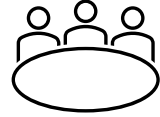




FAIRBANKS CITY COUNCIL
REGULAR WORK SESSION AGENDA
TUESDAY, FEBRUARY 4, 2025 AT 7 A.M.
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#)
AND AT FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



1. Roll Call
2. Ordinance No. 6304 – An Ordinance Amending Fairbanks General Code Chapter 54 Procurement, Sections 54-39 and 54-241, to Clarify the Council Notification Requirement for Sole Source Purchasing. [advanced to February 10]
3. Ordinance No. 6305 – An Ordinance Amending Fairbanks General Code Section 70-162, to Ensure Visible and Safe Traffic Intersections and Amending the City Schedule of Fees and Charges for Services. [advanced to February 10]
4. Ordinance No. 6306 – An Ordinance Amending Fairbanks General Code Section 70-161 and the Local Amendments to the 2018 International Fire Code Adopted by Reference at Fairbanks General Code Section 30-32, and Amending the City Schedule of Fees and Charges for Services to Ensure Access to Fire Hydrants. [advanced to February 10]
5. Ordinance No. 6307 – An Ordinance Reestablishing an Incentive Bonus Program with the Fairbanks Police Department for Recruitment and Hiring. [advanced to February 10]
6. Ordinance No. 6308 – An Ordinance Reestablishing the Incentive Bonus Program with the Fairbanks Emergency Communications Center for Recruitment and Hiring. [advanced to February 10]
7. Resolution No. 5162 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the FY2026 Congressionally Directed Spending (CDS) Appropriations for a Medical Ambulance Bus. [not introduced]
8. Ordinance No. 6309 – An Ordinance Amending the 2025 Operating, Capital, and Fairbanks Transportation Center Budgets for the First Time. [not introduced]
9. Annual 2024 Asset Forfeiture Fund Report
10. Finance Committee Report
11. Mayor and Council Member Comments
12. Executive Session
 - a) FFU/COF Labor Negotiations – Guidance from Council [permissible under State law, including the provision at AS 44.62.310(c)(1)]
13. Next Regular Work Session – Tuesday, February 18, 2025, 7:00 a.m.
14. Adjournment

ORDINANCE NO. 6304

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE CHAPTER 54
PROCUREMENT, SECTIONS 54-39 AND 54-241, TO CLARIFY THE COUNCIL
NOTIFICATION REQUIREMENT FOR SOLE SOURCE PURCHASING**

WHEREAS, Fairbanks General Code Sec. 54-39(a) gives authority to the purchasing agent to award contracts in the amount of \$50,000 or less and specifies that the purchasing agent must notify the Council of such awards when competitive bidding is not deemed possible; and

WHEREAS, Fairbanks General Code Sec. 54-39(c) gives authority to the mayor to award contracts in the amount of \$250,000 or less; and

WHEREAS, Fairbanks General Code Sec. 54-39(d) states that all other contracts may be awarded by the City Council and that, when competitive bidding is not deemed possible, the Council will cite the reasons why in the resolution for award; and

WHEREAS, all sole source contracts awards made by the purchasing agent or the mayor should be reported to the City Council on a regular basis, and the report should include a citing of the reasons and findings.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY
OF FAIRBANKS, ALASKA, as follows:**

Section 1. That Fairbanks General Code Section 54-39 Contract award authority, is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 54-39. - Contract award authority.

- (a) The purchasing agent may award contracts funded with identifiable appropriations made by the city council when the amount is \$50,000.00 or less, ~~provided the purchasing agent notifies the city council when competitive bidding is not deemed to be possible and recite the reasons and findings.~~
- (b)** The purchasing agent may award the sale, trade, or disposal of all personal property which has become surplus, obsolete, or unusable.
- (c)** The mayor may award contracts funded with identifiable appropriations made by the city council when the contract amount is \$250,000.00 or less.
- (d)** The city council may award all other contracts. When competitive bidding is not deemed to be possible, the city council shall, in the resolution for award, recite the reasons why.

Section 2. That Fairbanks General Code Section 54-241 Sole source purchasing, is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 54-241. - Sole-source purchasing.

- (a) A contract may be awarded for supplies, services, professional services or construction without competitive sealed bidding, competitive sealed proposals or other competition in accordance with this article. A contract may be awarded under this section only when the purchasing agent determines in writing that there is only one source for the required purchasing or construction. A sole-source purchase may not be made if a reasonable alternative source exists. The written determination must include findings which support the determination that only one source exists. The authority to make the determination and findings required by this subsection may not be delegated.
- (b) The using department shall submit written evidence to support a sole-source determination. The purchasing agent may also require the submission of cost or pricing data in connection with an award under this section.
- (c) The purchasing agent shall negotiate with the single supplier, to the extent practicable, to obtain the most advantageous contract to the city.
- (d) The purchasing agent must provide a quarterly report to the city council of all sole source purchases made in the amount of \$250,000 or less when competitive bidding is not deemed possible and recite the reasons and findings.**

Section 3. That the effective date of this ordinance is six days after adoption.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

ORDINANCE NO. 6304, AS AMENDED
[PROPOSED SUBSTITUTE]

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE CHAPTER 54
PROCUREMENT, SECTIONS 54-39 AND 54-241, TO CLARIFY THE COUNCIL
NOTIFICATION REQUIREMENT FOR SOLE SOURCE PURCHASING**

WHEREAS, Fairbanks General Code Sec. 54-39(a) gives authority to the purchasing agent to award contracts in the amount of \$50,000 or less and specifies that the purchasing agent must notify the Council of such awards when competitive bidding is not deemed possible; and

WHEREAS, Fairbanks General Code Sec. 54-39(c) gives authority to the mayor to award contracts in the amount of \$250,000 or less; and

WHEREAS, Fairbanks General Code Sec. 54-39(d) states that all other contracts may be awarded by the City Council and that, when competitive bidding is not deemed possible, the Council will cite the reasons why in the resolution for award; and

WHEREAS, all sole source contracts awards made by the ~~purchasing~~ **purchasing** agent or the mayor should be reported to the City Council on a regular basis, and the report should include a citing of the reasons and findings.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. That Fairbanks General Code Section 54-39 Contract award authority, is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 54-39. - Contract award authority.

- (a) The purchasing agent may award contracts funded with identifiable appropriations made by the city council when the amount is \$50,000.00 or less, ~~provided the purchasing agent notifies the city council when competitive bidding is not deemed to be possible and recite the reasons and findings.~~
- (b) Unless otherwise provided by law, the purchasing agent may award the sale, trade, or disposal dispose of all personal property which has become surplus, obsolete, or unusable.**
- ~~(c)~~ The mayor may award contracts funded with identifiable appropriations made by the city council when the contract amount is \$250,000.00 or less.
- ~~(d)~~ The city council may award all other contracts. When competitive bidding is not deemed to be possible, the city council shall, in the resolution for award, recite the reasons why.

Section 2. That Fairbanks General Code Section 54-241 Sole source purchasing, is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

Sec. 54-241. - Sole-source purchasing.

- (a) A contract may be awarded for supplies, services, professional services or construction without competitive sealed bidding, competitive sealed proposals or other competition in accordance with this article. A contract may be awarded under this section only when the purchasing agent determines in writing that there is only one source for the required purchasing or construction. A sole-source purchase may not be made if a reasonable alternative source exists. The written determination must include findings which support the determination that only one source exists. The authority to make the determination and findings required by this subsection may not be delegated.
- (b) The using department shall submit written evidence to support a sole-source determination. The purchasing agent may also require the submission of cost or pricing data in connection with an award under this section.
- (c) The purchasing agent shall negotiate with the single supplier, to the extent practicable, to obtain the most advantageous contract to the city.
- (d) The purchasing agent must provide a quarterly report to the city council of all sole-source purchases made in the amount of \$250,000 or less when competitive bidding is not deemed possible and recite the reasons and findings.**

Section 3. That the effective date of this ordinance is six days after adoption.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

ORDINANCE NO. 6305

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE,
SECTION 70-162, TO ENSURE VISIBLE AND SAFE
TRAFFIC INTERSECTIONS AND AMENDING THE CITY SCHEDULE
OF FEES AND CHARGES FOR SERVICES**

WHEREAS, the City Engineer has jurisdiction over intersectional sight lines at traffic intersections within the city limits; and

WHEREAS, there is currently no fee in the City's Schedule of Fees and Charges for Services to charge property owners in violation of obscuring intersectional sight lines; and

WHEREAS, adding a fee to the City's Schedule of Fees and Charges for Services will help the City recover its costs to remove such obstructions and will help ensure visible and safe traffic intersections.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. Fairbanks General Code Chapter 70, Article IV Public Streets, Section 70-162 Regulation for planting in a public place is hereby amended, as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 70-162. - Regulation for planting in or near a public place.

