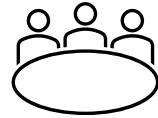




**FAIRBANKS CITY COUNCIL
REGULAR WORK SESSION AGENDA
TUESDAY, MARCH 25, 2025 AT 7 A.M.**

MEETING WILL BE HELD VIA [ZOOM WEBINAR](#)
AND AT FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



1. Roll Call
2. Resolution No. 5165 – A Resolution Awarding a Contract to Exclusive Paving for 4th and State Storm Drain Extension Project in the Amount of \$339,913. [not introduced]
3. Lathrop Ditch Improvements (ITB 25-05)
4. FAST Area Surface Upgrade Agreements
5. Resolution No. 5166 – A Resolution Awarding a Contract to Fairbanks Integrated Services for the Emergency Service Patrol Program. [not introduced]
6. Ordinance No. ____ – An Ordinance Authorizing Conveyance of the Fairbanks Senior Center to the North Star Council on Aging. [not introduced]
7. Ordinance No. ____ – An Ordinance To Amend Fairbanks General Code Chapter 14, Article X. Towing Vehicles. [not introduced]
8. Finance Committee Report
9. Mayor and Councilmember Comments
10. Executive Session
 - a) *Roberts v. COF, et al.* – Guidance from Council [permissible under State law, including the provision at AS 44.62.310(c)(3)]
11. Next Regular Work Session – Tuesday, April 8, 2025, 7:00 a.m.
12. Adjournment

INFORMATIONAL ONLY: Pending Items of City Council Business

Ordinance No. 6283, as Amended – An Ordinance Amending Fairbanks General Code by Enacting Section 10-207 to Require That Vacant Buildings Be Secured and Registered and Establishing Fines for Violations of These Requirements. Introduced by Mayor Pruhs and Councilmembers Sprinkle and Ringstad. **Postponed to the Regular Meeting of May 19, 2025.**

Ordinance No. 6285, as Amended – An Ordinance Amending Fairbanks General Code Section 74-36 Economic Development Property Tax Rebate and Enacting Section 74-37 Tax Incentive for Property Development, Redevelopment, or Renovation. Introduced by Mayor Pruhs and Councilmembers Sprinkle and Ringstad. **Postponed to the Regular Meeting of May 12, 2025.**

Ordinance No. 6305 – An Ordinance Amending Fairbanks General Code Section 70-162, to Ensure Visible and Safe Traffic Intersections and Amending the City Schedule of Fees and Charges for Services. Introduced by Mayor Pruhs. **Postponed to the Regular Meeting of June 9, 2025.**

RESOLUTION NO. 5165

**A RESOLUTION AWARDING A CONTRACT TO COLASKA INC FOR
THE 4TH AND STATE STORM DRAIN EXTENSION PROJECT IN THE
AMOUNT OF \$339,913**

WHEREAS, in accordance with Fairbanks General Code (FGC) Chapter 54, Article IV, Competitive Bidding, bids were solicited for the 4th and State Storm Drain Extension Project (ITB-25-02); and

WHEREAS, the apparent lowest bidder for the project is Colaska, Inc. in the amount of three hundred thirty-nine thousand, nine hundred thirteen dollars and zero cents (\$339,913.00); and

WHEREAS, this contract will install new storm drainpipe and catch basins and resurface roadway on 4th Avenue between State Street and Cleary Street; and

WHEREAS, funding for the project will be provided from the Capital Fund.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Fairbanks, that the Mayor is hereby authorized to execute a contract and such other documents in a form approved by the City Attorney as may be necessary to effect award of this contract to Colaska, Inc. for the 4th and State Storm Drain Extension Project.

PASSED and APPROVED this 31st Day of March 2025.

David Pruhs, City Mayor

YEAS:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5165

Abbreviated Title: AWARDING CONTRACT TO COLASKA INC FOR STORM DRAIN PROJECT

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	PURCHASE COST
4TH AND STATE STORM DRAIN EXTENSION PROJECT	\$339,913
TOTAL	\$339,913

FUNDING SOURCE:	TOTAL
CAPITAL FUND [ROAD MAINTENANCE]	\$339,913
TOTAL	\$339,913

The maintenance costs associated with this project will be performed by Public Works and incorporated in the annual general fund budget. The budget for this project is \$335,000. The balance of \$4,913 will be applied from general road improvements line item in the capital fund.

