



FAIRBANKS CITY COUNCIL
AGENDA NO. 2025-14
REGULAR MEETING – JULY 28, 2025
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

REGULAR MEETING

6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item pertaining to City business that is not up for public hearing. The total comment period is 30 minutes, and testimony is limited to three minutes. Any person wishing to speak needs to sign up on the list located in the hallway or must have signed up in advance using the procedures for providing online testimony found at the City's website. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Councilmember or member of the staff. In consideration of others, please silence all cell phones and electronic devices.
6. APPROVAL OF AGENDA AND CONSENT AGENDA

Consent agenda items are indicated by asterisks (*). Consent agenda items are considered together unless a councilmember requests that the item be returned to the general agenda. Ordinances on the approved consent agenda are automatically advanced to the next regular meeting for second reading and public hearing. All other items on the approved consent agenda are passed as final.
7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

*a) Regular Meeting Minutes of July 14, 2025

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following alcohol license application for renewal. Public testimony will be taken and limited to three minutes.

Lic. #	DBA	Type	Licensee	Address
4763	Bobby's Downtown	Beverage Dispensary	Delta Epsilon, Inc.	609 2nd Avenue

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCILMEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Ordinance No. 6318 – An Ordinance Authorizing the Lease of Golden Heart Plaza to Festival Fairbanks. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.
- b) Ordinance No. 6319 – An Ordinance Amending Fairbanks General Code Section 2-119 Order of Business; Citizens Addressing City Council and Section 2-120 Rules of Procedure. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.
- c) Ordinance No. 6320 – An Ordinance Amending Fairbanks General Code Chapter 2, Article III Boards and Commissions, to Change the Composition of the Board of Plumber Examiners and to Remove the Requirement that the City Council Must Confirm the Election of the Chair. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.
- d) Ordinance No. 6321 – An Ordinance Amending Fairbanks General Code Chapter 2, Article V, Division 3 Budget by Enacting Section 2-659 Capital Projects Fund Preparation and Presentation to City Council and Requiring a Minimum Fund Balance for the City Capital Projects Fund. Introduced by Councilmember Cleworth. SECOND READING AND PUBLIC HEARING.

12. NEW BUSINESS

13. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL
 - *a) Memo Approving FECC Personnel Changes
 - *b) Appointment to the Fairbanks Diversity Council
14. COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS
15. CITY CLERK'S REPORT
16. CITY ATTORNEY'S REPORT
17. EXECUTIVE SESSION
18. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, JULY 14, 2025
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and in City Council Chambers at 800 Cushman Street, Fairbanks, Alaska, with Mayor David Pruhs presiding and the following Councilmembers in attendance:

Councilmembers Present:

Jerry Cleworth, Seat A
Valerie Therrien, Seat B
Sue Sprinkle, Seat C
Crystal Tidwell, Seat D
Lonny Marney, Seat E
John Ringstad, Seat F

Absent:

None

Also Present:

D. Danyielle Snider, City Clerk
Paul Ewers, Acting Deputy City Attorney
Michael Sanders, Chief of Staff
Margarita Bell, Chief Financial Officer
Jake Merritt, Human Resources Director
Ron Dupee, Police Chief (remotely)
Richard Sweet, Deputy Police Chief
Andrew Coccaro, Fire Chief
Kristi Merideth, FECC Manager (remotely)
Christoph Falke, Building Official
Jeremiah Cotter, Public Works Director
Robert Pristash, City Engineer
Jennifer Payan, Accounting Specialist (remotely)

INVOCATION

The invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

At the request of Mayor Pruhs, Chief of Staff Michael Sanders led the flag salutation.

CITIZENS' COMMENTS

[Clerk Note: Names of citizens who provide comments may not be spelled correctly if their name was illegible on the physical sign-up sheet.]

Jomo Stewart, President/CEO of Fairbanks Economic Development Corporation (FEDC) – J. Stewart provided copies of the annual Comprehensive Economic Development Strategy (CEDS), which FEDC led the process for the first time and thanked those who had participated in the process. He shared that the Fairbanks North Star Borough (FNSB) Assembly officially approved its support of FEDC becoming the Alaska Regional Development Organization (ARDOR) and that the FEDC has one remaining support document to gather. He provided details for the upcoming Alaska Defense Forum, scheduled for late August.

Ms. Sprinkle asked for a summary of the big takeaways from the CEDS. J. Stewart stated that after participating in 12 of the 14 roundtable discussions, one thing that stood out was comments from the head nurse at the school district who shared serious concerns about understaffing. He stated that the healthcare capacity of schools had never been a topic of focus for this project before and that it was an enlightening conversation.

Mr. Marney asked how long it should take for FEDC to receive the final support document. J. Stewart stated the FEDC could submit an application to the State with the nine resolutions already received; he indicated that he did not want to rush the final entity. He stated that once the application is ready for submittal, they will proceed even if they do not have the last resolution. He confirmed that the FEDC would forward the final letter regardless of whether it was supportive.

Victor Buberger – V. Buberger shared written comments from a friend who reported that employees at the Safeway grocery store by the Bentley Mall do not feel safe. The letter discussed how in the evenings there is only one entrance and exit, and there is no security and that derelicts hang outside the door asking people to purchase alcohol for them. V. Buberger suggested that there are little-to-no repercussions for shoplifters and that his friend claims the Mayor changed a law to loosen the rules regarding trespassing, which he would like to see changed back.

Mayor Pruhs stated that he is unaware of what is being referred to and asked V. Buberger to invite any concerned individual to reach out to his office directly. He added that an update on street lighting would be provided at the next meeting.

Mayor Pruhs, hearing no more requests for comment, declared Citizens' Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mr. Ringstad, seconded by **Ms. Therrien**, moved to APPROVE the agenda and consent agenda.

Mr. Marney pulled item 12(a), Resolution No. 5179, from the consent agenda.

Ms. Sprinkle pulled item 12(g), Ordinance No. 6321, from the consent agenda.

Mayor Pruhs called for objection to the APPROVAL of the agenda, as amended, and hearing none, so ORDERED.

Clerk Snider read the consent agenda, as amended, into the record.

SPECIAL ORDERS

- a) The Fairbanks City Council held a public hearing and considered the following alcohol license applications for renewal:

Lic. #	DBA	License Type	Licensee	Address
4504	The Venue	Beverage Dispensary	Go Alaska Media, LLC	514 2nd Avenue
5950	House of Fire Pizza	Restaurant/ Eating Place	TJMN, LLC	300 Old Steese Highway, Suite 1

Mr. Marney, seconded by **Ms. Sprinkle**, moved to WAIVE PROTEST on the alcohol license applications for renewal.

Mr. Marney asked if the address for The Venue was correct, noting that they were moving to a location on Third Avenue. **Mayor Pruhs** explained that the transfer is still in progress.

Ms. Sprinkle asked if House of Fire Pizza was open again for business. **Mayor Pruhs** noted that there was a fire in the building some time ago but he believes they have reopened.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE ALCOHOL LICENSE APPLICATIONS FOR RENEWAL AS FOLLOWS:

YEAS: Cleworth, Marney, Tidwell, Ringstad, Sprinkle, Therrien

NAYS: None

Mayor Pruhs declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Pruhs stated that he had no comments or report.

COUNCILMEMBERS' COMMENTS

Mr. Marney indicated he had no comments.

Ms. Therrien gave a land acknowledgement. She referenced Resolution No. 5181 and asked if the Gavoras had agreed to the landscaping plans. **Mayor Pruhs** stated that is not yet known, but the parties recently met and would be speaking with the City Engineer soon.

Mr. Cleworth and **Ms. Sprinkle** each indicated they had no comments.

Mr. Ringstad shared that he was recently assaulted and gave recognition to Fairbanks Emergency Communications Center (FECC) Dispatchers Jackie Conrad and Kaleigh Sparks, as well as Fairbanks Police Department (FPD) Officers Chris Zenyuch and Sean Lai for their quick and

professional response. He reported recently seeing someone using the new designated bike lane along Barnette Street, although the biker ran three red lights in the short time he observed them.

Ms. Tidwell indicated she had no comments.

UNFINISHED BUSINESS

- a) Ordinance No. 6316 – An Ordinance Establishing a Paramedic Recruitment Bonus Program. Introduced by Mayor Pruhs and Councilmember Tidwell. SECOND READING AND PUBLIC HEARING.

