



Greater Augusta Utility District Board Agenda

Monday, April 22, 2024, 6:00 PM

Council Chambers, Augusta City Center, Augusta, Maine

1. Welcome - Knight
2. Introduce Board members
3. Introduce GAUD employees, consultants and guests
4. Agenda additions
5. Old Business
 - a. Approve meeting minutes - **Motion** - pages 6-7
 - b. Rate committee update
 - c. Project updates – pages 8-10
 - d. Discuss WWTP generator plan
 - e. General Manager's report – page 11
 - f. PFAS “forever chemicals”
6. New business
 - a. Review financial statements - pages 12-17
 - b. Review liens
 - c. Policy review - **Motion** - pages 18-22
 - d. Communications update -
 - e. HR update - page
 - f. Public comment
7. Adjourn - **Motion**

Monday, May 20, 2024	Regular meeting	City Center
Monday, May 27, 2024	Memorial Day	Holiday
Wednesday, June 19, 2024	Juneteenth	Holiday
Monday, June 24, 2024	Regular meeting (4th Monday due to holiday)	City Center
Thursday, July 4, 2024	Independence Day	Holiday
Monday, July 15, 2024	Regular meeting	City Center
Monday, August 19, 2024	Regular meeting	City Center

Attendees:

<input type="checkbox"/>	Knight – Chair	<input type="checkbox"/>	Colwell	<input type="checkbox"/>	Sawyer	<input type="checkbox"/>	Begin
<input type="checkbox"/>	Paradis – Clerk	<input type="checkbox"/>	Hebert	<input type="checkbox"/>	Warren	<input type="checkbox"/>	Payne
<input type="checkbox"/>	Corey – Treasurer	<input type="checkbox"/>	Munson	<input type="checkbox"/>	Luke	<input type="checkbox"/>	Tarbuck

A quorum consists of 4 voting Trustees.

Guests:

<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

Executive sessions are described in [MRS Title 1 Section 405](#). Executive sessions may only be called by a public recorded vote of 3/5 of the members, present and voting.

1. Welcome
2. Introduce Board members
3. Introduce GAUD employees, consultants and guests
4. Agenda additions
5. Old business
 - a. Approve meeting minutes - **Motion**

Motion: I move to accept the Board meeting minutes for March 18, 2024.

M	2nd	For	Against
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- b. Rate committee updates

The public hearing for the rate increases to drinking water and wastewater is tonight.

The May 20 meeting is when the Board votes to set the final rates and send them to the MPUC and Public Advocate.

<u>Date</u>	<u>Task</u>	<u>Timeline</u>	<u>Regulatory summary</u>
Friday, March 15, 2024	Bill inserts to customers	<i>optional</i>	<i>no regulatory requirement to do this</i>
Monday, March 18, 2024	March Board meeting		
Friday, March 22, 2024	Publish supporting materials / file with PUC and PA	hearing date - 30 days	at least 30 days before public hearing
Monday, April 1, 2024	Mail notice of public hearing	<i>hearing date - 21 days</i>	must be in mailboxes 14 days before public hearing (see below)
Monday, April 8, 2024	Publish notice of public hearing	hearing date - 14 days	at least 14 days before public hearing: customer notice (<i>mail about one week before this date to ensure 14 day deadline is met</i>) send copy to MPUC and PA (email) <i>website / Facebook etc (optional)</i>
Monday, April 22, 2024	April Board meeting	This drives all other dates	Public hearing
Thursday, May 2, 2024	Soonest date to file rates w/ MPUC	hearing date + 10 days	at least 10 days after but no more than 30 days after public hearing
Monday, May 20, 2024	May Board meeting		vote to approve final rates with MPUC
Wednesday, May 22, 2024	30 day petition period ends / rates must be filed with PUC no later than today	hearing date + 30 days	at least 10 days after but no more than 30 days after public hearing
Saturday, June 1, 2024	Earliest effective date of rates	filing date + 30 days	at least one month after rates filed with PUC
Sunday, February 16, 2025	Latest effective date of rates	filing date + 270 days	not more than 9 mos after rates filed with PUC

The calendar below shows notable dates assuming rates are adjusted:

Rate adjustment	June 1, 2024
Start of new rates	June 20, 2024
Customers receive bill for new rates	August 9, 2024
Payment due on new rates	September 4, 2024

c. Project updates

Andy will provide updates regarding the District's capital improvement projects.

d. Discuss WWTP generator plan

We will review plans to upgrade the [wastewater treatment plant's electrical service](#) and need for a larger generator.

e. General Manager's report

Brian will provide updates not otherwise covered in this report.

f. PFAS "forever chemicals" discussion

Casella, the company that disposes of our sludge (biosolids) from the wastewater treatment plant, has opted out of renewing our contract. In its place they are proposing a 3 year contract that has a new provision for charging utilities for sludge disposal starting in July, 2025, based on whether or not the landfill receives sufficient "bulky solid waste" to mix with the sludge for safe disposal. Where this is completely out of the utility's control we are reluctant to agree to something this open ended as it exposes our ratepayers to higher costs that we are powerless to manage. We need to make a decision by the end of April. There are other options we are considering but where this is solely driven by PFAS regulations I thought it was worth mentioning.

EPA finally released its final drinking water PFAS regulations. Our test results for comparison to this table are located at this link: <https://gaud.ws/pfas>

Compound	Final MCL (Enforceable Levels)
PFOA	4.0 ppt*
PFOS	4.0 ppt*
PFHxS	10 ppt*
PFNA	10 ppt*
HFPO-DA (Commonly known as GenX Chemicals)	10 ppt*
Mixtures containing two or more of PFHxS, PFNA, HFPO-DA, and PFBS	1 (unitless) Hazard Index

Based on the samples the DWP considers for compliance, we exceeded PFOA at our Riverside well system by 0.66 parts per trillion or 660 parts per quadrillion.

It is expected that Maine will adopt EPA's drinking water regulations. There are no surprises here but we will soon be on the clock to make a decision to either treat the wells at Riverside (east side wells near the Vassalboro line) or abandon them due to the high cost of treatment. Our current estimates put the cost of treatment at about \$5M. Andy thinks we can qualify for a \$4M grant which will greatly lessen that burden on our ratepayers. You can figure \$70k per million borrowed per year over 20 years through the State Revolving Loan Fund (SRF)

program. Assume we have to borrow \$1M to do the work. \$5M - \$4M grant = 1M per year per customer or \$70k per year per customer. Assume we have 5,500 drinking water customers. \$70,000 / 5,500 customers = \$12.72 per customer per year. Assuming *zero* grants, the cost would be \$5M or \$350k / year divided by 5,500 customers = \$64 / year or a little over \$5 / month.

