



FAIRBANKS CITY COUNCIL
AGENDA NO. 2025-03
REGULAR MEETING – FEBRUARY 10, 2025
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

REGULAR MEETING

6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item pertaining to City business that is not up for public hearing. The total comment period is 30 minutes, and testimony is limited to three minutes. Any person wishing to speak needs to sign up on the list located in the hallway or must have signed up in advance using the procedures for providing online testimony found at the City's website. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Councilmember or member of the staff. In consideration of others, please silence all cell phones and electronic devices.
6. APPROVAL OF AGENDA AND CONSENT AGENDA

Consent agenda items are indicated by asterisks (*). Consent agenda items are considered together unless a councilmember requests that the item be returned to the general agenda. Ordinances on the approved consent agenda are automatically advanced to the next regular meeting for second reading and public hearing. All other items on the approved consent agenda are passed as final.
7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - *a) Regular Meeting Minutes of January 27, 2025

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following alcohol license applications for renewal. Public testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
3997	BPO Elks Lodge #1551	Club	Fairbanks Lodge #1551 of the BPO of Elks	1003 Pioneer Road
5887	RNDC Alaska	General Wholesale	RNDC Alaska, LLC	945 Elizabeth Street
4464	Fred Meyer #224	Package Store	Fred Meyer Stores, Inc.	930 Old Steese Highway

- b) The Fairbanks City Council will hear interested citizens concerned with the following marijuana license applications for renewal. Public testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
10112	Great Alaskan Bud Company	Standard Marijuana Cultivation Facility	SP&C Enterprises, LLC	1905 Livengood Avenue
10113	Great Alaskan Bud Company	Retail Marijuana Store	SP&C Enterprises, LLC	1905 Livengood Avenue

- c) The Fairbanks City Council will consider an appeal of a denied application for a new Chauffeur License for the following applicant:

Applicant: Peter Olanna-Bloomstrand

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCILMEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Ordinance No. 6304 – An Ordinance Amending Fairbanks General Code Chapter 54 Procurement, Sections 54-39 and 54-241, to Clarify the Council Notification Requirement for Sole Source Purchasing. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.
- b) Ordinance No. 6305 – An Ordinance Amending Fairbanks General Code Section 70-162, to Ensure Visible and Safe Traffic Intersections and Amending the City Schedule of Fees and Charges for Services. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

- c) Ordinance No. 6306 – An Ordinance Amending Fairbanks General Code Section 70-161 and the Local Amendments to the 2018 International Fire Code Adopted by Reference at Fairbanks General Code Section 30-32, and Amending the City Schedule of Fees and Charges for Services to Ensure Access to Fire Hydrants. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.
- d) Ordinance No. 6307 – An Ordinance Reestablishing the Incentive Bonus Program with the Fairbanks Police Department for Recruitment and Hiring. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.
- e) Ordinance No. 6308 – An Ordinance Reestablishing the Incentive Bonus Program with the Fairbanks Emergency Communications Center for Recruitment and Hiring. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

12. NEW BUSINESS

- *a) Resolution No. 5162 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the FY2026 Congressionally Directed Spending (CDS) Appropriations for a Medical Ambulance Bus. Introduced by Mayor Pruhs.
- *b) Resolution No. 5163 – A Resolution Urging the State of Alaska to Honor Its Commitment to Cap Past and Present PERS Service Costs for Municipal Employers at 22%. Introduced by Mayor Pruhs and Councilmembers Therrien and Ringstad.
- *c) Ordinance No. 6309 – An Ordinance Amending the 2025 Operating, Capital, and Fairbanks Transportation Center Budgets for the First Time. Introduced by Mayor Pruhs.
- *d) Ordinance No. 6310 – An Ordinance Authorizing the Lease of Office Space in City Hall to the Denali Commission. Introduced by Mayor Pruhs.

13. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Permanent Fund Review Board Meeting Minutes of October 23, 2024
- *b) Chena Riverfront Commission Meeting Minutes of October 23, 2024
- *c) Clay Street Cemetery Commission Meeting Minutes of January 8, 2025

14. COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

15. CITY CLERK'S REPORT

16. CITY ATTORNEY'S REPORT

17. EXECUTIVE SESSIONS

- a) PSEA/COF Labor Negotiations: Guidance from Council [permissible under State law, including the provision at AS 44.62.310(c)(1)]
- b) FFU/COF Labor Negotiations: Guidance from Council [permissible under State law, including the provision at AS 44.62.310(c)(1)]

18. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, JANUARY 27, 2025
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date, following a 5:30 p.m. Work Session for the Permanent Fund Review Board Annual Report, to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and in the City Council Chambers located at 800 Cushman Street, Fairbanks, Alaska, with Mayor David Pruhs presiding and the following Councilmembers in attendance:

Councilmembers Present:

Jerry Cleworth, Seat A
Valerie Therrien, Seat B
Sue Sprinkle, Seat C
Crystal Tidwell, Seat D
Lonny Marney, Seat E

Absent:

John Ringstad, Seat F

Also Present:

D. Danyielle Snider, City Clerk
Thomas Chard, City Attorney
Michael Sanders, Chief of Staff
Margarita Bell, Chief Financial Officer (CFO)
Andrew Coccaro, Fire Chief
Ron Dupee, Police Chief
Kristi Merideth, FECC Manager (remotely)
Jake Merritt, Human Resources Director (remotely)
Robert Pristash, City Engineer
Brynn Butler, Housing Coordinator
Jarrod Zerbe, Code Compliance and Safety Specialist

INVOCATION

The invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

At the request of Mayor Pruhs, **Ms. Sprinkle** led the flag salutation.

CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)

Chief of Staff Michael Sanders introduced Skye Kaquatosh, a student from West Valley High School currently participating in an internship with the Mayor's Office.

CITIZENS' COMMENTS

[Clerk Note: Names of citizens who provide comments may not be spelled correctly if their name was illegible on the physical sign-up sheet.]

Bobby Nikolaides, Chef & Owner of Bobby's Downtown – B. Nikolaides addressed problems he has experienced with incidents at the downtown post office and admitted that he does not know how to approach the situation, nor does he have any answers. He shared details of the constant presence of intoxicated individuals who loiter at the location, which is across the street from his restaurant. He described how the individuals frequently enter his business and create scenes, including assaulting staff, some of which are minors. B. Nikolaides reported that he has witnessed individuals dropping their pants to relieve themselves out in the open, on the public street, in the presence of his employees and younger patrons. He stated that it has been going on for years and recounted the story of a man setting himself on fire inside the post office some years ago. He explained that he called emergency services and ran across the street with a fire extinguisher. He noted that the individual died from his injuries, yet he was never contacted by anyone to discuss the incident, nor was his staff. B. Nikolaides asserted that the problems persist, that the list of events is endless, and that something has to be done. **Mayor Pruhs** invited B. Nikolaides to stay for Mayor's Comments, as he planned to speak about the post office issue at that time.

Mr. Marney asked if the situation seemed to be getting better or worse. B. Nikolaides declared that it is only getting worse. He gave the example of people asking to use the restroom in his restaurant, which he recognizes as a basic human need and always wants to allow, but they often do not come out for over half an hour, which requires that he or another employee check on the situation. He shared that on more than one occasion they have found individuals passed out in the restroom, sometimes even naked, and that it continues to create a terrible environment for his business. **Mr. Marney** acknowledged that B. Nikolaides does a lot for the community, including providing meals for those in need. B. Nikolaides insisted that he believes restaurants have a special opportunity to help and that he intends to continue to do so. He clarified that it is the same group of offenders who are making it a terrible situation for everyone else. He reiterated that the problems only seem to get worse.

Scott McCrea, President and CEO of Explore Fairbanks – S. McCrea extended an invitation for the Mayor and Councilmembers to attend Explore Fairbanks' Interior Tourism Conference. He discussed the lineup of speakers, topics, and events as well as a planned reveal for their new mascot. He committed to sending a detailed invitation via email and added that they are welcome to attend anything from a single presentation up to the entire conference.

Victor Buberger – V. Buberger pointed out that it had been a while since anything had been shared about the Polaris Building and asked for an update on the City's plans for the property. He alleged that the crane involved with the demolition had not adhered to OSHA standards the previous summer, and he expressed concern over the potential for injuries. He asked that the public be kept informed about the project.

Brynn Butler, Housing and Homeless Coordinator for the City of Fairbanks – B. Butler shared details about the upcoming Project Homeless Connect event that serves as a one-stop-shop to help connect individuals with services available in the community. She addressed the problems at the post office and offered to share her business card with any interested parties. She stated that if there is ever a situation that feels beyond someone's capacity to handle, they are welcome to call her and she will try and help. She added a disclaimer that she is not a police officer nor does she have any enforcement authority. B. Butler indicated that she is aware of a group of about 10 to 12 individuals who have been creating disturbances and that she is known among the unhoused community as someone who means business.

Mr. Cleworth asked what the hours of operation are for the new warming shelter. B. Butler shared that the facility is open from 10:00 p.m. to 7:00 a.m. every day of the week.

Ms. Sprinkle asked if things had gone well since the shelter opened. B. Butler indicated that she is glad the facility is open and is well-attended by those who need it. She acknowledged that she had heard of a few difficult situations but that she is not privy to the details. She shared that she will be visiting the shelter in the near future and would report on what she learns.

Mr. Cleworth asked about the shelter's capacity. B. Butler replied that the capacity is 49 people.

Mayor Pruhs, hearing no requests for additional comments, declared Citizens' Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Ms. Sprinkle, seconded by **Ms. Tidwell**, moved to APPROVE the agenda and consent agenda.

Mr. Cleworth pulled the following items from the consent agenda:

- 12(f), Ordinance No. 6304
- 12(g), Ordinance No. 6305
- 12(h), Ordinance No. 6306

Mr. Marney pulled item 12(j), Ordinance No. 6308, from the consent agenda.

Mayor Pruhs called for objection to the APPROVAL of the agenda, as amended, and hearing none, so ORDERED.

Clerk Snider read the consent agenda, as amended, into the record.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

a) Regular Meeting Minutes of December 16, 2024

APPROVED on the CONSENT AGENDA

a) Regular Meeting Minutes of January 13, 2025

APPROVED on the CONSENT AGENDA

SPECIAL ORDERS

a) The Fairbanks City Council held a public hearing and considered the following alcohol license applications for renewal.

Lic. #	DBA	License Type	Licensee	Address
3965	Republic National Distributing Company of Alaska	General Wholesale	K & L Beverage Company, LLC	945 Elizabeth Street
725	Midnite Mine	Beverage Dispensary	Midnight Mine, LLC	308 Wendell Avenue

Mr. Marney, seconded by **Ms. Sprinkle**, moved to WAIVE PROTEST on the alcohol license applications for renewal.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

Ms. Sprinkle asked for clarification on a notation within the application packet. Clerk Snider explained that recent rewrites of regulations of alcohol licensing have updated classifications for certain situations and that one of the businesses has a split, fixed counter setup, which is categorized differently than it was in the past. **Ms. Sprinkle** thanked her for the clarification. She noted the recent tragedy where an individual was shot outside of the Midnite Mine, which had nothing to do with their alcohol service or other business activity. She expressed hope that the incident would not impact the Council's decision.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE ALCOHOL LICENSE APPLICATIONS FOR RENEWAL AS FOLLOWS:

YEAS: Marney, Cleworth, Sprinkle, Therrien, Tidwell

NAYS: None

ABSENT: Ringstad

Mayor Pruhs declared the MOTION CARRIED.

- b) The Fairbanks City Council held a public hearing and considered the following marijuana license applications for renewal.

Lic. #	DBA	License Type	Licensee	Address
26251	GoodSinse, LLC	Retail Marijuana Store	GoodSinse, LLC	29 College Road, Suite 8C
20827	Good Titrations	Retail Marijuana Store	FSE, Inc.	506 Merhar Avenue
20829	Good Titrations	Standard Marijuana Cultivation Facility	FSE, Inc.	506 Merhar Avenue
16091	Tanana Herb Company, LLC	Marijuana Concentrate Manufacturing Facility	Tanana Herb Company, LLC	1200 Well Street
14467	Tanana Herb Company, LLC	Standard Marijuana Cultivation Facility	Tanana Herb Company, LLC	1200 Well Street
15814	Tanana Herb Company, LLC	Retail Marijuana Store	Tanana Herb Company, LLC	1200 Well Street
14874	GoodSinse, LLC	Marijuana Product Manufacturing Facility	GoodSinse, LLC	2604 Davis Road

Ms. Therrien, seconded by **Ms. Sprinkle**, moved to WAIVE PROTEST on the marijuana license applications for renewal.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

Mr. Cleworth stated that he was aware of some complaints regarding odor from the manufacturing and cultivation facilities in the Well Street area. He asked if the concerns had been addressed with the business owners. **Mayor Pruhs** shared that he receives odor-related complaints for that side

of town about once every four to five months and that the business owners are proactive about resolving the issues. He explained that when he receives complaints of this type, he reaches out to request that they check their exhaust systems. He stated the community should not have to live with the smell and that the responsive actions from owners have been appreciated.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE MARIJUANA LICENSE APPLICATIONS FOR RENEWAL AS FOLLOWS:

YEAS: Tidwell, Sprinkle, Marney, Therrien, Cleworth
NAYS: None
ABSENT: Ringstad
Mayor Pruhs declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Pruhs invited Joe Dallaire, the District Attorney (DA) in Fairbanks, to provide a report.

J. Dallaire recounted having attended a City Council meeting a few months prior when he gave an impromptu report on his office, which resulted in a request that he return periodically to provide updates. He discussed the large jurisdictional area that the Fairbanks DA's office covers, the various locations within the region, and the 33 total positions of his department. He reviewed the different units within the office and their areas of focus, along with statistics for the referrals received, cases covered, and trials undertaken in the previous year. J. Dallaire noted that they work with multiple law enforcement agencies but highlighted some of the key cases involving the Fairbanks Police Department (FPD). He stated he is aware of the issues in the downtown area, that he has been meeting with the Mayor and Chief of Police, and that he will be meeting with post office officials soon regarding the concerns he has been hearing about.

Mr. Cleworth asked J. Dallaire if his office deals with matters of guardianship. J. Dallaire explained that the DA's office strictly covers criminal prosecutions and that the only involvement it would have with matters of guardianship would be the beginning steps of a civil commitment for someone who had been deemed mentally incompetent and unable to stand trial. He indicated that the Attorney General's office would be the agency that handles guardianship cases.

Mayor Pruhs asked J. Dallaire if he could attend the meeting with post office officials that had been mentioned. J. Dallaire stated that the Mayor would be welcome to join them.

Mr. Marney thanked J. Dallaire for his local involvement and dedication to his position.

Ms. Therrien asked J. Dallaire if he has any coordination with Native organizations for criminal prosecution deferrals. J. Dallaire shared that his office maintains relationships with the various Native organizations but that the majority of their referrals are in coordination with the Fairbanks Community Restorative Justice Program at the University of Alaska Fairbanks, which is primarily for lower-level offenses. He noted that these individuals are often able to work with the program to seek resolutions and that most of the cases ultimately get dismissed.

Mayor Pruhs invited City Engineer Robert Pristash and Public Works Director Jeremiah Cotter to give an update on City streetlights and other items.

J. Cotter reported that an issue was discovered with an electrical box located on Eighth Avenue between Lacey and Noble Streets which had been causing outages for a large area. He shared that he had come into town on a Saturday to look for locations with issues, giving a heads up to the City's contractor that handles street lighting work. He reported that Star Electric had been responsive and was able to diagnose the issue and get the units working again. **Mayor Pruhs** asked for details on a permanent fix to the problem. R. Pristash explained that light sensors have been used for a long time to tell the streetlight units across the City when to turn on or off but that ten years prior they had opted to use a new, computerized system that would override the light cells and dictate operation schedules. He shared that the new system was supposed to save money but ultimately proved to be overcomplicated and the City chose to abandon it. He stated that despite disconnecting those components years ago, upon seeing photos referenced by J. Cotter he noticed a unit that was part of the old system. He explained that they discovered the unit had a battery which was somehow still holding a charge and interfering with the system in place. He indicated that an ideal solution would be to open the box, completely remove all remnants of the abandoned system, and install newer photocell sensors, which should fix the issues.

Ms. Sprinkle asked if this would also explain why the streetlights in her neighborhood never turn off. R. Pristash stated that the load centers across the City have switches that can be set to automatic or manual and that if they are having problems with sensors activating lights, they will usually switch the system to manual and let the lights burn constantly until they resolve the sensor issues.

Mr. Cleworth stated that he was under the impression that they were using an automated system that told the lights when to turn on and off based on the day of the year and available sunlight data. R. Pristash confirmed that was the system he had referenced, which never ended up working the way it was supposed to. He added that the problem they are finding is that remnants of the old system are interfering with what is in place now.

Mayor Pruhs thanked staff for their reports and expressed appreciation for Public Works taking care of street conditions over the weekend. J. Cotter added his gratitude for those employees who had been willing to come in on their days off to help take care of urgent needs.

Mayor Pruhs discussed the shooting that occurred outside the Midnight Mine and stated that he had been in communication with those involved late that night and into the next morning. He commended the FPD officers and the dispatchers who coordinated getting the suspect into custody. He shared that the owner of the bar reached out to him to ask if he would meet with the mother of the deceased, which he did. He indicated that while it was not easy, it was a good meeting. He shared that the mother requested to meet with and thank the City staff who were integral in seeing the suspect apprehended. **Mayor Pruhs** declared that in a time of tragedy, the best came out of in the worst of circumstances.

COUNCILMEMBERS' COMMENTS

Ms. Therrien indicated that she would defer to the second round of Councilmember Comments.

Ms. Tidwell shared that she had attended the recent annual "Guns and Hoses" hockey game between local police and firefighters and that it was a great game.

Mr. Marney thanked J. Cotter for the efforts of Public Works. He thanked the Mayor for being involved with the recent murder incident. He commended the dispatcher who took action, using their available resources during a pivotal moment which ultimately led to FPD locating the suspect. He reported that he had reached out to Senator Dan Sullivan's office to discuss the problems with the downtown post office, as he understands it to be under federal jurisdiction. He asserted that FPD will always take care of the community but felt that others may need to be part of the solution.

Ms. Sprinkle expressed appreciation for the DA's office plan to meet with post office officials.

Mr. Cleworth thanked J. Cotter for his crew's work over the weekend and stated that he felt safe on the roads despite the conditions. He expressed appreciation for B. Nikolaides sharing his concerns and concurred that downtown business owners have unique challenges. He discussed people being trespassed multiple times, resulting in arrests, which does not seem to fix the problem as they are usually back on the street in 24 hours. He stated that is why he asked the DA about guardianship proceedings. **Mr. Cleworth** recounted that no concrete solutions have been found despite decades of the same issues and suggested that there needs to be a better legal hammer to address chronic public intoxication offenses. He added that there are also situations where people with mental illness create disturbances which affect businesses downtown; he added that those individuals can be more dangerous. He admitted that he does not have answers to these challenges but noted that they are all aware of the significance of the problem. **Mr. Cleworth** asked what tools could be available to business owners to deal with those types of situations other than the unproductive options currently being used. He wished the Mayor luck in seeking viable solutions. **Mayor Pruhs** indicated that he intends to be quite aggressive with how to handle these problems.

UNFINISHED BUSINESS

- a) Ordinance No. 6303 – An Ordinance Amending Fairbanks General Code Chapter 26, Article III, Sections 26-94 and 26-95, Amending the Term of a Private Ambulance Service License and Renewal Procedures. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

Ms. Sprinkle, seconded by **Mr. Marney**, moved to ADOPT Ordinance No. 6303.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

Mr. Cleworth asked for clarification on some of the updated language regarding the proration of fees for licenses issued midyear as well as the timing of renewals. City Attorney Thomas Chard explained that the purpose of the ordinance was to correct an oversight in conflicting parameters and language pertaining to the timing of license renewals. He clarified that only those obtaining a license for the first time would receive any proration of fees. He provided an example to illustrate how the process would work with the corrected language in the ordinance.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6303 AS FOLLOWS:

YEAS:	Therrien, Marney, Sprinkle, Cleworth, Tidwell
NAYS:	None
ABSENT:	Ringstad

Mayor Pruhs declared MOTION CARRIED and Ordinance No. 6303 ADOPTED.

NEW BUSINESS

- a) Resolution No. 5157 – A Resolution Awarding a Contract to NC Machinery Company to Provide a Motor Grader in the Amount of \$432,119. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- b) Resolution No. 5158 – A Resolution Awarding a Contract to RWC International Ltd to Provide an Asphalt Truck in the Amount of \$411,811. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- c) Resolution No. 5159 – A Resolution Authorizing the City of Fairbanks to Apply for Funds From the United States Department of Transportation for the FY2025 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant Program for Island Homes Subdivision Reconstruction. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- d) Resolution No. 5160 – A Resolution Authorizing the City of Fairbanks to Apply for Funds From FY2026 Congressionally Directed Spending (CDS) Appropriations for the Island Homes Subdivision Reconstruction. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- e) Resolution No. 5161 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the Alaska Division of Homeland Security for the FFY2025 State Homeland Security Program. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- f) Ordinance No. 6304 – An Ordinance Amending Fairbanks General Code Chapter 54 Procurement, Sections 54-39 and 54-241, to Clarify the Council Notification Requirement for Sole Source Purchasing. Introduced by Mayor Pruhs.

Mr. Cleworth, seconded by **Ms. Sprinkle**, moved to ADVANCE Ordinance No. 6304.

Mr. Cleworth asked for clarification on whether Section 54-39(b) had been correctly notated. Clerk Snider explained that the language of the new Sec. 54-39(b) currently existed within the previous subsection and was being separated into a new subsection (b). She stated the subsections to follow were updated accordingly.

Mr. Cleworth asked if other parts of the Fairbanks General Code (FGC) place restrictions on the sale or disposal of certain surplus property, such as evidence from FPD or firearms, which would not be subject to the allowances for disposal provided to the Purchasing Agent. Attorney Chard

confirmed that a separate section of FGC addresses those types of situations, and he indicated that it may be prudent to include additional language referencing those items. **Mayor Pruhs** suggested that the issue be discussed at the next work session.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6304 AS FOLLOWS:

YEAS: Tidwell, Cleworth, Marney, Sprinkle, Therrien
NAYS: None
ABSENT: Ringstad
Mayor Pruhs declared MOTION CARRIED.