Reviewed by Finance Department: Initial mb Date 3/20/2025

CITY OF FAIRBANKS				Project ITB 25-05				**LOW BIDDER**							
LATHROP DITCH IMPROVEMENTS				Engineer's Estimate		Bristol Infrastructure Design Services LLC		Heel, LLC dba Hawks Enterprise		HC Contractors, LLC		Great Northwest, Inc		Exclusive Paving	
Bid Opening: 03/11/2025 @ 2:00 PM															
Item No.	Pay Item	Unit	Quantity	Unit Bid Price	Amount Bid	Unit Bid Price	Amount Bid	Unit Bid Price	Amount Bid	Unit Bid Price	Amount Bid	Unit Bid Price	Amount Bid	Unit Bid Price	Amount Bid
202.0001.0000	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	LUMP SUM	ALL REQUIRED	\$ 5,000.00	\$ 5,000.00	\$27,000.00	\$27,000.00	\$50,000.00	\$50,000.00	\$39,990.00	\$39,990.00	\$15,000.00	\$15,000.00	\$5,400.00	\$5,400.00
203.0006.0000	BORROW, SELECTED MATERIAL TYPE A	TON	2565	\$ 22.00	\$ 56,430.00	\$33.00	\$84,645.00	\$22.50	\$57,712.50	\$24.00	\$61,560.00	\$23.00	\$58,995.00	\$16.00	\$41,040.00
603.0020.0012	END SECTION FOR 12 INCH	EACH	1	\$ 450.00	\$ 450.00	\$1,200.00	\$1,200.00	\$2,500.00	\$2,500.00	\$2,010.00	\$2,010.00	\$645.00	\$645.00	\$700.00	\$700.00
603.0020.0018	END SECTION FOR 18 INCH	EACH	1	\$ 450.00	\$ 450.00	\$1,200.00	\$1,200.00	\$2,500.00	\$2,500.00	\$2,180.00	\$2,180.00	\$645.00	\$645.00	\$900.00	\$900.00
603.0020.0048	END SECTION FOR 48 INCH	EACH	1	\$ 5,143.00	\$ 5,143.00	\$3,700.00	\$3,700.00	\$5,500.00	\$5,500.00	\$3,800.00	\$3,800.00	\$3,200.00	\$3,200.00	\$3,100.00	\$3,100.00
603.0021.0012	CORRUGATED POLYTHYLENE PIPE 12 INCH	LINEAR FOOT	30	\$ 107.50	\$ 3,225.00	\$90.00	\$2,700.00	\$175.00	\$5,250.00	\$280.50	\$8,415.00	\$133.00	\$3,990.00	\$80.00	\$2,400.00
603.0021.0018	CORRUGATED POLYETHELYNE PIPE 18 INCH	LINEAR FOOT	20	\$ 107.50	\$ 2,150.00	\$90.00	\$1,800.00	\$175.00	\$3,500.00	\$407.00	\$8,140.00	\$133.00	\$2,660.00	\$146.00	\$2,920.00
603.0021.0048	CORRUGATED POLYTHYLENE PIPE 48 INCH	LINEAR FOOT	1195	\$ 370.00	\$ 442,150.00	\$130.00	\$155,350.00	\$212.05	\$253,399.75	\$272.00	\$325,040.00	\$340.00	\$406,300.00	\$392.00	\$468,440.00
604.0001.0000	STORM SEWER MANHOLE, 72 INCH	EACH	3	\$ 13,500.00	\$ 40,500.00	\$13,100.00	\$39,300.00	\$14,981.80	\$44,945.40	\$11,980.00	\$35,940.00	\$19,000.00	\$57,000.00	\$11,000.00	\$33,000.00
604.0001.0000	STORM SEWER MANHOLE, 96 INCH	EACH	2	\$ 13,500.00	\$ 27,000.00	\$36,300.00	\$72,600.00	\$39,783.05	\$79,566.10	\$31,610.00	\$63,220.00	\$41,000.00	\$82,000.00	\$31,450.00	\$62,900.00
640.0001.0000	MOBILIZATION AND DEMOBILIZATION	LUMP SUM	ALL REQUIRED	\$ 20,000.00	\$ 20,000.00	\$73,500.00	\$73,500.00	\$6,500.00	\$6,500.00	\$4,172.00	\$4,172.00	\$14,000.00	\$14,000.00	\$25,000.00	\$25,000.00
642.0001.0000	CONSTRUCTION SURVEYING	LUMP SUM	ALL REQUIRED	\$ 10,000.00	\$ 10,000.00	\$13,000.00	\$13,000.00	\$20,000.00	\$20,000.00	\$6,598.00	\$6,598.00	\$4,200.00	\$4,200.00	\$20,000.00	\$20,000.00
643.0002.0000	TRAFFIC MAINTENANCE	LUMP SUM	ALL REQUIRED	\$ 5,000.00	\$ 5,000.00	\$12,000.00	\$12,000.00	\$65,000.00	\$65,000.00	\$39,830.00	\$39,830.00	\$61,000.00	\$61,000.00	\$45,000.00	\$45,000.00
				Total:	\$617,498.00	Total:	\$487,995.00	Total:	\$596,373.75	Total:	\$600,895.00	Total:	\$709,635.00	Total:	\$710,800.00

