



FAIRBANKS CITY COUNCIL
AGENDA NO. 2025-18
REGULAR MEETING – OCTOBER 13, 2025
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

REGULAR MEETING

6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS (oral communications to the City Council on items pertaining to City business that are not up for public hearing). The total comment period is up to one hour, and testimony is limited to three minutes. Any person wishing to speak needs to sign up on the list located in the hallway or must have signed up in advance using the procedures for providing online testimony found at the City's website. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Councilmember or member of the staff. In consideration of others, please silence all cell phones and electronic devices.
6. APPROVAL OF AGENDA AND CONSENT AGENDA

Consent agenda items are indicated by asterisks (*). Consent agenda items are considered together unless a councilmember requests that the item be returned to the general agenda. Ordinances on the approved consent agenda are automatically advanced to the next regular meeting for second reading and public hearing. All other items on the approved consent agenda are passed as final.
7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - *a) Regular Meeting Minutes of September 29, 2025

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following alcohol license applications for renewal. Public testimony will be taken and limited to three minutes.

Lic. #	DBA	Type	Licensee	Address
3483	Fairbanks Curling Club	Beverage Dispensary	Fairbanks Curling Club, Inc.	1962 2nd Avenue
4488	RJ's Lounge & Grill	Beverage Dispensary	Roy J. Stoltz	3450 Airport Way

- b) The Fairbanks City Council will hear interested citizens concerned with the following marijuana license applications for renewal. Public testimony will be taken and limited to three minutes.

Lic. #	DBA	Type	Licensee	Address
17250	Pipe and Leaf: Premium Alaskan Cannabis	Retail Marijuana Store	Pipe and Leaf, LLC	3546 Airport Way

- c) The Fairbanks City Council will hear interested citizens concerned with the following alcohol license application for transfer of ownership. Public testimony will be taken and limited to three minutes.

Type/License: Beverage Dispensary, License #556
DBA: The International Hotel & Bar
Location: 122 N. Turner Street, Fairbanks
From Owner: Hard Work, LLC
To Owner: The Big Eye, LLC

- d) The Fairbanks City Council will hear interested citizens concerned with the following marijuana license application for transfer of controlling interest. Public testimony will be taken and limited to three minutes.

Type/License: Marijuana Product Manufacturing Facility, License #15800
DBA: Baked Alaska, LLC
Applicant: Baked Alaska, LLC
Location: 2745 Hanson Road, Unit B, Fairbanks

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCILMEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Ordinance No. 6328 – An Ordinance Amending the 2025 Operating and Capital Budgets for the Third Time. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

12. NEW BUSINESS

13. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Historic Preservation Commission Meeting Minutes of April 2, 2025
- *b) Historic Preservation Commission Meeting Minutes of June 3, 2025
- *c) Historic Preservation Commission Meeting Minutes of July 25, 2025
- *d) Clay Street Cemetery Commission Meeting Minutes of September 3, 2025
- *e) Reappointment to the Building Code & Landscape Review & Appeals Commission
- *f) Third Quarter Sole Source Purchasing Report

14. COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

15. CITY CLERK'S REPORT

16. CITY ATTORNEY'S REPORT

17. EXECUTIVE SESSION

18. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, SEPTEMBER 29, 2025
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and in City Council Chambers at 800 Cushman Street, Fairbanks, Alaska, with Mayor David Pruhs presiding and the following Councilmembers in attendance:

Councilmembers Present:

Jerry Cleworth, Seat A
Valerie Therrien, Seat B
Sue Sprinkle, Seat C
Crystal Tidwell, Seat D
Lonny Marney, Seat E
John Ringstad, Seat F

Absent:

None

Also Present:

D. Danyielle Snider, City Clerk
Thomas Chard, City Attorney
Michael Sanders, Chief of Staff
Margarita Bell, Chief Financial Officer
Jake Merritt, Human Resources Director (remotely)
Ron Dupee, Police Chief (remotely)
Richard Sweet, Deputy Police Chief (remotely)
Andrew Coccaro, Fire Chief
Dominic Lozano, Fire Battalion Chief
Jeremiah Cotter, Public Works Director
Jarrod Zerbe, Code Compliance and Safety Specialist (remotely)

INVOCATION

The invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

At the request of Mayor Pruhs, **Mr. Marney** led the flag salutation.

CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)

Mayor Pruhs shared that City Hostess Pearl Watson had recently passed away and stated that they would be creating a space in City Hall to display information about past City Hostesses. He read the full text of Resolution No. 5187, a Resolution in Recognition of and Appreciation for Pearl Watson, the Official Hostess of the City of Fairbanks. He presented a framed copy of the resolution and a custom gold pan to her family. He concluded by sharing a personal memory of P. Watson from his youth.

Fire Chief Andrew Cocco recognized retiring Battalion Chief Dominic Lozano for his 20 years of service to the City of Fairbanks and the Fairbanks Fire Department.

Buddy Lane, Environmental and Safety Manager with Golden Heart Waste Management, shared that his company had recently hosted its second annual Family Fun Day and Big Truck Show. He presented an award for 3rd Place in the Vocational category of the Truck Show to the City of Fairbanks Public Work Department for the garbage collection truck they had entered. He thanked the City for participating and invited more equipment to be brought to next year's event.

CITIZENS' COMMENTS

[Clerk Note: Names of citizens who provide comments may not be spelled correctly if their name was illegible on the physical sign-up sheet.]

Bill Wright, Director of Tourism and Meeting Sales for Explore Fairbanks – B. Wright gave a report on his team's work showcasing Fairbanks as a travel destination, including familiarization tours and site visits as well as international sales missions. He shared that due to heightened interest from Latin American areas, Explore Fairbanks will be publishing new travel brochures in both Spanish and Portuguese. He reported that year-to-date comparisons from 2024 show a 6% decrease in hotel occupancy, a 3% increase in nightly room rates, and a 3% increase in traffic coming through Fairbanks International Airport. B. Wright thanked those who had attended Explore Fairbanks' recent candidate forum and the City Council for supporting the organization's efforts.

Victor Buberger – V. Buberger asked if there was any rush to determine what would be built on the Polaris Building site. He urged the Council to consider holding off on making any decisions for a year or two rather than taking on a multimillion-dollar project that would fall to the taxpayers. He suggested letting the space be a temporary park and spoke against any project that would increase congestion in the area. He pointed out that the building sat vacant for decades, so an empty lot for a couple years would not be terrible. He stated that private development may be the best approach.

Mayor Pruhs, hearing no more requests for comment, declared Citizens' Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mr. Cleworth, seconded by **Mr. Ringstad**, moved to APPROVE the agenda and consent agenda.

Ms. Sprinkle pulled item 12(e), Resolution No. 5190, from the consent agenda.

Mr. Cleworth pulled item 12(a), Resolution No. 5186, from the consent agenda.

Mayor Pruhs called for objection to the APPROVAL of the agenda, as amended, and, hearing none, so ORDERED.

Clerk Snider read the consent agenda, as amended, into the record.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- a) Regular Meeting Minutes of August 25, 2025

APPROVED on the CONSENT AGENDA

- b) Regular Meeting Minutes of September 8, 2025

APPROVED on the CONSENT AGENDA

SPECIAL ORDERS

- a) The Fairbanks City Council held a public hearing and considered the following alcohol license applications for renewal:

Lic. #	DBA	License Type	Licensee	Address
3050	All Star	Restaurant/ Eating Place	All Star, LLC	1448 S. Cushman Street
3336	Soapy Smith's Pioneer Restaurant	Restaurant/ Eating Place (Seasonal)	Nicholas V. Stepovich	543 2nd Avenue

Ms. Sprinkle, seconded by **Mr. Marney**, moved to WAIVE PROTEST on the alcohol license applications for renewal.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE ALCOHOL LICENSE APPLICATIONS FOR RENEWAL AS FOLLOWS:

YEAS: Tidwell, Cleworth, Ringstad, Marney, Sprinkle, Therrien

NAYS: None

Mayor Pruhs declared the MOTION CARRIED.

- b) The Fairbanks City Council held a public hearing and considered the following marijuana license applications for renewal:

Lic. #	DBA	License Type	Licensee	Address
10131	Pakalolo Supply Company, Inc	Retail Marijuana Store	Pakalolo Supply Company, Inc	1851 Fox Avenue
10230	Pakalolo Supply Company, Inc	Standard Marijuana Cultivation Facility	Pakalolo Supply Company, Inc	1851 Fox Avenue

Mr. Marney, seconded by **Ms. Sprinkle**, moved to WAIVE PROTEST on the marijuana license applications for renewal.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE MARIJUANA LICENSE APPLICATIONS FOR RENEWAL AS FOLLOWS:

YEAS: Therrien, Tidwell, Ringstad, Marney, Sprinkle, Cleworth

NAYS: None

Mayor Pruhs declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Pruhs reported it had been a busy week cleaning up the properties at 1725 Willow Street and 1037 Third Avenue; he added that adding the Code Compliance and Safety Specialist position the year prior was a wise investment. He declared that the site of the former Polaris Building will henceforth be referred to as the "Starter Block on Lacey Street" as a way to move forward from the past and look to the future. He shared that installation of a temporary ice rink on the property would begin soon. **Mayor Pruhs** discussed the annual Halloween event taking place at City Hall, including plans for the Council to decorate Council Chambers and to find a sponsor to cover the cost of candy. Chief of Staff Sanders estimated that between three and four thousand people participated in 2024.

COUNCILMEMBERS' COMMENTS

Mr. Cleworth asked what the official block number was for the Starter Block on Lacey Street. **Mayor Pruhs** admitted that he was unsure of the exact block number.

Ms. Therrien stated that she would like to give a land acknowledgement but had misplaced her printed statement. She asked if the City Clerk could look up the statement and read it on her behalf.

Ms. Sprinkle reported that she attended the last Borough Assembly meeting as the City Council representative and gave a lengthy report on the recent work done by the Council. She shared that Assemblymembers appeared to be impressed and that she fielded several questions.

Mr. Ringstad indicated that he had no comments.

Mr. Marney shared that he had been to two separate candidate forums in the past week and that it was enjoyable to attend as a someone who was not running for office.

Ms. Tidwell provided a report of recent activity by the Fairbanks Economic Development Corporation (FEDC), including an update on the FEDC's effort to become the Alaska Regional Development Organization for the Fairbanks area. She shared details about an upcoming candidate forum and an event celebrating the 50th anniversary of the completion of the Yukon River Bridge.

Clerk Snider, fulfilling the earlier request of Ms. Therrien, gave a land acknowledgement.

UNFINISHED BUSINESS

- a) Ordinance No. 6325, as Amended – An Ordinance Amending Fairbanks General Code Section 2-63, Succession to Office of Acting Mayor, and Section 2-64, Salary of Acting

Mayor. Introduced by Mayor Pruhs. POSTPONED from the Regular Meeting of September 8; a public hearing was held at that time.

Note: Ordinance No. 6325, as Amended, was introduced at the Regular Meeting of August 25, 2025, and ADVANCED to the Regular Meeting of September 8, 2025, at which time a motion to ADOPT was made and a public hearing was held. The ordinance was then AMENDED and POSTPONED to the Regular Meeting of September 29, 2025. The motion to ADOPT remained on the floor.

Mr. Ringstad, seconded by **Mr. Cleworth**, moved to AMEND Ordinance No. 6325, as Amended, by substituting the amended, proposed version.

