

RESOLUTION NO. 5179, AS AMENDED

**A RESOLUTION AMENDING THE CITY SCHEDULE OF FEES
AND CHARGES FOR SERVICES BY ADJUSTING FEES FOR
CONSUMER PRICE INDEX (CPI) CHANGES**

WHEREAS, the Finance Committee recently reviewed all fees in the *City Schedule of Fees and Charges for Services*; and

WHEREAS, the Finance Committee recommends adjusting fees in accordance with the consumer price index from the date each fee was last changed, as presented in the attached schedule; and

WHEREAS, the Finance Committee did not recommend changes to the following fees for the reason listed:

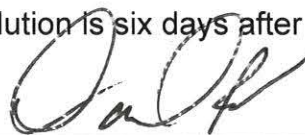
- Building Permit fees – support economic development
- Emergency Services fees – amended in April 2025
- Business & Occupational Licensing fees – support economic development
- Quarterly garbage collection rates – amended in June 2025; and

WHEREAS, fees should be reviewed and adjusted annually based on the consumer price index.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA, as follows:

SECTION 1. The Fairbanks City Council approves the attached version of the *City Schedule of Fees and Charges for Services*.

SECTION 2. The effective date of this resolution is six days after adoption.

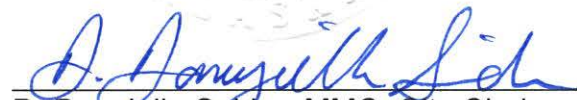


David Pruhs, City Mayor

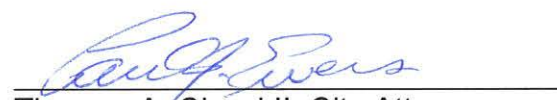
YEAS: Tidwell, Cieworth, Marney, Ringstad, Sprinkle, Therrien
NAYS: None
ABSENT: None
APPROVED: July 14, 2025

ATTEST:

APPROVED AS TO FORM:



D. Danyielle Snider, MMC, City Clerk



Thomas A. Chard II, City Attorney

CITY OF FAIRBANKS
FISCAL NOTE

I. REQUEST:

Ordinance or Resolution No: 5179

Abbreviated Title: RESOLUTION AMENDING CITY SCHEDULE OF FEES AND CHARGES

Department(s): GENERAL

Does the adoption of this ordinance or resolution authorize:

1) additional costs beyond the current adopted budget? Yes _____ No x

2) additional support or maintenance costs? Yes _____ No x

If yes, what is the estimate? see below

3) additional positions beyond the current adopted budget? Yes _____ No x

If yes, how many positions? _____

If yes, type of positions? _____ (F - Full Time, P - Part Time, T - Temporary)

II. FINANCIAL DETAIL:

PROJECTS:	TOTAL
TOTAL	\$ -

FUNDING SOURCE:	TOTAL
TOTAL	\$ -

Based on 2024 data, the increase in fees may generate an additional \$230,000 in revenue.

Prepared by Finance Department: Initial mb Date 7/7/2025

City of Fairbanks Schedule of Fees and Charges for Services

As of Resolution No. 5179, as Amended - Effective August 1, 2025

Category	Code Sec.	Topic	Current Fee	Proposed Fee	Description
Administrative		Copy of Annual Budget or CAFR		Actual	Actual cost of commercial preparation
		Non-Utility Credit/Debit Card Transaction Fee	Up to 3.6% of transaction, minimum \$2.50	Actual	Fee applies to all credit and debit card payments, except utility payments
		Non-Utility E-Check Transaction Fee	\$ 1.95	Actual	
		Citation Online Process Fee	\$1.00 up to \$100; \$2.50 over \$100; \$3.50 special reports	Actual	Fee for each transaction processed through the system. This fee is in addition to a 0.75% credit or debit card fee.
	2-601	Returned Check	\$ 50.00		Per check
		Copy of Police Report	\$ 25.00	\$ 35.00	Per report (victim not charged)
		Certified Copy	\$ 10.00	\$ 15.00	Per record; flat rate
		Corrective Deed	\$ 100.00	\$ 125.00	Non-Refundable Application Fee
			\$ 100.00	\$125 Actual	Recording fee
			\$ 75.00	Actual	Hourly rate for professional staff time (rounded from \$83)
		Temporary Caterer's Application	\$ 25.00	\$ 35.00	3 or more days notice (rounded from \$28)
			\$ 50.00	\$ 70.00	Less than 3 days notice
	46-42(f)	Noise Variance	\$ 100.00	\$ 50.00	Non-refundable application – permit fee
				\$ 100.00	<u>Permit fee</u>
Alarm Service	26-55	Private Alarm System Connection to City Dispatch Center	\$ 100.00	\$ 150.00	Application or annual registration & annual information update
			\$ 50.00	\$ 70.00	Per month
	26-79	False/Nuisance Alarms (Police and Fire)	\$ -	\$ -	Up to 5 in a calendar year
			\$ 250.00	\$ 325.00	For each alarm over 5 per calendar year (FECC Manager is authorized to determine whether extenuating circumstances exist in situations with more than 5 calls)
Building Permits	Chapter 10	Building Fees			See Building Department Administrative Code

