



FAIRBANKS CITY COUNCIL
AGENDA NO. 2025-11
REGULAR MEETING – JUNE 9, 2025
MEETING WILL BE HELD VIA [ZOOM WEBINAR](#) AND AT
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

SPECIAL WORK SESSION
5:30 p.m. – City of Fairbanks Annual Audit Presentation

REGULAR MEETING
6:30 p.m.

1. ROLL CALL
2. INVOCATION
3. FLAG SALUTATION
4. CEREMONIAL MATTERS (Proclamations, Introductions, Recognitions, Awards)
5. CITIZENS' COMMENTS, oral communications to the City Council on any item pertaining to City business that is not up for public hearing. The total comment period is 30 minutes, and testimony is limited to three minutes. Any person wishing to speak needs to sign up on the list located in the hallway or must have signed up in advance using the procedures for providing online testimony found at the City's website. Respectful standards of decorum and courtesy should be observed by all speakers. Remarks should be directed to the City Council as a body rather than to any particular Councilmember or member of the staff. In consideration of others, please silence all cell phones and electronic devices.

6. APPROVAL OF AGENDA AND CONSENT AGENDA

Consent agenda items are indicated by asterisks (*). Consent agenda items are considered together unless a councilmember requests that the item be returned to the general agenda. Ordinances on the approved consent agenda are automatically advanced to the next regular meeting for second reading and public hearing. All other items on the approved consent agenda are passed as final.

7. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

*a) Regular Meeting Minutes of May 12, 2025

*b) Regular Meeting Minutes of May 19, 2025

8. SPECIAL ORDERS

- a) Lavelle's Bistro alcohol license transfer of controlling interest and restaurant endorsement. POSTPONED from the Regular Meeting of May 12, 2025.

Type/Lic.: Beverage Dispensary, Lic. #727
DBA: Lavelle's Bistro
Applicant: Café de Paris Catering Company
Location: 575 1st Avenue, Fairbanks

Note: The City Clerk received notification from AMCO on Tuesday, May 20 that the applicant rescinded their application. Because it was still in pending status, the application was able to be withdrawn. This item does not need to be addressed.

- b) The Fairbanks City Council will hear interested citizens concerned with the following alcohol license applications for renewal. Public testimony will be taken and limited to three minutes.

Lic. #	DBA	License Type	Licensee	Address
4678	Fairbanks Junior Ice Dogs	Recreational Site Seasonal	Fairbanks Junior Ice Dogs, Inc.	1920 Lathrop Street
4507	Miguel's Restaurant	Beverage Dispensary	Miguel's, LLC	1235 Airport Way, #1
2124	Fenders	Beverage Dispensary	D.B. & Fu, LLC	636 28th Avenue

- c) The Fairbanks City Council will hear interested citizens concerned with the following alcohol license application for transfer of controlling interest. Public testimony will be taken and limited to three minutes.

Type/Lic.: Beverage Dispensary, Lic. #252
DBA: The Cabin
Applicant: AVO Hospitality, LLC
Location: 904 Old Steese Highway, Fairbanks

- d) The Fairbanks City Council will hear interested citizens concerned with the following alcohol license application for transfer of ownership. Public testimony will be taken and limited to three minutes.

Type/Lic.: Restaurant/Eating Place, Lic. #4831
DBA: Irashai Japanese Restaurant
To Owner: JNJ JJ, LLC
From Owner: 2GIRO, Inc.
Location: 419 Merhar Avenue, Suite B, Fairbanks

9. MAYOR'S COMMENTS AND REPORT

- a) Special Reports

10. COUNCILMEMBERS' COMMENTS

11. UNFINISHED BUSINESS

- a) Ordinance No. 6283, as Amended – An Ordinance Amending Fairbanks General Code by Enacting Section 10-207 to Require That Vacant Buildings Be Secured and Registered and Establishing Fines for Violations of These Requirements. Introduced by Mayor Pruhs and Councilmembers Sprinkle, Ringstad, Therrien, Marney, Tidwell and Cleworth. SECOND READING AND PUBLIC HEARING.
- b) Ordinance No. 6285, as Amended – An Ordinance Amending Fairbanks General Code Section 74-36 Economic Development Property Tax Rebate and Enacting Section 74-37 Tax Incentive for Property Development, Redevelopment, or Renovation. Introduced by Mayor Pruhs and Councilmembers Sprinkle and Ringstad. POSTPONED from the Regular Meeting of May 12, 2025; a second public hearing will be held.
- c) Ordinance No. 6305 – An Ordinance Amending Fairbanks General Code Section 70-162, to Ensure Visible and Safe Traffic Intersections and Amending the City Schedule of Fees and Charges for Services. Introduced by Mayor Pruhs. POSTPONED from the Regular Meeting of February 10, 2025; a public hearing was held at that time.

12. NEW BUSINESS

- *a) Resolution No. 5174 – A Resolution Establishing a Private Property Voluntary Cleanup Program. Introduced by Mayor Pruhs.
- *b) Resolution No. 5175 – A Resolution Establishing the Rate of Levy of 2025 Real Property Taxes for the City of Fairbanks, Alaska. Introduced by Mayor Pruhs.
- *c) Resolution No. 5176 – A Resolution Amending the City Schedule of Fees and Charges for Services by Adjusting Garbage Collection Rates. Introduced by Mayor Pruhs.
- *d) Resolution No. 5177 – A Resolution Awarding a Contract to Colaska, Inc. (DBA Exclusive Paving) for the Joyce Drive Improvements Project in the Amount of \$1,235,415.25. Introduced by Mayor Pruhs.

- *e) Ordinance No. 6315 – An Ordinance Amending the 2025 Operating and Capital Budgets for the Second Time. Introduced by Mayor Pruhs.

13. WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- *a) Chena Riverfront Commission Meeting Minutes of January 22, 2025
- *b) Clay Street Cemetery Commission Meeting Minutes of May 7, 2025
- *c) Reappointments to the Clay Street Cemetery Commission
- *d) Memorandum Regarding COPS Promoting Access to Crisis Teams Grant

14. COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

15. CITY CLERK'S REPORT

16. CITY ATTORNEY'S REPORT

17. EXECUTIVE SESSION

18. ADJOURNMENT



FAIRBANKS CITY COUNCIL
REGULAR MEETING MINUTES, MAY 12, 2025
FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA

The City Council convened at 6:30 p.m. on the above date, following a 5:30 p.m. graduation ceremony for the Citizen Engagement Academy, to conduct a Regular Meeting of the Fairbanks City Council via Zoom webinar and in the City Council Chambers located at 800 Cushman Street, Fairbanks, Alaska, with Mayor David Pruhs presiding and the following Councilmembers in attendance:

Councilmembers Present: Jerry Cleworth, Seat A
 Valerie Therrien, Seat B
 Sue Sprinkle, Seat C
 Crystal Tidwell, Seat D
 Lonny Marney, Seat E
 John Ringstad, Seat F

Absent: None

Also Present: D. Danyielle Snider, City Clerk
 Thomas Chard, City Attorney
 Michael Sanders, Chief of Staff
 Richard Sweet, Deputy Police Chief
 Andrew Coccaro, Fire Chief
 Margarita Bell, Chief Financial Officer
 Jeremiah Cotter, Public Works Director
 Robert Pristash, City Engineer
 Jake Merritt, Human Resources Director
 Brynn Butler, Housing Coordinator (remotely)

FLAG SALUTATION

At the request of Mayor Pruhs, **Ms. Sprinkle** led the flag salutation.

INVOCATION

The invocation was given by City Clerk Danyielle Snider.

CITIZENS' COMMENTS

[Clerk Note: Names of citizens who provide comments may not be spelled correctly if their name was illegible on the physical sign-up sheet.]

Scott McCrea, President and CEO of Explore Fairbanks – S. McCrea provided an update on the Fairbanks tourism industry, noting that the Riverboat Discovery had its first excursion earlier that day, an annual sign that summer is around the corner. He reported that although January was a

strong month based on numbers from the airport, railroad, hotels, and the visitors center, February and March were slower. He added that the upcoming summer season's forecast is uncertain as many businesses are seeing fewer bookings. He stated that there is no identified reason for the decline but that uncertainty is cause for concern. He shared details about the recent annual banquet and the awards given to local individuals and businesses that support the tourism industry.

Mr. Cleworth asked about the new management for the Westmark Fairbanks Hotel & Conference Center. S. McCrea reported that the new owner is the Kishan Group, which manages a few other hotels in Fairbanks as well as some in Juneau and Anchorage. He noted concerns about the future of operations in Fairbanks by Holland America/Princess Tours, the previous owners, but shared that higher-ups in Seattle have insisted that the change in ownership has no impact on their plans with land and water tours in Alaska, including Fairbanks. **Mr. Cleworth** asked S. McCrea if he knew whether the Princess Lodge was going to change ownership. S. McCrea stated that he could not speculate on the matter. **Mr. Cleworth** asked if the Kishan Group was honoring existing reservations. S. McCrea reported that his conversations have indicated that nothing should be changing in the foreseeable future other than some improvements to the property that the previous owner was unlikely to do. He indicated that the new owners hope to do more in the meetings and conventions market.

Ms. Therrien asked S. McCrea if he had heard any concerns regarding shortages of air traffic controllers in Alaska and Seattle or if those issues are primarily occurring around the east coast. S. McCrea stated that he had not heard any concerns specific to Alaska, although it is a major topic nationwide in the travel industry.

Ms. Sprinkle asked S. McCrea if there have been any issues with J-1 visa worker arrangements as a result of the uncertainty in tourism. S. McCrea reported that local employers that use the program have indicated no impact to that area of their operations. He noted that there may be concerns for 2026 due to cuts to the program at the federal level, although it is still running strong across much of Alaska.

Mr. Marney asked S. McCrea whether the number of busses scheduled to stop in the downtown area was forecasted to be lower than past years. S. McCrea confirmed that there had been a dramatic decline in visitors to the downtown business district based on fewer busses stopping there. He explained that the reason Holland America/Princess Tours provided for the change is that the tours are choosing different stops during the midday break in their schedule, although they are still providing complimentary shuttles for those wanting to visit downtown Fairbanks during their stay. **Mr. Marney** asked if the change will hurt the local business owners if it continues. S. McCrea acknowledged that it would not help downtown businesses that depend on those tourist customers.

Ms. Sprinkle reported that she has heard a desperate plea for lunch options in the downtown area on Sundays and asked S. McCrea if he was aware of that concern. S. McCrea confirmed that Sundays are a heavy day for tourist numbers and that there are fewer dining options for lunch on Sundays. He noted that this is a significant opportunity for local businesses.

Mayor Pruhs stated for the record that the City had no prior knowledge of the reduction to Explore Fairbanks' funding by the Fairbanks North Star Borough (FNSB). He expressed immense appreciation for Explore Fairbanks' efforts to support local tourism and the community overall.

Victor Buberger – V. Buberger stated that he had noticed orange signs in the downtown area, including one advertising a local bar. He noted that he had never seen such a thing and asked for more details on the signs. He questioned whether other businesses could benefit from such signs.

Jo Woodward – J. Woodward expressed concern that the City does not have a sanitarian to inspect shared rentals similar to the inspection process for restaurants. She claimed that there are a fair number of shared rentals and that some refuse to clean up after themselves and maintain a sanitary premises. She added that neither landlords nor property managers are taking responsibility, so tenants are left to clean up after others, which is unfair and inappropriate. She suggested that the problem will undoubtedly get worse as bacteria grows.

Mr. Ringstad asked J. Woodward how she defined shared rentals. J. Woodward stated that she means a place that looks like a regular home but where individual rooms are rented out. She shared that one example is a place on Seventh Avenue with about 25 different rooms, some of which have private restrooms, although the majority do not.

Lester Westling – L. Westling discussed the old, long-abandoned creamery, located at 124 Second Avenue. He shared that he has lived next to the structure for 35 years, and it has been difficult to see it catch fire almost every year. He acknowledged that the former owner, a Mr. Collette, had a lot on his plate with parents falling ill but he was unsure what kept him from cleaning up or developing the property. L. Westling stated that he has been trying to purchase the property for about 20 years and gave brief history of the process. He shared that it had been complicated due to Mr. Collette transferring ownership to another individual for tax purposes, then getting the property back into his name before passing away. He stated that the property was transferred to Mr. Collette's niece after his death. He confirmed that the niece honored the deal in progress and that he was finally able to purchase the property the previous summer. L. Westling reported that he had been working on it for the last two weeks and affirmed that the building would be secured and cleaned up. He encouraged the Council to move forward with incentives to help owners renovating rundown properties in the City. He suggested that if such a program was in place 30 years ago, that property and others like it probably would not have sat vacant for these years.

Ms. Therrien asked L. Westling if he planned to tear down the walls of the structure. L. Westling shared that the concrete pad is eight inches thick and the walls have rebar every foot. He explained that it was built with old-school construction methods and that if he is able to preserve some of the structure's bones he would like to, especially given the historical component of the property.

Ms. Sprinkle thanked L. Westling for making an effort to clean up the property. She asked if he was aware of some recent fires at the property. L. Westling shared that as he has been cleaning up the property, he has found evidence that suggests individuals had lived within the structure at some point. He explained that he has been burning some remains of various furniture and wooden crates, following the burn permit process and keeping the appropriate City departments informed. **Ms. Sprinkle** asked L. Westling if he owns the adjacent property. L. Westling confirmed that he does.

Mr. Ringstad expressed admiration for L. Westling's persistence. L. Westling shared that he thought the deal was going to end when Mr. Collette passed away and voiced his appreciation for his niece allowing him to purchase the property.

Mayor Pruhs thanked L. Westling for the effort he is putting into the property and noted the many discussions that had taken place about the old dairy over the years. He acknowledged that the work would take time, and he committed to working with L. Westling.

Mayor Pruhs, hearing no more requests for comment, declared Citizens' Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Ms. Therrien, seconded by **Mr. Ringstad**, moved to APPROVE the agenda and consent agenda.

Mayor Pruhs pulled item 12(a), Resolution No. 5172, from the consent agenda.

Mayor Pruhs called for objection to the APPROVAL of the agenda, as amended, and hearing none, so ORDERED.

Clerk Snider read the consent agenda, as amended, into the record.

SPECIAL ORDERS

- a) The Fairbanks City Council held a public hearing and considered the following alcohol license application for transfer of controlling interest and restaurant endorsement:

Type/Lic.:	Beverage Dispensary, Lic. #727
DBA:	Lavelle's Bistro
Applicant:	Café de Paris Catering Company
Location:	575 1st Avenue, Fairbanks

Ms. Sprinkle, seconded by **Mr. Ringstad**, moved to WAIVE PROTEST on the alcohol license application for transfer of controlling interest and restaurant endorsement.

Mayor Pruhs called for Public Testimony.

Frank Eagle, co-owner of Lavelle's Bistro – F. Eagle asked the Council to consider postponing action until June 9. He explained that the application may need revision once they sort out the new corporation's name and ownership, adding their desire to avoid further complication to the process.

Mr. Ringstad withdrew his motion to WAIVE PROTEST.

Mr. Ringstad, seconded by **Ms. Sprinkle**, moved to POSTPONE the consideration of the alcohol license application for transfer of controlling interest and restaurant endorsement to June 9, 2025.

Clerk Snider noted that the City's deadline to respond to the Alcohol & Marijuana Control Office (AMCO) is May 30, and while the Council could postpone the matter, the June 9 meeting would be after the deadline. She stated the Council would miss the opportunity to protest the application if that was the action the Council wished to take at that time.

Mayor Pruhs declared that he does not see the City having any interest in protesting the application and questioned whether they truly needed to postpone the vote. F. Eagle explained that the change of entity had legal considerations which could be further complicated if not done correctly. Clerk Snider asked Mr. Eagle if he had already spoken with AMCO staff to see if the application could be paused in the process. F. Eagle stated that he did not realize the City's response deadline was May 30. Clerk Snider explained that while the City has 60 days to respond to AMCO from the initial date of being notified of an application, she must allow time for certain City departments to review applications and provide recommendations. She noted that the internal review coupled with the schedule of Council Meetings often results in only having a one-meeting buffer, if any at all, before the City's deadline to AMCO. **Mayor Pruhs** asked if the deadline would be extended with a resubmitted application. Clerk Snider acknowledged that she cannot speak for AMCO but is under the assumption that withdrawing and resubmitting an application would restart the process timeline. F. Eagle pointed out that the Alcoholic Beverage Control (ABC) Board already approved the application, pending the response from the local governing bodies.

City Attorney Chard advised that the City Clerk could send notice to AMCO to inform them that, at the request of the licensee, the City will be considering the application at a slightly later date. He suggested that by doing so the State would be kept in the loop and should be willing to work with the City, especially given that a withdrawal and resubmission creates more work for everyone.

Ms. Sprinkle asked if the delay would cause any interruptions for the business. F. Eagle clarified that the business would carry on unchanged as the application process runs its course.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE THE CONSIDERATION OF THE ALCOHOL LICENSE APPLICATION FOR TRANSFER OF CONTROLLING INTEREST AND RESTAURANT ENDORSEMENT TO JUNE 9, 2025, AS FOLLOWS:

YEAS: Tidwell, Sprinkle, Ringstad, Marney, Therrien, Cleworth

NAYS: None

Mayor Pruhs declared the MOTION CARRIED.

- b) The Fairbanks City Council held a public hearing and considered the following onsite consumption endorsement application:

Type/Lic.: Marijuana Onsite Consumption Endorsement, Lic. #12325

DBA: GOOD Cannabis

Applicant: Good, LLC

Location: 356 Old Steese Highway, Fairbanks

Ms. Therrien, seconded by **Mr. Marney**, moved to WAIVE PROTEST on the marijuana onsite consumption endorsement application.

Mayor Pruhs called for Public Testimony.

Cindy Olsen – C. Olsen shared that she is speaking as a landowner and representative of five individuals that make up Olsen Family Investments. She expressed concerns with the application

to allow onsite consumption and for public safety. She noted that the prohibition against driving under the influence of marijuana would likely mean that most people would be walking home. She explained that they already have a large number of transient people who walk near her commercial building. She added that there has been increased vandalism and break-ins in that area, forcing them to set up security cameras. She asserted that the endorsement would be a deterrent to potential tenants and other nearby businesses due to the uptick in people walking the streets. She discussed owning a home in the same neighborhood and their desire to not see more impaired individuals wandering around outside. She declared that she is against the endorsement, as are her siblings.

Mr. Ringstad asked for a reference to the location of C. Olson's building in relation to the marijuana establishment. C. Olsen stated that her property is a block away, towards the Wendell Street Bridge, next to Graphic North.

Ms. Sprinkle asked C. Olson if her property is commercial. C. Olsen confirmed that there are three lots in the area she is referring to, two of which are commercial and one is residential.

Ms. Therrien asked C. Olson if she had spoken with the marijuana establishment owners about her concerns. C. Olsen stated that she had not.

Mr. Marney pointed out that the licensee has been in business for five or six years. He asked C. Olson if the presence of the business has changed her life since it opened. C. Olsen declared that it had, noting an uptick in transient people walking through her property and often leaving stolen items behind. **Mr. Marney** asked if she knew for sure that those individuals had come from the business in question or were under the influence of marijuana. C. Olsen stated that she could not prove either circumstance but reiterated that onsite consumption was not needed in the area.

Greg Allison, co-owner of Good, LLC – G. Allison reported that GOOD Cannabis has been in business for eight years. He recognized how marijuana tax revenue is put to good use by the City, noting that he had stopped by earlier in the day to make his regular payment. He recognized C. Olson's concerns and recounted coming before the Council years ago and making a commitment to follow best industry practices and do everything they could to give back to the community. He shared that his business partner serves as the Acting President of the Alaska Marijuana Industry Association and that they follow all regulations precisely, not just according to their own view but as recently stated by an auditor. G. Allison discussed aligning with other best practice companies and taking pride in philanthropic endeavors, noting their sponsorship of the upcoming Midnight Sun Festival. He reiterated the business's commitment to continue following best practices and to not contribute to the issues raised by C. Olsen.

Ms. Sprinkle asked for more details on the type of consumption that would be permitted under the endorsement. G. Allison clarified that consumption would not include any combustion and only edible items would be allowed for consumption. He noted that regulations limit intake to only 25 mg. and that their offerings would essentially include 5 to 10 mg. infusions in drinks like coffees or hand-crafted drinks, as well as approved baked goods.

Mr. Ringstad asked what hours the business operates. G. Allison stated that they currently run 365 days a year from 9:00 a.m. to 11:00 p.m. but that the new café portion would close several hours earlier than the retail store. **Mr. Ringstad** acknowledged the concern about individuals

wandering around outside at all hours of the night and stated that many problems occur after midnight. He pointed out that those consuming product and leaving the premises at 7:00 or 8:00 p.m. is different than doing so after 11:00 p.m. G. Allison expressed support for other businesses in the strip mall where the business is located but noted that when he comes to work in the mornings, the litter he has to pick up around the store is not cannabis-related – rather, it is garbage related to alcohol. He added that there is often vomit on the sidewalk and in the parking lot.

