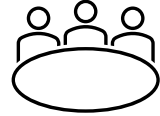




**FAIRBANKS CITY COUNCIL
REGULAR WORK SESSION AGENDA
TUESDAY, OCTOBER 8, 2024 AT 7 A.M.**

MEETING WILL BE HELD VIA [ZOOM WEBINAR](#)
AND AT FAIRBANKS CITY COUNCIL CHAMBERS
800 CUSHMAN STREET, FAIRBANKS, ALASKA



1. Roll Call
2. Resolution No. 5136 – A Resolution in Support of Fairbanks North Star Borough Ordinance No. 2024-25 Amending FNSB Code Title 18 Regarding Parking and Loading Requirements. [postponed to October 14]
3. Resolution No. 5137 – A Resolution Authorizing the City Chief Financial Officer to Open an Alaska Municipal League Investment Pool (AMLIP) Cash Enhancement Series II Account. [not introduced]
4. Resolution No. 5138 – A Resolution Authorizing the City of Fairbanks to Accept Funds from the United States Department of Justice Office of Community Oriented Policing Services (COPS) for the FY2024 Promoting Access to Crisis Teams (PACT) - Community Policing Development (CPD) Program. [not introduced]
5. Resolution No. 5139 – A Resolution Authorizing the City of Fairbanks to Apply for and Accept Funding from the Bureau of Justice Assistance for the FFY2024 Edward Byrne Memorial Justice Assistance Grant. [not introduced]
6. Ordinance No. 6292 – An Ordinance Amending Fairbanks General Code Sec. 14-167 and Sec. 14-214 to Require Written Notice to Licensees of Hearings for Alcohol and Marijuana License Applications. [not introduced]
7. Ordinance No. ____ – An Ordinance Amending Fairbanks General Code Chapter 26, Article III, Emergency Medical Services, Adding Regulations Governing Private Ambulance Services and Amending the City Schedule of Fees and Charges for Services. [not introduced]
8. Memo to Council Re: Building Department Position
9. Finance Committee Report
10. Mayor and Council Member Comments
11. Executive Session
 - a) FFU Labor Negotiations: Guidance from Council [permissible under State law, including the provision at AS 44.62.310(c)(1)]
12. Next Regular Work Session – Tuesday, October 22, 2024
13. Adjournment

Introduced by: Councilmembers Tidwell,
Sprinkle, Rogers, and Mayor Pruhs
Date: September 23, 2024

RESOLUTION NO. 5136

**A RESOLUTION IN SUPPORT OF FAIRBANKS NORTH STAR BOROUGH
ORDINANCE NO. 2024-25 AMENDING FNSB CODE TITLE 18
REGARDING PARKING AND LOADING REQUIREMENTS**

WHEREAS, parking requirements for the City of Fairbanks are dictated by zoning regulations in the Fairbanks North Star Borough's code at Title 18; and

WHEREAS, the City of Fairbanks has long-sought out improvements to parking requirements that are onerous to developers and inflexibly applied to the needs of the community; and

WHEREAS, the City of Fairbanks both acknowledges and appreciates the work of the Fairbanks North Star Borough's Community Planning Department and Planning Commission in studying parking in downtown Fairbanks and proposing amendments to FNSB's code; and

WHEREAS, the City of Fairbanks understands that Fairbanks North Star Borough's Ordinance No. 2024-25 adopts many of the recommendations from the Community Planning Department and Planning Commission, namely that it amends Title 18 to exclude the central business district from off-street parking and loading requirements, establishes reasonable standards for off-street parking that is required, incorporates modernized language for accessibility, and establishes administrative review for flexible application of the regulation.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fairbanks supports the Assembly's adoption of Fairbanks North Star Borough Ordinance No. 2024-25 in the form that passed unanimously from the Planning Commission on September 10, 2024, as attached.

BE IT FURTHER RESOLVED that the City Clerk is directed to provide the Borough Director of Community Planning and the Borough Clerk with an executed copy of this Resolution for distribution to the Borough Planning Commission and Borough Assembly.

PASSED and APPROVED this ____ Day of ____ 2024.

David Pruhs, City Mayor

YEAS:
NAYS:
ABSENT
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

1 By: Mindy O'Neall
2 Referred to the Planning
3 Commission: August 22, 2024
4

5 FAIRBANKS NORTH STAR BOROUGH

6
7 ORDINANCE NO. 2024 – 25

8
9 AN ORDINANCE AMENDING FNSBC TITLE 18 REGARDING PARKING AND LOADING
10 REQUIREMENTS
11

12 WHEREAS, Parking standards are set forth in FNSBC Title 18, and do not
13 always accurately reflect overall parking needs; and
14

15 WHEREAS, It is appropriate to maintain a flexible parking standard that is
16 based upon local community needs identified through observation; and
17

18 WHEREAS, Staff collected parking data from multiple businesses and multi-
19 family residences, throughout different days of the week and different times of day; and
20

21 WHEREAS, As part of the adopted downtown plan, Downtown Fairbanks
22 2040, Fairbanks North Star Borough (Borough) Department of Community Planning Staff
23 conducted a parking study showing a surplus of parking in the downtown area, totaling
24 9,473 parking spaces; and
25

26 WHEREAS, In the downtown parking study the average occupancy rate of
27 downtown parking spaces was less than 30%; and
28

29 WHEREAS, Current parking requirements in the Central Business District
30 result in inefficient use of land in a zone intended for high-density development and the
31 downtown area has been proven to have a surplus of parking; and
32

33 WHEREAS, An excessive parking supply can reduce density, increase the
34 cost of development, create an uninviting built environment, and degrade the natural
35 environment by increasing storm water runoff, and can induce flooding; and
36

37 WHEREAS, The current zoning code does not allow backing into the public
38 rights-of-way and this can be done safely on low speed/volume roadways with approval
39 of the roadway's managing authority; and
40

41 WHEREAS, The Borough's accessible parking standards are far lower than
42 the federal minimum parking requirement for accessible parking; and
43

44 WHEREAS, Updating parking standards complies with the FNSB Regional
45 Comprehensive Plan Land Use Goal 4: To enhance development opportunities while
46 minimizing land use conflicts; and
47

48 WHEREAS, This update promotes Economic Development Goal 2: To
49 diversify the economy; Action A: Encourage transportation projects that would provide
50 new economic opportunities and result in lower costs of doing business; and
51

52 WHEREAS, This update supports Downtown Fairbanks 2040 Land Use
53 Strategy 1: Create a walkable, accessible, navigable Downtown year-round; Action A:
54 Update the zoning code to achieve a more walkable Downtown, especially regarding
55 setbacks, street infrastructure, parking standards, and winter city adaptations; and
56

57 WHEREAS, This parking code update is supported by Downtown Fairbanks
58 2040 Parking Strategy 2: Encourage new development by lessening or eliminating the
59 requirement for new surface level parking downtown; and
60

WHEREAS, Parking Strategy 2 of Downtown Fairbanks 2040 states "Encourage new development by lessening or eliminating the requirement for new surface level parking Downtown"; and

WHEREAS, Downtown Fairbanks 2040 specifically states to "Require much less off-street parking for each use" and "Encourages up to 100% shared parking for new development where high use peak hours do not overlap..."; and

WHEREAS, On-street parking is largely unaccounted for in our parking code and it should be able to contribute toward meeting minimum parking requirements for higher turnover uses like commercial; and

WHEREAS, Establishing a process and criteria to allow unique developments to deviate from the written standard would promote fairness and equity.

