CITY OF FAIRBANKS REGULAR ELECTION OCTOBER 7, 2025



CITY MAYOR and CITY COUNCIL

Candidate Filing Information Packet

Office of the City Clerk 800 Cushman Street Fairbanks, Alaska 99701 P 907.459.6702 F 907.459.6710 cityclerk@fairbanks.us www.fairbanksalaska.us



City of Fairbanks Regular Election Tuesday, October 7, 2025



Notice of Offices Declaration of Candidacy and Filing Information

The City of Fairbanks Regular Election will be held Tuesday, October 7, 2025. Declarations of Candidacy may be filed with the City Clerk's Office, 800 Cushman Street, Fairbanks, Alaska from Tuesday, July 15, 2025 at 8:00 a.m. through Tuesday, July 29, 2025 at 5:00 p.m. for the following seats:

MAYOR AND CITY COUNCIL

(all offices serve at-large)

City Council, Seat C – 3-year term Incumbent: Sue Sprinkle

City Council, Seat D – 3-year term Incumbent: Crystal Tidwell

City Mayor – 3-year term Incumbent: David Pruhs

<u>QUALIFICATIONS</u> – A qualified voter who has resided within the State of Alaska and the City of Fairbanks for at least **one year** prior to filing a Declaration of Candidacy may be eligible as a candidate for Mayor or City Council. Candidates must meet the requirements set forth in City Charter Sec. 2.2 and in Fairbanks General Code Sec. 22-9.

<u>FILING</u> – A completed, sworn Declaration of Candidacy and City Financial Disclosure Statement must be filed with the City Clerk at the time of candidacy filing along with a \$25.00 non-refundable filing fee. Within seven days of filing to run for elected office, candidates must either register as a candidate with the Alaska Public Offices Commission (APOC) or file a municipal exemption statement with APOC.

<u>WITHDRAWAL DEADLINE</u> – A candidate desiring to withdraw their Declaration of Candidacy may do so by filing a written request with the City Clerk at any time during the filing period and up to five business days following the close of the filing period (5:00 p.m., Tuesday, August 5, 2025).

D. Danyielle Snider, MMC Fairbanks City Clerk (907) 459-6702 www.fairbanksalaska.us





Mailing Address:

DECLARATION OF CANDIDACY CITY OF FAIRBANKS ELECTION DATE — OCTOBER 7, 2025

_		□ \$25.00	C	•	ncial Disclosure Statement	_
~		☐ Declara	ation of Candidacy	□ Comply v	with all local, state, and federal law	S
SELI	ECT ONLY ONE:					
	City Mayor (3-year term)		City Council, Seat (3-year term)	C	City Council, Seat D (3-year term)	
I,			of			
	(FULL LEGAL N	,		(RESIDENCE	,	
filing locati within excep States I decl and e the Cartes	this declaration at the all on within the last year) on the City of Fairbanks of that of Borough Assens; and that I am a qualification are myself a candidate finding October 2028, and	for at least one ablymember or ed voter of the Cor the office of d I request that, on October 7,	year prior to the date or representative to a constitute of Fairbanks, Alaska the above-selected seat my name be printed on 2025. I would like my name	f this declaration itutional conventa. for a term of threather official ball	t least one year immediately prior ived at each address if more than or that I have resident; that I hold no other elective offition; that I am a citizen of the Unitedete years, commencing October 202 ot for the City election to be held the ballot as indicated below (subjective).	ne ed ce ed 5, in
Fairba reside	anks Charter and Genera	al Code. The Ci t one year prior	ty of Fairbanks Charter S to filing their Declaration	Sec. 11.3, provid	ll election provisions of the City les that any qualified elector who h r, may have their name placed on the	as
I UNI	DERSTAND THAT FA	LSE STATEMI	ENTS MADE ON THIS	FORM ARE CH	RIMINAL VIOLATIONS.	
Date			Signature of	Candidate		
	SUBSCRIBE	D AND SWOF	RN to before me this	day of	, 20	
				ic in and for Ala	ska	
The f	following contact inform	ation may be pr	ovided to the public and	to the media:		
Phone	e Number:		E-mail:			

IMPORTANT NOTE: Each candidate and group shall disclose all pre-election contributions and expenditures by filing with the City Clerk true and correct copies of all reports and forms required under AS 15.13.040 and AS 15.13.110 to be filed with Alaska Public Offices Commission (APOC). Such forms and reports shall be filed with the City Clerk no later than the close of business on the first day following the mailing or other transmission of the forms and reports [FGC 22-30(a)].



