



FAIRBANKS CITY COUNCIL
AGENDA NO. 2025-06
REGULAR MEETING – MARCH 31, 2025
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

REGULAR MEETING

6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item pertaining to City business that is not up for public hearing. The total comment period is 30 minutes, and testimony is limited to three minutes. Any person wishing to speak needs to sign up on the list located in the hallway or must have signed up in advance using the procedures for providing online testimony found at the City's website. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Councilmember or member of the staff. In consideration of others, please silence all cell phones and electronic devices.
6. APPROVAL OF AGENDA AND CONSENT AGENDA

Consent agenda items are indicated by asterisks (*). Consent agenda items are considered together unless a councilmember requests that the item be returned to the general agenda. Ordinances on the approved consent agenda are automatically advanced to the next regular meeting for second reading and public hearing. All other items on the approved consent agenda are passed as final.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- *a) Regular Meeting Minutes of March 10, 2025

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following alcohol license application for renewal. Public testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
270	Lavelle's Taphouse	Beverage Dispensary	Lavelle's Taphouse, LLC	414 2nd Avenue, B

- b) The Fairbanks City Council will consider the question of whether to veto the decision of the Fairbanks North Star Borough Platting Board to rename a portion of Van Horn Road to East Van Horn Road.

NR002-25: An application by the Fairbanks North Star Borough Emergency Operations Department to rename the portion of Van Horn Road that lies between South Cushman Street Extension and Easy Street to East Van Horn Road. If no veto is received by the Borough by April 18, 2025, the consent of the City Council is assumed.

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCILMEMBERS' COMMENTS

11. UNFINISHED BUSINESS

12. NEW BUSINESS

- *a) Resolution No. 5165 – A Resolution Awarding a Contract to Colaska, Inc. (dba Exclusive Paving) for 4th Avenue and State Street Storm Drain Extension Project in the Amount of \$339,913. Introduced by Mayor Pruhs.
- *b) Resolution No. 5166 – A Resolution Awarding a Contract to Fairbanks Integrated Services for the Emergency Service Patrol Program. Introduced by Mayor Pruhs.

- *c) Resolution No. 5167 – A Resolution Approving a Maintenance Agreement with the State of Alaska Department of Transportation and Public Facilities for 8th Avenue, Doyon Estates, and Tesoro Avenue. Introduced by Mayor Pruhs.
- *d) Ordinance No. 6312 – An Ordinance Amending Fairbanks General Code Sec. 14-433 Rotation Tow List Eligibility Requirements and Amending the City's Tow Rotation List Schedule of Fees and Charges for Services. Introduced by Mayor Pruhs.

13. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Memorandum Approving the Reallocation of Capital Funds for the Joyce Street Storm Drain Extension Project

14. COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

15. CITY CLERK'S REPORT

16. CITY ATTORNEY'S REPORT

17. EXECUTIVE SESSION

- a) Fairbanks Firefighters Union/City of Fairbanks Arbitration: Direction from Council [permissible under State law, including the provision at AS 44.62.310(c)(1)]

18. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, MARCH 10, 2025
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and in the City Council Chambers located at 800 Cushman Street, Fairbanks, Alaska, with Mayor pro tem Cleworth (Seat A) presiding and the following Councilmembers in attendance:

Councilmembers Present: Valerie Therrien, Seat B
Crystal Tidwell, Seat D
Lonny Marney, Seat E
John Ringstad, Seat F

Absent: David Pruhs, Mayor (excused)
Sue Sprinkle, Seat C (excused)

Also Present: D. Danyielle Snider, City Clerk
Thomas Chard, City Attorney
Michael Sanders, Chief of Staff
Ron Dupee, Police Chief
Richard Sweet, Deputy Police Chief
Andrew Cocco, Fire Chief
Kristi Merideth, FECC Manager (remotely)
Jake Merritt, Human Resources Director
Jeremiah Cotter, Public Works Director

INVOCATION

The invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

Mayor pro tem Cleworth led the flag salutation.

CITIZENS' COMMENTS

[Clerk Note: Names of citizens who provide comments may not be spelled correctly if their name was illegible on the physical sign-up sheet.]

Charity Gadapee, Director of Visitor and Community Engagement for Explore Fairbanks – C. Gadapee reported on visitor statistics for 2024, comparing them to those of 2023 and the current year to date. She reviewed community engagement activities that Explore Fairbanks has facilitated and shared details about the organization's new mascots, Felix the Fox and Irene the Raven. She discussed fundraising plans to support the Greater Fairbanks Community Hospital Foundation.

Mr. Cleworth asked if the Alaska Public Lands Information Center had been shut down already. C. Gadapee reported that the non-renewal of their lease had been rescinded by the federal government, so the office will remain open for the foreseeable future.

Ms. Therrien asked if Irene the Raven was named in honor of Irene Sherman, a locally celebrated figure born in the early 1900s. C. Gadapee indicated that there could be a possible connection.

Victor Buberger – V. Buberger asked for an update on the public restroom that had been slated for installation in the downtown area. He acknowledged that the summer season is approaching, and he committed to continuing to share with the City information about potholes he notices. He praised the Public Works Department for its efforts over the winter months.

Vivian Stiver – V. Stiver thanked the City for including the Moore Street Senior Apartments' needs into the State's Capital Projects Submission and Information System (CAPSIS). She provided copies of a booklet from the Alaska Commission on Aging which highlighted data and prioritized needs for the senior community in the near future. She discussed an initiative in the legislature regarding licensing for a new type of facility that would provide greater care for those with behavioral issues. On a separate note, she added that after a recent fire in her own kitchen she could not be more impressed with the response from the Fairbanks Fire Department (FFD).

Mr. Cleworth recalled that not long ago, several new assisted-living facilities were added in the community. He asked if those were already at capacity. V. Stiver stated that they had actually lost facilities due to their inability to provide necessary services for those with additional needs. She explained that often when a business owner retires, the new ownership finds themselves unable to maintain operations and/or staffing, which leads to a shortage of facilities. She confirmed that many seniors get stuck at the hospital as it is the only place available to care for their needs, which is an unsustainable solution for both the individual and the hospital.

Mr. Marney asked how many total individuals are without adequate housing. V. Stiver stated that she has personally met with a few and is aware of several more. She added that there is no viable place for them to be discharged to and that the lack of certified nursing assistants has created an impossible situation. She described the situation as dire and advocated for people to start early when it comes to planning for the future of their own parents.

Mayor pro tem Cleworth, hearing no more requests comment, declared Citizens' Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mr. Ringstad, seconded by **Ms. Therrien**, moved to APPROVE the agenda and consent agenda.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE THE AGENDA AND CONSENT AGENDA AS FOLLOWS:

YEAS: Marney, Therrien, Ringstad, Cleworth, Tidwell

NAYS: None

Mayor pro tem Cleworth declared the MOTION CARRIED.

Clerk Snider read the consent agenda into the record.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- a) Regular Meeting Minutes of February 24, 2025

APPROVED on the CONSENT AGENDA

SPECIAL ORDERS

- a) The Fairbanks City Council held a public hearing and considered the following alcohol license applications for renewal:

Lic. #	DBA	License Type	Licensee	Address
5816	Ajimi Japanese Restaurant	Restaurant/ Eating Place	Ajimi, Inc.	69 College Road
5877	Lat 65 Brewing Company	Brewery Manufacturer	Latitude 65 Brewing Company, LLC	150 Eagle Avenue
5878	Lat 65 Ciderhouse	Winery Manufacturer	Latitude 65 Brewing Company, LLC	150 Eagle Avenue
328	Lat 65 Brewing Company	Beverage Dispensary	Latitude 65 Brewing Company, LLC	150 Eagle Avenue
4880	Friar Tuck's Hoagie House	Restaurant/ Eating Place	Joshua Roach & Stafford Roach	427 Merhar Avenue, Unit 2
4076	Brown Jug – Fairbanks	Package Store	Liquor Stores USA North, Inc.	559 Harold Bentley Avenue

Mr. Ringstad, seconded by **Mr. Marney**, moved to WAIVE PROTEST on the alcohol license applications for renewal.

Mayor pro tem Cleworth called for public testimony.

Youngbaek Lee, Owner of Ajimi Japanese Restaurant – Y. Lee, through the translation assistance of an unnamed friend, asked if there was any particular license required for him to offer a weekly discount on alcohol sales at his restaurant. Clerk Snider explained that that was a matter governed by the State, not the City of Fairbanks. City Attorney Chard suggested that they contact the State Alcohol Beverage Control (ABC) Board in regard to the question. Y. Lee asked for clarification on the status of his license's expiration date. Attorney Chard stated that, to his understanding, the ABC Board temporarily extended all license expiration dates in the previous year to allow them to catch up with a backlog of renewals. He indicated that he believes the Board is back on track, which is why Ajimi's application was now being considered for renewal. He encouraged the applicant to reach out to the State for confirmation. Clerk Snider clarified that the letter they received was likely from the State to inform them that their application was to be considered at the April 15, 2025 ABC Board meeting. She offered to speak with them the next day to help answer questions about process and ensure they have the correct contact information for the State.

Ms. Therrien thanked Y. Lee for attending the meeting. She asked if he understood the action the Council was taking in regard to their application. Y. Lee replied affirmatively. **Ms. Therrien** stated

that she does not believe the Council would have any reason to protest the application and asked how the restaurant was doing. Y. Lee shared that things have been going well.

Mr. Ringstad noted that Ajimi is directly behind his property, across the slough, and that they seem to run a clean, responsible business.

There being no more comments, **Mayor pro tem Cleworth** closed the public hearing.

Mr. Marney referenced the reports attached to the application packets. He stated that he preferred the previous format and that he did not feel that the updated report gave sufficient information. Clerk Snider clarified that the attachment referenced indicates that there were no calls that met the criteria the Council had requested to be made aware of for alcohol license applications. She suggested that, if desired, reports with no entries could be left out of future packets. **Mr. Marney** acknowledged that his concerns could be addressed at a later time.

Ms. Therrien recounted that Mayor Pruhs requested that she and Mr. Cleworth meet separately to discuss certain issues, some of which pertain to the issue raised by Mr. Marney. She indicated that Mr. Marney would be welcome to join them.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE ALCOHOL LICENSE APPLICATIONS FOR RENEWAL AS FOLLOWS:

YEAS: Cleworth, Marney, Tidwell, Ringstad, Therrien

NAYS: None

Mayor pro tem Cleworth declared the MOTION CARRIED.

- b) The Fairbanks City Council held a public hearing and considered the following marijuana license applications for renewal:

Lic. #	DBA	License Type	Licensee	Address
13479	North Star Fire	Standard Marijuana Cultivation Facility	North Star Fire, LLC	3780 Leasure Street, Suite 3
11927	Green Life Supply, LLC	Retail Marijuana Store	Green Life Supply, LLC	511 30th Avenue
10958	Green Life Supply, LLC	Standard Marijuana Cultivation Facility	Green Life Supply, LLC	511 30th Avenue

Mr. Ringstad, seconded by **Mr. Marney**, moved to WAIVE PROTEST on the marijuana license applications for renewal.

Mayor pro tem Cleworth called for testimony and hearing none, closed the public hearing.

Mr. Ringstad discussed the multiple odor complaints about Green Life Supply. He recalled that the Mayor was planning to speak with the owners but was unsure of the status.

Clerk Snider reported that she had spoken with the manager of the facility who had indicated that a representative would be present to address Councilmember questions. **Mayor pro tem Cleworth**, noting that a representative was present, invited him to speak.

Brandon Emmett – B. Emmett shared that he is a paid consultant for Green Life Supply and that the company's majority owner had unexpectedly passed away, which resulted in serious setbacks for the business. He explained that the existing management team had hired him, as an industry expert, to provide assistance. He indicated that upon assessment of their systems, he believes that there can be significant improvements with some investment in new filtration equipment.

