

2026 SUMMER KIDS CLUB Parent Handbook



Operated by Winthrop Recreation Dept.

207-377-9686

207-931-7762 (KIDS CLUB PHONE)

lonney@maineycamp.org

Summer Kids Club will operate Monday to Friday

**The Summer of 2026 will begin on June 17th and end on August 7th
(There will be NO PROGRAM ON JUNE 19th and July 3rd)**

Program Location

The program is based in the Winthrop Grade School gym all drop off and pick up this summer will be on the entrance on the parking lot side of the gym. Go up the stairs and staff will meet you to let you in. Please follow procedures on Summer Kids Club sign-in outside the gym entrance and communicate with staff when you arrive.

Participants will be able to attend Arts and Crafts and Tennis / Pickleball at the Rec Center at 29 Town Hall Lane. Participants will be able to participate in SESSION 1 of Swim Lessons you MUST Sign up to reserve a spot.

Participants will also be spending time at the Winthrop Beach on Bowdoin St. in the afternoons.

Dropoff will be 7:30–8:45am

Arrival time is from 7:30–8:30am, if participants are eating breakfast at Summer Kids Club, they must arrive at the gym by 8:10am. Breakfast will be from 8:10 to 8:30. Please let staff know if you are running late at drop-off so they can expect your arrival.

Pick up will be 4:00–5:30

Pick up time is from 4:00–5:30pm, If your plan is to pick up your child prior to 4:00pm please let the staff know so they can ensure that your child has all of their belongings with them and that you meet your child at the location that kids club is schedule to be at.

GROUPS

We will have participants name their groups.

- Kindergarten and Grade 1**
- Grade 2 and 3**
- Grades 4–5–6**

PROGRAM PHONE

**To communicate directly to Kids Club and staff during the day call this number
207-931-7762.**

DAILY SCHEDULE

7:30-8:30am	Drop Off / Breakfast
8:30-9:00am	Free Play, prepare for outdoor morning activities
9:00-11:00am	Outdoor Morning Rec Activities (weather permitting)
11:00-11:30am	Quiet Time Reading Time
11:30-12:00pm	Lunch
12:00-12:45pm	Prepare for Afternoon Activity (weather dependent)
12:45-1:00pm	Walk to Beach
1:00-3:00pm	Afternoon Activity
3:00-3:45pm	Return to Gym prepare for snack
3:45-4:00pm	Snack
4:00-4:45pm	Dismissal afternoon activities (weather dependent)
4:45-5:30pm	Dismissal / Free Time

REMINDERS ON WHAT TO BRING

- **Participants will need to wear sneakers to Summer Kids Club every day. They may bring a pair of waterproof sandals for the beach to change into. We walk to the Rec Building and to the Beach.**
- **Participants need to bring a water bottle with them everyday**
- **Please make sure children are dressed in comfortable, active clothing**
- **Please pack your child with a swimsuit, so they have a chance to cool off in the water at the beach.**
- **If you're able, please pack your child with a reusable bag to store their wet suits and towels each afternoon.**
- **Children are required to pack their own towels and swimsuits. They may pack books, workbooks, or other activities to do during quiet time. Please send your child with some sort of backpack or drawstring bag to store their belongings in. Please do not pack toys, as we have plenty of them.**
- **Technology is only allowed at Kids Club if the weather is expected to be rainy. Your child will not be allowed to use technology unless the weather prevents us from being outside.**
- **Pokémon cards will not be allowed at Summer Kids Club. No trading cards of any sort will be permitted.**

Payment for Kids Club

Summer Kids Club Fees

	1 Child	2 Children	3 Children
1 Day	\$ 45.00	\$ 80.00	\$ 115.00
2 Days	\$ 90.00	\$ 160.00	\$ 230.00
3 Days	\$ 135.00	\$ 240.00	\$ 345.00
4 Days	\$ 180.00	\$ 320.00	\$ 460.00
5 Days	\$ 200.00	\$ 375.00	\$ 550.00

Fees include breakfast and lunch daily.

Unlike school year Kids Club, if you want to use Credit or Debit Card you must go to the link below for payments we cannot make payments for you.

Payment for Summer Kids Club options

- a) Give payment to Staff, they will put in payment envelop and get to the Recreation Office for deposit.
- b) Mail payment to Winthrop Recreation Dept, 29 Town Hall Lane Winthrop, ME 04364
- c) Pay online via Andropay.