Mayor Pruhs called for objection to the motion to AMEND Ordinance No. 6325, as Amended, by substituting the amended, proposed version and, seeing none, declared the MOTION CARRIED.

M. Sanders explained that the changes in the proposed version were primarily to designate that, should the office of Mayor be vacated, the Chief of Staff would temporarily step in to fulfill those duties, without any additional compensation, until the City Council performed its obligation to appoint someone to the position, who would serve until an election could be held.

Mr. Marney stated that he believes Ordinance No. 6325, as Amended, and Ordinance No. 6327 have the full support of the Council and suggested that everyone be added as co-sponsors. **Mayor Pruhs** asked if any Councilmember objected to the suggestion and none did.

Ms. Therrien recounted that she had missed the previous Work Session and asked for a recap of the discussion on the ordinance. **Mayor Pruhs** summarized the issues that had been presented and reviewed the solutions offered within the proposed version.

City Attorney Chard clarified that while the Chief of Staff would temporarily assume the duties of the office of Mayor under the ordinance, the Council would be required to meet within seven days to determine how to proceed with filling the vacancy, which would vary based on the length of time until the next regular election.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6325, AS AMENDED, AS FOLLOWS:

YEAS: Cleworth, Sprinkle, Tidwell, Marney, Ringstad, Therrien

NAYS: None

Mayor Pruhs declared the MOTION CARRIED and Ordinance No. 6325, as Amended, ADOPTED.

- b) Ordinance No. 6326 – An Ordinance Amending Fairbanks General Code Section 14-433 Rotation Tow List Eligibility Requirements. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

Ms. Sprinkle, seconded by **Ms. Therrien**, moved to ADOPT Ordinance No. 6326.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

Ms. Tidwell expressed disappointment that the single towing company being accommodated by the deadline extension in the ordinance was not there to answer questions. She stated that while she empathizes with them, she is concerned by the distance people may have to drive to retrieve their vehicle. She also was concerned about the six-month extension to enforce the 10-mile proximity requirement. *[see Ordinance No. 6312, as Amended, and the Regular Meeting minutes of April 12, 2025]*.

Ms. Sprinkle asked if there was a way to limit the mileage charge for towing fees to 10 miles. **Mayor Pruhs** explained the concern of individuals from Fairbanks having to drive beyond North Pole to pick up their vehicle.

Mr. Cleworth, seconded by **Ms. Sprinkle**, moved to AMEND Ordinance No. 6326 by adding “This will be the final exemption allowed” as a new item 5 under Sec. 14-433(a).

Attorney Chard pointed out that the motion would add the language to the Fairbanks General Code (FGC). He suggested instead that the Council remember the sentiment of the amendment should there be an additional request for extending the implementation date.

Mr. Cleworth, with the concurrence of the second, revised his motion to AMEND to instead insert the proposed language as a fourth “Whereas” statement.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6326 BY ADDING A FOURTH WHEREAS STATEMENT TO READ “THIS WILL BE THE FINAL EXEMPTION ALLOWED” AS FOLLOWS:

YEAS: Marney, Sprinkle, Therrien, Cleworth, Tidwell, Ringstad
NAYS: None
Mayor Pruhs declared the MOTION CARRIED.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6326, AS AMENDED, AS FOLLOWS:

YEAS: Sprinkle, Ringstad, Cleworth, Marney, Therrien
NAYS: Tidwell
Mayor Pruhs declared the MOTION CARRIED and Ordinance No. 6326, as Amended, ADOPTED.

- c) Ordinance No. 6327 – An Ordinance Enacting Fairbanks General Code Chapter 25 Emergency Operations. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

Ms. Tidwell, seconded by **Mr. Ringstad**, moved to ADOPT Ordinance No. 6327.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

M. Sanders explained that Ordinance No. 6327 is a result of several senior staff members attending a presentation at UAF regarding organizational best practices during emergencies. He reported that the training also including important details on how the City could be reimbursed by the Federal Emergency Management Agency (FEMA) in the event of a declared emergency. He shared that the ordinance was the product of significant collaboration between senior staff.

Mr. Cleworth stated that the last time an emergency declaration was put into effect was under Mayor Matherly during the COVID-19 pandemic. He recounted the troubling experience of the Mayor determining which businesses could remain open, noting that many decisions were eventually rethought and closure mandates were lifted within a month. He asked if the language in the ordinance included granting the Mayor that kind of authority should a similar situation arise in the future. M. Sanders explained that the Mayor already has that authority under state law, and it is not changed by the ordinance. **Mr. Cleworth** acknowledged that a system of checks and balances is in place so the Council could end an emergency declaration or alter certain conditions.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6327 AS FOLLOWS:

YEAS: Therrien, Cleworth, Sprinkle, Ringstad, Marney, Tidwell

NAYS: None

Mayor Pruhs declared the MOTION CARRIED and Ordinance No. 6327 ADOPTED.

NEW BUSINESS

- a) Resolution No. 5186 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the T-Mobile Hometown Grant Program. Introduced by Mayor Pruhs.

Mr. Cleworth, seconded by **Ms. Sprinkle**, moved to APPROVE Resolution No. 5186.

Mr. Cleworth noted that the grant is to be used at the former Polaris Building site. He pointed out the possibility that a proposal could be accepted by the Council for development of the block with construction potentially commencing as early as 2026. He asked if the City would be allowed to use the grant funds for a different project if that happened. M. Sanders explained that while the City would not be able to use the funds for another project, the grant would be written in such a way that the materials being purchased could be used at another location.

Ms. Sprinkle expressed support for the resolution and thanked M. Sanders for spearheading it.

Mayor Pruhs shared that he and staff had a great meeting with the Alaska Department of Natural Resources where they were informed of the grant opportunity and were encouraged to apply.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 5186 AS FOLLOWS:

YEAS: Sprinkle, Marney, Therrien, Ringstad, Cleworth, Tidwell
NAYS: None
Mayor Pruhs declared the MOTION CARRIED and Resolution No. 5186 APPROVED.

- b) Resolution No. 5187 – A Resolution in Recognition of and Appreciation for Pearl Watson, the Official Hostess of the City of Fairbanks. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- c) Resolution No. 5188 – A Resolution Authorizing the City of Fairbanks to Apply and Accept Funds from the FY2024 Congressionally Directed Spending (CDS) Appropriations for the Wastewater Biosolids Treatment Project. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- d) Resolution No. 5189 – A Resolution Approving the Purchase of Lots 9 and 10, Block 6, of the Johnston Subdivision, Also Known As 1725 Willow Street. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- e) Resolution No. 5190 – A Resolution Seeking Support to Alleviate the Burden on the City of Fairbanks if a Gas Line is Constructed from the North Slope. Introduced by Mayor Pruhs.

Ms. Sprinkle, seconded by **Ms. Tidwell**, moved to APPROVE Resolution No. 5190.

Ms. Sprinkle asked to be added as a co-sponsor. She noted that the Council did not have a chance to discuss the resolution at the last Work Session and requested a brief summary.

Mayor Pruhs shared that he has been interested in natural gas for the Fairbanks area for over a decade and that had been too complicated for the City to purchase it directly. He expressed support for those local individuals who made bold decisions with the creation of the Interior Gas Utility (IGU) and efforts to make natural gas installation and purchasing affordable for their members. He acknowledged that with the potential construction of a new gas line, the cost of constructing a dedicated spur to Fairbanks would be untenable for the current 2,400 IGU ratepayers to shoulder. **Mayor Pruhs** explained that the goal should be to advocate that the majority of the cost for a spur line be tied into the construction budget for the main line, thus alleviating the burden on current and future IGU ratepayers, as well as the City. He reiterated that they want to see natural gas come to Fairbanks in the cheapest manner possible.

Mr. Ringstad expressed frustration with existing policies and contracts in the oil industry where in-state users pay higher rates for the oil that is produced and refined in Alaska. He reported that other places in the country and world have arrangements where those that live in the place where a resource is developed enjoy a lower rate than others and that that is how it should be for Alaskans. He agreed that the resolution is an example of doing the right thing for the public.

Ms. Sprinkle reported that the Chamber of Commerce's Board of Directors, several of their committees, and the City's own lobbyist are vigilantly discussing the issue. She concurred that it will be an important discussion at the state level.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 5190, AS FOLLOWS:

YEAS: Cleworth, Marney, Tidwell, Ringstad, Sprinkle, Therrien

NAYS: None

Mayor Pruhs declared the MOTION CARRIED and Resolution No. 5190 APPROVED.

- f) Ordinance No. 6328 – An Ordinance Amending the 2025 Operating and Capital Budgets for the Third Time. Introduced by Mayor Pruhs.

ADVANCED on the CONSENT AGENDA

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Board of Plumber Examiner Meeting Minutes of June 17, 2025

ACCEPTED on the CONSENT AGENDA

- b) Fairbanks Diversity Council Meeting Minutes of July 8, 2025

ACCEPTED on the CONSENT AGENDA

- c) Fairbanks Diversity Council Meeting Minutes of August 12, 2025

ACCEPTED on the CONSENT AGENDA

- d) Appointment to the Fairbanks Diversity Council

APPROVED on the CONSENT AGENDA

COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

Ms. Tidwell stated that she had no reports or comments.

Mr. Cleworth spoke of two abandoned vehicles in the Lavery Transportation Center (LTC) and stated he hopes to see them removed before winter. He discussed a recent study done by Fairbanks Area Surface Transportation (FAST) Planning, using congestion mitigation funding, to predict future electric vehicle (EV) presence and needs in the community. He reported that a request for proposals (RFP) would be issued for the construction and maintenance of an EV charging facility. He shared that a challenge is that it may have to be located on public property, which would be subject to approval by the Department of Transportation (DOT). **Mr. Cleworth** pointed out that

the private sector is moving forward with EV efforts, noting that charging stations are reportedly being installed at Fred Meyer West as well as the North Pole Three Bears store. He discussed the likelihood of an EV boom in Fairbanks being impacted by barges being unwilling to transport EVs due to the fire risk. He shared that EV sales have been decreasing nationwide but increasing in Europe and that the majority are being manufactured in China. He suggested that a charging station could be installed at the LTC. He acknowledged that it is a rapidly changing and interesting topic.

M. Sanders stated that he was under the impression that the two vehicles had already been removed from the LTC. He affirmed that they would be removed within the next day.

Ms. Sprinkle asked if the library would be a feasible location for an EV charging station. **Mr. Cleworth** explained that the library is Borough property and could be considered, but the Borough would then be responsible for maintenance. He noted that fast-charging stations are preferred for public use, but they are expensive and grants are in the multimillion-dollar range.

Ms. Therrien shared that she had just returned from a trip to Iceland, where they have a goal to be completely converted to EVs by the year 2027. She pointed out that the country benefits from a significant amount of free geothermal energy.

Mr. Ringstad stated that a company had recently put a hydrogen-powered engine on the market.

Mr. Cleworth discussed fuel cells as another option and stated that the market is rapidly changing.

Ms. Sprinkle asked if FAST Planning had any more details on why the Minnie Street Bridge was not included in its projects. **Mr. Cleworth** reported that FAST Planning would soon be reviewing the Transportation Improvement Program (TIP), and he hopes the Minnie Street Bridge will be included.

Ms. Therrien shared that Pearl Watson had been a good client of hers and suggested that all Councilmembers be added as co-sponsors of Resolution No. 5187. No Councilmembers objected.