Mayor pro tem Cleworth acknowledged that the City receives more complaints about the Green Life Supply facility than any of the others in town. He asked if they use charcoal filtration technology. B. Emmett confirmed that they do, although it was a more rudimentary system and that some materials were past their life expectancy. He affirmed that upgrades are planned.

Ms. Therrien asked B. Emmett if he would report back to the Council once the new filtration system had been installed. B. Emmett indicated that he would and that he expects there will be no more smells once the upgrades are done, as is the case with the other facilities he operates.

Ms. Tidwell asked if there is a timeline for the filtration system upgrades. B. Emmett explained that he had only been hired by the business one week ago and that this task is at the top of his list. **Ms. Tidwell** noted that the list of complaints goes back for a year and that it would be prudent to have an expected timeframe for completion.

Mayor pro tem Cleworth reminded the Council that it has the right to protest a license renewal or waive the protest with reasonable restrictions or conditions.

Ms. Therrien pointed out that the City must respond to the Alcohol and Marijuana Control Office (AMCO) by April 11, which may not be enough time for the company to make the necessary improvements. B. Emmett stated that he believes 30 days is a reasonable timeframe. **Ms. Therrien** suggested that the Council could trust that the work will be done, that B. Emmett will follow up with the City as he said he would, and that they need not put any restrictions on the license renewal.

Mr. Marney asked B. Emmett for more information on his role. B. Emmett shared that he is being paid to consult with the management team and grower to clean up the facility, assist with bookkeeping, catch up on taxes, and give general management guidance. **Mr. Marney** asked B. Emmett if he believes the management team can handle the job. B. Emmett declared that he believes they will, that the bones of the business are good, and that leadership development will help them succeed.

Mayor pro tem Cleworth reiterated that a condition would still be prudent despite the timeframe for a response to AMCO, and that a follow-up visit would ensure that the work is done.

Mr. Ringstad asked what the regular process is for communicating the Council's decision to AMCO. Clerk Snider shared that the day after a Council meeting, she emails AMCO to inform them of the Council's decision on an application. **Mr. Ringstad** asked if she could wait to convey the Council's decision until closer to the deadline to ensure that the requested improvement is

completed first. **Mayor pro tem Cleworth** noted that the Council would still need to officially include a condition on their action. B. Emmett confirmed that he could come back before the Council prior to April 11 to confirm completion of the necessary updates. Clerk Snider noted that the next Council meeting was scheduled for March 31.

Attorney Chard advised the Council of its other options besides waiving protest outright:

1. Postpone any action on the cultivation facility license until the next meeting, with the expectation that proof of filtration system upgrades be provided prior to that date; or
2. Waive protest on the application for renewal with a restriction that the filtration system is installed.

Ms. Therrien stated that she believes B. Emmett has made positive representations, in good faith, and that the Council need not postpone the vote.

Mr. Marney asked B. Emmett if he believed the work could be completed before the next Council meeting on March 31. B. Emmett stated that given the timeframe for ordering equipment, March 31 would be a difficult deadline to meet. He indicated that 30 to 45 days would be manageable.

Mr. Cleworth asserted that a restriction, as advised by the City Attorney, would be the most reasonable step forward. He suggested that they separate the applications prior to taking a vote.

Mr. Ringstad, seconded by **Ms. Tidwell**, moved to DIVIDE THE QUESTION by separating License No. 10958 from the other two applications for renewal.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO DIVIDE THE QUESTION BY SEPARATING LICENSE NO. 10958 FROM THE OTHER TWO APPLICATIONS FOR RENEWAL AS FOLLOWS:

YEAS: Tidwell, Ringstad, Marney, Therrien, Cleworth

NAYS: None

Mayor pro tem Cleworth declared the MOTION CARRIED.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE MARIJUANA LICENSE APPLICATIONS FOR RENEWAL [LICENSE NOS. 13479 AND 11927] AS FOLLOWS:

YEAS: Marney, Ringstad, Cleworth, Therrien, Tidwell

NAYS: None

Mayor pro tem Cleworth declared the MOTION CARRIED.

Mr. Ringstad, seconded by **Mr. Marney**, moved to WAIVE PROTEST on the marijuana license application for renewal for license no. 10958, with the condition that the business install a filtration system that does not cause odors within the next 45 days.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE MARIJUANA LICENSE APPLICATION FOR RENEWAL FOR LICENSE NO. 10958, WITH

THE CONDITION THAT THE BUSINESS INSTALLS A FILTRATION SYSTEM THAT DOES NOT CAUSE ODORS WITHIN THE NEXT 45 DAYS AS FOLLOWS:

YEAS: Ringstad, Therrien, Marney, Cleworth, Tidwell

NAYS: None

Mayor pro tem Cleworth declared the MOTION CARRIED.

- c) The Fairbanks City Council held a public hearing on the following application for a new Marijuana Retail Store License:

Type: Marijuana Retail Store, #39378

DBA: Blaze, LLC

Applicant: Blaze, LLC

Address: 607 Old Steese Highway, Suite 106, Fairbanks, Alaska

Mr. Ringstad, seconded by **Ms. Therrien**, moved to WAIVE PROTEST on the new Marijuana Retail Store License application.

Mayor pro tem Cleworth called for public testimony.

Victor Buberger – V. Buberger asked if the Council was still taking public comments on license no. 10958. **Mayor pro tem Cleworth** informed V. Buberger that the Council had moved on to the next agenda item. V. Buberger stated that he always enjoys the smell of marijuana as he drives on the overpass. He expressed his wish that the entire town could smell like that instead of diesel fumes.

There being no more comments, **Mayor pro tem Cleworth** closed the public hearing.

Ms. Therrien asked if approving the license was within the allowable number within the City. Clerk Snider reported that this would be the 14th or 15th license issued and that she believes the limit is 25. **Ms. Therrien** expressed disappointment that the owner had not attended the meeting to speak on behalf of their application or to be available to take questions.

Mayor pro tem Cleworth recalled the heated discussion years prior when the limit of 25 licenses had been established and that a concern for market saturation had been expressed. He noted that now, years later, they are still nowhere close to that limit.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE NEW MARIJUANA RETAIL STORE LICENSE APPLICATION AS FOLLOWS:

YEAS: Tidwell, Cleworth, Marney, Ringstad, Therrien

NAYS: None

Mayor pro tem Cleworth declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor pro tem Cleworth invited Chief of Staff Sanders to provide an update on the public restroom that V. Buberger had discussed during Citizens' Comments.

M. Sanders reported that the public restroom, referred to as a “Portland Loo,” was ordered in January 2024, and most components arrived in August. He explained that the final parts were not received until October, after snowfall. He shared that the invitation for bids for the installation work had been sent out and that the City Engineer has indicated that they are only waiting for the ground to thaw. He added that the Borough had recently completed repairs on its own public restroom located nearby in Griffin Park, so there will now be two facilities in the area.

COUNCILMEMBERS’ COMMENTS

Mr. Ringstad indicated he had no comments.

Mr. Marney shared that he and Mr. Cleworth had attended the first session of the 2025 Citizen Engagement Academy where they had the chance to meet the City’s new Community Paramedic, Melody Smith. He praised the Fire Chief and Human Resources Director for hiring Ms. Smith.

Ms. Tidwell, Ms. Therrien, and Mayor pro tem Cleworth each indicated they had no comments.

UNFINISHED BUSINESS

- a) Ordinance No. 6311 – An Ordinance Ratifying a Collective Bargaining Agreement Between the City of Fairbanks and the Public Safety Employees Association. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

Mr. Ringstad, seconded by **Ms. Tidwell**, moved to ADOPT Ordinance No. 6311.

Mayor pro tem Cleworth called for testimony and hearing none, closed the public hearing.

Mr. Ringstad stated that it would be good to have the agreement finalized.

Mayor pro tem Cleworth thanked M. Sanders for the work put into the process and declared that it was the most expensive City labor contract he had ever seen. He indicated that the types of increases in the contract would be unlikely to continue given that they exceeded the Consumer Price Index (CPI). He pointed out that comp time was not included in discussions during negotiations, but he believes it is a topic worth addressing in the future for this and other labor contracts. He suggested that comp time is creating a growing liability for the City.

Ms. Therrien spoke in favor of the ordinance and the support it provides for staff in the FECC and FPD. She stated that the lack of communication between union members and their negotiation team was unfortunate but expressed hope that situation would improve.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6311 AS FOLLOWS:

YEAS: Cleworth, Marney, Ringstad, Therrien, Tidwell

NAYS: None

Mayor pro tem Cleworth declared the MOTION CARRIED and Ordinance No. 6311 ADOPTED.

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Clay Street Cemetery Meeting Minutes of February 5, 2025

ACCEPTED on the CONSENT AGENDA

- b) Appointment to the Chena Riverfront Commission

APPROVED on the CONSENT AGENDA

COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

Mr. Ringstad indicated that he had no report or additional comments.

Mr. Marney reported that he had attended Explore Fairbanks' most recent board meeting and that Borough Mayor Grier Hopkins had spoken with great excitement about economic development.

Ms. Tidwell noted that the upcoming Borough Assembly meeting would include an update about Veteran's Memorial Park, which is located next to City Hall. She requested that whoever represents the City at that meeting share the details with the Council.

Ms. Therrien indicated that she would be the Council representative at that Assembly meeting. She stated that the Legislative Committee recently met and provided a report of what had transpired so far during the legislative session in Juneau. She shared that it appears, given the State's fiscal challenges, that the City will not receive any funding for its capital project requests as they are being viewed as discretionary. She added that the State's budget will likely be very tight until new revenue sources are established. She shared that she will be traveling to Juneau in April and that there will be continued coordination with the City's lobbyist on the City's priorities. **Mayor pro tem Cleworth** asked what revenue sources were being considered, other than mining. **Ms. Therrien** explained that there have been discussions about eliminating oil tax credits. She affirmed that there was no current effort to pursue a statewide income or sales tax.

Mayor pro tem Cleworth asked if there was an update on streetlights in the Westgate area. Public Works Director Cotter reported that the City submitted a ticket to the contractor to check on the lights in Westgate, and the last he heard a fuse had been ordered. He shared that the lights in Taku Subdivision were now repaired and shutting off at the appropriate time. **Mayor pro tem Cleworth** stated that it seems streetlights are lost for a period of time every winter and wondered if there were any permanent solutions. J. Cotter acknowledged that there are some issues he hopes to discuss with the City Engineer and that they intend to search for outdated equipment that might be causing problems. He noted that they are continuing to replace older lights with new materials each year.

Mayor pro tem Cleworth indicated that he would be absent for their next meeting and asked to be excused. All Councilmembers present gave concurrence to excuse his absence. **Ms. Tidwell** noted that she would be absent for the Regular Meeting of April 28. All Councilmembers present gave concurrence to excuse her absence.

Mayor pro tem Cleworth shared that he asked the Borough Assembly to select a date for the bowling match and asked Ms. Therrien to follow up. He encouraged the Council to bring him questions regarding Fairbanks Area Surface Transportation (FAST) Planning matters. He stated he hopes to share a new Transportation Improvement Program (TIP) with updates on local projects to better help the Council answer questions from constituents on work that is planned or underway.

Ms. Therrien asked if the jurisdiction problem between FAST Planning and the State's Department of Transportation had been resolved. **Mayor pro tem Cleworth** replied that it had not and that it would likely not be resolved anytime soon. He asserted that the issue is not stopping any work at this time but that it is discussed every meeting as something needing resolution.

CITY CLERK'S REPORT

Clerk Snider indicated that she had nothing to report.

