

MT. BLUE REGIONAL SCHOOL DISTRICT



COMMUNITY | CULTURE | CURRICULUM

"Working together to provide high quality educational opportunities for all."

227 MAIN STREET, FARMINGTON, ME 04938

(207) 778-6571 | (fax) 778-4160

Personnel & Finance Committee Agenda

December 2, 2025 December 16, 2025 **January 6, 2026** | 6:00 pm - 7:00 pm

Holman House/District Office Conference Room

- 1. Call Meeting to Order** - Chair Robbins
- 2. Previous Committee Minutes** - [11-4-2025](#) - Chair Robbins
 - a. Approved at 11.18.25 Board meeting
 - b. Any questions?
- 3. 25-26 Warrant Schedule** - Director of Finance Gamache
 - a. Questions?
 - b. If you know you will be absent, how do you get someone to take your place? What will be our plan going forward?
- 4. NEW Part 1.**
 - a. Special Ed Playground for AHS - Hanson/ Ibarguen
 - i. Proposal and quote
 1. [Quote, Pics](#)
 2. One company was easy to work with to make adjustments
 3. The other company's quote was 50% more than this one
 - ii. Questions
 - iii. Vote
 - b. Building Infrastructure Management Systems (BIMS) - Ibarguen
 - i. Possible opportunity
 - c. Possible support - Ibarguen
 - i. [Energy Savings Audit Application Final 12.1.25](#)
 - d. Safety Committee - Ibarguen
 - i. Mapping bid [Wayfinder - R J Goan & Associates](#)
 1. What is it?
 2. Why do we need it?
 3. Next steps
 - e. School Revolving Renovation Funds
 - i. Pending approval (January)
 - ii. Grant application frequency?
 - iii. Next steps?
 - f. Girls Lacrosse at MBMS - Shane Dudash
 - i. [Proposal](#)
 - ii. Discussion

- iii. Vote

5. Updates

- a. MSMA Risk and Safety Manager visit - Ibarguen
 - i. 11/13 & 11/14
 - 1. Questions?
 - 2. Next steps
- b. [Camden Solar Project - Update to LD 1777](#) - Harmon
 - i. Questions?
 - ii. Next Steps
- c. Director Gamache
 - i. [25-26 Monthly Budget Update](#)
 - 1. November
 - a. Questions?
 - 2. December
 - a. Questions?
 - ii. 2025 Audit
 - 1. Auditors were here 11/24 & 11/25
 - 2. Process explanation
 - a. Questions
 - b. Next steps
 - iii. Search for a new Audit Firm?
 - 1. Should we?
 - 2. Canada?
 - 3. Questions
 - 4. Next steps
 - iv. MBMS Gym & Basement Repair
 - 1. We hope this is the final review
 - 2. [RD Payment Package](#)
 - v. 26-27 Budget
 - 1. Timeline
 - 2. What would the Finance Committee like to be shared & discussed at the next two Board Meetings?

6. New - Elkington/Gamache

- a. School Nutrition Balance too High 24-25 - Elkington
 - i. We knew this was coming
 - ii. Completed work this summer
 - iii. [Plan](#)
 - 1. Questions
 - 2. Vote
- b. Special Ed Fiscal Monitoring - Gamache
 - i. What did we learn?

1. Any patterns?
2. What did they say we did well?
3. What items do we need to work on?

- ii. Acceptance and Corrective Action Plan

- c. Credit Limit Increase - Gamache
- d. MBMS Bjorn CTE Over-Expenditure - Gamache
 - i. Transfer of funds
 1. The project finished over by \$416,822.96
 2. We have a balance in CD \$230,333.63 (Previous Bjorn donation)
 - a. With this funding the project will be overspent by \$186,489.33
 - i. We will need to transfer from fund 3090 to fund 1000
 - ii. Questions?
 - iii. Vote
- e. Public Information support & planning - Elkington
 - i. Recent concerns overwhelmed the district office
 1. These concerns demonstrated our lack of preparedness, with my office putting this on the backburner the last two years
 - a. RSU (Long-Term Goal 3: All RSU 9 community members will be well informed about education in their schools and utilize frequent opportunities for feedback to give their input.
 - i. 25-26 Action Steps
 1. Community: Assess family participation in school & create action plan
 2. Culture: Assess & develop student voice structures in grades 5-12
 2. I found a highly regarded firm to support us during our recent difficulties and to support us with planning
 - a. We needed and received greater expertise on the spot during November
 - i. Instead of charging us for their time and consultation I agreed to contract with them
 - ii. [12-9-2025 John Guilfoil PR Contract - Final](#)
 - b. Funding
 - i. Be paid in advance and not be part of the 26-27 budget
 3. Next steps:
 - a. Three parts:
 - i. Communications Audit
 1. \$9,000 (one-time cost)
 - ii. 12 month contract
 1. Approx \$18,000 (\$1,500 per month)
 2. Develop a communication plan
 - a. Social Media

- b. Transparency and speed
- 3. PD support with creating monthly content over the next year
- iii. Continuation of contract would be a reduction of approx \$1,000 per month for year 2
 - 1. TBD by Board
- b. Questions

7. Next Meeting - February 3, 2026

8. Adjourned at -

9. Future Agenda Items:

- Digitize Warrant Signing
- # of students who moved in