Mr. Marney pointed out that there are other locations in Fairbanks that have onsite consumption endorsements, and he never seems to see those businesses referenced in daily police blotters or DUI reports. G. Allison concurred that cannabis industry regulations make it hard to be successful without full compliance and that they go the extra mile to promote responsible use of their products. He noted that the 25 mg. limit, for most people, will not do much to impair driving. He suggested that, in contrast, the effect of just a couple of alcoholic drinks is significant, yet most bars do not start their day with vehicles left in the parking lot from the night before, which perhaps should be more common. G. Allison asserted that they will not see examples of people being overserved and that the intake limit for onsite consumption is low.

Mayor Pruhs pointed out that GOOD Cannabis was one of the original retail locations in Fairbanks after marijuana was legalized in Alaska. He asked G. Allison if the business has ever had a complaint filed against it with AMCO. G. Allison declared that they have not had a single notice of violation for their business. **Mayor Pruhs** noted that they can still only take cash payments due to the challenges with the emerging industry. G. Allison explained that MAC Federal Credit Union is the only financial institution in the state that offers services to the cannabis industry, noting that many cannabis businesses across Alaska do not have any banking options. **Mayor Pruhs** asked how many people GOOD Cannabis employs and if the endorsement would increase staffing. G. Allison replied that there are 35 year-round employees, and the endorsement would increase employment. **Mayor Pruhs** stated that there are only two other onsite consumption locations within city limits and that he should be prepared to have the spotlight on his business.

Ms. Sprinkle discussed the business's proximity to a restaurant that serves alcohol and asked what would happen if someone showed up to the marijuana establishment impaired by alcohol. G. Allison shared that the safety orientation for all employees includes protocols for recognizing when someone is under the influence of any substance or is otherwise incoherent and asking them to leave. He confirmed that they will call the police if an individual refuses to comply.

Mayor Pruhs discussed the various businesses around the subject location and asked G. Allison if he is prepared for people to consume cannabis and then walk out into a fairly busy parking lot. G. Allison confirmed that is also part of employees' safety training and that he is incredibly vigilant in making sure employees do all they can to ensure safe operations, including having security cameras in every direction outside and for all areas inside the store.

Mr. Cleworth asked G. Allison if employees will be monitoring patrons in the consumption area to ensure that they are only consuming the products available for purchase within that space. G. Allison confirmed that they will be monitoring and logging all purchases and dosages in the consumption area and that no outside product will be allowed to be consumed therein. He added that a dedicated employee will be on the floor at all times to keep an eye out for policy violations. **Mr. Cleworth** asked if the cutoff for consumption at 7:00 p.m., which was stated earlier, is a firm

time or whether it is subject to change. G. Allison indicated that they are still finalizing plans and the time could go later; however, he guaranteed that they would not be offering onsite consumption as late as 10:00 p.m. or 11:00 p.m. **Mr. Cleworth** asked what kind of liability insurance the business carries should someone get into an accident after leaving their establishment, having just consumed their product. G. Allison confirmed that they are fully insured for commercial, property, workers compensation, and all other required aspects of their industry. He acknowledged that Mr. Cleworth's concern is a concern for all business owners in both the cannabis and alcohol industry and that all they can do is be hyper-vigilant with best practices, follow serving guidelines, advocate for responsible choices, and ensure cameras are always in proper working order.

Amy Collins – A. Collins shared that she is one of three owners at Aurora Tutoring School. She stated that she and the other owners are against the endorsement as it would negatively affect their tutoring school, which has been in operation for 14 years.

Ms. Sprinkle noted that the school had been open for longer than the marijuana establishment and asked if she had noticed a difference since the business opened. A. Collins claimed that there are many transient people that are cause for calls to the police. She stated that she never knows if their impairment is due to alcohol or drugs but that the school has lost business because of the problem. She reported that multiple families left eight years ago when the establishment first opened as they did not want their child attending a school that close to a cannabis retail store.

Mr. Ringstad discussed the City's effort to clean up the downtown core area and issues such as public intoxication. He raised the question of whether the efforts should be expanded to include nearby areas such as the tutoring school and the property C. Olsen discussed.

Ms. Sprinkle suggested that the frustrations being brought forward regarding transient people may not be directly associated with the marijuana establishment. A. Collins acknowledged that she could not say whether the transient individuals have consumed alcohol or marijuana, as she does not feel comfortable engaging with them. **Ms. Sprinkle** spoke of the significance of the issues being addressed but reiterated that problems should not be attributed to a specific business without being sure that they are responsible.

Mr. Marney pointed out that the Council gets reports for police calls and other emergency service activities any time a license application is being reviewed. He added that the reports are for the general location, not the exact business address. He indicated that he did not recall seeing any large number of calls for the entire area in the past and asked if he was mistaken. **Mayor Pruhs** concurred that it was not a problem property but agreed that its location near the river, bridges, parks, and main roads out of downtown make it a heavy pass-through area.

There being no more comments, **Mayor Pruhs** closed the public hearing.

Ms. Therrien noted that the memo in the agenda packet showed no police calls in the past year as well as no departmental protests to the application. She asked if the Mayor had a recommendation on the matter. **Mayor Pruhs** declared that neither the property nor the licensee are considered a nuisance and that he recommends the Council waive protest.

Ms. Sprinkle agreed with the Mayor and suggested that the recently approved Emergency Service Patrol (ESP) may be helpful in alleviating some of the issues that had been highlighted. She stated that she did not want to ignore the concerns raised by neighboring property and business owners nor did she want to discount the significant effort of the licensee to follow best practices and be a responsible license holder in the industry.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO WAIVE PROTEST ON THE MARIJUANA ONSITE CONSUMPTION ENDORSEMENT APPLICATION AS FOLLOWS:

YEAS: Ringstad, Therrien, Marney, Sprinkle, Cleworth, Tidwell

NAYS: None

Mayor Pruhs declared the MOTION CARRIED.

MAYOR'S COMMENTS AND REPORT

Mayor Pruhs asked Olivia Rodriguez, owner of Golden Heart Consulting, to discuss the Downtown Market, scheduled for its inaugural event later in the week.

O. Rodriguez shared that the upcoming Downtown Market had been two years in the making and was made possible because of bed tax dollars, the Downtown Association of Fairbanks, and Big Ray's. She discussed the various vendors, musical groups, activities, and themes that are planned for the four events taking place over the next several months.

Mayor Pruhs reported that the ESP program was operational. He shared that the first round of letters had gone out to the owners of 12 properties that had been deemed blighted and while some are working on improvements, others told them to leave. He stated that the administration is also exploring a program to promote restaurants offering sidewalk dining when space is available.

COUNCILMEMBERS' COMMENTS

Mr. Ringstad addressed the concerns about transient people that had been raised and noted that the City is making efforts to improve those types of situations. He expressed gratitude to hear about the ESP program being back in operation.

Ms. Therrien echoed Mr. Ringstad's appreciation for the ESP program and requested they keep an eye on the area that had been addressed during the onsite consumption endorsement discussion.

Ms. Tidwell stated that she is proud of the participation in the friendly bowling match against the Borough Assembly. She stated she believes the Assembly enjoyed it as well, even though the Council won. She reported that the Economic Development Commission will meet the following day and that they hope to have a quorum in order to making a recommendation in support of the Fairbanks Economic Development Commission's (FEDC) effort to become the Alaska Regional Development Organization (ARDOR) for the area.

Ms. Sprinkle reported no movement on groups or committees she is involved in. She thanked the Mayor and City Clerk for facilitating the bowling match and expressed interest in seeing the Police and Fire Departments participate in something similar.

Mr. Marney acknowledged that despite the difference in politics between the City Council and Borough Assembly, it was great to interact as regular people who all love the community.

Mr. Cleworth pointed out that while the ESP is a good tool for the City, the staff cannot pick anyone up without their consent, which means in some cases there is nothing they can do to resolve a situation. He expressed sympathy with the two individuals who voiced frustration with public intoxication and transient people. He stated he sees it constantly downtown and City employees see it in the park next to City Hall. He suggested that the problem is growing and that most situations involve alcohol. He concurred that it is a complicated issue but that things could still be done. He spoke of the Governor of California's address earlier in the day which highlighted a change in approach to dealing with similar problems there. He expressed concern about the sale of Fairbanks-based assets by Holland America/Princess Tours. He discussed how most tourists only get a single day in Fairbanks during their visit to Alaska and that many opportunities to experience the community are missed. He expressed hope that people have not lost interest in Fairbanks.

UNFINISHED BUSINESS

- a) Ordinance No. 6285, as Amended – An Ordinance Amending Fairbanks General Code Section 74-36 Economic Development Property Tax Rebate and Enacting Section 74-37 Tax Incentive for Property Development, Redevelopment, or Renovation. Introduced by Mayor Pruhs and Councilmembers Sprinkle and Ringstad. POSTPONED from the Regular Meeting of December 16, 2024; a public hearing was held on July 8, 2024.

Note: Ordinance No. 6285, as Amended, was introduced at the Regular Meeting of June 24, 2024, and ADVANCED to the Regular Meeting of July 8, 2024, at which time a motion to ADOPT was made and a public hearing was held. The ordinance was POSTPONED to the Regular Meeting of December 16, 2024, at which time it was POSTPONED again to the Regular Meeting of May 12, 2025. The motion to ADOPT remained on the floor.

Ms. Sprinkle, seconded by **Mr. Ringstad**, moved to POSTPONE Ordinance No. 6285, as Amended, to the Regular Meeting of June 9, 2025.

Attorney Chard advised that due to the various postponements and the length of time that had passed since the original public hearing, it would be appropriate to hold another public hearing prior to adoption. **Mayor Pruhs** concurred that another public hearing would be held.

Mr. Marney discussed the importance of having buy-in from the Borough on the effort and asked what the best process would be to achieve that. **Mr. Ringstad** reported that when they met with the Borough a few weeks prior, the Borough Mayor was supportive of the program and expressed willingness to bring it before the Assembly. He stated that if the City and Borough each had a similar program, it would increase the chances of success.

Mayor Pruhs directed that they should keep discussion germane to the motion to postpone. He concurred that the meeting with the Borough Mayor had been positive and that the primary issue to be worked out is what incentives for property owners would actually spur the development sought. He noted that answering this question has been the basis for the postponements.

Ms. Sprinkle added that there has also been a need to get input from the City Attorney for various components of the program.

Mr. Cleworth asked if the Council should hold a public hearing presently in order to meet that obligation. Attorney Chard advised that it would be best if the Council made any desired amendments first, then hold a public hearing on the product of those changes. He stated that in addition to the timeframe from introduction to adoption, potential substantive changes prompted him to recommend a second public hearing. **Ms. Therrien** asked Attorney Chard if he was encouraging amendments to be made prior to postponement, or at a later time. Attorney Chard indicated that either option would be acceptable, depending on the Council's wishes but that the public should have an opportunity to weigh in on the final product. **Ms. Therrien** pointed out that there are sunset dates within the ordinance that should be shifted but acknowledged that they can address that later. **Ms. Sprinkle** agreed that some numbers and dates still need to be ironed out.

Mr. Ringstad concurred that another public hearing should be held.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO POSTPONE ORDINANCE NO. 6285, AS AMENDED, TO THE REGULAR MEETING OF JUNE 9, 2025, AS FOLLOWS:

YEAS: Tidwell, Cleworth, Marney, Ringstad, Sprinkle, Therrien
NAYS: None

Mayor Pruhs declared the MOTION CARRIED.

- b) Ordinance No. 6313 – An Ordinance Amending Fairbanks General Code Sec. 50-288(b), Paid Parental Leave, to Clarify Eligibility. Introduced by Mayor Pruhs. SECOND READING AND PUBLIC HEARING.

Ms. Tidwell, seconded by **Mr. Marney**, moved to ADOPT Ordinance No. 6313.

Mayor Pruhs called for testimony and hearing none, declared Public Testimony closed.

Mayor Pruhs asked for Chief of Staff Mike Sanders to elaborate on the ordinance.

M. Sanders stated that this was an effort to clean up language in the Fairbanks General Code (FGC) that had been brought to light by Human Resources. He explained that the threshold for medical maternity leave had been deemed too high and that paid parental leave did not include mothers. He pointed out that the existing language creates a possible scenario where an employee could give birth yet not qualify for either program.

Ms. Sprinkle expressed thanks for bringing forth the fix.

Ms. Therrien recounted that they had received an email from someone suggesting that instead of using the term “employee” they should use “mother.” Attorney Chard explained that other sections of FGC utilize the term “employee” and that it would be appropriate to have consistent language.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADOPT ORDINANCE NO. 6313 AS FOLLOWS:

YEAS: Cleworth, Marney, Ringstad Sprinkle, Therrien, Tidwell
NAYS: None
Mayor Pruhs declared the MOTION CARRIED and Ordinance
No. 6313 ADOPTED.

NEW BUSINESS

- a) Resolution No. 5172 – A Resolution Establishing a Storefront Improvement Program.
Introduced by Mayor Pruhs and Councilmembers Sprinkle and Marney.

Ms. Sprinkle, seconded by **Ms. Tidwell**, moved to APPROVE Resolution No. 5172.

Mayor Pruhs shared that O. Rodriguez had shown him photos of Fairbanks storefronts from the 1960s to discuss ways to improve the downtown area. He reported that funding options through state grants would not be available but a small portion of local room rental tax revenue could be used. He discussed researching similar programs in other Alaskan communities as well as examples from Iowa. He reviewed the following parameters: an equal match from the building owner; an initial investment of \$250,000 by the City; a requirement for him to report back to the Council regarding successes and failures in order to determine whether the pilot program would be funded again; and a controlled application and review process with specific guidelines. **Mayor Pruhs** asserted that this is one of the steps the City is pursuing to revitalize downtown and listed other examples of how the City is working to invigorate the area.

Ms. Therrien suggested that a lot of work can be done by individual property owners and asked if the threshold to require a bid from a licensed contractor should be \$10,000 instead of the proposed \$5,000. **Mayor Pruhs** explained that they want to follow certain State of Alaska contracting laws but ultimately want to have a clear picture of what the owner wants to do, if it is feasible to be done on their own, or if building permits are required, which may then require a contractor. He noted that every property is different, and they will make reasonable decisions.

Ms. Sprinkle asked if there would be a sunset date to the program. **Mayor Pruhs** discussed the timeline for completion requirements by the owners and stated that he would report to the Council on the program to determine its viability and whether it should be further funded.

Ms. Tidwell asked for clarification on the fiscal note that showed \$250,000 for the program but within a line item of \$350,000. Chief Financial Officer Margarita Bell referenced the 2025 approved City budget which included \$350,000 for the line item “room rental projects,” of which the storefront program would use \$250,000.

Mr. Marney reported that Explore Fairbanks had approved \$50,000 to add to the program and asked how they might supplement that contribution. M. Sanders explained that he and S. McCrea had discussed Explore Fairbanks’ “Downtown Enhancement Fund” and that the organization would have discretion on how those funds are used, either to help individual businesses meet the match requirement, pursue a larger project, or increase the number of grant recipients. He noted that the City’s application will include a single checkbox for individuals to indicate they would like their request to also be routed to Explore Fairbanks for consideration in their program.

Ms. Sprinkle asked if the City’s review panel would forward a denied application to Explore Fairbanks if the application had the box checked to apply for the Downtown Enhancement Fund. **Mayor Pruhs** stated that they would consider that scenario if it occurred but noted that applicants can go directly to Explore Fairbanks if they seek that funding. M. Sanders confirmed that the published information will point out that the funding options are separate, even if they have overlapping purposes, and that applicants can go directly to Explore Fairbanks for their program.

Mr. Ringstad discussed the possibility of Explore Fairbanks funds being used to fulfil the match requirement for applicants and suggested that owners should have some skin in the game. M. Sanders concurred that best practices indicate that there should be a match requirement by an owner. He stated that he does not believe Explore Fairbanks intends to cover the entire amount of anyone’s match.

Mr. Cleworth indicated that he had a conflict of interest with the resolution and program. **Mayor Pruhs** declared the conflict valid and affirmed that Mr. Cleworth would abstain.

Ms. Therrien pointed out that the resolution does not include a contractor requirement but the attached paperwork outlining the program does. **Mayor Pruhs** confirmed that the contractor requirement was in place but that it could be waived for smaller projects on a case-by-case basis for things that do not require building permits, such as painting.

Mr. Ringstad asked to clarify whether or not the language of the resolution gave discretionary authority to the Mayor to waive certain requirements, such as needing to use a contractor. Attorney Chard confirmed that the resolution affirms that the Mayor has discretion over various aspects of the program, including the guidelines within the associated brochure.

Ms. Therrien discussed what appeared to be confusing language between the resolution, the brochure, and their current discussion. **Mayor Pruhs** pointed out that the Council is voting on the resolution as it reads – not the brochure or other application paperwork.

Mr. Ringstad acknowledged that the specific parameters of the program can be adjusted as needed by the Mayor, but such changes would not require amendments to the resolution.

Ms. Sprinkle agreed that while she has no problems with the resolution, she believes some adjustments should be made to the brochure and other documents. **Mayor Pruhs** indicated that he would be revising the brochure based on the Council’s discussion.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION NO. 5172 AS FOLLOWS:

YEAS: Ringstad, Tidwell, Therrien, Sprinkle, Marney

NAYS: None

ABSTAIN: Cleworth

Mayor Pruhs declared the MOTION CARRIED and Resolution No. 5172 APPROVED.

- b) Resolution No. 5173 – A Resolution Authorizing the City of Fairbanks to Participate in Alaska Public Risk Alliance's Joint Insurance Arrangement. Introduced by Mayor Pruhs.

APPROVED on the CONSENT AGENDA

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

- a) Clay Street Cemetery Commission Minutes of March 5, 2025

ACCEPTED on the CONSENT AGENDA

- b) Clay Street Cemetery Commission Minutes of April 2, 2025

ACCEPTED on the CONSENT AGENDA

- c) Permanent Fund Review Board Minutes of January 27, 2025

ACCEPTED on the CONSENT AGENDA

COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

Mr. Cleworth stated that he had nothing to report and no comments.

Ms. Therrien shared details about the recent meeting of the Permanent Fund Review Board, including a discussion of how to increase the Fund's earnings. She stated that was a complicated issue and that it might be beneficial for a couple more Councilmembers to attend the next meeting. She reported on the Legislative Committee and gave updates on various happenings in Juneau. She stated that the City may get as little as \$457,000 through the Community Assistance Program (CAP) in 2025, and that it may continue to dwindle to \$245,000 in 2026 and to \$140,000 in 2027.

Mr. Marney discussed his efforts to call in and provide public testimony on various legislative items during the current session. He praised Ms. Therrien's work on the Legislative Committee.

Ms. Sprinkle asked how much the City received from the CAP the previous year. CFO Bell stated that it received about \$485,000, which was comparable to what was awarded the year before that.

Mr. Cleworth pointed out that the City only budgeted to receive \$85,000. CFO Bell confirmed that the next budget amendment would include the additional amount awarded by the program.

Mr. Ringstad expressed frustration with some of the excuses he has heard from legislators regarding why certain legislation or ideas do not get pursued. He stated he believes sometimes hearings continue to be scheduled simply to make sure the clock runs out and the item dies.

Mr. Marney concurred with Mr. Ringstad's thoughts. He reported that a subject matter expert would be providing testimony, by invitation, regarding the safe surrender baby box legislation.

Ms. Tidwell stated that she had nothing to report and no further comments.

CITY CLERK'S REPORT

Clerk Snider shared a short video highlighting the recent bowling match between the City Council and Borough Assembly.

CITY ATTORNEY'S REPORT

Attorney Chad stated that he had nothing to report.

ADJOURNMENT

Ms. Tidwell, seconded by **Ms. Sprinkle**, moved to ADJOURN the meeting.

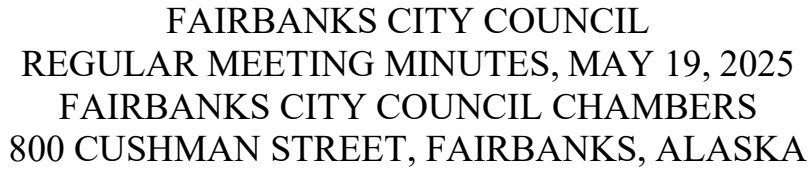
Mayor Pruhs declared the meeting adjourned at 8:17 p.m.

DAVID PRUHS, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: CC



Councilmembers Present: Jerry Cleworth, Seat A
Valerie Therrien, Seat B
Sue Sprinkle, Seat C
Crystal Tidwell, Seat D
Lonny Marney, Seat E
John Ringstad, Seat F

Also Present:

Thomas Chard, City Attorney
Michael Sanders, Chief of Staff
Colt Chase, Deputy City Clerk
Andrew Cocco, Fire Chief
Jeremiah Cotter, Public Works Director
Kristi Merideth, FECC Manager (remotely)
Teal Soden, Public Information Officer (remotely)

The invocation was given by Deputy City Clerk Colt Chase.

At the request of Mayor Pruhs, **Ms. Tidwell** led the flag salutation.

[Clerk Note: Names of citizens who provide comments may not be spelled correctly if their name was illegible on the physical sign-up sheet.]