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Category	Code Sec.	Topic	Current Fee	Proposed Fee	Description
Engineering	70-161(f)	Moving snow from private property onto a street or sidewalk or to a place obstructing access to a fire hydrant or failure to remove snow from sidewalk.	\$200.00 or actual cost, whichever is higher	\$250 \$240 or actual cost, whichever is higher	Charges for services to owner, manager, or occupant in violation of Ordinance
	70-162	Regulating planting in public place	\$200.00 or actual cost, whichever is higher	\$250 \$240 or actual cost, whichever is higher	Charges for services to owner or occupant in violation of Ordinance
	ROW PERMITS:				
		ROW Excavation (Major)	\$585 + \$0.35	\$585 \$570 + \$0.40	\$585 + \$0.35 p Per LF for Trench Installations
		ROW Excavation (Minor)	\$410 + \$0.20	\$410 \$400 + \$0.25	\$410 + \$0.20 p Per LF for Trench Installations
		Driveway Connection to City ROW	\$ 295.00	\$ 345.00	Permit; safety review; inspection before & after pour
		Sidewalk or Street Closure	\$ 175.00	\$ 205.00	Permit; ADA compliance
	ZONING SERVICES:				
		Replat, four or fewer lots	\$ 175.00	\$ 205.00	
		Replat, subdivision, more than four lots.	\$ 295.00	\$ 345.00	
		Quick Plats	\$ 175.00	\$ 205.00	
	STORM WATER:				
		Stormwater Treatment/Connection/Discharge Plan Review	\$ 350.00	\$ 410.00	Includes engineering plan review, developer meeting, and site inspection.
		Cooling Water Discharge Connection Permit	\$ 200.00	\$ 225.00	(per Ordinance No. 5613)
		Cooling Water Discharge Connection to Storm Drain System Annual Maintenance Fee	\$ 500.00	\$ 700.00	(per Ordinance No. 5613)
		Erosion and Sediment Control Plan Review	\$ 175.00	\$ 205.00	10,000 sq. ft. to 1 acre
		SWPPP Plan Review	\$ 350.00	\$ 430.00	1 - 5 acres
			\$ 480.00	\$ 560.00	5 - 10 acres
		SWPPP Site Inspection	\$ 175.00	\$ 215.00	Review paperwork; review field BMPs
		Plat & Map copies	\$ 6.00	\$ 8.00	Per copy
		11 x 17 copies	\$ 2.00	\$ 3.00	Per copy
		8.5 x 11 copies	\$ 1.00	\$ 1.25	First page; \$0.25 per page thereafter
		Miscellaneous Services	Actual cost		Per hour at current charge-out rate
		Planimetric/Aerial Photograph GIS	\$ 300.00	\$ 425.00	
		Developer's Agreement	Actual cost		TBD based on meetings with City Engineer

