



FAIRBANKS CITY COUNCIL
AGENDA NO. 2025-02
REGULAR MEETING – JANUARY 27, 2025
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

WORK SESSION
5:30 p.m. – Permanent Fund Review Board Annual Report

REGULAR MEETING
6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item pertaining to City business that is not up for public hearing. The total comment period is 30 minutes, and testimony is limited to three minutes. Any person wishing to speak needs to sign up on the list located in the hallway or must have signed up in advance using the procedures for providing online testimony found at the City's website. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Councilmember or member of the staff. In consideration of others, please silence all cell phones and electronic devices.
6. APPROVAL OF AGENDA AND CONSENT AGENDA

Consent agenda items are indicated by asterisks (*). Consent agenda items are considered together unless a councilmember requests that the item be returned to the general agenda. Ordinances on the approved consent agenda are automatically advanced to the next regular meeting for second reading and public hearing. All other items on the approved consent agenda are passed as final.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

*a) Regular Meeting Minutes of December 16, 2024

*b) Regular Meeting Minutes of January 13, 2025

8. SPECIAL ORDERS

- a) The Fairbanks City Council will hear interested citizens concerned with the following alcohol license applications for renewal. Public testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
3965	Republic National Distributing Company	General Wholesale	K & L Beverage Company, LLC	945 Elizabeth Street
725	Midnite Mine	Beverage Dispensary	Midnight Mine, LLC	308 Wendell Avenue

- b) The Fairbanks City Council will hear interested citizens concerned with the following marijuana license applications for renewal. Public testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
26251	GoodSinse, LLC	Retail Marijuana Store	GoodSinse, LLC	29 College Road, Suite 8C
20827	Good Titrations	Retail Marijuana Store	FSE, Inc.	506 Merhar Avenue
20829	Good Titrations	Standard Marijuana Cultivation Facility	FSE, Inc.	506 Merhar Avenue
16091	Tanana Herb Company, LLC	Marijuana Concentrate Manufacturing Facility	Tanana Herb Company, LLC	1200 Well Street
14467	Tanana Herb Company, LLC	Standard Marijuana Cultivation Facility	Tanana Herb Company, LLC	1200 Well Street
15814	Tanana Herb Company, LLC	Retail Marijuana Store	Tanana Herb Company, LLC	1200 Well Street
14874	GoodSinse, LLC	Marijuana Product Manufacturing Facility	GoodSinse, LLC	2604 Davis Road

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCILMEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Ordinance No. 6303 – An Ordinance Amending Fairbanks General Code Chapter 26, Article III, Sections 26-94 and 26-95, Amending the Term of a Private Ambulance Service License and Renewal Procedures. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

12. NEW BUSINESS

- *a) Resolution No. 5157 – A Resolution Awarding a Contract to NC Machinery Company to Provide a Motor Grader in the Amount of \$432,119. Introduced by Mayor Pruhs.
- *b) Resolution No. 5158 – A Resolution Awarding a Contract to RWC International Ltd to Provide an Asphalt Truck in the Amount of \$411,811. Introduced by Mayor Pruhs.
- *c) Resolution No. 5159 – A Resolution Authorizing the City of Fairbanks to Apply for Funds From the United States Department of Transportation for the FY2025 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant Program for Island Homes Subdivision Reconstruction. Introduced by Mayor Pruhs.
- *d) Resolution No. 5160 – A Resolution Authorizing the City of Fairbanks to Apply for Funds From FY2026 Congressionally Directed Spending (CDS) Appropriations for the Island Homes Subdivision Reconstruction. Introduced by Mayor Pruhs.
- *e) Resolution No. 5161 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the Alaska Division of Homeland Security for the FFY2025 State Homeland Security Program. Introduced by Mayor Pruhs.
- *f) Ordinance No. 6304 – An Ordinance Amending Fairbanks General Code Chapter 54 Procurement, Sections 54-39 and 54-241, to Clarify the Council Notification Requirement for Sole Source Purchasing. Introduced by Mayor Pruhs.
- *g) Ordinance No. 6305 – An Ordinance Amending Fairbanks General Code Section 70-162, to Ensure Visible and Safe Traffic Intersections and Amending the City Schedule of Fees and Charges for Services. Introduced by Mayor Pruhs.
- *h) Ordinance No. 6306 – An Ordinance Amending Fairbanks General Code Section 70-161 and the Local Amendments to the 2018 International Fire Code Adopted by Reference at Fairbanks General Code Section 30-32, and Amending the City Schedule of Fees and Charges for Services to Ensure Access to Fire Hydrants. Introduced by Mayor Pruhs.

- *i) Ordinance No. 6307 – An Ordinance Reestablishing the Incentive Bonus Program with the Fairbanks Police Department for Recruitment and Hiring. Introduced by Mayor Pruhs.
- *j) Ordinance No. 6308 – An Ordinance Reestablishing the Incentive Bonus Program with the Fairbanks Emergency Communications Center for Recruitment and Hiring. Introduced by Mayor Pruhs.

13. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Fairbanks Diversity Council Meeting Minutes of November 12, 2024
- *b) Discretionary Fund Committee Meeting Minutes of December 6, 2024
- *c) Memorandum Regarding Codification Error, FGC 70-42. - Sale or Disposal Form
- *d) Memorandum Regarding City Clerk 2025 Travel Budget

14. COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

15. CITY CLERK'S REPORT

16. CITY ATTORNEY'S REPORT

17. EXECUTIVE SESSION

18. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, DECEMBER 16, 2024
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date, following a 5:30 p.m. Work Session for a City Legislative and Capital Priorities Discussion with the Interior Delegation, to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and in the City Council Chambers located at 800 Cushman Street, Fairbanks, Alaska, with Mayor David Pruhs presiding and the following Councilmembers in attendance:

Councilmembers Present: Jerry Cleworth, Seat A
 Valerie Therrien, Seat B
 Sue Sprinkle, Seat C
 Crystal Tidwell, Seat D
 Lonny Marney, Seat E
 John Ringstad, Seat F

Absent: None

Also Present: D. Danyielle Snider, City Clerk
 Thomas Chard, City Attorney
 Michael Sanders, Chief of Staff
 Margarita Bell, Chief Financial Officer (CFO)
 Andrew Coccaro, Fire Chief
 Ron Dupee, Police Chief (remotely)
 Kristi Merideth, FECC Manager (remotely)
 Christoph Falke, Building Official
 Jarrod Zerbe, Code Compliance and Safety Specialist
 Brenda McFarlane, Crisis Now Coordinator
 Marsha Oss, Reentry Coordinator (remotely)

INVOCATION

The invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

At the request of Mayor Pruhs, a local group of homeschool students led the flag salutation.

CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)

a) Reading of the Bill of Rights

Mayor Pruhs introduced the group of homeschool students and thanked the parents and guardians who had facilitated their attendance at the meeting. He invited the students to read the Bill of Rights into the record. Afterwards, he thanked the students for participating in the annual tradition

and called for a brief recess to enjoy light refreshments. The Council reconvened at Citizens' Comments following the brief recess.

CITIZENS' COMMENTS

[Clerk Note: Names of citizens who provide comments may not be spelled correctly if their name was illegible on the physical sign-up sheet.]

Tyrone Burkhead – T. Burkhead expressed support for Resolution No. 5151. He stated that while he appreciates the Councilmembers who brought it forward, the resolution falls short as it does not designate Dr. Martin Luther King Jr. (MLK) Day as an official City holiday. He explained that virtually all people, not just African Americans, have benefited from the civil rights movement and that Dr. King deserves the highest level of honor that Fairbanks, the Golden Heart City, can provide. T. Burkhead gave examples of inconveniences that occur in regular, daily life, and the feelings of impatience that can come. He stated that he has waited for over 40 years for his City to recognize MLK Day as a City holiday and that there always seems to be reasons that it cannot be done. He pointed out that Anchorage recognizes the day and, closer to home, the City of North Pole does as well. He asserted that it is not an oversight; rather it is a refusal. He reminded the Council that African Americans have had far too many experiences with having to wait and that Fairbanks has not been immune to these challenges in its history.

Ms. Therrien asked T. Burkhead if he knew which other governmental entities recognize MLK Day as an official holiday. T. Burkhead recalled that the school district, the University of Alaska Fairbanks, the federal government, and the Municipality of Anchorage do. He stated he called the City of North Pole and the City Clerk shared that they have observed the holiday for decades. He acknowledged that essential employees have to work on holidays but wondered if his 49-year-old daughter would ever see MLK Day honored in Fairbanks in the way it deserves.

Indra Tobias – I. Tobias shared that she is a permanent, year-round resident of the community and thanked the National Association for the Advancement of Colored People (NAACP) for its ongoing work locally. She reported that across the state, there are 12 primary holidays recognized and that MLK Day is one of the few that is not recognized by all levels of government. She pointed out that the federal holidays of MLK Day and Juneteenth are both considered optional at the local government level. I. Tobias asserted that MLK Day is the only holiday of the year that extends a call to action for all people to give back to their local communities through acts of service and outreach to neighbors. She urged the Council to support making MLK Day an official City holiday.

Dorothy Jones – D. Jones shared that she serves as the President of the Martin Luther King Celebration Committee for Fairbanks, and she encouraged the City Council to make MLK Day an official holiday in every way possible. She discussed the history of the holiday at the federal and state levels as well as her involvement with the local effort to celebrate the day. She asked the Council to help everyone live up to the "Golden Heart City" motto with this opportunity to unite people, build bridges, and heal divisions that still exist between people. D. Jones extended an invitation to participate in the organized, free celebration planned for January 17. She highlighted the wonderful mix of people who attend the event each year and shared details about the various aspects that go into the celebration. She shared that they are fortunate to have a photographer visiting who was present during the major events in Selma, Alabama during the civil rights

movement and whose photographs were being shared prior to their relocation to the Smithsonian Museum. She reiterated her invitation for all to come celebrate MLK Day with them.

Mayor Pruhs, hearing no requests for additional comments, declared Citizens' Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Ms. Therrien, seconded by **Ms. Sprinkle**, moved to APPROVE the agenda and consent agenda.

Ms. Therrien pulled item 12(b), Resolution No. 5151, from the consent agenda.

Mayor Pruhs called for objection to the APPROVAL of the agenda, as amended, and hearing none, so ORDERED.

Clerk Snider read the consent agenda, as amended, into the record.

SPECIAL ORDERS

- a) The Fairbanks City Council held a public hearing and considered the following alcohol license application for renewal:

Lic. #	DBA	License Type	Licensee	Address
104	Red Lantern Steak & Spirits	Restaurant/ Eating Place	Westmark Hotels, Inc.	813 Noble Street

Mr. Marney, seconded by **Mr. Ringstad**, moved to WAIVE PROTEST on the alcohol license application for renewal.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

Ms. Sprinkle suggested that at some point the Council should review the types of documentation provided with application packets. She noted that many items on the call report provided do not pertain to the restaurant but rather to the hotel in which the restaurant is located. **Mayor Pruhs** suggested that the difference in the reports could be interpreted. **Ms. Sprinkle** expressed frustration that the reports are rarely helpful and wondered if there was a better way for the Council to be informed of actual issues at a licensed premises. Chief of Staff Michael Sanders shared that he had received a message from FECC Manager Kristi Merideth who confirmed that not a single entry on the report provided was associated with the restaurant. **Mayor Pruhs** indicated that he will ponder the matter and see if there is a better way for information to be presented to the Council.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE ALCOHOL LICENSE APPLICATION FOR RENEWAL AS FOLLOWS:

YEAS: Cleworth, Marney, Ringstad, Sprinkle, Therrien, Tidwell

NAYS: None

Mayor Pruhs declared the MOTION CARRIED.

- b) The Fairbanks City Council held a public hearing and considered the following alcohol license application for transfer of location and ownership:

Type/License:	Beverage Dispensary, License #576
To DBA:	Club SinRock
To Owner:	Kcornis, LLC
To Location:	1347 Bedrock Street, Fairbanks
From DBA:	The CrowBar
From Owner:	Area 51 Properties, LLC
From Location:	2712 Jessie Street, Fairbanks

Mr. Ringstad, seconded by **Mr. Cleworth**, moved to WAIVE PROTEST on the alcohol license application for transfer of location and ownership.

Mayor Pruhs called for testimony.

Tim Lyons – T. Lyons shared that he is the majority owner of Kcornis, LLC and that they have been in business since 2014 with a responsible track record, making every effort to be a good neighbor in the area their business is located. He pointed out that the number of police calls to Club SinRock have been minimal to none, that they have safety measures in place, and that they strive for professional management. He stated he understands what is required to run a tight ship in their industry and the responsibility that comes with serving alcohol. He noted that he and his partner currently have alcohol licenses in Anchorage and in the states of Washington and Oregon.

Ms. Sprinkle asked how Rick Mensik, a name she saw referenced in the packet, was involved. **Mayor Pruhs** explained that R. Mensik was the majority owner of the current license holder.

Mr. Marney asked if there were plans to change the current nature of business. T. Lyons confirmed that they intend to continue to operate as an adult establishment.

Mayor Pruhs, hearing no more requests for comment, declared Public Testimony closed.

Mr. Cleworth stated that when the motion to waive protest was made, it did not include a stipulation that had been suggested by the Building Department, which was that the establishment must comply with the Fairbanks North Star Borough's (FNSB) zoning and grandfather status for the property. He asked if that would be automatically assigned as a stipulation of if the Council should move to include it. **Mayor Pruhs** stated that such responsibility would fall upon the FNSB, not the City. He noted that the City's Building Department is not involved with zoning.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE ALCOHOL LICENSE APPLICATION FOR TRANSFER OF LOCATION AND OWNERSHIP AS FOLLOWS:

YEAS:	Ringstad, Tidwell, Therrien, Sprinkle, Cleworth
NAYS:	Marney

Mayor Pruhs declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Pruhs congratulated Ms. Tidwell on her recent nuptials. He appointed Ms. Sprinkle to the Finance Committee. He invited Crisis Now Coordinator Brenda McFarlane to give a report.

B. McFarlane introduced Morgan Scherrer, team leader for the Alaskan AmeriCorps group. M. Scherrer shared details about their program to strengthen communities and develop leaders through 10-month service assignments. She provided a summary of what her team has done in the Fairbanks area since arriving at the end of October, including service opportunities with the Tanana Chiefs Conference and the Fairbanks Community Food Bank. She highlighted the increase in activity they have enjoyed compared to that of previous years' AmeriCorps teams. M. Scherrer discussed the various locations across the country that her team members are from and conveyed gratitude for the support and energy her team has experienced while in Fairbanks.

Mayor Pruhs thanked M. Scherrer and her team for their service to the community.

COUNCILMEMBERS' COMMENTS

Ms. Tidwell, Mr. Marney, Mr. Ringstad, Ms. Sprinkle, and Ms. Therrien each indicated they had no comments.

Mr. Cleworth referenced Resolution No. 5150 and asked if the associated grant was for a platform or a fire engine. Fire Chief Andrew Cocco shared that it was for a heavy rescue truck. **Mr. Cleworth** noted that the estimated cost of \$2MM must mean that it is a serious piece of equipment. He thanked the City Clerk for continuing the tradition of having the Bill of Rights read by local youth. He shared how the late Frank Turney helped the practice come about many years ago, and he spoke about the great importance of the Bill of Rights.

UNFINISHED BUSINESS

- a) Ordinance No. 6283, as Amended – An Ordinance Amending Fairbanks General Code by Enacting Section 10-207 to Require That Vacant Buildings Be Secured and Registered and Establishing Fines for Violations of These Requirements. Introduced by Mayor Pruhs and Council Members Sprinkle and Ringstad.

Clerk Note: The first reading of Ordinance No. 6283 was postponed from the Regular Meeting of June 24, 2024, then again on August 26, 2024 after the ordinance was amended. The motion to advance remains on the floor, and a public hearing will be held at the second reading, if advanced.

Mr. Ringstad, seconded by **Ms. Sprinkle**, moved to POSTPONE Ordinance No. 6283, as Amended, to the regular meeting of May 19, 2025.

Mr. Ringstad stated that with the recent heavy workload of the budget and other matters, he did not feel that he had given sufficient time to review the details of Ordinance No. 6283, as Amended.

Ms. Sprinkle agreed that in order to make it a viable ordinance, more time is needed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE ORDINANCE NO. 6283, AS AMENDED, TO THE REGULAR MEETING OF MAY 19, 2025 AS FOLLOWS:

YEAS: Sprinkle, Therrien, Cleworth, Marney, Ringstad, Tidwell

NAYS: None

Mayor Pruhs declared MOTION CARRIED.

- b) Ordinance No. 6285, as Amended – An Ordinance Amending Fairbanks General Code Section 74-36 Economic Development Property Tax Exemption or Deferral and Enacting Section 74-37 Tax Incentive for Property Development, Redevelopment, or Renovation. Introduced by Mayor Pruhs and Council Members Sprinkle and Ringstad.

Clerk Note: Ordinance No. 6285 was postponed from the Regular Meeting of July 8, 2024, at which time a second reading and public hearing was held. The ordinance was amended and postponed again on August 26, 2024. The motion to adopt remains on the floor.

Ms. Sprinkle, seconded by **Mr. Ringstad**, moved to POSTPONE Ordinance No. 6285, as Amended, to the regular meeting of May 12, 2025.

Ms. Sprinkle indicated that they had similar reasons to postpone this ordinance as they had for the last one. **Mayor Pruhs** noted that it would be best not to revisit both ordinances at the same meeting. **Mr. Marney** asserted that May 12 would be better than the first meeting in June.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE ORDINANCE NO. 6285, AS AMENDED, TO THE REGULAR MEETING OF MAY 12, 2025 AS FOLLOWS:

YEAS: Marney, Cleworth, Ringstad, Tidwell, Therrien, Sprinkle

NAYS: None

Mayor Pruhs declared the MOTION CARRIED.

