

Greater Augusta Utility District Board Agenda

Monday, March 17, 2025, 6:00 PM

22 Arsenal Street District Meeting Room, Augusta, Maine

1. Welcome - Knight
2. Introduce Board members
3. Introduce GAUD employees, consultants and guests
4. Public hearing regarding proposed rate increases - pages 5 - 7
5. Conclude public hearing and resume regular meeting
6. Agenda additions
7. Old Business
 - a. Approve meeting minutes - **Motion** - pages 12 -14
 - b. Rate committee update - pages 3 - 4
 - c. Project updates – pages 8 - 10
 - d. General Manager's report – page 11
 - e. PFAS “forever chemicals”
8. New business
 - a. Review financial statements - pages 15 - 17
 - b. Review liens
 - c. Communications update
 - d. HR update
 - e. Executive sessions
 - f. Public comment

9. Adjourn - **Motion**

Attachments:

- Minutes
- Financial statements
- Draft agreement for working under GAUD road opening permit

Attendees:

<input type="checkbox"/>	Knight – Chair	<input type="checkbox"/>	Tudman Walker	<input type="checkbox"/>	Sawyer	<input type="checkbox"/>	Begin
<input type="checkbox"/>	Paradis – Clerk	<input type="checkbox"/>	Munson	<input type="checkbox"/>	Taylor	<input type="checkbox"/>	Payne
<input type="checkbox"/>	Corey – Treasurer	<input type="checkbox"/>	Luke	<input type="checkbox"/>		<input type="checkbox"/>	Tarbuck

A quorum consists of 4 voting Trustees. The table below reflects my best understanding of current terms.

Name	Role	Term expiration	Original	Years served
Ken Knight	Chair	9/19/2025	11/5/2003	21.3
Bob Corey	Treasurer	11/5/2026	3/17/2016	8.9
Pat Paradis	Clerk	1/5/2026	1/5/2017	8.1
Vacant (Hebert)	Augusta			
Keith Luke	Augusta - non voting	12/31/2025	6/1/2016	8.7
Cecil Munson	Augusta	1/5/2026	1/5/2017	8.1
Brad Sawyer	Augusta	2/4/2025	11/15/2016	8.3
Keith Taylor	Hallowell		9/2/2024	0.5
Kara Tudman Walker	Hallowell - non-voting		9/2/2024	0.5

Guests:





Executive sessions are described in [MRS Title 1 Section 405](#). Executive sessions may only be called by a public recorded vote of 3/5 of the members, present and voting.

Upcoming meetings and holidays:

Monday, April 21, 2025	Patriots' Day	Holiday
Monday, April 28, 2025	Regular meeting (4th Monday due to holiday)	22 Arsenal
Monday, May 19, 2025	Regular meeting	22 Arsenal
Monday, May 26, 2025	Memorial Day	Holiday
Monday, June 16, 2025	Regular meeting	22 Arsenal
Thursday, June 19, 2025	Juneteenth	Holiday
Friday, July 4, 2025	Independence Day	Holiday

Training opportunities

- April 2-3 JETCC [North Country Convention](#), Presque Isle
- May 11-14 [NEWEA spring conference](#), Holiday Inn Portland-by-the-Bay, Portland, ME (wastewater focus)

1. Welcome
2. Introduce Board members
3. Introduce GAUD employees, consultants and guests
4. Public hearing regarding proposed rate increases
5. Conclude public hearing and resume regular meetingAgenda additions
6. Agenda additions
7. Old business
 - a. Approve meeting minutes

Motion: I move to accept the Board meeting minutes for February 24, 2025.

M	2nd	For	Against
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- b. Rate committee update

The rate hearing will be on March 17, just before the regular GAUD Trustees' meeting. The calendar below lays out the remaining dates significant to the rate implementation process.

Thursday, March 27, 2025	Soonest date to file rates w/ MPUC	hearing date + 10 days	at least 10 days after but no more than 30 days after public hearing
Wednesday, April 16, 2025	30 day petition period ends / rates must be filed with PUC no later than today	hearing date + 30 days	at least 10 days after but no more than 30 days after public hearing
Saturday, April 26, 2025	Earliest effective date of rates	filing date + 30 days	at least one month after rates filed with PUC
Monday, April 28, 2025	April Board meeting		vote to approve final rates with MPUC
Sunday, January 11, 2026	Latest effective date of rates	filing date + 270 days	not more than 9 mos after rates filed with PUC

When will customers see impacts to their bills?

Monthly accounts:

- Bill date is 8/8/2025
- from read date 6/18/2025 through 7/18/2025

Quarterly Hallowell and flat accounts:

- Bill date is 10/2025
- from read date 6/30/2025 through 9/30/2025

What's the impact of the proposed rates on a 'typical' customer?

An Augusta customer with a $\frac{5}{8}$ " meter and 5 HCF consumption will see an increase of about \$3.24 per month.

Individual water, sewer and stormwater impacts are listed below.