6. New business

a. Review financial statements

Mike will review the February 2024 and March 2024 financial statements.

b. Review liens

There are no liens to consider this month.

c. Policy review

There are three policies for Board review this month.

1. Policy 16
2. Policy 17
3. Policy 18

Motion: I move to approve policies 16, 17 and 18.

M	2nd	For	Against
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d. Communications update

Meredith will provide the communications update.

e. HR update

Alan Burton will provide an HR update.

f. Public comment

7. Adjourn – **Motion**

Motion: I move that this body stand adjourned.

M Sawyer	2nd	For	Against
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Monday, March 18, 2024

Greater Augusta Utility District Board Minutes

Location: Augusta City Center

Trustees present: Ken Knight, Bradley Sawyer, Pat Paradis, Charlotte Warren, Kirsten Hebert, Bob Corey, Cecil Munson

Absent: Cary Colwell, Keith Luke

Attendees: Brian Tarbuck, Andy Begin, Mike Payne

Remote: none due to incorrect Zoom link

Guests: none

At 18:00 Knight called the regular board meeting to order.

At 18:01 the Board voted on the prior month's meeting minutes.

Motion: I move to accept the Board meeting minutes for February 26, 2024.			
M Corey	2nd Warren	For Unanimous	Against None

At 18:02 Knight noted that there was no rate committee meeting update as the rates were approved by the Board to be sent to the public and the PUC and the Public Advocate for consideration on April 22.

18:03 No rate committee update. It was acknowledged that the board previously voted for a 30% rate increase, and that a public hearing would be held on April 22, 2024.

At 18:04 Begin updated the Board on current projects. The water main has been installed and tested in Jackson Avenue, completing the redundant river crossing pipe. The sewer relocation work has been completed, and the duct bank is being installed currently. Pumps have been purchased for the Front Street sewer pump station replacement project with an excavation contract going out to bid soon. Turtle run bids were received and CH Stevenson was awarded the contract for \$227,585. The work is expected to occur during Q2&Q3. Tracking under budget. It was noted that CCC Construction, LLC submitted a bid, however, it was disqualified as it did not meet the bidding requirements. The Riverside Drive PFAS water treatment pilot is ongoing and PFAS is not significantly penetrating the filter media which is good news. We have been piloting the Bonenfant well and the pilot will be moved to the Mainex well soon for hardness removal data. The Fairview stormwater project is at 85% design and we are incorporating East Crescent water main work in preparation of a Stone Street Mill and Fill project. Hummingbird Lane will likely be a pipe burst project, we are still exploring options and designs. Summer Street design is complete, ledge probes are done and hoping to bid in April. We are still exploring depths of private service lines to be rerouted. The structural repairs to the floor / ceiling of the shop at 12 Williams Street is ongoing. Significant repairs have been made. Improvements will continue for future years to improve this space.

At 18:12 General Managers report. Highlights, NEIWPCC meeting to support emergency aid to neighboring utilities. At a NEWEA meeting connected with an odor control expert to help with our trunkline odor management. Supporting use of our Carleton Pond WTF to eventually explore other uses. Working with Friends of Cobbossee to work on our shoreland stabilization near our Trunkline infrastructure. Performed an annual safety training with our newly formed safety council as a result of our retired safety director. Winthrop Utility District is preparing for Dan Wells to retire and how to fill that role. They have been engaging with GAUD for advice or options to consider. March anniversaries: Israel Colpitt 6 yrs, Randi Taylor 26 yrs, Pete Kwiatkowski 34 yrs.

At 18:21 Sawyer inquired if Augusta Water District voted to be a non-investing utility. Brian confirmed we are a non-investing utility, from 1996. PUC rules around main extensions. Augusta water rates were very high in the 1990s so AWD opted out of investing in main extensions.

At 18:22 Ken inquired about a PFAS update. Brian was on a panel on March 6th with the Maine State Chamber of Commerce. The State is exploring a ban on PFAS products. This would be an issue state wide as many products would be taken off the market. The Federal rule is expected in April regarding final PFAS limits in drinking water.

At 18:24 Payne indicated February financials are not complete due to our annual audit work. Knight indicated he met with Tim Gill regarding the audit. No liens this month.

At 18:25 Policy update. Attempting to review about 2-3 policies per month.

- Policy 14 - Replace sewer services new construction, from 2008.
- Policy 15 - Sewer fee abatement, allows customers to get money back if there is a high drinking water consumption.
- Policy 26 - NEW - describes how sewer fees are billed and when new rates are applied.

Corey commented, ok with policy 14 and 26. How did GAUD come up with policy 15 formulas? Tarbuck will review and report back by email.

Motion: I move to approve policies 14 & 15 with no changes and policy 26 as presented.			
M Corey	2nd Sawyer	For Unanimous	Against

18:30 Update from Meredith or Alan. Alan is not available, and there were technical difficulties allowing Meredith to conference in. Ken indicated there is FOAA training through Maine Water Utilities if trustees are interested.

18:32 Begin commented on the HR update. Currently down 3 utility workers. We just hired two utility workers and the Scada Technician position remains unfilled as we are utilizing outside services for this work. We interviewed two people to fill the Customer Service Technician position, and we will keep the board updated on the outcome. The radio ads provided some help to gain interest in open positions.

At 18:33 Sawyer moved to adjourn. The motion was seconded by Munson . The motion was approved unanimously.

Summary of Capital Improvement Projects

17001 - Eastside Sewer Siphon - \$4,721,376

Status: In construction.

Contracts 1 through 3 - 99% complete, working on project closeout. Pulled fiber duct bank beneath the river in early January 2024, done.

Contract 4 Water Mains West Side - The water main and sewer mains are complete. The duct bank work is 60% complete, which should finish up by April 26th. Summit Natural Gas installed a gas main down Jackson Avenue and will finish the work in the next couple weeks to connect the main to the WWTF. Road construction is expected to start next week and take about two weeks to finish. We hope to see final paving begin near the middle to end of May.

Scope: Replace the failed 8" cast iron siphon new 16" HDPE pipe & 16-inch water main.

Purpose: Replace failed infrastructure, then rehabilitate the existing 20" cast iron pipe.

Budget: \$5.1 Million (Update to **\$8.4 Million** additional \$3 Million in Grant Funding)

Schedule: Construction completion anticipated Q2 2024.

19047 - Redundant River Crossing, Hospital, Kelton & State Streets, Water Main - \$3,603,711

Status: See above.

Scope: Install 6,500 feet of new 12" and 16" water main.

Purpose: Provide a hydraulic loop between the east and west sides of the river and provide a redundant supply to Hospital Street pump station via a redundant drinking water pipe beneath the Kennebec River.