CITY OF FAIRBANKS ELECTION DATE — OCTOBER 7, 2025

CANDIDATE WITHDRAWAL REQUEST

Date		AM / PM Гіте
Date		i iiie
Candidate's Full Name (Please	Print)	
I hereby withdraw my candidacy	for the office of (select only one):	☐ City Mayor☐ City Council, Seat C☐ City Council, Seat D
± • • • • • • • • • • • • • • • • • • •	ved from the official ballot for the derstand that if I do not withdraw p till appear on the ballot.	•
Fairbanks General Code Sec. 2	22-9(d) states:	
during the period for filing a the closing date for filing. A Declaration of Candidacy press If a candidate desires to file for	withdraw their declaration of canda a declaration of candidacy and up to sented to the City Clerk shall not be a different seat, they must withdra and pay a \$25 non-refundable filing	changed as to term of office. w from the initial seat, file a
Signature of Candidate		
Subscribed and sworn to	before me this day of	
STAMP	Notary Public in and for the St	ate of Alaska
HERE	My Commission Expires:	



CITY OF FAIRBANKS 2025 FINANCIAL DISCLOSURE STATEMENT FOR PUBLIC OFFICIALS AND CANDIDATES

Covers the reporting period from January 1, 2024 - December 31, 2024

THIS DOCUMENT IS A PUBLIC RECORD.

Do not include confidential information, such as social security or account numbers.

For questions regarding this form, contact the City Clerk at 907-459-6774 or at dsnider@fairbanks.gov.

Current	Status (select only one):
□ Ia	am filing as a current office holder or I have held office within the last 90 days
□ Ia	am filing as a candidate for office.
Office C	urrently Held or Sought
Purpose	of Financial Disclosure Statement (select only one):
	andidate for Office – Due when filing declaration of candidacy; incumbent ficials may be exempt.
□ Сւ	urrent Elected Official – Due by March 15 annually for incumbent officials.
\Box A _I	ppointed to Office – Due within 30 days of appointment as a public official.
int	formation not reported on the last filed statement through the last day of rvice. Covers reporting period: through
	SECTION 1. PERSONAL INFORMATION
Full Lega	al Name
Phone _	Email
Mailing A	Address
City	StateZip Code
Name of	Spouse or Domestic Partner
Number	of Dependent Children

Covers the reporting period from January 1, 2024 – December 31, 2024

SECTION 2. SALARIED EMPLOYMENT INCOME

Income means anything of value and covers all forms of compensation or benefits from an employer, including wages, salary, commissions, tips, bonuses, housing, use of an automobile, and deferred compensation and does not include self-employment (see Section 2). Report each employer who paid you, your spouse or domestic partner, or your dependent child more than \$1,000.

☐ Check if none and proceed to Section 3.							
Earned by: □ Filer	□Spouse/Domestic Partner	□Dependent Child					
Employer Name							
Address	City _	State _	Zip				
Earned by: □ Filer	□Spouse/Domestic Partner	□Dependent Child					
Employer Name							
Address	City _	State _	Zip				
Earned by: □ Filer	□Spouse/Domestic Partner	□Dependent Child					
Employer Name							
Address	City _	State _	Zip				
Earned by: □ Filer	□Spouse/Domestic Partner	□Dependent Child					
Employer Name							
Address	City _	State _	Zip				
Earned by: □ Filer	□Spouse/Domestic Partner	□Dependent Child					
Employer Name							
Address	City _	State _	Zip				
Earned by: □ Filer	□Spouse/Domestic Partner	□Dependent Child					
Employer Name							
Address	City _	State _	Zip				

Give detailed descriptions where requested. Attach additional pages, if necessary.

Covers the reporting period from January 1, 2024 – December 31, 2024

SECTION 3. SELF-EMPLOYMENT INCOME

Income means anything of value and covers all forms of compensation or benefits from self-employment, including wages, salary, commissions, tips, bonuses, housing, use of a vehicle, and deferred compensation. Disclose each client, customer, or business that paid you, your spouse or domestic partner, or your dependent child more than \$1,000. Self-employment income includes that generated from a sole proprietorship, partnership, limited liability company, or professional corporation. To request an exemption due to an issue concerning confidentiality, submit a written request to the City Clerk stating the reason for your request.

☐ Check if none ar	nd proceed to Section 4.							
Earned by: □Filer	□Spouse/Domestic Partner	□Dependent Child						
Business or Client Name								
Address	City _	State _	Zip					
Earned by: □ Filer	□Spouse/Domestic Partner	□Dependent Child						
Business or Client	Name							
Address	City _	State _	Zip					
Earned by: □ Filer	□Spouse/Domestic Partner	□Dependent Child						
Business or Client	Name							
Address	City _	State _	Zip					
Earned by: □ Filer	□Spouse/Domestic Partner	□Dependent Child						
Business or Client	Name							
Address	City _	State _	Zip					
Earned by: □ Filer	□Spouse/Domestic Partner	□Dependent Child						
Business or Client	Name							
Address	City _	State _	Zip					
Earned by: □ Filer	□Spouse/Domestic Partner	□Dependent Child						
Business or Client Name								
Address	City _	State _	Zip					

Give detailed descriptions where requested. Attach additional pages, if necessary.

Covers the reporting period from January 1, 2024 – December 31, 2024

SECTION 4. RENTAL INCOME

Check if	none and	proceed	to	Section	5.