Results	Current monthly	Proposed monthly	Δ
Water	\$ 36.20	\$ 37.36	\$ 1.16
Sewer	\$ 52.53	\$ 54.21	\$ 1.68
Storm	\$ 12.56	\$ 12.96	\$ 0.40
Sum	\$ 101.29	\$ 104.53	\$ 3.24

c. Project updates - Begin

Andy will provide updates regarding the District's capital improvement projects.

d. General Manager's report - Tarbuck

Brian will provide updates not otherwise covered in this report.

e. PFAS "forever chemicals" update

8. New business

a. Review financial statements - Payne

Mike will review the February, 2025 financial statements.

b. Review liens - Payne

There are no liens to review.

c. Communications update - Meredith Strang-Burgess

Meredith will provide updates for the board.

d. HR update - Alan Burton -

Alan will provide updates for the board.

e. Executive sessions

There are no executive sessions this month.

f. Public comment

9. Adjourn –

Motion: I move that this body stand adjourned.

M Sawyer	2nd	For	Against
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DRINKING WATER & FIRE PROTECTION

The minimum monthly increase is \$0.63. The typical customer will pay approximately \$1.16 more per month. The increase applies to all customer classes, including public and private fire protection and private hydrants, and will generate additional revenue of approximately \$199,679, which will help fund the following important work:

- Replace aging pumps, pipes and equipment
- Improve aging computer systems needed to operate the utility
- Increase operational resiliency by adding critical personnel
- Address the rising costs of supplies and energy

WASTEWATER

The minimum monthly increase is \$0.60. The typical residential customer will pay approximately \$1.68 more per month. The increase will generate additional revenue of approximately \$168,991, which will help fund the following important work:

- Increased sludge disposal costs
- Replace old pump stations
- Replace aging wastewater plant equipment
- Address increasing power and supply costs
- Replace and reline failing pipes
- Increase operational resiliency

STORMWATER

The minimum monthly increase is \$0.40. The typical residential customer will pay approximately \$0.40 more per month. The increase will generate additional revenue of approximately \$130,159, which will help fund the following important work:

- Stormwater pipe improvements
- Minimize the amount of sewage overflow into the Kennebec during extreme weather events
- Eliminating stormwater from combined sewers to reduce the amount of pollutants in wet weather events

If you have any questions or want more information, contact Brian Tarbuck, General Manager, at (207) 622-3701, or email to: btarbuck@gaud.ws

Rate adjustment	June 1, 2025
Start of new rates	June 18, 2025
Customers receive bill for new rates	August 8, 2025
Payment due on new rates	September 3, 2025

The rates proposed below will go into effect on or about June 1, 2025 **if approved by the Board.**

Proposed wastewater fees	Effective 6/1/2025
Wastewater Service Charge (Cost/Quarter)	\$57.84
Wastewater Service Charge (Cost/Month)	\$19.28
Wastewater User Charge, per 100 cubic feet	\$6.99
Wastewater Unmetered Customers (Cost/Quarter)	\$183.54
Proposed stormwater fees	Effective 6/1/2025
Stormwater, Catch Basins (Cost/Month)	\$41.89
Stormwater, ERU (Equivalent Rate Unit), Cost per Unit per Month	\$12.96

GREATER AUGUSTA UTILITY DISTRICT
Proposed Water Rates

<u>Rate per 100 cubic feet (HCF) of water:</u>		
Cost > 1 HCF		<u>Proposed</u> \$4.28
<u>Service charge based on meter size:</u>		
<u>Meter size</u>	<u>Monthly/Seasonal *</u>	<u>Quarterly</u>
5/8"	\$20.23	\$60.69
3/4"	\$23.53	\$70.59
1"	\$26.86	\$80.58
1 1/2"	\$39.27	\$117.81
2"	\$50.03	\$150.09
3"	\$64.10	\$192.30
4"	\$91.44	\$274.32
6"	\$151.87	\$455.61
8"	\$260.31	\$780.93
<u>Fire protection:</u>		
<u>Service diameter</u>		<u>Annual</u>
1"		\$452.52
1 1/2"		\$678.88
2"		\$904.84
3"		\$1,357.57
4"		\$1,810.09
6"		\$2,714.93
8"		\$3,619.97
10"		\$4,525.02
12"		\$5,430.06
<u>Public hydrants</u>		<u>Annual</u>
	\$	2,919.67
* Seasonal customers meters are read and billed monthly.		

YOUR CUSTOMER RIGHTS (DRINKING WATER)

Pursuant to 35-A MRS Section 6104, a customer has the right to request additional information relating to the present and proposed drinking water rates from the District, the right to an open and fair hearing, and the right to assistance from the Public Advocate.

We will post a copy of the drinking water rate filing submitted to the Public Utilities Commission once it has been submitted.

Customers also have the right to petition the Maine Public Utilities Commission (PUC) to suspend and investigate the District's drinking water rates pursuant to 35-A MRS Section 310, if, on or before thirty (30) days following the public hearing, 15% of the District's customers (5,631 customers x 15% = 845 customers), file with the District's General Manager and with the PUC, c/o Administrative Director, 18 State House Station, Augusta, ME 04333-0018, a petition or petitions demanding review by the PUC of the proposed rate changes. Signatures on the petitions filed pursuant to Section 7 are invalid unless accompanied by the printed names and addresses of the signers. Upon request, the District will provide drinking water customers with petition forms that include space for the signatures, printed names and addresses of the signers.