City of Fairbanks Schedule of Fees and Charges for Services

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Category	Code Sec.	Topic	Current Fee	Proposed Fee	Description
Emergency Services	26-111	Ambulance Services	\$ 1,200.00		Basic Life Support Transport
			\$ 1,400.00		Advanced Life Support Transport
			\$ 250.00		Treatment without Transport
			\$ 150.00		Lift assist, after 5 within 12 weeks
			\$ 22.00		Additional patient transport, per loaded mile
		Non-emergency assistance to private care facilities	\$ 200.00		Per hour; one hour minimum. Physical assistance in moving patients or clients.
	30-1; 30-31	Fire Code Compliance/Inspection Report Fee (Brycer)	\$ 30.00		Charged to fire protection contractors/companies to input inspection and violation notices for fire alarms, sprinklers, and other technical work, as required.
	30-1; 30-31	Fire inspections and code compliance (Fire Department only)	\$50.00 - Daycare facility licensed for ≤8 children; \$75.00 - Daycare facility licensed for >8 children \$180.00 for all other inspections \$125.00 - 1st reinspection; \$350.00 - 2nd reinspection; \$600.00 - 3rd reinspection and each subsequent reinspection		<ul style="list-style-type: none"> • Per hour, one hour minimum. Inspections will be performed in accordance with COF currently adopted IBC and IFC documents or other applicable federal, state, and local laws (generally semi-annual, annual, and bi-annual based on occupancy type). • An inspection initiated by a complaint is free if no violations are found. However, an inspection fee will be charged if violations are found. • A complaint is defined as a written, emailed, or direct complaint received by the City or Fire Department. The complaint cannot be anonymous and must be specific to what violations are known or thought to be present. • These fees do not apply to the cannabis or alcohol stated licensing process (one per year for cannabis; one every two years for alcohol). Fees do apply to cannabis and alcohol businesses for all other inspections and follow-up activities.
	30-1; 30-31	Fire plan/drawing/technical review (Fire Department only)	\$450.00 (\$180 City fee; \$230 third party fee for plan review)		Per hour for each review and resubmission, as needed. The fee includes the first on-site inspection once the system is completed. Follow-up inspections, if needed, will follow the reinspection fee schedule.
		Fire Training Center	\$ 400.00		4-hour block for tower and grounds
			\$ 225.00		4-hour block for large classroom

City of Fairbanks Schedule of Fees and Charges for Services

As of Resolution No. 5179, as Amended - Effective August 1, 2025

Category	Code Sec.	Topic	Current Fee	Proposed Fee	Description
Events	14-73	Multi-Vendor Events	\$ 500.00	\$ 620.00	20+ vendors, not to exceed \$1,500 1,200/calendar year for multiple events by same applicant
			\$ 500.00	\$ 620.00	Recurring events (non-consecutive days)
			\$ 250.00	\$ 310.00	Events with less than 20 vendors
	78-572	Special Events (using streets or sidewalks)	\$ 200.00	\$ 210.00	Permit fee; applications are due 21 calendar days prior to event
			\$ 135.00	\$ 140.00	Per hour, for permitting officer's time
Occupational	14-123	Private Detective	\$ 75.00		Application fee; non-refundable
	14-123		\$ 400.00		Two-year license
	14-131		\$ 10,000.00		Bond for Alaska residents
			\$ 20,000.00		Bond for out-of-state applicants not licensed in at least two other states
	14-294	Master Plumber	\$ 200.00		Non-refundable application & exam fee
			\$ 200.00		3-year license - each applicant
	14-431	Master Operator's License	\$ 250.00		2-year license - entity
	14-361	Commercial Refuse	\$ 2,000.00		2-year license - entity
	26-111(a)	Private Ambulance Service	\$ 2,000.00		Initial license application fee (Type 1 and 2); non-refundable
	26-111(a)		\$ 1,300.00		Initial license application fee (Type 3); non-refundable
	26-111(a)		\$ 1,500.00		Annual license renewal fee (Type 1 and 2)
	26-111(a)		\$ 800.00		Annual license renewal fee (Type 3)
	26-95		\$ 800.00		Late fee for applications received after February 1
	26-111(b)		\$ 50.00		Administrative fee per patient transport (payable quarterly)
	86-51	Vehicle for Hire	\$ 100.00		One-time application fee for entity; non-refundable
			\$ 400.00		2-year permit fee - entity
			\$ 200.00		Per vehicle permit for 2 years
			\$ 100.00		Transfer fee - vehicle or entity
	86-55				
86-82	Chauffeurs License	\$ 75.00		Each time app fee; non-refundable	
		\$ 100.00		2-year license - each driver	

