

# VOLUNTEERS IN POLICING

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## Volunteer Application

APPLICANT INFORMATION				DATE / /	
Last Name	First	M.I.	MALE <input type="checkbox"/> FEMALE <input type="checkbox"/>		
Mailing Address					
City	State	ZIP			
Present Residence Address					
City	State	ZIP			
Home Phone	Cell Phone				
E-mail Address					
Date of Birth	Social Security No.		Drivers License #/ State		
Other Names, Alias					
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever been arrested or charged with a criminal offense?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?		
Have you ever been convicted of a crime?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain		
Do you now use, or have you ever used, illicit (illegal) drugs, including marijuana?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain		
Is there anything in your past which may disqualify you from functioning as a volunteer for this organization?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain		
Please list special skills, interests, and/or hobbies you have:					
List all previous volunteer experience:					
How often are you available to volunteer (days and times)?					
In case of emergency, please contact:				Phone Number:	

<b>EMPLOYMENT</b>			
Employer			
Supervisor			Phone ( )
Job Title		Responsibilities	
From	To	Reason for Leaving	
Employer			
Supervisor			Phone ( )
Job Title		Responsibilities	
From	To	Reason for Leaving	
Employer			
Supervisor			Phone ( )
Job Title		Responsibilities	
From	To	Reason for Leaving	
<b>EDUCATION</b>			
High School Diploma or GED	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
College or University	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Dates Attended
<b>REFERENCES</b>			
<i>Please list three references other than family.</i>			
Full Name		Relationship	
Years Known		Phone ( )	
Full Name		Relationship	
Years Known		Phone ( )	
Full Name		Relationship	
Years Known		Phone ( )	
<b>MILITARY SERVICE</b>			
Branch		From	To
Rank at Discharge		Type of Discharge	
If other than honorable, explain:			
<b>DISCLAIMER AND SIGNATURE</b>			
I certify that my answers are true and complete to the best of my knowledge.			
If this application leads to a volunteer position, I understand that false or misleading information in my application or interview may result in my release.			
I consent to a criminal history and drivers license check before consideration of a volunteer position.			
Signature			Date

**AUTOMATIC PROGRAM DISQUALIFIERS**

The Volunteers In Policing organization will automatically disqualify any individual who has:

- ◆ Been convicted of a felony or any offenses which would be a felony if convicted in Alaska
- ◆ Has within one year before submitting this application has used or sold marijuana, unless the person was under the age of 21 at the time.
- ◆ Has within 10 years before submitting this application illegally used a controlled substance other than marijuana, unless the person was under the age of 21 at the time.
- ◆ Has sold narcotics or dangerous drugs.
- ◆ Been dishonorably discharged from the United States Armed Services.
- ◆ Has a pattern of abusing prescription medication.
- ◆ Had excessive traffic violations within the past three years.
- ◆ Been previously employed as a law enforcement agent and since committed or violated federal, state, or city laws pertaining to criminal activity.
- ◆ Lied or falsified information during any stage of this application process.

**DISCRETIONARY DISQUALIFIERS**

The Volunteers In Policing organization will upon review, consider disqualifying any individual who has matters related to:

- ◆ Alcohol misuse and/or abuse.
- ◆ Unlawful sexual conduct.
- ◆ Committed certain misdemeanors.
- ◆ Any discharge from the United States Armed Forces other than an honorable discharge.
- ◆ Debts – a demonstrated unwillingness to honor fiscal contracts or just debts.
- ◆ Any other conduct or pattern of conduct which would tend to disrupt, diminish, or otherwise jeopardize public trust with regard to law enforcement and public safety.
- ◆ A physical or mental disability that would substantially impair or prevent an individual from being able to perform his/her duties.

I have read and understand the above disqualifiers

Signature

Date

**VOLUNTEER WORK AGREEMENT FORM**

\_\_\_\_\_ agrees to 1) complete the required hours of training, and 2) commit to patrol and/or other services every month, as well as attend the mandatory monthly General Membership Meeting (GMM).