Summary of Capital Improvement Projects

17001 - Eastside Sewer Siphon - \$4,779,493 & 19047 Redundant River Crossing - \$4,296,397 spent to date

Status: Construction Complete. Pending final release of retainage in Q3. Working with fiber companies to improve communication redundancy for our area, along with improving GAUD comms pathways.

22015 - Front Street Pump Station 3 Replacement - \$1,115,224 spent to date

Status: Most of the buried work, structures and control building are complete. The contractor is waiting on the electrical gear and the generator to arrive, then the wiring will happen. The pumps and valve pit piping should be complete by mid April. Paving is expected in April as soon as things dry up. We are still on track for Q2 completion.

Scope: Replace an aging 1962 sewer pump station with a new flood proof submersible station.

Purpose: Station subject to flooding and failure and beyond its useful life.

Budget: \$2.1M (\$2M grant)

Schedule: Start on Q4 2024, substantial completion by June 2025.

23015 - Riverside Drive PFAS/PFOA pilot study - \$181,816 spent to date

Status: Preliminary Design. We are working with various vendors sizing the equipment. Preliminary sketches indicate we can reutilize our generator room space to make a filter room to treat about 600 gpm. We have about 1,300 gpm of source water capacity. Treating hardness at full capacity dramatically increases the building needs, capital costs and O&M. Reducing our capacity to 600 gpm keeps our building modifications smaller and offers a significant reduction in O&M. We are still costing out options of a new source at a different location without PFAS contaminants.

Scope: Run a pilot unit to reduce hardness and forever chemicals at our Riverside Drive well field.

Purpose: Apply the piloting results to develop a design for a full scale treatment system and cost projections.

Budget: Received a planning grant for \$200,000, and a \$4M Forgiveness Loan. A second \$4M forgiveness loan has been awarded pending federal funding support of the capitalization grant to the Drinking Water Program. We are projecting \$14M in construction, but getting creative to reduce these costs.

Schedule: Planned for Q3 2023 to Q2 2024

CIP# 24003 - Hummingbird Lane - \$18,946 spent to date

Status: Construction is anticipated to start in early April.

Scope: Pipe burst 1,700 feet of aging 6" cast iron water main with new 4-inch HDPE.

Purpose: Replacement of leak prone water mains.

Budget: \$467,500

CIP# 24024 - Brooks and St. Catherine Street - \$29,232 spent to date

Status: 100% designed, waiting on the city to issue bidding documents.

Scope: Replace approximately 600 feet of 6" unlined cast iron water main, 350 feet of 8" VCP sewer main and 700 feet of storm upgrades.

Purpose: Mutual road reconstruction project with COA, updating aging infrastructure.

Budget: TBD for 2025.

Schedule: Planned for Q2 & Q3 2025

CIP# 23009/24019 - TL2 & TL4 - Station Consolidation - \$85,494 spent to date

- Haley Ward will begin the survey work the week of March 24th.

CIP# n/a - Lead Service Line Truck - \$419,500

- Delivered March 14, 2025.
- Maia is developing a priority list for lead line replacements this year. There is some disagreement between state agencies about how to pay for private services that we continue to monitor in the hopes that someone apart from GAUD will get it sorted.

CIP# 24011 - Secondary clarifier #3 WWTF - \$161,754 spent to date

Status: The contractor will be onsite the week of March 24th and the crane is scheduled for April 2, 2025.

Scope: New gearbox, drive assembly and bridge.

Purpose: Replacement of failing equipment.

Budget: \$449,900. (Equipment: \$160k, labor \$158k), tracking a surplus of \$132k

Schedule: Complete Q2 2025

CIP# 25010 - Pleasant Hill Water Main Replacement - \$1,049 spent to date

Status: This project will be pushed to 2030 due to a paving moratorium. Pivoting design efforts into the Davenport project.

CIP# 25011 - Davenport Street Storm Drain - \$773 spent to date

Status: 50% design on the storm main and we are adding about 1,000 feet of water main as the Pleasant Hill Road project got cancelled. The water main is 1911 cast iron and replacing it will aid in the necessary storm main upgrades.

Scope: Separate 1,000 feet of storm main from the combined sewer and remove 3 catch basins.

Purpose: CSO abatement and storm separation.

Budget: \$480,000 (storm main), \$450,000 (water main)

Schedule: Complete Q3 2025

CIP# 25007 - Cony Road Water Main Replacement - \$993 spent to date

Status: 75% Design.

Scope: Replace 1,300 feet of 6" cast iron main with new 12" ductile iron.

Purpose: Replace leak prone water main and aging infrastructure, from 1930.

Budget: \$580,000.

Schedule: Complete Q3 2025

CIP# 25??? - Eastern Avenue Tank Painting - \$0 spent to date

Status: Negotiated scope and fee with Marcel Payeur out of Sanford. They painted our Winthrop Hill tank in 2024, and they performed the last painting on Eastern Avenue Tanks (1988-1989). The coating lasted for 36+ years. They propose to blast/prep the tanks inside and outside and apply three coats for \$674,000.

Scope: Recoat our 1988 twin 400,000 gallon steel water tanks.

Purpose: Replace leak prone water main and aging infrastructure, from 1930.