(a) *Trimming, treating.* It shall be the duty of any person growing trees or plants that impact the public highway or right-of-way or who is responsible for trees or plants growing on property abutting ~~on~~ public places to:

- (1) Trim trees or plants so as not to cause a hazard to the public, such as impacting intersection sight distance or obscuring traffic signs, or interfering with the proper public lighting or street lighting;
- (2) To treat or remove any tree or plant which creates a nuisance or is a hazard to any public place by reason of being **damaged**, diseased or insect ridden.

~~(b) *Setback.*~~

- ~~(1) *Street.* On a corner lot, trees, or plants within the sight triangular area, as determined by the city engineer, must be planted and maintained in such a manner as to not impact sight distance at intersections and compromise the safety of the traveling public. Trees and plants that impact sight distance at intersections and compromise the safety of the~~

~~traveling public by impacting sight distance or obscuring signs must be removed as directed by the city engineer.~~

~~(2) *Sidewalk.* No tree or plant may be planted in the green space between the sidewalk and the curb.~~

~~(b) The city engineer is authorized to direct the person who is responsible for trees or plants growing on property abutting on public places to trim, treat, or remove any tree or plant so as to comply with subsection (a). If the person responsible for such trees or plants fails to comply, the city engineer may arrange for the removal of such trees or plants. The cost of such trimming, treating, or removal will be charged to the person responsible, provided the person responsible fails to do so after having received notice from the city engineer. The cost of trimming, treating, or removing any tree or plant under this subsection will be set forth in the city schedule of fees and charges for services. The person, so directed, may appeal the city engineer's direction to the mayor within seven days of the issuance of the notice from the city engineer.~~

~~(c) For purposes of this section, a person is responsible for an trees and plants if they are the owner, manager, or occupant of the premises abutting the roadway or right-of-way.~~

~~(d) *Setback.*~~

~~(1) *Street.* On a corner lot, trees, or plants any obstruction blocking sight within the sight triangular area, as determined by the city engineer, is a hazard and must be planted and maintained in such a manner as removed to not impact interfere with sight distance at intersections and compromise the safety of the traveling public. Items including, but not limited to, trees, and plants, snow, large vehicles, construction materials, and debris that impact sight distance at intersections and compromise the safety of the traveling public by impacting sight distance or obscuring signs must be removed as directed by the city engineer.~~

~~(2) *Sidewalk.* No tree or plant may be planted in the green space between the sidewalk and the curb.~~

~~(3) The city engineer is authorized to direct the person who is responsible for any obstruction as described in this subsection to remove the obstruction. The person, so directed, may appeal the city engineer's direction to the mayor within seven days of the issuance of the notice from the city engineer.~~

~~(e) Unless the mayor directs otherwise, if the person responsible for a hazardous tree or plant or a hazardous obstruction, both described in this section, fails to comply after the city engineer has provided notice,~~

the city engineer may arrange for the remediation or removal of the hazard. The cost of such remediation or removal will be charged to the person responsible. The person responsible may appeal said charge to the mayor within 14 days after notice of the charge has been issued. The mayor may waive charges in whole or in part.

(f) The cost of remediating and removing hazards under this section will be set forth in the city schedule of fees and charges for services.

Section 2. The Engineering section of the *City Schedule of Fees and Charges for Services* is hereby amended according to Attachment A to this ordinance.

Section 3. The effective date of this ordinance is six days after adoption.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6305

Abbreviated Title: ORDINANCE AMENDING FGC 70-162 OBSCURING INTERSECTIONS

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	2025+	TOTAL
SALARIES AND BENEFITS AND/OR CONTRACTUAL EXPENDITURES	\$ 5,000	\$ 5,000
TOTAL	\$ 5,000	\$ 5,000

FUNDING SOURCE:	2025+	TOTAL
GENERAL FUND [ENGINEERING FEES]	\$ 5,000	\$ 5,000
TOTAL	\$ 5,000	\$ 5,000

The City of Fairbanks had 5 to 6 violations in prior years of property owners obscuring intersectional sight lines. The estimated cost ranges from \$200 to \$1,000. This fiscal note estimates 5 incidents at \$1,000.

Reviewed by Finance Department:

Initial mb

Date 1/20/2025

City of Fairbanks Schedule of Fees and Charges for Services

As of Ordinance No. 6305 - Effective _____, 2025

Category	Code Sec.	Topic	Current Fee	Description
Engineering	70-161	Moving snow from private property onto street or sidewalk or failure to remove snow from sidewalk.	\$200.00 or actual cost, whichever is higher	Charges for services to owner or occupant in violation of Ordinance
	70-162(f)	Regulating planting in <u>or near</u> public places <u>or obstructing intersectional sight lines</u>	\$200.00 or actual cost, whichever is higher	Charges for services to owner, <u>manager</u> , or occupant in violation of Ordinance
		ROW PERMITS:		
		ROW Excavation (Major)	\$585 + \$0.35	\$585 + \$0.35 per LF for Trench Installations
		ROW Excavation (Minor)	\$410 + \$0.20	\$410 + \$0.20 per LF for Trench Installations
		Driveway Connection to City ROW	\$ 295.00	Permit; safety review; inspection before & after pour
		Sidewalk or Street Closure	\$ 175.00	Permit; ADA compliance
		ZONING SERVICES:		
		Replat, four or fewer lots	\$ 175.00	
		Replat, subdivision, more than four lots.	\$ 295.00	
		Quick Plats	\$ 175.00	
		STORM WATER:		
		Stormwater Treatment/Connection/Discharge Plan Review	\$ 350.00	Includes engineering plan review, developer meeting, and site inspection.
		Cooling Water Discharge Connection Permit	\$ 200.00	(per Ordinance No. 5613)
		Cooling Water Discharge Connection to Storm Drain System Annual Maintenance Fee	\$ 500.00	(per Ordinance No. 5613)
		Erosion and Sediment Control Plan Review	\$ 175.00	10,000 sq.ft. to 1 acre
		SWPPP Plan Review	\$ 350.00	1 - 5 acres
			\$ 480.00	5 - 10 acres
		SWPPP Site Inspection	\$ 175.00	Review paperwork; review field BMPs
		Plat & Map copies	\$ 6.00	Per copy
		11 x 17 copies	\$ 2.00	Per copy
		8.5 x 11 copies	\$ 1.00	First page; \$0.25 per page thereafter
		Miscellaneous Services	Actual cost	Per hour at current charge-out rate
		Planimetric/Aerial Photograph GIS	\$ 300.00	
		Developer's Agreement	Actual cost	TBD based on meetings with City Engineer

From: [Robert H. Pristash](#)
To: [Dani Snider](#); [Thomas Chard](#)
Subject: Work Session February 4, 2025 Ordinance 6305
Date: Friday, January 31, 2025 9:36:27 AM
Attachments: [FNSB Fences and Corner Visibility - Information Handout \(PDF\).pdf](#)
[FNSB CODE CHAPTER 18.96 Supplementary Regulations on intersection visibility.pdf](#)
[sight triangle for lot3C.pdf](#)

Dani,

My intent is for this to be distributed to the Mayor and Council for the Tuesday work session.

Bob

Grandfather clauses do not override safety issues. Traffic volumes, speeds and use change through time. What was tolerable once may be a liability now.

Borough code is at best incomplete for “visibility triangles”. Apparently, it assumes both intersecting roads have the same speed, volume, and intersection control in both directions. This is not always the case. See FNSB attachments above.

The correct procedure is to use the national standard as described in the Geometric Design of Highways and Streets. An example of that application is attached as “sight triangle for Lot 3C” above.

FNSB CODE
CHAPTER 18-96

18.96.090 Fences.

In the SF-20, single-family residential district, through the MFO, multiple-family residential/professional office district, both inclusive, fences and nonbuilding walls shall not exceed eight feet in height, except as set forth elsewhere in this title and in other ordinances. (Ord. 88-010 § 2, 1988. 2004 Code § 18.50.090.)

18.96.100 Street intersection visibility.

A. On corner lots in all zoning districts, no fence, wall, sign, hedge, berm or other structure that impedes or obstructs the visibility of traffic on the adjacent streets shall be placed between the height of two and one-half feet and eight feet above the finished grade of the adjacent street within a triangular area formed by the intersection point of the property lines that are adjacent to the street and two points each 30 feet in distance from the intersection point measured along both property lines.

B. On corner lots in all zoning districts, no vehicle shall be parked nor shall any parking space be provided or designed in the triangular area described hereinabove. (Ord. 88-010 § 2, 1988. 2004 Code § 18.50.100.)

Fences



In all urban residential zones, fences may be placed at the property line and cannot exceed 8 feet in height. There are no height restrictions for fences in the rural and non-residential zones.