NOW THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. Classification. This ordinance is of a general and permanent nature and shall be codified.

Section 2. FNSBC 18.96.060, Off-street parking and loading requirements, is amended as follows:

In all districts, except the GU-1, general use district, and the CBD, central business district, off-street parking and loading areas shall be provided in the amount and location as set forth herein.

A. General Provisions.

1. The off-street parking and loading facilities required by this section shall be established.

2. Required off-street parking spaces and loading facilities for multiresidential, commercial and industrial land uses shall provide vehicle parking.

3. Any area once designated for required off-street parking and loading shall not thereafter be used for any other purpose unless and until equal facilities are provided elsewhere in conformance with this title.

B. Rules for Computing the Number of Off-Street Parking Spaces. The number of required off-street parking spaces to be provided for each use shall be determined as follows:

1. Where the computation of required parking space results in a fractional number, the determination of required parking spaces shall be made by rounding the fractional number to the nearest whole number.

2. Except as otherwise indicated, the number of parking spaces shall be determined by the net floor area, which for the purpose of this section shall mean that floor area of the building accessible to or devoted to use by the customer or patron of a business establishment. Net floor area shall not include those areas used for storage, cooking, stairwells, etc.

C. Minimum Standards for Off-Street Parking Spaces. For every use, there shall be provided the following minimum number of off-street parking spaces:

1. Athletic clubs: one space per 300 square feet;

2. Banks and other financial institution: one space per 300 square feet;

[1]3. Bed and breakfast residence: One space per guestroom over four rooms;

[2]4. Bowling alley: one space per [THREE SEATS]750 square feet;

5. Child care home, child care group home, and child care center: three spaces per four employees;

6. Craft distillery, microbrewery, lounge, and bar: one space per three seats;

7. Elementary and middle school building: one space per five enrolled students, not including minimum parking for auditoriums;

[3]8. Furniture store: one space per [500]1000 square feet of sales area;

[4]9. Hospital, clinic, and sanitarium: one space per three beds;

[5]10. Hotel (guestrooms only, add other uses extra), roominghouse: three spaces per four guestrooms;

11. Industrial manufacturing: three spaces per four employees;

[6]12. Office (including professional offices): one space per [200]300 square feet;

[7]13. Residential: one space per dwelling unit, and one additional parking space per bedroom over four bedrooms;

[8]14. Retail building or s[S]tore (except furniture): one space per [200]400 square feet of sales area;

15. Secondary, trade, and university school building: one space per three enrolled students not including minimum parking for auditoriums;

[9]16. Theater or auditorium (including school auditoriums), church, funeral parlor, Assembly hall: one space per four seats;

[10]17. Restaurant: one space per three seats;

18. Shopping center (including strip mall style development): one space per 400 feet of net floor area;

[11. TRAILER PARK, HOTEL: ONE SPACE PER UNIT;

12]19. All commercial and industrial uses not otherwise designated: three spaces per four employees.

[NO OFF-STREET PARKING IS REQUIRED IN THE GENERAL USE ZONE OR IN THE DOWNTOWN CORE AREA BOUNDED BY FIRST AVENUE TO FIFTH AVENUE, NOBLE STREET TO BARNETTE STREET, AND FIRST AVENUE TO THIRD AVENUE, BARNETTE STREET TO WICKERSHAM STREET.]

D. Minimum Standards for Off-Street Loading Facilities. For every use requiring [THE LOADING AND UNLOADING OF MERCHANDISE]heavy commercial truck delivery on a regular basis, off-street facilities for loading and unloading within or adjacent to the building shall be provided in a manner as to not obstruct the traffic movement on adjacent streets and alleys. [NO OFF-STREET PARKING SPACE SHALL BE USED AS AN OFF-STREET LOADING FACILITY.] If on-street loading causes adverse impacts on the flow of traffic, an off-street loading facility shall be required.

E. Location of Off-Street Parking Spaces. All required off-street parking spaces shall be located within the property lines of the same zoning lot, or, where permitted, on a lot within 300 feet of the [ZONING LOT THAT ACCOMMODATES THE BUILDING,]nearest public entrance of the structure or use being served. Distance measurements shall not extend beyond the nearest ordinary high water (OHW) mark of a river or lake or beyond the nearest edge of a right-of-way (ROW) of a controlled access facility, unless designated pedestrian crossing areas are provided.

F. Shared Off-Street Parking Spaces. Up to [50]100 percent of the off-street parking spaces required for a particular use may be utilized by other uses seeking additional off-street parking spaces; provided, that the uses involved are not normally open, used or operated during the same hours as the primary use for which such off-street parking spaces are required, and that a written agreement is drawn assuring their retention for such purposes as set forth herein. The written agreement must be recorded on all impacted lots.

G. [HANDICAPPED]Accessible Parking Requirements. [THERE SHALL BE PROVIDED ONE HANDICAPPED EQUIPPED]Accessible and designated off-street parking space(s) [FOR EVERY 50 REQUIRED OFF-STREET PARKING SPACES OR 10 SUCH SPACES, WHICHEVER IS LESS. SAID SPACE OR SPACES SHALL BE AT LEAST EIGHT FEET IN WIDTH WITH AN ACCESS AISLE AT LEAST FIVE FEET IN WIDTH ADJACENT TO THE DRIVER'S OR PASSENGER'S SIDE OF THE CAR SPACE. SAID SPACE OR SPACES SHALL BE WITHIN 200 FEET OF AN ENTRANCE TO THE BUILDING, STRUCTURE OR USE BEING SERVED AND, WHERE THERE IS MORE THAN ONE ENTRANCE, EVENLY DISTRIBUTED THROUGHOUT THE PARKING LOT ALSO WITHIN THE DISTANCE REQUIREMENT. THE ACCESSIBLE ROUTE OF TRAVEL SHALL HAVE RAMPS WHERE CURBS ARE PRESENT, SHALL NOT CROSS TRAFFIC LANES, AND SHALL NOT PASS BEHIND CAR SPACES. EACH HANDICAPPED CAR SPACE SHALL BE IDENTIFIED WITH AN UNOBSCURED SIGN] shall be provided as required by this section, unless the American with Disabilities Act and regulations provides a higher or different standard.

1. Proximity to building entrances and accessible routes. Accessible parking spaces must be located on the shortest accessible route of travel to an accessible facility

entrance and positioned in a manner to allow individuals to exit their vehicles and access the route. An accessible route of travel includes curb ramps or sloped curb cuts to connect accessible parking spaces with sidewalks or pathways that are free from obstacles or obstructions.

2. Car accessible parking. Parking spaces must be at least 96 inches wide and be served by an access aisle that is at least 60 inches wide and allows safe and unobstructed transfer from the vehicle.

3. Van accessible parking. When required, van-accessible spaces must be at least 132 inches wide and served by an access aisle at least 60 inches wide, or alternatively may be 96 inches wide with an access aisle 96 inches wide.

4. Surface slope, stability and firmness. Accessible parking spaces and access aisles should have no more than a 1.48 (2.08%) slope in all directions, be smooth, free from significant cracks or irregularities, slip-resistant, and capable of supporting the weight of mobility devices.

5. Visibility and signage. Accessible parking spaces must be clearly marked with a sign depicting a white graphic of a person using a wheelchair on a blue background, and positioned at a height to ensure visibility at least 60 inches above grade, measured to the bottom of the lowest sign. A van space must include a second sign stating the space is van accessible. Striping of parking accessible parking spaces must contrast with the pavement color.