Ms. Tidwell, seconded by **Ms. Therrien**, moved to ADOPT Ordinance No. 6316.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

Mr. Marney admitted that he had been on the fence regarding the ordinance. He share that he visits each department weekly and was astounded after his last visit with Fire Chief Coccaro to learn of the Fairbanks Fire Department's (FFD) success rate in saving lives. He asked for that information to be shared with the Council. Chief Coccaro reported that, so far in 2025, FFD staff has restored a pulse in 83% of the cardiac arrest incidents they responded to.

Ms. Sprinkle asked if paramedics are the only personnel involved in those calls or if EMTs also participate. Chief Coccaro explained that while the FFD is also proud of its EMTs, a paramedic can provide the highest level of care in the industry. He stated that places without paramedics do not typically have as much success saving lives as those that do.

Ms. Therrien asked to be added as a sponsor to the ordinance.

Mr. Marney spoke in support of the ordinance, noting that if it fails to attract candidates it would cost the City nothing; however, if it does attract candidates, it would be well worth it.

Mr. Cleworth stated that he would likely not support the ordinance. He noted that the FFD already has 17 paramedics and 11 advanced EMTs (AEMT), which equates to 28 staff members capable of providing high-level medical care during emergencies and that a lot of resources went into getting those personnel. He acknowledged that the FFD operates three ambulances that each require a paramedic, according to the union contract. He pointed out that with three shifts, a total of nine paramedics are needed each day, and asked why 17 is not sufficient. **Mr. Cleworth** asserted that the problem was one of logistics – not staffing. He reported that he had spoken with individuals at FNSB and the University Fire Department to gain a better understanding of the requirements for ambulance staffing across different service areas in the region. He shared that most require only an EMT-2, although some employ EMT-3s. He stated that not many have AEMTs, which rank higher than EMT-3s; he added that both entities have virtually no paramedics. He pointed out that the other agencies also have much greater areas to cover and distances to potentially travel on a given call, compared to FFD's service area. **Mr. Cleworth** asked why, logistically, the FFD could not make it work with its current staffing. He suggested that the real problem is the contractual staffing obligations and that similar problems at the FPD are handled without triggering

massive overtime costs due to the flexibility granted to management in the police's union contract. He asked for more details on how captain positions are scheduled, particularly about what happens when a captain/paramedic is used to staff an ambulance. Chief Cocco explained that using a captain/paramedic to fill a spot on an ambulance is a much more expensive option than using a firefighter/paramedic. **Mr. Cleworth** asserted that it is misleading to say the FFD is short on paramedics and reiterated that the problem is contractual and logistical. He expressed frustration with the system, stating that it was a typical governmental situation of a manufactured problem resulting in people thinking the only solution is to throw more money at it.

Ms. Sprinkle asked to be added as a sponsor to the ordinance.

Mayor Pruhs explained that the City will start 2026 trying to fill nine new emergency services positions and that, recently, 34 applicants resulted in onboarding four new firefighters, although none had paramedic training. He explained that City will try to attract paramedics for the remaining five positions. He noted that the incentive program would expire at the end of 2025, so there were only five and a half months to try it out. He added that bonuses would be funded by salary savings.

Mr. Ringstad expressed mixed feelings about the ordinance but recognized the importance of reaching the staffing levels budgeted in 2025. He discussed target-based budgeting and pointed out that the Council has not had the discussion on what base level of service it wants to see across every department. He suggested that such a conversation would be important and that the Council should avoid getting the cart before the horse. He questioned whether the department has to be the best in the nation or if that is an unnecessarily high expectation.

Ms. Therrien asked how much time it might take to find and hire for the five positions. Chief Cocco gave a summary of the recruitment and hiring process and timeline. He stated that he hopes to have everyone in place and trained by January, which would help reduce overtime at the start of 2026. **Ms. Therrien** asked if it would be helpful to add six months to the ordinance sunset date. Chief Cocco noted that the bonuses would be funded with 2025 salary savings and that he was unsure how that would work going into a new year. He suggested the City make a big push now and stated that he could come back to the Council by January if the program is unsuccessful. **Ms. Therrien** expressed concern about the December 31, 2025 sunset date. **Mayor Pruhs** indicated that they should leave budgeting for 2026 to the designated timeframe later in the year.

Ms. Tidwell asked how many applicants in the current round of hiring had paramedic training. Human Resources Director Jake Merritt reported that the posting had been up since the beginning of July and, of the six current applicants, none were higher than an EMT-1.

Mr. Marney posed the question of how much a life is worth, and, in response, **Mr. Cleworth** suggested that the same sentiment could also be used for police and dispatchers, but the Council must deal with the reality of budgeting. He explained that any remaining salary savings at the end of each year is the only real revenue that typically goes towards capital needs, such as equipment. He recounted how the 2025 budget had included nothing for FFD capital. He suggested that will all the FFD's current paramedics and AEMTs, it has the highest quality of care and services of any agency within the borough or state, and maybe the nation.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6316 AS FOLLOWS:

YEAS: Marney, Sprinkle, Therrien, Tidwell
NAYS: Ringstad, Cleworth
Mayor Pruhs declared the MOTION CARRIED and Ordinance No. 6316 ADOPTED.

- b) Ordinance No. 6317 – An Ordinance Amending Fairbanks General Code, Chapter 22, Elections. Introduced by Councilmember Cleworth and Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

Ms. Sprinkle, seconded by **Mr. Marney**, moved to ADOPT Ordinance No. 6317.

Ms. Therrien, seconded by **Ms. Sprinkle**, moved to AMEND Ordinance No. 6317 by substituting the amended, proposed version.

Mayor Pruhs called for objection to the motion to AMEND Ordinance No. 6317 by substituting the amended, proposed version and, seeing none, declared the MOTION CARRIED.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

Mr. Cleworth thanked City Clerk Snider for the work she put into the many technical but prudent updates to the Fairbanks General Code and reviewed a few examples in the ordinance.

Mayor Pruhs commended Clerk Snider for taking time to draft the changes and Mr. Cleworth for giving the ordinance a thorough review.

Ms. Sprinkle stated that she takes elections very seriously and recognizes how big of a job it was to draft the ordinance. She expressed appreciation that Clerk Snider collaborated with the FNSB Clerk to ensure consistency wherever appropriate.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6317, AS AMENDED, AS FOLLOWS:

YEAS: Tidwell, Sprinkle, Ringstad, Marney, Therrien, Cleworth
NAYS: None
Mayor Pruhs declared the MOTION CARRIED and Ordinance No. 6317, as Amended, ADOPTED.

NEW BUSINESS

- a) Resolution No. 5179 – A Resolution Amending the City Schedule of Fees and Charges for Services by Adjusting Fees for Consumer Price Index (CPI) Changes. Introduced by Mayor Pruhs.

Ms. Tidwell, seconded by **Ms. Therrien**, moved to APPROVE Resolution No. 5179.

Mr. Marney, seconded by **Mr. Ringstad**, moved to AMEND Resolution No. 5179 by increasing the fee associated with Code Sec. 70-161(f) from \$210 to \$250.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND RESOLUTION NO. 5179 BY INCREASING THE FEE ASSOCIATED WITH CODE SEC. 70-161(f) FROM \$210 TO \$250 AS FOLLOWS:

YEAS: Cleworth, Marney, Ringstad, Sprinkle, Tidwell

NAYS: Therrien

Mayor Pruhs declared the MOTION CARRIED.

Mr. Marney, seconded by **Mr. Ringstad**, moved to AMEND Resolution No. 5179, as Amended, by increasing the fee associated with Code Sec. 70-162 from \$210 to \$250.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND RESOLUTION NO. 5179, AS AMENDED, BY INCREASING THE FEE ASSOCIATED WITH CODE SEC. 70-162 FROM \$210 TO \$250 AS FOLLOWS:

YEAS: Ringstad, Tidwell, Therrien, Sprinkle, Marney

NAYS: Cleworth

Mayor Pruhs declared the MOTION CARRIED.

Mr. Marney, seconded by **Mr. Ringstad**, moved to AMEND Resolution No. 5179, as Amended, by increasing the fee associated with Code Sec. 66-42 for “Improper containment or disposal of household medical wastes [sharps]” from \$250 to \$400.