- g) Ordinance No. 6305 – An Ordinance Amending Fairbanks General Code Section 70-162, to Ensure Visible and Safe Traffic Intersections and Amending the City Schedule of Fees and Charges for Services. Introduced by Mayor Pruhs.

Ms. Sprinkle, seconded by **Mr. Marney**, moved to ADVANCE Ordinance No. 6305.

Mr. Cleworth pointed out that the heading for Sec. 70-162 only references regulations for “planting” but that some of the added language within the section addresses obstructions other than foliage. He suggested that if he was looking for information about fencing regulations, he would skip past that section once he read the title. **Mayor Pruhs** stated that he would work with the City Engineer and Attorney to resolve the issue and asked Mr. Cleworth to email him a list of things he had made note of within the ordinance. **Mr. Cleworth** shared an experience of an appeal process for a property owner off Cowles Street who was being directed to move an obstructing fence. He stated that the owner appealed the ruling due to the fence being in place since Alaska’s territorial days. **Mayor Pruhs** acknowledged that grandfathering exemptions is common. **Mr. Cleworth** explained that the City can get itself into trouble if there is not language to address what can be grandfathered, and he also mentioned Borough standards. He asserted that he would have a problem going after someone’s fence if it had been unchanged for decades. **Mayor Pruhs** concurred that those are important issues and committed to having more details by the next work session. He indicated that having a clear appeal process, plus checks and balances, is important anytime the City is dealing with private property.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6305 AS FOLLOWS:

YEAS: Cleworth, Marney, Sprinkle, Therrien, Tidwell
NAYS: None
ABSENT: Ringstad
Mayor Pruhs declared MOTION CARRIED.

- h) Ordinance No. 6306 – An Ordinance Amending Fairbanks General Code Section 70-161 and the Local Amendments to the 2018 International Fire Code Adopted by Reference at Fairbanks General Code Section 30-32, and Amending the City Schedule of Fees and Charges for Services to Ensure Access to Fire Hydrants. Introduced by Mayor Pruhs.

Ms. Therrien, seconded by **Mr. Cleworth**, moved to ADVANCE Ordinance No. 6306.

Mr. Cleworth addressed the firm language of the newly added Sec. 70-161(e) which indicates that an individual would have only 24 hours to rectify the situation described therein. He suggested that that is a tight window for many people to correct matters of snow and ice placement and that there does not appear to be any discretion provided to the Director of Public Works. **Mayor Pruhs** agreed that there must be a standard but with reasonable flexibility.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6306 AS FOLLOWS:

YEAS: Tidwell, Therrien, Sprinkle, Marney, Cleworth

NAYS: None

ABSENT: Ringstad

Mayor Pruhs declared MOTION CARRIED.

- i) Ordinance No. 6307 – An Ordinance Reestablishing the Incentive Bonus Program with the Fairbanks Police Department for Recruitment and Hiring. Introduced by Mayor Pruhs.

ADVANCED ON THE CONSENT AGENDA

- j) Ordinance No. 6308 – An Ordinance Reestablishing the Incentive Bonus Program with the Fairbanks Emergency Communications Center for Recruitment and Hiring. Introduced by Mayor Pruhs.

Ms. Sprinkle, seconded by **Mr. Marney**, moved to ADVANCE Ordinance No. 6308.

Mr. Marney expressed concern with the provision of the sign-on bonus being available to former staff members after only a 12-month absence from employment with the Fairbanks Emergency Communications Center (FECC). He added that the second half of the bonus being paid upon completion of a probationary period is much earlier than the similar incentive offered to police officers. He suggested that the bonus might not help with retention problems. Chief of Staff Michael Sanders highlighted language which stated that no individual could receive the bonus more than once – the same language that was in place when the program was installed. **Mr. Marney** indicated that he would like to see something to better address retention.

Ms. Tidwell noted that the attached agreement included a provision that the employee would stay for at least three years and that leaving prior to that would require a prorated payback of the bonus. **Mr. Marney** agreed that this was an adequate way to address the issue.

Mr. Cleworth concurred that the FPD incentive program differs from the FECC one in that police officers would receive their second half of the bonus after three years whereas dispatchers receive theirs after completing their probationary period, which is about nine months after hire. He recounted that the FPD program had initially included a longer threshold but eventually was settled on three years. He agreed that if they wanted to focus on retention, a longer stretch of time might be appropriate to receive the second half of the bonus.

M. Sanders pointed out that the FPD bonus was \$60,000 compared to \$15,000 for FECC. He suggested waiting three years for another \$30,000 makes more sense than doing so for \$7,500. **Mr. Marney** acknowledged that it would likely not be as effective and may even have a negative

effect. He noted that the existing program seems to be working, with six individuals being hired since implementation and with four of those remaining with the FECC. He pointed out that the FPD has seen about a 50% retention rate.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6308 AS FOLLOWS:

YEAS: Sprinkle, Therrien, Cleworth, Marney, Tidwell
NAYS: None
ABSENT: Ringstad
Mayor Pruhs declared MOTION CARRIED.

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Fairbanks Diversity Council Meeting Minutes of November 12, 2024
ACCEPTED on the CONSENT AGENDA
- b) Discretionary Fund Committee Meeting Minutes of December 6, 2024
ACCEPTED on the CONSENT AGENDA
- c) Memorandum Regarding Codification Error, FGC 70-42. - Sale or Disposal Form
APPROVED on the CONSENT AGENDA
- d) Memorandum Regarding City Clerk 2025 Travel Budget
APPROVED on the CONSENT AGENDA

COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

Ms. Therrien reported that the Legislative Committee recently met. She shared several items that had been discussed plus notes on the current legislative session in Juneau, including:

- The legislature is coming into an existing deficit of \$1.5 billion.
- It is unclear if the State can use the Constitutional Budget Reserve to address the deficit.
- The legislature is hoping for a supplemental appropriation for municipal assistance.
- Without a supplemental appropriation, the City of Fairbanks will likely receive around \$80,000 instead of \$400,000 to \$500,000.
- M. Sanders will be working on the City's capital requests to be addressed in March.
- An alternative categorization for the criminal charge of spitting on a public safety officer is being reviewed.
- Mayor Pruhs plans to travel to Juneau in February and April, and she plans to go in March.
- The Permanent Fund Dividend will likely be around \$1,000.
- A fairly flat budget, with a modest capital budget, is expected.

Ms. Therrien shared that she had emailed notes for her three days of attendance at the Alaska Municipal League (AML) conference in December. She added that she would like to focus on working with the various Native organizations in Fairbanks to coordinate mutual funding efforts to address problems within the community.

Mr. Cleworth discussed a recent letter that had been forwarded by the City Clerk from the Chena Riverfront Commission, which addressed the difficulty in coming to an agreement with the Alaska Railroad regarding the long-pursued bike path project. He shared that he had also received communication from the railroad to the Fairbanks Area Surface Transportation (FAST) Planning Policy Board, which he chairs. He explained that both the State of Alaska Department of Transportation (DOT) and the Alaska Railroad have different sets of requirements and regulations that appear to be in conflict for the proposed project. He stated that the Chena Riverfront Commission has essentially appealed to the leadership of both organizations to find a way to work through the issues for the benefit of the community. **Mayor Pruhs** shared that he has been involved with the project for about 30 years and that it is apparent that it will only be able to move forward with a land purchase. **Mr. Cleworth** acknowledged that the Alaska Railroad was given land such as this to allow it to have assets to ensure continued healthy operation and that if the organization were to consider selling that stretch of riverfront property, it would profit far more by selling it for residential property development. He pointed out that if the railroad was required to get an assessment of the property value based on what could be done with it, it is unlikely that the State would be able to afford the purchase, given the potential it has beyond a bike path.

Ms. Sprinkle reported that the Chena Riverfront Commission recently met and that the bike path had been a significant topic of discussion, as it has been since the late 1980s. She admitted that it is a messy issue and expressed hope that a solution can be found. She shared that the Chamber of Commerce Board of Directors had also met, with the current focus being on the fly-in to Juneau to advocate for the issues of major concern to the Fairbanks community.

Mayor Pruhs addressed Mr. Ringstad's absence and shared that they had spoken on the phone regarding a current family obligation. He stated that he had excused Mr. Ringstad's absence.

Mr. Marney discussed the issues raised by B. Nikolaides about the downtown post office and encouraged him to take B. Butler up on her offer to assist the next time there is a situation. He spoke highly of B. Butler's efforts and success in helping with various difficult situations in the community. B. Nikolaides thanked him for the recommendation and committed to doing so.

Ms. Tidwell stated that she did not have any committee reports but shared that the Economic Development Commission would be meeting soon and would hear a presentation from the Fairbanks Economic Development Commission regarding their effort to become the Alaska Regional Development Organization for the region. She reported that she would also be traveling to Juneau in February and would be happy to meet with Ms. Therrien to discuss how she could further support efforts to promote the legislative priorities the Council had established for 2025.

Mayor Pruhs thanked Ms. Tidwell for her service on the Fairbanks North Star Borough Planning Commission. He stated that Olivia Rodriguez had been appointed to fill Ms. Tidwell's seat.

CITY CLERK'S REPORT

Clerk Snider reported that registration for the upcoming Citizen Engagement Academy has been successful, that the 2025 class is full, and that people may still apply to be added to the waiting list. She indicated that the Mayor had made a request for the Council to consider moving the Regular Meeting of March 10, 2025 to March 17. **Mayor Pruhs** explained that he will be traveling to Washington, D.C. and that the week of March 10 was the most ideal time for the trip. He stated that if the date change was problematic for others, they could keep the original date and have Mr. Cleworth chair the meeting in his absence. Clerk Snider clarified that any change to the approved meeting schedule would need to be done by motion with a majority vote.

CITY ATTORNEY'S REPORT

Attorney Chard indicated that he had nothing to report and thanked the Councilmembers for their service to the community.

Ms. Therrien asked if there was an update to the potential change of venue for an upcoming litigation. **Mayor Pruhs** responded that the issue was a confidential topic meant for Executive Session discussion only. Attorney Chard invited Ms. Therrien to reach out to him directly if she would like an update on the matter.

ADJOURNMENT

Ms. Tidwell, seconded by **Ms. Sprinkle**, moved to ADJOURN the meeting.

Mayor Pruhs called for objection and, hearing none, so ORDERED.

Mayor Pruhs declared the meeting adjourned at 8:00 p.m.

DAVID PRUHS, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: CC



800 Cushman Street
Fairbanks, AK 99701

Telephone (907) 459-6702
Fax (907) 459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk



SUBJECT: Alcohol License Renewal Applications

DATE: February 5, 2025

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following alcohol license renewal applications:

Lic. #	DBA	License Type	Licensee	Address
3997	BPO Elks Lodge #1551	Club	Fairbanks Lodge #1551 of the BPO of Elks	1003 Pioneer Road
5887	RNDC Alaska	General Wholesale	RNDC Alaska, LLC	945 Elizabeth Street
4464	Fred Meyer #224	Package Store	Fred Meyer Stores, Inc.	930 Old Steese Highway

Pursuant to FGC Sec. 14-178 the Council may determine whether to protest alcohol license renewal applications after holding a public hearing. As required by FGC Sec. 14-167(b), I have sent written notice of the public hearing to the above-listed licensees. The 60-day response deadline to AMCO for these alcohol license renewals is February 28, 2025.

The Police Department has included call reports for the locations listed above, but **there are no department-recommended protests** for these alcohol license renewal applications.

CITY OF FAIRBANKS PUBLIC SAFETY

Event List with Report Numbers

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	07/20/2024 12:23:14	TRESPASS OVERRIDE -	1003 PIONEER RD	O5	NRP	07/20/2024 13:17:29
	05/25/2024 02:07:40	SUSP CIRCUMSTANCES -	1003 PIONEER RD	O17	NRP	05/25/2024 02:18:02
	05/08/2024 12:54:53	SI - FOLLOW-UP	1003 PIONEER RD	O6	NRP	05/08/2024 12:58:13
	05/07/2024 20:47:32	TRESPASS/UNWANTED -	1003 PIONEER RD	O17	NRP	05/08/2024 06:46:31
24001436	05/07/2024 19:17:27	SUPP-	1003 PIONEER RD	C3	RPT	05/07/2024 20:22:00
	05/07/2024 14:47:20	TRESPASS/UNWANTED -	1003 PIONEER RD	O6	NRP	05/07/2024 15:06:44
	04/02/2024 22:57:44	ALARM BURGLARY -	1003 PIONEER RD	S5	FAB	04/02/2024 23:12:44

Total Number of Events Listed: 7

CITY OF FAIRBANKS PUBLIC SAFETY

Event List with Report Numbers

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	10/13/2024 01:44:38	ALARM BURGLARY -	945 ELIZABETH ST	O33	FAB	10/13/2024 01:58:05
24001614	05/21/2024 05:31:36	THEFT FROM VEHICLE -	945 ELIZABETH ST	O37	RPT	05/21/2024 06:10:58

Total Number of Events Listed: 2

CITY OF FAIRBANKS PUBLIC SAFETY

Event List with Report Numbers

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	01/09/2025 08:51:27	SUSPICIOUS VEHICLE -	930 OLD STEESE HWY	S39	NRP	01/09/2025 09:52:02
25000048	01/05/2025 16:17:32	DISTURBANCE VERBAL	930 OLD STEESE HWY	O11	RPT	01/05/2025 18:18:16
25000018	01/02/2025 08:10:31	PAST VEHICLE THEFT -	930 OLD STEESE HWY	S15	RPT	01/02/2025 11:17:41
24004316	12/30/2024 14:03:11	SI - FOLLOW-UP	930 OLD STEESE HWY	O31	RPT	12/30/2024 16:27:06
	12/29/2024 03:47:59	SI - FLAG DOWN	930 OLD STEESE HWY	O33	NRP	12/29/2024 03:52:06
	12/18/2024 16:05:24	REDDI	930 OLD STEESE HWY	O42	NRP	12/18/2024 16:36:00
24004172	12/16/2024 15:03:24	TRESPASS/UNWANTED -	930 OLD STEESE HWY	O23	RPT	12/16/2024 16:11:08
	12/15/2024 20:32:14	SUSPICIOUS PERSON -	930 OLD STEESE HWY	O23	NRP	12/15/2024 20:57:26
	12/10/2024 13:34:13	DISTURBANCE	930 OLD STEESE HWY	O50	NRP	12/10/2024 16:28:06
24004080	12/07/2024 23:24:43	MISSING - BRAVO	930 OLD STEESE HWY	O28	RPT	12/08/2024 01:14:53
	12/06/2024 00:51:58	SI - SECURITY CHECK	930 OLD STEESE HWY	O33	NRP	12/06/2024 00:55:53
24004058	12/05/2024 20:56:36	FRAUD/FORGERY -	930 OLD STEESE HWY	O8	RPT	12/05/2024 23:25:28
24003966	11/28/2024 12:12:07	SI - FOLLOW-UP	930 OLD STEESE HWY	O42	RPT	11/28/2024 13:05:41
24003966	11/27/2024 13:23:03	MISCHIEF - CHARLIE	930 OLD STEESE HWY	O42	RPT	11/27/2024 15:31:54
	11/25/2024 16:19:55	DISTURBANCE PHYSICAL	930 OLD STEESE HWY	S21	NRP	11/25/2024 16:29:52
	11/18/2024 17:37:54	URGENT WELFARE	930 OLD STEESE HWY	O31	NRP	11/18/2024 18:08:42
24003846	11/16/2024 22:06:11	THEFT - DELTA	930 OLD STEESE HWY	O13	RPT	11/16/2024 23:02:38
	11/13/2024 22:01:15	DRUGS - USE - CHARLIE	930 OLD STEESE HWY	O17	SUBL	11/13/2024 23:08:35
	11/13/2024 11:27:46	THREAT - BRAVO	930 OLD STEESE HWY	O23	NRP	11/13/2024 14:47:51
	11/11/2024 16:44:44	THREAT - BRAVO	930 OLD STEESE HWY	O23	NRP	11/11/2024 17:34:21
	11/10/2024 20:01:26	THEFT OR VEH THEFT	930 OLD STEESE HWY	O50	NRP	11/11/2024 12:10:34
	11/08/2024 20:53:25	TRESPASS OVERRIDE -	930 OLD STEESE HWY	O13	NRP	11/08/2024 22:51:34
24003730	11/06/2024 20:10:12	THEFT - DELTA	930 OLD STEESE HWY	O42	RPT	11/06/2024 23:04:17
	11/04/2024 13:41:27	TRESPASS/UNWANTED -	930 OLD STEESE HWY		CALL	11/04/2024 13:43:42
	11/03/2024 22:24:20	URGENT WELFARE	930 OLD STEESE HWY	O37	NRP	11/03/2024 22:49:59
	11/02/2024 17:47:09	TRESPASS/UNWANTED -	930 OLD STEESE HWY	O50	NRP	11/02/2024 18:12:50
	11/01/2024 23:28:38	TRESPASS/UNWANTED -	930 OLD STEESE HWY	O33	NRP	11/01/2024 23:39:48
	11/01/2024 23:00:49	THEFT OR VEH THEFT	930 OLD STEESE HWY	O13	NRP	11/01/2024 23:28:44

Report Generated: 01/13/2025 10:47:27 | User ID: 1328

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
24003607	10/28/2024 18:16:59	TRAF HAZ/VEH/COND -	930 OLD STEESE HWY	S21	NRP	10/28/2024 18:23:59
	10/27/2024 14:17:21	PAST THEFT - BRAVO	930 OLD STEESE HWY	O23	RPT	10/27/2024 15:15:21
	10/27/2024 06:09:54	SI - SECURITY CHECK	930 OLD STEESE HWY	O16	NRP	10/27/2024 06:17:44
	10/27/2024 01:33:02	SI - SECURITY CHECK	930 OLD STEESE HWY	O33	NRP	10/27/2024 01:35:46
	10/26/2024 18:11:56	DISTURBANCE PHYSICAL	930 OLD STEESE HWY	O11	NRP	10/26/2024 18:56:05
	10/26/2024 15:29:24	TRESPASS/UNWANTED -	930 OLD STEESE HWY	O50	NRP	10/26/2024 16:10:28
	10/22/2024 16:36:44	911 HANG-UP - CHARLIE	930 OLD STEESE HWY	O23	NRP	10/22/2024 16:54:13
	10/22/2024 15:06:32	PHYSICAL DOMESTIC	930 OLD STEESE HWY	O50	NRP	10/22/2024 15:26:09
24003553	10/22/2024 11:48:06	SUSPICIOUS	930 OLD STEESE HWY	O50	SUBL	10/22/2024 12:00:47
	10/22/2024 10:37:49	911 HANG-UP - CHARLIE	930 OLD STEESE HWY	O50	NRP	10/22/2024 10:57:18
	10/20/2024 22:40:37	PAST VEHICLE THEFT -	930 OLD STEESE HWY	O37	RPT	10/20/2024 23:20:01
	10/06/2024 21:39:50	SI - FIELD CONTACT	930 OLD STEESE HWY	O42	NRP	10/06/2024 21:50:21
	10/05/2024 10:49:27	PAST THEFT - BRAVO	930 OLD STEESE HWY		CALL	10/05/2024 11:25:42
	10/04/2024 18:14:17	HARASSMENT - BRAVO	930 OLD STEESE HWY	O5	NRP	10/04/2024 18:38:08
	10/04/2024 13:40:19	PAST HIT & RUN - ALPHA	930 OLD STEESE HWY	O31	NRP	10/04/2024 14:21:43
	10/03/2024 19:20:49	DISTURBANCE VERBAL	930 OLD STEESE HWY	O42	NRP	10/03/2024 19:36:51
	10/03/2024 13:14:09	PRIVATE IMPOUND	930 OLD STEESE HWY		PRI	10/03/2024 13:31:29
	09/29/2024 05:46:43	SI - SECURITY CHECK	930 OLD STEESE HWY	O33	NRP	09/29/2024 05:53:58
	09/28/2024 22:58:17	SUSPICIOUS VEHICLE -	930 OLD STEESE HWY	S19	NRP	09/28/2024 23:13:46
	09/28/2024 10:48:15	URGENT WELFARE	930 OLD STEESE HWY		CBWC	09/28/2024 11:08:19
	09/27/2024 23:47:52	SI - SECURITY CHECK	930 OLD STEESE HWY	O33	NRP	09/27/2024 23:52:53
	09/23/2024 14:29:32	SUSP CIRCUMSTANCES -	930 OLD STEESE HWY	DESK1	NRP	09/23/2024 14:44:25
	09/21/2024 14:46:18	PD PROQA PROCESSED	930 OLD STEESE HWY		911	09/21/2024 14:48:34
	09/20/2024 18:52:19	DRUGS - USE - CHARLIE	930 OLD STEESE HWY	O31	NRP	09/20/2024 19:17:53
24003173	09/19/2024 07:53:55	SUSPICIOUS	930 OLD STEESE HWY	O23	NRP	09/19/2024 10:10:48
	09/18/2024 13:12:19	TRESPASS/UNWANTED -	930 OLD STEESE HWY	O42	NRP	09/18/2024 13:46:28
	09/16/2024 12:16:09	SEXUAL ASLT - BRAVO	930 OLD STEESE HWY	O31	RPT	09/16/2024 13:32:45
24003164	09/15/2024 18:46:50	ASSAULT - BRAVO	930 OLD STEESE HWY	S39	RPT	09/15/2024 20:35:55
	09/14/2024 20:55:59	WELFARE CHECK	930 OLD STEESE HWY		COMM	09/14/2024 21:02:55
	09/11/2024 21:36:18	SUSPICIOUS VEHICLE -	930 OLD STEESE HWY	O17	NRP	09/11/2024 22:01:41
	09/11/2024 14:11:43	HIT & RUN	930 OLD STEESE HWY		ACCI	09/12/2024 08:58:28
	09/11/2024 05:41:37	ALARM BURGLARY -	930 OLD STEESE HWY	O37	FAB	09/11/2024 05:50:11