<https://winthrop.androgov.com/egov/apps/payment/center.egov?view=form;page=1;id=324>

Anyone not paying for 2 consecutive weeks will receive an email with notice if payment is not made that week they will be suspended from participation until payment is made in full.

FINANCIAL ASSISTANCE

- For those seeking Financial Assistance email lonney@maineycamp and request Financial Assistance Form.
- Return form to Rec Dept
- Financial Assistance maximum will be a 50% scholarship so you would be responsible for paying \$25.00 per day per child
- You must apply for Summer Kids Club this doesn't carry over automatically from school year kids club

PARTICIPATION IN SPORTS CAMPS

*If your child is going to be attending a sports camp that is a ½ day camp.
(PE Camp, Field Hockey, Baseball, Softball or Soccer Camps)*

- You will be able to attend Kids Club for the other ½ of the day.
- Fee will be \$20.00
- You are responsible for getting child from Camp to Kids Club at the Grade School.
- You must inform Kids Club staff that you will be bringing child(ren) in to Kids Club after noon. They will wait arrange where to meet.

Weekly Email

Each week each family will receive an email on Monday letting you know what you have owed and / or what you have paid.

Email will contain link to Andropay.

Email will contain any updates in the program.

SPECIAL EVENTS

Each summer Kids Club do some special trips, last year it was Sea Dogs and Aquaboggin. These cost an additional fee a permission slip and information will be sent home at least 1 week prior to the event. We will also put the word on Facebook, and weekly emails.

PROGRAM COMMUNICATION

This year we will set up a Summer Kids Club Facebook Page that will be a private page. We will use this page to communicate any program changes or updates. It will save us making so many emails.

We will use it for example to say there are no swimming lessons, or to remind you to bring items for a rainy day.

We will send all families a link to this page once we have it set up.

If parents need to reach out to a staff member throughout the day they should text Sam Folsom, we will send you her phone #. Please reach out to her first and not other staff members.

BEHAVIOR AND CODE OF CONDUCT

Winthrop Recreation Dept KIDS CLUB

Code of Conduct

At Kids Club we are committed to providing a safe, enjoyable, and respectful environment for everyone. To maintain this environment, our participants are expected to always follow the code of conduct below. Participants are also empowered to raise concerns about situations at camp that may make them feel unsafe or that may not feel "right." Staff are here to listen to and help navigate these situations or circumstances at camp.

As a participant in Kids Club I will:

- **Abide by all the Kids Club policies and procedures.**
- **Abide by core values of the program of Respect, Responsibility, Honesty, and Caring**
- **Demonstrate respect in my speech and actions for all people, facilities, nature, and camp rules.**
- **Be responsible for my belongings.**
- **Keep my hands to myself and maintain appropriate boundaries by avoiding any physical violence,**
- **Not verbally abuse others by using inappropriate language, gossip, threats, teasing, exclusion, or harassment.**
- **Refrain from unsafe or harmful behaviors towards myself and others, including self-harm.**
- **Take care of equipment and toys from the program or other participants**
- **Be honest in working with other participants and staff.**
- **Be responsible for your own actions.**
- **Clean up after activities, putting away equipment they get out and cleaning after snack time.**
- **Listen to and respect all adults.**
- **Inform staff of any health or medical conditions.**

Any hitting, physical or verbal threatening of staff or other participants will be considered a second violation, and the participant will leave the program for the day.

At the beach we will enforce a strict 3 strike policy, which will include:

- **Adhering to beach rules**
- **Boundaries where all Kids Club participants will play and stay.**

- **We will not be having Kids Club participants go to the food truck.**

All participants deserve to always feel safe at Kids Club. All participants must sign off on the Code of Conduct and return a copy signed by parents that they have discussed with their children.

1st violation of the Code of Conduct—Staff will document and share with parents, as well as Recreation Director.

2nd violation of Code of Conduct---Staff will contact document and contact parents about the incident. If deemed serious enough parents will be asked to come and pick up the child.

3rd violation of Code of Conduct---Staff will document and contact parents to come and pick up the child, and they will be suspended from participation for 1 full week.

PERMISSION FORM AND WAIVER

Once your registration is received you will be emailed a copy of this manual and a permission form that you must return before the first day of summer Kids Club.