The illustration shown here summarizes the fence regulations found in sections 18.50.90 and 18.50.100 of the Fairbanks North Star Borough zoning ordinance.

Please remember, in all zones fences cannot be placed where they may create a traffic hazard by obstructing the views of motorists. On corner lots, fences which impede or obstruct traffic visibility cannot exceed 2 ½ feet in height when located within the street visibility triangle.

Note: Fences within the city limits of Fairbanks and North Pole cannot exceed 6 feet in height without a building permit.

URBAN RESIDENTIAL ZONES

(SF through MFO)

- Fences cannot exceed 8 ft. in height.
- Fences may be placed at the property line.

VISIBILITY TRIANGLE

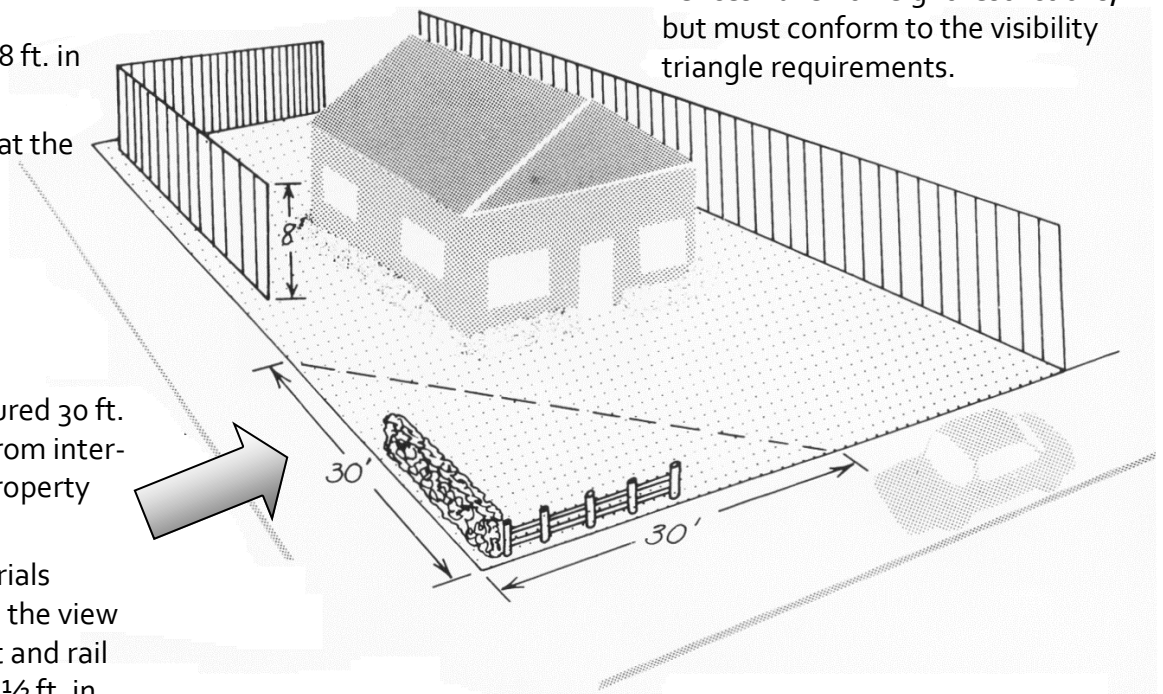
(all zones)

- Triangular area measured 30 ft. along property lines from intersection point of the property lines.
- Fences made of materials which do not obstruct the view of motorists (e.g. post and rail fences) may exceed 2 ½ ft. in height and may be located in the visibility triangle.
- Fences which obstruct the view of motorists cannot exceed 2 ½ in height when located in the visibility triangle.

RURAL & NON-RESIDENTIAL ZONES

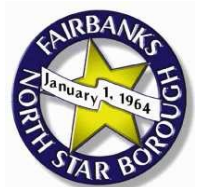
(RA, RF, RR, RE, LC, GC, LI, HI)

- Fences have no height restrictions, but must conform to the visibility triangle requirements.



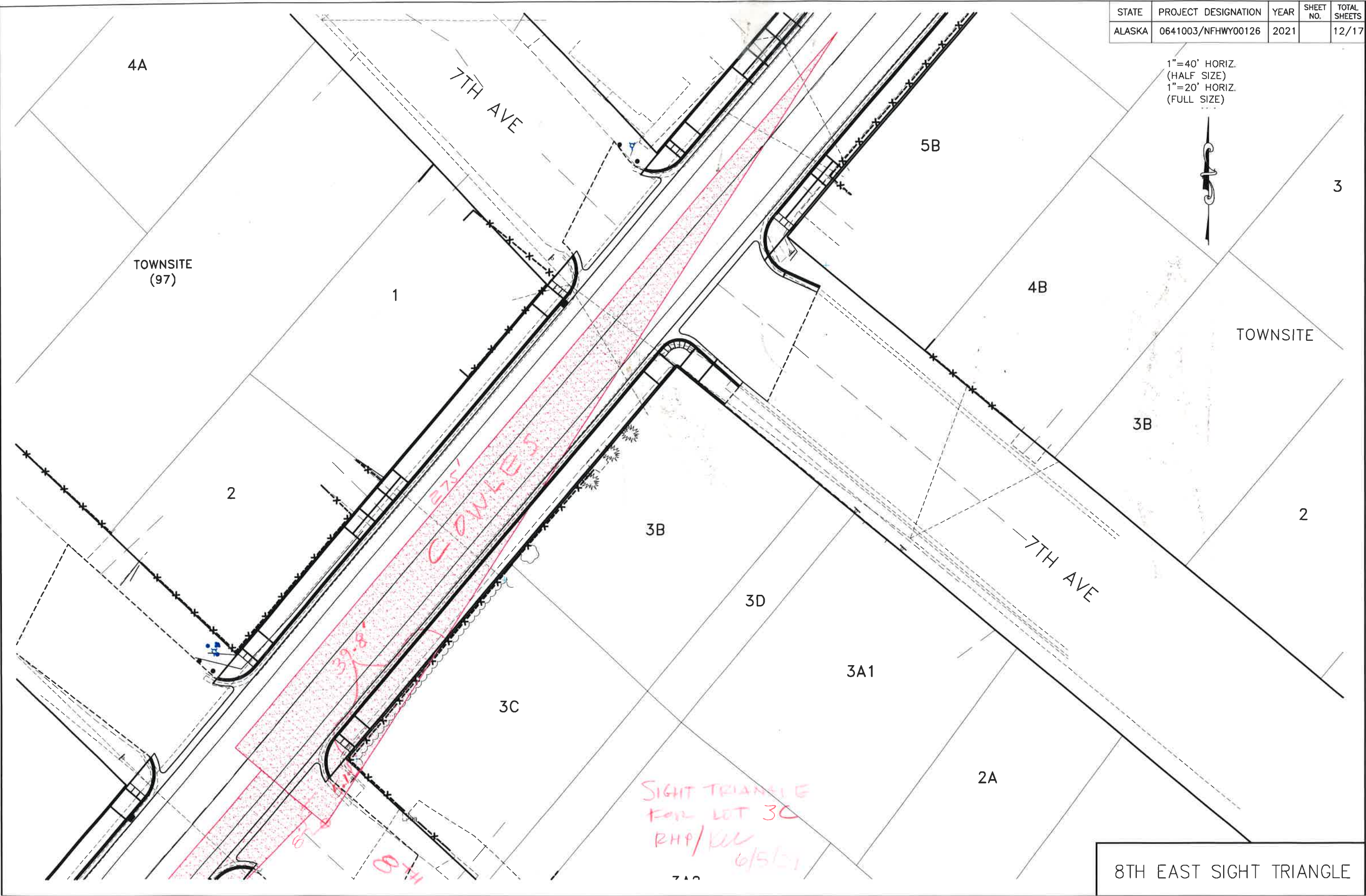
Questions? Contact :

Fairbanks North Star Borough
Department of Community Planning
907 Terminal Street
P.O. Box 71267
Fairbanks, Alaska 99707
(907) 459-1260 planning@fnsb.us



STATE	PROJECT DESIGNATION	YEAR	SHEET NO.	TOTAL SHEETS
ALASKA	0641003/NFHWY00126	2021		12/17

1"=40' HORIZ.
(HALF SIZE)
1"=20' HORIZ.
(FULL SIZE)



ORDINANCE NO. 6306

AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SECTION 70-161 AND THE LOCAL AMENDMENTS TO THE 2018 INTERNATIONAL FIRE CODE ADOPTED BY REFERENCE AT FAIRBANKS GENERAL CODE SECTION 30-32, AND AMENDING THE CITY SCHEDULE OF FEES AND CHARGES FOR SERVICES TO ENSURE ACCESS TO FIRE HYDRANTS

WHEREAS, fire hydrants must remain accessible for first responders; and

WHEREAS, there is currently no fee in the City's Schedule of Fees and Charges for Services to charge individuals who obstruct access to fire hydrants with snow and ice in violation of the adopted International Fire Code; and

WHEREAS, adding a fee to the City's Schedule of Fees and Charges for Services will help the City recover its costs to remove the obstruction and will help ensure fire hydrants remain accessible.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. Fairbanks General Code Chapter 70, Article IV Public Streets, Section 70-161 Snow and ice; removal; standing; casting on public property is hereby amended, as follows [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

Sec. 70-161. - Snow and ice; removal; standing; casting on public property.

