



Job Title: Plumbing / Gas Inspector
Department: Building Department
Hours: Part time – As needed (About 5 weeks per year).
Salary: \$38.81 per hour
Non-Union

DESCRIPTION:

Reporting to the Director of Municipal Inspections, the Gas/Plumbing Inspector will be responsible for ensuring that gas and plumbing systems in residential, commercial, or industrial buildings meet all applicable safety codes, standards, and regulations. This position requires a deep understanding of gas and plumbing systems, codes, and safety procedures, as well as a keen eye for detail to identify and correct potential hazards or discrepancies in gas/ plumbing installations.

ESSENTIAL FUNCTIONS:

- Examines plans for residential, commercial and industrial building construction or alteration and determines compliance with legal requirements, national, state and municipal codes and safe practices.
- Investigates complaints of alleged violations and takes appropriate action, including issuing cease and desist orders and/or filing criminal complaints in court; testifies as necessary.
- Issues permits and maintains records of inspections.
- Attends weekly site plan review meetings and other meetings as requested.
- Perform thorough inspections of all gas and plumbing work during installation and after completion to ensure compliance with relevant codes and standards.
- Review and ensure that gas and plumbing installations adhere to local, state, and national codes as well as other regulatory standards.
- Prepare detailed inspection reports documenting findings, including any violations, corrective actions required, and recommendations for improvements.
- Work closely with plumbers, contractors, and project managers to ensure that gas and plumbing installations meet safety standards and resolve any issues identified during inspections.
- Ensure that proper safety practices are followed during gas and plumbing installation and that all work areas are safe for workers and building occupants.
- Issue notices of violations and follow up to ensure that corrective actions are taken within specified timeframes.
- Performs other related duties as required.

QUALIFICATIONS:

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- High school diploma or equivalent required.
- Three to five (3-5) years of related experience; prior experience working in a municipal environment preferred.
- Revere residency preferred.
- Needs to have the necessary plumber licenses and certifications.

KNOWLEDGE, ABILITY, AND SKILLS:

Knowledge:

- Knowledge of laws, rules, and regulations pertaining to building codes and related Massachusetts General Laws.
- Knowledge of and ability to review plans.
- Thorough knowledge of Gas and Plumbing codes and other applicable laws, regulations, ordinances, and codes.
- Thorough knowledge of all types of gas and plumbing installations in residential, commercial, and industrial buildings.
- Thorough knowledge of field inspection practices.
- Knowledge of Windows and Apple operating systems as well as common commonly used software such as the Microsoft Office suite of products including but not limited to Microsoft Word, Excel and PowerPoint.
- Knowledge of computer applications and use of the Internet, including printer use, and various browsers including Google Chrome as well as cloud software such as Google apps, Dropbox, etc.

Abilities:

- Ability to work independently with minimal supervision.
- Able to understand and explain procedures and regulations.
- Ability to learn and absorb new information quickly.
- Ability to understand, interpret and apply federal, state and local regulations.
- Ability to learn new skills easily including new computer software.
- Ability to work effectively and accurately under pressure in a fast-paced environment.
- Ability to use office equipment such as telephones, copiers, scanners, fax machines, and printers, including basic troubleshooting.
- Ability to communicate effectively both verbally and in writing.
- Ability to deal effectively, tactfully, and appropriately with the public.
- Ability to work collaboratively with diverse teams, as well as establish and maintain effective working relationships with co-workers, patrons, community organizations, and other stakeholders.
- Ability to handle situations with discretion and tact, takes initiative, is resourceful, and practices good judgment, both individually and as part of a team.
- Ability to persuade, negotiate, and resolve conflict on the team and with patrons.
- Ability to maintain a calm atmosphere, assure safety, and respond to emergencies.
- Ability to recognize and set priorities, use initiative and independent judgment, and know when to seek the advice of others.

Skills:

- Highly organized with the ability to implement systems and follow-up processes.
- Independent problem-solving skills.
- Strong communication, interpersonal, and organizational skills.
- Skilled at developing and maintaining interpersonal relationships.
- Possesses strong time management and organizational skills.

PHYSICAL ENVIRONMENT:

Work is performed primarily outside under solitary conditions including inclement weather (including but not limited to rain, snow, sleet, and heat) and subject to exhaust fumes, dust, pollen, and other air quality issues typical of a densely populated community. Communication with the public requires considerable patience, courtesy, and discretion in an impartial manner. Must occasionally work near moving and heavy traffic. Work frequently involves dealing with difficult people in high pressure and or conflict situations. The work environment characteristics described herein are representative of those that an employee encounters while performing the essential functions of this job.

DISCLAIMER:

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of the person so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time as needed.

EQUAL OPPORTUNITY EMPLOYER:

The City of Revere is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability or protected veteran status, or any other legally protected basis, in accordance with applicable law.

Interested candidates should apply online. The application must be submitted via the City's [Online Application Portal](#). Please submit a resume, cover letter and salary requirements with your application. If you have any questions, feel free to contact us at: jobs@revere.org.