6. Number of spaces. If parking spaces are limited to four or fewer, one van accessible parking space must be provided, and an identifying sign is not required. Ten percent of patient and visitor parking at a hospital or outpatient facility must be accessible. Twenty percent of patient and visitor parking at a rehabilitation or outpatient physical therapy facility must be accessible. For all other uses, the total number of required accessible spaces is as set forth herein.

<u>Total Number of Parking Spaces Provided in an Off -Street Parking Facility</u>	<u>Minimum Number of Accessible Parking Spaces</u>
<u>1 to 25</u>	<u>1</u>
<u>26 to 50</u>	<u>2</u>

<u>51 to 75</u>	<u>3</u>
<u>76 to 100</u>	<u>4</u>
<u>101 to 150</u>	<u>5</u>
<u>151 to 200</u>	<u>6</u>
<u>201 to 300</u>	<u>7</u>
<u>301 to 400</u>	<u>8</u>
<u>401 to 500</u>	<u>9</u>
<u>500 to 1000</u>	<u>2% of total parking provided in each lot or structure</u>
<u>1001 and over</u>	<u>20 plus 1 for each 100 over 1000</u>
	<u>At least one of every six spaces must be van accessible.</u>

H. Design. Except for single-family and two-family residences, all off-street parking spaces and loading facilities shall be designed with the following standards:

1. No wall, post, guardrail or other obstruction that would restrict car door opening shall be permitted within five feet of the centerline of a parking space. Access to each parking space shall be designed so that a driver can enter and leave a space without backing up more than 25 feet.

2. Turning and maneuvering space shall be located entirely on the lot or zoning lot of the use being served; except this does not apply to [COMMERCIAL USES WHERE THE PRIMARY PURPOSE OF PARKING IS FOR ON-SITE EMPLOYEES; AND PROVIDED, THAT THE EXITING VEHICLES WILL NOT BE REQUIRED TO BACK INTO A STREET CLASSIFIED AS A (A) MAJOR COLLECTOR OR ARTERIAL OR (B) MINOR COLLECTOR UNLESS THE MANAGING PUBLIC AGENCY HAS PROVIDED APPROVAL.]parking lots designed to back onto (a) roadways with a local functional classification or (b) roadways with a minor collector classification and approval of the public agency managing the roadway. Backing onto roadways with a functional classification of major collector or arterial is not permitted. A portion of an alley may be credited as turning and maneuvering space.

3. Each parking space shall have a minimum dimension of nine feet in depth and 18 feet in length with circulation drives of adequate width to make each stall accessible and usable without the need of moving other vehicles.

224 4. Each loading and unloading area shall have a minimum width of 10 feet, a
225 minimum length of 40 feet, and a minimum height clearance of 14 feet.

226 5. All off-street parking and loading facilities including circulation drives and
227 access routes shall be paved or surfaced with at least two inches of compacted gravel
228 and graded and drained.

229 I. Use of On-Street Parking Spaces to Meet Minimum Standards for Off-Street Parking
230 Spaces. For commercial uses contained in subsection (C), signed and striped on-street
231 parking spaces located within 300 feet of the nearest public entrance of the building,
232 structure or use being served may account for up to 50% of the required off-street
233 parking. This provision does not extend to residential or industrial uses.

234 J. Administrative Approval of Alternative Standards for Off-Street Parking Spaces.

235 1. Notwithstanding any requirements in this title to the contrary, upon
236 application to reduce minimum standards for off-street parking spaces, the minimum
237 standards for off-street parking spaces may be reduced by up to 50% by the Planning
238 Director or designee, as Hearing Officer, at an administrative hearing.

239 2. It will be incumbent upon the applicant to demonstrate that the
240 requirements of subsection (C) are impractical or unnecessary because:

241 a. Vehicular access is not the primary means of access to the proposed
242 development; or

243 b. The proposed development will generate less parking demand than
244 subsection (C) requires.

245 3. Within five working days after receipt of the application to reduce minimum
246 standards for off-street parking spaces, one of the following actions shall be taken:

247 a. Accept the application for review and action by the Hearing Officer;

248 b. Return the application if it is incomplete; or,

249 c. Schedule the application for a Planning Commission hearing if it is
250 determined that a more comprehensive review is needed.

251 4. The Hearing Officer shall make the final decision within five working days
252 of the hearing whether or not to approve a request for a Modification of Minimum

Standards for Off-Street Parking Spaces. The Hearing Officer shall also consider and adopt findings in each of the following:

a. Whether the proposed development, with the modification, will protect public health, safety and welfare; and

b. Whether vehicular access is the primary means of access to the proposed development or whether the proposed development will generate less parking demand than subsection (C) requires.

4. Appeals. A decision of the Hearing Officer may be appealed by any aggrieved person to the Planning Commission by filing a notice of appeal with the Borough Clerk's Office within 15 days after the final decision was mailed. The appeal shall be heard de novo by the Planning Commission. The Commission's decision may be appealed by a party to the superior court in accordance with the rules of appellate procedure.

Section 3. FNSBC 18.68.020, Central Business District, Use regulations, is hereby amended as follows:

A. Permitted Uses. In the CBD, central business district, permitted uses are:

1. Any permitted use in the GC district except residential uses on the ground floor, marijuana cultivation facilities, [AND] establishments with a drive-in/drive-through facility, and parking lots with 11 or more parking spaces as a principal use;

2. Communications tower, major;

3. Communications tower, minor;

4. Distillery, craft; except no outside storage relating to the distillery operation is allowed.

B. Conditional Uses. In the CBD, central business district, conditional uses are:

1. Any conditional use in the GC district except marijuana cultivation facilities;

2. Any establishment with a drive-in/drive-through facility;

3. Parking lots with 11 or more parking spaces as a principal use.

Section 4. FNSBC 18.68.030, Central Business District, Standards, is hereby amended as follows:

In the CBD, central business district, geometric standards are:

- A. Lot Area. There shall be no minimum lot area.
- B. Required Yards for All Buildings.
 - 1. Front yard shall not be required;
 - 2. Side yard shall not be required;
 - 3. Rear yard shall not be required.
- C. Building Height. Unlimited.
- D. Parking. [SEE CHAPTER 18.96 FNSBC.] For parking lots, both accessory and as principal uses, parking must meet the accessibility and design standards in FNSBC 18.96.060.
- E. Signs. See Chapter 18.96 FNSBC.
- F. Exceptions to Yard, Lot Area and Building Height Requirements. See Chapter 18.96 FNSBC.
- G. Buildings per Lot. See Chapter 18.96 FNSBC.

Section 5. Amend FNSBC 18.96.210(D)(3), Standards for large scale development, Parking Lot Design, is hereby amended as follows:

3. Parking Lot Design. In all zones, large scale development uses must meet the off-street parking requirements in FNSBC 18.96.060, off-street parking and loading requirements, unless there is a finding by the Planning Commission that the standards are impractical or unnecessary based on the unique characteristics of the development. Parking lots and parking structures may not visually dominate the site and should enhance the local aesthetic qualities and natural surroundings. The visual impacts of parking lots shall be mitigated through measures such as landscaping, screening, or situating parking areas away from the front of buildings adjacent to arterials.

Section 6. Effective Date. This ordinance is effective at 5:00 p.m. on the first Borough business day following its adoption.

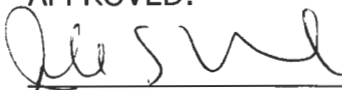
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ADOPTED THE _____ DAY OF _____ 2024.