Mr. Marney reported that Explore Fairbanks' final audit was scheduled for completion by September 30. He discussed legislative priorities, such as the proposed Alaska Long Trail as well as the desire of the Fairbanks Police Department to bring back retired law enforcement personnel to assist during times of staffing shortages, training, or other temporary assignments.

Mr. Ringstad pointed out that when the Council lists so many things in the City's legislative priorities, the majority never get touched. He expressed his preference to not include everything on the City's wish list but rather focus on the realistic and important items.

Ms. Sprinkle stated that she loves the Mayor's plan to display information about past City Hostesses within City Hall. She indicated that the quality of work done on the Cowles Street reconstruction was great but that she does not like the design of Airport Frontage Road having two giant cul-de-sac dead ends on either side of Cowles.

Mayor Pruhs read correspondence from the Alaska Municipal League (AML) inviting him to speak at their annual conference in December on "Revitalization Strategy and Community

Building – How Local Leaders Spark Renewal Through Housing, Small Business Support, and Year-round Placemaking Through Aligning Tribes, Cities, and Nonprofits to Create Resilient Public Spaces.” He shared that the letter suggested that the City’s recent work downtown would be an excellent example to point to. **Mayor Pruhs** asserted that the Fairbanks City Council is the best municipal government in the Interior, if not the entire state, and that the City’s efforts to rebuild Fairbanks are being recognized.

Ms. Therrien asked Mayor Pruhs if would like the Legislative Committee to take a first look at a list of legislative priorities, then bring something to a Work Session before the Council gets busy with the annual budget process. **Mr. Ringstad** stated he would prefer individual Councilmembers to come up with their own priorities for discussion. **Mayor Pruhs** requested that Councilmembers submit to him their own lists of ideas by October 30, after which he, Ms. Therrien, and Mr. Ringstad would go through and rank them prior to a Work Session.

CITY CLERK’S REPORT

Clerk Snider reminded everyone that Early Voting and absentee in-person would remain open until the close of business Monday, October 6, and that the Regular Election is Tuesday, October 7, with polls open from 7 a.m. to 8 p.m.

CITY ATTORNEY’S REPORT

Attorney Chard shared that the new Deputy City Attorney starts on Wednesday and that he would bring her to the next Work Session or Regular Meeting to introduce her to the Council. He expressed appreciation for the Councilmembers’ commitment and service to the community.

ADJOURNMENT

Mr. Ringstad, seconded by **Ms. Sprinkle**, moved to ADJOURN the meeting.

Mayor Pruhs called for objection and, hearing none, so ORDERED.

Mayor Pruhs declared the meeting adjourned at 7:40 p.m.

DAVID PRUHS, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: CC



800 Cushman Street
Fairbanks, AK 99701

Telephone (907) 459-6702
Fax (907) 459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk



SUBJECT: Alcohol License Renewal Applications

DATE: October 9, 2025

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following alcohol license renewal applications:

Lic. #	DBA	Type	Licensee	Address
3483	Fairbanks Curling Club	Beverage Dispensary	Fairbanks Curling Club, Inc.	1962 2nd Avenue
4488	RJ's Lounge & Grill	Beverage Dispensary	Roy J. Stoltz	3450 Airport Way

Pursuant to FGC Sec. 14-178 the Council may determine whether to protest alcohol license renewal applications after holding a public hearing. As required by FGC Sec. 14-167(b), I have sent written notice of the public hearing to the above-listed licensees.

The renewal applications will be considered by the ABC Board on December 2, 2025. The City's 60-day response deadline to AMCO is November 10, 2025.

There are no department-recommended protests for these alcohol license renewal applications.



800 Cushman Street
Fairbanks, AK 99701

Telephone (907) 459-6702
Fax (907) 459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk 

SUBJECT: Marijuana License Renewal Applications

DATE: October 9, 2025

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following marijuana license renewal application:

Lic. #	DBA	Type	Licensee	Address
17250	Pipe and Leaf: Premium Alaskan Cannabis	Retail Marijuana Store	Pipe and Leaf, LLC	3546 Airport Way

Pursuant to FGC Sec. 14-214 and 3 AAC 306.060, the Council may determine whether to protest a marijuana license renewal application after holding a public hearing. As required by FGC Sec. 14-214(b), I have sent written notice of the public hearing to the above-listed licensees. The 60-day response deadline to AMCO for this marijuana license renewal application is November 10, 2025.

Pursuant to FGC Sec. 14-215(b)(12), I have inquired about complaints filed within the past 12 months with the Fairbanks North Star Borough (FNSB) and AMCO in regard to this marijuana establishment, and no complaints were reported.

There are no department-recommended protests for this marijuana license renewal application.



800 Cushman Street
Fairbanks, AK 99701

Telephone (907)459-6702
Fax (907)459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Application for Alcohol License Transfer of Ownership

DATE: October 9, 2025

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of ownership for the following alcohol license:

License Type/No.: Beverage Dispensary, License #556
DBA: **The International Hotel and Bar**
To Licensee/Applicant: The Big Eye, LLC
From Licensee/Applicant: Hard Work, LLC
Physical Location (no change): 122 N. Turner Street, Fairbanks, AK

Corp/LLC Agent:	Address	Date/State of Incorporation	Good standing?
The Big Eye, LLC Agent: United States Corporation Agents, Inc.	721 Depot Drive Anchorage, AK 99501	12/17/2004 – AK	Yes

Member/Officer/Director:	Address	Phone	Title/Shares (%)
Randy Hahn	2186 Onyx Drive North Pole, AK 99705	907-347-5373	Manager/Member – 42.96%
Dayton MacCallum	810 College Road Fairbanks, AK 99701	907-888-5880	Manager/Member – 23.21%
Michael Kralman	3795 Swenson Avenue Fairbanks, AK 99709	907-378-8677	Manager/Member – 13.06%
Dennis McCormick	Not provided	Not provided	Member – 5.44%
Doug Prevost	Not provided	Not provided	Member – 5.11%
Joe Knabe	Not provided	Not provided	Member – 5.11%
Marcie Mcleod-Prevost	Not provided	Not provided	Member – 5.11%

Pursuant to FGC Sec. 14-178, the Council may determine whether to protest the alcohol license action after holding a public hearing (response deadline is November 4, 2025).

There are no department-recommended protests for this alcohol license transfer application.

This transfer license application form is required for all individuals or entities seeking to apply for the transfer of ownership and/or location of an existing liquor license. Applicants should review **Title 04 of Alaska Statutes** and **Chapter 305 of the Alaska Administrative Code**. All fields of this form must be completed, per AS 04.11.260, AS 04.11.280, AS 04.11.290, 3 AAC 305.045 and 3 AAC 305.060.

This form must be completed and submitted to AMCO's Anchorage office, along with all other required forms and documents before any license application will be considered complete.

Section 1 – Transferor Information

Enter information for the **current** licensee and licensed establishment.

Licensee:	Hard Work LLC		License #: 556		
License Type:	Beverage Dispensary License		Statutory Reference:	04.09.200	
Doing Business As:	The International Hotel and Bar				
Premises Address:	122 N. Turner St.				
City:	Fairbanks	State:	AK	ZIP:	99701
Local Governing Body/Bodies:	Fairbanks North Star Borough & City of Fairbanks				

Transfer Type:

- ☒ Regular transfer
- ☐ Transfer with security interest
- ☐ Involuntary retransfer
- ☐ Controlling interest transfer
- ☐ Location transfer

OFFICE USE ONLY			
Complete Date:		Transaction #:	
Board Meeting Date:		License Years:	
Issue Date:		Examiner:	

Section 2 – Transferee Information

Enter information for the **new** applicant and/or location seeking to be licensed.

Licensee:	The Big Eye LLC				
Doing Business As:	The International Hotel and Bar				
Premises Address:	122 N. Turner St.				
City:	Fairbanks	State:	AK	ZIP:	99701
Community Council, (If applicable):	none				

Mailing Address:	Same as above				
City:		State:		ZIP:	
Email:		Phone:			

Designated Licensee:	Dayton MacCallum		
Contact Phone:	(907) 888-5880	Business Phone:	
Contact Email:	irishpubalaska@gmail.com		

Seasonal License? Yes ☐ No ☒ If "Yes", write your six-month operating period: _____

Section 3 – Premises Information

Premises to be licensed is:

☒ an existing facility ☐ a new building ☐ a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer (Must be in feet).

1056 ft

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer (Must be in feet.)

528 ft

Section 4 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 5.

If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	
Email:		Phone:			

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	
Email:		Phone:			

Section 5 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 6.

If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the application shall be executed by an authorized officer of the Corporation. Information must be completed below for each **stockholder who owns 10% or more** of the stock in the corporation, and for each **president, vice-president, secretary, and managing officer**.
- If the applicant is a limited liability organization, whether manager managed or member managed, the following information must be completed for each **member with an ownership interest of 10% or more** and for each **manager regardless of ownership share**.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each **partner with an interest of 10% or more**, and for each **general partner**.
- For any entity, identify all affiliates for your organization as defined at 3 AAC 305.950.

Entity Official:	Dayton MacCallum				
Title(s):	Member /Manager	Phone:	(907) 888-5880	% Owned:	23.21
Address:	810 College Rd				
City:	Fairbanks	State:	AK	ZIP:	99701
Email:	ccc@ak.net	Phone:	907-888-5880		

Entity Official:	Randy Hahn				
Title(s):	Member /Manager	Phone:	907-347-5373	% Owned:	42.96
Address:	2186 Onyx Dr				
City:	North Pole	State:	AK	ZIP:	99705
Email:	randy@t-dservices.com	Phone:	907-347-5373		

Entity Official:	Michael Kralman				
Title(s):	Member /Manager	Phone:	907-378-8677	% Owned:	13.06
Address:	3795 Swenson Ave				
City:	Fairbanks	State:	AK	ZIP:	99709
Email:	Allsteel.info@gmail.com	Phone:	907-378-8677		

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	
Email:		Phone:			

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC). The registered agent is either an individual resident of the state or domestic corporation authorized to transact business in the state and whose business office is the same as the registered office.

CBPL Entity #:	10294754	AK Formed Date:	12-27-24	Home State:	AK
Registered Agent:	United States Corporation Agents, INC.	Agent's Phone:	(800) 773-0888		
Agent's Mailing Address:	721 Depot Dr.				
City:	Anchorage	State:	AK	ZIP:	99501
Email:	ramanagement@legalzoom.com	Phone:			

Residency of Agent:
State Of Alaska

Yes No

Does your registered agent satisfy the requirement of AS 04.11.430?

☒ ☐

Section 6 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

☒☐

If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

Michael Kralman, Doug Prevost, Dayton MacCallum. Beverage Dispensary License. License Number: 3195

Section 7 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☐☒

If "Yes", disclose the name of the individual and the reason for this authorization:



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 8 – Transferor Certifications

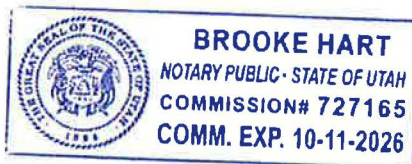
Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of perjury that the undersigned represents a **controlling interest** of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) have examined this application, approve of the transfer of this license, and find the information on this application to be true, correct, and complete.

Samantha Davis
Signature of transferor

Samantha Davis
Printed name of transferor

Subscribed and sworn to before me this 21 day of August, 2025.