Mr. Marney asked if Public Works Director Jeremiah Cotter could address the Council, as most of his questions and concerns were about fees associated with that department. He asked for input regarding the danger of improperly disposed syringes. J. Cotter explained that the impact on an employee’s life after being stuck by a needle in the course of their duties is incredibly traumatic, and the employee must immediately seek medical care to conduct blood testing then wait for results, which could be life-altering. He shared that employees who are regularly exposed to that risk would like to see the fee be much higher, in recognition of the significance of the issue.

Mr. Ringstad asked where the primary source of the risks occurs. J. Cotter stated that it is from private residences where individuals may toss a used needle into a regular bag of trash. **Mr. Ringstad** declared such an action as unacceptable, and J. Cotter agreed.

Ms. Tidwell asked if the City covers all costs related to the medical care that is needed following a needle incident. J. Cotter stated that the City covers the costs. **Ms. Tidwell** asked what process is used to collect the fee if an individual does not pay it. Chief Financial Officer Margarita Bell explained that the fee would be tied into the individual’s garbage collection bill which, if unpaid, can result in a lien against their property or being sent to collections. She added that the City could also pursue a small claims case which may result in a Permanent Fund Dividend (PFD)

garnishment. **Ms. Tidwell** noted that a lien would only impact the owner of a property, not a tenant, and asked if that would still be the case. CFO Bell stated that was correct.

Mr. Marney pointed out that the City provides sharps containers upon request. J. Cotter confirmed that the program to bring an appropriate container to any individual requesting one has been in place for a few years, works very well, and has reduced the number of incidents.

Mr. Cleworth noted that the fee being discussed pertained to medical waste, particularly sharps, or syringes. He asked what items are related to the next fee in the schedule, which refers to “hazardous wastes.” J. Cotter explained that hazardous waste includes materials such as paints, solvents, excrement, etc. **Mr. Cleworth** asked which category broken glass would fall under. J. Cotter replied that glass is considered part of regular garbage.

Ms. Therrien asked if the fee gets applied to an individual’s garbage bill. CFO Bell confirmed that it does. **Ms. Therrien** suggested that the cost of a small claims case would not be worth it for a \$400 fee. She acknowledged that one purpose of the fee is to deter future violations. She asked if there were more situations where disposed needles were a result of illegal drug usage versus medical uses. J. Cotter explained that would be difficult to determine without a full investigation.

Ms. Sprinkle shared that she occasionally comes across a syringe while out on a walk and that she recognizes now how serious it would be to place the item in a regular trash receptible. J. Cotter concurred and stated that people can call the department to come and properly dispose of needles.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND RESOLUTION NO. 5179, AS AMENDED, BY INCREASING THE FEE ASSOCIATED WITH CODE SEC. 66-42 FOR “IMPROPER CONTAINMENT OR DISPOSAL OF HOUSEHOLD MEDICAL WASTES [SHARPS] FROM \$250 TO \$400 AS FOLLOWS:

YEAS: Sprinkle, Therrien, Cleworth, Marney, Ringstad, Tidwell

NAYS: None

Mayor Pruhs declared the MOTION CARRIED.

Mr. Marney, seconded by **Mr. Ringstad**, moved to AMEND Resolution No. 5179, as Amended, by increasing the fee associated with Code Sec. 66-42 for “Improper containment or disposal of hazardous wastes” from \$50 to \$100.

J. Cotter explained that the City pays additional fees to the Borough to dispose of hazardous wastes.

Ms. Sprinkle asked if there was a cost-free way for citizens to dispose of materials such as paint at the Borough landfill. J. Cotter confirmed that there is a designated area for individuals to do so.

Mr. Ringstad asked for more details on the difference between private citizens disposing of hazardous wastes versus the City doing so. J. Cotter explained that any individual can bring items like batteries, paint, and other hazardous materials to be disposed of for free at the landfill, but if the City delivers the same materials, a fee is charged.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND RESOLUTION NO. 5179, AS AMENDED, BY INCREASING THE FEE ASSOCIATED WITH CODE SEC. 66-42 FOR “IMPROPER CONTAINMENT OR DISPOSAL OF HAZARDOUS WASTES” FROM \$50 TO \$100 AS FOLLOWS:

YEAS: Marney, Ringstad, Tidwell, Therrien, Sprinkle

NAYS: Cleworth

Mayor Pruhs declared the MOTION CARRIED.

Mr. Marney, seconded by **Mr. Ringstad**, moved to AMEND Resolution No. 5179, as Amended, by increasing the fee associated with Code Sec. 66-42 for “Improper containment or disposal of ashes” from \$50 to \$100.

J. Cotter shared that a few years back, workers unknowingly tossed a bag of trash that contained hot ashes into a garbage truck, which caused a fire in the compactor chamber. He reported that they had to empty the entire load of garbage into the street to prevent the truck from catching on fire.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND RESOLUTION NO. 5179, AS AMENDED, BY INCREASING THE FEE ASSOCIATED WITH CODE SEC. 66-42 FOR “IMPROPER CONTAINMENT OR DISPOSAL OF ASHES” FROM \$50 TO \$100 AS FOLLOWS:

YEAS: Therrien, Marney, Ringstad, Tidwell, Cleworth

NAYS: Sprinkle

Mayor Pruhs declared the MOTION CARRIED.

Ms. Tidwell referenced the “Public Works” section of the fee schedule and asked what situation would warrant those fees being charged. J. Cotter explained that when they have to dispatch crews to deal with abatements, snow removal, etc., that section sets the hourly staff rate that can be billed for workers’ time as well as any equipment that is used.

Ms. Therrien asked for more information on the fees for a “Corrective Deed” in the fee schedule. She stated that her understanding is that filing fees are based on the number of pages and could vary from just a fraction of the amount listed in the chart to significantly more.

Ms. Therrien, seconded by **Mr. Marney**, moved to AMEND Resolution No. 5179, as Amended, by changing the “Corrective Deed” recording fee associated with Code Sec. 2-601 from \$125 to “Actual.”

Ms. Therrien explained that normally the first page costs \$20, then \$5 for each additional page. She stated that she would prefer the fee to cover only what the City pays to file the document.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND RESOLUTION NO. 5179, AS AMENDED, BY CHANGING THE “CORRECTIVE DEED” RECORDING FEE ASSOCIATED WITH CODE SEC. 2-601 FROM \$125 TO “ACTUAL” AS FOLLOWS:

YEAS: Sprinkle, Cleworth, Ringstad, Marney, Tidwell, Therrien
NAYS: None
Mayor Pruhs declared the MOTION CARRIED.

Ms. Therrien referenced the next fee in the schedule which pertains to charging an hourly rate for professional staff time associated with correcting a deed. She asked if it was appropriate to charge a fee for the work of correcting something that a past attorney had done improperly. **Mayor Pruhs** explained that there are many reasons why a deed may need corrected. CFO Bell added that the work to correct a deed may also involve work performed by Engineering Department personnel.

Clerk Snider noted that the fees associated with Sec. 70-161(f) and 70-162, which were the subject of Mr. Marney's first two amendments, originally included the language "or actual cost, whichever is higher." She asked if it was the intent to leave that language intact. **Mr. Marney** confirmed that his amendments were only to change the fees, leaving the referenced language in place.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 5179, AS AMENDED, AS FOLLOWS:

YEAS: Tidwell, Cleworth, Marney, Ringstad, Sprinkle, Therrien
NAYS: None
Mayor Pruhs declared the MOTION CARRIED and Resolution No. 5179, as Amended, APPROVED.

- b) Resolution No. 5180 – A Resolution Authorizing Additional Matching Funds for the Cowles Street Reconstruction Project, Amendment No. 4. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- c) Resolution No. 5181 – A Resolution Approving Amendment No. 1 to the Maintenance Agreement with the State of Alaska Department of Transportation and Public Facilities for the Landscaping Addition to the Cowles Street Reconstruction Project. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- d) Ordinance No. 6318 – An Ordinance Authorizing the Lease of Golden Heart Plaza to Festival Fairbanks. Introduced by Mayor Pruhs.

ADVANCED on the CONSENT AGENDA

- e) Ordinance No. 6319 – An Ordinance Amending Fairbanks General Code Section 2-119 Order of Business; Citizens Addressing City Council and Section 2-120 Rules of Procedure. Introduced by Mayor Pruhs.