**Memorandum of Agreement
for the**

**Local Match Contribution
for the**

**FAST Area Surface Upgrades FFY2025
#NFHWY00913**

Between

The State of Alaska Department of Transportation and Public Facilities (DOT&PF)

and

The City of Fairbanks (COF)

Local Match Contribution

The City of Fairbanks (COF) hereby agrees to provide seventy-six thousand three hundred forty-three dollars (\$76,343.00) to the State of Alaska Department of Transportation and Public Facilities (DOT&PF) to fulfill the COF share of the local match contribution required for the construction of 8th Avenue, Doyon Estates, and Tesoro Avenue. The local contribution shall be a lump sum payment made by the COF to DOT&PF prior to obligation of federal funds for each phase of the project. The funding schedule is provided below.

This project is part of the FAST Area Surface Upgrades FFY2025 project and is programmed in the FAST Planning FFY2023-2027 Transportation Improvement Plan (TIP) under the Improvement Program.

The DOT&PF has agreed to provide the local match on the design phase of the project. The local match for the 2023-2027 TIP project is based on the amount of matching funds required for federal-aid highway funding participation and the estimated planning phase cost totaling \$735,164.00. The local match percentage is 9.03% for a sum of \$66,385.00. The match also includes a 15% construction contingency fee of \$9,958.00, which is added to the local match. **The total match contribution for this project is \$76,343.00.**

The DOT&PF and the COF will execute an amendment to this Memorandum of Agreement (MOA) if changes are needed to the scope, schedule, and budget. The COF will be required to provide additional match funds associated with an increased budget. Upon project completion and final project closeout, if the final cost is less than the current estimated total cost, the local contribution will be recalculated and any excess local cash contribution will be refunded to the COF.

DOT&PF hereby agrees to construct this project in accordance with the following project description and schedule:

"Keep Alaska Moving through service and infrastructure."

Project Description:

Perform gravel or asphalt surface maintenance and preservation activities on roads, sidewalks and pathways. Work may also include new or upgraded illumination, signing and striping, storm drains and intersection improvements including nonmotorized crossing, as well as ADA upgrades to sidewalks and curb ramps.

Schedule: This project is scheduled for obligation of funds as follows:

Location	Phase	FFY	Estimated Phase Cost	9.03% MATCH REQUIRED	MATCH CONTINGENCY REQUIRED**	TOTAL MATCH
8th Avenue	4	25	\$219,672	\$19,836	\$2,975	\$22,812
Doyon Estates	4	25	\$156,669	\$14,147	\$2,122	\$16,269
Tesoro Avenue	4	25	\$358,823	\$32,402	\$4,860	\$37,262
Total	Total		\$735,164	\$66,385	\$9,958	\$76,343
15% Contingency required for Phase 4-Construction.						

DOT&PF may alter this funding schedule for reasons that are beyond its control, including, but not limited to elimination or restriction of funds at the state and local level. The COF and the DOT&PF may amend this agreement by mutual consent.

Katherine Keith, PMP, PMI-ACP, Acting Regional Director
Department of Transportation & Public Facilities

Date

David Pruhs, Mayor
City of Fairbanks

Date

Send Match Checks to: Alaska Department of Transportation, Division of Finance, Attention: Elve Ramirez,
PO Box 112500, Juneau, AK 99811-2500. Please attach executed Match Agreement

"Keep Alaska Moving through service and infrastructure."