Brooke

Signature of Notary Public

Notary Public in and for the State of Utah.

My commission expires: 10-11-2026

Signature of transferor

Printed name of transferor

Subscribed and sworn to before me this _____ day of _____, 20____.

Signature of Notary Public

Notary Public in and for the State of _____.

My commission expires: _____



Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

alcohol.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 8 – Transferor Certifications

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of perjury that the undersigned represents a **controlling interest** of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) have examined this application, approve of the transfer of this license, and find the information on this application to be true, correct, and complete.

Signature of transferor

Printed name of transferor

Subscribed and sworn to before me this 14 day of March, 2025.

Signature of Notary Public

STATE OF ALASKA
NOTARY PUBLIC

Betsy Campbell

My Commission Ends June 17, 2027



Notary Public in and for the State of Alaska

My commission expires: 6-17-27

Signature of transferor

Printed name of transferor

Subscribed and sworn to before me this ____ day of _____, 20 ____.

Signature of Notary Public

Notary Public in and for the State of _____

My commission expires: _____



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 8 – Transferor Certifications

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of perjury that the undersigned represents a **controlling interest** of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) have examined this application, approve of the transfer of this license, and find the information on this application to be true, correct, and complete.

[Signature]

Signature of transferor

Michael Krahn

Printed name of transferor

Subscribed and sworn to before me this 14 day of March, 2025.

STATE OF ALASKA
NOTARY PUBLIC

Betsy Campbell

My Commission Ends June 17, 2027



[Signature]

Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 6-17-27

Signature of transferor

Printed name of transferor

Subscribed and sworn to before me this _____ day of _____, 20____.

Signature of Notary Public

Notary Public in and for the State of _____

My commission expires: _____



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 9 – Transferee Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

I certify that all proposed licensees have been listed with the Division of Corporations.

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 305.700.

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

I certify that I and any individual identified in the business entity ownership section of this application, has, or will read AS 04 and its implementing regulations.

STATE OF ALASKA
NOTARY PUBLIC

Betsy Campbell
My Commission Ends June 17, 2027



Signature of transferee

Douglas MacCallum
Printed name

Signature of Notary Public

Notary Public in and for the State of

Alaska

My commission expires:

6-17-27

Subscribed and sworn to before me this

14

day of

March

20

25



Alaska Alcoholic Beverage Control Board

Form AB-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

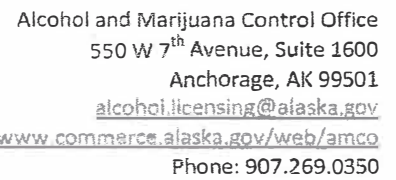
I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.



Section 1 - Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Hard Work LLC	License Number:	556		
License Type:	Beverage Dispensary License				
Doing Business As:	The International Hotel & Bar				
Premises Address:	122 North Turner Street				
City:	Fairbanks	State:	AK	ZIP:	99701

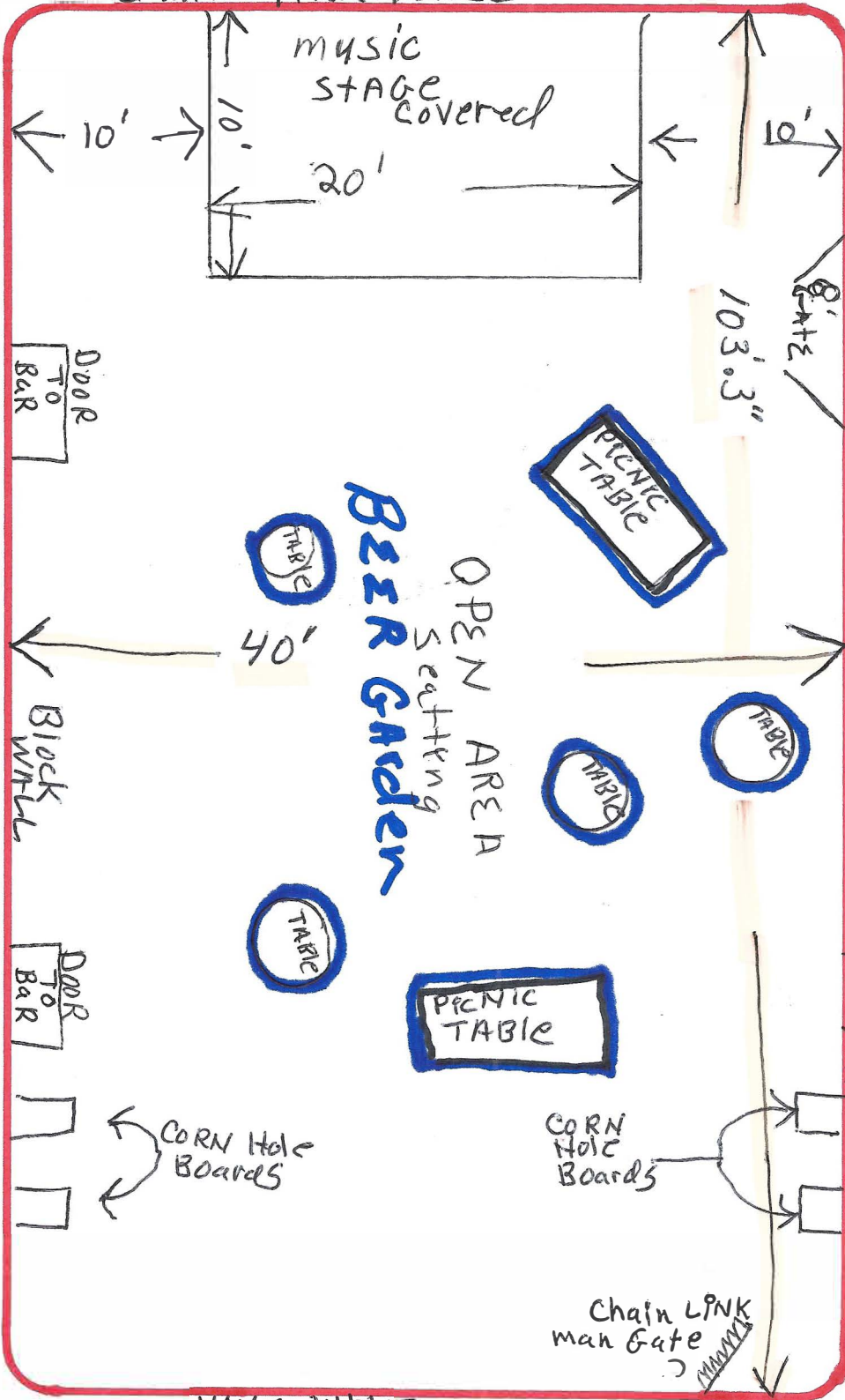


North

ILLINOIS HWY

South
~~SOUTH~~

Chain Link Fence



Empty Lot parking

International Hotel & Bar
Outside BEER GARDEN

chain link fence

CORN Hole Boards

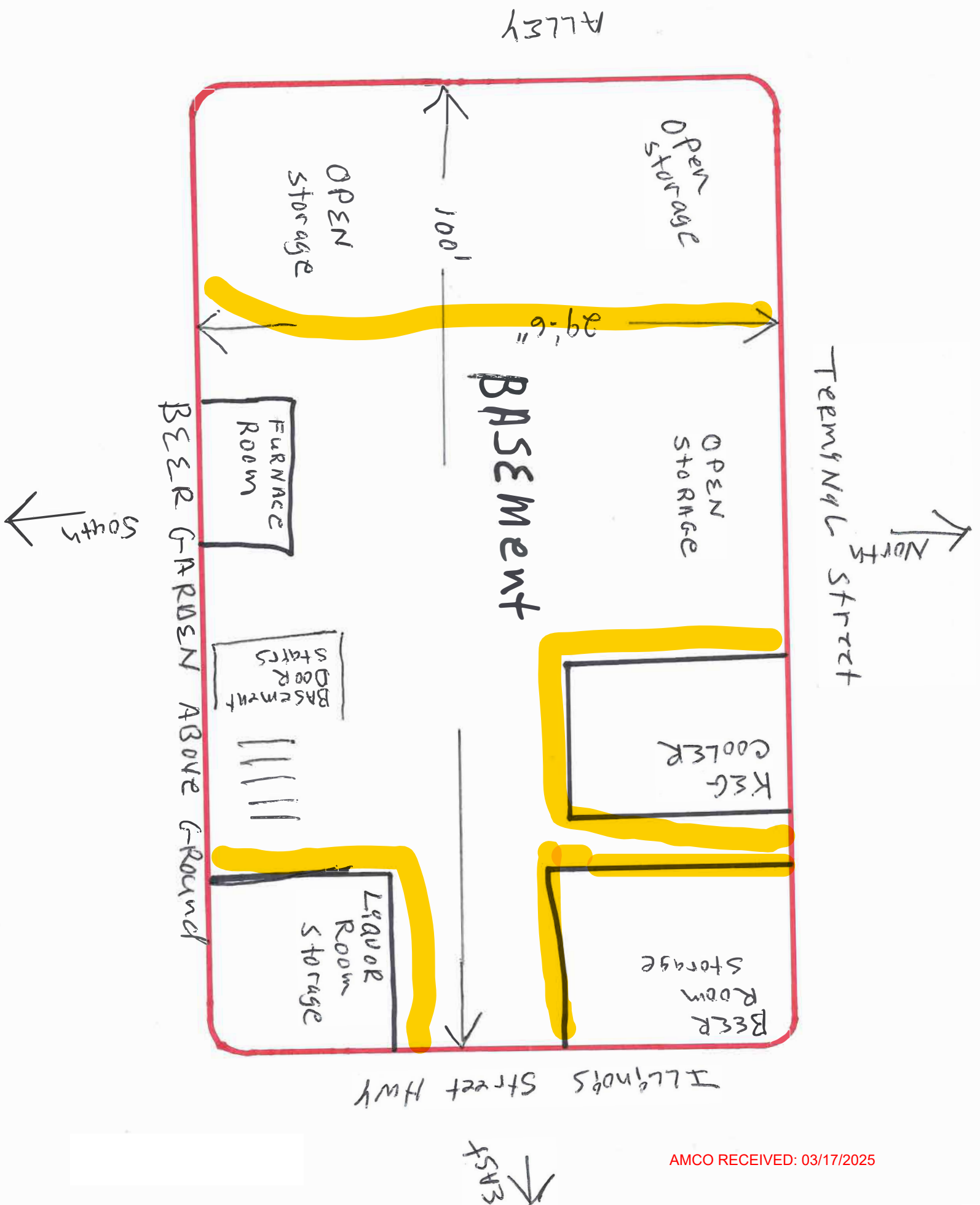
Chain Link man Gate

Chain Link

ALLEY

ALLEY

West



International Hotel & Bar
Outdoor/Indoor Serving Security Plan

1. All minors must be accompanied by an adult (age over 21) while in the restricted area when any alcohol is being served/sold/consumed.
2. All new patrons are carded upon ordering alcohol.
3. All staff is trained in the identification of fake IDs.
4. 5' Chain Link fencing is around the outdoor servicing area.
5. Underaged persons will be monitored closely by our professionally trained alcohol servers.
6. Proper egress from the outdoor service area will always remain unobstructed.
7. ABC mandated posters as required by law are posted inside International Hotel & Bar and at the entrances of the outdoor seating area.
8. All entrances and exits will provide clear notice that NO ALCOHOL IS ALLOWED BEYOND THE OUTDOOR SEATING AREA.
9. Keeping outdoor seating area viable without any increased risk to minors exposed to alcohol WILL continue to be a part of our training for our staff.
10. All safety related operations for our current liquor service will additionally be enforced in the new service area.
11. Proper signage at points of entry indicating no minors without a parent or legal guardian will be posted.
12. All servers will closely monitor that only the guests that have been carded will have alcoholic beverages.
13. Our top priority continues in providing safety for all guests regarding the service of alcoholic beverages.
14. Servers will be present in the outdoor area to monitor consumption.