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	09/06/2024 22:44:36	TRESPASS/UNWANTED -	930 OLD STEESE HWY	O30	NRP	09/06/2024 23:15:43
	09/06/2024 21:11:31	URGENT WELFARE	930 OLD STEESE HWY	O30	NRP	09/07/2024 08:08:36
	09/03/2024 21:42:25	DISTURBANCE VERBAL	930 OLD STEESE HWY	O33	NRP	09/03/2024 22:50:53
	08/30/2024 23:35:51	PRIVATE IMPOUND	930 OLD STEESE HWY		PRI	08/30/2024 23:45:51
	08/29/2024 15:49:21	WANTED PERSON -	930 OLD STEESE HWY	O42	NRP	08/29/2024 16:07:49
	08/28/2024 08:00:51	WANTED PERSON -	930 OLD STEESE HWY	I22	SUBL	08/28/2024 10:30:16
	08/24/2024 23:46:46	SUSP CIRCUMSTANCES -	930 OLD STEESE HWY		CBWC	08/25/2024 00:00:29
	08/24/2024 02:05:04	ALARM BURGLARY -	930 OLD STEESE HWY	O30	FAB	08/24/2024 02:22:55
24002832	08/22/2024 16:50:56	WANTED PERSON -	930 OLD STEESE HWY	O42	RPT	08/22/2024 17:37:25
	08/21/2024 17:27:04	MVC - NO INJURIES -	930 OLD STEESE HWY	O42	NRP	08/21/2024 18:03:30
	08/20/2024 17:09:18	MVC - NO INJURIES -	930 OLD STEESE HWY	DESK	NRP	08/20/2024 17:24:10
	08/16/2024 16:45:03	PAST HIT & RUN - ALPHA	930 OLD STEESE HWY	DESK	NRP	08/16/2024 17:04:59
	08/16/2024 12:54:43	WANTED PERSON -	930 OLD STEESE HWY	O5	NRP	08/16/2024 13:02:37
24002747	08/16/2024 12:06:40	WANTED PERSON -	930 OLD STEESE HWY	O13	RPT	08/16/2024 13:02:56
	08/10/2024 21:00:05	MISSING PERSON AT	930 OLD STEESE HWY		CALL	08/10/2024 21:09:40
	08/09/2024 19:57:27	DISTURBANCE VERBAL	930 OLD STEESE HWY	O11	NRP	08/09/2024 20:17:12
	08/08/2024 15:29:05	PAST HIT & RUN - ALPHA	930 OLD STEESE HWY	O42	NRP	08/08/2024 16:05:40
	08/04/2024 16:50:39	URGENT WELFARE	930 OLD STEESE HWY		CALL	08/04/2024 16:55:42
	07/23/2024 07:55:38	WEAPONS INCIDENT -	930 OLD STEESE HWY	O37	NRP	07/23/2024 08:16:50
24002434	07/23/2024 06:49:50	SI - FOLLOW-UP	930 OLD STEESE HWY	O17	RPT	07/23/2024 07:25:48
	07/22/2024 23:48:02	TRESPASS/UNWANTED -	930 OLD STEESE HWY		SUBL	07/22/2024 23:51:05
24002434	07/22/2024 21:34:51	THEFT OR VEH THEFT	930 OLD STEESE HWY	O17	RPT	07/22/2024 22:10:39
	07/22/2024 14:57:19	WELFARE CHECK - LOG	930 OLD STEESE HWY	O31	NRP	07/22/2024 15:43:21
	07/22/2024 09:14:22	SI - SECURITY CHECK	930 OLD STEESE HWY	O16	NRP	07/22/2024 09:20:16
	07/21/2024 15:02:34	SUSPICIOUS PERSON -	930 OLD STEESE HWY	O31	NRP	07/21/2024 15:24:40
	07/20/2024 15:24:35	SUPP-	930 OLD STEESE HWY	O13	NRP	07/20/2024 15:49:09
24002367	07/17/2024 16:59:46	PAST THEFT - BRAVO	930 OLD STEESE HWY	O13	RPT	07/17/2024 19:17:58
22002241	07/10/2024 12:14:01	SI - FOLLOW-UP	930 OLD STEESE HWY	O42	RPT	07/10/2024 13:49:03
24002241	07/09/2024 13:25:29	PAST THEFT - BRAVO	930 OLD STEESE HWY	O42	RPT	07/09/2024 14:52:10
	07/07/2024 12:42:36	DUI - MOVING - DELTA	930 OLD STEESE HWY	O5	NRP	07/07/2024 13:09:31
	07/03/2024 20:42:53	SUSP CIRCUMSTANCES -	930 OLD STEESE HWY	O30	NRP	07/04/2024 00:47:49
	07/01/2024 14:08:35	PD PROQA PROCESSED	930 OLD STEESE HWY		CALL	07/01/2024 14:11:12

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
24002050	06/25/2024 06:44:15	HIT & RUN	930 OLD STEESE HWY	S15	RPT	06/25/2024 07:39:27
24002036	06/23/2024 22:21:08	SUPP-	930 OLD STEESE HWY	O25	RPT	06/23/2024 23:17:58
24002036	06/23/2024 16:04:25	WEAPONS INCIDENT -	930 OLD STEESE HWY	O31	RPT	06/23/2024 17:20:54
	06/22/2024 14:41:55	DUI - PARKED - CHARLIE	930 OLD STEESE HWY	O23	NRP	06/22/2024 15:15:59
	06/20/2024 12:20:07	PHYSICAL DOMESTIC	930 OLD STEESE HWY	O42	NRP	06/20/2024 12:35:54
	06/18/2024 15:25:26	FOUND PERSON - BRAVO	930 OLD STEESE HWY	O42	NRP	06/18/2024 15:59:04
	06/12/2024 18:45:16	VERBAL DOMESTIC DIST	930 OLD STEESE HWY	O42	NRP	06/12/2024 19:17:07
24001850	06/10/2024 18:59:23	DRUGS - FOUND - BRAVO	930 OLD STEESE HWY	O6	RPT	06/10/2024 20:46:55
24001791	06/06/2024 15:40:54	PAST THEFT - BRAVO	930 OLD STEESE HWY	O11	RPT	06/06/2024 16:33:21
24001773	06/04/2024 16:54:53	PAST THEFT - BRAVO	930 OLD STEESE HWY	O6	RPT	06/04/2024 17:59:11
	06/04/2024 11:32:23	TRESPASS OVERRIDE -	930 OLD STEESE HWY	S21	NRP	06/04/2024 13:24:02
	06/03/2024 20:51:56	DUI - MOVING - DELTA	930 OLD STEESE HWY	O31	NRP	06/03/2024 21:08:33
	06/02/2024 13:27:24	SUSP CIRCUMSTANCES -	930 OLD STEESE HWY	S21	NRP	06/02/2024 13:32:17
	06/01/2024 07:45:31	SI - FIELD CONTACT	930 OLD STEESE HWY	O7	NRP	06/01/2024 07:48:58
	05/30/2024 21:50:49	DRUGS - USE - CHARLIE	930 OLD STEESE HWY		CALL	05/30/2024 22:09:22
	05/23/2024 22:52:04	WEAPONS INCIDENT -	930 OLD STEESE HWY	L3	NRP	05/23/2024 23:23:07
	05/23/2024 14:09:20	URGENT WELFARE	930 OLD STEESE HWY	O11	NRP	05/23/2024 14:43:00
	05/22/2024 21:53:23	INCAPACITATED PERSON	930 OLD STEESE HWY		RESP	05/22/2024 21:53:46
	05/22/2024 17:40:02	MISSING - BRAVO	930 OLD STEESE HWY	O11	NRP	05/22/2024 17:57:31
24001632	05/22/2024 15:30:27	DISTURBANCE PHYSICAL	930 OLD STEESE HWY	O6	RPT	05/22/2024 17:46:35
24001559	05/21/2024 15:14:01	SI - FOLLOW-UP	930 OLD STEESE HWY	O50	RPT	05/21/2024 15:59:18
	05/20/2024 19:22:49	INCAPACITATED PERSON	930 OLD STEESE HWY	O6	NRP	05/20/2024 19:40:42
	05/19/2024 08:49:55	URGENT WELFARE	930 OLD STEESE HWY	S39	NRP	05/19/2024 09:11:58
24001570	05/17/2024 20:06:58	PAST THEFT - BRAVO	930 OLD STEESE HWY	O31	RPT	05/17/2024 20:26:11
	05/17/2024 16:41:40	PAST HIT & RUN - ALPHA	930 OLD STEESE HWY	O31	NRP	05/17/2024 17:29:13
	05/16/2024 21:52:58	SUSP CIRCUMSTANCES -	930 OLD STEESE HWY	O8	NRP	05/17/2024 00:16:25
24001528	05/14/2024 13:25:55	THEFT OR VEH THEFT	930 OLD STEESE HWY	O50	RPT	05/14/2024 14:33:40
24001510	05/13/2024 14:55:35	WANTED PERSON -	930 OLD STEESE HWY	S21	RPT	05/13/2024 15:43:29
24001364	05/11/2024 15:24:24	SI - FOLLOW-UP	930 OLD STEESE HWY	O31	NRP	05/11/2024 15:53:08
	05/10/2024 22:21:13	SUSP CIRCUMSTANCES -	930 OLD STEESE HWY	S19	NRP	05/10/2024 23:25:45
	05/07/2024 19:15:41	SUSP CIRCUMSTANCES -	930 OLD STEESE HWY	O50	NRP	05/07/2024 19:44:47
	05/07/2024 08:46:31	TRESPASS/UNWANTED -	930 OLD STEESE HWY	O28	NRP	05/07/2024 09:06:05

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
24001392	05/07/2024 05:19:15	PAST BURGLARY -	930 OLD STEESE HWY	O17	RPT	05/07/2024 06:35:44
24001382	05/06/2024 09:30:17	PAST THEFT - BRAVO	930 OLD STEESE HWY	O31	RPT	05/06/2024 13:45:42
	05/06/2024 07:15:17	HITRUN - NO/MINOR INJ -	930 OLD STEESE HWY	O37	NRP	05/06/2024 08:05:55
	05/04/2024 19:12:46	MINOR TRAF VIOL/COMP	930 OLD STEESE HWY	O11	NRP	05/04/2024 19:57:24
	05/02/2024 00:33:42	SI - SECURITY CHECK	930 OLD STEESE HWY	O17	NRP	05/02/2024 00:58:47
	05/01/2024 16:37:54	SUSP CIRCUMSTANCES -	930 OLD STEESE HWY	O11	NRP	05/01/2024 17:06:23
24001267	04/27/2024 09:49:50	THEFT - DELTA	930 OLD STEESE HWY	S15	RPT	04/27/2024 11:37:31
	04/24/2024 16:48:45	WANTED PERSON -	930 OLD STEESE HWY	O42	NRP	04/24/2024 17:10:44
24001169	04/19/2024 19:31:21	ASSAULT CHARLIE -JUST	930 OLD STEESE HWY	O11	RPT	04/19/2024 20:33:02
	04/19/2024 19:11:35	WANTED PERSON -	930 OLD STEESE HWY	L4	NRP	04/19/2024 19:45:22
24001166	04/19/2024 14:23:12	SI - FIELD CONTACT	930 OLD STEESE HWY	S39	RPT	04/19/2024 15:02:22
24001166	04/19/2024 14:03:57	TRESPASS/UNWANTED -	930 OLD STEESE HWY	S39	NRP	04/19/2024 14:16:16
	04/19/2024 09:39:38	REDDI	930 OLD STEESE HWY	DESK	NRP	04/19/2024 10:21:04
	04/17/2024 13:59:22	LOST PROPERTY - ALPHA	930 OLD STEESE HWY	DESK1	NRP	04/17/2024 14:13:43
24001138	04/16/2024 15:25:25	PAST DOMESTIC	930 OLD STEESE HWY	O6	RPT	04/16/2024 19:18:15
	04/14/2024 19:22:25	DISTURBANCE VERBAL	930 OLD STEESE HWY	O31	NRP	04/14/2024 20:01:30
	04/12/2024 18:49:04	URGENT WELFARE	930 OLD STEESE HWY	O31	NRP	04/12/2024 19:10:43
	04/12/2024 13:01:54	SI - FIELD CONTACT	930 OLD STEESE HWY	O7	NRP	04/12/2024 13:09:13
	04/11/2024 20:16:13	VERBAL DOMESTIC DIST	930 OLD STEESE HWY	O8	NRP	04/11/2024 20:35:22
	04/09/2024 11:06:59	TRESPASS/UNWANTED -	930 OLD STEESE HWY	O6	NRP	04/09/2024 15:21:47
	04/07/2024 17:56:11	PD PROQA PROCESSED	930 OLD STEESE HWY		COMM	04/07/2024 18:19:14
	04/07/2024 15:29:33	TRESPASS/UNWANTED -	930 OLD STEESE HWY	O50	SUBL	04/07/2024 15:57:27
	04/06/2024 20:22:25	SUSP CIRCUMSTANCES -	930 OLD STEESE HWY	O50	NRP	04/06/2024 21:29:30
	04/06/2024 19:57:18	PAST DISTURBANCE -	930 OLD STEESE HWY	O31	CALL	04/06/2024 20:06:35
	04/05/2024 23:32:08	SUSP CIRCUMSTANCES -	930 OLD STEESE HWY	O30	NRP	04/05/2024 23:45:47
	04/03/2024 19:26:24	SUSP CIRCUMSTANCES -	930 OLD STEESE HWY	L4	NRP	04/03/2024 19:40:55
24000990	04/03/2024 03:11:41	OFFICER ADVICE	930 OLD STEESE HWY	O16	RPT	04/03/2024 04:27:55
	04/01/2024 17:37:02	URGENT WELFARE	930 OLD STEESE HWY	O42	NRP	04/01/2024 17:55:31
	03/30/2024 18:41:09	PAST MVC - ALPHA	930 OLD STEESE HWY		CALL	03/30/2024 18:57:25
	03/30/2024 14:59:16	SI - FOLLOW-UP	930 OLD STEESE HWY	O8	NRP	03/30/2024 16:06:05
24000946	03/29/2024 18:23:19	PAST THEFT - BRAVO	930 OLD STEESE HWY	O8	RPT	03/29/2024 21:58:14
	03/25/2024 22:58:16	TRESPASS/UNWANTED -	930 OLD STEESE HWY	O17	NRP	03/25/2024 23:27:53

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
24000892	03/24/2024 22:47:18	DEATH-BREATHING	930 OLD STEESE HWY	O37	RPT	03/24/2024 23:45:25
	03/24/2024 02:17:22	ALARM BURGLARY -	930 OLD STEESE HWY	O28	FAB	03/24/2024 02:28:19
	03/22/2024 16:11:19	WELFARE CHECK - LOG	930 OLD STEESE HWY	O42	NRP	03/22/2024 16:32:56
	03/21/2024 04:46:03	ALARM BURGLARY -	930 OLD STEESE HWY	O37	FAB	03/21/2024 04:55:52
	03/20/2024 02:33:13	DAMAGE/VANDALISM -	930 OLD STEESE HWY	O11	NRP	03/20/2024 03:23:49
	03/19/2024 23:34:20	TRESPASS/UNWANTED -	930 OLD STEESE HWY	O37	NRP	03/20/2024 00:42:24
	03/18/2024 06:03:21	SI - SECURITY CHECK	930 OLD STEESE HWY	O16	NRP	03/18/2024 06:10:43
	03/17/2024 20:50:20	FAMILY DIST - JUST	930 OLD STEESE HWY	O11	NRP	03/17/2024 21:11:31
24000810	03/17/2024 16:25:07	WEAPONS INCIDENT -	930 OLD STEESE HWY	O31	RPT	03/17/2024 19:09:15
	03/15/2024 17:51:00	DUI - MOVING - DELTA	930 OLD STEESE HWY	O31	NRP	03/15/2024 18:14:15
	03/13/2024 10:49:07	DRUGS - USE - CHARLIE	930 OLD STEESE HWY	O42	NRP	03/13/2024 12:54:20
	03/10/2024 20:52:46	TRESPASS/UNWANTED -	930 OLD STEESE HWY	O6	NRP	03/10/2024 21:30:44
24000727	03/08/2024 22:28:19	THEFT - DELTA	930 OLD STEESE HWY	O30	RPT	03/08/2024 23:42:52
	03/08/2024 15:31:19	PAST TRAFFIC	930 OLD STEESE HWY	O6	NRP	03/08/2024 17:02:15
	03/07/2024 18:05:55	PAST HIT & RUN - ALPHA	930 OLD STEESE HWY	DESK	NRP	03/07/2024 18:13:38
	03/07/2024 14:52:43	TRAF HAZ/VEH/COND -	930 OLD STEESE HWY	S21	NRP	03/07/2024 15:24:25
	02/29/2024 22:01:01	INCAPACITATED PERSON	930 OLD STEESE HWY	O30	NRP	02/29/2024 23:47:36
	02/29/2024 21:22:27	AOA - NON URGENT -	930 OLD STEESE HWY	O17	NRP	02/29/2024 21:31:31
	02/28/2024 16:34:23	WANTED VEHICLE -	930 OLD STEESE HWY	O42	NRP	02/28/2024 18:47:22
	02/27/2024 09:09:23	URGENT WELFARE	930 OLD STEESE HWY	C3	NRP	02/27/2024 09:42:00
	02/24/2024 11:56:45	THREAT - BRAVO	930 OLD STEESE HWY	O31	NRP	02/24/2024 13:37:26
	02/23/2024 21:32:41	SUSPICIOUS PERSON -	930 OLD STEESE HWY	S19	NRP	02/23/2024 22:19:41
	02/23/2024 14:37:28	WANTED VEHICLE -	930 OLD STEESE HWY	O31	NRP	02/23/2024 15:21:35
	02/22/2024 22:03:07	SUSPICIOUS PERSON -	930 OLD STEESE HWY	O17	NRP	02/22/2024 22:50:21
	02/22/2024 16:43:11	MVC - UNK INJURIES -	930 OLD STEESE HWY	O42	NRP	02/22/2024 19:29:34
	02/15/2024 19:53:55	TRESPASS/UNWANTED -	930 OLD STEESE HWY	O8	NRP	02/15/2024 20:22:03
	02/10/2024 12:25:02	ANIMAL CRUELTY -	930 OLD STEESE HWY		COMM	02/10/2024 12:42:38
24000314	02/08/2024 10:50:05	AOA - NON URGENT -	930 OLD STEESE HWY	O7	RPT	02/08/2024 12:25:14
	02/07/2024 20:51:38	TRESPASS/UNWANTED -	930 OLD STEESE HWY	O6	NRP	02/07/2024 21:12:53
24000361	02/05/2024 16:25:49	PAST VEHICLE THEFT -	930 OLD STEESE HWY	O50	RPT	02/05/2024 17:49:46
	02/05/2024 13:41:34	SI - FOLLOW-UP	930 OLD STEESE HWY	O31	NRP	02/05/2024 14:15:59
	02/03/2024 23:07:40	ALARM BURGLARY -	930 OLD STEESE HWY	S5	FAB	02/03/2024 23:20:23

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
24000338	02/03/2024 16:26:57	THEFT OR VEH THEFT	930 OLD STEESE HWY	O50	RPT	02/03/2024 17:30:09
	01/30/2024 23:14:13	WELFARE CHECK	930 OLD STEESE HWY		CBWC	01/30/2024 23:19:36
	01/28/2024 16:32:56	PAST HIT & RUN - ALPHA	930 OLD STEESE HWY	O37	NRP	01/28/2024 18:09:44
	01/25/2024 22:21:11	INCAPACITATED PERSON	930 OLD STEESE HWY	S19	SUBL	01/25/2024 23:44:27
	01/25/2024 12:08:39	TRESPASS/UNWANTED -	930 OLD STEESE HWY		SUBL	01/25/2024 12:16:03
	01/23/2024 20:32:22	SUSP CIRCUMSTANCES -	930 OLD STEESE HWY		CBWC	01/23/2024 22:16:55
	01/21/2024 07:56:57	911 HANG-UP - CHARLIE	930 OLD STEESE HWY	S5	NRP	01/21/2024 08:08:48
	01/16/2024 22:12:59	SUSP CIRCUMSTANCES -	930 OLD STEESE HWY		CBWC	01/16/2024 22:32:52
24000195	01/16/2024 17:32:52	PAST THEFT - BRAVO	930 OLD STEESE HWY	DESK	RPT	01/16/2024 21:13:06

Total Number of Events Listed: **197**




800 Cushman Street
Fairbanks, AK 99701

Telephone (907) 459-6702
Fax (907) 459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk 

SUBJECT: Marijuana License Renewal Applications

DATE: February 5, 2025

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following alcohol license renewal applications:

Lic. #	DBA	License Type	Licensee	Address
10112	Great Alaskan Bud Company	Standard Marijuana Cultivation Facility	SP&C Enterprises, LLC	1905 Livengood Avenue
10113	Great Alaskan Bud Company	Retail Marijuana Store	SP&C Enterprises, LLC	1905 Livengood Avenue

Pursuant to FGC Sec. 14-214 and 3 AAC 306.060, the Council may determine whether to protest a marijuana license renewal application after holding a public hearing. As required by FGC Sec. 14-214(b), I have sent written notice of the public hearing to the above-listed licensees. The 60-day response deadline to AMCO for these marijuana license renewals is March 3, 2025.

Pursuant to FGC Sec. 14-215(b)(12), I have inquired about complaints filed within the past 12 months with the Fairbanks North Star Borough (FNSB) and AMCO in regard to these marijuana establishments. FNSB and AMCO responded that they have no complaints on file for these licenses within the past year.

The Police Department has included a call report for the location listed above. **There are no department-recommended protests** for these marijuana license renewal applications.

CAD

CAD ToolbarOptionsModulesReportsDisplay

Event History

Out of Service Log

Tow Rotation Listing

Tow Records

Wrecker Companies

Sites

Premise Ranges

Employee

Advisories

Advisory List

BOL Entry

BOL Search

Related Names

Related Vehicles

Message Scheduler

Modules

MonitorLoc CheckPhone DirCommand LineLast 200Event HistoryNG911 Text HistoryNG911 Text Last 10Log Qry

Call Taker/Dispatch

Incident / Event (Search)

911

E911

New Ev

Self Init

Rpt Only

Recom

R. Log

Ev. Log

Add Rmk

Note

Delay

Held

Cmd [F5]

Ref #

Rpt #

Call

Hot Sp

Loc

X-St

Busi

Nature

Caller

Add

LicCk

Link

Event ID

Call recv

AVL

Print

Report

Event Info

Notes

Times

R/E Log

Other

Log Entry

Ani/Ali

Patients

Employee

Names

Vehicles

Rpt #

Source

PU

EMS

Fire

Law

Resc

Othr

Loc

1905 LIVENGOD AVE

FAIR

X-ST

Jur

Service

Agency

FPD

Stat/Beat

District

RA

Busi

GREAT ALASKAN BUD COMPANY

Ph#

Call group

Nature

Alarm level

Priority

QA

Caller

Address

Veh #

Include delayed events

ONESolution CAD

No match found.

