

Select Board Minutes

Date: April 25, 2023

Time: 5:30 PM

Location: Multi-Purpose Room

Next Meeting: May 9, 2023

The meeting was open with the Pledge of Allegiance to the Flag

Minutes from last meeting: Minutes were approved as presented.

Present: Lisa Miller, Dina Walker, Richard Doughty, Rick & Sharon Davol, Steve & Carol Conant and Carol Cochran

AGENDA ITEMS

Department Heads:

No Department heads were present.

Old Business:

Cyber Use Insurance: Update

Dina has been reviewing the cyber use policy and removing sections that we do not need. Computer backups need to be done twice per year and passwords need to change yearly with annual training as well. Computer screens when left unattended need to close down with a time lockout.

Dina will do a clean copy of the Cyber Use Agreement to be signed for May 1st.

Carol will make contact with our IT person to get information on how to set up passwords for the computers for each user.

Town Hall Fire Escape: Update

We have received a proposal from Dave Berry for the Town Hall fire escape. The cost is \$4,000 and there are items that need to be clarified. Dina will get the clarifications for the meeting on May 9th.

Lisa will make contact with Corey to see if he has talked to Peter Broderick for a quote as well.

TDS Cable Franchise Agreement: Update

Dina has gone over the TDS Cable Franchise Agreement with none of the terms being objectionable she feels that it can be signed.

Richard felt the SB does have authority to go into this agreement, however because it is a long-term agreement (15 Years) we should have approval of voters at a Special Town Meeting.

Dina will find out about the 5% of Gross Subscriber Revenues coming to the Town, if we choose to take it with the understanding that it may reduce the amount of their franchise fee as required to offset certain charges or contributions to us. TDS will provide at no charge, one service drop and Basic Cable Service at any of our administration locations provided the location is within 125 aerial fee of their Distribution Cable.

Update on Facility Use Policy with respect to Town's Liability Insurance Coverage: Update/approval

Dina will make the final tweaks and leave the Facility Use Policy on Colleen's desk for signatures.

Status of Lighting upgrades:

Richard has talked to Dylan Orff electrician, and he will be back on Thursday if not next week. The 2nd proposal with Gillman Electric who will purchase the materials or we can buy them and they will work on an hourly basis.

Comp time proposal Update: Was approved at last meeting

New Business:

Pledge of Allegiance at beginning of Select Board Meetings:

The pledge was added to the agenda now and going forward.

Update on Fire Dept/Emergency Medical Response:

Update from Joanne Lebron for Educational Coordinator for Franklin puts together the classes and is organizing a class in September for EMR's which is the lowest level response, has the least number of hours taking between 50 and 60 hours a test after that and a National, test probably in Portland. The cost is \$700 - \$800 per person and \$350 is just the books.

Lisa has received an email from Senator Laurel Libby. There are 6 bills being introduced one being LD 601 is specifically to reinstate the religious and philosophical exemptions just for EMS. Lisa went to Augusta with a letter from Corey Hutchinson, Fire Chief, and testified but it will be several weeks before we know the results.

EMR's cannot put in IVs, no injections or medications. Bruce Farnham was an EMR. They are for safety, oxygen and first aid.

If KBCC does the training in 2023 it is federal and is free.

Corey and Stan Wilcox are working on drafting something to put on Listserv as an advertisement to take the course and they would have to be vaccinated.

Both Lisa and Ethan Miller are interested in take the training for EMR's.

Updating the OSHA Emergency Action Plans 1019.38 for Fire Dept, Town Office, Town Garage, Town Hall, and Transfer Station:

Lisa, Dina, Laurie Pratt, Carol and Colleen have been working at updating the policies and action plans. Corey checked the escape route map for the Fire Department and signed it. Carol signed the escape route map for the Town Office and Town Hall. Lisa is working on one for the Transfer Station.

All policies will be in one place at the Town Office.

Community Concepts:

Community Concepts builds homes for low income households and is asking the Town to support their application for financial assistance from the Housing Assistance Council.

Richard said that the SB has done it in the past and they are again asking for a signature on a letter supporting their program. The letter was signed.


Subsurface Wastewater System at the Town Garage:

We have received one bid and have tried to get other bids. Dan had called Central Maine Septic and we have been waiting for their bid. Richard called them today and they said they would try to get it to him for tonight's meeting. We have not received it so Richard felt that we should accept Scott Pratt's bid and Scott said he could get it done as soon as the road weight posters came down.

Richard moved to accept the bid from Pratt and Son. Lisa 2nd the motion and the vote was unanimous.

Lisa moved to adjourn the meeting at 6:34, Richard 2nd the motion and it was so moved.

Respectfully submitted,

A handwritten signature in cursive script, reading "Carol J. Cochran".

Carol J. Cochran
Town Clerk