Sharon McConnell, Executive Director of Denakkanaaga, Inc. – S. McConnell spoke in favor of the land acknowledgment proposed by Ordinance No. 6314. She shared that Denakkanaaga, with the help of several Elders, drafted the land acknowledgment posted outside of Council Chambers several years prior. She expressed appreciation that the acknowledgement is displayed for all to see but also expressed disappointment that the legislation at that time did not pass and, as a result, the land acknowledgement is not read at Council meetings. She discussed the significance of land

acknowledgements and the opportunity to recognize the original inhabitants and stewards of the land. She declared that the ordinance before the Council has good intent and is a move in the right direction. S. McConnell discussed the “Caps for Cops” program where police officers are taught how to create their own beaver hats which can be worn on duty. She highlighted the benefits of the program, including the connections and understanding it creates between law enforcement and the Alaska Native community. She stated that the Police Chief and Deputy Police Chief have both taken time to meet with Elders, which has created meaningful experiences for all involved. She reiterated the importance of all community leaders coming together to discuss making their home as good as it can be. She urged the Council to move forward adopt the land acknowledgement.

Mr. Marney asked S. McConnell if she was aware that the Fairbanks Diversity Council (FDC) includes a land acknowledgement at the beginning of each of its meetings. S. McConnell reported that they had met with the FDC about two years prior and learned that they wanted to change the land acknowledgement, which Denakkanaaga opposed. She asserted that reading the land acknowledgement before FDC meetings does not hold the same significance as doing so before Council meetings.

Ms. Sprinkle asked S. McConnell if she had read the acknowledgement being proposed by the ordinance. S. McConnell indicated that she had not. She stated that posting it outside of Council Chambers was a step in the right direction, but it would mean much more if it was read at the start of Council meetings. She pointed out that the Fairbanks North Star Borough Assembly and other local organizations already follow the practice. **Ms. Sprinkle** clarified that she wanted to make sure that the proposed language was acceptable. S. McConnell confirmed that she had not yet read the proposed language.

Glenn Carlo – G. Carlo shared that he moved to Fairbanks in 1957 and grew up selling newspapers on the streets. He stated that he experienced prejudice all throughout school but clarified that he was not at the meeting to complain about that. He stated that the prejudice was motivation to push himself to be better and work harder, which led to some wonderful job opportunities over the years. He spoke in favor of the land acknowledgement and its message to honor those who have taken care of the land. He encouraged the Council to adopt Ordinance No. 6314.

Anthony Mosinski, Director of Fairbanks Integrated Community Services (FICS) – A. Mosinski provided an update on the Emergency Services Patrol (ESP), for which his organization was awarded the contract the previous month. He reported that FICS has worked closely with the City to get set up and that in their 11 days since operations began, they have had 32 events involving 22 unique individuals. He discussed some successes as well as challenges they have encountered.

Mayor Pruhs asked A. Mosinski if he was aware that the Borough Assembly approved a budget that included funding for the expansion of the ESP. A. Mosinski indicated that he was not familiar with any details of such. **Mayor Pruhs** stated that before he determines whether or not to accept the funds, he would like to meet with A. Mosinski to discuss the feasibility of expanding.

Ms. Sprinkle asked for more details on the makeup of FICS staff. A. Mosinski shared that they seek employees who can utilize both professional training as well as peer-to-peer, lived experience. **Ms. Sprinkle** asked if the 32 events they have participated in have been dispatched calls or those

they have encountered through making rounds. A. Mosinski stated that their encounters have been fairly equal from both sources. **Ms. Sprinkle** asked how often people refuse service. A. Mosinski indicated that about 10% of encounters have involved an individual declining interaction with them, which is lower than they expected. He shared that they will sometimes give a little time then come back to check on the person to see if they have changed their mind about accepting help.

Ms. Therrien referenced the \$325,000 budgeted by the Borough Assembly to help expand the ESP and asked how FICS is doing with hiring more personnel. A. Mosinski provided a report on their recruitment efforts and incoming staff.

Ms. Tidwell asked about their hours of service. A. Mosinski stated that they are currently operating eight hours a day and have been adjusting accordingly on the basis of when the detox center is taking admissions. He explained it has typically been from about noon – 8:00 p.m. but can run as late as midnight. He added that they still want to collect data to help inform future plans, so calls outside of those hours are welcome.

Mr. Ringstad spoke of the Borough's funding and asked if that will make a difference in the evolution of the program. A. Mosinski concurred that it was hopeful news but reiterated that he is unsure at this time what terms are attached to the funds. **Mr. Ringstad** expressed appreciation for the report and requested future updates.

Steve Ginnis – S. Ginnis shared that he has lived in Fairbanks for 26 years, and he is currently the Traditional Chief with the Gwichyaa Zhee Gwich'in Tribal Government serving the people of Fort Yukon, Alaska. He added that he also served for 15 years as the Executive Director of Fairbanks Native Association, as the President of Tanana Chiefs Conference, and as the CEO of the Interior Regional Housing Authority. He declared that the land acknowledgement proposal is not a political issue but simply recognition of the first peoples that occupied the area. He discussed the historical record of the Chena River Village, whose people were pushed out of the area when the gold rush occurred in the Fairbanks region. S. Ginnis shared that his title is not one simply given; rather, it is earned by understanding his people's language, culture, and history. He explained that his job is to help his people keep that focus, remembering that they were the first inhabitants of the area. He stated that he does not see the issue for those unwilling to support a land acknowledgement.

Ms. Therrien asked S. Ginnis if he had read the proposed land acknowledgement and if he felt it was appropriate. S. Ginnis stated that he has and that it is. He echoed the view of S. McConnell that reading it at City Council meetings carries more weight than doing so at FDC meetings.

Victor Buberger – V. Buberger thanked the Public Works Department for its work in dealing with potholes around the city. He asked for more information about the orange signs advertising businesses in the downtown area and whether he can purchase one for his family member.

Brenda Krupa – B. Krupa noted many familiar faces in the room and spoke about the two halves of her culture, a mix of Alaskan Native and Dutch family, backgrounds, and spirituality. She shared how those spiritualities have been handed down for generations and continue to this day. She discussed land acknowledgements as another form of respect and spoke in support of Ordinance

No. 6314. B. Krupa indicated that she had read the text and felt it was appropriate. She shared her history with her grandparents' cabin downtown in the late 1930s and early 1940s.

Mayor Pruhs, hearing no more requests for comment, declared Citizens' Comments closed.

APPROVAL OF AGENDA AND CONSENT AGENDA

Ms. Sprinkle, seconded by **Ms. Therrien**, moved to APPROVE the agenda and consent agenda.

Mayor Pruhs pulled item 12(a), Ordinance No. 6314, from the consent agenda.

Mayor Pruhs called for objection to the APPROVAL of the agenda, as amended, and hearing none, so ORDERED.

Deputy Clerk Chase read the consent agenda, as amended, into the record.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

a) Regular Meeting Minutes of April 28, 2025

APPROVED on the CONSENT AGENDA

MAYOR'S COMMENTS AND REPORT

Mayor Pruhs responded to V. Buberger's question regarding the orange signs downtown by explaining that they are part of a temporary construction easement agreement between the City and property owners in the immediate vicinity of the Polaris Building during its demolition. He praised the recent clean-up event at the Clay Street Cemetery and shared that a ceremony will take place there on Memorial Day. He reported that the Fairbanks Rescue Mission will resume its partnership with the City for clean-up efforts in downtown Fairbanks as of June 1.

COUNCILMEMBERS' COMMENTS

Ms. Therrien expressed hope that the Council would advance Ordinance No. 6314. She explained that the Council does not usually hear from the public until an ordinance reaches its second reading and public hearing.

Mr. Marney and **Ms. Tidwell** each stated that they had no comments.

Mr. Cleworth expressed appreciation for those who had testified and for the report on the ESP.

Ms. Sprinkle reported that she attended the first Downtown Market the previous week and that it was a great experience. She thanked those who helped organize the event and recognized the support from the Discretionary Fund.

Mr. Ringstad stated that he had no comments.

UNFINISHED BUSINESS

- a) Ordinance No. 6283, as Amended – An Ordinance Amending Fairbanks General Code by Enacting Section 10-207 to Require That Vacant Buildings Be Secured and Registered and Establishing Fines for Violations of These Requirements. Introduced by Mayor Pruhs and Councilmembers Sprinkle, Ringstad, Therrien, and Marney.

Note: Ordinance No. 6283 was introduced at the Regular Meeting of June 24, 2024, and a motion to ADVANCE was made by Ms. Sprinkle, seconded by Mr. Ringstad. The ordinance was POSTPONED to the Regular Meeting of August 26, 2024, at which time it was AMENDED and POSTPONED to the December 16, 2024. At that meeting, the ordinance was POSTPONED to the May 19, 2025. The motion to ADVANCE remains on the floor.

Ms. Sprinkle stated a lot of work had been done on the ordinance and spoke in favor of adoption.

Mr. Ringstad reported that at a recent meeting of the Greater Fairbanks Chamber of Commerce it was clear that there is widespread support for the City's efforts to improve the community, such as Ordinance No. 6283, as Amended.

Mr. Marney spoke in favor of the ordinance and the Council's efforts to clean up Fairbanks.

Mayor Pruhs noted that the Council has spent nearly a year on the ordinance and that the program is ready to be put into place. He acknowledged that it will not be easy but was hopeful that the program would increase public safety.

Mr. Cleworth stated that when the ordinance first came about, he had concerns. He complimented those who had worked to resolve those issues, such as making it easy to register vacant buildings and allowing owners to choose whether or not they will give the police permission to enter and secure their building. He discussed what he felt was the most important change, which was the ability for owners who feel that due process was not given to appeal any decisions made, all the way up to the City Council. He declared that such flexibility is vital to the program.

Ms. Therrien voiced support for the ordinance and agreed that the provision to allow police to secure buildings was important. She recounted that some Councilmembers had previously expressed concern over some of the fees but noted that they seem to be in agreement now.

Ms. Tidwell thanked Ms. Sprinkle and Mr. Ringstad for the work they did on the ordinance. She shared that many people are starting to notice the Council's efforts to clean up the downtown area and that she had received positive feedback. She requested to be added as a sponsor.

Mayor Pruhs asked Mr. Cleworth if he would also like to be added in order to show the full Council listed as sponsors. **Mr. Cleworth** consented to being added as a sponsor.

Mr. Ringstad shared that his only concern had been the daily fee of \$300 for non-compliance, which could add up to tens of thousands of dollars. He indicated that was why the right to appeal

was vital. He expressed hope that after a couple years of success and a change of mindset regarding property ownership within the city that the program would eventually be unnecessary.

Deputy Clerk Chase clarified that the motion on the floor was to advance the ordinance to a second reading and public hearing.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6283, AS AMENDED, AS FOLLOWS:

YEAS: Sprinkle, Ringstad, Cleworth, Tidwell, Marney, Therrien

NAYS: None

Mayor Pruhs declared the MOTION CARRIED and.

NEW BUSINESS

- a) Ordinance No. 6314 – An Ordinance Amending Fairbanks General Code Section 2-119(a), Order of Business, Requiring a Land Acknowledgment at Every Regular City Council Meeting. Introduced by Councilmembers Therrien and Tidwell.

Ms. Therrien, seconded by **Ms. Tidwell**, moved to ADVANCE Ordinance No. 6314.

Mr. Marney shared that he had several conversations in the last week, including one with a church group that wanted to pursue having the Lord's Prayer read at City Council meetings. He mentioned that veterans may like the Council to make a statement honoring those who served our country over the last 250 years. He recounted that he had voted against a similar proposal regarding a land acknowledgement a few years prior and how at the time he had read the beginning of Psalm 24 from the Bible, which he repeated as follows: "The earth is the Lord's, and everything in it, the world, and all who live in it; for he founded it on the seas and established it on the waters." **Mr. Marney** stated that he thinks that should be the only land acknowledgement read, if any. He asserted that the Council should remain focused on its agenda of economic development, property abatement, the recent large legal settlement, and the upcoming arbitration with the firefighters. He offered that a reading of a land acknowledgement at FDC meetings was appropriate.

Ms. Sprinkle stated that she believes discussion on the ordinance is bigger than just a land acknowledgement. She suggested that the citizens' comments earlier may be just the tip of an iceberg or a separate iceberg entirely. She spoke of the rough waters the Council has been through with various community groups and stated she wants to proceed with care and more conversation.

Mr. Ringstad voiced agreement with Mr. Marney and Ms. Sprinkle. He stated that talk is cheap and he would rather see action than words. He declared that as a governing body they should strive to treat everyone the same and not pick certain groups to highlight. He concurred that a broader conversation needs to be had and that it was great to hear about the Caps for Cops program. He stated that the Council should put time and energy into other efforts that would produce positive results, taking time to meet with all groups who call Fairbanks home. **Mr. Ringstad** spoke about the need to stay focused and added his distaste that the ordinance felt political in an election year.

Ms. Therrien suggested that not everyone wanting to speak about the ordinance may have understood that it might not advance and that those individuals likely believed that they would have the chance to testify at the following meeting. She pointed out that the testimony earlier in the meeting was supportive of the land acknowledgment and that she realizes there may be some citizens who feel differently. She reiterated that both sides should have an opportunity to speak to the Council about the ordinance and she spoke in support of advancement.

Mr. Cleworth spoke of the protocols and traditions the City Council had observed over the years regarding what would be displayed in Council Chambers and in what manner. He shared that every historical document on the walls of the room had been discussed in great detail at some point in the past. He pointed out examples throughout the room including:

- The Four Noble Truths, from Buddhist philosophy
- The Ten Commandments, from the Old Testament
- The 10 Disciplines of Hinduism
- The Bill of Rights
- The Magna Carta
- The Declaration of Independence

Mr. Cleworth noted that the most recent item to be approved was the land acknowledgement, which in addition to being potentially the most legible item on display, was also the first document visitors would see when entering Council Chambers. He suggested that while some may say it is easy to put something up on the walls, it actually is not. He shared a story of how after the Council approved the Ten Commandments for posting, the American Civil Liberties Union (ACLU) threatened to sue the City unless they would be allowed to post something of their choice. He reported that the Council agreed to the request, and the ACLU hung a photo of Larry Flynt, whose company notably produced the pornographic magazine, *Hustler*. **Mr. Cleworth** stated that his point was to highlight how the documents on the walls of Council Chambers, and the process of approving them, hold more significance than some may realize. He asserted that the proposed ordinance mandates that one historical document should be placed above all others. He shared that he has heard many requests over the years for certain items to take priority, but the Council tries not to show favoritism while still recognizing the significance of each historical document. **Mr. Cleworth** pointed out that each Councilmember has two opportunities to provide comments on any topic they want at every regular meeting. He recounted that former Councilmember Shoshana Kun would read the land acknowledgement into the record at every meeting. He noted that Ms. Therrien continued that tradition once Ms. Kun had left the Council, and Ms. Therrien did so until October 2022 when her term ended. He pointed out that Ms. Therrien had not resumed the practice since returning to the Council but reiterated that any Councilmember has the right to do so, just as any citizen could read a land acknowledgement at any meeting during Citizens' Comments. **Mr. Cleworth** stated that he has a problem with recognizing one historical document over all others. He acknowledged that strong feelings surround the issue and suggested that, similar to the annual tradition of inviting individuals or a community group to read the Bill of Rights at a meeting every December, perhaps they could consider doing the same for the land acknowledgement.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE NO. 6314 AS FOLLOWS:

YEAS: Sprinkle, Therrien, Tidwell
NAYS: Marney, Cleworth, Ringstad, Pruhs
Mayor Pruhs declared the MOTION FAILED.

WRITTEN COMMUNICATIONS TO THE CITY COUNCIL

a) Fairbanks Diversity Council Meeting Minutes of April 8, 2025

ACCEPTED on the CONSENT AGENDA

COMMITTEE REPORTS AND COUNCILMEMBERS' COMMENTS

Mr. Ringstad reported that Chief Financial Officer Margarita Bell informed him that the Council will need to set the new mill rate within the next few weeks and that the recent legal settlement will be factored into the calculation. He requested that the Council take time in an upcoming work session to discuss the options for covering that bill. He stated he is not comfortable just sticking it to the taxpayers and moving on. **Mayor Pruhs** confirmed that the Council will discuss the topic in the very near future. **Mr. Ringstad** asserted that the cost of the settlement represents about 25% of the City's total budget, so nothing else seemed to be a higher priority.

Mr. Marney shared that he also attended the Downtown Market the previous week, and he was surprised but happy to see that the Fairbanks Police Department still managed to provide coverage for the event despite being short-staffed. He concurred with Mr. Ringstad's comments about not waiting any longer to discuss how to handle the cost of the recent settlement.

Ms. Tidwell reported that the Economic Development Commission recently met and unanimously supported the effort of the Fairbanks Economic Development Corporation (FEDC) becoming the Alaska Regional Development Organization (ARDOR) for the area. She stated that she attended the recent FEDC Board of Directors meeting and met a new member of their staff.

Mr. Cleworth shared that he also attended the Downtown Market, that it was a great event, and that he looks forward to the Midnight Sun Solstice Festival. He discussed his reluctance to be added as a sponsor to ordinances and resolutions after introduction and explained that when he does historical research, he prefers to have a clear picture of the original sponsor(s), which can be lost once everyone is added on.

Ms. Therrien reported on the Legislative Committee and gave updates on various items underway in the state capital. She noted that the legislative session was nearing its end, and some items that have not yet come to a conclusion may have to be reintroduced the following year.

Ms. Sprinkle shared that the Finance Committee would meet the coming Thursday and that the group is still exploring ways to increase City revenue by 10%. She discussed Mr. Cleworth's explanation about the historical significance of knowing the original sponsors of an ordinance or resolution, and she asked if the City Clerk or City Attorney could see if there is an appropriate way to notate such on legislative documents. She asked if there was any update on the status of the Chena River State Recreation Site [located in the northwest area of Airport Way and University

Avenue]. **Mayor Pruhs** stated that the State of Alaska still has responsibility over the location, and he has not been contacted by the Department of Natural Resources regarding any plans. **Ms. Sprinkle** indicated that she recalled hearing discussion about the possibility of the State ceding the property to the City. **Mayor Pruhs** explained that if that was to occur, based on federal funding constraints associated with the property, the City would only be permitted to operate it as a public park entity, which would be a complicated endeavor. He stated that this should not discourage any Councilmember from seeking ways to pursue the issue, considering that the property is a gem and the State is open to discussions. **Ms. Sprinkle** indicated that the City has enough on its plate at the moment, and she intends to put a pin in this topic for the future.

Mayor Pruhs stated that the Finance Committee would discuss how the City will handle the recent \$9MM settlement in its upcoming meeting. He indicated that after input is received from the Committee, CFO Bell will provide a report.

CITY CLERK'S REPORT

Deputy Clerk Chase requested a moment to confer with the City Attorney regarding the action taken on Ordinance No. 6283, as Amended. He then confirmed that the motion to advance to a second reading and public hearing was correct. [Note: For clarity, these minutes, under the associated agenda item, include a more detailed description of the actions taken on Ordinance No. 6283, as Amended, since introduction.] He stated that he had nothing to report.

CITY ATTORNEY'S REPORT

Attorney Chard stated that he had nothing to report.

ADJOURNMENT

Ms. Tidwell, seconded by **Mr. Ringstad**, moved to ADJOURN the meeting.

Mayor Pruhs called for objection and, hearing none, so ORDERED.

Mayor Pruhs declared the meeting adjourned at 7:37 p.m.

DAVID PRUHS, MAYOR

ATTEST:

D. DANYIELLE SNIDER, MMC, CITY CLERK

Transcribed by: CC




800 Cushman Street
Fairbanks, AK 99701

Telephone (907)459-6702
Fax (907)459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk 

SUBJECT: Update on Application for Alcohol License Transfer of Controlling Interest and Restaurant Endorsement

DATE: June 4, 2025

UPDATE: AMCO notified me on Tuesday, May 20 that the applicant rescinded their application (see the attached email). Because it was still in pending status, the application was able to be withdrawn. This issue no longer requires Council consideration or a response from the City.

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of controlling interest and restaurant endorsement for the following alcohol license:

License Type/No.: Beverage Dispensary, License #727
DBA: Lavelle's Bistro
Licensee/Applicant: Café de Paris Catering Company
Physical Location: 575 1st Avenue, Fairbanks, AK

Corp/LLC Agent:	Address	Date/State of Incorporation	Good standing?
Café de Paris Catering Company Franklin Eagle	575 1st Avenue Fairbanks, AK 99701	12/29/1999 AK	Yes

Member/Officer/Director:	Address	Phone	Title/Shares (%)
Robin Zimmerman	575 1st Avenue Fairbanks, AK 99701	907-456-1669	Director/President – 50%
Whitney Koonz	575 1st Avenue Fairbanks, AK 99701	907-456-1669	VP/Secretary/Treasurer/ Director – 50%

This application is to remove controlling interest from Franklin Eagle (50%) and Kathleen Lavelle (50%) and transfer it to Robin Zimmerman (50%) and Whitney Koonz (50%). It includes an application for a restaurant endorsement (which the restaurant currently has). A restaurant endorsement authorizes the licensee to allow people under the age of 21 to work or dine at the premises.

Pursuant to FGC Sec. 14-178, the Council must determine whether to protest the alcohol license action after holding a public hearing. This transfer application was considered by the ABC Board at its regular meeting on April 15, 2025. The City's 60-day response deadline to AMCO is May 30, 2025.

The Police Department has included a focused call report, as requested by the Council, for the location listed above. **There are no department-recommended protests** for this alcohol license transfer application.