ADVANCED on the CONSENT AGENDA

- f) Ordinance No. 6320 – An Ordinance Amending Fairbanks General Code Chapter 2, Article III Boards and Commissions, to Change the Composition of the Board of Plumber Examiners and to Remove the Requirement that the City Council Must Confirm the Election of the Chair. Introduced by Mayor Pruhs.

ADVANCED on the CONSENT AGENDA

- g) Ordinance No. 6321 – An Ordinance Amending Fairbanks General Code Chapter 2, Article V, Division 3 Budget by Enacting Section 2-659 Capital Projects Fund Preparation and Presentation to City Council and Requiring a Minimum Fund Balance for the City Capital Projects Fund. Introduced by Councilmember Cleworth.

Mr. Marney, seconded by **Mr. Ringstad**, moved to ADVANCE Ordinance No. 6321.

Ms. Sprinkle expressed concern with the firm limits the ordinance would put in place and the inflexibility the Council would have should extenuating circumstances arise. She pointed out that the Council had passed a policy, via resolution, a year prior to establish a similar guideline.

Mr. Cleworth explained that resolutions are not codified and are often forgotten. He shared history about a past situation where a problem was resolved through a resolution only to have a future Mayor, several years later, enter into an agreement that was contrary to the parameters of the resolution, which had been long forgotten. He asserted that there have been other examples where City Councils are unaware resolutions and reiterated that codification is a stronger way to establish rules for the City to follow. **Mr. Cleworth** pointed out that the \$4MM minimum fund balance proposed was conservative, even lower than what the 2024 policy established. He noted that a minimum General Fund balance helps protect cashflow considerations, while a minimum for the Capital Fund would provide a safety net for emergencies, such as a natural disaster. He compared it to the similar approach with the annual \$200,000 emergency snow removal allocation.

Ms. Therrien suggested that Ms. Sprinkle's concerns may be resolved by the provision in the ordinance that any emergency spending that causes the fund to drop below the minimum balance would need to be replenished within 12 months.

Ms. Sprinkle asked about something else that was approved to state that funding for emergencies would be included in certain processes going forward. CFO Bell explained that a past discussion regarding the tax cap had resulted in a provision where money spent for declared emergencies can be included in the City's mill levy calculation. **Ms. Sprinkle** stated that she appreciates the intent of the ordinance but is still uncomfortable with the hard and fast number being set.

Mayor Pruhs discussed the strict parameters around the budgetary process and how the ordinance would strengthen the guidance and boundaries he adheres to as he prepares a budget for the Council each fall. He expressed support for the ordinance and for continuing efforts to be fiscally prudent.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6321 AS FOLLOWS:

YEAS: Marney, Cleworth, Therrien, Ringstad, Tidwell
NAYS: Sprinkle
Mayor Pruhs declared the MOTION CARRIED.

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Historic Preservation Commission Meeting Minutes of March 4, 2025

ACCEPTED on the CONSENT AGENDA

- b) Board of Plumber Examiners Meeting Minutes of March 18, 2025

ACCEPTED on the CONSENT AGENDA

- c) Fairbanks Diversity Council Meeting Minutes of May 13, 2025

ACCEPTED on the CONSENT AGENDA

- d) Clay Street Cemetery Commission Meeting Minutes of June 4, 2025

ACCEPTED on the CONSENT AGENDA

COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

Ms. Sprinkle acknowledged the significant work that had gone into the fee schedule update. She recognized the need for citizens to be responsible and to follow City ordinances, particularly with matters such as snow removal. She pointed out that the rules are only as good as they are enforced.

Ms. Therrien shared that she, Ms. Sprinkle, Mr. Ringstad, and J. Cotter represented the City in a recent charity golf tournament, and they placed 13 out of 22 teams. She asked if anyone on the Council would attend the August Alaska Municipal League (AML) meetings. **Mayor Pruhs** stated he would not be going. **Ms. Therrien** asked if any budgeted funds remained for someone else to attend. **Mayor Pruhs** indicated that he would confer with the CFO to determine if it is feasible.

Mr. Cleworth briefly spoke about the history of natural resource extraction when Alaska became a state, the adjustment that occurred when the pipeline was approved, and the recent changes made by federal legislation. He stated that it could be a positive move for Alaska's financial situation.

Ms. Tidwell expressed appreciation for the approval of the paramedic recruitment bonus. She asserted that if it brought in just one already trained recruit it would be worth it, saving the City money that would have been spent to send them away for training. She discussed the Golden Days festivities taking place.

Mr. Marney shared that after Mr. Ringstad's recent incident, where he was attacked by a stranger on his own property, they were invited to the District Attorney's office to discuss the assault, his case, and how such incidents could be prevented in the future. He reported that no real conclusions

came from the latter part of the conversation, other than it was clear that a senior citizen should not be brutally attacked. He encouraged everyone to think of remedies for the problem.

Mr. Ringstad discussed the challenge he faced during the attack, when he had the means to use lethal force to defend himself, knowing it would be justified, but ultimately choosing not to. He acknowledged that these types of problems impact the entire community and a fix will not happen by itself. He stated that everyone needs to work together to make the City safer and be willing to listen to suggestions.

Ms. Therrien stated that she had attended a Chamber of Commerce event earlier that afternoon and spoke with both the District Attorney and Attorney General about Mr. Ringstad's incident. She reported that the Council would be hearing from the District Attorney in the near future.

Mayor Pruhs asked for reports at the next meeting from J. Cotter regarding equipment and preparations for the upcoming snow removal season and from CFO Bell regarding the temporary labor budget. He shared about his plans to open the Polaris Building site during the Golden Days street fair for past and present members of the working group that had overseen the project over the years. He reported that for a donation to the food bank, members will be allowed to swing gold-painted sledgehammers against the final pieces of the demolished structure. He stated that would be a perfect opportunity to say goodbye to the building before the final stage of demolition.

Ms. Sprinkle recounted that there was discussion about holding an event to include Senator Lisa Murkowski, who had been integral in securing funding for the project. **Mayor Pruhs** explained that the demolition went too fast to align with the Senate's August recess. He assured the Council that an event honoring Senator Murkowski would still be planned for the future.

Ms. Therrien stated that she used to attend the Polaris Working Group meetings and that she would like to be invited again when they resume. **Mayor Pruhs** noted that they must use caution with how many Councilmembers attend to ensure compliance with the Open Meetings Act.

Ms. Sprinkle shared that another Downtown Market event was scheduled for Thursday.

CITY CLERK'S REPORT

Clerk Snider reported that the candidate filing period for local elections would run from 8:00 a.m. July 15 through 5:00 p.m. July 29. She addressed Ms. Therrien's question about remaining funds in the Council's travel budget, noting that over \$2,700 of the allocated \$5,000 had already been spent. She stated it is unknown what other travel costs may be incurred, because it is dependent on the results of the October election and how many newly elected officials would need to attend the December AML conference.

CITY ATTORNEY'S REPORT

Acting Deputy City Attorney Paul Ewers indicated that he had nothing to report.

ADJOURNMENT

Mr. Ringstad, seconded by **Ms. Sprinkle**, moved to ADJOURN the meeting.

Mayor Pruhs called for objection and, hearing none, so ORDERED.

Mayor Pruhs declared the meeting adjourned at 7:57 p.m.

DAVID PRUHS, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: CC




800 Cushman Street
Fairbanks, AK 99701

Telephone (907) 459-6702
Fax (907) 459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk 

SUBJECT: Alcohol License Renewal Application

DATE: July 24, 2025

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following alcohol license renewal application:

Lic. #	DBA	License Type	Licensee	Address
4763*	Bobby's Downtown	Beverage Dispensary	Delta Epsilon, Inc.	609 2nd Avenue

*This alcohol license renewal includes a Restaurant Endorsement (#15458)

Pursuant to FGC Sec. 14-178 the Council may determine whether to protest alcohol license renewal applications after holding a public hearing. As required by FGC Sec. 14-167(b), I have sent written notice of the public hearing to the above-listed licensee.

The renewal application went before the ABC Board on June 24, 2025. The City's 60-day response deadline to AMCO is August 8, 2025.

There are no department-recommended protests for this alcohol license renewal application.