22015 - Front Street Pump Station 3 Replacement - \$57,578

Status: Pending City easements. Design review, prepping for bidding.

Scope: Replace an aging 1962 sewer pump station with a new flood proof submersible station.

Purpose: Station subject to flooding and failure and beyond its useful life.

Budget: \$2.1M (\$2M grant)

Schedule: Finish by Q4, 2024.

19012 - Highland Avenue Water, Sewer, Storm Upgrades and Road Reconstruction - \$1,379,676

Status: Construction, 100% complete with utility work. We are hearing that McGee expects to mobilize soon to finish the final paving to complete this project.

22024 - Turtle Run Water Main Replacement - \$18,132

Status: CH Stevenson is expected to start construction in July.

Scope: Replace 900 feet of 2" & 2.25" seasonal lines with new 8" water main.

Purpose: Replace aging infrastructure and increase reliability.

Budget: \$344,000, water

Schedule: Planned for Q2 & Q3 2024

23015 - Riverside Drive PFAS/PFOA pilot study - \$80,993

Status: Piloting ongoing, we will be switching sources in the next month to also treat hardness along with PFAS removal.

Scope: Run a pilot unit to reduce hardness and forever chemicals at our Riverside Drive well field.

Purpose: Apply the piloting results to develop a design for a full scale treatment system and cost projections.

Budget: \$200,000 (all forgiveness loan money through the drinking water program) study phase. Construction phase is projected to be > \$5M.

Schedule: Planned for Q3 2023 to Q2 2024

23023 - Manchester Redundant Water Main - \$27,973

Status: In design. Planning for a future project, pending funding.

Scope: 7,500 feet of 16-inch Ductile Iron water main to serve as redundancy of our 1903 vintage 24-inch cast iron transmission main.

Purpose: Increase reliability of existing infrastructure.

Budget: Pending Timeline

Schedule: Pending Timeline.

21015 - Green & Drew Street Water Main Upgrade - \$23,497

Status: Preliminary Design, on hold as this is not a priority 2024 CIP project.

Scope: 4,300 feet of 12-inch Ductile Iron water main to replace existing 6-inch cast iron. Sewer and storm is being evaluated for upgrades and CSO separation efforts.

Purpose: Replace leak prone mains, and on our water master plan for hydraulic improvement.

Budget: Pending Timeline

Schedule: Maybe 2025.

CIP# N/A - Work Order #1559 - Lead Service Line Inventory (Water) - \$24,746

Status: No update. Initial lead service line inventory needs to be done by October 16, 2024, we are in good shape to meet our deadline. We are trying to confirm some unknowns prior to submitting results to DWP. We have accepted the low bid on a vac truck for \$420,000 (GAUD cash portion 55% = \$231,000). The truck will help explore/confirm water service pipe material with low impact excavations.

Scope: Inventory and replace lead and leadline water services within 10 years.

Purpose: Comply with lead service line replacement and sampling.

Budget: \$1,000,000 (45% reimbursement funding from the Drinking Water Program)

CIP# 24001 - Fairview Avenue Stormwater Upgrade - \$18,235 & CIP# 24004 - East Chestnut/Stone Street Water Main

Status: Bids received on April 18th. One bid submitted by Pratt & Sons, totalling \$790k. This also includes over \$200k in work associated with East Chestnut Street within Stone Street.

Scope: 1,200 feet of storm main and 4 structures.

Purpose: Resolve backyard flooding and surface water runoff to Stone Street and separate combined catch basins currently discharging to the sewer.

Budget: \$484,000 Storm, \$168,000 Water. Over budget by \$138,420 (\$95,335 Storm, \$43,085 Water)

CIP# 24003 - Hummingbird Lane - \$0

Status: No update, in preliminary design.

Scope: Pipe burst 1,700 feet of aging 6" cast iron water main with new 4-inch HDPE.

Purpose: Replacement of leak prone water mains.

Budget: \$467,500

General Manager's Report

On April 3, Jeffrey Lemieux, a sophomore at Maranacook, spent the day with us. He asked a lot of good questions and we showed him the wells, the treatment plant, some construction work, GIS and most importantly, we fed him! Jeffrey is considering going to school for mechanical engineering in a couple of years though I'm sure he'd prefer civil engineering. He just doesn't know it yet...

The surprise Nor'easter on April 4th took out power to a number of our pump stations but fortunately most of them had generators that worked as intended so it wasn't as bad as the December, 2023 storm.

I am on the Clean up and Response Fund Review Board which oversees the DEP's oil spill cleanup fund. My role is to ensure that the interests of drinking water utilities are met. This is the most interesting board I'm on because it doesn't have anything to do with my day job. The Board met on April 11th. Of note is that the barge used by MDEP to clean up a fuel spill in the ocean is old and needs to be replaced. This will cost some millions of dollars. Also the fund pays to replace home heating oil tanks. The cost per replacement tank and appurtenances ranges from \$4,000 to \$9,000. Each tank spill cleanup costs more than 10 times that amount so if you have an old tank, ask your HVAC person if it's still safe or if it needs to be replaced.

I've been in San Diego for a week. In a couple of areas they are using reclaimed water for irrigation. All utilities here are buried so the only overhead wires are for the electric trolley system. Here are their drinking water rates assuming 5 HCF.

Base fee: \$24.11 + 0 - 5 HCF used are billed at \$6.09 per HCF. So $\$24.11 + (5 \times \$6.09) = \$24.11 + \$30.45 = \$54.56$ per month. Our proposed rates are \$36.19 per month.

SD wastewater is \$15.79 base + \$5.17 per HCF so $\$15.79 + (5 \times \$5.17) = \$15.79 + \$25.85 = \$41.64$ per month vs our proposed sewer rates of \$52.55 per month.

SD water / wastewater has higher water and sewer rates for larger customers. One approach we can use going forward is to use a similar system to lessen the burden on residential customers which is why I want to conduct an updated rate study in 2025 to reconsider some rate options and approaches we can take to apportion rates to different customer classes.



GREATER AUGUSTA UTILITY DISTRICT

Financial Highlights for February 2024

Water Division

Income Statement: Water revenue for the month ending February 29, 2024 totaled \$800K which is **2% under budget** and approximately **\$47K above** the same period last year. Expenses for the same period totaled \$577K which is **4% under budget** and approximately **\$16K below** the same period last year.

