

# Defensive Driving Program FAQ's

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## Who can participate in the Defensive Driving Program (DDP)?

The DDP is offered to any individual who meets **ALL** of the following criteria:

- Has not had any moving violations in the past 2 years
- Has not taken a defensive driving course of any kind in the past 2 years
- Does not have a CDL (Commercial Driver's License)
- Citation is 4 points or less

## How do I participate in the program DDP?

Requirements to complete the DDP (all must be completed in the order listed):

- Apply for DDP at the City Clerk's Office and sign warning notice waiver
- Complete a State of Alaska approved defensive driving course
- Provide a copy of your driving record with a 2-year history
- Provide City Attorney's Office with course certificate, driving record, DDP request form, & citation
- Submit signed DDP request form to the City Clerk's Office (must be signed by City Attorney & defendant)
- Pay citation fine and surcharge

## How long do I have to complete the DDP?

You will have 60 days to complete the program from the day you apply for the program at the City Clerk's Office.

## Does the DDP dismiss my fine?

No. The DDP does not dismiss the fine, only the violation and points. The citation will still appear on your driving record and will show as "dismissed" instead of "convicted."

## Can I take ANY defensive driving course?

No. You must take a State of Alaska approved defensive driving course. A list of approved courses can be found at the City Clerk's Office or online at the State's DMV website. Courses are available both online and in a classroom setting.

## What if I haven't had an Alaska Driver's License for a full 2 years?

You will be required to obtain your driving record from all states in which you were licensed for the past 2 years.

## I don't have a current Alaska Driver's License. Can I still participate in the DDP?

Yes. You must obtain your driving record from a government agency from the state(s) in which you are licensed for the past 2 years.

## What is a warning notice waiver?

A warning notice waiver forfeits your right to receive a warning notice.

## What is a warning notice?

If you do not take action (pay, correct, contest, or request DDP) within 30 days of the issue date on the citation, the City Clerk's Office will send you a Warning Notice. Warning Notices inform you of your options (accepted forms of payment or option to contest), and give you 15 days to comply before your citation is submitted to the court for a default judgment.

## What if I apply for the DDP and then decide I don't want to complete it?

You can, at any time, decide not to complete the course. You would then need to pay the citation at the City Clerk's Office. The citation and points will be reported on your driving record.

## What if I don't complete the program within the 60 days?

An additional \$70.00 in court and collection fees will be attached to your citation, a default judgment of "guilty" will be issued against you, and your case will be referred to a collection agency.