Savannah Fletcher
Presiding Officer

ATTEST:

April Trickey, MMC
Borough Clerk

APPROVED:


Jill S. Dolan
Borough Attorney

Introduced by: Councilmembers Sprinkle and Ringstad
Introduced: October 14, 2024

RESOLUTION NO. 5137

**A RESOLUTION AUTHORIZING THE CFO TO OPEN AN ALASKA
MUNICIPAL LEAGUE INVESTMENT POOL (AMLIP) CASH
ENHANCEMENT SERIES II ACCOUNT**

WHEREAS, the Finance Committee has reviewed options for improving interest income while maintaining availability of funds for general operations; and

WHEREAS, the City of Fairbanks currently maintain funds in AMLIP Money Market Series I account; and

WHEREAS, the AMLIP offers a Cash Enhancement Series II account that provides a higher interest rate.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fairbanks, as follows:

Section 1. That the Chief Financial Officer (CFO) may open an AMLIP Cash Enhancement Series II account with the current signatories on file.

Section 2. That the CFO is directed to file a certified copy of this Resolution in the business offices of AMLIP to open the account.

Section 3. That the effective date of this Resolution shall be the 1st day of November 2024.

PASSED and APPROVED this 14th Day of October 2024.

David Pruhs, City Mayor

YEAS:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

RESOLUTION NO. 5138

A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO ACCEPT FUNDS FROM THE UNITED STATES DEPARTMENT OF JUSTICE OFFICE OF COMMUNITY ORIENTED POLICING SERVICES (COPS) FOR THE FY2024 PROMOTING ACCESS TO CRISIS TEAMS (PACT) – COMMUNITY POLICING DEVELOPMENT (CPD) PROGRAM

WHEREAS, the United States Department of Justice Office of Community Oriented Policing Services offers funding for creation or expansion of crisis intervention teams and to embed mental and behavioral health services within law enforcement agencies; and

WHEREAS, the City of Fairbanks Police Department has been awarded \$320,613 to fund a procurement contract for a Crisis Intervention Team (CIT) Coordinator to train FPD officers in CIT (\$105,000); reimburse Native Alaska content experts for culturally relevant training to be included in the CIT curriculum (\$2,000); cover overtime costs of officers attending CIT training (\$95,106); and hire a part-time peer support specialist to enhance the capacity of the department to provide assistance and mental health resources to vulnerable members of the community (\$118,507); and

WHEREAS, the PACT program will cover a 24-month period beginning on October 1, 2024 and does not require a match.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute any and all documents required for accepting funds on behalf of the City for this grant.

PASSED and APPROVED this 14th Day of October 2024.

David Pruhs, City Mayor

AYES:

NAYS:

ABSENT:

APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5138

Abbreviated Title: FY2024 PACT - CPD Program

Department(s): Police Department

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes X No _____

If yes, how many positions? 1

If yes, type of positions? P (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Contracts	Personnel	Other Costs	Total
Procurement Contracts (CIT Trainer and Alaska Native Content Experts)	\$107,000			\$107,000
OT Costs for Training		\$95,106		\$95,106
Part-Time Peer Support Specialist		\$118,507		\$118,507
TOTAL	\$107,000	\$213,613		\$320,613

FUNDING SOURCE:	Contracts	Personnel	Other Costs	Total
Grant Fund (Federal Funds - PACT)	\$107,000	\$213,613		\$320,613
TOTAL	\$107,000	\$213,613		\$320,613

The budget will cover the 24-month performance period of the grant. The CIT Coordinator must be CIT certified, or obtain CIT certification within a specified period after the contract is awarded. FPD will send 30 officers to the 40 hour training in multiple sessions. The part-time Peer Support Specialist will be included in FGC, working 20 hours per week at \$28.00 for the duration of the grant. The Alaska Native content will be included in each CIT training as an aspect of policing unique to the Interior.

Reviewed by Finance Department:

Initial SF

Date 9/30/2024

Introduced by: Mayor David Pruhs
Introduced: October 14, 2024

RESOLUTION NO. 5139

**A RESOLUTION AUTHORIZING THE CITY OF FAIRBANKS TO APPLY FOR
AND ACCEPT FUNDING FROM THE BUREAU OF JUSTICE ASSISTANCE
FOR THE FFY2024 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE
GRANT**

WHEREAS, the City of Fairbanks received notification of funding through the Bureau of Justice Assistance for the FFY2024 Edward Byrne Memorial Justice Assistance Grant (JAG) Program in the amount of \$34,524 to prevent or reduce crime and violence and to improve the administration of local criminal justice efforts; and

WHEREAS, the City of Fairbanks will use funds for the taser replacement contract (\$26,300) and to purchase new training mats and wall panels for the FPD training and briefing room (\$8,224); and

WHEREAS, the City of Fairbanks is not required to provide a match.

NOW, THEREFORE, BE IT RESOLVED by the City Council that the Mayor or his designee is authorized to execute any and all documents required for requesting and accepting funds on behalf of the City for this grant.

PASSED and APPROVED this 14th Day of October 2024.

David Pruhs, City Mayor

AYES:
NAYS:
ABSENT:
APPROVED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5139

Abbreviated Title: FFY2024 Justice Assistance Grant (JAG) Federal Program

Department(s): FPD

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No X

2) additional support or maintenance costs? Yes _____ No X

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No X

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	Contract	Equipment	Personnel	Total
Tasers	\$26,300			\$26,300
Training Mats & Wall Panels		\$8,224		\$8,224
TOTAL	\$26,300	\$8,224	\$0	\$34,524

FUNDING SOURCE:	Contract	Equipment	Personnel	Total
Grant Fund (Federal)	\$26,300	\$8,224		\$34,524
TOTAL	\$26,300	\$8,224	\$0	\$34,524

FPD is in year 5 of a 5 year contract to lease taser equipment. The current recommended life for tasers is 5 years, the contract allows FPD to utilize efficient, up-to-date tasers. The training mats and wall panels will protect both the space and officers during training exercises.

Reviewed by Finance Department:

Initial sf

Date 10/2/2024

ORDINANCE NO. 6292

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE SEC. 14-167
AND SEC. 14-214 TO REQUIRE WRITTEN NOTICE TO LICENSEES OF
HEARINGS FOR ALCOHOL AND MARIJUANA LICENSE APPLICATIONS**

WHEREAS, Fairbanks General Code (FGC) Chapter 14 sets forth procedures for the City's review of alcoholic beverage and marijuana license applications forwarded to the City by the State Alcohol and Marijuana Control Office; and

WHEREAS, currently, there is no requirement in the Fairbanks General Code for the City Clerk to notify licensees when an application for transfer or renewal will be before the City Council for a public hearing and review; and

WHEREAS, the City Council wishes to provide more opportunity for alcoholic beverage and marijuana licensees to engage with the City Council when their license application is before the City Council for review.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. That Fairbanks General Code Section 14-167 is hereby amended as follows [new text in underlined/bold font; deleted text in ~~strike through~~ font]:

Sec. 14-167. – Procedure for review of licenses.

(a) Upon receipt of notice from the state alcoholic beverage control board that the board intends to approve an application for a transfer, renewal or new alcoholic beverage license of any type, the city clerk shall cause the fire and police chiefs, and director of finance to make appropriate investigations within their respective areas of responsibility and to forward written statements of any reasons why the city should object to the proposed approval by the state alcoholic beverage control board. The building official shall be asked to review applications for premises within buildings not previously used for the sale of alcoholic beverages.

