



FAIRBANKS CITY COUNCIL  
AGENDA NO. 2025-08  
**REGULAR MEETING –APRIL 28, 2025**  
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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REGULAR MEETING

6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item pertaining to City business that is not up for public hearing. The total comment period is 30 minutes, and testimony is limited to three minutes. Any person wishing to speak needs to sign up on the list located in the hallway or must have signed up in advance using the procedures for providing online testimony found at the City's website. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Councilmember or member of the staff. In consideration of others, please silence all cell phones and electronic devices.
6. APPROVAL OF AGENDA AND CONSENT AGENDA  
  
Consent agenda items are indicated by asterisks (\*). Consent agenda items are considered together unless a councilmember requests that the item be returned to the general agenda. Ordinances on the approved consent agenda are automatically advanced to the next regular meeting for second reading and public hearing. All other items on the approved consent agenda are passed as final.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- \*a) Regular Meeting Minutes of April 14, 2025

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following alcohol license applications for renewal. Public testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
77	300 Club	Beverage Dispensary	Karen A. Meadows-Sours	940 Cowles Street
3282	Circle K	Package Store	Holiday Alaska, LLC	No Premises
1966	Loyal Order of Moose #1392	Club	Fairbanks Lodge #1392	98 10th Avenue
576	Club SinRock	Beverage Dispensary	Kcornis, LLC	1347 Bedrock Street

- b) The Fairbanks City Council will hear interested citizens concerned with the following alcohol license application for transfer of location. Public testimony will be taken and limited to three minutes.

Type/License: Package Store, License #3282  
To DBA: Circle K  
To Owner: No change  
To Location: 575 Harold Bentley Avenue, Fairbanks  
From DBA: No DBA  
From Owner: Holiday Alaska, LLC  
From Location: No Premises

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCILMEMBERS' COMMENTS

11. UNFINISHED BUSINESS

12. NEW BUSINESS

- \*a) Resolution No. 5170 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the Alaska Highway Safety Office for FFY26 DUI Traffic Enforcement Unit. Introduced by Mayor Pruhs.
- \*b) Resolution No. 5171 – A Resolution Authorizing the City of Fairbanks to Enter Into Mutual Aid Agreements for Emergency Medical Transport. Introduced by Mayor Pruhs and All City Councilmembers.
- \*c) Ordinance No. 6313 – An Ordinance Amending Fairbanks General Code Sec. 50-288(b), Paid Parental Leave, to Clarify Eligibility. Introduced by Mayor Pruhs.

13. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- \*a) Fairbanks Diversity Council Meeting Minutes of February 11, 2025
- \*b) Reappointments to the Discretionary Fund Committee

14. COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

15. CITY CLERK'S REPORT

16. CITY ATTORNEY'S REPORT

17. EXECUTIVE SESSION

18. ADJOURNMENT



FAIRBANKS CITY COUNCIL  
REGULAR MEETING MINUTES, APRIL 14, 2025  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA

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The City Council convened at 6:30 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and in the City Council Chambers located at 800 Cushman Street, Fairbanks, Alaska, with Mayor David Pruhs presiding and the following Councilmembers in attendance:

Councilmembers Present:      Jerry Cleworth, Seat A  
Valerie Therrien, Seat B  
Sue Sprinkle, Seat C  
Crystal Tidwell, Seat D  
Lonny Marney, Seat E  
John Ringstad, Seat F

Absent:                                None

Also Present:                        D. Danyielle Snider, City Clerk  
Thomas Chard, City Attorney  
Michael Sanders, Chief of Staff  
Ron Dupee, Police Chief  
Richard Sweet, Deputy Police Chief  
Nathan Werner, Police Captain  
Andrew Cocco, Fire Chief  
Teal Soden, Public Information Officer  
Kristi Merideth, FECC Manager  
Margarita Bell, Chief Financial Officer  
Jennifer Payan, Accounting Specialist (remotely)  
Brynn Butler, Housing Coordinator (remotely)

**INVOCATION**

The invocation was given by City Clerk Danyielle Snider.

**FLAG SALUTATION**

At the request of Mayor Pruhs, **Mr. Ringstad** led the flag salutation.

**CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)**

Deputy Police Chief Richard Sweet introduced three new lateral-transfer officers and gave a brief background on their experience prior to joining the Fairbanks Police Department (FPD). He administered the oath of office to Officers Robert Preston, Marshaun Hearn, and Greg Stratman.

## **CITIZENS' COMMENTS**

*[Clerk Note: Names of citizens who provide comments may not be spelled correctly if their name was illegible on the physical sign-up sheet.]*

**Mayor Pruhs** called for comments and hearing none, declared Citizens' Comments closed.

## **APPROVAL OF AGENDA AND CONSENT AGENDA**

**Ms. Therrien**, seconded by **Mr. Ringstad**, moved to APPROVE the agenda and consent agenda.

**Mr. Marney** pulled item 12(a), Resolution No. 5168, from the consent agenda.

**Mayor Pruhs** pulled item 12(b), Resolution No. 5169, from the consent agenda.

**Mayor Pruhs** called for objection to the APPROVAL of the agenda, as amended, and hearing none, so ORDERED.

Clerk Snider read the consent agenda, as amended, into the record.

## **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

- a) Regular Meeting Minutes of March 31, 2025

APPROVED on the CONSENT AGENDA

## **SPECIAL ORDERS**

- a) Update from Green Life Supply Cultivation Facility (license no. 10958) regarding the condition placed on the license renewal by the City Council on March 10.

**Mayor Pruhs** invited Brandon Emmett, a paid consultant for Green Life Supply who had represented the company at the Regular Meeting of March 10, to provide an update. He noted that B. Emmett had been involved in the Alaska marijuana industry since its inception, serving in many leadership, oversight, and advisory roles. B. Emmett discussed the challenges they have encountered as they work to resolve the issue of odor complaints and filtration deficiencies at the cultivation facility. He shared that Ms. Tidwell participated in a walkthrough and that they were surprised to find numerous ventilation components had been stolen. He stated they also found that several fans had been turned backwards thus self-pressurizing the building and forcing unfiltered air to flow out through any available space. B. Emmett admitted that no one knows how or when the problems occurred but that a mitigation plan had been drafted and was ready to implement. He shared that they would plug holes in the ventilation system, turn fans in the correct direction, and install new filters. He noted that some areas would be shut down for the foreseeable future as they would not be able to bring those spaces up to acceptable standards without significant investment.

**Mayor Pruhs** asked if Ms. Tidwell was comfortable with the direction the business is taking to correct the issues. **Ms. Tidwell** indicated that she was and stated that it was beneficial to see how large of a project was being undertaken to resolve the problems. She noted that it is easy to oversimplify the concerns by just saying they need to replace some filters. She affirmed that the mitigation plan and their commitment to correct deficiencies is impressive and that she has confidence in their efforts.

**Mayor Pruhs** asked whether formal action was necessary to confirm that the condition placed on the license renewal at the March meeting had been satisfied. Clerk Snider indicated that she would like to convey an official update to the Alcohol & Marijuana Control Office (AMCO) soon.

**Ms. Sprinkle** asked for clarification on B. Emmett's role, the history of the business, and how the current situation came to be. B. Emmett clarified that he is a paid consultant who was brought on to help shepherd the company through a transitional period after the primary shareholder in the business passed away unexpectedly. He discussed the challenges the remaining owners and acting management had faced with the sudden changes and spoke about the actions they have taken to bring the business back from the brink of failure. He confirmed that the two remaining owners will now each become 50% owners until or unless the license goes through an official transfer.

**Mayor Pruhs** noted that it was responsible of the owners to bring B. Emmett on board. B. Emmett stated that he is confident the problems can be resolved in the very near future, although not likely by the 45-day deadline the Council set.

**Ms. Tidwell**, seconded by **Mr. Ringstad**, moved to CONFIRM that the condition placed on the renewal application at the March 10, 2025 meeting for License No. 10958 had been met (thus removing the condition).

**Ms. Therrien** asked if it would be appropriate to extend the deadline by another 30 days. Clerk Snider shared that AMCO would be holding its next board meeting within a few days and that this license was on that agenda. She explained they are anticipating an update from the City. She confirmed that the Council may extend the deadline. **Ms. Therrien** asked if B. Emmett believed he could finish within a 30-day extension period. B. Emmett stated that he believes they could.

**Mr. Ringstad** stated that sufficient effort had been made for the Council to consider the condition honored.

**Mr. Cleworth** asked if the business had sufficient funds to complete the project. B. Emmett asserted that they do and that his initial apprehension as to whether they could pull it off has evolved into confidence that they can and will. **Mr. Cleworth** asked if they were required to obtain a permit for the work they are doing. B. Emmett explained that were not, as the work did not impact health or safety nor include electrical or structural modifications. **Mr. Cleworth** asked if the retail component of the business was healthy. B. Emmett noted that the retail operation is under a separate license but that it is healthy.

**Mr. Marney** asked about the timing and process of transferring ownership of the license and suggested that should be a priority. B. Emmett explained that the owner's unexpected death, along

with the stringent requirements from the State, had created a unique situation. He affirmed that the State is working closely with the business to ensure all appropriate steps are taken.

**Ms. Sprinkle** noted that the owner passed away over a year ago. She asked if there was a way the Council could verify that things are operating well and that the problems were corrected. B. Emmett extended the invitation for a tour of the facility to any Councilmembers that would like a behind-the-scenes view of the project.