- (a) A person having control of any premises bordered by a graded or paved sidewalk must promptly remove any snow which falls on the sidewalk and must remove or sand any ice which forms on the sidewalk, to the extent that the snow or ice is an impediment to pedestrians.
- (b) It is unlawful for any person to move snow or ice from private property or to hire, direct, or allow another person to move snow or ice from private property onto any sidewalk, street, avenue, or alley in the city to the extent that the snow or ice is an impediment to use of the sidewalk, street, avenue, ~~or alley,~~ **or fire hydrant**. It is not a violation of this subsection to move snow from a sidewalk into the adjacent street.
- (c) A person violating subsection (b) above is guilty of a minor offense. A person charged with violating subsection (b) must respond to the city clerk's office within 30 days of receipt of the citation. Disposition of a charge under subsection (b) may be without court appearance pursuant to AS 29.25.070 and the Alaska Minor Offense Rules upon payment of a fine of \$200.00 and

payment of the state surcharge required by AS 12.55.039 and AS 29.25.074. The fines for these offenses may not be judicially reduced.

- (d) The director of public works, or designee, is authorized to direct the removal of any snow or ice that is not promptly removed from a sidewalk, as provided for in subsection (a), ~~or that was taken from private property and moved to a sidewalk, street, avenue, or alley.~~ The cost of such removal shall be charged to the owner of the property, provided the owner, or person having control of the premises, fails to do so within 24 hours after having received notice from the director of public works, or designee. ~~The cost of removal of any snow or ice done at the direction of the director of public works, or designee, under this subsection shall be set forth in the city schedule of fees and charges for services.~~
- (e) The director of public works, or designee, is authorized to direct the removal of any snow or ice that was taken from private property and moved to a sidewalk, street, avenue, alley, or a place obstructing access to a fire hydrant. The cost of such removal will be the responsibility of the owner of the property from which the snow or ice was moved, provided the owner or person having control of the premises fails to remove the snow or ice in a manner satisfactory to the director of public works, or their designee, within 24 hours after having received notice from the director of public works.**
- (f) Costs of removal of any snow or ice done at the direction of the director of public works, or designee, under this section shall be set forth in the city schedule of fees and charges for services.**
- (g) Any person charged with snow or ice removal costs under subsections (d) or (e) of this section may seek relief from the city mayor who may waive charges in whole or in part. Any person not satisfied with the mayor's decision, may appeal to the city council within 30 days from the mayor's decision.**
- (eh)** For purposes of this section, a person has control of a premises if they are the owner, **manager**, or occupant of the premises.

Section 2. The City of Fairbanks Local Amendments to the 2018 International Fire Code, adopted by reference in Fairbanks General Code at Section 30-32, is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strike through~~ font]:

SECTION 507 FIRE PROTECTION WATER SUPPLIES

507.5.4 Obstruction. Unobstructed access to fire hydrants, fire department inlet connections (FDC), or fire protection system control valves shall be maintained at

all times. The fire department shall not be deterred or hindered from gaining immediate access to fire protection equipment or fire hydrants. Posts, fences, vehicles, growth, trash, storage, **snow**, and other materials or objects shall not be placed or kept near fire hydrants, FDC, or fire protection system control valves in a manner that would prevent such equipment from being immediately discernible **or would impede immediate access**. No vehicle shall be parked within 15 feet in front of, and ~~10~~**15** feet to the side of a fire hydrant, FDC, or fire protection control valve on private or public property.

Section 3. The effective date of this ordinance is six days after adoption.

David Pruhs, Mayor

AYES:

NAYS:

ABSENT:

ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6306

Abbreviated Title: ORDINANCE AMENDING FGC 70-161 AND 30-32 OBSTRUCTING FIRE HYDRANTS

Department(s): PUBLIC WORKS

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	2025+	TOTAL
SALARIES AND BENEFITS AND EQUIPMENT COST	\$ 3,000	\$ 3,000
TOTAL	\$ 3,000	\$ 3,000

FUNDING SOURCE:	2025+	TOTAL
GENERAL FUND [PUBLIC WORKS FEES]	\$ 3,000	\$ 3,000
TOTAL	\$ 3,000	\$ 3,000

The City of Fairbanks had 6 to twelve violations in prior years of property owners obstructing access to fire hydrants. The estimated cost ranges from \$200 to \$500. This fiscal note estimates 6 incidents at \$500.

Reviewed by Finance Department:

Initial mb

Date 1/20/2025

City of Fairbanks Schedule of Fees and Charges for Services

As of Ordinance No. 6306 - Effective _____, 2025

Category	Code Sec.	Topic	Current Fee	Description
Engineering	70-161(f)	Moving snow from private property onto <u>a</u> street or sidewalk or to a place obstructing access to a fire hydrant or failure to remove snow from sidewalk.	\$200.00 or actual cost, whichever is higher	Charges for services to owner, manager , or occupant in violation of Ordinance
	70-162	Regulating planting in public place	\$200.00 or actual cost, whichever is higher	Charges for services to owner or occupant in violation of Ordinance
		ROW PERMITS:		
		ROW Excavation (Major)	\$585 + \$0.35	\$585 + \$0.35 per LF for Trench Installations
		ROW Excavation (Minor)	\$410 + \$0.20	\$410 + \$0.20 per LF for Trench Installations
		Driveway Connection to City ROW	\$ 295.00	Permit; safety review; inspection before & after pour
		Sidewalk or Street Closure	\$ 175.00	Permit; ADA compliance
		ZONING SERVICES:		
		Replat, four or fewer lots	\$ 175.00	
		Replat, subdivision, more than four lots.	\$ 295.00	
		Quick Plats	\$ 175.00	
		STORM WATER:		
		Stormwater Treatment/Connection/Discharge Plan Review	\$ 350.00	Includes engineering plan review, developer meeting, and site inspection.
		Cooling Water Discharge Connection Permit	\$ 200.00	(per Ordinance No. 5613)
		Cooling Water Discharge Connection to Storm Drain System Annual Maintenance Fee	\$ 500.00	(per Ordinance No. 5613)
		Erosion and Sediment Control Plan Review	\$ 175.00	10,000 sq.ft. to 1 acre
		SWPPP Plan Review	\$ 350.00	1 - 5 acres
			\$ 480.00	5 - 10 acres
		SWPPP Site Inspection	\$ 175.00	Review paperwork; review field BMPs
		Plat & Map copies	\$ 6.00	Per copy
		11 x 17 copies	\$ 2.00	Per copy
		8.5 x 11 copies	\$ 1.00	First page; \$0.25 per page thereafter
		Miscellaneous Services	Actual cost	Per hour at current charge-out rate
		Planimetric/Aerial Photograph GIS	\$ 300.00	
		Developer's Agreement	Actual cost	TBD based on meetings with City Engineer

ORDINANCE NO. 6306, AS AMENDED
[PROPOSED SUBSTITUTE]

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SECTION
70-161 AND THE LOCAL AMENDMENTS TO THE 2018
INTERNATIONAL FIRE CODE ADOPTED BY REFERENCE AT
FAIRBANKS GENERAL CODE SECTION 30-32, AND AMENDING THE
CITY SCHEDULE OF FEES AND CHARGES FOR SERVICES
TO ENSURE ACCESS TO FIRE HYDRANTS**

WHEREAS, fire hydrants must remain accessible for first responders; and

WHEREAS, there is currently no fee in the City's Schedule of Fees and Charges for Services to charge individuals who obstruct access to fire hydrants with snow and ice in violation of the adopted International Fire Code; and

WHEREAS, adding a fee to the City's Schedule of Fees and Charges for Services will help the City recover its costs to remove the obstruction and will help ensure fire hydrants remain accessible.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. Fairbanks General Code Chapter 70, Article IV Public Streets, Section 70-161 Snow and ice; removal; standing; casting on public property is hereby amended, as follows [new text in **bold/underline** font; deleted text in ~~strike through~~ font]:

Sec. 70-161. - Snow and ice; removal; standing; casting on public property.