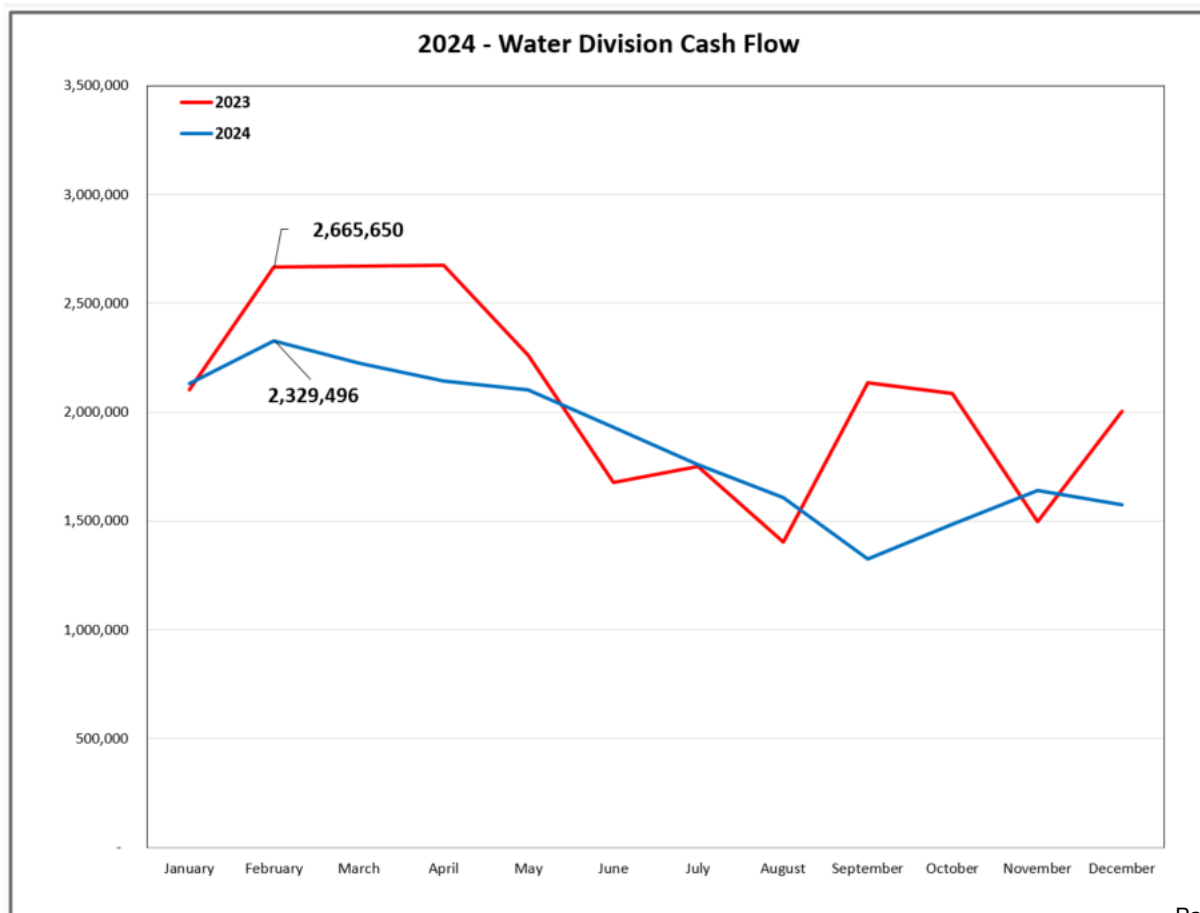
Water Revenue

	Budget	Actual YTD	% used
Metered	3,120,917	484,572	16%
Fire Protection	1,832,919	303,999	17%
Investment income	5,000	5,844	117%
Other Income/Grants	250,000	5,350	2%
Sum:	5,208,836	799,765	15%

Water Expenses

	Budget	Actual YTD	% used
Labor and fringe	2,098,687	260,911	12%
Power	254,100	51,830	20%
Supplies	311,440	41,955	13%
Debt interest	85,470	14,319	17%
Depreciation	1,065,208	162,025	15%
Other	547,882	46,299	8%
	4,362,787	577,339	13%
Revenue - expense	846,049	222,427	

Cash Flow: Cash at the beginning of February was \$2.1M. Revenue of \$437K was collected. O&M expenses were \$212K and CIP expenses were \$29K. Cash at the end of February was \$2.3M.



GREATER AUGUSTA UTILITY DISTRICT

Financial Highlights for February 2024

Sewer Division

Income Statement: Sewer revenue for the month ending February 29, 2024 totaled \$931K which is **1% under budget** and approximately **\$217K above** the same period last year. Expenses for the same period totaled \$775K which is **1% under budget** and approximately **\$39K below** the same period last year.

Sewer Revenue

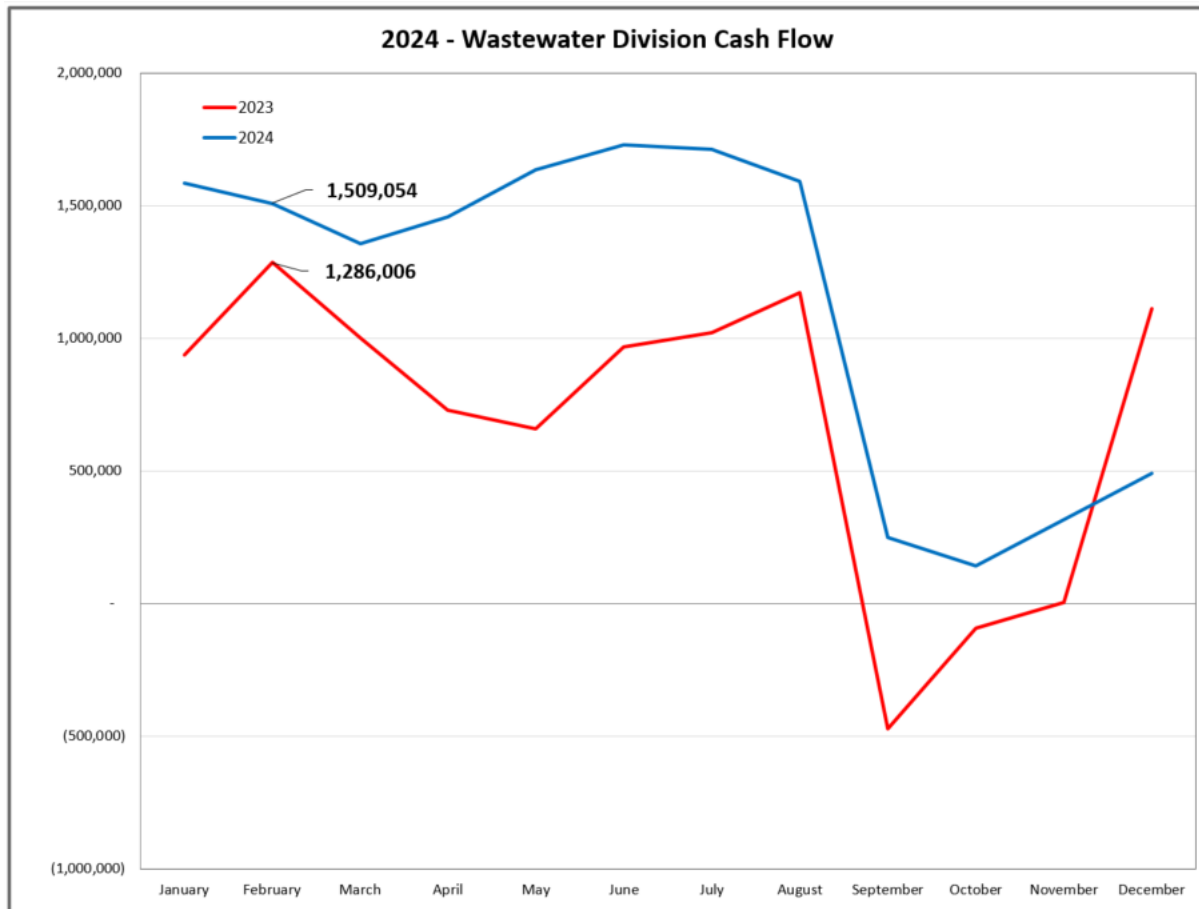
	Budget	Actual YTD	% used
Flat rate	15,464	3,800	25%
Metered	4,402,811	671,905	15%
Trunkline	976,000	161,806	17%
Investment income	5,000	5,844	117%
Other Income/Grants	405,692	87,565	22%
Sum:	5,804,967	930,921	16%