**Memorandum of Agreement
for the**

**Maintenance & Management
of the**

**FAST Area Surface Upgrades FFY2025
#NFHWY00913**

Between

The State of Alaska Department of Transportation and Public Facilities (DOT&PF)

and

The City of Fairbanks (COF)

1. PURPOSE:

- The purpose of this agreement is to provide for the management and maintenance of 8th Avenue, Doyon Estates, and Tesoro Avenue that will be constructed under the FAST Area Surface Upgrades FFY2025 project.

2. THE DOT&PF AGREES TO THE FOLLOWING:

- Coordinate all funding for design and construction through the Fairbanks Area Surface Transportation (FAST) Planning Transportation Improvement Program (TIP).

3. THE COF AGREES TO THE FOLLOWING:

- The COF maintains 8th Avenue, Doyon Estates, and Tesoro Avenue and after completion of this project, the COF will continue to maintain this facility. Provide routine maintenance that includes but is not limited to pavement and surface repairs, signage, vegetation control, storm drainage, etc.
- Improvements to the above facility fall within the scope of work for the FAST Improvement Program which may include the following: perform gravel or asphalt surface maintenance and preservation activities on roads, sidewalks and pathways. Work may also include new or upgraded illumination, signing and striping, storm drains and intersection improvements including non-motorized crossings, as well as ADA upgrades to sidewalks and curb ramps.
- Federal Highway Administration funds are involved in this project. In accordance with 23 C.F.R. §645.209(g), the COF will manage this facility in conformance with all Federal Highway Administration requirements including all applicable management responsibilities of rights of way and utilities.

4. IT IS MUTUALLY AGREED THAT:

- The above parties will coordinate and participate in the review of the final design plans prior to construction.
- The above parties will coordinate and participate in the final inspection of the construction project.

5. TERM

- This MOA shall become effective on the date of the last signature and shall apply in perpetuity.

"Keep Alaska Moving through service and infrastructure."

6. TERMINATION

- This agreement may be terminated by mutual consent of both parties.
- The DOT&PF reserve the rights to terminate this agreement if the COF fails to comply with any provisions herein.

7. EFFECTIVE DATES & SIGNATURES:

- This agreement shall become effective upon execution by both parties.

Katherine Keith, PMP, PMI-ACP, Acting Regional Director
Department of Transportation & Public Facilities

Date

David Pruhs, Mayor
City of Fairbanks

Date

RESOLUTION NO. 5166

**A RESOLUTION AWARDING A CONTRACT TO FAIRBANKS
INTEGRATED COMMUNITY SERVICES FOR THE EMERGENCY
SERVICE PATROL PROGRAM**

WHEREAS, in accordance with Fairbanks General Code (FGC) Chapter 54, Article IV, Competitive Bidding, bids were solicited for the Emergency Service Patrol Program (ITB-25-11); and

WHEREAS, the apparent lowest bidder for the program is Fairbanks Integrated Community Services Inc in the amount of three hundred twenty-five thousand dollars and zero cents (\$325,000.00); and

WHEREAS, this contract will provide emergency service patrol a program that provides safe transportation to individuals under the influence of alcohol and/or other drugs to connect them to resources and services; and

WHEREAS, funding for the project will be provided from the Grant Fund and General Fund.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Fairbanks, that the Mayor is hereby authorized to execute a contract and such other documents in a form approved by the City Attorney as may be necessary to effect award of this contract to Fairbanks Integrated Community Services Inc for the Emergency Service Patrol Program.

PASSED and APPROVED this 31st Day of March 2025.

David Pruhs, City Mayor

YEAS:

NAYS:

ABSENT:

APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5166

Abbreviated Title: AWARDING CONTRACT TO FAIRBANKS INTEGRATED COMMUNITY SVS

Department(s): MAYOR

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	PURCHASE COST
EMERGENCY SERVICE PATROL (ESP)	\$325,000
TOTAL	\$325,000

FUNDING SOURCE:	TOTAL
GRANT FUND	\$100,000
GENERAL FUND	\$225,000
TOTAL	\$325,000

The City of Fairbanks will contract with Fairbanks Integrated Community Services to provide emergency service patrol. The maximum cost for this contract will be \$325,000 for personnel costs (\$300,000) and operating costs (\$25,000). The cost includes two staff at 12 hours per day, totaling 8,760 hours per year.