Ok

Alarm

Send Export

Re-Open

Dispatch

Enrou

Prev

Next

Add

Duplicate

Delete

Search

View

Exit Srch

LAW

57

* UAPD

A

CSO SHIFT ACTIVITIES UAF

1788 YUKON DR

UAF PD

FIRE

M2

* AGFF

A

SICK PT-AB BREATHING - CH...

3030-C54 DAVIS RD

JILLIAN SQU

Windows Taskbar

CITY OF FAIRBANKS

800 Cushman Street
Fairbanks, AK 99701



CITY CLERK'S OFFICE

Telephone (907) 459-6702
Fax (907) 459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk



SUBJECT: Chauffeur License Appeal

DATE: February 4, 2025

Attached is a copy of Peter Olanna-Bloomstrand's application for a new City of Fairbanks Chauffeur License. The City Clerk's Office has denied this request for licensure pursuant to FGC Section 86-77(a)(7), attached. The criminal background check on Mr. Olanna-Bloomstrand shows that he was convicted of a misdemeanor "Assault in the 4th Degree" on November 7, 2023 (case number 3KN-23-00908CR).

Also attached is FGC Section 86-95 outlining the appeal process for denied Chauffeur applicants. When Mr. Olanna-Bloomstrand was informed of the option to appeal the decision of the City Clerk to the City Council, he requested to be placed on this agenda for your consideration.

If you have any questions, please contact me at 907-459-6774.

Attachments: Request for appeal form
Clerk email to applicant
Chauffeur application packet
Criminal History
FGC Sec. 86-77
FGC Sec. 86-95



City of Fairbanks

Office of the City Clerk

800 Cushman Street

Fairbanks, AK 99701

(907)459-6715

Fax (907)459-6710

REQUEST FOR APPEAL

DATE:

January 27, 2025

TO:

D. Danyielle Snider, City Clerk

FROM:

Peter Olanna-Bloomstrand
(Please Print)

RE:

Request for Appeal Hearing (Chauffeur's License)

Please consider this document a request for an APPEAL HEARING before the Fairbanks City Council regarding the denial of my Chauffeur's License Application. I understand that the City Council will not consider an appeal if the reason for the denial is a conviction for a sexual offense, for a felony drug offense, for driving while intoxicated or for refusal within the time indicated in Sec. 86-77, or if I have had more than one conviction for offenses listed in Sec. 86-77(6)(a)-(g) within the time indicated.

I can be present at the City Council Meeting scheduled for:

Monday, February 10 2025 at 6:30 P.M.

(Meetings are held in the Council Chambers located at 800 Cushman Street, 2nd Floor)

By signing below, I understand that the information and supporting documentation contained in my Chauffeur's License Application will be copied and provided to the Fairbanks City Council. I understand that there will be a public hearing on the above date, at which time the Council will discuss my appeal. I understand that the public hearing may be reproduced electronically, digitally, and/or transmitted over the air waves. I understand that I have no right to expect privacy of the records or information contained in my application, or of any discussions that may occur during the public hearing.

Acknowledgement by Applicant

Official Use Only:

Clerk's Initials:

DS

Date Received:

1/27/25

From: [Dani Snider](#)
To:
Subject: Chauffeur License Appeal - 02/10/2025
Date: Thursday, January 30, 2025 2:55:00 PM
Attachments: [image001.png](#)

Good afternoon, Mr. Olanna-Bloomstrand,

Your Chauffeur License appeal is scheduled to be heard by the Fairbanks City Council on Monday, February 10, 2025. The meeting will begin at 6:30 p.m. City Council meetings are conducted both in person and via Zoom, but I recommend that you attend in person, if possible. If you cannot attend in person, please let me know so that we can arrange for remote participation in the meeting.

The City Council may consider your entire criminal record and driving history when reviewing your appeal, although the only conviction barring your licensure is the assault conviction in November 2023 (3KN-23-00908CR). If you have any documentation you wish to provide to the City Council in support of your appeal, **please have the materials to me by Tuesday, February 4** so that I may include them in the appeal packet.

If you have any questions between now and the date of the appeal hearing, feel free to contact me.

-Dani



D. Danyielle Snider, MMC

City Clerk | City of Fairbanks

Phone: 907.459.6774 | **Fax:** 907.459.6710 | **Email:** dsnider@fairbanks.us

Web: www.fairbanksalaska.us | **Address:** 800 Cushman Street, Fairbanks, AK 99701



CITY OF FAIRBANKS

RECEIVED
(DATE STAMP)
Revised August 2024
JAN 16 2025

CHAUFFEUR LICENSE APPLICATION

City Clerks Office

800 Cushman Street, Fairbanks, AK 99701
(907) 459-6702 | cityclerk@fairbanks.us

TYPE OF LICENSE: NEW ☒ RENEWAL ☐

FEES DUE/COLLECTED: NO Invoice AW

Name: <u>Elec Olanna-Bloomstrand</u>		Other Name(s) Used:	Year(s) of Name Change:
Physical Address:		Home Phone:	
City, State, Zip: <u>Fairbanks, AK 99709</u>		Work/Cell Phone:	
Mailing Address:		AK Driver's License No:	
City, State, Zip:		E-mail Address:	
Date of Birth: <u>1</u>	CCN: <u>1</u>	Place of Birth: <u>Alaska</u>	

Application Requirements

\$75.00* Non-Refundable Application Fee for New Applications and Renewals

\$100.00* Biennial License Fee for New Applications and Renewals

Complete Application, Including Authorization to Obtain Criminal History/Driving Records Copy of Current State of Alaska Driver's License

**The City of Fairbanks charges a convenience fee up to 3.6% (minimum \$2.50) on credit and debit card transactions not related to garbage collection.*

Length of Residency

Length of Alaska Residency in Consecutive Years 39 Length of FNSB Residency in Consecutive Years _____

If you are not a FNSB resident, where do you currently hold residency? _____ How long? _____

Previous Address(es)

Previous City and State of residence, other than Fairbanks, for the past 8 years:

<u>Nome, AK</u>	From: _____	To: _____
<u>Anchorage AK</u>	From: <u>2017</u>	To: <u>2021</u>
<u>Kenai AK</u>	From: <u>2021</u>	To: <u>2024</u>

Employment

Cab Company Applying To or Employed By: KingCab

Address: _____

Date Employment Began or Will Begin: _____ Phone: _____

Record of Conviction(s)**PLEASE ANSWER YES OR NO TO THE FOLLOWING QUESTIONS**

Within the past 24 months, have you had a conviction for any of the following?	YES	NO
<input checked="" type="checkbox"/> Any offense which resulted in the suspension or revocation of your driver's license?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Reckless or negligent driving?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Driving while license is canceled, suspended, revoked or in violation of a limitation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Within the past 5 years (or within the past 8 years if a felony conviction), have you received a conviction for either of the following?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Driving a vehicle while intoxicated?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Refusing to submit to a chemical test as defined in AS 28.35.032?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Within the past 8 years have you had a felony conviction or within 4 years a misdemeanor conviction for any of the following?		
<input checked="" type="checkbox"/> Prostitution or promotion of prostitution?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Any offense involving a controlled substance under AS Title 11, Chapter 71 or the laws of another jurisdiction having substantially similar elements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Assault?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Burglary, felony theft, fraud or embezzlement?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Any sexual offense?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Any homicide or assault involving operation of a motor vehicle?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Two separate felony convictions of any type?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Are you subject to the registration requirement of AS 12.63 (sex offender or kidnapper)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Do you have any delinquent City criminal or traffic fines or fees?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

An Answer of **YES** to any of the above questions regarding your criminal history and/or driving record is grounds for denial of a Chauffeur License. Please explain on a separate sheet of paper any convictions that meet the look-back criteria as noted above; including charges, places, dates, and sentences imposed. An Applicant may have the right to appeal a denial by the City Clerk after submission of a completed application and payment of the application fee. An Appeal Form can be obtained at the City Clerk's Office. See FGC Section 86-95 to determine if you are eligible for an appeal.

Citizenship Status

Are you a citizen of the United States? Yes Can you be lawfully employed in the United States? Yes

****Employment Eligibility Verification Documents are required at the time of application****

The Fairbanks General Code (FGC) is attached to this application for your convenience, but is the responsibility of the applicant to understand and comply with the requirements. By signing the Oath below, the applicant acknowledges having read and understood FGC Secs. 86-76 through 86-96. Questions regarding the responsibilities of the applicant should be asked prior to issuance of the license.

Please make all necessary copies for your records before submission of your application to the City Clerk's Office. There will be a per page charge for any copying requested in accordance with FGC Sec. 2-775. Thank you in advance for your cooperation.

The City Clerk's Office may require 24 hours to process applications and does not accept licensing applications after 4:00 PM. Hours of operation are Monday through Friday, 8:00 AM to 5:00 PM. The City of Fairbanks observes national and state holidays.

Applicant's Statement for Chauffeur License and Authorization Statement for Criminal History and Driving Record Check

I, Peter Dana Boomstrand, being first duly sworn, depose and state that I am the individual making application for licensure and that the answers to the foregoing questions and other statements contained herein are true and complete to the best of my knowledge. I understand that any materially false information provided on or with this application may be grounds for revocation, suspension or denial of a license.

I **certify** that I am at least 21 years of age or older; that I can read, write, and speak the English language; that I am not addicted to the use of intoxicants or narcotics; that I have been a resident within the Fairbanks area for a minimum of 30 days immediately prior to this application, that I am not subject to the registration requirements of AS 12.63 (sex offender or kidnapper); that I have read and understand FGC Sections 86-76 through 86-96; and that I understand the requirements for licensure.

Further, I hereby authorize the City of Fairbanks to verify the information contained herein, including information pertaining to any charges and/or convictions I may have had for violation of municipal, county, state or federal laws. This information may include, but may not be limited to, allegations regarding and convictions for crimes committed upon minors. I understand that this information will be gathered from any law enforcement agency of this state or any state or federal government, or from third-party providers of information originally obtained from law enforcement or court records.

As an applicant for a chauffeur license, I hereby attest to the truthfulness of the representations I have made. Except as I have disclosed, I have not been found guilty of, or entered a plea of nolo contendere or guilty to any offense.

I understand that I must be truthful and, if any statement I have made is found to be false, I will be denied the license for which I am making application.

Peter Dana Boomstrand
Signature of Applicant

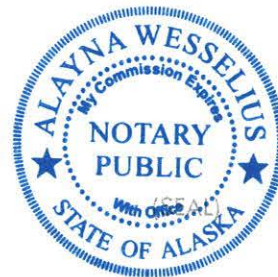
1/16/25
Date

Sworn to before me this 16 day of Jan, 2025

Alayna Wesselius

Notary Public for the State of Alaska

My Commission Expires: with office



Administrative Use Only

Approved By: _____

Date: _____

Denied By: Diana L. L. L.

Date: 1/23/25

Reason for Denial: Assault 3 KN-23-00908CR within 8 yrs

For additional information and/or forms, please visit the City of Fairbanks website at www.fairbanksalaska.us.

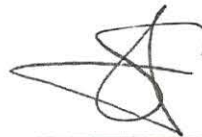
CERTIFICATE OF GRADUATION



THIS ACKNOWLEDGES THAT

Peter Olanna-Bloomstrand

**Has Successfully Completed True North Recovery Christopher Walden House of Hope 3.1
Residential Treatment Program**

A handwritten signature in black ink, appearing to read 'Shelby Guffey'.

Shelby Guffey
DIRECTING CLINICIAN



BACKGROUND SCREENING REPORT

Prepared for: City of Fairbanks

Subject Information:

Subject: OLANNA-BLOOMSTRAND, PETER
DOB:
SSN:
Last Update: January 20, 2025 04:34 PM
Order Number(s): 114282
Package Name(s): National Criminal and SSN Address History Trace
Address:
Fairbanks AK 99709

Requestor Information:

Requestor: DANI SNIDER
User ID: fairbanks/dsnider
Phone: 907-459-6702
Email: cityclerk@fairbanks.us

Report Summary Information:

Component	Status	Last update
National Criminal Check (Multi-jurisdictional Database) for PETER OLANNA-BLOOMSTRAND Synopsis: , page 2	COMPLETE - hits	1/20/25 04:33 PM Eastern
County Criminal Check in ANCHOR-AGE county Alaska for PETER OLANNA-BLOOMSTRAND, page 3	COMPLETE - hits	1/20/25 04:33 PM Eastern
County Criminal Check in Kenai Peninsula county Alaska for PETER OLANNA-BLOOMSTRAND, page 4	COMPLETE - hits	1/20/25 04:34 PM Eastern
SSN Address Trace for SSN , page 8	COMPLETE	1/17/25 10:26 AM Eastern

Notice : The information provided is a consumer report as defined in the federal Fair Credit Reporting Act [15 U.S.C. 1681-1681u]. It contains confidential information on the individual named. It is submitted to the conditions contained in your Subscriber Agreement with iCrim.com by Screening Intelligence LLC and may be used solely as a factor in evaluating the named individual for property renting/leasing, employment, promotion, reassignment or retention as an employee. iCrim.com by Screening Intelligence LLC maintains strict procedures designed to insure that the information is complete and up to date. While the information furnished is from reliable sources, its accuracy is not guaranteed. Proper use of this report and final verification of the named individual's identity is your sole responsibility. If any adverse action is taken based in whole or in part on this consumer report, a copy of this report and a summary of the consumer's rights must be provided to the consumer prior to taking adverse action.

National Criminal Check (Multi-jurisdictional Database) for PETER
OLANNA-BLOOMSTRAND

COMPLETE - hits :

See the AK: Anchorage County Criminal Check and AK: Kenai Peninsula County Criminal Check for record found details.

This National Criminal Background Check (Multi-jurisdictional Database) order includes a National Sex Offender Check and Government Watch List.



by Screening Intelligence LLC

County Criminal Check in ANCHORAGE county Alaska for PETER
OLANNA-BLOOMSTRAND

COMPLETE - hits :

Search Type : Felony Including Misdemeanor

Case #3AN-21-07975CR

Defendant :PETER JENSON OLANNA-
BLOOMSTRAND

DOB

Case Number 3AN-21-07975CR

Identified by : date of birth

Jurisdiction ANCHORAGE

Additional identifiers : Name Found: Olanna-
Bloomstrand, Peter JENSON (Note Name Variation) *

Source State AK

No Additional Identifiers Found

Case Comments : PLEA DATE: 02/02/2023

Charge #1

Charge REMOVAL OF MERCHANDISE \$50+

Crime Type CLASS A MISDEMEANOR

Disposition GUILTY CONVICTION AFTER NO CONTEST PLEA

Plea NO CONTEST

Offense Date 10/23/2021

Filing Date 10/25/2021

Disposition Date 02/02/2023

Sentence Comments :

Sentence: Fines/Fees/Costs: \$800.00, Amount Suspended / Not Imposed \$550.00.

County Criminal Check in Kenai Peninsula county Alaska for PETER
OLANNA-BLOOMSTRAND

COMPLETE - hits :

Search Type : Felony Including Misdemeanor

Case #3KN-19-00768CR

Defendant :PETER OLANNA-BLOOMSTRAND

DOB

Case Number 3KN-19-00768CR

Jurisdiction KENAI PENINSULA

Identified by : name, date of birth

Source State AK

Additional identifiers : No Additional Identifiers Found

Case Comments : PLEA DATE: 03/09/2020

Charge #1

Charge HARASSMENT 2 - LIKELY TO PROVOKE VIOLENCE

Crime Type CLASS B MISDEMEANOR

Disposition GUILTY CONVICTION AFTER GUILTY PLEA

Plea GUILTY

Offense Date 05/22/2019

Filing Date 05/22/2019

Disposition Date 03/09/2020

Sentence Comments :

Sentence: Fines/Fees/Costs: \$200.00, Amount Suspended / Not Imposed \$200.00.

Case #3KN-19-01156CR

Defendant :PETER OLANNA-BLOOMSTRAND

DOB

Case Number 3KN-19-01156CR

Jurisdiction KENAI PENINSULA

Identified by : name, date of birth

Source State AK

Additional identifiers : No Additional Identifiers Found

Case Comments : PLEA DATE: 03/09/2020

Charge #1

Charge VIOLATE CONDITION OF RELEASE

Crime Type CLASS B MISDEMEANOR

Disposition GUILTY CONVICTION AFTER GUILTY PLEA

Plea GUILTY

Offense Date 06/04/2019

Filing Date 07/16/2019

Disposition Date 03/09/2020

Sentence Comments :

Sentence: Fines/Fees/Costs: \$150.00, Amount Suspended / Not Imposed \$150.00.

Case #3KN-23-00876CR

Defendant :PETER J OLANNA-BLOOMSTRAND

DOB

Case Number 3KN-23-00876CR

Jurisdiction KENAI PENINSULA

Identified by : date of birth

Source State AK

Additional identifiers : Name Found: OLANNA-BLOOMSTRAND, PETER J (Note Name Variation) * No

Additional Identifiers Found

Case Comments : PLEA DATE: 11/07/2023



by Screening Intelligence LLC

Charge #1

Charge	CRIM TRESPASS 2- UPON PREMISES
Crime Type	CLASS B MISDEMEANOR
Disposition	DISMISSED
Plea	GUILTY
Offense Date	08/27/2023
Filing Date	08/27/2023
Disposition Date	11/07/2023

Sentence Comments :

Charge #2

Charge	Disord Conduct-Loud Noise, Publ/Priv
Crime Type	CLASS B MISDEMEANOR
Disposition	GUILTY
Plea	GUILTY
Offense Date	08/27/2023
Filing Date	08/27/2023
Disposition Date	11/07/2023

Sentence Comments :

Sentence: Fines/Fees/Costs: \$150.00, Amount Suspended / Not Imposed \$150.00.

Case #3KN-23-00908CR

Defendant :PETER JENSON OLANNA-BLOOMSTRAND

DOB Case Number 3KN-23-00908CR

Identified by : date of birth Jurisdiction KENAI PENINSULA

Additional identifiers : Name Found: OLANNA- Source State AK

BLOOMSTRAND, PETER JENSON (Note Name Variation) * No Additional Identifiers Found

Case Comments : PLEA DATE: 11/07/2023

Charge #1

Charge	ASSAULT IN THE 4TH DEGREE - RECKLESSLY INJURE
Crime Type	CLASS A MISDEMEANOR
Disposition	GUILTY CONVICTION AFTER GUILTY PLEA
Plea	GUILTY
Offense Date	09/03/2023
Filing Date	09/03/2023
Disposition Date	11/07/2023

Sentence Comments :

Sentence: Fines/Fees/Costs: \$150.00, Amount Suspended / Not Imposed \$150.00.



by Screening Intelligence LLC

Charge #2

Charge	HARASSMENT 1 - OFFENSIVE CONTACT W/ FLUIDS
Crime Type	CLASS A MISDEMEANOR
Disposition	DISMISSED BY PROSECUTION
Plea	NOT FOUND
Offense Date	09/03/2023
Filing Date	09/03/2023
Disposition Date	11/07/2023

Sentence Comments :

Charge #3

Charge	DISORD CONDUCT- CREATE HAZARD CONDITION
Crime Type	CLASS B MISDEMEANOR
Disposition	DISMISSED BY PROSECUTION
Plea	NOT FOUND
Offense Date	09/03/2023
Filing Date	09/03/2023
Disposition Date	11/07/2023

Sentence Comments :

Charge #4

Charge	VIOLATE CONDITIONS OF RELEASE FOR MISD
Crime Type	CLASS B MISDEMEANOR
Disposition	GUILTY CONVICTION AFTER GUILTY PLEA
Plea	GUILTY
Offense Date	09/03/2023
Filing Date	09/03/2023
Disposition Date	11/07/2023

Sentence Comments :

Sentence: Fines/Fees/Costs: \$150.00, Amount Suspended / Not Imposed \$150.00.

Case #3KN-24-00136CR

Defendant :PETER JENSON OLANNA-BLOOMSTRAND

DOB

Case Number 3KN-24-00136CR

Identified by : date of birth

Jurisdiction KENAI PENINSULA

Additional identifiers : Name Found: OLANNA-BLOOMSTRAND, PETER JENSON (Note Name Variation) * No Additional Identifiers Found

Source State AK

Case Comments : PLEA DATE: 07/22/2024



by Screening Intelligence LLC

Charge #1

Charge	AS11.41.230(A)(3): ASSAULT 4-CAUSE FEAR OF INJURY
Crime Type	CLASS A MISDEMEANOR
Disposition	DISMISSED
Plea	NOT FOUND
Offense Date	02/15/2024
Filing Date	02/15/2024
Disposition Date	07/22/2024

Sentence Comments :

Charge #2

Charge	AS11.46.486(A)(2): CRIMINAL MISCHIEF 5-DAMAGE UNDER \$250
Crime Type	CLASS B MISDEMEANOR
Disposition	GUILTY CONVICTION AFTER GUILTY PLEA
Plea	GUILTY
Offense Date	02/15/2024
Filing Date	02/15/2024
Disposition Date	07/22/2024

Sentence Comments :

Sentence: Fines/Fees/Costs: \$443.25, Amount Suspended / Not Imposed \$150.00.

Sec. 86-77. Application for chauffeur's license.