- c) Ordinance No. 6300 – An Ordinance Establishing a Supplemental Retirement Permanent Life Insurance Plan for the City Attorney and Deputy City Attorney to Enhance Recruitment and Retention. Introduced by Mayor Pruhs and Councilmembers Tidwell, Marney, Ringstad, Therrien, and Sprinkle. SECOND READING AND PUBLIC HEARING.

Ms. Therrien, seconded by **Mr. Marney**, moved to ADOPT Ordinance No. 6300.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

Mr. Ringstad recalled that the Council had discussed a desire to allow flexibility for the funds to be used as a recruitment and retention tool other than the specific benefit outlined within the ordinance. He asked if the language was too narrow to allow for that flexibility or whether the Council should address the issue via another process. **Mayor Pruhs** explained that if someone comes along who prefers a different type of benefit, the City Attorney could propose an alternative. **Mr. Ringstad** expressed support for the ordinance but wanted to ensure the City Attorney was empowered to entertain other options, should it be advantageous to do so.

Ms. Sprinkle asked for clarification on the process. **Mayor Pruhs** clarified that the with the budgeted amount, the City Attorney could consider any reasonable alternate incentive, within the budget, which would be brought before the Council for approval.

Mr. Marney referenced a previous comment by Ms. Therrien regarding paralegals and wondered whether hiring a paralegal may be of help. City Attorney Chard noted that the City's Legal Secretary, Nina Victorino, also had training and experience as a paralegal. He stated that while paralegals are invaluable and do a lot of the heavy lifting, two attorney positions are needed in the office – one to handle criminal matters and the other to focus on civil cases. He indicated that he would prefer to keep things as they are but would be open to other ideas to get the work done if this effort does not produce results. He thanked Mr. Marney for the suggestion and support.

Ms. Therrien stated that it is currently as hard to get a good paralegal in Fairbanks as it is an attorney. **Mayor Pruhs** added that hiring a good heavy-duty mechanic is similarly challenging.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6300 AS FOLLOWS:

YEAS: Therrien, Marney, Sprinkle, Ringstad, Tidwell, Cleworth

NAYS: None

Mayor Pruhs declared the MOTION CARRIED and Ordinance No. 6300 ADOPTED.

- d) Ordinance No. 6301 – An Ordinance Amending Fairbanks General Code Section 50-205, Adding Dr. Martin Luther King Jr. Day as an Observed City Holiday. Introduced by Councilmember Therrien. SECOND READING AND PUBLIC HEARING.

City Attorney Chard informed the Council that Ordinance No. 6301 has similar subject matter to that of Resolution No. 5151, which was pulled from the consent agenda and will be discussed later in the meeting. He shared that there exists some conflicting language between the two documents, which could be resolved through amendments. He explained that should the ordinance be adopted, he would need to address the conflicting language before action is taken on the resolution.

Ms. Therrien, seconded by **Ms. Sprinkle**, moved to ADOPT Ordinance No. 6301.

Mayor Pruhs asked Ms. Therrien, as the sponsor of Ordinance No. 6301 and a co-sponsor of Resolution No. 5151, which item she would like to have the Council consider first. **Ms. Therrien** indicated that she would prefer to adjust the order of the agenda and take up the resolution first.

Ms. Therrien, seconded by **Mr. Cleworth**, moved to POSTPONE Ordinance No. 6301 until after a vote was taken on Resolution No. 5151.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE ORDINANCE NO. 6301 UNTIL AFTER A VOTE WAS TAKEN ON RESOLUTION NO. 5151 AS FOLLOWS:

YEAS: Sprinkle, Marney, Therrien, Ringstad, Cleworth, Tidwell

NAYS: None

Mayor Pruhs declared the MOTION CARRIED.

Mr. Cleworth called a Point of Order to ask for clarification on which item the Council would address next. **Mayor Pruhs** stated the Council would consider Resolution No. 5151 next.

[Clerk Note: The following item appeared as 12(b) under NEW BUSINESS on the agenda. Although a motion was not made to amend the agenda by reordering the sequence of business, Resolution No. 5151 was addressed next with the consensus of the Chair and Councilmembers.]

- b) Resolution No. 5151 – A Resolution Closing City Hall on the 3rd Monday in January of Each Year in Observance of Dr. Martin Luther King, Jr. Introduced by Councilmembers Therrien and Cleworth.

Ms. Therrien, seconded by **Ms. Sprinkle**, moved to APPROVE Resolution No. 5151.

Ms. Therrien indicated that while she would prefer to observe MLK Day as a City holiday, she acknowledged that there are various unions and labor contracts that complicate the matter. She shared that Mr. Cleworth had kindly suggested closing City Hall as a compromise, which she agrees would be a positive step. She expressed hope that the issue could be addressed in union contracts and that all parties would support the effort to have it eventually become a City holiday.

Mr. Cleworth indicated that there have been discussions concerning City-observed holidays for many years. He pointed out that small businesses do not enjoy the same luxury of many government offices, banks, and other entities, and are expected to be open nearly every day. He expressed his opinion that MLK Day makes more sense to him as a City holiday than Presidents Day, which is a City-observed holiday. **Mr. Cleworth** shared that the discussion has gone on for 10-15 years and that the City cannot shut down like the Borough does, given the essential services of the Dispatch, Police, and Fire Departments. He concurred that the various labor contracts have complications for what it takes when something is to be considered a holiday, which is why many of the contracts have discretion over the inclusion of additional, personal holidays. He stated that the Council could take action to honor MLK Day by closing City Hall and give employees the opportunity to participate in the various events taking place that day. He pointed out that that would not require fiscal note or have any financial impact to the City.

Mr. Ringstad suggested that even as an observed holiday, there would be public safety employees on duty. He agreed that there should be an effort to include MLK Day in all City labor contracts.

Mayor Pruhs noted that he would be the one to administer the aspects of the City Hall closure and asked whether the intent was to shut the doors and give employees in the building a paid day off or whether employees would either do their regular work or go out in the community to volunteer at organized events. He stated that the option to volunteer is already allowed on that day.

Mr. Cleworth replied that there would not be a fiscal impact for either option and that the existing budget covers both scenarios. **Mayor Pruhs** noted that Mr. Cleworth was acknowledging that the proposal would equate to a paid day off for City Hall employees.

Mr. Ringstad discussed the overall scope of paid time off benefits that exist across the City's departments. He indicated that the one-off decisions for holidays that apply to everyone tend to bother him because the impact is not the same for every employee. He stated that the Council should be able to know how many days off staff members across the different departments, unions, and contracts are getting each year so that it can assess if things are being applied fairly.

Mr. Cleworth explained that employees are given eight paid holidays and two floating personal days. He added that employees also receive six weeks of paid leave once they reach five years of City employment. He noted that, all things considered, that equates to two months each year where the City pays someone who is not on the clock. He shared that when he first joined the Council, leave accrual was even higher until department heads at the time started to express concerns over the challenges with staff being gone all the time. He recalled the fight over the issue and the unity that the Council had in addressing it, which led to the current system. **Mr. Cleworth** reiterated that the City deals with four separate bargaining units which each push for different things and may or may not want to incorporate MLK Day the same way as others.

Mayor Pruhs asked again if the resolution would mean that everyone is paid as normal for the day. **Mr. Cleworth** concurred that it would be a paid day whether employees come to work or not.

Ms. Therrien cautioned everyone to not lose sight of the reason for the resolution, which is to recognize the significance of the holiday for the entire country. She asserted that the City is the only local municipal entity that does not observe MLK Day and that it has been a long time coming.

Ms. Sprinkle asked what the real difference was between the resolution and the ordinance and about how one would cost the City something but the other nothing. **Mayor Pruhs** stated that one of the issues is that the resolution only states that City Hall would be closed, but it does not specify whether it is a paid day off, a required day of work, or something different altogether. **Ms. Sprinkle** asked if that meant the resolution would cause MLK Day to be considered a holiday.

Attorney Chard shared that between the four different union contracts with the City, some observe MLK Day as a holiday, others do not but offer a floating holiday instead to use at the employee's discretion, and others do neither. He noted that the trouble with declaring it a City-observed holiday is that the various contracts would treat it differently, meaning it would either add a new benefit for some, enhance an existing benefit, or provide no change whatsoever. Attorney Chard acknowledged that it would be a tight rope to walk but noted that the resolution language clearly indicates that it is not the intention of the Council to declare MLK Day as a holiday. **Ms. Sprinkle** stated that seems to be a way to walk a fine line to get to where they want to be.

Mayor Pruhs pointed out that the Council will still have to consider Ordinance No. 6301 and that the resolution would simply close City Hall for the day. He explained that the ordinance would dictate how employee pay is addressed for the day. Attorney Chard stated that the way it is written, the resolution implies that employees would be paid just as they are on any other workday, but City Hall employees would be excused from work on that day, if possible. **Mayor Pruhs** asserted that would equate to a paid holiday and repeated that the ordinance must still be dealt with. He suggested that if the Council passes the resolution, it should be prepared to pass the ordinance as well to ensure that it is legal.

Ms. Sprinkle stated that it sounded as though the Mayor and the City Attorney were conveying different messages and asked for clarification.

Mr. Ringstad summarized the situation by saying that City Hall employees would be paid for the day regardless of whether they show up to work or not. **Mayor Pruhs** confirmed that is how he will implement the resolution if that is the Council's wish, but he wants to ensure it is legal.

Mr. Marney spoke about the various activities and events discussed during Citizens' Comments and indicated that the City could encourage employees to participate in those events and activities on MLK Day. He stated he hopes that organizations in the community would share with the City where they would like to see personnel on the day honoring Dr. King.

Mr. Ringstad asked if, should there be no pressing need for plowing the roads, the City might give Public Works employees the same option to not work but get paid. **Mayor Pruhs** clarified that the resolution only addresses City Hall employees. **Mr. Ringstad** noted that City Hall employees represent a small percentage of overall City staff. **Mayor Pruhs** confirmed that there are only 30 employees in City Hall out of the 208 total personnel at the City.

Ms. Tidwell suggested that doing something for the 30 employees at City Hall does not convey what they are wanting to express by recognizing the significance of the holiday. She indicated that if there is potential for conflict through the passing of both items, she would rather see the ordinance adopted than the resolution. She acknowledged that the City would need to address the issue at the time of each labor contract's next negotiation period and that, until then, it would affect the various groups of employees differently. **Ms. Tidwell** asserted that doing something that equates to a paid holiday for only 30 people is not fair to all City employees, nor is it in line with the spirit of the effort to recognize the importance of the day. She stated she would not support the resolution.

Mayor Pruhs indicated that the primary difference between the two documents is that the ordinance makes MLK Day a City-observed holiday and addresses the fiscal impact of such. He suggested that if the Council passes the resolution, it should be willing to pass the ordinance.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 5151 AS FOLLOWS:

YEAS: Cleworth, Marney, Ringstad
NAYS: Tidwell, Sprinkle, Therrien, Pruhs
Mayor Pruhs declared the MOTION FAILED.

Mayor Pruhs stated that Ordinance No. 6301 is now back before the Council, and he spoke in favor of the ordinance.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

Ms. Sprinkle concurred with Mayor Pruhs' statement and with Ms. Tidwell's previous comments. **Mayor Pruhs** stated that if the Council is going to do something, it should be done right.

Mr. Cleworth shared that for many years, each Mayor has continued the practice of granting individuals the opportunity to take time off during MLK Day to participate in community events relating to the holiday. He suggested that could be extended to all other departments and that it is hard to celebrate the holiday when one has to work. He asserted that the ordinance will still only award time off for some employees while others would just get paid more for working that day. He noted that the fiscal note shows a cost of \$33,000 and reminded the Council that there is less than \$500,000 in reserves in 2025. **Mr. Cleworth** stated that he does not see how the City will stay out of the red for the year and that there are some big problems coming. He indicated that a lot of time and effort was put into Resolution No. 5151 to determine how to commemorate the day while complying with all the contracts. He indicated he is unsure how it will work if the ordinance is enacted and multiple contracts have to be changed. He asserted that the Council is getting itself into a mess, that he is saddened the resolution failed, and that the cosponsor did not vote for it.

Ms. Sprinkle asked if there was any legal concern with the adopting Ordinance No. 6301. Attorney Chard reiterated that the unions treat MLK Day differently. He explained that there would be no issues with those contracts that already recognize it as a holiday and that those that do not will simply have the holiday added as an additional benefit. He indicated that if the ordinance was adopted, he would draft a legal opinion to send to each union informing them of the Council's decision regarding the holiday.

Mayor Pruhs suggested that he cannot imagine a union whose contract with the City does not currently observe the holiday being opposed to adding it as a benefit. He stated that the worst outcome might be that the City may need to consider a letter of agreement (LOA) for an additional day off for any union whose contract with the City already observes the holiday.

Mr. Ringstad stated that the primary concern he heard was that it was time for the City to finally recognize the holiday, which he believes would have been accomplished with the resolution. He stated that the conversation now seems focused on who will actually get a day off and who will just get extra pay. He asserted that if the argument is that they need to be fair for everyone, then the ordinance does not meet that goal and that some will benefit while others will not. He stated he believes the City is better off to leave things as they are.

Mr. Cleworth concurred that any perceived unfairness of the resolution is replicated and perhaps exacerbated with the ordinance. He suggested that it is discriminatory to certain employees to approach the matter in this way.

Ms. Tidwell explained that the ordinance would have the City of Fairbanks recognize MLK Day as an official City holiday, which was the original intent, whereas the resolution did not. She declared that this is what the Council should do and accept that there is an associated cost.

Ms. Sprinkle asked if the City would have to address the update to labor contracts immediately or if the City would simply inform the unions that it intends to incorporate a newly declared City holiday, if adopted, at the start of the next respective negotiation period with each union. **Mayor Pruhs** assured Ms. Sprinkle that he would make sure it is taken care of one way or another.

Ms. Therrien stated that the Mayor's suggestion of drafting LOAs would be a prudent way to resolve the matter, which she believes will keep the cost down. She shared that after hearing the discussion on Resolution No. 5151, she felt she needed to vote against it despite being a cosponsor.

Mr. Cleworth asked what kind of LOA would be required and what exactly the City would be asking for. **Mayor Pruhs** indicated that he does not foresee it being an issue with any of the unions but that his earlier questions of how Resolution No. 5151 would be implemented made it clear that the day would be treated as a paid holiday without calling it such, which he believed would be problematic. **Mr. Cleworth** stated that the resolution would have simply formalized a tradition where City Hall employees would be excused to have the day off to celebrate the holiday as they choose. He suggested that what the Council is doing now will make it so that some employees will have 11 paid holidays while some will have only 10. He alleged that the Fairbanks General Code (FGC) does not allow for such, that employees must be treated equally, and that the Council would be out of compliance with the labor section of City Code.

Ms. Sprinkle asked if Chief of Staff Sanders could share anything he has heard from employees. M. Sanders reported that he does not believe City Hall employees would want the day off if everyone else was not getting it as well, as it would create a greater divide between City Hall employees and City personnel. He referred to a 2014 resolution by former Mayor Eberhart designating MLK Day as a day of service, which he believes would be the appropriate approach if it would not be made a City holiday for everyone. He explained that any employee is currently welcome to coordinate with their supervisor to participate in a service opportunity within the community as a way to commemorate the holiday. He affirmed that he could not recall a time when City Hall employees were told that they could just go home for the day with pay. **Mr. Cleworth** asked M. Sanders if he recommended continuing that practice or doing something different. M. Sanders expressed the belief that the 2014 resolution is better than the one that just failed and that the City will continue to follow that 2014 resolution if nothing changes. He suggested that if the Council is going to make MLK Day a paid holiday in any way, it should be a paid holiday for everyone. He indicated that he would be happy to connect with each of the unions to let them know that a holiday was being added for everyone. He declared that no one would be opposed unless they were being asked to give up a personal holiday in return.

Mr. Ringstad asked M. Sanders if he believed employees would be willing to give up another day off in exchange for adding MLK Day. M. Sanders explained that the City does not provide sick leave – only one paid leave category – thus making the personal days very important to staff. **Mr. Ringstad** asked if that meant employees would prefer another flexible, personal holiday instead of a holiday on a fixed date. M. Sanders clarified that the Fairbanks Firefighters Union (FFU) contract is the only that already observes MLK Day as a holiday. He explained that the other unions would be happy to hear that the City was designating an additional fixed holiday and that to be fair, the firefighters would receive an additional day in whatever manner was agreeable.

Ms. Sprinkle asked M. Sanders if he thought all parties would be open to simply exchanging Presidents Day for MLK Day. M. Sanders indicated that would require some negotiation and that he believes it would be a stretch to see that idea come to fruition. He shared that he has been unsuccessful with getting MLK Day added labor contracts when it involves the union giving up something else.

Attorney Chard stated that what M. Sanders was suggesting could potentially adjust the fiscal note of the ordinance and that it would be prudent for the CFO to speak to the matter. CFO Bell shared that the final statement on the fiscal note explains that if the FFU was to receive another personal holiday, the total cost for the implementation of the ordinance would be \$128,490.

Ms. Sprinkle asked if the City had to provide an extra holiday to the Fire Department since they already observe MLK Day. **Mayor Pruhs** pointed out that giving an additional holiday to every employee except firefighters was not appropriate and would not be viewed favorably.

Ms. Therrien suggested that some unions may be willing to give up a personal holiday and that the City would never know unless the question was asked. Attorney Chard indicated that he would recommend against that approach. He reminded the Council that coming to an agreement with four bargaining units would be very labor intensive. He expressed appreciation for the spirit of the suggestion but conveyed that contractually it would be a nightmare.

Mr. Cleworth pointed out that the fiscal note cannot reasonably be considered as \$33,885 since what the Council is suggesting is an approach that would raise the cost to \$128,490. He again expressed frustration that the resolution, which he believed would honor the day, was voted down.

Mr. Cleworth, seconded by **Mr. Ringstad**, moved to POSTPONE Ordinance No. 6301 to the regular meeting of January 13, 2025.