- (a) A person having control of any premises bordered by a graded or paved sidewalk must promptly remove any snow which falls on the sidewalk and must remove or sand any ice which forms on the sidewalk, to the extent that the snow or ice is an impediment to pedestrians.
- (b) It is unlawful for any person to move snow or ice from private property or to hire, direct, or allow another person to move snow or ice from private property onto any sidewalk, street, avenue, or alley in the city to the extent that the snow or ice is an impediment to use of the sidewalk, street, avenue, ~~or alley,~~ **or fire hydrant**. It is not a violation of this subsection to move snow from a sidewalk into the adjacent street.
- (c) A person violating subsection (b) above is guilty of a minor offense. A person charged with violating subsection (b) must respond to the city clerk's office within 30 days of receipt of the citation. Disposition of a charge under subsection (b) may be without court appearance pursuant to AS 29.25.070

and the Alaska Minor Offense Rules upon payment of a fine of \$200.00 and payment of the state surcharge required by AS 12.55.039 and AS 29.25.074. The fines for these offenses may not be judicially reduced.

- (d) The director of public works, or designee, is authorized to direct the removal of any snow or ice that is not promptly removed from a sidewalk, as provided for in subsection (a), ~~or that was taken from private property and moved to a sidewalk, street, avenue, or alley.~~ The cost of such removal shall be charged to the owner of the property, provided the owner, or person having control of the premises, fails to do so within 24 hours **7 days** after having received notice from the director of public works, or designee. ~~The cost of removal of any snow or ice done at the direction of the director of public works, or designee, under this subsection shall be set forth in the city schedule of fees and charges for services.~~
- (e) The director of public works, or designee, is authorized to direct the removal of any snow or ice that was taken from private property and moved to a sidewalk, street, avenue, alley, or a place obstructing access to a fire hydrant. The cost of such removal will be the responsibility of the owner of the property from which the snow or ice was moved, provided the owner or person having control of the premises fails to remove the snow or ice in a manner satisfactory to the director of public works, or their designee, within 24 hours 7 days after having received notice from the director of public works.
- (f) Costs of removal of any snow or ice done at the direction of the director of public works, or designee, under this section shall be set forth in the city schedule of fees and charges for services.
- (g) Any person charged with snow or ice removal costs under subsections (d) or (e) of this section may seek relief from the city mayor who may waive charges in whole or in part. Any person not satisfied with the mayor's decision, may appeal to the city council within 30 days from the mayor's decision.
- (eh) For purposes of this section, a person has control of a premises if they are the owner, **manager**, or occupant of the premises.

Section 2. The City of Fairbanks Local Amendments to the 2018 International Fire Code, adopted by reference in Fairbanks General Code at Section 30-32, is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strike through~~ font]:

SECTION 507
FIRE PROTECTION WATER SUPPLIES

507.5.4 Obstruction. Unobstructed access to fire hydrants, fire department inlet connections (FDC), or fire protection system control valves shall be maintained at all times. The fire department shall not be deterred or hindered from gaining immediate access to fire protection equipment or fire hydrants. Posts, fences, vehicles, growth, trash, storage, snow, and other materials or objects shall not be placed or kept near fire hydrants, FDC, or fire protection system control valves in a manner that would prevent such equipment from being immediately discernible or would impede immediate access. No vehicle shall be parked within 15 feet in front of, and ~~40~~15 feet to the side of a fire hydrant, FDC, or fire protection control valve on private or public property.

Section 3. The effective date of this ordinance is six days after adoption.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

ORDINANCE NO. 6307

**AN ORDINANCE REESTABLISHING AN INCENTIVE BONUS
PROGRAM WITH THE FAIRBANKS POLICE DEPARTMENT
FOR RECRUITMENT AND HIRING**

WHEREAS, an incentive bonus program for recruitment and hiring at the Fairbanks Police Department (FPD) was established by the City Council on June 19, 2017, with the adoption of Ordinance No. 6050, reestablished by Ordinance No. 6129 in April 2020, amended by Ordinance No. 6248 in June 2023, and expanded to include first-time law enforcement officers in November 2023 by Ordinance No. 6266; and

WHEREAS, the reasons for continuing to provide a bonus to lateral hires are: (1) to avoid the high cost for the City to send an officer to the Police Academy (approximately \$50,000); and (2) that a one-time, sign-on bonus of \$60,000 for a lateral hire would help attract applicants and would be competitive with other municipalities; and

WHEREAS, the City would like to encourage individuals, especially citizens of the city, to begin a career in law enforcement; and

WHEREAS, the incentive bonus program has been instrumental in recruiting lateral-hire personnel and first-time law enforcement officers; and

WHEREAS, the FPD continues to have a need for the incentive bonus program.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows.

SECTION 1. The incentive bonus program for recruitment and hiring within the Fairbanks Police Department is hereby reestablished as follows:

- (a) An applicant who is a certified police officer in the State of Alaska or is able to meet Alaska Police Standards Council (APSC) certification standards without attending a basic officer academy will be paid a \$60,000 "sign-on bonus." The city will pay 50% in their first paycheck following completion of Field Training and 50% after three years of service, subject to the payback provisions specified in the attached Sign-on Bonus Agreement. No applicant may receive a sign-on bonus more than once, and no applicant may receive a sign-on bonus if they have previously been employed by the Fairbanks Police Department within 12 months of rehire.
- (b) An applicant without prior law enforcement certification from the Alaska Police Standards Council, or similar organization in another state, who successfully completes the basic officer academy and field training, will

be paid a \$20,000 “sign-on bonus.” The City will pay \$10,000 of the bonus to the employee in their first paycheck following completion of field training and the remaining \$10,000 after 24 months of employment as a police officer. No employee may receive a sign-on bonus more than once.

- (c) If an active city employee recruits a new officer, as defined in subsection (a) or (b), who successfully completes the hiring process, the employee will receive a recruitment bonus of \$5,000. The recruitment bonus does not apply to employees with duties that are related to recruitment or hiring.

SECTION 2. The Sign-on Bonus Agreements (Attachment A and Attachment B) are approved.

SECTION 3. Bonuses will be funded through savings from budgeted salaries, as available.

SECTION 4. This program will sunset on December 31, 2026 unless extended by resolution of the City Council.

SECTION 5. The effective date of this ordinance is six days after adoption.

David Pruhs, City Mayor

YEAS:
NAYS:
ABSENT
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6307

Abbreviated Title: ORDINANCE REESTABLISHING FAIRBANKS POLICE INCENTIVE BONUS

Department(s): POLICE

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	Total
SALARY AND BENEFITS	
TOTAL	

FUNDING SOURCE:	Total
GENERAL FUND	
TOTAL	

Fairbanks Police Department recruitment incentive bonuses will be paid from salary savings. The City paid a total of \$580,000 for eight referrals, 26 lateral officers, and one first-time officer. To date, the city retained 13 lateral officers and 1 first-time officer.

Reviewed by Finance Department:

Initial mb

Date 1/17/2025

**Attachment A
to Ordinance No. 6307**



**Fairbanks Police Department
Sign-On Bonus Contract
Lateral Police Officer**

This agreement is made between the CITY OF FAIRBANKS (“City”) and _____ (“Employee”).

WHEREAS, this contract will apply to an Employee who begins employment for the City in the Police Department (“Department”) and meets the City requirements as a lateral hire; and

WHEREAS, the Department wishes to bestow upon the Employee a “Sign-on Bonus” as an incentive for the Employee to accept employment at the City and to remain satisfactorily employed in the Department for at least five full years; and

WHEREAS, no employee may receive a sign-on bonus more than once, and no employee may receive a sign-on bonus if they have previously been employed by the Department within 12 months of rehire.

THEREFORE, the City and the Employee agree to the following terms:

1. The City, acting through the Department, agrees to bestow upon the Employee the amount of \$60,000.00 as a Sign-on Bonus in return for the Employee accepting the City’s offer of employment. Fifty percent shall be paid directly to the Employee on the Employee’s first paycheck following the successful completion of field training, and fifty percent will be paid after three years of service.
2. The City will apply all required federal and state tax deductions and will report all payments made under this Agreement as required by federal and state law. Taxes shall be withheld as bonus earnings from the Sign-on Bonus and reported to the Internal Revenue Services as income on the Employee’s Form W-2. The Sign-on Bonus is not considered “salary” and shall not be included for purposes of retirement benefit calculations or salary increases.
3. The Department will adhere to all relevant City and Department policies during the hiring process and in making bonus payments to employees.
4. In return for accepting the Sign-on Bonus as provided in paragraphs 1 and 2 above, the Employee agrees to work for the Department on a regular and full-time basis for at least five years beginning “Start Date” and ending on “5 Year Date.” Should the Employee resign, quit, or be terminated for cause before the above stated ending date, the Employee shall repay a prorated amount of the Sign-on Bonus as provided in the following paragraphs.
5. The Employee’s failure to remain employed by the Department for five years will trigger the Employee’s duty to repay, pro-rata, the amount paid by the City pursuant to paragraph 1, above. (This amount may be more than the Employee received due to tax or other withholdings.) For example, if the Employee leaves one year prior to the end date, they will repay 12/60 of such amount. To facilitate this repayment, the Employee, by signing below, expressly gives the City a lien on their salary, wages, and other sums payable to them by the City. In addition, the Employee

hereby authorizes the City to withhold all amounts so due from any sum payable to the Employee by the Department or the City. The Employee also agrees that any tax consequences resulting from the repayment of the Sign-on Bonus or any portion thereof will be the sole and exclusive responsibility of the Employee.