☐ Check if none and proceed to Section 5.					
Earned by: □ Filer □ Spouse/Domes	Tenants Who Paid > \$1,000 For property outside Alaska managed by an agent, list the agent instead and disclose the property location under Real Property Interests.				
Partner Dependent Ch	nild				
☐ Co-owner w/o	thers				
	SECTION 5. DIVIDENDS AND INTEREST				
☐ Check if none	and proceed to Section 6.				
of earnings from a market accounts,	e of income over \$1,000 from dividends, interest, and other distributions a business or investment. Include bank accounts, capital gains, money certificates of deposit, and Native corporation dividends. Include Alaska Dividends only if the amount was greater than \$1,000.				
Recipient	Source				
□Filer □ Child □Spouse/Partner					
□Filer □ Child □Spouse/Partner					
□Filer □ Child □Spouse/Partner					
□Filer □ Child □Spouse/Partner					
□Filer □ Child □Spouse/Partner					
	SECTION 6. OTHER INCOME				
☐ Check if none	and proceed to Section 7.				
goods or property	d amount of income over \$1,000 not listed elsewhere, including sale of , taxable capital gains, IRA cashouts, pensions, government entitlements, upport, and any other income not otherwise accounted for.				
Recipient	Source				
□Filer □ Child □Spouse/Partner					
□Filer □ Child □Spouse/Partner					
□Filer □ Child □Spouse/Partner					
	,				

Give detailed descriptions where requested. Attach additional pages, if necessary.

Covers the reporting period from January 1, 2024 – December 31, 2024

SECTION 7. GIFTS WORTH MORE THAN \$250

☐ Check if none	and proc	eed to Section 8.				
Includes travel ex	penses, dis	counts not available to the public	, and loans forgiven or paid by			
a third party. Gifts from immediate family members, grandparents, aunts, uncles, nieces,						
and nephews need						
Recipient		Source				
□Filer □ Child						
□Spouse/Partner						
□Filer □ Child	ı					
□Spouse/Partner						
□Filer □ Child	ı					
□Spouse/Partner						
□Filer □ Child	ı					
□Spouse/Partner						
	SE	CTION 8. BUSINESS INTER	FCTC			
☐ Check if none			E313			
corporations, business	□ Filer	ition. Include options to buy, non- ociations, and trade groups. Spouse/Domestic Partner Owner, director, officer, board member	□ Dependent Child			
NI	T4		,, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,,			
Name of Business	s interest	Name of corporation, company, partn	nership, business, investment, or asset			
Address		City	·			
	rading investmen		State Zip			
Interest held by:	☐ Filer	☐ Spouse/Domestic Partner	☐ Dependent Child			
Position/Type of	Interest					
1 oshion, 1) pe or	_	Owner, director, officer, board member	r, proprietor, partner, shareholder			
Name of Business	s Interest					
1, will of Busines	, 111001001	Name of corporation, company, partn	uership, business, investment, or asset			
Address		~ !.	State Zip			
For e-tr	rading investme	nts, list website	r			

Give detailed descriptions where requested.	Check all boxes that apply. If you have no information to
Attach additional pages, if necessary.	report in a section, check the "NONE" box.

Covers the reporting period from January 1, 2024 – December 31, 2024

SECTION 9. REAL PROPERTY INTERESTS

Real property interest includes rent-to-own, rental, business, vacant, and recreational property; real estate interest held in a limited liability company, limited partnership, or trust; and real property owned or sold any time during the reporting period.

☐ Check if none and proceed to Section 10.

A primary residence or recreational property held for personal use may be described only by zip code; enter "not reported" for the address, if applicable.

by zip code, enter not reported for the address,	п аррисаме.		
Owner(s): □ Filer □ Spouse/Domestic Partne	r 🛘 Dependent C	shild □ C	Co-owner
Address Cit	7	State	_ Zip
Ownership Interest			
Owner(s): □ Filer □ Spouse/Domestic Partne	r 🛘 Dependent C	shild □ C	Co-owner
Address Cit	7	State	_Zip
Ownership Interest			
Owner(s): □ Filer □ Spouse/Domestic Partne			
Address Cit	7	State	_Zip
Ownership Interest			
Ownership InterestOwner(s): Spouse/Domestic Partner			Co-owner
	r 🛘 Dependent C	hild □ C	
Owner(s): □ Filer □ Spouse/Domestic Partner	r 🗆 Dependent C	Shild 🗆 C	
Owner(s): □ Filer □ Spouse/Domestic Partner Address Cit	r □ Dependent C	State	_ Zip
Owner(s): Filer Spouse/Domestic Partner Address City Ownership Interest	r □ Dependent C	State	Zip
Owner(s): Filer Spouse/Domestic Partner Address City Ownership Interest Owner(s): Filer Spouse/Domestic Partner Address City	r □ Dependent C	State	Zip
Owner(s): □ Filer □ Spouse/Domestic Partner Address	r 🗆 Dependent C	State	Zip
Owner(s): Filer Spouse/Domestic Partner Address City Ownership Interest Owner(s): Filer Spouse/Domestic Partner Address City Ownership Interest City	r □ Dependent C	State	Zip

Give detailed descriptions where requested. Attach additional pages, if necessary.