Ms. Therrien pointed out that the proposed date of postponement is very close to the actual holiday and that she would not be in favor of postponing.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE ORDINANCE NO. 6301 TO THE REGULAR MEETING OF JANUARY 13, 2025 AS FOLLOWS:

YEAS: Marney, Ringstad, Cleworth, Sprinkle

NAYS: Therrien, Tidwell

Mayor Pruhs declared the MOTION CARRIED.

- e) Ordinance No. 6302 – An Ordinance Adopting the 2025 Lavery Transportation Center Budget. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

Ms. Sprinkle, seconded by **Ms. Tidwell**, moved to ADOPT Ordinance No. 6302.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

Ms. Sprinkle expressed appreciation for the chance the Council had with Ordinance No. 6302 to learn a little more about the parking garage and the parameters of the City-owned property. She thanked the CFO and Mayor for providing informative materials for the Council to review.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6302 AS FOLLOWS:

YEAS: Ringstad, Tidwell, Therrien, Sprinkle, Marney, Cleworth

NAYS: None

Mayor Pruhs declared the MOTION CARRIED and Ordinance No. 6302 ADOPTED.

NEW BUSINESS

- a) Resolution No. 5150 – A Resolution Authorizing the City of Fairbanks to Apply for Funds from the United States Department of Homeland Security for the FFY2024 Assistance to Firefighters Grant (AFG). Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

[Clerk Note: New Business item (b), Resolution No. 5151, was addressed under Unfinished Business with consensus of the Chair and Councilmembers.]

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Discretionary Fund Committee Meeting Minutes of November 5, 2024

ACCEPTED on the CONSENT AGENDA

- b) Discretionary Fund Committee Meeting Minutes of December 5, 2024

ACCEPTED on the CONSENT AGENDA

COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

Ms. Tidwell thanked the group of AmeriCorps members for their service to the community. She shared that she would have committee reports at the next meeting as the Fairbanks Economic Development Corporation (FEDC) meeting was postponed due to the recent snowstorm.

Mr. Marney reported that the Discretionary Fund Committee recently held its presentation and award meetings which he believed went well. He shared that he had attended the Explore Fairbanks Board of Directors meeting which had also been positive. He noted that the organization encountered some issues with their 2024 audit, that additional revenue needed to be recorded, and that they would be communicating with CFO Bell soon.

Ms. Ringstad discussed the great work done by Public Works in clearing snow. He commented on high snow berms being sometimes left at the end of driveways which can make it very difficult for vehicles to get in and out. He suggested that issue should receive some attention.

Ms. Sprinkle reported that she had attended her first meeting with the Chamber of Commerce Board of Directors and that she had also attended their Governmental Affairs Committee meeting, which she looks forward to being a part of. She agreed that Public Works has done an excellent job clearing snow. She thanked fellow Councilmembers for postponing Ordinance Nos. 6283 and 6285, as both need some work and she wants to make sure they can be proud of the final products.

Ms. Therrien shared that she attended the Alaska Municipal League (AML) annual conference, that she stayed for about 12 hours each day, attending every possible presentation and taking notes, and that she felt it was very worthwhile. She stated that she intends to email some key takeaways to the Council when she has some time. She shared that one significant idea from other communities is to pursue memorandums of agreement with local Alaska Native organizations to jointly pursue projects where the City may not have enough funding. **Ms. Therrien** indicated that she had extended an invitation to the leadership at Tanana Chiefs Conference to have someone speak with the Council to advise whether they agreed with the City's list of legislative priorities. She noted that she had not received a response but had shared the list regardless and that the organization had its own meeting on the same day as the Council which may have been a factor. She reported that the President of the Senate and Speaker of the House are working on education funding as a primary issue for the State of Alaska and that they did not support the Governor's position of a \$3,000 Permanent Fund Dividend (PFD). She stated that both individuals also shared that they intend to look into defined benefits and come up with a program that will work, as the population of Alaska continues to decline. She committed to sharing a more detailed briefing of her experience at the conference.

Mr. Cleworth pointed out that it was the last meeting of 2024 and wished everyone a Merry Christmas.

Mayor Pruhs jokingly claimed to have personally directed Public Works to ensure a particularly challenging snow berm had been left at the edge of Mr. Ringstad's driveway.

CITY CLERK'S REPORT

Clerk Snider expressed her appreciation for the group of homeschool students who had read the Bill of Rights at the beginning of the meeting. She shared that the same group had come to City Hall for a field trip to learn about local government and that they had participated in a mock City Council meeting, sitting in the same chairs as the Councilmembers, which had been a wonderful experience. She stated that City staff would appreciate the opportunity to hold a work session regarding updating the process for license applications, citing the issue of data and reports not being useful as Ms. Sprinkle had mentioned earlier. She shared that she and the City Attorney had been speaking more recently about parts of the FGC that may need to be reviewed and updated.

CITY ATTORNEY'S REPORT

Attorney Chard stated that could not believe how quickly 2024 went by and that he is looking forward to the new year. He thanked Councilmembers for their service to the community.

EXECUTIVE SESSION

Mr. Cleworth, seconded by **Ms. Tidwell**, moved to ENTER into an Executive Session to discuss FFU/COF Labor Negotiations and the *Chapman v. City of Fairbanks* legal case.

Mayor Pruhs called for objection and, hearing none, so ORDERED.

Mayor Pruhs called for a brief recess. The Council reconvened in Executive Session following the brief recess.

- a) FFU/COF Labor Negotiations [permissible under State law, including the provision at AS 44.62.310(c)(1)] (*entered at 8:19 p.m.*)
- b) *Chapman v. City of Fairbanks* [permissible under State law, including the provision at AS 44.62.310(c)(3)] (*entered at 9:19 p.m.*)

Mr. Cleworth stated that the Council met in Executive Session to discuss FFU/COF Labor Negotiations and the *Chapman v. City of Fairbanks* legal case. He affirmed that direction was given, and no action was taken.

ADJOURNMENT

Mr. Cleworth, seconded by **Ms. Tidwell**, moved to ADJOURN the meeting.

Mayor Pruhs called for objection and, hearing none, so ORDERED.

Mayor Pruhs declared the meeting adjourned at 9:35 p.m.

DAVID PRUHS, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: CC



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, JANUARY 13, 2025
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and in the City Council Chambers located at 800 Cushman Street, Fairbanks, Alaska, with Mayor David Pruhs presiding and the following Councilmembers in attendance:

Councilmembers Present:

Jerry Cleworth, Seat A
Valerie Therrien, Seat B (remotely)
Sue Sprinkle, Seat C
Lonny Marney, Seat E
John Ringstad, Seat F

Absent:

Crystal Tidwell, Seat D

Also Present:

D. Danyielle Snider, City Clerk
Thomas Chard, City Attorney
Michael Sanders, Chief of Staff
Margarita Bell, Chief Financial Officer
Andrew Coccaro, Fire Chief
Kristi Merideth, FECC Manager (remotely)
Jake Merritt, Human Resources Director (remotely)

INVOCATION

The invocation was given by City Clerk Danyielle Snider.

FLAG SALUTATION

At the request of Mayor Pruhs, **Mr. Cleworth** led the flag salutation.

CEREMONIAL MATTERS

Fire Chief Andrew Coccaro recognized recent promotions within the Fairbanks Fire Department (FFD). A pinning ceremony was performed for the following staff:

- Colin Field, promoted from Driver to Captain.
- William Vogt, promoted from Driver to Captain.
- Austin DeLesline, promoted from Firefighter to Driver.

Chief Coccaro shared details about the promotion process at FFD and offered congratulations.

CITIZENS' COMMENTS

[Clerk Note: Names of citizens who provide comments may not be spelled correctly if their name was illegible on the physical sign-up sheet.]

Juanita Webb – J. Webb spoke in honor of Dr. Martin Luther King, Jr. (MLK) and in support of the City observing the upcoming holiday, whether it be an official holiday or another method. She reminded everyone that what matters most for MLK Day is not payroll or contracts but rather Dr. King's diligence in volunteering his time and, through his actions, showing others the true spirit of service to one's community. She echoed the question once posed by Dr. King: "What are you doing for others and for your community?"

Robert McHattie – R. McHattie shared that he visits downtown nearly every day, typically to check his mail at the post office each afternoon or evening. He reported that on New Year's Day he witnessed a Fairbanks Police Department (FPD) officer rousting 20 to 25 boisterous people, virtually all appearing to be intoxicated, to get them out of the building as they were creating a disturbance. He expressed concern that one officer was handling such a large crowd and stated that on other occasions he has seen similarly large crowds of individuals loitering in the post office, often drunk, eating food, throwing trash on the floor, and more. R. McHattie noted that there are also intoxicated individuals hanging around the bus depot and a variety of locations in the core downtown area every day. He requested a larger police presence in the downtown area and stated that he hopes, for the safety of FPD officers, that more than one officer is present when the FPD responds to large, unruly crowds. He reported that residents often cannot use the lobby to sort their mail and instead must quickly exit the building to avoid disturbances by groups of unruly people.

Ms. Sprinkle asked R. McHattie if he had spoken to the management of the post office directly. R. McHattie indicated that he had not, that it seems to be happening more and more, and that there is evidence that people are staying in the building overnight and letting others in after hours. He reported that those loitering also use the front of the post office property as a toilet area.

Dorothy Jones – D. Jones spoke in support of Ordinance No. 6301 and reminded the Council that the federal government made MLK Day a holiday in 1983 and added the designation of National Day of Service 32 years ago. She acknowledged the opposition of making MLK Day an observed City holiday due to the cost but pointed out that the nation, State of Alaska, Fairbanks North Star Borough (FNSB), University of Alaska, and school district have all found ways to honor the day. She suggested that the question is not whether the City can afford it but whether Councilmembers have the will to do it. D. Jones discussed the importance and reality of ongoing efforts to address racial disparities and injustices in society. She asked that MLK Day be an opportunity to reaffirm a collective commitment to transform the community and live up to being the "Golden Heart City."

Derrick Terry – D. Terry discussed the significance of the events of the Civil Rights Movement that changed the country and reminded the Council that MLK Day is intended to recognize and honor those events. He stated that the landscape of politics, the economy, and social environment of the entire country has been shaped by the efforts of Dr. King and asked the Council to consider that as they deliberated. He suggested that looking at the matter only based on the cost diminishes the sacrifice associated with the holiday.

Jomo Stewart, President of Fairbanks Economic Development Corporation (FEDC) – J. Stewart spoke in favor of Resolution No. 5153 and thanked the Council for considering supporting FEDC becoming the Alaska Regional Development Organization (ARDOR) for the Interior region. He reviewed the work that FEDC had done in preparation of becoming the ARDOR and affirmed their commitment to serving in the role in ways that would benefit Fairbanks, even if it meant making significant changes to the organization's traditional operations. He provided a status update on other current FEDC projects and encouraged the Council to approve the resolution. J. Stewart shared details of his own family's history of over 200 years in the United States and the significance of MLK's efforts to fight for equality for all people. He asserted that it is appropriate to commemorate MLK Day.

Victor Buberger – V. Buberger reported that the lights at the intersection of Trainor Gate Road and the Old Steese Highway are still nonfunctional despite him raising the issue for three years. **Mayor Pruhs** shared that the City recently put the electrical services contract out to bid. He acknowledged that the City has heard Mr. Buberger's concerns and is eager to find a solution through a new contractor. V. Buberger discussed parking in the downtown area, stating that business owners have shared frustrations and concerns with him about the challenges of unloading and general access. He suggested that the parking authority, which he believes is not profitable, may be worth eliminating.

Gene Salzman – G. Salzman indicated that he also had concerns about streetlights. He shared that in 2023 he noticed that the lights in his subdivision were staying on for several hours later and turning on hours earlier than those in other neighborhoods. He discussed the waste of electricity and his efforts to get answers from the City. He reported that someone from the Engineering Department showed him where the sensor for the lights was located, which is visible from a window in his home. He stated that he recently saw an article in the newspaper that made him realize that others have similar concerns and suggested that the City consider making changes to the sensors. He declared that his lights seem to never go off and the amount of energy for the 44 units in his subdivision is a waste of money.

Mr. Ringstad asked G. Salzman what area of town he was referring to. G. Salzman stated he lives in the Taku Subdivision and invited Councilmembers to come take a look themselves.

Andy Harrington (Zoom) – A. Harrington spoke in support of Ordinance No. 6301 and discussed the positive actions and impact of MLK. He asserted that the values Dr. King espoused should be shared by all and that the City should set aside MLK Day to honor Dr. King.

Helenmarie Matesi (Zoom) – H. Matesi voiced support for Ordinance No. 6301, declaring that MLK was a national treasure for all Americans. She discussed how making MLK Day a fully paid holiday for the City shows true recognition and sends a message of respect for the important ideas associated with the holiday. She shared that she spoke with members of the FPD and was aware of their department's plans to adjust the workday and participate in acts of community service. She expressed hope that other staff could do the same and asked that the Council approve the ordinance.

Dandhi'on Hartman (Zoom) – D. Hartman spoke in favor of Ordinance No. 6301 and highlighted the spirit of service and volunteerism that Dr. King exhibited.

David van den Berg, Executive Director of Downtown Association of Fairbanks – D. van den Berg expressed support for Resolution No. 5153, to see FEDC become the ARDOR for the Interior region. He shared that he attended the last FNSB Assembly meeting where the Downtown Fairbanks 2040 Plan was discussed, although no real implementation strategies have been identified. He noted that the Plan names many entities who would be considered implementors but does not designate any specific leader to the process. He stated that his organization recognizes that the City and the Borough are in the captain's seat for the Plan. He asserted that many entities will be looking for leadership as they begin to implement goals and that while there are things within the Plan which could begin to be undertaken, his organization wants to ensure that nothing done would be in opposition to the wishes of the City. D. van den Berg shared details about the recent Winter Solstice Festival which included seven events during. He noted that just like the Midnight Sun Festival in June, the largest annual single-day event in Alaska, the cleanup crews do an amazing job to ensure that the downtown area is reset back to regular conditions by the following morning. He expressed pride in seeing so many people downtown mid-winter enjoying activities, such as dog mushing.

Ms. Sprinkle asked D. van den Berg if the military is involved with any of their operations. D. van den Berg shared that they have many people come out via the Better Opportunities for Single Soldiers (BOSS) program which helps fill their roster for event volunteers. He indicated that a large portion of attendees appeared to be military families and that it was great to see them experiencing some of what Alaska has to offer. He noted that one of the primary sponsors for the Festival was one of the Fort Wainwright housing community organizations.

Mayor Pruhs, hearing no requests for additional comments, declared Citizens' Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Ms. Sprinkle, seconded by **Mr. Marney**, moved to APPROVE the agenda and consent agenda.

Ms. Therrien pulled item 12(e), Resolution No. 5156, from the consent agenda.

Mayor Pruhs pulled item 12(c), Resolution No. 5154, from the consent agenda.

Mayor Pruhs called for objection to the APPROVAL of the agenda, as amended, and hearing none, so ORDERED.

Clerk Snider read the consent agenda, as amended, into the record.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

a) Regular Meeting Minutes of November 18, 2024

APPROVED on the CONSENT AGENDA

- b) Regular Meeting Minutes of December 2, 2024

APPROVED on the CONSENT AGENDA

SPECIAL ORDERS

- a) The Fairbanks City Council held a public hearing and considered the following alcohol license applications for renewal:

Lic. #	DBA	License Type	Licensee	Address
5927	Hyatt Place Fairbanks	Beverage Dispensary Tourism	Fairbanks Hospitality, LLC	400 Merhar Avenue
4547	Humble Roots Beer Project	Beverage Dispensary License	Humble Roots, LLC	104 Chief Evan Drive
4819	The Antler Room	Beverage Dispensary License	The Antler Room, Inc.	1003 Pioneer Road, #A

Mr. Marney, seconded by **Mr. Ringstad**, moved to WAIVE PROTEST on the alcohol license applications for renewal.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE ALCOHOL LICENSE APPLICATIONS FOR RENEWAL AS FOLLOWS:

YEAS: Cleworth, Marney, Ringstad, Sprinkle, Therrien

NAYS: None

ABSENT: Tidwell

Mayor Pruhs declared the MOTION CARRIED.

- b) The Fairbanks City Council held a public hearing and considered the following marijuana license applications for renewal:

Lic. #	DBA	License Type	Licensee	Address
10869	Grass Station 49	Retail Marijuana Store	The Grass Station, LLC	1326 Cushman Street
16006	Arctic Bakery, LLC	Marijuana Product Manufacturing Facility	Arctic Bakery, LLC	1409 Well Street
10278	GoodSinse, LLC	Retail Marijuana Store	GoodSinse, LLC	2604 Davis Road
10279	GoodSinse, LLC	Standard Marijuana Cultivation Facility	GoodSinse, LLC	2604 Davis Road

Mr. Ringstad, seconded by **Ms. Sprinkle**, moved to WAIVE PROTEST on the marijuana license applications for renewal.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE MARIJUANA LICENSE APPLICATIONS FOR RENEWAL AS FOLLOWS:

YEAS: Marney, Ringstad, Cleworth, Sprinkle, Therrien

NAYS: None

ABSENT: Tidwell

Mayor Pruhs declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Pruhs stated that he had no comments and no report.

COUNCILMEMBERS' COMMENTS

Mr. Ringstad shared that he recently learned the City has regular snow removal in the downtown business area on Monday mornings from 1:00 a.m. to 6:00 a.m. and that someone issues parking tickets in those early hours. He discussed the challenges that may present for some people who work downtown and suggested the Council discuss the matter at some point.

Mr. Marney and **Ms. Sprinkle** each indicated they had no comments.

Ms. Therrien shared that she enjoyed seeing the fireworks during the Winter Solstice Festival and thanked the event organizers.