6. If the Employee fails to remain employed by the Department for five years for reasons beyond their control (e.g. injury, illness, or death), other than just cause termination, the Department may in its sole discretion waive all or part of the liability owed by the Employee. Any such waivers must be approved in writing by both the Chief of Police and the Mayor.
7. If any part of the Agreement is found to be invalid or unenforceable, the other parts shall remain valid and enforceable and Employee agrees, represents, and warrants that they will be held to any applicable repayment of the Sign-on Bonus.

BY SIGNING BELOW, the Employee certifies that they have not accepted a financial incentive for accepting employment at the City, other than as described in this Agreement.

IN WITNESS THEREOF:

Employee Signature

Date

Employee Printed Name

Chief of Police Signature

Date

Mayor Signature

Date

cc: Personnel File

**Attachment B
to Ordinance No. 6307**



**Fairbanks Police Department
Sign-On Bonus Contract
First-Time Police Officer**

This agreement is made between the CITY OF FAIRBANKS (“City”) and _____ (“Employee”).

WHEREAS, this contract will apply to first-time police officers employed by the Fairbanks Police Department (“Department”); and

WHEREAS, the Department wishes to offer the Employee a “Sign-on Bonus” as an incentive for the Employee to accept employment at the City and to remain satisfactorily employed in the Department for at least three full years; and

WHEREAS, no Employee may receive a sign-on bonus more than once.

THEREFORE, the City and the Employee agree to the following terms:

1. The City, acting through the Department, agrees to offer the Employee the amount of \$20,000 as a Sign-on Bonus in return for the Employee accepting the City’s offer of employment. The City will pay \$10,000 in the Employee’s first paycheck following completion of field training and \$10,000 after 24 months.
2. The City will apply all required federal and state tax deductions and will report all payments made under this Agreement as required by federal and state law. Taxes shall be withheld as bonus earnings from the bonuses and reported to the Internal Revenue Services as income on the Employee’s Form W-2. The Sign-on Bonus is not considered “salary” and shall not be included for purposes of retirement benefit calculations or salary increases.
3. The Department will adhere to all relevant City and Department policies during the hiring process and in making bonus payments to employees.
4. In return for accepting the Sign-on Bonus as provided in paragraphs 1 and 2 above, the Employee agrees to work for the Department on a regular and full-time basis. Should the employee resign, quit, or be terminated for cause before three years beginning “Start Date” and ending on “3-Year Date,” the Employee shall repay a prorated amount of the Sign-on Bonus as provided in the following paragraphs.
5. The Employee’s failure to remain employed by the Department for three years will trigger the Employee’s duty to repay, pro-rata, the amount paid by the City pursuant to paragraph 1, above. This amount may be more than the Employee received due to tax or other withholdings. For example, if the Employee leaves one year prior to the end date, they will repay 12/36 of such amount. Employee agrees, represents, and warrants that they will be held to any applicable repayment of the Sign-on Bonus. To facilitate this repayment, the Employee, by signing below, expressly gives the City a lien on their salary, wages, and other sums payable to them by the City. In addition, the Employee hereby authorizes the City to withhold all amounts due from any sum payable to the Employee by the Department or the City. The Employee also agrees that any tax

consequences resulting from the repayment of the Sign-on Bonus or any portion thereof will be the sole and exclusive responsibility of the Employee.

6. If the Employee fails to remain employed by the Department for three years for reasons beyond their control (e.g., injury, illness, or death), other than just cause termination, the Department may in its sole discretion waive all or part of the liability owed by the Employee. Any such waivers must be approved in writing by both the Chief of Police and the Mayor.
7. If any part of the Agreement is found to be invalid or unenforceable, the other parts shall remain valid and enforceable.

BY SIGNING BELOW, the Employee also certifies that they are eligible for this Sign-on Bonus.

IN WITNESS THEREOF:

Employee Signature

Date

Employee Printed Name

Chief of Police Signature

Date

Mayor Signature

Date

cc: Personnel File

ORDINANCE NO. 6308

**AN ORDINANCE REESTABLISHING THE INCENTIVE BONUS
PROGRAM WITH THE FAIRBANKS EMERGENCY COMMUNICATIONS
CENTER FOR RECRUITMENT AND HIRING**

WHEREAS, an incentive bonus program for recruitment and hiring at the Fairbanks Emergency Communications Center (FECC) was established by the City Council on April 22, 2019, with the adoption of Ordinance No. 6102, extended in December 2022 by Resolution No. 5040, and amended in 2023 by Ordinance No. 6243; and

WHEREAS, the reasons for providing a bonus to lateral hires are: (1) the high cost for the City to support an employee in the Dispatch Academy (approximately \$24,200); and (2) a one-time, sign-on bonus of \$15,000 for a lateral hire would help attract applicants and would constitute a cost savings to the City; and

WHEREAS, the program has been instrumental in recruiting lateral-hire personnel; and

WHEREAS, the FECC continues to have a need for the program.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows.

SECTION 1. The incentive bonus program for recruitment and hiring within the Fairbanks Emergency Communications Center is hereby reestablished as follows:

- (a) An applicant who is a certified dispatcher in the International Academies of Emergency Dispatch (IAED) Protocols or can meet certifications required by established FECC standards will be paid a \$15,000 "sign-on bonus" in two installments. The City will pay 50% in the employee's first paycheck after completing the Communications Training Program. The second payment of the remaining "sign-on" bonus will be paid with the first paycheck after completing the probation period, subject to the payback provisions specified in the attached Sign-on Bonus Agreement. No applicant may receive a sign-on bonus more than once, and no applicant may receive a sign-on bonus if they have previously been employed by the Fairbanks Emergency Communications Center within 12 months of rehire.
- (b) If an active City of Fairbanks employee recruits a new dispatcher (as defined in section (a)) who successfully completes the training process and probationary period, the employee will receive a recruitment bonus of \$5,000. The City of Fairbanks employee will receive 50% of the recruitment bonus upon the employee completing the Communications

Training Program. The second half of the bonus will be paid upon the employee completing the probation period. The recruitment bonus does not apply to employees with duties that are related to recruitment or hiring.

SECTION 2. The Sign-on Bonus Agreement (Attachment A) is hereby approved.

SECTION 3. Bonuses will be funded through savings from budgeted salaries, as available.

SECTION 4. This program will sunset on December 31, 2025 unless extended by resolution of the City Council.

SECTION 5. The effective date of this ordinance is six days after adoption.

David Pruhs, City Mayor

YEAS:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6308

Abbreviated Title: ORDINANCE REESTABLISHING FECC INCENTIVE BONUS

Department(s): FECC

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	Total
SALARY AND BENEFITS	
TOTAL	

FUNDING SOURCE:	Total
GENERAL FUND	
TOTAL	

Fairbanks Emergency Communications Center recruitment incentive bonuses will be paid from salary savings. The City paid a total of \$95,000 for one referral and six lateral employees. To date, the city retained four lateral employees.

Reviewed by Finance Department:

Initial mb

Date 1/23/2025

**Attachment A
to Ordinance No. 6308**



**Fairbanks Emergency Communications Center
Sign-On Bonus Agreement**

This agreement is made between the CITY OF FAIRBANKS (“the City”) and _____ (“Employee”).

WHEREAS, the City is offering a sign-on bonus to a person who begins employment for the City of Fairbanks Emergency Communications Center (FECC) and who meets the requirements in Ordinance No. 6308; and

WHEREAS, no employee may receive a sign-on bonus more than once, and no employee may receive a sign-on bonus if they have been previously employed by the FECC within 12 months of rehire; and

WHEREAS, in return for the bonus, the Employee agrees to the terms and conditions set out below.