I understand that as a certified VIP I will be a member of the organization, and as such will be expected to assume the responsibilities outlined in the VIP Code of Conduct. I also understand that I will be expected to be:

- ◆ Punctual and reliable.
- ◆ Provide the best possible service to my community.
- ◆ Notify my fellow VIP(s) as soon as possible if I cannot meet my scheduled patrol or responsibility.
- ◆ Keep all police and volunteer data confidential.
- ◆ Ask the executive director, VIP staff, or my field training officer when I have questions.
- ◆ Notify the volunteer coordinator or executive director when I have a problem with my duties, VIP staff, or other volunteers.
- ◆ Purchase and wear the required VIP uniform.
- ◆ Take no enforcement action, but will call upon a sworn officer as necessary.

In return for my service I understand that the Volunteers In Policing organization will:

- ◆ Provide me with a minimum of 20 hours training at no cost.
- ◆ Provide one set up VIP patches for the VIP uniform.
- ◆ Provide adequate support and supervision through trained VIP field training officers and VIP staff.
- ◆ Provide additional training opportunities.
- ◆ Provide adequate space, working conditions, equipment, and privileges.
- ◆ Provide workers compensation coverage while performing official VIP business as long as the volunteers were not negligent in their actions or duties.
- ◆ Review volunteer performance on a regular basis, keep records of volunteer hours, and provide recognition of volunteer efforts on a regular basis.
- ◆ Not discriminate against any individual on the basis of race, sex, age, national origin, or religion.

**Volunteer's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**VIP Coordinator Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## VOLUNTEERS IN POLICING TEAMS AND DESCRIPTIONS

Please indicate which teams you are most interested in

### **Patrol Team**

Patrol city streets on foot, bike or in VIP patrol vehicle to assist FPD and the public.

Requirements:  
Patrol Academy

### **Training Support Team**

Assist law enforcement agencies during training exercises by acting as suspects, victims or witnesses in training scenarios.

Requirements:  
TST Training, Practical Exercise

### **Hospitality Team**

Assist with community policing events by making or purchasing refreshments, setting up tables and chairs, handing out programs, etc. Hospitality Team members may also help with sending thank you cards, balloons, flowers etc as appropriate.

Requirements:  
Hospitality Team Training

### **Youth Services Team**

Assist with programs and projects involving youth, including but not limited to:  
Law Enforcement Explorer Program  
Crimebuster Academy  
Crimebuster Café  
Youth Snowmobile Safety Program  
Youth Bike Safety Program

Requirements:  
Youth Protection Training

### **Watch Team**

Assist with the Neighborhood Watch, Business Watch and MethWatch Programs by providing training, conducting home/business security surveys and Operation ID, assisting with meetings, gathering business contact information, disseminating information via email, website, newsletter, etc.

Requirements:  
Attend Training for any Watch programs you are interested in being a part of.

### **CERT (Community Emergency Response Team)**

Provide assistance in the event of a disaster or for searches for missing persons or evidence. CERT Team may be called out to respond in a community-wide emergency or for a local disaster, (ie Salcha Flooding or Building Collapse)

Requirements:  
20 Hour CERT Training Course, 4 hour Search Course, Must provide 24 hr contact information and be willing to respond on short notice.

### **Administrative Support Team**

Assist with filing, paperwork, pawn tickets, phone calls, Newsletters, web site updates etc.

### **Graffiti Abatement Team**

Document and remove/paint over graffiti on buildings, bridges etc.

Requirements:  
Graffiti Abatement Training

### **Highway Safety Team**

Assist with DUI Prevention Education, Occupant Protection Education, Child Safety Seat check-ups, and presentation of programs.

Requirements:  
Highway Safety Team Training

### **Fingerprint Technician**

Provide fingerprint service to the public using ink fingerprint machine.