Covers the reporting period from January 1, 2024 – December 31, 2024

SECTION 10. TRUSTS, RETIREMENT ACCOUNTS, OR OTHER BENEFICIAL INTERESTS

☐ Check if none and proceed to Section 11.

Report each trust, retirement account, or beneficial interest that exceeded \$1,000 during the reporting period including: stocks; bonds; mutual funds; CDs; cash accounts; retirement plans; employee pension plans; profit-sharing, family, or education trusts; deferred compensation plans; annuity plans; or any other similar arrangement intended to provide future income for the filer and/or family member.

"Managed by" means the filer, employer, business, investment entity, or name of the company that manages the account. "Fund or Company" means the individual company or account where you are the manager and you control the investments. If a mutual fund, investment company, or other third-party entity manages and controls the investment, list the name or type of fund where the assets are held.

Owned by: \square Filer \square Spouse/Domestic Partner \square Dependent Child	Percent _	%
Managed by		
Fund or Company		
Owned by: □ Filer □ Spouse/Domestic Partner □ Dependent Child		
Managed by		
Fund or Company		
Owned by: □ Filer □ Spouse/Domestic Partner □ Dependent Child		
Managed by		
Fund or Company		
Owned by: □ Filer □ Spouse/Domestic Partner □ Dependent Child		
Managed by		
Fund or Company		
Owned by: □ Filer □ Spouse/Domestic Partner □ Dependent Child	Percent _	%
Managed by		
Fund or Company		

Give detailed descriptions where requested. Attach additional pages, if necessary.

Covers the reporting period from January 1, 2024 - December 31, 2024

SECTION 11. LOANS, LOAN GUARANTEES, AND DEBTS

☐ Check if none and proceed to Section 12.

Report each creditor, lender, or guarantor to whom more than \$1,000 was owed at any time during the reporting period. List financial obligations, including property owned or sold during the reporting period; loans that have been guaranteed; delinquent taxes; alimony; child support; medical bills; boat and vehicle loans; business and personal loans; escrows; student loans; signature loans; and promissory notes. Include secured, unsecured, and contingent loans. Do NOT list credit card obligations or revolving charge accounts.

Give detailed descriptions where requested. Attach additional pages, if necessary.

Covers the reporting period from January 1, 2024 – December 31, 2024

SECTION 12. GOVERNMENT CONTRACTS AND LEASES

☐ Check if none and proceed to Section 13.
List all contracts, bids, and offers to contract with the City of Fairbanks held, bid, or offered during the reporting period. Report contract interests as individual, sole proprietor, family member, partnership, limited liability company, professional corporation, or through a corporation in which you or your family member(s) held a controlling interest.
Contractor: □Filer □Spouse/Domestic Partner □Dependent Child
Status: □ Bid □ Offered □ Held Type of Interest
Contracting Agency
Contract ID and Description
Contractor: □Filer □Spouse/Domestic Partner □Dependent Child
Status: □ Bid □ Offered □ Held Type of Interest
Contracting Agency
Contract ID and Description
1
SECTION 13. NATURAL RESOURCE LEASES Check if none and proceed to Section 14.
SECTION 13. NATURAL RESOURCE LEASES
SECTION 13. NATURAL RESOURCE LEASES Check if none and proceed to Section 14. List mineral, timber, oil, and gas lease interests held, bid, or offered during the reporting period. Report lease interests as individual, sole proprietor, family member, partnership, limited liability company, professional corporation, or through a corporation in which you
SECTION 13. NATURAL RESOURCE LEASES Check if none and proceed to Section 14. List mineral, timber, oil, and gas lease interests held, bid, or offered during the reporting period. Report lease interests as individual, sole proprietor, family member, partnership, limited liability company, professional corporation, or through a corporation in which you or your family member(s) held a controlling interest. Leaseholder: Filer Spouse/Domestic Partner Dependent Child
SECTION 13. NATURAL RESOURCE LEASES Check if none and proceed to Section 14. List mineral, timber, oil, and gas lease interests held, bid, or offered during the reporting period. Report lease interests as individual, sole proprietor, family member, partnership, limited liability company, professional corporation, or through a corporation in which you or your family member(s) held a controlling interest. Leaseholder: Filer Spouse/Domestic Partner Dependent Child Status: Bid Offered Held Type of Interest
SECTION 13. NATURAL RESOURCE LEASES Check if none and proceed to Section 14. List mineral, timber, oil, and gas lease interests held, bid, or offered during the reporting period. Report lease interests as individual, sole proprietor, family member, partnership, limited liability company, professional corporation, or through a corporation in which you or your family member(s) held a controlling interest. Leaseholder: Filer Spouse/Domestic Partner Dependent Child
SECTION 13. NATURAL RESOURCE LEASES Check if none and proceed to Section 14. List mineral, timber, oil, and gas lease interests held, bid, or offered during the reporting period. Report lease interests as individual, sole proprietor, family member, partnership, limited liability company, professional corporation, or through a corporation in which you or your family member(s) held a controlling interest. Leaseholder: Filer Spouse/Domestic Partner Dependent Child Status: Bid Offered Held Type of Interest Lease Description Leaseholder: Filer Spouse/Domestic Partner Dependent Child
SECTION 13. NATURAL RESOURCE LEASES Check if none and proceed to Section 14. List mineral, timber, oil, and gas lease interests held, bid, or offered during the reporting period. Report lease interests as individual, sole proprietor, family member, partnership, limited liability company, professional corporation, or through a corporation in which you or your family member(s) held a controlling interest. Leaseholder: Bid Offered Held Type of Interest Lease Description