The City and the Employee agree to the following terms:

1. The City agrees to pay the Employee \$15,000.00 as a Sign-on Bonus in return for the Employee accepting the City’s offer of employment. Half of this amount will be paid directly to the Employee on the Employee’s first paycheck following the completion of the Communications Training Program. The second half of the amount will be paid directly to the Employee on the Employee’s first paycheck following the completion of the probation period.
2. The City will apply all required federal and state tax deductions and will report all payments made under this Agreement as required by federal and state law. Taxes will be withheld as bonus earnings from the Sign-on Bonus and reported to the Internal Revenue Services as income on the Employee’s Form W-2. The Sign-on Bonus is not considered “salary” and will not be included for purposes of retirement benefit calculations or salary increases.
3. The Department will adhere to all relevant City and Department policies during the hiring process and in making bonus payments to employees.
4. In return for accepting the Sign-on Bonus, the Employee agrees to work for the Department, on a regular and full-time basis for at least three years beginning _____ and ending on _____. Should the Employee resign, quit, or be terminated for cause before the above-stated ending date, the Employee shall repay a prorated amount of the Sign-on Bonus as provided for in the following paragraphs.
5. The Employee’s failure to remain employed by the Department for three years will trigger the Employee’s duty to repay, pro-rata, the amount paid by the City pursuant to paragraph 1, above. (This amount may be more than the Employee received due to tax or other withholdings.) For example, if the Employee leaves one year prior to the end date, they will repay 12/36 of such amount. To facilitate this repayment, the Employee, by signing below, expressly gives the City a lien on all their salary, wages, and other sums payable to them by City. In addition, the Employee hereby authorizes the City to withhold all amounts so due from any sum payable to the Employee

by the Department and City. The Employee also agrees that any tax consequences that result from the repayment of the Sign-on Bonus or any portion thereof will be the sole and exclusive responsibility of the Employee.

6. If the Employee fails to remain employed by the Department for three years for reasons beyond their control (e.g. injury, illness or death), other than just cause termination, the Department may in its sole discretion waive all or part of the liability owed by the Employee. Any such waivers must be approved in writing by both the FECC Manager and the Mayor.
7. If any part of the Agreement is found to be invalid or unenforceable, the other parts will remain valid and enforceable, and Employee agrees, represents, and warrants that they will be held to any applicable repayment of the Sign-on Bonus.

BY SIGNING BELOW, the Employee certifies that they have not accepted a financial incentive for accepting employment at the City, other than as described in this Agreement.

IN WITNESS THEREOF:

Employee Signature

Date

Employee Printed Name

FECC Manager, Kristi Merideth

Date

Mayor, David Pruhs

Date

cc: Personnel file

Introduced by: Mayor David Pruhs
Introduced: February 10, 2025

RESOLUTION NO. 5162

A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY FOR FUNDS FROM THE FY2026 CONGRESSIONALLY DIRECTED SPENDING (CDS) APPROPRIATIONS FOR A MEDICAL AMBULANCE BUS

WHEREAS, the City of Fairbanks has been invited to apply for FY2026 Congressionally Directed Spending (CDS); and

WHEREAS, the City of Fairbanks plans to apply for funds to purchase a medical ambulance bus for the Fairbanks Fire Department (\$815,000); and

WHEREAS, the City of Fairbanks plans to request \$815,000.00, and no match is required.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute any and all documents required for requesting funds on behalf of the City from FY2026 Congressionally Directed Spending Appropriations.

BE IT FURTHER RESOLVED that the effective date of this resolution is six days after adoption.

PASSED and APPROVED this 10th Day of February 2025.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5162

Abbreviated Title: FY2026 Congressionally Directed Spending

Department(s): FFD

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Construction	Personnel	Total
FFD Medical Ambulance Bus	\$815,000			\$815,000
	\$815,000			\$815,000

FUNDING SOURCE:	Equipment	Construction	Personnel	Total
Grant Funds (Federal)	\$815,000			\$815,000
TOTAL	\$815,000			\$815,000

The operations and maintenance costs associated with the medical ambulance bus will be performed by Public Works and incorporated into the General Fund budget.

Reviewed by Finance Department:

Initial SF

Date 1/29/2025

ORDINANCE NO. 6309

**AN ORDINANCE AMENDING THE 2025 OPERATING, CAPITAL,
AND FAIRBANKS TRANSPORTATION CENTER BUDGETS FOR
THE FIRST TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2025 operating, capital, and transportation center budget.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows [amendments shown in **bold** font; deleted text in ~~striketrough~~ font]:

SECTION 1. There is hereby appropriated to the 2025 General Fund, Capital Fund, and Fairbanks Transportation Center budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2025 and ending December 31, 2025 (see pages 2 and 3) [amendments shown in **bold** font; deleted text or amounts in ~~striketrough~~ font]:

GENERAL FUND

REVENUE	APPROVED COUNCIL APPROPRIATION	INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Taxes (all sources)	\$ 28,913,515	\$ -	\$ 28,913,515
Charges for Services	6,579,500	-	6,579,500
Intergovernmental Revenues	2,476,080	-	2,476,080
Licenses and Permits	2,193,805	-	2,193,805
Fines and Forfeitures	551,000	-	551,000
Interest and Penalties	1,515,000	-	1,515,000
Rental and Lease Income	158,539	-	158,539
Other Revenues	250,000	-	250,000
Other Financing Sources	5,523,682	(4,839,395)	684,287
Total revenue appropriation	\$ 48,161,121	\$ (4,839,395)	\$ 43,321,726
EXPENDITURES			
Mayor Department	\$ 892,030	\$ -	\$ 892,030
Legal Department	262,760	-	262,760
Office of the City Clerk	630,120	1,752	631,872
Finance Department	1,066,350	-	1,066,350
Information Technology	2,898,400	37,042	2,935,442
General Account	6,925,000	51,881	6,976,881
Police Department	8,226,540	19,661	8,246,201
Communications Center	3,004,590	6,790	3,011,380
Fire Department	10,738,720	69,839	10,808,559
Public Works Department	9,791,297	71,846	9,863,143
Engineering Department	1,170,580	15,851	1,186,431
Building Department	849,750	-	849,750
Total expenditure appropriation	\$ 46,456,137	\$ 274,662	\$ 46,730,799
2024 unassigned fund balance	\$ 19,076,765	\$ -	\$ 19,076,765
Prior year encumbrances	-	(274,662)	(274,662)
Transfers to other funds	-	(4,839,395)	(4,839,395)
Other changes to the budget	1,704,984	-	1,704,984
2025 estimated unassigned fund balance	\$ 20,781,749	\$ (5,114,057)	\$ 15,667,692

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$10,000,000. 20% of budgeted annual expenditures is \$ 9,346,160

CAPITAL FUND

	APPROVED COUNCIL APPROPRIATION	INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
REVENUE			
Transfer from Permanent Fund	\$ 733,160	\$ (8,674)	\$ 724,486
Transfer from General Fund	-	4,000,000	4,000,000
Property Repair & Replacement	150,000	-	150,000
Public Works	250,000	-	250,000
Garbage Equipment Reserve	291,600	-	291,600
IT	75,000	-	75,000
Police	300,000	-	300,000
Communications Center	140,000	-	140,000
Fire	260,000	500,000	760,000
Building	10,000	-	10,000
	<u>\$ 2,209,760</u>	<u>\$ 4,491,326</u>	<u>\$ 6,701,086</u>
EXPENDITURES			
Property Repair & Replacement	\$ 4,447,500	\$ 1,616,149	\$ 6,063,649
Public Works Department	1,404,000	426,687	1,830,687
Garbage Equipment Reserve	-	849,050	849,050
IT Department	145,000	102,440	247,440
Police Department	420,000	522,680	942,680
Fire Department	650,000	1,105,260	1,755,260
Road Maintenance	3,289,842	669,487	3,959,329
Building Department	67,000	-	67,000
	<u>\$ 10,423,342</u>	<u>\$ 5,291,753</u>	<u>\$ 15,715,095</u>
2024 fund balance	\$ 21,341,786	\$ -	\$ 21,341,786
Prior year encumbrances	-	(3,787,165)	(3,787,165)
Prior year reappropriations	-	(1,319,588)	(1,319,588)
Transfers from other funds	-	4,491,326	4,491,326
Other changes to the budget	(8,213,582)	(185,000)	(8,398,582)
2025 estimated fund balance	<u>\$ 13,128,204</u>	<u>\$ (800,427)</u>	<u>\$ 12,327,777</u>
Estimated unassigned capital fund balance for projects			<u><u>\$ 6,839,160</u></u>

TRANSPORTATION CENTER FUND

	APPROVED COUNCIL APPROPRIATION	INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
<u>REVENUE</u>			
Transfer from General Fund	\$ -	\$ 270,000	\$ 270,000
Parking Garage Revenue	219,000	-	219,000
Total revenue appropriation	<u>\$ 219,000</u>	<u>\$ 270,000</u>	<u>\$ 489,000</u>
<u>EXPENDITURES</u>			
Property Repair & Replacement	\$ -	\$ 270,000	\$ 270,000
Operating Costs	219,000	-	219,000
Total expenditure appropriation	<u>\$ 219,000</u>	<u>\$ 270,000</u>	<u>\$ 489,000</u>
2024 fund balance	\$ 5,522,894	\$ -	\$ 5,522,894
Transfers from other funds	-	-	-
Other changes to the budget	-	-	-
2025 estimated fund balance	<u>\$ 5,522,894</u>	<u>\$ -</u>	<u>\$ 5,522,894</u>

SECTION 2. This ordinance also appropriates the use of committed emergency snow removal funds in the amount of \$250,000 as designated by the Mayor.