2nd floor, International Hotel & Bar

Second floor of International Hotel & Bar is used for a private residence, and small office only. No sale or storage of alcohol is permitted upstairs. No Public access can be gained from the licensed premises. Only 1st floor & Basement are used under licensee supervision. Please let me know if you need any additional information. Dayton MacCallum (907) 888-5880



800 Cushman Street
Fairbanks, AK 99701

Telephone (907)459-6702
Fax (907)459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Application for Marijuana License Transfer of Controlling Interest

DATE: October 9, 2025

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of controlling interest for the following marijuana license:

License Type: Marijuana Product Manufacturing Facility, License #**15800**
DBA: **Baked Alaska, LLC**
Licensee/Applicant: Baked Alaska, LLC
Physical Location: 2745 Hanson Road, Unit B, Fairbanks AK

Corp/LLC Agent:	Address	Date/State of Incorporation	Good standing?
Baked Alaska, LLC Jana Weltzin	901 Photo Avenue, 2nd Floor Anchorage, AK 99503	11/10/17 – Alaska	Yes

Member/Officer/Director:	Address	Phone	Title/Shares (%)
Ryan Hallsten	2745 Hanson Road, Unit B Fairbanks, AK 99701	907-388-3111	Member – 100%

NOTE: This is a transfer of controlling interest only. The transfer involves a change in ownership percentage **from** Steve Hallsten (50%) and Ryan Hallsten (50%) **to** Ryan Hallsten (100%).

Pursuant to FGC Sec. 14-215(a), the Council may determine whether to protest the marijuana license action after holding a public hearing. The City Clerk has complied with the advertising requirement set forth in FGC Sec. 14-214(c)(1).

There are no **department-recommended protests** to this transfer.



Alaska Marijuana Control Board Marijuana Establishment Form MJ-17c: License Transfer Application

What is this form?

This form must be used to initiate a transfer of ownership of a marijuana establishment license under 3 AAC 306.045. This transfer application must be completed and submitted to AMCO's main office, along with all necessary supplemental documents and fees listed in **Form MJ-17b: License Transfer Application Checklist**, before a transfer of ownership, including a change that affects the controlling interest of an entity, will be considered by the Marijuana Control Board.

Please note that licensees seeking to change controlling interest of an entity that owns multiple licenses must submit a separate completed copy of this form and the required supplemental documents and fees for each license.

Licensees seeking to establish a security interest in the license transferred must submit all documentation required under 3 AAC 306.051.

Section 1 – Transferor Information

Enter information for the **current** licensee and licensed establishment.

Licensee:	Baked Alaska LLC	License Number:	15800		
License Type:	Marijuana Product Manufacturing Facility				
Doing Business As:	Baked Alaska LLC				
Premises Address:	2745 Hanson Road Unit B				
City:	Fairbanks	State:	Alaska	ZIP:	99709
Email:	sales@bakedalaska.com				
Local Government:	City of Fairbanks/Fairbanks North Star Borough				

- | | |
|--|---|
| ☐ Regular ownership transfer | ☒ Transfer of controlling interest in the licensed entity |
| ☐ Transfer with security interest | ☐ Compelled retransfer |

Section 2 – Transferee Information

Enter information for the **new** applicant seeking to be licensed. The business license # should be issued for the DBA listed below, and held by the transferee.

Licensee:	Baked Alaska LLC	Alaska Entity #	10071545		
Mailing Address:	2745 Hanson Road Unit B				
City:	Fairbanks	State:	Alaska	ZIP:	99709
Doing Business As:	Baked Alaska LLC				
Business License #:	1062188	Business Phone:	907-388-3111		
Designated Licensee:	Ryan Hallsten				
Contact Email:	sales@bakedalaska.com	Phone #	907-388-3111		

**Form MJ-17c: License Transfer Application****Section 3 – Entity Ownership Information**

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 4. If any entity official is another entity, you must include the AK Entity # of that entity in the Entity Official Name field, attach a separate completed copy of this page that breaks down the ownership information for that entity, and submit the supplemental documents and fingerprint fees listed on Form MJ-17b required for each individual entity official. Entity documents must be submitted for each entity listed on this form.

If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, list each *officer or director, and owner of any of the corporation's stock*.
- If the applicant is a limited liability company, list each *member holding any ownership interest and each manager*.
- If the applicant is a partnership or limited partnership, list each *partner holding any interest and each general partner*.

Entity Official Name:	Ryan Hallsten				
Title(s):	Member	Phone:	907-388-3111	% Owned:	100
Email:	sales@bakedalaska.com				
Mailing Address:	2745 Hanson Road Unit B				
City:	Fairbanks	State:	Alaska	ZIP:	99709
Entity Official Name:					
Title(s):		Phone:		% Owned:	
Email:					
Mailing Address:					
City:		State:		ZIP:	
Entity Official Name:					
Title(s):		Phone:		% Owned:	
Email:					
Mailing Address:					
City:		State:		ZIP:	
Entity Official Name:					
Title(s):		Phone:		% Owned:	
Email:					
Mailing Address:					
City:		State:		ZIP:	
Entity Official Name:					
Title(s):		Phone:		% Owned:	
Email:					
Mailing Address:					
City:		State:		ZIP:	

**Form MJ-17c: License Transfer Application****Section 4 – Other Licenses**

Ownership and financial interest in other marijuana establishments:

Yes

No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other marijuana establishment that is licensed in Alaska?

☐☒

If "Yes", disclose which individual(s) has the financial interest, which license number(s), and license type(s):

Section 5 – Authorization

Communication with AMCO staff:

Yes

No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☒☐

If "Yes", disclose the name of the individual and the reason for this authorization:

JDW Counsel - Attorney Jana Weltzin and Staff

Section 6 – Transferee Certifications

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that all proposed licensees (as defined in 3 AAC 306.020) have been listed on this application.

RM

Completed copies of all required documents and fees listed on Form MJ-17b are attached to this form.

RM

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

RM

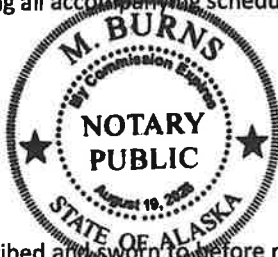
I agree to provide all information required by the Marijuana Control Board in support of this application.

As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of transferee

Ryan Hallsten

Printed name of transferee



Notary Public in and for the State of Alaska.

My commission expires: 08-19-2026

Subscribed and sworn to before me this 13 day of May, 2025



Form MJ-17c: License Transfer Application

Section 7 – Transferor Certifications

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of unsworn falsification that the undersigned represents a **controlling interest** of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) approve of the transfer of this license, and that the information on this form is true, correct, and complete.

Signature of transferor

 **Steven Hallsten**

Printed name of transferor



Notary Public in and for the State of Alaska.

My commission expires: 08-19-2026

Subscribed and sworn to before me this 13 day of May, 2025.

Signature of transferor

Notary Public in and for the State of Alaska.

Printed name of transferor

My commission expires: _____

Subscribed and sworn to before me this ____ day of _____, 20____.

Signature of transferor

Notary Public in and for the State of Alaska.

Printed name of transferor

My commission expires: _____

Subscribed and sworn to before me this ____ day of _____, 20____.

ORDINANCE NO. 6328

**AN ORDINANCE AMENDING THE 2025 OPERATING
AND CAPITAL BUDGETS FOR THE THIRD TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2025 operating and capital budgets.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows [amendments shown in **bold** font; deleted text in ~~strike~~through font]:

SECTION 1. There is hereby appropriated to the 2025 General Fund and Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2025 and ending December 31, 2025 (see pages 2 and 3):

GENERAL FUND

REVENUE	APPROVED COUNCIL APPROPRIATION	INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Taxes (all sources)	\$ 28,913,515	\$ 124,388	\$ 29,037,903
Charges for Services	6,840,500	(99,000)	6,741,500
Intergovernmental Revenues	2,861,470	(29,000)	2,832,470
Licenses and Permits	2,197,805	-	2,197,805
Fines and Forfeitures	551,000	-	551,000
Interest and Penalties	1,615,000	(5,000)	1,610,000
Rental and Lease Income	168,539	(27,655)	140,884
Other Revenues	250,000	-	250,000
Total revenue appropriation	\$ 43,397,829	\$ (36,267)	\$ 43,361,562
EXPENDITURES			
Mayor Department	\$ 894,030	\$ 8,000	\$ 902,030
Legal Department	262,760	-	262,760
Office of the City Clerk	631,872	500	632,372
Finance Department	1,066,350	-	1,066,350
Information Technology	2,950,442	60,000	3,010,442
General Account	7,026,881	119,950	7,146,831
Police Department	8,862,024	24,000	8,886,024
Communications Center	3,626,945	-	3,626,945
Fire Department	10,888,559	401,860	11,290,419
Public Works Department	9,863,143	253,700	10,116,843
Engineering Department	1,186,431	25,000	1,211,431
Building Department	849,750	-	849,750
Total expenditure appropriation	\$ 48,109,187	\$ 893,010	\$ 49,002,197
OTHER FINANCING SOURCES (USES)			
Other Financing Sources	\$ (2,315,713)	\$ -	\$ (2,315,713)
Total other financing appropriation	\$ (2,315,713)	\$ -	\$ (2,315,713)
2024 unassigned fund balance	\$ 19,006,855	\$ -	\$ 19,006,855
Prior year encumbrances	(274,662)	-	(274,662)
Transfers to other funds	(7,770,000)	-	(7,770,000)
Other changes to the budget	1,017,591	(929,277)	88,314
2025 estimated unassigned fund balance	<u>\$ 11,979,784</u>	<u>\$ (929,277)</u>	<u>\$ 11,050,507</u>

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$10,000,000. 20% of budgeted annual expenditures is \$ 9,800,439

CAPITAL FUND

	APPROVED COUNCIL APPROPRIATION	INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
REVENUE			
Property Repair & Replacement	\$ 150,000	\$ -	\$ 150,000
Public Works	250,000	-	250,000
IT	75,000	-	75,000
Police	300,000	-	300,000
Communications Center	140,000	-	140,000
Fire	160,000	-	160,000
Building	10,000	-	10,000
Total revenue appropriation	\$ 1,085,000	\$ -	\$ 1,085,000
EXPENDITURES			
Property Repair & Replacement	\$ 6,673,649	\$ 244,000	\$ 6,917,649
Public Works Department	1,830,687	-	1,830,687
Garbage Equipment Reserve	849,050	-	849,050
IT Department	333,440	-	333,440
Police Department	992,680	-	992,680
Fire Department	1,790,260	-	1,790,260
Road Maintenance	4,159,329	-	4,159,329
Building Department	67,000	12,500	79,500
Total expenditure appropriation	\$ 16,696,095	\$ 256,500	\$ 16,952,595
OTHER FINANCING SOURCES (USES)			
Transfer from Permanent Fund	\$ 724,486	\$ -	\$ 724,486
Transfer from General Fund	4,500,000	-	4,500,000
Transfer from General Fund - Ambulance	100,000	-	100,000
Transfer from General Fund - Garbage	291,600	-	291,600
Total other financing appropriation	\$ 5,616,086	\$ -	\$ 5,616,086
2024 fund balance	\$ 21,341,481	\$ -	\$ 21,341,481
Prior year encumbrances	(3,787,165)	-	(3,787,165)
Prior year reappropriations	(1,319,588)	-	(1,319,588)
Transfers from other funds	4,491,326	-	4,491,326
Other changes to the budget	(9,379,582)	(256,500)	(9,636,082)
2025 estimated fund balance	<u>\$ 11,346,472</u>	<u>\$ (256,500)</u>	<u>\$ 11,089,972</u>

Estimated unassigned capital fund balance for projects	<u>\$ 5,735,160</u>
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SECTION 2. This ordinance also appropriates the use of emergency snow removal funds in the amount of \$250,000 as designated by the Mayor.

