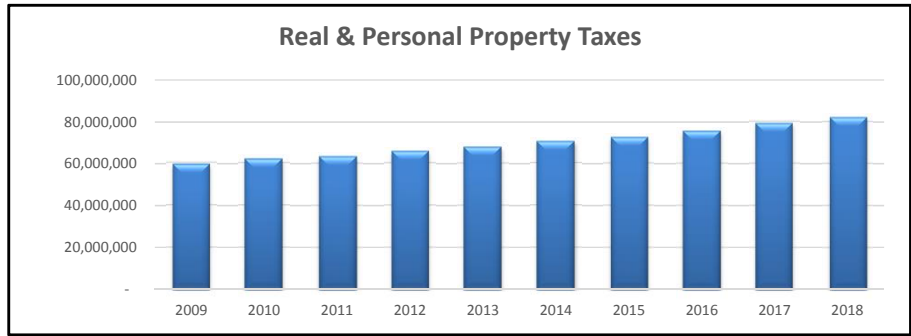
FY 2018 ESTIMATED LOCAL RECEIPTS GENERAL FUND



FY 2017 ESTIMATED LOCAL RECEIPTS GENERAL FUND

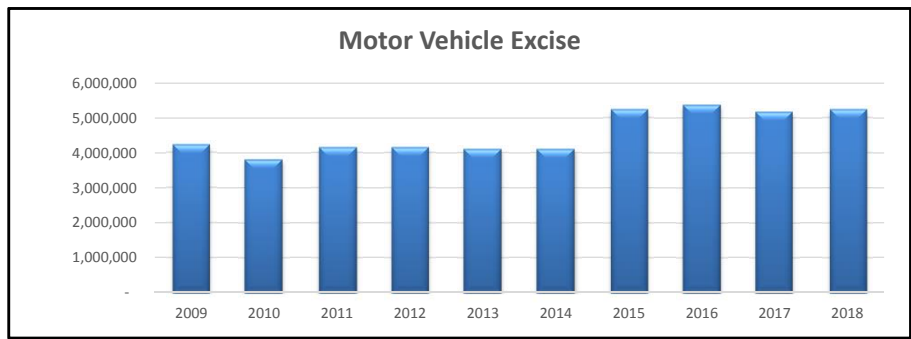


Real & Personal Property Taxes		
	Actual	
2009	59,463,855	
2010	62,072,666	
2011	63,503,716	
2012	65,846,684	
2013	67,981,190	
2014	70,301,600	
2015	72,494,502	
2016	75,555,755	
2017	79,270,645	Projected
2018	82,199,898	Projected



Real Estate & Personal Property Taxes: Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessors for 100% of the estimated fair market value. Taxes are due quarterly in each fiscal year, and are subject to penalties and interest if they are not paid by the due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

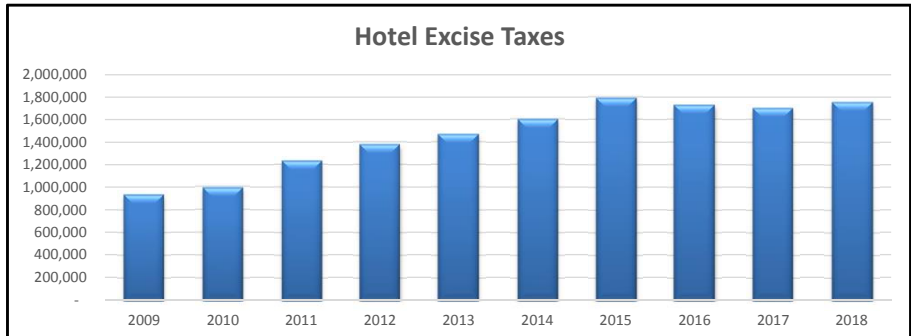
Motor Vehicle Excise		
	Actual	
2009	4,223,737	
2010	3,807,905	
2011	4,145,747	
2012	4,150,000	
2013	4,100,000	
2014	4,100,000	
2015	5,239,805	
2016	5,375,745	
2017	5,178,000	Projected
2018	5,238,000	Projected



Motor Vehicle Excise: The Motor Vehicle Excise rate is \$25 per \$1000 valuation, per MGL Chapter 60A, Section 1. This revenue is collected by the City based on data provided by the Mass. Registry of Motor Vehicles. The Registry determines valuation based on manufacturer's list price and year of manufacture. The motor vehicle excise tax is collected by the City or Town in which a vehicle is principally garaged at the time of registration.

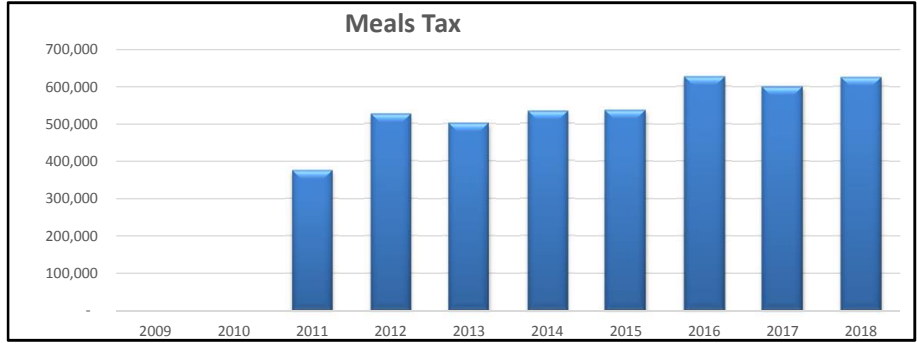
The City of Revere notifies the Registry of delinquent taxpayers, through an excise delinquent file prepared for the RMV by the deputy collector. Through a 'marking' process of the RMV, residents who do not pay their excise taxes in a timely manner are not allowed to renew registrations or licenses.

Hotel Excise		
	Actual	
2009	934,544	
2010	991,015	
2011	1,232,275	
2012	1,376,171	
2013	1,464,524	
2014	1,598,288	
2015	1,788,577	
2016	1,727,749	
2017	1,700,000	Projected
2018	1,755,500	Projected



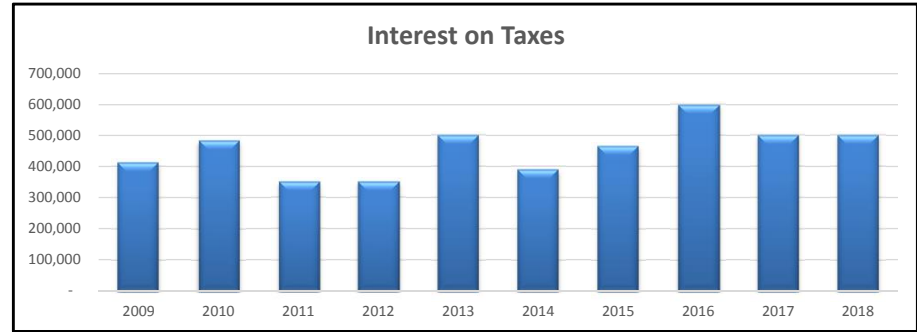
Hotel Excise Taxes: (Room Occupancy Excise-MGL Chapter 64G) Hotel Excise taxes are taxes received through the state that are collected from all hotels, motels, and other lodging houses within the City up to a maximum rate of 6% of the total amount of rent for each such occupancy.

Meals Tax	
	Actual
2009	-
2010	-
2011	375,470
2012	526,360
2013	502,495
2014	533,565
2015	537,968
2016	626,835
2017	600,000 Projected
2018	625,000 Projected



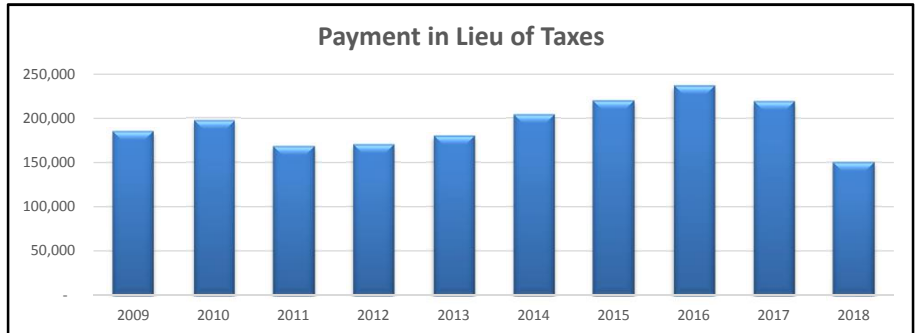
Meals Tax: (MGL Chapter 27 §60 and 156 of the Acts of 2009). This category was new for FY 2011 as allowed by the Commonwealth of Massachusetts in FY 2010.

Interest on Taxes	
	Actual
2009	412,666
2010	484,518
2011	349,942
2012	350,000
2013	500,000
2014	390,000
2015	465,719
2016	597,950
2017	500,000 Projected
2018	500,000 Projected



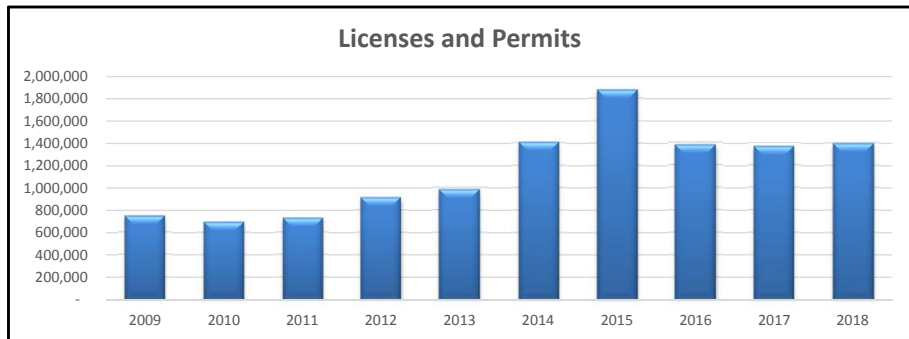
Interest on Taxes: This category includes interest and penalties on all delinquent taxes and tax title accounts. It also contains demand fees on real and personal property taxes as well as demands and warrants on late motor vehicle excise taxes and boat excise taxes.

Payment in Lieu of Taxes	
	Actual
2009	185,029
2010	197,216
2011	167,985
2012	170,000
2013	179,500
2014	204,000
2015	219,835
2016	236,873
2017	219,065 Projected
2018	150,000 Projected



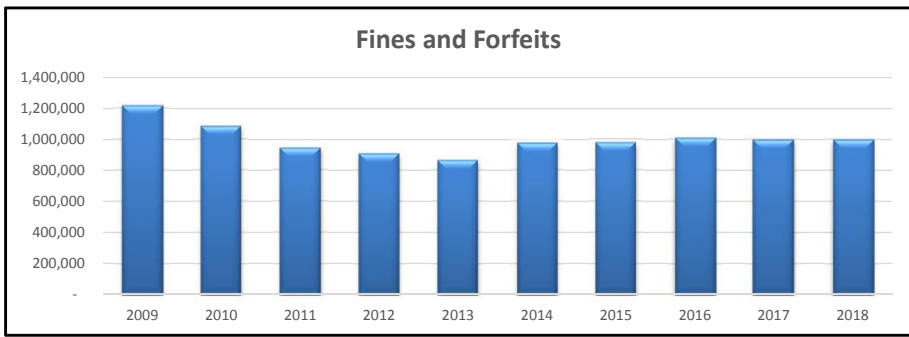
Payment in Lieu of Taxes: Many communities, including Revere, are incapable of putting all property within its borders to productive, tax generating uses. Federal, state and municipal facilities, hospitals, churches, and colleges are examples of uses that are typically exempt from local property tax payments. The City has this type of agreement with several entities, including the Revere Housing Authority.

Licenses and Permits	
	Actual
2009	745,577
2010	695,953
2011	730,018
2012	914,911
2013	985,547
2014	1,411,278
2015	1,881,508
2016	1,382,497
2017	1,370,000 Projected
2018	1,400,000 Projected



Licenses and Permits: License and Permit revenues arise from the City's regulation of certain activities (e.g., selling alcoholic beverages). Engagement in these activities for a specific period requires a person or organization to pay a license fee. All fees are set either by: State law, City By-Law or Licensing Body.

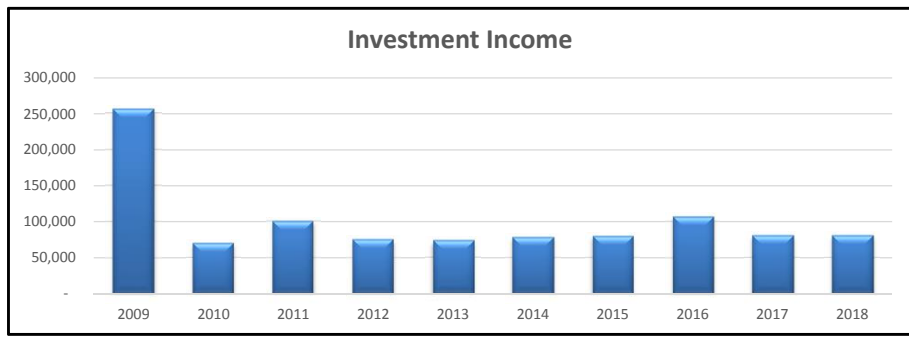
Fines and Forfeits	
	Actual
2009	1,217,147
2010	1,083,056
2011	941,766
2012	908,409
2013	864,368
2014	975,598
2015	977,642
2016	1,010,412
2017	1,000,000 Projected
2018	1,000,000 Projected



Fines and Forfeits: *Court Fines* - Non parking offenses result in fines for moving violations. The police department has been focused on enforcing speed limits in local neighborhoods, due to the community's desire for public safety. Other moving violations that are included in this category are driving while intoxicated, passing in the wrong lane, and failing to stop at a traffic signal. These fines, collected by the District Court, are distributed to the City on a monthly basis

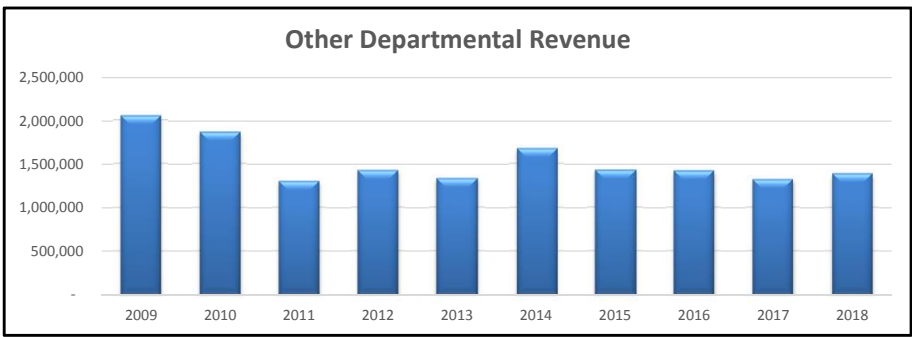
Parking Fines - The collection of outstanding parking fines continues to be an important source of revenue to the City. The timely collection of fines has been aided by automation, and violators are prohibited from renewing their driver's licenses and registrations until all outstanding tickets are paid in full under State law. Like Motor Vehicle Excise, those individuals who do not pay their parking tickets in a timely manner are not allowed to renew registrations and licenses through a 'marking process' at the RMV. The City of Revere notifies the Registry of delinquent fine payers, through its deputy collector, who prepares parking ticket delinquent files for the Registry of Motor Vehicles.