- (a) All applications for issuance or renewal of a chauffeur's license must be made upon forms provided by the city clerk and submitted to the city clerk for review. All applicants must meet the following requirements:
- (1) Must be 21 years of age or older and furnish proof if requested.
 - (2) Must be able to read, write and speak the English language.
 - (3) Must have a current Alaska State Driver's License.
 - (4) Must not have any delinquent city criminal or traffic fines or fees.
 - (5) Must not have had their driver's license suspended or revoked within two years of the date of application.
 - (6) Must not have had a conviction within 24 months of:
 - a. Reckless or negligent driving;
 - b. Driving while license is canceled, suspended, revoked, or in violation of a limitation.
 - (7) Except as otherwise provided in this subsection, the applicant must not have had a felony conviction within eight years or a misdemeanor conviction within four years of:
 - a. Prostitution or promotion of prostitution;
 - b. Any offense involving a controlled substance under AS Title 11, Chapter 71 or the laws of another jurisdiction having substantially similar elements;
 - c. Any felony or misdemeanor assault;
 - d. Burglary, felony theft, fraud or embezzlement;
 - e. Any sexual offense;
 - f. Any homicide or assault involving operation of a motor vehicle;
 - g. Two separate felony convictions of any type;
 - h. Driving a vehicle while intoxicated within five years or within eight years for a felony conviction;
 - i. Refusal to submit to a chemical test as defined in AS 28.35.032 within five years or within eight years for a felony conviction.
 - (8) The applicant must not be addicted to the use of intoxicants or narcotics.
 - (9) The applicant must not be a sex offender or kidnapper subject to the registration requirements of AS Title 12, Chapter 63.
 - (10) The applicant must be a citizen of the United States or prove they can be lawfully employed in the United States.
- (b) The city clerk's office will procure an online criminal history report for each applicant, the cost of which will be included in the chauffeur license application fee in the city schedule of fees and charges for services.

(Code 1960, § 8.201(c)(1)—(6); Ord. No. 5484, § 1, 5-11-2002; Ord. No. 5562, § 1, 3-13-2004; Ord. No. 5853, § 1, 8-13-2011; Ord. No. 5875, § 1, 2-27-2012; Ord. No. 5982, § 1, 6-27-2015 ; Ord. No. 6055 , § 1, 7-29-2017)

Sec. 86-95. Appeals.

- (a) An individual whose application for a chauffeur's license has been denied or whose chauffeur's license has been suspended or revoked may appeal such denial, suspension, or revocation.
- (b) Appeals involving factual or clerical errors must first be appealed to the city clerk who will review the matter and, if appropriate, reverse the license denial, suspension, or revocation.
- (c) The city council may consider appeals of an individual whose chauffeur's license application has been denied or whose chauffeur's license has been suspended or revoked. The city council may, for good cause, waive compliance with the requirements of this chapter, except that the city council will not consider an appeal if the reason is for a conviction for a sexual offense, a felony drug offense, driving while intoxicated or refusal, or if the applicant has more than one conviction for offenses listed in section 86-77(a)(7)(a)—(i) within the time indicated.
- (d) In considering whether to grant an appeal, the council may consider whether the applicant:
 - (1) Has made significant efforts at rehabilitation, including successful completion of any court-ordered treatment program; applicant must provide a copy of a certificate showing completion of the recommended program. If the denial was based upon conviction for a crime involving domestic violence, as defined under Alaska Law, the applicant must provide a certificate of completion of a program for rehabilitation of perpetrators of domestic violence that is approved by the State of Alaska Department of Corrections.
 - (2) Has successfully completed any period of probation.
 - (3) Has made positive contributions to society in general.

(Ord. No. 5853, § 1, 8-13-2011; Ord. No. 5925, § 1, 9-28-2013; Ord. No. 5982, § 1, 6-27-2015)

ORDINANCE NO. 6304

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE CHAPTER 54
PROCUREMENT, SECTIONS 54-39 AND 54-241, TO CLARIFY THE COUNCIL
NOTIFICATION REQUIREMENT FOR SOLE SOURCE PURCHASING**

WHEREAS, Fairbanks General Code Sec. 54-39(a) gives authority to the purchasing agent to award contracts in the amount of \$50,000 or less and specifies that the purchasing agent must notify the Council of such awards when competitive bidding is not deemed possible; and

WHEREAS, Fairbanks General Code Sec. 54-39(c) gives authority to the mayor to award contracts in the amount of \$250,000 or less; and

WHEREAS, Fairbanks General Code Sec. 54-39(d) states that all other contracts may be awarded by the City Council and that, when competitive bidding is not deemed possible, the Council will cite the reasons why in the resolution for award; and

WHEREAS, all sole source contracts awards made by the purchasing agent or the mayor should be reported to the City Council on a regular basis, and the report should include a citing of the reasons and findings.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY
OF FAIRBANKS, ALASKA, as follows:**

Section 1. That Fairbanks General Code Section 54-39 Contract award authority, is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

Sec. 54-39. - Contract award authority.

- (a) The purchasing agent may award contracts funded with identifiable appropriations made by the city council when the amount is \$50,000.00 or less, ~~provided the purchasing agent notifies the city council when competitive bidding is not deemed to be possible and recite the reasons and findings.~~
- (b)** The purchasing agent may award the sale, trade, or disposal of all personal property which has become surplus, obsolete, or unusable.
- (c)** The mayor may award contracts funded with identifiable appropriations made by the city council when the contract amount is \$250,000.00 or less.
- (d)** The city council may award all other contracts. When competitive bidding is not deemed to be possible, the city council shall, in the resolution for award, recite the reasons why.

Section 2. That Fairbanks General Code Section 54-241 Sole source purchasing, is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 54-241. - Sole-source purchasing.

- (a) A contract may be awarded for supplies, services, professional services or construction without competitive sealed bidding, competitive sealed proposals or other competition in accordance with this article. A contract may be awarded under this section only when the purchasing agent determines in writing that there is only one source for the required purchasing or construction. A sole-source purchase may not be made if a reasonable alternative source exists. The written determination must include findings which support the determination that only one source exists. The authority to make the determination and findings required by this subsection may not be delegated.
- (b) The using department shall submit written evidence to support a sole-source determination. The purchasing agent may also require the submission of cost or pricing data in connection with an award under this section.
- (c) The purchasing agent shall negotiate with the single supplier, to the extent practicable, to obtain the most advantageous contract to the city.
- (d) The purchasing agent must provide a quarterly report to the city council of all sole source purchases made in the amount of \$250,000 or less when competitive bidding is not deemed possible and recite the reasons and findings.**

Section 3. That the effective date of this ordinance is six days after adoption.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

ORDINANCE NO. 6304, AS AMENDED
[PROPOSED SUBSTITUTE]

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE CHAPTER 54
PROCUREMENT, SECTIONS 54-39 AND 54-241, TO CLARIFY THE COUNCIL
NOTIFICATION REQUIREMENT FOR SOLE SOURCE PURCHASING**

WHEREAS, Fairbanks General Code Sec. 54-39(a) gives authority to the purchasing agent to award contracts in the amount of \$50,000 or less and specifies that the purchasing agent must notify the Council of such awards when competitive bidding is not deemed possible; and

WHEREAS, Fairbanks General Code Sec. 54-39(c) gives authority to the mayor to award contracts in the amount of \$250,000 or less; and

WHEREAS, Fairbanks General Code Sec. 54-39(d) states that all other contracts may be awarded by the City Council and that, when competitive bidding is not deemed possible, the Council will cite the reasons why in the resolution for award; and

WHEREAS, all sole source contracts awards made by the ~~purchasing~~ **purchasing** agent or the mayor should be reported to the City Council on a regular basis, and the report should include a citing of the reasons and findings.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. That Fairbanks General Code Section 54-39 Contract award authority, is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 54-39. - Contract award authority.

- (a) The purchasing agent may award contracts funded with identifiable appropriations made by the city council when the amount is \$50,000.00 or less, ~~provided the purchasing agent notifies the city council when competitive bidding is not deemed to be possible and recite the reasons and findings.~~
- (b) Unless otherwise provided by law, the purchasing agent may award the sale, trade, or disposal dispose of all personal property which has become surplus, obsolete, or unusable.**
- ~~(c)~~ The mayor may award contracts funded with identifiable appropriations made by the city council when the contract amount is \$250,000.00 or less.
- ~~(d)~~ The city council may award all other contracts. When competitive bidding is not deemed to be possible, the city council shall, in the resolution for award, recite the reasons why.

Section 2. That Fairbanks General Code Section 54-241 Sole source purchasing, is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 54-241. - Sole-source purchasing.

- (a) A contract may be awarded for supplies, services, professional services or construction without competitive sealed bidding, competitive sealed proposals or other competition in accordance with this article. A contract may be awarded under this section only when the purchasing agent determines in writing that there is only one source for the required purchasing or construction. A sole-source purchase may not be made if a reasonable alternative source exists. The written determination must include findings which support the determination that only one source exists. The authority to make the determination and findings required by this subsection may not be delegated.
- (b) The using department shall submit written evidence to support a sole-source determination. The purchasing agent may also require the submission of cost or pricing data in connection with an award under this section.
- (c) The purchasing agent shall negotiate with the single supplier, to the extent practicable, to obtain the most advantageous contract to the city.
- (d) The purchasing agent must provide a quarterly report to the city council of all sole-source purchases made in the amount of \$250,000 or less when competitive bidding is not deemed possible and recite the reasons and findings.**

Section 3. That the effective date of this ordinance is six days after adoption.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

ORDINANCE NO. 6305

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE,
SECTION 70-162, TO ENSURE VISIBLE AND SAFE
TRAFFIC INTERSECTIONS AND AMENDING THE CITY SCHEDULE
OF FEES AND CHARGES FOR SERVICES**

WHEREAS, the City Engineer has jurisdiction over intersectional sight lines at traffic intersections within the city limits; and

WHEREAS, there is currently no fee in the City's Schedule of Fees and Charges for Services to charge property owners in violation of obscuring intersectional sight lines; and

WHEREAS, adding a fee to the City's Schedule of Fees and Charges for Services will help the City recover its costs to remove such obstructions and will help ensure visible and safe traffic intersections.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. Fairbanks General Code Chapter 70, Article IV Public Streets, Section 70-162 Regulation for planting in a public place is hereby amended, as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 70-162. - Regulation for planting in or near a public place.

(a) *Trimming, treating.* It shall be the duty of any person growing trees or plants that impact the public highway or right-of-way or who is responsible for trees or plants growing on property abutting ~~on~~ public places to:

- (1) Trim trees or plants so as not to cause a hazard to the public, such as impacting intersection sight distance or obscuring traffic signs, or interfering with the proper public lighting or street lighting;
- (2) To treat or remove any tree or plant which creates a nuisance or is a hazard to any public place by reason of being **damaged**, diseased or insect ridden.

~~(b) *Setback.*~~

- ~~(1) *Street.* On a corner lot, trees, or plants within the sight triangular area, as determined by the city engineer, must be planted and maintained in such a manner as to not impact sight distance at intersections and compromise the safety of the traveling public. Trees and plants that impact sight distance at intersections and compromise the safety of the~~

~~traveling public by impacting sight distance or obscuring signs must be removed as directed by the city engineer.~~

~~(2) *Sidewalk.* No tree or plant may be planted in the green space between the sidewalk and the curb.~~

~~(b) The city engineer is authorized to direct the person who is responsible for trees or plants growing on property abutting on public places to trim, treat, or remove any tree or plant so as to comply with subsection (a). If the person responsible for such trees or plants fails to comply, the city engineer may arrange for the removal of such trees or plants. The cost of such trimming, treating, or removal will be charged to the person responsible, provided the person responsible fails to do so after having received notice from the city engineer. The cost of trimming, treating, or removing any tree or plant under this subsection will be set forth in the city schedule of fees and charges for services. The person, so directed, may appeal the city engineer's direction to the mayor within seven days of the issuance of the notice from the city engineer.~~

~~(c) For purposes of this section, a person is responsible for an trees and plants if they are the owner, manager, or occupant of the premises abutting the roadway or right-of-way.~~

~~(d) *Setback.*~~

~~(1) *Street.* On a corner lot, trees, or plants any obstruction blocking sight within the sight triangular area, as determined by the city engineer, is a hazard and must be planted and maintained in such a manner as removed to not impact interfere with sight distance at intersections and compromise the safety of the traveling public. Items including, but not limited to, trees, and plants, snow, large vehicles, construction materials, and debris that impact sight distance at intersections and compromise the safety of the traveling public by impacting sight distance or obscuring signs must be removed as directed by the city engineer.~~

~~(2) *Sidewalk.* No tree or plant may be planted in the green space between the sidewalk and the curb.~~

~~(3) The city engineer is authorized to direct the person who is responsible for any obstruction as described in this subsection to remove the obstruction. The person, so directed, may appeal the city engineer's direction to the mayor within seven days of the issuance of the notice from the city engineer.~~

~~(e) Unless the mayor directs otherwise, if the person responsible for a hazardous tree or plant or a hazardous obstruction, both described in this section, fails to comply after the city engineer has provided notice,~~

the city engineer may arrange for the remediation or removal of the hazard. The cost of such remediation or removal will be charged to the person responsible. The person responsible may appeal said charge to the mayor within 14 days after notice of the charge has been issued. The mayor may waive charges in whole or in part.

(f) The cost of remediating and removing hazards under this section will be set forth in the city schedule of fees and charges for services.

Section 2. The Engineering section of the *City Schedule of Fees and Charges for Services* is hereby amended according to Attachment A to this ordinance.

Section 3. The effective date of this ordinance is six days after adoption.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6305

Abbreviated Title: ORDINANCE AMENDING FGC 70-162 OBSCURING INTERSECTIONS

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	2025+	TOTAL
SALARIES AND BENEFITS AND/OR CONTRACTUAL EXPENDITURES	\$ 5,000	\$ 5,000
TOTAL	\$ 5,000	\$ 5,000

FUNDING SOURCE:	2025+	TOTAL
GENERAL FUND [ENGINEERING FEES]	\$ 5,000	\$ 5,000
TOTAL	\$ 5,000	\$ 5,000

The City of Fairbanks had 5 to 6 violations in prior years of property owners obscuring intersectional sight lines. The estimated cost ranges from \$200 to \$1,000. This fiscal note estimates 5 incidents at \$1,000.

Reviewed by Finance Department:

Initial mb

Date 1/20/2025

City of Fairbanks Schedule of Fees and Charges for Services

As of Ordinance No. 6305 - Effective _____, 2025

Category	Code Sec.	Topic	Current Fee	Description
Engineering	70-161	Moving snow from private property onto street or sidewalk or failure to remove snow from sidewalk.	\$200.00 or actual cost, whichever is higher	Charges for services to owner or occupant in violation of Ordinance
	70-162(f)	Regulating planting in <u>or near</u> public places <u>or obstructing intersectional sight lines</u>	\$200.00 or actual cost, whichever is higher	Charges for services to owner, <u>manager</u> , or occupant in violation of Ordinance
		ROW PERMITS:		
		ROW Excavation (Major)	\$585 + \$0.35	\$585 + \$0.35 per LF for Trench Installations
		ROW Excavation (Minor)	\$410 + \$0.20	\$410 + \$0.20 per LF for Trench Installations
		Driveway Connection to City ROW	\$ 295.00	Permit; safety review; inspection before & after pour
		Sidewalk or Street Closure	\$ 175.00	Permit; ADA compliance
		ZONING SERVICES:		
		Replat, four or fewer lots	\$ 175.00	
		Replat, subdivision, more than four lots.	\$ 295.00	
		Quick Plats	\$ 175.00	
		STORM WATER:		
		Stormwater Treatment/Connection/Discharge Plan Review	\$ 350.00	Includes engineering plan review, developer meeting, and site inspection.
		Cooling Water Discharge Connection Permit	\$ 200.00	(per Ordinance No. 5613)
		Cooling Water Discharge Connection to Storm Drain System Annual Maintenance Fee	\$ 500.00	(per Ordinance No. 5613)
		Erosion and Sediment Control Plan Review	\$ 175.00	10,000 sq.ft. to 1 acre
		SWPPP Plan Review	\$ 350.00	1 - 5 acres
			\$ 480.00	5 - 10 acres
		SWPPP Site Inspection	\$ 175.00	Review paperwork; review field BMPs
		Plat & Map copies	\$ 6.00	Per copy
		11 x 17 copies	\$ 2.00	Per copy
		8.5 x 11 copies	\$ 1.00	First page; \$0.25 per page thereafter
		Miscellaneous Services	Actual cost	Per hour at current charge-out rate
		Planimetric/Aerial Photograph GIS	\$ 300.00	
		Developer's Agreement	Actual cost	TBD based on meetings with City Engineer

ORDINANCE NO. 6306

AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SECTION 70-161 AND THE LOCAL AMENDMENTS TO THE 2018 INTERNATIONAL FIRE CODE ADOPTED BY REFERENCE AT FAIRBANKS GENERAL CODE SECTION 30-32, AND AMENDING THE CITY SCHEDULE OF FEES AND CHARGES FOR SERVICES TO ENSURE ACCESS TO FIRE HYDRANTS

WHEREAS, fire hydrants must remain accessible for first responders; and

WHEREAS, there is currently no fee in the City's Schedule of Fees and Charges for Services to charge individuals who obstruct access to fire hydrants with snow and ice in violation of the adopted International Fire Code; and

WHEREAS, adding a fee to the City's Schedule of Fees and Charges for Services will help the City recover its costs to remove the obstruction and will help ensure fire hydrants remain accessible.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. Fairbanks General Code Chapter 70, Article IV Public Streets, Section 70-161 Snow and ice; removal; standing; casting on public property is hereby amended, as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 70-161. - Snow and ice; removal; standing; casting on public property.

- (a) A person having control of any premises bordered by a graded or paved sidewalk must promptly remove any snow which falls on the sidewalk and must remove or sand any ice which forms on the sidewalk, to the extent that the snow or ice is an impediment to pedestrians.
- (b) It is unlawful for any person to move snow or ice from private property or to hire, direct, or allow another person to move snow or ice from private property onto any sidewalk, street, avenue, or alley in the city to the extent that the snow or ice is an impediment to use of the sidewalk, street, avenue, ~~or alley,~~ **or fire hydrant**. It is not a violation of this subsection to move snow from a sidewalk into the adjacent street.
- (c) A person violating subsection (b) above is guilty of a minor offense. A person charged with violating subsection (b) must respond to the city clerk's office within 30 days of receipt of the citation. Disposition of a charge under subsection (b) may be without court appearance pursuant to AS 29.25.070 and the Alaska Minor Offense Rules upon payment of a fine of \$200.00 and

payment of the state surcharge required by AS 12.55.039 and AS 29.25.074. The fines for these offenses may not be judicially reduced.

- (d) The director of public works, or designee, is authorized to direct the removal of any snow or ice that is not promptly removed from a sidewalk, as provided for in subsection (a), ~~or that was taken from private property and moved to a sidewalk, street, avenue, or alley.~~ The cost of such removal shall be charged to the owner of the property, provided the owner, or person having control of the premises, fails to do so within 24 hours after having received notice from the director of public works, or designee. ~~The cost of removal of any snow or ice done at the direction of the director of public works, or designee, under this subsection shall be set forth in the city schedule of fees and charges for services.~~
- (e) The director of public works, or designee, is authorized to direct the removal of any snow or ice that was taken from private property and moved to a sidewalk, street, avenue, alley, or a place obstructing access to a fire hydrant. The cost of such removal will be the responsibility of the owner of the property from which the snow or ice was moved, provided the owner or person having control of the premises fails to remove the snow or ice in a manner satisfactory to the director of public works, or their designee, within 24 hours after having received notice from the director of public works.**
- (f) Costs of removal of any snow or ice done at the direction of the director of public works, or designee, under this section shall be set forth in the city schedule of fees and charges for services.**
- (g) Any person charged with snow or ice removal costs under subsections (d) or (e) of this section may seek relief from the city mayor who may waive charges in whole or in part. Any person not satisfied with the mayor's decision, may appeal to the city council within 30 days from the mayor's decision.**
- (eh)** For purposes of this section, a person has control of a premises if they are the owner, **manager**, or occupant of the premises.

Section 2. The City of Fairbanks Local Amendments to the 2018 International Fire Code, adopted by reference in Fairbanks General Code at Section 30-32, is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

SECTION 507 FIRE PROTECTION WATER SUPPLIES

507.5.4 Obstruction. Unobstructed access to fire hydrants, fire department inlet connections (FDC), or fire protection system control valves shall be maintained at

all times. The fire department shall not be deterred or hindered from gaining immediate access to fire protection equipment or fire hydrants. Posts, fences, vehicles, growth, trash, storage, **snow**, and other materials or objects shall not be placed or kept near fire hydrants, FDC, or fire protection system control valves in a manner that would prevent such equipment from being immediately discernible **or would impede immediate access**. No vehicle shall be parked within 15 feet in front of, and ~~10~~**15** feet to the side of a fire hydrant, FDC, or fire protection control valve on private or public property.

Section 3. The effective date of this ordinance is six days after adoption.

David Pruhs, Mayor

AYES:

NAYS:

ABSENT:

ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6306

Abbreviated Title: ORDINANCE AMENDING FGC 70-161 AND 30-32 OBSTRUCTING FIRE HYDRANTS

Department(s): PUBLIC WORKS

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	2025+	TOTAL
SALARIES AND BENEFITS AND EQUIPMENT COST	\$ 3,000	\$ 3,000
TOTAL	\$ 3,000	\$ 3,000

FUNDING SOURCE:	2025+	TOTAL
GENERAL FUND [PUBLIC WORKS FEES]	\$ 3,000	\$ 3,000
TOTAL	\$ 3,000	\$ 3,000

The City of Fairbanks had 6 to twelve violations in prior years of property owners obstructing access to fire hydrants. The estimated cost ranges from \$200 to \$500. This fiscal note estimates 6 incidents at \$500.