Budget: \$660,000. (increase to \$680,000)

Schedule: Complete Q2 2025, Targeting a start date around April - May

CIP# 250?? - Amherst Street Water Main & Storm Drain - \$0 spent to date

Status: 50% design on the storm main and we are adding about 1,000 feet of water main as the Pleasant Hill Road project got cancelled. The water main is 1911 cast iron and replacing it will aid in the necessary storm main upgrades.

Scope: Replace 640 feet of 6-inch cast iron water main with 8" ductile iron, and Separate 400 feet of storm main from the combined sewer and remove 4 catch basins.

Purpose: The water main is over 100 yrs old and has been identified as deficient in fire flow capacity. The storm work seems like a good fit on this street to remove 4 catch basins from the sewer.

Budget: \$357,500 (water main), \$120,000 (storm main)

Schedule: Complete Q3 2025

General Manager's Report

We have four employees with a March hire date:

Name	Years
Peter Kwiatkowski	35.0
Randi Taylor	27.0
Isreal Colpitt	7.0
Tucker Cummings	1.0

We completed safety training for all employees. We covered exciting topics including safety data sheets, bloodborne pathogens, ladders and lock-out, tag-out practices.

Jason Souzer and John Cummons completed a submittal to the Department of Labor which explained how we had addressed findings from their non-regulatory SHAPE safety inspection.

I sat in on an online water and wastewater **threat briefing** on February 27. In short, the threats facing utilities of all types are both foreign and domestic. These threats are evolving and ever present. Physical threats are from domestic violent extremists. Cyber threats are from China, Russia, North Korea and Iran. Utilities are popular targets as compromising a utility can have cascading downstream impacts on entities dependent upon the utility. We continue to review recommendations and take preventative measures as we can afford them.

The **PFAS settlement** process is ongoing. From time to time I'll get a flurry of emails from attorneys and then the action subsides and then it will happen all over again. According to one of the attorneys working on our particular case the settlement is "soon" which could be, well, who knows. Until we've cashed a check it's all just talk but that talk is getting more urgent, finally.

We will review a draft policy for Board consideration that ensures that contractors who work under GAUD's **street opening permits** with local authorities have the means to do the work properly. As it stands, customers can hire contractors to work on infrastructure under the street under a GAUD permit but GAUD has no way to hold the contractor to account. This has resulted in poor workmanship. See pages 18 and 19 for a copy of the draft policy.

Monday, February 24, 2025

Greater Augusta Utility District Board Minutes

Location: Greater Augusta Utility District shop conference room at 22 Arsenal Street

Trustees present: Ken Knight, Patrick Paradis, Cecil Munson, Bob Corey, Keith Luke, Keith Taylor, Bradley Sawyer

Trustees absent: Kara Tudman Walker

Attendees: Brian Tarbuck, Andy Begin, Mike Payne

Guests: Meredith Strang-Burgess

At 18:00 Knight called the meeting to order.

Knight thanked Kirsten Hebert for her ten years of service.

There were no agenda additions.

At 18:02 the Board voted on the prior month's meeting minutes.

Motion: I move to accept the Board meeting minutes for January 27, 2025.			
M Corey	2nd Munson	For Unanimous	Against None

At 18:02 Corey provided an update from the rate committee. Tarbuck noted that March 17 is the rate hearing which will precede the regular GAUD board meeting. The vote to approve changes to the rates will be on April 28.

At 18:09 Begin provided capital improvement project updates. The Kennebec River Utility Crossing project has been completed. Some accounting work remains for retainage and billing final contracts.

The project to replace the 1963 Texvit sewer pump station on Front Street is coming along nicely. Buried utilities have been installed. Work continues on the control building roof, wiring and interior piping. The project should be complete by May/June 2025.

The PFAS pilot study is done. We are looking at different options for water treatment at Riverside Drive to remove PFAS. Grant funding may allow for treatment at Riverside and potentially a new source in the North Augusta area. North Augusta is an area that is likely to grow and is far enough away from the Kennebec River that PFAS won't be a contaminant of concern in that area.

The Hummingbird Lane drinking water pipe replacement project includes abandoning 1,700 linear feet of 6" cast iron cross country water main in favor of installing new services to the existing water main on Riverside Drive. Three bids were opened on January 30. CH Stevenson was the low bidder at \$239k followed by Ranger at \$254k and finally Eastwood at \$374k. The approved budget for the project was \$437,580. The project will include work by plumbers to reroute interior plumbing as water will come from the street side of the property, not the back yard. This work should be done in the second quarter.

Brooks and St Catherine streets will be improved by the City of Augusta in 2025. GAUD work includes updating 350' of sewer, 600' of water and 700' of stormwater. The project will be put out to bid soon for summer construction in coordination with the City of Augusta.

Trunkline stations number 2 and 4 in Manchester remain under design consideration. The plan is to consolidate the two pump stations and reconnect an old force main that runs cross country from Manchester to Hallowell. Planning continues to consider easements required to convey wastewater from station 2 to station 4 and then all the way to Augusta over Granite Hill. RFPs for survey of the project were received on February 13. Haley Ward was the lone respondent to survey 3.5 miles of off road property for future easement discussions.