CITY ATTORNEY'S REPORT

Attorney Chard reported that the vacant position of Deputy City Attorney was currently open for applicants and mentioned where the job was being advertised. He noted that the application window closes in April and thanked the Human Resources Office for its work in spreading the word. He discussed Alaska being the only state without a law school and how Alaska's law journal was handled through Duke University out of North Carolina. Attorney Chard shared that a team of law school students are currently visiting Fairbanks, that he is hosting one of the students for the week, and that there had been much excitement from the group about life and work in Alaska.

Ms. Therrien asked if a date had been set for arbitration regarding the Fairbanks Firefighters Union contract. Attorney Chard reported that it is scheduled for the week of June 9.

ADJOURNMENT

Ms. Therrien, seconded by **Mr. Ringstad**, moved to ADJOURN the meeting.

Mayor pro tem Cleworth called for objection and, hearing none, so ORDERED.

Mayor pro tem Cleworth declared the meeting adjourned at 7:40 p.m.

DAVID PRUHS, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: CC



800 Cushman Street
Fairbanks, AK 99701

Telephone (907) 459-6702
Fax (907) 459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk



SUBJECT: Alcohol License Renewal Application

DATE: March 26, 2025

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following alcohol license renewal application:

Lic. #	DBA	License Type	Licensee	Address
270	Lavelle's Taphouse	Beverage Dispensary	Lavelle's Taphouse, LLC	414 2nd Avenue, B

Pursuant to FGC Sec. 14-178 the Council may determine whether to protest alcohol license renewal applications after holding a public hearing. As required by FGC Sec. 14-167(b), I have sent written notice of the public hearing to the above-listed licensee. The 60-day response deadline to AMCO for this alcohol license renewal is April 25, 2025.

The Police Department reported that there have been no calls to this location within the past year that have met the criteria for reportable calls as determined by the Council. **There are no department-recommended protests** for this alcohol license renewal application.




800 Cushman Street
Fairbanks, AK 99701

Telephone (907) 459-6702
Fax (907) 459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Renaming of a Portion of Van Horn Road (NR002-25)

DATE: March 26, 2025

The City received the attached memorandum from the Borough Community Planning Director regarding the following request, which was approved by the Platting Board on March 19, 2025. Pursuant to AS 29.40.140 and FNSBC 17.36.030(H), the City Council has 30 days from the date of the Platting Board's action in which to veto the decision.

An application by the Fairbanks North Star Borough Emergency Operations Department to rename the portion of Van Horn Road that lies between South Cushman Street Extension and Easy Street, to East Van Horn Road.

The City Engineer concurs with the request as does the Borough Department of Community Planning. Attached is some of the documentation provided by the Borough, and more information is available upon request to the City Clerk.

As a matter of procedure, no action is required by the Council if the intent is to allow the above-described portion of Van Horn Road to be renamed East Van Horn Road. Action is only necessary if the City Council wishes to veto the decision of the Platting Board.



Fairbanks North Star Borough

COMMUNITY PLANNING

Platting Division

Platting@fnsb.gov

Main: (907) 459-1260

Fax: (907) 459-1255

MEMORANDUM

TO: City of Fairbanks City Council

THROUGH: Grier Hopkins, Borough Mayor

FROM: Kellen D. Spillman, Director
Community Planning

DATE: March 31, 2025

SUBJECT: RENAMING OF A PORTION OF VAN HORN ROAD (NR002-25)

The applicant (Fairbanks North Star Borough Emergency Operations Department) has proposed to rename the portion of Van Horn Road that lies between South Cushman Street Extension and Easy Street, to East Van Horn Road. (**Figure 1**). The FNSB Department of Community Planning recommended approval of the renaming to the Platting Board.

At its regular meeting of March 19, 2025 the Platting Board of the Fairbanks North Star Borough voted to approve a request by the Fairbanks North Star Borough to rename the portion of Van Horn Road that lies between South Cushman Street Extension and Easy Street, to East Van Horn Road. After public testimony, the Platting Board approved the renaming, voting five (5) in favor and none (0) opposed to the request.

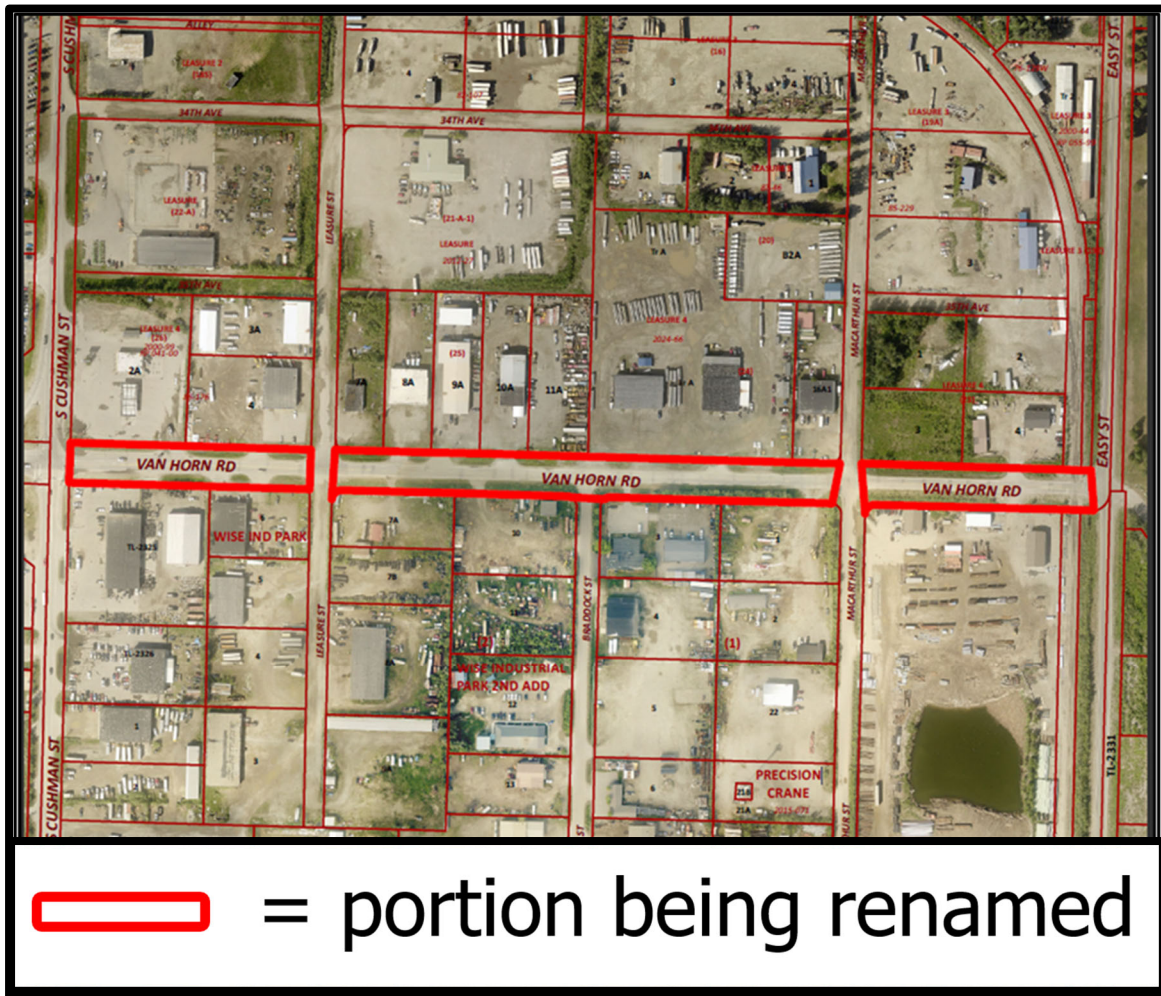
Prior to the hearing, the applicant sent out notices to all impacted parties. There was no opposition from the public at the Platting Board meeting.

FNSBC 17.36.030(H) states, "Platting board action on streets located within the cities of Fairbanks or North Pole shall be made known by letter to the respective city council...The city council shall have 30 calendar days from the decision of the board in which to veto the board's decision. If the board's decision is not vetoed within the 30-day period, the consent of the city council shall be deemed to have been given."

It is the recommendation of the FNSB Administration and FNSB Platting Board that this proposed request meets FNSB Code and for the Fairbanks City Council to not veto the proposed road renaming. Attached is more information on the request and the Platting Board's action.



Figure 1. A more detailed image of the portion of Van Horn Road being renamed is shown below.



Attachments: Maps / Action Letter / Staff Report / Vacation Application

- ☐ NOT vetoed by City Council
- ☐ Vetoed by City Council

Signature of City Clerk

Date



Fairbanks North Star Borough

DEPARTMENT OF THE ASSEMBLY
Boards and Commissions Clerks

clerks@fnsb.gov
Main: (907) 459-1401
Fax: (907) 459-1224

March 20, 2025

Luke Butcher and Iain Miller
FNSB Department of Emergency Operations
3175 Peger Rd
Fairbanks, AK 99709

Kellen Spillman, Community Planning Director
Fairbanks North Star Borough
907 Terminal Street
Fairbanks, AK 99701

NOTICE OF DECISION

RE: NR002-25/VR006-25: East Van Horn Road

Dear Mr. Butcher, Mr. Miller, and Mr. Spillman,

The Platting Board met on March 19, 2025 to consider a request for a public road rename and a variance. The public road rename application was approved adopting ten findings of fact and the staff report in support of the approval. The variance application was approved, adopting two findings of fact and the staff report in support of the approval. The findings of fact are attached.

This decision may be appealed "to the Board of Adjustment by filing a written notice of appeal with the Clerk's office within seven days of the date of the decision." (FNSBC 17.68.010)

Sincerely,

April Trickey, MMC
Borough Clerk

Enclosure: Findings of Fact for NR002-25/VR006-25

By e-mail to luke.butcher@fnsb.gov, iain.miller@fnsb.gov, Kellen.Spillman@fnsb.gov and USPS to the Applicant

cc: Zak Lee, Platting Officer II
Rocky Esposito, Assistant Borough Attorney





Fairbanks North Star Borough

DEPARTMENT OF THE ASSEMBLY
Boards and Commissions Clerks

clerks@fnsb.gov
Main: (907) 459-1401
Fax: (907) 459-1224

NR002-25/VR006-25: EAST VAN HORN ROAD

FINDINGS OF FACT FOR APPLICATION FOR PUBLIC ROAD RENAMING AND VARIANCE

NR002-25/VR006-25: East Van Horn Road

A request by the Fairbanks North Star Borough Department of Emergency Operations to rename the portion of Van Horn Road that lies between South Cushman Street Extension and Easy Street, to East Van Horn Road. A variance has been requested from FNSBC 17.36.010(B)(1) to allow for the added "East" directional, despite it not being sufficient to avoid a duplicate name. The road originates from and courses East from South Cushman Street Extension. This portion of Van Horn Road is within the W½ Section 23, T.1S., R.1W., F.M.

A public meeting was conducted on March 19, 2025, at which time the Fairbanks North Star Borough Platting Board heard the matter referenced above. The applicant was sent a notice that the hearing had been scheduled for that date. Both the applicant and staff from Community Planning appeared and participated in the hearing.

After the hearing and deliberations, the Fairbanks North Star Borough Platting Board approved the public road renaming and variance and adopted the staff report and the following findings of fact:

FINDINGS OF FACT FOR VARIANCE

1. The subdivision, with the variance, can be developed consistent with public welfare and safety because:
 - i. FNSB Title 21 is the Borough's Health and Safety Ordinance. FNSBC 21.05.020 states, "Street addresses are an essential component to accurate dispatch/delivery of emergency services."
 - ii. An irregular addressing pattern was identified by FNSB Emergency Operations while reviewing addresses on this section of Van Horn Road, which could lead to delayed emergency response. The current road addressing ranges along Van Horn Rd and the proposed "East Van Horn Rd" are increasing in opposite directions from South Cushman Street Extension.