ORDINANCE NO. 6318

**AN ORDINANCE AUTHORIZING THE LEASE OF GOLDEN HEART
PLAZA TO FESTIVAL FAIRBANKS**

WHEREAS, the City of Fairbanks owns Lots 3 and 4, Block 4, Fairbanks Townsite (also known as "Golden Heart Plaza") and the improvements thereon, as shown on attached Exhibit A, Real Estate Lease; and

WHEREAS, Festival Fairbanks, a not-for-profit community agency, has for many years promoted the public use, management, and maintenance of Golden Heart Plaza, all of which benefit the City of Fairbanks, its residents, and visitors; and

WHEREAS, management of the Plaza by Festival Fairbanks is deemed consistent with the provisions of Fairbanks General Code Chapter 70, Article III, Golden Heart Plaza; and

WHEREAS, leasing the Plaza property to Festival Fairbanks provides the basic rights necessary for it to legally and effectively manage the Plaza; and

WHEREAS, Festival Fairbanks has requested a lease for the management purposes stated above; and

WHEREAS, FGC Sec. 70-44 provides that the City may lease real property without public offering whenever the lessee is a not-for-profit organization; and

WHEREAS, the lease of the Plaza property is in the best interest of the community.

NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. A lease instrument, substantially in the form shown in attached Exhibit A, is hereby authorized by the Council for the purposes stated herein, providing for a term of three years.

SECTION 2. The Mayor's execution of the lease must take place not less than 30 days after the effective date of this ordinance, as prescribed by Charter Section 8.3 and FGC Sec. 70-56.

SECTION 3. The effective date of this ordinance is six days after adoption.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6318

Abbreviated Title: ORDINANCE LEASING GOLDEN HEART PLAZA TO FESTIVAL FAIRBANKS

Department(s): GENERAL

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	2025+	TOTAL
		\$ -
TOTAL	\$ -	\$ -

FUNDING SOURCE:	2025+	TOTAL
GENERAL FUND [RENTAL INCOME]	\$ 1	\$ 1
TOTAL	\$ 1	\$ 1

Effective August 1, 2025, the City of Fairbanks will lease Golden Heart Plaza to Festival Fairbanks for \$1.00 per year until August 1, 2028.

Reviewed by Finance Department:

Initial mb

Date 7/3/2025

EXHIBIT "A" to ORDINANCE No. 6318

REAL ESTATE LEASE

WHEREAS, the City of Fairbanks, a municipal corporation of the State of Alaska, 800 Cushman Street, Fairbanks, Alaska 99701 (hereinafter, "Lessor"), as trustee for the public and pursuant to Ordinance No. 6318, hereby authorizes lease of the property described below under the conditions stated; and

WHEREAS, Festival Fairbanks, Inc., 510 Second Avenue, Suite 115, Fairbanks, Alaska 99701 (hereinafter, "Lessee"), hereby enters into this lease of the property described below under the conditions stated.

NOW THEREFORE, Lessor and Lessee, in consideration of the rent specified and of the mutual covenants and agreements expressed herein, agree as follows:

1. Lease of Property. Lessor leases to Lessee, and Lessee leases from Lessor, the real property located at Fairbanks, Alaska, (hereinafter, "Property"), more particularly described as follows:

Lots 3 and 4, Block 4, Fairbanks Townsite, also known as "Golden Heart Plaza," and the improvements thereon, as shown on the attached "Lease Exhibit 1".
2. Term. With the approval of City Council, the term of this Lease will be for three years, beginning August 1, 2025 ending August 1, 2028.
3. Use. Lessee shall use the Property in compliance with Fairbanks General Code Sections 70-96 through 70-99, Golden Heart Plaza, and conform to any changes in Code that may occur during the term of the lease agreement.
4. Rent. As compensation for use of the Property during the life of this lease, Lessee shall pay the sum of One Dollar (\$1.00) per year, paid in advance. Payments will be made at Lessor's Office of the City Clerk, 800 Cushman Street, Fairbanks, Alaska 99701.
5. Prohibited Uses. Lessee shall not use or permit the use of the Property or any part thereof in violation of any applicable law, ordinance, or regulation.

6. Maintenance and Expenses. Lessee will perform routine cleaning associated with the Property, keeping the Property in a clean, safe condition, free of litter and debris.

Lessee also specifically agrees they are responsible for the routine cleaning and general upkeep of the Portland Loo located within the leased premises. This includes daily sanitation, restocking of supplies, removal of graffiti, and minor maintenance. Cleaning will be conducted at a frequency that ensures the facility remains safe, hygienic, accessible, and functional for the public.

Lessee shall notify Lessor of any hazards or safety concerns, as well as any maintenance concerns, on or about the Property in a timely manner. Lessor shall provide repairs or alterations as it deems necessary, at its expense.

7. Termination. In the event of Lessor's sale or redevelopment of the property, noticed to Lessee by Lessor in writing, Lessee's rights hereunder will terminate, and Lessee must vacate the property within 60 days of written notice.

8. Exculpation and Indemnity.

- (a) *Exculpation of Lessor:* Lessor shall not be liable to Lessee for any damage to Lessee or Lessee's property from any cause. Lessee shall bear all risk of loss as to all personal property of the Lessee stored or remaining on or near the Property, including without limitation, inventory, equipment, fixtures, and employees' personal effects.
- (b) *Indemnity:* Lessee shall defend and hold Lessor harmless from all damages arising out of any damage or injury to any person or property occurring in, about, or on the Property.
- (c) *Public Liability and Damage Insurance:* Lessee at its sole cost shall at all times maintain public liability and damage insurance with a single combined liability limit of \$1,000,000, insuring against all liability of Lessee and its authorized representatives arising out of and in connection with Lessee's use or occupancy of the Property. All public liability insurance and property damage insurance will ensure performance by Lessee of the indemnity provisions provided herein. Lessor shall be named as an additional insured.

9. Prevention of Waste and Nuisance. Lessee shall not use the Property in any manner that will constitute waste, nuisance, or unreasonable annoyance to Lessor or the owners or occupants of adjacent properties. Violation or breach under this section will be determined at the sole discretion of the City Mayor.
10. Assignment and Sublease. Lessee shall not assign or sublet its rights under this Lease without written consent of Lessor, which consent will be at Lessor's sole discretion.
11. Liens. Lessee shall keep the Property free from any liens, including without limitation those liens arising out of any work performed, materials furnished, or obligations incurred by Lessee.
12. Consultation with Attorney. Lessee acknowledges that it has the right to review this Lease and all other documents relating to the Lease with its own attorney. Each party electing to have this Lease reviewed by an attorney shall bear the costs and expenses so incurred.
13. Right of Entry. Lessor and its agents and authorized employees have the right to enter the Property to examine it and to make repairs, alterations, improvements, or additions, as Lessor may deem necessary or desirable, during Lessee's business hours. All such entry shall be preceded by 72-hour advance notice to Lessee. Additionally, Lessee grants Lessor immediate entry in the event of an emergency, as determined by the City Engineer, Chief of Police, or Fire Chief as well as for general law enforcement and health and safety purposes.
14. Default. Failure to occupy and operate the Property for two consecutive weekends or failure to perform any material provision of this lease constitutes a default by Lessee. Upon Lessee's default, Lessor shall give Lessee 10 days' notice to cure the default. No default notice may be deemed a forfeiture or a termination of this lease unless Lessor so elects and provides in the notice.
15. Notice. Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party or any other person must be in writing and either served personally or sent by prepaid, first-class mail, addressed to the other party at the address set forth in the introductory paragraph of this lease. Either party may change its address by notifying the other party of the change of address.

16. Attorney's Fees. If Lessor brings or maintains an action for enforcement of any of the covenants, terms, or conditions of this lease, Lessee shall pay all costs incurred by Lessor for such action, including attorney's fees in the event Lessee is found to be at fault.
17. Time of Essence. Time is of the essence of each provision of this Lease.
18. Successors. This lease is binding on the parties and their successors.
19. Severability. The unenforceability, invalidity, or illegality of any provision included in this lease will not render the other provisions unenforceable, invalid, or illegal.

FESTIVAL FAIRBANKS, INC.