GAUD received a grant which will be used to partially fund the acquisition of a small vacuum truck that will help us determine the types of service lines in the drinking water system to comply with the EPA's Lead Service Line Inventory program. To date we have identified 9 lead service lines, 89 galvanized service lines and 229 lines that require further investigation. The truck continues to be delayed. Delivery of the truck may be in March.

A replacement for leak prone drinking water pipes on Pleasant Hill is in design now. This project is similar to Hummingbird as the pipe was installed behind homes, not in the road itself. This makes repairs difficult so the plan is to move the main into the road where it should have been installed in the first place. There is a lot of ledge to remove to do this work. The budget for the work is \$443k.

Work proposed on Davenport Street will result in stormwater improvements that should help us meet long term combined sewer overflow reduction goals by separating the sewer from 3 to 5 combined sewer catch basins. Drainage is poor in this area so 1,000' of new stormwater pipe is proposed to improve drainage. This work builds off work we did last year to improve drainage along Fairview Avenue. This project has a \$480k budget and also includes a lot of work in ledge. The work should be completed in the third quarter of this year.

The work proposed for Chapel Street (budgeted at \$1.1M) will be deferred at least a year due to emerging information about an extremely frail water main on Cony Road. 1,300' of 90 year old 6" cast iron will be replaced by 12" of new ductile iron. The budget for this project is \$580k.

The #3 secondary clarifier upgrade at the wastewater treatment plant should begin in the first quarter of 2025. The total budget for this work is \$450k. The equipment (a new gearbox and drive assembly for the rake arms and new bridge supports) was purchased in advance. Northeast Earth Mechanics out of New Hampshire has been selected by a competitive bid process to install the equipment at a cost of \$158k.

Begin provided an update on the number of water main breaks that have been repaired during the winter of 24/25. To date there have been 10 breaks, 2 on Cony Road and one on Spring Road (near Togus).

At 18:19 Tarbuck congratulated Brad Sawyer for his reappointment to the GAUD board. Sawyer gave praise to Lee Cumber for helping him with a sewer backup into his house.

At 18:20 Knight noted that the District was recently awarded the Paul Keogh award by the New England Water Environment Association. Tarbuck went to the NEWEA conference in Boston to accept the award. NEWEA describes the award as follows. "This award was established in 1994 in memory of Paul Keough, in recognition of his leadership and efforts to communicate to the public the need to protect the water environment. Mr. Keough was a reporter for the Quincy (MA) Patriot Ledger prior to joining the Regional Office of the Environmental Protection Agency where he started as a Public Affairs Officer and worked his way up to Regional Administrator."

At 18:21 Tarbuck thanked Bob Higgins for his service to the ratepayers. Bob worked in the meter shop with Lee Cumber for about 7 years and finally decided to retire.

At 18:23 Tarbuck congratulated Begin for his recent election as President of the Maine Water Utilities Association.

At 18:24 Sawyer passed on the praise he received from some of the city council members about the professionalism of people at GAUD.

At 18:25 the Board discussed PFAS. Tarbuck said there was nothing new to report as treatment options are under consideration now. Keith Taylor said that Hallowell Water District recently had a positive public meeting about PFAS in that community.

At 18:27 Payne provided the financial updates.

Budget Summary 2025		Revenue			Expenses			
Month	Division	Budget	Actual	Act / budg	Budget	Actual	Act / budg	Ending cash
1	Sewer	7.1	0.51	7%	5.4	0.4	8%	1.50
1	Stormwater	4.1	0.37	9%	3.3	0.2	7%	2.17
1	Water	6.8	0.50	7%	4.7	0.4	9%	4.39

The Board discussed procurement practices to better understand how commodities are purchased. Payne explained that fuel and power are purchased through brokered agreements that are shared among other utilities.

At 18:34 the Board discussed extending two existing loans for a year. There is no cost to the ratepayers to do this.

- Allonge/Amendment - Front Street Pump Station Bond \$1,241,750
- Allonge/Amendment - Lead Service Line/Inventory Bond \$1,000,000

Motion: I move to approve both the Front Street Pump Station bond and Lead Service Line / Inventory bond as recommended by Counsel.

M Sawyer	2nd Munson	For Unanimous	Against
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At 18:36 the Board discussed the \$4.0M loan agreement with the Bond Bank for PFAS treatment. GAUD has to match 10% of the loan amount. The \$4.0M loan will be 'forgiven' meaning. Thus the ratepayers have a \$400k commitment for a \$4.0M 'grant' for all intents and purposes.

Motion: I move to execute the \$4,000,000 loan agreement with \$4,000,000 in principal forgiveness between GAUD and the MMBB for the Riverside Drive PFAS project as presented to the Board.

M Sawyer	2nd Corey	For Unanimous	Against
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At 18:39 Tarbuck asked the Board to consider allowing him to put out an RFP to consultants for guidance for future decisions regarding the District's buildings and long term needs.

At 18:43 Meredith Strang-Burgess gave the Board an update regarding recent public awareness activities. Work is continuing to make the public aware of the proposed 3.2% rate increase documents to ratepayers. There will be a block on the homepage to direct visitors to the website for information relating to the proposed increases. Quarterly social media metrics were reviewed. Tarbuck noted that the website needed to be improved to look at past meetings. Meredith agreed that it would be remedied soon.