Mr. Cleworth addressed the earlier comments from R. McHattie regarding problems at the downtown post office. He recalled an incident from many years ago where a man perished by fire inside the building, and they never learned exactly how or why the incident happened. He noted that there had been past discussions about having a security guard at the post office, but those discussions have not gone anywhere. He acknowledged that there are serious concerns at the post office that may be solved in-house. He pointed out that R. McHattie also serves on the Parking Authority Board, which is not a highly sought-after commitment, and he thanked R. McHattie for his service to the community. He also thanked the Downtown Association of Fairbanks for putting on a great solstice event.

UNFINISHED BUSINESS

- a) Ordinance No. 6301 – An Ordinance Amending Fairbanks General Code Section 50-205, Adding Dr. Martin Luther King Jr. Day as an Observed City Holiday. Introduced by Councilmembers Therrien and Tidwell.

Clerk Note: Ordinance No. 6301 was postponed from the Regular Meeting of December 16, 2024, at which time a second reading and public hearing was held. The motion to adopt remained on the floor.

Ms. Therrien stated that the earlier public testimony shows that the public believes the City should recognize MLK Day as an observed City holiday. She agreed that it had been a long time since MLK Day was instituted by Congress. She urged the Council to support the ordinance, noting that all other governmental agencies within the area observe MLK Day as a holiday.

Ms. Sprinkle pointed out that Resolution No. 5156, which was pulled from the Consent Agenda, also addresses MLK Day and asked how the Council would address two items with similar topics. **Mayor Pruhs** stated that the ordinance is before the Council now and, regardless of the outcome of the vote, the Council would deal with Resolution No. 5156 at its designated time on the agenda.

Mr. Cleworth recounted that the Council had struggled for many years with how to handle MLK Day due to logistical problems between the four different unions represented at the City and how certain departments work around the clock, unlike employees of the Borough or school district. He discussed the resolution passed in 2014 where the Council recognized MLK Day as a day of service and affirmed that he wanted to do something more, while avoiding the problems that make designating it as a paid holiday difficult. **Mr. Cleworth** declared that the primary issue with the ordinance was the fiscal note but that he was hoping for a win-win situation, which is what led him to draft Resolution No. 5156. He added that his only problem with the 2014 resolution is that City Hall remains open for business on MLK Day, making it difficult for employees to participate in community service activities. He pointed out that Resolution No. 5156 is different than what was proposed at the last meeting in that it would not only close City Hall but also invite all City employees to participate in volunteer opportunities to celebrate Dr. King. **Mr. Cleworth** asserted that the only real difference between Ordinance No. 6301 and Resolution No. 5156 is the fiscal note and that the Council can accomplish its goal to honor the day of service without adding any cost to the budget. He recalled that the Council started its 2025 budget process with a \$2.5MM surplus but are now down to less than \$500,000. He pointed out the Fairbanks Firefighters Union (FFU) contract is pending, and the most recent draft would have cost around \$2MM. He explained that while the final agreement may not cost that much, he does not know where funding for the contract would come from given how little surplus remains. He asked whether the adoption of Ordinance No. 6301 would further diminish available funding for the FFU contract. CFO Bell confirmed that it would. **Mr. Cleworth** asked if that would put the City in a precarious situation for future labor contract funding. CFO Bell indicated that revenue sources and expenses for the year would be a big factor, although the City may have a surplus later that could cover the cost. She explained that under the current budget, the adoption of Ordinance No. 6301 would reduce the surplus to \$461,000. **Mr. Cleworth** reiterated that Resolution No. 5156 would accomplish the goal for MLK Day without the pitfalls of the ordinance.

Ms. Sprinkle acknowledged that Resolution No. 5156 would extend an invitation to employees to participate in community service on MLK Day, with a supervisor's approval. She asked whether Public Works would still be operating garbage pickup services if City Hall was closed. Chief of Staff Michael Sanders shared that City Hall has other occasions where it is closed to the public while employees still report to work, using quarterly records maintenance days as an example. He suggested that they could easily have the first quarter's records day coincide with MLK Day. He clarified that does not change employees' compensation for the day in any way. He predicted that it may even result in more employees taking the opportunity to join in community service than if they had day off. He asserted that all of these considerations should not be limited to those in City

Hall but rather extended to non-essential personnel across all departments. He reiterated that those not participating in a community event would report to work as usual.

Mr. Ringstad stated that the Council's discussion on the issue had led to an interesting thought process for him, sharing an experience from his childhood in Alabama where he watched people get worked up after his brother drank from the "wrong" drinking fountain. He recounted that before they got home that day, he had already determined that that was not just wrong but stupid, and that it made no difference what someone looked like. He discussed the history of holidays named after individuals being more common in the past, noting that MLK Day is now the only one still widely observed. He expressed his belief that the significance of the day includes acknowledging just how long it took for society to recognize and address issues of equality. **Mr. Ringstad** stated that most City employees are covered by one of four union contracts and that the agreements each deal with holidays differently. He suggested that if union members had wanted MLK Day observed, they would have negotiated it into their contracts. He indicated that he likes the idea of Resolution No. 5156 and agreed that the City should do more to honor Dr. King by providing greater opportunities for employees to celebrate the day. He concluded that he was not in favor of making the day a paid City holiday as proposed by the ordinance.

Mr. Marney agreed and stated that Resolution No. 5156 is a great compromise to honor the holiday and not add more burden to the City or taxpayers by spending money that is not there. He suggested that audience members would likely be pleased with the resolution and expressed his belief that it aligns with the spirit of what has been asked of the Council.

Ms. Therrien asked what the cost would be if every employee participated in community service on MLK Day. CFO Bell reported that if overtime for essential workers was removed from the fiscal note with the understanding that all other City staff would not be working, it would cost approximately \$94,000. **Ms. Therrien** asserted that that number did not seem large enough to not recognize MLK Day as a City holiday.

Mr. Cleworth acknowledged a cost either way but stated that it makes more sense to approach the issue by way of the resolution versus the ordinance in order to avoid dealing with four different labor contracts. He recalled being a child in the 1960s, experiencing black and white television that was always one day behind the rest of the country. He stated that, as a son of a preacher, he was always fascinated by Dr. King and the classy appearance of protesters in videos of the Civil Rights Movement. He noted that kind of style is no longer common but was the norm back then. He shared his experience in visiting Montgomery, AL within the past few years and marveling at the history of the area. He reiterated that the goal of Resolution No. 5156 was to find a way to honor MLK Day without affecting union contracts. He spoke against Ordinance No. 6301.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6301 AS FOLLOWS:

YEAS: Therrien
NAYS: Sprinkle, Ringstad, Marney, Cleworth
ABSENT: Tidwell
Mayor Pruhs declared the MOTION FAILED.

NEW BUSINESS

- a) Resolution No. 5152 – A Resolution Allocating Discretionary Funds from the Room Rental Tax in the Amount of Four Hundred Thousand Dollars (\$400,000.00). Introduced by Councilmember Marney.

APPROVED on the CONSENT AGENDA

- b) Resolution No. 5153 – A Resolution Supporting the Fairbanks Economic Development Corporation's Application to Be Designated as the Alaska Regional Development Organization (ARDOR) for the Interior Region. Introduced by Councilmembers Marney, Tidwell, Therrien, Cleworth, Ringstad, and Sprinkle.

APPROVED on the CONSENT AGENDA

- c) Resolution No. 5154 – A Resolution of the Fairbanks City Council Challenging the Fairbanks North Star Borough Assembly to a Friendly Bowling Match. Introduced by Councilmembers Sprinkle, Cleworth, and Tidwell.

Ms. Sprinkle, seconded by **Mr. Ringstad**, moved to APPROVE Resolution No. 5154.

Mayor Pruhs led a lighthearted discussion with Councilmembers about their individual level of experience and overall bowling skills, as well as who would be the best person to officially deliver the challenge, should the resolution get approved. He acknowledged that he personally would not be of much use in the quest for victory.

Ms. Sprinkle noted that the resolution states that “the winner shall be determined by the highest average scores of three bowling matches” and that team sizes would not matter.

Mr. Ringstad stated that it would be a healthy exercise for the two local governing bodies to share.

Ms. Therrien spoke in favor of the resolution and requested to be added as a sponsor.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 5154 AS FOLLOWS:

YEAS: Ringstad, Therrien, Marney, Sprinkle, Cleworth

NAYS: None

ABSENT: Tidwell

Mayor Pruhs declared the MOTION CARRIED and Resolution No. 5154 APPROVED.

- d) Resolution No. 5155 – A Resolution Awarding a Contract to Braun Northwest in the Amount of \$340,000 for an Ambulance. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

- e) Resolution No. 5156 – A Resolution Closing City Hall on the Third Monday in January of Each Year in Observance of Reverend Dr. Martin Luther King, Jr. Introduced by Councilmember Cleworth.

Mr. Cleworth, seconded by **Ms. Sprinkle**, moved to APPROVE Resolution No. 5156.

Ms. Sprinkle asserted that the resolution straddles the fiscal considerations of adding an official City holiday while still honoring the spirit of MLK Day. She expressed appreciation for the work that went into the resolution.

Mayor Pruhs and all Councilmembers present requested to be added as co-sponsors.

Mr. Ringstad suggested that the City make some sort of public announcement that City Hall would be closed in observance of MLK Day. **Mr. Cleworth** noted that the effective date would be in six days. He asked to confirm that the resolution would be in effect in time for MLK Day 2025, which was only one week away. City Clerk Danyielle Snider confirmed that they would have sufficient time to include the change in public notices for the following week.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 5156 AS FOLLOWS:

YEAS: Cleworth, Marney, Ringstad, Sprinkle, Therrien

NAYS: None

ABSENT: Tidwell

Mayor Pruhs declared the MOTION CARRIED and Resolution No. 5156 APPROVED.

- f) Ordinance No. 6303 – An Ordinance Amending Fairbanks General Code Chapter 26, Article III, Sections 26-94 and 26-95, Amending the Term of a Private Ambulance Service License and Renewal Procedures. Introduced by Mayor Pruhs.

ADVANCED on the CONSENT AGENDA

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Appointment to the Board of Plumber Examiners

APPROVED on the CONSENT AGENDA

- b) Historic Preservation Commission Meeting Minutes of September 3, 2024

ACCEPTED on the CONSENT AGENDA

- c) Clay Street Cemetery Commission Meeting Minutes of November 6, 2024

COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

Ms. Therrien stated she had no report or additional comments.

Mr. Cleworth shared that he and the Mayor serve on the Fairbanks Area Surface Transportation (FAST) Planning Policy Board, and they should soon have an update on projects impacting the City, which they will forward to the Council. He reported that recent restrictions from the Environmental Protection Agency (EPA) had been lifted which will greatly increase the types of projects they can undertake.

Ms. Sprinkle shared that she participated in her first meetings for the Greater Fairbanks Chamber of Commerce Board of Directors as well as their Governmental Affairs Committee. She stated that both were fruitful and that she is excited to be a part of those groups.

Mr. Marney reported that the Discretionary Fund Committee held its wrap-up meeting which included discussion on interesting, new ideas to change the process, such as a two-tier application: one for applicants requesting less than \$20,000 and another for those requesting amounts exceeding \$20,000. He acknowledged that such a change would require an ordinance.

Mr. Ringstad stated he had no report or additional comments.

CITY CLERK'S REPORT

Clerk Snider indicated that she had nothing to report.

CITY ATTORNEY'S REPORT

Attorney Chard indicated that he had nothing to report.

EXECUTIVE SESSION

Mr. Cleworth, seconded by **Ms. Sprinkle**, moved to ENTER into an Executive Session to discuss FFU/COF Labor Negotiations and *Roberts v. City of Fairbanks, et al.*

Mayor Pruhs called for objection and, hearing none, so ORDERED.

Mayor Pruhs called for a brief recess. The Council reconvened at 7:50 p.m. in Executive Session following the brief recess.

- a) FFU/COF Labor Negotiations [permissible under State law, including the provision at AS 44.62.310(c)(1)] (*ended at 8:33 p.m.*)
- b) *Roberts v. City of Fairbanks, et al.*: Guidance from Council [permissible under State law, including the provision at AS 44.62.310(c)(3)] (*ended at 9:01 p.m.*)

Mr. Cleworth stated that the Council met in Executive Session to discuss FFU/COF Labor Negotiations and *Roberts v. City of Fairbanks, et al.* He affirmed that direction was given to staff and legal counsel, and no action was taken.

ADJOURNMENT

Mr. Ringstad, seconded by **Ms. Sprinkle**, moved to ADJOURN the meeting.

Mayor Pruhs called for objection and, hearing none, so ORDERED.

Mayor Pruhs declared the meeting adjourned at 9:01 p.m.

DAVID PRUHS, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: CC



800 Cushman Street
Fairbanks, AK 99701

Telephone (907) 459-6702
Fax (907) 459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk



SUBJECT: Alcohol License Renewal Applications

DATE: January 23, 2025

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following alcohol license renewal applications:

Lic. #	DBA	License Type	Licensee	Contact	Address
3965	Republic National Distributing Company of Alaska	General Wholesale	K & L Beverage Company, LLC	404-205-7228 407-751-0400	945 Elizabeth Street
725*	Midnite Mine	Beverage Dispensary	Midnight Mine, LLC	907-978-7384 907-347-6671	308 Wendell Avenue

**A Multiple Fixed Counter Endorsement (MFCE) is included in this renewal application. According to AS 04.09.420, a multiple fixed counter endorsement authorizes the holder of a beverage dispensary license or a beverage dispensary tourism license to sell or serve alcoholic beverages on the licensed premises from multiple fixed counters. The rewrite of Alaska Statute Title 4 removed the need for a duplicate liquor license for this purpose and replaced it with the MFCE endorsement.*

Pursuant to FGC Sec. 14-178 the Council may determine whether to protest alcohol license renewal applications after holding a public hearing. As required by FGC Sec. 14-167(b), I have sent written notice of the public hearing to the above-listed licensees. The 60-day response deadline to AMCO for these alcohol license renewals is February 21, 2025.

The Police Department has included call reports for the locations listed above, but **there are no department-recommended protests** for these alcohol license renewal applications.

CITY OF FAIRBANKS PUBLIC SAFETY

Event List with Report Numbers

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	10/13/2024 01:44:38	ALARM BURGLARY -	945 ELIZABETH ST	O33	FAB	10/13/2024 01:58:05
24001614	05/21/2024 05:31:36	THEFT FROM VEHICLE -	945 ELIZABETH ST	O37	RPT	05/21/2024 06:10:58

Total Number of Events Listed: 2

CITY OF FAIRBANKS PUBLIC SAFETY

Event List with Report Numbers

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	12/05/2024 01:05:12	DUI - MOVING - DELTA	308 WENDELL AVE	O8	NRP	12/05/2024 01:34:06
	11/11/2024 22:44:56	WELFARE CHECK - LOG	308 WENDELL AVE	O16	NRP	11/11/2024 23:12:49
	10/28/2024 01:31:53	TRESPASS/UNWANTED -	308 WENDELL AVE	O37	NRP	10/28/2024 02:07:21
	10/24/2024 01:32:19	PHYSICAL DOMESTIC	308 WENDELL AVE	O37	NRP	10/24/2024 01:51:41
24003319	09/28/2024 22:37:35	DUI - PARKED - CHARLIE	308 WENDELL AVE	O33	RPT	09/29/2024 00:50:19
	09/09/2024 20:47:32	DISTURBANCE PHYSICAL	308 WENDELL AVE	O42	NRP	09/09/2024 21:07:58
	08/07/2024 03:24:12	TRESPASS/UNWANTED -	308 WENDELL AVE	O37	NRP	08/07/2024 03:47:12
	07/23/2024 03:38:40	SUSP CIRCUMSTANCES -	308 WENDELL AVE	O23	NRP	07/23/2024 04:07:00
	07/07/2024 01:17:16	SUSP CIRCUMSTANCES -	308 WENDELL AVE	O23	NRP	07/07/2024 01:28:18
	07/01/2024 21:33:25	DISTURBANCE PHYSICAL	308 WENDELL AVE	O33	NRP	07/01/2024 21:50:21
	05/25/2024 03:30:49	INCAPACITATED PERSON	308 WENDELL AVE	S19	NRP	05/25/2024 03:42:46
	05/23/2024 14:07:12	SI - FOLLOW-UP	308 WENDELL AVE	L4	NRP	05/23/2024 14:29:05
	05/22/2024 20:21:29	MVC - NO INJURIES -	308 WENDELL AVE	L3	NRP	05/22/2024 22:00:00
	05/14/2024 02:35:30	SUSP CIRCUMSTANCES -	308 WENDELL AVE	O37	NRP	05/14/2024 02:55:16
	05/09/2024 00:29:02	DISTURBANCE PHYSICAL	308 WENDELL AVE	O17	NRP	05/09/2024 00:35:01
	04/24/2024 02:06:07	RED DI	308 WENDELL AVE	DESK	NRP	04/24/2024 02:41:08
	04/23/2024 14:38:12	RECKLESS ACTIVITY -	308 WENDELL AVE	O42	NRP	04/23/2024 14:49:22
	04/23/2024 00:44:43	911 HANG-UP - CHARLIE	308 WENDELL AVE	O37	NRP	04/23/2024 01:02:48
	04/10/2024 14:54:43	PD PROQA PROCESSED	308 WENDELL AVE		911	04/10/2024 14:58:36
	03/25/2024 00:09:41	PAST DISTURBANCE -	308 WENDELL AVE	O16	NRP	03/25/2024 00:24:05
24000281	01/27/2024 03:30:44	DAMAGE/VANDALISM -	308 WENDELL AVE	O28	RPT	01/27/2024 04:28:39
	01/20/2024 02:53:54	MISSING - BRAVO	308 WENDELL AVE	S19	NRP	01/20/2024 03:07:42
	01/03/2024 14:10:16	DISTURBANCE	308 WENDELL AVE	O8	NRP	01/03/2024 15:05:45
	12/31/2023 20:25:11	DISTURBANCE	308 WENDELL AVE	L4	NRP	12/31/2023 21:46:18
	12/31/2023 02:22:28	TRESPASS/UNWANTED -	308 WENDELL AVE	O20	NRP	12/31/2023 03:02:16

Total Number of Events Listed: **25**




800 Cushman Street
Fairbanks, AK 99701

Telephone (907) 459-6702
Fax (907) 459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk 

SUBJECT: Marijuana License Renewal Applications

DATE: January 23, 2025

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following alcohol license renewal applications:

Lic. #	DBA	License Type	Licensee	Phone	Address
26251	GoodSinse, LLC	Retail Marijuana Store	GoodSinse, LLC	907-328-2902	29 College Road, Suite 8C
20827	Good Titrations	Retail Marijuana Store	FSE, Inc.	907-474-4663	506 Merhar Avenue
20829	Good Titrations	Standard Marijuana Cultivation Facility	FSE, Inc.	907-474-4663	506 Merhar Avenue
16091	Tanana Herb Company, LLC	Marijuana Concentrate Manufacturing Facility	Tanana Herb Company, LLC	907-388-8023	1200 Well Street
14467	Tanana Herb Company, LLC	Standard Marijuana Cultivation Facility	Tanana Herb Company, LLC	907-388-8023	1200 Well Street
15814	Tanana Herb Company, LLC	Retail Marijuana Store	Tanana Herb Company, LLC	907-388-8023	1200 Well Street
14874	GoodSinse, LLC	Marijuana Product Manufacturing Facility	GoodSinse, LLC	907-651-9744	2604 Davis Road

Pursuant to FGC Sec. 14-214 and 3 AAC 306.060, the Council may determine whether to protest a marijuana license renewal application after holding a public hearing. As required by FGC Sec. 14-214(b), I have sent written notice of the public hearing to the above-listed licensees. The 60-day response deadline to AMCO for these marijuana license renewals is February 14, 2025.