- iii. The request to rename the portion of Van Horn Road between South Cushman Street Extension and Easy Street to East Van Horn Road is a solution to this issue.
 - iv. The primary purpose of this request is to ensure a prompt emergency response in the event one is needed.
 - v. The City of Fairbanks Fire Chief supports the road renaming.
2. The requirement is impractical due to specific circumstances of the surrounding development because:
- i. As the result of identifying an irregular addressing pattern, it was determined by FNSB Emergency Operations that the most practical solution is to rename the portion of Van Horn Road between South Cushman Street Extension and Easy Street to East Van Horn Road.
 - ii. The importance of prompt emergency response to an accurately named road and its corresponding site addresses is paramount.
 - iii. There are currently 10 out of 12 (83%) addresses using the East Van Horn Rd designation. This request would allow the majority of properties to maintain their current address.

FINDINGS OF FACT FOR PUBLIC ROAD RENAMING

- A. The purpose of this public road renaming request is to rename the portion of Van Horn Road that lies between South Cushman Street Extension and Easy Street to East Van Horn Road.
- B. The applicant has submitted a request for a variance to FNSBC 17.36.010(B)(1) to allow the addition of the "East" directional in the renaming of Van Horn Road to East Van Horn Road.
- C. FNSBC 17.36.010(B)(1) states, *"For the purpose of this chapter, a different tag name (Avenue, Court, etc.) or directional (North, East, etc.) shall not be sufficient to avoid a duplicate name."*
- D. Because this portion of Van Horn Road is dedicated to the public, the name change must be heard by the platting board per FNSBC 17.36.010(A).
- E. FNSBC 17.36.040 states that the petition requirement of FNSBC 17.36.020(A)(1) may be waived by the Platting Board for good cause at the request of either the Community Planning Director or the Emergency Services Director.

- F. The FNSB Emergency Operations Director recommends the name change and petition waiver for this request.
- G. The City of Fairbanks Fire Chief and Engineering Department support the road renaming request.
- H. FNSB Street Naming/Addressing staff support changing the road name to "East Van Horn Road."
- I. There are currently 10 out of 12 addresses using the East Van Horn Road designation. This request would allow the majority of properties to maintain their current address.
- J. With approval of the variance, the request meets the requirements of FNSBC Title 17.

This written record of the Platting Board action of March 19, 2025 was ADOPTED this 19th day of March, 2025.



Leah Berman Williams, Chair

**MINUTES FROM THE
MARCH 19TH, 2025
PLATTING BOARD
MEETING ARE
UNAVAILABLE AT THIS
TIME**



Fairbanks North Star Borough

COMMUNITY PLANNING

Platting@fnsb.gov
Main: (907) 459-1260
Fax: (907) 459-1255

NR002-25/VR006-25 East Van Horn Road

PUBLIC ROAD RENAME AND ONE VARIANCE

March 19, 2025

TO: Fairbanks North Star Borough Platting Board
THROUGH: George Stefan, Platting Officer IV, Dept. of Community Planning
FROM: Zakariah-Cole Lee, Platting Officer II, Dept. of Community Planning

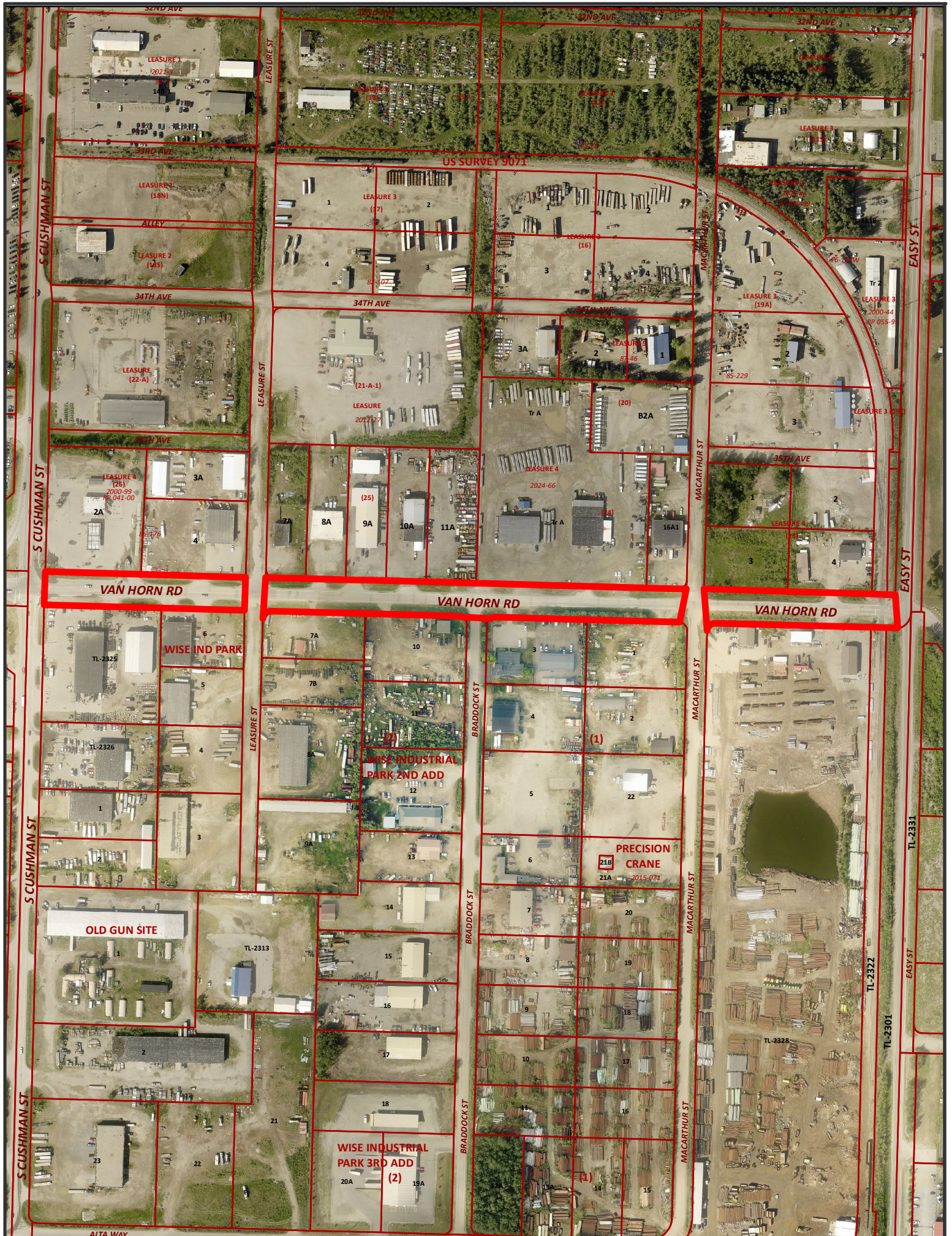
Applicant: Fairbanks North Star Borough Department of Emergency Operations
3175 Peger Road
Fairbanks, AK 99709

Adjoining Owners: N/A; Title 17 petition requirement waived by the FNSB Emergency Operations Director

Specific Request: A request by the Fairbanks North Star Borough Department of Emergency Operations to rename the portion of Van Horn Road that lies between South Cushman Street Extension and Easy Street, to East Van Horn Road. A variance has also been requested from FNSBC 17.36.010(B)(1) to allow for the added "East" directional, despite it not being sufficient to avoid a duplicate name.

Location: The road originates from South Cushman Street Extension, coursing east to Easy Street. This portion of Van Horn Road is within the W½ Section 23, T.1S., R.1W., F.M.







Fairbanks North Star Borough

COMMUNITY PLANNING

Platting@fnsb.gov
Main: (907) 459-1260
Fax: (907) 459-1255

NR002-25/VR006-25 East Van Horn Road

PUBLIC ROAD RENAME AND ONE VARIANCE

March 19, 2025

STAFF REPORT

TO: Fairbanks North Star Borough Platting Board

THROUGH: George Stefan, Platting Officer IV, Dept. of Community Planning *GS*

FROM: Zakariah-Cole Lee, Platting Officer II, Dept. of Community Planning *ZL*

Applicant: Fairbanks North Star Borough Department of Emergency Operations
3175 Peger Road
Fairbanks, AK 99709

Adjoining Owners: N/A; Title 17 petition requirement waived by the FNSB Emergency Operations Director

Specific Request: A request by the Fairbanks North Star Borough Department of Emergency Operations to rename the portion of Van Horn Road that lies between South Cushman Street Extension and Easy Street, to East Van Horn Road. A variance has also been requested from FNSBC 17.36.010(B)(1) to allow for the added "East" directional, despite it not being sufficient to avoid a duplicate name.

Location: The road originates from South Cushman Street Extension, coursing east to Easy Street. This portion of Van Horn Road is within the W½ Section 23, T.1S., R.1W., F.M.

Road Service Area: City of Fairbanks

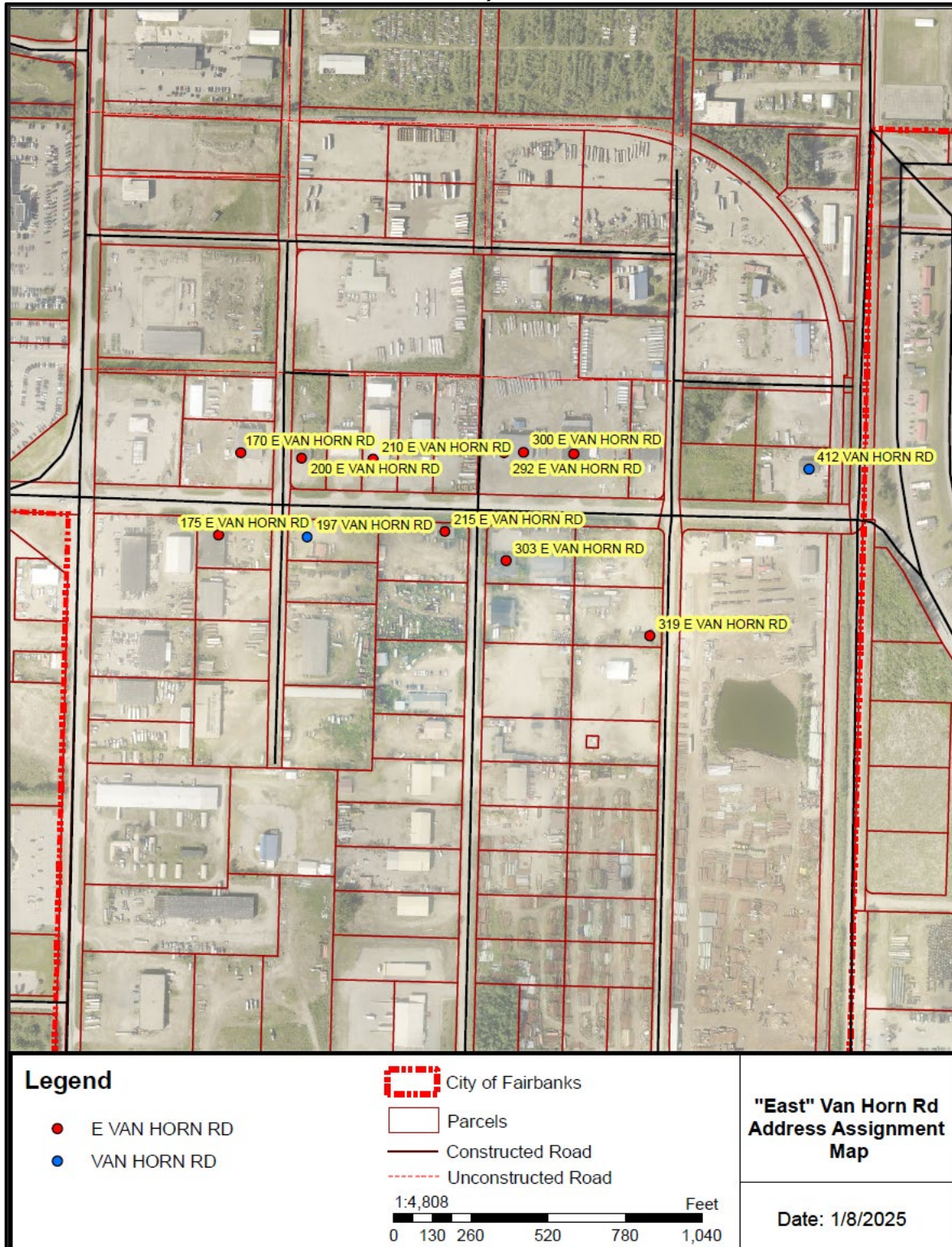
Fire Service Area: City of Fairbanks



The subject road is shown below in red in a 2023 aerial image (**Figure 1**).