**Ms. Tidwell** stated that she would prefer to move forward rather than extend the deadline.

**Mr. Cleworth** asked if the City is able to file a protest on alcohol or marijuana licenses at any time if a problem arose with a business, even if it was not during the license renewal period. City Attorney Chard confirmed that the City, as well as any citizen, can file complaints with AMCO at any time during the year. **Mr. Cleworth** stated that he does not have a problem with the motion on the floor given that the Council maintains that trump card at all times. B. Emmett acknowledged that he and the owners would strive to maintain positive reputations.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO CONFIRM THAT THE CONDITION PLACED ON THE RENEWAL APPLICATION AT THE MARCH 10, 2025 MEETING FOR LICENSE NO. 10958 HAD BEEN MET (THUS REMOVING THE CONDITION) AS FOLLOWS:

YEAS: Cleworth, Marney, Tidwell, Ringstad, Sprinkle, Therrien

NAYS: None

**Mayor Pruhs** declared the MOTION CARRIED.

### **MAYOR'S COMMENTS AND REPORT**

**Mayor Pruhs** asked Fairbanks Emergency Communications Center (FECC) Manager Kristi Merideth to provide a report on dispatch operations.

K. Merideth reported that FECC is almost fully staffed, with 19.5 positions currently filled and a handful of new hires in various stages of onboarding. She stated that they have had to be creative with scheduling to ensure trainers are present whenever necessary. She shared that it was National Public Safety Telecommunicators Week and that some employees were attending out-of-state trainings. She added that the FECC is about to go live with new cloud-based software which would allow for better training opportunities.

**Mr. Marney** asked how the department is doing with overtime. K. Merideth indicated that with the staffing increases, overtime has also improved. She noted that the FECC's overtime is covered by salary savings from unfilled positions, so it has had no net effect on the budget. **Mayor Pruhs** asked Chief Financial Officer (CFO) Bell to prepare a statement for the Council showing wages and overtime of all departments for the first quarter of 2025. **Mr. Marney** congratulated K. Merideth on the success with filling vacancies within the FECC. K. Merideth expressed appreciation for Human Resources (HR) Director Merritt's hard work.

**Mayor Pruhs** asked Fire Chief Coccoaro to provide a report on staffing at the Fairbanks Fire Department (FFD).

Chief Coccoaro recounted that the 2025 budget had approved nine new firefighter positions and that they are on their way to having those positions filled. He reported that seven offers had been extended but that they are holding off on the remaining positions in hopes to recruit candidates with both firefighter and paramedic experience. He stated that will put FFD at a total of 59 personnel. Chief Coccoaro shared that the new Community Paramedic had been doing well and has more patients than expected. He shared that the new Deputy Fire Marshal transferred to FFD with over 30 years of experience, including several specialties. He expressed appreciation for the efforts of HR in getting positions filled. Chief Coccoaro reported that FFD had over 7,600 calls in 2024 and thanked the Council for its support in funding FFD personnel and equipment.

**Ms. Sprinkle** asked for details on the Community Paramedic's schedule. Chief Coccoaro replied that she works four 10-hour days with no overtime, in keeping with the budget. **Ms. Sprinkle** asked how the City gets clients for the program. Chief Coccoaro explained that they operate on an open referral process through FECC and community partners such as the Mobile Crisis program, the hospital, Alaskan Native organizations, and from citizens who reach out. He shared that his goal is to not turn anyone away and to put people on a path to get help even if the Community Paramedic program is not the solution to their specific problem.

**Mayor Pruhs** shared that Public Works Director Jeremiah Cotter sent a report on staffing which stated that all but one mechanic position in his department would be filled within the week. He highlighted the concerted efforts of HR and various department heads in working to fill vacancies.

**Mayor Pruhs** discussed the recent protests near City Hall and declared that the City protects all rights of assembly and the freedom of speech. He shared that he attended two recent events and endeavored to keep things calm by serving hot dogs and affirming that the City had no issues with the expression of peoples' views. He stated he was asked to address the crowd at the second protest, and he encouraged all those present to be safe and respectful. He discussed considerations for future protests to provide traffic calming solutions and highlighted the importance public safety. **Mayor Pruhs** shared information about individuals found to be living inside an abandoned building on Cushman Street, which is owned by the Alaska Department of Transportation. He stated that, with the State's permission, the City gave notice to vacate the building, and Housing Coordinator Butler provided information on available services. He commended City staff for helping out in the community in areas that are not necessarily the City's responsibility.

### **COUNCILMEMBERS' COMMENTS**

All Councilmembers indicated that they had no comments.

### **UNFINISHED BUSINESS**

- a) Ordinance No. 6312 – An Ordinance Amending Fairbanks General Code Sec. 14-433 Rotation Tow List Eligibility Requirements and Amending the City's Tow Rotation List



Schedule of Fees and Charges for Services. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

**Mr. Ringstad**, seconded by **Mr. Marney**, moved to ADOPT Ordinance No. 6312.

**Mayor Pruhs** called for Public Testimony.

*Chelsey Bratcher and William Reams, Co-owners of Tug N' Grin Towing and Recovery* – C. Bratcher stated that they heard the City had received complaints about the distance from the city to their location and are considered to be on the “brink of annoyance.” She shared that when they first applied to be on the City’s tow rotation list, they were told that their location in Moose Creek would not be a problem as long as they could respond to calls in a timely manner. She reported that they can be at any location in the city within 23 minutes and that they have a partnership with another local towing company off Van Horn Road if customers prefer that their vehicle be taken to another lot. C. Bratcher stated that most of the vehicles taken to their location are totaled or otherwise undriveable and that their lot is primarily a staging area for insurance companies trying to determine next steps. She shared that they have offered delivery to those needing to get personal belongings out of their vehicles. She acknowledged that their location is remote for Fairbanks-based customers but asserted that multiple avenues for success exist. She added that they go out of their way to provide free services to those in difficult situations after an accident. W. Reams declared that the proposed requirement that a company’s vehicle storage location be within 10 miles of City Hall is understandable but requested additional time to secure another lot close to or within city limits. He shared that, with a realtor’s assistance, they are looking for another property.

**Mayor Pruhs** asked if there were any complaints on file regarding the Tug N’ Grin business. Chief of Staff Sanders indicated that the only complaints he is aware of pertained to the distance to their storage lot but that communications with the business owners had been positive.

**Mr. Ringstad** asked C. Bratcher and W. Reams how much of their business is within the core Fairbanks area compared to North Pole. W. Reams shared that they have a lot of business within Fairbanks. He explained that the City of North Pole has a contract with Interior Towing and is currently unwilling to use any other companies. **Mr. Ringstad** asked if the proposed requirement for a storage facility closer to town puts a burden on their business or if it aligns with any existing plans for expansion. W. Reams stated that there is some burden, given the need for a person to provide access at another facility. He shared that he, C. Bratcher, or Robert Smith, the owner of Badger Towing [who joined them at the Public Testimony dais], would have to meet the customer in Fairbanks. He added that they had only been in business for 15 months but have a goal to eventually maintain some equipment in town; he added that purchasing property would take time. R. Smith noted that he had not heard of any complaints about the location of another company, located in Salcha, who has a lot in the city. He shared that his company answers calls from North Pole to Nenana and that he has only had positive experiences with the owners of Tug N’ Grin.

**Ms. Sprinkle** acknowledged the difficulties with the business location and expressed appreciation for the owners’ testimony. She asked if they also work with the Alaska State Troopers (AST) and, if so, whether the AST has similar concerns. C. Bratcher stated that they do work with the AST but that many of those calls are closer to their location. She reiterated their company’s commitment

to helping people during the difficult experience of having a vehicle towed. She shared that the business slows greatly in the summer season, and losing revenue from City tows would hurt.

**Ms. Tidwell** asked if a per-mile charge is assessed when a vehicle is picked up in Fairbanks. C. Bratcher confirmed that they only charge what is allowed in the City's Tow Rotation List Schedule of Fees. She indicated that the charge is assessed per mile from the location of the accident to their storage lot in Moose Creek, which is typically about 21 miles.

**Mr. Marney** asked when they felt a new lot within a 10-mile distance of City Hall would be operational. W. Reams indicated that they intend to have things finalized before next winter. He shared that the biggest challenge is finding a contained property that is not an easy target for break-ins, given the nature of their business. C. Bratcher discussed fencing plus other specifications that are required and added that their realtor had only found one property so far, which costs \$35,000.

**Ms. Therrien** asked if they had any feedback on the increase of fees proposed by the ordinance. C. Bratcher expressed support for the proposed increases.

**Ms. Cleworth** asked for a breakdown of what they would normally charge for a callout not initiated by the City. C. Bratcher provided a summary of fees associated with a typical tow, noting that daily storage fees can vary depending on the state of the vehicle and any cleanup required. She added that they do not have any fees for access outside of regular hours as their impound yard is next to their residence. **Mr. Cleworth** asked how difficult it would be for him to get his vehicle out if it was taken to their location. W. Reams indicated that while they prefer advanced notice, they avail themselves 24 hours a day for individuals needing access.

There being no more comments, **Mayor Pruhs** closed the public hearing.

**Mayor Pruhs** addressed the proposed requirement for companies to have a storage facility within 10 miles of City Hall and suggested the Council discuss leaving it as-is, removing it entirely, or amending it in a manner that would be acceptable to the Council, such as implementing an effective date later in the year. He shared that he had previously removed towing companies from the City's tow rotation list for business practices that were deemed predatory and stated he would not want to see a company who had otherwise operated in good faith be knocked off the list due to a difficult, albeit understandable, new requirement.

**Mr. Ringstad**, seconded by **Ms. Therrien**, moved to AMEND Ordinance No. 6312 by striking Section 14-433(a)(4).

**Ms. Sprinkle** stated that she was not necessarily against the motion but noted that the section had been added due to complaints about the driving distance for impound lots outside the city. She asked if more details could be provided on the complaints. M. Sanders shared that police officers heard most of the complaints, which were forwarded to the administration and added that it would be appropriate to implement the requirement. He noted that convenience, time, and cost for should be considered.

**Mr. Cleworth** recalled that the towing section of the Fairbanks General Code (FGC) and the associated fees had been reviewed in length about ten years prior. He discussed the issues at that time, including infighting between competitors and difficulties for citizens in getting access to their vehicles. He agreed that if someone was in an accident and later learned their vehicle had been taken 21 miles away, they would likely and understandably be upset. He suggested that rather than removing the section, the Council add a later effective date to allow any companies that would be immediately noncompliant to have time to implement other options. He reported that he has also heard complaints about the mileage fees from individuals who did not have a preferred towing company and agreed to just accept towing service from a company from the City's rotation list.