SECTION 3. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2025 and ending December 31, 2025.

SECTION 4. The effective date of this ordinance shall be six days after adoption.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

FISCAL NOTE
ORDINANCE NO. 6328
AMENDING THE 2025 OPERATING AND CAPITAL BUDGETS
FOR THE THIRD TIME

GENERAL FUND
(\$36,267) Decrease in Revenue
\$893,010 Increase in Expenditures

Revenue

1. Tax Revenue
 - \$124,388 increase to real property taxes
2. Charges for Services
 - (\$6,000) decrease to copy charges
 - \$7,000 increase to administration recovery from grants
 - (\$100,000) decrease to engineering recovery from grants
3. Intergovernmental Revenues
 - (\$217,550) decrease to state municipal assistance program
 - (\$18,000) decrease to state liquor licenses fees
 - \$100,000 increase to PERS on-behalf payment
 - \$106,550 increase to North Haven Payment In Lieu of Taxes
4. License and Permits
5. Interest and Penalties
 - (\$300,000) decrease to interest on deposits
 - \$45,000 increase to sales tax penalty and interest
 - \$250,000 increase to investment income for Series II account
6. Rental and Lease
 - (\$6,000) decrease to Denali Commission lease
 - (\$11,655) decrease to Boys & Girls Club lease
 - (\$10,000) decrease to Fire Training Center rent
7. Other Revenue
8. Other Financing Sources

Expenditures

1. Mayor's Office
 - \$8,000 increase to travel for Mayor and Chief of Staff to attend AML
2. City Attorney's Office
3. City Clerk's Office
 - \$500 increase to election costs
4. Finance Department
5. Information Technology
 - \$60,000 increase to outside contract for a cyber security assessment
6. General Account
 - \$19,950 increase to medical (Ordinance 6322)
 - \$100,000 increase to PERS Employer Relief
7. Police Department
 - \$24,000 increase to investigative expenses for DNA testing
8. Communications Center
9. Fire Department
 - \$401,860 increase to salaries and benefits (Ordinance 6322)
 - Reallocate operating supplies funds for prevention education supplies
10. Public Works
 - \$3,700 increase to salaries and benefits for changing a Clerk position to a Dispatcher position (annual cost increase \$14,730)
 - \$50,000 increase to fuel, oil, and grease
 - \$200,000 increase to temporary salaries and benefits
11. Engineering
 - \$25,000 increase to salaries and benefits
12. Building Department

CAPITAL FUND
\$0 Increase in Revenue
\$256,500 Increase in Expenditures

Revenue

1. Other Financing Sources

Expenditures

1. Property Repair & Replacement
 - \$244,000 increase to City Hall projects for chambers air conditioning unit (\$36,000, original \$60,000), engineering department remodel (\$10,000, original \$20,000), window sound deadening (\$18,000, original \$20,000), and bathroom remodel (\$180,000, original \$150,000)
 - **Reallocate \$30,000 from contingency for electricity at the Starter Block on Lacey Street and purchase equipment for the ice-skating rink**
 - **Reallocate \$100,000 from contingency for an emergency service patrol van**
2. Public Works
 - Reallocate \$45,540 to purchase a pickup bed sander (\$15,040), broom for skid (\$12,500), and broom for sidewalk machine (\$18,000)
3. Garbage Equipment Reserve
4. IT Department
5. Police Department
6. Communications Center
7. Fire Department
8. Road Maintenance
9. Building Department
 - \$12,500 increase to replace vehicle P-089 (cost \$35,000, balance from original budget of \$67,000)

FAIRBANKS NORTH STAR BOROUGH
Special Historic Preservation Commission
April 2, 2025
5:31 p.m.

A. CALL TO ORDER

A special meeting of the Historic Preservation Commission was held Tuesday, April 2, 2025, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

B. ROLL CALL

There were present:

Martin Gutoski
John Poirrier

Amy Viltrakis
Patricia Peirsol, Vice-Chair

Comprising a quorum of the Commission, and

Melissa Kellner, Community Planning Deputy Director
Kayde Whiteside, Long-Range Planner III
Allison Emmett, Assistant Clerk I
Sarah Fuerst, Grants and Contracts Administration Manager for the City of Fairbanks

Excused

Joshua Reuther
Matthew Reckard, Chair

Clerk's Note: An election for a Chair pro tem was held as the chair was excused and the vice-chair was attending remotely. Per FNSBC 4.04.155(G) a member may not preside over a meeting in which they are participating by teleconference.

Commissioner Poirrier nominated Commissioner Viltrakis as Chair pro tem, who was elected by default as there were no other nominations.

The gavel was passed to Chair pro tem Viltrakis.

C. MESSAGES

C.1. Citizens' Comments - limited to three (3) minutes

C.1.a. Agenda items not scheduled for public hearing

NONE

C.1.b. Items other than those appearing on the agenda

NONE

C.2. Disclosure and Statement of Conflict of Interest

NONE

D. APPROVAL OF AGENDA

POIRRIER,

moved to approve the agenda.

Seconded by GUTOSKI

VOTE ON MOTION TO APPROVE THE AGENDA.

Yeses:

Viltrakis, Poirrier, Gutoski, Peirsol

Noes:

None

MOTION CARRIED

4 Yeses, 0 Noes

E. UNFINISHED BUSINESS

E.1. Growden Memorial Ballpark Historic Site nomination to the National Register of Historic Places, to include a discussion and potential recommendation to the Alaska Department of Natural Resources Office of History and Archaeology.

Discussion ensued on the nomination and registration forms.

E. UNFINISHED BUSINESS – continued

POIRRIER,
Seconded by GUTOSKI

moved that Growden Park is eligible for the National Register under Criteria A and B. That the property retains authentic historic character from its period of significance and that the property is significant, retains integrity, and is eligible for listing in the National Register of Historic Places.

VOTE ON MOTION THAT GROWDEN PARK IS ELIGIBLE FOR THE NATIONAL REGISTER UNDER CRITERIA A AND B. THAT THE PROPERTY RETAINS AUTHENTIC HISTORIC CHARACTER FROM ITS PERIOD OF SIGNIFICANCE AND THAT THE PROPERTY IS SIGNIFICANT, RETAINS INTEGRITY, AND IS ELIGIBLE FOR LISTING IN THE NATIONAL REGISTER OF HISTORIC PLACES.

Yeses: Peirsol, Gutoski, Poirrier, Viltrakis

Noes: None

MOTION CARRIED 4 Yeses, 0 Noes

F. NEW BUSINESS

F.1. Review and potential recommendations regarding Section 106 National Historic Preservation Act Consultation Letters.

Chena Lake Recreation Area Bicycle and Pedestrian Access State/Federal Project Numbers: NFHWY00862/0002542

Kayde Whiteside, Long-Range Planner III, presented on the letter.

Discussion ensued on review history and eligibility.

No action was taken.

F. NEW BUSINESS – continued

- F.2. Presentation by Sarah Fuerst, Grants and Contracts Administration Manager for the City of Fairbanks, on the Polaris Tower Pamphlet Publication Draft, a required deliverable in the Polaris MOA to include discussion and comments to the City of Fairbanks.

Sarah Fuerst, Grants and Contracts Administration Manager for the City of Fairbanks, presented on the publication and 30-day comment period.

Discussion ensued on when and where the final pamphlet would be available and whether references to the Tanana Yukon Historical Society or Joan Skilbred would be included in the publication.

No action was taken.

- F.3. Review and potential recommendations regarding a draft Programmatic Agreement between Eielson AFB 354 Fighter Wing, the Alaska State Historic Preservation Officer, and the Advisory Council on Historic Preservation regarding the Operation, Maintenance, and Development of Activities at Eielson Air Force Base, Alaska.

Kayde Whiteside, Long-Range Planner III, presented on the draft Programmatic Agreement; Melissa Kellner, Community Planning Deputy Director, provided clarification that the Commission is a consulting party to the agreement.

Discussion ensued on flexibility to extend the comment period.

No action taken.

G. ADJOURNMENT

There being no further business to come before the Historic Preservation Commission, the meeting was adjourned at 6:28 p.m.

APPROVED: September 2, 2025.

FAIRBANKS NORTH STAR BOROUGH
Historic Preservation Commission
June 3, 2025
5:30 p.m.

A. CALL TO ORDER

A regular meeting of the Historic Preservation Commission was held Tuesday, June 3, 2025, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

B. ROLL CALL

There were present:

Martin Gutoski	Amy Viltrakis
John Poirrier	Joshua Reuther
Patricia Peirsol, Vice-Chair	Matthew Reckard, Chair

Comprising a quorum of the Commission, and

Melissa Kellner, Community Planning Deputy Director
Kayde Whiteside, Long-Range Planner III
Tom Hewitt, Special Assistant to the Mayor
Allison Donovan, Assistant Clerk I

Absent and Excused

NONE

C. MESSAGES

C.1. Citizens' Comments - limited to three (3) minutes

Clerks Note: Chair Reckard re-opened C.1.a. Agenda items not scheduled for public hearing and was heard immediately following item F.3. Report from Chair Reckard.

C.1.a. Agenda items not scheduled for public hearing

Patricia Schmidt, resident of the Borough, commented on the confirmation that a grant application for the S.S. Nenana has been submitted and received.

MESSAGES – continued

C.1.b. Items other than those appearing on the agenda

NONE

C.2. Disclosure and Statement of Conflict of Interest

NONE

D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of consent agenda passes all routine items indicated by asterisk (*) on the agenda. Consent agenda items are not considered separately unless any commission member or citizen so requests. In the event of such a request, the item is returned to the general agenda.

VILTRAKIS,
Seconded by PEIRSOL

moved to approve the agenda and the
consent agenda as read.

VOTE ON MOTION TO APPROVE THE AGENDA AND THE CONSENT AGENDA AS READ.

Yeses:

Viltrakis, Poirrier, Gutoski, Reuther,
Peirsol, Reckard

Noes:

None

MOTION CARRIED

6 Yeses, 0 Noes

E. MINUTES

E.1. *Historic Preservation Commission meeting minutes from March 4, 2025.

Without objection this measure was read by title and approved under the consent agenda.

F. REPORTS

F.1. Report from Melissa Kellner, Community Planning Deputy Director, and Kayde Whiteside, Long-Range Planner III.

