

# Personnel and Finance Committee

## Agenda Notes

January 18, 2024

~~January 16, 2024~~

~~January 2, 2024~~

6:00 - 7:00 pm

The Forum, Mt. Blue Campus

COMMUNITY | CULTURE | CURRICULUM

Working together to provide high-quality educational opportunities for all.

---

Members: [Josh Robbins](#), Rich Ruhlin, [Gloria McGraw](#), Jeff Barnum, Greg Kimber

Other Board Members present: None

Staff: Christian Elkington, Alison Gamache

Other staff present: Joel Smith

---

1. **Call Meeting to Order** - Chair McGraw
  - [Called together at 6:02 pm](#)
  
2. **Review [Minutes](#) from the last meeting** - Chair McGraw
  - a. Any questions?
    - i. [Several adjustments were suggested and made to correct the minutes.](#)
    - ii. [A meeting with the superintendent was missed in the notes and committee members will meet with the superintendent in regards to feedback received. It will be held on 1-23-2024 at 5:45 pm.](#)
    - iii. [Adjusted agenda notes will be brought back to the full Board for re-approval.](#)
  
3. **[23-24 Schedule for Signing of Warrants](#)**
  - a. Any questions?
    - i. [Next scheduled signing is next week](#)
      1. [It will be moved because the District Office will be moving to the Holman House next week.](#)
  
4. **Updates:**
  - a. 23 Audit Work - Gamache

[All materials have been with our auditors for two+months but they have not been able to get started. Director of Finance Gamache will meet with the firm to come up with a new timeline.](#)
  - b. **[23-24 Monthly Budget Update](#)** - Gamache
    - i. Review

[Our numbers are in line for this time of the year \(% of expenses\) with no big concerns.](#)
    - ii. Concerns?

[None shared.](#)

- iii. Questions?
  - None.
- c. Extra Community School Funding - Elkington
  - i. [Maine's Dept of Ed Grant was not approved by the Feds so the MDOE can't sponsor more schools in Maine.](#)
  - ii. [More info on the present CCHS Grant was requested and will be shared.](#)
- d. [Possible Nutrition Grant](#) - Elkington
  - i. Questions?
    - 1. [We have applied.](#)
    - 2. [If we get it we do not have to accept it as we do have some capacity concerns with just how much we can take on.](#)
- e. Adult Ed. Budgeting - Gamache
  - i. Breakdown of Expenses
    - 1. MOUs with [Rangely](#) & [MSAD58](#)
      - a. How they pay for themselves
        - [Info was shared on how other districts pay for their portion of the expenses. RSU 9 district funds do not pay for other districts services.](#)
    - 2. RSU 73
      - a. [They are no longer part of our consortium](#)
    - 3. [Grants](#)
      - a. [We have several accounts, some of which have not been active for years. The present balance is about \\$197,000.](#)
      - b. [We would like to close out old accounts.](#)
        - i. [Committee agreed that this is needed.](#)
      - c. [These grants are funded through a reimbursement model so we submit expenses.](#)
    - 4. Questions?
      - a. [How many students per sight and district.](#)

## 5. Banking RFP's

- a. Posted on District Website [Business Office Page](#)
- b. Review
  - i. [Finance Director Gamache discussed the process.](#)
- c. Hear recommendation from Business Office
  - i. [Franklin Savings is the recommendation.](#)
  - ii. [Motion by Ruhlin and second by Robbins](#)
- d. Questions/Concerns?
  - i. [Why haven't we changed previously?](#)
  - ii. [Our present bank had Sweep accounts when others did not and we just stayed with who we were comfortable with.](#)
- e. Committee Approval?
  - [Vote 5-0](#)

## 6. Naming Rights Plan Draft - Boosters

- a. [Draft Plan](#)
- b. Review

- Matt Casavant represented the Boosters and presented a review of the plan.
- c. Questions?
  - Several questions were asked about how they came up with their levels/numbers?
  - Should naming be changed based on the life of the turf?
    - Turf life can be anywhere from 8-15 years.
  - Has the Board approved to move forward with a synthetic turf field?
- d. Motion
  - To accept the Mt. Blue Turf Field naming plan as presented. Moved by Ruhlin, seconded by Robbins.  
Approved 4-1 (Barnum)

**7. Solar Investment Review - Gamache - Postponed to 2-6-2024**

- a. Set-up
- b. Credits
- c. New Contract
  - i. Questions
  - ii. Approval

**8. One-time Literacy Grant - Elkington**

- a. State ESSER Funds
 

State is trying to use ESSER funds to better support students and staff instead of sending it back to the Feds. Grant amounts are based on district Title 1 #s and are to be used for Literacy professional development and curriculum resources. If accepted RSU 9 will be awarded \$147K which will need to be spent by 8/30/24.
- b. Approval
  - i. Motion by Kimber and seconded by Barnum to accept the funds.  
Vote: 5 - 0

**9. Storm Day Make-up - Elkington**

- a. Juneteenth Holiday
  - i. Effects who?
    1. Support staff who are not 260 day employees.
  - ii. Cost
    1. Shared in link.
- b. Discussion
  - i. Superintendent's Thoughts
    1. Reviewed the importance of students being at school for "School time" as opposed to "seat time". That many students and families count on school supporting students for the 175 days, which is already the shortest school year in the nation.
    2. Our emphasis has and is on every day in school matters!
    3. A plan will be coming to the next Board Mtg.

**10. [Electricity Contract](#) - Gamache**

a. Fixed Rate or Standard Offer

Finance Director Gamache explained what we have been paying, using the Standard Rate.

b. Options

Were reviewed with the committee.

c. Recommendation

A 4 yr. Rate fixed rate was the recommendation because of the potential savings going with a long-term contract. It was moved by Kimber and seconded by Barnum to accept the recommendation. Vote: 5-0

**11. Discussion - Postponed**

a. Community Non-profit Organizations use of school facilities

i. Do we want to charge a fee?

ii. Do we want costs to be passed on to groups?

1. When staff are available?

2. When staff are not available?

iii. Current Policies

1. [KF Community Use of School Facilities](#)

2. [KF-R1 Community Use of School Facilities](#)

3. [Facilities-Use Brochure](#)

iv. Thoughts?

v. Questions?

**12. Next Mtg. Feb 6, 2024**

**13. Adjourned at 7:24 pm**

**14. Future Agenda Items:**

a. AI Planning Update