Reviewed by Finance Department: Initial mb Date 3/20/2025

ORDINANCE NO. ____

**AN ORDINANCE AUTHORIZING CONVEYANCE OF THE FAIRBANKS
SENIOR CENTER TO THE NORTH STAR COUNCIL ON AGING**

WHEREAS, the City of Fairbanks is owner of the land and building located at 1424 Moore Street, known as the Fairbanks Senior Center, situated on Lot 1A ASLS 80-21, as shown on Exhibit "A," attached; and

WHEREAS, the North Star Council on Aging (NSCOA) has leased said property from the City of Fairbanks since March 13, 1981 for \$1 per year; and

WHEREAS, the NSCOA has maintained and greatly improved the property since 1981; and

WHEREAS, the NSCOA is financially sound and has expressed a desire to assume ownership of the land and building; and

WHEREAS, the NSCOA has agreed to maintain the Fairbanks Senior Center as a nutrition and recreation facility for senior citizens; and

WHEREAS, Fairbanks General Code Section 70-44 provides that the City may sell, donate or exchange with the United States, the state, any political subdivision, or a nonprofit organization, city-owned real property without a public sale and for less than the fair market value, whenever in the judgment of the City Council it is advantageous to the City to make the conveyance; and

WHEREAS, it is the finding of the City Council that the Fairbanks Senior Center shall be conveyed to the North Star Council on Aging, subject to certain conditions.

NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. The City Attorney is directed to prepare a Warranty Deed from the City of Fairbanks to the North Star Council on Aging for the purposes stated above.

SECTION 2. The Warranty Deed shall restrict the use of the property to senior services. The facility shall be operated on a non-profit basis, shall not be sold without the prior approval of the City Council, and shall be operated in a manner that encourages equal opportunity use within the community, in perpetuity.

SECTION 3. The guidelines and requirements of the Transfer Agreement attached as Exhibit "B" are hereby approved for these purposes.

SECTION 4. The Mayor is hereby authorized and directed to execute the Warranty Deed on behalf of the City, and the City Clerk is authorized to attest and affix the City Seal to said instrument, the execution of which shall take place not less than thirty days after the effective date of this ordinance, as prescribed by section 8.3 of the City Charter and Sec. 70-56 of the Fairbanks General Code.

SECTION 5. The effective date of this ordinance shall be the 1st of February 2025.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas Chard, City Attorney

ORDINANCE NO. ____

**AN ORDINANCE TO AMEND FAIRBANKS GENERAL CODE
CHAPTER 14, ARTICLE X. TOWING VEHICLES**

WHEREAS, the City of Fairbanks desires to protect citizens by regulating basic standards and fees for companies participating in the rotational tow request system, for towing companies providing nonconsensual towing services, and for companies bidding on the City's towing and impound contract.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. Fairbanks General Code, Chapter 14, Article X. Towing Vehicles, is hereby repealed and reenacted as follows:

ARTICLE X. TOWING VEHICLES.

DIVISION 1. MASTER OPERATOR'S LICENSE.

Sec. 14-431. Master Operator's License.

(a) Any towing company desiring to bid on the City's towing contract or to be put on the City's rotation tow list, must first obtain a Master Operator's License from the City Clerk's Office. The City Clerk is directed to prepare an application form for the use of applicants consistent with the requirements of this Article.

(b) The nonrefundable biennial fee for a Master Operator's License will be set forth in the City's Schedule of Fees and Charges for Services. This fee will be in addition to the regular city business license fee.

(c) Holders of a Master Operator's License must at all times maintain the same insurance minimum coverage as required by the City under the City's towing and impound services contract.

DIVISION 2. CITY ROTATION TOW LIST

Sec. 14-432. Creation of a City rotation tow list.

(a) The City has created a rotation tow list comprised of towing companies meeting the eligibility requirements set forth in Sec. 14-433.

(b) The City's rotation tow list will be maintained by the Fairbanks Emergency Communication Center (FECC).

Sec. 14-433. Rotation tow list eligibility requirements.