REPORTS – continued

Melissa Kellner, Community Planning Deputy Director, and Kayde Whiteside, Long-Range Planner III, reported on the following:

- Certified Local Government program.
- United States Army Garrison Alaska Cultural Resources Working Group Session held on April 29, 2025.
- Eielson Airforce Base Thunderdome.

F.2. Update from the Administration on the S.S. Nenana.

Tom Hewitt, Special Assistant to the Mayor, provided an update on the following:

- FNSB Resolution No. 2025-13 regarding the Mayor entering into an agreement with the friends of the S.S. Nenana/and or the North Star Community Foundation for the purpose of extending grant funds.
- North Star Community Foundation grant application submittal.
- Memorandum of Agreement regarding ownership of preservation responsibilities.
- Parks and Recreation staff preservation efforts.
- Verification of no matching funds requirement.
- Capital Improvement Project (CIP) schedule.
- Responsibilities, maintenance, and lease of sale regarding the S.S. Nenana.

F.3. Report from Chair Reckard.

Chair Reckard reported on the following:

- Easement agreement requirement by the Borough for S.S. Nenana maintenance.
- Transom painting of the S.S. Nenana.
- Invitations to tour the S.S. Nenana with Assemblymembers.

Clerks Note: Chair Reckard re-opened C.1.a. Agenda items not scheduled for public hearing and was heard immediately following item F.3. Report from Chair Reckard.

F.4. Report from Commissioner Poirrier on participation with the Cultural Resource Program at Eielson Air Force Base (AFB) to develop a new Programmatic Agreement (PA) between the Department of the Air Force (DAF) Eielson AFB, the State of Alaska Historic Preservation Office (AK SHPO), the Advisory Council of Historic Preservation (ACHP), and consulting Federally Recognized Tribes for the ongoing maintenance of Eielson's historic buildings and a streamlined approach to National Historic Preservation Act (NHPA) Section 106 review.

Commissioner Poirrier, and Brooks Lawler, 354th Fighter Wing of Eielson Airforce Base Civil Engineer Squadron Representative, reported on a revised Programmatic agreement and a tentative meeting scheduled for June 5, 2025 to review and discuss the revisions.

G. NEW BUSINESS

- G.1. Discussion with Community Planning Staff on the Certified Local Government Program and future project ideas.

Kayde Whiteside, Long Range Planner III, and Maria Lewis, Alaska Department of Natural Resources Office of History and Archaeology Representative, presented information on Certified Local Government applications and example budget summaries for applications.

Discussion ensued on application deadlines and potential project ideas.

- G.2. Review and potential recommendations regarding Section 106 National Historic Preservation Act Consultation Letters.

Kayde Whiteside, Long Range Planner III, presented on a letter of concurrence regarding the determination of eligibility and effect of the proposed renovation and repairs to Building 2266 Dormitory (FAI-00749) on Eielson Air Force Base.

No discussion ensued and no action was taken.

Kayde Whiteside, Long Range Planner III, presented on a letter of concurrence regarding the monitoring of per- and polyfluoroalkyl substances (PFAS) on Eielson Air Force Base not adversely affecting historic properties.

No discussion ensued and no action was taken.

- G.3. Review and potential recommendations regarding Alaska Historic Preservation Act Consultation Letters.

Kayde Whiteside, Long Range Planner III, stated that no letters had been received for review and/or a recommendation from the Commission.

H. EXCUSE FUTURE ABSENCES

NONE

I. COMMISSIONERS' COMMENTS/COMMUNICATIONS

Vice-Chair Peirsol thanked the Borough Administration and Friends of S.S. Nenana for their work on applying for the grant.

Commissioner Poirrier thanked Ms. Lawlor for attending and providing the report on the Programmatic Agreement.

K. ADJOURNMENT

There being no further business to come before the Historic Preservation Commission, the meeting was adjourned at 6:29 p.m.

APPROVED: September 2, 2025.

FAIRBANKS NORTH STAR BOROUGH
Special Historic Preservation Commission
July 25, 2025
2:00 p.m.

A. CALL TO ORDER

A special meeting of the Historic Preservation Commission was held Friday, July 25, 2025, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

B. ROLL CALL

There were present:

Martin Gutoski	Amy Viltrakis
John Poirrier	Joshua Reuther
Matthew Reckard, Chair	

Comprising a quorum of the Commission, and

Kayde Whiteside, Long-Range Planner III
Allison Emmett, Assistant Clerk I

Excused

Patricia Peirsol, Vice-Chair

C. MESSAGES

C.1. Citizens' Comments - limited to three (3) minutes

C.1.a. Agenda items not scheduled for public hearing

Samantha Kennett, resident of the Borough, commented on hoping the proposed repairs to the Lathrop Pedestrian Overcrossing Bridge doesn't involve removing the bridge because it is beneficial to her work clients.

C.1.b. Items other than those appearing on the agenda

NONE

MESSAGES – continued

C.2. Disclosure and Statement of Conflict of Interest

NONE

D. APPROVAL OF AGENDA

GUTOSKI, moved to approve the agenda.
Seconded by POIRRIER

VOTE ON MOTION TO APPROVE THE AGENDA.

Yeses: Viltrakis, Poirrier, Gutoski, Reuther,
Reckard

Noes: None

MOTION CARRIED 5 Yeses, 0 Noes

E. NEW BUSINESS

E.1. Presentation by Brooks Lawler, 354th Fighter Wing of Eielson Airforce Base Civil Engineer Squadron Representative, on the request from the United States Air Force 354th Fighter Wing at Eielson Air Force Base proposing a consolidation of munition storage across the installation which will include demolition of facilities located within a Historic District, to include a discussion and potential recommendations.

Brooks Lawler, 354th Fighter Wing of Eielson Airforce Base Civil Engineer Squadron Representative, presented on the Section 106 Consultation Letter, the purpose and need of the project, and the comment period.

Discussion ensued on the following:

- Structures proposed to demolish and potential adverse effects anticipated.
- Eligibility for the National Register of Historic Places.
- Construction and mitigation plans.
- Memorandum of Agreement with the Alaska Office of History and Archaeology.
- Documentation process.
- Public education and outreach.

No action was taken.

NEW BUSINESS – continued

- E.2. Review and potential recommendations on a request from the State of Alaska Department of Transportation and Public Facilities on proposed repairs to the Lathrop Pedestrian Overcrossing Bridge in the City of Fairbanks.

Kayde Whiteside, Long Range Planner III, presented on the proposed project, repair plans and how no historic properties would be affected.

Discussion ensued on welding, funding, and the significance of the bridge.

No action was taken.

F. ADJOURNMENT

There being no further business to come before the Historic Preservation Commission, the meeting was adjourned at 2:48 p.m.

APPROVED: September 2, 2025.



CLAY STREET CEMETERY COMMISSION
REGULAR MEETING MINUTES – September 3, 2025
HELD VIA ZOOM WEBINAR AND
IN FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The Clay Street Cemetery Commission convened at 5:06 p.m. on the above date to conduct a Regular Meeting in the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, and via teleconference, with **Chair Aldean Kilbourn** presiding and the following Commission members in attendance:

Members Present: George Dalton, Seat A
Aldean Kilbourn, Seat C
Janet Richardson, Seat D
Julie Jones, Seat E
Karen Erickson, Seat F
Amy Stratman, Seat G

Absent: Jessica Desmond, Seat B
Jeremiah Cotter, Public Works Director

Also Present: Colt Chase, Deputy City Clerk

APPROVAL OF REGULAR MEETING MINUTES

a) Regular Meeting Minutes of August 6, 2025

J. Jones, seconded by **K. Erickson**, moved to APPROVE the August 6, 2025 minutes.

Chair Kilbourn took a voice vote on the motion to APPROVE the August 6, 2025 minutes and all members voted in favor.

APPROVAL OF AGENDA

J. Jones, seconded by **K. Erickson**, moved to APPROVE the agenda.

Chair Kilbourn took a voice vote on the motion to APPROVE the agenda and all members voted in favor.

CITIZENS COMMENTS – None

COMMUNICATIONS TO COMMISSION

J. Richardson shared that she had received a letter of appreciation from the archivist at St. Vincent's Mission in Santa Barbara. She recounted that while researching Anita de Martinez, who had passed away in Fairbanks in the early 1900's, she discovered a handwritten note on the back of her inquest referencing the Mission which led her to submitting a request for any available information. She shared that she had received details about A. de Martinez being left at the orphanage as an infant, which led to sufficient information to have a headstone ordered for her. She reported that the headstone had been placed this summer and that she had sent a completed photo to the archivist who responded with gratitude for the Commission's work and that A. de Martinez's final resting place had been treated with such respect.

Chair Kilbourn reported that they believe they have five locations in the Moose section of the cemetery where the individual buried there had been identified, although they have little information to go on. She stated that she had found contact information for the Royal Order of Moose and contacted them to share what data the Commission had, requesting any further details that may be available on the individuals.

C. Chase shared that former City Councilmember Gene Redden had stopped by his office in the previous week to inquire if any information was available for an individual for whom he was assisting with for research. He stated that he was unable to find any details but provided a link for the Clay Street Cemetery's section of the Find-a-Grave website. He indicated that there would likely be a follow-up email which he would share with the Commission members, in the event that any of them had knowledge of the individual.

EVENTS & PUBLIC RELATIONS

Chair Kilbourn shared that they are essentially done for the season, other than cleaning out the shed. She noted that they would appreciate it if the bagger attachment to the mower would be removed to create more space, given that it is not being used.

J. Richardson reported that classes from Barnette Magnet School would participate in their annual history tour and clean-up project on September 19.

FINANCIAL UPDATE

Chair Kilbourn referenced the provided financial report and noted that a donation of \$300 had been received from the Elizabeth Ann Sharp Trust to cover her marker. She recounted that they would like to purchase additional dirt by summer 2026 to add to the planters and reduce the frequency of watering.

UNFINISHED BUSINESS

a) Cemetery Grounds Maintenance

J. Richardson expressed appreciation for Tim from the Public Works Department, who had continued to do a great job with mowing and trimming around the property, which she had told him personally. She noted that the excessive rain from the last few weeks had been a challenge for upkeep. She reported that the path from the 7th Avenue gate that leads to the 5th Avenue pathway has almost disappeared due to overgrowth of grass and weeds. She stated that she is unsure of how the City would like to deal with this problem but reiterated that the path is almost completely gone.

J. Jones stated that by the next summer she would like to discuss the directional posts at the property and determine if they would like to repaint the existing individual units or replace them with a single four-way post. She pointed out that what is currently in place is ineffective. **J. Richardson** concurred that the current signs make no sense. **J. Jones** suggested that they discuss this item the following spring. **Chair Kilbourn** asked C. Chase to have this included on the April 2026 meeting agenda.

J. Jones noted that there are larger concrete pads left and asked why they are not being put out before they finish working for the season. **J. Richardson** explained that the units left to attend to are smaller-sized ones, that they do have plenty of smaller pads, but will be unable to do anything with them until they get

their next order of markers. **J. Jones** asked if they could dig up some of the sunken locations to raise them with their remaining gravel, provided the weather warms up and the rain stops. **Chair Kilbourn** concurred that this would be a good use of any available labor. **J. Richardson** added that they will find uses for the remaining large pads. **J. Jones** noted that if she had additional workers available before the season ends, she can also have them doing more edging and clearing buried markers.

b) Cemetery Rack Card Redesign

Chair Kilbourn stated that with J. Desmond not being present they did not have any update or advancement on this project. **J. Jones** asked if they should consider returning the project to committee for further work. **Chair Kilbourn** suggested that they may do that sometime in the future but that they are currently busy enough with research to prepare for their next marker order.