**Ms. Tidwell** indicated that she was also conflicted. **M. Sanders** explained that most complaints go to FPD or FECC first, but individuals who have felt they were overcharged will typically make their way to the Mayor's Office. **Ms. Tidwell** asked if they could hear directly from Police Chief Dupee about what officers are reporting. Chief Dupee confirmed that the complaints FPD receives are typically about bills that have fees on top of what is approved by the FGC. He reported seeing towing bills of up to seven or eight thousand dollars.

**Ms. Therrien** suggested that an effective date of October 2025 may not be feasible. **Ms. Sprinkle** asked if the Council could set a limit on the total mileage that could be charged. Attorney Chard advised that the Council focus on the pending motion which was to strike Section 14-433(a)(4).

**Mr. Ringstad** concurred that the Council should instead consider a later implementation date.

**Mr. Ringstad**, with concurrence of the second, withdrew the motion to amend.

**Ms. Therrien**, seconded by **Mr. Ringstad**, moved to AMEND Ordinance No. 6312 by adding "available by October 31, 2026" to the end of Sec. 14-433(a)(4).

**Mr. Cleworth** asserted that October 2026 was an unnecessarily long delay that he did not support.

**Ms. Tidwell**, seconded by **Mr. Ringstad**, moved to AMEND the amendment on the floor by changing "2026" to "2025."

**Ms. Tidwell** discussed the reasonability of a 6-month timeframe versus 18 months.

**Ms. Sprinkle** asked if they were making a change for just a single entity. **Mayor Pruhs** confirmed that the amendment would apply to all businesses subject to the ordinance.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND THE AMENDMENT TO ORDINANCE NO. 6312 BY CHANGING "2026" TO "2025" AS FOLLOWS:

YEAS: Tidwell, Cleworth, Marney, Ringstad, Sprinkle, Therrien

NAYS: None

**Mayor Pruhs** declared the MOTION CARRIED.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6312 BY ADDING “AVAILABLE BY OCTOBER 31, 2025” TO THE END OF SEC. 14-433(a)(4) AS FOLLOWS:

YEAS: Ringstad, Therrien, Marney, Sprinkle, Cleworth, Tidwell  
NAYS: None

**Mayor Pruhs** declared the MOTION CARRIED.

**Mr. Cleworth** asked if there is any language in the FGC that addresses the office hours for impound yards. Attorney Chard stated that there is language that sets expectations for operating hours but that he would need to research whether that was in the FGC or just the written agreements between the companies and the City. **Mr. Cleworth** explained that he has heard complaints of individuals sometimes being unable to contact towing companies to arrange access to their vehicle, which results in the accumulation of daily storage fees. He discussed the various fee increases within the ordinance and suggested that while some are reasonable, others seem too high. Attorney Chard shared that FGC Sec. 14-435 establishes a minimum of 8 hours per day for companies to be available for individuals to gain access to their vehicle.

**Mr. Cleworth**, seconded by **Ms. Sprinkle**, moved to AMEND Ordinance No. 6312, as Amended, by reducing the callout fee from \$300 to \$200.

**Ms. Sprinkle** acknowledged that when a vehicle is towed, it amounts to a bad day for the owner and that while fees are to be expected, she believes that \$200 is substantial enough.

**Ms. Therrien** asked how the proposed increase to \$300 had been determined. M. Sanders explained that the fees had not been reviewed in five years and that the increases would be in line with AST charges.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6312, AS AMENDED, BY REDUCING THE CALLOUT FEE FROM \$300 TO \$200 AS FOLLOWS:

YEAS: Cleworth, Sprinkle, Therrien  
NAYS: Marney, Ringstad, Tidwell, Pruhs

**Mayor Pruhs** declared the MOTION FAILED.

**Mr. Cleworth** addressed the security fee proposed increased from \$100 to \$150 and asked what the fee is for. Clerk Snider shared language from FGC Sec. 14-437 regarding the security requirements that towing companies must provide to secure vehicles at their facility; she added that they are permitted to charge a fee for that service.

**Mr. Cleworth**, seconded by **Ms. Sprinkle**, moved to AMEND Ordinance No. 6312, as Amended, by keeping the security fee at \$100.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE NO. 6312, AS AMENDED, BY KEEPING THE SECURITY FEE AT \$100 AS FOLLOWS:

YEAS: Ringstad, Tidwell, Sprinkle, Marney, Cleworth  
NAYS: Therrien  
**Mayor Pruhs** declared the MOTION CARRIED.

**Ms. Therrien** asked if there is any leeway for individuals whose vehicle is towed on a Friday and who are then charged storage fees over the weekend when the tow company is not available for access. Attorney Chard indicated that he would look into it and share what he finds.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6312, AS AMENDED, AS FOLLOWS:

YEAS: Marney, Ringstad, Cleworth, Sprinkle, Therrien, Tidwell  
NAYS: None  
**Mayor Pruhs** declared the MOTION CARRIED and Ordinance No. 6312, as Amended, ADOPTED.

**Mr. Marney, Mr. Ringstad, Ms. Sprinkle, Ms. Therrien, and Ms. Tidwell** each asked to be added as sponsors for Ordinance No. 6312, as Amended.

### **NEW BUSINESS**

- a) Resolution No. 5168 – A Resolution Amending the City Schedule of Fees and Charges for Services by Adjusting Fire Department Fees and Emergency Services Fees. Introduced by Mayor Pruhs.

**Ms. Therrien**, seconded by **Ms. Sprinkle**, moved to APPROVE Resolution No. 5168.

**Mr. Marney** recounted his desire, as expressed in the last Work Session, to keep the existing \$100 resident discount that was being proposed for elimination, noting that the onus could be on the citizen to provide proof of discount eligibility within a reasonable timeframe. He acknowledged an email sent by Attorney Chard earlier in the day advising against the discount. Attorney Chard acknowledged the good intention of the discount but explained that the definition of a resident was not clearly defined in the City's Charter or Code except for purposes of representation on City boards and commission, elections, voting, and business licensing. He shared that the courts have ruled firmly against discrimination between residents and non-residents for the purposes of providing benefits. He affirmed his advice to discontinue the discount.

**Ms. Sprinkle** expressed concern that the City would be looking to make money by charging for saving a life. Fire Chief Andrew Cocco explained that the Centers for Medicare and Medicaid Services (CMS) consider Fairbanks to be either "rural" or "super rural," depending on the zip code, and the rates are recommended for the types of services listed. He affirmed that the fees are a huge revenue stream for the City and that emergency medical services (EMS) are meant to involve fees.

**Mr. Cleworth** stated that the resident discount has been in place for as long as he could remember. He asked if there has ever been a challenge to it. Attorney Chard indicated that he is not aware of any past issues but that his review of the Alaska Constitution and the FGC on the matter compels

him to advise that the discount be discontinued. **Mr. Cleworth** expressed a desire to keep the discount in place, noting that City residents often assume, even if naively, that certain services are provided at no cost because they pay property taxes. He asserted that the discount is not much and suggested that voter rolls could be used for verification of residency. Attorney Chard explained that in order for the City to justify a discount of this nature, it must show that a legitimate interest is being advanced by the policy. He discussed the difficulties of balancing that requirement with the scope of the FFD's overall mission, responsibilities, and service area. **Mr. Cleworth** indicated that he would still like to find a way to keep the discount in place and that he believes citizens of Fairbanks should get a small break considering how much they already pay in taxes.

**Ms. Sprinkle** shared about an incident where an ambulance was dispatched to someone near her, within city limits, but the ambulance was from another agency in the Borough. She asked if the discount would apply in that scenario or in a situation where a City resident receives ambulance services outside of city limits. Chief Cocco explained that the Borough has its own schedule of fees which does not include a discount for city residents.

**Ms. Therrien** stated that if the City continues to offer the resident discount, the individual should be required to provide eligibility verification within 30 days. She suggested that many individuals receiving the service would likely qualify for Medicare/Medicaid and that the City often only receives a couple hundred dollars in payment, and the City should not give away another \$100.

**Mr. Ringstad** discussed living with residency-based laws for decades and how the courts have ultimately come to not support them. He stated that research had found 52 different definitions of residency across Alaska Statutes. He concurred with the desire to give benefits to residents but argued that the courts have consistently ruled against the concept when it is challenged, opting to use a very broad definition of residency. He also spoke against the idea of tying the discount to voter registration and suggested the Council find better ways to give Fairbanks citizens a break.

**Mr. Cleworth** asked if a rebate system would be feasible instead of a discount. Attorney Chard concurred with Mr. Ringstad's comments, noting that the broad definition of the courts would ultimately result in almost everyone using ambulance services meeting the definition of a resident. He stated that despite the good intent, he has not seen any recent case to support the concept.

**Mr. Marney** asked if the discount was used frequently. Chief Cocco indicated that in his experience, discounts of any type are rare anywhere else in the country and that Fairbanks is the only place he had ever seen that had a resident discount. He agreed with Ms. Therrien's analysis that many individuals served are Medicare/Medicaid recipients and that the amount FFD receives in payment barely covers the expense of the ambulance run. He expressed willingness to work with Councilmembers on other creative opportunities to better serve the community.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 5168 AS FOLLOWS:

YEAS:	Sprinkle, Therrien, Marney, Ringstad, Tidwell
NAYS:	Cleworth

**Mayor Pruhs** declared the MOTION CARRIED and Resolution No. 5168 APPROVED.

- b) Resolution No. 5169 – A Resolution Supporting the Development and Completion of a Natural Gas Pipeline from the North Slope, Including a Fairbanks Connector, to Provide Economic, Environmental, and Energy Benefits to Fairbanks and the Interior Region. Introduced by Mayor Pruhs and Councilmembers Therrien, Ringstad, and Tidwell.