(a) To be placed on the City rotation tow list, a towing company must:

1. Have a Master Operator's License and a City business license.
2. Be available to respond to calls for service 24 hours per day.
3. Maintain insurance minimums required by the City.
4. Have a secured and monitored impound lot within 10 miles driving distance from Fairbanks City Hall.

(b) A towing company may not, in response to a rotation tow list call for towing services, subcontract those services to another towing company.

(c) A towing company may be removed from the rotation tow list if it is continually non-responsive or if the City receives an unreasonable number of customer complaints for failure to comply with the requirements set forth in this Article.

Sec. 14-434. Rates; Posting of rates.

(a) Authorized fees for towing services outlined in this Article are located in the Tow List Schedule of Fees and Charges for Services, which is adopted by reference. Copies of the Tow List Schedule of Fees and Charges for Services will be made available at the City Clerk's office and online at the city's website. The Tow List Schedule of Fees and Charges for Services may be amended by resolution of the City Council.

(b) When providing towing services pursuant to this division, towing companies may only charge fees listed in the Tow List Schedule of Fees and Charges for Services and in an amount no greater than the rates listed therein.

(c) Towing companies on the rotation tow list providing services pursuant to this division must provide a notice with the list of the allowable rates to the vehicle owner or agent upon initial contact.

(d) Towing companies on the rotation tow list providing services pursuant to this division must provide to the vehicle owner or agent invoices with an itemized list of charges for services rendered.

Sec. 14-435. Operational hours.

Towing companies on the rotation tow list providing services pursuant to this division must establish hours during which the registered owner or the owner's legally designated agent may reclaim or have access to the vehicle. These hours will be a minimum of eight hours per day, five days per week.

Sec. 14-436. Response time.

Towing companies on the rotation tow list providing services pursuant to this division must respond within 30 minutes from the time of the tow request to arrival at the dispatched location. Towing companies will be allowed 45 minutes to respond to the dispatched location if the temperature is minus thirty degrees Fahrenheit or colder as measured at the Fairbanks International Airport.

Sec. 14-437. Securing vehicles.

(a) Towing companies on the rotation tow list providing services pursuant to this division must secure each vehicle, regardless of its condition, within an enclosed space secured with a locking mechanism not accessible by the public absent the towing company's authorization.

(b) Towing companies may charge a security fee for this service as set forth in Sec. 14-434.

Sec. 14-438. Vehicle access.

(a) During the first 30 days of the vehicle impoundment, during operational hours as set forth in Sec. 14-435 and upon the submission of proper identification, towing companies on the rotation tow list providing services pursuant to this division must allow the registered owner or the owner's legally designated agent two opportunities, at no charge, to access the vehicle for no more than 15 minutes at a time to reclaim any pets or personal property (other than items which are an integral part of or accessories to the vehicle) at the impound yard.

(b) During non-operational hours and holidays, towing companies on the rotation tow list providing services pursuant to this division may allow the registered owner or the owner's legally designated agent the opportunity to access the vehicle for no more than 15 minutes at a time to reclaim any pets or personal property (other than items which are an integral part of or accessories to the vehicle) at the impound yard for a fee as set forth in Sec. 14-434.

Sec. 14-439. Loss of turn.

In the event that a towing company is unable to respond to a tow request within the amount of time set forth in Sec. 14-436, the call to that towing company will be cancelled and the company will lose its turn on the rotation list.

DIVISION 3. NONCONSENSUAL TOW

Sec. 14-440. Definition.

A *nonconsensual tow* is any motor vehicle transportation by a tow truck from a private location pursuant to FGC Sec. 78-406 performed without the prior consent or authorization of the owner or operator of the motor vehicle.

Sec. 14-441. Regulation of Nonconsensual tows.

(a) A tow operator may not perform a nonconsensual tow without the written authorization of the owner or manager of the property from which the tow occurs.

(b) A tow operator must notify the FECC within 30 minutes of conducting a nonconsensual tow and provide the FECC with:

1. The make, model, and license plate number of the vehicle;
2. The location and time of the tow;
3. Where the vehicle is being stored; and
4. Contact information for the towing operator.

(c) Fees: For a nonconsensual tow, a towing company may not charge for services or at a rate greater than allowed in the Tow List Schedule of Fees and Charges for Services.

