

**APPLICATION AND PERMIT TO CLOSE A SIDEWALK OR A TRAFFIC LANE WITHIN  
A PUBLIC RIGHT-OF-WAY**  
**PERMIT NO.**

APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ PHONE \_\_\_\_\_

CONTRACTOR OR AUTHORIZED AGENT: \_\_\_\_\_

CLOSURE LOCATION: \_\_\_\_\_

LEGAL DESCRIPTION: LOT \_\_\_\_ BLK \_\_\_\_ SUBDIVISION \_\_\_\_\_

A SITE PLAN OR SKETCH MUST BE ATTACHED SHOWING THE LAYOUT OF PROPOSED CLOSURE IN RELATION TO ANY EXISTING DRIVEWAYS, BUILDINGS AND STREETS

A \$205.00 Permit Fee must accompany the application. Performance bonding and liability insurance is required prior to beginning construction. The work site and detours associated with this permit are the responsibility of the contractor for sweeping, patching and general maintenance. Failure to secure a permit will result in triple permit fees.

The applicant certifies: they are the owner and/or authorized agent of the property; the conditions, restrictions and regulations of the City will be complied with.

Applicant to complete information above this line  
SIGNED: \_\_\_\_\_  
Applicant or Authorized Agent

-----  
Below this line for Permitting Agency use only

Work requiring sidewalk or road closure must be completed within \_\_\_\_ days from date Permit is approved (or not later than \_\_\_\_\_ in accordance with the attached drawing and/or standard details or Permit is VOID.

APPLICANT: \_\_\_\_\_ PERMIT NO. \_\_\_\_\_

VEHICULAR OR PEDESTRIAN TRAFFIC CONTROL REQUIRED: ( ) NO ( ) YES, the Permitted or authorized Agent is required to provide adequate signs and barricades to guide and protect pedestrian traffic around the worksite during closure. All traffic control devices shall meet the requirements of the Manual on Uniform Traffic Control Devices.

The permitted is required to insure construction debris is cleaned from the roadway, sidewalk, gutter, drainage ditch and roadside.

SPECIAL INSTRUCTIONS OR CONDITIONS:

Sidewalk closure Plan approved by: \_\_\_\_\_

Cleanup ( ) DOES ( ) DOES NOT meet requirements

Corrective action required:

Except as approved by the city attorney, the permittee shall provide a policy of commercial general liability insurance covering project completion, explosion hazard, underground property hazard, and contractual liability for limits not less than:

\$1,000,000.00 combined single limit for bodily injury sustained by one or more persons or for property damage as a result of any one occurrence;

\$2,000,000.00 aggregate for bodily injury sustained or for property damage during the policy year; and

\$1,000,000.00 umbrella for any excess during the policy year, except no umbrella coverage shall be required for minor permits.

The city is to be added as an additional insured on each of the policies required under this section and a 30-day notice of cancellation is to be given.