Give detailed descriptions where requested. Attach additional pages, if necessary.

Covers the reporting period from January 1, 2024 – December 31, 2024

SECTION 14. CERTIFICATION AND SIGNATURE

CERTIFICATION		
I certify under penalty of perjury that the foregoing is disclosure statement is, to the best of my knowledge, who knowingly makes a false sworn certification is g	true, correct, and complete. A person	
SIGNATURE	_	
PRINTED NAME	DATE SIGNED	
Filers are solely responsible for timely filing comp	plete, accurate, and truthful statements.	

THIS IS A PUBLIC DOCUMENT

This statement must be filed at the City Clerk's Office:

City Clerk's Office 800 Cushman Street Fairbanks, AK 99701 Questions should be directed to the City

Clerk:

Office Phone: 907-459-6774 Cell Phone: 907-799-9266 Email: dsnider@fairbanks.gov

Fairbanks General Code Sec. 2-904. - Penalty for willful violation of disclosure requirements.

- (a) A person required to file a report of financial or business interests under this article, who refuses or knowingly fails to disclose required information within the time required in this article or who provides false or misleading information, knowing it to be false or misleading, is guilty of a misdemeanor and subject to the penalty specified in section 1-15(a).
- (b) Any person failing or refusing to comply with the requirements of this article, in addition to the penalties prescribed, shall forfeit nomination to office and may not be seated or installed in office if the person has not complied. In the case of elected officials, a person may not be certified for office or the person's election to office if compliance was not made within the time required. The nomination to office or election to office shall be certified to the highest vote getter for that nomination for that office or election to that office who has complied within the times required and who shall be declared nominated or elected. For purposes of this subsection, a person is considered to have complied within the time required if the person complies within 30 days after the due date established by this article.

Give detailed descriptions where requested.
Attach additional pages, if necessary.



Municipal Candidate Information for Publication in the 2025 Candidate Pamphlet City of Fairbanks Clerks Office

For Official Use Only

For Official Use Only

800 Cushman Street Fairbanks, Alaska 99701 www.fairbanksalaska.us Phone: 907-459-6702 Fax: 907-459-6710 Email: cityclerk@fairbanks.us

CANDIDATE PROFILE All qualified candidates are included in the 2025 pamphlet, regardless of submission of biographical information, non-partisan candidate statement, or photograph.		
Name:		
Office Filed for:		
Email: Phone No.:		

BIOGRAPHICAL INFORMATION

Not to exceed 150 words; no ALL CAPS allowed

In a separate document, you may submit biographical information that might include information about your family, local history, professional experience, and community service.

NON-PARTISAN CANDIDATE STATEMENT

Not to exceed 250 words; no ALL CAPS allowed

In a separate document, you may submit a non-partisan statement of your choice regarding your position on current issues, proposed changes, why you are running for office, etc.

CANDIDATE PHOTOGRAPH

Must meet the below standards for publication

- 1. May only include the candidate
- 2. Must be taken within one year of submission
- 3. Must be of suitable quality for reproduction

The City Clerk shall reject any information or photograph that is not in compliance with Fairbanks General Code (FGC) Sec. 22-9, which is shown on the reverse of this form in full. The City Clerk shall reject any portion of the candidate's biographical information or statement deemed by the City Clerk to be obscene, libelous, profane, defamatory, or affiliated with any political party.

This form, photo, and supporting documents must be received in person, by mail, or electronically, no later than **Tuesday**, **August 12**, **2025**, **at 5:00 PM** to be published in the 2025 Candidate Pamphlet.

The Candidate Pamphlet will be made available in print at the Fairbanks City Clerk's Office and will be published on the City's website: www.fairbanksalaska.us/clerk/page/municipal-election.