**Ms. Sprinkle**, seconded by **Ms. Tidwell**, moved to APPROVE Resolution No. 5169.

**Mr. Marney**, **Mr. Cleworth**, and **Ms. Sprinkle** each asked to be added as sponsors.

**Mayor Pruhs** expressed appreciation for the effort to secure a natural gas pipeline connection that would benefit Fairbanks. He suggested that this is the best chance Fairbanks has ever had in seeing the project come to fruition and that while there is a chance it may never happen, the Council should do all it can to advocate for it.

**Ms. Therrien** asked if the City Clerk could send the signed resolution to the City's lobbyist by the following day, as she and Mr. Ringstad would be traveling to Juneau to speak with legislators. **Mayor Pruhs** indicated that would only be possible if there was no intent for any member to request reconsideration. Clerk Snider explained that she typically waits until the Wednesday following a Council meeting to get ordinances and resolutions signed to allow for any requests for reconsideration. She stated she could make an exception given that all Councilmembers were sponsoring the resolution.

**Mr. Marney** reported that he and Mayor Pruhs attended a public forum with representatives Will Stapp and Scott Kawasaki and that he had provided both with a copy of the proposed resolution.

**Mr. Cleworth** asked for more information on the location preferences of the connecting gas line. **Mr. Ringstad** explained the geographic considerations that influenced the resolution's drafting.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 5169 AS FOLLOWS:

YEAS: Marney, Cleworth, Ringstad, Tidwell, Therrien, Sprinkle  
NAYS: None  
**Mayor Pruhs** declared the MOTION CARRIED and Resolution No. 5169 APPROVED.

### **WRITTEN COMMUNICATIONS TO THE CITY COUNCIL**

- a) Historic Preservation Commission Meeting Minutes of December 3, 2024

ACCEPTED on the CONSENT AGENDA

- a) 2025 Quarter 1 Sole Source Procurement Report

**COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS**

**Ms. Tidwell** shared that in addition to visiting Green Life Supply's cultivation facility, she also had the visited the Fire Training Center (FTC) on 30th Avenue. She stated that the renovations being performed are impressive and encouraged others to schedule a visit. She noted that a special meeting of the FNSB Economic Development Commission would be held the following day. **Mayor Pruhs** thanked Ms. Tidwell for visiting the FTC and for sharing about it with the Council.

**Mr. Marney** asked if the special Economic Development Commission meeting was to discuss the Alaska Regional Development Organization (ARDOR) for Interior Alaska. **Ms. Tidwell** clarified that the purpose of the meeting is to discuss a proposed tax for the Two Rivers community to support fire services in that area.

**Mr. Marney** asked for a bullet point summary of what Ms. Therrien and Mr. Ringstad were planning to discuss with legislators in Juneau. **Mayor Pruhs** affirmed that the only items Mr. Ringstad and Ms. Therrien were authorized to discuss on behalf of the City Council were the City's 2025 legislative and capital priorities set forth in Resolution No. 5145.

**Mr. Ringstad** stated that the coming week would be a heavy one for budget work in the legislature and that major deficits were being proposed, making for a difficult road ahead.

**Ms. Sprinkle** stated that she will attend upcoming meetings of the Chena Riverfront Commission and the Greater Fairbanks Chamber of Commerce Board of Directors. She expressed concern over reported issues with the Moore Street Senior Apartments. **Mayor Pruhs** confirmed that the Council would be discussing that topic in the near future.

**Ms. Therrien** discussed her attendance as the City Council representative at the recent Borough Assembly meeting and the items she reported to that body. She shared details on the Legislative Committee's recent activity and provided progress updates on several of the City's legislative priorities. She confirmed that the State's capital budget will likely be bare bones, only providing for what is necessary to prevent the loss of any matching federal funding sources.

**Mr. Cleworth** asked about the original timeline for completion of the Polaris Building demolition. **Mayor Pruhs** reported that the initial deadline was October 31, 2024, which had been extended to October 31, 2025. **Mr. Cleworth** asked if there were any penalties for failure to meet the deadline. **Mayor Pruhs** explained that they discovered the U.S. Environmental Protection Agency and the Alaska Department of Environmental Conservation had drastically underestimated the amount of internal contamination present within the building, which led to delays in abatement and an increase in the project costs, which the Council had approved in the previous year. He confirmed that funding for other unexpected overages was still available. **Mr. Cleworth** asked if future delays beyond the already-extended deadline would be handled by the administration or if the issue would come before the Council. **Mayor Pruhs** indicated that the initial extension had been granted through his office based on there being no impact on City-provided funds for the



project. **Mr. Cleworth** thanked Mayor Pruhs for the explanation. He requested that the Council receive an update from the City Engineer on certain City-owned properties in the Birch Hill area. He provided a brief history on various lots and how they came to be owned by the City. He indicated that he would like to have a better understanding of what has transpired in the years since then and what the City can or cannot do with the properties. **Mayor Pruhs** gave additional background on the properties and agreed that it would be a worthwhile topic for an upcoming meeting. **Mr. Cleworth** noted that any potential proceeds from the sale of said properties would go into the City's Permanent Fund, which would be very beneficial to the City.

### **EXECUTIVE SESSION**

**Mr. Cleworth**, seconded by **Ms. Tidwell**, moved to ENTER into an Executive Session to discuss a Polaris Demolition Easement.

**Mayor Pruhs** called for objection and, hearing none, so ORDERED.

**Mayor Pruhs** called for a brief recess. The Council reconvened in Executive Session at 8:28 p.m.

- a) Polaris Demolition Easement [permissible under State law, including the provision at AS 44.62.310(c)(1)] *(ended at 8:51 p.m.)*

**Mr. Cleworth** stated that the Council met in an Executive Session to discuss a Polaris Demolition Easement. He affirmed that no formal action had been taken.

### **ADJOURNMENT**

**Ms. Tidwell**, seconded by **Ms. Sprinkle**, moved to ADJOURN the meeting.

**Mayor Pruhs** called for objection and, hearing none, so ORDERED.

**Mayor Pruhs** declared the meeting adjourned at 8:52 p.m.

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DAVID PRUHS, MAYOR

ATTEST:

---

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: CC



800 Cushman Street  
Fairbanks, AK 99701

Telephone (907) 459-6702  
Fax (907) 459-6710

## MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk



SUBJECT: Alcohol License Renewal Applications

DATE: April 23, 2025

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following alcohol license renewal applications:

Lic. #	DBA	License Type	Licensee	Address
77	300 Club	Beverage Dispensary	Karen A. Meadows-Sours	940 Cowles Street
3282	Circle K	Package Store	Holiday Alaska, LLC	No Premises
1966	Loyal Order of Moose #1392	Club	Fairbanks Lodge #1392	98 10th Avenue
576	Club SinRock	Beverage Dispensary	Kcornis, LLC	1347 Bedrock Street

Pursuant to FGC Sec. 14-178 the Council may determine whether to protest alcohol license renewal applications after holding a public hearing. As required by FGC Sec. 14-167(b), I have sent written notice of the public hearing to the above-listed licensees. These renewal applications were approved with delegation by the ABC Board at a special meeting on April 8, 2025. The City's 60-day response deadline to AMCO for these alcohol license renewals is May 16, 2025.

The Police Department has included focused call reports, as requested by the Council, for the locations listed above. **There are no department-recommended protests** for these alcohol license renewal applications.

# CITY OF FAIRBANKS PUBLIC SAFETY

## Event List with Report Numbers

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
25000683	02/25/2025 15:08:28	PAST BURGLARY -	940 COWLES ST	L4	RPT	02/25/2025 16:03:36
24001493	05/12/2024 20:23:36	THEFT FROM VEHICLE -	940 COWLES ST	O37	RPT	05/12/2024 22:41:47
24001293	04/29/2024 15:35:15	FRAUD/FORGERY	940 COWLES ST	S15	RPT	04/29/2024 15:46:47

Total Number of Events Listed: 3

# CITY OF FAIRBANKS PUBLIC SAFETY

## Event List with Report Numbers

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
25000504	02/14/2025 13:57:45	SI - FOLLOW-UP	98 TENTH AVE	O31	RPT	02/17/2025 22:06:48
25000504	02/11/2025 18:53:38	ATTEMPTED THEFT	98 TENTH AVE	O31	RPT	02/11/2025 19:48:00

Total Number of Events Listed: 2

CITY OF FAIRBANKS PUBLIC SAFETY

Event List with Report Numbers

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
25000526	02/13/2025 21:28:29	DISTURBANCE PHYSICAL	1347 BEDROCK ST	O17	RPT	02/14/2025 02:05:40

Total Number of Events Listed: 1




800 Cushman Street  
Fairbanks, AK 99701

Telephone (907) 459-6702  
Fax (907) 459-6710

## MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk 

SUBJECT: Application for Alcohol License Transfer of Location and DBA

DATE: April 23, 2025

An application has been received by the State Alcohol Beverage Control Board for transfer of location and DBA for the following alcohol license:

License Type, No.:	Package Store, License #3282
To DBA:	Circle K
To Owner:	Same
To Location:	575 Harold Bentley Avenue, Fairbanks
From DBA:	No DBA
From Owner:	Holiday Alaska, LLC
From Location:	No Premises

Pursuant to FGC Sec. 14-178, the Council may determine whether or not to protest the alcohol license application after holding a public hearing. This transfer application was approved with delegation by the ABC Board at its regular meeting on April 15, 2025. The City's 60-day response deadline to AMCO is May 16, 2025.

Please note that the new location falls under FGC Sec. 14-168 which addresses new or transferred licenses to a location where there does not currently exist a license of that type, requiring resident notifications and advertisement. The Clerk has mailed the required notification to property owners within 500 feet of the subject property, including the applicant, and has placed the notice of transfer in the Fairbanks Daily News Miner.