Investment Income	
	Actual
2009	255,735
2010	69,550
2011	100,300
2012	74,996
2013	72,764
2014	78,035
2015	79,004
2016	106,959
2017	80,000 Projected
2018	80,000 Projected



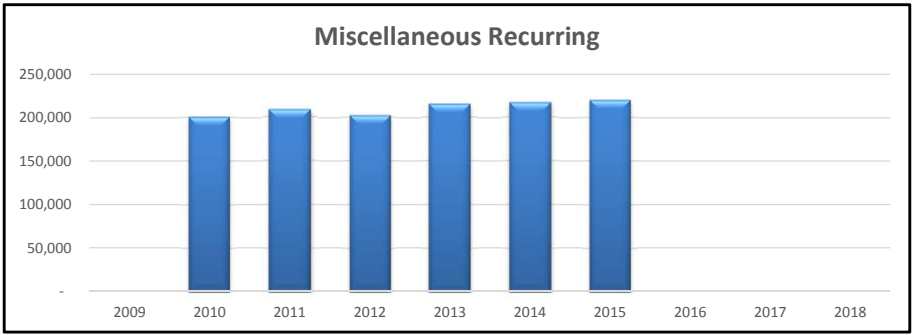
Interest Income: Under Chapter 44 Section 55 B of the Massachusetts General Laws, all monies held in the name of the City, which are not required to be kept liquid for purposes of distribution, shall be invested in order to receive payment of interest on the money at the highest possible rate reasonably available. The investment decision must take into account safety, liquidity and yield. The City Treasurer is looking to maximize our earning potential by evaluating investing options.

<u>Other Department Revenue</u>	
	<u>Actual</u>
2009	2,053,840
2010	1,866,503
2011	1,301,591
2012	1,421,894
2013	1,330,819
2014	1,677,383
2015	1,427,482
2016	1,419,000
2017	1,320,000 Projected
2018	1,390,000 Projected



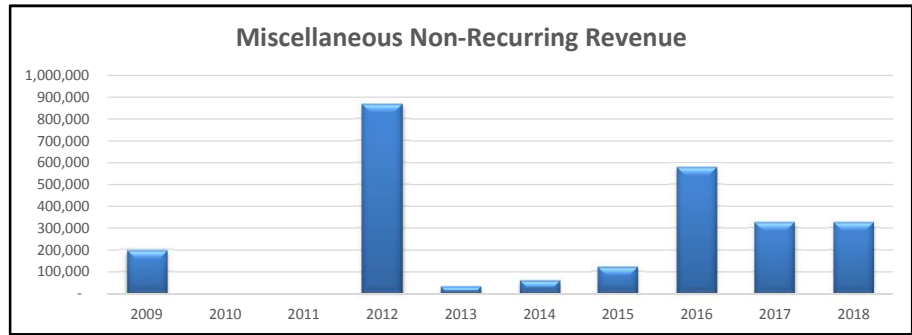
Other Departmental Revenue: Other departmental revenues include revenues collected by the City Clerk, Department of Public Works, Assessors, Health Department, Weights & Measures, Collector/Treasurer, and other departments.

<u>Miscellaneous Recurring</u>	
	<u>Actual</u>
2009	-
2010	200,846
2011	208,644
2012	202,450
2013	215,198
2014	216,937
2015	219,922
2016	-
2017	- Projected
2018	- Projected



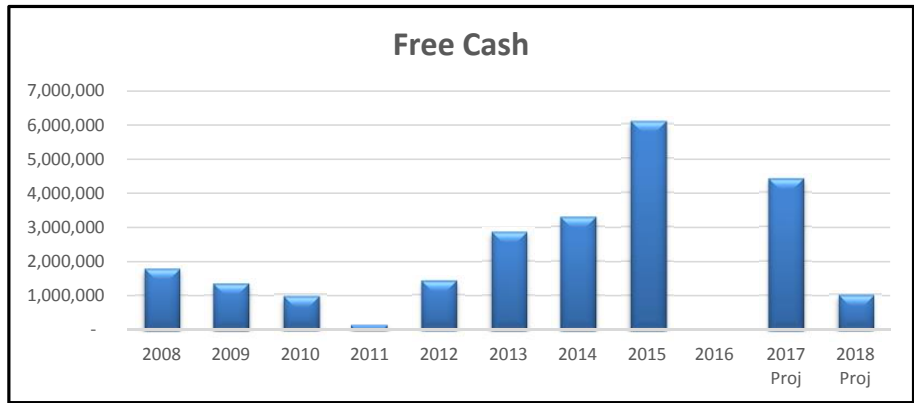
Miscellaneous Recurring Revenue: This category is used for all 'other' non-categorized income such as revenue from sale of copies of reports generated by a department, sale of data from tax files, collector fees, refunds, bad checks, etc.

<u>Miscellaneous Non-Recurring Revenue</u>	
	<u>Actual</u>
2009	195,145
2010	-
2011	-
2012	866,304
2013	31,893
2014	59,997
2015	120,346
2016	577,027
2017	325,000 Projected
2018	325,000 Projected



Miscellaneous Non-Recurring Revenue: This category is used for all one time income sources.

	FREE CASH	
2008	1,788,397	07 FC
2009	1,356,076	08 FC
2010	957,932	09 FC
2011	145,848	10 FC
2012	1,419,030	11 FC
2013	2,851,427	12 FC
2014	3,292,270	13 FC
2015	6,088,407	14 FC
2016	-	
2017 Proj	4,412,174	15,16FC
2018 Proj	1,000,000	EST



Free cash is the remaining, unrestricted funds from operations of the previous fiscal year including unexpended free cash from the prior year, excess of actual receipts and budgeted line item funds unused. The amount certified is reduced by unpaid taxes and certain deficits as of June 30th.

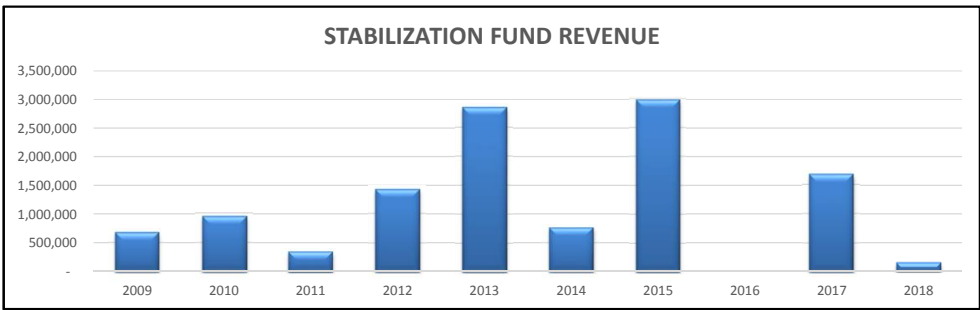
The chart above and narrative below present information about Free Cash, the undesignated Fund Balance available to be appropriated. In 2003, the City of Revere adopted a policy whereby a minimum of 15% of annual certified free cash is appropriated into the Stabilization Fund.

All municipal governments should maintain reserves which can be used for special purposes or in case of emergencies. Credit rating agencies look at the reserves as a measure to determine whether a city or town is being managed well. These reserves are officially the Undesignated General Fund Balance, commonly referred to as Free Cash. They represent the amount of fund balance which the City has not currently designated for any specific purpose.

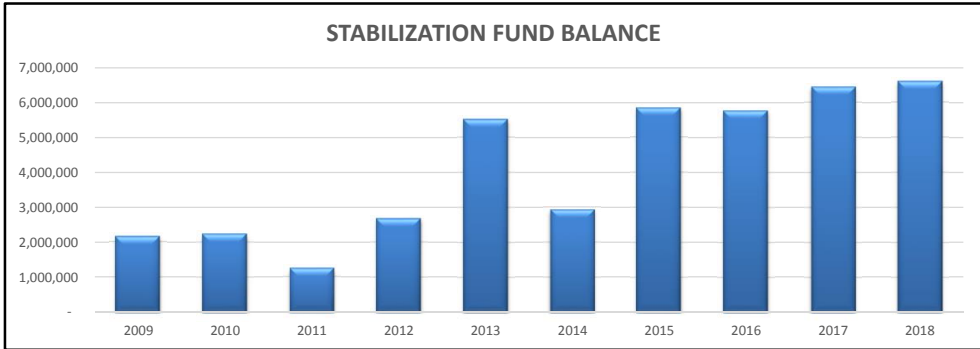
Each year, the State examines the City's books and certifies the amount that the City has in available reserves or Free Cash. City ordinances state that within ninety days of the certification of Free Cash by the Department of Revenue, the mayor and city council shall approve a transfer to the Stabilization Fund of at least 15% of the total certified free cash.

At June 30, 2016, the most recent year that has been certified by the state, Free Cash totaled more than \$4 million.

STABILIZATION FUND		
FY	REVENUE	FUND BALANCE
2009	676,287	2,157,134
2010	950,307	2,232,467
2011	345,848	1,244,428
2012	1,419,030	2,663,458
2013	2,851,427	5,514,885
2014	759,925	2,924,810
2015	2,987,948	5,838,592
2016	-	5,766,592
2017	1,678,683	6,445,276
2018	150,000	6,595,276

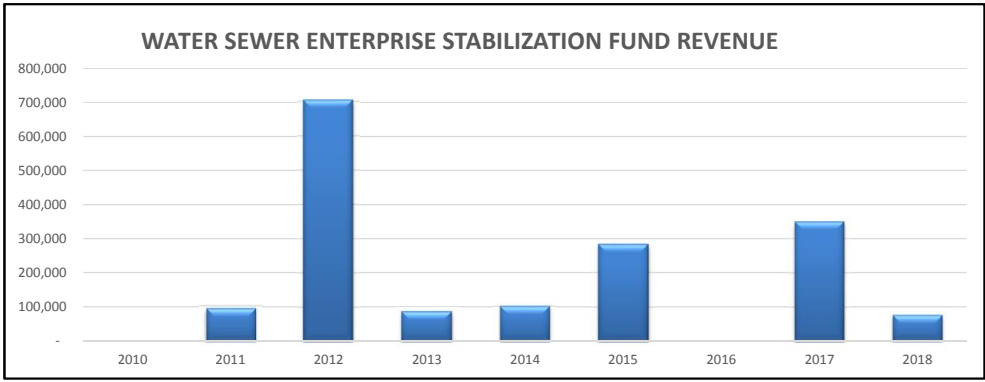


A stabilization fund is a fund designed to accumulate amounts for capital and other future spending purchases. A stabilization fund was created by the City pursuant to M.G.L. c.40 §5B, in which the city treasurer is the custodian of the fund. The fund can be used for any lawful purpose, including any purpose for which the city may borrow money lawfully. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by two thirds of the city council.

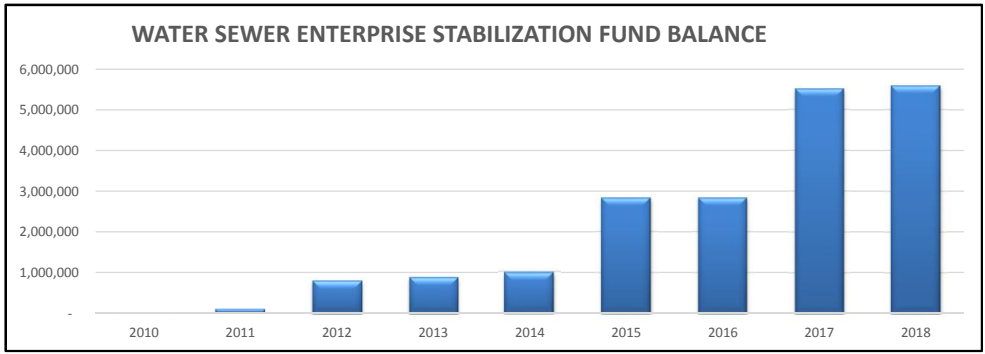


- Revenue sources for the stabilization fund are as follows:
- a) Free cash: Per city ordinance, within ninety days of the certification of free cash by the department of revenue, the mayor shall present to the city council, a transfer of a sum at a minimum of fifteen percent from the total free cash amount certified by the Department of Revenue to the Stabilization Fund.
 - b) Sale of Property: Per city ordinance, within ninety days of the receipt of any funds from the sale of city owned property, the mayor shall present to the city council, a transfer to the Stabilization Fund from a sum at least fifteen percent of the total sale price as certified by the treasurer. Funds from this source shall be separately accounted for and utilized only for purposes allowed by M.G.L. c. 44, § 63.
 - c) Host Community Fees: Per city ordinance, within ninety days of the receipt of any proceed from any host community fee or fund established pursuant to legislation providing for racinos, class III casinos or any other expanding game, the Mayor shall present to the city council, a transfer to the stabilization fund a sum of at least fifty percent of such proceeds. Funds in the stabilization fund from this source shall be separately accounted for and utilized only for capital projects for which the city is authorized by statute to incur debt for a period of five years or more.
 - d) Other: The mayor and city council may agree to make transfers to the stabilization fund from any other source, provided that any such transfers are approved by a two-thirds vote of the city council.