Pursuant to FGC Sec. 14-215(b)(12), I have inquired about complaints filed within the past 12 months with the Fairbanks North Star Borough (FNSB) and AMCO in regard to these marijuana establishments. FNSB and AMCO responded that they have no complaints on file for these licenses within the past year.

The Police Department has included a call report for the locations listed above. **There are no department-recommended protests** for these marijuana license renewal applications.

CITY OF FAIRBANKS PUBLIC SAFETY

Event List with Report Numbers

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
	09/04/2024 19:47:56	ALARM HOLDUP/PANIC -	29-8C COLLEGE RD	O42	FAB	09/04/2024 20:02:20

Total Number of Events Listed: 1

CITY OF FAIRBANKS PUBLIC SAFETY

Event List with Report Numbers

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
24004180	12/21/2024 05:19:07	PARKING COMPLAINT -	506 MERHAR AVE	O33	NRP	12/22/2024 05:25:14
	12/17/2024 12:28:04	VIOLATION OF CRT	506 MERHAR AVE	O50	RPT	12/17/2024 13:55:46
	10/29/2024 15:01:30	TRESPASS/UNWANTED -	506 MERHAR AVE	O42	NRP	10/29/2024 16:23:54
24002760	10/19/2024 07:21:07	ALARM HOLDUP/PANIC -	506 MERHAR AVE	O37	NRP	10/19/2024 07:38:18
	09/22/2024 18:19:28	PD PROQA PROCESSED	506 MERHAR AVE		CALL	09/22/2024 18:23:58
	08/17/2024 18:20:35	DISTURBANCE VERBAL	506 MERHAR AVE	O5	RPT	08/17/2024 18:47:40
	06/01/2024 08:19:29	FOUND PROPERTY -	506 MERHAR AVE	O11	NRP	06/01/2024 15:43:13
	05/19/2024 02:53:38	ALARM BURGLARY -	506 MERHAR AVE	S19	FAB	05/19/2024 03:24:31
	03/18/2024 07:20:43	ALARM BURGLARY -	506 MERHAR AVE	O37	FAN	03/18/2024 07:38:42

Total Number of Events Listed: 9

CAD

CAD Toolbar

Options

Modules

Reports

Display

Event History

Out of Service Log

Tow Rotation Listing

Tow Records

Wrecker Companies

Sites

Premise Ranges

Employee

Advisories

Advisory List

BOL Entry

BOL Search

Related Names

Related Vehicles

Messa Schedu

Modules

Monitor

Loc Check

Phone Dir

Command Line

Last 200

Event History

NG911 Text History

NG911 Text Last 10

Log C

Call Taker/Dispatch

911

E911

New Ev

Self Init

Rpt Only

Recom

R. Log

Ev. Log

Add Rmk

Note

Delay

Held

Cmd [F5]

Call

Hot Spo

Loc

X-St

Busi

Nature

Caller

Add

LicCk

Incident / Event (Search)

Link

Event ID

Call recv

AVL

Print

Report

Event Info

Notes

Times

R/E Log

Other

Log Entry

Ani/Al

Patients

Employee

Names

Vehicles

Rpt #

Source

PU

EMS

Fire

Law

Resc

Othr

Loc

1200 WELL ST

FAIR

X-ST

Jur

Service

Agency

FPD

Stat/Beat

District

RA

Busi

TANANA HERB COMPANY

Ph#

Call group

Nature

Alarm level

Priority

QA

Caller

Address

Veh #

Rpt only

☒ Include delayed events

☒ Include cancelled events

ONESolution CAD

No match found.

Ok

Active Units (1)

Dispatch

Enrou

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Prev

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Add

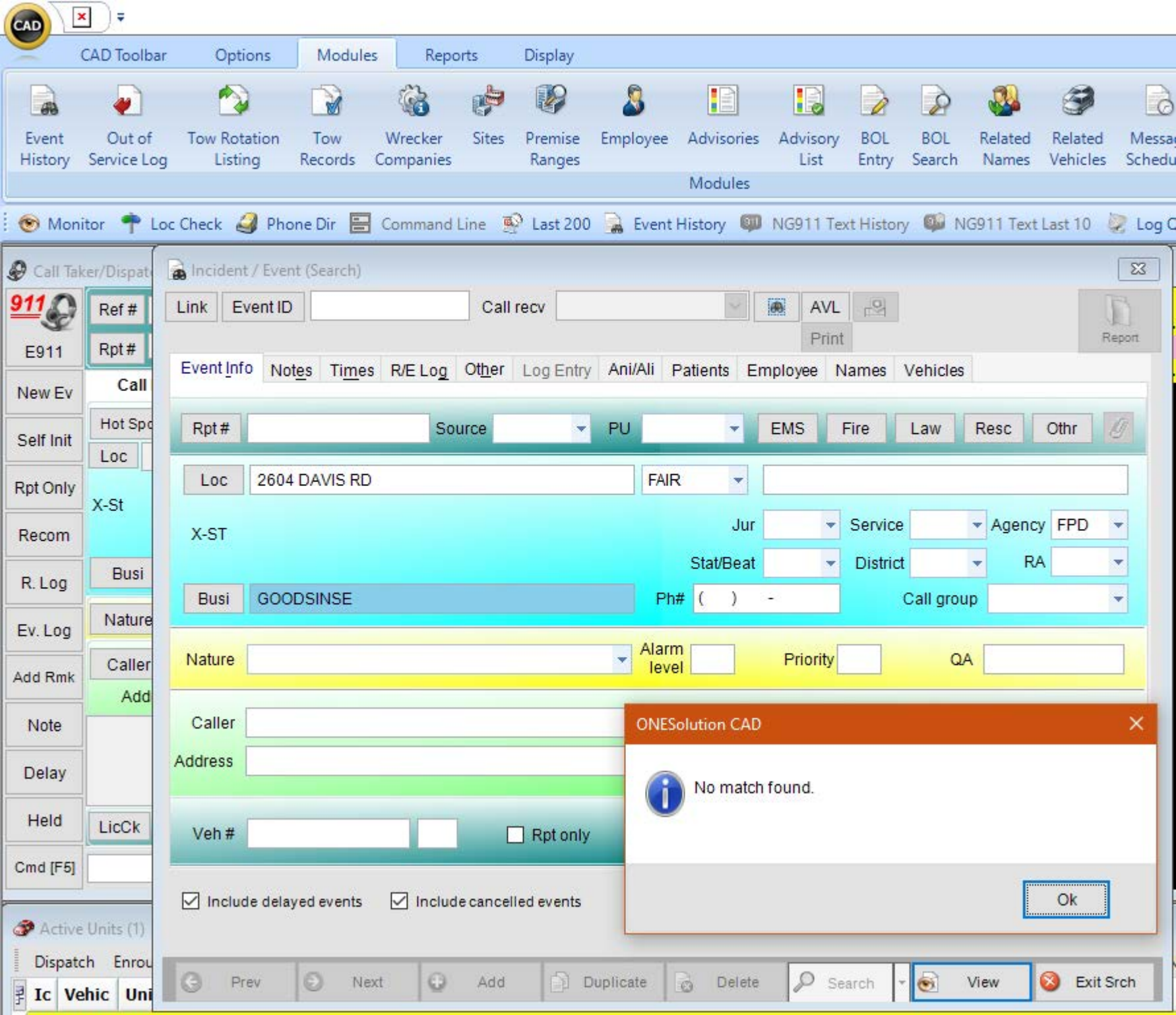
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View

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ORDINANCE NO. 6303

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE,
CHAPTER 26, ARTICLE III, SECTIONS 26-94 AND 26-95, AMENDING
THE TERM OF A PRIVATE AMBULANCE SERVICE LICENSE AND
RENEWAL PROCEDURES**

WHEREAS, the Fairbanks City Council adopted Ordinance No. 6293, as amended, adding regulations governing private ambulance services and amending the City Schedule of Fees and Charges for Services, on October 28, 2024; and

WHEREAS, preparing for implementation of the new license type, sections of the Fairbanks General Code that would benefit from additional clarification and guidance became apparent.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. That Fairbanks General Code Section 26-94 is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 26-94. Contents of application for license; term of license; non-transferability.

(a) An application for a PAS license shall be made to the fire chief on an approved form and shall be accompanied by the following:

- (1) Payment of fee(s) pursuant to the City Schedule of Fees and Charges for Services. **License fees may be prorated for an entity not licensed under this chapter at any point in the previous year.**
- (2) Proof of insurance for all vehicles to be operated as ambulances pursuant to the license as required by FGC Sec. 26-98.
- (3) A complete list of the name, address, email address, and telephone number for every person who shall have a financial or proprietary interest in the license.
- (4) Proof that the applicant is at least 18 years of age.
- (5) Proof of current State of Alaska and City of Fairbanks business licenses.
- (6) Proof that the personnel required to operate the ambulance service are available as of the effective date of the license.
- (7) Proof that the applicant has acquired and installed the equipment that FGC Sec. 26-104 requires for each vehicle to be operated as an ambulance as of the effective date of the license.
- (8) Identification of the EMS medical director required by FGC Sec. 26-106(b).

(9) Identification of the vehicles to be operated as ambulances by vehicle registration number, VIN number, make, model, and year; proof that both the body and mechanics of each vehicle is in good repair; and proof that the applicant is lawfully entitled to use each vehicle for the purpose of an ambulance service.

(10) Proof that any new or used ambulances purchased after July 27, 2021, or any ambulance remounts completed after that date, are certified as meeting one or more of the following nationally recognized standards for ambulance design:

a. the most recent published version of the U.S. Department of Transportation Federal Specification for Star-of-Life Ambulances (KKK-A-1822),

b. the Commission on Accreditation of Ambulance Services Ground Vehicle Standard v 3.0 (CAAS-GVS), or

c. the National Fire Protection Association Standard for Automotive Ambulances (NFPA 1917).

(11) A complete description of the ambulance markings and color scheme to be used in compliance with FGC Sec. 26-103.

(12) Proof of current registration with the State of Alaska as an emergency medical service ground ambulance service.

(13) Attestation by the PAS's EMS director or medical sponsor that PAS personnel have, and will continue to receive, the necessary training and certification (if applicable) to know how to use the current Standing Orders published by the Interior Region Emergency Medical Services Council, Inc. (IREMSC), and will practice within their scope and according to the current IREMSC Standing Orders.

(14) Initial applicants will be required to submit a copy of their business plan.

(15) Certification by the city's chief financial officer or designee that the entity and person(s) applying for license are not reported as being delinquent on any city taxes or fees and have no outstanding judgments or debts owed to the city or borough.

(b) The fire chief shall issue a license if the applicant complies with all the requirements of subsection (a) of this section, unless good cause exists for denial. A license issued pursuant to this section is nontransferable and shall be valid for **up to** one year unless revoked or suspended pursuant to FGC Sec. 26-96.

Section 2. That Fairbanks General Code Section 26-95 is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 26-95. - Renewal of license

(a) A license issued pursuant to this chapter ~~is valid for one year from the date of issuance and will expire automatically if an application for renewal is not received by the fire chief~~

~~prior to the expiration of the license~~ **the last day of February each year.**

(b) ~~All ambulance service licenses will renew March 1 of every year.~~

~~(1) Fees may be prorated for the first year.~~

~~(2) Applications for renewal are due February 1st of each year. Late submissions may be denied or charged a late fee in accordance with the City Schedule of Fees and Charges for Services.~~ **Entities will be notified that their license has been renewed by February 15th. Renewed licenses take effect March 1st.**

(c) ~~An application~~ **applicant wishing** to renew an ambulance service license ~~is made to the fire chief in the same manner as an original application and shall be treated in the same manner as an original application.~~ **must satisfy the same requirements as provided in Section 26-94.**

(d) If a licensee is no longer qualified to hold the license at the time of renewal, the fire chief shall not approve the renewal of the license.

(e) Any person or entity that has forfeited a license pursuant to this chapter may not apply for a new license for a period of two years from the date of forfeiture.

(f) A complete schedule of ambulance licensure fees will be available for inspection at the fire chief's office and at the city website. Any increase in fees will be made available for public inspection and must be approved by the city council.

Section 3. That the effective date of this ordinance is six days after adoption.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

RESOLUTION NO. 5157

**A RESOLUTION AWARDING A CONTRACT TO NC
MACHINERY COMPANY TO PROVIDE A MOTOR GRADER IN
THE AMOUNT OF \$432,119**

WHEREAS, in accordance with FGC Chapter 54, Article VI, Section 54-242, the purchasing agent may participate in a cooperative purchasing agreement; and

WHEREAS, the City identified NC Machinery Company through a cooperative purchasing agreement that can provide a motor grader in the amount of \$432,119 that meets the specifications required by Public Works; and

WHEREAS, the City intends to contract with NC Machinery Company in the amount of four hundred thirty-two thousand, one hundred nineteen dollars and zero cents (\$432,119.00); and

WHEREAS, funding was approved in the Capital Fund.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute a contract to purchase a motor grader from NC Machinery Company in the amount of \$432,119.00.

BE IT FURTHER RESOLVED that this resolution is effective six days after adoption.

PASSED and APPROVED this 27th Day of January 2025.

David Pruhs, City Mayor

YEAS:
NAYS:
ABSENT
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5157

Abbreviated Title: AWARDING CONTRACT TO NC MACHINERY FOR A MOTOR GRADER

Department(s): PUBLIC WORKS

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	PURCHASE COST
MOTOR GRADER	\$432,119
TOTAL	\$432,119

FUNDING SOURCE:	TOTAL
CAPITAL FUND (PUBLIC WORKS)	\$432,119
TOTAL	\$432,119

This purchase will include a one year warranty for major repairs. The operations and maintenance costs associated with this equipment will be performed by Public Works and incorporated in the annual general fund budget.

Reviewed by Finance Department:

Initial mb

Date 1/10/2025

RESOLUTION NO. 5158

**A RESOLUTION AWARDING A CONTRACT TO RWC
INTERNATIONAL LTD TO PROVIDE AN ASPHALT TRUCK IN
THE AMOUNT OF \$411,811**

WHEREAS, in accordance with FGC Chapter 54, Article VI, Section 54-242, the purchasing agent may participate in a cooperative purchasing agreement; and

WHEREAS, the City identified RWC International LTD through a cooperative purchasing agreement that can provide an asphalt truck in the amount of \$411,811 that meets the specifications required by Public Works; and

WHEREAS, the City intends to contract with RWC International LTD in the amount of four hundred eleven thousand, eight hundred eleven dollars and zero cents (\$411,811.00); and

WHEREAS, funding was approved in the Capital Fund.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute a contract to purchase an asphalt truck from RWC International LTD in the amount of \$411,811.00.

BE IT FURTHER RESOLVED that this resolution is effective six days after adoption.

PASSED and APPROVED this 27th Day of January 2025.

David Pruhs, City Mayor

YEAS:
NAYS:
ABSENT
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5158

Abbreviated Title: AWARDING CONTRACT TO RWC FOR AN ASPHALT TRUCK

Department(s): PUBLIC WORKS

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	PURCHASE COST
ASPHALT TRUCK	\$411,811
TOTAL	\$411,811

FUNDING SOURCE:	TOTAL
CAPITAL FUND (PUBLIC WORKS)	\$411,811
TOTAL	\$411,811

This purchase will include a one year warranty for major repairs. The operations and maintenance costs associated with this equipment will be performed by Public Works and incorporated in the annual general fund budget.

Reviewed by Finance Department: Initial mb Date 1/10/2025

RESOLUTION NO. 5159

A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY FOR FUNDS FROM THE UNITED STATES DEPARTMENT OF TRANSPORTATION FOR THE FY2025 REBUILDING AMERICAN INFRASTRUCTURE WITH SUSTAINABILITY AND EQUITY (RAISE) DISCRETIONARY GRANT PROGRAM FOR ISLAND HOMES SUBDIVISION RECONSTRUCTION

WHEREAS, the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Discretionary Grant program provides the United States Department of Transportation a unique opportunity to invest in road, rail, transit, and port projects; and

WHEREAS, the City of Fairbanks plans to apply for funds to reconstruct roads, sidewalks, and improve drainage in the Island Homes subdivision; and

WHEREAS, the City of Fairbanks plans to request \$18,950,000, and a match is not required but will be provided in the amount of \$2,050,000. Contingency funds are required in the amount of \$2,100,000; and

WHEREAS, the City of Fairbanks will provide contingency funds in the amount of \$1,300,000, and Golden Heart Utilities intends to provide contingency funds in the amount of \$800,000, pending board approval.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute any and all documents required for requesting funds on behalf of the City for the FY2025 Rebuilding American Infrastructure with Sustainability and Equity Discretionary Grant for Island Homes Subdivision reconstruction.