There are **no department-recommended protests** to the application for transfer of this alcohol license.



Alaska Alcoholic Beverage Control Board

## Form AB-01: Transfer License Application

This transfer license application form is required for all individuals or entities seeking to apply for the transfer of ownership and/or location of an existing liquor license. Applicants should review **Title 04** of **Alaska Statutes** and **Chapter 305** of the **Alaska Administrative Code**. All fields of this form must be completed, per AS 04.11.260, AS 04.11.280, AS 04.11.290, 3 AAC 305.045 and 3 AAC 305.060.

This form must be completed and submitted to AMCO's Anchorage office, along with all other required forms and documents before any license application will be considered complete.

### Section 1 – Transferor Information

Enter information for the **current** licensee and licensed establishment.

Licensee:	Holiday Alaska, LLC	License #:	3282		
License Type:	Package Store	Statutory Reference:	AS 04.09.230		
Doing Business As:	No DBA				
Premises Address:	No Premises				
City:	Fairbanks	State:	AK	ZIP:	
Local Governing Body/Bodies:	City of Fairbanks/FNSB				

#### Transfer Type:

- ☐ Regular transfer
- ☐ Transfer with security interest
- ☐ Involuntary retransfer
- ☐ Controlling interest transfer
- ☒ Location transfer

#### OFFICE USE ONLY

Complete Date:		Transaction #:	100985981
Board Meeting Date:		License Years:	
Issue Date:		Examiner:	



Alaska Alcoholic Beverage Control Board

## Form AB-01: Transfer License Application

### Section 2 – Transferee Information

Enter information for the **new** applicant and/or location seeking to be licensed.

Licensee:	Holiday Alaska, LLC				
Doing Business As:	Circle K				
Premises Address:	575 Harold Bentley Avenue				
City:	Fairbanks	State:	AK	ZIP:	99701
Community Council, (If applicable):					

Mailing Address:	6000 Clearwater Dr., Ste. 300				
City:	Minnetonka	State:	MN	ZIP:	55343
Email:	gary.brant@holidaycompanies.com	Phone:	952-830-8046		

Designated Licensee:	Gary Brant			
Contact Phone:	952-830-8700	Business Phone:	952-830-8046	
Contact Email:	gary.brant@holidaycompanies.com			

Seasonal License?    Yes ☐    No ☒    If "Yes", write your six-month operating period: \_\_\_\_\_

### Section 3 – Premises Information

Premises to be licensed is:

☒ an existing facility    ☐ a new building    ☐ a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer (Must be in feet).

7920 feet (1.5 miles) Monroe Catholic High School

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer (Must be in feet.)

6,336 feet (1.2 miles) - Bible Baptist Church





Alaska Alcoholic Beverage Control Board

## Form AB-01: Transfer License Application

### Section 4 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 5.

If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	
Email:		Phone:			

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	
Email:		Phone:			

### Section 5 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 6.

If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the application shall be executed by an authorized officer of the Corporation. Information must be completed below for each **stockholder who owns 10% or more** of the stock in the corporation, and for each **president, vice-president, secretary, and managing officer**.
- If the applicant is a limited liability organization, whether manager managed or member managed, the following information must be completed for each **member with an ownership interest of 10% or more** and for each **manager regardless of ownership share**.
- If the applicant is a partnership, including a **limited partnership**, the following information must be completed for each **partner with an interest of 10% or more**, and for each **general partner**.
- For any entity, identify all affiliates for your organization as defined at 3 AAC 305.950.

Entity Official:	Holiday Stationstores, LLC				
Title(s):	Sole Member	Phone:	952-830-8700	% Owned:	100
Address:	4567 American Blvd. W				
City:	Bloomington	State:	MN	ZIP:	55437
Email:	gary.brant@holidaycompanies.com	Phone:	952-830-8700		



Alaska Alcoholic Beverage Control Board

## Form AB-01: Transfer License Application

Entity Official:	Gary Melburn Brant				
Title(s):	Affiliate, Holiday Alaska, LLC	Phone:	952-830-8700	% Owned:	0
Address:	4567 American Blvd. W				
City:	Bloomington	State:	MN	ZIP:	55437
Email:	gary.brant@holidaycompanies.com		Phone:		

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	
Email:		Phone:			

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	
Email:		Phone:			

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC). The registered agent is either an individual resident of the state or domestic corporation authorized to transact business in the state and whose business office is the same as the registered office.

CBPL Entity #:	82196D	AK Formed Date:	09/10/2023	Home State:	AK
Registered Agent:	United States Corporation Company		Agent's Phone:	888-690-2882	
Agent's Mailing Address:	8585 Old Dairy Road, Suite 208				
City:	Juneau	State:	AK	ZIP:	99801
Email:	sop@cscglobal.com		Phone:		

Residency of Agent: Yes No

Does your registered agent satisfy the requirement of AS 04.11.430?





Alaska Alcoholic Beverage Control Board

## Form AB-01: Transfer License Application

### Section 6 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?



If “Yes”, disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

Holiday Alaska, LLC; Convenience Store; License #264 - Package Store  
Holiday Alaska, LLC; Convenience Store; License #660 - Package Store  
Holiday Alaska, LLC; Convenience Store; License #2386 - Package Store  
Holiday Alaska, LLC; Convenience Store; License #3282 - Package Store  
Holiday Alaska, LLC; Convenience Store; License #3460 - Package Store  
Holiday Alaska, LLC; Convenience Store; License #3973 - Package Store  
Holiday Alaska, LLC; Convenience Store; License #4156 - Package Store  
Holiday Alaska, LLC; Convenience Store; License #4198 - Package Store

### Section 7 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?



If “Yes”, disclose the name of the individual and the reason for this authorization:

Jessica Brown, Holland & Knight - Legal Counsel  
Andrew Klair, Holland & Knight - Legal Counsel  
Landon Mignardi, Holland & Knight - Legal Counsel



## Alaska Alcoholic Beverage Control Board

**Form AB-01: Transfer License Application****Section 8 – Transferor Certifications**

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of perjury that the undersigned represents a **controlling interest** of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) have examined this application, approve of the transfer of this license, and find the information on this application to be true, correct, and complete.

Signature of transferor

**Gary Brant**

Printed name of transferor

Subscribed and sworn to before me this 5<sup>th</sup> day of November, 2024.

Signature of Notary Public

Notary Public in and for the State of Indiana.My commission expires: 02/01/2029

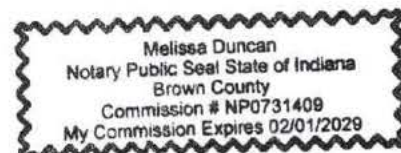
Signature of transferor

**Gary Brant**

Printed name of transferor

Subscribed and sworn to before me this 5<sup>th</sup> day of November, 2024.

Signature of Notary Public

Notary Public in and for the State of Indiana.My commission expires: 02/01/2029





Alaska Alcoholic Beverage Control Board

**Form AB-01: Transfer License Application**

**Section 9 – Transferee Certifications**

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

GB

I certify that all proposed licensees have been listed with the Division of Corporations.

GB

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

GB

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 305.700.

GB

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

GB

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

GB

I certify that I and any individual identified in the business entity ownership section of this application, has, or will read AS 04 and its implementing regulations.

GB



Signature of transferee

Gary Brant

Printed name



Signature of Notary Public

Notary Public in and for the State of Indiana

My commission expires: 02/01/2029



Subscribed and sworn to before me this 5th day of November, 2024.



## Alaska Alcoholic Beverage Control Board

# Form AB-02: Premises Diagram

### Why is this form needed?

A detailed diagram of the proposed licensed premises is required for all alcohol license applications, per AS 04.11.260, 3 AAC 305.630 and 3 AAC 305.660. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing.

**This form must be completed and submitted to AMCO's Anchorage office before any license application will be considered complete. You may attach blueprints or other detailed drawings that meet the requirements of this form.**

### The diagram **MUST** include:

- You must use a **solid, contiguous red line** to outline the outer perimeter of your premises with no breaks or separations.
  - The red outline is required to follow a physical barrier (wall, fence and even across doorways).
  - There should be no red lines within the perimeter
- Each area should be clearly labeled in any color other than red where alcohol is:
  - Stored
  - Served/Sold
  - Manufactured
  - Consumed
- All diagrams must include:
  - Dimensions (AMCO does not accept diagrams drawn to scale)
  - Cross streets
  - Points of reference, such as a compass rose indicating True North
  - All entrances, exits, walls, bars, and fixtures
- If your premises include multiple floors, please include a separate diagram of each floor.
  - You must identify the stairs between each floor, and each hallway/corridor that leads to each set of stairs.
- If your premises includes multiple floors, please include a separate diagram of each floor. You must identify the stairs between each floor, and each hallway/corridor that leads to each set of stairs.
- If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.
- Any license applications that include outdoor space** are required to submit a security plan that includes information about the barriers, practices, and personnel that are to be used to ensure that alcohol is not introduced or removed from the permitted premises and to prevent the access of alcohol by a minor during the permitted event. A security plan may be requested for other proposed locations on a case-by-case basis.

## Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Holiday Alaska, LLC	License Number:	3282
License Type:	Package Store		
Doing Business As:	Circle K		
Premises Address:	575 Harold Bentley Ave.		
City:	Fairbanks	State:	AK
		ZIP:	99701



Alaska Alcoholic Beverage Control Board

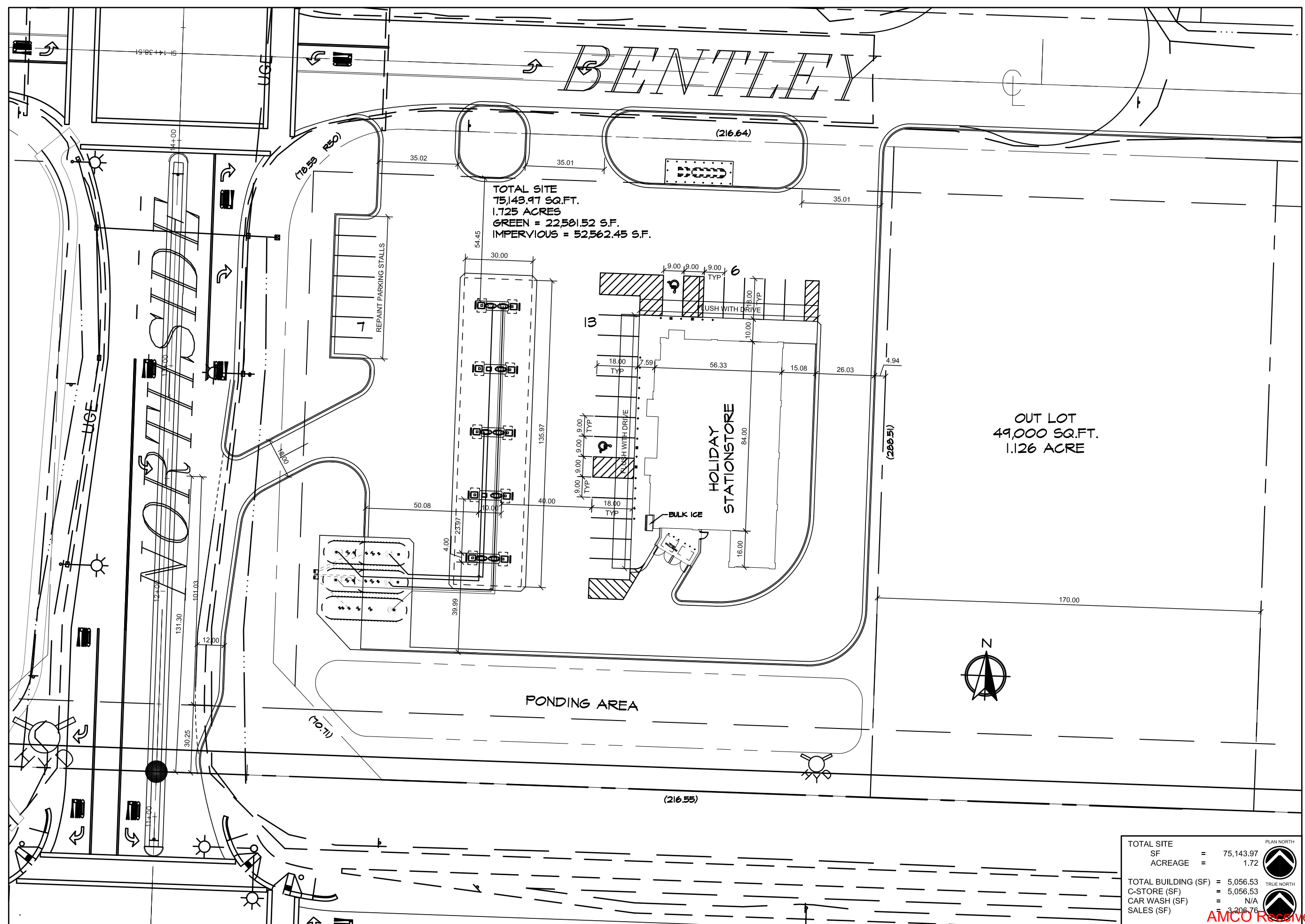
## Form AB-02: Premises Diagram

### Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. See above for detailed instructions.

**EXISTING  
SITE PLAN**

**SCALE: 1' = 40'-0"**

[illegible]

G:\CAD\STATION\600\640 - Fairbanks - Northside\0640STP.dwg, 7/12/2018 10:29:05 AM, bstrand,  
Adobe PDF





Introduced by: Mayor David Pruhs  
Introduced: April 28, 2025

**RESOLUTION NO. 5170**

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY  
FOR FUNDS FROM THE ALASKA HIGHWAY SAFETY OFFICE FOR  
FFY26 DUI TRAFFIC ENFORCEMENT UNIT**

**WHEREAS**, the City of Fairbanks has been notified by the Alaska Highway Safety Office that the City of Fairbanks Police Department is eligible to apply for funds that address specific traffic safety priority areas; and

**WHEREAS**, the City of Fairbanks Police Department plans to conduct traffic safety with the Traffic Unit, particularly in the apprehension of DUI offenders; and

**WHEREAS**, the City of Fairbanks has received positive citizen feedback regarding traffic enforcement, and this program has been highly regarded by the Alaska Highway Safety Office due to reductions in fatal crashes in the Fairbanks area; and

**WHEREAS**, the City of Fairbanks plans to request \$88,600 to fund a part-time Traffic Unit Officer, and the required match will be provided through in-kind personnel costs.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that the Mayor or his designee is authorized to execute any and all documents required for requesting funds on behalf of the City for the Alaska Highway Safety Office DUI Traffic Enforcement grant.

**PASSED and APPROVED this 28th Day of April 2025.**

---

**David Pruhs, City Mayor**

AYES:  
NAYS:  
ABSENT:  
APPROVED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, MMC, City Clerk

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Thomas A. Chard II, City Attorney

# CITY OF FAIRBANKS

## FISCAL NOTE

### I. REQUEST:

Ordinance or Resolution No: 5170

Abbreviated Title: Alaska Highway Safety Office FFY26 DUI Traffic Unit

Department(s): Police

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes \_\_\_\_\_ No X

2) additional support or maintenance costs? Yes \_\_\_\_\_ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes \_\_\_\_\_ No X

If yes, how many positions? \_\_\_\_\_

If yes, type of positions? \_\_\_\_\_ (F - Full Time, P - Part Time, T - Temporary)

### II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Building	Personnel	Total
Personnel Wages & Benefits (One Part-time Traffic Unit Officer)			\$88,600	\$88,600
Personnel Wages & Benefits (Traffic Unit Supervisor)			\$17,720	\$17,720
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$106,320</b>	<b>\$106,320</b>

FUNDING SOURCE:	Equipment	Building	Personnel	Total
Grant Funds (Federal)			\$88,600	\$88,600
General Fund			\$17,720	\$17,720
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$106,320</b>	<b>\$106,320</b>

The department expects the officer to spend 50% of their time on the Traffic Unit. The grant requires a minimum 20% match. Traffic Unit Supervisor wages will provide a 20% in-kind match for the program.

Reviewed by Finance Department:

Initial SF

Date 4/18/2025

Introduced by: Mayor David Pruhs  
Councilmember Cleworth  
Councilmember Therrien  
Councilmember Sprinkle  
Councilmember Tidwell  
Councilmember Marney  
Councilmember Ringstad  
Date: April 28, 2025

**RESOLUTION NO. 5171**

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO ENTER INTO  
MUTUAL AID AGREEMENTS FOR EMERGENCY MEDICAL TRANSPORT**

**WHEREAS**, the City of Fairbanks offers emergency medical services (EMS) through the Fairbanks Fire Department; and

**WHEREAS**, the Fairbanks Fire Department offers advanced life support (ALS) paramedic ambulance services within the city and the surrounding area; and

**WHEREAS**, the Fairbanks Fire Department runs three ambulances during normal business operations; and

**WHEREAS**, there are times when all three City ambulances are responding to calls at the same time; and

**WHEREAS**, when all City ambulances are responding to calls simultaneously, individuals are forced to wait for a response to EMS calls; and

**WHEREAS**, there are currently no signed mutual aid agreements between the City of Fairbanks and other EMS agencies within the Fairbanks North Star Borough; and

**WHEREAS**, the City recognizes the need to formalize partnerships to improve response times and help provide coverage when City ambulances are unavailable to respond to EMS calls.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:**

**SECTION 1.** The Mayor or his designee is authorized to enter into mutual aid agreements with other local EMS agencies to help provide ambulance response and transport services when all City ambulances are busy responding to other calls for service.

**SECTION 2.** The effective date of this resolution is six days after adoption.

**PASSED and APPROVED this 28th Day of April 2025.**

---

**David Pruhs, City Mayor**

YEAS:

NAYS:

ABSENT

APPROVED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, MMC, City Clerk

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Thomas A. Chard II, City Attorney

**ORDINANCE NO. 6313**

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SECTION 50-288(b)(1) TO INCLUDE PAID PARENTAL LEAVE ELIGIBILITY FOR EMPLOYEES WHO HAVE GIVEN BIRTH**

**WHEREAS**, Ordinance No. 6181, adopted on October 11, 2021, amended Fairbanks General Code Chapter 50, Article VIII Leave; Health Benefits; Retirement to add Section 50-288 Paid Family Leave and Sec. 50-289 Paid Funeral Leave; and

**WHEREAS**, Medical Maternity Leave (MML) has strict disability requirements and can only be used for employees who have complicated pregnancies and deliveries; and

**WHEREAS**, the current eligibility requirements for Paid Parental Leave (PPL) does not include employees who have given birth; and

**WHEREAS**, the combination of these eligibility requirements inadvertently excludes employees who have uncomplicated pregnancies and deliveries from both family leave programs, while granting PPL to employees whose significant others have had uncomplicated pregnancies and deliveries; and

**WHEREAS**, Section 50-288 prevents employees from receiving MML and PPL “consecutively or concurrently,” implying that employees who have given birth were intended to be eligible for either MML or PPL; and

**WHEREAS**, Section 50-288 specifies that the PPL must be taken within six months of the birth; and

**WHEREAS**, past practice has been to award PPL for employees who have given birth within the past six months, but who do not qualify for MML; and

**WHEREAS**, the City Council wishes to clarify the eligibility requirements for PPL to include employees who have given birth.

**NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA**, as follows:

**SECTION 1.** That Fairbanks General Code Sec. 50-288(b) Paid Parental Leave is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

(b) Paid parental leave.

