



FAIRBANKS CITY COUNCIL
AGENDA NO. 2026-19
REGULAR MEETING – OCTOBER 12, 2026
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

SPECIAL WORK SESSION – 5:30 p.m.
FEDC Annual Report and Presentation to the Council

REGULAR MEETING
6:30 p.m.

1. ROLL CALL
2. LAND ACKNOWLEDGEMENT: We respectfully acknowledge the Dena people upon whose traditional lands we reside. We honor the Dena who have been the stewards of Interior lands and waters for centuries, the Elders who lived here before, the Dena people of today, and future generations to come. We also recognize that Alaskan Native people would traditionally gather here and harvest Native foods.
3. INVOCATION
4. FLAG SALUTATION
5. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
6. CITIZENS' COMMENTS (oral communications to the City Council on items pertaining to City business that are not up for public hearing). The total comment period is up to one hour, and testimony is limited to three minutes. Any person wishing to speak needs to sign up on the list located in the hallway or must have signed up in advance using the procedures for providing online testimony found at the City's website. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Councilmember or member of the staff. In consideration of others, please silence all cell phones and electronic devices.

7. APPROVAL OF AGENDA AND CONSENT AGENDA

Consent agenda items are indicated by asterisks (*). Consent agenda items are considered together unless a councilmember requests that the item be returned to the general agenda. Ordinances on the approved consent agenda are automatically advanced to the next regular meeting for second reading and public hearing. All other items on the approved consent agenda are passed as final.

8. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

*a) Regular Meeting Minutes of September 14, 2026

*b) Regular Meeting Minutes of September 28, 2026

9. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following alcohol license application for transfer of ownership. Public testimony will be taken and limited to three minutes.

Type/License: Package Store, License 3282
To DBA: Circle K
To Owner: Circle K Stores, Inc.
To Location: 575 Harold Bentley Avenue
From DBA: Circle K
From Owner: Holiday Alaska, LLC
From Location: 575 Harold Bentley Avenue

- b) The Fairbanks City Council will hear interested citizens concerned with the following alcohol license application for transfer of ownership. Public testimony will be taken and limited to three minutes.

Type/License: Package Store, License 4156
To DBA: Circle K
To Owner: Circle K Stores, Inc.
To Location: 2300 S. Cushman Street
From DBA: Circle K
From Owner: Holiday Alaska, LLC
From Location: 2300 S. Cushman Street

10. REPORT FROM FAIRBANKS ALASKA NATIVE ORGANIZATIONS
(second meeting of every other month)

11. MAYOR'S COMMENTS AND REPORT

- a) Special Reports – HEART Program Summary of Services and Data

12. COUNCILMEMBERS' COMMENTS

13. UNFINISHED BUSINESS

- a) The Fairbanks City Council will consider the following alcohol license application for renewal. POSTPONED from the Regular Meeting of September 28, 2026; a public hearing was held at that time.

Lic. #	DBA	License Type	Licensee	Address
4720	Corner Point Kitchen	Beverage Dispensary	Michael Rasmussen	No Premises

- b) Ordinance No. 6356 – An Ordinance Approving an Agreement Between the City of Fairbanks and the Fairbanks Parking Authority for the Management and Operation of the Lavery Transportation Center. Sponsored by Mayor O'Neill. SECOND READING AND PUBLIC HEARING.

14. NEW BUSINESS

- *a) Resolution No. 5236 – A Resolution to Change the Date of the December 7 Regular City Council Meeting. Sponsored by Mayor O'Neill.
- *b) Resolution No. 5237 – A Resolution Further Developing the City's Approach to Blighted Properties, Dangerous Buildings, Vacant Buildings, and Chronic Nuisances Through Increased Coordination and Collaboration. Sponsored by Councilmembers Marney, Tidwell, and Sprinkle.
- *c) Resolution No. 5238 – A Resolution Authorizing the City of Fairbanks to Accept Funds from the Health Resources and Services Administration for a Medical Ambulance Bus. Sponsored by Mayor O'Neill.
- *d) Resolution No. 5239 – A Resolution Supporting Statewide Regulation of Electric-Assisted Bicycles and Requesting That the Alaska Municipal League Adopt This Issue as a State Legislative Priority. Sponsored by Mayor O'Neill.
- *e) Resolution No. 5240 – A Resolution Supporting Legislative Changes to the Alaska Public Records Act to Modernize Municipal Public Records Processes and Permit Reasonable Cost Recovery and Requesting the Alaska Municipal League to Include Such Reforms in Its Legislative Priorities. Sponsored by Mayor O'Neill.

- *f) Ordinance No. 6357 – An Ordinance Amending the 2026 Operating and Capital Budgets for the Third Time. Sponsored by Mayor O’Neill.

15. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Appointment to the Council Finance Committee
- *b) Clay Street Cemetery Commission Meeting Minutes of September 2, 2026

16. COMMITTEE REPORTS AND COUNCILMEMBERS’ COMMENTS

17. CITY CLERK’S REPORT

18. CITY ATTORNEY’S REPORT

19. EXECUTIVE SESSIONS

- a) PSEA/COF Labor Negotiations: Guidance from Council [permissible under State law, including the provision at AS 44.62.310(c)(1)]
- b) IBEW/COF Labor Negotiations: Guidance from Council [permissible under State law, including the provision at AS 44.62.310(c)(1)]
- c) Polaris Demolition Finalization of Negotiation [permissible under State law, including the provision at AS 44.62.310(c)(1)]
- d) Cybersecurity Update [permissible under State law, including the provision at AS 44.62.310(c)(1)]
- e) Responding to Public Record Requests: Advice from Counsel [permissible under State law, including the provision at AS 44.62.310(c)(3)]

20. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, SEPTEMBER 14, 2026
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and in the City Council Chambers at 800 Cushman Street, Fairbanks, Alaska, with Mayor Mindy O'Neill presiding and the following Councilmembers in attendance:

Councilmembers Present:

Jerry Cleworth, Seat A
Valerie Therrien, Seat B
Sue Sprinkle, Seat C
Crystal Tidwell, Seat D
Lonny Marney, Seat E

Absent:

John Ringstad, Seat F

Also Present:

Thomas Chard, City Attorney
Colt Chase, Deputy City Clerk
Michael Sanders, Chief of Staff (remotely)
Margarita Bell, Chief Financial Officer
Ron Dupee, Police Chief
Richard Sweet, Deputy Police Chief
Andrew Coccaro, Fire Chief
Jeremiah Cotter, Public Works Director
Timothy Zinza, City Engineer
Jake Merritt, Human Resources Director
Brenda Geier, FECC Operations Manager
Jarrod Zerbe, Code Compliance Officer (remotely)

LAND ACKNOWLEDGEMENT

At the request of Mayor O'Neill, **Ms. Tidwell** read the land acknowledgement.

INVOCATION

The invocation was given by Deputy City Clerk Colt Chase.

FLAG SALUTATION

Mayor O'Neill led the flag salutation.

CITIZENS' COMMENTS

Vivian Stiver – V. Stiver stated that she was there as a representative of the Alaska Commission on Aging and provided a booklet titled "Senior Snapshot 2025." She highlighted certain items from the publication, such as senior population growth and housing shortages that strongly affect the senior demographic. She noted that recent inflation hit harder for those on a fixed income and discussed healthcare challenges seniors face. She noted that many people are surprised by how

minimal support can enable a senior to continue living independently at home. She asked that the Council continue its tradition of being willing to adopt resolutions to support any future state legislation that would be beneficial to seniors in Fairbanks and across Alaska.

Ms. Therrien asked V. Stiver if she was excited about the potential housing options that were proposed as part of the new construction at the former Polaris Building site. V. Stiver stated that she was not up to speed on the project but was excited to hear about the possibility.

Mr. Marney asked about the new pavement at the Moore Street Senior Apartments. V. Stiver stated that it was wonderful and described other improvements to the property. She shared that residents are grateful for the renovations.

Aaron Lojewski – A. Lojewski expressed appreciation that the document for agenda item 16(a), Mayor's Memorandum to Department Heads (August 19) Regarding Procedure for Councilmember Requests, had been brought to the public's attention. He asserted that the direction to department heads could be problematic and potentially result in information being withheld from the City Council. He stated that the additional instruction to inform the Mayor of any directive, request, or inquiry from a Councilmember rubbed him the wrong way. A. Lojewski noted that the job of both the Council and the administration is to help City departments provide services to the public effectively and outlined several potential negative impacts of the directives in the memo. He suggested that the Council, department heads, and the community deserved better.

Derek Dickinson – D. Dickinson recounted his recent testimony and grievances over chronic nuisance properties, trespassing, and disorderly conduct in his downtown neighborhood. He shared that since last addressing the Council he has had continued problems, including an individual coming onto his property and stripping naked. He added that the following morning he stepped on a used needle while leaving his house. He noted that while the Council had included traffic volume in its discussions about nuisance properties, the bigger concern is high frequency, low-duration stops during the middle of the night, which is often an indicator of drug activity. He suggested that the Council adopt specific language to address that in the ordinance being considered.

Ms. Therrien asked D. Dickinson if he had read Ordinance No. 6354. D. Dickinson stated he had not but that he would be soon. He stated he had listened to the last work session on the topic.

Ms. Sprinkle asked if the individual who had disrobed on his property was associated with the specific property that had been discussed in recent meetings. D. Dickinson explained that there are multiple properties in the neighborhood that are blighted and problematic but that one in particular had been the location of constant criminal activity. He stated it was the home of the individual he had mentioned, whom he was not comfortable naming on the record. He added that the individual constantly trespasses on his and other neighbors' properties, including climbing onto roofs.

Betsy Campbell – B. Campbell shared that she had lived in Fairbanks her entire life, graduated from the University of Alaska Fairbanks, is the Vice President of a local bank, and is a mother to two teenage boys who ride e-bikes. She spoke of Ordinance No. 6355 and advocated for the safe, responsible, and accessible use of e-bikes in the community. She asserted that e-bikes represent the future of transportation and that she wants to work together to resolve any concerns. She stated that she intends to return and continue to speak on the matter.

Ms. Sprinkle asked B. Campbell how the Council may best utilize her passion on the topic to pursue a common goal. B. Campbell indicated that she was not entirely sure yet but that she planned to be involved in the process. **Ms. Sprinkle** asked how she felt about the safety concerns expressed by other community members. B. Campbell suggested that the ordinance was a result of complaints on social media and could potentially result in prohibiting the use of e-bikes anywhere in the city. She stated that she does not want to see the option to ride taken completely away from kids and would like to see a happy medium.

Mr. Cleworth asked B. Campbell if she would be willing to send the Council her suggestions on the ordinance after reading it. B. Campbell stated that she would.

Mr. Marney listed the different types of “e-motos” and asked which version her family uses. B. Campbell shared that the one she rides has pedals but the ones her sons ride do not.

Ms. Therrien shared details about an upcoming Fairbanks Area Surface Transportation (FAST) Planning Walk, Ride & Roll Advisory Committee (WRRAC) meeting where the topic of e-bikes would be discussed and encouraged B. Campbell to attend.

Olivia Rodriguez – O. Rodriguez provided a recap of the second season of the Fairbanks Downtown Market, noting the great vendors, crowds, music, and weather at each event. She expressed concern over increasingly troubling situations requiring police intervention, including fights, theft, and threatening behaviors, especially towards vendors. She reported that someone had tried to steal from her truck and that she had been assaulted during the takedown of their final event. O. Rodriguez shared that she and her husband have had difficult conversations about whether to bring the event back for a third year in 2027. She asked how the community can be expected to occupy a place where the people working to activate it do not always feel safe. She acknowledged that most of the time, the Golden Heart Plaza is exactly what they want it to be but that the truth about the problems that persist in the Plaza needs to be spoken; she cautioned against growing complacent. She asserted that people want to be downtown but that the powers that be needed to make sure it is a place that people want to return to.

Ms. Therrien asked O. Rodriguez if she had any suggestions to help solve the problem other than a stronger police presence. O. Rodriguez suggested that a stronger anti-loitering ordinance may be helpful. She recounted that things were great when the seasonal foot patrol officers were present but that the problems spring right back as soon as they leave. She added that stronger enforcement of laws prohibiting public consumption of alcohol in the Plaza and on the streets would help, along with monitoring activity in the middle of the night. She cited instances of full-on parties out in the open. She declared that there is a sense that people can do anything they want downtown, especially in the Plaza, which gives a poor impression of Fairbanks to both locals and visitors.

Arthur Warbelow – A. Warbelow shared that he owns Trike Alaska, which sells recumbent tricycles, many of which have electronic assistance systems built into their design, and that all include pedals and are limited to 20 miles per hour. He stated that people use those types of cycles for a variety of reasons and that usage of such “Class 1” devices on bike paths should be supported. He advocated for reasonable limitations on higher-powered devices and recounted troubling instances of minors engaging in unsafe behavior at high speeds all across the city, particularly on sidewalks. A. Warbelow expressed similar concerns over the use of other gas-powered machines on sidewalks, which he is surprised to not see when he rides around Anchorage.

Douglas Yoder – D. Yoder stated that he had recently gotten more involved with local matters and expressed agreement with A. Warbelow’s recommendation to implement reasonable limitations for e-moto devices above the Class 1 designation. He discussed considerations such as horsepower, overall speed capacities, and more, as well as how usage on sidewalks versus streets should be regulated. He noted that enforcement is essentially non-existent and that this would need to change. He shared details about his family history related to the former Polaris Building and advocated for any new development to include commercial business options on ground level, with assisted living units on upper floors.

Ms. Sprinkle asked D. Yoder if he was aware that the current proposal for redevelopment of the former Polaris Building site included commercial business on the ground level with residential units above. D. Yoder stated that he was happy to hear that and shared additional thoughts on what he believed the project should entail. He also shared some history about the property.

Ms. Therrien reiterated information about the upcoming WRRAC meeting.

Mayor O’Neill, hearing no more requests for comment, declared Citizens’ Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Ms. Therrien, seconded by **Ms. Sprinkle**, moved to APPROVE the agenda and consent agenda.

Ms. Therrien pulled item 14(a), Resolution No. 5233, from the consent agenda and asked that it be addressed as the next item of business.

Mr. Marney pulled item 14(d), Ordinance No. 6355, from the consent agenda.

Ms. Sprinkle pulled item 15(d), Fairbanks Economic Development Corporation Grant Analysis & Timeline Report, from the consent agenda.

Mr. Cleworth pulled item 15(g), Appointment to the Discretionary Fund Committee, from the consent agenda.

Mayor O’Neill called for objection to the motion to APPROVE the agenda and the consent agenda, as amended, and hearing none, declared the motion CARRIED.

Deputy Clerk Chase read the consent agenda, as amended, into the record.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

a) Regular Meeting Minutes of August 10, 2026

APPROVED on the CONSENT AGENDA

b) Regular Meeting Minutes of August 24, 2026

APPROVED on the CONSENT AGENDA

SPECIAL ORDERS

Clerk Note: Prior to Special Orders, item 14(a), Resolution No. 5233, was taken up, as approved by the amended agenda.

- a) The Fairbanks City Council held a public hearing and considered the following marijuana license applications for renewal:

Lic.	DBA	License Type	Licensee	Address
15800	Baked Alaska, LLC	Marijuana Product Manufacturing Facility	Baked Alaska, LLC	2745 Hanson Road, Unit B
20287	Good Titrations	Retail Marijuana Store	FSE, Inc.	506 Merhar Avenue
20289	Good Titrations	Standard Marijuana Cultivation Facility	FSE, Inc.	506 Merhar Avenue

Mayor O'Neill called for testimony and hearing none, declared Public Testimony closed.

Mayor O'Neill noted that the memo for this item included a recommendation by Chief Financial Officer Margarita Bell to protest License No. 20287. She indicated that it was the Council's purview as to whether to entertain a motion on all three licenses or to consider each separately.

Ms. Sprinkle suggested that they take up each license individually. **Mr. Marney** concurred. **Mayor O'Neill** called for any objection and none was heard.

Ms. Sprinkle, seconded by **Ms. Tidwell**, moved to WAIVE PROTEST on License No. 15800.

There was no discussion.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON LICENSE NO. 15800 AS FOLLOWS:

YEAS: Tidwell, Sprinkle, Marney, Therrien, Cleworth

NAYS: None

ABSENT: Ringstad

Mayor O'Neill declared the MOTION CARRIED.

Ms. Therrien, seconded by **Ms. Sprinkle**, moved to PROTEST License No. 20287.

Ms. Therrien stated that her reason for protesting the license was the applicant's failure to timely report and pay marijuana sales taxes on multiple occasions over the last couple of years.

Ms. Tidwell noted that the next license to be considered was for the same licensee. She asked if the problems and associated recommendation pertained to both businesses or just the retail store. CFO Bell confirmed that her recommendation was limited to License No. 20287 as this was the license associated with the taxes. **Ms. Tidwell** referenced the note in the memo that the Building Official had not gotten a response from the licensee and, upon visiting the location, encountered a sign stating the store was permanently closed. **Mr. Marney** confirmed that he had driven by and

seen the same sign earlier in that day. **Ms. Tidwell** asked why the licensee was still seeking to renew. Deputy Clerk Chase reported that the applicant had been notified of the hearing, that no response had been received, and that social media posts by the business had confirmed its closure.

Ms. Therrien asked if anyone knew whether the Good Titrations cultivation facility at the same address was also closed. **Mr. Marney** explained that he only saw the one entrance to the business, with the aforementioned closure sign displayed. **Mayor O'Neill** agreed that it was unclear.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO PROTEST LICENSE NO. 20287 AS FOLLOWS:

YEAS: Therrien, Marney, Sprinkle, Cleworth, Tidwell
NAYS: None
ABSENT: Ringstad
Mayor O'Neill declared the MOTION CARRIED.

Ms. Sprinkle asked if this was a situation where the State of Alaska Alcohol and Marijuana Control Office (AMCO) would have already ruled on the application regardless of whether the City had voted on it yet. Deputy Clerk Chase explained that they were still within the 60-day response window for the local governing bodies to weigh in and that even if AMCO had approved the renewal, it would be “with delegation,” meaning a protest would be taken into consideration.

Ms. Sprinkle, seconded by **Mr. Cleworth**, moved to PROTEST License No. 20289.

Ms. Sprinkle explained that given the signage on the building indicating that the retail business was permanently closed and that the licensee had not responded to the Building Official’s attempts reach them, it would not make sense to approve the application for license renewal.

Mr. Cleworth added that if the same licensee had been failing to pay required taxes, there would be no reason to authorize continued cultivation, especially if the retail side had been shut down.

Ms. Sprinkle asked if the licensee still owed the City money or if the issue was simply the tardiness of numerous filings. CFO Bell confirmed that the licensee currently owes four months of taxes. **Ms. Sprinkle** asked what they do in such situations. CFO Bell reported that she plans to meet with the City Attorney to discuss next steps.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO PROTEST LICENSE NO. 20289 AS FOLLOWS:

YEAS: Tidwell, Cleworth, Marney, Sprinkle, Therrien
NAYS: None
ABSENT: Ringstad
Mayor O'Neill declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor O'Neill shared year-to-date statistics for calls handled by the Fairbanks Fire Department and Community Paramedic team. She provided an update on the new warming shelter which had raised \$75,000 so far and was slated to open October 1st. She acknowledged that the facilitating entity, Northern Hope Center, still had a ways to go but that the support from the City Council and community had been tremendous so far.

Ms. Therrien asked if the shelter had received any funding from the Rasmussen Foundation. **Mayor O'Neill** stated they had not yet but were still in communication with the organization.

COUNCILMEMBERS' COMMENTS

Mr. Marney reported that he had been given a tour of the warming shelter and was very impressed at the clean, structured system in place for the coming winter.

Ms. Therrien asked if the City could loan funds to the Northern Hope Center while they wait for grants and other funding sources to come in. **Mayor O'Neill** stated that would not be necessary nor possible. **Ms. Therrien** apologized for not having had time to work with the City Attorney on the e-bike ordinance but expressed appreciation over the growing public interest on the topic. She stated that she hopes many will engage with the Council during the process and that perhaps postponement should be considered so that more public input could be gathered.

Ms. Sprinkle congratulated Mr. Marney and all those who had advocated for the recently signed "Baby Box" bill [see Alaska Senate Bill 9]. She asked if the Council should determine where unit(s) would be installed. **Mayor O'Neill** stated that she was unsure but expected to receive further directions from the Governor's office soon.

NEW BUSINESS

- a) Resolution No. 5233 – A Resolution Honoring the Life, Service, and Contributions of Long-Time City Employee William "Bill" Rogers. Sponsored by Councilmembers Therrien, Cleworth, Sprinkle, Tidwell, Marney, Ringstad, and Mayor O'Neill.

Clerk Note: As approved by the amended agenda, this item was taken up prior to Special Orders.

Ms. Therrien, seconded by **Ms. Sprinkle**, moved to APPROVE Resolution No. 5233.

Ms. Therrien, read the full text of the resolution and asked that it be passed by unanimous consent. **Mayor O'Neill** called for any objection, and none was heard. **Ms. Therrien** presented flowers to the wife of W. Rogers, former Councilmember June Rogers, who requested to speak.

J. Rogers expressed gratitude to the Council and City staff for the resolution. She spoke of her husband's wonderful life and acknowledged that navigating his loss was the biggest hill she has ever had to climb. She asserted that Bill deserved all the kind words that were being shared about him and more. She stated that she was glad that so many had the opportunity to know him.

- b) Resolution No. 5234 – A Resolution Authorizing the City of Fairbanks to Apply For Funds from the State of Alaska Department of Public Safety Division of Administrative Services Grants Office for the FFY2022 – FFY2025 Edward Byrne State Crisis Intervention Program (Byrne SCIP). Sponsored by Mayor O’Neill.

APPROVED on the CONSENT AGENDA

- c) Ordinance No. 6354 – An Ordinance Amending Fairbanks General Code Chapter 46, Article IV, Division 5 - Illegal Activity Nuisance. Sponsored by Councilmember Cleworth.

ADVANCED on the CONSENT AGENDA

- d) Ordinance No. 6355 – An Ordinance Amending Fairbanks General Code Chapter 78, Traffic and Vehicles, Adding Definitions Including Electric-Assisted Bicycle and Motorized Bicycle and Providing for Impoundment. Sponsored by Mayor O’Neill.