Sewer Expenses

	Budget	Actual YTD	% used
Labor and fringe	1,964,142	232,011	12%
Power	318,995	82,575	26%
Supplies	316,735	29,790	9%
Debt interest	274,068	42,466	15%
Depreciation	1,519,224	254,603	17%
Other	1,096,131	133,962	12%
	5,489,295	775,406	14%

Revenue - expense	315,673	155,515
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Cash Flow: Cash at the beginning of February was \$1.6M. Revenue of \$482K was collected. O&M expenses totaled \$529K and CIP expenses were \$29K. Cash at the end of February was \$1.5M.



GREATER AUGUSTA UTILITY DISTRICT

Financial Highlights for February 2024

Storm Division

Income Statement: Storm revenue for the month ending February 29, 2024 totaled \$698K which is **1% over budget** and approximately **\$22K above** the same period last year. Expenses for the same period totaled \$419K which is **1% under budget** and approximately **\$78K below** the same period last year.

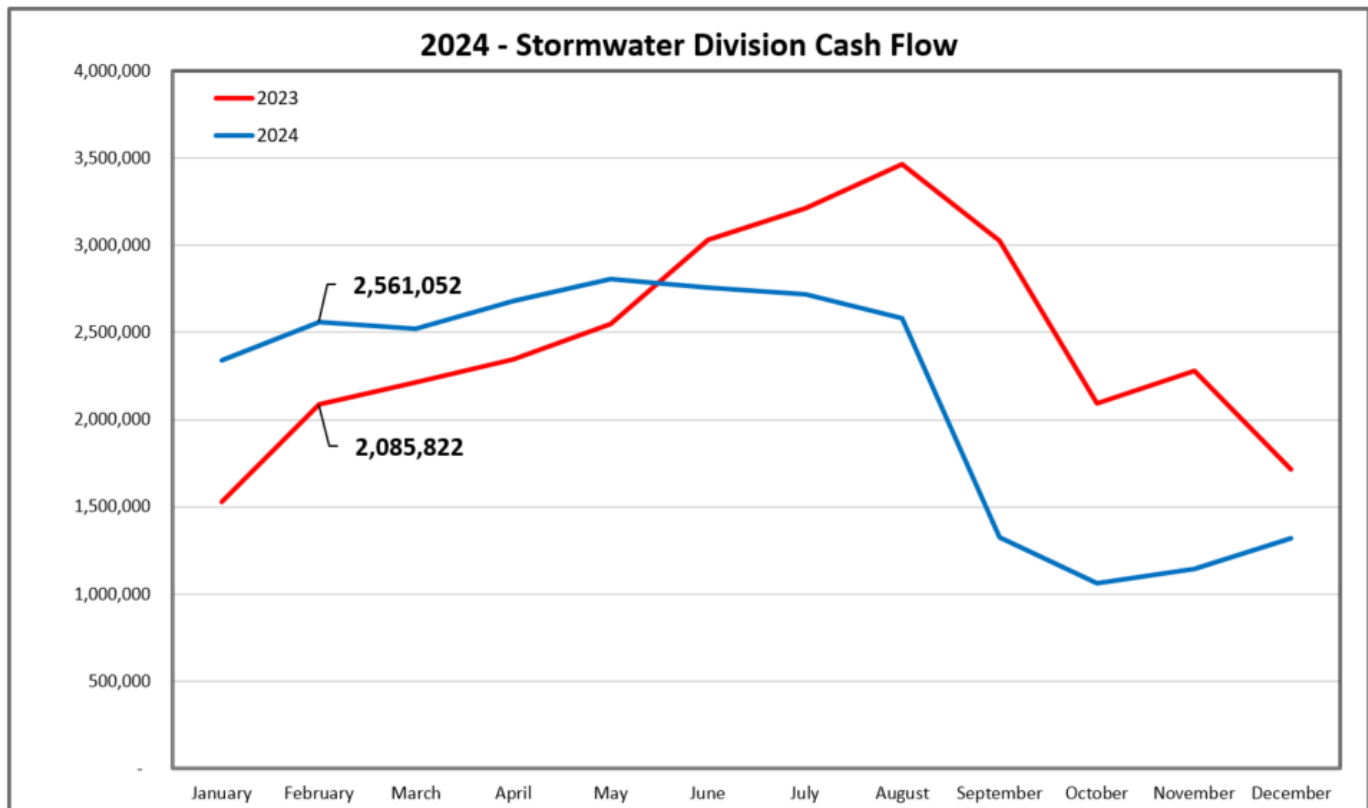
Storm Revenue

	Budget	Actual YTD	% used
Stormwater	1,896,587	689,642	36%
Investment income	2,226,428	5,844	0%
Other Income/Grants	5,000	2,114	42%
Sum:	4,128,015	697,601	17%

Storm Expenses

	Budget	Actual YTD	% used
Labor and fringe	1,284,263	158,901	12%
Power	133,998	32,869	25%
Supplies	202,390	18,488	9%
Debt interest	89,161	10,752	12%
Depreciation	953,995	159,099	17%
Other	412,210	38,531	9%
	3,076,017	418,641	14%
Revenue - expense	1,051,998	278,960	

Cash Flow: Cash at the beginning of February was \$2.3M. Revenue of \$362K was collected. O&M expenses were \$139K. Cash at the end of February was \$2.6M.