The current addressing along proposed East Van Horn Road are shown below (**Figure 2**)



Staff Comments:

Street Naming/Addressing (D Weatherly, Emergency Services GIS Tech I):

I would say " E Van Horn Rd " using S Cushman Street as an example.

(P.O. Comment: This is in regards to the exact name used on the road sign)

Emergency Operations (L Butcher, Emergency Operations Director):

I support using the petition waiver per FNSBC 17.36.040 for the renaming of a portion of Van Horn Rd to East Van Horn Rd. **(Attachment 1)**

Agency Comments:

City of Fairbanks Fire Department (A. Coccaro, Fire Chief):

If most of property owners do use E. Van Horn and the board approves that change, then I support just changing the signs. I do not speak for PW or other City departments that actually have to do that work, but from my point of view this makes the most sense.

City of Fairbanks Engineering Department (R. Pristash, City Engineer):

No objection to changing to East Van Horn for the road east of Cushman.

Variance Analysis

Variance Request (VR006-25): The applicant has submitted a variance from FNSBC 17.36.010(B)(1) to allow the addition of the "East" directional in the renaming of Van Horn Road to East Van Horn Road **(Attachment 2)**. FNSBC 17.36.010(B)(1) states, *"For the purpose of this chapter, a different tag name (Avenue, Court, etc.) or directional (North, East, etc.) shall not be sufficient to avoid a duplicate name."*

APPLICANT'S NARRATIVE

A variance to **FNSBC 17.36.010(B)(1)** is requested to allow the addition of the "East" directional in renaming a portion of Van Horn Rd to East Van Horn Rd. This is for the portion of Van Horn Road between South Cushman Street Extension and Easy Street.

This variance request is to waive the requirement of FNSBC 17.36.010(B)(1), which states "For the purpose of this chapter, a different tag name (Avenue, Court, etc.) or directional (North, East, etc.) shall not be sufficient to avoid a duplicate name." The prohibition of duplicate street names comes from FNSBC 17.36.010(B) which states, "Street names shall neither duplicate nor be subject to confusion with the spelling or the pronunciation of any existing street name in the borough."

Mandatory Finding:

As described in FNSBC 17.64.010(A), the mandatory finding for variance approval is that "...the subdivision, with the variance, can be developed consistent with public welfare and

safety." In this context, the request is not for a subdivision, but for a road renaming. The same variance requirements apply.

As described by FNSB Emergency Operations staff:

- FNSB Title 21 is the Borough's Health and Safety Ordinance. FNSBC 21.05.020 states, "Street addresses are an essential component to accurate dispatch/delivery of emergency services."
- An irregular addressing pattern was identified by FNSB Emergency Operations while reviewing addresses on this section of Van Horn Road, which could lead to delayed emergency response. The current road addressing ranges along Van Horn Rd and the proposed "East Van Horn Rd" are increasing in opposite directions from South Cushman Street Extension.
- The request to rename the portion of Van Horn Road between South Cushman Street Extension and Easy Street to East Van Horn Road is a solution to this issue.
- The primary purpose of this request is to ensure a prompt emergency response in the event one is needed.
- The City of Fairbanks Fire Chief supports the road renaming.

Variance Criterion 1:

FNSBC 17.64.010(A)(1) states, "The tract to be subdivided is of such unusual size or shape or is surrounded by such development or conditions that the strict application of the provisions of this title shall result in a substantial hardship."

- There are currently 10 out of 12 (83%) addresses using the East Van Horn Rd designation. This request would allow the majority of properties to maintain their current address.
- Denial of this request would require the addressing range on this portion of Van Horn Road to be adjusted, thereby changing 12 addresses.
- Approval of the variance has the least impact and hardship on the affected parcels as a whole.

Variance Criterion 2:

FNSBC 17.64.010(A)(2) states, "The requirement is impractical or unnecessary due to specific circumstances or conditions of the subdivision or surrounding development."

The requirement of FNSBC 17.36.010(B)(1) is impractical because:

- As the result of identifying an irregular addressing pattern, it was determined by FNSB Emergency Operations that the most practical solution is to rename the portion of Van Horn Road between South Cushman Street Extension and Easy Street to East Van Horn Road.
- The importance of prompt emergency response to an accurately named road and its corresponding site addresses is paramount.
- There are currently 10 out of 12 (83%) addresses using the East Van Horn Rd designation. This request would allow the majority of properties to maintain their current address.

STAFF

Both FNSB staff and the City of Fairbanks have no objections to this request. Per the applicant's submitted narrative, an irregular addressing pattern was identified by the FNSB Emergency Operations while reviewing addresses on this section of Van Horn Road, which could lead to delayed emergency response. The current road addressing ranges along Van Horn Road and the proposed "East Van Horn Road" are increasing in opposite directions from South Cushman Street Extension. Renaming the portion of Van Horn Road between South Cushman Street Extension and Easy Street to East Van Horn Road is a solution to this issue. Additionally, the City of Fairbanks Fire Chief is in support of renaming the road.

FNSBC 17.64.010(A) (Variance Granting) states, "The Platting Board may vary or modify requirements of this title if the variance request meets the criteria set forth below and the subdivision, with the variance, can be developed consistent with public welfare and safety:

- 1. The lot to be subdivided is of such unusual size or shape or is surrounded by such development or conditions that the strict application of the provisions of this title shall result in a substantial hardship; or***
- 2. The requirement is impractical or unnecessary due to specific circumstances or conditions of the subdivision or surrounding development."***

The mandatory finding for variance approval is that ***"the subdivision, with the variance, can be developed consistent with public welfare and safety."***

- FNSB Title 21 is the Borough's Health and Safety Ordinance. FNSBC 21.05.020 states, "Street addresses are an essential component to accurate dispatch/delivery of emergency services."
- An irregular addressing pattern was identified by FNSB Emergency Operations while reviewing addresses on this section of Van Horn Road, which could lead to delayed emergency response. The current road addressing ranges along Van Horn Rd and the proposed "East Van Horn Rd" are increasing in opposite directions from South Cushman Street Extension.
- The request to rename the portion of Van Horn Road between South Cushman Street Extension and Easy Street to East Van Horn Road is a solution to this issue.
- The primary purpose of this request is to ensure a prompt emergency response in the event one is needed.
- The City of Fairbanks Fire Chief supports the road renaming.

Only one of the two enumerated criteria above (1 or 2) is required to be met for variance approval. The second criterion has been met because the requirement is impractical due to specific circumstances of the surrounding development.

- As the result of identifying an irregular addressing pattern, it was determined by FNSB Emergency Operations that the most practical solution is to rename the portion of Van Horn Road between South Cushman Street Extension and Easy Street to East Van Horn Road.
- The importance of prompt emergency response to an accurately named road and its corresponding site addresses is paramount.
- There are currently 10 out of 12 (83%) addresses using the East Van Horn Rd designation. This request would allow the majority of properties to maintain their current address.

Variance #1 Recommendation: Staff recommends approval of VR006-25, a variance from FNSBC 17.36.010(B)(1) to allow the addition of the "East" directional in the renaming of Van Horn Road to East Van Horn Road, with the following findings of fact:

1. The subdivision, with the variance, can be developed consistent with public welfare and safety because:
 - i. FNSB Title 21 is the Borough's Health and Safety Ordinance. FNSBC 21.05.020 states, "Street addresses are an essential component to accurate dispatch/delivery of emergency services."
 - ii. An irregular addressing pattern was identified by FNSB Emergency Operations while reviewing addresses on this section of Van Horn Road, which could lead to delayed emergency response. The current road addressing ranges along Van Horn Rd and the proposed "East Van Horn Rd" are increasing in opposite directions from South Cushman Street Extension.
 - iii. The request to rename the portion of Van Horn Road between South Cushman Street Extension and Easy Street to East Van Horn Road is a solution to this issue.
 - iv. The primary purpose of this request is to ensure a prompt emergency response in the event one is needed.
 - v. The City of Fairbanks Fire Chief supports the road renaming.
2. The requirement is impractical due to specific circumstances of the surrounding development because:
 - i. As the result of identifying an irregular addressing pattern, it was determined by FNSB Emergency Operations that the most practical solution is to rename the portion of Van Horn Road between South Cushman Street Extension and Easy Street to East Van Horn Road.
 - ii. The importance of prompt emergency response to an accurately named road and its corresponding site addresses is paramount.
 - iii. There are currently 10 out of 12 (83%) addresses using the East Van Horn Rd designation. This request would allow the majority of properties to maintain their current address.

Recommended Variance Motion (VR006-25):

I move to approve VR006-25 a variance from FNSBC 17.36.010(B)(1) to allow the addition of the "East" directional in the renaming of Van Horn Road to East Van Horn Road, adopting the two findings of fact and staff report in support of the approval.

Analysis:

The request is to rename the portion of Van Horn Road that lies between South Cushman Street Extension and Easy Street to East Van Horn Road. A variance has also been requested from FNSBC 17.36.010(B)(1) to allow for the added "East" directional, despite it not being sufficient to avoid a duplicate name.

FNSBC 17.36.020(A)(1) requires that a name change petition signed by at least 75% of the adjoining property owners be submitted as part of the application. However, FNSBC 17.36.040 states that the petition requirement may be waived by the Platting Board for good cause at the request of either the Community Planning Director or the Emergency Services Director. Because an irregular addressing pattern was identified by FNSB Emergency Operations while reviewing this section of Van Horn Road, it is recommended by the FNSB Emergency Operations Director that the name be changed in the interest of public safety and welfare and that the petition requirement be waived.

FNSBC 17.36.010(B) requires that name changes shall not duplicate or be subject to confusion with the spelling or pronunciation of another existing street name; FNSB Street Naming and Addressing staff have reviewed and approved the proposed road name of East Van Horn Road and agree with the variance request. The City of Fairbanks Fire Chief and Engineering Department support the road renaming request.

The appropriate managing authority shall be responsible for replacing and installing all street name signs if the new road name is approved.

Recommendation: Staff recommends approval of the public road naming request to rename the portion of Van Horn Road that lies between South Cushman Street Extension and Easy Street to East Van Horn Road.

Findings of Fact: Staff further recommends adoption of the staff report and the following findings:

- A. The purpose of this public road renaming request is to rename the portion of Van Horn Road that lies between South Cushman Street Extension and Easy Street to East Van Horn Road.