WS ENTERPRISE STABILIZATION FUND		
FY	REVENUE	FUND BALANCE
2010	-	-
2011	93,627	93,627
2012	705,095	798,722
2013	86,043	884,765
2014	101,545	986,310
2015	283,721	2,827,785
2016	-	2,827,785
2017	350,357	5,513,378
2018	75,000	5,588,378



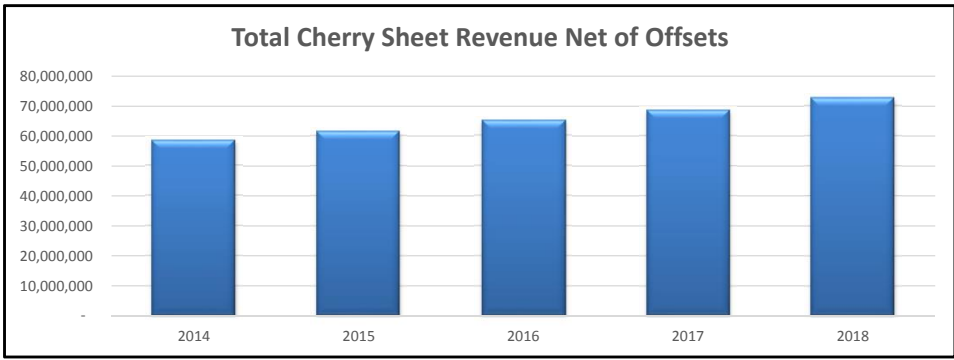
A stabilization fund is a fund designed to accumulate amounts for capital and other future spending purchases. A stabilization fund was created by the City pursuant to M.G.L. c.40 §5B, in which the city treasurer is the custodian of the fund. The fund can be used for any lawful purpose, including any purpose for which the city may borrow money lawfully. Any appropriation or transfer of funds into or out of this stabilization fund must be approved by two thirds of the city council.



- Revenue sources for the stabilization fund are as follows:
- a) Free cash: Per city ordinance, within ninety days of the certification of free cash by the department of revenue, the mayor shall present to the city council, a transfer of a sum at a minimum of fifteen percent from the total free cash amount certified by the Department of Revenue to the Stabilization Fund.
 - b) Other: The mayor and city council may agree to make transfers to the stabilization fund from any other source, provided that any such transfers are approved by a two-thirds vote of the city council.

State Local Aid Receipts ("Cherry Sheet") - The Cherry Sheet is the official notification by the Commissioner of Revenue to municipalities and school districts of estimated state aid to be paid and charges to be assessed over the next fiscal year. Cherry Sheets are issued once the state budget is enacted by the Legislature and approved by the Governor. Funds received under programs designated as "Offset Items" may be spent without appropriation in the local budget. All other receipt items on the Cherry Sheet are considered revenues of the municipality or regional school district's general fund and may be spent for any purpose, subject to appropriation.

Total Cherry Sheet Revenue (Net of Offsets)	
Actual	
2014	58,416,212
2015	61,583,279
2016	65,126,386
2017	68,668,240 Projected
2018	72,872,724 Projected



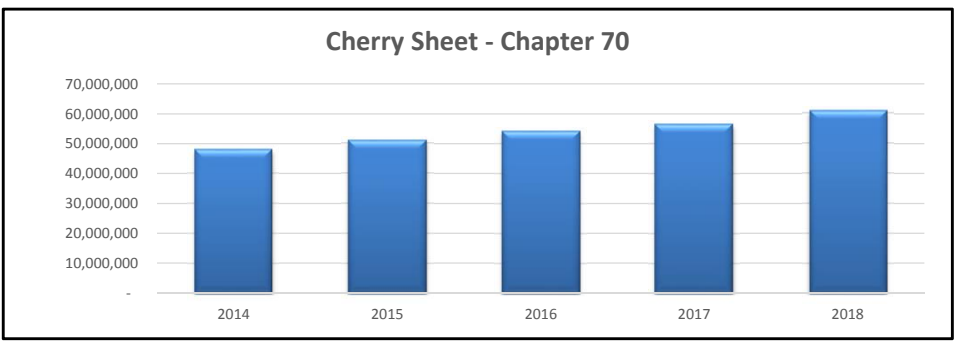
Total Cherry Sheet Revenue (Net of Offsets) - The total of all cherry sheet revenue is shown above.

Library Offset Receipts	
Actual	
2014	51,584
2015	73,090
2016	71,844
2017	71,824 Projected
2018	68,004 Projected

Cherry Sheet Offsets -
 The state provides receipts that are paid directly to departments through state granting agencies and are not part of the City's General Fund Cherry Sheet Revenue.

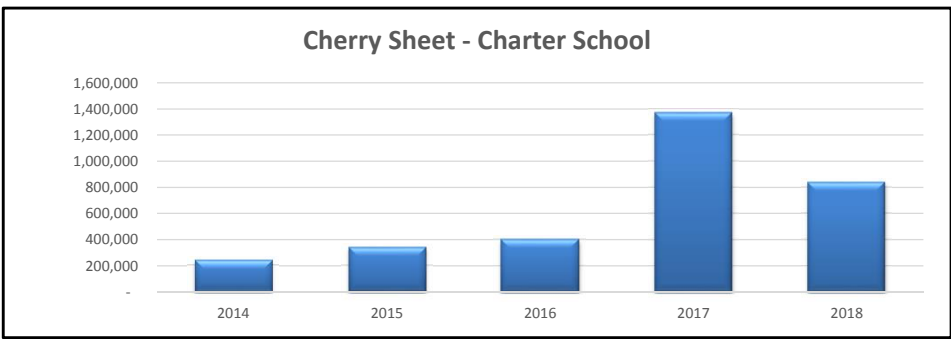
 Although the School Lunch program is funded in both the FY2016 final budget and the Governor's budget proposal, the state has removed the estimate from the cherry sheet as this program is an education offset that has no impact on the tax rate setting.

Chapter 70 Reimbursement	
Actual	
2014	48,007,444
2015	50,950,075
2016	54,216,144
2017	56,509,506 Projected
2018	60,824,236 Projected



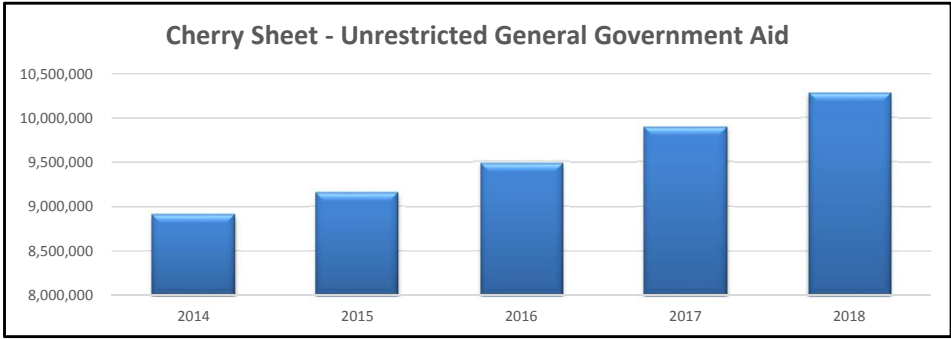
Chapter 70 - Education Reform was undertaken in an effort to ensure both adequate funding of the Commonwealth's public schools and to bring equity to local taxation effort based on a community's ability to pay. Before receiving any educational aid, all districts are required to submit End of Year Pupil and Financial Reports to the Department of Elementary and Secondary Education.

<u>Charter School Reimbursement</u>	
Actual	
2014	239,683
2015	338,021
2016	404,291
2017	1,373,872 Projected
2018	840,477 Projected



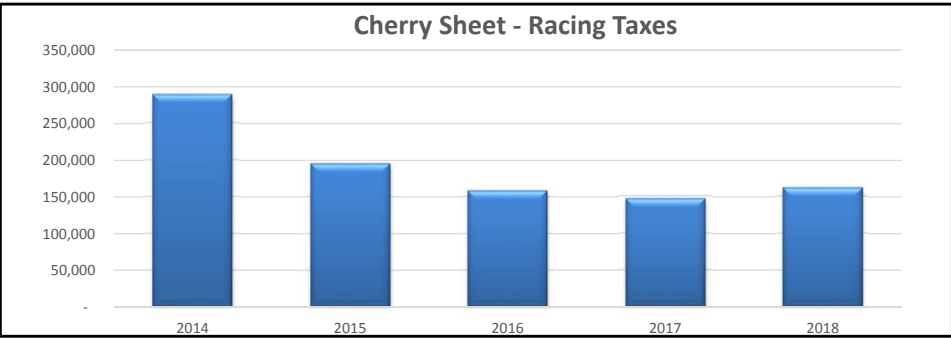
Charter School Reimbursement - The purpose of this revenue is to reimburse sending districts for the student tuition and the capital facilities tuition component they pay to Commonwealth charter schools. Sending districts are reimbursed a portion of the costs associated with pupils attending charter schools beginning with the second quarterly distribution.

<u>Unrestricted General Government Aid</u>	
Actual	
2014	8,906,470
2015	9,153,463
2016	9,482,988
2017	9,890,756 Projected
2018	10,276,496 Projected



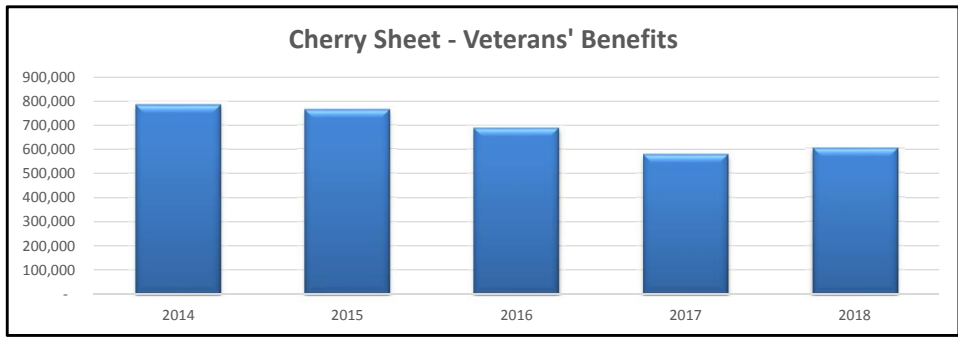
Unrestricted General Government Aid - The purpose of this aid is to provide general purpose financial assistance to municipalities. The Lottery formula is equalizing, with municipalities with lower property values receiving proportionately more aid than those with greater property values.

<u>Local Share of Racing Taxes</u>	
Actual	
2014	288,703
2015	195,195
2016	158,270
2017	146,650 Projected
2018	161,959 Projected



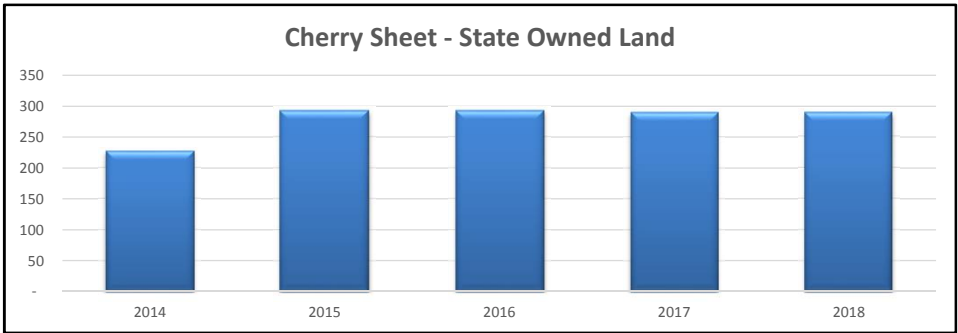
Local Share of Racing Taxes - To return a portion of the taxes collected from race tracks to those municipalities where the tracks are located. The Racing Commission certifies to the Treasurer the amounts to be distributed.

Veterans' Benefits	
	<u>Actual</u>
2014	785,736
2015	764,383
2016	689,834
2017	579,371 Projected
2018	603,282 Projected



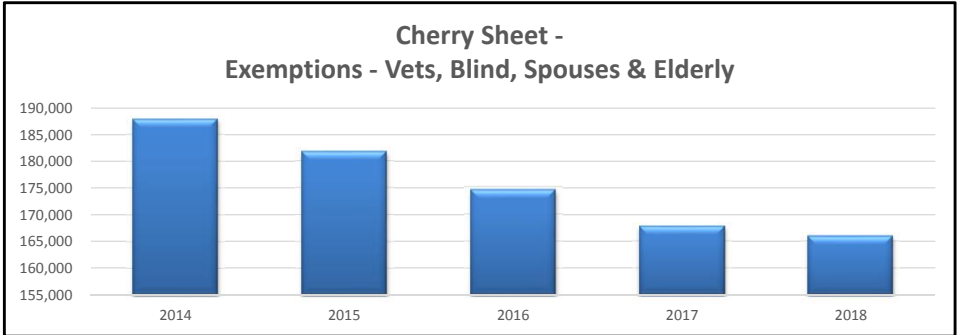
Veterans Benefits - To reimburse municipalities for a portion of authorized amounts spent for veterans' financial, medical, and burial benefits. The veterans' agent and the treasurer of each municipality shall certify the names and other information required within 30 days after the end of the month in which the expenditures were made.

State Owned Land	
	<u>Actual</u>
2014	227
2015	293
2016	293
2017	290 Projected
2018	289 Projected



State Owned Land - To reimburse communities for forgone tax revenues due to certain types of tax exempt state owned land. The Bureau of Local Assessment is required to conduct a reappraisal of all eligible property every four years.

Exemption - Vets, Spouses & Elderly	
	<u>Actual</u>
2014	187,949
2015	181,849
2016	174,566
2017	167,795 Projected
2018	165,985 Projected



The Cherry Sheet reimburses the City for loss of taxes due to real estate abatements to veterans, surviving spouses, and the legally blind. The amounts are determined by Chapter 50, Section 5 of M. G. L.