GREATER AUGUSTA UTILITY DISTRICT

Financial Highlights for March 2024

Water Division

Income Statement: Water revenue for the month ending March 31, 2024 totaled \$1.2M which is **2% under budget** and approximately **\$48K above** the same period last year. Expenses for the same period totaled \$926K which is **4% under budget** and approximately **\$6K below** the same period last year.

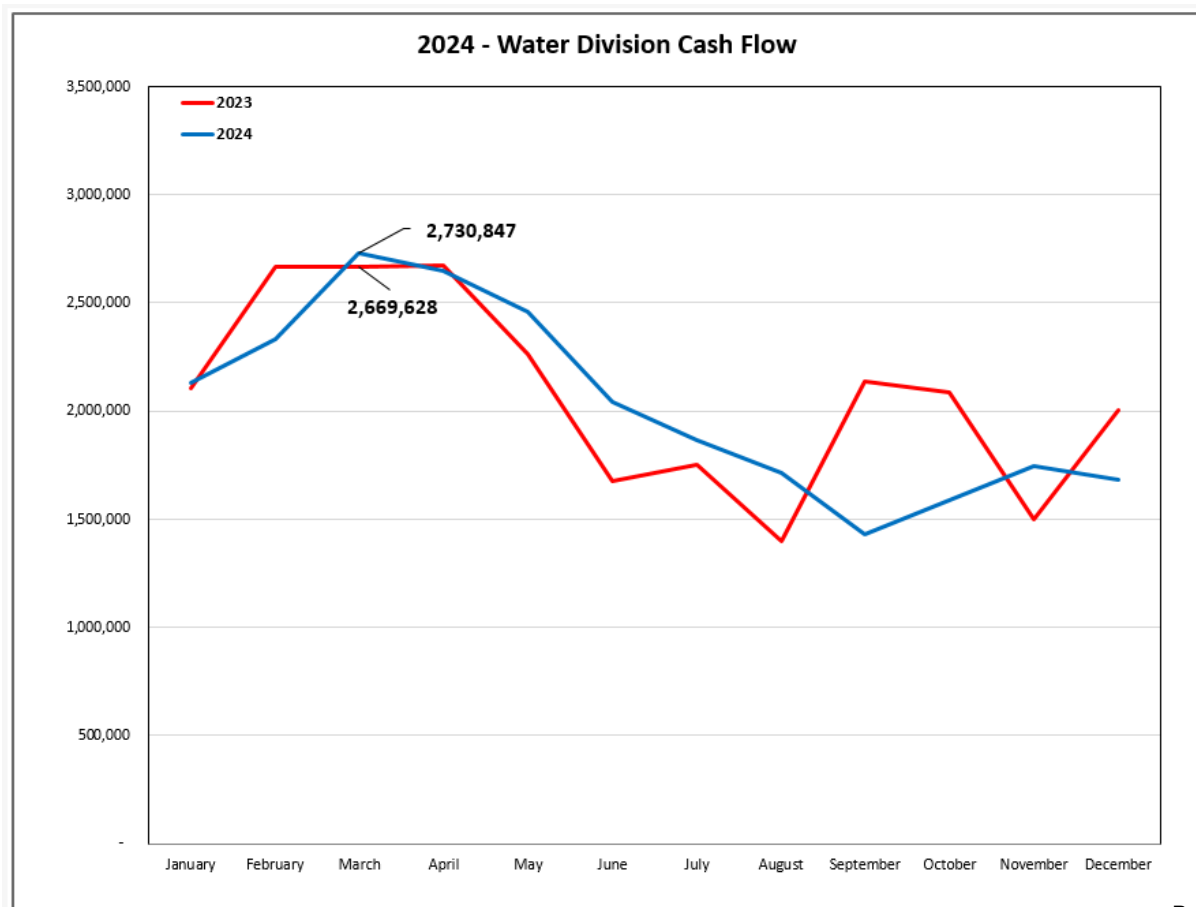
Water Revenue

	Budget	Actual YTD	% used
Metered	3,120,917	723,514	23%
Fire Protection	1,832,919	456,436	25%
Investment income	5,000	9,361	187%
Other Income/Grants	250,000	24,928	10%
Sum:	5,208,836	1,214,239	23%

Water Expenses

	Budget	Actual YTD	% used
Labor and fringe	2,098,687	409,137	19%
Power	254,100	73,863	29%
Supplies	311,440	67,080	22%
Debt interest	85,470	21,478	25%
Depreciation	1,065,208	241,224	23%
Other	547,882	113,092	21%
	4,362,787	925,874	21%
Revenue - expense	846,049	288,365	

Cash Flow: Cash at the beginning of March was \$2.3M. Revenue of \$913K was collected. O&M expenses were \$294K and CIP expenses were \$219K. Cash at the end of March was \$2.7M.



GREATER AUGUSTA UTILITY DISTRICT

Financial Highlights for March 2024

Sewer Division

Income Statement: Sewer revenue for the month ending March 31, 2024 totaled \$1.4M which is **1% under budget** and approximately **\$89K above** the same period last year. Expenses for the same period totaled \$1.2M which is **3% under budget** and approximately **\$25K below** the same period last year.