CITY OF FAIRBANKS

Julie Jones
Executive Director

David Pruhs
Mayor

ATTEST:

D. Danyielle Snider, MMC, City Clerk

ACKNOWLEDGMENT

State of Alaska)
) ss
Fourth Judicial District)

THIS IS TO CERTIFY that on this _____ day of _____ 2025, before me the undersigned, a NOTARY PUBLIC in and for the State of Alaska, personally appeared **David Pruhs**, the Mayor of the City of Fairbanks, Mayor of the City of Fairbanks, the municipal corporation named above, and he acknowledged before me that he is authorized to execute this agreement on behalf of said corporation.

IN WITNESS WHEREOF I have set my hand and seal.

NOTARY PUBLIC:
My Commission Expires:

ACKNOWLEDGMENT

State of Alaska)
) ss
Fourth Judicial District)

THIS IS TO CERTIFY that on this _____ day of _____ 2025, before me the undersigned, a NOTARY PUBLIC in and for the State of Alaska, personally appeared **Julie Jones** of Festival Fairbanks, Inc., the corporation named above, and she acknowledged to me that she is authorized to enter into this agreement on behalf of said corporation as its Executive Director, and is authorized to bind said corporation to the conditions of the agreement under the authority of said corporation so granted by the Board of Directors, as the free and voluntary act and deed of said corporation.

IN WITNESS WHEREOF I have set my hand and seal.

NOTARY PUBLIC:
My Commission Expires:

Return to:

City Clerk
City of Fairbanks
800 Cushman Street
Fairbanks, AK 99701

ORDINANCE NO. 6319

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE
SECTION 2-119, ORDER OF BUSINESS; CITIZENS ADDRESSING
CITY COUNCIL AND SECTION 2-120 RULES OF PROCEDURE**

WHEREAS, the Fairbanks City Council aims to hold efficient and effective meetings, while allowing reasonable time for citizens to be heard under Citizens' Comments; and

WHEREAS, under the current order of business, as outlined in FGC Sec. 2-119, the rules allow up to 30 minutes for the public to speak on any item not up for public hearing; and

WHEREAS, there are often times when there are more citizens signed up to speak under Citizens' Comments than is allowed within the 30 minute period; and

WHEREAS, FGC Sec. 2-120 allows the Council to postpone a motion to a date other than that of the next regular meeting if specified in the motion to postpone, and there is currently no limit set on the length of postponement; and

WHEREAS, there are times when a motion is postponed so the Council can gather more information, seek legal advice, or hear reports or presentations from staff, committees or local organizations; however, if there is a need to postpone a motion for a long period of time, the motion should be withdrawn and reintroduced at a later time.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. FGC Sec. 2-119(a), Order of business; citizens addressing city council, is hereby amended as follows [new text in **underlined bold** font; deleted text in ~~striketrough~~ font]:

Sec. 2-119. Order of business; citizens addressing city council.

(a) At every regular meeting of the city council, the order of business shall be as follows:

- (1) Roll call.
- (2) Invocation.
- (3) Flag salutation.
- (4) Ceremonial matters (proclamations, introductions, recognitions, and awards).
- (5) Citizens' comments (oral communications to the city council on any item not up for public hearing). The comment period will not exceed a total of **one hour**~~30 minutes~~ unless extended by a council vote.
- (6) Approval of agenda and consent agenda. Consent agenda items are indicated by asterisks (*). Consent agenda items are considered together unless a council member requests that the item be returned to the general agenda. Ordinances on the

approved consent agenda are automatically advanced to the next regular meeting for second reading and public hearing. All other items on the approved consent agenda are passed as final.

- (7) Approval of minutes of previous meetings.
- (8) Special orders.
- (9) Mayor's comments and report.
- (10) Council members' comments.
- (11) Unfinished business.
- (12) New business.
- (13) Written communication to the city council.
- (14) Committee reports and council members' comments.
- (15) City clerk's report.
- (16) City attorney's report.
- (17) Executive session (if necessary).
- (18) Adjournment.

* * * * *

Section 2. FGC Sec. 2-120 Rules of Procedure, subsection (1), is hereby amended as follows [new text in **underlined bold** font; deleted text in ~~striketrough~~ font]:

* * * * *

- (1) When a question is under debate, the presiding officer shall receive any of the following motions but no other:
 - (1) To adjourn.
 - (2) To recess.
 - (3) To raise a question of privilege.
 - (4) To call for the order of the day, or the regular order.
 - (5) To lay on the table.
 - (6) For the previous question.
 - (7) To limit or extend limits of debate.
 - (8) To postpone to a certain time.
 - (9) To refer.
 - (10) To amend.
 - (11) To postpone indefinitely.

When one of the motions referred to in subsections (1)(1)—(11) has been made, none of the others inferior to it in the order in which they stand above shall be made, and in proceeding to vote, motions pending shall be put in the order of their rank as arranged in subsections (1)(1)—(11). The first seven are not subject to debate. A motion to postpone to a certain time, refer, amend or to postpone indefinitely may be amended; the previous question may be demanded before an amendment, which motion shall be decided without debate. A motion to adjourn shall always be in order provided that business of a nature to be recorded in the journal has been transacted since any previous motion to adjourn has been defeated. No motion or proposition of a subject different from that under consideration shall be admitted under color of an amendment. The city council may postpone a motion to a certain time other than the date of the next regular meeting if specified in the motion to postpone, **except that a motion may not be postponed beyond three months after its introduction date.** When a matter has been especially assigned to be taken up at a fixed time, or at certain stage of proceedings, such matter shall, at the appointed time or at any subsequent time, be in order upon the call of any member, and take precedence over all other business.

Section 3. The effective date of this ordinance is six days after adoption.

David Pruhs, Mayor

AYES:

NAYS:

ABSENT:

ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

ORDINANCE NO. 6320

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE CHAPTER 2,
ARTICLE III BOARDS AND COMMISSIONS, TO CHANGE THE
COMPOSITION OF THE BOARD OF PLUMBER EXAMINERS AND TO
REMOVE THE REQUIREMENT THAT THE CITY COUNCIL MUST
CONFIRM THE ELECTION OF THE CHAIR**

WHEREAS, the Fairbanks General Code (FGC) requires that three of the five voting members of the Board of Plumber Examiners be city residents; and

WHEREAS, it is difficult to fill vacancies on City boards and commissions when there are multiple eligibility requirements for a single seat; and

WHEREAS, the FGC requirement that the city council must confirm the election of the chairperson from and by the board is not currently being practiced, and such a rule is not in place for any other active City board or commission.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. Fairbanks General Code Chapter 2, Article III Boards and Commissions, Division 6 Board of Plumber Examiners is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 2-306. – Created; composition; appointment.

- (a) There is created a board of plumber examiners which ~~will~~**shall** consist of five members, who ~~will~~**shall** serve without compensation. At least ~~two~~**three** members of the board ~~must~~**shall** be residents of the city. Two of the members ~~must~~**shall** be qualified master plumbers, two of the members ~~must~~**shall** be journeyman plumbers, and one member ~~will~~**shall** represent the public at large.
- (b) The members ~~will~~**shall** be appointed by the mayor, subject to confirmation by the city council.

Sec. 2-307. – Chair~~person~~man**; term of members; removal of members.**

- (a) The chair~~person~~**man** ~~shall~~**will** be elected by and from the board of plumber examiners ~~subject to approval by the city council and~~ ~~will~~**shall** serve in this capacity for one year.
- (b) Appointment to the board ~~will~~**shall** be for three years except where an interim appointment is necessary to complete the term of a member who resigns, dies or is otherwise removed while in office.
- (c) In the event of vacancies, the mayor, subject to confirmation by the city council, ~~will~~**shall** make an appointment to fill the unexpired term of the absent member.
- (d) Members may be removed by the city council at any time.

- (e) The building official of the city ~~will~~shall be an ex officio member of the board, without vote, and ~~will~~shall act as secretary.

Section 2. The effective date of this ordinance is six days after adoption.

David Pruhs, City Mayor

AYES:

NAYS:

ABSENT:

ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

ORDINANCE NO. 6321

AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE CHAPTER 2, ARTICLE V, DIVISION 3 BUDGET BY ENACTING SECTION 2-659 CAPITAL PROJECTS FUND PREPARATION AND PRESENTATION TO CITY COUNCIL AND REQUIRING A MINIMUM FUND BALANCE FOR THE CITY CAPITAL PROJECTS FUND

WHEREAS, in 2006, the City Council adopted Ordinance No. 5657 to present to qualified City voters a proposition to establish a Capital Projects Fund by enacting City Charter Section 8.9; and

WHEREAS, City voters passed the proposition on October 3, 2006, and a Capital Projects Fund was established to receive funds designed for capital use; and

WHEREAS, on July 22, 2024, the City Council approved a Capital Projects Fund financial policy, as recommended by the Council Finance Committee, with the passage of Resolution No. 5128, as Amended, to ensure that funds are available for major equipment purchases, facility upgrades, road improvements, and other significant projects; and

WHEREAS, the City Council wishes to ensure that funds are available for emergency purchases by establishing a minimum fund balance for the City Capital Projects Fund.

NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. Fairbanks General Code Sec. 2-651 preparation and presentation to city council is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

Sec. 2-651. General Fund Preparation and presentation to city council.

SECTION 2. Fairbanks General Code Sec. 2-659 Capital Projects Fund preparation and presentation to council is hereby enacted as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

Sec. 2-659. Capital Projects Fund preparation and presentation to city council.

(a) The mayor shall prepare and submit to the city council an annual budget estimate and budget message for the capital projects fund.

(b) The city council may by ordinance elect to adopt or amend the budget to expend capital projects funds accumulated in prior years; however, the unassigned capital projects fund balance shall be no less than \$4,000,000.00.

If an emergency causes the unassigned capital projects fund balance to be less than the minimum balance, the fund must be replenished within 12 months.

(c) Pursuant to the Charter, the annual budget and accounting year shall begin on January 1 and shall end on December 31 of each calendar year.

(d) The chief financial officer shall compile the budget estimate, based upon detailed departmental estimates under the direction of the mayor. The budget estimate shall cover and appropriate for all expenditures of money, including contracts and other commitments, except appropriations for expenditures from bond construction and debt service funds and special assessment construction funds. When the city council is considering the budget estimate, department heads and such other officials as may be interested shall appear and be free to criticize the budget or any of its items.

Secs. ~~2-6602-659~~—2-675. Reserved.

SECTION 3. The effective date of this ordinance is six days after adoption.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

Attachment to Ordinance No. 6321

Introduced by: Council Members Ringstad and Sprinkle
Introduced: July 22, 2024

RESOLUTION NO. 5128, AS AMENDED

A RESOLUTION TO APPROVE A CAPITAL PROJECT FUND FINANCIAL POLICY

WHEREAS, City voters approved an amendment of the City Charter in October 2006 to establish a capital project fund (Capital Fund); and

WHEREAS, the Capital Fund is essential to ensuring that funds are available for major equipment purchases, facility upgrades, road improvements, and other significant projects; and

WHEREAS, the Finance Committee recommends a financial policy to maintain an unassigned fund balance of \$5 million.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, that the following financial plan is hereby approved:

SECTION 1. To maintain an unassigned fund balance of \$5 million in the Capital Fund through the following:

1. Transfer from the City Permanent Fund per Fairbanks General Code Article VIII Section 8.8 (b) (2).
2. Interest income generated from the Capital Fund account balance.
3. Sale of capital assets purchased with capital funds.
4. Lease payments from property developed with capital funds. ~~For example: the City uses capital funds to develop a property and leases the property to another entity; the lease payments will be applied to the Capital Fund.~~
5. Transfers from the General Fund as approved by the City Council.

SECTION 2. That the effective date of this resolution is the 1st day of August 2024.

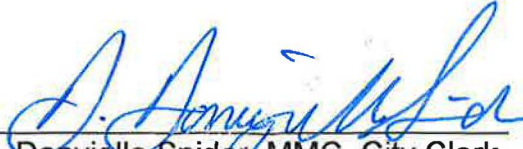
PASSED and APPROVED this 22nd Day of July 2024.



David Pruhs, Mayor

AYES: Rogers, Cleworth, Sprinkle, Ringstad, Marney, Tidwell
NAYS: None
ABSENT: None
APPROVED: July 22, 2024

ATTEST:



D. Danyielle Snider, MMC, City Clerk

APPROVED AS TO FORM:



Thomas A. Chard II, City Attorney



800 Cushman Street
Fairbanks, AK 99701

Telephone (907)459-6788
Fax (907)459-6722

MEMORANDUM

DATE: July 23, 2025

TO: Council Members

THROUGH: Mayor Pruhs

FROM: Margarita Bell *Margarita Bell*

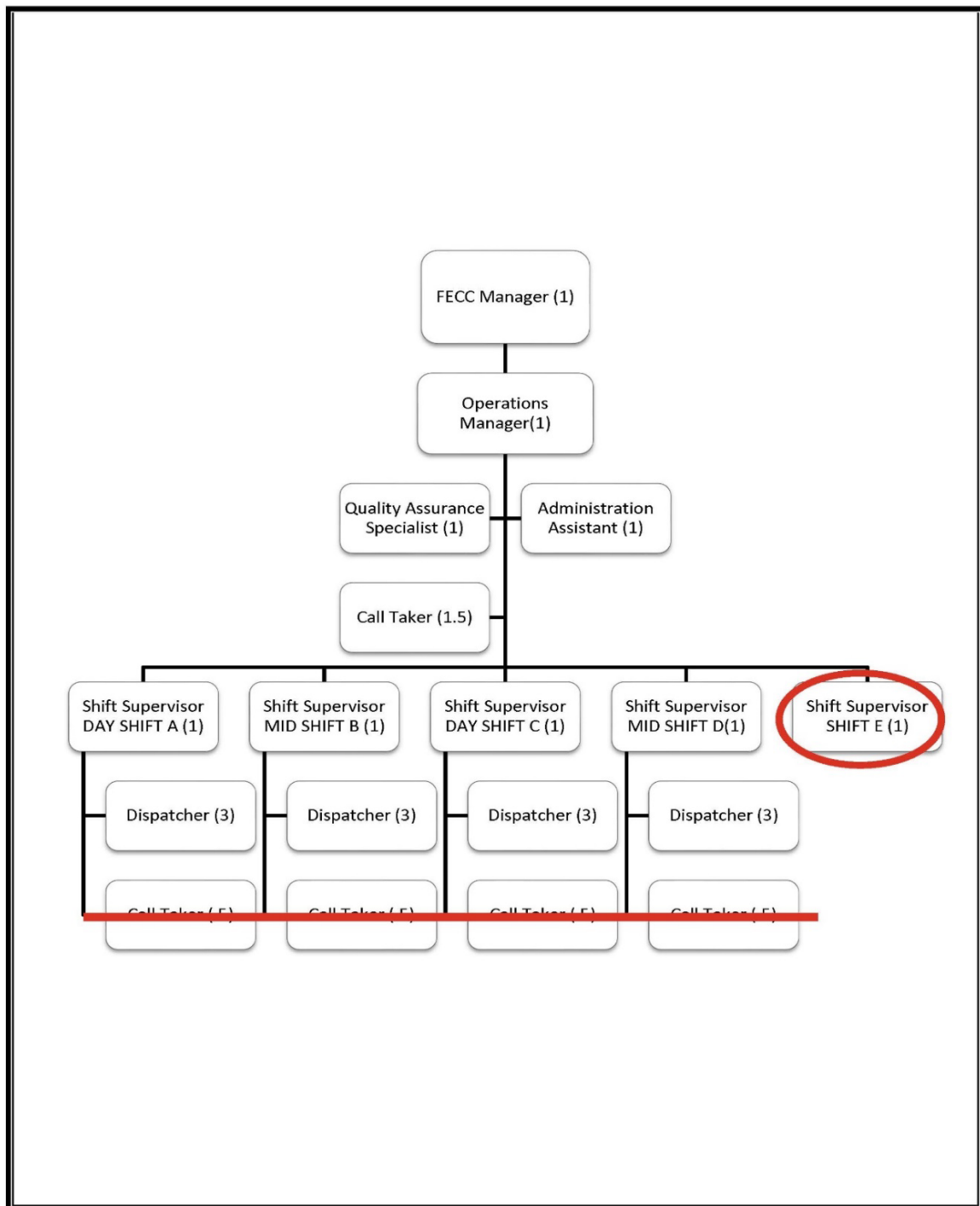
SUBJECT: Fairbanks Communications Emergency Center (FECC) Positions

The FECC Manager is requesting to change 4.0 part-time Call Takers positions (annual savings \$237,480) to 1.0 full-time Shift Supervisor position (annual cost \$141,180), resulting in salary savings of \$96,300.