(1) Eligibility requirements:

**a. Be an employee who has given birth; or**

~~a.~~ **b.** Be a spouse or committed partner of a female who has given birth to a child; or

~~b.~~ **c.** Be an employee who has adopted a child aged five or younger; and

~~c.~~ **d.** Be an employee who has worked as a permanent regular full or part-time employee for at least one year immediately preceding the date of the requested leave. Temporary employees and interns are not eligible for this benefit.

**SECTION 2.** The effective date of this ordinance shall be six days after adoption.

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**David Pruhs, Mayor**

AYES:

NAYS:

ABSENT:

ADOPTED:

ATTEST:

APPROVED AS TO FORM:

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D. Danyielle Snider, MMC, City Clerk

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Thomas Chard, City Attorney



FAIRBANKS DIVERSITY COUNCIL  
REGULAR MEETING MINUTES  
FEBRUARY 11, 2025, 5:30 – 7:00 P.M.  
HELD VIA [ZOOM WEBINAR](#) AND AT  
FAIRBANKS CITY COUNCIL CHAMBERS  
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The **Fairbanks Diversity Council (FDC)** met on the above date to conduct a Regular Meeting via Zoom Webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska. **Chair Juanita Webb** (Seat D) was physically present, and the following members were in attendance:

**Members Present (In Person):**

June Rogers, Seat C  
Lonny Marney, City Council Member

**Members Present (Zoom):**

Marsha Oss, Seat E  
Karen Blackburn, Seat I  
Herb Butler, Seat J  
Jake Merritt, HR Director

**Members Absent:**

*Vacant*, Seat A  
Richard Basarab, Seat B  
Dorothy Shockley, Seat F  
Jonathan Bagwill, Seat G (excused)  
Wendy Tisland, Seat H (excused)  
*Vacant*, Seat K  
David Pruhs, Mayor (excused)

**Also Present:**

D. Danyielle Snider, City Clerk

**CALL TO ORDER** (Reading of Mission Statement and Land Acknowledgement)

**Chair Webb** called the meeting to order at 5:32 p.m. The Land Acknowledgement was read by J. Rogers, and the Mission Statement was read by L. Marney.

**PLEDGE OF ALLEGIANCE**

**Chair Webb** led the group in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

**J. Rogers**, seconded by **M. Oss**, moved to APPROVE the agenda.

**Chair Webb** called for a voice vote on the motion to APPROVE the agenda, and all members voted in favor.

**APPROVAL OF PREVIOUS MINUTES**

a) Regular Meeting Minutes of January 14, 2025

**M. Oss**, seconded by **K. Blackburn**, moved to APPROVE the minutes.

**Chair Webb** called for any objection to the motion to APPROVE the minutes, and no members objected.



**CITIZENS' COMMENTS** (Limited to 3 Minutes) – None

**REPORT FROM THE CHAIR**

a) FDC Member Attendance Report

**Chair Webb** stated that she requested that the attendance report be included in the agenda packet, as some members are struggling with attendance. She stated that there are currently two vacancies and possibly another soon to come. She offered to make personal phone calls to those members who have not been attending regularly and asked members present if there were any other ideas. Members briefly discussed the attendance issue and reviewed the FDC's attendance policy.

**M. Oss**, seconded by **H. Butler**, moved to have Chair Webb make contact with members with low attendance and let them know what is going on or let them know that they have been removed.

**Chair Webb** called for a voice vote on the motion to have Chair Webb make contact with members with low attendance, and all members voted in favor.

**M. Oss** stated the FDC should follow the policy in place. **H. Butler** asked whether the mayor is exempt from attendance requirement. Clerk Snider explained the Mayor's role on the FDC as set forth in the Fairbanks General Code. She stated that because of that role, she believes the Mayor would be exempt from the attendance requirement. **H. Butler** suggested inviting the Mayor on a regular basis to FDC meetings, and **Chair Webb** agreed to reach out to the Mayor.

**Chair Webb** raised the issue of in-person versus remote attendance. There was a brief discussion, and the consensus was that in-person attendance is preferred unless a member is travelling or ill. **M. Oss** suggested waiting until other members are present before making a new rule. **Chair Webb** stated that she may be able to gather feedback from those members when she makes phone calls.

**Chair Webb** stated that following the recent election, there was an Executive Order signed by President Trump, which caused the America 250 event to be put on hold. She stated that she has a copy that she is willing to share with members. She commented that there is potential the FDC may support the event in a different format.

**M. Oss** stated she is grateful that the event is on hold because she does not agree with what has been discussed about the event so far. She stated the delay will allow her the opportunity to speak with Adia, the woman in charge of the event.

**UNFINISHED BUSINESS**

a) Human Library Update – Event Coordinators: Oss, Marney, Webb

**M. Oss** stated that it would be good to meet soon with L. Marney and Chair Webb. **L. Marney** stated that he would soon be out of town but could reach out when he returns.

b) Diversity Fair Update – Event Coordinators: Webb, Blackburn

**Chair Webb** stated that she and K. Blackburn had not met since the last meeting. She indicated that communication with the Pioneer Park has been poor, but she is hopeful that the FDC will be able to use the green space outside of the Morris Thompson Cultural and Visitors Center (MTCVC) for the event. She stated that Explore Fairbanks leadership seems to be in favor of the idea, and she will check with Parks and Recreation to see if it is possible. **J. Rogers** repeatedly asked what the difficulty was with communication. **Chair Webb** replied that communication has not been good. She stated that there may be some reorganization going on. She indicated that holding the event at the MTCVC may be a better idea for the first year.

**M. Oss** asked L. Marney and Chair Webb if they would be available to meet in regard to the Human Library on February 28. The three agreed to meet on February 28 at noon at City Hall. **H. Butler** reminded everyone that he had already volunteered to be a book for the Human Library.

**Chair Webb** asked K. Blackburn if she was available to meet in regard to the Diversity Fair on February 28 from 2 – 3 p.m. K. Blackburn confirmed that she was available. **Chair Webb** stated that a meeting location could be decided later.

c) Race Against Racism Update – Event Coordinators: Webb, Oss, Blackburn

**Chair Webb** reported that she had no update on the Race Against Racism.

d) Diversity Activity Book

**Chair Webb** reported that she had no update on the Diversity Activity Book project.

## NEW BUSINESS

a) Letter Re: Nunamiut Teams and Lathrop High School Sports Event

**Chair Webb** opened the discussion by referencing information provided in the agenda packet of social media posts from North Slope parents regarding an issue that took place at a recent sporting event at Lathrop High School (LHS). She also referenced a draft letter of response she had prepared for FDC members to review. She stated that the issue involves two different communities and she wants to address the situation, although it is difficult having not been there. She stated she would prefer not to wait to respond and that her intent is to respond to those who created the post, but also the two schools involved and the Borough School District. Members took a moment to review the materials, then began discussing the allegations made.

**M. Oss** stated that one of the posts was sent to her by a friend. She stated she was not present at the event, but these are the kinds of issues the FDC should address. She commented that the FDC should fact-check but that she is saddened if there is even a kernel of truth that this is what youth are doing in the community.



**L. Marney** agreed that it is an unfortunate event. He stated that having been involved in sports for much of his life, he believes that coaches usually deal with those types of issues on the spot. He stated that he tries to live his life by the rule: "Love thy neighbor as thyself."

**H. Butler** asked what occurred. **M. Oss** explained that a friend of a friend who was at the event reported that as the visiting team was leaving the court, they were verbally assaulted for being Native by LHS students. She shared that, allegedly, the youth from Nunamiut did not retaliate but got on the bus and left as the verbal assault continued. **H. Butler** commented that bringing it to the FDC was the right move. He suggested that the FDC invite someone to a meeting who could substantiate the story.

**Chair Webb** stated that she invited the person who made the post to speak to the FDC remotely, but that did not happen. She stated that her draft response is to apologize to the visiting team, to express support for speaking with the young people about the incident to build them up, and to encourage parents and schools to promote good sportsmanship. **H. Butler** suggested making contact with the principal of LHS and inviting him to an FDC meeting. **Chair Webb** stated that her intent was to send the letter to LHS. **M. Oss** supported H. Butler's suggestion and commented that her understanding was that others, including parents, were behaving poorly.

**K. Blackburn** stated that she was not at the event, but she picked up some young people afterwards. She stated that she spoke with one of the assistant principals after the incident. She shared that LHS administration has already dealt with the students involved and has taken appropriate actions with the instigators. **K. Blackburn** reported that both sides were involved in the immature and inappropriate behavior, including parents. She stated that the LHS leadership is aware of the Facebook post and the administration apologized to the visiting team. She stated she is unaware whether or not the visiting team apologized to LHS. **M. Oss** and **H. Butler** thanked K. Blackburn for sharing the information.

**L. Marney** stated that Matt Wilken, the LHS coach, is a friend of his. He offered to contact M. Wilken and verify whether things were handled by LHS. Members discussed how to move forward in regard to the issue. **H. Butler** again suggested writing a letter to the LHS principal and inviting them to attend an FDC meeting. **M. Oss** agreed. The consensus of the group was to have L. Marney reach out to the coach and go from there.

b) Discussion on Diversity, Equity, and Inclusion (DEI) Methodology

**H. Butler** stated that he brought up DEI at a previous meeting before President Trump took office and placed a pervasive opposition on DEI. He expressed concern with how extensive the effects would be. He shared some of his experiences as an Alaska Native, especially as it related to being working in a variety of companies. He stated he has many friends and relatives who have had to contend with racist issues in Alaska and in Fairbanks. **H. Butler** reminded fellow members that there is a good Wikipedia write-up about DEI, and he shared excerpts from the site: 1) Diversity involves gender, ethnicity, sexual orientation, disability, age, culture, class, religion, and opinion; 2) Equity is fairness, justice, and a focus on social disparities; and 3) Inclusion is a statement that everyone's voice will be heard with a sense of belonging and integration. He expressed concern with what the Presidential administration will do to the country over the next four years.