Mr. Marney stated that he pulled the item from the consent agenda to acknowledge that it was a good start, although the majority of the e-bikes across the community would likely be going into storage within the next few weeks. He suggested that the Council has until April 2027 to fine tune the ordinance. He shared that one of his main worries is liability in the event of a minor injuring someone or causing property damage. He asked what happens when an incident occurs involving a young person speeding around town at high speeds without insurance.

Mayor O’Neill acknowledged that this was the first time the ordinance had appeared on an agenda and that the Council would have the next work session to work through details. She stated that at that time the Council could decide whether to advance or postpone the ordinance. She asserted that the public had not been informed that the matter would be up for discussion, so she would not be entertaining discussion—only a motion to advance the ordinance.

Mr. Marney, seconded by **Ms. Therrien**, moved to ADVANCE Ordinance No. 6355.

Ms. Therrien asked if the Council could consider putting off a vote until January in order to allow FAST Planning’s WRRAC to complete its review of the e-bike issue. **Mayor O’Neill** stated that the Council could address that at the work session. **Ms. Therrien** questioned whether that was something that could be decided at a work session rather than a regular meeting. City Attorney Thomas Chard clarified that the work session could include thorough discussion on the ordinance but that any Council action would need to occur during a regular meeting.

Mr. Cleworth recounted that whenever an item is pulled from the consent agenda, the Council has had the ability to ask questions and discuss the item. He asked if the Mayor was asserting that the Council could not ask questions at this time. **Mayor O’Neill** confirmed that was correct.

Mr. Cleworth called a POINT OF ORDER to question whether the Mayor’s ruling to prohibit discussion was in order.

Mayor O’Neill reiterated that the public had not been informed that the item would be discussed. **Mr. Cleworth** argued that it had been noticed as it was published in the newspaper. **Mayor O’Neill** stated that it was only noticed as a New Business item, up for advancement but not

discussion. **Mr. Cleworth** asserted that by being noticed in the newspaper, citizens could speak on the matter during Citizen's Comments, with another opportunity for public testimony when it returned for a second reading. He stated that he could not recall a time when the Council was unable to discuss an item removed from the consent agenda or ask questions about an ordinance under consideration for advancement.

Attorney Chard acknowledged a conflict between the technicality of what had been publicly noticed and the precedent of past practice. He confirmed that Mayor O'Neill was correct that the ordinance had been noticed as New Business, so the scope of discussion should be limited to whether not to advance the item. He confirmed that Mr. Cleworth was also correct that the Council traditionally had taken a broader approach, allowing discussion. He noted that the ruling of the Chair was that discussion beyond whether or not to advance the ordinance would not be permitted. He added that the Council may override the ruling.

Ms. Therrien asked if it was correct that because the ordinance had been pulled from the consent agenda, it would not automatically be advanced, which is why discussion should be permitted. Attorney Chard confirmed that the motion on the floor was whether or not to advance the ordinance, so discussion on that question was appropriate. He acknowledged a grey area regarding the scope of questions and other discussion that would inform Councilmembers' vote.

Ms. Sprinkle asked for clarification on parliamentary procedure. **Mayor O'Neill** indicated that the motion on the floor was whether to advance the ordinance and called for any further discussion on that motion.

Mr. Cleworth, seconded by **Mr. Marney**, moved to AMEND the motion to advance by allowing for discussion. **Mayor O'Neill** stated the motion was not allowed. Attorney Chard explained that the maker and second of the original motion would need to agree on the motion to amend but that it would essentially result in a motion to override the Chair's ruling. **Mayor O'Neill** reiterated that the motion was not in order.

Mr. Cleworth stated that he did not understand why the Mayor would not allow discussion when the Council had always been free to do so for 30 years. **Mayor O'Neill** explained that public testimony and transparency is important to her and that her intention is to notify through posted agendas when something would be worked through. She suggested that it is chaotic and confusing to entertain discussion without notifying the public. **Mr. Cleworth** stated that other ordinances, such as ordinances to approve an annual budget, are often amended at first reading prior to being advanced to second reading and public hearing. He asserted that the practice allows the public more time to see what changes were intended by the Council, that this had always been protocol, and that the Council has a right to make amendments prior to advancement. He reiterated that this had always been the Council's procedure, that he was alarmed by the significant changes to procedure, and that it made no sense to disallow greater transparency by allowing discussion.

Mayor O'Neill stated that having a discussion and making amendments on an ordinance which had not been discussed at a work session on was undue process to the public, regardless of past protocol. She asserted that it also violates the intent of the agenda.

Ms. Tidwell recounted the upcoming WRRAC meeting, which would be an informative opportunity to see what technical aspects are addressed by that body prior to the Council's work

session. She expressed agreement with Mr. Marney's comment about having plenty of time to get things right over the coming winter months. She stated that she looks forward to learning as much as she can on the issue and working through it together.

Mr. Marney asked if the front-page article in that day's newspaper counted as notice to the public.

Mr. Cleworth stated he is very alarmed by the Mayor's protocol and that he is glad to hear that FAST Planning would be working on the issue as their observations are valuable. He added, however, that the matter will ultimately be up to the Council. He acknowledged that the conversation would continue at the work session but noted that many people had conveyed to him a desire to be part of the process. He expressed hope that the Council does more than just rely on the input a FAST Planning committee.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6355 AS FOLLOWS:

YEAS: Cleworth, Marney, Sprinkle, Therrien, Tidwell

NAYS: None

ABSENT: Ringstad

Mayor O'Neill declared the MOTION CARRIED.

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Fairbanks Diversity Council Meeting Minutes of June 9, 2026

ACCEPTED on the CONSENT AGENDA

- b) Clay Street Cemetery Commission Meeting Minutes of August 5, 2026

ACCEPTED on the CONSENT AGENDA

- c) Memorandum to Approve the Appointment of 2026 Election Officials

APPROVED on the CONSENT AGENDA

- d) Fairbanks Economic Development Corporation Grant Analysis & Timeline Report

Ms. Sprinkle, seconded by **Ms. Therrien**, moved to ACCEPT the Fairbanks Economic Development Corporation Grant Analysis & Timeline Report.

Ms. Sprinkle expressed concern and confusion over whether grantees who receive a large sum of bed tax funds from the City, such as Explore Fairbanks and the Fairbanks Economic Development Corporation (FEDC) were conveying significant information by written report only, with the Council expected to read through it on their own, rather than a robust conversation as in the past.

Mayor O'Neill clarified that the report was required to be sent by FEDC and shared with the Council. CFO Bell confirmed that the Council had passed a resolution earlier in the year setting forth objectives for the FEDC, one of which was to identify \$2MM in regional development grants

and to prepare a report of such by August 2026 [see Resolution No. 5196, as Amended]. She noted that another report traditionally occurs in November via a special work session for the FEDC and Explore Fairbanks to give a presentation and answer questions. She asked whether those work sessions had been scheduled. Deputy Clerk Chase stated that they had not and confirmed that the report before the Council was different than the annual presentation. **Mayor O'Neill** indicated that the Council could hold the annual presentations earlier than November, if desired. **Ms. Sprinkle** stated that she had only wanted to confirm that those presentations were in the works.

Ms. Therrien requested that the special work sessions allow more time than had been allowed in the past. She added that she would prefer up to two hours to go through the grant analysis and timeline report. Deputy Clerk Chase reiterated that the referenced report was separate from the annual presentation and asked if the request was to schedule a longer session to review the report in addition to the special work session for annual presentations. **Ms. Therrien** stated that she would be in favor of having only one longer, thorough meeting with the FEDC. **Mayor O'Neill** confirmed that she would work the Clerk's Office to schedule the special work sessions.

Mayor O'Neill called for objection to the motion to ACCEPT the Fairbanks Economic Development Corporation Grant Analysis & Timeline Report and, hearing none, declared the motion CARRIED.

e) Explore Fairbanks Draft Financial Statements (2024 & 2025)

ACCEPTED on the CONSENT AGENDA

f) Community Response Report

ACCEPTED on the CONSENT AGENDA

g) Appointment to the Discretionary Fund Committee

Mr. Cleworth stated the seat was previously filled by Samantha Kirstein. He asked if S. Kirstein had been invited to continue on the Committee. **Mayor O'Neill** confirmed that S. Kirstein had submitted an application for reappointment. **Mr. Cleworth** asserted that one of the City's strengths is its committees, with the Discretionary Fund Committee (DFC) being a good example. He declared that the Committee, with Mr. Marney as Chair, had done great work and that things had not always gone so smoothly. He stated that S. Kirstein was exemplary and choosing to not reappoint her concerned him. He acknowledged the Mayor's authority to select appointees, noted the Council's authority to approve or deny them, and stated he would not support the appointment.

Ms. Sprinkle acknowledged S. Kirstein's past service and expressed strong support for applicant Brenda Riley, noting B. Riley's extensive nonprofit experience. She regretted the contention surrounding the appointment but spoke highly of B. Riley.

Deputy Clerk Chase noted that the Fairbanks General Code included a limit of two consecutive full terms, which S. Kirstein had served. **Mayor O'Neill** confirmed that S. Kirstein had served two terms but clarified that DFC term limits had been eliminated [see Ordinance No. 6336].

Mr. Marney shared that several Committee members were devastated to learn that S. Kirstein was not being reappointed. He explained that he had worked to keep the Committee roster stable in preparation for his departure and that he hopes there are no other resignations. He spoke of chairing the DFC for six years and stated that, although his term on the Council would soon end, he would like to meet with B. Riley to go over as much as possible before his departure.

Mayor O'Neill asserted that the appointment was by no means intended as a slight to any previous Committee member. She acknowledged the great heart of those who serve and how when a new individual expresses a desire to have that same chance, she wants to support the opportunity. She spoke to the credentials of B. Riley and declared that she would be an outstanding Committee member and would surely be happy to meet with Mr. Marney.

Ms. Therrien pointed out that one of the pages in the appointment packet also referenced the former term limits. Deputy Clerk Chase indicated that information would be corrected.

Ms. Therrien, seconded by **Ms. Sprinkle**, moved to APPROVE the Appointment to the Discretionary Fund Committee.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE THE APPOINTMENT TO THE DISCRETIONARY FUND COMMITTEE AS FOLLOWS:

YEAS: Tidwell, Therrien, Sprinkle

NAYS: Marney, Cleworth

ABSENT: Ringstad

Mayor O'Neill declared the MOTION CARRIED.

COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

- a) Discussion on Mayor's Memorandum to Department Heads (August 19) Regarding Procedure for Councilmember Requests [item added by Councilmember Cleworth]

Mr. Cleworth stated that he had asked that the item be added to the agenda after it came to the Council's attention that there was a change in policy. He read excerpts from the memo and asserted that the direction to department heads would make the free flow of information more difficult. He noted that department heads had long been free to share information in meetings and that, while the Mayor did not always agree, they were consistently able to speak openly. He noted that employees must now be cautious when speaking with Councilmembers about matters that may differ from the administration's position and are required to report any such inquiries immediately. He added that he had never seen this occur before. **Mr. Cleworth** acknowledged that the Council had a right to make direct inquiries through the City Attorney and City Clerk and asked if requests to other departments through these two offices must also be reported to the Mayor if it was coming on behalf of a Councilmember. **Mayor O'Neill** stated that it did not and that this would be the appropriate way to request information from the administration. **Mr. Cleworth** reported that he recently notified the Engineering Department about several lights being out, and the issue was resolved within 24 hours. He stated that the memo implied his request should have been reported to the Mayor's office and asked whether that had occurred. **Mayor O'Neill** stated that it had not but that it should have so the administration could have reported back. **Mr. Cleworth** discussed another recent request asking the Fire Chief to provide an opinion on a matter which he had

planned to testify to at a coming FAST Planning meeting. He noted that the Fire Chief had committed to get back to him the following morning but that the follow-up never occurred, which he later learned was due to the new policy. He reiterated concerns about the flow of information. **Mayor O'Neill** asked Mr. Cleworth if he testified at FAST Planning that he had heard from the Fire Chief. **Mr. Cleworth** indicated that he had not, on this subject, as he still had not received an answer. He asked if the new process was that the Fire Chief should share the requested information with the Mayor who would then relay the information to him. **Mayor O'Neill** stated that would work. **Mr. Cleworth** asserted that this seemed to be how it had to work, asserting that the Fire Chief clearly did not feel like he could provide the answer directly.

Ms. Therrien shared that she had spoken to staff at the Public Works Department about water buildup outside her condo and asked if that needed to go through the Mayor or if that was considered communication as a citizen. **Mayor O'Neill** indicated that the latter was correct.

Mayor O'Neill clarified that the memo was for department heads working directly for the administration and that the directive's intent is to have everyone on the same page, especially when sharing anything with the Council, and to relay clear, consistent information. She stated that managing her staff is within her prerogative, and others are entitled to disagree. She clarified that the memo was simply a leadership directive intended to ensure the best service to the community, and that any other interpretation was incorrect.

Ms. Therrien shared that she had called the Building Department regarding a permit for work her building's elevator. She asked to confirm that the Mayor's directive did not apply as this was unrelated to her work as a Councilmember. **Mayor O'Neill** confirmed that this was correct.

Ms. Sprinkle acknowledged the Mayor's authority to manage her staff but suggested that the memo gave the impression that information flow may be negatively impacted. She discussed how she and other Councilmembers regularly engage with those on the frontlines to gather information and be informed enough to answer citizens' questions. She asked if that would no longer be possible. **Mayor O'Neill** stated that was not the case and while some Mayors had restricted communications between staff and Council, that was not her intent. She added that if it was, she would have indicated that in the memo. She stated that her intent is to uphold the chain of command and continue providing the Council and community with accurate, consistent information.

Mr. Cleworth discussed a hypothetical scenario of approaching the CFO during the budget process to ask if she agreed with certain aspects of the budget as presented to the Council. He asked if the CFO would have a right to give her opinion. **Mayor O'Neill** stated that she would. **Mr. Cleworth** noted that the memo states that the CFO would be required to immediately report the inquiry to the Mayor and asked if that was correct. **Mayor O'Neill** stated that it was and suggested that if Mr. Cleworth was looking to do something without the Mayor's knowledge, he should do so through the City Attorney or City Clerk.

Mr. Marney shared that he had a few recent incidents of reaching out to Fairbanks Police Department staff for various items and had received no response. He stated that it had been a pleasure over the past six years to get to know employees across all departments and noted that the Council had achieved significant progress during his tenure, particularly in the areas of recruitment and retention. He asserted the accomplishments were due to the many one-on-one

conversations, hearing staff's side of an issue, and working together to fix it. He expressed his belief that the community was now broken and that perhaps it was a good time for him to leave.

Ms. Therrien asked to be excused for the next two work sessions and the next regular meeting as she would be traveling out of the country. She provided a report on the recent Alaska Municipal League Summer (AML) Legislative Conference which had occurred in Fairbanks. She expressed a desire to stay on the Legislative Committee next year.

Ms. Sprinkle asked if there had been any discussion about data centers at the AML conference. **Ms. Therrien** indicated that the Legislative Committee had not been involved with the issue but noted that the Municipality of Anchorage had passed an ordinance earlier in the year about data centers. She asked that the Clerk's Office share that document with the Council.

Ms. Tidwell suggested that more had been read into the Mayor's memo than was intended. She recounted joining the Council years ago and learning that direct engagement with department heads was inappropriate. She concurred that communication and requests from the Council to staff should go through City Clerk and City Attorney. She shared having attended a play at the Hap Ryder Riverfront Theatre and spoke highly of the experience and venue. She reported that she participated in the annual Great Alaska Stair Climb, which was an incredible experience.

Ms. Therrien added that she would miss out on the mini-golf match with the Borough Assembly.

CITY CLERK'S REPORT

Deputy Clerk Chase reviewed details about the Council's mini-golf match against the Assembly, provided details about in-person absentee voting at the Clerk's Office, and recognized young Fairbanksans participating in student council elections at many local schools.

CITY ATTORNEY'S REPORT

Attorney Chard reported recently running into Victor Buberger, who assured him that while his health had been a challenge as of late, he was taking note of which streetlights were out and planned to report on such to the Council in the near future.

EXECUTIVE SESSION

Mr. Cleworth, seconded by **Ms. Therrien**, moved to ENTER into Executive Session to discuss Negotiation of 123 Lacey Street Agreement.

Mayor O'Neill called for objection on the motion to ENTER into Executive Session and, hearing none, declared the motion CARRIED.

Mayor O'Neill called for a recess at 8:12 p.m. after which the Council reconvened in Executive Session.

- a) Negotiation of 123 Lacey Street Agreement [permissible under State law, including the provision at AS 44.62.310(c)(1)]

The Executive Sessions began at 8:25 p.m. Those present were Mayor O'Neill; Councilmembers Cleworth, Therrien, Marney, Tidwell, and Sprinkle; Deputy Clerk Chase; Attorney Chard; Chief of Staff Sanders (remotely); CFO Bell; Human Resources Director Merritt. The session concluded at 8:51 p.m.

Mr. Cleworth stated that the Council met in Executive Session to discuss Negotiation of 123 Lacey Street Agreement. He affirmed that no action was taken.

ADJOURNMENT

Ms. Tidwell, seconded by **Ms. Sprinkle**, moved to ADJOURN the meeting.

Mayor O'Neill called for objection and, hearing none, so ORDERED.

Mayor O'Neill declared the meeting adjourned at 8:52 p.m.

MINDY O'NEALL, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: CC



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, SEPTEMBER 28, 2026
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and in the City Council Chambers at 800 Cushman Street, Fairbanks, Alaska, with Mayor Mindy O'Neill presiding and the following Councilmembers in attendance:

Councilmembers Present:

Jerry Cleworth, Seat A
Sue Sprinkle, Seat C
Crystal Tidwell, Seat D
Lonny Marney, Seat E
John Ringstad, Seat F

Absent:

Valerie Therrien, Seat B (excused)

Also Present:

D. Danyielle Snider, City Clerk
Thomas Chard, City Attorney
Michael Sanders, Chief of Staff
Margarita Bell, Chief Financial Officer
Ron Dupee, Police Chief
Andrew Cocco, Fire Chief (remotely)
Jeremiah Cotter, Public Works Director
Jake Merritt, Human Resources Director
Brenda Geier, FECC Operations Manager
Jarrod Zerbe, Code Compliance Officer (remotely)

LAND ACKNOWLEDGEMENT

Mayor O'Neill read the land acknowledgement.

INVOCATION

The invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

Mayor O'Neill led the flag salutation.

CITIZENS' COMMENTS

Victor Buberger – V. Buberger acknowledged that he had not attended a meeting in some time due to health challenges. He discussed the significant number of potholes around the Walmart area and encouraged the City to fill them before it snows. He expressed concern over pedestrians ignoring traffic signals, noting personally having one or two close calls a year, especially by the liquor store at Airport Way and Cushman Street. He stated that he did not want to hit someone or end a life and urged the City to ensure sidewalks along main arterial streets stay clear over the coming winter.

Jamie Rice, General Manager of Fairbanks Parking Authority (FPA) – J. Rice shared that her Board of Directors had a few questions and recommendations for the agreement associated with Ordinance No. 6356. She asked that those items be considered before taking up the ordinance.

Mayor O’Neill noted that the ordinance was slated to be advanced and would be discussed further at the next work session, which she invited J. Rice to attend.

Mr. Cleworth requested that any changes and questions be provided to the City Clerk in writing by the coming Thursday so those could be included in the work session agenda packet.

Mayor O’Neill, hearing no more requests for comment, declared Citizens’ Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Ms. Tidwell, seconded by **Ms. Sprinkle**, moved to APPROVE the agenda and consent agenda.

Mayor O’Neill called for objection to the motion to APPROVE the agenda and the consent agenda and, hearing none, declared the motion CARRIED.

Clerk Snider read the consent agenda into the record.

SPECIAL ORDERS

- a) The Fairbanks City Council held a public hearing and considered the following alcohol license applications for renewal:

Lic.	DBA	License Type	Licensee	Address
4720	Corner Point Kitchen	Beverage Dispensary	Michael Rasmussen	No Premises
4344	Bahn Thai Restaurant	Restaurant/Eating Place	Somnuk, LLC	541 Third Avenue
3381	Bahn Thai Rama Restaurant	Restaurant/Eating Place	Somnuk, LLC	338 Old Steese Highway

Ms. Sprinkle, seconded by **Ms. Tidwell**, moved to WAIVE PROTEST on the alcohol license applications for renewal.

Mayor O’Neill called for testimony and hearing none, declared Public Testimony closed.

Ms. Sprinkle asked for clarification on the lack of premises for license no. 4720. Clerk Snider recounted a failed transfer by the same licensee a few years ago and stated that she was unsure if it was the same license. She explained that a waiver of operation, approved by the Alcoholic Beverage Control (ABC) Board, is required to maintain a license without an assigned premises. She added that she had not dug into the details of this particular license but acknowledged that the fact the City had received the application implied that waiver paperwork had been submitted to the State. She noted the deadline for the Council’s response allowed enough time for the Council to postpone a decision on the license, if desired. **Ms. Sprinkle** stated that it seemed odd to approve a license without a location and expressed a preference to wait for more information.

Mr. Ringstad, seconded by **Ms. Sprinkle**, moved to DIVIDE THE QUESTION by addressing license no. 4720 separately from license nos. 4344 and 3381.

Mayor O’Neill called for objection to the motion and, hearing none, declared the motion CARRIED.

Mr. Cleworth, seconded by **Ms. Tidwell**, moved to POSTPONE consideration of License No. 4720 to the regular meeting of October 12, 2026.

Ms. Sprinkle reiterated that she was not comfortable waiving protest on the license without a location, especially given that the licensee was not present to provide details or answer questions.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE CONSIDERATION OF LICENSE NO. 4720 TO THE REGULAR MEETING OF OCTOBER 12, 2026 AS FOLLOWS:

YEAS: Tidwell, Sprinkle, Ringstad, Marney, Cleworth
NAYS: None
ABSENT: Therrien

Mayor O’Neill declared the MOTION CARRIED.

Mr. Ringstad, seconded by **Ms. Sprinkle**, moved to WAIVE PROTEST on the alcohol license applications for renewal for license nos. 4344 and 3381.

There was no discussion.

Mayor O’Neill called for objection to the motion and, hearing none, declared the motion CARRIED.

b) The Fairbanks City Council held a public hearing and considered the following marijuana license applications for renewal:

Lic.	DBA	License Type	Licensee	Address
16091	Tanana Herb Company, LLC	Marijuana Concentrate Manufacturing Facility	Tanana Herb Company, LLC	1200 Well Street
15814	Tanana Herb Company, LLC	Retail Marijuana Store	Tanana Herb Company, LLC	1200 Well Street
14467	Tanana Herb Company, LLC	Standard Marijuana Cultivation Facility	Tanana Herb Company, LLC	1200 Well Street

Mayor O’Neill called for testimony.

