



PHONE: 207.265.2646 • FAX: 207.265.4054

WWW.ARCCENTERPRISESINC.COM

Application for Employment

APPLICANT INFORMATION	
Name:	Date:
Address:	Daytime Telephone #:
City/State:	Zip Code:
Have you ever worked for ARC Enterprises before?	If yes, when?
GENERAL INFORMATION ABOUT EMPLOYMENT DESIRED	
Position you are applying for:	
Date of availability:	Hourly rate of pay desired:
How did you hear about this position:	
SKILLS & EXPERIENCE	
What machines or equipment have you operated that relates to the position you have applied for?	
Are there any other skills, experience, or other qualifications that you feel would assist you in performing the duties of the position you have applied for?	



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EDUCATION & TRAINING

High School/Location	Course of Study
Technical School/Location	Course of Study
College/Location	Course of Study
U.S. Military/Location	Course of Study

EMPLOYMENT HISTORY

Name of Company:	Address:
Name of Supervisor:	Telephone #:
Position & Duties:	
Dates of employment, From:	To:
Reason for leaving:	



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Name of Company:	Address:
Name of Supervisor:	Telephone #:
Position & Duties:	
Dates of Employment, From:	To:
Reason for leaving:	
Name of Company:	Address:
Name of Supervisor:	Telephone #:
Position & Duties:	
Dates of Employment, From:	To:
Reason for leaving:	
REFERENCES	
Please list the names of three people who know your school and/or professional abilities that we can contact for more information.	

Name: _____
 Company: _____
 Title: _____
 Telephone #: _____

Name: _____
 Company: _____
 Title: _____
 Telephone: _____

Name: _____
 Company: _____
 Title: _____
 Telephone #: _____