At 18:51 Payne provided an HR update in Alan Burton's absence. Payne noted that an offer will be made to one of the existing utility workers to fill Bob Higgins' vacancy.

At 18:52 the Board moved to enter into executive session.

Motion: I move to enter executive session to discuss property acquisition pursuant to MRS §405 6 C.

M Sawyer	2nd Taylor	For Unanimous	Against
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At 19:23 the Board exited executive session.

At 19:24 the Board adjourned.

Motion: I move that this body stand adjourned.

M Sawyer	2nd Munson	For Unanimous	Against None
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GREATER AUGUSTA UTILITY DISTRICT

Financial Highlights for February 2025

Water Division

Income Statement: Water revenue for the month ending February 28, 2025 totaled **\$1.0M** which is **2% under budget** and approximately **\$231K above** the same period last year. Expenses for the same period totaled **\$776K** which is **1% under budget** and approximately **\$199K above** the same period last year.

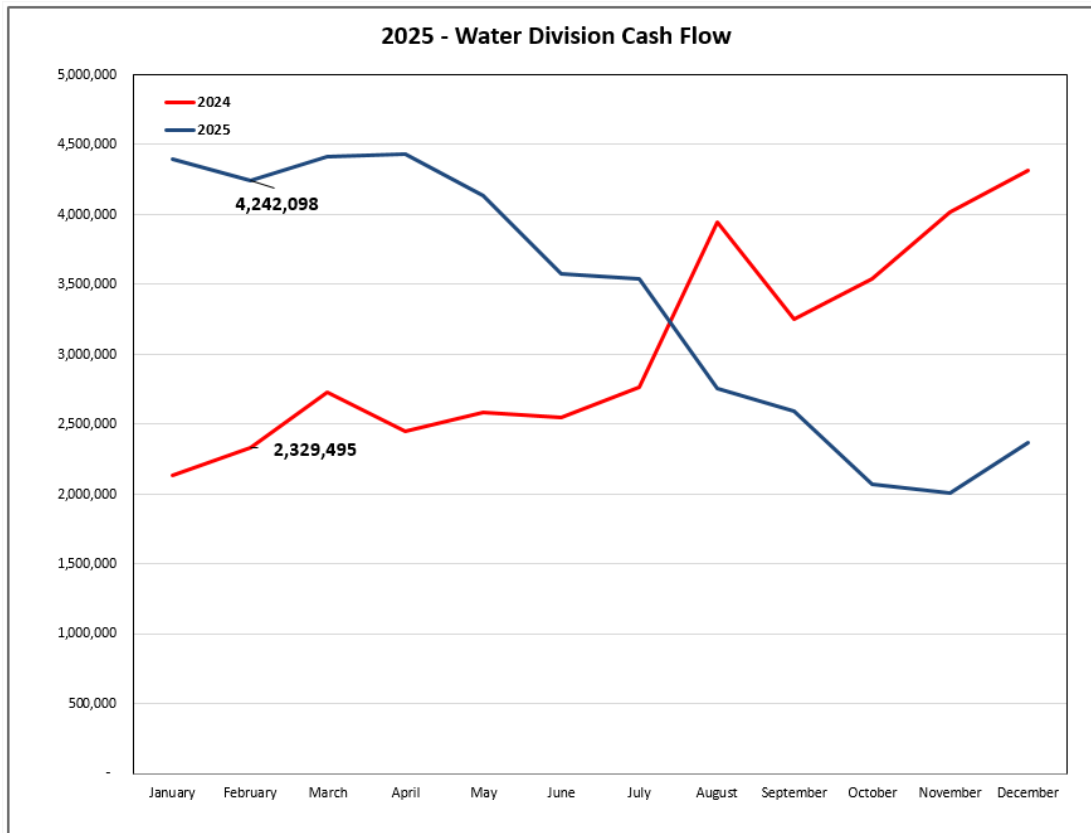
Water Revenue

	Budget	Actual YTD	% used
Metered	4,113,118	616,516	15%
Fire Protection	2,415,640	397,075	16%
Investment income	5,000	7,450	149%
Other Income/Grants	250,000	9,988	4%
Sum:	6,783,758	1,031,029	15%

Water Expenses

	Budget	Actual YTD	% used
Labor and fringe	2,318,465	369,981	16%
Power	286,144	53,114	19%
Supplies	500,392	106,978	21%
Debt interest	77,471	14,432	19%
Depreciation	993,002	164,644	17%
Other	566,626	67,226	12%
	4,742,100	776,374	16%
Revenue - expense	2,041,658	254,655	

Cash Flow: Cash at the beginning of the month was **\$4.4M**. Revenue of **\$383K** was collected. O&M expenses were **\$246K** and CIP expenses were **\$284K**. Cash at the end of the month was **\$4.2M**.



GREATER AUGUSTA UTILITY DISTRICT

Financial Highlights for February 2025

Sewer Division

Income Statement: Sewer revenue for the month ending February 28, 2025 totaled **\$1.06M** which is **2% under budget** and approximately **\$125K above** the same period last year. Expenses for the same period totaled **\$804K** which is **2% under budget** and approximately **\$29K above** the same period last year.