FGC Sec 22-9 (i)-(o)

Candidate biographical information and nonpartisan position statement

- (i) Qualified candidates for city mayor and city council may provide biographical and nonpartisan information in accordance with this section to be compiled by the city clerk into a candidate pamphlet.
- (j) On a form prescribed by the city clerk, candidates may submit their biographical information, non-partisan position statement, and recent photograph to the city clerk's office. In order to be included in the candidate pamphlet, submissions must be received no later than 5 p.m., ten business days following the close of the filing period for a regular city election and no later than 5 p.m., five business days following the close of the filing period for a special city election.
- (k) The biographical information may not exceed 150 words. The non-partisan position statement may not exceed 250 words. Articles such as "a," "an," and "the" will be counted as words. Biographical information and non-partisan position statements must by typewritten and may be submitted in person, by mail, or electronically.
- (I) Candidate photographs should be a clear image of only the candidate, taken within one year of submission, and be of a quality suitable for reproduction. Photographs may be submitted in person, by mail, or electronically.
- (m) The city clerk shall reject any information or photograph that is not in compliance with this section. The city clerk shall reject any portion of a candidate's biographical information or position statement deemed by the city clerk to be obscene, libelous, profane, defamatory, or affiliated with any political party.
- (n) The city clerk shall compile and make available to the public a candidate pamphlet containing all information submitted in accordance with this section. The pamphlet will be available to the public no later than 30 days prior to a regular election and no later than 15 days prior to a special election and will, at a minimum, be published on the city website. Paper copies will be available at the city clerk's office.
- (o) The city clerk will add a disclaimer to the candidate pamphlet noting that the candidate information and photograph is presented as submitted by the candidate without any changes to grammar, spelling, or punctuation and that the city has not verified the accuracy of the information provided by candidates.

ALASKA PUBLIC OFFICES COMMISSION



ANCHORAGE 2221 E. Northern Lights, Room 128 Anchorage, AK 99508-4149 Phone: (907) 276-4176 or

Toll free: (800) 478-4176 Fax: (907) 276-7018

Website: www.doa.alaska.gov/apoc

Email: apoc@alaska.gov

JUNEAU 240 Main St. #201 PO Box 110222 Juneau, AK 99811 Phone: (907) 465-4864 Fax: (907) 465-4832

STATEWIDE MUNICIPAL CANDIDATES Subject to CD & POFD

Please read this document carefully for important information about starting your campaign.

This information is presented only as an overview of your disclosure requirements. It is your responsibility to familiarize yourself and your campaign workers with the statutes and regulations to ensure you that you are in compliance with the law. Please visit the APOC homepage at www.doa.alaska.gov/apoc for further information, training opportunities, and to remain updated about your requirements and responsibilities as a candidate.

Unless they meet specific criteria found in AS 15.13.040(m)(1), candidates must file all forms and reports/statements electronically through myAlaska. Many Alaskans already have a myAlaska account to apply for their Permanent Fund Dividend. You may use this same account for APOC purposes. Candidates have the option to allow others to view their filings, but this access is specific to APOC services only.

FORMS TO GET STARTED

Letter of Intent: Must be filed with the APOC before any candidate engages in campaign activity. A Letter of Intent allows the candidate to begin accepting and spending contributions and may be filed 18 months prior to the date of the election. However, if a candidate files their Declaration of Candidacy or Nominating Petition first, they do not need to file a Letter of Intent.

<u>Declaration of Candidacy or Nominating Petition:</u> Municipal candidates file their Declaration or Petition with their specific Municipal Clerk's Office. The Declaration of Candidacy or Nominating Petition is what gets a municipal candidate's name on the ballot. Check with your Municipal Clerk's Office to find out when your filing period opens and closes.

Public Official Financial Disclosure Statement: Must be filed with the Declaration of Candidacy or Nominating Petition at the Municipal Clerk's Office. All candidates must either have a current 2025 POFD Statement (covering calendar year 2024) on file with the Municipal Clerk's Office; or file a 2025 Candidate POFD Statement (covering calendar year 2024) at the time they declare candidacy with the Municipal Clerk's Office for the 2025 Statewide Municipal Election. Penalties for late-filed and incomplete POFD statements are assessed at \$10 per day until compliance is met.

<u>Candidate Registration:</u> Must be filed within 7 days after filing the Declaration of Candidacy with the Municipal Clerk's Office. The registration provides your campaign contact information, designates your campaign committee, and your campaign depository. Candidates may amend registrations as needed. Until a candidate files their registration, designating a Treasurer or Deputy Treasurers, only the candidate may accept/expend campaign funds.

Municipal Exemption Statement: May be filed by municipal candidates instead of the Candidate Registration form who do not intend on exceeding \$5,000 in campaign activity, including any personal money that they may use. As long as they remain under the \$5,000 threshold, exempt candidates are not required to file regular campaign disclosure reports. However, please note that exempt candidates are still subject to the campaign disclosure laws that apply to all candidates; including, but not limited to, applicable contribution limits, maintenance of contribution and expenditure records, and the requirement that ads, yard signs, and other campaign materials include "paid for by" identifiers as required under AS 15.13.090 and 2 AAC 50.306 (see pg. 3).