Sewer Revenue

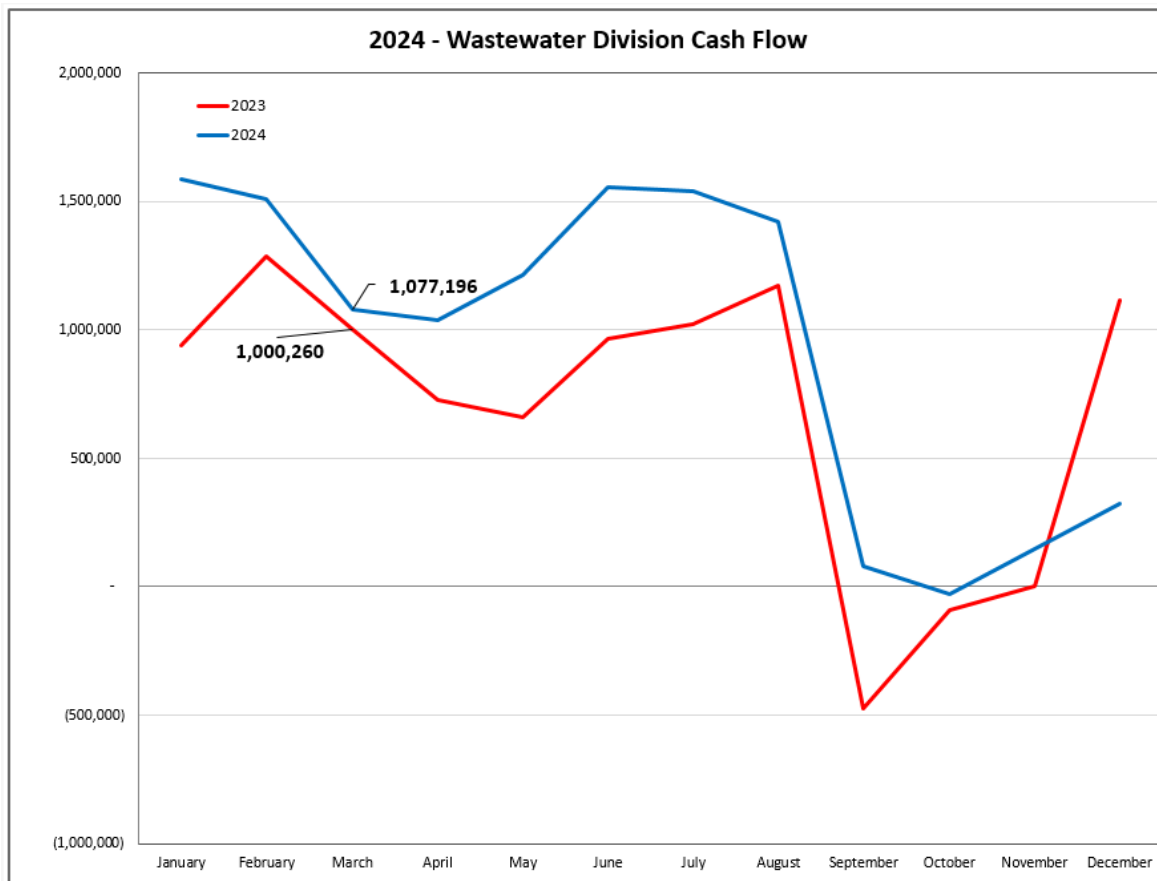
	Budget	Actual YTD	% used
Flat rate	15,464	5,639	36%
Metered	4,402,811	1,008,285	23%
Trunkline	976,000	235,405	24%
Investment income	5,000	9,361	187%
Other Income/Grants	405,692	120,953	30%
Sum:	5,804,967	1,379,643	24%

Sewer Expenses

	Budget	Actual YTD	% used
Labor and fringe	1,964,142	372,677	19%
Power	318,995	118,324	37%
Supplies	316,735	63,888	20%
Debt interest	274,068	63,699	23%
Depreciation	1,519,224	376,493	25%
Other	1,096,131	207,780	19%
	5,489,295	1,202,862	22%

Revenue - expense	315,673	176,781
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Cash Flow: Cash at the beginning of March was \$1.5M. Revenue of \$430K was collected. O&M expenses totaled \$413K and CIP expenses were \$448K. Cash at the end of March was \$1.1M.



GREATER AUGUSTA UTILITY DISTRICT

Financial Highlights for March 2024

Storm Division

Income Statement: Storm revenue for the month ending March 31, 2024 totaled \$1.0M which is **1% under budget** and approximately **\$200K below** the same period last year. Expenses for the same period totaled \$656K which is **4% under budget** and approximately **\$75K below** the same period last year.

Storm Revenue

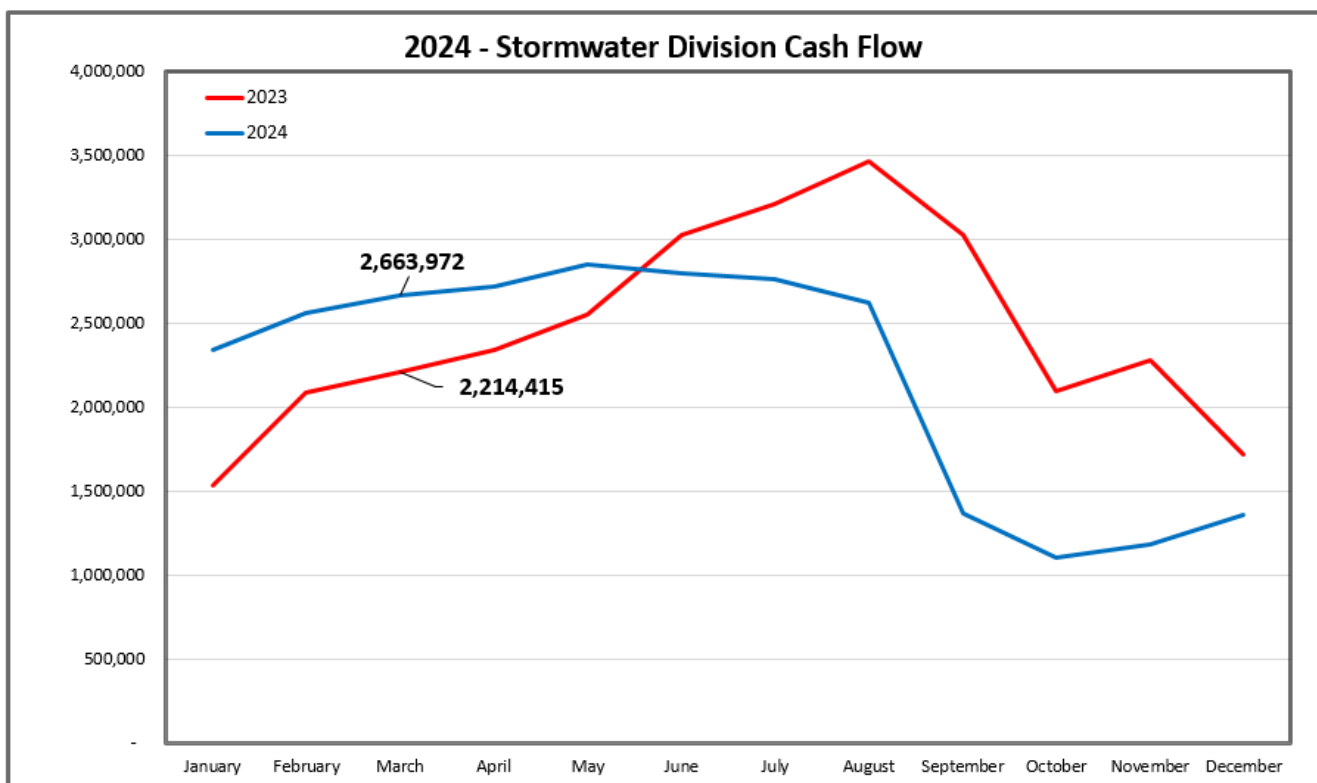
	Budget	Actual YTD	% used
Stormwater	1,896,587	988,845	52%
Investment income	2,226,428	9,361	0%
Other Income/Grants	5,000	2,525	51%
Sum:	4,128,015	1,000,730	24%

Storm Expenses

	Budget	Actual YTD	% used
Labor and fringe	1,284,263	258,046	20%
Power	133,998	47,032	35%
Supplies	202,390	39,377	19%
Debt interest	89,161	16,128	18%
Depreciation	953,995	232,463	24%
Other	412,210	62,439	15%
	3,076,017	655,486	21%

Revenue - expense	1,051,998	345,244
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Cash Flow: Cash at the beginning of March was \$2.6M. Revenue of \$353K was collected. O&M expenses were \$250K. Cash at the end of March was \$2.7M.



