FAIRBANKS CITY COUNCIL
AGENDA NO. 2026-21
SPECIAL MEETING – NOVEMBER 4, 2026
MEETING WILL BE HELD VIA ZOOM WEBINAR AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

SPECIAL MEETING
9:45 a.m.

1. ROLL CALL

2. CITIZENS' COMMENTS

3. ITEMS OF BUSINESS

   a) New Requirements at FGC 70-63 Enacted by Ordinance 6350

   b) A Request to Lease Office Space in City Hall

4. ADJOURNMENT

Sponsored by: Councilmember Cleworth*
Councilmember Marney
Councilmember Sprinkle
Councilmember Ringstad
*indicates original sponsor
Date: June 8, 2026

ORDINANCE NO. 6350

AN ORDINANCE ENACTING FAIRBANKS GENERAL CODE CHAPTER 70, ARTICLE II, SECTION 70-63, REQUIRING A REQUEST FOR PROPOSALS AND CERTAIN PROCEDURES TO AID IN THE SOLICITATION AND SELECTION OF LONG-TERM LESSEES OF CITY-OWNED PROPERTY

WHEREAS, Alaska Statute § 29.35.090, along with City of Fairbanks Charter, § 8.3, and Fairbanks General Code, § 70-42(b), provide that the disposition of any City interest in real property requires the approval of the City Council by ordinance; and

WHEREAS, when it is in the City's interest to do so, the City periodically offers leaseholds of city-owned properties to individuals and entities under that authority; and

WHEREAS, a public, transparent process can encourage competition and, when beneficial, collaboration, to help ensure the best interests of the City are obtained.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. A new section, Section 70-63, long-term use of city-owned real property, is added to Fairbanks General Code Chapter 70, Article II, as follows:

Sec. 70-63. - Long-term use of city-owned real property.

(a) A Request for Proposals (RFP) must be used to solicit proposals from parties interested in leasing city-owned property. The RFP must be presented to council prior to its release and prior to the introduction of any ordinance proposing that the city lease specific city-owned property.

(b) The RFP must include the following:
  (1) date, time, and place for delivering proposals;
  (2) a requirement that the offeror provides proof of valid business licenses with both the State of Alaska and City of Fairbanks; and
  (3) a description of the factors that will be considered when evaluating the proposals received, including the relative importance of the factors.

(c) Notice of the RFP must be given in accordance with procedures under section 54-164. If a shorter notice period is necessary for a particular RFP required under this section, that determination will be made in writing, by the Purchasing Agent. The Purchasing Agent may use additional means considered appropriate to notify prospective offerors of the intent to enter into a lease agreement through competitive sealed proposals.

(d) The Purchasing Agent must ensure that proposals received under this section are handled in accordance with the procedures in sections 54-203 and 54-204.

SECTION 2. The effective date of this Ordinance is six days after adoption.

MINDY O'NEALL, Mayor

AYES: Cleworth, Marney, Ringstad, Sprinkle
NAYS: Therrien, Tidwell
ABSENT: None
ADOPTED: June 22, 2026

ATTEST:

D. Danyielle Snider, MMC, City Clerk

APPROVED AS TO FORM:

Thomas A. Chard II, City Attorney