<u>Candidate Reimbursement Notification:</u> If candidates loan personal funds to their campaign with the intent to repay themselves after the election, they MUST file a Candidate Reimbursement Form within 5 days of depositing personal funds into their campaign account. The maximum limit a municipal candidate can loan and recover is \$5,000. HOWEVER, if the candidate is able to reimburse their personal contributions from the campaign account within 72 hours they may do so, and they do NOT need to file the Reimbursement Form.

CAMPAIGN DISCLOSURE REPORTS

Candidates, who are not exempt, are required to disclose financial information about their campaigns. The purpose of a campaign disclosure report is to provide a snapshot of a candidate's activity during a specific reporting period. The **reporting period** is the time period covered by a campaign disclosure report. A **due date** is the date when a report is due, and comes three days after the end of a reporting period. The three days allows a treasurer time to complete the report.

The number of reports filed by municipal candidates will vary depending on when the campaign begins. If a candidate filed a Letter of Intent on or before February 1st, they will begin with a **Year Start Report**, due February 15th. Otherwise the cycle will begin with a **30 Day Report** (due 30 days before the election), **7 Day Report** (due 7 days before the election) and a **105 Day Report** (which should be a final report and is due 105 days after the election). In addition, during the 9 days before an election, contributions in excess of \$250 from a single source must be reported by date, amount, and contributor within 24 hours of receipt. This includes all monetary, non-monetary, and candidate contributios, as well as contributions of more than \$250, in the aggregate, from a single contributor during the 9-day peiord. Candidates may need to report each day during that period, or not at all.

OTHER START UP CONSIDERATIONS

Only the candidate, a registered treasurer or a registered deputy treasurer may spend money and accept contributions on behalf of the campaign. Any action by a treasurer or registered deputy treasurer is considered an action of the candidate. The campaign must keep all records that substantiate financial activity for a period of 6 years after the date of the election.

If a registered treasurer or deputy treasurer makes a purchase on behalf of the campaign using personal funds, it is a non-monetary contribution to the campaign. Reimbursements to a treasurer/deputy treasurer must be made within the same reporting period that the contribution was made and may not exceed \$500.

Campaign contributions held by a candidate may be used only to pay for the expenses made/incurred by the candidate that reasonably relate to election campaign activities. <u>Campaign contributions held by a candidate may not be:</u> used to give a personal benefit to the candidate or another person, converted to personal income of the candidate, loaned to a person, knowingly used to pay more than the fair market value for goods or services purchased for the campaign, pay for civil penalties, or used to make contributions to another candidate or group.

PAID FOR BY IDENTIFIERS

Alaska Statute 15.13.090 and Regulation 2 AAC 50.306 require a paid for by identifier on all political communications. For <u>candidate</u> campaigns, print or video communications (i.e. newspaper ads, videos, Facebook pages, yard signs, etc.) must have the visible identifier:

"paid for by" followed by the name and address of the candidate

Audible communications (i.e. radio ads, videos with sound, robo calls, etc.) must have the audible identifier:

"This communication was paid for by (candidate's name only)"

If the communication has both a print/video and audio component (i.e. commercials, YouTube videos, etc.) it must have both a visual and audible disclaimer. The paid for by identifier on all video communications must remain on screen throughout the entire communication. Fixing missing or incomplete paid for by disclaimers costs time and money for a campaign, and can result in civil penalties.

CIVIL PENALTIES

Civil penalties apply to candidates who violate campaign disclosure law. Violations include failure to file a campaign disclosure report on time or failure to file a complete and accurate campaign disclosure report. Even if you are filing a report indicating that you have had no activity in that report period, you will be assessed a civil penalty if the report is late. It is YOUR responsibility, as the filer, to familiarize yourself (and your campaign workers) with the campaign disclosure law requirements and reporting deadlines. Penalties for late-filed and incomplete campaign disclosure reports range from \$50 to \$500 a day depending on the report.

Review the APOC website for further reporting requirements. This information is only meant to provide you with an initial overview of your requirements as you begin your campaign. Do not hesitate to call APOC staff if you have questions. Thank you!

ALASKA PUBLIC OFFICES COMMISSION

CANDIDATE REPORTING DATES STATEWIDE 2025 MUNICIPAL ELECTION

Tuesday, October 7, 2025

Report:	Covers:	Due:
Year Start Report	Start of campaign - February 1	Wednesday, February 18, 2025
30 Day Report	t February 2 – September 5 Monday, September 8, 2	
7 Day Report	September 6 – September 27	Tuesday, September 30, 2025
24 Hour Reports*	September 28 – October 6	Daily As Needed*
105 Day Report	September 28 – January 5, 2026	Tuesday, January 20, 2026

*During the 9 days before the election, contributions in excess of \$250 from a single source must be reported by date, amount, and contributor within 24 hours of receipt. This includes all monetary, non-monetary, and candidate contributions, as well as contributions of more than \$250, in the aggregate, from a single contributor during the 9-day period. You may need to report each day during that period, or not at all.

<u>Friday, September 5, 2025 (The last day of the 30-day reporting period)</u>
The last day that a candidate may give or loan their campaign more than \$5000.