Sam Hachey, Co-owner of Tanana Herb Company, LLC – S. Hachey shared that he was there to answer any questions from the Council.

Ms. Sprinkle asked S. Hachey if he had seen a decline in the marijuana industry. S. Hachey shared that, between cultivation and retail operations, the failure rate is about 50% across the state. He shared additional insights from recent reports by the Alaska Department of Revenue on marijuana

sales and tax revenue, trends in retail store saturation throughout the state, and the overall perception that consumption is typical across the board.

Mr. Cleworth asked S. Hachey if he was aware of any other cultivation facilities near his location. S. Hachey reviewed the existing operations in his area and others within the city. **Mr. Cleworth** explained that years ago he could smell marijuana almost daily while driving along First Avenue. He noted that it had been nonexistent for some time and asked S. Hachey if he had ever received odor complaints. S. Hachey reported receiving one complaint a year ago. He gave details on their heating, cooling, filtration, and ventilation setup and asserted that they try to be mindful neighbors.

Mayor O'Neill, hearing no more requests for comment, declared Public Testimony closed.

Mr. Ringstad, seconded by **Mr. Marney**, moved to WAIVE PROTEST on the marijuana license applications for renewal.

There was no discussion.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE MARIJUANA LICENSE APPLICATIONS FOR RENEWAL AS FOLLOWS:

YEAS: Tidwell, Cleworth, Marney, Ringstad, Sprinkle

NAYS: None

ABSENT: Therrien

Mayor O'Neill declared the MOTION CARRIED.

- c) The Fairbanks City Council considered whether to veto the decision of the Fairbanks North Star Borough Platting Board to approve a request to vacate a small portion of the Blanche Avenue right-of-way at its intersection with College Road adjoining Lot 11, Block 3, Lemeta Subdivision, thereby creating one lot of approximately 9,020 square feet (0.21 acres). The property is located within the S½ NE¼ Section 3, T.1S., R.1W., F.M., on Blanche Avenue and College Road.

Mayor O'Neill noted that a thorough document outlining the decision of the Platting Board was included in the agenda packet and explained that the Council only needed to act if it intended to veto the decision. She added that a Borough staff member was present to answer any questions.

There was no discussion, and no action was taken.

MAYOR'S COMMENTS AND REPORT

Mayor O'Neill expressed appreciation for members of the local clergy and shared details about a recent meeting of about 40 individuals, including herself and Community Response Coordinator Brenda McFarlane, to discuss what role churches can play in establishing a warming shelter.

COUNCILMEMBERS' COMMENTS

Ms. Tidwell shared that the recent Fairbanks Area Surface Transportation (FAST) Planning meeting had focused on a review of the many recommendations within the State's Road Safety

Audit for an important intersection in North Pole. She offered to share a copy of the organization's budget but noted that the meeting had not included much that was relevant to City business.

Mr. Marney discussed the friendly mini golf match the previous Saturday between the City Council and the FNSB Assembly in North Pole. He shared that they played nine holes and that the Council was declared the winner by a single point. He reported that Mr. Cleworth had played exceptionally, the weather was beautiful, the facility was amazing, and the opportunity to become more acquainted with Assemblymembers had been great.

Mr. Ringstad stated that it was nice to see how much work and money the owners of the Santa Claus House had put into expanding the property over the years. He asserted that they need more people like that investing in the community and making it an even better place to live.

Ms. Sprinkle concurred that Saturday had been a fantastic day and that she enjoyed spending time with the Assemblymembers. She added that on the way home she learned about a huge annual "pumpkin drop" event, which she looks forward to attending next year.

Mr. Cleworth stated that it was good to see V. Buberger and asked him to be patient on the potholes, especially given the excessive rain over the past month. He suggested that Public Works crews would be scrambling to get as much done as possible before it snows. He thanked J. Rice for engaging her Board and the Council on Ordinance No. 6356.

UNFINISHED BUSINESS

- a) Ordinance No. 6354 – An Ordinance Amending Fairbanks General Code Chapter 46, Article IV, Division 5 - Illegal Activity Nuisance. Sponsored by Councilmember Cleworth.
SECOND READING AND PUBLIC HEARING.

Mayor O'Neill called for testimony and hearing none, declared Public Testimony closed.

Ms. Sprinkle, seconded by **Mr. Ringstad**, moved to ADOPT Ordinance No. 6354.

Mr. Cleworth explained that the ordinance would give the City more tools to address problems being brought to their attention and that he appreciates that other Councilmembers were working on another complimentary ordinance to further the effort. He added that the City Attorney had made one recommendation to adjust some language.

Mr. Cleworth, seconded by **Mr. Ringstad**, moved to AMEND Ordinance No. 6354 by replacing the stricken-through last paragraph on the first page with "Deputy director of public safety means the deputy chief of the police department or their designee."

Attorney Chard stated that when the Council adopts ordinances amending Fairbanks General Code (FGC), it is a good opportunity to update outdated language. He explained that the director of public safety position no longer exists. He provided history on the role, noting that it appears in other locations in FGC, and reiterated that the amendment would make at least this section current.

Ms. Sprinkle asked why the deputy is named instead of the chief. Attorney Chard stated that it originally named the deputy director of public safety, so he assumes it was intended for the deputy.

Mayor O'Neill called for objection to the motion to AMEND and, hearing none, declared the motion CARRIED.

Ms. Sprinkle and **Mr. Marney** asked to be added as sponsors to the ordinance.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6354, AS AMENDED, AS FOLLOWS:

YEAS: Cleworth, Marney, Ringstad, Sprinkle, Tidwell

NAYS: None

ABSENT: Therrien

Mayor O'Neill declared the MOTION CARRIED and Ordinance No. 6354, as Amended, ADOPTED.

- b) Ordinance No. 6355 – An Ordinance Amending Fairbanks General Code Chapter 78, Traffic and Vehicles, Adding Definitions Including Electric-Assisted Bicycle and Motorized Bicycle and Providing for Impoundment. Sponsored by Mayor O'Neill. SECOND READING AND PUBLIC HEARING.

Mayor O'Neill called for testimony.

Matt Layral – M. Layral shared that he lives downtown, uses a bicycle as his primary method of transportation from March through October, and was in favor of Ordinance No. 6355. He stated that as a member of FAST Planning's Walk, Ride & Roll Advisory Committee (WRRAC), and as a regular user of pedestrian facilities inside and outside the city, he believes he has a valuable perspective. He reported that he and his wife have had numerous close calls with e-motos, both as pedestrians and drivers, and that they had called the police countless times after witnessing minors engaging in dangerous behavior on both e-motos and e-bikes. M. Layral suggested that the ordinance provides clarity for users, residents, and law enforcement to properly categorize the various equipment and that most opposition seemed rooted in misunderstanding. He noted that the same rules of the road apply for both gas- and electric-powered cars so electric motorcycles should be treated the same as gas motorcycles. He asserted that State law is clear that e-motos are not permitted on roadways unless licensed and registered, nor are they allowed to be operated on sidewalks or in parks unless signage explicitly allows it. M. Layral reiterated that the ordinance makes it clear that e-motos are classified as motorcycles while providing a limited exception for electric-assisted bicycles, which currently also get grouped with motorcycles, even if they have pedals. He shared that a group of parents are seeking changes at the State level to update the classification of e-motos and e-bikes and that their goal is to address safety concerns, establish proper regulations, and allow continued responsible, appropriate usage of each type of device.

Ms. Sprinkle recounted M. Layral's membership on the WRRAC, which is also in the process of reviewing the issue. She asked M. Layral if it would be prudent for the Council to postpone the ordinance. M. Layral stated that he personally did not see any benefit to postponement. He noted that the primary impact of the ordinance was its creation of an exception for e-assist bicycles.

Shane Burnett – S. Burnett shared that he was born and raised in Fairbanks and is raising a family of his own. He expressed a desire to assist and collaborate with the Council to support the safe use of roads and paths within the community. He recounted a similar multi-user safety study decades

ago regarding river usage which resulted in the creation of the Chena Riverfront Commission in 1992. He described the gathering of stakeholders representing a wide variety of watercraft, both motorized and not, and acknowledged that while there were clear differences, a similar approach could be used for the present issue. S. Burnett spoke of safety and operator awareness as top priorities, the need to bring together users to create unity, and a focus on education. He voiced opposition to the punitive aspects of the ordinance and suggested the Council only explore the need for enforcement after more observation. He asked the Council to not take the opportunity to ride away from children.

Ms. Sprinkle asked S. Burnett if his children ride electric machines. S. Burnett shared that he has two young boys who do and that at first he was uncomfortable with them riding along Chena Ridge Road until he followed them a few times. **Ms. Sprinkle** asked S. Burnett how he felt about kids riding on the side of the road versus a sidewalk. S. Burnett stated that in the beginning he requested his children only use side roads whenever possible until, at their request, he observed them riding on major roads and around downtown, after which many of his concerns were diminished. **Ms. Sprinkle** asked S. Burnett if he had heard about youth riding e-motos at the skate park. S. Burnett stated that he had. **Ms. Sprinkle** asked what he would suggest be done about it. S. Burnett shared that his children and others who use the skate park are friends and that e-motos had been ridden at the skate park even with Fairbanks Police Department (FPD) officers present. He affirmed that his children had been taught to respect direction from law enforcement but noted that officers had not directed the e-moto users to leave. **Ms. Sprinkle** asked to confirm if the youth had been told by FPD that they could ride e-motos at the skate park. S. Burnett clarified that the kids had not been told that they could not and recounted them having many positive conversations with officers.

Mr. Marney stated that he was concerned with liability and that he had learned that insurance companies would not cover minors on an e-bike or similar device. He asked S. Burnett if that worried him and how he would handle a situation involving an accident. S. Burnett recounted growing up on rivers and waterways where operators were not always courteous, citing interactions between motorized craft and rafts or paddleboards. He suggested that a similar mindset could apply and that he is seeking guidelines for his children rather than restrictions preventing them from riding within the city. He shared that his children and their friends have no interest in racing each other or using their bikes for anything other than freedom and mobility.

Mayor O'Neill noted that much of the ordinance served to clarify what is already in State statute. She asked S. Burnett if he was planning to lobby for changes to State statutes. S. Burnett asserted that he was mostly concerned with language about impoundments and other consequences for first-time violations. He stated that he would hate to see the Borough adopt a similar ordinance as he sees it as taking away kids' opportunities to come into town. **Mayor O'Neill** reiterated that the State already prohibits much of the riding activity being discussed. S. Burnett indicated that he was interested in focusing on the safety issues and shared how his own children behave when passing pedestrians. He acknowledged that he may not fully understand existing state law.

Mayor O'Neill, hearing no more requests for comment, declared Public Testimony closed.

Ms. Sprinkle, seconded by **Mr. Cleworth**, moved to ADOPT Ordinance No. 6355.

Mayor O'Neill asked Attorney Chard to provide a staff report.

Attorney Chard confirmed that the ordinance aimed to clarify certain aspects of State law that are vague or out of date and establish how things would look within the city. He noted that the primary problem is that State law does not distinguish between e-motos and e-bikes, nor the different classifications within those groups, which the ordinance sought to provide. He pointed out that according to State law, it is currently illegal to ride on a sidewalk, which had nothing to do with City Code, and that if someone was not riding on a sidewalk, they were likely on the street. He reported it is his understanding that the Division of Motor Vehicles does not currently have the ability to register and license electric devices, such as e-motos, and affirmed that the ordinance's language would still likely apply should an eventual change occur at the State level. Attorney Chard spoke of the impound component and pointed out that the issue is essentially about unlicensed drivers of unregistered vehicles, so typical detriments of driver's license point reductions could not apply. He added that issuing fines to minors was unrealistic but that impounding something being operated illegally within city would hopefully bring a parent or guardian's attention to the issue. He discussed the fees that would apply and reiterated that the ordinance aims to work within State law to address an important issue. He asserted that using impoundment was the best method.

Ms. Sprinkle recounted that the Governor had recently vetoed a bill that would have better defined the distinctions between various devices and expressed hope that the bill would be brought forward again. She stated that she has no issues with seizing an e-moto, as youth should not be operating something that is legally considered a motorcycle without a license, registration, or insurance. She shared that it would be an internal struggle for her, however, to think about impounding a kid's e-bike but admitted that she did not presently have any other suggestion.

Mr. Ringstad asked if the City bore any liability whether it decided to regulate e-motos or not, should someone get injured. Attorney Chard suggested that it would be a stretch for someone to claim the City was liable in such a scenario, citing the inconsistency of laws from one municipality to the next. **Mr. Ringstad** noted that the ordinance language surrounding enforcement appeared to allow the police officers to use their judgement. Attorney Chard confirmed that enforcement had been top-of-mind when the Mayor was working on the ordinance and that the language supported an officer's discretion in determining equipment classification and whether to impound. **Mr. Ringstad** indicated he was unsure he had enough clarity to decide how to vote at this time.

Mr. Cleworth suggested that all Councilmembers may be struggling with certain aspects of the ordinance. He acknowledged that he and his family had apparently been guilty of violating state laws around bicycle usage many times over the years. He discussed the absence of enforcement, the high cost of towing and impoundment, and a recent accident, caused by a cyclist, that resulted in a fatality. **Mr. Cleworth** stated that he believed there was a general consensus to postpone the ordinance, which would give the Council time to form a committee of interested people who are passionate and knowledgeable on the issue. He noted that there had been far more people conveying their opinions via email than those who had testified at meetings, most of whom were concerned about over-regulation. He asked how far the Council should postpone. Clerk Snider stated that December 14, 2026 would be the deadline for disposing of the ordinance [see FGC Sec. 2-120]. **Mr. Cleworth** noted that there would be a great deal on the Council's plate over the next two months as they work on the 2027 budget. Clerk Snider explained that a motion to postpone indefinitely would not prevent the Council from introducing another identical or similar ordinance. **Mr. Cleworth** reiterated his desire to form a solid ad-hoc committee before moving any further.

Mr. Cleworth, seconded by **Mr. Ringstad**, moved to POSTPONE INDEFINITELY Ordinance No. 6355.

Ms. Sprinkle stated that she was excited to see what could be crafted in the additional time and that she recognized there would be a lot of nuances to work through. She shared that she asked Emergency Room staff about e-bike and e-moto injury numbers but was told no data was available. She indicated that she would do more research.

Mr. Cleworth asked for details on the proper protocol for forming a committee as discussed. Clerk Snider advised that a resolution outlining parameters such as committee member makeup, defined purpose, and a sunset date for reporting back to the Council, would be appropriate. **Mr. Cleworth** indicated his intent to have such prepared by an upcoming work session to seek Council input.

Mayor O’Neill questioned whether such a committee was necessary, given the similar efforts of FAST Planning’s WRRAC. **Mr. Cleworth** spoke of the numerous emails sent to the Council, with varying perspectives, and confirmed that he would like a separate committee from the WRRAC.

Mr. Marney suggested that, as written, the ordinance would put a further burden on FPD officers, noting that traffic enforcement was already under-addressed, given the FPD’s staffing challenges.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE INDEFINITELY ORDINANCE NO. 6355 AS FOLLOWS:

YEAS: Marney, Cleworth, Ringstad, Tidwell, Sprinkle

NAYS: None

ABSENT: Therrien

Mayor O’Neill declared the MOTION CARRIED and Ordinance No. 6355 POSTPONED INDEFINITELY.

NEW BUSINESS

- a) Resolution No. 5235 – A Resolution Supporting the 2026 Fairbanks Emergency Communications Center Business Plan. Sponsored by Mayor O’Neill.

APPROVED on the CONSENT AGENDA

- b) Ordinance No. 6356 – An Ordinance Approving an Agreement Between the City of Fairbanks and the Fairbanks Parking Authority for the Management and Operation of the Lavery Transportation Center. Sponsored by Mayor O’Neill.

ADVANCED on the CONSENT AGENDA

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Historic Preservation Commission Meeting Minutes of June 2, 2026

ACCEPTED on the CONSENT AGENDA

COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

Mr. Cleworth shared that people had asked him about a project involving improvements to a crosswalk on Second Avenue, about which he had no knowledge. He asked if anyone knew the origin and funding source of the project. **Mayor O'Neall** agreed that the work was a surprise and that she had the same question. She indicated that she would report back with what she learns.

Ms. Sprinkle reported that a hole had been dug in the road near Noble Street and Fifth Avenue, then filled with gravel. She stated that it was getting pretty rough. She asked if Public Works could look into the matter. **Mayor O'Neall** stated that she would check with the Public Works Director and follow up.

Mr. Ringstad joked that he was glad no one considered him to have a conflict of interest when the Council voted on the ordinance relating to nuisance activity.

Mr. Marney shared that he had been asked to comment on what is happening with the Alaska Regional Development Organization (ARDOR) Committee. He reported that numerous agencies and businesses were looking to source capital through the ARDOR and gave examples of entities giving presentations. He expressed the sense that the Committee was "shuffling the deck" and waiting for additional training from the Alaska Municipal League (AML). He shared that at each meeting he comments about the need for the Committee to get off the ground and begin to pursue grants, noting the apparent lack of urgency. He added that a new chair had taken over which would hopefully lead to a positive change.

CITY CLERK'S REPORT

Clerk Snider shared information about the upcoming local election and options for both early voting and in-person absentee voting. She asked to confirm Mr. Cleworth's request for a resolution to establish an ad-hoc committee. **Mr. Cleworth** stated that he would be open to talking more about it at the next work session and suggested recruiting individuals representing various perspectives on the issue.

CITY ATTORNEY'S REPORT

Attorney Chard stated that he had nothing to report.

EXECUTIVE SESSION

Mr. Cleworth, seconded by **Mr. Ringstad**, moved to ENTER into Executive Sessions to discuss IBEW/COF Labor Negotiations: Guidance from Council and Negotiation of 123 Lacey Street Agreement.

Mayor O'Neall called for objection on the motion to ENTER into Executive Session and, hearing none, declared the motion CARRIED.

Mayor O'Neall called for a recess at 7:47 p.m., after which the Council reconvened in Executive Session.

- a) IBEW/COF Labor Negotiations: Guidance from Council [permissible under State law, including the provision at AS 44.62.310(c)(1)]
- b) Negotiation of 123 Lacey Street Agreement [permissible under State law, including the provision at AS 44.62.310(c)(1)]

The Executive Sessions began at 7:53 p.m. Those present were Mayor O’Neill; Councilmembers Tidwell, Marney, Ringstad, Cleworth, and Sprinkle; Clerk Snider; Attorney Chard; Chief of Staff Sanders; CFO Bell; and Human Resources Director Merritt. The sessions concluded at 8:32 p.m.

Mr. Cleworth stated that the Council met in Executive Sessions to discuss IBEW/COF Labor Negotiations: Guidance from Council and Negotiation of 123 Lacey Street Agreement. He affirmed that no action was taken.

ADJOURNMENT

Mayor O’Neill declared the meeting adjourned at 8:32 p.m.

MINDY O’NEALL, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: CC



800 Cushman Street
Fairbanks, AK 99701

Telephone (907)459-6702
Fax (907)459-6710

MEMORANDUM

TO: Mayor O'Neill and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Application for Alcohol License Transfer of Ownership

DATE: October 8, 2026

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of ownership for the following alcohol license applicant:

Type/License: Package Store, License 3282
 To DBA: Circle K
 To Owner: Circle K Stores, Inc.
 To Location: 575 Harold Bentley Avenue
 From DBA: Circle K
 From Owner: Holiday Alaska, LLC
 From Location: 575 Harold Bentley Avenue

Corp/LLC Agent:	Address	Phone	Date/State of Incorporation	Good standing?
Corporation Service Company	8585 Old Dairy Road, Ste. 208 Juneau, AK 99801	302-421-6100	04/17/2020 – AK	Yes

Member/Officer/Director:	Address	Title/Shares (%)
Debra Gooldy	1130 West Warner Road, Bldg. B Tempe, AZ 85284	Asst. Secretary – 0%
Kathleen Cunnington	1130 West Warner Road, Bldg. B Tempe, AZ 85284	President, Secretary, Treasurer, Director – 0%
Circle K Delaware Inc.	1130 West Warner Road, Bldg. B Tempe, AZ 85284	Shareholder – 100%

Pursuant to FGC Sec. 14-178, the Council may determine whether to protest the alcohol license action after holding a public hearing. As required by FGC Sec. 14-167(b), I have sent written notice of the public hearing to the applicant.

This transfer application was considered by the ABC Board on September 1, 2026. The City's 60-day response deadline to AMCO is October 30, 2026.

There are **no department-recommended protests** to the transfer of this alcohol license.



Document reference ID : 7593

Licensing Application Summary

Transfer of Ownership

License ID:	3282
Application ID:	7593
Applicant Name:	Circle K Stores Inc.
License Type applied for:	Package Store License(PSL) (AS 04.09.230)
Application Status:	In Review
Application Submitted On:	03/16/2026 12:20 PM AKDT

Entity Information

Business Structure:	Corporation
FEIN/SSN Number:	
Alaska Entity Number (CBPL):	10129898
Alaska Entity Formed Date:	04/17/2020
Home State:	TX

Entity Contact Information

Mailing Address:	1130 W Warner Rd, BLDG B, Tempe, AZ, 85284, USA
-------------------------	---

Tell Us About You

Authority Type: I am authorized user by the designated licensee with binding authority

Prefix: Ms

Legal First Name: Debra

Legal Last Name: Gooldy

Email Address: dgooldy@circlek.com

Phone Number: 812-379-9227

Additional Authorized Users

Legal Name	Relation with Applicant
Jessica Brown	Legal Counsel
Mary Muradyants	Legal Counsel

Registered Agent Information

Name Corporation Service Company N/A

Agent's Phone Number 907-586-3340

Agent's Email notavailable@notavailable.com

Address 8585 Old Dairy Rd, STE 208, Juneau, AK, 99801-8094, USA

The registered agent is either an individual resident of the state or a domestic corporation authorized to transact business in the state and whose business office is the same as the registered office? Yes

Ownership / Principal Party Details

Principal Parent Entity	Principal Party	Role	%Ownership
Circle K Stores Inc.	Debra Gooldy	Secretary	

Circle K Stores Inc.	Kathleen Cunnington	Director, President, Secretary, Treasurer	
Circle K Stores Inc.	Circle K Delaware Inc.	Stockholder/Shareholder	100

Premises Address

Address: 575 Harold Bentley Ave, Fairbanks, AK, 99701-3179, USA

Does the proposed site include a valid street address? Yes

Basic Business information

Business/Trade Name: Circle K

What is your primary business at this location? Package Store / Liquor Store

Premises Contact Details

Contact Person Name Carl Smith

Business Phone Number 812-379-9227

Email Address carl.smith@circlek.com

Local Government and Community Council Details

City/Municipality Fairbanks (City of)

Borough Fairbanks North Star Borough

Measurement Information

What is the approximate distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? (in feet)

4244

What is the approximate distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? (in feet)

2459

Property Ownership

Do you, the applicant, own the land, building, and/or warehouse at this proposed licensed location?