CHANGES IN FUND BALANCE BY FISCAL YEAR

GENERAL FUND				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	15,384,392	16,872,168	1,487,776	9%
FY 2012	16,872,168	20,915,450	4,043,282	19%
FY 2013	20,915,450	20,501,186	(414,264)	-2%
FY 2014	20,501,186	24,562,941	4,061,755	17%
FY 2015	24,562,941	21,357,611	(3,205,330)	-15%
FY 2016	21,357,611	22,291,324	933,713	4%
FY 2017 Proj	22,291,324	26,540,896	4,249,572	16%
FY 2018 Proj	26,540,896	27,540,896	1,000,000	4%

ENTERPRISE FUND				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	585,399	1,798,547	1,213,148	67%
FY 2012	1,798,547	1,514,497	(284,050)	-19%
FY 2013	1,514,497	2,392,684	878,188	37%
FY 2014	2,392,684	4,026,210	1,633,525	41%
FY 2015	4,026,210	2,878,582	(1,147,628)	-40%
FY 2016	2,878,582	5,057,610	2,179,028	43%
FY 2017 Proj	5,057,610	6,010,681	953,071	16%
FY 2018 Proj	6,010,681	6,510,681	500,000	8%

GENERAL FUND STABILIZATION				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	2,232,467	1,244,428	(988,039)	-79%
FY 2012	1,244,428	2,663,458	1,419,030	53%
FY 2013	2,663,458	5,514,885	2,851,427	52%
FY 2014	5,514,885	2,924,810	(2,590,075)	-89%
FY 2015	2,924,810	5,838,592	2,913,782	50%
FY 2016	5,838,592	5,766,592	(72,000)	-1%
FY 2017 Proj	5,766,592	6,445,276	678,684	11%
FY 2018 Proj	6,445,276	6,595,276	150,000	2%

ENTERPRISE FUND STABILIZATION				
	BEG FB	END FB	INC/(DEC)	% VAR
FY 2011	-	93,627	93,627	100%
FY 2012	93,627	798,722	705,095	88%
FY 2013	798,722	884,765	86,043	10%
FY 2014	884,765	986,310	101,545	10%
FY 2015	986,310	2,827,785	1,841,475	65%
FY 2016	2,827,785	2,827,785	-	0%
FY 2017 Proj	2,827,785	5,513,378	2,685,593	49%
FY 2018 Proj	5,513,378	5,588,378	75,000	1%

Fund Balance is the portion of Fund Equity available for appropriation which has not been designated or reserved.

Debt Position Analysis

DEBT POSITION ANALYSIS

TYPE AND PURPOSE OF DEBT

The City sells bonds to finance capital improvements and other projects that require large cash outlays. General Obligation Bonds have been sold to fund general capital improvements for various municipal operations such as schools, public works, recreation and conservation. General Obligation Debt, (G.O.D) is supported by the full faith and credit of the City and is repaid from property taxes collected from both current and future property owners throughout the term of the debt. Properly structured municipal debt is tax exempt. This feature is attractive to many investors who, in turn, require less interest than they would from non-tax-exempt investments. Typical rates for municipal bonds over the past several years have been in the 2% to 5% range.

The 2% rate is from the State Revolving Fund through the Massachusetts Clean Water Trust. The City receives the advantage of these low interest loans for upgrades to the Water and Sewer infrastructure repairs over a ten year period. The MCWT has allowed the City to take advantage of a principal forgiveness program on some of these loans. The City is also operating under the terms of a Consent Decree between the United States Environmental Protection Agency and The Commonwealth of Massachusetts. Under the terms of the decree, the City will expend funds to address various sewer infrastructure matters. The City anticipates the expenditures to take place over the next seven years. The City operates a separate Water and Sewer Enterprise Fund in which all expenditures are fully recoverable through the water and sewer rates.

CURRENT DEBT POSITION

As of June 30, 2017 the City of Revere had \$132.161 million of outstanding long-term debt. The City issued a total of \$61,046,299 in long-term debt during fiscal 2017, comprised of \$17,678,000 general obligation bonds and \$43,368,299 bonds issued through the Massachusetts Clean Water Trust. The existing principal debt retired was \$11.97 million. These debt figures include all debt incurred on behalf of the enterprise funds.

Several factors determine the amount of the debt the City can afford to maintain. These include the strength of the local economy, the wealth of the community, the amount of debt sold by overlapping jurisdictions and future capital needs. These factors influence the City's bond rating – an evaluation of the City's ability to repay debt as determined by the rating agencies. Rating agencies examine the local economy as well as the City's financial position, administrative capabilities and level of planning. In their most recent bond rating analysis date April 3, 2017, S&P Global Ratings affirmed the 'AA-' rating on the City's outstanding debt. This included a positive outlook. The rating reflects S&P's assessment of the City's demonstrated market access, strong financial position and fiscal management, and good income levels. Strengths:

- Strong economy, with access to a broad and diverse metropolitan statistical area (MSA);
- Adequate management, with standard financial policies and practices;
- Strong budgetary performance, with a slight operating surplus in the general fund and an operating surplus at the total governmental fund level in fiscal 2016;
- Very strong budgetary flexibility, with an available fund balance in fiscal 2016 of 16% of operating expenditures;
- Very strong liquidity, with total government available cash at 22.9% of total governmental fund expenditures and 8.7x governmental debt service, and strong access to external liquidity;
- Adequate debt and contingent liability position, with debt service carrying charges at 2.6% of expenditures and net direct debt that is 37.5% of total governmental fund revenue, as well as low overall net debt at less than 3% of market value;
- Strong institutional framework.

INDEBTEDNESS

Authorization Procedure and Limitations

Serial bonds and notes are authorized by vote of two-thirds of all the members of the City Council subject to the Mayor's veto. Provision is made for a referendum on the borrowing authorization if there is a timely filing of a petition bearing the requisite number of signatures. Refunding bonds and notes are authorized by the City Council. Borrowings for some purposes require State administrative approval.

When serial bonds or notes have been authorized, bond anticipation notes may be issued by the officers authorized to issue the serial bonds or notes. Temporary debt in anticipation of the revenue of the fiscal year in which the debt is incurred or in anticipation of authorized federal and state aid generally may be incurred by the Treasurer with the approval of the Mayor.

Debt Limits

General Debt Limit: The General Debt Limit of a city or town consists of a Normal Debt Limit and a Double Debt Limit. The Normal Debt Limit is 5 percent of the valuation of taxable property as last equalized by the State Department of Revenue. A city or town can authorize debt up to this amount without state approval. It can authorize debt up to twice this amount (the Double Debt Limit) with the approval of the state Municipal Finance Oversight Board composed of the State Treasurer, the State Auditor, the Attorney General and the Director of Accounts.

There are many categories of general obligation debt which are exempt from and do not count against the General Debt Limit. Among others, these exempt categories include revenue anticipation notes and grant anticipation notes; emergency loans; loans exempted by special laws; certain school bonds, sewer bonds, water bonds, bonds for gas, electric and telecommunications systems, solid waste disposal facility bonds and economic development bonds supported by tax increment financing; and subject to special debt limits, bonds for housing, urban renewal and economic development (subject to various debt limits). Revenue bonds are not

subject to these debt limits. The General Debt Limit and the special debt limit for water bonds apply at the time the debt is authorized. The other special debt limits generally apply at the time the debt is incurred.

Revenue Anticipation Notes: The amount borrowed in each fiscal year by the issue of revenue anticipation notes is limited to the tax levy of the prior fiscal year, together with the net receipts in the prior fiscal year from the motor vehicle excise and certain payments made by the Commonwealth in lieu of taxes. The fiscal year ends on June 30. Notes may mature in the following fiscal year, and notes may be refunded into the following fiscal year to the extent of the uncollected, unabated current tax levy and certain other items, including revenue deficits, overlay deficits, final judgments and lawful unappropriated expenditures, which are to be added to the next tax levy, but excluding deficits arising from a failure to collect taxes of earlier years. In any event, the period from an original borrowing to its final maturity cannot exceed one year.

Types of Obligation

General Obligations: Massachusetts cities and towns are authorized to issue general obligation indebtedness of these types:

Serial Bonds and Notes: These are generally required to be payable in annual principal amounts beginning no later than the end of the next fiscal year commencing after the date of issue and ending within the terms permitted by law. A level debt service schedule, or a schedule that provides for a more rapid amortization of principal than level debt service, is permitted. The principal amounts of certain economic development bonds supported by tax increment financing may be payable in equal, diminishing or increasing amounts beginning within 5 years after the date of issue. The maximum terms of serial bonds and notes vary from one year to 40 years, depending on the purpose of the issue. The maximum terms permitted are set forth in the statutes. In addition, for many projects, the maximum term may be determined in accordance with useful life guidelines promulgated by the State Department of Revenue ("DOR"). Serial bonds and notes may be issued for the purposes set forth in the statutes. In addition, serial bonds and notes may be issued for any other public work improvement or asset not specifically listed in the Statutes that has a useful life of at least 5 years. Bonds or notes may be made callable and redeemed prior to their maturity, and a redemption premium may be paid. Refunding bonds or notes may be issued subject to the maximum applicable term measured from the date of the original bonds or notes and must produce present value savings over the debt service of the refunded bonds. Generally, the first required annual payment of principal of the refunding bonds cannot be later than the first principal payment of any of the bonds or notes being refunded thereby, however, principal payments made before the first principal payment of any of the bonds or notes being refunded thereby may be in any amount.

Serial bonds may be issued as "qualified bonds" with the approval of the state Municipal Finance Oversight Board composed of the State Treasurer, the State Auditor, the Attorney General and the Director of Accounts, subject to such conditions and limitations (including restrictions on future indebtedness) as may be required by the Board. Qualified bonds may mature not less than 10 or more than 30 years from their dates and are not subject to the amortization requirements described above. The State Treasurer is required to pay the debt service on qualified bonds and thereafter to withhold the amount of the debt service paid by the State from

state aid or other state payments; administrative costs and any loss of interest income to the State are to be assessed upon the city or town.

Tax Credit Bonds or Notes: Subject to certain provisions and conditions, the officers authorized to issue bonds or notes may designate any duly authorized issue of bonds or notes as “tax credit bonds” to the extent such bonds and notes are otherwise permitted to be issued with federal tax credits or other similar subsidies for all or a portion of the borrowing costs. Tax credit bonds may be made payable without regard to the annual installments required by any other law, and a sinking fund may be established for the payment of such bonds. Any investment that is part of such a sinking fund may mature not later than the date fixed for payment or redemption of the applicable bonds.

Bond Anticipation Notes: These generally must mature within two years of their original dates of issuance but may be refunded from time to time for a period not to exceed ten years from their original dates of issuance, provided that for each year that the notes are refunded beyond the second year they must be paid in part from revenue funds in an amount at least equal to the minimum annual payment that would have been required if the bonds had been issued at the end of the second year. For certain school projects, however, notes may be refunded from time to time for a period not to exceed seven years without having to pay any portion of the principal of the notes from revenue funds. The maximum term of bonds issued to refund bond anticipation notes is measured (except for certain school projects) from the date of the original issue of the notes.

Revenue Anticipation Notes: These are issued to meet current expenses in anticipation of taxes and other revenues. They must mature within one year but, if payable in less than one year, may be refunded from time to time up to one year from the original date of issue.

Grant Anticipation Notes: These are issued for temporary financing in anticipation of federal grants and state and county reimbursements. Generally, they must mature within two years but may be refunded from time to time as long as the municipality remains entitled to the grant or reimbursement.

Revenue Bonds: Cities and towns may issue revenue bonds for solid waste disposal facilities, for projects financed under the Commonwealth’s Water Pollution Abatement or Drinking Water Revolving Loan Programs and for certain economic development projects supported by tax increment financing. In addition, cities and towns having electric departments may issue electric revenue bonds, and notes in anticipation of such bonds, subject to the approval of the State Department of Telecommunications and Energy.

Projected Debt Payments by Project and Fund

The following four tables set forth the projected General Obligation Debt (G.O.D.) payments by project for both the City's governmental funds and the enterprise funds.

Bonds Payable Schedule - Governmental Funds (Excludes Enterprise Fund Debt)

Project	Coupon Rate (%)	Outstanding at June 30, 2016	Issued	Redeemed	Outstanding at June 30, 2017
Buildings		21,074,450.00	1,823,807.00	552,950.00	22,345,307.00
Departmental Equipment	4.79	4,660,300.00	-	525,000.00	4,135,300.00
School Buildings	3.69-4.79	12,124,110.00	12,606,900.00	1,091,733.00	23,639,277.00
School - All Other	3.19-3.97	8,144,415.00	-	480,000.00	7,664,415.00
Solid Waste		-	-	-	-
T & D Video Settlement/Judgement	3.19-3.26	2,030,000.00	-	100,000.00	1,930,000.00
Land Acquisition	3.63	2,915,000.00		115,000.00	2,800,000.00
St Mary's Ball Field	4.15		3,247,293.00	-	3,247,293.00
Hospital		-	-	-	-
Sewer		-	-	-	-
Solid Waste		-	-	-	-
Other Outside		-	-	-	-
TOTAL Bonds Payable		\$ 50,948,275.00	\$ 17,678,000.00	\$ 2,864,683.00	\$ 65,761,592.00

Bonds Payable Schedule – Enterprise Fund

Project	Coupon Rate (%)	Outstanding at June 30, 2016	Issued	Redeemed	Outstanding at June 30, 2017
Sewer	2.00-5.68	28,563,391.00	36,997,926.43	8,564,714.18	56,996,603.25
Solid Waste		-	-	-	-
GIS Implementation	2	103,984.00	-	51,472.00	52,512.00
Airport		-	-	-	-
Gas/Electric Utility		-	-	-	-
Hospital		-	-	-	-
Sewer		-	-	-	-
Solid Waste		-	-	-	-
Water	0.00-3.66	3,469,860.00	6,370,373.00	489,860.00	9,350,373.00
TOTAL Bonds Payable		\$ 32,137,235.00	\$ 43,368,299.43	\$ 9,106,046.18	\$ 66,399,488.25

Governmental Bonds Payable - Total

Fiscal Year	Principal	Interest	Total
2018	6,082,221.80	3,638,271.95	9,720,493.75
2019	6,260,002.97	3,566,096.91	9,826,099.88
2020	6,329,444.15	3,373,354.12	9,702,798.27
2021	6,390,063.21	3,185,278.78	9,575,341.99
Thereafter	107,090,351.14	30,319,884.81	137,419,235.95
Total	132,161,083.27	44,082,886.57	176,243,969.84

Governmental Bonds Payable – MCWT

Fiscal Year	Principal	Interest	Total
2018	2,084,679.30	1,238,314.59	3,322,993.89
2019	2,080,460.47	1,392,764.58	3,473,225.05
2020	2,129,901.65	1,346,937.64	3,476,839.29
2021	2,180,520.71	1,300,013.15	3,480,533.86
Thereafter	54,943,926.14	15,911,290.95	70,855,217.09
Total	63,419,488.27	21,189,320.91	84,608,809.18

CITY OF REVERE
Direct Debt Summary
As of June 30, 2017

General Obligation Bonds (1):		
Inside the General Debt Limit:		
Water (2)	\$ 683,800	
School	5,851,660	
General	41,399,100	
MCWT	<u>57,049,115</u>	
Total Inside Debt Limit		\$ 104,983,675
Outside the General Debt Limit:		
Water (2)	2,980,000	
School	17,827,035	
MCWT	<u>6,370,373</u>	
Total Outside Debt Limit		<u>27,177,408</u>
Total Outstanding		\$ 132,161,083
Temporary Loans		
Bond Anticipation Notes Outstanding (2)	3,706,627	
Total Short-Term Debt Outstanding		<u>3,706,627</u>
Total Direct Debt		<u><u>\$ 135,867,710</u></u>

-
- (1) Excludes lease and installment purchase obligations, overlapping debt and unfunded pension liability.
(2) Payable April 13, 2018.