BE IT FURTHER RESOLVED that this resolution is effective six days after adoption.

PASSED and APPROVED this 27th Day of January 2025.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5159

Abbreviated Title: RAISE Discretionary Grant Program - Island Homes Reconstruction

Department(s): Engineering

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? _____

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Total
Island Home Subdivision Reconstruction (Roads, Sidewalks, Drainage and Utilities)	\$18,950,000
Island Home Subdivision Reconstruction (Match)	\$2,050,000
Island Home Subdivision Reconstruction (Contingency Fund)	\$2,100,000
TOTAL	\$23,100,000

FUNDING SOURCE:	Total
Grant Fund (Federal)	\$18,950,000
Capital Fund	\$3,350,000
Grant Fund (GHU)	\$800,000
TOTAL	\$23,100,000

The total project cost is estimated at \$21,000,000. The City will use \$1,300,000 from the Capital Fund designated as a RAISE grant match for contingency funds, these funds are for potential cost overruns that may be experienced during the project. Golden Heart Utilities will provide \$800,000 in the contingency funds for utility work included in the project.

Reviewed by Finance Department:

Initial SF

Date 1/16/2025

RESOLUTION NO. 5160

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY
FOR FUNDS FROM THE FY2026 CONGRESSIONALLY DIRECTED
SPENDING (CDS) APPROPRIATIONS FOR THE ISLAND HOMES
SUBDIVISION RECONSTRUCTION**

WHEREAS, the City of Fairbanks has been invited to apply for FY2026 Congressionally Directed Spending (CDS); and

WHEREAS, the City of Fairbanks plans to apply for funds to reconstruct roads, sidewalks, and improve drainage in the Island Homes Subdivision; and

WHEREAS, the City of Fairbanks plans to request \$15,000,000 for reconstruction (\$10,000,000) and utility work (\$5,000,000), and no match is required.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute any and all documents required for requesting funds on behalf of the City for FY2026 Congressionally Directed Spending appropriations for the Island Homes Subdivision reconstruction.

BE IT FURTHER RESOLVED that this resolution is effective six days after adoption.

PASSED and APPROVED this 27th Day of January 2025.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5160

Abbreviated Title: Congressionally Directed Spending Request

Department(s): Engineering

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? _____

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Total
Island Home Subdivision Reconstruction (Roads, Sidewalks, Drainage)	\$10,000,000
Island Home Subdivision Reconstruction (Utilities)	\$5,000,000
TOTAL	\$15,000,000

FUNDING SOURCE:	Total
Grant Fund (Federal)	\$15,000,000
TOTAL	\$15,000,000

The total project cost is estimated at \$21,000,000. Golden Heart Utilities plans to make a separate CDS request for the remaining utility work (\$5,000,000) and a direct request to the State of Alaska will be made for remaining costs.

Reviewed by Finance Department:

Initial SF

Date 1/16/2025

Introduced by: Mayor David Pruhs
Introduced: January 27, 2025

RESOLUTION NO. 5161

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY
FOR FUNDS FROM THE ALASKA DIVISION OF HOMELAND SECURITY
FOR THE FFY2025 STATE HOMELAND SECURITY PROGRAM**

WHEREAS, the City of Fairbanks has been notified by the Alaska Division of Homeland Security and Emergency Management that the City is eligible to apply for State Homeland Security Program (SHSP) funds to address planning, organization, equipment, training, and exercise needs to prepare in the event of an act of terrorism or other catastrophic events; and

WHEREAS, the City of Fairbanks plans to use the funds to purchase mobile vehicle barriers and a trailer for Fairbanks Fire Department (\$118,000), radios for the Fairbanks Police Department (\$263,000), and radios for the Fairbanks Emergency Communications Center (\$55,000); and

WHEREAS, the City of Fairbanks plans to request \$436,000, and no match is required.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute any and all documents required for requesting funds on behalf of the City for the FFY2025 State Homeland Security Program grant.

BE IT FURTHER RESOLVED that the effective date of this resolution is six days after adoption.

PASSED and APPROVED this 27th Day of January 2025.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5161

Abbreviated Title: FFY2025 State Homeland Security Program

Department(s): FFD, FPD & FECC

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Equipment	Training	Personnel	Total
FFD Mobile Vehicle Barriers and Trailer	\$118,000			\$118,000
FPD Radios	\$263,000			\$263,000
FECC Radios	\$55,000			\$55,000
	\$436,000			\$436,000

FUNDING SOURCE:	Equipment	Training	Personnel	Total
Grant Funds (Federal Pass-Through from State)	\$436,000			\$436,000
TOTAL	\$436,000			\$436,000

FPD is requesting 30 car radios and 10 mobile radios, FECC is requesting 8 radios, and FFD is requesting 14 mobile vehicle barriers and one trailer for transporting the barriers. The operations and maintenance costs associated with the radios will be performed by the selected vendor and incorporated into the General Fund budget.

Reviewed by Finance Department:

Initial SF

Date 1/22/2025

ORDINANCE NO. 6304

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE CHAPTER 54
PROCUREMENT, SECTIONS 54-39 AND 54-241, TO CLARIFY THE COUNCIL
NOTIFICATION REQUIREMENT FOR SOLE SOURCE PURCHASING**

WHEREAS, Fairbanks General Code Sec. 54-39(a) gives authority to the purchasing agent to award contracts in the amount of \$50,000 or less and specifies that the purchasing agent must notify the Council of such awards when competitive bidding is not deemed possible; and

WHEREAS, Fairbanks General Code Sec. 54-39(c) gives authority to the mayor to award contracts in the amount of \$250,000 or less; and

WHEREAS, Fairbanks General Code Sec. 54-39(d) states that all other contracts may be awarded by the City Council and that, when competitive bidding is not deemed possible, the Council will cite the reasons why in the resolution for award; and

WHEREAS, all sole source contracts awards made by the purchasing agent or the mayor should be reported to the City Council on a regular basis, and the report should include a citing of the reasons and findings.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY
OF FAIRBANKS, ALASKA, as follows:**

Section 1. That Fairbanks General Code Section 54-39 Contract award authority, is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 54-39. - Contract award authority.

- (a) The purchasing agent may award contracts funded with identifiable appropriations made by the city council when the amount is \$50,000.00 or less, ~~provided the purchasing agent notifies the city council when competitive bidding is not deemed to be possible and recite the reasons and findings.~~
- (b)** The purchasing agent may award the sale, trade, or disposal of all personal property which has become surplus, obsolete, or unusable.
- (c)** The mayor may award contracts funded with identifiable appropriations made by the city council when the contract amount is \$250,000.00 or less.
- (d)** The city council may award all other contracts. When competitive bidding is not deemed to be possible, the city council shall, in the resolution for award, recite the reasons why.

Section 2. That Fairbanks General Code Section 54-241 Sole source purchasing, is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 54-241. - Sole-source purchasing.

- (a) A contract may be awarded for supplies, services, professional services or construction without competitive sealed bidding, competitive sealed proposals or other competition in accordance with this article. A contract may be awarded under this section only when the purchasing agent determines in writing that there is only one source for the required purchasing or construction. A sole-source purchase may not be made if a reasonable alternative source exists. The written determination must include findings which support the determination that only one source exists. The authority to make the determination and findings required by this subsection may not be delegated.
- (b) The using department shall submit written evidence to support a sole-source determination. The purchasing agent may also require the submission of cost or pricing data in connection with an award under this section.
- (c) The purchasing agent shall negotiate with the single supplier, to the extent practicable, to obtain the most advantageous contract to the city.
- (d) The purchasing agent must provide a quarterly report to the city council of all sole source purchases made in the amount of \$250,000 or less when competitive bidding is not deemed possible and recite the reasons and findings.**

Section 3. That the effective date of this ordinance is six days after adoption.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

ORDINANCE NO. 6305

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE,
SECTION 70-162, TO ENSURE VISIBLE AND SAFE
TRAFFIC INTERSECTIONS AND AMENDING THE CITY SCHEDULE
OF FEES AND CHARGES FOR SERVICES**

WHEREAS, the City Engineer has jurisdiction over intersectional sight lines at traffic intersections within the city limits; and

WHEREAS, there is currently no fee in the City's Schedule of Fees and Charges for Services to charge property owners in violation of obscuring intersectional sight lines; and

WHEREAS, adding a fee to the City's Schedule of Fees and Charges for Services will help the City recover its costs to remove such obstructions and will help ensure visible and safe traffic intersections.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. Fairbanks General Code Chapter 70, Article IV Public Streets, Section 70-162 Regulation for planting in a public place is hereby amended, as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 70-162. - Regulation for planting in or near a public place.

- (a) *Trimming, treating.* It shall be the duty of any person growing trees or plants that impact the public highway or right-of-way or who is responsible for trees or plants growing on property abutting ~~on~~ public places to:
 - (1) Trim trees or plants so as not to cause a hazard to the public, such as impacting intersection sight distance or obscuring traffic signs, or interfering with the proper public lighting or street lighting;
 - (2) To treat or remove any tree or plant which creates a nuisance or is a hazard to any public place by reason of being **damaged**, diseased or insect ridden.
- ~~(b) *Setback.*~~
 - ~~(1) *Street.* On a corner lot, trees, or plants within the sight triangular area, as determined by the city engineer, must be planted and maintained in such a manner as to not impact sight distance at intersections and compromise the safety of the traveling public. Trees and plants that impact sight distance at intersections and compromise the safety of the~~

~~traveling public by impacting sight distance or obscuring signs must be removed as directed by the city engineer.~~

~~(2) *Sidewalk.* No tree or plant may be planted in the green space between the sidewalk and the curb.~~

~~(b) The city engineer is authorized to direct the person who is responsible for trees or plants growing on property abutting on public places to trim, treat, or remove any tree or plant so as to comply with subsection (a). If the person responsible for such trees or plants fails to comply, the city engineer may arrange for the removal of such trees or plants. The cost of such trimming, treating, or removal will be charged to the person responsible, provided the person responsible fails to do so after having received notice from the city engineer. The cost of trimming, treating, or removing any tree or plant under this subsection will be set forth in the city schedule of fees and charges for services. The person, so directed, may appeal the city engineer's direction to the mayor within seven days of the issuance of the notice from the city engineer.~~

~~(c) For purposes of this section, a person is responsible for an trees and plants if they are the owner, manager, or occupant of the premises abutting the roadway or right-of-way.~~

~~(d) *Setback.*~~

~~(1) *Street.* On a corner lot, trees, or plants any obstruction blocking sight within the sight triangular area, as determined by the city engineer, is a hazard and must be planted and maintained in such a manner as removed to not impact interfere with sight distance at intersections and compromise the safety of the traveling public. Items including, but not limited to, trees, and plants, snow, large vehicles, construction materials, and debris that impact sight distance at intersections and compromise the safety of the traveling public by impacting sight distance or obscuring signs must be removed as directed by the city engineer.~~

~~(2) *Sidewalk.* No tree or plant may be planted in the green space between the sidewalk and the curb.~~

~~(3) The city engineer is authorized to direct the person who is responsible for any obstruction as described in this subsection to remove the obstruction. The person, so directed, may appeal the city engineer's direction to the mayor within seven days of the issuance of the notice from the city engineer.~~

~~(e) Unless the mayor directs otherwise, if the person responsible for a hazardous tree or plant or a hazardous obstruction, both described in this section, fails to comply after the city engineer has provided notice,~~

the city engineer may arrange for the remediation or removal of the hazard. The cost of such remediation or removal will be charged to the person responsible. The person responsible may appeal said charge to the mayor within 14 days after notice of the charge has been issued. The mayor may waive charges in whole or in part.

(f) The cost of remediating and removing hazards under this section will be set forth in the city schedule of fees and charges for services.

Section 2. The Engineering section of the *City Schedule of Fees and Charges for Services* is hereby amended according to Attachment A to this ordinance.

Section 3. The effective date of this ordinance is six days after adoption.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6305

Abbreviated Title: ORDINANCE AMENDING FGC 70-162 OBSCURING INTERSECTIONS

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	2025+	TOTAL
SALARIES AND BENEFITS AND/OR CONTRACTUAL EXPENDITURES	\$ 5,000	\$ 5,000
TOTAL	\$ 5,000	\$ 5,000

FUNDING SOURCE:	2025+	TOTAL
GENERAL FUND [ENGINEERING FEES]	\$ 5,000	\$ 5,000
TOTAL	\$ 5,000	\$ 5,000

The City of Fairbanks had 5 to 6 violations in prior years of property owners obscuring intersectional sight lines. The estimated cost ranges from \$200 to \$1,000. This fiscal note estimates 5 incidents at \$1,000.

Reviewed by Finance Department:

Initial mb

Date 1/20/2025

City of Fairbanks Schedule of Fees and Charges for Services

As of Ordinance No. 6305 - Effective _____, 2025

Category	Code Sec.	Topic	Current Fee	Description
Engineering	70-161	Moving snow from private property onto street or sidewalk or failure to remove snow from sidewalk.	\$200.00 or actual cost, whichever is higher	Charges for services to owner or occupant in violation of Ordinance
	70-162(f)	Regulating planting in <u>or near</u> public places <u>or obstructing intersectional sight lines</u>	\$200.00 or actual cost, whichever is higher	Charges for services to owner, <u>manager</u> , or occupant in violation of Ordinance
		ROW PERMITS:		
		ROW Excavation (Major)	\$585 + \$0.35	\$585 + \$0.35 per LF for Trench Installations
		ROW Excavation (Minor)	\$410 + \$0.20	\$410 + \$0.20 per LF for Trench Installations
		Driveway Connection to City ROW	\$ 295.00	Permit; safety review; inspection before & after pour
		Sidewalk or Street Closure	\$ 175.00	Permit; ADA compliance
		ZONING SERVICES:		
		Replat, four or fewer lots	\$ 175.00	
		Replat, subdivision, more than four lots.	\$ 295.00	
		Quick Plats	\$ 175.00	
		STORM WATER:		
		Stormwater Treatment/Connection/Discharge Plan Review	\$ 350.00	Includes engineering plan review, developer meeting, and site inspection.
		Cooling Water Discharge Connection Permit	\$ 200.00	(per Ordinance No. 5613)
		Cooling Water Discharge Connection to Storm Drain System Annual Maintenance Fee	\$ 500.00	(per Ordinance No. 5613)
		Erosion and Sediment Control Plan Review	\$ 175.00	10,000 sq.ft. to 1 acre
		SWPPP Plan Review	\$ 350.00	1 - 5 acres
			\$ 480.00	5 - 10 acres
		SWPPP Site Inspection	\$ 175.00	Review paperwork; review field BMPs
		Plat & Map copies	\$ 6.00	Per copy
		11 x 17 copies	\$ 2.00	Per copy
		8.5 x 11 copies	\$ 1.00	First page; \$0.25 per page thereafter
		Miscellaneous Services	Actual cost	Per hour at current charge-out rate
		Planimetric/Aerial Photograph GIS	\$ 300.00	
		Developer's Agreement	Actual cost	TBD based on meetings with City Engineer

ORDINANCE NO. 6306

AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SECTION 70-161 AND THE LOCAL AMENDMENTS TO THE 2018 INTERNATIONAL FIRE CODE ADOPTED BY REFERENCE AT FAIRBANKS GENERAL CODE SECTION 30-32, AND AMENDING THE CITY SCHEDULE OF FEES AND CHARGES FOR SERVICES TO ENSURE ACCESS TO FIRE HYDRANTS

WHEREAS, fire hydrants must remain accessible for first responders; and

WHEREAS, there is currently no fee in the City's Schedule of Fees and Charges for Services to charge individuals who obstruct access to fire hydrants with snow and ice in violation of the adopted International Fire Code; and

WHEREAS, adding a fee to the City's Schedule of Fees and Charges for Services will help the City recover its costs to remove the obstruction and will help ensure fire hydrants remain accessible.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. Fairbanks General Code Chapter 70, Article IV Public Streets, Section 70-161 Snow and ice; removal; standing; casting on public property is hereby amended, as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 70-161. - Snow and ice; removal; standing; casting on public property.

- (a) A person having control of any premises bordered by a graded or paved sidewalk must promptly remove any snow which falls on the sidewalk and must remove or sand any ice which forms on the sidewalk, to the extent that the snow or ice is an impediment to pedestrians.
- (b) It is unlawful for any person to move snow or ice from private property or to hire, direct, or allow another person to move snow or ice from private property onto any sidewalk, street, avenue, or alley in the city to the extent that the snow or ice is an impediment to use of the sidewalk, street, avenue, ~~or alley,~~ **or fire hydrant**. It is not a violation of this subsection to move snow from a sidewalk into the adjacent street.
- (c) A person violating subsection (b) above is guilty of a minor offense. A person charged with violating subsection (b) must respond to the city clerk's office within 30 days of receipt of the citation. Disposition of a charge under subsection (b) may be without court appearance pursuant to AS 29.25.070 and the Alaska Minor Offense Rules upon payment of a fine of \$200.00 and

payment of the state surcharge required by AS 12.55.039 and AS 29.25.074. The fines for these offenses may not be judicially reduced.