GAUD Policy #: 16 Revised Policy

Date: 2/22/2016

Policy 16: Non-cash payments

Original Date: 9/1/2010; Number revised: 2/22/2016, Updated 4/22/2024;

Payments may be made online, over the phone or in person at the office.

This policy describes non-cash payment options available to customers.

The table below summarizes payment options:

Fee	Transaction type	Up to
\$ 2.50	Debit / credit card	\$ 200.00
\$ 10.95	Debit / credit card	\$ 1,000.00
no fee	Online bill pay / phone ACH	no limit

Fees shown in the table above are charged by a third party vendor to any Customer that pays the District using a credit or debit card. The District receives no portion of this fee.

A flat “convenience fee” of \$2.50 is charged for credit or debit transactions for amounts up to \$200.00.

A fixed transaction fee of \$10.95 is required for payments that exceed \$200. The upper limit of this fee is approximately \$1,000.

Paypal is also an approved payment gateway and has specific fees for its service.

Fees charged directly to customers by other payment service providers (e.g. Paypal, Venmo etc) vary.

ACH payments may be made without any fees paid by the Customer.

Payments made in person or over the phone:

Payments are posted on the next business day.

GAUD Policy #: 16

Current policy

Date: 2/22/2016

Policy 16: Credit and Debit Card Payments

Original Date: 9/1/2010; Number revised: 2/22/2016

Credit and Debit Card payments

Payments may be made online, over the phone or in person in the office.

As of 9/1/2010, this payment service is through Government Payment Solutions in Portland, Maine.

Government Payment Solutions charges a “convenience fee” to any Customer that wishes to pay the District for its services using a credit or debit card. The District receives no portion of this fee.

These fees are described below.

Online payments:

Fees charged to Customer as a “convenience fee”:

1. Residential: flat fee of \$2.95 regardless of the amount charged
2. All others: 2.95% of the total amount charged

These payments are batched nightly by the credit card company.

The District receives notification of the payments the following day via e-mail to designated employees or the District’s Gmail account.

In the office and over the telephone payments:

All payments made in the office or over the phone will be charged a convenience fee of 2.95% of the total amount charged.

These payments will be posted to the account no later than 4:00 PM EST on the day the payment was made.

GAUD Policy #: 17

Date: 7/16/2018

Policy 17: Replacement of Sewer Services

Original Date: 1/26/2009; Number Revised: 2/22/2016; 7/16/2018

Per the District's Sewer Use Ordinance, Section 2.3:

“2.3. All costs and expense associated with the installation, connection, maintenance and operation of a building sewer to the District's main shall be the responsibility of the owner. “

The District requires owners to operate and maintain building sewer service pipes from the sewer premises to the publicly owned sewer main.

The District will repair or replace a privately owned sewer service pipe located beneath the traveled way at no cost to the ratepayer if the defect in the pipe cannot be otherwise corrected by routine cleaning.

Pipe conditions are identified using CCTV inspection. An owner who asks the District to replace a portion of failed sewer service pipe must provide the District with CCTV inspection information in a digital format clearly showing the condition of the pipe at a known distance from the premises served. The service must be located by the owner on the surface of the earth for DigSafe purposes. The approximate location of the failure point(s) must be marked on the pavement for review by GAUD personnel. The owner is responsible for all costs associated with investigating the condition of the service pipe.

GAUD personnel may also locate a failed privately owned service pipe as part of routine inspections of publicly owned infrastructure. In these cases GAUD may locate the pipe and the blockage for review by the General Manager or advise the owner of the need to have this work performed at the owner's expense.

The General Manager will determine whether or not the sewer service requires repair or replacement and the limits of the work.

The “traveled way” is defined as any excavation that requires a road opening permit from the local permitting authority.

Repair or replacement work outside the traveled way will be the responsibility of the owner as provided for in the Sewer Use Ordinance.

GAUD Policy #: 18

Date: 2/22/2016

Policy 18: Allocation of Sewer and Stormwater Expenses

Original Date: 9/19/2011; Number Revised: 2/22/2016; 9/17/2018

The following percent distributions will be applied to the District's current operations and maintenance (O&M) categories:

<u>Category</u>	<u>Sewer</u>	<u>Stormwater</u>
Treatment plant	59%	41%
Pump stations	59%	41%
Sanitary pipes / combined sewers	59%	41%
Catch basins	0%	100%
Storm pipes	0%	100%
Sewer only	100%	0%
Customer accounts	50%	50%
Admin & general	50%	50%

Debt is allocated in accordance with the table below:

<u>Debt Service</u>	<u>Sewer</u>	<u>Stormwater</u>
Treatment Plant Upgrade MMBB SRF - 1997	63%	37%
West Side Consol. Conduit MMBB SRF - 2002	0%	100%
Trunkline KSB - Refinance Notes - 2003	0%	0%
Trunkline MMBB SRF - 2003	0%	0%
Pump Station Replace MMBB SRF - 2005	63%	37%
Whitney Brook Sewer Main MMBB SRF - 2006	100%	0%
CSO3 Engineering Loan MMBB SRF - 2008	44%	56%
Hallowell Sanitary MMBB SRF - 2008 (88)	100%	0%
USVA Togus MMBB SRF - 2010	100%	0%
Trunkline 1 Project MMBB SRF - 2010	0%	0%
CSO3-A1 & CSO3-A2 MMBB SRF - 2010	63%	37%
CSO3B Bond Brook Interceptor - 2011	44%	56%

Capital improvement projects and allocation factors are approved by the Board. The allocated costs of cash or debt-funded capital improvement projects will be calculated on a case by case basis using the above allocations

as a guide. The District will utilize the above allocation factors as approved by the Board unless otherwise directed by the Board.

Motion from 9/17/2018 At 19:32 Corey moved to approve recommended changes to Policy 18 to modify sewer and stormwater allocation factors on the flow-based allocations for the Treatment Plant, Pump Stations and Sanitary pipes (CSO) from 63/37 to 59/41 and the allocation for Administration and General to go from 58/42 to 50/50. The motion was seconded by Hebert. The vote to approve the motion was unanimous.