

# Operations Committee

## Agenda Minutes

January 2, 2024

5:00 - 6:00 pm

The Forum, Mt. Blue Campus

COMMUNITY | CULTURE | CURRICULUM

Working together to provide high-quality educational opportunities for all.

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Members Present: Scott Erb, Carol Coles, Wayne Kinney, Libby Kaut

Other Board Members present: Dee Robinson

Staff: Christian Elkington, Monique Poulin, James Black

Other staff present: Joel Smith

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1. Call Meeting to Order - Chair Erb
    - a. Meeting was called to order at 5:01.
  
  2. Review [minutes](#) from the last meeting - Chair Erb
    - a. Questions?
      - i. None
  
  3. RSU 9 Building Storm Review - Black
    - a. Update
      - i. Power was lost at MBC for three days.
      - ii. CCHS was opened up for a warming shelter for a couple of days. They had also lost power and the generator does not adequately service the building to function as an evacuation site.
      - iii. MBC is a county wide shelter. We worked with EMA on opening up for a few days. Folks who came to the site were happy to have a warm shower, heat, and food. We were open from Wednesday evening through Friday afternoon.
      - iv. Shout out to our Transportation Staff for their work in getting all students home or to a safe place on that Monday.
      - v. Shout out to those who staffed the evacuation site and the contributors of food and supplies-Basil's-pizza and sandwiches, a staff member-water, US Cellular-charging cords and charging blocks.
    - b. Any concerns?
    - c. Questions?
      - i. How many did we shelter?
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## Operations Committee

1. Approximately thirty different families accessed MBC.
2. Ten to twelve families accessed CCHS at first.
- ii. Are school buses insulated to keep students safe from harm if struck by a power line? Somewhat due to rubber tires.
- d. Committee Members shared their thanks for the many differing efforts made by RSU 9 Staff.

### 4. Updates - Black

#### a. Operations & Maintenance Spreadsheet

##### i. Progress

1. MBC-Installed final five TVs; procured electrical safety suit to ensure the power can be turned back on safely.
2. MBMS-Two cameras installed; library renovation is almost done, scheduled to install a two-way mirror to help supervise and improved lighting in the library. A rain gutter to reduce ice was also installed.
3. CBS-TVs for digital signage were installed; room heating motors were replaced; LED lights in the old parking lot were/will be installed; next need will be LED lights in new parking lot; concrete stairs were removed (no longer needed).
4. Mallett-Upgrades are needed due to PK students on site; interior doors need to be fire rated; hot water connections in mop sinks were addressed.
5. AHS-Gutter installed over the gym door was installed; gym doors will be installed over February break, along with a few other items.
6. Cushing-Padding has been installed to maintain safety for students in Adaptive Skills program; univents for HVAC system were installed; roof replacement is complete.
7. Adult Education-Leaky manifold has been replaced; will move door to window side to maintain safety in the entryway away from snow and ice fall.
8. One Bus Garage-Bus bay door was replaced!

##### ii. Questions

#### b. Bjorn Center for Technical Education

##### i. Progress

## Operations Committee

1. We meet bi-weekly (last meeting prior to December break); three phase electrical pull was successful over the break; waiting on some steel and molding to be completed.
2. On schedule for the project to be complete at the end of June.

### c. Ten Year Plan - Black

#### i. Plan Draft

1. Questions?
2. [Projects already completed](#) from the proposed 10-yr. Plan assessments

#### a. New items

- i. Yellow-FY24 project that will be completed by end of fiscal year
- ii. Blue-FY25 projects are priority items in Year 1 plan.
- iii. White-Not in FY25 at this time.
- iv. Added Mallett and MBC-Not on audit list, but still have needs which are noted in the document. May put them in the FY25 budget to have them audited.
- v. James explained the coding for year one, year five, year ten.
- vi. A future discussion will include the need for a potential bond given many of our buildings are older and have larger needs that can't be done little by little.
- vii. No current emergency needs at a significant cost, but there are some costly, future items that could be included in a bond.

#### b. Questions/Comments

- i. The more we get information to board members about what might be covered by a bond, it will help the process.
- ii. CCHS-Air distribution upgrades-everything is in place to have A/C working this spring.
- iii. Floors looked amazing after the break at CCHS!

#### ii. Next steps

#### iii. [Building Assessments](#)

## Operations Committee

- d. Holman House - Black
    - i. Progress
      - 1. FYIs
      - 2. Move-in Timeline
        - a. January 26th is the projected move in date with a working backwards timeline being created for the final three weeks.
        - b. Progress has been made and is now being ramped-up. Data and electrical will be complete in less than a week. New HVAC space in rooms should be complete this week and then work will follow up in the basement and attic afterwards.
        - c. Smaller items (door locks, deck) will be addressed by our maintenance staff.
        - d. The priority is to move out of MBC to make space for students on the campus.
        - e. Roofing project will now be completed this spring.
        - f. Parking lot will also be finalized in the spring.
        - g. Moving right along!
      - 3. Questions
        - a. Many people visited the Holman House on Chester Greenwood Day. Cookies and hot chocolate were enjoyed by our community members.
5. Next Mtg. February 6, 2024
6. Adjourned at 5:49.
7. Future Agenda Items