- (d) The director of public works, or designee, is authorized to direct the removal of any snow or ice that is not promptly removed from a sidewalk, as provided for in subsection (a), ~~or that was taken from private property and moved to a sidewalk, street, avenue, or alley.~~ The cost of such removal shall be charged to the owner of the property, provided the owner, or person having control of the premises, fails to do so within 24 hours after having received notice from the director of public works, or designee. ~~The cost of removal of any snow or ice done at the direction of the director of public works, or designee, under this subsection shall be set forth in the city schedule of fees and charges for services.~~
- (e) The director of public works, or designee, is authorized to direct the removal of any snow or ice that was taken from private property and moved to a sidewalk, street, avenue, alley, or a place obstructing access to a fire hydrant. The cost of such removal will be the responsibility of the owner of the property from which the snow or ice was moved, provided the owner or person having control of the premises fails to remove the snow or ice in a manner satisfactory to the director of public works, or their designee, within 24 hours after having received notice from the director of public works.
- (f) Costs of removal of any snow or ice done at the direction of the director of public works, or designee, under this section shall be set forth in the city schedule of fees and charges for services.
- (g) Any person charged with snow or ice removal costs under subsections (d) or (e) of this section may seek relief from the city mayor who may waive charges in whole or in part. Any person not satisfied with the mayor's decision, may appeal to the city council within 30 days from the mayor's decision.
- (eh) For purposes of this section, a person has control of a premises if they are the owner, manager, or occupant of the premises.

Section 2. The City of Fairbanks Local Amendments to the 2018 International Fire Code, adopted by reference in Fairbanks General Code at Section 30-32, is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strike through~~ font]:

SECTION 507

FIRE PROTECTION WATER SUPPLIES

507.5.4 Obstruction. Unobstructed access to fire hydrants, fire department inlet connections (FDC), or fire protection system control valves shall be maintained at

all times. The fire department shall not be deterred or hindered from gaining immediate access to fire protection equipment or fire hydrants. Posts, fences, vehicles, growth, trash, storage, snow, and other materials or objects shall not be placed or kept near fire hydrants, FDC, or fire protection system control valves in a manner that would prevent such equipment from being immediately discernible or would impede immediate access. No vehicle shall be parked within 15 feet in front of, and ~~10~~15 feet to the side of a fire hydrant, FDC, or fire protection control valve on private or public property.

Section 3. The effective date of this ordinance is six days after adoption.

David Pruhs, Mayor

AYES:

NAYS:

ABSENT:

ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6306

Abbreviated Title: ORDINANCE AMENDING FGC 70-161 AND 30-32 OBSTRUCTING FIRE HYDRANTS

Department(s): PUBLIC WORKS

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	2025+	TOTAL
SALARIES AND BENEFITS AND EQUIPMENT COST	\$ 3,000	\$ 3,000
TOTAL	\$ 3,000	\$ 3,000

FUNDING SOURCE:	2025+	TOTAL
GENERAL FUND [PUBLIC WORKS FEES]	\$ 3,000	\$ 3,000
TOTAL	\$ 3,000	\$ 3,000

The City of Fairbanks had 6 to twelve violations in prior years of property owners obstructing access to fire hydrants. The estimated cost ranges from \$200 to \$500. This fiscal note estimates 6 incidents at \$500.

Reviewed by Finance Department:

Initial mb

Date 1/20/2025

City of Fairbanks Schedule of Fees and Charges for Services

As of Ordinance No. 6306 - Effective _____, 2025

Category	Code Sec.	Topic	Current Fee	Description
Engineering	70-161(f)	Moving snow from private property onto <u>a</u> street or sidewalk <u>or to a place obstructing access to a fire hydrant</u> or failure to remove snow from sidewalk.	\$200.00 or actual cost, whichever is higher	Charges for services to owner, <u>manager</u> , or occupant in violation of Ordinance
	70-162	Regulating planting in public place	\$200.00 or actual cost, whichever is higher	Charges for services to owner or occupant in violation of Ordinance
		ROW PERMITS:		
		ROW Excavation (Major)	\$585 + \$0.35	\$585 + \$0.35 per LF for Trench Installations
		ROW Excavation (Minor)	\$410 + \$0.20	\$410 + \$0.20 per LF for Trench Installations
		Driveway Connection to City ROW	\$ 295.00	Permit; safety review; inspection before & after pour
		Sidewalk or Street Closure	\$ 175.00	Permit; ADA compliance
		ZONING SERVICES:		
		Replat, four or fewer lots	\$ 175.00	
		Replat, subdivision, more than four lots.	\$ 295.00	
		Quick Plats	\$ 175.00	
		STORM WATER:		
		Stormwater Treatment/Connection/Discharge Plan Review	\$ 350.00	Includes engineering plan review, developer meeting, and site inspection.
		Cooling Water Discharge Connection Permit	\$ 200.00	(per Ordinance No. 5613)
		Cooling Water Discharge Connection to Storm Drain System Annual Maintenance Fee	\$ 500.00	(per Ordinance No. 5613)
		Erosion and Sediment Control Plan Review	\$ 175.00	10,000 sq.ft. to 1 acre
		SWPPP Plan Review	\$ 350.00	1 - 5 acres
			\$ 480.00	5 - 10 acres
		SWPPP Site Inspection	\$ 175.00	Review paperwork; review field BMPs
		Plat & Map copies	\$ 6.00	Per copy
		11 x 17 copies	\$ 2.00	Per copy
		8.5 x 11 copies	\$ 1.00	First page; \$0.25 per page thereafter
		Miscellaneous Services	Actual cost	Per hour at current charge-out rate
		Planimetric/Aerial Photograph GIS	\$ 300.00	
		Developer's Agreement	Actual cost	TBD based on meetings with City Engineer

ORDINANCE NO. 6307

**AN ORDINANCE REESTABLISHING AN INCENTIVE BONUS
PROGRAM WITH THE FAIRBANKS POLICE DEPARTMENT
FOR RECRUITMENT AND HIRING**

WHEREAS, an incentive bonus program for recruitment and hiring at the Fairbanks Police Department (FPD) was established by the City Council on June 19, 2017, with the adoption of Ordinance No. 6050, reestablished by Ordinance No. 6129 in April 2020, amended by Ordinance No. 6248 in June 2023, and expanded to include first-time law enforcement officers in November 2023 by Ordinance No. 6266; and

WHEREAS, the reasons for continuing to provide a bonus to lateral hires are: (1) to avoid the high cost for the City to send an officer to the Police Academy (approximately \$50,000); and (2) that a one-time, sign-on bonus of \$60,000 for a lateral hire would help attract applicants and would be competitive with other municipalities; and

WHEREAS, the City would like to encourage individuals, especially citizens of the city, to begin a career in law enforcement; and

WHEREAS, the incentive bonus program has been instrumental in recruiting lateral-hire personnel and first-time law enforcement officers; and

WHEREAS, the FPD continues to have a need for the incentive bonus program.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows.

SECTION 1. The incentive bonus program for recruitment and hiring within the Fairbanks Police Department is hereby reestablished as follows:

- (a) An applicant who is a certified police officer in the State of Alaska or is able to meet Alaska Police Standards Council (APSC) certification standards without attending a basic officer academy will be paid a \$60,000 "sign-on bonus." The city will pay 50% in their first paycheck following completion of Field Training and 50% after three years of service, subject to the payback provisions specified in the attached Sign-on Bonus Agreement. No applicant may receive a sign-on bonus more than once, and no applicant may receive a sign-on bonus if they have previously been employed by the Fairbanks Police Department within 12 months of rehire.
- (b) An applicant without prior law enforcement certification from the Alaska Police Standards Council, or similar organization in another state, who successfully completes the basic officer academy and field training, will

be paid a \$20,000 “sign-on bonus.” The City will pay \$10,000 of the bonus to the employee in their first paycheck following completion of field training and the remaining \$10,000 after 24 months of employment as a police officer. No employee may receive a sign-on bonus more than once.

- (c) If an active city employee recruits a new officer, as defined in subsection (a) or (b), who successfully completes the hiring process, the employee will receive a recruitment bonus of \$5,000. The recruitment bonus does not apply to employees with duties that are related to recruitment or hiring.

SECTION 2. The Sign-on Bonus Agreements (Attachment A and Attachment B) are approved.

SECTION 3. Bonuses will be funded through savings from budgeted salaries, as available.

SECTION 4. This program will sunset on December 31, 2026 unless extended by resolution of the City Council.

SECTION 5. The effective date of this ordinance is six days after adoption.

David Pruhs, City Mayor

YEAS:
NAYS:
ABSENT
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6307

Abbreviated Title: ORDINANCE REESTABLISHING FAIRBANKS POLICE INCENTIVE BONUS

Department(s): POLICE

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	Total
SALARY AND BENEFITS	
TOTAL	

FUNDING SOURCE:	Total
GENERAL FUND	
TOTAL	

Fairbanks Police Department recruitment incentive bonuses will be paid from salary savings. The City paid a total of \$580,000 for eight referrals, 26 lateral officers, and one first-time officer. To date, the city retained 13 lateral officers and 1 first-time officer.

Reviewed by Finance Department:

Initial mb

Date 1/17/2025

**Attachment A
to Ordinance No. 6307**



**Fairbanks Police Department
Sign-On Bonus Contract
Lateral Police Officer**

This agreement is made between the CITY OF FAIRBANKS (“City”) and _____ (“Employee”).

WHEREAS, this contract will apply to an Employee who begins employment for the City in the Police Department (“Department”) and meets the City requirements as a lateral hire; and

WHEREAS, the Department wishes to bestow upon the Employee a “Sign-on Bonus” as an incentive for the Employee to accept employment at the City and to remain satisfactorily employed in the Department for at least five full years; and

WHEREAS, no employee may receive a sign-on bonus more than once, and no employee may receive a sign-on bonus if they have previously been employed by the Department within 12 months of rehire.

THEREFORE, the City and the Employee agree to the following terms:

1. The City, acting through the Department, agrees to bestow upon the Employee the amount of \$60,000.00 as a Sign-on Bonus in return for the Employee accepting the City’s offer of employment. Fifty percent shall be paid directly to the Employee on the Employee’s first paycheck following the successful completion of field training, and fifty percent will be paid after three years of service.
2. The City will apply all required federal and state tax deductions and will report all payments made under this Agreement as required by federal and state law. Taxes shall be withheld as bonus earnings from the Sign-on Bonus and reported to the Internal Revenue Services as income on the Employee’s Form W-2. The Sign-on Bonus is not considered “salary” and shall not be included for purposes of retirement benefit calculations or salary increases.
3. The Department will adhere to all relevant City and Department policies during the hiring process and in making bonus payments to employees.
4. In return for accepting the Sign-on Bonus as provided in paragraphs 1 and 2 above, the Employee agrees to work for the Department on a regular and full-time basis for at least five years beginning “Start Date” and ending on “5 Year Date.” Should the Employee resign, quit, or be terminated for cause before the above stated ending date, the Employee shall repay a prorated amount of the Sign-on Bonus as provided in the following paragraphs.
5. The Employee’s failure to remain employed by the Department for five years will trigger the Employee’s duty to repay, pro-rata, the amount paid by the City pursuant to paragraph 1, above. (This amount may be more than the Employee received due to tax or other withholdings.) For example, if the Employee leaves one year prior to the end date, they will repay 12/60 of such amount. To facilitate this repayment, the Employee, by signing below, expressly gives the City a lien on their salary, wages, and other sums payable to them by the City. In addition, the Employee

hereby authorizes the City to withhold all amounts so due from any sum payable to the Employee by the Department or the City. The Employee also agrees that any tax consequences resulting from the repayment of the Sign-on Bonus or any portion thereof will be the sole and exclusive responsibility of the Employee.

6. If the Employee fails to remain employed by the Department for five years for reasons beyond their control (e.g. injury, illness, or death), other than just cause termination, the Department may in its sole discretion waive all or part of the liability owed by the Employee. Any such waivers must be approved in writing by both the Chief of Police and the Mayor.
7. If any part of the Agreement is found to be invalid or unenforceable, the other parts shall remain valid and enforceable and Employee agrees, represents, and warrants that they will be held to any applicable repayment of the Sign-on Bonus.

BY SIGNING BELOW, the Employee certifies that they have not accepted a financial incentive for accepting employment at the City, other than as described in this Agreement.

IN WITNESS THEREOF:

Employee Signature

Date

Employee Printed Name

Chief of Police Signature

Date

Mayor Signature

Date

cc: Personnel File

**Attachment B
to Ordinance No. 6307**



**Fairbanks Police Department
Sign-On Bonus Contract
First-Time Police Officer**

This agreement is made between the CITY OF FAIRBANKS (“City”) and _____ (“Employee”).

WHEREAS, this contract will apply to first-time police officers employed by the Fairbanks Police Department (“Department”); and

WHEREAS, the Department wishes to offer the Employee a “Sign-on Bonus” as an incentive for the Employee to accept employment at the City and to remain satisfactorily employed in the Department for at least three full years; and

WHEREAS, no Employee may receive a sign-on bonus more than once.

THEREFORE, the City and the Employee agree to the following terms:

1. The City, acting through the Department, agrees to offer the Employee the amount of \$20,000 as a Sign-on Bonus in return for the Employee accepting the City’s offer of employment. The City will pay \$10,000 in the Employee’s first paycheck following completion of field training and \$10,000 after 24 months.
2. The City will apply all required federal and state tax deductions and will report all payments made under this Agreement as required by federal and state law. Taxes shall be withheld as bonus earnings from the bonuses and reported to the Internal Revenue Services as income on the Employee’s Form W-2. The Sign-on Bonus is not considered “salary” and shall not be included for purposes of retirement benefit calculations or salary increases.
3. The Department will adhere to all relevant City and Department policies during the hiring process and in making bonus payments to employees.
4. In return for accepting the Sign-on Bonus as provided in paragraphs 1 and 2 above, the Employee agrees to work for the Department on a regular and full-time basis. Should the employee resign, quit, or be terminated for cause before three years beginning “Start Date” and ending on “3-Year Date,” the Employee shall repay a prorated amount of the Sign-on Bonus as provided in the following paragraphs.
5. The Employee’s failure to remain employed by the Department for three years will trigger the Employee’s duty to repay, pro-rata, the amount paid by the City pursuant to paragraph 1, above. This amount may be more than the Employee received due to tax or other withholdings. For example, if the Employee leaves one year prior to the end date, they will repay 12/36 of such amount. Employee agrees, represents, and warrants that they will be held to any applicable repayment of the Sign-on Bonus. To facilitate this repayment, the Employee, by signing below, expressly gives the City a lien on their salary, wages, and other sums payable to them by the City. In addition, the Employee hereby authorizes the City to withhold all amounts due from any sum payable to the Employee by the Department or the City. The Employee also agrees that any tax

consequences resulting from the repayment of the Sign-on Bonus or any portion thereof will be the sole and exclusive responsibility of the Employee.

6. If the Employee fails to remain employed by the Department for three years for reasons beyond their control (e.g., injury, illness, or death), other than just cause termination, the Department may in its sole discretion waive all or part of the liability owed by the Employee. Any such waivers must be approved in writing by both the Chief of Police and the Mayor.
7. If any part of the Agreement is found to be invalid or unenforceable, the other parts shall remain valid and enforceable.

BY SIGNING BELOW, the Employee also certifies that they are eligible for this Sign-on Bonus.

IN WITNESS THEREOF:

Employee Signature

Date

Employee Printed Name

Chief of Police Signature

Date

Mayor Signature

Date

cc: Personnel File

ORDINANCE NO. 6308

**AN ORDINANCE REESTABLISHING THE INCENTIVE BONUS
PROGRAM WITH THE FAIRBANKS EMERGENCY COMMUNICATIONS
CENTER FOR RECRUITMENT AND HIRING**

WHEREAS, an incentive bonus program for recruitment and hiring at the Fairbanks Emergency Communications Center (FECC) was established by the City Council on April 22, 2019, with the adoption of Ordinance No. 6102, extended in December 2022 by Resolution No. 5040, and amended in 2023 by Ordinance No. 6243; and

WHEREAS, the reasons for providing a bonus to lateral hires are: (1) the high cost for the City to support an employee in the Dispatch Academy (approximately \$24,200); and (2) a one-time, sign-on bonus of \$15,000 for a lateral hire would help attract applicants and would constitute a cost savings to the City; and

WHEREAS, the program has been instrumental in recruiting lateral-hire personnel; and

WHEREAS, the FECC continues to have a need for the program.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows.

SECTION 1. The incentive bonus program for recruitment and hiring within the Fairbanks Emergency Communications Center is hereby reestablished as follows:

- (a) An applicant who is a certified dispatcher in the International Academies of Emergency Dispatch (IAED) Protocols or can meet certifications required by established FECC standards will be paid a \$15,000 "sign-on bonus" in two installments. The City will pay 50% in the employee's first paycheck after completing the Communications Training Program. The second payment of the remaining "sign-on" bonus will be paid with the first paycheck after completing the probation period, subject to the payback provisions specified in the attached Sign-on Bonus Agreement. No applicant may receive a sign-on bonus more than once, and no applicant may receive a sign-on bonus if they have previously been employed by the Fairbanks Emergency Communications Center within 12 months of rehire.
- (b) If an active City of Fairbanks employee recruits a new dispatcher (as defined in section (a)) who successfully completes the training process and probationary period, the employee will receive a recruitment bonus of \$5,000. The City of Fairbanks employee will receive 50% of the recruitment bonus upon the employee completing the Communications

Training Program. The second half of the bonus will be paid upon the employee completing the probation period. The recruitment bonus does not apply to employees with duties that are related to recruitment or hiring.

SECTION 2. The Sign-on Bonus Agreement (Attachment A) is hereby approved.

SECTION 3. Bonuses will be funded through savings from budgeted salaries, as available.

SECTION 4. This program will sunset on December 31, 2025 unless extended by resolution of the City Council.

SECTION 5. The effective date of this ordinance is six days after adoption.

David Pruhs, City Mayor

YEAS:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6308

Abbreviated Title: ORDINANCE REESTABLISHING FECC INCENTIVE BONUS

Department(s): FECC

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	Total
SALARY AND BENEFITS	
TOTAL	

FUNDING SOURCE:	Total
GENERAL FUND	
TOTAL	

Fairbanks Emergency Communications Center recruitment incentive bonuses will be paid from salary savings. The City paid a total of \$95,000 for one referral and six lateral employees. To date, the city retained four lateral employees.