Reviewed by Finance Department: Initial mb Date 1/20/2025

City of Fairbanks Schedule of Fees and Charges for Services

As of Ordinance No. 6306 - Effective _____, 2025

Category	Code Sec.	Topic	Current Fee	Description
Engineering	70-161(f)	Moving snow from private property onto <u>a</u> street or sidewalk <u>or to a place obstructing access to a fire hydrant</u> or failure to remove snow from sidewalk.	\$200.00 or actual cost, whichever is higher	Charges for services to owner, <u>manager</u> , or occupant in violation of Ordinance
	70-162	Regulating planting in public place	\$200.00 or actual cost, whichever is higher	Charges for services to owner or occupant in violation of Ordinance
		ROW PERMITS:		
		ROW Excavation (Major)	\$585 + \$0.35	\$585 + \$0.35 per LF for Trench Installations
		ROW Excavation (Minor)	\$410 + \$0.20	\$410 + \$0.20 per LF for Trench Installations
		Driveway Connection to City ROW	\$ 295.00	Permit; safety review; inspection before & after pour
		Sidewalk or Street Closure	\$ 175.00	Permit; ADA compliance
		ZONING SERVICES:		
		Replat, four or fewer lots	\$ 175.00	
		Replat, subdivision, more than four lots.	\$ 295.00	
		Quick Plats	\$ 175.00	
		STORM WATER:		
		Stormwater Treatment/Connection/Discharge Plan Review	\$ 350.00	Includes engineering plan review, developer meeting, and site inspection.
		Cooling Water Discharge Connection Permit	\$ 200.00	(per Ordinance No. 5613)
		Cooling Water Discharge Connection to Storm Drain System Annual Maintenance Fee	\$ 500.00	(per Ordinance No. 5613)
		Erosion and Sediment Control Plan Review	\$ 175.00	10,000 sq.ft. to 1 acre
		SWPPP Plan Review	\$ 350.00	1 - 5 acres
			\$ 480.00	5 - 10 acres
		SWPPP Site Inspection	\$ 175.00	Review paperwork; review field BMPs
		Plat & Map copies	\$ 6.00	Per copy
		11 x 17 copies	\$ 2.00	Per copy
		8.5 x 11 copies	\$ 1.00	First page; \$0.25 per page thereafter
		Miscellaneous Services	Actual cost	Per hour at current charge-out rate
		Planimetric/Aerial Photograph GIS	\$ 300.00	
		Developer's Agreement	Actual cost	TBD based on meetings with City Engineer

ORDINANCE NO. 6306, AS AMENDED
[PROPOSED SUBSTITUTE]

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SECTION
70-161 AND THE LOCAL AMENDMENTS TO THE 2018
INTERNATIONAL FIRE CODE ADOPTED BY REFERENCE AT
FAIRBANKS GENERAL CODE SECTION 30-32, AND AMENDING THE
CITY SCHEDULE OF FEES AND CHARGES FOR SERVICES
TO ENSURE ACCESS TO FIRE HYDRANTS**

WHEREAS, fire hydrants must remain accessible for first responders; and

WHEREAS, there is currently no fee in the City's Schedule of Fees and Charges for Services to charge individuals who obstruct access to fire hydrants with snow and ice in violation of the adopted International Fire Code; and

WHEREAS, adding a fee to the City's Schedule of Fees and Charges for Services will help the City recover its costs to remove the obstruction and will help ensure fire hydrants remain accessible.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. Fairbanks General Code Chapter 70, Article IV Public Streets, Section 70-161 Snow and ice; removal; standing; casting on public property is hereby amended, as follows [new text in **bold/underline** font; deleted text in ~~strike through~~ font]:

Sec. 70-161. - Snow and ice; removal; standing; casting on public property.

- (a) A person having control of any premises bordered by a graded or paved sidewalk must promptly remove any snow which falls on the sidewalk and must remove or sand any ice which forms on the sidewalk, to the extent that the snow or ice is an impediment to pedestrians.
- (b) It is unlawful for any person to move snow or ice from private property or to hire, direct, or allow another person to move snow or ice from private property onto any sidewalk, street, avenue, or alley in the city to the extent that the snow or ice is an impediment to use of the sidewalk, street, avenue, ~~or alley,~~ **or fire hydrant**. It is not a violation of this subsection to move snow from a sidewalk into the adjacent street.
- (c) A person violating subsection (b) above is guilty of a minor offense. A person charged with violating subsection (b) must respond to the city clerk's office within 30 days of receipt of the citation. Disposition of a charge under subsection (b) may be without court appearance pursuant to AS 29.25.070

and the Alaska Minor Offense Rules upon payment of a fine of \$200.00 and payment of the state surcharge required by AS 12.55.039 and AS 29.25.074. The fines for these offenses may not be judicially reduced.

- (d) The director of public works, or designee, is authorized to direct the removal of any snow or ice that is not promptly removed from a sidewalk, as provided for in subsection (a), ~~or that was taken from private property and moved to a sidewalk, street, avenue, or alley.~~ The cost of such removal shall be charged to the owner of the property, provided the owner, or person having control of the premises, fails to do so within 24 hours **7 days** after having received notice from the director of public works, or designee. ~~The cost of removal of any snow or ice done at the direction of the director of public works, or designee, under this subsection shall be set forth in the city schedule of fees and charges for services.~~
- (e) The director of public works, or designee, is authorized to direct the removal of any snow or ice that was taken from private property and moved to a sidewalk, street, avenue, alley, or a place obstructing access to a fire hydrant. The cost of such removal will be the responsibility of the owner of the property from which the snow or ice was moved, provided the owner or person having control of the premises fails to remove the snow or ice in a manner satisfactory to the director of public works, or their designee, within 24 hours 7 days after having received notice from the director of public works.
- (f) Costs of removal of any snow or ice done at the direction of the director of public works, or designee, under this section shall be set forth in the city schedule of fees and charges for services.
- (g) Any person charged with snow or ice removal costs under subsections (d) or (e) of this section may seek relief from the city mayor who may waive charges in whole or in part. Any person not satisfied with the mayor's decision, may appeal to the city council within 30 days from the mayor's decision.
- (eh) For purposes of this section, a person has control of a premises if they are the owner, **manager**, or occupant of the premises.

Section 2. The City of Fairbanks Local Amendments to the 2018 International Fire Code, adopted by reference in Fairbanks General Code at Section 30-32, is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strike through~~ font]:

SECTION 507
FIRE PROTECTION WATER SUPPLIES

507.5.4 Obstruction. Unobstructed access to fire hydrants, fire department inlet connections (FDC), or fire protection system control valves shall be maintained at all times. The fire department shall not be deterred or hindered from gaining immediate access to fire protection equipment or fire hydrants. Posts, fences, vehicles, growth, trash, storage, snow, and other materials or objects shall not be placed or kept near fire hydrants, FDC, or fire protection system control valves in a manner that would prevent such equipment from being immediately discernible or would impede immediate access. No vehicle shall be parked within 15 feet in front of, and ~~40~~15 feet to the side of a fire hydrant, FDC, or fire protection control valve on private or public property.

Section 3. The effective date of this ordinance is six days after adoption.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6306

Abbreviated Title: ORDINANCE AMENDING FGC 70-161 AND 30-32 OBSTRUCTING FIRE HYDRANTS

Department(s): PUBLIC WORKS

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	2025+	TOTAL
SALARIES AND BENEFITS AND EQUIPMENT COST	\$ 3,000	\$ 3,000
TOTAL	\$ 3,000	\$ 3,000

FUNDING SOURCE:	2025+	TOTAL
GENERAL FUND [PUBLIC WORKS FEES]	\$ 3,000	\$ 3,000
TOTAL	\$ 3,000	\$ 3,000

The City of Fairbanks had 6 to twelve violations in prior years of property owners obstructing access to fire hydrants. The estimated cost ranges from \$200 to \$500. This fiscal note estimates 6 incidents at \$500.

Reviewed by Finance Department:

Initial mb

Date 1/20/2025

City of Fairbanks Schedule of Fees and Charges for Services

As of Ordinance No. 6306 - Effective _____, 2025

Category	Code Sec.	Topic	Current Fee	Description
Engineering	70-161(f)	Moving snow from private property onto <u>a</u> street or sidewalk <u>or to a place obstructing access to a fire hydrant</u> or failure to remove snow from sidewalk.	\$200.00 or actual cost, whichever is higher	Charges for services to owner, <u>manager</u> , or occupant in violation of Ordinance
	70-162	Regulating planting in public place	\$200.00 or actual cost, whichever is higher	Charges for services to owner or occupant in violation of Ordinance
		ROW PERMITS:		
		ROW Excavation (Major)	\$585 + \$0.35	\$585 + \$0.35 per LF for Trench Installations
		ROW Excavation (Minor)	\$410 + \$0.20	\$410 + \$0.20 per LF for Trench Installations
		Driveway Connection to City ROW	\$ 295.00	Permit; safety review; inspection before & after pour
		Sidewalk or Street Closure	\$ 175.00	Permit; ADA compliance
		ZONING SERVICES:		
		Replat, four or fewer lots	\$ 175.00	
		Replat, subdivision, more than four lots.	\$ 295.00	
		Quick Plats	\$ 175.00	
		STORM WATER:		
		Stormwater Treatment/Connection/Discharge Plan Review	\$ 350.00	Includes engineering plan review, developer meeting, and site inspection.
		Cooling Water Discharge Connection Permit	\$ 200.00	(per Ordinance No. 5613)
		Cooling Water Discharge Connection to Storm Drain System Annual Maintenance Fee	\$ 500.00	(per Ordinance No. 5613)
		Erosion and Sediment Control Plan Review	\$ 175.00	10,000 sq.ft. to 1 acre
		SWPPP Plan Review	\$ 350.00	1 - 5 acres
			\$ 480.00	5 - 10 acres
		SWPPP Site Inspection	\$ 175.00	Review paperwork; review field BMPs
		Plat & Map copies	\$ 6.00	Per copy
		11 x 17 copies	\$ 2.00	Per copy
		8.5 x 11 copies	\$ 1.00	First page; \$0.25 per page thereafter
		Miscellaneous Services	Actual cost	Per hour at current charge-out rate
		Planimetric/Aerial Photograph GIS	\$ 300.00	
		Developer's Agreement	Actual cost	TBD based on meetings with City Engineer

ORDINANCE NO. 6307

**AN ORDINANCE REESTABLISHING AN INCENTIVE BONUS
PROGRAM WITH THE FAIRBANKS POLICE DEPARTMENT
FOR RECRUITMENT AND HIRING**

WHEREAS, an incentive bonus program for recruitment and hiring at the Fairbanks Police Department (FPD) was established by the City Council on June 19, 2017, with the adoption of Ordinance No. 6050, reestablished by Ordinance No. 6129 in April 2020, amended by Ordinance No. 6248 in June 2023, and expanded to include first-time law enforcement officers in November 2023 by Ordinance No. 6266; and

WHEREAS, the reasons for continuing to provide a bonus to lateral hires are: (1) to avoid the high cost for the City to send an officer to the Police Academy (approximately \$50,000); and (2) that a one-time, sign-on bonus of \$60,000 for a lateral hire would help attract applicants and would be competitive with other municipalities; and

WHEREAS, the City would like to encourage individuals, especially citizens of the city, to begin a career in law enforcement; and

WHEREAS, the incentive bonus program has been instrumental in recruiting lateral-hire personnel and first-time law enforcement officers; and

WHEREAS, the FPD continues to have a need for the incentive bonus program.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows.

SECTION 1. The incentive bonus program for recruitment and hiring within the Fairbanks Police Department is hereby reestablished as follows:

- (a) An applicant who is a certified police officer in the State of Alaska or is able to meet Alaska Police Standards Council (APSC) certification standards without attending a basic officer academy will be paid a \$60,000 "sign-on bonus." The city will pay 50% in their first paycheck following completion of Field Training and 50% after three years of service, subject to the payback provisions specified in the attached Sign-on Bonus Agreement. No applicant may receive a sign-on bonus more than once, and no applicant may receive a sign-on bonus if they have previously been employed by the Fairbanks Police Department within 12 months of rehire.
- (b) An applicant without prior law enforcement certification from the Alaska Police Standards Council, or similar organization in another state, who successfully completes the basic officer academy and field training, will

be paid a \$20,000 “sign-on bonus.” The City will pay \$10,000 of the bonus to the employee in their first paycheck following completion of field training and the remaining \$10,000 after 24 months of employment as a police officer. No employee may receive a sign-on bonus more than once.

- (c) If an active city employee recruits a new officer, as defined in subsection (a) or (b), who successfully completes the hiring process, the employee will receive a recruitment bonus of \$5,000. The recruitment bonus does not apply to employees with duties that are related to recruitment or hiring.

SECTION 2. The Sign-on Bonus Agreements (Attachment A and Attachment B) are approved.

SECTION 3. Bonuses will be funded through savings from budgeted salaries, as available.

SECTION 4. This program will sunset on December 31, 2026 unless extended by resolution of the City Council.

SECTION 5. The effective date of this ordinance is six days after adoption.

David Pruhs, City Mayor

YEAS:
NAYS:
ABSENT
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6307

Abbreviated Title: ORDINANCE REESTABLISHING FAIRBANKS POLICE INCENTIVE BONUS

Department(s): POLICE

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	Total
SALARY AND BENEFITS	
TOTAL	

FUNDING SOURCE:	Total
GENERAL FUND	
TOTAL	

Fairbanks Police Department recruitment incentive bonuses will be paid from salary savings. The City paid a total of \$580,000 for eight referrals, 26 lateral officers, and one first-time officer. To date, the city retained 13 lateral officers and 1 first-time officer.

Reviewed by Finance Department:

Initial mb

Date 1/17/2025

**Attachment A
to Ordinance No. 6307**



**Fairbanks Police Department
Sign-On Bonus Contract
Lateral Police Officer**

This agreement is made between the CITY OF FAIRBANKS (“City”) and _____ (“Employee”).

WHEREAS, this contract will apply to an Employee who begins employment for the City in the Police Department (“Department”) and meets the City requirements as a lateral hire; and

WHEREAS, the Department wishes to bestow upon the Employee a “Sign-on Bonus” as an incentive for the Employee to accept employment at the City and to remain satisfactorily employed in the Department for at least five full years; and

WHEREAS, no employee may receive a sign-on bonus more than once, and no employee may receive a sign-on bonus if they have previously been employed by the Department within 12 months of rehire.

THEREFORE, the City and the Employee agree to the following terms:

1. The City, acting through the Department, agrees to bestow upon the Employee the amount of \$60,000.00 as a Sign-on Bonus in return for the Employee accepting the City’s offer of employment. Fifty percent shall be paid directly to the Employee on the Employee’s first paycheck following the successful completion of field training, and fifty percent will be paid after three years of service.
2. The City will apply all required federal and state tax deductions and will report all payments made under this Agreement as required by federal and state law. Taxes shall be withheld as bonus earnings from the Sign-on Bonus and reported to the Internal Revenue Services as income on the Employee’s Form W-2. The Sign-on Bonus is not considered “salary” and shall not be included for purposes of retirement benefit calculations or salary increases.
3. The Department will adhere to all relevant City and Department policies during the hiring process and in making bonus payments to employees.
4. In return for accepting the Sign-on Bonus as provided in paragraphs 1 and 2 above, the Employee agrees to work for the Department on a regular and full-time basis for at least five years beginning “Start Date” and ending on “5 Year Date.” Should the Employee resign, quit, or be terminated for cause before the above stated ending date, the Employee shall repay a prorated amount of the Sign-on Bonus as provided in the following paragraphs.
5. The Employee’s failure to remain employed by the Department for five years will trigger the Employee’s duty to repay, pro-rata, the amount paid by the City pursuant to paragraph 1, above. (This amount may be more than the Employee received due to tax or other withholdings.) For example, if the Employee leaves one year prior to the end date, they will repay 12/60 of such amount. To facilitate this repayment, the Employee, by signing below, expressly gives the City a lien on their salary, wages, and other sums payable to them by the City. In addition, the Employee

hereby authorizes the City to withhold all amounts so due from any sum payable to the Employee by the Department or the City. The Employee also agrees that any tax consequences resulting from the repayment of the Sign-on Bonus or any portion thereof will be the sole and exclusive responsibility of the Employee.

6. If the Employee fails to remain employed by the Department for five years for reasons beyond their control (e.g. injury, illness, or death), other than just cause termination, the Department may in its sole discretion waive all or part of the liability owed by the Employee. Any such waivers must be approved in writing by both the Chief of Police and the Mayor.
7. If any part of the Agreement is found to be invalid or unenforceable, the other parts shall remain valid and enforceable and Employee agrees, represents, and warrants that they will be held to any applicable repayment of the Sign-on Bonus.

BY SIGNING BELOW, the Employee certifies that they have not accepted a financial incentive for accepting employment at the City, other than as described in this Agreement.

IN WITNESS THEREOF:

Employee Signature

Date

Employee Printed Name

Chief of Police Signature

Date

Mayor Signature

Date

cc: Personnel File

**Attachment B
to Ordinance No. 6307**



**Fairbanks Police Department
Sign-On Bonus Contract
First-Time Police Officer**

This agreement is made between the CITY OF FAIRBANKS (“City”) and _____ (“Employee”).

WHEREAS, this contract will apply to first-time police officers employed by the Fairbanks Police Department (“Department”); and

WHEREAS, the Department wishes to offer the Employee a “Sign-on Bonus” as an incentive for the Employee to accept employment at the City and to remain satisfactorily employed in the Department for at least three full years; and

WHEREAS, no Employee may receive a sign-on bonus more than once.

THEREFORE, the City and the Employee agree to the following terms:

1. The City, acting through the Department, agrees to offer the Employee the amount of \$20,000 as a Sign-on Bonus in return for the Employee accepting the City’s offer of employment. The City will pay \$10,000 in the Employee’s first paycheck following completion of field training and \$10,000 after 24 months.
2. The City will apply all required federal and state tax deductions and will report all payments made under this Agreement as required by federal and state law. Taxes shall be withheld as bonus earnings from the bonuses and reported to the Internal Revenue Services as income on the Employee’s Form W-2. The Sign-on Bonus is not considered “salary” and shall not be included for purposes of retirement benefit calculations or salary increases.
3. The Department will adhere to all relevant City and Department policies during the hiring process and in making bonus payments to employees.
4. In return for accepting the Sign-on Bonus as provided in paragraphs 1 and 2 above, the Employee agrees to work for the Department on a regular and full-time basis. Should the employee resign, quit, or be terminated for cause before three years beginning “Start Date” and ending on “3-Year Date,” the Employee shall repay a prorated amount of the Sign-on Bonus as provided in the following paragraphs.
5. The Employee’s failure to remain employed by the Department for three years will trigger the Employee’s duty to repay, pro-rata, the amount paid by the City pursuant to paragraph 1, above. This amount may be more than the Employee received due to tax or other withholdings. For example, if the Employee leaves one year prior to the end date, they will repay 12/36 of such amount. Employee agrees, represents, and warrants that they will be held to any applicable repayment of the Sign-on Bonus. To facilitate this repayment, the Employee, by signing below, expressly gives the City a lien on their salary, wages, and other sums payable to them by the City. In addition, the Employee hereby authorizes the City to withhold all amounts due from any sum payable to the Employee by the Department or the City. The Employee also agrees that any tax

consequences resulting from the repayment of the Sign-on Bonus or any portion thereof will be the sole and exclusive responsibility of the Employee.

6. If the Employee fails to remain employed by the Department for three years for reasons beyond their control (e.g., injury, illness, or death), other than just cause termination, the Department may in its sole discretion waive all or part of the liability owed by the Employee. Any such waivers must be approved in writing by both the Chief of Police and the Mayor.
7. If any part of the Agreement is found to be invalid or unenforceable, the other parts shall remain valid and enforceable.

BY SIGNING BELOW, the Employee also certifies that they are eligible for this Sign-on Bonus.

IN WITNESS THEREOF:

Employee Signature

Date

Employee Printed Name

Chief of Police Signature

Date

Mayor Signature

Date

cc: Personnel File

ORDINANCE NO. 6308

**AN ORDINANCE REESTABLISHING THE INCENTIVE BONUS
PROGRAM WITH THE FAIRBANKS EMERGENCY COMMUNICATIONS
CENTER FOR RECRUITMENT AND HIRING**

WHEREAS, an incentive bonus program for recruitment and hiring at the Fairbanks Emergency Communications Center (FECC) was established by the City Council on April 22, 2019, with the adoption of Ordinance No. 6102, extended in December 2022 by Resolution No. 5040, and amended in 2023 by Ordinance No. 6243; and

WHEREAS, the reasons for providing a bonus to lateral hires are: (1) the high cost for the City to support an employee in the Dispatch Academy (approximately \$24,200); and (2) a one-time, sign-on bonus of \$15,000 for a lateral hire would help attract applicants and would constitute a cost savings to the City; and

WHEREAS, the program has been instrumental in recruiting lateral-hire personnel; and

WHEREAS, the FECC continues to have a need for the program.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows.

SECTION 1. The incentive bonus program for recruitment and hiring within the Fairbanks Emergency Communications Center is hereby reestablished as follows:

- (a) An applicant who is a certified dispatcher in the International Academies of Emergency Dispatch (IAED) Protocols or can meet certifications required by established FECC standards will be paid a \$15,000 "sign-on bonus" in two installments. The City will pay 50% in the employee's first paycheck after completing the Communications Training Program. The second payment of the remaining "sign-on" bonus will be paid with the first paycheck after completing the probation period, subject to the payback provisions specified in the attached Sign-on Bonus Agreement. No applicant may receive a sign-on bonus more than once, and no applicant may receive a sign-on bonus if they have previously been employed by the Fairbanks Emergency Communications Center within 12 months of rehire.
- (b) If an active City of Fairbanks employee recruits a new dispatcher (as defined in section (a)) who successfully completes the training process and probationary period, the employee will receive a recruitment bonus of \$5,000. The City of Fairbanks employee will receive 50% of the recruitment bonus upon the employee completing the Communications

Training Program. The second half of the bonus will be paid upon the employee completing the probation period. The recruitment bonus does not apply to employees with duties that are related to recruitment or hiring.

SECTION 2. The Sign-on Bonus Agreement (Attachment A) is hereby approved.

SECTION 3. Bonuses will be funded through savings from budgeted salaries, as available.

SECTION 4. This program will sunset on December 31, 2025 unless extended by resolution of the City Council.

SECTION 5. The effective date of this ordinance is six days after adoption.

David Pruhs, City Mayor

YEAS:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6308

Abbreviated Title: ORDINANCE REESTABLISHING FECC INCENTIVE BONUS

Department(s): FECC

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	Total
SALARY AND BENEFITS	
TOTAL	

FUNDING SOURCE:	Total
GENERAL FUND	
TOTAL	

Fairbanks Emergency Communications Center recruitment incentive bonuses will be paid from salary savings. The City paid a total of \$95,000 for one referral and six lateral employees. To date, the city retained four lateral employees.

Reviewed by Finance Department:

Initial mb

Date 1/23/2025

**Attachment A
to Ordinance No. 6308**



**Fairbanks Emergency Communications Center
Sign-On Bonus Agreement**

This agreement is made between the CITY OF FAIRBANKS (“the City”) and _____ (“Employee”).

