



City of Fairbanks

City Mayor's Office-Risk/Purchasing

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ITB 25-06 - EMERGENCY SERVICE PATROL

ADDENDUM NO. 1

February 25, 2025

Request for Proposal No.: ITB 25-06
Opening Date and Time: 2:00 PM, February 28, 2025

The following changes, clarifications, and or additions are hereby made to ITB 25-06, EMERGENCY SERVICE PATROL.

Changes to the specifications:

- Delay the Bid Due Date to **Monday, March 10, 2025 @ 2:00 PM**

The City of Fairbanks (City) is responding to questions regarding ITB 25-06 Emergency Service Patrol as follows:

1. **With a maximum of twenty (20) hours per day, would the city like the bidders to submit their Regular Hourly Rate based on 20 hours per day, or is the city requiring 24-hour coverage by the contractor?**

The city would like the bidder to submit their Regular Hourly Rate for services without the specific schedule noted. The City's needs and funding levels will determine what schedule is needed by the vendor chosen.

2. **If the city does not require 24-hour coverage, what are the required times of operation (i.e., 9 am – 5 pm; 8 pm – 5 am)?**

This will vary by need and funding.

3. **Will the city provide contractors with a computer(s) and the software/systems for the monthly reports, and does the city already have a system in place for contractor reporting?**

The city uses the Freedom app and all reports and tracking are done through this app. Training will be provided to do this correctly with the contracted vendor.

4. Please define the city's expectation of a security system to protect individuals and staff.

The city will provide dashcam and video surveillance to be utilized in the protection of individuals and staff.

5. Is the city requesting specialized peer support specialists outside of the emergency service patrol officers?

This is not a specific requirement but if applicable to the organization bidding then the city would like this to be integrated within the ESP services.

6. What qualifications are deemed acceptable to the city to label the individual as a “peer support specialists”?

Alaska Commission for Behavioral Health Certification is an entity that certifies Peer Support Professional.

<https://akcertification.org/peer-support-professionals/>

7. Could the city provide an example of when a contractor would bill Medicaid directly and not the city?

The city does not handle Medicaid billing on behalf of contractors. It is the responsibility of the vendor to determine when and how to bill Medicaid directly, in accordance with applicable regulations and contractual agreements.

8. Does the city have SLA requirements for the post-discharge services or frequency or (required/recommended) distribution channels utilized for the outreach?

The city expects the bidder to attempt follow-up with each individual and advocate for individuals who may not be allowed into facilities where they can receive care. The bidder should spend time informing the community they are now providing this service in the community.

9. Can you clarify the hours of coverage needed each day? What is the expected number of billed hours per week? When 20 hours per day is referenced, does this mean 2 officers in 1 van for 20 hours each (40 hours of officer coverage)? Or 2 officers working 10 hours each in 1 van?

A minimum of 8 hours per day 365 days per year, preferably two staff members at a time in one van.

10. What is the expectation of duties and training for “peer support specialists”? Is this training provided by the city? Would the training be billable?

Bidders are encouraged to incorporate State certified peer support specialists to conduct follow-up care coordination post discharge. The peer is also for engagement with recipients at the scene rather than just follow-up care. Any organization that chooses to incorporate peer support specialists into their bid may bill for Medicaid separate from the city.

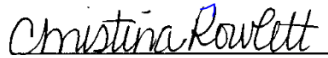
11. What is the process for contract negotiation? Is the City open to negotiation upon award, or do all exceptions need to be submitted/negotiated prior to ITB response?

The City will evaluate the bids based upon the proposal provided. The City is open to expanding or shrinking services provided based on the needs of the City and capacity of the bidder.

This amendment must be acknowledged by manually signing this amendment sheet and submitting it with the sealed bid documents.

All other terms, conditions, and specifications of the original Request for Proposal remain unchanged.

CITY OF FAIRBANKS



Christina Rowlett
Risk Manager/Purchasing Agent

ACKNOWLEDGEMENT

Signature

Date