Yes

Property Utilization Status

An Existing Facility

Property Ownership Deed

[Deed for License No. 3282.pdf](#)

Premises Diagram

Will the license or permit embrace the entire premises address?

Yes

Premises Diagram

- [AB-02 Premises Diagram \[License No. 3282\].pdf](#)

Other Licenses Involvement

Does any representative or owner named in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

Yes

Description

Circle K Stores, Inc. is the corporate grandparent of Holiday Alaska, LLC, which currently holds the following package store licenses: #264, #660, #2386, #3282, #3460, #3973, #4156, #4198.

Individual Certification and Financial Interest

I hereby certify that no person other than a proposed licensee listed on the liquor license application has a direct or indirect financial interest, as defined in AS 04.11.450(f) in the business for which a liquor license is being applied for.

I hereby certify that any ownership change shall be reported to the board as required under AS 04.11.040, AS 04.11.045, AS 04.11.050, and AS 04.11.055.

Public Notice Posting Attestation and Publishers Affidavit

Have you posted your application at both required locations for ten consecutive days?	Yes
What was the other conspicuous location of your post? (Please Include the full address)	See paper application
What was the first day you posted your application?	02/09/2026
If the newspaper advertisement was published did you advertise once a week for three consecutive weeks or if by radio twice week for three successive weeks?	Yes
What was the final date your advertisement was published/broadcasted?	03/15/2026

Newspaper/Publishers Affidavit

[\[App No. 7593\] Publishers Affidavit - License No. 3282.pdf](#)

Upload Paper form Application

[\[App No. 7593\] AMCO AB-01 Form License 3282- 575 Harold Bentley Ave\(529867907.1\) \(1\).pdf](#)

I attest that I have met the public posting notice requirement set forth under AS 04.11.310 by posting a copy of my application for the 10-day period at the location of the proposed licensed premises and at another conspicuous location in the area of the proposed premises as listed in this application.

I hereby attest that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information

contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

Attestations

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 305.700.

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

I certify that all proposed licensees have been listed with Division of Corporation, Business, and Professional Licensing.

I certify that I and any individual identified in the business entity ownership section of this application, has or will read AS 04 and its implementing regulations.

Signature

This application was digitally signed by : Debra Gooldy on 02/27/2026 09:43 PM AKST

Payment Info

Payment Type : CC

Payment Id: e2880b9f-9de9-4619-a862-3db32d4d74ec

Receipt Number: 101285445

Payment Date: 03/16/2026 12:22 PM AKDT

Documents

#	File Name	Type	Added On
1	Deed for License No. 3282.pdf	License property ownership document	02/27/2026 09:39 PM AKST
2	AB-02 Premises Diagram [License No. 3282].pdf	License Location Diagram Document	02/26/2026 11:31 PM AKST
3	AB-11 Creditors Affidavit [License No 3282] [GB Sig] (1).pdf	Signed Creditors Affidavit	02/27/2026 09:42 PM AKST
4	Corporate Documents.pdf	Misc. documents to support the transfer application	02/27/2026 09:42 PM AKST
5	Ad Posting Affidavit - License No. 3282.pdf	Misc. documents to support the transfer application	02/27/2026 09:42 PM AKST
6	Supporting Documents No. 3282.pdf	Misc. documents to support the transfer application	02/27/2026 09:42 PM AKST
7	[App No. 7593] Publishers Affidavit - License No. 3282.pdf	Publishers Affidavit	03/05/2026 01:08 PM AKST
8	[App No. 7593] AMCO AB-01 Form License 3282- 575 Harold Bentley Ave(529867907.1) (1).pdf	License Paper Form Application Document	03/05/2026 01:08 PM AKST
9	[App No. 7593] AB-07 Public Notice Posting Affidavit License No. 3282 (1).pdf	Transferee and Transferor Certifications Form	03/05/2026 01:08 PM AKST



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

This transfer license application form is required for all individuals or entities seeking to apply for the transfer of ownership and/or location of an existing liquor license. Applicants should review **Title 04 of Alaska Statutes** and **Chapter 305 of the Alaska Administrative Code**. All fields of this form must be completed, per AS 04.11.260, AS 04.11.280, AS 04.11.290, 3 AAC 305.045 and 3 AAC 305.060.

This form must be completed and submitted to AMCO's Anchorage office, along with all other required forms and documents before any license application will be considered complete.

Section 1 – Transferor Information

Enter information for the **current** licensee and licensed establishment.

Licensee:	Holiday Alaska, LLC	License #:	3282		
License Type:	Package Store	Statutory Reference:	AS 04.09.230		
Doing Business As:	Circle K				
Premises Address:	575 Harold Bentley Ave				
City:	Fairbanks	State:	Alaska	ZIP:	99701
Local Governing Body/Bodies:	City of Fairbanks and the Fairbanks North Star Borough				

Transfer Type:

- ☒ Regular transfer
- ☐ Transfer with security interest
- ☐ Involuntary retransfer
- ☐ Controlling interest transfer
- ☐ Location transfer

OFFICE USE ONLY			
Complete Date:		Transaction #:	
Board Meeting Date:		License Years:	
Issue Date:		Examiner:	



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 2 – Transferee Information

Enter information for the *new* applicant and/or location seeking to be licensed.

Licensee:	Circle K Stores Inc.				
Doing Business As:	Circle K				
Premises Address:	575 Harold Bentley Ave				
City:	Fairbanks	State:	AK	ZIP:	99701
Community Council, (If applicable):					

Mailing Address:	1130 WEST WARNER ROAD, BUILDING Br., Ste. 300				
City:	Tempe	State:	AZ	ZIP:	85284
Email:	dgooldy@circlek.com	Phone:	(812) 379-9227 Ext. 1381		

Designated Licensee:	Debra Gooldy		
Contact Phone:	(812) 379-9227 Ext. 1381	Business Phone:	(812) 379-9227 Ext. 1381
Contact Email:	dgooldy@circlek.com		

Seasonal License? ☐ Yes ☒ No If "Yes", write your six-month operating period: _____

Section 3 – Premises Information

Premises to be licensed is:

☒ an existing facility ☐ a new building ☐ a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer (Must be in feet).

4,244 feet.

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer (Must be in feet.)

2,459 feet.



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application**Section 4 – Sole Proprietor Ownership Information**

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 5.

If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	
Email:		Phone:			

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	
Email:		Phone:			

Section 5 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 6.

If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the application shall be executed by an authorized officer of the Corporation. Information must be completed below for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, whether manager managed or member managed, the following information must be completed for each *member with an ownership interest of 10% or more* and for each *manager regardless of ownership share*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.
- For any entity, identify all affiliates for your organization as defined at 3 AAC 305.950.

Entity Official:	Debra Gooldy				
Title(s):	Assistant Secretary	Phone:	(812) 379-9227 Ext. 1381	% Owned:	0
Address:	1130 WEST WARNER ROAD, BUILDING B				
City:	TEMPE	State:	AZ	ZIP:	85284
Email:	dgooldy@circlek.com	Phone:	(812) 379-9227 Ext. 1381		



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Entity Official:	Kathleen Cunningham				
Title(s):	Director, President, Secretary, Treasurer	Phone:	(812) 379-9227	% Owned:	0
Address:	1130 WEST WARNER ROAD, BUILDING B				
City:	TEMPE	State:	AZ	ZIP:	85284
Email:	kcunnington@circlek.com	Phone:	(812) 379-9227		

Entity Official:	Circle K Delaware Inc.				
Title(s):	Shareholder	Phone:	(812) 379-9227	% Owned:	100%
Address:	1130 WEST WARNER ROAD, BUILDING B				
City:	TEMPE	State:	AZ	ZIP:	85284
Email:		Phone:			

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	
Email:		Phone:			

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC). The registered agent is either an individual resident of the state or domestic corporation authorized to transact business in the state and whose business office is the same as the registered office.

CBPL Entity #:	10129898	AK Formed Date:	4/17/2020	Home State:	Texas
Registered Agent:	Corporation Service Company	Agent's Phone:	302-421-6100		
Agent's Mailing Address:	8585 OLD DAIRY RD STE 208				
City:	JUNEAU	State:	AK	ZIP:	99801
Email:	N/A	Phone:	302-421-6100		

Residency of Agent:

Yes No

Does your registered agent satisfy the requirement of AS 04.11.430?

☒☐



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 6 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

☒☐

If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

Circle K Stores, Inc. is corporate grandparent of Holiday Alaska, LLC, which currently holds the following:
Convenience Store; License #264 - Package Store
Convenience Store; License #660 - Package Store
Convenience Store; License #2386 - Package Store
Convenience Store; License #3282 - Package Store
Convenience Store; License #3460 - Package Store
Convenience Store; License #3973 - Package Store
Convenience Store; License #4156 - Package Store
Convenience Store; License #4198 - Package Store

Section 7 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☒☐

If "Yes", disclose the name of the individual and the reason for this authorization:

Jessica Brown, Holland & Knight - Legal Counsel
Mary Muradyants, Holland & Knight - Legal Counsel



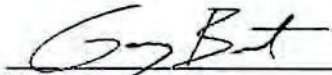
Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 8 – Transferor Certifications

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of perjury that the undersigned represents a **controlling interest** of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) have examined this application, approve of the transfer of this license, and find the information on this application to be true, correct, and complete.

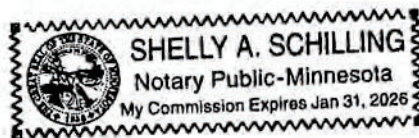


Signature of transferor

Gary Brant

Printed name of transferor

Subscribed and sworn to before me this 14th day of November, 2025





Signature of Notary Public

Notary Public in and for the State of Minnesota

My commission expires: January 31, 2026

Signature of transferor

Printed name of transferor

Subscribed and sworn to before me this _____ day of _____, 20____

Signature of Notary Public

Notary Public in and for the State of _____

My commission expires: _____



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 9 – Transferee Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

DG

I certify that all proposed licensees have been listed with the Division of Corporations.

DG

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

DG

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 305.700.

DG

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

DG

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

DG

I certify that I and any individual identified in the business entity ownership section of this application, has, or will read AS 04 and its implementing regulations.

DG

Debra Gooldy
Signature of transferee

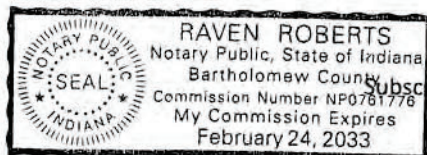
Debra Gooldy

Printed name

Raven Roberts
Signature of Notary Public

Notary Public in and for the State of Indiana

My commission expires: February 24, 2033



Subscribed and sworn to before me this

18th day of November, 20 25



Alaska Alcoholic Beverage Control Board

Form AB-02: Premises Diagram

Why is this form needed?

A detailed diagram of the proposed licensed premises is required for all alcohol license applications, per AS 04.11.260, 3 AAC 305.630 and 3 AAC 305.660. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing.

This form must be completed and submitted to AMCO's Anchorage office before any license application will be considered complete. You may attach blueprints or other detailed drawings that meet the requirements of this form.

The diagram **MUST** include:

- You must use a **solid, contiguous red line** to outline the outer perimeter of your premises with no breaks or separations.
 - The red outline is required to follow a physical barrier (wall, fence and even across doorways).
 - There should be no red lines within the perimeter
- Each area should be clearly labeled in any color other than red where alcohol is:
 - Stored
 - Served/Sold
 - Manufactured
 - Consumed
- All diagrams must include:
 - Dimensions (AMCO does not accept diagrams drawn to scale)
 - Cross streets
 - Points of reference, such as a compass rose indicating True North
 - All entrances, exits, walls, bars, and fixtures
- If your premises include multiple floors, please include a separate diagram of each floor.
 - You must identify the stairs between each floor, and each hallway/corridor that leads to each set of stairs.
- If your premises includes multiple floors, please include a separate diagram of each floor. You must identify the stairs between each floor, and each hallway/corridor that leads to each set of stairs.
- If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.
- Any license applications that include outdoor space** are required to submit a security plan that includes information about the barriers, practices, and personnel that are to be used to ensure that alcohol is not introduced or removed from the permitted premises and to prevent the access of alcohol by a minor during the permitted event. A security plan may be requested for other proposed locations on a case-by-case basis.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Circle K Stores Inc.	License Number:	3282
License Type:	Package Store		
Doing Business As:	Circle K		
Premises Address:	575 Harold Bentley Ave		
City:	Fairbanks	State:	AK
		ZIP:	99701



Alaska Alcoholic Beverage Control Board

Form AB-02: Premises Diagram

Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. See above for detailed instructions.

STATIONSTORE #0640
Fairbanks, AK

ALL QUESTIONS RELATED TO
BIDDING AND CONSTRUCTION
OF THIS PROJECT SHALL BE
DIRECTED TO HOLIDAY
COMPANIES PROJECT MANAGER

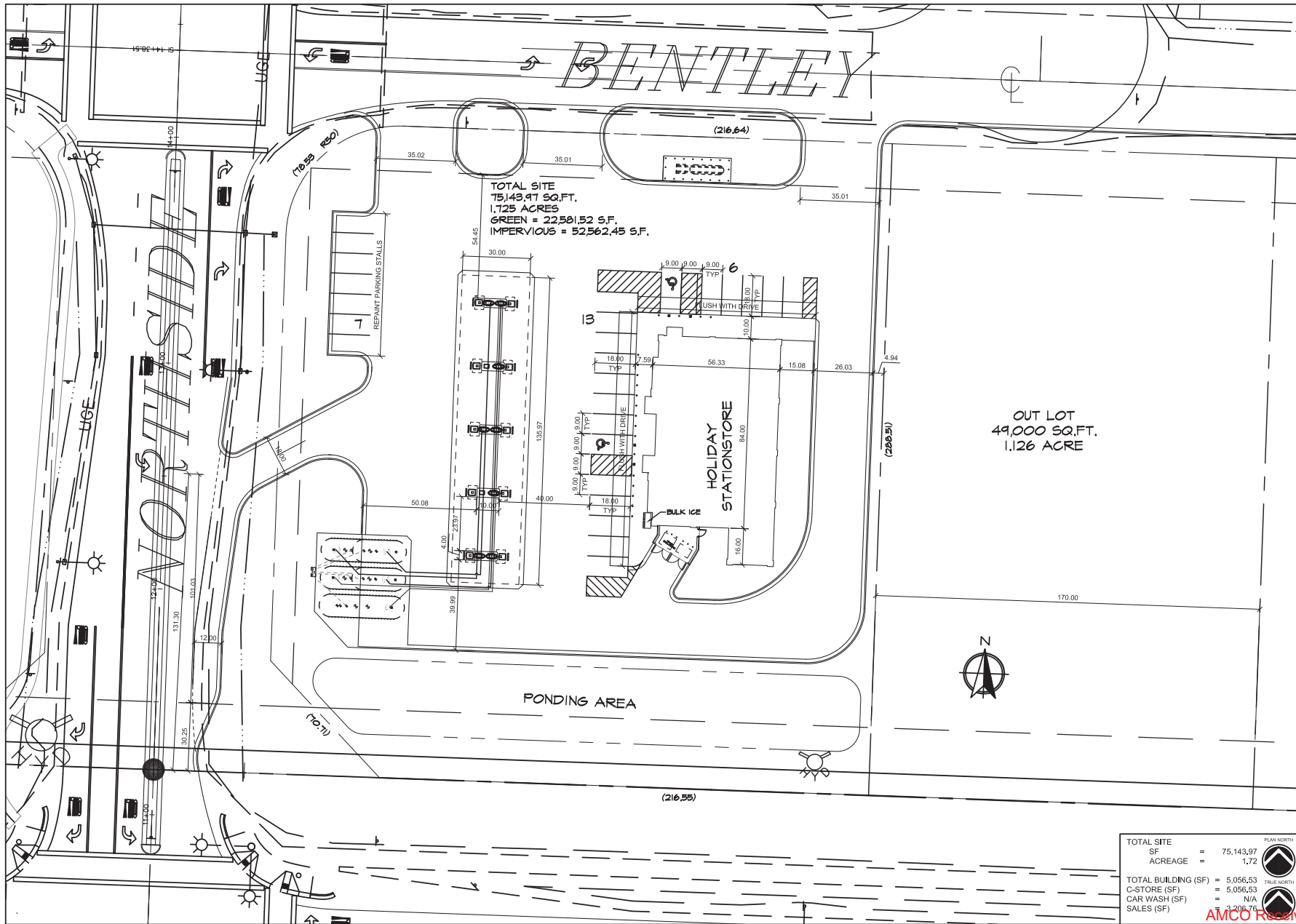
4567 AMERICAN BOULEVARD WEST
MINNEAPOLIS, MN 55457
PHONE:
FAX: (612) 280-1678

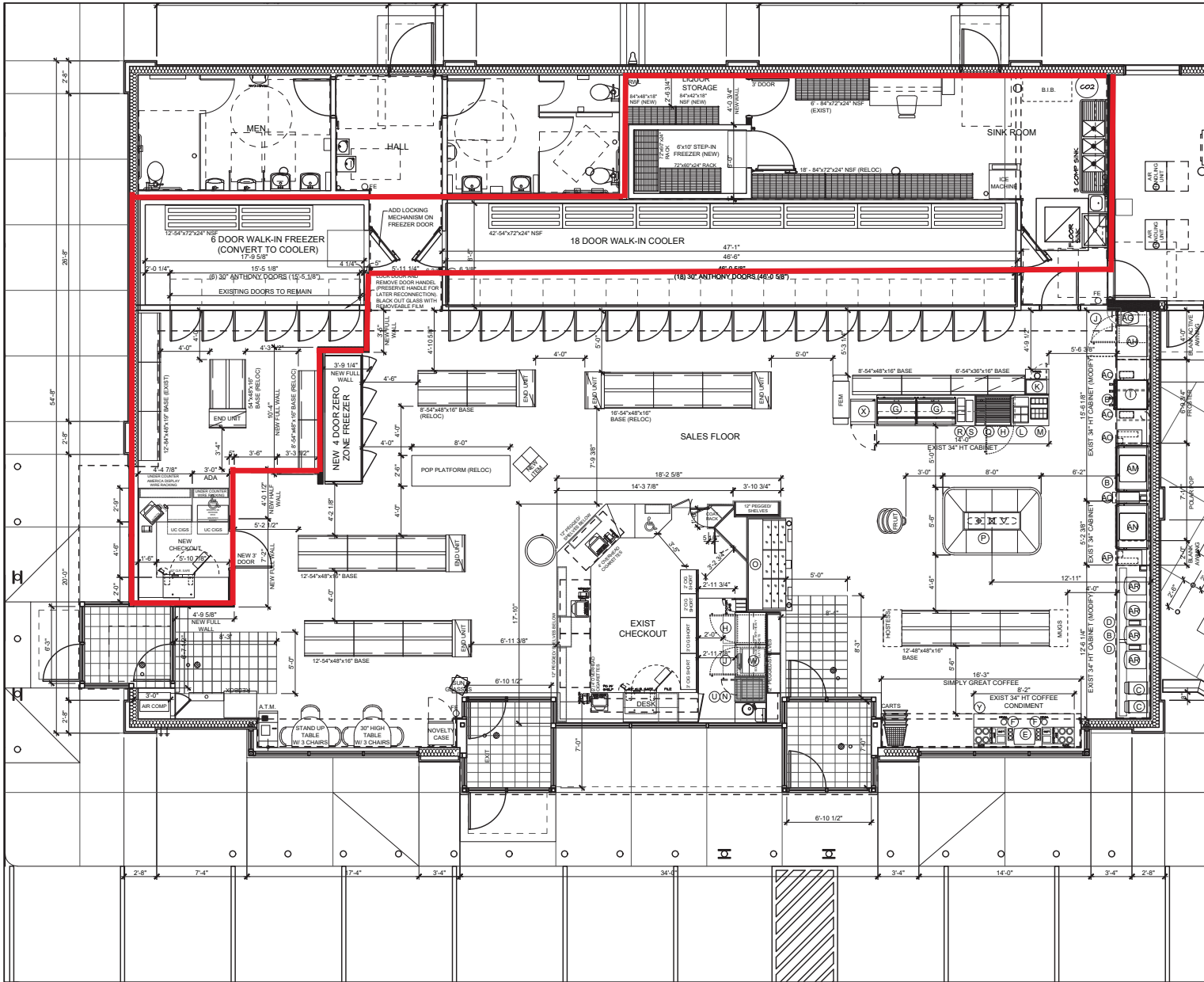
**EXISTING
SITE PLAN**

SCALE: 1" = 40'-0"

[illegible]