(b) The city clerk shall schedule a public hearing for the alcohol license application at a regular city council meeting within the 60-day response period allowed by state law and shall send written notice of the date and time of the hearing to the licensee or their designee at least 10 days prior to the hearing date.

(c) The mayor shall report to the city council any objections to the board's proposed approval of a license which have been submitted to him. If the mayor determines that an interest of the city can be protected by protesting approval of the license, he shall inform the city council.

(d) A fee, as set forth in the city's schedule of fees and charges for services, will

be charged for the city's processing of an application for a temporary caterer's permit.

SECTION 2. That Fairbanks General Code Section 14-214 is hereby amended as follows [new text in **underlined/bold** font; deleted text in ~~strike through~~ font]:

Sec. 14-214. - Procedure for review of licenses.

(a) Upon receipt of notice from AMCO that it is considering an application for a transfer, renewal, or new marijuana establishment license of any type, the city clerk will direct the fire and police chiefs, the building official, and the chief financial officer to make appropriate investigations within their respective areas of responsibility and to forward written statements to the clerk's office of any reasons why the city should object to the approval of the application.

(b) The city clerk shall schedule a public hearing for the marijuana license application at a regular city council meeting within the 60-day response period allowed by state law and shall send written notice of the date and time of the hearing to the licensee or their designee at least 10 days prior to the hearing date.

~~(c)~~ The city clerk will report to the city council any objections to approval of an application which have been submitted.

~~(d)~~ For all new marijuana establishment licenses and license transfers referred to the city by AMCO,:

- ~~(1) The city clerk will duly advertise in a newspaper of general circulation in the Fairbanks area the date, time, and place where the city council will consider the proposed application and in addition, for all new marijuana establishment licenses, will send copies of such advertisement by mail to all owners of record of land within 1,000 feet of where the marijuana establishment will be located under the proposed new license; and~~
- ~~(2) On the date and time set for consideration of the proposed application, the city council will hear all interested citizens who may wish to express their opinions on the application.~~

(e) On the date and time set for consideration of the proposed application, the city council will hear all interested citizens who may wish to express their opinions on the application.

~~(f)~~ The city council will determine by motion whether or not to object to the approval by AMCO of the application for the transfer, renewal, or new marijuana establishment license. The city council will consider any written objection, protest, suggested condition, petition, and any testimony received at the public hearing when it considers the application. If the city council objects to approval of the application, the city clerk will prepare and lodge an appropriate protest with AMCO within 60 days of receipt of the proposed application.

SECTION 3. That the effective date of this Ordinance shall be five days after adoption.

David Pruhs, City Mayor

YEAS:

NAYS:

ABSENT:

ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

Introduced by: _____

Introduced: _____

ORDINANCE NO. ____

**AN ORDINANCE AMENDING FAIRBANKS GENERAL CODE CHAPTER 26,
ARTICLE III, EMERGENCY MEDICAL SERVICES, ADDING REGULATIONS
GOVERNING PRIVATE AMBULANCE SERVICES AND AMENDING THE
CITY SCHEDULE OF FEES AND CHARGES FOR SERVICES**

WHEREAS, citizens of the City of Fairbanks demand and deserve the best available emergency medical care; and

WHEREAS, private ambulances operating within the city limits should provide the highest quality service available; and

WHEREAS, the City of Fairbanks recognizes the need to have supervision of private ambulances that are providing care within the City of Fairbanks area of jurisdiction to ensure that the highest quality is being offered and maintained; and

WHEREAS, the City of Fairbanks does not have any regulations on the operation of private ambulances within the city limits.

NOW THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. Fairbanks General Code Chapter 26, Article III is hereby amended as follows [new text in **bold/underline** font; deleted text in ~~strike through~~ font]:

ARTICLE III. - EMERGENCY MEDICAL SERVICES

Sec. 26-~~90~~**44**. - Charges.

(a) The charges for emergency medical service are as specified in the **City Schedule of Fees and Charges for Services**~~city schedule of fees and services~~.

(b) The amount collected for mileage shall be placed in the capital appropriation fund.

Sec. 26-91. – Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Ambulance Service means a service which provides ground transportation to persons who require medical monitoring and does not include stationary emergency aid services at a particular location.

Dispatch means the receipt of a request for ambulance service or the arrangement for a licensee to fulfill a request for ambulance service.

Emergency means:

1. Patients not previously evaluated by a qualified healthcare professional (QHP), including patients who have been treated for an existing problem but who develop new, acute symptoms which have not been evaluated previously by a QHP.

2. Any patient condition which could reasonably lead to loss of life or limb or could cause the person significant harm if not treated immediately by a QHP.

FFD EMS Patient Transport means Fairbanks Fire Department (FFD) ambulance transports of previously unevaluated patients. Emergency Medical Services (EMS) transports may be of patients considered either emergent or non-emergent. Providers, patients, or other parties that call 911 for response and service are FFD EMS transports.

Fairbanks Area EMS means response apparatus, transport ambulances, and EMS personnel assigned or belonging to FFD, University Fire Department (UFD), North Pole Fire Department (NPDF), Fort Wainwright Fire (FWF), Chena Goldstream Fire and Rescue (CGFR), Steese Volunteer Fire Department (SVFD), and Eielson AFB.

Fire Chief means the chief of the Fairbanks Fire Department or designee.

Licensee means a person or entity in possession of a current and valid ambulance service license issued pursuant to this chapter.

Nonemergency Ambulance Services means providing ground ambulance services for transports that originate inside the City of Fairbanks limits.

Nonemergency Call means a request for an ambulance to transport or assist patients that would not constitute a 911 emergency call.

Private Ambulance Service (PAS) means a service which provides ground ambulance transportation to persons who require medical monitoring.

PAS Patient Transport means PAS transports of patients who meet the eligibility criteria in FGC Sec. 26-101, are deemed stable for the transport, require medical monitoring, and whose transport would not require the use of any other method of transportation given the patient's condition.

Patient means a person who requires medical monitoring transport by an ambulance service.

Qualified Healthcare Professional (QHP) means a health care professional who is qualified by education, training, licensure/regulation (when applicable) and facility privileging (when applicable) who performs a professional service within their scope of practice and independently reports that professional service.

Registered Nurse (RN) means a nurse who meets the State of Alaska requirements to obtain and maintain a nursing license in Alaska.

Sec. 26-92. – License required.

(a) It is unlawful for any person or entity to provide nonemergency ambulance service within the city limits unless that person or entity is in possession of a valid PAS license issued in accordance with this chapter.

(b) It is unlawful for any person other than the Fairbanks Fire Department to provide emergency ambulance service within the city unless standing mutual aid agreements are activated by the Fairbanks Emergency Communications Center (FECC).

(c) It is unlawful for a licensee to provide or to allow another person to provide ambulance service under the authority of that licensee's license.

Sec. 26-93. – Types of licenses.

(a) An entity may apply for one of three different licenses under this chapter:

(1) A Type 1 license authorizes private ambulances to transport previously evaluated patients, including critical care patients, urgent hospital-to-hospital transfers, as well as all Type 2 and 3 license authorized transports.

(2) A Type 2 license authorizes private ambulances to transport previously evaluated patients requiring advanced life support, as well as all Type 3 license authorized transports.

(3) A Type 3 license authorizes private ambulances to transport previously evaluated patients requiring basic life support only, as well as patient transports with an accompanying medical escort team.

(b) An entity can change the type of license it holds to another type by following the procedures and paying the required fee(s). No refund will be issued for downgrading licenses.