(d) On-scene release of the vehicle: If the vehicle owner, agent, or operator arrives before the tow truck has departed, the tow operator must release the vehicle upon payment of the on-scene release fee, provided the vehicle owner, agent, or operator is able to immediately remedy the private parking condition.

(e) On-scene access to vehicle: The tow operator must allow the vehicle owner, agent, or operator reasonable access to the vehicle to retrieve any pets or personal property (other than items which are an integral part of or accessories to the vehicle). The tow operator may not charge a fee for this access.

DIVISION 4. TOWING CONTRACT FOR CITY IMPOUNDS

Sec. 14-442. Towing Contract for City Impounds.

The City, through its normal procurement process, may contract with a towing company for towing services needed by the City and its various departments. Only towing companies holding a current City of Fairbanks Master Operator's License and current City business license are eligible to be awarded the City's contract for towing services.

DIVISION 5. MOTOR VEHICLE ACCIDENT CLEAN UP

Sec. 14-443. Motor vehicle accident clean up; Penalty.

(a) All towing company vehicles operating within the City of Fairbanks must carry adequate equipment and supplies to remove glass, fluids, and other debris from the street, highway, or other site of a motor vehicle accident.

(b) Towing companies that provide towing services to vehicles involved in accidents within the City of Fairbanks must ensure that all glass, fluids, and other debris are removed and that the site is cleaned prior to leaving the scene.

(c) Any towing company or employee of a towing company who fails to comply with the provisions set forth in subsection (b) is guilty of the offense of "failure to remove debris after a motor vehicle accident" and will be fined \$250.00. Disposition of this offense may be without court appearance, pursuant to AS 29.25.070 and the Alaska Minor Offense Rules, upon payment of the fine amount listed above and payment of the state surcharge required by AS 12.55.039 and AS 29.25.074. The fines established in this section may not be judicially reduced.

Section 2. That the effective date of this ordinance shall be six days after adoption.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

Tow List Schedule of Fees and Charges for Services				
As of Ordinance No– Effective April 14, 2025				
Category	Code Sec.	Topic	Current Fee	Description
Tow List Fees	14-435 and 14-443	Call-out fee	\$300.00	Call-out is a request by the City for towing services
		Surcharge: Time on-scene exceeding one hour billable in .25 hour increments	\$100.00	Per hour billable in quarter hour increments
		Loaded mileage, per mile	\$5.00	
		Security fee	\$150.00	
		Daily storage fee	\$50.00	May only be charged on days vehicles are available for retrieval by owner
		Vehicle access during operational hours	\$0.00	Within the first 30 days of the vehicle arriving at the towing company's storage yard, a fee for first time and second time access shall not be charged
		Vehicle access during non-operational hours/holidays	\$150.00	Access may be granted during non-operational hours or during state or locally observed holidays
		Vehicle pull-outs	\$135.00	Flat fee charged for removing a vehicle from its current fixed position
	14-443	Motor Vehicle Accident clean up	\$100	Flat fee for cleaning accident scenes



City of Fairbanks

Finance Committee Meeting Report

March 20, 2025

Committee Members Present: Margarita Bell
Council Member Cleworth
Joshua Church (online)
Alesia Kruckenberg
Council Member Ringstad
Michael Sanders

Committee Member Absent: Council Member Sprinkle

Committee members discussed Mayor Pruhs' request to raise nontax revenue by 10% over the next three years, requiring an increase of \$4.3 million.

Committee members reviewed recommendations from Joshua Church and expressed interest in optimizing auctions and fee increases. Committee members requested actual costs for revenues exceeding \$500,000 and schedule of fees with CPI increases from the last date of change. Michael Sanders provided an annexation list and impacts to the City, which will be discussed in May.

Committee members received information about target-based budgeting and discussed the process. Michael Sanders emphasized the need for a strategic planning session with the Council to set priorities.

Committee members reviewed the following reports as of February 28, 2025:

- General Fund Balance Sheet with a fund balance of \$15.3 million
- General Fund Revenues and Expenditures Report with revenues of \$9.3 million and expenditures of \$8.2 million
- Cash Flow Report with a balance of \$36.2 million

The next Finance Committee meeting is scheduled for Thursday, April 24, 2025, at 7:00 a.m. in the Meeks Conference Room.