AMCO Received 11/18/2024 SP1





EQUIPMENT

- (A) -
- (B) CUPS IN FACE OF CABINET (EXISTING)
- (C) CAPPUCCINO - 2 (EXISTING)
- (D) ICE CUP TOWER - 2 (EXISTING)
- (E) 4 VALVE CREAMER (EXISTING)
- (F) FLAVORED SYRUP DISPENSERS (EXISTING)
- (G) 3' FLEXSERVE MODEL 1000 WARMER - 2 (EXISTING)
- (H) UNDER COUNTER FREEZER - 2 (EXISTING)
- (I) CORNELIUS VIPER 4-HEAD FCB (EXISTING)
- (J) UNDER COUNTER REFR - 2 (EXISTING)
- (K) MICROWAVE - 2 (STACKED) (EXISTING)
- (L) RTR-4 REFRIGERATED CONDIMENTS (EXISTING)
- (M) DRY CONDIMENTS DISPLAY (EXISTING)
- (N) AMANA OVEN - 3 (EXISTING)
- (O) 27 PAN EURO BAKERY CASE (EXISTING)
- (P) SOUTHERN RIM SANDWICH CASE (EXISTING)
- (Q) 75CT ROLLER GRILL (EXISTING)
- (R) VERTICAL CONDIMENT RACK (EXISTING)
- (S) HOT DOG BOATS RACK (EXISTING)
- (T) -
- (U) 24"x30"x54" LPI WIRE RACK (EXISTING)
- (V) -
- (W) MOFFAT OVEN (NEW)
- (X) RED BULL PROFIT ZONE COOLER (EXISTING)
- (Y) TEA PACKETS WIRE RACK (EXISTING)
- (Z) -
- (AA) -
- (AB) -
- (AC) FROSTER LIDS RACK - 2 (EXISTING)
- (AD) -
- (AE) -
- (AF) -
- (AG) -
- (AH) -
- (AI) -
- (AJ) -
- (AK) -
- (AL) -
- (AM) CORNELIUS ENDURO 300 12 VALVE POP W/ CHUNKLET ICE (EXISTING)
- (AN) CORNELIUS ENDURO 300 12 VALVE POP W/ CUBED ICE (EXISTING)
- (AO) LEFT HANDED CLIP TOWER (EXISTING)
- (AP) RIGHT HANDED CLIP TOWER (EXISTING)
- (AQ) VITAMIN WATER 4 VALVE DISPENSER (EXISTING)
- (AR) SCHAERER COFFEE ART C TOUCH 3 GRINDER - 4 (EXISTING)

CEILING HEIGHT
LOZIER COLOR = PLATINUM

TOTAL BUILDING (SF) = 5,056.53
C-STORE (SF) = 5,056.53
CAR WASH (SF) = N/A
SALES (SF) = 3,206.76



STORE 0640
575 HAROLD BENTLEY AVE
FAIRBANKS, AK

CW BRAND/MDL
CLNG HT
PHASE AMP
EMS GEN TAP
CAB COLOR

REV #	DATE	REVISION DESCRIPTION
1	02/02/2023	RESTORED LIQUOR COOLER DOOR
2	02/02/2023	RESTORED LIQUOR COOLER DOOR
3	02/02/2023	SWING - LF

ALL QUESTIONS RELATED TO BIDDING AND CONSTRUCTION OF THIS PROJECT SHALL BE DIRECTED TO HOLIDAY COMPANIES PROJECT MANAGER

4567 AMERICAN BLVD. WEST
MINNEAPOLIS, MN 55437
PHONE: 612.830.1678
FAX: 612.830.1678

PROJECT:
PROPOSED LIQUOR STORE
FIGURE PLAN
OPTION / REVISION:
OPTION 3
DATE: 9/1/2023 DRAWN BY: KEN M

STORE #0640

F2



800 Cushman Street
Fairbanks, AK 99701

Telephone (907)459-6702
Fax (907)459-6710

MEMORANDUM

TO: Mayor O'Neill and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Application for Alcohol License Transfer of Ownership

DATE: October 8, 2026

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of ownership for the following alcohol license applicant:

Type/License: Package Store, License 4156
 To DBA: Circle K
 To Owner: Circle K Stores, Inc.
 To Location: 2300 S. Cushman Street
 From DBA: Circle K
 From Owner: Holiday Alaska, LLC
 From Location: 2300 S. Cushman Street

Corp/LLC Agent:	Address	Phone	Date/State of Incorporation	Good standing?
Corporation Service Company	8585 Old Dairy Road, Ste. 208 Juneau, AK 99801	302-421-6100	04/17/2020 – AK	Yes

Member/Officer/Director:	Address	Title/Shares (%)
Debra Gooldy	1130 West Warner Road, Bldg. B Tempe, AZ 85284	Asst. Secretary – 0%
Kathleen Cunnington	1130 West Warner Road, Bldg. B Tempe, AZ 85284	President, Secretary, Treasurer, Director – 0%
Circle K Delaware Inc.	1130 West Warner Road, Bldg. B Tempe, AZ 85284	Shareholder – 100%

Pursuant to FGC Sec. 14-178, the Council may determine whether to protest the alcohol license action after holding a public hearing. As required by FGC Sec. 14-167(b), I have sent written notice of the public hearing to the applicant.

This transfer application was considered by the ABC Board on September 1, 2026. The City's 60-day response deadline to AMCO is October 30, 2026.

There are **no department-recommended protests** to the transfer of this alcohol license.



Document reference ID : 7591

Licensing Application Summary

Transfer of Ownership

License ID:	4156
Application ID:	7591
Applicant Name:	Circle K Stores Inc.
License Type applied for:	Package Store License(PSL) (AS 04.09.230)
Application Status:	In Review
Application Submitted On:	03/16/2026 12:20 PM AKDT

Entity Information

Business Structure:	Corporation
FEIN/SSN Number:	
Alaska Entity Number (CBPL):	10129898
Alaska Entity Formed Date:	04/17/2020
Home State:	TX

Entity Contact Information

Mailing Address:	1130 W Warner Rd, BLDG B, Tempe, AZ, 85284, USA
-------------------------	---

Tell Us About You

Authority Type: I am authorized user by the designated licensee with binding authority

Prefix: Ms

Legal First Name: Debra

Legal Last Name: Gooldy

Email Address: dgooldy@circlek.com

Phone Number: 812-379-9227

Additional Authorized Users

Legal Name	Relation with Applicant
Mary Muradyants	Legal Counsel
Jessica Brown	Legal Counsel

Registered Agent Information

Name Corporation Service Company N/A

Agent's Phone Number 907-586-3340

Agent's Email notavailable@notavailable.com

Address 8585 Old Dairy Rd, STE 208, Juneau, AK, 99801-8094, USA

The registered agent is either an individual resident of the state or a domestic corporation authorized to transact business in the state and whose business office is the same as the registered office? Yes

Ownership / Principal Party Details

Principal Parent Entity	Principal Party	Role	%Ownership
Circle K Stores Inc.	Debra Gooldy	Secretary	

Circle K Stores Inc.	Kathleen Cunnington	Director, President, Secretary, Treasurer	
Circle K Stores Inc.	Circle K Delaware Inc.	Stockholder/Shareholder	100

Premises Address

Address: 2300 S Cushman St., Fairbanks, AK, 99701, USA

Does the proposed site include a valid street address? Yes

Basic Business information

Business/Trade Name: Circle K

What is your primary business at this location? Convenience Store

Premises Contact Details

Contact Person Name Carl Smith

Business Phone Number 812-379-9227

Email Address carl.smith@circlek.com

Local Government and Community Council Details

City/Municipality Fairbanks (City of)

Borough Fairbanks North Star Borough

Measurement Information

What is the approximate distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? (in feet)

What is the approximate distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? (in feet)

1056

Property Ownership

Do you, the applicant, own the land, building, and/or warehouse at this proposed licensed location?

Yes

Property Utilization Status

A Proposed Building

Property Ownership Deed

[Deed for License No. 4156.pdf](#)

Premises Diagram

Will the license or permit embrace the entire premises address?

Yes

Premises Diagram

- [AB-02 Premises Diagram \[License No. 4156\].pdf](#)

Other Licenses Involvement

Does any representative or owner named in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

Yes

Description

Circle K Stores, Inc. is the corporate grandparent of Holiday Alaska, LLC, which currently holds the following package store licenses: #264, #660, #2386, #3282, #3460, #3973, #4156, #4198.

Individual Certification and Financial Interest

I hereby certify that no person other than a proposed licensee listed on the liquor license application has a direct or indirect financial interest, as defined in AS 04.11.450(f) in the business for which a liquor license is being applied for.

I hereby certify that any ownership change shall be reported to the board as required under AS 04.11.040, AS 04.11.045, AS 04.11.050, and AS 04.11.055.

Public Notice Posting Attestation and Publishers Affidavit

Have you posted your application at both required locations for ten consecutive days?	Yes
What was the other conspicuous location of your post? (Please include the full address)	See paper application
What was the first day you posted your application?	02/09/2026
If the newspaper advertisement was published did you advertise once a week for three consecutive weeks or if by radio twice week for three successive weeks?	Yes
What was the final date your advertisement was published/broadcasted?	03/15/2026

Newspaper/Publishers Affidavit

[\[App No. 7591\] Publishers Affidavit - License No. 4156.pdf](#)

Upload Paper form Application

[\[App No. 7592\] AMCO AB-01 Form License 2386 -1501 Abbott Rd\(529865391.1\) \(1\).pdf](#)

I attest that I have met the public posting notice requirement set forth under AS 04.11.310 by posting a copy of my application for the 10-day period at the location of the proposed licensed premises and at another conspicuous location in the area of the proposed premises as listed in this application.

I hereby attest that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information

contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

Attestations

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 305.700.

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

I certify that all proposed licensees have been listed with Division of Corporation, Business, and Professional Licensing.

I certify that I and any individual identified in the business entity ownership section of this application, has or will read AS 04 and its implementing regulations.

Signature

This application was digitally signed by : Debra Gooldy on 02/27/2026 09:14 PM AKST

Payment Info

Payment Type : CC

Payment Id: afb79308-3ed5-4b2c-9449-2961ff14f7a2

Receipt Number: 101285444

Payment Date: 03/16/2026 12:20 PM AKDT

Documents

#	File Name	Type	Added On
1	Deed for License No. 4156.pdf	License property ownership document	02/27/2026 09:10 PM AKST
2	AB-02 Premises Diagram [License No. 4156].pdf	License Location Diagram Document	02/26/2026 11:27 PM AKST
3	AB-11 Creditors Affidavit [License No 4156] [GB Sig].pdf	Signed Creditors Affidavit	02/27/2026 09:13 PM AKST
4	Corporate Documents.pdf	Misc. documents to support the transfer application	02/27/2026 09:13 PM AKST
5	Ad Posting Affidavit - License No. 4156.pdf	Misc. documents to support the transfer application	02/27/2026 09:13 PM AKST
6	Supporting Documents License 4156.pdf	Misc. documents to support the transfer application	02/27/2026 09:13 PM AKST
7	[App No. 7591] Publishers Affidavit - License No. 4156.pdf	Publishers Affidavit	03/05/2026 01:05 PM AKST
8	[App No. 7592] AMCO AB-01 Form License 2386 -1501 Abbott Rd(529865391.1) (1).pdf	License Paper Form Application Document	03/05/2026 01:05 PM AKST
9	[App No. 7591] AB-07 Public Notice Posting Affidavit License No. 4156 (1).pdf	Transferee and Transferor Certifications Form	03/05/2026 01:05 PM AKST



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

This transfer license application form is required for all individuals or entities seeking to apply for the transfer of ownership and/or location of an existing liquor license. Applicants should review **Title 04 of Alaska Statutes** and **Chapter 305 of the Alaska Administrative Code**. All fields of this form must be completed, per AS 04.11.260, AS 04.11.280, AS 04.11.290, 3 AAC 305.045 and 3 AAC 305.060.

This form must be completed and submitted to AMCO's Anchorage office, along with all other required forms and documents before any license application will be considered complete.

Section 1 – Transferor Information

Enter information for the **current** licensee and licensed establishment.

Licensee:	Holiday Alaska, LLC	License #:	4156		
License Type:	Package Store	Statutory Reference:	AS 04.09.230		
Doing Business As:	Circle K				
Premises Address:	2300 S Cushman St				
City:	Fairbanks	State:	Alaska	ZIP:	99701
Local Governing Body/Bodies:	City of Fairbanks and the Fairbanks North Star Brough				

Transfer Type:

- ☒ Regular transfer
- ☐ Transfer with security interest
- ☐ Involuntary retransfer
- ☐ Controlling interest transfer
- ☐ Location transfer

OFFICE USE ONLY

Complete Date:		Transaction #:	
Board Meeting Date:		License Years:	
Issue Date:		Examiner:	



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application**Section 2 – Transferee Information**Enter information for the **new** applicant and/or location seeking to be licensed.

Licensee:	Circle K Stores Inc.				
Doing Business As:	Circle K				
Premises Address:	2300 S Cushman St				
City:	Fairbanks	State:	AK	ZIP:	99701
Community Council, (If applicable):					

Mailing Address:	1130 WEST WARNER ROAD, BUILDING Br., Ste. 300				
City:	Tempe	State:	AZ	ZIP:	85284
Email:	dgooldy@circlek.com	Phone:	(812) 379-9227 Ext. 1381		

Designated Licensee:	Debra Gooldy				
Contact Phone:	(812) 379-9227 Ext. 1381	Business Phone:	(812) 379-9227 Ext. 1381		
Contact Email:	dgooldy@circlek.com				

Seasonal License? ☐ Yes ☒ No ☐ If "Yes", write your six-month operating period: _____

Section 3 – Premises Information

Premises to be licensed is:

☒ an existing facility ☐ a new building ☐ a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer (Must be in feet).

2,112 feet.

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer (Must be in feet.)

1,056 feet.



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application**Section 4 – Sole Proprietor Ownership Information**

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 5.

If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	
Email:		Phone:			

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	
Email:		Phone:			

Section 5 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 6.

If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the application shall be executed by an authorized officer of the Corporation. Information must be completed below for each **stockholder who owns 10% or more** of the stock in the corporation, and for each **president, vice-president, secretary, and managing officer**.
- If the applicant is a limited liability organization, whether manager managed or member managed, the following information must be completed for each **member with an ownership interest of 10% or more** and for each **manager regardless of ownership share**.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each **partner with an interest of 10% or more**, and for each **general partner**.
- For any entity, identify all affiliates for your organization as defined at 3 AAC 305.950.

Entity Official:	Debra Gooldy				
Title(s):	Assistant Secretary	Phone:	(812) 379-9227 Ext. 1381	% Owned:	0
Address:	1130 WEST WARNER ROAD, BUILDING B				
City:	TEMPE	State:	AZ	ZIP:	85284
Email:	dgooldy@circlek.com	Phone:	(812) 379-9227 Ext. 1381		



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Entity Official:	Kathleen Cunningham				
Title(s):	Director, President, Secretary, Treasurer	Phone:	(812) 379-9227	% Owned:	0
Address:	1130 WEST WARNER ROAD, BUILDING B				
City:	TEMPE	State:	AZ	ZIP:	85284
Email:	kcunnington@circlek.com	Phone:	(812) 379-9227		

Entity Official:	Circle K Delaware Inc.				
Title(s):	Shareholder	Phone:	(812) 379-9227	% Owned:	100%
Address:	1130 WEST WARNER ROAD, BUILDING B				
City:	TEMPE	State:	AZ	ZIP:	85284
Email:		Phone:			

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	
Email:		Phone:			

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC). The registered agent is either an individual resident of the state or domestic corporation authorized to transact business in the state and whose business office is the same as the registered office.

CBPL Entity #:	10129898	AK Formed Date:	4/17/2020	Home State:	Texas
Registered Agent:	Corporation Service Company	Agent's Phone:	302-421-6100		
Agent's Mailing Address:	8585 OLD DAIRY RD STE 208				
City:	JUNEAU	State:	AK	ZIP:	99801
Email:	N/A	Phone:	302-421-6100		

Residency of Agent: Yes No

Does your registered agent satisfy the requirement of AS 04.11.430?

☒ ☐



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 6 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

☒☐

If “Yes”, disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

Circle K Stores, Inc. is corporate grandparent of Holiday Alaska, LLC, which currently holds the following:

Convenience Store; License #264 - Package Store

Convenience Store; License #660 - Package Store

Convenience Store; License #2386 - Package Store

Convenience Store; License #3282 - Package Store

Convenience Store; License #3460 - Package Store

Convenience Store; License #3973 - Package Store

Convenience Store; License #4156 - Package Store

Convenience Store; License #4198 - Package Store

Section 7 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☒☐

If “Yes”, disclose the name of the individual and the reason for this authorization:

Jessica Brown, Holland & Knight - Legal Counsel

Mary Muradyants, Holland & Knight - Legal Counsel



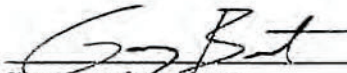
Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 8 – Transferor Certifications

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of perjury that the undersigned represents a **controlling interest** of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) have examined this application, approve of the transfer of this license, and find the information on this application to be true, correct, and complete.

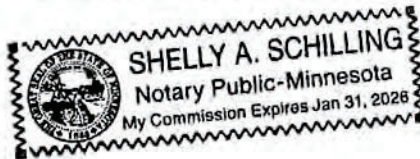


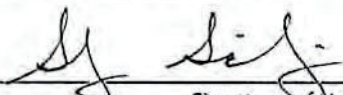
Signature of transferor

Gary Brant

Printed name of transferor

Subscribed and sworn to before me this 14th day of November, 2025





Signature of Notary Public

Notary Public in and for the State of Minnesota

My commission expires: January 31, 2026

Signature of transferor

Printed name of transferor

Subscribed and sworn to before me this _____ day of _____, 20____

Signature of Notary Public

Notary Public in and for the State of _____

My commission expires: _____



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 9 – Transferee Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

DG

I certify that all proposed licensees have been listed with the Division of Corporations.

DG

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

DG

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 305.700.

DG

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

DG

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

DG

I certify that I and any individual identified in the business entity ownership section of this application, has, or will read AS 04 and its implementing regulations.

DG

Debra Gooldy
Signature of transferee

Raven Roberts
Signature of Notary Public

Debra Gooldy

Printed name

Notary Public in and for the State of Indiana

My commission expires: February 24, 2033



Subscribed and sworn to before me this 18th day of November, 20 25.



Alaska Alcoholic Beverage Control Board

Form AB-02: Premises Diagram

Why is this form needed?

A detailed diagram of the proposed licensed premises is required for all alcohol license applications, per AS 04.11.260, 3 AAC 305.630 and 3 AAC 305.660. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing.

This form must be completed and submitted to AMCO's Anchorage office before any license application will be considered complete. You may attach blueprints or other detailed drawings that meet the requirements of this form.

The diagram **MUST** include:

- You must use a **solid, contiguous red line** to outline the outer perimeter of your premises with no breaks or separations.
 - The red outline is required to follow a physical barrier (wall, fence and even across doorways).
 - There should be no red lines within the perimeter
- Each area should be clearly labeled in any color other than red where alcohol is:
 - Stored
 - Served/Sold
 - Manufactured
 - Consumed
- All diagrams must include:
 - Dimensions (AMCO does not accept diagrams drawn to scale)
 - Cross streets
 - Points of reference, such as a compass rose indicating True North
 - All entrances, exits, walls, bars, and fixtures
- If your premises include multiple floors, please include a separate diagram of each floor.
 - You must identify the stairs between each floor, and each hallway/corridor that leads to each set of stairs.
- If your premises includes multiple floors, please include a separate diagram of each floor. You must identify the stairs between each floor, and each hallway/corridor that leads to each set of stairs.
- If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.
- Any license applications that include outdoor space** are required to submit a security plan that includes information about the barriers, practices, and personnel that are to be used to ensure that alcohol is not introduced or removed from the permitted premises and to prevent the access of alcohol by a minor during the permitted event. A security plan may be requested for other proposed locations on a case-by-case basis.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Circle K Stores Inc.	License Number:	4156
License Type:	Package Store		
Doing Business As:	Circle K		
Premises Address:	2300 S Cushman St		
City:	Fairbanks	State:	AK
		ZIP:	99701



Alaska Alcoholic Beverage Control Board

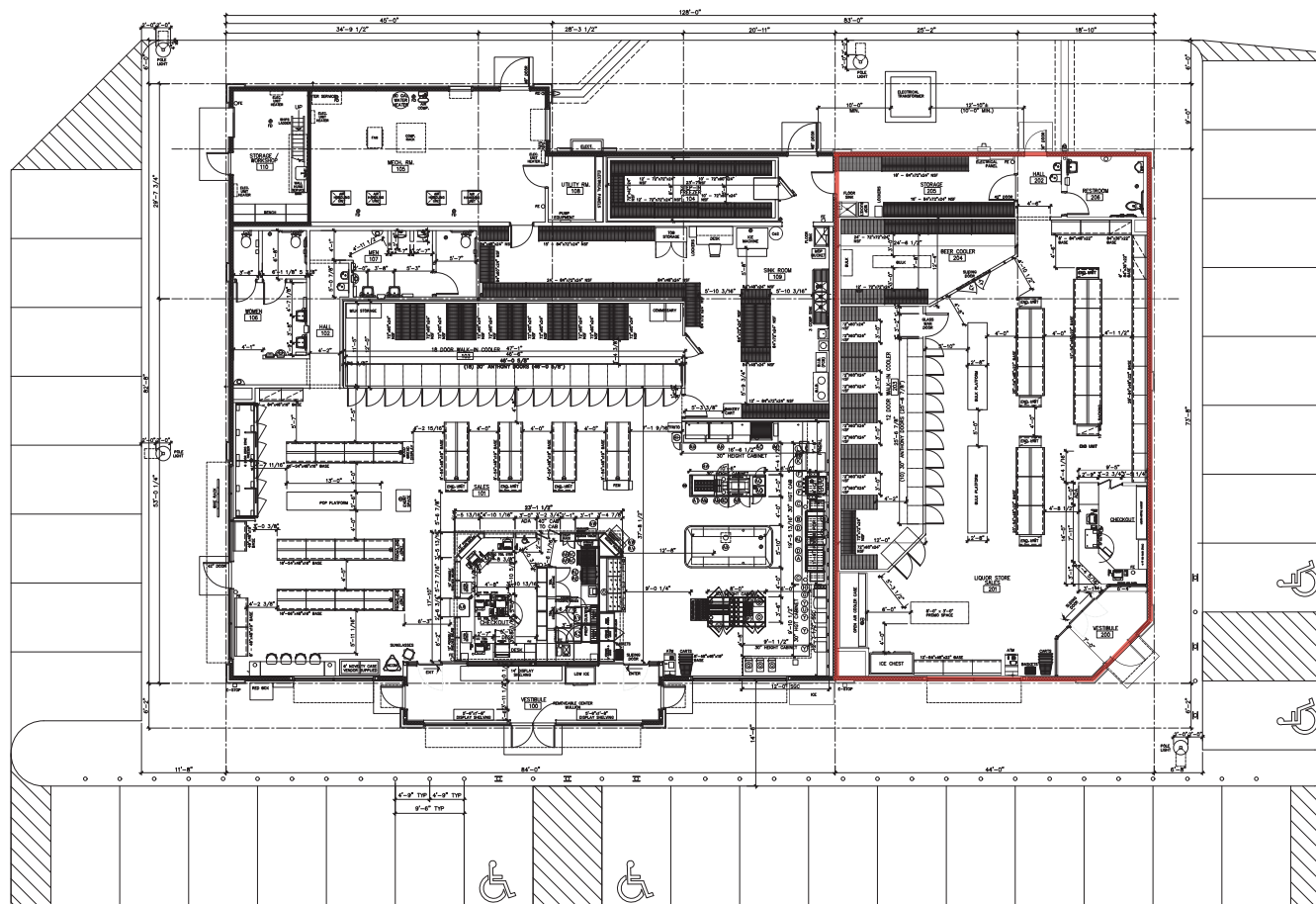
Form AB-02: Premises Diagram

Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. See above for detailed instructions.