- B. The applicant has submitted a request for a variance to FNSBC 17.36.010(B)(1) to allow the addition of the "East" directional in the renaming of Van Horn Road to East Van Horn Road.
- C. FNSBC 17.36.010(B)(1) states, "*For the purpose of this chapter, a different tag name (Avenue, Court, etc.) or directional (North, East, etc.) shall not be sufficient to avoid a duplicate name.*"
- D. Because this portion of Van Horn Road is dedicated to the public, the name change must be heard by the platting board per FNSBC 17.36.010(A).
- E. FNSBC 17.36.040 states that the petition requirement of FNSBC 17.36.020(A)(1) may be waived by the Platting Board for good cause at the request of either the Community Planning Director or the Emergency Services Director.
- F. The FNSB Emergency Operations Director recommends the name change and petition waiver for this request.
- G. The City of Fairbanks Fire Chief and Engineering Department support the road renaming request.
- H. FNSB Street Naming/Addressing staff support changing the road name to "East Van Horn Road."
- I. There are currently 10 out of 12 addresses using the East Van Horn Road designation. This request would allow the majority of properties to maintain their current address.
- J. With approval of the variance, the request meets the requirements of FNSBC Title 17.

Recommended Motion:

I move to approve NR002-25, a public road naming request to rename the portion of Van Horn Road that lies between South Cushman Street Extension and Easy Street to East Van Horn Road, adopting the ten findings of fact and the staff report in support of approval.

Recommended Motion to include Variance:

I move to approve NR002-25, a public road naming request to rename the portion of Van Horn Road that lies between South Cushman Street Extension and Easy Street to East Van Horn Road, adopting the ten findings of fact, with VR006-25, a variance from FNSBC 17.36.010(B)(1), adopting the two findings of fact, to allow the addition of the "East" directional in the renaming of Van Horn Road to East Van Horn Road, and adopting the staff report in support of the approval.

Attachment 1

Zakariah-Cole Lee

From: Luke Butcher
Sent: Friday, January 10, 2025 12:17 PM
To: Daniel Weatherly
Cc: Iain Miller; Kim Streeter; George Stefan
Subject: RE: East Van Horn Rd - last few items

Follow Up Flag: Follow up
Flag Status: Flagged

Hello All,

I support using the petition waiver per FNSBC 17.36.040 for the renaming of a portion of Van Horn Rd to East Van Horn Rd.

In Solidarity,

Luke



Luke Butcher
Emergency Operations Director
Fairbanks North Star Borough
luke.butcher@fnsb.gov • 907-459-1221
SERVE ★ LEAD ★ THRIVE
FAIRBANKS NORTH STAR BOROUGH

From: Daniel Weatherly <daniel.weatherly@fnsb.gov>
Sent: Friday, January 10, 2025 10:44 AM
To: Luke Butcher <luke.butcher@fnsb.gov>
Cc: Iain Miller <Iain.Miller@fnsb.gov>; Kim Streeter <kim.streeter@fnsb.gov>; George Stefan <george.stefan@fnsb.gov>
Subject: Fw: East Van Horn Rd - last few items

Hello Luke,

Could you provide a response stating you support using the petition waiver per FNSBC 17.36.040 for the renaming of a portion of Van Horn Rd to East Van Horn Rd.

Thank you,

Daniel Weatherly | Fairbanks North Star Borough | Emergency Operations Department | Emergency Services GIS Technician

907 Terminal St, Fairbanks, AK 99701 | (907.459.1271 | * daniel.weatherly@fnsb.gov



Attachment 2



Fairbanks North Star Borough
Department of Community Planning
907 Terminal Street/P.O. Box 71267
Fairbanks, Alaska 99707-1267
(907) 459-1260 Fax: (907) 205-5169
plattling@fnsb.gov

For Office Use Only

Received By: _____

Receipt No.: _____

Date Submitted: _____

TITLE 17 SUBDIVISION VARIANCE APPLICATION

NO FEE: FNSB as Applicant

File # _____

FEE: ☐ \$550

*****FEES ARE NON-REFUNDABLE*****

A separate application is required for each variance requested.

Applicant/Surveyor:	Property Owner:
Business Name:	Name:
Contact Person:	
Mailing Address:	Mailing Address:
City, State Zip:	City, State Zip:
Phone:	Phone:
E-mail:	E-mail:
FNSB Title 17 Code Citation for which the variance is required:	

Variances must clearly meet the criteria set forth in **FNSBC 17.64.010**. In a separate document, please provide a *detailed* narrative addressing how the following criteria have been met:

A. Describe the variance requested.

B. The subdivision, with the variance, can be developed consistent with public welfare and safety.

For example:

- Explain the purpose of the code requirement requested for a variance.
- Describe how public safety concerns have been mitigated.
- Discuss how public welfare matters have been addressed.
- Explain how the subdivision, with the variance, has been designed consistent with public welfare and safety.

C. Either Criteria 1 or 2 below:

1. The tract to be subdivided is of such unusual size or shape or is surrounded by such development or conditions that the strict application of the provisions of this title shall result in a substantial hardship;

For example:

- Describe the unusual size or shape of the tract to be subdivided and/or the surrounding development or conditions
- Explain what substantial hardship will result from meeting the provision in code.
- Explain how the unusual size or shape of the land or the surrounding development or conditions will cause the substantial hardship if the code provision is required

OR

2. The requirement is impractical or unnecessary due to specific circumstances or conditions of the subdivision or surrounding development.

For example:

- Describe the specific circumstances or conditions of the subdivision or surrounding development that necessitates the variance.
- Explain why the code requirement is impractical or unnecessary based on these specific circumstances or conditions.

Every subdivision variance must comply with FNSBC 17.64.010.

FNSBC 17.64.010.

- A. The platting board may vary or modify requirements of this title if the variance request meets the criteria set forth below and the subdivision, with the variance, can be developed consistent with public welfare and safety:
 - 1. The tract to be subdivided is of such unusual size or shape or is surrounded by such development or conditions that the strict application of the provisions of this title shall result in a substantial hardship; or
 - 2. The requirement is impractical or unnecessary due to specific circumstances or conditions of the subdivision or surrounding development.
- B. Variances are not required for alternate designs for road geometrics and profiles under FNSBC 17.56.100 when the requirements of FNSBC 17.56.060.E are met.
- C. The board may impose reasonable conditions when a variance is granted and shall state in writing its reasons for granting any variance.
- D. The application shall describe the requested variance and specify the portion of the title from which relief is sought.

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

Narrative for Title 17 Variance Request:

A variance to **FNSBC 17.36.010(B)(1)** is requested to allow the addition of the "East" directional in renaming a portion of Van Horn Rd to East Van Horn Rd. This is for the portion of Van Horn Road between South Cushman Street Extension and Easy Street.

This variance request is to waive the requirement of FNSBC 17.36.010(B)(1), which states *"For the purpose of this chapter, a different tag name (Avenue, Court, etc.) or directional (North, East, etc.) shall not be sufficient to avoid a duplicate name."* The prohibition of duplicate street names comes from FNSBC 17.36.010(B) which states, *"Street names shall neither duplicate nor be subject to confusion with the spelling or the pronunciation of any existing street name in the borough."*

Mandatory Finding:

As described in FNSBC 17.64.010(A), the mandatory finding for variance approval is that *"...the subdivision, with the variance, can be developed consistent with public welfare and safety."* In this context, the request is not for a subdivision, but for a road renaming. The same variance requirements apply.

As described by FNSB Emergency Operations staff:

- FNSB Title 21 is the Borough's Health and Safety Ordinance. FNSBC 21.05.020 states, *"Street addresses are an essential component to accurate dispatch/delivery of emergency services."*
- An irregular addressing pattern was identified by FNSB Emergency Operations while reviewing addresses on this section of Van Horn Road, which could lead to delayed emergency response. The current road addressing ranges along Van Horn Rd and the proposed "East Van Horn Rd" are increasing in opposite directions from South Cushman Street Extension.
- The request to rename the portion of Van Horn Road between South Cushman Street Extension and Easy Street to East Van Horn Road is a solution to this issue.
- The primary purpose of this request is to ensure a prompt emergency response in the event one is needed.
- The City of Fairbanks Fire Chief supports the road renaming.

Variance Criterion 1:

FNSBC 17.64.010(A)(1) states, *"The tract to be subdivided is of such unusual size or shape or is surrounded by such development or conditions that the strict application of the provisions of this title shall result in a substantial hardship."*

- There are currently 10 out of 12 (83%) addresses using the East Van Horn Rd designation. This request would allow the majority of properties to maintain their current address.
- Denial of this request would require the addressing range on this portion of Van Horn Road to be adjusted, thereby changing 12 addresses.
- Approval of the variance has the least impact and hardship on the affected parcels as a whole.

Variance Criterion 2:

FNSBC 17.64.010(A)(2) states, *"The requirement is impractical or unnecessary due to specific circumstances or conditions of the subdivision or surrounding development."*

The requirement of FNSBC 17.36.010(B)(1) is impractical because:

- As the result of identifying an irregular addressing pattern, it was determined by FNSB Emergency Operations that the most practical solution is to rename the portion of Van Horn Road between South Cushman Street Extension and Easy Street to East Van Horn Road.
- The importance of prompt emergency response to an accurately named road and its corresponding site addresses is paramount.
- There are currently 10 out of 12 (83%) addresses using the East Van Horn Rd designation. This request would allow the majority of properties to maintain their current address.



**Fairbanks North Star Borough
Department of Community Planning**

907 Terminal Street/P.O. Box 71267
Fairbanks, Alaska 99707 -1267
(907) 459-1260 Fax: (907) 205-5169
plattting@fnsb.gov

For Office Use Only

Received By: _____

Receipt No.: _____

Date Submitted: _____

PUBLIC ROAD NAMING APPLICATION

File # _____

FEES: \$225 road naming application

*******FEES ARE NON-REFUNDABLE*******

(No fee if street renaming is for the purpose of public health & safety)

Applicant:

Name:

FNSB department of Emergency Operations

Mailing Address:

3175 Peger Road

City, State Zip:

Fairbanks, AK 99701

Phone:

(907) 459-1481

E-mail:

Luke. Butcher@FNSB.gov

Property Information:

Section, Township & Range:

Section 23 T1S R1W

Existing Road Name:

PANs of parcels adjoining the road to be named:

**0350133 ,432351,,171301,432377,645380,645370,645408,645390,397725,397610,
427004,645360,427012,459224,397768,397598,645418,708470**

Road Service Area:

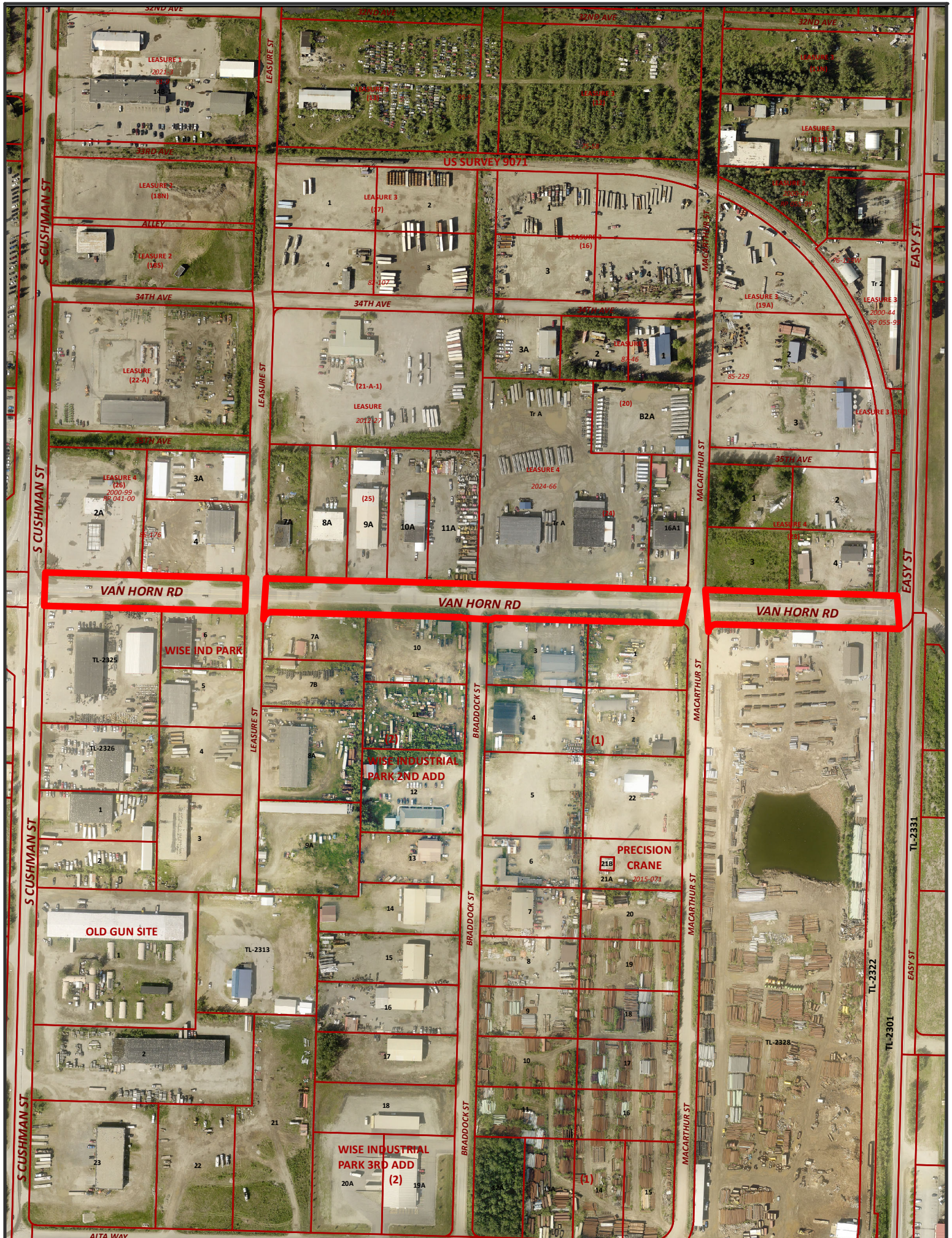
List preferred street name and two alternates in order of preference (all three required). No street name currently in use or used within the last three years within the borough will be considered (FNSBC 17.36.010(B) (2)).

Preferred: _____ East Van Horn Rd _____

Alternate 1: _____

Alternate 2: _____

The Fairbanks North Star Borough is subject to the Alaska Public Records Act, AS 40.25 et seq. and this document may be subject to public disclosure under state law.

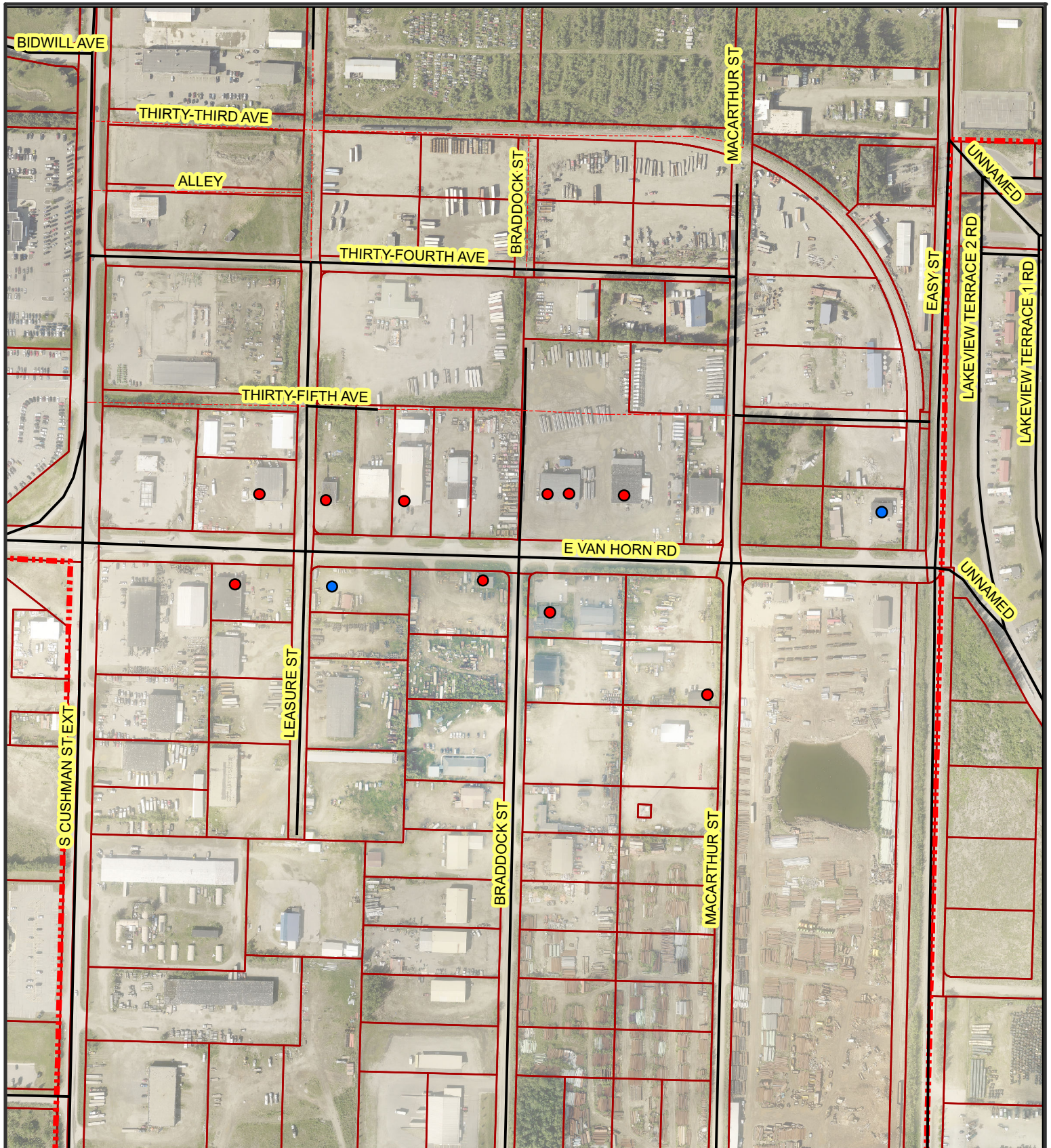


Submittal Requirements FNSBC 17.36.020

- ☒ Map depicting the location of the road
- N/A ☐ Signatures of 75% of property owners adjoining the road to be (re)named
- ☐ List favored street name and two alternate names
- N/A ☒ Appropriate Fee

PROCEDURE FOR PUBLIC ROAD NAMING FNSBC 17.36

- Within 25 calendar days after submittal of the application, the platting officer shall review the application and supporting materials and do one of the following:
 - If the application is complete, accept the application for review and action by the platting board;
 - If the application is incomplete, return it to the applicant with a written list of deficiencies to be satisfied for acceptance.
- All adjoining property owners will be notified of the request prior to the public hearing.
- Written notification of the Platting Board's decision will be issued to all adjoining property owners.
- The decision may be appealed by submitting written notice of appeal as provided in Chapter 17.68 FNSBC.
- Applicant will be required to provide and install standard street name sign(s) on standard post(s).
New road name will not become effective until photo verification is submitted to the Community Planning Department that the sign(s) has (have) been installed.



Legend

- E VAN HORN RD
- VAN HORN RD



City of Fairbanks



Parcels



Constructed Road



Unconstructed Road

1:4,808

Feet

0 130 260 520 780 1,040

**"East" Van Horn Rd
Address Assignment
Map**

Date: 1/8/2025

Mailing List for: NR 002-25 # of Records: 18

Feb 28, 2025 08:02:40

Alaska Rubber Properties Llc, Cameron Gackstetter, 220 E Van Horn Rd, Fairbanks, AK 99701 7628 (LEASE 4, BLOCK: 25, LOT: 10A)

Arctic Alaska Invstmnt Llc, 303 E Van Horn Rd, Fairbanks, AK 99701 7625 (WISE INDUSTRIAL2, BLOCK: 01, LOT: 03)

Bat Investments Llc, PO BOX 83010, Fairbanks, AK 99708 (1S 1W, SEC: 23, TAXLOT: 2325)

Ccs, Llc, 210 E Van Horn Rd, Fairbanks, AK 99701 7628 (LEASE 4, BLOCK: 25, LOT: 09A)

Colville Transport Llc, 4300 B St Ste 308, Anchorage, AK 99503 5933 (LEASE 4, BLOCK: 24, LOT: A)

Crowley Petroleum Disbmt, Tesoro Northshore Company, Inc, 19100 Ridgewood Pkwy, San Antonio, TX 78259 1834 (LEASE 4, BLOCK: 26, LOT: 02A)

Crowley Petroleum Distrb Inc, 201 Arctic Slope Ave, Anchorage, AK 99518 3033 (LEASE 4, BLOCK: 26, LOT: 04)

Fox Karen L, 843 5th Ave, Fairbanks, AK 99701 (LEASE 4, BLOCK: 23, LOT: 03)

Henry Kenneth H li, Henry Cynthia L, 3216 Riverview Dr, Fairbanks, AK 99709 4740 (LEASE 4, BLOCK: 24, LOT: 16A1)

M.e.d.a.l. Properties Llc, PO BOX 81366, Fairbanks, AK 99708 1366 (WISE INDUSTRIAL2, BLOCK: 02, LOT: 10)

Mirae V Llc, PO BOX 70743, Fairbanks, AK 99707 0743 (1S 1W, SEC: 23, TAXLOT: 2328)

Pacific Dvsfd Invstmnt Inc, PO BOX 224889, Anchorage, AK 99522 4889 (LEASE 4, BLOCK: 25, LOT: 11A)

Petersen Leroy Carl, Tannehill Phillip M, 924 Kellum St Unit 202, Fairbanks, AK 99701 4382 (LEASE 4, BLOCK: 23, LOT: 04)

Precision Cranes Inc, PO BOX 56646, North Pole, AK 99705 1646 (WISE INDUSTRIAL2, BLOCK: 01, LOT: 01)

Roberts Thomas M, Roberts Courtney M, PO BOX 70286, Fairbanks, AK 99707 0286 (WISE INDUSTRIAL2, BLOCK: 02, LOT: 07A)

Tompkins Aaron Scott, 1804 S Cushman St, Fairbanks, AK 99701 6608 (LEASURE 4, BLOCK: 25, LOT: 07A)

Weaver Brothers Inc, PO BOX 2229, Kenai, AK 99611 2229 (LEASURE 4, BLOCK: 25, LOT: 08A)

White Barbara C, 33094 SW Callahan Rd, Scappoose, OR 97056 4205 (WISE INDUSTRIAL, LOT: 06)

RESOLUTION NO. 5165

**A RESOLUTION AWARDING A CONTRACT TO COLASKA INC (DBA
EXCLUSIVE PAVING) FOR THE 4TH AVENUE AND STATE STREET
STORM DRAIN EXTENSION PROJECT IN THE AMOUNT OF \$339,913**

WHEREAS, in accordance with Fairbanks General Code (FGC) Chapter 54, Article IV, Competitive Bidding, bids were solicited for the 4th Avenue and State Street Storm Drain Extension Project (ITB-25-02); and

WHEREAS, the apparent lowest bidder for the project is Colaska, Inc. (dba Exclusive Paving) in the amount of three hundred thirty-nine thousand, nine hundred thirteen dollars and zero cents (\$339,913.00); and

WHEREAS, this contract will install new storm drainpipe and catch basins and resurface roadway on 4th Avenue between State Street and Cleary Street; and

WHEREAS, funding for the project will be provided from the Capital Fund.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Fairbanks, that the Mayor is hereby authorized to execute a contract and such other documents in a form approved by the City Attorney as may be necessary to effect award of this contract to Colaska, Inc. for the 4th Avenue and State Street Storm Drain Extension Project.