Sewer Revenue

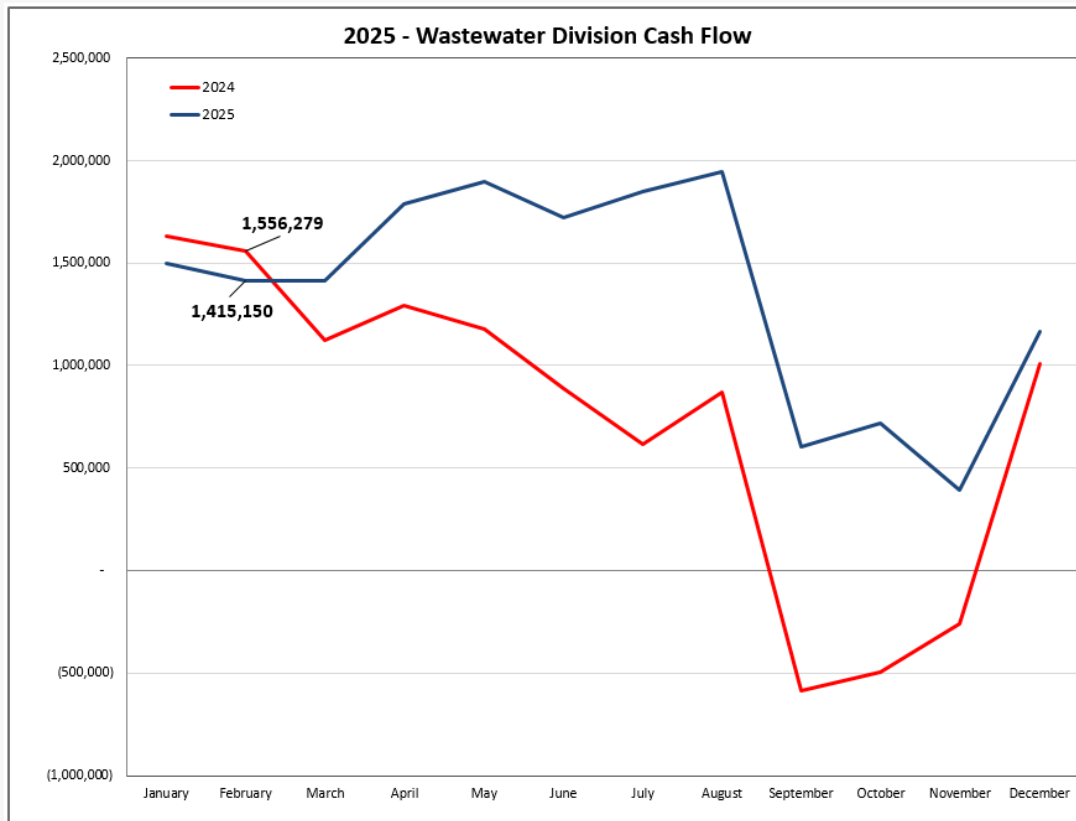
	Budget	Actual YTD	% used
Flat rate	37,031	4,861	13%
Metered	5,719,943	830,343	15%
Trunkline	945,000	152,623	16%
Investment income	5,000	7,450	149%
Other Income/Grants	365,692	60,552	17%
Sum:	7,072,666	1,055,830	15%

Sewer Expenses

	Budget	Actual YTD	% used
Labor and fringe	1,816,519	283,819	16%
Power	415,804	61,993	15%
Supplies	322,803	42,418	13%
Debt interest	265,016	42,579	16%
Depreciation	1,533,662	244,184	16%
Other	1,055,595	128,941	12%
	5,409,398	803,933	15%

Revenue - expense	1,663,268	251,896
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Cash Flow: Cash at the beginning of the month was **\$1.5M**. Revenue of **\$436K** was collected. O&M expenses totaled **\$497K** and CIP expenses were **\$20K**. Cash at the end of the month was **\$1.4M**.



Financial Highlights for February 2025

Storm Division

Income Statement: Storm revenue for the month ending February 28, 2025 totaled **\$701K** which is **in line with budget** and approximately **\$3K above** the same period last year. Expenses for the same period totaled **\$461K** which is **3% under budget** and approximately **\$42K above** the same period last year.