EQUIPMENT

- ① CORNELIUS ENDURO 200 12 VALVE POP W/ CHANGUET ICE - 1 (NEW)
- ② CORNELIUS ENDURO 200 12 VALVE POP W/ CUBED ICE - 1 (NEW)
- ③ COLD CUP TOWER - 2
- ④ COLD CUPS IN FACE OF COUNTER
- ⑤ CORNELIUS VPER 4-HEAD FCB - 1
- ⑥ VPER CUPS RACK - 1
- ⑦ M/T DELIGHT ICED COFFEE MACHINE - 1
- ⑧ ICED COFFEE CUPS RACK - 1
- ⑨ -
- ⑩ PREAL MILKSHAKE MACHINE - 1
- ⑪ PREAL BLENDING BAR FREEZER (COUNTERTOP)
- ⑫ -
- ⑬ 4 VALVE CREAMER - 2
- ⑭ FLAVORED SYRUP DISPENSERS
- ⑮ CAPSULING CUPPS RACK - 3
- ⑯ DUAL THERMAL WRENCH - 1
- ⑰ -
- ⑱ HOT CUPS IN FACE OF CABINET
- ⑲ COFFEE CONDIMENTS WIRE RACK
- ⑳ TEA PACKETS WIRE RACK
- ㉑ SQUAMER COFFEE ART C TOUCH GRINDER - 4
- ㉒ -
- ㉓ RE PROFIT ZONE COOLER
- ㉔ -
- ㉕ TURBOCHET 13 OVEN - 3
- ㉖ MOPAT TURBOCHET 22MIC OVEN
- ㉗ 24"X36"X4" IN WIRE RACK - 2
- ㉘ 24"X36"X4" WIRE RACK ON CASTERS
- ㉙ COOKIE COOLING RACK
- ㉚ -
- ㉛ PIZZA ACCESSORIES
- ㉜ FLEXIBINE DISPLAY WARMER
- ㉝ 4 VALVE SAUCE/ VINNAP WATER MACHINE - 1
- ㉞ COLD CONDIMENTS WIRE RACK
- ㉟ DIPPING SAUCE RACK - 2
- ㊱ PIST ROLLER GRILL - 2 (1 FOR PISMO USE)
- ㊲ FRYMANT - 1 FOR PISMO USE
- ㊳ HOT DOG BOATS RACK
- ㊴ MICROWAVE - 2
- ㊵ CR-1 REFRIGERATED CONDIMENTS
- ㊶ -
- ㊷ DRY CONDIMENTS DISPLAY
- ㊸ 27 PAN EURO BAKERY CASE
- ㊹ LARGE BAKERY NESTING TABLE - 1
- ㊺ SMALL BAKERY NESTING TABLE - 2
- ㊻ 12' SOUTHERN FIM SANDWICH CASE
- ㊼ UNDER COUNTER COOLER
- ㊽ UNDER COUNTER FREEZER
- ㊾ UNDER COUNTER COOLER W/ DRAWERS
- ㊿ UNDER COUNTER FREEZER W/ DRAWERS
- 1 LEAK KNO SINGLE DOOR ICE MERCHANT FREEZER 44X25X30IN.DR
- 2 NAPKIN DISPENSER - 2
- 3 -
- 4 COUNTERTOP JACKS LINKS COOLER (NEW)
- 5 RED BULL PROFIT ZONE COOLER (NARROW) (NEW)



BUILDING DATA

CONVENIENCE STORE	6,740 SF
LIQUOR STORE	3,163 SF
TOTAL GSF	9,903 SF
HOLIDAY SALES AREA	3,599 SF
LIQUOR SALES AREA	2,194 SF

1 FIXTURE PLAN

1/8" = 1'-0"



XX/XX/23 PERMIT/NO SET

PROFESSIONAL SEAL



PROFESSIONAL IN CHARGE

PROJECT MANAGER

QUALITY CONTROL

DRAWN BY

PROJECT NAME

CIRCLE K
STORES INC.
STORE #622

FAIRBANKS
ALASKA

2300 S CUSHMAN ST
FAIRBANKS, ALASKA
99701



CIRCLE K STORES INC.

PROJECT NUMBER

014764.40

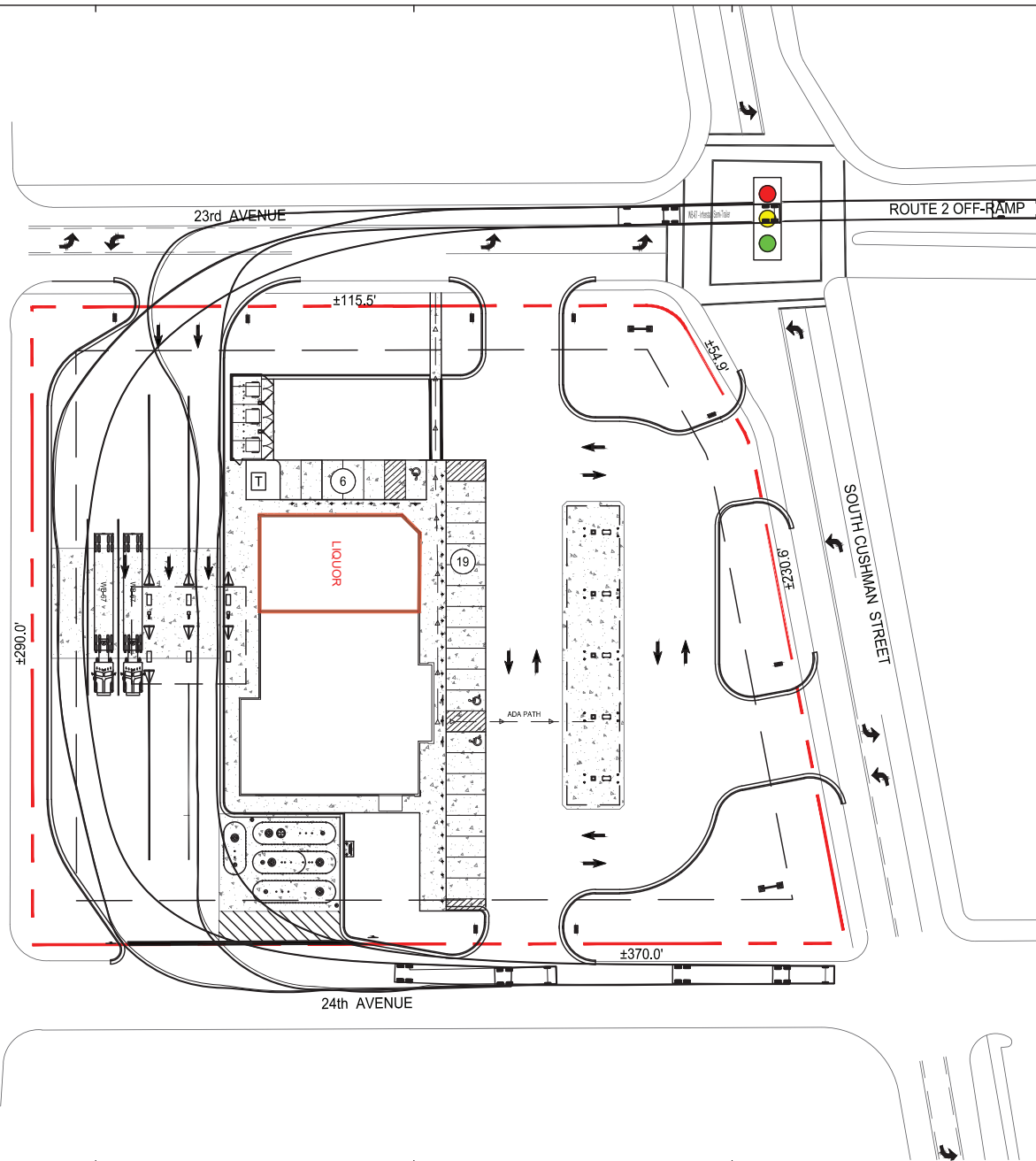
SHEET TITLE

STORE FIXTURE PLAN

SHEET NUMBER

F1

Drawing Name: C:\Users\G21\OneDrive\Documents\Projects\2300 South Cushman St\2300 South Cushman St.dwg, Last Modified: Jan 10, 2023, 1:23 PM, Printed on: Jan 10, 2023, 2:20 PM by: g21



SITE LEGEND:

- PROPERTY SETBACK LINE
- GREEN SPACE SETBACK
- PROPERTY LINE
- NUMBER OF PARKING SPACES

SITE DATA:

ZONING: LI - LIQHT INDUSTRIAL DISTRICT

CURRENT LAND USE: HOLIDAY FUEL STATION

TOTAL LOT AREA: ±2.26 ACRES
±98,619 SQ. FT.

GROSS FLOOR AREA OF BUILDINGS: 10,005± SQ. FT.

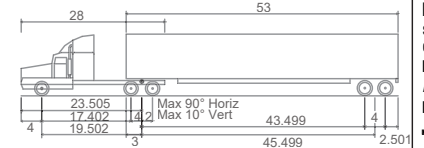
BUILDING SETBACKS: 20' FRONT
NA SIDE
NA REAR

GREENSPACE SETBACKS: NONE FRONT
NONE SIDE (WEST)
NONE SIDE (EAST)
NONE REAR

PARKING REQUIRED: (9'x18' PER CODE)
ONE (1) SPACES PER 200 SQUARE FEET OF GROSS
AREA - 10,005/200 = 50 SPACES

PARKING PROVIDED:
22 SPACES + 3 ADA = 25 PARKING
+ 10 PUMP SPACES
PARKING SPACES DIMENSION = 9.5'x18'

TRUCK USED: WB - 67- OVERALL LENGTH = 76.5 FT
TRAILER LENGTH 53 FT

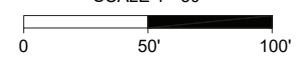


WB-67 - Interstate Semi-Trailer
Overall Length 73.505ft
Overall Width 8.500ft

- PLAN REVIEW NOTES**
- LANDSCAPE ISLANDS ARE NOT DEPICTED. FINAL CONSTRUCTION DRAWINGS MAY REQUIRE ISLANDS AND THIS WOULD IMPACT THE LAYOUT AND PARKING COUNT.
 - EXISTING CONDITIONS BASED ON DATA OBTAINED FROM GOOGLE EARTH IMAGE DATED 5/23/2021.
 - THIS CONCEPT SITE PLAN DOES NOT GUARANTEE ALL REQUIREMENTS FROM ZONING ISSUES, NOR SIGNAGE, STORM DRAINAGE, GRADING, UTILITIES, EASEMENTS, AND THE LIKE ARE PROPERLY ADDRESSED AT THE TIME. THE ABOVE REQUIREMENTS CAN AFFECT THE SITE LAYOUT. ALL REQUIREMENTS ASSUMED WITH THIS LAYOUT ARE TENTATIVE AND SUBJECT TO CHANGE AS MAY BE DIRECTED BY THE CLIENT, ARCHITECT, JOINT DEVELOPER, OR ANY OF THE GOVERNMENTAL PERMITTING AGENCIES.



SCALE 1"=50'



BERGMANN
ARCHITECTS, ANCHORAGE, ALASKA
280 East Broad St.
Suite 300
Rochester, NY 14604
Bergmann Architects, Anchorage, Engineers,
Landscape Architects & Surveyors, E.P.C.

CONCEPT REVIEW
THIS DRAWING IS THE PROPERTY OF THE
FIRM AND IS NOT TO BE REPRODUCED OR
TO BE USED FOR ANY PURPOSES OTHER THAN
THE SPECIFIC PROJECT AND SITE NAMED
HEREIN AND CANNOT BE REPRODUCED IN ANY
MANNER WITHOUT THE FIRM'S WRITTEN
PERMISSION FROM THE PROFESSIONAL.

DATE	DESCRIPTION

PROFESSIONAL SEAL:

PROFESSIONAL IN CHARGE:
G. HARVEY, P.E.
PROJECT MANAGER:
S. HARRISON
QUALITY CONTROL:
S. HARRISON
DRAWN BY:
D. CHRISTOPHER
DATE ISSUED:
12/20/2022

PROJECT NAME:
R & R
SWC 2300 SOUTH
CUSHMAN ST.
FAIRBANKS,
AK 99701
NORTHERN TIER BU



CIRCLE K STORES INC.

PROJECT NUMBER:
016514.00

SHEET TITLE:

CONCEPTUAL SITE PLAN

SHEET NUMBER:

CSP 1.6 T

HEART Summary of Services

August 2026

Summary of Services

In August, FICS received eight encampment referrals through the Community Response Coordinator. The HEART team outreached a total of 13 encampments which included both these referrals, naturally identified encampments through outreach, and ESP referrals. Across August, there were nine Naloxone kits distributed.

Encampment mobility remains a feature of HEART contacts, with few developed encampments lasting between HEART outreach attempts. HEART did engage five encampments across August which remained present throughout outreach attempts, allowing successive visits more success in contacting residing individuals.

There is significant overlap between FICS ESP clients and FICS HEART clients. Across previous years, staff consistently interacted with unsheltered individuals who were not connected to any unsheltered resources. However, with the supportive services provided through the Community Paramedics, ESP and the Northern Hope Center, many of the individuals have reported consistent resource utilization. Almost every HEART client utilizes the Soup Kitchen, with many also having prior ESP contact.

In August, there were no explicitly refused HEART services on successful contact.

Referrals

Practical needs remained the most referred service for HEART, which includes: benefit applications, identification document support, and food/clothing resources. Combined, practical needs totaled 16 referrals. This was trailed by direct housing referrals, which include: shelter admission support, housing applications, and AHFC voucher application support. Of these 9 referrals, one was successfully admitted into a shelter and another eight were successfully independently housed through FICS or FFD's Community Paramedic Housing funds. Five shelter referrals were refused.

Medical and behavioral health referrals were provided to five individuals, which predominantly included primary care and behavioral health supports. These individuals commonly did not have recent medical visits or established care providers. Medical care access is a notable barrier for HEART clients, including: primary care, mental health, substance recovery, and long-term care supports.

The HEART team received the majority of service referrals from Fairbanks Memorial Hospital in August.

FICS Provided Services

Through HEART, FICS provided 31 services which were spread between primary case management focus, clinical behavioral health services led by a mental health clinician, and successful outreach contacts. Application support remains a primary feature of case management visits, with housing and substance recovery settings a notable barrier for this population. There was limited shelter advocacy performed in August due to successes with direct housing assistance referrals available.

There has been an increase in clinical mental health services provided through FICS clinical staff performing work as part of the HEART team. Nine patients are currently enrolled in clinical services directly with a FICS provider.

Encampments

FICS is currently engaged with 5 actively existing encampments, in context of the high mobility of the population. The specific locations are highly variable and members are often migratory between locations. It is very common for FICS staff to find an encampment empty on the second visit even prior to a “clean up” or “removal” by officials.

In addition to substance recovery supplies and interventions, FICS does provide some practical supports to encampments including: food and trash bags. FICS staff have noted a particular interest in encampment members with participating in cleaning up their locations when supplied with trash bags, which we believe both improves the safety of their location as well as public safety and perception.

Other Resources

With the expansion of Northern Hope Center (NHC) in this first HEART quarter, FICS clients have consistently utilized this service as a primary resource across August. The notable increase in success of direct rehousing support suggests that supportive clinical services are experiencing effectiveness with supporting long-term recovery transitions.

HEART - August 2026	
Unique Individuals:	17
HEART Encounters	31
Overdose Reversals:	0
NARCAN Supplied	9
Encampments Referred:	8
Encampments Outreached:	13
Shelter Acceptances:	1
Shelter Refusals:	5
Successful Housing Transitions:	8
Total Referrals Made:	30
Housing:	9
Medical/BH:	5
Practical Needs:	16



800 Cushman Street
Fairbanks, AK 99701

Telephone (907) 459-6702
Fax (907) 459-6710

MEMORANDUM

TO: Mayor O'Neill and City Councilmembers

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Alcohol License Renewal Application – Corner Point Kitchen

DATE: October 8, 2026

The City Council held a public hearing and considered the renewal application for the alcohol license below at the regular meeting of September 28. The item was postponed to October 12 to learn more about the absence of a physical location for the license.

Lic. #	DBA	License Type	Licensee	Address
4720	Corner Point Kitchen	Beverage Dispensary	Michael Rasmussen	No Premises

The license is currently marked as “active-temporarily surrendered,” a status used by the Alcohol & Marijuana Control Office (AMCO) when a license has no approved premises. This allows the license to remain active but not in operation until a new location is established.

The licensee has submitted waivers of operations for three consecutive years (2023–2025), as permitted by AS 04.11.330(a)(3) and 3 AAC 305.120. Each waiver was granted due to the inability to operate at an approved premises, with the licensee actively seeking a location. The ABC Board approved the most recent waiver at its August 25, 2026 meeting, but the Chair noted that continued waivers become increasingly difficult to approve and urged the licensee to secure a new location. If the renewal is denied, the license will be lost.

My communications to the licensee and supporting documentation are attached for Council review.

From: [Dani Snider](#)
To: ["gohawaiiimike@yahoo.com"](mailto:gohawaiiimike@yahoo.com)
Subject: FW: Notice of public hearing for alcohol & marijuana renewal applications
Date: Wednesday, October 7, 2026 11:32:00 AM
Attachments: [image001.png](#)

Mr. Rasmussen,

At the September 28 regular meeting, the City Council held a public hearing and considered the renewal application for Corner Point Kitchen, alcohol license #4720.

The Council voted to postpone its consideration renewal to Monday, October 12, 2026. The meeting will begin at 6:30 p.m. at City Hall, 800 Cushman Street in the City Council Chambers on the upper level. The meeting will also be available on Zoom.

Please reach out if you have any questions.

-Dani



D. Danyielle Snider, MMC
City Clerk | City of Fairbanks
Phone: 907.459.6774 | Fax: 907.459.6710
Email: dsnider@fairbanks.gov | Web: www.fairbanks.gov
Address: 800 Cushman Street, Fairbanks, AK 99701

From: Dani Snider
Sent: Friday, September 18, 2026 2:47 PM
Cc: Dani Snider <DSnider@Fairbanks.gov>
Subject: Notice of public hearing for alcohol & marijuana renewal applications

Dear Licensee:

This email is to serve as notice of an upcoming hearing before the Fairbanks City Council regarding the renewal applications for the below alcohol & marijuana license applications.

ALCOHOL LICENSE RENEWAL APPLICATIONS:

Lic. #	DBA	License Type	Licensee	Contact	Address
4720	Corner Point Kitchen	Beverage Dispensary	Michael Rasmussen	907-350-6047 907-750-1177	No Premises
4344	Bahn Thai Restaurant	Restaurant/ Eating Place	Somnuk, LLC	907-347-5538 907-750-5228	541 Third Avenue
3381	Bahn Thai Restaurant	Restaurant/ Eating Place	Somnuk, LLC	907-347-5538 907-750-5228	338 Old Steese Highway

MARIJUANA LICENSE RENEWAL APPLICATIONS:

Lic. #	DBA	License Type	Licensee	Phone	Address
16091	Tanana Herb Company, LLC	Marijuana Concentrate Manufacturing Facility	Tanana Herb Company, LLC	Leslea Nunley 907-388-8023	1200 Well Street
15814	Tanana Herb Company, LLC	Retail Marijuana Store	Tanana Herb Company, LLC	Leslea Nunley 907-388-8023	1200 Well Street
14467	Tanana Herb Company, LLC	Standard Marijuana Cultivation Facility	Tanana Herb Company, LLC	Leslea Nunley 907-388-8023	1200 Well Street

The Fairbanks City Council invites you to attend the public hearing on Monday, September 28, 2026. The meeting will begin at 6:30 p.m. at City Hall, 800 Cushman Street in the City Council Chambers on the upper level. The meeting will also be available on Zoom. If you would like to provide testimony via Zoom in regard to your renewal application, you must sign up in advance by completing the online form at the City website, [Sign Up for Remote Citizens' Comments or Public Testimony | Fairbanks, AK](#). There is no need to pre-register to speak if you are attending the meeting in person.

If you have any questions, please contact me directly.

-Dani



D. Danyielle Snider, MMC

City Clerk | City of Fairbanks

Phone: 907.459.6774 | Fax: 907.459.6710

Email: dsnider@fairbanks.gov | Web: www.fairbanks.gov

Address: 800 Cushman Street, Fairbanks, AK 99701



MEMORANDUM

TO: Alcoholic Beverage Control Board

DATE: August 18, 2026

FROM: Dylan Paulsen, Licensing Examiner II

RE: 4720 Corner Point Kitchen

Michael Rasmussen

2026-2027 Renewal Application with

3rd Waiver of Operations for 2025

Background: This is the 3rd Waiver of Operations for this license to be considered with the 2026-2027 Renewal application. The license is currently temporarily surrendered. The 3rd Waiver states that a location has been found and a transfer application submitted. A transfer application was submitted in February 2026, but that application has recently been withdrawn.

Attachments: Memo, 2026-2027 Renewal Application, 3rd Waiver Application for 2025, 2nd Waiver Application for 2024 (Administratively approved), 1st Waiver Application for 2023 (Administratively approved).

Applicable statute: AS 04.11.330(a)(3). An application requesting renewal of a license or endorsement shall be denied if the applicant has not operated the licensed premises for at least 240 hours during each of the two preceding calendar years, unless the board determines that the licensed premises are under construction or cannot be operated through no fault of the applicant;...

Applicable regulation: 3 AAC 305.120. Waiver of annual operating requirement and minimum operating requirements.