BE IT FURTHER RESOLVED that the effective date of this resolution is six days after adoption.

PASSED and APPROVED this 31st Day of March 2025.

David Pruhs, City Mayor

YEAS:

NAYS:

ABSENT:

APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5165

Abbreviated Title: AWARDING CONTRACT TO COLASKA INC FOR STORM DRAIN PROJECT

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	PURCHASE COST
4TH AND STATE STORM DRAIN EXTENSION PROJECT	\$339,913
TOTAL	\$339,913

FUNDING SOURCE:	TOTAL
CAPITAL FUND [ROAD MAINTENANCE]	\$339,913
TOTAL	\$339,913

The maintenance costs associated with this project will be performed by Public Works and incorporated in the annual general fund budget. The budget for this project is \$335,000. The balance of \$4,913 will be applied from general road improvements line item in the capital fund.

Reviewed by Finance Department: Initial mb Date 3/20/2025

RESOLUTION NO. 5166

**A RESOLUTION AWARDING A CONTRACT TO FAIRBANKS
INTEGRATED COMMUNITY SERVICES FOR THE EMERGENCY
SERVICE PATROL PROGRAM**

WHEREAS, in accordance with Fairbanks General Code (FGC) Chapter 54, Article IV, Competitive Bidding, bids were solicited for the Emergency Service Patrol Program (ITB-25-11); and

WHEREAS, the apparent lowest bidder for the program is Fairbanks Integrated Community Services, Inc. in the amount of three hundred twenty-five thousand dollars and zero cents (\$325,000.00); and

WHEREAS, this contract will provide emergency service patrol, a program that provides safe transportation to individuals under the influence of alcohol and/or other drugs to connect them to resources and services; and

WHEREAS, funding for the project will be provided from the Grant Fund and General Fund.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Fairbanks, that the Mayor is hereby authorized to execute a contract and such other documents in a form approved by the City Attorney as may be necessary to effect award of this contract to Fairbanks Integrated Community Services, Inc. for the Emergency Service Patrol Program.

BE IT FURTHER RESOLVED that the effective date of this resolution is six days after adoption.

PASSED and APPROVED this 31st Day of March 2025.

David Pruhs, City Mayor

YEAS:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5166

Abbreviated Title: AWARDING CONTRACT TO FAIRBANKS INTEGRATED COMMUNITY SVS

Department(s): MAYOR

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	PURCHASE COST
EMERGENCY SERVICE PATROL (ESP)	\$325,000
TOTAL	\$325,000

FUNDING SOURCE:	TOTAL
GRANT FUND	\$100,000
GENERAL FUND	\$225,000
TOTAL	\$325,000

The City of Fairbanks will contract with Fairbanks Integrated Community Services to provide emergency service patrol. The maximum cost for this contract will be \$325,000 for personnel costs (\$300,000) and operating costs (\$25,000). The cost includes two staff at 12 hours per day, totaling 8,760 hours per year.

Reviewed by Finance Department: Initial mb Date 3/20/2025

RESOLUTION NO. 5167

**A RESOLUTION APPROVING A MAINTENANCE AGREEMENT WITH THE
STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC
FACILITIES FOR 8TH AVENUE, DOYON ESTATES, AND TESORO AVENUE**

WHEREAS, the State of Alaska Department of Transportation and Public Facilities (DOT&PF) will be performing maintenance and preservation activities on 8th Avenue, Doyon Estates, and Tesoro Avenue, Project #NFHWY00913; and

WHEREAS, the project will include gravel or asphalt maintenance and preservation activities on roads, sidewalks, and pathways; and

WHEREAS, under the proposed maintenance agreement between the City and DOT&PF (Attachment A), the City would be responsible for the management and maintenance of 8th Avenue, Doyon Estates, and Tesoro Avenue; and

WHEREAS, the City is currently responsible for the maintenance of 8th Avenue, Doyon Estates, and Tesoro Avenue, and that responsibility will continue under the agreement.

NOW, THEREFORE, BE IT RESOLVED that the Fairbanks City Council authorizes the Mayor to execute the attached maintenance agreement with the State of Alaska Department of Transportation and Public Facilities for 8th Avenue, Doyon Estates, and Tesoro Avenue.

BE IT FURTHER RESOLVED that the effective date of this resolution is six days after adoption.

PASSED and APPROVED this 31st Day of March 2025.

David Pruhs, City Mayor

YEAS:

NAYS:

ABSENT:

APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5167

Abbreviated Title: MAINTENANCE AGREEMENT FOR 8TH, DOYON ESTATES, AND TESORO

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	COST
8TH AVENUE, DOYON ESTATES, AND TESORO AVENUE	
TOTAL	\$0

FUNDING SOURCE:	TOTAL
CAPITAL FUND	
TOTAL	\$0

The maintenance costs associated with this project will continue to be performed by Public Works and will be incorporated in the annual general fund budget. This project requires a match in the amount of \$76,343 which is budgeted in the capital fund.

Reviewed by Finance Department: Initial mb Date 3/25/2025

Attachment A to Resolution No. 5167

Memorandum of Agreement for the

Maintenance & Management of the

FAST Area Surface Upgrades FFY2025 #NFHWY00913

Between

The State of Alaska Department of Transportation and Public Facilities (DOT&PF)

and

The City of Fairbanks (COF)

1. PURPOSE:

- The purpose of this agreement is to provide for the management and maintenance of 8th Avenue, Doyon Estates, and Tesoro Avenue that will be constructed under the FAST Area Surface Upgrades FFY2025 project.

2. THE DOT&PF AGREES TO THE FOLLOWING:

- Coordinate all funding for design and construction through the Fairbanks Area Surface Transportation (FAST) Planning Transportation Improvement Program (TIP).

3. THE COF AGREES TO THE FOLLOWING:

- The COF maintains 8th Avenue, Doyon Estates, and Tesoro Avenue and after completion of this project, the COF will continue to maintain this facility. Provide routine maintenance that includes but is not limited to pavement and surface repairs, signage, vegetation control, storm drainage, etc.
- Improvements to the above facility fall within the scope of work for the FAST Improvement Program which may include the following: perform gravel or asphalt surface maintenance and preservation activities on roads, sidewalks and pathways. Work may also include new or upgraded illumination, signing and striping, storm drains and intersection improvements including non-motorized crossings, as well as ADA upgrades to sidewalks and curb ramps.
- Federal Highway Administration funds are involved in this project. In accordance with 23 C.F.R. §645.209(g), the COF will manage this facility in conformance with all Federal Highway Administration requirements including all applicable management responsibilities of rights of way and utilities.

4. IT IS MUTUALLY AGREED THAT:

- The above parties will coordinate and participate in the review of the final design plans prior to construction.
- The above parties will coordinate and participate in the final inspection of the construction project.

5. TERM

- This MOA shall become effective on the date of the last signature and shall apply in perpetuity.

"Keep Alaska Moving through service and infrastructure."

6. TERMINATION

- This agreement may be terminated by mutual consent of both parties.
- The DOT&PF reserve the rights to terminate this agreement if the COF fails to comply with any provisions herein.

7. EFFECTIVE DATES & SIGNATURES:

- This agreement shall become effective upon execution by both parties.

Katherine Keith, PMP, PMI-ACP, Acting Regional Director
Department of Transportation & Public Facilities

Date

David Pruhs, Mayor
City of Fairbanks

Date

ORDINANCE NO. 6312

AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SEC. 14-433 ROTATION TOW LIST ELIGIBILITY REQUIREMENTS AND AMENDING THE CITY'S TOW ROTATION LIST SCHEDULE OF FEES AND CHARGES FOR SERVICES

WHEREAS, the City of Fairbanks desires to protect citizens by regulating basic standards and fees for companies participating in the rotation tow list, for towing companies providing nonconsensual towing services, and for companies bidding on the City's towing and impound contract.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. Fairbanks General Code Sec. 14-433 is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 14-433. Rotation tow list eligibility requirements.

(a) To be placed on the City rotation tow list, a towing company must:

1. Have a Master Operator's License and a City business license.
2. Be available to respond to calls for service 24 hours per day.
3. Maintain insurance minimums required by the City.
4. **Have a secured and monitored impound lot within 10 miles driving distance from Fairbanks City Hall.**

(b) A towing company may not, in response to a rotation tow list call for towing services, subcontract those services to another towing company.

(c) A towing company may be removed from the rotation tow list if it is continually non-responsive or if the City receives an unreasonable number of customer complaints for failure to comply with the requirements set forth in this Article.

Section 2. The City's Tow Rotation List Schedule of Fees and Charges for Services, included as Attachment A, is hereby adopted [new text in **bold/underline** font; deleted text in ~~striketrough~~ font].

Section 3. The effective date of this ordinance shall be six days after adoption.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

Attachment A to Ordinance No. 6312

Tow List Schedule of Fees and Charges for Services					
As of Ordinance No. 6312 – Effective April 6, 2025					
Category	Code Sec.	Topic	Current Fee	Proposed Fee	Description
Tow List Fees	14-434 435 and 14-443	Call-out fee: 10,000 lbs. or less	\$135.00		Call-out is a request by the City for towing services
		Call-out fee: 10,001 to 25,000 lbs.	\$150.00		Call-out is a request by the City for towing services
		Call-out fee: Over 25,000 lbs.	\$300.00		Call-out is a request by the City for towing services
		Surcharge: Extreme weather (minus thirty degrees or colder)	\$25.00		
		Surcharge: Time on-scene exceeding one hour billable in .25 hour increments	\$100.00		Per hour billable in quarter hour increments
		Loaded mileage, per mile	\$4.00	<u>\$5.00</u>	
		Security fee	\$100.00	<u>\$150.00</u>	
		Daily storage fee	\$40.00	<u>\$50.00</u>	May only be charged on days vehicles are available for retrieval by owner
		Vehicle access during operational hours	\$0.00		Within the first 30 days of the vehicle arriving at the towing company's storage yard, a fee for first time and second time access shall not be charged
		Vehicle access during non-operational hours/holidays	\$75.00	<u>\$150.00</u>	Access may be granted during non-operational hours or during state or locally observed holidays
		Vehicle pull-outs	\$135.00		Flat fee charged for removing a vehicle from its current fixed position
		On-Scene release of vehicle	\$90.00		
		<u>Motor vehicle accident clean up</u>		<u>\$100.00</u>	<u>Flat fee for cleaning accident scenes</u>



800 Cushman Street
Fairbanks, AK 99701

Telephone (907)459-6788
Fax (907)459-6722

MEMORANDUM

DATE: March 25, 2025

TO: Council Members

THROUGH: Mayor Pruhs

FROM: Margarita Bell *Margarita Bell*

SUBJECT: Joyce Street Storm Drain Extension Project

On the recommendation of the City Engineer, the Lathrop Ditch Improvements Project bid was rejected due to the cost-benefit analysis. The City Engineer proposes reallocating the budgeted amount of \$334,000 from Lathrop Ditch Improvements Project to Joyce Street Storm Drain Extension Project. This reallocation will increase the total budget for this project from \$335,000 to \$669,000.

By accepting this memorandum, the Council approves reallocating \$334,000 to the Joyce Street Storm Drain Extension Project.