WHEREAS, the City is offering a sign-on bonus to a person who begins employment for the City of Fairbanks Emergency Communications Center (FECC) and who meets the requirements in Ordinance No. 6308; and

WHEREAS, no employee may receive a sign-on bonus more than once, and no employee may receive a sign-on bonus if they have been previously employed by the FECC within 12 months of rehire; and

WHEREAS, in return for the bonus, the Employee agrees to the terms and conditions set out below.

The City and the Employee agree to the following terms:

1. The City agrees to pay the Employee \$15,000.00 as a Sign-on Bonus in return for the Employee accepting the City’s offer of employment. Half of this amount will be paid directly to the Employee on the Employee’s first paycheck following the completion of the Communications Training Program. The second half of the amount will be paid directly to the Employee on the Employee’s first paycheck following the completion of the probation period.
2. The City will apply all required federal and state tax deductions and will report all payments made under this Agreement as required by federal and state law. Taxes will be withheld as bonus earnings from the Sign-on Bonus and reported to the Internal Revenue Services as income on the Employee’s Form W-2. The Sign-on Bonus is not considered “salary” and will not be included for purposes of retirement benefit calculations or salary increases.
3. The Department will adhere to all relevant City and Department policies during the hiring process and in making bonus payments to employees.
4. In return for accepting the Sign-on Bonus, the Employee agrees to work for the Department, on a regular and full-time basis for at least three years beginning _____ and ending on _____. Should the Employee resign, quit, or be terminated for cause before the above-stated ending date, the Employee shall repay a prorated amount of the Sign-on Bonus as provided for in the following paragraphs.
5. The Employee’s failure to remain employed by the Department for three years will trigger the Employee’s duty to repay, pro-rata, the amount paid by the City pursuant to paragraph 1, above. (This amount may be more than the Employee received due to tax or other withholdings.) For example, if the Employee leaves one year prior to the end date, they will repay 12/36 of such amount. To facilitate this repayment, the Employee, by signing below, expressly gives the City a lien on all their salary, wages, and other sums payable to them by City. In addition, the Employee hereby authorizes the City to withhold all amounts so due from any sum payable to the Employee

by the Department and City. The Employee also agrees that any tax consequences that result from the repayment of the Sign-on Bonus or any portion thereof will be the sole and exclusive responsibility of the Employee.

6. If the Employee fails to remain employed by the Department for three years for reasons beyond their control (e.g. injury, illness or death), other than just cause termination, the Department may in its sole discretion waive all or part of the liability owed by the Employee. Any such waivers must be approved in writing by both the FECC Manager and the Mayor.
7. If any part of the Agreement is found to be invalid or unenforceable, the other parts will remain valid and enforceable, and Employee agrees, represents, and warrants that they will be held to any applicable repayment of the Sign-on Bonus.

BY SIGNING BELOW, the Employee certifies that they have not accepted a financial incentive for accepting employment at the City, other than as described in this Agreement.

IN WITNESS THEREOF:

Employee Signature

Date

Employee Printed Name

FECC Manager, Kristi Merideth

Date

Mayor, David Pruhs

Date

cc: Personnel file

Introduced by: Mayor David Pruhs
Introduced: February 10, 2025

RESOLUTION NO. 5162

A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY FOR FUNDS FROM THE FY2026 CONGRESSIONALLY DIRECTED SPENDING (CDS) APPROPRIATIONS FOR A MEDICAL AMBULANCE BUS

WHEREAS, the City of Fairbanks has been invited to apply for FY2026 Congressionally Directed Spending (CDS); and

WHEREAS, the City of Fairbanks plans to apply for funds to purchase a medical ambulance bus for the Fairbanks Fire Department (\$815,000); and

WHEREAS, the City of Fairbanks plans to request \$815,000.00, and no match is required.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute any and all documents required for requesting funds on behalf of the City from FY2026 Congressionally Directed Spending Appropriations.

BE IT FURTHER RESOLVED that the effective date of this resolution is six days after adoption.

PASSED and APPROVED this 10th Day of February 2025.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5162

Abbreviated Title: FY2026 Congressionally Directed Spending

Department(s): FFD

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Construction	Personnel	Total
FFD Medical Ambulance Bus	\$815,000			\$815,000
	\$815,000			\$815,000

FUNDING SOURCE:	Equipment	Construction	Personnel	Total
Grant Funds (Federal)	\$815,000			\$815,000
TOTAL	\$815,000			\$815,000

The operations and maintenance costs associated with the medical ambulance bus will be performed by Public Works and incorporated into the General Fund budget.

Reviewed by Finance Department:

Initial SF

Date 1/29/2025

RESOLUTION NO. 5163

**A RESOLUTION URGING THE STATE OF ALASKA TO HONOR ITS
COMMITMENT TO CAP PAST AND PRESENT PERS SERVICE
COSTS FOR MUNICIPAL EMPLOYERS AT 22 PERCENT**

WHEREAS, the State of Alaska created the Public Employees' Retirement System (PERS) in 1961 to provide a retirement system for state and participating municipal employees; and

WHEREAS, since its creation, PERS has evolved from being fully funded to being underfunded by billions of dollars; and

WHEREAS, the City of Fairbanks participated in PERS, but has never had managerial control of PERS; and

WHEREAS, the State Legislature passed SB 125 in 2008 to address the unfunded liability, which modified AS 39.35.255 to establish an employer rate of 22% for PERS non-state employers; and

WHEREAS, the City of Fairbanks supported SB 125 and expressed that support through Resolution No. 4274; and

WHEREAS, since that time, PERS employers have paid \$7.7 billion toward the unfunded liability; and

WHEREAS, the recently introduced SB 81 could potentially increase contribution rates beyond 22% to liquidate past liabilities; and

WHEREAS, an increase to the contribution rate will have significant impacts on municipalities and other non-state PERS employers; and

WHEREAS, maintaining the currently established PERS contribution rate remains the City's top legislative priority, because an increase in the employer rate would create a financial burden on all local governments throughout the state and will result in a reduction of public services and jeopardize local infrastructure improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. The Fairbanks City Council urges the Alaska State Legislature to continue to honor its commitment to cap past and present service costs for municipal PERS employers at the current rate of 22 percent.

SECTION 2. The City Clerk is directed to provide the Interior Delegation with an executed copy of this resolution.

SECTION 3. The effective date of this resolution is six days after adoption.

PASSED and APPROVED this ____ Day of ____ 2025.

David Pruhs, City Mayor

YEAS:
NAYS:
ABSENT
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

SENATE BILL NO. 81

IN THE LEGISLATURE OF THE STATE OF ALASKA

THIRTY-FOURTH LEGISLATURE - FIRST SESSION

BY SENATOR STEDMAN

Introduced: 1/31/25

Referred: Labor and Commerce, Finance

A BILL

FOR AN ACT ENTITLED

1 "An Act relating to employer contribution rates in the teachers' retirement system and
2 the Public Employees' Retirement System of Alaska; and providing for an effective
3 date."

4 **BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:**

5 * **Section 1.** AS 14.25.070(d) is amended to read:

6 (d) Notwithstanding (a) of this section, the annual employer contribution rate
7 may not be less than the rate sufficient to allow payment of

8 (1) the employer normal cost;

9 (2) an amount calculated at the rate certified under
10 AS 37.10.220(a)(8) for liquidating past service liability of the plan; and

11 (3) the employer contributions required under AS 14.25.350 and
12 AS 39.30.370.

13 * **Sec. 2.** AS 39.35.255(d) is amended to read:

14 (d) Notwithstanding (a) of this section, the annual employer contribution rate

1 may not be less than the rate sufficient to allow payment of

2 (1) the employer normal cost;

3 (2) an amount calculated at the rate certified under

4 AS 37.10.220(a)(8) for liquidating past service liability of the plan; and

5 (3) the employer contributions required under AS 39.30.370 and

6 AS 39.35.750.

7 * **Sec. 3.** This Act takes effect immediately under AS 01.10.070(c).

ORDINANCE NO. 6309

**AN ORDINANCE AMENDING THE 2025 OPERATING, CAPITAL,
AND FAIRBANKS TRANSPORTATION CENTER BUDGETS FOR
THE FIRST TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2025 operating, capital, and transportation center budget.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows [amendments shown in **bold** font; deleted text in ~~font~~]:

SECTION 1. There is hereby appropriated to the 2025 General Fund, Capital Fund, and Fairbanks Transportation Center budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2025 and ending December 31, 2025 (see pages 2 and 3) [amendments shown in **bold** font; deleted text or amounts in ~~font~~]:

GENERAL FUND

REVENUE	APPROVED COUNCIL APPROPRIATION	INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Taxes (all sources)	\$ 28,913,515	\$ -	\$ 28,913,515
Charges for Services	6,579,500	-	6,579,500
Intergovernmental Revenues	2,476,080	-	2,476,080
Licenses and Permits	2,193,805	-	2,193,805
Fines and Forfeitures	551,000	-	551,000
Interest and Penalties	1,515,000	-	1,515,000
Rental and Lease Income	158,539	-	158,539
Other Revenues	250,000	-	250,000
Other Financing Sources	5,523,682	(4,839,395)	684,287
Total revenue appropriation	\$ 48,161,121	\$ (4,839,395)	\$ 43,321,726
EXPENDITURES			
Mayor Department	\$ 892,030	\$ -	\$ 892,030
Legal Department	262,760	-	262,760
Office of the City Clerk	630,120	1,752	631,872
Finance Department	1,066,350	-	1,066,350
Information Technology	2,898,400	37,042	2,935,442
General Account	6,925,000	51,881	6,976,881
Police Department	8,226,540	19,661	8,246,201
Communications Center	3,004,590	6,790	3,011,380
Fire Department	10,738,720	69,839	10,808,559
Public Works Department	9,791,297	71,846	9,863,143
Engineering Department	1,170,580	15,851	1,186,431
Building Department	849,750	-	849,750
Total expenditure appropriation	\$ 46,456,137	\$ 274,662	\$ 46,730,799
2024 unassigned fund balance	\$ 19,076,765	\$ -	\$ 19,076,765
Prior year encumbrances	-	(274,662)	(274,662)
Transfers to other funds	-	(4,770,000)	(4,770,000)
Other changes to the budget	1,704,984	(69,395)	1,635,589
2025 estimated unassigned fund balance	\$ 20,781,749	\$ (5,114,057)	\$ 15,667,692

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$10,000,000. 20% of budgeted annual expenditures is \$ 9,346,160

CAPITAL FUND

	APPROVED COUNCIL APPROPRIATION	INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
REVENUE			
Transfer from Permanent Fund	\$ 733,160	\$ (8,674)	\$ 724,486
Transfer from General Fund	-	4,000,000	4,000,000
Property Repair & Replacement	150,000	-	150,000
Public Works	250,000	-	250,000
Garbage Equipment Reserve	291,600	-	291,600
IT	75,000	-	75,000
Police	300,000	-	300,000
Communications Center	140,000	-	140,000
Fire	260,000	500,000	760,000
Building	10,000	-	10,000
	<u>\$ 2,209,760</u>	<u>\$ 4,491,326</u>	<u>\$ 6,701,086</u>
EXPENDITURES			
Property Repair & Replacement	\$ 4,447,500	\$ 1,616,149	\$ 6,063,649
Public Works Department	1,404,000	426,687	1,830,687
Garbage Equipment Reserve	-	849,050	849,050
IT Department	145,000	102,440	247,440
Police Department	420,000	522,680	942,680
Fire Department	650,000	1,105,260	1,755,260
Road Maintenance	3,289,842	669,487	3,959,329
Building Department	67,000	-	67,000
	<u>\$ 10,423,342</u>	<u>\$ 5,291,753</u>	<u>\$ 15,715,095</u>
2024 fund balance	\$ 21,341,786	\$ -	\$ 21,341,786
Prior year encumbrances	-	(3,787,165)	(3,787,165)
Prior year reappropriations	-	(1,319,588)	(1,319,588)
Transfers from other funds	-	4,491,326	4,491,326
Other changes to the budget	(8,213,582)	(185,000)	(8,398,582)
2025 estimated fund balance	<u>\$ 13,128,204</u>	<u>\$ (800,427)</u>	<u>\$ 12,327,777</u>
Estimated unassigned capital fund balance for projects			<u><u>\$ 6,839,160</u></u>

TRANSPORTATION CENTER FUND

	APPROVED COUNCIL APPROPRIATION	INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
REVENUE			
Transfer from General Fund	\$ -	\$ 270,000	\$ 270,000
Parking Garage Revenue	219,000	-	219,000
Total revenue appropriation	\$ 219,000	\$ 270,000	\$ 489,000
EXPENDITURES			
Property Repair & Replacement	\$ -	\$ 270,000	\$ 270,000
Operating Costs	219,000	-	219,000
Total expenditure appropriation	\$ 219,000	\$ 270,000	\$ 489,000
2024 fund balance	\$ 5,522,894	\$ -	\$ 5,522,894
Transfers from other funds	-	-	-
Other changes to the budget	-	-	-
2025 estimated fund balance	<u>\$ 5,522,894</u>	<u>\$ -</u>	<u>\$ 5,522,894</u>

SECTION 2. This ordinance also appropriates the use of committed emergency snow removal funds in the amount of \$250,000 as designated by the Mayor.

SECTION 3. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2025 and ending December 31, 2025.

SECTION 4. The effective date of this ordinance shall be six days after adoption.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A Chard, City Attorney

FISCAL NOTE
ORDINANCE NO. 6309
AMENDING THE 2025 OPERATING, CAPITAL, AND FAIRBANKS
TRANSPORTATION CENTER BUDGETS FOR THE FIRST TIME

GENERAL FUND
(\$4,839,395) Decrease in Revenue
\$274,662 Increase in Expenditures

Revenue (total -\$4,839,395)

1. Tax Revenue
2. Charges for Services
3. Intergovernmental Revenues
4. License and Permits
5. Other Revenue
6. Other Financing Sources
 - (\$1,510,000) transfer to the capital fund for investment income and sale of assets
 - (\$2,490,000) transfer to the capital fund
 - (\$500,000) transfer to the capital fund for fire apparatus
 - (\$270,000) transfer to the transportation center fund
 - (\$69,395) decrease transfer from the permanent fund

Expenditures (total \$0)

1. Public Works
 - \$183,750 increase to salaries and benefits for one full-time laborer (\$106,050 annual cost) and one full-time operator (\$114,450 annual cost)
 - (\$183,750) decrease to salaries and benefits for temporary wages and benefits

Encumbrance Carryforward for Purchase Orders (total \$274,662)

1. Office of the City Clerk
 - \$1,752 increase for encumbrance carryforward
2. Information Technology
 - \$37,042 increase for encumbrance carryforward
3. General Account
 - \$51,881 increase for encumbrance carryforward
4. Police Department
 - \$19,661 increase for encumbrance carryforward
5. Communications Center
 - \$6,790 increase for encumbrance carryforward
6. Fire Department
 - \$69,839 increase for encumbrance carryforward
7. Public Works
 - \$71,846 increase for encumbrance carryforward
8. Engineering Department
 - \$15,851 increase for encumbrance carryforward

CAPITAL FUND

\$4,491,326 Increase in Revenue

\$5,291,753 Increase in Expenditures

Revenue (total \$4,491,326)

1. Other Financing Sources
 - \$1,510,000 transfer from the general fund for investment income and sale of assets
 - \$2,490,000 transfer from general fund
 - \$500,000 transfer from general fund for fire department
 - (\$8,674) decrease transfer from the permanent fund

Expenditures (total \$185,000)

1. Property Repair & Replacement
 - \$25,000 increase for Golden Heart Plaza Improvements
 - \$150,000 increase for City Hall restrooms upgrade
2. Fire Department
 - \$10,000 increase for fire chief vehicle

Encumbrance Carryforward for Purchase Orders (total \$3,787,165)

1. Property Repair & Replacement
 - \$841,048 increase for encumbrance carryforward
2. Public Works
 - \$426,687 increase for encumbrance carryforward
3. Garbage Equipment Reserve
 - \$849,050 increase for encumbrance carryforward
4. IT Department
 - \$82,440 increase for encumbrance carryforward
5. Police Department
 - \$522,680 increase for encumbrance carryforward
6. Fire Department
 - \$1,065,260 increase for encumbrance carryforward

Reappropriation for Prior Year Projects (total \$1,319,588)

1. Property Repair & Replacement
 - \$121,634 increase for childcare project (reappropriation, original budget \$750,000)
 - \$55,400 increase for city hall security system (reappropriation, original budget \$250,000)
 - \$375,956 increase for fire training center upgrades phase I project (reappropriation, original budget \$680,000)
 - \$47,111 increase for fire station three upgrades (reappropriation, original budget \$300,000)

2. IT Department

- \$20,000 increase for city hall battery backup system (reappropriation, original budget \$150,000)

3. Fire Department

- \$30,000 increase for grant match (reappropriation, original budget \$30,000)

4. Road Maintenance

- \$669,487 increase for Minnie Street construction match (reappropriation, original budget \$669,487)

TRANSPORTATION CENTER FUND

\$270,000 Increase in Revenue

\$270,000 Increase in Expenditures

Revenue (total \$270,000)

1. Other Financing Sources

- \$270,000 transfer from general fund

Other Expenditures (total \$270,000)

1. Property Repair & Replacement

- \$130,000 increase to install turn style exit door on southeast stairwell exit
- \$60,000 increase to upgrade heating panels and ceiling fan
- \$80,000 increase to improve parking signs on 2nd Avenue and 3rd Avenue

ORDINANCE NO. 6310

**AN ORDINANCE AUTHORIZING THE LEASE OF OFFICE
SPACE IN CITY HALL TO THE DENALI COMMISSION**

WHEREAS, City of Fairbanks Charter, Section 8.3, and Fairbanks General Code, Section 70-42(b), permits the lease of real property owned by the City, if the City Council provides the authority to do so by ordinance; and

WHEREAS, City of Fairbanks Charter, Article XII, provides qualified voters in the city of Fairbanks an opportunity to approve or reject any ordinance if an application for referendum is filed with the City Clerk's Office within 30 days after the action by the Council, is in proper form, and is signed by at least ten qualified voters; and

WHEREAS, Per Fairbanks General Code, Section 70-42(c), a lease may be executed prior to the expiration of the 30-day period provided for voter referendum if the lease is made explicitly subject to the referendum; and

WHEREAS, the Denali Commission approached the City of Fairbanks inquiring about potentially leasing office space from the City in City Hall; and

WHEREAS, the Denali Commission is an independent federal agency designed to provide critical utilities, infrastructure, and economic support throughout Alaska; and

WHEREAS, available space has been identified in the Building Department that would meet the Denali Commission's need and would not interfere with the Building Department's regular operations.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. The Mayor is authorized to enter into an agreement with the Denali Commission to lease office space in City Hall for a period not to exceed five years.

Section 2. The lease agreement must be made subject to the permissive referendum process.

Section 3. The effective date of this ordinance is six days after adoption.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6310

Abbreviated Title: ORDINANCE LEASING OFFICE SPACE TO DENALI COMMISSION

Department(s): GENERAL

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	2025+	TOTAL
		\$ -
TOTAL	\$ -	\$ -

FUNDING SOURCE:	2025+	TOTAL
GENERAL FUND [RENTAL INCOME]	\$ 10,000	\$ 10,000
TOTAL	\$ 10,000	\$ 10,000

The City of Fairbanks will lease office space located in the Building Department for \$1,000 per month to Denali Commission. This fiscal note is based on a start date of March 1, 2025.

Reviewed by Finance Department:

Initial mb

Date 2/5/2025

City of Fairbanks
Permanent Fund Review Board
Quarterly Meeting Minutes
October 23, 2024

The Permanent Fund Review Board (PFRB) convened at 1:32 p.m. in the Felix Pedro Conference Room to conduct a quarterly meeting.

Board Members Present: Vice Chair Bernard Gatewood
Board Member Dave Owen
Council Member Valerie Therrien
Board Member Pamela Wentz

Board Member Absent: Chair Patty Mongold (excused)

Also Present: Margarita Bell, Chief Financial Officer
Blake Phillips, Director of Institutional Solutions - APCM
Brandy Niclai, Chief Investment Officer – APCM

Vice Chair Gatewood asked if any opposed approval of the meeting minutes from the July 24, 2024, none opposed.

Margarita Bell reviewed the account's performance through September 30, 2024:

- \$ 159,603,183 - Balance including accrued income
- \$ 2,314,185 - Dividends and interest earnings
- \$ 1,597,207 - Realized gain
- \$ 13,171,753 - Unrealized gain
- \$ (76,712) - Management and custodial fees
- \$ 17,006,433 - Earnings, net of expenses

Margarita Bell reported that the annual draw will be made in December 2024 in the amount of \$6,374,346 to the general fund (\$5,666,085) and capital fund (\$708,261). She stated that she will coordinate with APCM (Alaska Permanent Capital Management) prior to withdrawing the funds.

Blake Phillips reported that the balance of the fund was \$159.1 million.

Brandy Niclai presented an account summary as of September 30, 2024. She stated that the inception annualized account return is 5.72% and that the annualized account return as of March 2017 is 7.12%. She stated that diversification is enhancing the portfolio beyond the traditional stock and bond portfolio. Since inception, the portfolio had contributions of \$111.4 million, withdrawals of \$123.0 million, and earnings of \$171.2 million.

Brandy Niclai presented a market and portfolio review for the third quarter. The economic growth and inflation are slowing but recent returns have been positive by maintaining long-term equity targets such as high-quality large capitalization stock. The portfolio volatility has been within expectations. The outperformance in the third quarter was driven by alternative beta. The combined equity and alternatives allocation returned 7.2% and the combined fixed income allocation returned 4.5% for the quarter.

Portfolio Summary							
3rd Quarter		Year to Date		Prior Year		Inception to Date	
Account	Benchmark	Account	Benchmark	Account	Benchmark	Account	Benchmark
6.40%	6.30%	12.00%	12.40%	13.60%	14.60%	5.90%	5.70%
	0.13% ¹		0.38% ²		0.50% ³		
6.40%	6.43%	12.00%	12.78%	13.60%	15.10%	5.90%	5.70%
¹ - 12.5 bps - per quarter rounded ² - 50 bps hurdle -annual (YTD = 12.5 basis pts X # quarters) ³ - 50 bps hurdle codified in March 2009. Inception performance begins January 31, 1998.							