- (a) Except as provided in this section, the board will deny an application for renewal of a license or a license with one or more endorsements if the licensed premises were not operated for the time required under AS 04.11.330(a)(3) or (d).
- (b) A licensee may submit a waiver application to the board to request a waiver of the operating requirement in AS 04.11.330 (a)(3) or (d). Under AS 04.11.330(a)(3), the board will determine whether, through no fault of the licensee or because the premises are under construction, the licensed premises could not be operated for the required time during the preceding calendar year.
- (c) A waiver application for a calendar year must be made in writing to the board and must be accompanied by the non-refundable application fee of
 - (1) an amount equal to one-half the applicable biennial license fee if a waiver application was not made for the previous year; or
 - (2) double the amount of the fee paid for the previous waiver application.
- (d) A waiver application must include a statement from the licensee explaining why the licensed premises was not in compliance with AS 04.11.330(a)(3) or (d). The licensee must provide a copy of the waiver application to any local governing body with jurisdiction over the license and licensed premises.
- (e) ...
- (f) ...
- (g) The board may impose conditions along with the approval of a waiver application.
- (h) If a waiver application is denied, an application for license renewal for the succeeding license period will be denied by the board under AS 04.11.330(a)(3).
- (i) In addition to the application fee under (c) of this section, the applicant shall pay \$1,000 for an application that is received too late for board consideration at its last meeting of the calendar year for which the waiver is requested.
- (j) In the event of the death of a licensee, destruction of the premises, or comparable circumstances showing extraordinary hardship, the board may waive the fees required under (c) and (i) of this section.

...



Document reference ID : 7584

Renewal Application Summary

Application ID:	7584
License No:	4720
License Type applied for Renewal:	Beverage Dispensary License(BDL)
Licensee Name:	Michael Rasmussen
License Expiration Date:	12/31/2025
Doing Business As:	Corner Point Kitchen
Premises Address:	No Premises
Application Status:	In Review
Application Submitted On:	02/24/2026 11:16 AM AKST

Entity Information

Business Structure:	Sole proprietorship
FEIN/SSN Number:	
Alaska Entity number (CBPL):	
Alaska Entity Formed Date:	
Home State:	

Entity Contact Information

Entity Address:

1986 College Rd, Fairbanks, AK, 99709

Local Government and Community Council Details

City/Municipality:

Fairbanks (City of)

Borough:

Fairbanks North Star Borough

Renewal Information

Are there any changes to your ownership structure that have not been reported to AMCO prior to this application?:

No

As set forth in AS 04.11.330, how many hours did you operate during the first calendar year for this renewal period?:

The license was not operated at all or was operated for less than the minimum of 240 hours in the first calendar year of the renewal period.

I have completed a Waiver of Operations self-service transaction.

As set forth in AS 04.11.330, how many hours did you operate during the second calendar year for this renewal period?:

The license was not operated at all or was operated for less than the minimum of 240 hours in the second calendar year of the renewal period.

I have completed a Waiver of Operations self-service transaction.

Please select the seasonality:

Year-round

Has any person or entity in this application been convicted or disciplined for a violation of Title 04, 3 AAC 304 or 305, or a local ordinance adopted under AS 04.21.010 in the preceding two calendar years?:

No

Have any notices of violation or citations been issued for this license during the preceding two years?:

No

Attestations

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 305, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and the license being potentially expired if I do not comply with statutory or regulatory requirements.

I certify that in accordance with AS 04.11.450, no one other than the licensee(s), as defined in AS 04.11.260, has a direct or indirect financial interest in the licensed business.

I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and I have provided AMCO with all required changes of the ownership structure of the business license and have provided all required documents for any new or changes of officers.

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 305.700.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

Signature

This application was digitally signed by : Michael Rasmussen on 02/24/2026 11:17 AM AKST

Payment Info

Payment Type : CC

Payment Id: e985990a-99fc-4665-adfb-27fb27a58052

Receipt Number: 101279081

Payment Date: 02/24/2026 11:21 AM AKST

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing

PO Box 110806, Juneau, AK 99811-0806

This is to certify that the owner

Michael Rasmussen

is licensed by the department to do business as

Corner Point Kitchen

P.O. Box 80910, Fairbanks, AK 99708

for the period

November 24, 2025 to December 31, 2027
for the following line(s) of business:

44-45 - Retail Trade



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Sande
Commissioner



Alaska Alcoholic Beverage Control Board

Form AB-29: Waiver of Operation Application

Why is this form needed? A licensee must request that the Alcoholic Beverage Control Board waive the operating requirements of AS 04.11.330(a)(3) or (d). If a recreational site license, a theater license, a common carrier dispensary license, or a sporting activity or event license did not operate at least once during a calendar year, or if a license of any other type did not operate for at least 240 hours in a calendar year, this application (and corresponding fees upon request) must be submitted for the calendar year, per 3 AAC 305.120. *A waiver application does not apply to Manufacturer Direct Shipment license*.

This application must be accompanied by a non-refundable waiver application fee of:

- for a 1st request, an amount equal to ½ the applicable biennial license fee; or
- for a 2nd or subsequent request, double the amount of the fee paid for the previous waiver application.

The ABC Board will review your statement to determine whether, through no fault of the licensee or because the premises are under construction, the licensed premises could not be operated for the required time during a calendar year. The ABC Board may impose conditions along with the approval of an application for waiver of operation. If an application for waiver of operation is denied, an application for the license renewal for the succeeding license period will be denied by the Board.

In addition to the waiver application fee, the applicant must pay a late fee of \$1,000 for an application that is received too late for Board consideration at its last meeting of the year for which the waiver is requested. Please check AMCO's website for meeting agenda and waiver deadlines.

Please note that a licensee must submit a separate completed copy of this form and pay a separate corresponding fee for each license and for each calendar year during which a license was not operated in compliance with AS 04.11.330. Listing more than the one license will not be accepted.

Section 1 – Establishment Information

Enter information for the license that has not been operated for the time required under AS 04.11.330.

Licensee:	MICHAEL RASMUSSEN	License Number:	4720		
License Type:	BEVERAGE DISPENSARY LICENSE				
DBA:	CORNER POINT KITCHEN				
Premises Address:	NO PREMISES				
City:	FAIRBANKS	State:	Alaska	ZIP:	99709
Local Governing Body:	CITY OF FAIRBANKS, FNSB				

Section 2 – Request Number and Calendar Year

☐ 1st Request ☐ 2nd Request ☒ 3rd Request ☐ Other _____

Request for Calendar Year 2025



Alaska Alcoholic Beverage Control Board

Form AB-29: Waiver of Operation Application

Section 3 – Reason for Non-operation

Provide an explanation as to why the licensed premises were not operated:

LOCATION AT NO PREMISES
LOCATION RECENTLY FOUND AND TRANSFER
APPLICATION SUBMITTED, LICENCE IS
EXPECTED TO BE OPERATIONAL IN
2026 THANK YOU.

Section 4 – Certifications

The following must be completed for establishments located within the boundaries of a local governing body:

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that I will provide a copy of this application to the local governing body listed on Page 1 of this form prior to ABC Board consideration of this application.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

MICHAEL RASMUSSEN

Printed name of licensee

Signature of licensee

Office Use Only					
Waiver Application Fee:	\$5,000.00	Late Fee:	\$1,000.00	Transaction #:	101283032



Alaska Alcoholic Beverage Control Board

Form AB-29: Waiver of Operation Application

Why is this form needed? A licensee must request that the Alcoholic Beverage Control Board waive the operating requirements of AS 04.11.330(a)(3) or (d). If a recreational site license, a theater license, a common carrier dispensary license, or a sporting activity or event license did not operate at least once during a calendar year, or if a license of any other type did not operate for at least 240 hours in a calendar year, this application (and corresponding fees upon request) must be submitted for the calendar year, per 3 AAC 305.120. *A waiver application does not apply to Manufacturer Direct Shipment license*.

This application must be accompanied by a non-refundable waiver application fee of:

- for a 1st request, an amount equal to ½ the applicable biennial license fee; or
- for a 2nd or subsequent request, double the amount of the fee paid for the previous waiver application.

The ABC Board will review your statement to determine whether, through no fault of the licensee or because the premises are under construction, the licensed premises could not be operated for the required time during a calendar year. The ABC Board may impose conditions along with the approval of an application for waiver of operation. If an application for waiver of operation is denied, an application for the license renewal for the succeeding license period will be denied by the Board.

In addition to the waiver application fee, the applicant must pay a late fee of \$1,000 for an application that is received too late for Board consideration at its last meeting of the year for which the waiver is requested. Please check AMCO's website for meeting agenda and waiver deadlines.

Please note that a licensee must submit a separate completed copy of this form and pay a separate corresponding fee for each license and for each calendar year during which a license was not operated in compliance with AS 04.11.330. Listing more than the one license will not be accepted.

Section 1 – Establishment Information

Enter information for the license that has not been operated for the time required under AS 04.11.330.

Licensee:	MICHAEL	License Number:	4720
License Type:	BEVERAGE DISPENSARY		
DBA:	CORNER POINT KITCHEN		
Premises Address:	NO PREMISES		
City:	FAIRBANKS	State:	Alaska
		ZIP:	99709
Local Governing Body:	CITY OF FAIRBANKS, FNSB		

Section 2 – Request Number and Calendar Year

☐ 1st Request ☒ 2nd Request ☐ 3rd Request ☐ Other _____

Request for Calendar Year 2024



Alaska Alcoholic Beverage Control Board

Form AB-29: Waiver of Operation Application

Section 3 – Reason for Non-operation

Provide an explanation as to why the licensed premises were not operated:

LOCATION AT NO PREMISES
WAS LOOKING FOR A LOCATION TRANSFER

Section 4 – Certifications

The following must be completed for establishments located within the boundaries of a local governing body:

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that I will provide a copy of this application to the local governing body listed on Page 1 of this form prior to ABC Board consideration of this application.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

MICHAEL RASMUSSEN

Printed name of licensee

Signature of licensee

Office Use Only					
Waiver Application Fee:	\$2,500.00	Late Fee:	\$1,000.00	Transaction #:	101283033



Alaska Alcoholic Beverage Control Board

Form AB-29: Waiver of Operation Application

Why is this form needed?

This form is the means by which a licensee may request that the Alcoholic Beverage Control (ABC) Board waive the operating requirement of AS 04.11.330(a)(3) or (d). If a recreational site license has not been operated at least once in a calendar year, or if a license of any other type has not been operated for at least 240 hours in each calendar year, then a complete copy of this form and the corresponding fees must be submitted for that calendar year, per 3 AAC 304.170.

This application must be accompanied by a non-refundable waiver application fee of:

- for a 1st request, an amount equal to $\frac{1}{2}$ the applicable biennial license fee; or
- for a 2nd or subsequent request, double the amount of the fee paid for the previous waiver application.

The ABC Board will determine whether, through no fault of the licensee or because the premises are under construction, the licensed premises count not be operated for the required time during the calendar year. The ABC Board may impose conditions along with the approval of an application for waiver, and it may deny a third or subsequent application for waiver. If an application for waiver is denied, an application for license renewal for the succeeding license period will be denied by the Board. In addition to the waiver application fee, the applicant must pay a late fee of \$1,000 for an application that is received too late for Board consideration at its meeting before November 30 of the year for which the waiver is requested. Please check AMCO's website for meeting agenda deadlines.

Please note that a licensee must submit a separate completed copy of this form and pay a separate corresponding fee for each license and for each calendar year during which a license was not operated in compliance with AS 04.11.330.

Section 1 – Establishment Information

Enter information for the license that has not been operated for the time required under AS 04.11.330.

Licensee:	MICHAEL RASMUSSEN	License Number:	4720		
License Type:	BEVERAGE DISPENSARY				
DBA:	CORNER POINT KITCHEN				
Premises Address:	NO PREMISES				
City:	FAIRBANKS	State:	Alaska	ZIP:	99701
Local Governing Body:	FAIRBANKS NORTH STAR BOROUGH				

Section 2 – Request Number and Calendar Year

☒ 1st Request ☐ 2nd Request ☐ 3rd Request ☐ Other _____

Request for Calendar Year 2023



Alaska Alcoholic Beverage Control Board

Form AB-29: Waiver of Operation Application

Section 3 – Reason for Non-operation

Provide an explanation as to why the licensed premises were not operated:

UNABLE TO SECURE PREMISES AT THIS TIME.

Section 4 – Certifications

The following must be completed for establishments located within the boundaries of a local governing body:

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that I will provide a true copy of this application to the local governing body listed on Page 1 of this form prior to ABC Board consideration of this application.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

MICHAEL PASMUSSEN

Printed name of licensee

Signature of licensee

Office Use Only			
Waiver Application Fee:		Late Fee:	
		Transaction #:	

ORDINANCE NO. 6356

**AN ORDINANCE APPROVING AN AGREEMENT BETWEEN THE
CITY OF FAIRBANKS AND THE FAIRBANKS PARKING AUTHORITY FOR THE
MANAGEMENT AND OPERATION OF THE LAVERY TRANSPORTATION CENTER**

WHEREAS, Fairbanks General Code (FGC) Section 2-201 delegates parking enforcement to the Fairbanks Parking Authority, dba Golden Heart Parking Service; and

WHEREAS, the City of Fairbanks owns the Lavery Transportation Center located at 201 Lacey Street; and

WHEREAS, the City of Fairbanks entered into a Facility Management and Operations Agreement with the Fairbanks Parking Authority on December 27, 2001, and the Agreement will expire on December 27, 2026; and

WHEREAS, the City of Fairbanks intends to enter an agreement with the Fairbanks Parking Authority to provide facility management and operations of the Lavery Transportation Center.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. An agreement, substantially in the form shown in attached Exhibit A, is hereby authorized by Council for the purposes stated herein, providing a term of five years.

SECTION 2. The effective date of this ordinance is six days after adoption.

Mindy O'Neill, City Mayor

YEAS:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6356

Abbreviated Title: ORDINANCE APPROVING MANAGEMENT AGREEMENT FOR LTC

Department(s): GENERAL

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	ANNUAL
PARKING GARAGE OPERATING COSTS	\$ 220,000
TOTAL	\$ 220,000

FUNDING SOURCE:	ANNUAL
PARKING GARAGE RECEIPTS	\$ 170,000
TOTAL	\$ 170,000

This fiscal note is based on the prior and current year of operating costs and receipts for the Lavery Transportation Center. The City will appropriate funds based on an estimate submitted by Fairbanks Parking Authority as approved by Council. The City will continue to reimburse for actual costs to operate the Lavery Transportation Center.

Prepared by Finance Department: Initial mb Date 9/17/2026

**LAVERY TRANSPORTATION CENTER
FACILITY MANAGEMENT & OPERATIONS AGREEMENT
BETWEEN
CITY OF FAIRBANKS
AND
FAIRBANKS PARKING AUTHORITY**

WHEREAS, Section 2-201 of the City of Fairbanks (City) Code of Ordinances created and delegated parking enforcement to Fairbanks Parking Authority (FPA); and

WHEREAS, FPA was restructured as a non-profit corporation Doing Business As Golden Heart Parking Services in 2003; and

WHEREAS, FPA is licensed to do business in both the State of Alaska (Entity #42635D) and City of Fairbanks (License #1680) and is in good standing with both; and

WHEREAS, FPA demonstrated the expertise to manage parking in the downtown area of the city and was an active participant in the planning, funding search, and design of the Lavery Transportation Center (LTC); and

WHEREAS, FPA is empowered to operate, manage, and control parking facilities owned by the City, and to lease or rent same to others; and

WHEREAS, the City and the FPA desire to enter into an agreement for the management and operation of the LTC.

THEREFORE, the City and the FPA agree as follows:

1. Purpose and Scope. By this agreement, the City delegates management and control of the LTC to the FPA, including responsibility for marketing, setting parking fees, and fee collection, including:
 - a. negotiation of long-term parking leases,
 - b. performing or contracting for routine maintenance, daily upkeep, and other needed services.

The object of the agreement is to provide FPA with maximum flexibility to serve the parking needs of the City, to provide revenues for payment of operations of the parking garage, and to maintain the LTC.

2. Term. This agreement will be effective for five years from the date of signing.

3. Termination. The City reserves the right to terminate this agreement for cause at any time or without cause with **a minimum of 60** ~~30~~ days' written notice, provided FPA has a reasonable opportunity to cure.
4. Reporting. FPA will provide monthly reports to the Chief Financial Officer and make an annual report to the City Council.
5. Workers' Compensation. FPA will provide workers' compensation insurance coverage for its employees.
6. Compliance with law. FPA will comply with all requirements of local, state, and federal statutes, laws, regulations, rules, or ordinances.
7. Insurance. FPA will obtain and always keep in effect operational liability insurance on behalf of the agency, its employees and agents, in a form and amount approved by the City Attorney.
8. Fiscal Administration. All funds received by FPA will be deposited in a restricted City account.
9. Annual Appropriation. Based on an estimate submitted by FPA by October 31 each year and approved by Council, the City may appropriate funds. The City will pay the appropriated amount in twelve equal monthly installments.
10. Contact persons. The City's contact is the Public Works Director. FPA's contact is the General Manager of Golden Heart Parking Service.
11. Building. FPA will make no changes to the physical structure of the LTC without the prior consent of the City. In the event of damages to the LTC by others, FPA will notify the City and assist the City's efforts to seek reimbursement for damages.
12. Mutual Assistance. The parties agree to cooperate with each other in the operation of the LTC.
13. No Assignment of Duties. The parties agree that FPA may not assign its rights or duties to be performed under this agreement to any other person or entity and further agree that the FPA will not enter into any agreement to delegate its rights or duties under this agreement without the consent of the City Council.
14. Relationship of Parties. FPA employees are not employees or agents of the City of Fairbanks. FPA, its employees, agents, and representatives are not agents of the City. Any agreement made by FPA on behalf of the City as apparent agents of the City is void.
15. Amendments, Modifications, Waivers, etc. This agreement may be amended and its terms modified or waived only by an instrument in writing approved by the City Council of the City of Fairbanks **and the FPA Board**.

16. Indemnification & Defense of Claims. The City will not indemnify or defend employees, agents, or representatives of FPA from claims or actions made by others **outside of the City's responsibilities within the scope of this agreement**. FPA will indemnify and defend the City, its employees, agents, and representatives from claims or actions made by others **within the scope of this agreement**.

17. Inspection of Records. The City Chief Financial Officer, or designee, may inspect any records of FPA upon request.

18. Ratification. This agreement is not effective until ratified by the City Council and the Board of Directors of the Fairbanks Parking Authority.

Fairbanks Parking Authority

City of Fairbanks

Jamie Rice, General Manager

Mindy L. O'Neill, Mayor

RATIFICATION

Ratified by the Board of Directors of the Fairbanks Parking Authority [Date].

Ratified by the City of Fairbanks City Council [Date].

RESOLUTION NO. 5236

**A RESOLUTION TO CHANGE THE DATE OF THE DECEMBER 7
REGULAR CITY COUNCIL MEETING**

WHEREAS, Fairbanks City Charter Section 2.8 requires the City Council to meet at least twice each month; and

WHEREAS, Fairbanks General Code Section 2-113(a) establishes that regular City Council meetings are held on the second and fourth Mondays of each month, unless otherwise approved by the City Council; and

WHEREAS, December meeting dates often deviate from the regular schedule due to the holiday season and the annual budget deadline, with this year's Council-approved meetings set for December 7 and December 14; and

WHEREAS, several staff members, the Mayor, and a newly elected official are scheduled to attend the Alaska Municipal League (AML) annual conference or affiliate conferences in Anchorage during the week of December 7, resulting in a conflict with the approved meeting date.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. The 2026 regular City Council meeting schedule is hereby amended by rescheduling the Monday, December 7 meeting to Thursday, December 3.

SECTION 2. This resolution shall take effect six days after adoption.

Mindy O'Neill, Mayor

YEAS:

NAYS:

ABSENT:

ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

RESOLUTION NO. 5237

A RESOLUTION FURTHER DEVELOPING THE CITY'S APPROACH TO BLIGHTED PROPERTIES, DANGEROUS BUILDINGS, VACANT BUILDINGS, AND CHRONIC NUISANCES THROUGH INCREASED COORDINATION AND COLLABORATION

WHEREAS, the City of Fairbanks has made admirable progress the past couple of years in addressing blighted properties, dangerous buildings, vacant buildings, and chronic nuisances; and

WHEREAS, the City is constantly working to ensure individuals have a healthy and safe community by addressing community concerns and improving the City's response to those concerns; and

WHEREAS, community members provide concerns and complaints to the City through a variety of channels including 911 calls, FPD and FECC non-emergency lines, direct conversations with City employees and Council Members, email, the City's "Tell It To City Hall" form, calls to the Mayor's Office and City departments, written submissions delivered in person at City Hall, and public comments during Council Meetings; and

WHEREAS, Fairbanks General Code (FGC) provides clear definitions for determining when a property qualifies as blighted (FGC 10-208), dangerous (FGC 10-206), vacant (FGC 10-207), and a chronic nuisance (FGC 46-211); and

WHEREAS, these definitions often rely on reported community concerns that lead to a prescribed response; and

WHEREAS, the City Council would like to ensure that all concerns and complaints are counted, considered in the determination of whether the thresholds are met to define a blighted property, dangerous building, vacant building, and chronic nuisance property, and are informing the City's response.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. The Council requests that the Administration examine what systems and resources are currently in place, identify any shortcomings, and report back to the Council on proposed solutions that ensure all complaints and concerns are captured, counted, and considered.

SECTION 2. The Administration will report back to Council no later than January 31, 2027 with its recommendations.

SECTION 3. The effective date of this resolution is six days after adoption.

Mindy O’Neall, Mayor

YEAS:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

RESOLUTION NO. 5238

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO
ACCEPT FUNDS FROM THE HEALTH RESOURCES AND SERVICES
ADMINISTRATION FOR A MEDICAL AMBULANCE BUS**

WHEREAS, the City of Fairbanks has received funding for its participation in the FY2026 Congressionally Directed Spending (CDS); and

WHEREAS, the City of Fairbanks applied for funds to purchase a medical ambulance bus for the Fairbanks Fire Department (\$728,000); and

WHEREAS, the Health Resources And Services Administration has awarded \$728,000.00 to the City of Fairbanks, and no matching funds are required.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. The Mayor or her designee is authorized to accept and execute any and all documents required for expending funds on behalf of the City for this project.

SECTION 2. The effective date of this resolution is six days after adoption.