Principal Payments by Purpose

The following table sets forth the principal payments by purpose on outstanding bonds of the City as of June 30, 2017.

Principal Payments by Purpose

As of June 30, 2017

Fiscal Year	School (1)	Water (2)	General (3)	MCWT (4)	Total
2018	\$ 1,166,443	\$ 515,000	\$ 2,316,100	\$ 2,084,679	\$ 6,082,222
2019	1,239,543	515,000	2,425,000	2,080,460	6,260,003
2020	1,253,043	515,000	2,431,500	2,129,902	6,329,444
2021	1,269,543	515,000	2,425,000	2,180,521	6,390,063
2022	1,269,543	515,000	2,455,000	2,232,359	6,471,901
2023	1,289,243	508,800	2,556,500	2,285,435	6,639,978
2024	1,309,543	255,000	2,550,000	2,339,785	6,454,327
2025	1,324,543	255,000	2,295,000	2,395,434	6,269,977
2026	1,089,543	70,000	2,390,000	2,452,418	6,001,960
2027	989,543	-	2,265,000	2,256,058	5,510,600
2028	1,024,543	-	2,345,000	2,310,272	5,679,814
2029	829,543	-	2,440,000	2,365,793	5,635,335
2030	844,543	-	1,860,000	2,422,664	5,127,207
2031	859,543	-	1,520,000	2,480,911	4,860,453
2032	455,000	-	1,265,000	2,505,331	4,225,331
2033	470,000	-	1,135,000	2,565,718	4,170,718
2034	485,000	-	1,165,000	2,279,564	3,929,564
2035	500,000	-	1,210,000	2,335,355	4,045,355
2036	515,000	-	1,040,000	2,313,314	3,868,314
2037	530,000	-	1,065,000	2,370,165	3,965,165
2038	550,000	-	1,110,000	1,705,813	3,365,813
2039	570,000	-	1,135,000	1,749,807	3,454,807
2040	585,000	-	-	1,794,934	2,379,934
2041	605,000	-	-	1,841,223	2,446,223
2042	630,000	-	-	1,888,710	2,518,710
2043	650,000	-	-	1,937,420	2,587,420
2044	675,000	-	-	1,732,623	2,407,623
2045	700,000	-	-	1,777,375	2,477,375
2046	-	-	-	1,458,247	1,458,247
2046	-	-	-	1,147,201	1,147,201
	<u>\$ 23,678,695</u>	<u>\$ 3,663,800</u>	<u>\$ 41,399,100</u>	<u>\$ 63,419,488</u>	<u>\$ 132,161,083</u>

(1) \$19,485,100 is State Qualified. \$17,827,035 is outside the debt limit.

(2) \$683,800 is State Qualified. \$2,980,000 is outside the debt limit.

(3) \$41,399,100 is State Qualified.

(4) Inside the debt limit.

**Annual Debt Service
As of June 30, 2017**

Fiscal Year	Outstanding		Net Debt Service
	Principal	Interest	
2018	\$ 6,082,222	\$ 3,638,272	\$ 9,720,494
2019	6,260,003	3,566,097	9,826,100
2020	6,329,444	3,373,354	9,702,798
2021	6,390,063	3,185,279	9,575,342
2022	6,471,901	2,992,217	9,464,118
2023	6,639,978	2,796,602	9,436,579
2024	6,454,327	2,595,948	9,050,275
2025	6,269,977	2,394,900	8,664,876
2026	6,001,960	2,202,733	8,204,694
2027	5,510,600	2,017,438	7,528,038
2028	5,679,814	1,842,969	7,522,783
2029	5,635,335	1,667,744	7,303,079
2030	5,127,207	1,511,935	6,639,141
2031	4,860,453	1,373,776	6,234,229
2032	4,225,331	1,255,304	5,480,635
2033	4,170,718	1,149,364	5,320,082
2034	3,929,564	1,043,469	4,973,032
2035	4,045,355	940,983	4,986,338
2036	3,868,314	838,098	4,706,412
2037	3,965,165	737,165	4,702,330
2038	3,365,813	633,610	3,999,423
2039	3,454,807	540,814	3,995,620
2040	2,379,934	445,277	2,825,211
2041	2,446,223	382,117	2,828,340
2042	2,518,710	317,086	2,835,797
2043	2,587,420	249,750	2,837,170
2044	2,407,623	183,083	2,590,706
2045	2,477,375	117,438	2,594,813
2046	1,458,247	62,531	1,520,778
2047	1,147,201	27,533	1,174,734
	<u>\$ 132,161,083</u>	<u>\$ 44,082,887</u>	<u>\$ 176,243,970</u>

Key Debt Ratios
As of June 30, 2017

	As of June 30,				
	2017	2016	2015	2014	2013
Long-Term Debt Outstanding (1)	\$ 132,161,083	\$ 83,085,513	\$ 76,848,603	\$ 59,951,681	\$ 63,439,220
Per Capita (2)	\$2,553.59	\$1,605.36	\$1,484.85	\$1,158.37	\$1,225.76
Percent of Assessed Valuation (3)	2.62 %	1.80 %	1.80 %	1.54 %	1.68
Percent of Equalized Valuation (4)	2.70 %	2.01 %	1.86 %	1.49 %	1.58
Per Capita as a Percent of Per Capita Income (2)	5.63 %	5.63 %	5.92 %	5.88 %	6.22

(1) Excludes overlapping debt, lease and installment purchase obligations and unfunded pension liability.

(2) Source: U.S. Department of Commerce, Bureau of the Census - latest applicable actuals or estimates.

(3) Source: Board of Assessors - assessed valuation as of prior January 1.

(4) Source: Massachusetts Department of Revenue - equalized valuation in effect for that fiscal year (equalized valuations are established for January 1 of each even-numbered year.)

Coverage of Qualified Debt Service

It is projected that state aid distributions from The Commonwealth of Massachusetts to the City will provide ample coverage of outstanding qualified debt service. The following table presents debt service on the City's State Qualified Bonds and the coverage ratio of total state aid to projected qualified debt service.

Fiscal Year	Total Outstanding Qualified Bond Debt Service (1)	Total State Aid (2)	Coverage Ratio
2018	\$ 3,263,000	\$ 72,940,728	22.35 %
2019	3,445,000	74,399,543	21.60
2020	3,465,000	75,887,533	21.90
2021	3,475,000	77,405,284	22.27
2022	3,505,000	78,953,390	22.53
2023	3,620,000	80,532,458	22.25
2024	3,630,000	82,143,107	22.63
2025	3,390,000	83,785,969	24.72
2026	3,250,000	85,461,688	26.30
2027	2,955,000	87,170,922	29.50
2028	3,070,000	88,914,340	28.96
2029	2,970,000	90,692,627	30.54
2030	2,405,000	92,506,480	38.46
2031	2,080,000	94,356,609	45.36
2032	1,720,000	96,243,742	55.96
2033	1,605,000	98,168,616	61.16
2034	1,650,000	100,131,989	60.69
2035	1,710,000	102,134,628	59.73
2036	1,555,000	104,177,321	67.00
2037	1,595,000	106,260,867	66.62
2038	1,660,000	108,386,085	65.29
2039	1,705,000	110,553,807	64.84
2040	585,000	112,764,883	192.76
2041	605,000	115,020,180	190.12
2042	630,000	117,320,584	186.22
2043	650,000	119,666,996	184.10
2044	675,000	122,060,336	180.83
2045	700,000	124,501,542	177.86
Total	\$ 61,568,000		

(1) As of June 30, 2017.

(2) Includes total state aid available for coverage based on the FY 2018 Cherry Sheets. State aid estimates above assume an increase at a rate of 2% each year after FY 2018. The State aid figures above no longer reflect school building assistance grants as such grants are no longer paid by the Commonwealth and are now paid by the Massachusetts School Building Authority. Therefore, such payments no longer constitute "distributable aid" of the Commonwealth under the Qualified Bond Act.

Overlapping Debt (1)

The City is located in Suffolk County and is a member of the Massachusetts Water Resources Authority (MWRA) and the Massachusetts Bay Transportation Authority (MBTA). The following table sets forth the outstanding bonded debt, exclusive of temporary loans in anticipation of bonds or current revenue, of Suffolk County, the MWRA, the MBTA and the Northeast Metropolitan Regional Vocational School District and the City of Revere's gross share of such debt and the fiscal 2018 dollar assessment for each.

<u>Overlapping Entity</u>	<u>Debt Outstanding as of 6/30/17</u>	<u>Revere's Estimated Share of Debt</u>	<u>Dollar Assessment (Debt & Operating Expenses) Fiscal 2018</u>
Suffolk County (2)	-	-	-
Massachusetts Water Resources Authority(3)			
Water	\$2,057,615,000	2.020%	\$2,929,530
Sewer	3,572,843,000	2.304%	7,326,027
Massachusetts Bay Transportation Authority(4)	5,656,191,000	2.127%	3,487,789
Northeast Metropolitan Regional Vocational School District (5)	-	20.669%	1,839,311

(1) Excludes debt of the Commonwealth.

(2) All Suffolk County debt is an obligation of the City of Boston. There is no assessment to the other municipalities.

(3) Source: The Massachusetts Water Resources Authority (the "MWRA") provides wholesale drinking water services in whole or in part to 48 cities, towns and special purpose entities and provides wastewater collection and treatment services to 43 cities, towns and special purpose entities. Under its enabling legislation, as amended, the aggregate principal amount of all bonds issued by the MWRA for its corporate purposes may not exceed \$6.1 billion outstanding at any time. Its obligations are secured by revenues of the MWRA. The MWRA assesses member cities, towns and special purpose entities, which continue to provide direct retail water and sewer services to users. The cities, towns and other entities collect fees from the users to pay all or part of the assessments; some municipalities levy property taxes to pay part of the amounts assessed upon them. Debt outstanding as of June 30, 2017; assessments for fiscal 2018.

(4) Source: Massachusetts Bay Transportation Authority ("MBTA"). Debt as of June 30, 2017; assessment for fiscal 2017. The Massachusetts Bay Transportation Authority (the "MBTA") was created in 1964 to finance and operate mass transportation facilities within the greater Boston metropolitan area. Under its enabling act, the MBTA is authorized to issue bonds for capital purposes, other than refunding bonds, and for certain specified purposes to an outstanding amount, which does not exceed the aggregate principal amount of \$3,556,300,000. In addition, pursuant to certain of the Commonwealth's transportation bond bills, the MBTA is authorized to issue additional bonds for particular capital projects. The MBTA also is authorized to issue bonds of the purpose of refunding bonds. Under the MBTA's enabling act debt service, as well as other operating expenses of the MBTA, are to be financed by a dedicated revenue stream consisting of the amounts assessed on the cities and towns of the MBTA and a dedicated portion of the statewide sales tax. The amount assessed to each city and town is based on its weighted percentage of the total population of the authority as provided in the enabling act. The aggregate amount of such assessments is not permitted to increase by more than 2.5 percent per year.

(5) Source: District Business Manager. Debt as of June 30, 2017, assessment for fiscal 2017.

Authorized Unissued Debt and Prospective Financing

As of August 15, 2017, the City will have approximately \$50.5 million authorized and unissued primarily for school construction purposes (approximately \$15 million) and water and sewer purposes (approximately \$33.3 million), and other various municipal projects (approximately \$4.0 million). The school debt is expected to receive 80% state school construction grants of eligible project costs; the City anticipates its share to be approximately \$10 million. It is anticipated that the water and sewer debt will be supported fully with user fees.

The City has passed legislation providing that all interest earned and premiums received on its school construction bond anticipation notes be placed in a separate account and used only to pay down certain school building debt. The balance of this account at June 30, 2012 was \$1,655,300 and at June 30, 2013 was \$8,013 and at June 30, 2014 was \$81,186. The balance as of June 30, 2015 was \$276,507 and the balance as of June 30, 2016 was \$246,000.

Projected Debt Payments by Project and Fund

The following four tables set forth the projected General Obligation Debt (G.O.D) payments by project for both the City's governmental funds and the enterprise funds. It is significant to note that the State reimbursed for school construction projects at the rate of 90% for the new construction and for three schools that have been completed: Susan B Anthony, A.C. Whalen and Rumney Marsh Academy.

The Commonwealth of Massachusetts has approved school construction assistance to the City. The assistance program, which is administered by the Massachusetts School Building Authority, provides resources for construction costs and debt service interest of general obligation bonds outstanding. The City has received a ninety percent (90%) reimbursement of the construction costs for three schools: Susan B. Anthony School, A.C. Whalen School, and The Rumney Marsh Academy Middle School. The City received reimbursement of the New Paul Revere School construction costs in the following financing plan:

\$10,865,810	MSBA Allowable Costs
9,677,250	MSBA 90% Share
5,990,850	MSBA 2% Loan to the Community
<u>1,740,900</u>	Local Share 10%
\$17,409,000	Total Funding

The City is constructing a new middle school The Sgt. James Hill Middle School at an 80% reimbursement rate on approved costs. The MSBA reimburses the community for construction, planning and interest costs. The reimbursement happens with the submission of invoices to the MSBA, thus minimizing the need for short term borrowing and interest costs. The City's anticipated share is estimated to be \$15 million

The City is in the process of the reconstruction of the Harry Della Russo Stadium for a total cost of \$5,500,000. This past December we were informed by the Executive Office of Energy and Environmental

Affairs that we would be receiving \$727,000 in FY2014 and then \$2 million in FY2015, under the Gateway City Parks Program, for the restoration of the Harry Della Russo Football Stadium/Track.