Brandy Niclai stated that APCM will begin formulating the 2025 market outlook for short term portfolio positioning considerations and that the ten-year forward looking capital market expectations will be completed by the first quarter in 2025. She recommends that the board schedule a strategic review meeting after the first quarter. She also reported that APCM is continuing to expand its private market offering to include private credit.

Margarita Bell inquired about differences in private equity and private credit. Brandy Niclai stated that the difference is the assets (bonds) and the timing (three years).

Brandy Niclai reported that there were no compliance issues.

The next quarterly meeting is scheduled to be held prior to the second council meeting in January in the Mike Meeks Conference Room.

The meeting was adjourned at 2:12 p.m.

FAIRBANKS NORTH STAR BOROUGH
Chena Riverfront Commission
October 23, 2024
12:06 p.m.

A. CALL TO ORDER

A regular meeting of the Chena Riverfront Commission was held Wednesday, October 23, 2023, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

B. ROLL CALL

There were present:

Robert Henszey	Julie Jones
Christy Everett	Wade Binkley, Vice-Chair
Annette Freiburger, Chair	

Comprising a quorum of the Commission, and

Sue Sprinkle, City of Fairbanks Representative, Ex Officio Member
Kellen Spillman, Community Planning Director, Ex Officio Member
Kimberly Diamond, Parks Project Coordinator, Ex Officio Member
John Netardus, AK DOT&PF Representative, Ex Officio Member
Lee Williams, Riverside Superintendent
Adam Pruett, Flood Plain Administrator
Gina Gregg, Deputy Borough Clerk
Cullen Mahaffey, Assistant Clerk I

Absent and Excused

Buki Wright (excused)	Kevin Fraley (absent)
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C. MESSAGES

C.1. Chair's Comments

Chair Freiburger announced that information regarding contaminants near the Chena River would be on a future agenda.

MESSAGES – continued

C.2. Citizens' Comments - limited to three (3) minutes

C.2.a. Agenda items not scheduled for public hearing

NONE

C.2.b. Items other than those appearing on the agenda

NONE

C.3. Disclosure and Statement of Conflict of Interest

NONE

D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of the consent agenda passes all routine items indicated by asterisk (*) on the agenda. Consent agenda items are not considered separately unless any commission member or citizen so requests. In the event of such a request, the item is returned to the general agenda.

HENSZEY,
Seconded by JONES

moved to approve the agenda and consent agenda as read, with the agenda reordered to hear Item G.2. Presentation by Kimberly Diamond, Parks Project Coordinator, and Lee Williams, Riverside Superintendent, on the Capital Improvement Program (CIP) Pioneer Park Chena River Boat Launch-Dock Repairs & Improvement project, to include a discussion and recommendation to Parks and Recreation staff on whether the project conforms to the land development guidelines set forth in Chapter 4.32 FNSBC and is consistent with the Chena Riverfront Plan immediately before Item G.1. Presentation by representatives of the Fairbanks North Star Borough, the City of Fairbanks, the Alaska Department of Transportation and Public Facilities (AK DOT&PF) and Fairbanks Area Surface

APPROVAL OF AGENDA AND CONSENT AGENDA – continued

Transportation (FAST) Planning on the Chena River Walk project, to include a discussion.

VOTE ON MOTION TO APPROVE THE AGENDA AND CONSENT AGENDA AS READ, WITH THE AGENDA REORDERED TO HEAR ITEM G.2. PRESENTATION BY KIMBERLY DIAMOND, PARKS PROJECT COORDINATOR, AND LEE WILLIAMS, RIVERSIDE SUPERINTENDENT, ON THE CAPITAL IMPROVEMENT PROGRAM (CIP) PIONEER PARK CHENA RIVER BOAT LAUNCH-DOCK REPAIRS & IMPROVEMENT PROJECT, TO INCLUDE A DISCUSSION AND RECOMMENDATION TO PARKS AND RECREATION STAFF ON WHETHER THE PROJECT CONFORMS TO THE LAND DEVELOPMENT GUIDELINES SET FORTH IN CHAPTER 4.32 FNSBC AND IS CONSISTENT WITH THE CHENA RIVERFRONT PLAN IMMEDIATELY BEFORE ITEM G.1. PRESENTATION BY REPRESENTATIVES OF THE FAIRBANKS NORTH STAR BOROUGH, THE CITY OF FAIRBANKS, THE ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES (AK DOT&PF) AND FAIRBANKS AREA SURFACE TRANSPORTATION (FAST) PLANNING ON THE CHENA RIVER WALK PROJECT, TO INCLUDE A DISCUSSION.

Yeses: Jones, Henszey, Everett, Binkley, Freiburger

Noes: None

MOTION CARRIED 5 Yeses, 0 Noes

E. MINUTES

E.1. *Chena Riverfront Commission meeting minutes from April 24, 2024.

Without objection this measure was read by title and approved under the consent agenda.

E.2. *Chena Riverfront Commission meeting minutes from July 24, 2024.

Without objection this measure was read by title and approved under the consent agenda.

E.3. *Reconvened Chena Riverfront Commission meeting minutes from August 14, 2024.

Without objection this measure was read by title and approved under the consent agenda.

MINUTES – continued

E.4. *Special Chena Riverfront Commission meeting minutes from September 10, 2024.

Without objection this measure was read by title and approved under the consent agenda.

F. REPORTS

F.1. Communications to the Chena Riverfront Commission.

Kellen Spillman, Community Planning Director, welcomed Commissioner Everett and commented on Commission vacancies, upcoming term expirations and the Planning Commission's consideration of RZ2024-003 west of Dale Road and north of Supply Road.

F.2. Updates from Sue Sprinkle, City of Fairbanks Representative, on City of Fairbanks riverfront projects.

Sue Sprinkle, City of Fairbanks Representative, provided updates on the Golden Heart Plaza Repair project and concerns about grass clippings being thrown in the river.

F.3. Updates from John Netardus, AK DOT&PF Representative, on Alaska Department of Transportation and Public Facilities (AK DOT&PF) riverfront projects.

John Netardus, AK DOT&PF Representative, provided updates on the following:

- Projects being split up or combined.
- Right-of-way acquisitions.
- Construction schedules.
- Memoranda of understanding.
- Environmental documents.
- Advertising.

F.4. Update from Adam Pruett, Flood Plain Administrator, on the Chena Riverfront Commission project list.

Adam Pruett, Flood Plain Administrator, provided an update on a potential rezone on Airport Way.

REPORTS – continued

F.5. Report from Adam Pruett, Flood Plain Administrator, on the Tanana River Physical Map Revision project.

Adam Pruett, Flood Plain Administrator, and Kellen Spillman, Community Planning Director, reported on the following:

- Flood control powers.
- Federal Emergency Management Agency's Risk Mapping, Assessment and Planning Program.
- National Flood Insurance Program and flood maps.
- Current situation.
- Base flood elevation and insurance rates.
- Project scope.
- Potential cost savings and a Special Flood Hazard Area assessment.

F.6. Report from Commissioner Everett on the 2024 annual stream cleanup.

Commissioner Everett reported on the following:

- Record number of volunteers and amount of trash removed.
- Soldiers volunteering.
- Community members receiving awards.
- Picnic hosted.
- Canoes having reduced prices or being donated.
- Shirts and tote bags designed.

G. NEW BUSINESS

Clerk's Note: The agenda was reordered to hear Item G.2. Presentation by Kimberly Diamond, Parks Project Coordinator, and Lee Williams, Riverside Superintendent, on the Capital Improvement Program (CIP) Pioneer Park Chena River Boat Launch-Dock Repairs & Improvement project, to include a discussion and recommendation to Parks and Recreation staff on whether the project conforms to the land development guidelines set forth in Chapter 4.32 FNSBC and is consistent with the Chena Riverfront Plan immediately before Item G.1. Presentation by representatives of the Fairbanks North Star Borough, the City of Fairbanks, the Alaska Department of Transportation and Public Facilities (AK DOT&PF) and Fairbanks Area Surface Transportation (FAST) Planning on the Chena River Walk project, to include a discussion.

NEW BUSINESS – continued

- G.1. Presentation by representatives of the Fairbanks North Star Borough, the City of Fairbanks, the Alaska Department of Transportation and Public Facilities (AK DOT&PF) and Fairbanks Area Surface Transportation (FAST) Planning on the Chena River Walk project, to include a discussion.

Kellen Spillman, Community Planning Director, and Ivet Hall, AK DOT&PF Representative, presented on the following:

- Conceptual master plan.
- Project scope, background and history.
- Agreement terms.
- Next steps for design.
- Right-of-way acquisition and other alternatives.
- Funding and financial ramifications.

Discussion ensued on the following:

- Project status.
- Design standards.
- Lack of a return on funds spent by the City of Fairbanks.
- Helpfulness of public testimony at meetings of the Alaska Railroad Corporation.
- Alaska Railroad Corporation rescinding support and developing the property.
- Length of time since the City of Fairbanks sent a letter of support.
- Right-of-way negotiations.
- Importance of the project.

- G.2. Presentation by Kimberly Diamond, Parks Project Coordinator, and Lee Williams, Riverside Superintendent, on the Capital Improvement Program (CIP) Pioneer Park Chena River Boat Launch-Dock Repairs & Improvement project, to include a discussion and recommendation to Parks and Recreation staff on whether the project conforms to the land development guidelines set forth in Chapter 4.32 FNSBC and is consistent with the Chena Riverfront Plan.

Kimberly Diamond, Parks Project Coordinator, and Lee Williams, Riverside Superintendent, presented on the following:

- Dock being a popular river access point for recreationalists.
- Inability to install the dock due to accumulation of sediment.
- Project objective, goal and scope.
- Chena Riverfront Plan goals, policies and objectives that would be addressed.
- Dredging normally being maintenance.
- Maintenance funding for dredging needing to be addressed.
- Consideration of future improvements.

NEW BUSINESS – continued

Discussion ensued on the following:

- Technical memo considering flow patterns for the future.
- Desire for more interaction between the river and the community.
- Infrastructure that encourages recreation and moving in and out of the river being positive.

HENSZEY,
Seconded by BINKLEY

moved to recommend that the Capital Improvement Program (CIP) Pioneer Park Chena River Boat Launch-Dock Repairs & Improvement project is consistent with Borough Code and the Chena Riverfront Plan, specifically Goal II, Policy 7, Objective A; Goal IV, Policy 1, Objective A; and Goal IV, Policy 1, Objective B.

Discussion ensued on the popularity of the dock as a community resource.

VOTE ON MOTION TO RECOMMEND THAT THE CAPITAL IMPROVEMENT PROGRAM (CIP) PIONEER PARK CHENA RIVER BOAT LAUNCH-DOCK REPAIRS & IMPROVEMENT PROJECT IS CONSISTENT WITH BOROUGH CODE AND THE CHENA RIVERFRONT PLAN, SPECIFICALLY GOAL II, POLICY 7, OBJECTIVE A; GOAL IV, POLICY 1, OBJECTIVE A; AND GOAL IV, POLICY 1, OBJECTIVE B.

Yeses: Henszey, Everett, Jones, Binkley, Freiburger

Noes: None

MOTION CARRIED 5 Yeses, 0 Noes

G.3. Adoption of revised Rules and Procedures of the Chena Riverfront Commission.

Gina Gregg, Deputy Borough Clerk, presented on the rules and procedures.

EVERETT,
Seconded by HENSZEY

moved to adopt the revised Rules and Procedures of the Chena Riverfront Commission.

No discussion ensued.

NEW BUSINESS – continued

VOTE ON MOTION TO ADOPT THE REVISED RULES AND PROCEDURES OF THE CHENA RIVERFRONT COMMISSION.

Yeses: Henszey, Everett, Jones, Binkley,
Freiburger

Noes: None

MOTION CARRIED 5 Yeses, 0 Noes

H. EXCUSE FUTURE ABSENCES

NONE

I. COMMISSIONERS' COMMENTS/COMMUNICATIONS

Commissioner Henszey commented on the Commission not meeting in January in the past due to commissioners planning winter vacations and the next meeting being scheduled to be held in a short week for staff due to Martin Luther King Jr. Day and welcomed Commissioner Everett.

Vice-Chair Binkley apologized for being unable to attend the meeting in person and missing the last special meeting and welcomed Commissioner Everett.

Commissioner Everett thanked everyone for a warm welcome, stated that she was looking forward to making a difference and expressed hope that the Commission could influence the Chena River Walk project.

Chair Freiburger welcomed Commissioner Everett and expressed appreciation for her commitment to the Commission.

J. ADJOURNMENT

There being no further business to come before the Chena Riverfront Commission, the meeting was adjourned at 1:41 p.m.

APPROVED: January 22, 2025



CLAY STREET CEMETERY COMMISSION
REGULAR MEETING MINUTES – JANUARY 8, 2025
HELD VIA ZOOM WEBINAR AND
IN FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The Clay Street Cemetery Commission convened at 5:01 p.m. on the above date to conduct a Regular Meeting in the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, and via teleconference, with **Chair Aldean Kilbourn** presiding and the following Commission members in attendance:

Members Present: George Dalton, Seat A
Jessica Desmond, Seat B
Aldean Kilbourn, Seat C
Janet Richardson, Seat D (remotely)
Karen Erickson, Seat F (remotely)
Amy Stratman, Seat G

Absent: Julie Jones, Seat E
Jeremiah Cotter, Public Works Director

Also Present: Colt Chase, Deputy City Clerk

APPROVAL OF REGULAR MEETING MINUTES

a) Regular Meeting Minutes of November 6, 2024

G. Dalton, seconded by **A. Stratman**, moved to APPROVE the November 6, 2024 minutes.

Chair Kilbourn took a voice vote on the motion to APPROVE the November 6, 2024 minutes and all members voted in favor.

APPROVAL OF AGENDA

J. Richardson, seconded by **A. Stratman**, moved to APPROVE the agenda.

Chair Kilbourn took a voice vote on the motion to APPROVE the agenda and all members voted in favor.

CITIZENS COMMENTS – None

COMMUNICATIONS TO COMMISSION – None

EVENTS & PUBLIC RELATIONS

Chair Kilbourn suggested that it was too early to set a date for their annual cleanup event in May.

FINANCIAL UPDATE

Chair Kilbourn referenced the financial report and affirmed that their current account balance is \$2,606.10. Deputy City Clerk Colt Chase confirmed that there were no outstanding expenses.

UNFINISHED BUSINESS

a) Quiring Monument Orders

Chair Kilbourn shared that J. Jones had emailed a status update on the Quiring orders. She reported that their current submission to Quiring had already gone through two rounds of proofing with J. Richardson and will hopefully be correct by the end of the third round. **J. Richardson** confirmed that she had sent her most recent notes to the company back in November and had not yet heard anything back. **Chair Kilbourn** added that J. Jones's report had also noted that 100 total concrete pads had been paid for with Fairbanks Precast and will be ready to be picked up by Public Works come springtime.

b) Communication with Blanchard Funeral Home re: P. Cathey's Burial at CSC

Chair Kilbourn shared that she had received a letter from Patricia Cathey with an update on the arrangements being made for her future placement and that they had spoken on the phone earlier that morning. She stated that she had also spoken with Keith Blanchard who was under the impression that P. Cathey had already passed away. She indicated that P. Cathey was a little frustrated with the confusion and asked that her contact info be shared on the record to ensure arrangements would not fall through the cracks. She provided the phone number of 541-942-2286 for P. Cathey's residence in Cottage Grove, OR as well as 541-485-6659 for Andreason's Cremation & Burial Services in Springfield, OR, the local entity with whom she is working. **Chair Kilbourn** reported that K. Blanchard would be calling Andreason's and that she would follow up to confirm that a monument is ordered in accordance with P. Cathey's wishes. She added that another employee she spoke with at Blanchard Family Funeral Home was unaware that the request for placement at the Clay Street Cemetery had been approved by the Commission in 2024.

c) Update on Elks Plot Information

Chair Kilbourn stated that she did not want to tackle two items at the same time with K. Blanchard and thus did not ask him about the missing flash drive that is said to contain a wealth of information about placement of individuals in the Elk's section of the cemetery. She shared that J. Jones had conveyed that a high-level official at the Elks Lodge had heard that K. Blanchard had recently found the flash drive. She discussed how valuable this information would be to the Commission's ongoing work.

NEW BUSINESS

a) Digital Migration of CSC Information, Website ArcGIS Integration, & AR App Creation – Long-Term Project Proposal

Chair Kilbourn invited J. Desmond to share details about the project proposal she had prepared.

J. Desmond gave a brief summary of her hope to see a digital resource created to allow individuals to learn more about those who are buried at the cemetery. **Chair Kilbourn** asked if she was aware of the weekly walks conducted by staff at the Morris Thompson Cultural and Visitor's Center and the printed materials about the cemetery that are made available to visitors. **J. Desmond** indicated that she was but

would like to see more information available through a website. **Chair Kilbourn** described the information available through the free website Find a Grave and outlined the hundreds of hours of work that has been spent by the commission over the years, primarily by J. Richardson, to enter details for individuals who are at Clay Street Cemetery. She noted that J. Richardson continually monitors this platform to ensure the information stays accurate. She pointed out that interactive websites and applications can be very expensive, with the one in Juneau costing around \$29,000. **Chair Kilbourn** explained that their primary project is installing markers for every gravesite at the property, with research to gather all necessary data. She indicated that there is unlikely anyone on the Commission with time available to devote to this project unless J. Desmond was intending to take it on herself.

A. Stratman concurred with Chair Kilbourn's summary but acknowledged that the project was not a bad idea to have on their radar for future years. **Chair Kilbourn** reiterated that her main focus is the 90 markers to be placed in the summer of 2025. **A. Stratman** agreed that the marker placement tasks are very difficult. She discussed the volume of work that goes into the research side of the Commission's efforts.

J. Desmond explained that her hope was to have a searchable database of the information gathered over the years but also a website presence that focused on the cemetery itself. **Chair Kilbourn** discussed how everything they have researched is available on Find a Grave. **A. Stratman** agreed that the platform has been a great way for each of them to record what they have found over the years, although there is always the concern that a random person can still submit unverified information to an individual's profile.

J. Desmond asked if it would be possible to have a link to Find a Grave on the City website. **C. Chase** indicated that this would be possible. He gave a description of plans for upgrades with the City's website, particularly the Boards and Commissions section, in the near future. **A. Stratman** stated that this would likely result in more public awareness and participation for things related to the cemetery. **J. Desmond** agreed that it would increase visibility, which was one of her goals.

J. Richardson shared that the kiosk at the cemetery has a wealth of information and directs interested visitors to Find a Grave for more details on many individuals buried there. She confirmed that she has personally spent thousands of hours cleaning up data on the website, including writing short biographies. She reported that she is the manager of about 90% of the profiles for people buried at Clay Street with listings on Find a Grave. **J. Richardson** added that she can link the person's profile to other family members and attach documents or references to other genealogical databases as citations. **C. Chase** asked if each person's profile has an individual link that could be shared. **J. Richardson** confirmed that they do.

C. Chase suggested that the City website could include a higher quality pdf map of the cemetery which had been created by the City Surveyor and shows each grave marker's plot number. He explained that each number be hyperlinked to that person's profile on Find a Grave. **J. Richardson** shared that Find a Grave does not allow outside links to be used within an individual's listing. **C. Chase** clarified that it would actually be links in the pdf taking people to Find a Grave.

J. Richardson provided a summary of the large scope of tasks they have undertaken at the cemetery over the last few years, including the project to mark every gravesite with a flag and plot number so the City Surveyor could use GPS technology to log the exact coordinates of every single grave. She explained that this, along with ground-penetrating radar work, allowed them to update maps that had been unchanged since 1963. She reported that in past years, the Commission would only install between 10 and 30 markers each summer but in recent years they have increased that to around 150. **J. Richardson** discussed the toll

this takes on them physically in their summer working months and mentally during the research phase in winter. She shared that herself, Chair Kilbourn, and A. Stratman, via their membership in the Fairbanks Genealogical Society, host a cemetery walk and history tour every year in May. She noted that she would like to update the brochure they currently stock at the Morris Thompson Cultural and Visitor's Center.

J. Desmond acknowledged that this was only her second meeting as a Commission member and thanked J. Richardson for sharing details of their work over the last several years. She suggested that if the brochure is updated, she would love to see it posted on the City website. **Chair Kilbourn** stated that they had been told in the past that they were unable to have things uploaded to the City website. **C. Chase** indicated that there is a way to have a dedicated page for these kinds of materials added to an appropriate location online. **Chair Kilbourn** stated that she would forward him the most current version of the brochure.

J. Richardson added that each summer they also put in extra time to help clear weeds away from the cemetery's markers, using their own weedwhackers. **Chair Kilbourn** concurred that while some supplies and materials are covered by the Commission's bank account, they each often pay for things with personal funds. She explained to J. Desmond that if she was interested in pursuing the project to create a digital reference tool as had been discussed, she was welcome to do so but noted that all other Commission members would have their hands full for the foreseeable future with their other tasks of research, marker placement, public engagement, and maintaining the property. **A. Stratman** agreed that she was not able to add anything more to her plate but would be happy to share what she has gathered over the years.

J. Desmond stated that she was also interested in helping with the physical labor aspect of the marker placement work come summertime. She shared that she is also a member of a local Rotary group that she would be happy to recruit for additional volunteer needs. **Chair Kilbourn** shared details about their annual cleanup day in May and their regular schedule for workdays throughout the summer. **J. Desmond** stated that she has an upcoming Rotary meeting and would start to put feelers out for extra help.

OPEN AGENDA

J. Richardson shared that a few days prior she had sent a letter to the Pioneers of Alaska Foundation requesting funds to purchase gravel to raise the sunken markers in their section of the cemetery. She noted that the Foundation's next meeting will be on Friday.

UPCOMING MEETING DATES – February 5, 2025

G. Dalton indicated that he would not be in attendance for the February 5, 2025 meeting.

ADJOURNMENT

Chair Kilbourn declared the meeting ADJOURNED at 5:31 p.m.



Aldean Kilbourn, Chair



Colt Chase, Deputy City Clerk

Transcribed by: CC