From: [AMCO Local Government Only \(CED sponsored\)](#)
To: [LMLicense](#); [Dani Snider](#); [cityclerk@kachemak.city](#)
Cc: [AMCO Local Government Only \(CED sponsored\)](#)
Subject: FW: 727- LGB Notice of Complete Transfer of Controlling Interest Application- Application is Rescinded
Date: Tuesday, May 20, 2025 3:59:46 PM
Attachments: [image001.png](#)
[727 Transfer LGB Notice.pdf](#)
[727 of transfer of controlling interest application.pdf](#)
[727 AB-02.pdf](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

The applicant and licensee have rescinded the transfer of controlling interest application for license 727. This application was approved by the board with delegation at the April 2025 meeting but was still in pending status as of today and so is withdrawn before it was finalized.

Thank you,



Kristina Serezhenkov
Local Government Specialist
Alcohol and Marijuana Control Office
kristina.serezhenkov@alaska.gov
amco.localgovernmentonly@alaska.gov
Tel: 907-269-0359

From: Serezhenkov, Kristina R (CED) <kristina.serezhenkov@alaska.gov>
Sent: Tuesday, April 1, 2025 9:41 AM
To: lmlicense@fnsb.gov; dsnider@fairbanks.us; cityclerk@fairbanks.us
Cc: CED ABC Alcohol Licensing (CED sponsored) <alcohol.licensing@alaska.gov>; AMCO Local Government Only (CED sponsored) <amco.localgovernmentonly@alaska.gov>
Subject: 727- LGB Notice of Complete Transfer of Controlling Interest Application- scheduled for 4/15/25 board meeting

Good morning,

Attached is correspondence regarding a complete liquor license application within your jurisdiction. This is a transfer of controlling interest with an active restaurant endorsement attached to the transfer.

If you have any questions or concerns, please direct them to amco.localgovernmentonly@alaska.gov.

Thank you & have a great day!

Kristina Serezhenkov
Local Government Specialist
Alcohol and Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

907-269-0359



800 Cushman Street
Fairbanks, AK 99701

Telephone (907) 459-6702
Fax (907) 459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, City Clerk



SUBJECT: Alcohol License Renewal Applications

DATE: June 4, 2025

Notice has been received from the State Alcohol & Marijuana Control Office (AMCO) for the following alcohol license renewal applications:

Lic. #	DBA	License Type	Licensee	Address
4678	Fairbanks Junior Ice Dogs	Recreational Site Seasonal	Fairbanks Junior Ice Dogs, Inc.	1920 Lathrop Street
4507	Miguel's Restaurant	Beverage Dispensary	Miguel's, LLC	1235 Airport Way, #1
2124	Fenders	Beverage Dispensary	D.B. & Fu, LLC	636 28th Avenue

Pursuant to FGC Sec. 14-178 the Council may determine whether to protest alcohol license renewal applications after holding a public hearing. As required by FGC Sec. 14-167(b), I have sent written notice of the public hearing to the above-listed licensees.

These renewal applications are scheduled to go before the ABC Board for consideration on June 24, 2025. The City's 60-day response deadline to AMCO for these alcohol license renewals is July 3, 2025.

There are no department-recommended protests for these alcohol license renewal applications.

CITY OF FAIRBANKS PUBLIC SAFETY

Event List with Report Numbers

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
25000843	03/11/2025 12:35:40	SI - FOLLOW-UP	1920 LATHROP ST	O31	RPT	03/11/2025 16:48:09
25000266	01/22/2025 09:51:52	ASSAULT - BRAVO	1920 LATHROP ST	O7	RPT	01/22/2025 11:37:42
24003938	12/30/2024 00:22:25	SI - FOLLOW-UP	1920 LATHROP ST	O37	NRP	12/30/2024 01:04:39
24004076	12/11/2024 14:13:06	SI - FOLLOW-UP	1920 LATHROP ST	S39	RPT	12/12/2024 12:37:20
24004076	12/07/2024 16:15:59	SUSPICIOUS PERSON -	1920 LATHROP ST	O11	RPT	12/07/2024 22:27:32
24003938	11/23/2024 19:50:55	RUNAWAY - BRAVO	1920 LATHROP ST	O8	RPT	11/24/2024 07:39:44
24003925	11/22/2024 22:06:35	HITRUN - NO/MINOR INJ -	1920 LATHROP ST	O33	RPT	11/22/2024 23:31:16
24003812	11/13/2024 09:54:39	HIT & RUN	1920 LATHROP ST	DESK1	RPT	11/13/2024 10:02:41
24002894	08/27/2024 18:21:35	SEXUAL ASSAULT - JUST	1920 LATHROP ST	O42	RPT	08/27/2024 20:03:36
24001710	05/29/2024 21:33:41	PAST THEFT - BRAVO	1920 LATHROP ST	O37	RPT	05/29/2024 22:47:47

Total Number of Events Listed: **10**

CITY OF FAIRBANKS PUBLIC SAFETY

Event List with Report Numbers

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
23003760	05/23/2024 13:56:56	SI - FOLLOW-UP	1235-01 AIRPORT WAY	I22	RPT	05/23/2024 16:04:03

Total Number of Events Listed: 1

CITY OF FAIRBANKS PUBLIC SAFETY

Event List with Report Numbers

Report #	Call Time	Nature	Location	Prime Unit	Disp.	Close Time
24003836	11/16/2024 05:32:42	PAST BURGLARY -	636 TWENTY-EIGHTH	O13	RPT	11/16/2024 08:38:16

Total Number of Events Listed: 1




800 Cushman Street
Fairbanks, AK 99701

Telephone (907)459-6702
Fax (907)459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Application for Alcohol License Transfer of Controlling Interest Only

DATE: June 4, 2025

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of controlling interest for the following alcohol license:

License Type/No.: Beverage Dispensary, License #252
DBA: **The Cabin**
Licensee/Applicant: AVO Hospitality, LLC
Physical Location: 901 Old Steese Highway, Fairbanks AK

Corp/LLC Agent:	Address	Phone	Date/State of Incorporation	Good standing?
AVO Hospitality, LLC Sabe Flores	1670 Wolverine Lane Fairbanks, AK 99709	907-888-0202	05/05/2021 – AK	Yes

Member/Officer/Director:	Address	Phone	Title/Shares (%)
Sabe Flores	1670 Wolverine Lane Fairbanks, AK 99709	907-888-0202	Member/Manager – 100%

This application is to remove controlling interest from William St. Pierre (100%) and transfer it to Sabe Flores (100%).

Pursuant to FGC Sec. 14-178, the Council must determine whether to protest the alcohol license action after holding a public hearing. The City's 60-day response deadline to AMCO is July 3, 2025.

There are no department-recommended protests for this alcohol license transfer application.



Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

alcohol.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

This transfer license application form is required for all individuals or entities seeking to apply for the transfer of ownership and/or location of an existing liquor license. Applicants should review **Title 04 of Alaska Statutes** and **Chapter 305 of the Alaska Administrative Code**. All fields of this form must be completed, per AS 04.11.260, AS 04.11.280, AS 04.11.290, 3 AAC 305.045 and 3 AAC 305.060.

This form must be completed and submitted to AMCO's Anchorage office, along with all other required forms and documents before any license application will be considered complete.

Section 1 – Transferor Information

Enter information for the **current** licensee and licensed establishment.

Licensee:	AVO Hospitality, LLC		License #:	252	
License Type:	Beverage Dispensary		Statutory Reference:	04.09.200 AW	
Doing Business As:	The Cabin				
Premises Address:	901 Old Steese Hwy				
City:	Fairbanks	State:	AK	ZIP:	99701
Local Governing Body/Bodies:	City of Fairbanks, Fairbanks North Star Borough AW				

Transfer Type:

- ☐ Regular transfer
- ☐ Transfer with security interest
- ☐ Involuntary retransfer
- ☒ Controlling interest transfer
- ☐ Location transfer

OFFICE USE ONLY			
Complete Date:		Transaction #:	101034335
Board Meeting Date:		License Years:	
Issue Date:		Examiner:	



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 2 - Transferee Information

Enter information for the **new** applicant and/or location seeking to be licensed.

Licensee:	Avo Hospitality, LLC				
Doing Business As:	The Cabin				
Premises Address:	901 Old Steese Hwy				
City:	Fairbanks	State:	AK	ZIP:	99701
Community Council, (If applicable):					

Mailing Address:	1670 Wolverine Lane				
City:	Fairbanks	State:	Alaska	ZIP:	99709
Email:	sabecello@gmail.com	Phone:	(907) 888-0202		

Designated Licensee:	Sabe Flores		
Contact Phone:	(907) 888-0202	Business Phone:	
Contact Email:	sabecello@gmail.com; thecabinfbx@gmail.com		

Seasonal License? ☐ Yes ☒ No If "Yes", write your six-month operating period: _____

Section 3 - Premises Information

Premises to be licensed is:

☒ an existing facility ☐ a new building ☐ a proposed building

The next two questions must be completed by **beverage dispensary** (including tourism) and **package store** applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer (Must be in feet).

Fairbanks Best Homeschool	3,168 ft (0.6 mi)
Ladd Elementary School	4,224 ft (0.8 mi)

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer (Must be in feet).

Bible Baptist Church	3,168 ft (0.6 mi)
Shannon Park Baptist	4,752 ft (0.9 mi)



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 4 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 5.
If more space is needed, please attach a separate sheet with the required information.
The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	
Email:		Phone:			

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	
Email:		Phone:			

Section 5 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 6.
If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the application shall be executed by an authorized officer of the Corporation. Information must be completed below for each **stockholder who owns 10% or more** of the stock in the corporation, and for each **president, vice-president, secretary, and managing officer**.
- If the applicant is a limited liability organization, whether manager managed or member managed, the following information must be completed for each **member with an ownership interest of 10% or more** and for each **manager regardless of ownership share**.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each **partner with an interest of 10% or more**, and for each **general partner**.
- For any entity, identify all affiliates for your organization as defined at 3 AAC 305.950.

Entity Official:	Sabe Flores				
Title(s):	Manager / Member	Phone:	(907) 888-0202	% Owned:	100
Address:	1670 Widewater Lane				
City:	Fairbanks	State:	Alaska	ZIP:	99709
Email:	Sabecello@gmail.com	Phone:	(907) 888-0202		



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	
Email:		Phone:			

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	
Email:		Phone:			

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	
Email:		Phone:			

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC). The registered agent is either an individual resident of the state or domestic corporation authorized to transact business in the state and whose business office is the same as the registered office.

CBPL Entity #:	10162762	AK Formed Date:	5/5/2021	Home State:	AK
Registered Agent:	Sabe Flores	Agent's Phone:	(907) 888-0202		
Agent's Mailing Address:	1670 Wolverine Lane				
City:	Fairbanks	State:	Alaska	ZIP:	99709
Email:	Sabecello@gmail.com	Phone:	(907) 888-0202		

Residency of Agent:

Yes No

Does your registered agent satisfy the requirement of AS 04.11.430?

☒ ☐



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 6 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

☐ ☒

If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

Section 7 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☒ ☐

If "Yes", disclose the name of the individual and the reason for this authorization:

William St. Pierre



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 8 – Transferor Certifications

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of perjury that the undersigned represents a **controlling interest** of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) have examined this application, approve of the transfer of this license, and find the information on this application to be true, correct, and complete.

William St. Pierre

Signature of transferor

William St. Pierre

Printed name of transferor

Subscribed and sworn to before me this 3rd day of August, 2024.

STATE OF ALASKA
NOTARY PUBLIC

Gabrielle Averett

My Commission Ends April 24, 2027



Gabrielle Averett

Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 24 April, 2027

Signature of transferor

Printed name of transferor

Subscribed and sworn to before me this ____ day of _____, 20 ____.

Signature of Notary Public

Notary Public in and for the State of _____

My commission expires: _____



Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
alcohol.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 9 – Transferee Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

SF

I certify that all proposed licensees have been listed with the Division of Corporations.

SF

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

SF

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 305.700.

SF

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

SF

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

SF

I certify that I and any individual identified in the business entity ownership section of this application, has, or will read AS 04 and its implementing regulations.

SF


Signature of transferee

Sabe Flores
Printed name


Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: March 27, 2028

STATE OF ALASKA
NOTARY PUBLIC

Mary Ann Boots

My Commission Ends March 27, 2028



Subscribed and sworn to before me this 30 day of September, 2024.



Alaska Alcoholic Beverage Control Board

Form AB-02: Premises Diagram

Why is this form needed?

A detailed diagram of the proposed licensed premises is required for all alcohol license applications, per AS 04.11.260, 3 AAC 305.630 and 3 AAC 305.660. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing.

This form must be completed and submitted to AMCO's Anchorage office before any license application will be considered complete. You may attach blueprints or other detailed drawings that meet the requirements of this form.

The diagram **MUST** include:

- You must use a **solid, contiguous red line** to outline the outer perimeter of your premises with no breaks or separations.
 - The red outline is required to follow a physical barrier (wall, fence and even across doorways).
 - There should be no red lines within the perimeter
- Each area should be clearly labeled in any color other than red where alcohol is:
 - Stored
 - Served/Sold
 - Manufactured
 - Consumed
- All diagrams must include:
 - Dimensions (AMCO does not accept diagrams drawn to scale)
 - Cross streets
 - Points of reference, such as a compass rose indicating True North
 - All entrances, exits, walls, bars, and fixtures
- If your premises include multiple floors, please include a separate diagram of each floor.
 - You must identify the stairs between each floor, and each hallway/corridor that leads to each set of stairs.
- If your premises includes multiple floors, please include a separate diagram of each floor. You must identify the stairs between each floor, and each hallway/corridor that leads to each set of stairs.
- If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.
- Any license applications that include outdoor space** are required to submit a security plan that includes information about the barriers, practices, and personnel that are to be used to ensure that alcohol is not introduced or removed from the permitted premises and to prevent the access of alcohol by a minor during the permitted event. A security plan may be requested for other proposed locations on a case-by-case basis.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	AVO Hospitality, LLC	License Number:	252			
License Type:	Beverage Dispensary					
Doing Business As:	The Cabin					
Premises Address:	901 Old Steese Hwy					
City:	Fairbanks	State:	AK	ZIP:	99701	



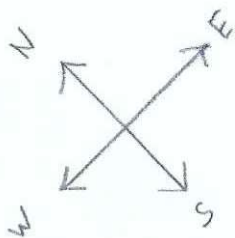
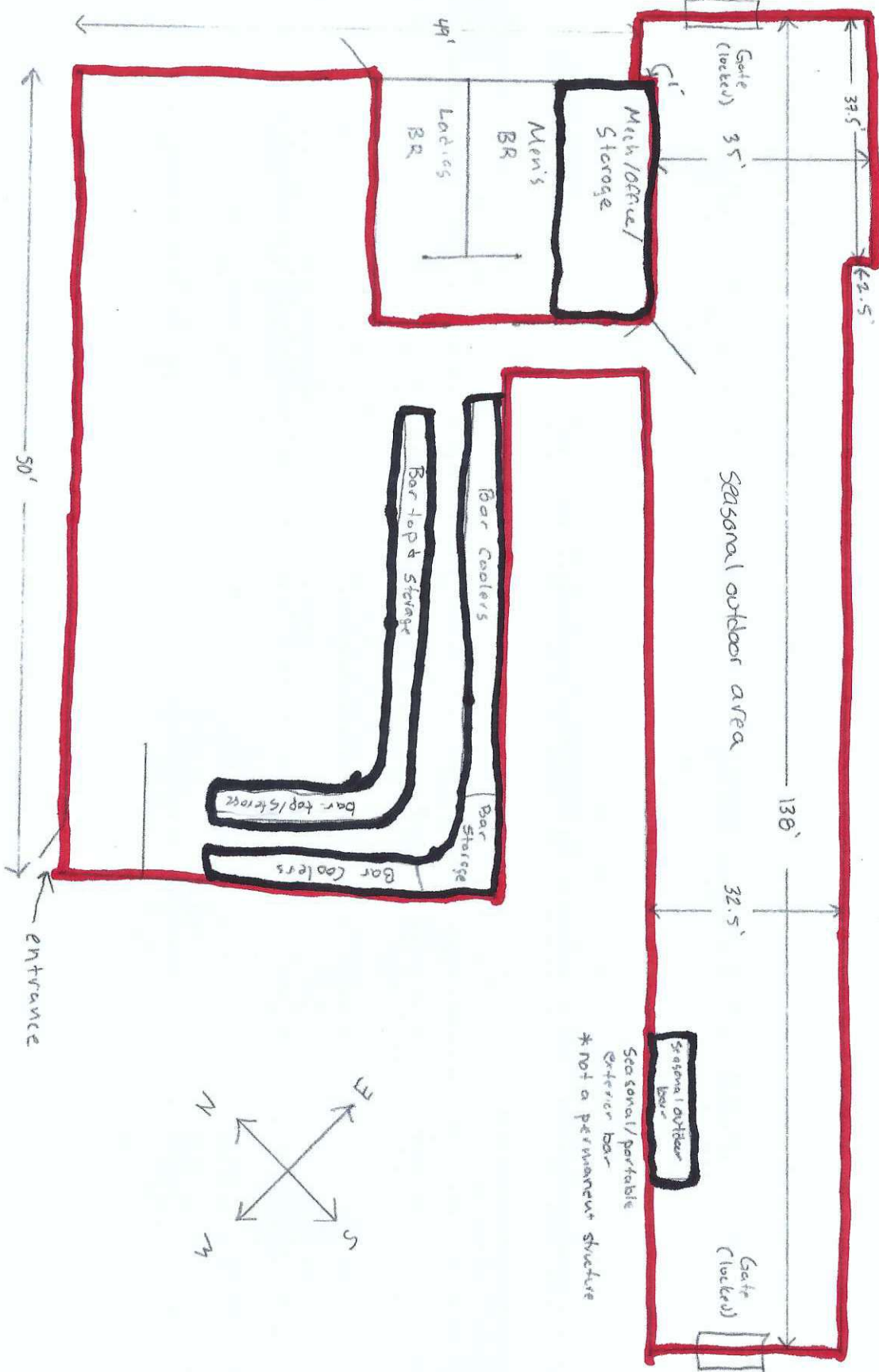
Alaska Alcoholic Beverage Control Board

Form AB-02: Premises Diagram

Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. See above for detailed instructions.

← Steese Expressway →



← Trainer Gate Rd →

← Old Steese Hwy →

* Not to scale

The Cabin

Seasonal Outdoor Area Security Plan

Customers are all carded prior to the purchase of alcoholic beverages, and minors will not be allowed to enter the premise. Staff will monitor the outdoor premise to ensure that the attempt of any adult to pass any sort of beverage over the fence will lead to the appropriate authorities being notified, and the patron being escorted out of the premise and prosecuted to the fullest extent of the law. These rules, along with all the mandated signs will be posted outside the entrance to our establishment. They will be clearly visible to any customer prior to being able to place any order for food, drinks or otherwise. The entire service area will be clearly marked by a 6-foot metal fence. All our servers are TAP certified and will monitor the service area at all times. Besides emergency exit gates along the fence, all patrons will have to enter the outdoor area via the front door, requiring them to walk through the interior of our premise, where we'll have additional staff monitoring the patrons.

The outside deck will operate the summer months typically between May and September weather permitting. Again, no minor will be permitted entrance and all customers will be carded when entering.




800 Cushman Street
Fairbanks, AK 99701

Telephone (907)459-6702
Fax (907)459-6710

MEMORANDUM

TO: Mayor Pruhs and City Council Members

FROM: D. Danyielle Snider, MMC, City Clerk 

SUBJECT: Application for Alcohol License Transfer of Ownership

DATE: June 4, 2025

An application has been received by the State Alcohol and Marijuana Control Office (AMCO) for transfer of ownership for the following alcohol license:

Type/Lic.: Restaurant/Eating Place, Lic. #4831
DBA: **Irashai Japanese Restaurant**
To Owner: JNJ JJ, LLC
From Owner: 2GIRO, Inc.
Location: 419 Merhar Avenue, Suite B, Fairbanks

Corp/LLC Agent:	Address	Phone	Date/State of Incorporation	Good standing?
JNJ JJ, LLC Han Choe	929 E 81st Avenue, Ste. 108 Anchorage, AK 99518	907-344-0025	07/14/24 – AK	Yes

Member/Officer/Director:	Address	Phone	Title/Shares (%)
Jae Kim	121 Chief Evan Drive Fairbanks, AK 99709	704-451-9742	Member – 50%
Jimmy Lee	121 Chief Evan Drive Fairbanks, AK 99709	704-451-9742	Member – 50%

Pursuant to FGC Sec. 14-178, the Council must determine whether to protest the alcohol license action after holding a public hearing. The City's 60-day response deadline to AMCO is July 11, 2025.

There are no department-recommended protests for this alcohol license transfer application.



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

This transfer license application form is required for all individuals or entities seeking to apply for the transfer of ownership and/or location of an existing liquor license. Applicants should review **Title 04 of Alaska Statutes** and **Chapter 305 of the Alaska Administrative Code**. All fields of this form must be completed, per AS 04.11.260, AS 04.11.280, AS 04.11.290, 3 AAC 305.045 and 3 AAC 305.060.

This form must be completed and submitted to AMCO's Anchorage office, along with all other required forms and documents before any license application will be considered complete.

Section 1 – Transferor Information

Enter information for the **current** licensee and licensed establishment.