Storm Revenue

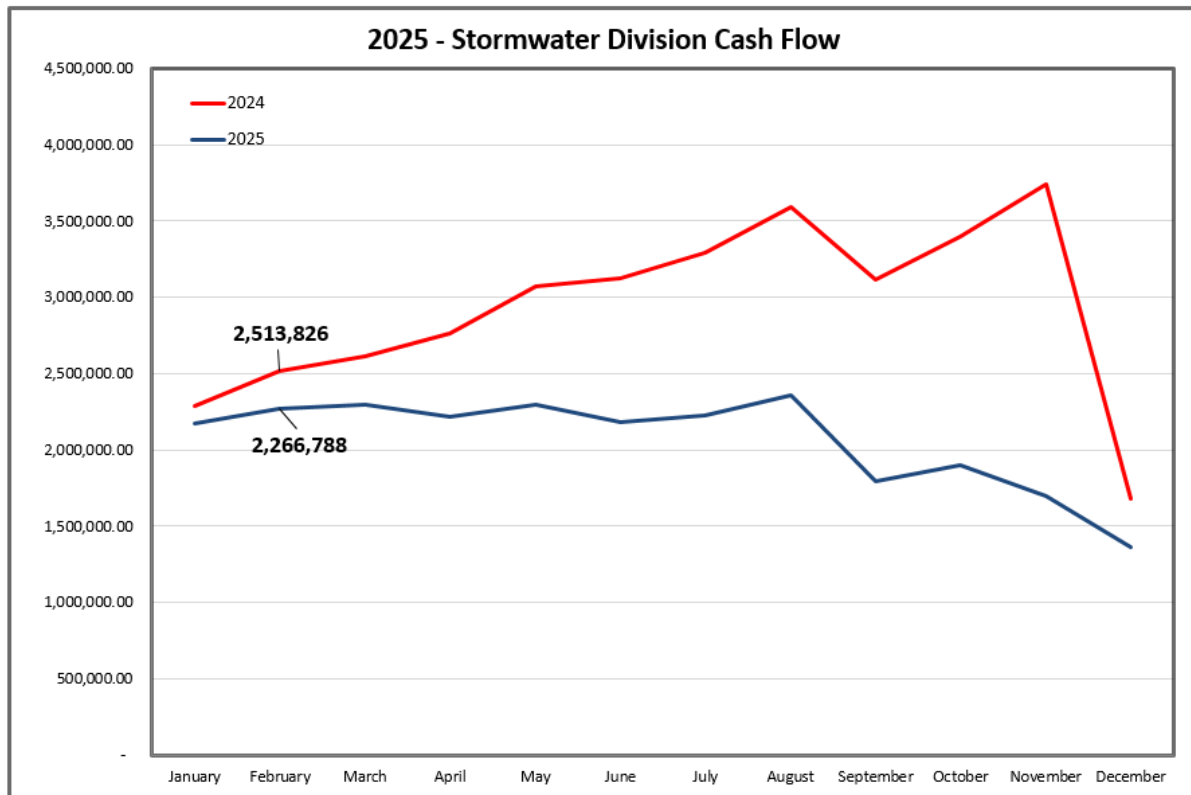
	Budget	Actual YTD	% used
Stormwater	4,062,397	683,504	17%
Investment income	5,000	7,450	149%
Other Income/Grants	-	9,908	0%
Sum:	4,067,397	700,861	17%

Storm Expenses

	Budget	Actual YTD	% used
Labor and fringe	1,411,326	196,590	14%
Power	176,400	30,069	17%
Supplies	259,573	25,108	10%
Debt interest	96,974	10,865	11%
Depreciation	931,552	151,043	16%
Other	417,343	47,434	11%
	3,293,167	461,109	14%

Revenue - expense	774,230	239,753
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Cash Flow: Cash at the beginning of the month was **\$2.2M**. Revenue of **\$238K** was collected. O&M expenses were **\$141K**. Cash at the end of the month was **\$2.3M**.



Street Opening Policy for Utility Installations and Repairs by Private Contractors within the Public
Right-Of-Way

DRAFT March 17, 2025

The City of Augusta (COA) and the Maine Department of Transportation (MDOT) require Greater Augusta Utility District (GAUD) to be the Permittee of all Street Opening and Highway Opening permits within their respective jurisdictions.

The following policy ensures that entities performing work under a GAUD permit satisfy the requirements of the permit.

Permit applicants must supply the information below to GAUD:

1. Provide all details of the proposed street opening, including:
 - a. Entity legal name
 - b. Entity contact information
 - c. EIN
 - d. GAUD customer who the entity will be working for
 - e. Purpose of the excavation. _____
 - f. Precise location of the excavation. _____
 - g. Size of the proposed opening. _____
 - h. Surface area of paved materials impacted. _____
 - i. Depth of pavement to be replaced. _____
 - j. Pavement restoration plan (to include lifts to be replaced to match existing, pavement types and depths, compaction and approach / departure taper details)
 - k. Start and finish dates. _____
 - l. Methods of compaction. _____
 - m. Dig-Safe number and proof of Non-Member utility contact.
 - i. _____
2. Provide references of previous work to demonstrate that the Contractor has the knowledge, skill, experience, and equipment to perform the work and restore the work area back to the original condition prior to the excavation.
3. Provide a Certificate of Liability Insurance in the minimum below amounts, naming GAUD as Certificate Holder. Coverage must remain in force for the duration of the work until the right-of-way restoration has been accepted by the permitting authority.

a. Commercial General Liability	\$2,000,000 each occurrence
b. Automobile Liability	\$1,000,000 each occurrence
c. Umbrella Liability	\$2,000,000 each occurrence
d. Public Liability	\$1,000,000 each occurrence
4. Provide a copy of a Performance Bond or Surety between the Owner and Contractor for the full amount of the contract price to GAUD to be held until the right-of-way restoration has been accepted by the permitting authority.
5. Provide a written traffic control plan for work within the public right-of-way of all arterial and collector streets within the City of Augusta or highways controlled by the MDOT.

By signing below, the entity agrees to the above terms. The entity acknowledges that they agree to fully comply with either the City of Augusta's Excavation and Street Opening Policy or the MDOT Highway Opening Policy.

Signed:

Signature Contractor: _____

Printed: _____ Address: _____

draft