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Category	Code Sec.	Topic	Current Fee	Proposed Fee	Description
Business License Fees (Based on Gross Receipts)	14-602	\$ 0 - 49,999	\$ 50.00		
		50,000 - 249,999	\$ 120.00		
		250,000 - 999,999	\$ 350.00		
		1,000,000 - 2,999,999	\$ 580.00		
		3,000,000 - 9,999,999	\$ 1,125.00		
		10,000,000 - 19,999,999	\$ 2,200.00		
		20,000,000 - 39,999,999	\$ 3,350.00		
		40,000,000 - 59,999,999	\$ 4,500.00		
		60,000,000 - 79,999,999	\$ 5,900.00		
		80,000,000 - 99,999,999	\$ 11,500.00		
		100,000,000 - 119,999,999	\$ 16,000.00		
		120,000,000 - and above	\$ 25,000.00		
Youth Business License	14-605	Youth Business License	\$ 1.00		Per license for youth under the age of 18; license is optional
Garbage Collection	66-22	Single Family Dwelling	\$ 99.00		Per quarter (rounded from \$96.20)
		Duplex	\$ 198.00		
		Triplex	\$ 297.00		
		Fourplex	\$ 396.00		
	66-23	Senior Rate	\$ 74.00		Per quarter (75% of the single family dwelling rate)
	66-42	Improper containment or disposal of household medical wastes (sharps)	\$ 200.00	\$400 \$250	Employee health risk exposure and work loss time
	66-42	Improper containment or disposal of hazardous wastes	\$ 25.00	\$100 \$50	[CPI increase=\$5. \$50 proposed fee recommended by PW Director and Abatement Officer]
	66-42	Improper containment or disposal of ashes	\$ 25.00	\$100 \$50	[CPI increase=\$5. \$50 proposed fee recommended by PW Director and Abatement Officer]
	66-62	Container/receptacle abatement	\$ 25.00	\$ 50.00	[CPI increase=\$5. \$50 proposed fee recommended by PW Director and Abatement Officer]
	66-24	Oversized Garbage Pickup (no freezers or refrigerators)	\$ 85.00	\$ 105.00	Per trip, pre-paid
Public Works		Public Works Hourly Staff Rate	\$ 80.00	Actual	Per hour for specialty, non-fire mechanic Public Works staff time (1-hour minimum)
		Public Works Fire Bay Rate	\$ 50.00	Actual	Per hour; max of \$250 per day (1-hour minimum)
		Public Works Fire Bay Mechanic(s) Rate	\$ 190.00	Actual	\$95 per Per hour rate for 2 specialty fire mechanics (2 mechanics for safety; 1-hour minimum)
		Public Works Mechanic, Contract Rate	Negotiated		Per MOA with outside agency

City of Fairbanks Schedule of Fees and Charges for Services

As of Resolution No. 5179, as Amended - Effective August 1, 2025

Category	Code Sec.	Topic	Current Fee	Proposed Fee	Description
Public Records	2-772(b)	Copies	\$1.00/\$0.25 per page	\$ 1.25	\$1.2500 for first page; \$0.25 per page thereafter. The standard unit charge for copies of public records shall be levied for each hard copy made by copier or printer.
	2-772(b)	Electronic Media	Varies	\$ 20.00	\$5.00 per disk; \$10.00 per USB drive or SD card
	2-772(b)	Electronic Services and Products	\$ 25.00	\$ 30.00	The City may provide electronic services and products involving public records to public members. This fee is in addition to all other fees under this heading.
	2-772(c)	Records Search and Preparation	Gross hourly rate	Actual	Hourly fee based on gross hourly rate of employee(s) searching/preparing records requested; time shall include time spent duplicating records.
	2-772(c)	Inspection of Records	Gross hourly rate	Actual	Hourly fee based on gross hourly rate of employee(s) making records available for public inspection. The rate shall be charged for the entire time records are in control of the employee and open for inspection.
Vehicle Impound Fees	78-971; 78-972	Admin Fee	\$ 500.00	\$ 575.00	
		Vehicle Bail Schedule (1st offense)	\$ 500.00	\$ 575.00	Note: Set by 78-972(c)
		Vehicle Bail Schedule (previously convicted)			
		Vehicle Age:			
		20 years or older	\$ 1,000.00	\$ 1,300.00	
		15 - 19 years	\$ 2,000.00	\$ 2,600.00	
		10 - 14 years	\$ 3,000.00	\$ 4,000.00	
		5 - 9 years	\$ 4,000.00	\$ 5,300.00	
		0 - 4 years	\$ 10,000.00	\$ 13,300.00	
	78-972(c)	Tow Fee	\$ 225.00		Flat tow charge [contract fee last increased effective 01/01/24, RFP planned fall 2025]
	78-971(2)	Storage fees	\$ 20.00	\$ 25.00	Per day
	78-972(e)	Access Fee	\$ 75.00	\$ 95.00	Per hour, one-hour minimum per trip