Licensee:	2GIRO, Inc.	License #:	4831		
License Type:	Restaurant/Eating Place	Statutory Reference:			
Doing Business As:	Irashai Japanese Restaurant				
Premises Address:	419 Merhar Ave. Ste. B				
City:	Fairbanks	State:	AK	ZIP:	99701
Local Governing Body/Bodies:	Fairbanks North Star Borough				

Transfer Type:

- ☒ Regular transfer
- ☐ Transfer with security interest
- ☐ Involuntary retransfer
- ☐ Controlling interest transfer
- ☐ Location transfer

OFFICE USE ONLY			
Complete Date:		Transaction #:	
Board Meeting Date:		License Years:	
Issue Date:		Examiner:	

ALASKA ALCOHOL & MARIJUANA CONTROL OFFICE
ANCHORAGE, ALASKA



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 2 – Transferee Information

Enter information for the *new* applicant and/or location seeking to be licensed.

Licensee:	JNJ JJ, LLC				
Doing Business As:	Irashai Japanese Restaurant				
Premises Address:	419 Merhar Ave., Ste B				
City:	Fairbanks	State:	AK	ZIP:	99701
Community Council, (if applicable):					

Mailing Address:	419 Merhar Ave. Ste. B				
City:	Fairbanks	State:	AK	ZIP:	99701
Email:	486486hagi@gmail.com	Phone:	704-451-9742		

Designated Licensee:	Jae Kim			
Contact Phone:	704-451-9742	Business Phone:	704-451-9742	
Contact Email:	486486hagi@gmail.com			

Seasonal License? Yes ☐ No ☒ If "Yes", write your six-month operating period: _____

Section 3 – Premises Information

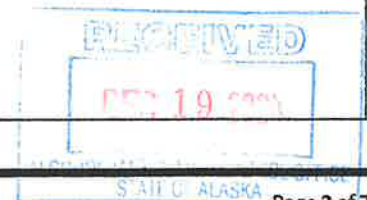
Premises to be licensed is:

☐ an existing facility ☐ a new building ☐ a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer (Must be in feet).

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer (Must be in feet.)





Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application**Section 4 – Sole Proprietor Ownership Information**

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 5.

If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	
Email:		Phone:			

This individual is an: ☐ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	
Email:		Phone:			

Section 5 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 6.

If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the application shall be executed by an authorized officer of the Corporation. Information must be completed below for each **stockholder who owns 10% or more** of the stock in the corporation, and for each **president, vice-president, secretary, and managing officer**.
- If the applicant is a limited liability organization, whether manager managed or member managed, the following information must be completed for each **member with an ownership interest of 10% or more** and for each **manager regardless of ownership share**.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each **partner with an interest of 10% or more**, and for each **general partner**.
- For any entity, identify all affiliates for your organization as defined at 3 AAC 305.950.

Entity Official:	Jae Kim				
Title(s):	Member	Phone:	704-451-9742	% Owned:	50
Address:	121 Chief Evan Dr.				
City:	Fairbanks	State:	AK	ZIP:	99709
Email:	486486hagi@gmail.com	Phone:	704-451-9742		



Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Entity Official:	Jimmy Lee				
Title(s):	Member	Phone:	704-451-9742	% Owned:	50
Address:	121 Chief Evan Dr.				
City:	Fairbanks	State:	AK	ZIP:	99709
Email:	486486hagi@gmail.com	Phone:	704-451-9742		

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	
Email:		Phone:			

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	
Email:		Phone:			

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC). The registered agent is either an individual resident of the state or domestic corporation authorized to transact business in the state and whose business office is the same as the registered office.

CBPL Entity #:	10277667	AK Formed Date:	7/14/24	Home State:	AK
Registered Agent:	Han Choe	Agent's Phone:	907-344-0025		
Agent's Mailing Address:	929 E 81st Ave. Ste. 108				
City:	Anchorage	State:	AK	ZIP:	99518
Email:	hchoe6343@gci.net	Phone:	907-344-0025		

Residency of Agent:

Yes No

Does your registered agent satisfy the requirement of AS 04.11.430?





Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 6 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses:

Yes No

Does any representative or owner named as a transferee in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

☐☒

If “Yes”, disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

Section 7 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☒☐

If “Yes”, disclose the name of the individual and the reason for this authorization:

The Law Offices of Ernouf & Coffey, P.C. is assisting with this application process.





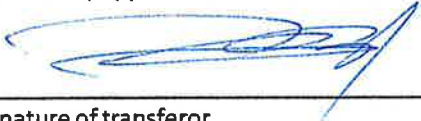
Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 8 – Transferor Certifications

Additional copies of this page may be attached, as needed, for the controlling interest of the current licensee to be represented.

I declare under penalty of perjury that the undersigned represents a **controlling interest** of the current licensee. I additionally certify that I, as the current licensee (either the sole proprietor or the controlling interest of the currently licensed entity) have examined this application, approve of the transfer of this license, and find the information on this application to be true, correct, and complete.

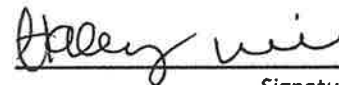


Signature of transferor

Alex June

Printed name of transferor

Subscribed and sworn to before me this 18 day of November, 2024.



Signature of Notary Public

Signature of Notary Public

Notary Public in and for the State of Alaska.

My commission expires Jan 10, 2028



Signature of transferor

Signature of transferor

JAGHAK KIM

Printed name of transferor

Subscribed and sworn to before me this 18 day of November, 2024.



Signature of Notary Public

Signature of Notary Public

Notary Public in and for the State of Alaska.

My commission expires: Jan 10, 2028





Alaska Alcoholic Beverage Control Board

Form AB-01: Transfer License Application

Section 9 – Transferee Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

KH
JL

I certify that all proposed licensees have been listed with the Division of Corporations.

KH
JL

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

KH
JL

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 305.700.

KH
JL

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

KH
JL

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

KH
JL

I certify that I and any individual identified in the business entity ownership section of this application, has, or will read AS 04 and its implementing regulations.

KH
JL

Signature of transferee

Printed name

Jimmy Lee, JAC-HAK KIM

Signature of Notary Public

Briana Ashton Notary Public in and for the State of Alaska

My commission expires: 07/02/2028



"Official Seal"
Notary Public
Briana Ashton
State of Alaska

Commission #240702016 Expires: 07/02/2028

Subscribed and sworn to before me this 14 day of December, 2024





Document reference ID : 5581

Licensing Application Summary

Transfer of Ownership

License ID:	4831
Application ID:	5581
Applicant Name:	Jnj Jj, Llc
License Type applied for:	Restaurant Eating Place License (REPL) (AS 04.09.210)
Application Status:	In Review
Application Submitted On:	05/13/2025 11:26 AM AKDT

Entity Information

Business Structure:	Limited liability company
FEIN/SSN Number:	<div></div>
Member Managed or Manager Managed:	Member Managed
Alaska Entity Number (CBPL):	10277667
Alaska Entity Formed Date:	07/14/2024
Home State:	AK

Entity Contact Information

Entity Address:	419 Merhar Ave, STE B, Fairbanks, AK, 99701, USA
-----------------	--

Initial Application Information

Authority Type: I am authorized user by the designated licensee with binding authority

Legal First Name: Jae

Legal Last Name: Kim

Email Address: 486486hagi@gmail.com

Phone Number: 704-451-9742

Additional Authorized Users

Legal Name	Relation with Applicant
Law Office of Ernouf & Coffey	Legal Counsel

Registered Agent Information

Name	Han Choe
Agent's Phone Number	907-344-0025
Agent's Email	hchoe6343@gci.net
Address	929 E 81st Ave, STE 108, Anchorage, AK, 99518-3155, USA
The registered agent is either an individual resident of the state or a domestic corporation authorized to transact business in the state and whose business office is the same as the registered office?	Yes

Ownership / Principal Party Details

Principal Parent Entity	Principal Party	Role	%Ownership
Jnj Jj, Llc	Jae Kim	Member	50
Jnj Jj, Llc	Jimmy Lee	Member	50

Premises Address

Address:	419 Merhar Ave, Ste B, Fairbanks, AK, 99701, USA
Does the proposed site include a valid street address?	Yes

Basic Business information

Business/Trade Name:	Irashai Japanese Restaurant
What is your primary business at this location?	Restaurant

Premises Contact Details

Contact Person Name	Jae Kim
Business Phone Number	704-451-9742
Email Address	486486hagi@gmail.com

Local Government and Community Council Details

City/Municipality	Fairbanks (City of)
Borough	Fairbanks North Star Borough

Property Ownership

Do you, the applicant, own the land, building, and/or warehouse at this proposed licensed location?	No
Property Utilization Status	An Existing Facility
Are you operating under?	Lease Sublease
Add Copy of Lease\Sublease document	Transfer App. 5581 POPPP.pdf

Premises Diagram

Will the license or permit embrace the entire premises address? Yes

Premises Diagram

- [Complete Premises Diagram App. 5581.pdf](#)

Restaurant Detail

Dining after standard closing hours: AS 04.16.010(c) Yes

Dining by persons 16 – 20 years of age: AS 04.16.049(a)(2) Yes

Dining by persons under the age of 16 years, accompanied by a person over the age of 21: AS 04.16.049(a)(3) Yes

Employment for any persons under 21 years of age: AS 04.16.049(c) No

List where within the premises minors are anticipated to have access in the course of either dining or employment. (Example: Minors will only be allowed in the dining area. OR Minors will only be employed and present in the Kitchen.)

From paper transfer app: Minor customers will only be permitted in the dining area, and restrooms. We don't employ minor employees.

Describe the policies, practices and procedures that will be in place to ensure that minors do not gain access to alcohol while dining or employed at your premises.

From paper transfer app: Storage: All alcohol will be locked in secure storage. This will only be accessible by the restaurant owners, general manager and bar tender. Each of these individuals will be at least 21 years old and will hold on their persons a current TAP or eTIP card verifying that they have been trained to control the distribution and service of alcoholic beverages in Alaska.

Access/Service: There will be no alcohol sales or delivery outside the building walls. Dining guests must walk in and out the same door, which controls the transfer of alcohol. An owner or manager is always on site and monitors the consumption of alcohol.

Is an owner, manager, or assistant manager who is 21 years of age or older always present on the premises during business hours? Yes

Food Service Permit

Is your license located in Municipality of Anchorage? No

Do you have Approved food service permit for this premises? Yes

Copy of the current food service permit for this premises OR the plan review approval.

[Food establishment permit 24 + 25.pdf](#)

Entertainment & Service

Are any forms of entertainment offered or available within the licensed business or within the proposed licensed premises? Yes

Describe the entertainment offered or available and the hours in which the entertainment may occur:

Unknown. Paper application does not ask this question.

Food and beverage service offered or anticipated is: Table Service

Restaurant Declaration

Please upload the finalized or expected Food and Alcohol Menu. [RE&Menu.pdf](#)

There are tables or counters at my establishment for consuming food in a dining area on the premises. I have included with this form a menu, or an expected menu, listing the meals to be offered to patrons.

This menu includes entrées that are regularly sold and prepared by the licensee at the licensed premises.

I certify that the license for which I am requesting designation is either a Beverage Dispensary, Beverage Dispensary Tourism, Club, Sporting Activity or Event License, Outdoor Recreation Lodge, Golf Course, Destination Resort, OR Restaurant or Eating Place, Seasonal REPL Tourism License.

Hours Of Operation

Sunday	12:00 PM - 09:00 PM
Monday	11:00 AM - 09:00 PM
Tuesday	Close

Wednesday	11:00 AM - 09:00 PM
Thursday	11:00 AM - 09:00 PM
Friday	11:00 AM - 09:00 PM
Saturday	11:00 AM - 09:00 PM

Financial Interest

I hereby certify that no person other than a proposed licensee listed on the liquor license application has a direct or indirect financial interest, as defined in AS 04.11.450(f) in the business for which a liquor license is being applied for.

I hereby certify that any ownership change shall be reported to the board as required under AS 04.11.040, AS 04.11.045, AS 04.11.050, and AS 04.11.055.

Public Notice Posting Attestation and Publishers Affidavit

Have you posted your application at both required locations for ten consecutive days?	Yes
What was the other conspicuous location of your post? (Please include the full address)	From paper app: Fred Meyer 930 Old Steese Hwy. Fbks.
What was the first day you posted your application?	01/20/2024

I attest that I have met the public posting notice requirement set forth under AS 04.11.310 by posting a copy of my application for the 10-day period at the location of the proposed licensed premises and at another conspicuous location in the area of the proposed premises as listed in this application.

I hereby attest that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

Attestations

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 305.700.

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

I certify that all proposed licensees have been listed with Division of Corporation, Business, and Professional Licensing.

I certify that I and any individual identified in the business entity ownership section of this application, has or will read AS 04 and its implementing regulations.

I certify I have provided a menu of a variety of types of food appropriate for meals that are prepared on the licensed premises.

I certify that non-employees under 21 years of age will not enter and remain on the licensed premises except for the purposes of dining only.

I certify that the sale and service of food and alcoholic beverages and any other business on the licensed premises is under the sole control of the licensee.

I certify the licensed premises is a bona fide restaurant as defined in AS 04.21.080(b).

I certify there is supervision on the licensed premises adequate to reasonably ensure that a person under 21 years of age will not gain access to alcoholic beverages.

Signature

Electronic Signature not collected; application submitted based on paper form.

Payment Info

Payment Type : Check

Check Number: 100994073

Payment Date: 05/13/2025 11:26 AM AKDT

Documents

#	File Name	Type	Added On
1	Transfer App. 5581 POPPP.pdf	License Lease\Sublease document	05/13/2025 11:07 AM AKDT
2	Complete Premises Diagram App. 5581.pdf	License Location Diagram Document	05/13/2025 11:10 AM AKDT
3	Food establishment permit 24 + 25.pdf	LicenseRestaurantDetailFoodServicePermitDocument	05/13/2025 11:16 AM AKDT
4	RE&Menu.pdf	LicenseRestaurantDeclarationFoodAlcoMenuDocument	05/13/2025 11:18 AM AKDT
5	AB-01.pdf	Signed Creditors Affidavit	05/13/2025 11:21 AM AKDT
6	AB-07 + Publishers Affidavit.pdf	Publishers Affidavit	05/13/2025 11:24 AM AKDT
7	AB-01.pdf	License Paper Form Application Document	05/13/2025 11:24 AM AKDT
8	AB-01.pdf	Transferee and Transferor Certifications Form	05/13/2025 11:24 AM AKDT

Introduced by: Mayor David Pruhs
Councilmember Sprinkle
Councilmember Ringstad
Councilmember Therrien
Councilmember Marney
Councilmember Tidwell
Councilmember Cleworth
Introduced: June 24, 2024

ORDINANCE NO. 6283, AS AMENDED

AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE BY ENACTING SECTION 10-207 TO REQUIRE THAT VACANT BUILDINGS BE SECURED AND REGISTERED AND ESTABLISHING FINES FOR VIOLATIONS OF THESE REQUIREMENTS

WHEREAS, vacant buildings pose threats to public safety by attracting criminal activities and creating an increased fire risk; and

WHEREAS, vacant buildings often contribute to a blight on the community that lowers the value of nearby properties; and

WHEREAS, many of the vacant building property owners do not live in Fairbanks and are difficult to locate and contact, which delays securing, cleaning, or abatement of the property; and

WHEREAS, several communities have found that a vacant property registry is a useful tool that encourages owners to secure and maintain their properties.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. Fairbanks General Code Chapter 10, Article VII Code for the Abatement of Dangerous Buildings is hereby amended to add new Section 10-207 Vacant buildings, as follows:

Sec. 10-207. - Vacant buildings.

(a) *Vacant building definition:* A vacant building is a structure designed for residential or commercial use that has not been lawfully used for residential or commercial purposes for 180 days.

The vacant building designation does not apply to:

1. Vacation properties;
2. Structures used on a seasonal basis;
3. Buildings that have been continuously offered in good faith for sale for less than 365 days; and

4. Buildings with an active building permit from the City of Fairbanks if the permitted work is completed within 365 days of the initial permit date.
- (b) *Duty to secure*: Vacant buildings must be sufficiently secured to prevent ingress and egress. Vacant buildings must have prominently visible “No Trespassing” signs at each secured exterior door. Vacant building owners are responsible for routine inspections to ensure the building remains secure and to prevent unauthorized access.
- (c) *Duty to Register*: A vacant building must be registered with the City of Fairbanks Building Department within 30 days of meeting the vacant building threshold established in Sec. 10-207 (a). The vacant building registry will be maintained by the Building Department. Information on the registry is confidential and not intended for public release. Registering the building does not remove the owner(s)’ duty to secure. **The property owner may grant the Fairbanks Police Department (FPD) access to the building for the duration of the vacancy and allow the Police to trespass unauthorized people on the property owner’s behalf. Granting the FPD access, does not remove the owner(s)’ duty to secure or make the FPD liable for damages that occur at the property.** The building owner(s) may apply to the Building Department for removal from the registry when the building is no longer vacant.

At a minimum, the registration will consist of the following information:

1. Vacant building address;
2. Owner(s)’ full name;
3. Owner(s)’ contact information; and
4. Period of time the building is expected to remain vacant; **and**
- 5. Option to grant FPD access to property.**

The owner of the vacant building shall pay an annual registration fee as follows:

1. **No cost** \$100 for the first year;
2. \$250 for the second year; and
3. \$500 for every subsequent year.

- (d) *Remedies*: Property owners are responsible for registering and securing vacant buildings. **If the City identifies a vacant property that has not been registered, the City will notify the owner of the property by posting a notice of the violation in a conspicuous location on the property and providing the notice to the owner by hand delivery, mail, or electronically. The property owner will have 30 days to register the property. After 30 days,** Owners failing to register vacant buildings will be charged \$10 per day. Owners failing to adequately secure vacant buildings within ten business days of registration or notice of violation for not securing a vacant building will accrue civil penalties in the amount of \$300 per business day. After 30 days the City may secure the vacant building at the owners’ expense. The City Council may place a lien on a property for any unpaid civil penalties and/or expenses

resulting from securing the vacant building.

(e) The building owner(s) may appeal any decision regarding this section of code to the mayor or mayor's designee. The property owner may further appeal any decision regarding this section of code to the City Council.

(f) The mayor or mayor's designee may waive any fees or fines associated with this section of code.

SECTION 2. The effective date of this ordinance is six days after adoption.

David Pruhs, Mayor

AYES:

NAYS:

ABSENT:

ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6283

Abbreviated Title: ORDINANCE VACANT BUILDINGS REGISTRATION AND FINES

Department(s): GENERAL

Does the adoption of this ordinance or resolution authorize:

- 1) additional costs beyond the current adopted budget? Yes _____ No x
- 2) additional support or maintenance costs? Yes _____ No x
If yes, what is the estimate? see below
- 3) additional positions beyond the current adopted budget? Yes _____ No x
If yes, how many positions? _____
If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	TOTAL
TOTAL	\$ -

FUNDING SOURCE:	TOTAL
TOTAL	\$ -

The property owner of a vacant building will be required to pay an annual fee of \$250 for the second year and \$500 for every subsequent year. A property owner that fails to register may be subject to fines in the amount of \$10 per day for an annual total of \$3,350. A property owner that fails to secure the property may be subject to civil penalties in the amount of \$300 per business day for a 30-day total of \$6,600.

Reviewed by Finance Department: Initial mb Date 6/5/2025

Introduced by: Mayor David Pruhs
Councilmember Sprinkle
Councilmember Ringstad
Councilmember Therrien
Introduced: June 24, 2024

ORDINANCE NO. 6285, AS AMENDED

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SECTION
74-36 ECONOMIC DEVELOPMENT PROPERTY TAX
~~REBATE~~EXEMPTION OR DEFERRAL AND ENACTING SECTION 74-37
TAX INCENTIVE FOR PROPERTY DEVELOPMENT, REDEVELOPMENT,
OR RENOVATION**

WHEREAS, the City of Fairbanks has economic development authorities; and

WHEREAS, residential and commercial development drives local economic revitalization; and

WHEREAS, state law authorizes a tax rebate~~exemption or deferral~~ for certain economic development property; and

WHEREAS, temporary relief from property taxes can be an effective incentive for new construction; and

WHEREAS, the Fairbanks area has experienced a housing shortage, impacting the ability of residents to find affordable, efficient housing in the community; and

WHEREAS, vacant, abandoned, and/or undeveloped lots are of little economic value, often negatively affect proximate property values, and can be a source of blight; and

WHEREAS, new, quality residential and commercial construction significantly contributes to the economy, often positively affects proximate property values, and usually improves local aesthetics; and

WHEREAS, it is the desire of the Fairbanks City Council to encourage residential and commercial development; and

WHEREAS, the Fairbanks City Council has the authority to reimburse citizens ~~for~~ freeze the City property taxes to encourage development.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. FGC Sec. 74-36, Economic development property tax rebate~~exemption or deferral~~, is hereby amended as follows [new text in bold/underline font; deleted text in strikethrough font]:

Sec. 74-36. - Economic development property tax ~~rebate~~exemption or deferral.