Reviewed by Finance Department:

Initial mb

Date 1/23/2025

**Attachment A
to Ordinance No. 6308**



**Fairbanks Emergency Communications Center
Sign-On Bonus Agreement**

This agreement is made between the CITY OF FAIRBANKS (“the City”) and _____ (“Employee”).

WHEREAS, the City is offering a sign-on bonus to a person who begins employment for the City of Fairbanks Emergency Communications Center (FECC) and who meets the requirements in Ordinance No. 6308; and

WHEREAS, no employee may receive a sign-on bonus more than once, and no employee may receive a sign-on bonus if they have been previously employed by the FECC within 12 months of rehire; and

WHEREAS, in return for the bonus, the Employee agrees to the terms and conditions set out below.

The City and the Employee agree to the following terms:

1. The City agrees to pay the Employee \$15,000.00 as a Sign-on Bonus in return for the Employee accepting the City’s offer of employment. Half of this amount will be paid directly to the Employee on the Employee’s first paycheck following the completion of the Communications Training Program. The second half of the amount will be paid directly to the Employee on the Employee’s first paycheck following the completion of the probation period.
2. The City will apply all required federal and state tax deductions and will report all payments made under this Agreement as required by federal and state law. Taxes will be withheld as bonus earnings from the Sign-on Bonus and reported to the Internal Revenue Services as income on the Employee’s Form W-2. The Sign-on Bonus is not considered “salary” and will not be included for purposes of retirement benefit calculations or salary increases.
3. The Department will adhere to all relevant City and Department policies during the hiring process and in making bonus payments to employees.
4. In return for accepting the Sign-on Bonus, the Employee agrees to work for the Department, on a regular and full-time basis for at least three years beginning _____ and ending on _____. Should the Employee resign, quit, or be terminated for cause before the above-stated ending date, the Employee shall repay a prorated amount of the Sign-on Bonus as provided for in the following paragraphs.
5. The Employee’s failure to remain employed by the Department for three years will trigger the Employee’s duty to repay, pro-rata, the amount paid by the City pursuant to paragraph 1, above. (This amount may be more than the Employee received due to tax or other withholdings.) For example, if the Employee leaves one year prior to the end date, they will repay 12/36 of such amount. To facilitate this repayment, the Employee, by signing below, expressly gives the City a lien on all their salary, wages, and other sums payable to them by City. In addition, the Employee hereby authorizes the City to withhold all amounts so due from any sum payable to the Employee

by the Department and City. The Employee also agrees that any tax consequences that result from the repayment of the Sign-on Bonus or any portion thereof will be the sole and exclusive responsibility of the Employee.

6. If the Employee fails to remain employed by the Department for three years for reasons beyond their control (e.g. injury, illness or death), other than just cause termination, the Department may in its sole discretion waive all or part of the liability owed by the Employee. Any such waivers must be approved in writing by both the FECC Manager and the Mayor.
7. If any part of the Agreement is found to be invalid or unenforceable, the other parts will remain valid and enforceable, and Employee agrees, represents, and warrants that they will be held to any applicable repayment of the Sign-on Bonus.

BY SIGNING BELOW, the Employee certifies that they have not accepted a financial incentive for accepting employment at the City, other than as described in this Agreement.

IN WITNESS THEREOF:

Employee Signature

Date

Employee Printed Name

FECC Manager, Kristi Merideth

Date

Mayor, David Pruhs

Date

cc: Personnel file



FAIRBANKS DIVERSITY COUNCIL
REGULAR MEETING MINUTES
NOVEMBER 12, 2024, 5:30 – 7:00 P.M.



HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The **Fairbanks Diversity Council (FDC)** met on the above date to conduct a Regular Meeting via Zoom Webinar and at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska. **Chair Juanita Webb** (Seat D) was physically present, and the following members were in attendance:

Members Present (In Person):

Karen Blackburn, Seat I
Herb Butler, Seat J
Lonny Marney, City Council Member

Members Present (Zoom):

Richard Basarab, Seat B (arrived at 5:42)
Marsha Oss, Seat E
Jonathan Bagwill, Seat G
Jake Merritt, HR Director

Members Absent:

Vacant, Seat A
Vacant, Seat C
Dorothy Shockley, Seat F
Wendy Tisland, Seat H (excused)
Vacant, Seat K
David Pruhs, Mayor

Also Present:

D. Danyielle Snider, City Clerk

CALL TO ORDER (Reading of Mission Statement and Land Acknowledgement)

Chair Webb called the meeting to order at 5:37 p.m. The Mission Statement was read by H. Butler, and the Land Acknowledgement was read by K. Blackburn.

PLEDGE OF ALLEGIANCE

Chair Webb led the group in the Pledge of Allegiance and asked L. Marney to introduce himself.

L. Marney shared that he has been in Fairbanks since 1974. He provided information about his work background as a parts purchasing agent and in the automobile repair industry. He stated that he retired from the Harley Davidson Outpost in 2019 and ran for and won a City Council seat in 2020. He shared that he is currently serving his second consecutive term on the City Council and that he chairs the City's Discretionary Fund Committee. He stated that with Councilmember Rogers' term on the City Council recently ending, he was appointed by the Mayor to serve as the City representative to the FDC. He questioned whether he was the right fit for the position but stated that he is hopeful that service on the FDC will make him a better person.

APPROVAL OF AGENDA

M. Oss, seconded by **J. Bagwill**, moved to approve the agenda.

Chair Webb called for a voice vote on the motion to APPROVE the agenda, and all members voted in favor.

APPROVAL OF PREVIOUS MINUTES

- a) Regular Meeting Minutes of October 8, 2024

J. Bagwill, seconded by **R. Basarab**, moved to APPROVE the minutes.

Chair Webb called for a voice vote on the motion to APPROVE the minutes, and all members voted in favor.

CITIZENS' COMMENTS

Former FDC member June Rogers, attending via Zoom, indicated that she was having technical difficulties. She stated that L. Marney is a wonderful choice to fill the City Council-represented seat on the FDC.

REPORT FROM THE CHAIR

Chair Webb reported that she, K. Blackburn, J. Bagwill, H. Butler, and M. Oss presented to a women's church group about the FDC on October 11. She stated that they discussed with the group why they serve on the FDC. Chair Webb and the other members who attended provided positive feedback about the experience and stated that the women were open, kind, and receptive, and they asked questions. **Chair Webb** read aloud a card the FDC received from the group's organizer, Barbara Mitchell.

H. Butler stated that speaking to a group of Caucasian women at a church was an interesting experience for him. He spoke about the difficulties of his childhood, his military experience, his activism work with the American Indian movement, his career in the oil industry, and his experience in serving as the only paid employee of Williams' Diversity Council in Tulsa, Oklahoma. **Chair Webb** stated that she previously did not know much about H. Butler, and the group visit was a great learning and sharing process. Former FDC J. Rogers chimed in and sang the praises of H. Butler.

Chair Webb reported that the International Friendship Day (IFD) event also happened since last meeting, and there was a great turnout. She spoke highly of the Stars of Gold Readers group, whose table was near the FDC's table at the IFD event, and stated that she continues to gather books for the program.

UNFINISHED BUSINESS

Items were addressed out of order as follows:

- c) Race Against Racism

Chair Webb stated that she would like to assign leaders for each event. She stated that the Race Against Racism is the only FDC-involved event that is currently tied down, and the planning group is looking at dates from mid-May into June. She shared that she has secured funding to cover the

City Special Event Permit cost, and she would like to see more manning of tables at businesses along the race route. She indicated she would also like to have more FDC participation and would like volunteers to provide more history at this year's event. She stated that the event coordinators, Andy and Robin Harrington, have discussed finding someone to take over the event, and she would like to see the FDC do that. **M. Oss** and **K. Blackburn** volunteered to help Chair Webb with the Race Against Racism event. **Chair Webb** reminded everyone that Juneteenth will happen not long after the Race Against Racism event.

a) Human Library

M. Oss, **L. Marney**, and **Chair Webb** volunteered to organize the Human Library event. **H. Butler** shared that there are a couple of topics he could speak on at the event: the oil industry/natural gas and the Alaska Native community's position in the state. **Chair Webb** stated that the organization group will need to identify who will participate and move on from there. **M. Oss** indicated that she was open to H. Butler being a "book."

b) Diversity Fair

Chair Webb volunteered to help organize the Diversity Fair. She mentioned that May 21 is World Day for Cultural Diversity for Dialogue and Development. She asked if anyone would be willing to help her organize the Diversity Fair event. No members responded.

NEW BUSINESS – None

FDC MEMBERS' COMMENTS

L. Marney thanked members for being so open; he stated that he hopes to learn from his service on the FDC. He stated that he hopes to see every member in person someday.

K. Blackburn volunteered to work with Chair Webb on the Diversity Fair. She expressed excitement about the event.

H. Butler stated that he recently attended and handed out FDC rack cards at the Alaska Federation of Natives Convention, an event he has attended every year since 1975. He shared that everyone he offered the rack card to accepted it and seemed interested. He stated that he has written a book about his life titled, "Assimilation Trail."

M. Oss stated she was happy to hear that J. Rogers will return as an FDC member, and she is glad that L. Marney has joined the group. She added that she has wanted to get to know L. Marney more. She stated she will be hosting a webinar the coming Sunday on "soul care" with all that is happening in the world and on social media. She shared that she sent information about it to FDC members.

J. Bagwill stated that he should be back in person at the next meeting. He stated he is spending time with his new grandchild.

J. Merritt stated he had no comments.

R. Basarab stated that it is good to be back after being out of town and missing the last two meetings. He stated that there was a Zoom update and different login procedure, which caused him to be late for the meeting.

Former member J. Rogers, in regard to seeking people to coordinate groups and activities, emphasized the need to delegate tasks to others. She stated that she works with Effie Kokrine youth who are eager to be a part of activities.

MEETING DATES

a) Next Regular Meeting Date, December 10, 2024

Chair Webb stated that Clerk's Office staff will not be available for the December 10 meeting. She asked members whether they would prefer to reschedule or cancel the meeting. The consensus of the group was to cancel the December 10 meeting. **Chair Webb** stated that smaller event planning groups could still meet.

The next regular meeting of the FDC will be Tuesday, January 14, 2025.

ADJOURNMENT

Chair Webb declared the meeting adjourned at 6:26 p.m.



Juanita Webb, Chair



D. Danyielle Snider, MMC, City Clerk



DISCRETIONARY FUND COMMITTEE
MEETING MINUTES, DECEMBER 6, 2024, AT 10:00 AM
HELD VIA TELECONFERENCE AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The Discretionary Fund Committee convened at 10:00 A.M. on the above date to conduct a Distribution Meeting at the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, and via Zoom with Council Member **Lonny Marney (Seat F)** presiding and with the following members in attendance:

Members Present: Karen Blackburn, Seat A
Thomas Alexander, Seat B
Samantha Kirstein, Seat C
Traci Gatewood, Seat D
Victoria Dowling, Seat E

Also Present: Diana Hebel, Licensing Clerk / Cashier
Sarah Fuerst, Grants Administrator

APPROVAL OF MEETING MINUTES

a) Approval of Meeting Minutes – December 3, 2024

Ms. Kirstein, seconded by **Ms. Gatewood**, moved to APPROVE the meeting minutes.

There being no objection, the minutes were APPROVED.

NEW BUSINESS

a) Announcement of Discretionary Fund Awards for 2025 Distribution

Members read their respective allocations into the record one at a time in the following order: Blackburn, Alexander, Gatewood, Kirstein, Dowling, Marney.

Ms. Fuerst clarified that the number given by Ms. Gatewood for the Literacy Council and the number provided by Ms. Dowling for Golden Heart Consulting were the averages of other members' allocations due to Ms. Gatewood's and Ms. Dowling's disclosed conflicts of interest.

Ms. Fuerst read the awarded allocations based on the numbers given by each committee member.

Name of Organization	Award
Fairbanks Litter Patrol	\$12,333
Alaska International Senior Games, Inc.	\$16,333
World I.C.E. Association dba: Ice Alaska	\$40,920
North Star Community Foundation/Friends of S.S. Nenana	\$30,167
Pioneer Memorial Park, Inc. LLC dba Fairbanks Pioneer Museum	\$19,833
Clay Street Cemetery (Commission)	\$11,712
Festival Fairbanks	\$28,167
Friends of Creamer's Field	\$15,337
Yukon Quest International, Ltd. (Yukon Quest Alaska)	\$34,667
Cold Steel Pan Orchestra	\$2,675
Fairbanks Children's Museum	\$13,833
The World Eskimo-Indian Olympics	\$21,416
Georgeson Botanical Garden Friends	\$12,104
Alaska Songbird Institute	\$9,299
Alaska Dog Mushers Association, Inc.	\$26,833
Fairbanks Youth Soccer Association	\$8,917
Alaska Goldpanner Baseball, Inc	\$30,167
University of Alaska Museum of the North	\$6,410
Fairbanks Community Band, Inc.	\$12,750
Literacy Council of Alaska	\$9,700
Fairbanks Community Museum	\$18,667
Downtown Association of Fairbanks Community Services	\$12,660
Golden Heart Consulting	\$5,100
Total	\$400,000

NEXT MEETING

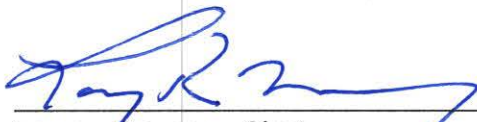
Members scheduled the wrap-up meeting for Wednesday, January 8, 2025, at 10:00 A.M.

Chair Marney recommended that the members write down their ideas for the upcoming meeting while their thoughts were still fresh.

ADJOURNMENT

Mr. Alexander, seconded by **Ms. Gatewood**, moved to ADJOURN the meeting.

Chair Marney declared the meeting ADJOURNED at 10:16 a.m.



Lonny Marney, Chair





Diana Hebel, Licensing Clerk/Cashier

Transcribed by: DH



MEMORANDUM

TO: Mayor David Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk, and Thomas Chard II, City Attorney  

SUBJECT: Codification Error, FGC Sec. 70-42 Sale or Disposal Form (real property)

DATE: January 20, 2025

Staff of the City Attorney's Office recently discovered what appears to be a codification error in Fairbanks General Code Sec. 70-42, regarding the sale and disposal of City real property.

In October 1999, Secs. 2.901 – 2.932 were moved within the code and recodified as Secs. 70-31 – 70-62. Sec. 2.912 became the current 70-42, both entitled "Sale or disposal form." It appears that the editors of the new version thought the second full paragraph of 2.912(b) should become its own subsection, so the old (b) was divided into two parts, (b) and (c). The original (c) then became (d), but the references to subsection (c) in subsections (a) and (b) were never updated. Also, the reference to Sec. 70-376 et seq. in subsection (d) is now outdated. The previous Sec. 70-376 et seq. has been removed and adopted by reference at Sec. 70-500.

To correct these errors, the following changes should be made to FGC Sec. 70-42 [new text in **bold/underline** font; deleted text in ~~strikethrough~~ font]:

Sec. 70-42. - Sale or disposal form.

- (a) The city may sell or dispose of real property by warranty or quitclaim deed, easement, grant, license, deed of trust, mortgage, contract of sale of real property, plat dedication, lease, tax deed or any other lawful method or mode of conveyance or grant. Except as provided in subsection (**ed**) of this section and in section 70-62, any instrument requiring execution by the city shall be signed by the mayor and attested to by the city clerk. The form of any instrument shall be approved by the city attorney.
- (b) Except as provided in subsection (**ed**) of this section and in section 70-62, each sale, lease, exchange or other disposition of real property, or any interest in real property, owned by the city, shall be made only by authority of ordinance. No conveyance or instrument of transfer shall be executed pursuant to such ordinance until the expiration of the period for filing an application for permissive referendum on the ordinance except as provided in subsection (**ed**) of this section.
- (c) The city may execute a conveyance or other instrument of transfer prior to the expiration of the permissive referendum period if the conveyance is made specifically subject to the permissive referendum process in a manner that, in the opinion of the city attorney, the rights of the public under the referendum process have not been abrogated by the conveyance.
- (d) The city engineer may approve and execute encroachment permits as provided under section 70-~~500~~**376** et seq.

By approving this memorandum, the Council gives the City Clerk authorization to correct the codification error as outlined above.



MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk

SUBJECT: City Clerk 2025 Travel Budget



DATE: January 21, 2025

As previously reported, I was sworn in as the Alaska Association of Municipal Clerks (AAMC) president in December 2024, one year earlier than anticipated. Thus, the City Clerk's Office training/travel budget does not accurately reflect the anticipated travel for 2025.

The AAMC president is expected to represent the organization at all state conferences within our region (AK, OR, WA, and CA) and attend the International Institute of Municipal Clerks (IIMC) annual conference in May. Travel, registration, and lodging costs for these out-of-state conferences are covered by the AAMC organization, with the exception of the cost of per diem.

I am requesting the following changes to the budget narrative for City Clerk training line item in the 2025 budget. The proposed changes will not result in a monetary increase.

Account No. 5302: TRAINING – provides for the City Clerk and the Deputy Clerk to attend the December AAMC Conference in Anchorage. Provides for per diem for the City Clerk to attend the International Institute of Municipal Clerks (IIMC) Conference in St. Louis, MO.; the Washington Municipal Clerks Association Conference in Blaine, WA; the City Clerks Association of California Conference in San Jose, CA; and the Oregon Association of Municipal Records Conference in Bend, OR. Provides for the Deputy Clerk to attend Professional Development II at the Northwest Clerks Institute in Tacoma, Washington in pursuit of Certified Municipal Clerk (CMC) designation. Provides for Records Manager to attend Association of Records Managers and Administrators (ARMA) Conference. Provides for the Licensing Clerk/Cashier to attend job-specific online training, as available.

By approving this memorandum, the Council gives its approval to update the narrative in the 2025 City budget for the City Clerk travel line item as outlined above.