Friday, November 21, 2025 (45 days after the date of the Statewide Municipal Election)

The last day a candidate may accept contributions.

Monday, January 5, 2026 (90 days after the date of the Statewide Municipal Election)
The date by which candidates must distribute the amount held in their campaign account.

Visit our website for more information about statutes, regulations, and reports filed by groups and candidates.

Contact Information

Website: doa.alaska.gov/apoc
Information Email: apoc@alaska.gov/apoc
File Reports at: https://my.alaska.gov/apoc

Anchorage APOC – 2221 East Northern Lights Blvd., Room 128, Anchorage, Alaska 99508 General Information: (907) 276-4176 / (800) 478-4176 / FAX (907) 276-7018

Alaska Campaign Annual Contribution Limits – AS 15.13

FROM	TO CANDIDATE	TO GROUP & NON- GROUP ENTITY	TO POLITICAL PARTY	TO IE GROUP, INITIATIVE APPLICATION GROUP, & BALLOT GROUP
Authority	AS 15.13.070	AS 15.13.070	AS 15.13.070	AS 15.13.065(c)
Individual (AK resident)	Unlimited	Unlimited	\$5,000	Unlimited
Individual (non-resident)	Unlimited	Unlimited	\$5,000	Unlimited
Corporations, Business Organizations, Unions	Prohibited AS 15.13.074(f)	Prohibited AS 15.13.074(f)	Prohibited AS 15.13.074(f)	Unlimited
Group (based in Alaska)	\$1,000	\$1,000	\$1,000	Unlimited
Group (based outside Alaska)	Prohibited	\$1,000 Must first register with APOC*	\$1,000 Must first register with APOC*	Unlimited
Nongroup Entity (based in Alaska)	\$1,000	\$1,000	\$1,000	Unlimited
Nongroup Entity (based outside Alaska)	Prohibited	\$1,000 Must first register with APOC	\$1,000 Must first register with APOC	Unlimited
Political Party	Municipal \$5,000 House \$10,000 Senate \$15,000 Lt. Gov./Gov. \$100,000	\$1,000	Unlimited	Unlimited
Foreign Nationals	Prohibited Foreign nationals are prohibited from making expenditures or contributions in Alaska elections only to the extent prohibited or permitted by Federal law. AS 15.13.068.			

^{*} Groups based outside Alaska must ensure their received contributions comply with Alaska limitations before making contributions to groups based in Alaska or to a political party. Groups based in Alaska may not receive contributions from a group based outside Alaska whose received contributions do not comply with Alaska limitations, as such contributions are prohibited.

Individuals, Persons, and Groups may be required to fill out Form 15-5 Statements of Contribution and/or Form 15-6 Statements of Independent Expenditure where applicable. Please see our Forms page.

ALASKA PUBLIC OFFICES COMMISSION



CANDIDATE NAME:

campaign for municipal office.

ANCHORAGE 2221 E. Northern Lights, Room 128 Anchorage, AK 99508-4149 Phone: (907) 276-4176 or Toll free: (800) 478-4176

Fax: (907) 276-7018

Website: www.doa.alaska.gov/apoc Email: apoc@alaska.gov

JUNEAU 240 Main St. #500 PO Box 110222 Juneau, AK 99811 Phone: (907) 465-4864 Fax: (907) 465-4832

MUNICIPAL EXEMPTION STATEMENT

Municipal candidates that do not intend to raise/spend more than \$5,000, including their personal funds, may file a Municipal Exemption Form. Exempt candidates are not required to file campaign disclosure reports during their campaign. If an exempt candidate exceeds \$5,000 in financial activity they must immediately file a Candidate Registration and file each report due after the change in status, disclosing all activity from the beginning of the campaign on their first report. AS 15.13.040(g); 2 AAC 50.286.

Please note that unless a candidate meets the specific criteria found in AS 15.13.040(m)(1), they are required to file all forms and reports electronically, through the APOC Forms Online Filing System (https://my.alaska.gov/).

A candidate's use of corporate, state, or municipal resources (i.e., office phone/address, equipment, staff time, etc.) for campaign purposes is prohibited. AS 15.13.074(f); AS 15.13.145

CAMPAIGN ADDRESS:			
CAMPAIGN PHONE:	CAMPAIGN E	MAIL:	
Election Month and Year:		Office / Race: (Optional)	
Municipality / Borough:		District / Seat: (Optional)	
Certification: I certify that the inf	ormation contained in the	foregoing doc	cument is true, complete, and correct.
I do not intend to raise/spend more than \$5,000 (including	Signature		Date
personal money) during my entire	Printed name		

NOTICE: Candidates who loan personal funds to their campaign with the intent to repay themselves after the election may only do so if they file a Candidate Reimbursement Form within 5 days of putting personal funds into their campaign. If the campaign is able to repay the candidate's personal funds within 72 hours they may do so, and they do not need to file the Reimbursement Form. AS 15.13.078(b); AS 15.13.116(a)(4); 2 AAC 50.990(7)(c)(x)