- (a) The council may grant a partial or total ~~rebate~~exemption and/or deferral for economic development property only if the granting of such ~~rebate~~exemption and/or deferral will provide economic benefit to the city, and
- (1) The ~~rebate~~exemption and/or deferral will provide measurable public benefits commensurate with the level of incentive granted;
 - (2) The property owner is in compliance with all state and local tax obligations;
 - (3) The location of the trade, industry, or business is compatible with **zoning requirements** ~~land use and development plans of the borough;~~ and
 - (4) The ~~rebate~~exemption and/or deferral is necessary to allow adequate time for improvements to be completed and revenue to be generated by the property.
- (b) Economic development property means real property that:
- (1) Has not previously been taxed as real or personal property by the city; however, improvements on properties may be partially or wholly tax exempted or deferred under this section.
 - (2) Is used in trade or city business in a way that:
 - a. creates employment in the city directly related to the use of the property that does not supplant jobs in another similar industry; or
 - b. generates sales outside of the city of goods or services produced in the city; or
 - c. materially reduces the importation of goods or services from outside the city.
 - (3) Enables a significant capital investment in physical infrastructure that:**
 - a. expands the tax base of the City; and**
 - b. will generate property tax after the ~~rebate~~exemption/deferment expires.**
 - (34)** Has not been used in the same trade or business in another city for at least six months before the application for ~~a rebate~~deferral or exemption is filed; this limitation does not apply if the property was used in the same trade or business in an area that has been annexed to the city within six months before the application for ~~a rebate~~deferral or exemption is filed; this subsection does not apply to inventories.

- (c) An ordinance by the Fairbanks City Council must precede any action to authorize a tax ~~rebate exemption or deferral~~ under this section.

SECTION 2. FGC Chapter 74, Article II, Property Tax, is amended to add new Section 74-37, Tax incentive for property development, redevelopment, or renovation, as follows:

Sec. 74-37. - Tax incentive for property development, redevelopment, or renovation.

- (a) As permitted by state law, a property tax ~~rebate exemption~~ may be approved for the development, redevelopment, or renovation of a property within city limits that results in an increased property tax assessment. The ~~property owner assessed value attributable to the new development, redevelopment, or renovation of a property~~ may be granted a reimbursement of taxes **for the assessed value attributable to the new development, redevelopment, or renovation of a property** for a maximum of five years based on the total construction costs confirmed on the permit(s) from the Building Department as follows:

- (1) Construction costs totaling \$1,000,000 or more may receive a **rebate for five years**~~five-year exemption~~.
 - (2) Construction costs totaling between \$50,000 to \$999,999 may receive a **rebate for two years**~~two-year exemption~~.
 - (3) Construction costs totaling less than \$50,000 are not eligible for a tax ~~rebate exemption~~ under this program.
- (b) The property owner must apply for the tax reimbursement through the Building Department during the permitting process. Property owners with projects requiring multiple permits will add construction costs from each permit to determine total construction costs.
- (c) The Mayor or mayor's designee may approve or deny the application. Following the final inspection, the property owner and Building Department will confirm the total construction costs for the application. The Building Official will recommend approval or denial of the application based on total construction costs and resulting property improvements to the Mayor or mayor's designee. Approval of the application cannot occur prior to the final inspection from the Building Department. Property owners may appeal any decision made by the Mayor or mayor's designee to the City Council.

(d) The rebate is not transferrable with the sale of the property.

SECTION 3. The effective date of this ordinance is five days after adoption.

SECTION 4. The rebate program will sunset on December 31, 2025 unless extended by City Council resolution.

David Pruhs, Mayor

AYES:

NAYS:

ABSENT:

ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6285

Abbreviated Title: ECONOMIC DEVELOPMENT PROPERTY TAX REBATE

Department(s): _____

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	TOTAL
TOTAL	\$ -

FUNDING SOURCE:	TOTAL
GENERAL FUND [TAX REBATE]	
TOTAL	\$ -

Based on the current mill levy of 5.914, the rebate for a project with an assessed property valuation of \$50,000 is \$295.70 for a two-year total of \$591.40 and \$1,000,000 is \$5,914.00 for a five-year total of \$29,570.00.

Reviewed by Finance Department:

Initial mb

Date 8/20/2024

Proposed Substitute Introduced by:
Councilmember Sprinkle
Councilmember Ringstad
Councilmember Therrien

Original Ordinance Introduced: June 24, 2024
Proposed Substitution Introduced: June 9, 2025

ORDINANCE NO. 6285, AS AMENDED
[PROPOSED SUBSTITUTE]

**~~AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SECTION~~
~~74-36 ECONOMIC DEVELOPMENT PROPERTY TAX~~
~~REBATE EXEMPTION OR DEFERRAL AND ENACTING SECTION 74-37~~
~~TAX INCENTIVE FOR PROPERTY DEVELOPMENT, REDEVELOPMENT,~~
~~OR RENOVATION~~ **CREATING A PROPERTY TAX REBATE PROGRAM**
TO ENCOURAGE REVITALIZATION AND ECONOMIC DEVELOPMENT**

WHEREAS, the City of Fairbanks has economic development authorities **powers**, **broadly defined at AS 29.71.800(9)**; and

~~**WHEREAS**, residential and commercial development drives local economic revitalization; and~~

WHEREAS, State law **at AS 29.45.050(m)** authorizes a **municipality to offer a** tax **rebate exemption or deferral** for certain economic development property; and

~~**WHEREAS**, temporary relief from property taxes can be an effective incentive for new construction; and~~

WHEREAS, **Ordinance 5475, adopted by the Fairbanks City Council in April 2002, recognized that temporary relief from property taxes can be an effective incentive for economic development; and**

WHEREAS, the Fairbanks area has experienced a housing shortage, impacting the ability of residents to find affordable, ~~efficient~~ housing in the community; and

WHEREAS, vacant, abandoned, and/or undeveloped lots properties are of little economic value; and often negatively affect proximate property values, ~~and can be a source of blight; and~~

WHEREAS, new, quality residential and commercial construction significantly contributes to the economy **and** often positively affects proximate property values, ~~and usually improves local aesthetics; and~~

WHEREAS, it is the ~~desire~~ of the Fairbanks City Council **seeks** to encourage residential and commercial development **leading to broad-based community economic development**; and

~~WHEREAS, the Fairbanks City Council has the authority to reimburse citizens for freeze the City property taxes to encourage development.~~

WHEREAS, if adopted, this ordinance can be repealed through voter referendum as provided for in Article XII of the Charter of the City of Fairbanks.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1: ~~FGC Sec. 74-36, Economic development property tax rebateexemption or deferral, is hereby amended as follows [new text in bold/underline font; deleted text in strikethrough font; previous version's new text that has not been adopted in this substitute will appear as bold/underline and in strikethrough; previous version's deleted text that remains deleted in this proposed substitute appears in double strikethrough font]:~~

Sec. 74-36. -- Economic development property tax rebateexemption or deferral.

~~(a) The council may grant a partial or total rebateexemption and/or deferral for economic development property only if the granting of such rebateexemption and/or deferral will provide economic benefit to the city, and~~

~~(1) The rebateexemption and/or deferral will provide measurable public benefits commensurate with the level of incentive granted;~~

~~(2) The property owner is in compliance with all state and local tax obligations;~~

~~(3) The location of the trade, industry, or business is compatible with zoning requirements land use and development plans of the borough; and~~

~~(4) The rebateexemption and/or deferral is necessary to allow adequate time for improvements to be completed and revenue to be generated by the property.~~

~~(b) Economic development property means real property that:~~

~~(1) Has not previously been taxed as real or personal property by the city; however, improvements on properties may be partially or wholly tax exempted or deferred under this section.~~

~~(2) Is used in trade or city business in a way that:~~

~~a. creates employment in the city directly related to the use of the property that does not supplant jobs in another similar industry; or~~

~~b. generates sales outside of the city of goods or services produced in the city; or~~

- c. materially reduces the importation of goods or services from outside the city.

(3) Enables a significant capital investment in physical infrastructure that:

a. expands the tax base of the City; and

b. will generate property tax after the rebatexemption/deferment expires.

- ~~(34)~~ Has not been used in the same trade or business in another city for at least six months before the application for **a rebated**deferral or exemption is filed; this limitation does not apply if the property was used in the same trade or business in an area that has been annexed to the city within six months before the application for **a rebated**deferral or exemption is filed; this subsection does not apply to inventories.

- ~~(c) An ordinance by the Fairbanks City Council must precede any action to authorize a tax **rebate**exemption or deferral under this section.~~

SECTION 2. FGC Chapter 74, Article II, Property Tax, is amended to add new Section 74-37, Tax incentive for property development, redevelopment, or renovation, as follows:

Sec. 74-37. - Tax incentive for property development, redevelopment, or renovation.

- (a) **A new property tax rebate program to encourage economic development is hereby created.** As permitted by state law, a property tax **rebate**exemption may be approved for the development, redevelopment, or renovation of a property within city limits that results in an increased property tax assessment.

- (b) The A property owner ~~assessed value attributable to the new development, redevelopment, or renovation of a property~~ may be granted a reimbursement **rebate** of taxes for the assessed value attributable to the new development, redevelopment, or renovation of a property for a maximum of five years based on the total construction costs confirmed on the permit(s) from the Building Department as follows:

- (1) Construction costs totaling \$1,000,000 or more may receive a rebate for five years~~five year exemption~~.
- (2) **Construction costs totaling between \$750,000 to \$999,999 may receive a rebate for four years.**
- (3) **Construction costs totaling between \$500,000 to \$749,999 may receive a rebate for three years.**

- (4) **Construction costs totaling between \$250,000 ~~\$50,000~~ to \$499,999 ~~\$999,999~~ may receive a rebate for two years** ~~two-year exemption~~.
- (5) **Construction costs totaling between \$50,000 to \$249,999 may receive a rebate for one year.**
- (6) Construction costs totaling less than \$50,000 are not eligible for a tax rebate ~~exemption~~ under this program.
- (c) The property owner must apply for the tax **rebate reimbursement** through the Building Department during the permitting process. Property owners with projects requiring multiple permits will add construction costs from each permit to determine total construction costs.
- (d) ~~The mayor or mayor's designee may approve or deny the application.~~ **Approval of the application cannot occur prior to the final inspection from the Building Department.** Following the final inspection, the property owner and Building Department will confirm the total construction costs for the application. ~~The Building Official will recommend approval or denial of the application based on total construction costs and resulting property improvements to the Mayor or mayor's designee.~~ **Based on total construction costs and resulting property improvements, the Building Official will recommend approval or denial of the application to the mayor or mayor's designee.** ~~Approval of the application cannot occur prior to the final inspection from the Building Department.~~ **The mayor or mayor's designee may approve or deny the application.** Property owners may appeal any decision made by the mayor or mayor's designee to the City Council.
- (e) The **property tax** rebate **provided under this program** is not transferable with the sale of the property.

SECTION 2. Property owners using the tax rebate program to develop residential units may have fees associated with residential, mechanical, plumbing, and electrical building permits waived.

SECTION 3. The effective date of this ordinance is ~~five~~ **six** days after adoption.

SECTION 4. The rebate program will sunset on December 31, ~~2025~~ **2027**, unless extended by City Council resolution.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6285

Abbreviated Title: ECONOMIC DEVELOPMENT PROPERTY TAX REBATE

Department(s): _____

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	TOTAL
TOTAL	\$ -

FUNDING SOURCE:	TOTAL
GENERAL FUND [TAX REBATE]	
TOTAL	\$ -

Based on the current mill levy of 5.914, the rebate for a project with an assessed property valuation of \$50,000 is \$295.70 for a two-year total of \$591.40 and \$1,000,000 is \$5,914.00 for a five-year total of \$29,570.00.

Reviewed by Finance Department:

Initial mb

Date 8/20/2024

ORDINANCE NO. 6305

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE,
SECTION 70-162, TO ENSURE VISIBLE AND SAFE
TRAFFIC INTERSECTIONS AND AMENDING THE CITY SCHEDULE
OF FEES AND CHARGES FOR SERVICES**

WHEREAS, the City Engineer has jurisdiction over intersectional sight lines at traffic intersections within the city limits; and

WHEREAS, there is currently no fee in the City's Schedule of Fees and Charges for Services to charge property owners in violation of obscuring intersectional sight lines; and

WHEREAS, adding a fee to the City's Schedule of Fees and Charges for Services will help the City recover its costs to remove such obstructions and will help ensure visible and safe traffic intersections.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. Fairbanks General Code Chapter 70, Article IV Public Streets, Section 70-162 Regulation for planting in a public place is hereby amended, as follows [new text in **bold/underline** font; deleted text in ~~striketrough~~ font]:

Sec. 70-162. - Regulation for planting in or near a public place.

- (a) *Trimming, treating.* It shall be the duty of any person growing trees or plants that impact the public highway or right-of-way or who is responsible for trees or plants growing on property abutting ~~on~~ public places to:
 - (1) Trim trees or plants so as not to cause a hazard to the public, such as impacting intersection sight distance or obscuring traffic signs, or interfering with the proper public lighting or street lighting;
 - (2) To treat or remove any tree or plant which creates a nuisance or is a hazard to any public place by reason of being **damaged**, diseased or insect ridden.
- ~~(b) *Setback.*~~
 - ~~(1) *Street.* On a corner lot, trees, or plants within the sight triangular area, as determined by the city engineer, must be planted and maintained in such a manner as to not impact sight distance at intersections and compromise the safety of the traveling public. Trees and plants that impact sight distance at intersections and compromise the safety of the~~

~~traveling public by impacting sight distance or obscuring signs must be removed as directed by the city engineer.~~

~~(2) *Sidewalk.* No tree or plant may be planted in the green space between the sidewalk and the curb.~~

~~(b) The city engineer is authorized to direct the person who is responsible for trees or plants growing on property abutting on public places to trim, treat, or remove any tree or plant so as to comply with subsection (a). If the person responsible for such trees or plants fails to comply, the city engineer may arrange for the removal of such trees or plants. The cost of such trimming, treating, or removal will be charged to the person responsible, provided the person responsible fails to do so after having received notice from the city engineer. The cost of trimming, treating, or removing any tree or plant under this subsection will be set forth in the city schedule of fees and charges for services. The person, so directed, may appeal the city engineer's direction to the mayor within seven days of the issuance of the notice from the city engineer.~~

~~(c) For purposes of this section, a person is responsible for an trees and plants if they are the owner, manager, or occupant of the premises abutting the roadway or right-of-way.~~

~~(d) *Setback.*~~

~~(1) *Street.* On a corner lot, ~~trees, or plants~~ any obstruction blocking sight within the sight triangular area, as determined by the city engineer, is a hazard and must be ~~planted and maintained in such a manner as removed~~ to not impact interfere with sight distance at intersections and compromise the safety of the traveling public. Items including, but not limited to, trees, and plants, snow, large vehicles, construction materials, and debris that impact sight distance at intersections and compromise the safety of the traveling public by impacting sight distance or obscuring signs must be removed as directed by the city engineer.~~

~~(2) *Sidewalk.* No tree or plant may be planted in the green space between the sidewalk and the curb.~~

~~(3) The city engineer is authorized to direct the person who is responsible for any obstruction as described in this subsection to remove the obstruction. The person, so directed, may appeal the city engineer's direction to the mayor within seven days of the issuance of the notice from the city engineer.~~

~~(e) Unless the mayor directs otherwise, if the person responsible for a hazardous tree or plant or a hazardous obstruction, both described in this section, fails to comply after the city engineer has provided notice,~~

the city engineer may arrange for the remediation or removal of the hazard. The cost of such remediation or removal will be charged to the person responsible. The person responsible may appeal said charge to the mayor within 14 days after notice of the charge has been issued. The mayor may waive charges in whole or in part.

(f) The cost of remediating and removing hazards under this section will be set forth in the city schedule of fees and charges for services.

Section 2. The Engineering section of the *City Schedule of Fees and Charges for Services* is hereby amended according to Attachment A to this ordinance.

Section 3. The effective date of this ordinance is six days after adoption.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 6305

Abbreviated Title: ORDINANCE AMENDING FGC 70-162 OBSCURING INTERSECTIONS

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

EXPENDITURES:	2025+	TOTAL
SALARIES AND BENEFITS AND/OR CONTRACTUAL EXPENDITURES	\$ 5,000	\$ 5,000
TOTAL	\$ 5,000	\$ 5,000

FUNDING SOURCE:	2025+	TOTAL
GENERAL FUND [ENGINEERING FEES]	\$ 5,000	\$ 5,000
TOTAL	\$ 5,000	\$ 5,000

The City of Fairbanks had 5 to 6 violations in prior years of property owners obscuring intersectional sight lines. The estimated cost ranges from \$200 to \$1,000. This fiscal note estimates 5 incidents at \$1,000.

Reviewed by Finance Department:

Initial mb

Date 1/20/2025

City of Fairbanks Schedule of Fees and Charges for Services

As of Ordinance No. 6305 - Effective _____, 2025

Category	Code Sec.	Topic	Current Fee	Description
Engineering	70-161	Moving snow from private property onto street or sidewalk or failure to remove snow from sidewalk.	\$200.00 or actual cost, whichever is higher	Charges for services to owner or occupant in violation of Ordinance
	70-162(f)	Regulating planting in <u>or near</u> public places <u>or obstructing intersectional sight lines</u>	\$200.00 or actual cost, whichever is higher	Charges for services to owner, <u>manager</u> , or occupant in violation of Ordinance
		ROW PERMITS:		
		ROW Excavation (Major)	\$585 + \$0.35	\$585 + \$0.35 per LF for Trench Installations
		ROW Excavation (Minor)	\$410 + \$0.20	\$410 + \$0.20 per LF for Trench Installations
		Driveway Connection to City ROW	\$ 295.00	Permit; safety review; inspection before & after pour
		Sidewalk or Street Closure	\$ 175.00	Permit; ADA compliance
		ZONING SERVICES:		
		Replat, four or fewer lots	\$ 175.00	
		Replat, subdivision, more than four lots.	\$ 295.00	
		Quick Plats	\$ 175.00	
		STORM WATER:		
		Stormwater Treatment/Connection/Discharge Plan Review	\$ 350.00	Includes engineering plan review, developer meeting, and site inspection.
		Cooling Water Discharge Connection Permit	\$ 200.00	(per Ordinance No. 5613)
		Cooling Water Discharge Connection to Storm Drain System Annual Maintenance Fee	\$ 500.00	(per Ordinance No. 5613)
		Erosion and Sediment Control Plan Review	\$ 175.00	10,000 sq.ft. to 1 acre
		SWPPP Plan Review	\$ 350.00	1 - 5 acres
			\$ 480.00	5 - 10 acres
		SWPPP Site Inspection	\$ 175.00	Review paperwork; review field BMPs
		Plat & Map copies	\$ 6.00	Per copy
		11 x 17 copies	\$ 2.00	Per copy
		8.5 x 11 copies	\$ 1.00	First page; \$0.25 per page thereafter
		Miscellaneous Services	Actual cost	Per hour at current charge-out rate
		Planimetric/Aerial Photograph GIS	\$ 300.00	
		Developer's Agreement	Actual cost	TBD based on meetings with City Engineer

RESOLUTION NO. 5174

**A RESOLUTION ESTABLISHING A PRIVATE PROPERTY
VOLUNTARY CLEANUP PROGRAM**

WHEREAS, with Resolution No. 4841, the City of Fairbanks formally adopted long-term goals, including a goal to “strive for a safe and clean community”; and

WHEREAS, other communities around the country, including Alaskan communities, have established municipal-sponsored programs to aid private property owners with improving property conditions to aid in crime prevention, pollution control, and economic development; and

WHEREAS, there is no such support program offered by any organization within the Fairbanks North Star Borough; and

WHEREAS, the City of Fairbanks wants to provide the opportunity for homeowners of distressed properties to voluntarily dispose of accumulated solid waste and litter before abatement becomes necessary; and

WHEREAS, disadvantaged citizens may not be able to afford professional waste cleanup services; and

WHEREAS, the City Council desires greater collaboration, cooperation, and partnerships with other organizations; and

WHEREAS, the City of Fairbanks will use budgeted abatement funds to promote economic development and to increase public safety; and

WHEREAS, the City of Fairbanks seeks to fund a Private Property Voluntary Cleanup Program that targets distressed properties within city limits.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fairbanks, as follows:

Section 1. The Mayor or his designee is authorized to establish a Private Property Voluntary Cleanup Program.

Section 2. The effective date of this resolution is six days after approval.

David Pruhs, Mayor

AYES:
NAYS:
ABSTAIN:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5174

Abbreviated Title: RESOLUTION ESTABLISHING PRIVATE PROPERTY CLEANUP PROGRAM

Department(s): MAYOR

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	TOTAL
PRIVATE PROPERTY VOLUNTARY CLEANUP PROGRAM	\$ -
TOTAL	\$ -

FUNDING SOURCE:	TOTAL
GENERAL FUND [GENERAL ACCOUNT]	\$ -
TOTAL	\$ -

The Private Property Voluntary Cleanup Program will use abatement funds to assist property owners that are heading to abatement. The program cost will range from \$350 to \$950, depending on rental. The current budget for abatement is \$150,000.

Prepared by Finance Department: Initial mb Date 5/22/2025

RESOLUTION NO. 5175

A RESOLUTION ESTABLISHING THE RATE OF LEVY OF 2025 REAL PROPERTY TAXES FOR THE CITY OF FAIRBANKS, ALASKA

WHEREAS, the real property assessment rolls have been completed, and the Fairbanks North Star Borough Assessor's Office has advised the City Mayor that the net taxable value of real property, as defined by AS 29.71.800, within the City of Fairbanks, Alaska, is estimated at **\$3,252,536,047**.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

Section 1. The rate of levy on the net assessed value of taxable real property is hereby fixed at **6.755** mills for municipal purposes within the City of Fairbanks. The **6.755** mill rate as provided in Fairbanks Charter Section 6.5 comprises three parts:

General Fund Expenditures:	4.994 mills
Voter approved services(Prop A):	.214 mills
Claims & Judgments:	1.547 mills

Section 2. The taxes levied hereby are due, delinquent, and subject to penalties and interest as provided by Fairbanks General Code Chapter 74, Article II.