Sec. 26-94. – Contents of application for license; term of license; non-transferability.

(a) An application for a PAS license shall be made to the fire chief on an approved form and shall be accompanied by the following:

(1) Payment of fee(s) pursuant to the City Schedule of Fees and Charges for Services.

(2) Proof of insurance for all vehicles to be operated as ambulances pursuant to the license as required by FGC Sec. 26-98.

(3) A complete list of the name, address, email address, and telephone number for every person who shall have a financial or proprietary interest in the license.

(4) Proof that the applicant is at least 18 years of age.

(5) Proof of current State of Alaska and City of Fairbanks business licenses.

(6) Proof that the personnel required to operate the ambulance service are available as of the effective date of the license.

(7) Proof that the applicant has acquired and installed the equipment that FGC Sec. 26-104 requires for each vehicle to be operated as an ambulance as of the effective date of the license.

(8) Identification of the EMS medical director required by FGC Sec. 26-106(b).

(9) Identification of the vehicles to be operated as ambulances by vehicle registration number, VIN number, make, model, and year; proof that both the body and mechanics of each vehicle is in good repair; and proof that the applicant is lawfully entitled to use each vehicle for the purpose of an ambulance service.

(10) Proof that any new or used ambulances purchased after July 27, 2021, or any ambulance remounts completed after that date, are certified as meeting one or more of the following nationally recognized standards for ambulance design:

a. the most recent published version of the U.S. Department of Transportation Federal Specification for Star-of-Life Ambulances (KKK-A-1822),

b. the Commission on Accreditation of Ambulance Services Ground Vehicle Standard v 3.0 (CAAS-GVS), or

c. the National Fire Protection Association Standard for Automotive Ambulances (NFPA 1917).

(11) A complete description of the ambulance markings and color scheme to be used in compliance with FGC Sec. 26-103.

(12) Proof of current registration with the State of Alaska as an emergency medical service ground ambulance service.

(13) Attestation by the PAS's EMS director or medical sponsor that PAS personnel have, and will continue to receive, the necessary training and certification (if applicable) to know how to use the current Standing Orders published by the Interior Region Emergency Medical Services Council, Inc. (IREMSC), and will practice within their scope and according to the current IREMSC standing orders.

(14) Initial applicants will be required to submit a copy of their business plan.

(15) Certification by the city's chief financial officer or designee that the entity and person(s) applying for license are not reported as being delinquent on any city taxes or fees and have no outstanding judgments or debts owed to the city or borough.

(b) The fire chief shall issue a license if the applicant complies with all the requirements of subsection (a) of this section, unless good cause exists for denial. A license issued pursuant to this section is nontransferable and shall be valid for one year unless revoked or suspended pursuant to FGC Sec. 26-96.

(c) A licensee is under a continuing obligation to keep the information on their application for licensure current. Failure to do so will be a violation of this chapter. A licensee shall give written notice to the fire chief of any change to be made to their application within ten days and the fire chief shall amend the application accordingly.

(d) No person may knowingly make a false or misleading statement on an application for a license under this chapter.

Sec. 26-95. – Renewal of license

(a) A license issued pursuant to this chapter is valid for one year from the date of issuance and will expire automatically if an application for renewal is not received by the fire chief prior to the expiration of the license.

(b) All ambulance service licenses will renew March 1 of every year.

(1) Fees may be prorated for the first year.

(2) Applications for renewal are due February 1st of each year. Late submissions may be denied or charged a late fee in accordance with the City Schedule of Fees and Charges for Services.

(c) An application to renew an ambulance service license is made to the fire chief in the same manner as an original application and shall be treated in the same manner as an original application.

(d) If a licensee is no longer qualified to hold the license at the time of renewal, the fire chief shall not approve the renewal of the license.

(e) Any person or entity that has forfeited a license pursuant to this chapter may not apply for a new license for a period of two years from the date of forfeiture.

(f) A complete schedule of ambulance licensure fees will be available for inspection at the fire chief's office and at the city website. Any increase in fees will be made available for public inspection and must be approved by the city council.

Sec. 26-96. – Suspension or revocation of license.

(a) If a licensee is convicted or otherwise found liable by a court of competent jurisdiction for violation of a provision of this chapter or a municipal regulation promulgated pursuant to this chapter, in addition to any criminal or civil penalty imposed, the applicable license shall be automatically suspended or revoked in accordance with the following schedule commencing on the date of the issuance of the court's judgment:

(1) First violation: 60-day suspension of license or permit.

(2) Second violation: 120-day suspension of license or permit.

(3) Third violation: Revocation of license or permit.

(b) Any violation of the terms of a suspension or revocation imposed pursuant to this section is a separate violation of this chapter.

(c) The licensee shall not be permitted to re-apply for a license for two years if they have their license revoked.

Sec. 26-97. – Appeals

(a) If the fire chief determines that an application for an ambulance license does not meet the requirements of this chapter, the fire chief shall deny the application. The fire chief shall issue a written decision to the applicant stating the specific reason(s) for the denial.

(b) A person aggrieved by the denial or revocation of an ambulance license by the fire chief pursuant to this chapter may appeal to the city mayor no later than 15 days after the issuance of that decision. Review by the city mayor or designee shall be limited to determining that the decision of the fire chief is supported by substantial evidence.

Sec. 26-98. – Insurance required.

(a) It is unlawful to provide private ambulance services with a vehicle not insured according to the requirements of this section.

(b) A complete schedule of PAS insurance requirements will be available for inspection at the fire chief's office.

(c) Before any license is issued for a PAS, the applicant shall furnish one or more policies or certificates of insurance issued by an insurance company authorized to do business in the state for the following coverage for each vehicle to be operated as an ambulance:

(1) Worker's compensation and employer's liability insurance required by the laws of the State of Alaska.

(2) Commercial general liability insurance, including coverage for:

- a. Products/completed operations;
- b. Personal and advertising injury;
- c. Each occurrence; and
- d. Medical payments.

(3) Commercial automobile liability insurance, to include owned, non-owned, and hired vehicles.

(4) Excess liability insurance.

(5) Professional liability (medical malpractice) insurance covering all physicians and emergency medical technicians.

(6) Cyber/privacy liability insurance. The cyber coverage shall include, but not be limited to, claims involving invasion of privacy violations (including HIPPA), information theft, and release of private information. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses.

(7) With the exception of workers compensation and professional liability each policy shall name the city as an "additional insured" and the actual policy endorsement shall accompany each certificate of insurance.

(8) General liability, workers compensation, and automobile policies shall be endorsed to waive all rights of subrogation against the City of Fairbanks by reason of any payment made for claims under the above coverage. This policy endorsement shall accompany each certificate of insurance.

(9) All policies for general liability shall be primary and noncontributing with any insurance that may be carried by the city.

(10) If the licensee maintains broader coverage and/or higher limits than the minimums shown above, the city requires, and shall be entitled to, the broader coverage and/or the higher limits maintained by the licensee. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the city.

(d) The liability insurance policy must be verified as to substance and form by the city attorney and filed with the fire chief.

(e) Every insurance policy or certificate shall contain a clause obligating the insurer or surety to give the fire chief written notice no less than 30 days before the cancellation, expiration, nonrenewal, lapse, or other termination of such insurance. A lapse, cancellation, expiration, nonrenewal, or termination of insurance coverage will result in an automatic suspension of any license for so long as the licensee is without insurance as required by this section.