This change will reduce 1.0 Full-Time Equivalent position for a total of 22.5 Full-Time Equivalent positions (see Attachment A, FECC Organizational Chart) and will not displace any personnel (see Attachment B, FECC Current Staff).

The FECC Manager determined that part-time positions have not been productive for the department due to minimal hours of service while reducing time for training dispatchers. The FECC Manager is seeking this change to improve management oversight, enhance team performance, and ensure high quality services.

Attachment A - FECC Organizational Chart



Attachment B - FECC Current Staff

Positions	Status
FECC MANAGER*	
FECC OPERATIONS MANAGER	
FECC ADMIN ASSISTANT	
FECC QUALITY ASSURANCE SPECIALIST	VACANT
FECC SHIFT SUPERVISOR	
FECC SHIFT SUPERVISOR*	
FECC SHIFT SUPERVISOR	
FECC SHIFT SUPERVISOR	
FECC DISPATCHER*	
FECC DISPATCHER*	
FECC DISPATCHER	
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*Remote Worker



City of Fairbanks

MEMORANDUM

To: City Council Members
From: David Pruhs, City Mayor
Subject: Request for Concurrence – Fairbanks Diversity Council
Date: July 24, 2025

There are currently three City-appointed vacancies on the Fairbanks Diversity Council. Jennifer Hartford has applied to serve.

I hereby request your concurrence to the following **appointment** to the Fairbanks Diversity Council:

Seat B Ms. Jennifer Hartford Term Expires: June 30, 2028

Ms. Hartford's application and resume are attached.

Thank you.

dds/



City of Fairbanks, Alaska

Fairbanks Diversity Council

Board Details

The purpose of the Fairbanks Diversity Council (FDC) is to provide a citizens' forum to the City Council and the Borough Assembly, provide advice and recommendations to promote equal opportunity for all members of the public, serve as a diversity advisory board, and recommend adoption of a Diversity Action Plan.

The Fairbanks Diversity Council has adopted the following Mission Statement:

The City of Fairbanks recognizes that our community is a diverse one, with a wide variety of ethnic backgrounds, cultures, beliefs and orientations and recognizes this diversity as an asset and resource for our community. The establishment of a Fairbanks Diversity Council can provide the City Council and Fairbanks North Star Borough Assembly with advice and recommendations to promote equal opportunity for all members of the public.

Overview

- ☐ **Size** 14 Seats
- ☐ **Term Length** 3 Years
- ☐ **Term Limit** N/A

Additional

Board/Commission Characteristics

The FDC will consist of 11 voting members, 10 of which will be appointed by the City Mayor and subject to approval by the City Council. All members must be members of the Fairbanks community. One of the voting members will be appointed by the Fairbanks North Star Borough (FNSB) Mayor, subject to confirmation by the Borough Assembly. All appointments of the public members shall be for three-year terms, without compensation. The City Mayor shall serve as the non-voting Chairperson of the FDC. The Mayor may appoint a chairperson from the membership of the FDC. If the Mayor appoints a chairperson, the person will remain a voting member and will serve a one-year term as chairperson. The FDC will choose a vice chairperson from among its members. The person chosen will serve a one-year term as vice chairperson. When the term of the chairperson expires, the vice chairperson will become the chairperson, and the FDC will choose a new vice chairperson from among its members. If the Mayor chooses to serve as the chairperson, the vice chairperson will not progress to the chairperson position. The Mayor will remain a non-voting member of the FDC even if not serving as chairperson. The FDC may organize committees and adopt administrative rules and procedures to accomplish its purposes.

Meetings

A quorum shall be necessary to conduct a meeting. A quorum shall consist of a majority of the appointed voting members of the FDC. The business of the FDC shall be transacted by a majority vote of voting members present after a quorum is established. All meetings shall be held, and notices and agendas shall be posted, in compliance with the Alaska Open Meetings Act. Meetings are held on the second Tuesday of each month at 5:30 p.m. in the City Council Chambers at City Hall. Minutes of FDC proceedings shall be kept and filed in accordance with applicable laws dealing with public records. In all matters of parliamentary procedure not covered by rules and procedures adopted under Ordinance No. 5939, the current version of Robert's Rules of Order will govern. The FDC shall keep permanent records or minutes of all meetings. The minutes shall promptly be filed in the office of the City Clerk and shall be open to public inspection. The City Clerk shall supply the FDC with administrative support.

[Approved Resolutions](https://www.fairbanksalaska.us/bc-diversity)

Enacting Legislation

FGC 2-231 through 2-235

Enacting Legislation Website

<http://bit.ly/2yvhZqp>

Joint Commission Details

The FDC shall include 11 public voting members broadly selected to represent the diverse people of the Fairbanks community. Ten members shall be appointed by the City Mayor subject to the approval of the City Council. One member shall be appointed by the Fairbanks North Star Borough Mayor subject to the approval of the Fairbanks North Star Borough Assembly.

Email the Commission Members

diversitycouncil@fairbanks.us



Profile

Jennifer

Hartford

First Name

Last Name

Email Address

Are you a City of Fairbanks resident? *

☒ Yes

Mobile:

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Interests and Experiences

Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?

I am interested in serving on the City's Diversity Commission because I believe in the power of an inclusive community where every voice is heard and valued. As an HR Director, I've seen firsthand how fostering a diverse and inclusive environment leads to stronger, more innovative outcomes. I see this as an opportunity to actively contribute to creating a more equitable and understanding Fairbanks for everyone.

Please provide a brief personal biography in the space below, or attach a resume.

Resume is attached

Upload a Resume

List any professional licenses or training you believe are relevant to the seat you are applying for.

Currently working towards SHRM-SCP Certification and I am current SHRM member.

Jennifer Hartford

DIRECTOR OF HUMAN RESOURCES

Fairbanks, AK |

Experience

Director of Human Resources – Family Centered Services of Alaska **2023 – Current**

- Manage full-cycle recruitment and collaborate with managers to meet staffing and retention goals.
- Streamline and manage the onboarding process, including facilitating essential training.
- Contribute to the design and administration comprehensive employee benefits program in conjunction with third-party administrators to ensure compliance and employee satisfaction.
- Analyze market data and surveys to develop recommendations for salary structure and incentive updates across departments.
- Provide expert HR guidance to employees and leaders on complex issues including disciplinary action, termination, and investigations.
- Conduct thorough employee investigations and engage CEO on complex and high-risk employee relations cases.
- Conduct and review exit interview and survey data to gather actionable data for organizational improvement.
- Lead the HR team in researching, developing, drafting, and updating company policies and procedures.

Human Resources Administrative Manager – Family Centered Services of Alaska **2021 – 2023**

- Served as the compliance officer by maintaining and implementing compliance with OSHA policies and procedures, employment law, and the Affordable Care Act.
- Maintained the Human Capital Management System, record retention and reporting.
- Maintained employee performance records.
- Administered benefits enrollments and education, termination, COBRA, and ACA reporting.
- Primary contact in recruitment and employee onboarding.
- Provide conflict resolution strategies and mediation to managers and employees.
- Provided assistance to the Director of Human Resources in policy development, implementation, and education.

Group Benefits Marketing – PFS Insurance Group **2018 – 2021**

- Consulted with clients and sales staff on client needs and benefit package design.
- Negotiated group benefits plan designs, packages, and rates with preferred vendor partners.
- Redesigned sales proposals, benefit enrollment materials, and product educational tools for staff and clients.
- Introduced and implemented web-based HRIS platform for benefits administration, on-boarding, and time off tracking for clients.
- Provided support, training, and workflow management for HRIS platform.
- Coordinated projects to implement 834 EDI file feeds for real-time enrollment processing.
- Provided education to clients and their employees on their insurance benefits packages.
- and education.

Administrative Assistant – PFS Insurance Group**2017 – 2018**

- Prioritized and managed multiple tasks and competing priorities
- Greeted visitors and escorted them to their destinations.
- Scheduled meetings and assisted in making travel arrangements.
- Answered incoming calls and directed messages to the correct party.
- Troubleshoot problems with office equipment and software to help staff stay productive and on-task.
- Updated office calendar with new meetings, events and appointments to avoid overbooking.

Education

Southern New Hampshire University, BS in Business Administration**2022**

Major: Human Resource Management

Southern New Hampshire University, AS in Business Administration**2019**