Section 3. Taxes in any given year may be paid in two equal installments. The first half of taxes thus levied is due on the first business day of September in the year in which the taxes are levied and are delinquent if not paid prior to the close of business on that day. The second half of taxes thus levied is due on the first business day of November in the year in which the taxes are levied and are delinquent if not paid prior to the close of business on that day.

Section 4. The sections, paragraphs, sentences, clauses, and phrases of this Resolution are severable. Should any part of this Resolution be declared unconstitutional or otherwise unlawful by a valid judgment or decree of any court of competent jurisdiction, such unconstitutionality or unlawfulness does not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Resolution.

PASSED and APPROVED this 9th day of June 2025.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

City of Fairbanks
Property Tax Computation for Mill Levy
2025

Mill Levy calculation:

Total net taxable value of Land and Improvements	\$ 3,103,648,304	\$ 3,252,536,047
---	-------------------------	-------------------------

City Charter Sec. 6.6 A. Formula for the computation of the maximum allowable tax is: **(A-B)+D+F=G**

	2024	2025
A Total Amount of City Tax Levied in Prior Year	\$ 25,186,434	\$ 26,289,268
Amount levied for judgments in prior year	(1,927,934)	(2,451,531)
Amount levied for additional voter approved taxes in prior year	(695,380)	(695,380)
	22,563,120	23,142,357
B Equals the amount of the actual payment of principal and interest on bonds made in prior year	-	-
(A-B)	22,563,120	23,142,357
D The percentage change in the CPI-U for Anchorage, AK during prior year multiplied by the net taxes levied in prior year. 1.50% 2.20%	338,447	509,132
F The total amount of all exclusions under City of Fairbanks Charter*	3,387,701	6,152,781
G Total taxes calculated: G=(A-B)+D+F	26,289,268	29,804,270
Room Rental Tax <i>(Held at 1999 amount)</i>	(2,233,308)	(2,233,308)
Alcohol Tax <i>(Based on budget)</i>	(2,600,000)	(2,600,000)
Tobacco Tax <i>(Based on budget)</i>	(2,600,000)	(2,500,000)
Gasoline Tax <i>(Based on budget)</i>	(500,000)	(500,000)
Specific taxes deducted per Charter:	(7,933,308)	(7,833,308)
Surplus which exceeds 2% of prior year Revenue Cap (FGC Sec. 74-35)	-	-
Total property taxes allowed by tax cap:	\$ 18,355,960	\$ 21,970,962

***Calculation of F: The total amount of all exclusions under City of Fairbanks Charter Section 6.5(B).**

f.1 The taxes on new construction or property improvements equals the projected tax revenue from the value of that new construction or property improvements, computed by multiplying the tax rate applied to properties in the City during the current fiscal year by the assessed value of the new construction and property improvements:		
New construction & improvements certified value:	\$ 38,977,752	\$ 71,748,272
Prior Year mill rate:	6.178	5.914
This increase is included in the total taxable land value, not f.2-f.6	\$ 240,790	\$ 424,342
f.2 The principal and interest due in the next fiscal year on bonds:	\$ -	\$ -
f.3 Taxes to provide additional voter-approved services <i>(Proposition A - 2011)</i> :	695,380	695,380
f.4 Taxes for new judgments & claims mitigation insurance:	2,451,531	5,033,059
f.5 Special appropriations necessary on an emergency basis:	-	-
f.6 Any taxes approved by the voters:	-	-
	\$ 3,387,701	\$ 6,152,781
	5.914	6.755

MILL LEVY HISTORY

CITY OF FAIRBANKS AND FAIRBANKS NORTH STAR BOROUGH

YEAR	CITY	FNSB	TOTAL
1957	20.000		20.000
1958	14.000		14.000
1959	15.000		15.000
1960	18.000		18.000
1961	15.000		15.000
1962	19.900		19.900
1963	20.100		20.100
1964	6.200	9.000	15.200
1965	6.600	9.900	16.500
1966	9.600	11.660	21.260
1967	9.600	13.900	23.500
1968	9.600	15.000	24.600
1969	9.600	16.500	26.100
1970	10.000	10.000	20.000
1971	10.000	5.000	15.000
1972	12.000	5.800	17.800
1973	12.000	6.500	18.500
1974	11.000	6.500	17.500
1975	11.500	6.500	18.000
1976	10.000	6.300	16.300
1977	9.000	5.100	14.100
1978	8.500	7.200	15.700
1979	8.500	7.180	15.680
1980	7.500	6.200	13.700
1981*	0.500	5.500	6.000
1982	0.500	6.400	6.900
1983	1.000	6.700	7.700
1984	1.800	7.000	8.800
1985	2.800	7.300	10.100
1986	2.800	8.450	11.250
1987	2.800	9.692	12.492
1988	2.800	11.178	13.978
1989*	7.000	11.756	18.756
1990	4.310	12.278	16.588
1991	4.967	13.112	18.079
1992	5.152	14.061	19.213
1993	5.393	14.377	19.770
1994	4.803	14.340	19.143
1995	5.055	13.777	18.832

YEAR	CITY	FNSB	TOTAL
1996	4.964	13.495	18.459
1997	5.966	13.390	19.356
1998	5.999	13.775	19.774
1999	6.000	14.480	20.480
2000	6.442	13.662	20.104
2001	6.426	13.860	20.286
2002	6.511	13.693	20.204
2003	6.516	13.693	20.209
2004	7.171	13.606	20.777
2005	6.804	13.219	20.023
2006	6.700	12.923	19.623
2007	6.594	12.209	18.803
2008*	5.991	11.287	17.278
2009	5.927	11.186	17.113
2010	5.803	11.432	17.235
2011	5.843	11.294	17.137
2012	5.734	11.216	16.950
2013	5.716	11.216	16.932
2014	5.549	11.356	16.905
2015	5.678	11.599	17.277
2016	5.651	11.418	17.069
2017	5.874	11.913	17.787
2018	6.979	12.850	19.829
2019	5.871	13.892	19.763
2020	5.684	13.891	19.575
2021	5.761	13.799	19.560
2022	5.754	12.290	18.044
2023*	6.178	10.441	16.619
2024	5.914	10.599	16.513

*1981 - Suspension of a 5% sales tax for the city and borough, which up until then was in addition to property taxes. Large amounts of state municipal assistance and revenue sharing brought down the mill levies.

*1989 - City council informed voters that the mill levy would go to 7.0 mills if they did not approve the sales tax. The sales tax was defeated, and the council raised the mill levy, but it was rolled back the next year because of a citizen initiative.

*2008 - Property taxes are restricted by a 4.9 mill revenue cap within a cap, unless voters approve additional taxes. The maximum increase is capped by the prior year's Anchorage CPI and reduced by sales excise tax collections.

*2023 - Property taxes restriction of 4.9 mill revenue cap was removed and the residential property exemption was increased from \$20,000 to \$50,000.

RESOLUTION NO. 5176

**A RESOLUTION AMENDING THE CITY SCHEDULE OF FEES
AND CHARGES FOR SERVICES BY ADJUSTING GARBAGE
COLLECTION RATES**

WHEREAS, Section 66-22 of Fairbanks General Code provides that garbage collection rates be adjusted each year to reflect the annual change in the Anchorage Consumer Price Index (CPI) as well as changes in tipping fees charged by the Fairbanks North Star Borough landfill; and

WHEREAS, the change in the annual CPI was 2.2 percent for 2024; and

WHEREAS, the Fairbanks North Star Borough landfill tipping fees increased by \$5.00/ton in July 2024, and the Borough is proposing an increase of \$3.00/ton in July 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. The Fairbanks City Council approves the attached version of the *City Schedule of Fees and Charges for Services* amending garbage collection rates.

SECTION 2. The effective date of this resolution is six days after adoption.

PASSED and APPROVED this 9th Day of June 2025.

David Pruhs, City Mayor

YEAS:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

City of Fairbanks Schedule of Fees and Charges for Services

Resolution 5176 - Effective July 1, 2025

Category	Code Sec.	Topic	Current Fee	Proposed Fee	Unit Description
Garbage Collection	66-22	Single Family Dwelling	\$ 96.00	\$ 99.00	Per quarter (rounded)
		Duplex	\$ 192.00	\$ 198.00	
		Triplex	\$ 288.00	\$ 297.00	
		Fourplex	\$ 384.00	\$ 396.00	
	66-23	Senior Rate (75% of single family dwelling)	\$ 72.00	\$ 74.00	Per quarter (rounded)

FISCAL NOTE RESOLUTION 5176**Garbage Collection Fee Adjustment - 2025/2026**

Fairbanks General Code does not allow inclusion of postage, mailing supplies, and mailing services.

Category	Current-Deferred Rate Per Quarter	Anchorage Annual CPI for 2024	CPI Adjusted Rate	Tipping Fees Increase, (see detail below)	Total	Increased Rate Per QTR (rounded)
Garbage Collection	\$ 96.00	102.20%	\$ 98.11	\$ 1.00	\$ 99.12	\$ 99.00

Tipping Fee Increase Detail						
Jul to Dec 2024 & Jan to Jun 2025 Total Tons	Units	AVG Tons/Unit	\$ Increase Per Ton	\$ Per Year	\$ Per QTR	Increased Rate Per QTR (rounded)
2670	5,207	51.28%	5.00	\$ 2.56	\$ 0.64	\$ 0.64
2515	5,207	48.30%	3.00	\$ 1.45	\$ 0.36	\$ 0.36

The current rate is \$142 per ton. On July 1, 2025, the rate will increase to \$145.

Amount of Increase	\$ 3.00
Quarterly Increase	\$ 15,621.00
Semi-Annual Increase	\$ 31,242.00

NOTE: Garbage Collection Revenue and Expenditures

	2022	2023	2024
Revenue	\$ 2,272,819	\$ 2,292,209	\$ 2,285,916
Expenditures	\$ 2,079,567	\$ 2,394,590	\$ 2,176,455

RESOLUTION NO. 5177

**A RESOLUTION AWARDING A CONTRACT TO COLASKA INC (DBA
EXCLUSIVE PAVING) FOR THE JOYCE DRIVE IMPROVEMENTS
PROJECT IN THE AMOUNT OF \$1,235,415.25**

WHEREAS, in accordance with Fairbanks General Code (FGC) Chapter 54, Article IV, Competitive Bidding, bids were solicited for Joyce Drive Improvements Project (ITB-25-12); and

WHEREAS, the apparent lowest bidder for the project is Colaska, Inc. (dba Exclusive Paving) in the amount of one million, two hundred thirty-five thousand, four hundred fifteen dollars and twenty-five cents (\$1,235,415.25); and

WHEREAS, this contract will install new storm drainpipe, manholes, and catch basins and resurface roadway on Joyce Drive between Shannon Drive and Jeanne Drive; and

WHEREAS, funding for the project will be provided by the Capital Fund in the amount of \$836,945.25 and Golden Heart Utilities in the amount of \$398,470.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Fairbanks, that the Mayor is hereby authorized to execute a contract and such other documents in a form approved by the City Attorney as may be necessary to effect award of this contract to Colaska, Inc. for the Joyce Drive Improvements Project.

BE IT FURTHER RESOLVED that the effective date of this resolution is six days after adoption.

PASSED and APPROVED this 9th Day of June 2025.

David Pruhs, City Mayor

YEAS:

NAYS:

ABSENT:

APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5177

Abbreviated Title: AWARDING CONTRACT TO COLASKA INC FOR JOYCE DRIVE PROJECT

Department(s): ENGINEERING

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	PROJECT COST
JOYCE DRIVE IMPROVEMENTS PROJECT	\$1,235,415.25
TOTAL	\$1,235,415.25

FUNDING SOURCE:	TOTAL
CAPITAL FUND [ROAD MAINTENANCE]	\$836,945.25
GRANT FUND [GOLDEN HEART UTILITIES]	\$398,470.00
TOTAL	\$1,235,415.25

The maintenance costs associated with this project will be performed by Public Works and incorporated in the annual general fund budget.

Reviewed by Finance Department:

Initial mb

Date 6/5/2025

ORDINANCE NO. 6315

**AN ORDINANCE AMENDING THE 2025 OPERATING
AND CAPITAL BUDGETS FOR THE SECOND TIME**

WHEREAS, this ordinance incorporates the changes outlined on the attached fiscal note to amend the 2025 operating and capital budgets.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows [amendments shown in **bold** font; deleted text in ~~strike~~through font]:

SECTION 1. There is hereby appropriated to the 2025 General Fund and Capital Fund budgets the following sources of revenue and expenditures in the amounts indicated to the departments named for the purpose of conducting the business of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2025 and ending December 31, 2025 (see pages 2 and 3):

GENERAL FUND

REVENUE	APPROVED COUNCIL APPROPRIATION	INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
Taxes (all sources)	\$ 28,913,515	\$ -	\$ 28,913,515
Charges for Services	6,579,500	261,000	6,840,500
Intergovernmental Revenues	2,476,080	385,390	2,861,470
Licenses and Permits	2,193,805	4,000	2,197,805
Fines and Forfeitures	551,000	-	551,000
Interest and Penalties	1,515,000	-	1,515,000
Rental and Lease Income	158,539	10,000	168,539
Other Revenues	250,000	100,000	350,000
Other Financing Sources	684,287	-	684,287
Total revenue appropriation	\$ 43,321,726	\$ 760,390	\$ 44,082,116
EXPENDITURES			
Mayor Department	\$ 892,030	\$ 2,000	\$ 894,030
Legal Department	262,760	-	262,760
Office of the City Clerk	631,872	-	631,872
Finance Department	1,066,350	-	1,066,350
Information Technology	2,935,442	15,000	2,950,442
General Account	6,976,881	50,000	7,026,881
Police Department	8,246,201	615,823	8,862,024
Communications Center	3,011,380	615,565	3,626,945
Fire Department	10,808,559	80,000	10,888,559
Public Works Department	9,863,143	-	9,863,143
Engineering Department	1,186,431	-	1,186,431
Building Department	849,750	-	849,750
Total expenditure appropriation	\$ 46,730,799	\$ 1,378,388	\$ 48,109,187
2024 unassigned fund balance	\$ 19,076,765	\$ (69,910)	\$ 19,006,855
Prior year encumbrances	(274,662)	-	(274,662)
Transfers to other funds	(4,770,000)	-	(4,770,000)
Other changes to the budget	1,635,589	(617,998)	1,017,591
2025 estimated unassigned fund balance	\$ 15,667,692	\$ (687,908)	\$ 14,979,784

Minimum unassigned fund balance requirement is 20% of budgeted annual expenditures but not less than \$10,000,000. 20% of budgeted annual expenditures is \$ 9,621,837

CAPITAL FUND

	APPROVED COUNCIL APPROPRIATION	INCREASE (DECREASE)	PROPOSED COUNCIL APPROPRIATION
REVENUE			
Transfer from Permanent Fund	\$ 724,486	\$ -	\$ 724,486
Transfer from General Fund	4,000,000	-	4,000,000
Property Repair & Replacement	150,000	-	150,000
Public Works	250,000	-	250,000
Garbage Equipment Reserve	291,600	-	291,600
IT	75,000	-	75,000
Police	300,000	-	300,000
Communications Center	140,000	-	140,000
Fire	760,000	-	760,000
Building	10,000	-	10,000
	<hr/>	<hr/>	<hr/>
Total revenue appropriation	\$ 6,701,086	\$ -	\$ 6,701,086
	<hr/>	<hr/>	<hr/>
EXPENDITURES			
Property Repair & Replacement	\$ 6,063,649	\$ 610,000	\$ 6,673,649
Public Works Department	1,830,687	-	1,830,687
Garbage Equipment Reserve	849,050	-	849,050
IT Department	247,440	86,000	333,440
Police Department	942,680	50,000	992,680
Fire Department	1,755,260	35,000	1,790,260
Road Maintenance	3,959,329	-	3,959,329
Building Department	67,000	-	67,000
	<hr/>	<hr/>	<hr/>
Total expenditure appropriation	\$ 15,715,095	\$ 781,000	\$ 16,496,095
	<hr/>	<hr/>	<hr/>
2024 fund balance	\$ 21,341,786	\$ (305)	\$ 21,341,481
Prior year encumbrances	(3,787,165)	-	(3,787,165)
Prior year reappropriations	(1,319,588)	-	(1,319,588)
Transfers from other funds	4,491,326	-	4,491,326
Other changes to the budget	(8,398,582)	(781,000)	(9,179,582)
2025 estimated fund balance	<u>\$ 12,327,777</u>	<u>\$ (781,305)</u>	<u>\$ 11,546,472</u>
	<hr/>	<hr/>	<hr/>
Estimated unassigned capital fund balance for projects			<u><u>\$ 6,179,158</u></u>

SECTION 2. This ordinance also appropriates the use of emergency snow removal funds in the amount of \$250,000 as designated by the Mayor.

SECTION 3. All appropriations made by this ordinance lapse at the end of the fiscal year to the extent they have not been expended or contractually committed to the departments named for the purpose of conducting the business of said departments of the City of Fairbanks, Alaska, for the fiscal year commencing on January 1, 2025 and ending December 31, 2025.

SECTION 4. The effective date of this ordinance shall be six days after adoption.

David Pruhs, Mayor

AYES:
NAYS:
ABSENT:
ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

FISCAL NOTE
ORDINANCE NO. 6315
AMENDING THE 2025 OPERATING AND CAPITAL BUDGETS
FOR THE SECOND TIME

GENERAL FUND
\$760,390 Increase in Revenue
\$1,378,388 Increase in Expenditures

Revenue

1. Tax Revenue
2. Charges for Services
 - \$375,000 increase to ambulance services (Resolution 5168)
 - (\$120,000) decrease to fire protection services due to changes in fire service area
 - \$6,000 increase to fire inspections (Resolution 5168)
3. Intergovernmental Revenues
 - \$49,910 increase to SEMT reimbursement
 - \$335,480 increase to community assistance program
4. License and Permits
 - \$4,000 increase to private ambulance license (Ordinance 6303)
5. Interest and Penalties
6. Rental and Lease
 - \$10,000 increase to Denali Commission Lease (Ordinance 6310)
7. Other Revenue
 - \$100,000 increase to investment income for Series II account
8. Other Financing Sources

Expenditures

1. Mayor's Office
 - \$2,000 increase to community promotions
2. City Attorney's Office

3. City Clerk's Office
4. Finance Department
5. Information Technology
 - \$15,000 increase to computer service fiber
6. General Account
 - \$50,000 increase to street lighting for maintenance
7. Police Department
 - \$615,823 increase to salaries and benefits (Ordinance 6311)
 - Provide legal defense funds for the Police Chief as a benefit (annual cost \$72)
8. Communications Center
 - \$615,565 increase to salaries and benefits (Ordinance 6311)
9. Fire Department
 - \$20,000 increase to training for new hires and fire marshals
 - \$60,000 increase to professional services for ambulance billing (\$50,000) and SEMT fees (\$10,000)
10. Public Works
11. Engineering
12. Building Department

CAPITAL FUND
\$0 Increase in Revenue
\$781,000 Increase in Expenditures

Revenue

1. Other Financing Sources

Expenditures

1. Property Repair & Replacement
 - \$60,000 increase for fire training center upgrades phase I
 - \$500,000 increase for fire training center upgrades phase II
 - \$50,000 increase for Golden Heart Plaza security upgrade
2. Public Works
3. Garbage Equipment Reserve
4. IT Department
 - \$86,000 increase for storage area network (two units)
5. Police Department
 - \$50,000 increase for police vehicles upfits
6. Communications Center
7. Fire Department
 - \$35,000 increase for fire tender vehicle
8. Road Maintenance

FAIRBANKS NORTH STAR BOROUGH
Chena Riverfront Commission
January 22, 2025
12:01 p.m.

A. CALL TO ORDER

A regular meeting of the Chena Riverfront Commission was held Wednesday, January 22, 2025, in the Mona Lisa Drexler Assembly Chambers of the Juanita Helms Administration Center, 907 Terminal Street, Fairbanks, Alaska.

B. ROLL CALL

There were present:

Buki Wright	Kevin Fraley
Christy Everett	Robert Henszey
Wade Binkley, Vice-Chair	Annette Freiburger, Chair

Comprising a quorum of the Commission, and

Sue Sprinkle, City of Fairbanks Representative, Ex Officio Member
Melissa Kellner, Acting Community Planning Director, Ex Officio Member
Kimberly Diamond, Parks Project Coordinator, Ex Officio Member
Jon Roder, Alaska Railroad Corporation Representative, Ex Officio Member
John Netardus, AK DOT&PF Representative, Ex Officio Member
Tom Hewitt, Special Assistant to the Mayor
Adam Pruett, Flood Plain Administrator
Cullen Mahaffey, Assistant Clerk I

Excused

Julie Jones

C. MESSAGES

C.1. Chair's Comments

Chair Freiburger requested that commissioners keep their reports and questions concise and inform staff of specific questions or concerns they would like addressed regarding contaminants near the Chena River.