The City has authorized:

- \$2,856,627 for the construction of the new SGT James Hill Elementary School.
- \$2,500,000 for the reconstruction and repairs to the McKinley Elementary School (see above).
- \$7,858,315 for the replacement of the Garfield School roof.
- \$1,350,000 for the replacement of the Garfield School boiler.

Economic Development

Recognizing that the City of Revere needs commercial development to ensure a solid tax base, the City has taken an aggressive approach in recent years to expand and diversify the commercial tax base. These efforts have yielded significant success. In virtually every corner of the City, economic development is moving forward.

At the City's northern fringe, along the border with Malden, the 100 acre former Rowe's Quarry is now the site of an emerging mixed-use development, including two buildings comprising 715 housing units that were occupied in the summer of 2007. Further, a new fire station was constructed by the developer for the City at no cost to the City, to be manned by the present complement of fire department personnel.

The City opened two new fire stations and a new police station. Two old fire stations were closed along with a former police station. The funds from the sale of these properties were used to pay the debt service on the new public safety facility. The City opened a new middle school, Rumney Marsh Academy, in August 2008.

In the City's center, the New England Confectionery Company ("NECCO"), the internationally famous candy manufacturer, recently completed its \$100 million renovation and expansion of the old Towle Manufacturing Facility, making it NECCO's world headquarters. The City of Revere has signed a Tax Increment Financing Agreement ("TIF") with NECCO. NECCO has relocated their world headquarters and manufacturing facilities to a newly renovated facility at 135 American Legion Highway. The City granted this TIF in return for a guarantee of the renovation and outfit at the new facility, new capital investment at the facility by the company and the creation of new employment opportunities for local workers by the company. In the first year of the agreement (FY 2004) the tax exemption was 40% and increased to 49% until FY 2012. It decreased to 39% until FY 2014 and, has further decreased to 29% until FY 2016. The last increments, until the end of the agreement in FY 2023, are 1%. The NECCO has been sold.

Similar development occurred along the Route 1A corridor, on the City's border with Boston. This area was formerly limited to oil farms and heavy industrial uses, but is now being transformed into a more lucrative development area. Part of this transformation includes construction of a major retail complex, featuring a new Target store, a Super Stop & Shop, and a restaurant, which was completed in March of

2005 adjacent to Suffolk Downs. Additionally, Phase 2 of the development was completed in 2009, which included the construction of 30,000 square feet of retail space. Also in 2009, a 60,000 square foot retail shopping center was completed on Route 1A at Mahoney Circle. Further construction and occupancy of a 129,000 square foot BJ's Wholesale Club occurred in 2009. A new Federal Express maintenance facility is fully operational on a site formerly occupied by 12 large oil tanks. The new retail center and FedEx complex have changed the land use landscape of this area resulting in the removal of 12 abandoned oil tanks and have complemented a 200-room Hampton Inn, which previously opened on this corridor in 2001.

Additional development possibilities exist along Revere Beach. After lengthy negotiations, the City reached agreement with the Commonwealth's Department of Conservation and Recreation and the MBTA for development of almost 9 acres of surface parking lots east of the Wonderland Train Station. The Governor's Office of Commonwealth Development has identified this site as one of its priority Transit Oriented Development locations and has worked closely with the City in the development of a Request for Proposals for dense mixed-use development on this site. The RFP was advertised in May 2006. After a lengthy review, the City of Revere designated Eurovest Development as the developer of this site. The proposal and vision that was submitted by Eurovest calls for 902 market-rate residential condominium units, a 275,000 square foot mixed use building to include a 125 room hotel, 149 condominium hotel units, 5,000 square feet of retail space and a 12,000 square foot cultural center. Also planned for this site is a 145,000 square foot office building and 20,000 square feet of retail space. The entire project will represent an approximate \$470 million investment in the City of Revere. This project was awarded and has received a state grant in the amount of \$10 million. The project is scheduled to be completed in 2018. The Transit Oriented Development project received a significant boost in 2009 through the award of \$22 million in Federal Stimulus Funds and a \$20 million Federal TIGER grant for the construction of a 1,500 car garage, at Wonderland MBTA station. The garage, as well as a pedestrian plaza and bridge connecting the garage to Revere Beach Boulevard was completed in October 2012.

In June 2010, a building permit was issued to Price Rite Supermarket for the renovation and occupancy of a vacant 46,000 square foot structure on Squire Road. In addition, construction of an 83,000 square foot Market Basket on Squire Road is complete. The renovation of the former Johnnie's Foodmaster and Rite Aid shopping center on Squire Road for conversion to a new Harley Davidson motorcycle sales and retail facility was completed in 2014.

Construction of a 30 unit residential building at 525 Beach Street was completed in 2015.

The Vanguard Development of 194 residential units is complete and Upton Corporation is developing 230 residential units which is 70% complete at a cost estimated at \$58 million. The Parcel H development which consists of a 150 room hotel with 8,000 square feet of retail and 148 residential units is still pending. Construction is expected to start in late 2017. A Marriott is expected to be the brand. Development of Lot 2, the area between the Vanguard and Upton Corporation developments, will be explored during the latter part of 2017.

Baystone Development has successfully received a variance to build a 234 unit residential apartment building at the site of the former Ocean Club development on Revere Beach Boulevard. Construction has started and is 25% complete, with total completion expected in June 2017. The estimated cost of the project is \$55 million.

Construction of a mixed use 39 unit senior residential building with 1,800 square foot of retail space on the former Reardon's Restaurant site on Broadway has been completed. The projected cost of the project is \$10 million.

Construction of a 231 unit residential development on Ward Street as part of the BJ's PUD project is under construction and building #1 is ready for occupancy.

The East Boston Savings Bank has completed construction of a new 2,700 square foot bank at 126 Squire Road.

In 2012, a 20,000 square foot Planet Fitness was constructed on Charger Street adjacent to the Northgate Shopping Center.

Construction of a new Mom's Motorcycle sales facility was completed in 2015 on Broadway.

Kids Only after school building is currently under construction and if expected to be completed in 2016.

Redgate Development recently received a special permit for the construction of a mixed-use development consisting of a 130 room hotel with 195 residential units. The estimated cost of the project is \$80 million. Redgate Development has been before site plan review, and construction is expected to start later in the spring of 2017.

GENERAL OBLIGATION DEBT – CREDIT RATINGS

It is important to understand that no single ratio or factor determines a General Obligation Bond rating or fully encompasses the fiscal health of a municipality. The factors must be taken as a group. Other debt ratios, as well as economic and administrative factors account for the differences in ratings. A growing community can afford more debt than a non-growth area and a community with more income wealth can afford more debt than a poor community. The following is a list of additional factors that the financial community uses in evaluating an issuer's credit rating:

Economic health and diversification

Fund balances (free cash and other reserves)

Evidence of regular planning for capital improvements by the issuer

Review of the issuer's Capital Improvements Program for its effect on future debt needs

The willingness of the community, from time to time, to approve Proposition 2 ½ overrides and/or debt exclusions

Consideration of projected debt requirement

The issuer's financial controls related to budgetary matters

The issuer's long-range planning, particularly zoning and land-use planning

The range and level of services provided by the issuer in relation to its capacity to provide services

Flexibility in the ability to raise revenue

Generally, bond ratings do not change suddenly but respond more to long-range trends. However, dramatic changes are key indicators of fiscal health and can result in a more immediate rating change. In projecting bond ratios, it is important to review the sensitivity of the ratios to changes in the economy.

GENERAL OBLIGATION DEBT – LIMITATIONS

There are several legal limitations that govern the issuance of municipal debt. Under Massachusetts statutes, the General Debt Limit of the City of Revere consists of Normal Debt Limit and a Double Debt Limit. The Normal Debt Limit for the City is 2 ½ percent of the valuation of taxable property as last equalized by the State Department of Revenue. The City can authorize debt up to this amount without State approval. It can authorize debt up to twice this amount (Double Debt Limit) with the approval of the State's Municipal Oversight Board. The current debt limitation for the City of Revere is in excess of 200 million which is significantly higher than the City's outstanding general obligation debt that is subject to this limitation. It should be pointed out that much of the existing City debt does not factor into this limitation. There are many categories of general obligation debt that are exempt from, and do not count against, the General Debt Limit. To name a few among many, certain school bonds, water bonds, solid waste disposal facility bonds and water pollution abatement revenue bonds are not subject to these debt limits.

Under the provision of Massachusetts statutes authorizes indebtedness up to a limit of 5% of the equalized valuation. The City's equalized valuation is \$4,891,574,500. The debt limit is \$244,578,725. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, debt may be authorized in excess of that for specific purpose. Such debt, which is designated as "outside the debt limit".

Proposition 2 ½ (Chapter 580 of the Acts of 1980) also impacts the amount of municipal debt that can be issued. These limiting factors are the Primary Levy Limit and the Maximum Levy Limit and restrict the permitted amount of tax levy increase from year to year. In order to exceed these legal limits, an override initiative would need to be voted to exclude a particular debt issue or a portion of a debt issue from the effects of these limitations. The City has never passed an override provision.

TO CALCULATE THE FY 2017 LEVY LIMIT

A. FY 2016 Levy Limit	\$75,555,755
B. ADD (IIA + IIA1) * 2.5%	\$ 1,888,894

C. ADD FY 2017 New Growth	\$ 1,825,997
D. ADD FY 2017 Override	\$ <u>0</u>
E. FY 2017 Levy Limit	\$ 79,270,646

ADMINISTRATIVE POLICIES IN RELATION TO DEBT

This section provides policies governing the management of debt for the City.

Debt Refinancing

An advance refunding of outstanding debt shall only be considered when present value savings of at least 3% of the principal amount of the refunded bonds are produced, unless: (1) a debt restructuring is necessary or (2) bond covenant revisions are necessary in order to facilitate the ability to provide services or to issue additional debt. The City, in collaboration with its Financial Advisor, continually monitors municipal bond market conditions to identify refinancing opportunities. An analysis shall be conducted when necessary to determine whether debt financing, cash purchase or leasing is the most cost effective method of financing for the City.

General Obligation Debt

1. All debt shall be financed within the limitations of Proposition 2 ½ with the exception of debt related to enterprise funds, gifts and betterments. The requirements for such financing shall be an expenditure of at least \$200,000 and a useful life in excess of five years.
2. The term of long-term debt generally shall not exceed the expected useful life of the capital asset being financed and, in no case, shall it exceed twenty years.
3. The City had legislation passed that all interest earned or premiums received be placed in a separate fund to be used for payment of the debt service on School buildings. Special legislation was passed that placed a surcharge on rental cars. The purpose of this fund is to help pay the debt service on the new Public Safety Facility. The School Department entered into an energy savings contract with Ameresco Inc. for a ten year period. The debt service for this contract is part of the School Departments budget.

DEBT SUMMARIZED

A responsible debt management program is an integral part of municipal finance. A City's debt must be structured to reflect the underlying, long-term economic prospects of the community. There are statutory requirements and market forces at work to regulate a community's ability to borrow. The requirement of continuing disclosure, on an annual basis to the bond markets, provides a powerful incentive for a municipality to keep its financial house in order. This analysis has emphasized the importance of credit ratings because, in effect, these are municipal finance report cards

Financial Policies and Protocols

FINANCIAL POLICIES

Overview

In order to ensure financial health and appropriate fiscal stewardship, the City of Revere adheres to its established financial policies. The City and its officials, employees, and agents work to achieve the policy goals set forth by the Mayor and City Council in a manner consistent with the policies listed included herewith.

Overall Guiding Principles

- To maintain an effective, efficient, and modern financial system
- To protect the public's confidence in the City's fiscal management
- To deliver high quality services within the City at the lowest possible cost to taxpayers

Accounting, Auditing, and Planning Policies

- The City shall conform to the accounting standards set forth by the Governmental Account Standards Board (GASB).
- All City funds shall be placed at the highest possible rate, taking into account security, liquidity needs, yield, and any other concerns deemed to be in the best interest of the City, subject to the restrictions established by State law and in compliance with said law.
- An annual audit shall be performed by an independent public accounting firm. A management letter shall be provided by said firm to the City that lists opportunities for improvement in the City's financial management policies and procedures.

General Fund Policies

- The annual operating budget shall be balanced. A balanced budget shall be defined as "a financial plan for which the estimated expenditures for a given period is less than or equal to the proposed financing revenues, which may be from various sources, for the same period."
- Pursuant to M.G.L. c. 40, § 5B, the City shall employ a stabilization fund, of which the City treasurer shall be the custodian. The fund shall be utilized for any lawful purpose, including but not limited to any purpose for which the City may lawfully borrow money. Any appropriation or transfer

of funds into or out of this stabilization fund must be approved by a two thirds vote of the City Council.

- Within ninety days of the certification of free cash by the Department of Revenue, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifteen percent of the total free cash amount certified by the Department of Revenue
- Within ninety days of the receipt of any funds from the sale of City-owned property, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifteen percent of the total sale price as certified by the treasurer, except that funds in the stabilization fund from the source shall be separately accounted for and utilized only for purposes allowed by M.G.L. c 44 § 63.
- Within ninety days of the receipt of any proceeds from any “host community” fee or fund established pursuant to legislation providing for racinos, Class III casinos or any other expanded gaming, the Mayor shall present to the City Council, and the City Council shall approve, a transfer to the stabilization fund of a sum equal to not less than fifty percent of such proceeds, except that funds in the stabilization fund from this source shall be separately accounted for and utilized only for capital projects for which the City is authorized by statute to incur debt for a period of five years or more.
- The Mayor and City Council may agree to make transfers from any other source to the stabilization fund, provided that any such transfers are approved by a two-thirds vote of the City Council.
- The City shall consider the use of a broad diversity of revenue sources as allowed under State law to ensure the City’s ability to handle fluctuations in various revenue streams with minimal impact on the financial wellbeing of the City.
- Fees and user charges shall be reviewed periodically in relation to the cost of delivering the service when appropriate.

