



CITY OF FAIRBANKS

(DATE STAMP)

Revised August 2024

VEHICLE FOR HIRE COMPANY PERMIT APPLICATION

800 Cushman Street, Fairbanks, AK 99701
(907) 459-6702 | cityclerk@fairbanks.us

TYPE OF PERMIT: NEW RENEWAL TRANSFER FEES DUE/COLLECTED: _____

BUSINESS TYPE: TAXI SHUTTLE/TOUR LIMOUSINE MEDICAL/CONTRACT TRANSPORTATION

Business Name (DBA):	Owner or Representative Name:
Business Mailing Address:	City, State Zip:
Physical Address:	City, State Zip:
Work Phone:	Fax :
Email Address:	

Application Requirements

\$100.00* Non-refundable Application Fee.

\$400.00* Biennial Permit Fee.

Approved Color Scheme on File with City Clerk's Office.

Current State of Alaska Business License.

Current City of Fairbanks Business License.

Complete Application with Signature of Company Owner.

**The City of Fairbanks charges a convenience fee up to 3.6% (minimum \$2.50) on credit and debit card transactions not related to garbage collection.*

All required documents must be submitted with the signed application.
The City Clerk's Office will not accept incomplete applications.

Vehicle Color Scheme Information

☐ Check here if a color scheme waiver is on file with the City Clerk's Office.

Color Scheme	Top:	Middle:	Bottom:
Color and Description of Lettering:			

Dispatch Information

Dispatch or Records Office Address:	
Contact Name:	
Office Phone:	Office Fax:
Dispatch Phone (if different than office phone):	
Dispatch Email:	

Applicant's Statement for Vehicle for Hire Company Permit

AS BUSINESS OWNER:

I, _____, being first duly sworn, depose and state that I am the owner of _____ and that the answers to the foregoing questions and other statements contained herein are true and complete to the best of my knowledge. I understand that any materially false information submitted on or with this application may be grounds for revocation, suspension, or denial of a permit.

I certify that I am aware that I must maintain a central radio dispatch office or will operate dispatch by cellular phone, keeping a daily log of all cellular calls and providing cellular phone numbers to the company and to the City Clerk's Office. I certify that the approved color scheme shall be applied to the exterior of each vehicle to be operated under this permit, unless the City has granted my company a color scheme waiver. I certify that I will maintain a written record of all dispatches of vehicles operated under this permit; a regularly-maintained listing of all drivers of vehicles operated under this vehicle for hire company permit, reflecting termination dates or withdrawals from driving positions; a record of the daily hours of use for each vehicle operated under this vehicle for hire company permit; and such other data as may be required by the Police Chief of City Clerk. I understand that I must submit the above-listed records to the City upon request and that I must preserve those records for a minimum of two years. I certify that I have read and understand Fairbanks General Code (FGC) Secs. 86.31 through 86-96. I certify that I have read the application and that I understand the requirements for permitting a vehicle for hire company.

Printed Name of Company Owner

Signature of Company Owner

The Fairbanks General Code is attached to this application for the convenience of the applicant, but it is the distinct responsibility of the owner(s) to understand and comply with the requirements. By signing the above Oath, the owner acknowledges having read and understood FGC Secs. 86.31 through 86-96. Questions regarding the responsibilities of the owner should be addressed prior to issuance of the permit.

Please make all necessary copies for your records before submission of your application to the City Clerk's Office as there will be a per page charge for any copying requested in accordance with FGC 2-775.

Thank you in advance for your cooperation.

Administrative Use Only

Approved By:	Date:
Denied By:	Date:
Reason for Denial:	

For additional information and/or forms, please visit the City of Fairbanks website at www.fairbanksalaska.us