Sec. 26-99. – Number of vehicles operated per license; removal from use.

(a) A licensee may operate multiple vehicles as ambulances so long as each such vehicle is operated in compliance with the requirements of this chapter while it is in service as an ambulance.

(b) Whenever a licensee removes a vehicle from service as an ambulance for reasons other than regular maintenance, they shall notify the fire chief of the reasons for such action within 24 hours thereafter. In the absence of such notice, a vehicle shall be considered in service for the purpose of enforcing this chapter. Once removed from service, a licensee shall not use the vehicle as an ambulance until the fire chief has approved such use.

Sec. 26-100. – Availability of service.

(a) A PAS must be available to transport patients at all times of every day without exception.

(b) A PAS shall not discontinue service without 90-day advance notice to the fire chief.

Sec. 26-101. – Eligibility for transport; permitted transport.

(a) Private Ambulance Services are eligible to transport patients if the patient is deemed stable before and during the duration of the transport and if the patient requires medical monitoring, and either:

(1) The patient has a diagnosed or confirmed pre-existing medical condition that meets medical necessity for requiring medically monitored stretcher transport to a routine scheduled appointment at a doctor's office or clinic, or is moving between extended care facilities, assisted living facilities, private residences, or hospital-affiliated hotels and extended stay motels; or

(2) The patient has been diagnosed with, is being treated for, or is suffering from a mental health disorder that a QHP has determined requires, or may require, physical restraints to protect the patient, the public, or PAS personnel. If warranted, physical restraints should be used minimally and for the sole purpose of providing protection. Allowable physical restraints include handcuffs, a lap belt, and/or leg restraints. The use of firearms or any chemical agent is absolutely prohibited for the purpose of restraining a patient. Patients should not be transported with their arms restrained behind their back unless medically necessary.

(b) Notwithstanding guidance provided in this section, the fire chief has the authority to determine which patients can be transported by a private ambulance service.

(c) PAS operators will contact FECC dispatch immediately if there are changes to the patient's condition, PAS or PAS personnel, or if there are any other changes that may threaten safe transport.

(d) A PAS may transport patients only as follows:

(1) transport of a person between hospitals;

(2) transport of a person to a private residence from a hospital;

(3) transport of a person between a hospital and an airport or helipad;

(4) transport of a neonatal patient and equipment along with a neonatal intensive care team between hospitals, from a hospital to an airport or helipad;

(5) transport of a recurring dialysis patient from their home to their treatments and then back to their home;

(6) any transport of patients for whom the fire chief requests transportation.

Sec. 26-102. – Ambulance dispatch.

(a) It is unlawful for any person other than the fire chief or their designee to dispatch a vehicle used as an ambulance within the City of Fairbanks. Once a private ambulance has been dispatched by FECC, it is the private ambulance service's responsibility to coordinate patient movement details directly with the requesting facility, agency, or provider.

(b) It is unlawful for any PAS to respond to an emergency call within the City of Fairbanks, except as outlined in FGC Sec. 26-107.

(c) Any patient transport requests originating with FECC dispatch will be dispatched to Type 1, Type 2, or Type 3 licensed ambulances for non-emergency service by use of a rotation system unless the person requesting service designates a particular ambulance service.

Sec. 26-103. – Ambulance markings.

(a) Every private ambulance shall bear the trade name under which it is operated on each side of the vehicle by use of permanent letters no less than four inches high.

(b) Every private ambulance shall bear its city-issued license, as assigned to it by the fire chief, in a conspicuous location that is visible at all times from the outside of the ambulance.

(c) Every private ambulance shall use a distinctive and unique color scheme approved by the fire chief.

(d) Every private ambulance shall have "emergency call 911" language on the back and sides of the outside of the vehicle and must display the "star of life" symbol.

(e) It is unlawful to transfer ownership of a vehicle which has been used as a private ambulance until all markings, signs, and insignia and the color scheme associated with the ambulance service have been removed, unless such vehicle is transferred as part of a transfer of the ambulance service itself.

Sec. 26-104. – Ambulance equipment.

(a) Generally. A licensee shall ensure that all private ambulances are operated pursuant to state guidelines and that all private ambulances:

(1) Meet the equipment standards established by state law for a certificated emergency medical service.

(2) Are equipped with a fully operational two-way radio communication system capable of using the emergency medical service radio frequency as designated by the State of Alaska and the fire chief. An ambulance service shall restrict its use of the emergency medical radio frequency unless operating during an emergency event when the PAS ambulances have been directly requested to assist FFD.

(b) Cell phones. A licensee shall ensure that all personnel assigned to work on an ambulance are in possession of a cell phone or other electronic device approved by the fire chief.

(c) Use of emergency signals. It is unlawful for a licensee to operate any lights, sirens, or audible signal on an ambulance which is commonly understood to be an emergency signal or for a licensee to permit another person to do so, unless the particular ambulance service transport for which such signal is used originated in an area outside of the city or is otherwise approved by the fire chief.

Sec. 26-105. – Vehicle inspection.

(a) At least once per year all licensed PAS ambulances must undergo a certified mechanical inspection. Licensed PAS ambulances must be made available for inspection upon demand of the fire chief.

(b) In addition to Alaska State Motorized Vehicle reporting requirements, the owner of an ambulance vehicle licensed under this chapter shall immediately notify FECC dispatch of any mechanical failure or damage sustained in a collision when such mechanical failure or damage causes the ambulance to be inoperable.

(c) The fire chief may prohibit the operation of a vehicle as an ambulance if determined that the ambulance does not comply with the requirements of this chapter or is otherwise unsafe. No person may operate such a vehicle as an ambulance until the fire chief approves such use in writing.

Sec. 26-106. – Ambulance personnel.

(a) Ambulance staff. Each private ambulance shall be staffed in accordance with 7 AAC 26.230(b)(2).

(1) At the time of the PAS licensee's application for licensure or within 45 days of an individual's employment as an ambulance vehicle operator, the PAS licensee shall provide proof to the fire chief or his designee that an ambulance vehicle operator has successfully completed a recognized emergency vehicle driver's safety program approved by the city's fire chief.

(b) EMS medical director. Each PAS shall have an EMS medical director whose duties shall include the following:

(1) Review all run reports on a monthly basis and send a quarterly letter to the fire chief certifying monthly review;

(2) Provide a set of standing orders for ambulance personnel that are approved by the Interior Region Emergency Medical Services Council, Inc. (IREMSC);

(3) Develop an educational program approved by the protocols board to teach and use the standing orders and develop an educational curriculum for all personnel to review run reports, discuss specific medical topics, and review basic medical skills. An educational review should occur at least quarterly;

(4) Verify that current certification or licensing of ambulance personnel is in compliance with the laws of the State of Alaska;

(5) Ensure that all medical equipment required by this chapter is in good working order;

(6) Be reasonably available to give medical advice to the licensee and name a temporary physician to serve as a physician sponsor during any absence for more than three consecutive days;

(7) Maintain a current license as a physician in Alaska, including maintaining continuing medical education requirements required by the State of Alaska in order to remain licensed to practice medicine and in good standing in the state;

(8) Carry professional liability insurance, which includes coverage for the duties of a physician sponsor/medical director as defined in this chapter;

(9) Provide a quarterly report, educational review, and medical operations review of the licensee's ambulance service to the fire chief.

Sec. 26-107. – Emergency and disaster operations.