Enterprise Fund Policies

- Rates for sewer and water service should be set at a level to provide for self-supporting operations.
- Retained earnings may be appropriated for debt service and any capital expenditure deemed appropriate.
- Pursuant to M.G.L. c. 40 § 5B, the City shall employ a water and sewer enterprise fund-stabilization account, of which the City treasurer shall be the custodian. The account shall be utilized for any lawful purpose, including but not limited to any purpose for which the City may lawfully borrow money. Any appropriation or transfer of funds into or out of this stabilization account must be approved by a two-thirds vote of the City Council.
- Within ninety days of the certification of free cash by the department of revenue within the water and sewer enterprise fund, the Mayor shall present to the City Council, and the City Council may

approve, a transfer to the water and sewer enterprise fund-stabilization account of a sum equal to not less than fifteen percent of the total free cash amount certified by the department of revenue.

- The Mayor and City Council may agree to make transfers from any other source to the water and sewer enterprise fund-stabilization account, provided that any such transfers are approved by a two-thirds vote of the City Council.

Capital Assets and Expenditure Policies

- The City shall define capital assets as the following: “Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g. roads, water mains, sewer mains, and similar items), are defined as assets with an initial cost of more than \$25,000 and an estimated useful life in excess of two years.”
- The City shall develop a multi-year plan for capital improvements and update it annually.
- The City shall make all capital purchases and improvements in accordance with the adopted capital improvement plan.
- The City shall coordinate development of the capital improvement plan with the development of the operating budget. Future operating costs associated with capital assets shall be projected and included in operating budget forecasts.
- The City shall use intergovernmental assistance to finance only those capital improvements that are consistent with the capital improvement plan priorities and for which operating and maintenance costs have been included in operating budget forecasts.
- The City shall maintain all its assets at a level adequate to protect the City’s capital investment and to minimize future maintenance and replacement costs.
- The City shall identify the estimated costs and potential funding sources for each capital improvement proposed before it is submitted to the City Council for approval.
- The City shall determine the least costly financing for all new projects.
- In accordance with GASB 34, the City shall track, report, and depreciate capital assets.

Debt Management Policies

- Financial stewards of the City shall prioritize the protection of the City’s bond rating and meeting all debt obligations in a timely manner.
- The City shall confine long-term borrowing to capital improvement projects that cannot be financed from current revenues.
- When the City finances a capital projects by issuing bonds, it shall back the bonds within a period not to exceed the expected useful life of the project.
- Total general obligation debt shall not exceed limits provided for in State law.

- Whenever possible, the City shall use special revenue funds, special assessments, or other self-supporting bonds, instead of general obligation bonds.
- The City shall not use long-term debt for current operations unless otherwise allowed under special legislation.
- The City shall retire bond anticipation debt within six months after the completion of a project.
- The City shall maintain good communications with bond rating agencies about its financial condition.
- The City shall follow a policy of full disclosure on every financial report and bond prospectus.

Gift and Grant Policies

- All proposed gifts and grants shall be evaluated for consistency with City policies and mission.
- All gifts and donations shall be managed and expended in accordance with the instructions of the donor, allowing for limitations of law and regulation; all grants shall be managed to comply with the guidance of the grantor, allowing for limitations of law and regulation.

Basis of Accounting & Basis of Budgeting

Basis of Accounting

The modified accrual basis of accounting is used by all governmental fund types; general, enterprise, special revenue, trust and agency funds.

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual, that is, when they become both measurable and available. ~~%Measurable+~~ means the amount of the transaction can be determined, and ~~%available+~~ means collectible within the current period, or soon enough thereafter to be used to pay liabilities of the current period. Property taxes are considered available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due. The accrual basis of accounting is utilized by non-expendable trust funds. Under this basis of accounting, revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred.

Basis of Budgeting

An annual budget of the General and Enterprise funds are voted and approved by the City Council. Additional appropriations can be voted prior to the setting of the tax rate. Approval is also required for certain special revenue funds and for capital projects funded from borrowing authorizations. The Town's General Fund annual budget is adopted on a statutory basis that differs in some respects from generally accepted accounting principles (GAAP). The major differences between the budgetary basis and GAAP accounting basis are that Budgeted revenues are recorded when cash is received (budgetary basis), as opposed to when susceptible to accrual (GAAP). The property tax levy is recorded as a receivable when levied but then is fully reserved until collected. Encumbrances are treated as expenditures in the year of the commitment.

Glossary of Terms

GLOSSARY OF TERMS

Abatement - A complete or partial cancellation of a tax levy imposed by a governmental unit. Administered by the local board of assessors.

Accounting Period - A period at the end of which, and for which, financial statements are prepared. Also known as a fiscal period.

Accounting System - A system of financial record keeping that records, classifies and reports information on the financial status and operation of an organization.

Activity - A specific and distinguishable line of work performed by one or more organization components of a governmental unit for the purpose of accomplishing a function for which the governmental unit is responsible.

Adopted Budget - The resulting budget that has been approved by the City Council.

Allocation - The distribution of available monies, personnel, buildings, and equipment among various City departments, divisions or cost centers.

Annual Budget - An estimate of expenditures for specific purposes during the fiscal year (July 1-June 30) and the proposed means (estimated revenues) for financing those activities.

Appropriation - An authorization granted by the City Council to incur liabilities for purposes specified in the appropriation act.

Arbitrage - Investing funds borrowed at a lower interest cost in investments providing a higher rate of return.

Assessed Valuation - A valuation set upon real or personal property by the local board of assessors as a basis for levying taxes.

Audit - An examination of documents, records, reports, system of internal control, accounting and financial procedures to ensure that financial records are fairly presented and in compliance with all legal requirements for handling of public funds, including state and federal laws and the City charter.

Balanced Budget - A budget in which receipts are greater than (or equal to) expenditures. A requirement for all Massachusetts cities and towns.

Bond Anticipation Notes (BAN) - Notes issued in anticipation of later issuance of bonds, usually payable from the proceeds of the sale of the bonds or renewal notes.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given time period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year.

Budget Calendar - A schedule of certain steps to be followed in the budgeting process and the dates by which each step must be complete.

Budget Document - The instrument used by the Mayor to present a comprehensive financial program to the appropriating body.

Budget Message - A general discussion of the submitted budget presented in writing by the Mayor to the legislative body as part of the budget document.

Capital Budget - A plan of proposed outlays for acquiring long-term assets and the means of financing those acquisitions during the current fiscal period.

Capital Improvement Program (CIP) - A plan for capital expenditure to be incurred each year over a fixed period of years to meet capital needs arising from the long term work program. It sets forth each project and specifies the full resources estimated to be available to finance the projected expenditures.

Charges for Service - (Also called User Charges or Fees) The charges levied on the users of particular goods or services provided by local government requiring individuals to pay for the private benefits they receive. Such charges reduce the reliance on property tax funding.

Cherry Sheet - A form showing all state and county charges and reimbursements to the City as certified by the state director of accounts. Years ago this document was printed on cherry colored paper, hence the name. A copy of this manual can be found at the following on- line address: <http://www.mass.gov/Ador/docs/dls/cherry/CSManual.pdf>.

Community Preservation Act (CPA) - The CPA allows communities to create a local Community Preservation Fund to raise money through a surcharge of up to 3% of the real estate tax levy on real property for open space protections, historic preservation and the provision of affordable housing. The act also creates a significant state matching fund, which serves as an incentive to communities to pass the CPA.

Consent Decree: A consent decree is an agreement or settlement to resolve a dispute between two parties without admission of guilt. The plaintiff and the defendant ask the court to enter into their agreement, and the court maintains supervision over the implementation of the decree in monetary exchanges or restructured interactions between parties

Cost Center - The lowest hierarchical level of allocating monies. Often referred to as a program, project or operation.

Debt Limits - The general debt limit of a City consists of normal debt limit, which is 2 ½ percent of the valuation of taxable property and a double debt limit which is 5 % of that valuation. Cities and towns may authorize debt up to the normal limit without state approval. It should be noted that there are certain categories of debt which are exempt from these limits.

Debt Service - Payment of interest and repayment of principal to holders of government debt instruments.

Deficit or Budget Deficit - The excess of budget expenditures over receipts. City and State laws require a balance budget.

Department - A principal, functional and administrative entity created by statute and the Mayor to carry out specified public services.

Encumbrance - An account used to record the estimated amount of purchase orders, contract, or salary commitments chargeable to an appropriation. The account is credited when goods or services are received and the actual expenditure of the appropriation is known.

Enterprise Fund - A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The intent is that the full costs of providing the goods or services be financed primarily through charges and fees thus removing the expenses from the tax rate. Governmentally owned utilities and hospitals are ordinarily accounted for by enterprise funds.

Equalized Value (EQV) . The full and fair cash value of property within a municipality. See MGL - Ch 58 Section 10C for a full description.

Exemptions - A statutory reduction in the assessed valuation of taxable property accorded to certain taxpayers, such as senior citizens, widows, and war veterans.

Expenditures - The amount of money, cash or checks, actually paid or obligated for payment from the treasury when liabilities are incurred pursuant to authority given in an appropriation.

Financial Accountability - The obligation of government to justify the raising of public resources and what those resources were expended for.

Financial Condition - The probability that a government will meet its financial obligations as they become due and its service obligations to constituencies, both currently and in the future.

Financing Plan - The estimate of revenues and their sources that will pay for the service programs outlined in the annual budget.

Fiscal Period - Any period at the end of which a governmental unit determines its financial position and the results of its operations.

Fiscal Year - The 12-month financial period used by all Massachusetts municipalities which begins July 1st and ends June 30th of the following calendar year. The year is represented by the date on which it ends. Example: July 1, 2013 to June 30, 2014 would be FY 14.

Fixed Asset - Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full and Fair Market Valuation - The requirement, by State Law, that all real and personal property be assessed at 100% of market value for taxation purposes. "Proposition 2 ½" laws set the City's tax levy limit at 2 ½ % of the full market (assessed) value of all taxable property.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities, and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance -The portion of Fund Equity available for appropriation.

Fund Equity -The excess of fund assets and resources over fund liabilities. A portion of the equity of a governmental fund may be reserved or designated; the remainder is referred to as Fund Balance.

General Fund - A fund used to account for all transactions of a governmental unit that are not accounted for in another fund. The General Fund is used to account for the ordinary operations of a governmental unit that are financed from taxes and other general revenues.

Government Accounting Standards Board (GASB) - The Governmental Accounting Standards Board (GASB) was organized in 1984 as an operating entity of the Financial Accounting Foundation (FAF) to establish standards of financial accounting and reporting for state and local governmental entities. Its standards guide the preparation of external financial reports of those entities. The Foundation's Trustees are responsible for selecting the members of the GASB and its Advisory Council, funding their activities and exercising general oversight-with the exception of the GASB resolution of technical issues. The GASB function is important because external financial reporting can demonstrate financial accountability to the public and is the basis for investment, credit and many legislative and regulatory decisions. The mission of the Governmental Accounting Standards Board is to establish and improve standards of state and local governmental accounting and financial reporting that will result in useful information for users of financial reports and guide and educate the public, including issuers, auditors, and users of those financial reports. More information, including all statements, can be found at www.gasb.org.

Grant - A contribution of assets by one governmental unit to another unit. Typically, these contributions are made to local governments from the state and federal government. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes also for general purposes, or for the acquisition or construction of fixed assets.

Inter-fund Transactions - Payments from one administrative budget fund to another or from one trust fund to another, which result in the recording of a receipt and an expenditure.

Intra-fund Transactions - Financial transactions between activities within the same fund. An example would be a budget transfer.

Levy - The amount of taxes, special assessments, or service charges imposed by a governmental unit.

Levy Ceiling - The limit imposed by Proposition 2 ½ that equals 2 ½ % of the total full and fair cash value of all taxable property.

Levy Limit - The amount that a municipality may raise in taxes each year which is based on the prior year's limit plus 2 ½ % increase on that amount plus the amount certified by the State that results from new growth.

License and Permit Fees - The charges related to regulatory activities and privileges granted by government in connection with regulations.

Line-item Budget - A format of budgeting which organizes costs by object of expenditure such as supplies, equipment, maintenance or salaries.

Major Funds - There are two types of major governmental funds . General Funds and Enterprise Funds. These funds are voted as part of the annual city budget. The General Fund is the major operating fund of municipal governments, and it accounts for the vast majority of municipal operations. The General Fund is supported by revenues from real estate and personal property taxes, state and federal aid, excise taxes, investment income, fines and forfeitures, and fees and charges.

Most of the municipal departments, including the schools, are supported in whole or in part by the General Fund. Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises . where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided the periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Massachusetts Department of Revenue (DOR) - The mission of the Massachusetts Department of Revenue is to achieve maximum compliance with the tax, child support, and municipal finance laws of the Commonwealth. In meeting its mission, the Department is dedicated to enforcing these laws in a fair, impartial, and consistent manner by providing professional and courteous service to all its customers.

Massachusetts Public Employee Retirement Administration Commission (PERAC) - (PERAC) was created for and is dedicated to the oversight, guidance, monitoring, and regulation of the Massachusetts public pension systems

MBTA-Massachusetts Bay Transportation Authority - The Massachusetts Bay Transportation Authority is the state authority responsible for all aspects of transportation throughout the Commonwealth of Massachusetts. A description of the assessment charged to municipalities can be found in the cherry sheet manual located on-line at <http://www.mass.gov/Ador/docs/dls/cherry/CSManual.pdf>

MGL- Massachusetts General Law - The General Laws of the Commonwealth of Massachusetts. These laws can be found at: <http://www.mass.gov/legis/>

MSBA-Massachusetts School Building Authority - The MSBA is the state authority that oversees all school building projects and funding. The web site is www.mass.gov/msba

Modified Accrual Basis - Under the modified accrual basis of accounting, required for use by governmental funds, revenue are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

New Growth - The additional tax revenue generated by new construction, renovations, and other increases in the property tax base during a calendar year.

Non-expendable Trust Fund - A fund, the principal, and sometimes also the earnings, of which may not be expended.

Non-Tax Revenue - All revenue coming from non-tax sources including licenses and permits, intergovernmental revenue, charges for service, fines and forfeits and various other miscellaneous revenue.

Other Financing Sources (OFS) - An Operating statement classification in which financial inflows other than revenues are reported, for example, proceeds of long-term debt and operating transfers-in.

Other Financing Uses (OFU) - An Operating statement classification in which financial outflows other than expenditures are reported, for example, operating transfers-out.

Operating Budget - A budget that applies to all outlays other than capital outlays.