**M. Oss** agreed with H. Butler's assessment of what will happen under the new Presidential administration over the next four years and thanked him for raising the issue. She stated the FDC will likely have many items to address and suggested that members should remain open-minded and objective. **J. Rogers** thanked H. Butler and M. Oss for sharing their comments and commended M. Oss for the work she does and for her caring attitude.

### **FDC MEMBERS' COMMENTS**

**Rogers** stated that she had no comments.

**L. Marney** stated that it was a good meeting and that he learned some things.

**J. Merritt** thanked everyone in attendance.

**M. Oss** spoke about how she struggled after the last FDC meeting and indicated that she considered resigning. She stated that she joined the FDC because it has everything to do with marginalized individuals in the community. She shared that when she sees people, she does not see color or race; rather, she sees humans. She indicated that she was disturbed with the America 250 presentation given at the last meeting and that when she expressed her feelings to fellow FDC members, she was concerned with the feedback she received saying that she should simply not attend the event. She stated that is the FDC's job to see what is happening in the community and bring it forward.

**M. Oss** commented that she spoke with Chair Webb and the Clerk following the last meeting and decided not to resign, but she stated that the FDC needs to be a safe place to vocalize about issues without being shamed. She stated she is grateful the FDC discussed the high school issue and the DEI topic, and she thanked H. Butler and K. Blackburn. She stated that she will not stop standing up for people or raising issues regarding marginalized individuals.

**K. Blackburn** admired M. Oss's passion for standing up for people who cannot stand up for themselves. She stated she likes that the FDC allows people to feel safe in raising issues, and she indicated that it had been a good meeting. She expressed her feeling, as a woman of color and with everything going on, that things may not get better anytime soon. She stated that she wants to make Fairbanks a better place.

**H. Butler** spoke to his involvement in various Native American movements and organizations over the years. He stated that Peter Matthiessen wrote a book titled, "In the Spirit of Crazy Horse" which chronicles the story of a friend of his, Leonard Peltier, who was wrongfully imprisoned for nearly 50 years. He shared that in 2024, President Biden went to Phoenix, AZ and apologized to Native Americans for the treatment they received in institutions for hundreds of years. **H. Butler** shared that he experienced such treatment in such an institution himself when he was younger. He shared that the President of the National Congress of American Indians was invited to fly on Air Force One with the President, where President Biden learned about Leonard Peltier's false imprisonment. **H. Butler** stated that President Biden signed a commutation to free L. Peltier on February 18, 2025, and Peltier will be able to spend the rest of his life at home. **H. Butler** shared that at the last FDC meeting, there was commentary giving a positive review of former Mayor Matherly's chairmanship of the FDC. He stated that it was Matherly's treatment of him and another FDC member that caused him to resign immediately from the FDC, and that is why he raised the

issue of Mayor Pruhs' attendance at FDC meetings. Finally, **H. Butler** shared about the writeup on Wikipedia about DEI, which indicates that DEI is a bad subject in the military. He pointed out that Fairbanks is a military town, and the Fairbanks community experiences an influx of people from all walks of life, some who disregard DEI. He stated that the FDC needs to be aware of that and remain focused. He added that he is a military veteran.

**J. Rogers** appreciated the FDC's discussion and commended both H. Butler and M. Oss for bringing impassioned understanding to the issues they raise. She stated that awareness is important and that people should be considerate, concerned, and caring for others in the community. She stated that it is difficult for anyone to talk about life experiences going back generations without receiving empathy from others.

**M. Oss** asked whether the FDC would host a table at the Festival of Native Arts February 27 through March 1. **K. Blackburn** supported the idea. **J. Rogers** stated that she would be out of town during that time. **Chair Webb** stated that she would look into what needs to be done to host a table and would be in contact with Clerk Snider. **M. Oss** and **H. Butler** volunteered to participate.

**Chair Webb** expressed excitement for the FDC's discussion. She stated she believes that the FDC is coming into its own with its discussions and various events, and she thanked fellow members.


**M. Oss** requested a moment of silence honoring a police officer who recently passed away in Fairbanks (retired Fairbanks Police Department Officer Stewart Lewis). Members took a moment of silence at the direction of Chair Webb.

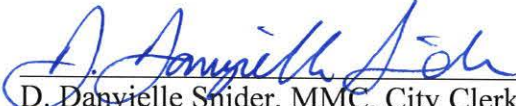
### MEETING DATES

- a) Next Regular Meeting Date, March 11, 2025

### ADJOURNMENT

**Chair Webb** declared the meeting adjourned at 6:50 p.m.

  
\_\_\_\_\_  
Juanita Webb, Chair

  
\_\_\_\_\_  
D. Danyielle Snider, MMC, City Clerk

Transcribed by: DS



*City of Fairbanks*

**MEMORANDUM**

To: City Council Members

From: David Pruhs, City Mayor

Subject: Request for Concurrence – Discretionary Fund Committee

Date: April 23, 2025

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The term of Seats A and B on the Discretionary Fund Committee will expire on June 30, 2025. Karen Blackburn and Thomas Alexander, respectively, currently fill these positions and have both applied and are both eligible for continued service.

I hereby request your concurrence to the following **reappointments** to the Discretionary Fund Committee:

Seat A	Karen Blackburn	Term to Expire: June 30, 2028
Seat B	Thomas Alexander	Term to Expire: June 30, 2028

Both members' applications are attached.

Thank you.



City of Fairbanks, Alaska

# Discretionary Fund Committee

Board Details

The Discretionary Fund Committee acts in an advisory capacity to the City Council by reviewing applications from organizations applying for grant dollars and making recommendations for fund distribution. The primary purpose of discretionary grants is the promotion of the tourism industry and other economic development in the City of Fairbanks.

## Overview

- Size** 6 Seats
- Term Length** 3 Years
- Term Limit** 2 Terms

## Additional

### Board/Commission Characteristics

The Discretionary Fund Committee consists of five community members and a Council person who functions as the Chair, all appointed by the Mayor. Each member serves a three-year term with a limit of two consecutive full terms.

### Meetings

Discretionary Fund Committee Meetings are held annually in November, December, and January at City Hall in the Council Chambers. Please contact the Office of the City Clerk for meeting dates and times.

### Enacting Legislation

FGC Chapter 74, Article V, Room Rental Tax

### Enacting Legislation Website

<https://bit.ly/31mwjmD>

### Joint Commission Details

N/A

### Email the Commission Members

[discretionaryfundcommittee@fairbanks.us](mailto:discretionaryfundcommittee@fairbanks.us)



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## Profile

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Karen

First Name

---

Blackburn

Last Name

---

Email Address

---

Street Address

---

Fairbanks

City

---

AK

State

---

99701

Postal Code

---

## Mailing Address

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### Are you a City of Fairbanks resident? \*

☒ Yes

---

Mobile:

Primary Phone

---

Alternate Phone

---

Northern Hope Center

Employer

---

Executive Director

Job Title

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### Which Boards would you like to apply for?

---

Discretionary Fund Committee: Submitted

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## Interests and Experiences

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### Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

---

I'm interested in serving on the City of Fairbanks Discretionary Fund Committee to actively participate in decisions that positively affect our community. This committee directly influences how resources are allocated, supporting projects that improve quality of life and address critical needs. My relevant experiences include: Executive Leadership: As an Executive Director, I regularly manage budgets, assess funding proposals, and make strategic decisions to ensure effective resource utilization. Grant Administration: I have extensive experience reviewing grant applications, monitoring expenditures, and evaluating outcomes for community projects. Community Collaboration: I've successfully built partnerships among local nonprofits, agencies, and stakeholders, ensuring initiatives align with community priorities. Advocacy and Representation: I regularly advocate for marginalized populations, understanding firsthand the diverse needs and challenges within Fairbanks. My goal is to bring clarity, accountability, and community-driven decision-making to the committee and ensure funds achieve meaningful and measurable impacts.



**Please provide a brief personal biography in the space below, or attach a resume.**

---

I have more than fifteen years of experience leading nonprofits; I specialize in mental health services, substance recovery initiatives, and crisis stabilization. My expertise includes strategic planning, grant administration, and fostering community partnerships. I focus on equitable and practical solutions that directly improve people's lives. My commitment is to serve Fairbanks with transparency, collaboration, and compassion.

**List any professional licenses or training you believe are relevant to the seat you are applying for.**

---

Nonprofit Management -Expert knowledge in budgeting, financial oversight, and accountability. Grant Writing and Administration Training - Skilled in evaluating proposals, assessing community impact, and ensuring compliance with funding guidelines. Leadership Development and Strategic Planning- Experience facilitating strategic discussions and making informed, collaborative decisions. Conflict Resolution and Mediation Certification- Ability to navigate complex discussions and support consensus-building among diverse stakeholders.

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**Profile**

Thomas

First Name

Alexander

Last Name

Email Address

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**Are you a City of Fairbanks resident? \***☒ Yes

Primary Phone

Alternate Phone

---

**Which Boards would you like to apply for?**

Discretionary Fund Committee: Submitted

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**Interests and Experiences**

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**Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?**

I am interested in serving on a City Board or commission, because I love the City I was born and raised in and raised my family in.

---

**Please provide a brief personal biography in the space below, or attach a resume.**

Born and raised in Fairbanks in 1955. Graduated from Lathrop High School class of 1973. Went to College at Oregon State University. Graduated with a Bachelors in Political Science in 1978. After graduating came home and ran the family business along with my brother after both my parents died my Senior year of college. Sold the business in 1983. After my oldest daughter Haley was born in 1985, I became Mr. Mom for 2 years until the birth of my youngest daughter Keva was born. I started my career working for Moore Business Forms as the local sales representative. I spent the next 37 years in the print industry. I coached high school baseball at Lathrop High School for 5 years. I coached girls softball with my daughters until they stopped playing. Coached the 16 and Under Girls Fastpitch Softball Travel team. Pass member of the Sunrise Rotary Club Current member of the Elks Lodge 1551. Two years serving on the Discretionary Fund Committee.

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**List any professional licenses or training you believe are relevant to the seat you are applying for.**

N/A