(a) In the event of a declared disaster or other local emergency, the ability of the FFD to provide necessary pre-hospital emergency ambulance care and transportation may be disrupted or inadequate. It is necessary, therefore, that private ambulances permitted in the city be available to assist with medical needs when there is a declared disaster or other local emergency. In these events, the fire chief will determine the amount of assistance needed, determine accessible acceptable ambulance staffing and configuration, and may authorize the dispatch of any ambulance as permitted by law. Each PAS shall make available any in-service vehicles immediately and will recall personnel to make all permitted units staffed and available within four hours at the request of the fire chief. The fire chief shall coordinate all medical assistance requests through the FECC dispatch, when applicable.

Sec. 26-108. – Training Requirements.

(a) Private ambulance services licensed under this chapter shall provide and document training on the statutory requirements of this chapter as follows:

(1) Initial training for new employees within 30 days from the effective date of hire; and

(2) Annual training for all employees.

Sec. 26-109. – Records; Inspection.

(a) Every licensee shall maintain current and accurate vehicle and medical reports for each patient transported in accordance with A.S. 18.08.015 and an electronic patient information system.

(b) The records maintained pursuant to subsection (a) of this section, as well as any other records related to the operation of any ambulance, must be retained by the licensee, and must be made available for inspection upon request of the fire chief.

(c) Quarterly reports are due to the fire chief to show how many transports were done for that quarter. These reports will show the following information:

- (1) date of transport;
- (2) transport run number;
- (3) location where patient was picked up;
- (4) destination of patient;
- (5) loaded miles for transport;
- (6) whether the transport was advanced life support or basic life support.

(d) The licensee shall provide all records requested by the fire chief and submit to on-site inspections within 14 calendar days to ensure compliance with this chapter.

Sec. 26-110. – Penalty for violation of chapter.

(a) In addition to any other penalty specifically provided in this chapter, the violation of any provision of this chapter or a municipal regulation promulgated under this chapter shall be a misdemeanor, and any person convicted of such a violation shall be subject to the penalties set forth in FGC Sec. 1-15(a).

(b) In addition to any other remedy or penalty provided by this section, a person who violates a provision of this chapter or a municipal regulation promulgated under this chapter shall be subject to a civil penalty for each offense, injunctive relief to restrain the person from continuing the violation or threat of violation, revocation of PAS license, or both such civil penalty and injunctive relief. Upon application by the city for injunctive relief and a finding that a person is violating or threatening to violate a provision of this chapter or a municipal regulation promulgated under this chapter, the superior court shall grant injunctive relief to restrain the violation.

(c) Each day during which a violation described in this section occurs shall constitute a separate offense.

Sec. 26-111. – Fees.

(a) *License.* Each Type 1, 2, and 3 ambulance service must pay an annual license fee to the city in accordance with the City Schedule of Fees and Charges for Services.

(b) *Patient transport.* Each ambulance service must pay an administrative fee for each patient transport. This fee will be assessed for each patient transported within the City of Fairbanks

and must be paid on a quarterly basis in accordance with the City Schedule of Fees and Charges for Services.

(c) *Schedule of fees.* A complete schedule of ambulance service fees shall be available for inspection at the fire chief's office and at the city website.

(d) *Annual review and public notice.* Fees shall be reviewed annually by the fire chief. Any increase in fees will be made available for public inspection and must be approved by the city council.

Sec. 26-112. – Ambulance transport fees.

A PAS may set its own fees for services rendered to be paid by the patient or their insurance provider (if applicable). All fees must be posted and made available for public inspection.

SECTION 2. The attached additions to the City Schedule of Fees and Charges for Services is hereby approved.

SECTION 3. The effective date of this Ordinance is the ____ day of _____ 2024.

David Pruhs, Mayor

AYES:

NAYS:

ABSENT:

ADOPTED:

ATTEST:

APPROVED AS TO FORM:

D. Danyielle Snider, MMC, City Clerk

Thomas A. Chard II, City Attorney

City of Fairbanks Schedule of Fees and Charges for Services

As of Ordinance No. ____ - Effective ____, 2024

Category	Code Sec.	Topic	Current Fee	Proposed Fee	Description
<i>Occupational</i>	14-123	Private Detective	\$ 75.00		Application fee; non-refundable
	14-123		\$ 400.00		Two-year license
			\$ 10,000.00		Bond for Alaska residents
	14-131		\$ 20,000.00		Bond for out-of-state applicants not licensed in at least two other states
	14-294	Master Plumber	\$ 200.00		Non-refundable application & exam fee
			\$ 200.00		3-year license - each applicant
	14-431	Master Operator's License	\$ 250.00		2-year license - entity
	14-361	Commercial Refuse	\$ 2,000.00		2-year license - entity
	<u>26-111(a)</u>	<u>Private Ambulance Service</u>		<u>\$ 2,000.00</u>	<u>Initial license application fee (Type 1 and 2); non-refundable</u>
	<u>26-111(a)</u>			<u>\$ 1,300.00</u>	<u>Initial license application fee (Type 3); non-refundable</u>
	<u>26-111(a)</u>			<u>\$ 1,500.00</u>	<u>Annual license renewal fee (Type 1 and 2)</u>
	<u>26-111(a)</u>			<u>\$ 800.00</u>	<u>Annual license renewal fee (Type 3)</u>
	<u>26-95</u>			<u>\$ 800.00</u>	<u>Late fee for applications received after February 1</u>
	<u>26-111(b)</u>			<u>\$ 50.00</u>	<u>Administrative fee per patient transport (payable quarterly)</u>
	86-51	Vehicle for Hire	\$ 100.00		One-time application fee for entity; non-refundable
			\$ 400.00		2-year permit fee - entity
			\$ 200.00		Per vehicle permit for 2 years
	86-55		\$ 100.00		Transfer fee - vehicle or entity
	86-82	Chauffeurs License	\$ 75.00		Each time app fee; non-refundable
			\$ 100.00		2-year license - each driver

CITY OF FAIRBANKS
800 Cushman Street
Fairbanks, AK 99701



FINANCE DEPARTMENT
Telephone (907)459-6713
Fax (907)459-6722

DATE: October 3, 2024
TO: Council Members
THROUGH: Mayor David Pruhs
FROM: CFO Margarita Bell
SUBJECT: Building Department Position Change

I am seeking authorization to change one full-time Senior Structural Plan Check Engineer position to a full-time Code Compliance Inspector position.

The Senior Structural Plan Check Engineer position has been vacant since July 13, 2018. The department will use an independent structural consultant to address permits that may require a structural engineer.

This request will result in annual salary savings of \$2,710; therefore, the budget will not require an amendment.



City of Fairbanks Finance Committee Meeting Report September 26, 2024

Committee Members Present: Margarita Bell
Joshua Church (online)
Alesia Kruckenberg (online)
Council Member Ringstad
Council Member Sprinkle
Michael Sanders

Committee Member Absent: None

Committee members reviewed and discussed the cash flow analysis report and Alaska Municipal League Investment Pool (AMLIP) Series I and Series II reports.

Committee members recommended transferring \$10 million from the AMLIP Series I account to an AMLIP Series II account. AMLIP Series II requires three days to access the fund but provides a higher rate of return.

Committee members reviewed the following reports as of August 31, 2024:

- General Fund Balance Sheet with a fund balance of \$16.3 million
- General Fund Revenues and Expenditures Report with revenues of \$30.7 million and expenditures of \$27.7 million
- Cash Flow Report with balance of \$26.0 million

The next scheduled Finance Committee meeting is Thursday, October 24, 2024, at 7:00 a.m. in the Felix Pedro Room.