Overlay - The amount raised by the assessors in excess of appropriation and other charges for the purpose of creating a fund to cover abatements and exemptions.

Overlay Surplus . Any balance in the overlay account of a given year in excess of the amount remaining to be collected or abated can be transferred into this account. Overlay surplus may be appropriated for any lawful purpose.

Performance Indicator - Variables measuring the degree of goal and objective fulfillment achieved by programs.

Performance Standard - A statement of the conditions that will exist when a job is well done.

PILOT – Payment in Lieu of Taxes - Money received from exempt (non-profit) organizations who are otherwise not obligated to pay property taxes. Federal, state, municipal facilities, hospitals, churches and colleges are examples of tax exempt properties.

Policy - A definite course of action adopted after a review of information and directed at the realization of goals.

Priority - A value that ranks goals and objectives in order of importance relative to one another.

Procedure - A method used in carrying out a policy or plan of action.

Program - Collections of work related activities initiated to accomplish a desired end.

Program Budget - A budget format which organizes expenditures and revenues around the type of activity or service provided and specifies the extent or scope of service to be provided, stated whenever possible in precise units of measure.

Proposition 2 ½ - A law which became effective on December 4, 1980. The two main components of the tax law relating to property taxes are: 1) the tax levy cannot exceed 2 ½ % of the full and fair cash value, and 2) for cities and towns at or below the above limit, the tax levy cannot exceed the maximum tax levy allowed for the prior by more than 2 ½ % (except in cases of property added to the tax rolls and for valuation increases of at least 50% other than as part of a general revaluation).

Purchase Order - A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Rating Agencies - This term usually refers to Moody's Investors Service and Standard and Poor's Corporation. These services are the two major agencies which issue credit ratings on municipal bonds.

Registered Bonds - Bonds that are registered on the books of the issuer as to ownership; the transfer of ownership must also be recorded on the books of the issuer. Recent changes in federal tax laws mandate that all municipal bonds be registered if their tax exempt status is to be retained.

Reserves - An account used to indicate that portion of fund equity which is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

Reserve for Contingencies - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Retained Earnings - The accumulated earnings of an Enterprise or Internal Service Fund that have been retained in the fund and are not reserved for any specific purpose.

Revenue - Additions to the City's financial assets (such as taxes and grants) other than from inter-fund transfers and debt issue proceeds.

Revolving Fund - A fund established to finance a continuing cycle of operations in which receipts are available for expenditure without further action by the City Council.

Request for Proposal (RFP) - RFP is a solicitation made, often through a bidding process, by an agency or company interested in procurement of a commodity, service or valuable asset, to potential suppliers to submit business proposals.

RMV- Registry of Motor Vehicles - The Registry of Motor Vehicles in Massachusetts is responsible for all aspects of motor vehicles including but not limited to registration, sales tax, and licensing.

Sanitary Sewer Overflows (SSOs) – Sanitary Sewer Overflows are releases of untreated sewage into the environment and have always been illegal under the Clean Water Act.

Service Level - The extent or scope of the City's service to be provided in a given budget year. Whenever possible, service levels should be stated in precise units of measure.

Special Revenue Fund (SRF) - A fund used to account for revenues from specific revenue sources that by law are designed to finance particular functions or activities of government.

Submitted Budget - The proposed budget that has been approved by the Mayor and forwarded to the City Council for their approval. The City Council must act upon the submitted budget within prescribed guidelines and limitations according to statute and the City Charter.

Supplemental Appropriations - Appropriations requested by the Mayor and approved by the City Council after an initial appropriation to cover expenditures beyond original estimates.

Tax Anticipation Notes (TAN) - Notes issued in anticipation of collection of taxes, usually retired only from tax collections, and only from the proceeds of the tax levy whose collection they anticipate.

Tax Levy - The amount of taxes, special assessments, or service charges imposed by a governmental unit.

Tax Rate - The amount of tax stated in terms of a unit of the tax base. Prior to a 1978 amendment to the Massachusetts Constitution, a single tax rate applied to all of the taxable real and personal property in a City or town. The 1978 amendment allowed the legislature to create three classes of taxable property: 1) residential real property, 2) open space land, and 3) all other (commercial, industrial, and personal property). Within limits, cities and towns are given the option of determining the share of the levy to be borne by the different classes of property. The share borne by residential real property must be at least 65% of the full rate. The share of commercial, industrial, and personal property must not exceed 150% of the full rate. Property may not be classified until the State Department of Revenue has certified that all property has been assessed at its full value.

Unit Cost - A term used in cost accounting to denote the cost of producing a unit of product or rendering a unit of service, for example, the cost of treating and purifying a thousand gallons of sewage.

Valuation (100%) - Requirement that the assessed valuation must be the same as the market value for all properties.

Warrant - An order drawn by a municipal officer directing the treasurer of the municipality to pay a specified amount to the bearer, either after the current or some future date.

Warrant Payable - The amount of warrants outstanding and unpaid.

Appendices



REVERE - FISCAL YEAR 2018

For Period 7/1/17 Through 6/30/18

1/30/17

BLENDED

Plan Name	Enrollment	I/F	# of Months	Rate	EMPLOYER		EMPLOYEE		TOTAL Cost	Employer %
					Share	Cost	Share	Cost		
BLUE CHOICE	20	I	12	1211.00	908.25	217,980	302.75	72,660	290,640	75.00
	11	F	12	3277.00	2457.75	324,423	819.25	108,141	432,564	75.00
12%	BLUE CHOICE TOTALS:					542,403		180,801	723,204	
HMO Blue	272	I	12	765.00	612.00	1,997,568	153.00	499,392	2,496,960	80.00
	415	F	12	2010.00	1608.00	8,007,840	402.00	2,001,960	10,009,800	80.00
HMO Blue	26	I	12	765.00	688.50	214,812	76.50	23,868	238,680	90.00
(Retired pre 7/1/07)	12	F	12	2010.00	1809.00	260,496	201.00	28,944	289,440	90.00
7%	HMO BLUE TOTALS:					10,480,716		2,554,164	13,034,880	
HPHC HMO	166	I	12	745.00	596.00	1,187,232	149.00	296,808	1,484,040	80.00
	195	F	12	1990.00	1592.00	3,725,280	398.00	931,320	4,656,600	80.00
HPHC HMO	3	I	12	745.00	670.50	24,138	74.50	2,682	26,820	90.00
(Retired pre 7/1/07)	4	F	12	1990.00	1791.00	85,968	199.00	9,552	95,520	90.00
8%	HPHC TOTALS:					5,022,618		1,240,362	6,262,980	
MEDEX \$10/20/35 RX	251	I	12	558.00	418.50	1,260,522	139.50	420,174	1,680,696	75.00
2%	MEDEX TOTALS:					1,260,522		420,174	1,680,696	
MANAGED BLUE FOR	65	I	12	412.20	329.76	257,213	82.44	64,303	321,516	80.00
(Retired pre 7/1/07)	80	I	12	412.20	370.98	356,141	41.22	39,571	395,712	90.00
(retirees as family)	66	I	12	412.20	370.98	293,816	41.22	32,646	326,462	90.00
10%	MANAGED BLUE FOR SENIORS TOTAL					613,354		103,874	717,228	
DENTAL BLUE	764	I	12	40.00	20.00	183,360	20.00	183,360	366,720	50.00
0%	843	F	12	94.00	47.00	475,452	47.00	475,452	950,904	50.00
	DENTAL BLUE TOTALS:					658,812		658,812	1,317,624	
BUDGET TOTALS:						18,578,425		5,158,187	23,736,612	
						78.27%		21.73%	100.00%	
Medicare Part B Penalty					\$13,800					
Life					\$60,000					
GRAND TOTAL						18,652,225				

CITY OVERVIEW

Profile of the City

The City of Revere sits 5 miles northeast of downtown Boston, situated along Massachusetts Bay and Revere Beach, America's first public beach. As of the 2010 census, its population is 51,755, with a land area of 10 square miles. 4.1 square miles of the city are open water and protected wetlands. Of the 5.9 square miles of developable land, 70% is occupied by residential dwellings.

The City operates under a Plan B form of government, with an elected Mayor and an eleven member City Council, of which six members are elected from wards and five members are elected citywide.

Historic Information

For 105 years, the area where Revere is now located was part of the Town of Boston, and governed by Boston's board of selectmen. In 1739, by an act of the Massachusetts General Court, the area now consisting of Chelsea, Winthrop and Revere was incorporated as the new Town of Chelsea.

In 1846, current-day Revere and Winthrop were carved out as the Town of North Chelsea. In 1871, Revere and Winthrop split, and the Town of Revere was incorporated. Finally, in 1914, the City of Revere was chartered. Voters adopted the Plan B form of government in 1964, which went into effect in 1966.

Governmental Structure

The Mayor is elected for a four year term of office and serves as the Chief Executive Officer and administrative head of the city and chairman of the School Committee. The Mayor appoints most city department heads, and members of the various boards and commissions, which are subject to City Council confirmation. After consultation with department heads, the Mayor submits the annual fiscal budget to the City Council for approval. The Mayor approves all municipal payrolls, vouchers, contracts and financial instruments; and recommends bond issues, legislation and orders to the City Council.

The City Council is the legislative branch of city government. As the legislative body, the Council confirms appointments made by the Mayor and appropriates all monies necessary for the operation of the city. The City Council approves, disapproves, or reduces appropriation recommendations by the Mayor. The Council considers recommendations submitted by the Mayor and petitions from the public. The City Council also has the power to enact Ordinances and other regulations. A majority of the City Council constitutes a quorum, and the affirmative vote of a majority of all the members of the Council is necessary for the adoption of any motion, resolution, or ordinance.

The City provides general governmental services for the territory within its boundaries, including fire and police protection, disposal of garbage and rubbish, public education, street maintenance, and certain water and sewage services. The Revere Housing Authority is responsible for managing 902 units of low income

housing for the City. Buildings are either owned by the Authority, or are part of the rental subsidy program or the voucher program.

Cultural and Historical Facilities

The City of Revere is a historic waterfront community that has a rich cultural heritage, known worldwide for its waterfront and the nation's first public beach. For this reason, tourism is one of the major industries in the city, accommodating 500,000+ visitors during the Revere Beach International Sand Sculpting Festival held each summer. In its heyday, Revere Beach was known as the Coney Island of New England. More than 250,000 bathers would relax along Revere's shores on hot summer afternoons.

The City has numerous facilities of continuing cultural and/or historical significance:

Revere Beach Reservation-Revere Beach is owned and operated by the Commonwealth of Massachusetts Department of Conservation and Recreation and is the oldest public beach in America. Today, this beach boasts three miles of shoreline which welcomes throngs of visitors every summer. Along the boulevard, there is a bandstand for summer concerts and many shade shelters. Revere Beach is accessible by public transportation, which makes it a popular spot for people from all around metro Boston.

Belle Isle Marsh- The Belle Isle Marsh Reservation, under the jurisdiction of the Department of Conservation and Recreation, preserves 152 acres of the 241 acre marsh, Boston's last remaining salt marsh. A unique place to explore, the reservation exemplifies the type of wetlands that once lined the Massachusetts Bay shore. Centuries of flourishing plant life have made the marsh more fertile than the richest farm land. Its protected waters are nurseries to fish and shellfish and are critical habitat to many saltmarsh plants and wildlife, rare to the metropolitan area.

Rumney Marsh Burial Ground- This First Period cemetery served as final resting place for settlers of what was then the village of Rumney Marsh, settled in 1624 and named after a seaside town in England. The first recorded interment at the Rumney Marsh Burial Ground was in 1693, the last in 1929. Rumney Marsh also has a 600 acre Area of Critical Environmental Concern (ACEC) located within the rich Saugus and Pines River estuary. This expansive saltmarsh provides habitat for an array of wildlife including migratory birds and marine life.

Horatio Alger House- Located on Pleasant Street in Revere, the home is where the popular Revere author lived during his infancy and early years while his father Horatio Alger Sr., served as the Minister of the First Unitarian Church of Chelsea, which was located in what is today the City of Revere.

Revere Historical Society- The Revere Historical Society building, located at 108 Beach Street, was once the Immaculate Conception Church Rectory. The rectory was built in 1901 and is now the home of the Revere Chamber of Commerce in addition to the Revere Historical Society.

Winthrop Parkway- The parkway, built between 1909 and 1919 and now designated as part of Route 145, runs for about 0.75 miles, from Eliot Circle southeast to the Revere-Winthrop line. Acquisitions for its construction represent the last public purchase of oceanfront lands in Revere.

Revere City Hall- Revere City Hall was built in 1897 through 1898. The red brick city hall was designed by the Boston architectural firm Greenleaf and Cobb in the Colonial Revival style, with classical elements such as ionic columns, pilasters, and the distinctive belfry. In addition to housing local government and municipal offices, the city hall was also constructed to serve as a memorial to the great American patriot, Paul Revere.

Transportation

Revere is situated adjacent to Boston and has excellent rail, air, and highway access. The major highways are U.S. Route 1 and State Route 1A. The city is served by the Massachusetts Bay Transportation Authority (MBTA) with three rapid transit stations on the Blue Line: Wonderland, Revere Beach, and Beachmont stations. The MBTA also provides bus service to Wellington Station via Everett Square and Haymarket Station in Boston.

Open Space

The City of Revere maintains a variety of parks and open spaces. The City maintains a total of 20.22 acres for active recreation (parks, playground and tot lots). The City owns an additional 33.62 acres of recreation space associated with the schools, all but 3.14 acres of which are school facilities. The City also owns 27.91 acres of land used primarily for passive recreation purposes.

The City has numerous parks (non-school land), which include:

Harry Della Russo Stadium- Located on Park Avenue.

Liberty Park- Located on Breedens Lane.

Harmon Park- Located on Salem Street.

Gibson Park- Located in the Point of Pines neighborhood.

DeStoop Park- Located on Dashwood Street.

Sonny Meyers Park- Located at 120 Beach Street.

Louis Pasteur Park- Located on Leverett Avenue.

Costa Park- Located on Shirley Avenue.

Neponset Street Park- Located on Neponset Street.

Pearl Avenue Park- Located on Pearl and Orchard Avenue.

Destasio Memorial Park- Located on Oxford Street.

Jacobs Park- Located on Hastings Street.

Beachmont Community Park- Located in Douglas Cummings Square.

Oak Island Marsh- Located off of Route 1A and Jackson Street.