Mindy O'Neall, City Mayor

YEAS:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5238

Abbreviated Title: FFD Medical Ambulance Bus

Department(s): FFD

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Construction	Personnel	Total
FFD Medical Ambulance Bus	\$728,000			\$728,000
				\$0
	\$728,000	\$0		\$728,000

FUNDING SOURCE:	Equipment	Construction	Personnel	Total
Grant Funds (Federal)	\$728,000			\$728,000
TOTAL	\$728,000	\$0		\$728,000

The Medical Ambulance Bus project was applied for under Resolution 5162 from the FY2026 Congressionally Directed Spending (CDS) Appropriations. The operations and maintenance costs associated with the medical ambulance bus will be performed by Public Works and incorporated into the General Fund budget.

Reviewed by Finance Department:

Initial jp

Date 10/6/2026

RESOLUTION NO. 5239

A RESOLUTION SUPPORTING STATEWIDE REGULATION OF ELECTRIC-ASSISTED BICYCLES AND REQUESTING THAT THE ALASKA MUNICIPAL LEAGUE ADOPT THIS ISSUE AS A STATE LEGISLATIVE PRIORITY

WHEREAS, electric-assisted bicycles and similar devices are increasingly common across Alaska's communities, leading to confusion among riders, pedestrians, law enforcement, and municipalities regarding what is legal and where these devices may be safely operated; and

WHEREAS, the lack of clear statewide standards places both riders and local governments in a difficult position, forcing communities to develop piecemeal regulations that may inadvertently create barriers for responsible riders or lead to inconsistent enforcement; and

WHEREAS, a prior effort to establish statewide definitions and operating rules for electric-assisted bicycles was vetoed, leaving Alaska without the clarity that residents, municipalities, and enforcement agencies continue to request; and

WHEREAS, the Fairbanks community has expressed a range of concerns, including:

- confusion about whether certain devices are legal on sidewalks, pathways, and roadways;
- frustration with inconsistent rules between cities, the borough, and the state;
- a desire for clear definitions that distinguish low-speed e-bikes used for commuting from high-powered devices capable of motorcycle-level speeds;
- concerns for pedestrian safety on shared paths; and
- the belief that Alaskans should be able to enjoy e-bikes freely and responsibly—without fear of unintentionally violating unclear or inconsistent laws; and

WHEREAS, many community members have voiced support for statewide standards precisely because they reduce unnecessary government overreach at the local level, ensuring consistency and protecting personal freedom while still allowing cities to address unique local needs when appropriate; and

WHEREAS, a statewide framework would provide Alaskans the freedom to ride responsibly without navigating a patchwork of local ordinances, while also supporting public safety and reducing conflict on shared public spaces; and

WHEREAS, the Alaska Municipal League serves as the unified voice for Alaska's municipalities, and clear statewide regulation of electric-assisted bicycles aligns with AML's mission to promote effective, limited, and consistent governance across Alaska.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS as follows:

Section 1. The City Council urges the Alaska State Legislature to adopt reasonable, statewide regulations for electric-assisted bicycles, including clear definitions and operating rules, to ensure consistency, fairness, and safety for all Alaskans.

Section 2. The City Council requests the Alaska Municipal League include statewide e-bike regulation as a 2027 Legislative Priority, as a matter of clarity, public safety, and respect for personal responsibility and freedom across Alaska.

Section 3. The City Clerk is directed to send this executed resolution to Governor Dunleavy, members of the Interior Delegation, and the Alaska Municipal League.

Section 4. The effective date of this resolution is six days after adoption.

Mindy O'Neill, Mayor

YEAS:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

RESOLUTION NO. 5240

**A RESOLUTION SUPPORTING LEGISLATIVE CHANGES TO THE
ALASKA PUBLIC RECORDS ACT TO MODERNIZE MUNICIPAL PUBLIC
RECORDS PROCESSES AND PERMIT REASONABLE COST RECOVERY,
AND REQUESTING THE ALASKA MUNICIPAL LEAGUE TO INCLUDE
SUCH REFORMS IN ITS LEGISLATIVE PRIORITIES**

WHEREAS, the Alaska Public Records Act seeks to promote transparency in government by requiring municipalities to respond to requests for public information; and

WHEREAS, local governments across Alaska face increasing administrative burdens from high-volume, commercial, blanket, and out-of-state public records requests, which consume limited staff resources and impede essential public services; and

WHEREAS, current statute permits up to five hours of staff time monthly per requestor before fees may be assessed, a structure that commercial data and media firms exploit at the expense of municipalities and the public; and

WHEREAS, Alaska law provides limited clarity regarding allowable fees, redaction time, and cost-recovery mechanisms, resulting in inconsistent statewide practices and financial strain on municipalities; and

WHEREAS, many states and federal guidelines, including the U.S. Office of Management and Budget's Commercial Use Requestor category, recognize that commercial requestors impose distinct burdens and should be subject to differentiated fee structures; and

WHEREAS, modernizing the Alaska Public Records Act to clarify municipal authority to charge reasonable, cost-based fees, better differentiate between individual and commercial requestors, and establish clearer standards for processing requests would strengthen municipal capacity while preserving public access.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS as follows:

Section 1. The City supports amendments to the Alaska Public Records Act to:

1. Authorize municipalities to assess reasonable, cost-based fees reflecting the actual personnel time required to search, review, redact, and produce public records, regardless of the total hours involved;
2. Establish a distinct fee category for commercial and repeat requestors, consistent with federal OMB guidelines;

3. Provide clearer statutory procedures for redaction, segregation of exempt and non-exempt information, and communication of timelines; and
4. Reduce the administrative burden on municipalities while maintaining transparency and equitable public access.

Section 2. The City Council requests the Alaska Municipal League to include these reforms in its legislative priorities for the upcoming legislative session.

Section 3. The City Clerk is directed to send this executed resolution to Governor Dunleavy, members of the Interior Delegation, and the Alaska Municipal League.

Section 4. The effective date of this resolution is six days after adoption.

Mindy O'Neall, Mayor

YEAS:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

ORDINANCE NO. 6357

**AN ORDINANCE AMENDING THE 2026 OPERATING
AND CAPITAL BUDGETS FOR THE THIRD TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2026 operating and capital budget.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows [amendments shown in **bold** font; deleted text in ~~strike~~through font]:

SECTION 1. There is hereby appropriated to the 2026 General Fund and Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2026 and ending December 31, 2026 (see pages 2 and 3) [amendments shown in **bold** font; deleted text or amounts in ~~strike~~through font]:

GENERAL FUND

REVENUE	APPROVED APPROPRIATION	INCREASE (DECREASE)	PROPOSED APPROPRIATION
Taxes (all sources)	\$ 29,686,055	\$ 800,000	\$ 30,486,055
Charges for Services	6,895,700	113,000	7,008,700
Intergovernmental Revenues	4,102,630	230,200	4,332,830
Licenses and Permits	2,313,060	70,000	2,383,060
Fines and Forfeitures	526,500	-	526,500
Interest and Penalties	1,625,000	(400,000)	1,225,000
Rental and Lease Income	143,659	(5,500)	138,159
Other Revenues	250,000	-	250,000
Total revenue appropriation	\$ 45,542,604	\$ 807,700	\$ 46,350,304
EXPENDITURES			
Mayor Department	\$ 1,035,400	\$ -	\$ 1,035,400
Legal Department	271,210	-	271,210
Office of the City Clerk	655,630	-	655,630
Finance Department	1,049,700	-	1,049,700
Information Technology	3,561,345	50,000	3,611,345
General Account	7,404,624	636,000	8,040,624
Police Department	8,971,389	-	8,971,389
Communications Center	3,597,570	(60,000)	3,537,570
Fire Department	11,792,170	100,000	11,892,170
Public Works Department	11,002,565	275,000	11,277,565
Engineering Department	1,210,930	-	1,210,930
Building Department	834,470	-	834,470
Total expenditure appropriation	\$ 51,387,003	\$ 1,001,000	\$ 52,388,003
OTHER FINANCING SOURCES (USES)			
Transfer from Permanent Fund	\$ 5,967,514	\$ -	\$ 5,967,514
Transfer to Capital/Risk Fund	(663,508)	-	(663,508)
Transfer to Capital Fund (Council)	(1,067,873)	-	(1,067,873)
Sale of capital assets	250,000	-	250,000
Total other financing appropriation	\$ 4,486,133	\$ -	\$ 4,486,133
2025 estimated unassigned fund balance	\$ 13,352,665	\$ -	\$ 13,352,665
Prior year encumbrances	(514,393)	-	(514,393)
Transfers to other funds	(1,067,873)	-	(1,067,873)
Other changes to the budget	224,000	(193,300)	30,700
2026 estimated unassigned fund balance	\$ 11,994,399	\$ (193,300)	\$ 11,801,099

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$10,000,000. 20% of budgeted annual expenditures is \$ 10,477,601

CAPITAL FUND

<u>REVENUE</u>	<u>APPROVED APPROPRIATION</u>	<u>INCREASE (DECREASE)</u>	<u>PROPOSED APPROPRIATION</u>
Property Repair & Replacement	\$ 150,000	\$ -	\$ 150,000
Public Works	300,000	-	300,000
IT	75,000	-	75,000
Police	300,000	-	300,000
Communications Center	140,000	-	140,000
Fire	250,000	-	250,000
Building	10,000	-	10,000
Total revenue appropriation	<u>\$ 1,225,000</u>	<u>\$ -</u>	<u>\$ 1,225,000</u>
<u>EXPENDITURES</u>			
Property Repair & Replacement	\$ 8,308,335	\$ (125,000)	\$ 8,183,335
Public Works Department	1,287,497	-	1,287,497
Garbage Equipment Reserve	180,000	-	180,000
IT Department	146,311	255,000	401,311
Police Department	351,317	-	351,317
Communications Center	1,596,960	-	1,596,960
Fire Department	1,968,892	-	1,968,892
Engineering Department	23,000	-	23,000
Road Maintenance	2,258,175	150,000	2,408,175
Building Department	32,820	-	32,820
Total expenditure appropriation	<u>\$ 16,153,307</u>	<u>\$ 280,000</u>	<u>\$ 16,433,307</u>
<u>OTHER FINANCING SOURCES (USES)</u>			
Transfer from Permanent Fund	\$ 745,939	\$ -	\$ 745,939
Transfer from General Fund	1,067,873	-	1,067,873
Transfer from General Fund - Ambulance	150,000	-	150,000
Transfer from General Fund - Garbage	295,200	-	295,200
Total other financing appropriation	<u>\$ 2,259,012</u>	<u>\$ -</u>	<u>\$ 2,259,012</u>
2025 estimated fund balance	\$ 20,587,223	\$ -	\$ 20,587,223
Prior year encumbrances	(2,414,348)	-	(2,414,348)
Prior year reappropriations	(4,305,208)	-	(4,305,208)
Transfers from other funds	1,078,424	-	1,078,424
Other changes to the budget	(7,028,163)	(280,000)	(7,308,163)
2026 estimated fund balance	<u>\$ 7,917,928</u>	<u>\$ (280,000)</u>	<u>\$ 7,637,928</u>

Estimated uncommitted capital fund balance for projects

\$ 4,201,337

SECTION 2. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2026 and ending December 31, 2026.

SECTION 3. The effective date of this ordinance is six days after adoption.

Mindy L. O'Neill, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

FISCAL NOTE
ORDINANCE NO. 6357
AMENDING THE 2026 OPERATING AND CAPITAL BUDGETS
FOR THE THIRD TIME

GENERAL FUND
\$807,700 Increase in Revenue
\$1,001,000 Increase in Expenditures

Revenue

1. Taxes
 - \$800,000 increase to room rental taxes
2. Charges for Services
 - \$8,000 increase to fire inspection fees
 - \$50,000 increase to alarm system billings
 - \$55,000 increase to garbage collections
3. Intergovernmental Revenues
 - (\$69,800) decrease to State of Alaska municipal assistance for the community assistance program
 - \$300,000 increase to State of Alaska on-behalf PERS payment
4. Licenses and Permits
 - \$58,000 increase to business license
 - \$12,000 increase to engineering right of way fees
5. Interest and Penalties
 - (\$400,000) decrease to interest income due to lower rates and cash reductions
6. Rental and Lease Income
 - (\$3,500) decrease to log cabin rental income
 - \$7,000 increase to childrens museum rental income
 - (\$9,000) decrease to fire training center fees due to facility construction

Expenditures

7. IT Department

- \$50,000 increase to outside contracts for software subscriptions

8. General Account

- \$280,000 increase to distributions for Explore Fairbanks due to increase in room rental taxes
- \$56,000 increase to economic development due to increase in room rental taxes
- \$300,000 increase to PERS on-behalf payment as received by State of Alaska

9. Police Department

- Change one full-time CSI Evidence Technician position to an Evidence Custodian position (annual savings \$4,480)

10. Communications Center

- (\$60,000) decrease to salaries and benefits for software subscriptions
- Increase FECC Manager salaries and benefits in the amount of \$30,440 (\$164,100 salaries and \$44,280 benefits for total annual cost \$208,380)
- Change one full-time Dispatcher position to a Dispatcher/Call Taker position to be flexible in the hiring process (budget will continue to reflect the cost of a Dispatcher)

11. Fire Department

- \$100,000 increase to overtime and benefits

12. Public Works Department

- \$150,000 increase to temporary salaries and benefits for winter season
- \$125,000 increase to fuel, oil, and grease due to cost increases

CAPITAL FUND
\$280,000 Increase in Expenditures

Expenditures

1. Property Repair and Replacement
 - \$125,000 increase to repair leaking fuel line at public works
 - (\$250,000) decrease to city hall roof replacement project
2. IT Department
 - \$255,000 increase to replace server switches (Committed \$64,435 and Unassigned \$190,565)
3. Road Maintenance
 - \$150,000 uncommitment of matching funds for systemic signal upgrades project (Committed Balance \$461,088)
 - Reallocate \$65,000 from 7th Avenue project to Shannon Drive project



Mindy O'Neill, Mayor

To: City Council Members

From: Mindy O'Neill, City Mayor

Subject: Request for Concurrence – Council Finance Committee

Date: September 28, 2026

There is a vacancy to serve on the Council Finance Committee due to a recent resignation. The requirement to fill this public seat is a background in finance, accounting, or management. Jonathan Tibbs has applied to serve on the Committee and meets the requirement.

I hereby request your concurrence to the following **appointment** to the Council Finance Committee:

Mr. Jonathan Tibbs Term to Expire: December 31, 2028

Application and resume are attached.

Thank you.

A handwritten signature in blue ink that reads "Mindy O'Neill".

Mindy O'Neill
Mayor





CITY OF FAIRBANKS
Office of the City Clerk
800 Cushman Street
Fairbanks, Alaska 99701
Ph 907-459-6774 | Fax 907-459-6710
cityclerk@fairbanks.gov

Please complete this form and submit it to the City Clerk's Office if you wish to apply for service on a City board or commission.

CITY BOARD AND COMMISSION APPLICATION FORM

Please note that profile information may be subject to public disclosure.

First Name Jonathan Last Name Tibbs Date 9/25/2026
Email Address [REDACTED]
Board/Committee Applying for: Finance
Phone Number [REDACTED] Alternate Number [REDACTED]
Residence Address [REDACTED]
City Fairbanks State AK Zip Code 99709
Mailing Address Same
City _____ State _____ Zip Code _____
Employer (if applicable) Northrim Bank Job Title Commercial Lender

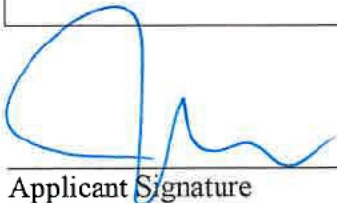
Interests & Experiences - Please tell us about yourself and why you want to serve. Why are you interested in serving on a board or commission? What life experience can you contribute to the benefit of the board or commission?

I am a lifelong Fairbanks resident and a commercial banker with more than 20 years of experience in financial analysis, risk assessment, and lending. I am interested in serving on the Finance Committee because I believe my professional experience would be valuable in evaluating budgets, financial policies, and major expenditures. I would bring an objective, analytical approach and experience making decisions that require balancing financial risk, public benefit, and long-term sustainability.

Brief Personal Biography (or attach resume)

See Attached.

Professional Licenses/Training


Applicant Signature

9/25/2026

Date

Jonathan Tibbs**Vice President, Commercial Loan Officer**

Jonathan Tibbs is a seasoned Commercial Loan Officer at Northrim Bank, based in Fairbanks, Alaska. With more than 21 years in banking, he brings deep experience in commercial lending and a practical, solutions-focused approach to helping businesses grow. Jonathan is known for building strong, long-term relationships and serving as a trusted partner—combining sound credit insight with a clear understanding of each client’s broader business goals.

He takes a hands-on, consultative approach to lending, helping clients navigate complex transactions while staying focused on sustainable outcomes. His work often spans traditional commercial lending as well as affordable housing and community development initiatives across Alaska.

Jonathan is deeply involved in the Fairbanks community. He has served as a Chaplain for Fairbanks Memorial Hospital and held leadership roles with the Greater Fairbanks Chamber of Commerce, including Vice-Chair of the Education and Workforce Development Committee. He is a past president of the United Way of the Tanana Valley and formerly a member of the Fairbanks North Star Borough’s Investment Advisory Commission. He currently serves on the Fairbanks Chamber’s Finance Committee, and as a board member for the Fairbanks Economic Development Corporation. At Northrim, he leads the bank’s Housing Task Force, supporting efforts to expand housing opportunities across the state.

Born and raised in Alaska, Jonathan is a graduate of North Pole High School and holds a Bachelor of Science in Business Administration, with a focus in Finance, from Brigham Young University. He is a graduate of The Pacific Coast Banking School, a graduate-level program in banking, and completed University of Washington’s Executive Leadership Training through Fosters School of Business.



CLAY STREET CEMETERY COMMISSION
REGULAR MEETING MINUTES – September 2, 2026
HELD VIA ZOOM WEBINAR AND
IN FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The Clay Street Cemetery Commission convened at 5:02 p.m. on the above date to conduct a Regular Meeting in the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, and via teleconference, with Chair Kilbourn presiding. The following Commission members were in attendance:

Members Present: Allysa Westman, Seat A
 Jessica Desmond, Seat B
 Aldean Kilbourn, Seat C & Chair
 Janet Richardson, Seat D & Vice Chair (remotely)
 Julie Jones, Seat E
 Karen Erickson, Seat F (remotely)
 Amy Stratman, Seat G (remotely)

Also Present: Jeremiah Cotter, Public Works Director (remotely)
 Colt Chase, Deputy City Clerk

APPROVAL OF REGULAR MEETING MINUTES

a) Regular Meeting Minutes of August 5, 2026

J. Jones, seconded by **J. Desmond**, moved to APPROVE the August 5, 2026 minutes.

Chair Kilbourn took a voice vote on the motion to APPROVE the August 5, 2026 minutes and all members voted in favor.

APPROVAL OF AGENDA

J. Jones, seconded by **J. Desmond**, moved to APPROVE the agenda.

Chair Kilbourn took a voice vote on the motion to APPROVE the agenda and all members voted in favor.

CITIZENS' COMMENTS – None

COMMUNICATIONS TO COMMISSION – None

EVENTS & PUBLIC RELATIONS

a) Barnette Magnet School Annual History Tour & Clean-up – 9/11, 9/25, & 10/2

Discussion occurred to confirm who would be available to facilitate the various dates' events. **Chair Kilbourn** shared details about the format of this annual event and expressed hope for good weather.

FINANCIAL UPDATE

Chair Kilbourn referenced the financial report and asked if there was an update on concrete slab pricing. **J. Jones** shared that the prices should remain the same and that based on her estimate, they would need to order 21 stones from their supplier to use the remaining funds from the year's Discretionary Fund Grant.

UNFINISHED BUSINESS

a) Quiring Monuments Orders.

J. Jones shared that their outstanding orders had arrived and been installed.

J. Richardson stated that she had 18 names ready for their next order and could use two more. **Chair Kilbourn** indicated that she believes she has two ready to go and would get with J. Richardson to confirm.

b) Resurfacing of Pathways Inside Cemetery

J. Cotter explained that they had been waiting for someone to crush their existing asphalt in order to have materials for the path resurfacing project. He stated that if it may be completed by late September but if not, before the summer 2027 season.

c) Adding More High-Pressure Laminate Signs Throughout Cemetery

Chair Kilbourn recounted asking for content ideas to be sent for the potential new signs but that she had not yet received any suggestions. **J. Richardson** indicated that she had emailed some ideas and would resend them if necessary.

Discussion occurred on various options for new signs. **J. Richardson** suggested creating signs showing older photographs of certain areas of the cemetery, placed in their exact location to highlight how the property had evolved over the decades. **K. Erickson** asked if the photos being considered could be shared with the rest of the Commission to review. **J. Richardson** confirmed she would do so.

J. Desmond stated that she is a big fan of true crime stories and recounted that other places in the country have self-guided walking tours for individuals to learn about local "scoundrels" or other sensational stories. She suggested that something similar at Clay Street Cemetery (CSC) might be of interest to visitors. **Chair Kilbourn** shared that many years ago they avoided bringing to attention such things about those buried at CSC but had later discovered that many people actually appreciate the candid history of early Fairbanksans, and that they now try to include simple tidbits on individual grave markers when possible. **J. Desmond** confirmed that a lot of people find great interest in salacious stories. **Chair Kilbourn** noted the many different opinions in the community about matters such as prostitution in the city's early years. **J. Jones** acknowledged that this particular issue was part of Fairbanks' history and was prevalent through the 1950's. She asserted that regardless of the subject, if a plaque was done well, provided an accurate account, and honored the memory of the person referenced, then it would be worth considering. **Chair Kilbourn** indicated that she was not opposed to pursuing the idea and concurred that they would need to ensure it was carefully drafted to reduce possible complaints over sensitive content.

J. Desmond stated that she could look for examples of similar content in other cemeteries as a starting point. **J. Jones** suggested that after they create a draft of the sign they could share it with those in leadership position across the various organizations in the community to confirm that it would be received well. She reiterated that the goal should be to share historical facts. **Chair Kilbourn** expressed support and discussed the next steps for the project.

d) Dandelion Maintenance

J. Cotter shared that they were planning to utilize a different product and dispersal method going forward which would hopefully reduce the presence of weeds in the following year.

NEW BUSINESS – None

OPEN AGENDA – None

NEXT MEETING DATE – October 7, 2026

ADJOURNMENT

Chair Kilbourn declared the meeting ADJOURNED at 5:22 p.m.



Aldean Kilbourn, Chair



Colt Chase, CMC, Deputy City Clerk

Transcribed by: CC