MESSAGES – continued

C.2. Citizens' Comments - limited to three (3) minutes

C.2.a. Agenda items not scheduled for public hearing

NONE

C.2.b. Items other than those appearing on the agenda

NONE

C.3. Disclosure and Statement of Conflict of Interest

NONE

D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of the consent agenda passes all routine items indicated by asterisk (*) on the agenda. Consent agenda items are not considered separately unless any commission member or citizen so requests. In the event of such a request, the item is returned to the general agenda.

EVERETT,
Seconded by HENSZEY

moved to approve the agenda and consent
agenda as read.

VOTE ON MOTION TO APPROVE THE AGENDA AND CONSENT AGENDA AS READ.

Yeses:

Fraleley, Henszey, Everett, Wright, Binkley,
Freiburger

Noes:

None

MOTION CARRIED

6 Yeses, 0 Noes

E. MINUTES

E.1. *Chena Riverfront Commission meeting minutes from October 23, 2024.

Without objection this measure was read by title and approved under the consent agenda.

F. REPORTS

F.1. Communications to the Chena Riverfront Commission.

Melissa Kellner, Acting Community Planning Director, commented on Boards and Commissions training.

F.2. Update from Adam Pruett, Flood Plain Administrator, on the Chena Riverfront Commission project list.

Adam Pruett, Flood Plain Administrator, had no update to provide.

F.3. Updates from Sue Sprinkle, City of Fairbanks Representative, on City of Fairbanks riverfront projects.

Sue Sprinkle, City of Fairbanks Representative, provided updates on a potential green infrastructure plan.

F.4. Updates from John Netardus, AK DOT&PF Representative, on Alaska Department of Transportation and Public Facilities (AK DOT&PF) riverfront projects.

John Netardus, AK DOT&PF Representative, provided updates on the following:

- Environmental documents.
- Projects being combined.
- Design schedules.

G. NEW BUSINESS

G.1. Election of Chair and Vice-Chair.

Commissioner Henszey nominated Commissioner Binkley for Chair, who was elected by default as there were no other nominations.

Commissioner Freiburger passed the gavel to Chair Binkley.

Commissioner Freiburger nominated Commissioner Henszey for Vice-Chair, who was elected by default as there were no other nominations.

NEW BUSINESS – continued

G.2. Presentation by John Netardus, AK DOT&PF Representative, on HY2025-001, the FAST Area Surface Upgrades FFY2025 Chena River Walk/Bike Path Improvements project, a request by the Alaska Department of Transportation and Public Facilities (AK DOT&PF) for local planning authority approval, to include a discussion and recommendation to Community Planning staff, the Planning Commission and the Borough Assembly.

John Netardus, AK DOT&PF Representative, presented on the project length within 150 feet of the high water mark and intent to repair cracks, replace pavement and repair fencing.

Discussion ensued on consideration of impacts on the riparian area.

FREIBURGER, Seconded by FRALEY	moved to approve the draft letter of support for HP2025-001.
-----------------------------------	---

No discussion ensued.

VOTE ON MOTION TO APPROVE THE DRAFT LETTER OF SUPPORT FOR HP2025-001.

Yeses:	Fraley, Wright, Henszey, Everett, Binkley, Freiburger
--------	--

Noes:	None
-------	------

MOTION CARRIED	6 Yeses, 0 Noes
----------------	-----------------

G.3. Presentation by Jackson Fox, Fairbanks Area Surface Transportation (FAST) Planning Representative, on an application to the Restoring Tribal Priority Fish Passage through Barrier Removal grants program for the Chena River Watershed Culvert Replacements project, to include a discussion and potential recommendation to NOAA Fisheries Office of Habitat Conservation.

Jackson Fox, FAST Planning Representative, presented on the following:

- Project partners and funding.
- Culvert and road crossing locations and their history.
- Goal to provide for fish passage and resiliency toward flooding events.
- Intent to request the full amount of the grant.
- Lead applicant being successful in the past.

NEW BUSINESS – continued

Discussion ensued on the following:

- Interest of the U.S. Fish and Wildlife Service.
- Benefits for kayakers and boaters.
- Opportunity to divert Cripple Creek back into the original channel.
- Prioritization of culvert locations.
- Cost savings.

Commissioner Everett disclosed a potential conflict of interest due to being the Chair of the Tanana Valley Watershed Association Board of Directors, which is a partner. Chair Binkley ruled that a conflict did not exist.

FRALEY,
Seconded by FREIBURGER

moved to approve the draft letter of support for the Chena River Watershed Culvert Replacements project.

Discussion ensued on identification of a more specific recipient.

VOTE ON MOTION TO APPROVE THE DRAFT LETTER OF SUPPORT FOR THE CHENA RIVER WATERSHED CULVERT REPLACEMENTS PROJECT.

Yeses: Fraley, Henszey, Everett, Wright,
Freiburger, Binkley

Noes: None

MOTION CARRIED 6 Yeses, 0 Noes

G.4. Presentation by representatives of the Fairbanks North Star Borough, the City of Fairbanks, the Alaska Department of Transportation and Public Facilities (AK DOT&PF) and Fairbanks Area Surface Transportation (FAST) Planning on the Chena River Walk project, to include a discussion and potential recommendation to the Borough Mayor, Borough Assembly and City of Fairbanks.

Jackson Fox, FAST Planning Representative; Brian Roberts, AK DOT&PF Representative; and Adam Pruett, Flood Plain Administrator, presented on the following:

- Project funding.
- Right-of-way negotiations.
- Construction schedule.
- Main issues at hand.
- Floodplain requirements.
- Easements and permits.

NEW BUSINESS – continued

Discussion ensued on floodplain requirements and the project design.

WRIGHT,
Seconded by FREIBURGER

moved to approve the draft letter of recommendation for the Chena River Walk project.

Discussion ensued on a desire for a more strongly worded letter and the need for diplomacy.

VOTE ON MOTION TO APPROVE THE DRAFT LETTER OF RECOMMENDATION FOR THE CHENA RIVER WALK PROJECT.

Yeses: Henszey, Everett, Wright, Fraley,
Freiburger, Binkley

Noes: None

MOTION CARRIED 6 Yeses, 0 Noes

G.5. Presentation by Commissioner Everett on a grant received by the Tanana Valley Watershed Association from the Alaska Department of Environmental Conservation to inventory the road crossings over the Chena River and its tributaries and create a prioritized list of green infrastructure needs, to include a discussion and potential recommendation.

Commissioner Everett presented on the following:

- Infrastructure categories.
- Definition, implementation and monitoring of green infrastructure.
- Stormwater, its contaminants and their impacts.
- Green infrastructure benefits and opportunities.
- Process of identifying and prioritizing green infrastructure needs.
- Conceptual designs.
- Next steps.
- Resources.

Discussion ensued on the following:

- Tire wear and dust.
- Purpose of the letter of recommendation.
- FAST Planning's Complete Streets Policy involving green infrastructure.
- New bridge designs and the transportation of stormwater runoff away from the riverbed.
- Stream crossings.

NEW BUSINESS – continued

HENSZEY,
Seconded by FREIBURGER

moved to approve the draft letter of support for the inventory of the road crossings over the Chena River and its tributaries and creation of a prioritized list of green infrastructure needs.

Commissioner Everett disclosed a potential conflict of interest due to being the Chair of the Tanana Valley Watershed Association Board of Directors. Chair Binkley ruled that a conflict did exist and excused Commissioner Everett from the dais.

No discussion ensued.

VOTE ON MOTION TO APPROVE THE DRAFT LETTER OF SUPPORT FOR THE INVENTORY OF THE ROAD CROSSINGS OVER THE CHENA RIVER AND ITS TRIBUTARIES AND CREATION OF A PRIORITIZED LIST OF GREEN INFRASTRUCTURE NEEDS.

Yeses: Henszey, Fraley, Wright, Freiburger, Binkley

Noes: None

MOTION CARRIED 5 Yeses, 0 Noes

H. EXCUSE FUTURE ABSENCES

NONE

I. COMMISSIONERS' COMMENTS/COMMUNICATIONS

Commissioner Freiburger expressed appreciation for the presentations given at the meeting.

Commissioner Wright commented on the meeting being efficient, thanked presenters, expressed appreciation for Commissioner Freiburger's leadership, congratulated Chair Binkley on his election and thanked him for his willingness to serve as Chair.

Commissioner Everett thanked Chair Binkley and Vice-Chair Henszey for agreeing to be Chair and Vice-Chair and Commissioner Freiburger for her service.

Vice-Chair Henszey thanked everyone involved in the operation of the Chena River.

Chair Binkley echoed everyone and stated that he was looking forward to the next year.

J. ADJOURNMENT

There being no further business to come before the Chena Riverfront Commission, the meeting was adjourned at 1:44 p.m.

APPROVED: April 23, 2025.



CLAY STREET CEMETERY COMMISSION
REGULAR MEETING MINUTES – May 7, 2025
HELD VIA ZOOM WEBINAR AND
IN FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



The Clay Street Cemetery Commission convened at 5:02 p.m. on the above date to conduct a Regular Meeting in the City Council Chambers, 800 Cushman Street, Fairbanks, Alaska, and via teleconference, with **Chair Aldean Kilbourn** presiding and the following Commission members in attendance:

Members Present: George Dalton, Seat A
 Jessica Desmond, Seat B
 Aldean Kilbourn, Seat C
 Janet Richardson, Seat D
 Julie Jones, Seat E
 Karen Erickson, Seat F
 Amy Stratman, Seat G
 Jeremiah Cotter, Public Works Director (remotely)

Absent: None

Also Present: Colt Chase, Deputy City Clerk

[Clerk Note: An equipment malfunction resulted in there being no audio recording available for this meeting. The following minutes were transcribing using solely the notes of Deputy Clerk Colt Chase.]

APPROVAL OF REGULAR MEETING MINUTES

a) Regular Meeting Minutes of April 2, 2025

G. Dalton, seconded by **A. Stratman**, moved to APPROVE the April 2, 2025 minutes.

Chair Kilbourn called for any objection on the motion to APPROVE the April 2, 2025 minutes and, hearing none, so ORDERED.

APPROVAL OF AGENDA

J. Desmond, seconded by **J. Richardson**, moved to APPROVE the agenda.

Chair Kilbourn called for any objection on the motion to APPROVE the agenda and, hearing none, so ORDERED.

CITIZENS COMMENTS - None

COMMUNICATIONS TO COMMISSION – None

EVENTS & PUBLIC RELATIONS

Chair Kilbourn discussed the upcoming annual Clean-Up Day event scheduled for Saturday May 17 from 9:00 a.m. to 12:00 p.m. She noted that the event had been published on the City's website and social media. She asked if Public Works would be able to do any initial work clearing leaves prior to the event. **J. Cotter** confirmed that a crew would be spending some time at the property in the coming week. **J. Desmond** shared that her plans had changed and that she will be available to attend the Clean-Up Day.

The annual History Tour of Clay Street Cemetery, hosted by the Fairbanks Genealogical Society on Tuesday, May 27 from 6:00 p.m. to 8:00 p.m. was discussed. **C. Chase**, upon request, agreed to share the event on Facebook in conjunction with the Commission's Clean-Up Day event, to increase awareness.

FINANCIAL UPDATE

Chair Kilbourn referenced the financial report included in the meeting packet. She noted that the current account balance is \$8,807.10, with about five thousand dollars remaining of the current year's Bed Tax Grant. She asked if the recent payment to Quiring Monuments was correct and not a duplicate payment. **J. Jones** confirmed that she had performed an initial review on the last several orders and that there was not a duplicate payment. She agreed that it was unusual for them to have paid for an order that recently shipped as the standard practice for past orders had been to pay for them before production began. She indicated that she would perform a more detailed review and check with the company to verify if the recent invoice had been accurately billed. She noted that she had purchased a new hand truck as discussed in their last meeting. **C. Chase** acknowledged that he had received her email with documentation for the purchase and would process the reimbursement which would show on the financial report next month.

UNFINISHED BUSINESS

a) Quiring Monuments Orders

Chair Kilbourn asked to confirm the status of all recent orders. **J. Cotter** verified that one pallet had been delivered to the cemetery in the fall and that two additional orders had been received at the Public Works facility over the winter. He confirmed that the two pallets would be delivered to the cemetery in the near future, once the ground was firm enough to handle heavy equipment, and that they would be placed on the north side of the storage shed, next to the existing pallet.

b) Update on Elks Plot Information

Chair Kilbourn stated that she had already stopped by Blanchard Funeral Home five times over the winter and did not believe any more attempts by her would warrant a different outcome. **J. Jones** shared that she had also spoken with the Exalted Leader of the Elks Lodge. Discussion occurred which confirmed that there was no further update on the missing flash drive containing information on the Elks members buried at the cemetery. Several Commission members expressed disappointment at the potential loss of significant historical data and hope that it could still be located.

c) Maintenance & Repair of Cemetery Gate

J. Cotter reported that although a contractor had stopped by to take a look at the cemetery gate in the previous month, they had not yet received any follow up with quotes for the necessary work. He shared that they had installed a temporary solution to allow the gate to open and otherwise function, with a new

chain and padlock to secure the entrance. He indicated that the lock should use the same combination as what had previously been used but was not 100% sure if this was the case. **J. Richardson** volunteered to swing by the property to check the lock and follow up if the combination did not work.

NEW BUSINESS

a) Update on Cemetery "Tourist" Rack Card

Chair Kilbourn reviewed the current design of the printed rack card which is placed in locations around town. She discussed possible ways it could be improved upon, referencing potential photos and text displayed on the overhead screen in the meeting room. She asked if J. Desmond, given her background in design work, would be willing to create updated versions for the card. **J. Desmond** volunteered to take on the project and requested that all potential media and text for inclusion be forwarded to her.

b) Next Marker Order (to Utilize 2025 Bed Tax Funds)

Chair Kilbourn, noting that only about \$5,000 in Bed Tax Funds remained for the year, suggested they hold off on placing their next order of markers until they can determine if there had been a duplicate payment for the most recent invoice [see *Financial Update*]. Discussion occurred regarding the large number of markers already on hand, ready to be installed, and other work to be performed in the coming season. There was concurrence that Commission members would be plenty busy for the time being.

c) Additional White Cross Placements/Replacements

J. Richardson stated that she will coordinate the effort to place and replace select white crosses at the cemetery throughout the coming summer.

d) Removal of Metal Bench in Storage Shed

Chair Kilbourn asked if the metal bench located in the storage shed could be removed by Public Works. **J. Cotter** indicated that it could be and asked where they would like it relocated to. **Chair Kilbourn** noted that they are unsure of where it may have originally been placed and that it had been in the shed for several years now. **J. Richardson** suggested that it could be placed anywhere that made sense within the property.

OPEN AGENDA - None

NEXT MEETING DATE – June 4, 2025

ADJOURNMENT

Chair Kilbourn declared the meeting ADJOURNED at 5:40 p.m.



Aldean Kilbourn, Chair



Colt Chase, Deputy City Clerk

Transcribed by: CC



City of Fairbanks

MEMORANDUM

To: City Council Members
From: David Pruhs, City Mayor
Subj: Request for Concurrence – Clay Street Cemetery Commission
Date: June 5, 2025

The terms of Seat D, E, and G on the Clay Street Cemetery Commission will expire on August 31, 2025. The positions are currently filled by Janet Richardson, Julie Jones, and Amy Stratman, respectfully.

These members are valuable to the Commission and each has applied for continued service. I hereby request your concurrence to the following **reappointments**:

Janet Richardson	Seat D	Term to Expire: August 31, 2028
Julie Jones	Seat E	Term to Expire: August 31, 2028
Amy Stratman	Seat G	Term to Expire: August 31, 2028

All applications are attached.

Thank you.



City of Fairbanks, Alaska

Clay Street Cemetery Commission

Board Details

The Clay Street Cemetery Commission shall advise the City Council and Mayor regarding the restoration, improvement, and maintenance of the Clay Street Cemetery. It shall provide and update a long-term plan for the cemetery.

Overview

- ☐ **Size** 8 Seats
- ☐ **Term Length** 3 Years
- ☐ **Term Limit** N/A

Additional

Board/Commission Characteristics

The Clay Street Cemetery Commission shall consist of seven members who are willing to research cemetery residents to provide provenance for ordered markers and who are willing and able to work at the cemetery to keep up its appearance and to place new markers per prescribed procedures. Members are appointed by the Mayor and confirmed by the City Council. The City Public Works Director shall be an ex-officio member of the Commission. Appointed members shall serve a three-year term. A chairperson shall be selected by the Commission from among the Commission's members.

Meetings

The Commission shall conduct regular public meetings, including public hearings required as a condition of receipt of grants. If authorized by the City Council, the Commission may convene into executive session in accordance with state law.

Enacting Legislation

FGC 2-485 through 2-488

Enacting Legislation Website

<http://bit.ly/2Ija2Yf>

Joint Commission Details

N/A

Email the Commission Members

claystreetcemeterycommission@fairbanks.us

Profile

Janet

First Name

Richardson

Last Name

Email Address

Mailing Address**Are you a City of Fairbanks resident? ***☒ No

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Clay Street Cemetery Commission: Submitted

Interests and Experiences**Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?**

I am interested in the history of Fairbanks and preservation of the Clay Street Cemetery. I love history and I spend a great deal of my time researching not only my own family history but also those people buried in our local cemeteries. I have been diligently working both in research and hands on with Clay Street Cemetery and I just love it!

Please provide a brief personal biography in the space below, or attach a resume.

I am originally from St Simons Island, Georgia and I graduated from the University of Georgia College of Pharmacy in 1988. I moved to Kotzebue, Ak in 1989 and worked as a clinical pharmacist for the Indian Health Service until moving to Fairbanks in 2006 where I worked as a clinical pharmacist with the village health division with Tanana Chiefs Conference, Chief Andrew Isaac Health Center. I retired in 2018. I have been married for 35 years, have no children but 2 cats and a dog. I am also a member of the Pioneers of Alaska, Igloo 8 and Vice President of the Fairbanks Genealogical Society.

List any professional licenses or training you believe are relevant to the seat you are applying for.

I am able to research history and historical documents quite well and I am handy with being outdoors in the cemetery, whether it's digging up buried markers, placing new markers, cleaning markers or the grounds or locating burials.

Profile

Julie

First Name

Jones

Last Name

Email Address

Mailing Address**Are you a City of Fairbanks resident? ***☒ No

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Clay Street Cemetery Commission: Submitted

Joint FNSB - Chena Riverfront Commission: Submitted

Interests and Experiences**Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?**

My passion for Fairbanks history and more than 19 years of experience with Festival Fairbanks gives me a unique historic perspective. I will continue to work for the common good of all Fairbanks residents while making Fairbanks a better place to live. I am good with bookkeeping and can help with board financial questions when necessary as well as keeping records and minutes.

Please provide a brief personal biography in the space below, or attach a resume.

Julie Jones has served as Executive Director for Festival Fairbanks since 2012 and has more than 19 years experience working with the programs of Festival Fairbanks. She works in her spare time as the Managing Director of the Palace Theatre in Pioneer Park and has been with the Company for more than 28 years. She serves on the Chena Riverfront Commission, and the Clay Street Cemetery Commission. She has lived in Fairbanks on and off since 1976 and graduated school here. She has a passion for Fairbanks history and the health of downtown Fairbanks.

List any professional licenses or training you believe are relevant to the seat you are applying for.

Julie's work experience in downtown Fairbanks on landscaping, beautification, and historic recognition events, public speaking, and bookkeeping serve as experience for these commissions.

Profile

Amy

First Name

Stratman

Last Name

Email Address

Mailing Address**Are you a City of Fairbanks resident? ***☒ No

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Clay Street Cemetery Commission: Submitted

Interests and Experiences**Why are you interested in serving on a City board or commission? What experiences can you contribute to the benefit of the board or commission?**

I have research experience with genealogy and history, both local, stateside, and international. I love the cemeteries in our area and frequent them year round. I am interested in preserving our history and sharing with the public the stories of the people buried there.

Please provide a brief personal biography in the space below, or attach a resume.

I have over 10 years experience with genealogical research. I am currently the President of the Fairbanks Genealogical Society. I am employed as a school bus driver. I have been on the cemetery commission for one term and have contributed to the research of many burials, as well as physical labor to install new headstones, reinstall old headstones, and care of the cemetery. I have conducted several field trip tours of the cemetery, showing the history to school children, teachers, and chaperones. I have led tours to the general public, and have given speeches on the research we have conducted.

List any professional licenses or training you believe are relevant to the seat you are applying for.

I am self taught, with a passion for preserving history.



DATE: June 9, 2025

TO: Council Members

THROUGH: Mayor David Pruhs
CFO Margarita Bell

FROM: Grants Administration Sarah Fuerst

SUBJECT: COPS Promoting Access to Crisis Teams (PACT) Grant

The Police Department is seeking authorization to amend our PACT grant budget by moving the contract cost of \$105,000 for a CIT Coordinator to personnel cost for a part-time employee (\$95,890) and training cost (\$9,110).

The Fairbanks Police Department only received one response to the RFP for a CIT Coordinator. Upon reviewing the RFP, the department recognized a need to have more involvement with the activity than is allowed through a contractor.

FPD is requesting that this position be a part-time Public Safety Employee Association (PSEA) position to end with the grant on September 30, 2026. The allotted budget will also cover the training necessary to certify the employee as a CIT trainer and to attend the CIT National Conference that is required by the grant. The grantor states that this would be an approved change.

By accepting this memorandum, the Council approves changing the grant from contractual services to personnel and training costs.