A. Stratman asked what the deadline is for the rack card design update. **J. Richardson** indicated that they would not need the cards until the next tourist season. **J. Jones** offered to handle the redesign work, if such was still needed, in six to eight weeks once her other duties slow down.

C. Chase asked what quantity they typically order. **Chair Kilbourn** reported that they usually get 1,000 at a time and that they do so from Graphic North Printing.

c) Additional White Cross Placements/Replacements

J. Richardson shared that the volunteers had installed 20 more crosses as well as replaced two units that had been broken. She stated that more would be put in, weather permitting, before the season was over.

d) Application for Placement – Elida Slaback

Chair Kilbourn reported that a letter had been sent but that things were on hold until they received a response and had clarification on the family's plans for placement in July 2026.

NEW BUSINESS

a) Application for Placement – Elizabeth & Bert Sharp

Chair Kilbourn referenced the two applications for placement that had been received from Bert Sharp for both him and his wife, Elizabeth Sharp (deceased).

J. Jones pointed out that the concrete pads had already been put in place for both and that the headstone for Elizabeth had not yet been ordered. **J. Richardson** noted that hers would be ordered with the next batch, which would make for a total of 21 markers.

J. Jones, seconded by **G. Dalton**, moved to APPROVE the Application for Placement for Elizabeth (“Betsy”) Ann and Bert Sharp, received on August 15, 2025.

Chair Kilbourn took a voice vote on the motion to APPROVE the Application for Placement for Elizabeth (“Betsy”) Ann and Bert Sharp, received on August 15, 2025, and all members voted in favor.

J. Jones asked if anyone had or would contact B. Sharp to let him know the status of the applications. **J. Richardson** stated that she would reach out to him.

OPEN AGENDA

J. Jones asked how things were progressing with their preparations for the next batch of markers to be ordered. She explained that she would be compiling their annual financial report for the bed tax grant program to submit in October and that it would be nice to have the next order placed before then.

Chair Kilbourn shared that unfortunately things were going a bit slower for her. **J. Richardson** reported that she has six or seven names completed. **A. Stratman** stated that she is still working on her list as well. **Chair Kilbourn** and **A. Stratman** discussed using newer tools, including Artificial Intelligence, to aide in their research efforts. **Chair Kilbourn** explained that their primary challenge is that the names they are working on have much less information available than other names which they had completed in the past, which is one of the main reasons they had been put off for later.

J. Jones recounted that on occasion they have prepaid for an order, to ensure funds were spent prior to a particular deadline, and that the details of the names and personal data could be finalized at a later point. She asked if they would like to do so again and that she could get a quote for the 20 markers plus the one for Betsy Sharp. **Chair Kilbourn** confirmed that there was consensus for J. Jones to proceed as described.

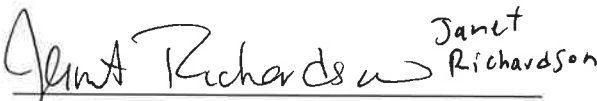
Chair Kilbourn indicated that if they needed an alternative option to expend funds before the deadline they could consider purchasing the dirt she had mentioned earlier in the evening, although she was not thrilled at the idea of needing to store it over the winter.

NEXT MEETING DATE – October 1, 2025

ADJOURNMENT

J. Jones, seconded by **J. Richardson**, moved to ADJOURN the meeting.

Chair Kilbourn declared the meeting ADJOURNED at 5:34 p.m.


for Aldean Kilbourn, Chair


Colt Chase, CMC, Deputy City Clerk

Transcribed by: CC



City of Fairbanks

MEMORANDUM

To: City Council Members

From: David Pruhs, City Mayor

Subject: Request for Concurrence – Building Code and Landscape Review and Appeals Commission

Date: October 9, 2025

The five-year term of Gary Pohl on the Building Code and Landscape Review and Appeals Commission will expire on December 31, 2025. Mr. Pohl has applied to continue serving on the Commission.

I hereby request your concurrence to the following **reappointment** to the Building Code and Landscape Review and Appeals Commission:

Seat E

Gary Pohl

Term to Expire: December 31, 2030

Mr. Pohl's resume is attached.

Thank you.

Building Code & Landscape Review & Appeals Commission

Board Details

The purpose of the Building Code and Landscape Review and Appeals Commission is:

- 1) To review the building, electrical, plumbing, fire prevention, residential, mechanical, fuel gas and abatement codes and related provisions of the Fairbanks Code of Ordinances and make recommendations regarding building construction and housing codes adopted by the City,
- 2) To investigate and review all operations of the building department of the City, to submit recommendations on policy to the City Council, and to make recommendations on administration to the mayor, and
- 3) To hear and determine in the first instance all appeals from final staff decisions relating to building construction within the City including the Uniform Code for the Abatement of Dangerous Buildings. Any decision of the board may be appealed to the superior court in accordance with the appellate rules of the state court system, and
- 4) To review any disputes arising from the Building Official's application of the prescriptive design method, an applicant's election to use the professional design method, or an applicant's election to use the alternative compliance method.

Overview

- **Size** 12 Seats
- **Term Length** 5 Years
- **Term Limit** N/A

Additional

Board/Commission Characteristics

The Building Code and Landscape Review and Appeals Commission consists of nine regular members appointed by the Mayor, subject to confirmation by the City Council, and each member shall serve a five-year term. The members of the Commission must reside or work within the City and have experience with the design or construction of structures or with landscaping. The Building Official shall be an ex officio member of the Commission, who may provide information and recommendations but may not vote on any matter. Two alternate members are appointed by the Mayor, subject to City Council confirmation, to serve in the place of any absent member or otherwise assist the Commission as directed by the chairman. A secretary, who need not be a Commission member, shall be selected by its regular members. The composition of the commission must be as follows: (1) Two structural engineers; (2) Two architects; (3) One electrical engineer; (4) One mechanical engineer; (5) One architect or landscape architect; (6) Two general construction contractors; (7) Two alternates with experience in construction or design.

Meetings

Meetings of the Building Code and Landscape Review and Appeals Commission are called by the chairman or a majority of the regular members. All meetings shall be open to the public. A majority (five members) of the Commission shall constitute a quorum, and a majority vote of those present and voting shall be necessary to carry any question. Minutes shall be kept as a permanent record of all meetings and shall be filed in the Office of the City Clerk.

Enacting Legislation

FGC 2-481 through 2-484

Enacting Legislation Website

<https://bit.ly/35fA6jn>

Joint Commission Details

N/A

Email the Commission Members

buildingcodereview&appealscommission@fairbanks.us

Gary H. Pohl, Architect

Alaska Registration No. AELA4645

Work History: Gary's career began in 1974 at Michael Baker, Jr. Engineers as architect on the Trans Alaska Pipeline project, followed by employment at Alaska Architectural and Engineering, Ellerbe and Graham Associates. In 1978, he began a 38-year career with USKH, Inc. where he became the first associate in the firm, and then went on to become a Principal and major stockholder, as well as a member of the Board of Directors and manager of the Fairbanks office. He helped grow USKH into a perennial *Engineering News Record* "Top 500" firm with four Alaskan offices as well as offices in the Pacific Northwest. In 2014, USKH was acquired by Stantec, a 400 office multi-national firm, and Gary became a principal, before electing to go to part-time status and then fully retiring from Stantec in late 2018.

Qualifications: Gary has been responsible for the design and successful completion of nearly \$500 million worth of built projects, without claim or litigation. Project construction costs have ranged from less than \$100,000 up to \$25 million. Approximately 50 percent of his projects have been schools and educational facilities. Other project types have included visitor industry facilities, municipal facilities, military facilities and industrial facilities. In addition, Gary was an EPA certified AHERA project designer for over 20 years. He was also a Construction Specifications Institute (CSI) Certified Construction Specifier. Most importantly, Gary has developed a high level of expertise in designing for the conditions found in subarctic interior Alaska.

Notable Projects in Fairbanks and the Interior: Gary was project manager and architect of record for the following projects:

- City of Fairbanks Block 39 Parking Garage
- City of Fairbanks Police Station
- FNSB Max Lyon Transit Park
- FNSB Tanana Lakes Master Plan and Phase 1 Development
- FNSB West Valley High School Renovation and Addition
- FNSB Hutchison Institute of Technology Renovation and Addition
- FNSB Barnett Magnet School Addition and Renovation
- FNSB University Park Elementary School
- USAF Eielson AFB Joint Mobility Complex
- UAF Student Recreation Center
- UAF Cutler Apartments Student Housing
- UAF Fine Arts Complex Music Wing Renovations
- Denali Princess Wilderness Lodge Phase 8 and 9 Expansions
- Holland America/Princess McKinley Village Expansion
- McKinley Village Aramark Visitor Center
- BLM/NPS Arctic Interagency Visitor Center, Coldfoot

Profile

Gary H. Pohl, AIA is a long time Alaskan with 46 years of professional architectural experience in Alaska. His body of work principally consists of commercial, institutional, military and governmental projects.

At this point in his career, he is a volunteer on the board of two non-profit entities and maintains a sole proprietorship which takes on limited small projects deemed to benefit their respective communities.

Education

Bachelor of Architecture, Louisiana State University, 1974

Current and Past Organizations

American Institute of Architects (AIA), Past Member

City of Fairbanks, Code Review Commission and Board of Appeals, Member

John Trigg Ester Library, Past President and Facilities Manager

Contact

Phone:

Email:

Address:

Gary H. Pohl, Architect



City of Fairbanks

City Mayor's Office-Risk/Purchasing

800 Cushman Street
Fairbanks, AK 99701

Phone (907) 459-6779
Fax (907) 459-6731

TO: Council Members
THROUGH: David Pruhs, Mayor
FROM:  Christina Rowlett, Risk Manager/Purchasing Agent
SUBJECT: Q3 2025 Sole Source Procurement Notification
DATE: October 8, 2025

This memo is in accordance with Ordinance No. 6304 updating City Code Sec. 54-241(d) notification to the city council of contract award through sole source purchasing in amounts up to \$250,000. Additional information available upon request.

Vendor Name/Address	Description	Justification	Amount
Colaska, Inc. dba Exclusive Paving PO Box 60750 Fairbanks, AK 99701	Replacement of approx. 345 linear feet of storm drain pipe including 3 catch basins on 8 th Avenue between Perry St. & Barnette St.	Timing constraints working with GHU and Alaska DOT. Exclusive was already on-site and was able to work in timeline.	\$71,535.00
Colaska, Inc. dba Exclusive Paving PO Box 60750 Fairbanks, AK 99701	Timberland Drive Storm Drain - repair & 10 th Avenue Storm Drain – install of storm drain inlet	Exclusive was already under contract for Joyce Drive project and Timberland – existing storm drain system was stranded, repair needed to reduce maintenance costs and flooding to nearby properties. 10 th Avenue – Reduce maintenance costs during spring thaw	\$26,675.00
SignCo Quality Signs 2840A Commercial Dr. Anchorage, AK 99501	Parking Garage Illuminated signs	Put out to bid, no responsive bids were placed. Went with original quote.	\$59,610.00