SECTION 3. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2025 and ending December 31, 2025.

SECTION 4. The effective date of this ordinance shall be six days after adoption.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A Chard, City Attorney

FISCAL NOTE
ORDINANCE NO. 6309
AMENDING THE 2025 OPERATING, CAPITAL, AND FAIRBANKS
TRANSPORTATION CENTER BUDGETS FOR THE FIRST TIME

GENERAL FUND
(\$4,839,395) Decrease in Revenue
\$274,662 Increase in Expenditures

Revenue (total -\$4,839,395)

1. Tax Revenue
2. Charges for Services
3. Intergovernmental Revenues
4. License and Permits
5. Other Revenue
6. Other Financing Sources
 - (\$2,010,000) transfer to the capital fund for investment income and sale of assets
 - (\$500,000) transfer to the capital fund for fire apparatus
 - (\$1,990,000) transfer to the capital fund
 - (\$270,000) transfer to the transportation center fund
 - (\$69,395) transfer from the permanent fund

Expenditures (total \$0)

1. Public Works
 - \$183,750 increase to salaries and benefits for one full-time laborer (\$106,050 annual cost) and one full-time operator (\$114,450 annual cost)
 - (\$183,750) decrease to salaries and benefits for temporary wages and benefits

Encumbrance Carryforward for Purchase Orders (total \$274,662)

1. Office of the City Clerk
 - \$1,752 increase for encumbrance carryforward
2. Information Technology
 - \$37,042 increase for encumbrance carryforward
3. General Account
 - \$51,881 increase for encumbrance carryforward
4. Police Department
 - \$19,661 increase for encumbrance carryforward
5. Communications Center
 - \$6,790 increase for encumbrance carryforward
6. Fire Department
 - \$69,839 increase for encumbrance carryforward
7. Public Works
 - \$71,846 increase for encumbrance carryforward
8. Engineering Department
 - \$15,851 increase for encumbrance carryforward

CAPITAL FUND

\$4,491,326 Increase in Revenue

\$5,291,753 Increase in Expenditures

Revenue (total \$4,491,326)

1. Other Financing Sources
 - \$4,000,000 transfer from general fund
 - \$500,000 transfer from general fund for fire department
 - (\$8,674) decrease transfer from the permanent fund

Expenditures (total \$185,000)

1. Property Repair & Replacement
 - \$25,000 increase for Golde Heart Plaza Improvements

- \$150,000 increase for City Hall restrooms
- 2. Fire Department
 - \$10,000 increase for fire chief vehicle

Encumbrance Carryforward for Purchase Orders (total \$3,787,165)

1. Property Repair & Replacement
 - \$841,048 increase for encumbrance carryforward
2. Public Works
 - \$426,687 increase for encumbrance carryforward
3. Garbage Equipment Reserve
 - \$849,050 increase for encumbrance carryforward
4. IT Department
 - \$82,440 increase for encumbrance carryforward
5. Police Department
 - \$522,680 increase for encumbrance carryforward
6. Fire Department
 - \$1,065,260 increase for encumbrance carryforward

Reappropriation for Prior Year Projects (total \$1,319,588)

1. Property Repair & Replacement
 - \$121,634 increase for childcare project (reappropriation, original budget \$750,000)
 - \$55,400 increase for city hall security system (reappropriation, original budget \$250,000)
 - \$375,956 increase for fire training center upgrades phase I project (reappropriation, original budget \$680,000)
 - \$47,111 increase for fire station three upgrades (reappropriation, original budget \$300,000)
2. IT Department
 - \$20,000 increase for city hall battery backup system (reappropriation, original budget \$150,000)

3. Fire Department

- \$30,000 increase for grant match (reappropriation, original budget \$30,000)

4. Road Maintenance

- \$669,487 increase for Minnie Street construction match (reappropriation, original budget \$669,487)

TRANSPORTATION CENTER FUND

\$270,000 Increase in Revenue

\$270,000 Increase in Expenditures

Revenue (total \$270,000)

1. Other Financing Sources

- \$270,000 transfer from general fund

Other Expenditures (total \$270,000)

1. Property Repair & Replacement

- \$130,000 increase to install turn style exit door on southeast stairwell exit
- \$60,000 increase to upgrade heating panels and ceiling fan
- \$80,000 increase to improve parking signs on 2nd Avenue and 3rd Avenue



Equitable Sharing Agreement and Certification



NCIC/ORI/Tracking Number: AK0010200
Agency Name: Fairbanks Police Department
Mailing Address: 800 Cushman Street
Fairbanks, AK 99701

Type: Police Department

Agency Finance Contact

Name: Fuerst, Sarah
Phone: 907-459-6707
Email: sfuerst@fairbanks.us

Jurisdiction Finance Contact

Name: Bell, Margarita
Phone: 907-459-6788
Email: mbell@fairbanks.us

ESAC Preparer

Name: Fuerst, Sarah
Phone: 907-459-6707
Email: sfuerst@fairbanks.us

FY End Date: 12/31/2024

Agency FY 2025 Budget: \$8,226,540.00

Annual Certification Report

Summary of Equitable Sharing Activity		Justice Funds ¹	Treasury Funds ²
1	Beginning Equitable Sharing Fund Balance	\$63,169.08	\$1,133.14
2	Equitable Sharing Funds Received	\$12,504.96	\$0.00
3	Equitable Sharing Funds Received from Other Law Enforcement Agencies and Task Force	\$0.00	\$0.00
4	Other Income	\$0.00	\$0.00
5	Interest Income	\$204.43	\$0.74
6	Total Equitable Sharing Funds Received (total of lines 2-5)	\$12,709.39	\$0.74
7	Equitable Sharing Funds Spent (total of lines a - n)	\$36,108.95	\$0.00
8	Ending Equitable Sharing Funds Balance (difference between line 7 and the sum of lines 1 and 6)	\$39,769.52	\$1,133.88

¹Department of Justice Asset Forfeiture Program Investigative Agency participants are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA

²Department of the Treasury Asset Forfeiture Program participants are: IRS-CI, ICE, CBP and USSS.

Summary of Shared Funds Spent		Justice Funds	Treasury Funds
a	Law Enforcement Operations and Investigations	\$0.00	\$0.00
b	Training and Education	\$0.00	\$0.00
c	Law Enforcement, Public Safety, and Detention Facilities	\$0.00	\$0.00
d	Law Enforcement Equipment	\$36,108.95	\$0.00
e	Joint Law Enforcement/Public Safety Equipment and Operations	\$0.00	\$0.00
f	Contracts for Services	\$0.00	\$0.00
g	Law Enforcement Travel and Per Diem	\$0.00	\$0.00
h	Law Enforcement Awards and Memorials	\$0.00	\$0.00
i	Drug, Gang, and Other Education or Awareness Programs	\$0.00	\$0.00
j	Matching Grants	\$0.00	\$0.00
k	Transfers to Other Participating Law Enforcement Agencies	\$0.00	\$0.00
l	Support of Community-Based Programs	\$0.00	
m	Non-Categorized Expenditures	\$0.00	\$0.00
n	Salaries	\$0.00	\$0.00
	Total	\$36,108.95	\$0.00

ORG	OBJECT	EFF DATE	SRC	REF1	PO/REF2	AMOUNT	CHECK NO	VDR NAME/ITEM DESC	COMMENTS
14200100	7207	08/06/2024	API	001399	20241174	\$ 22,173.80	59564	CONTROL CONTRACTORS INC	FBX FPD DSX ADD ON AT FRONT EN
14200100	7207	04/11/2024	API	001241	20241047	\$ 1,840.35	58618	BANK OF AMERICA	AMAZON OPTIC ADAPTER PLATE FOR
14200100	7207	03/28/2024	API	004665	20240904	\$ 7,993.80	58505	10MM BELOW LLC	GREEN DOT PISTOL SIGHTS FOR PA
14200100	7207	02/23/2024	APM	001399	20233805	<u>\$ 4,101.00</u>	58309	CONTROL CONTRACTORS INC	CONTRACT AFG23-00684 POLICE PR
						<u>\$ 36,108.95</u>	Law Enforcement Equipment		