

MT. BLUE REGIONAL SCHOOL DISTRICT



COMMUNITY | CULTURE | CURRICULUM

"Working together to provide high quality educational opportunities for all."

227 MAIN STREET, FARMINGTON, ME 04938

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Operations Committee Agenda Notes

November 4, 2025 | 5:00 pm - 6:00 pm

The RSU 9 District Office, Main Street Farmington

Members Present: Scott Erb, Greg Kimber, Griffin Mayhew, Gerald Provencher, Debbie Smith

Members Absent:

Other Members Present: Gwen Doak

Staff Present: Monique Poulin, Nicole Ibarguen

Other Staff Present: Alison Gamache

1. Call Meeting to Order - Chair Erb

- a. 6:00 PM

2. Previous Committee Minutes- [10/7/2025](#) - Chair Erb

- a. Approved at 10.14.25 Board meeting
- b. Questions? None

3. Work Progress - Operations Supervisor Ibarguen

- a. [FY26](#)
 - i. Review
 - 1. 133 work orders completed in October - includes preventative maintenance/winterizing etc.
 - 2. Camera replacements AHS, CCHS, MS, MBC
 - 3. Door replacement AHS, CCH, MS
 - 4. Floors AHS, Cushing, MBC
 - ii. Building Specific FYIs?
 - 1. AHS/Cushing
 - 2. Adult Ed
 - 3. CBS
 - a. Fire panel upgrade to cellular
 - 4. CCHS
 - a. Fire panel upgrade to cellular
 - 5. Mallett
 - 6. MBMS
 - 7. MBC
 - a. All elevators now have phones which can dial directly to 911

4. Updates - Operations Supervisor Ibarguen

- a. Staff Openings
 - i. NONE
- b. Board Member tours

- i. New invite to go out for other building tours
 - 1. Will continue through March
- c. 10 Yr Planning Committee
 - i. Progress?
 - 1. Meet again 11/5 at Holman House to go over the updated listings.
 - 2. RD will be ready when?
 - a. Supervisor Ibarguen will present to the full committee and then the full board in January/Feb.
- d. Safety Committee
 - i. The District Safety Committee is made up of administrators and local emergency responders - working on facility mapping with one consistent format. RJ Doane in Gorham will quote a digital map where we can choose all or none of the options presented. Nicole will find out if there is a National Standard for school maps.
 - ii. Workplace Safety Committee - Recommended by MSMA and is made up of boots on the ground employees. Will meet quarterly - a way for staff to report safety issues as they come up and the committee will get them to the right group.

5. New - Ibarguen/Elkington

- a. School Revolving Renovation Funds [Proposal](#) (SRRF)
 - i. [What is it?](#)
 - 1. It is a fund
 - a. A combination of a 0 interest loan and a grant.
 - ii. [Process](#)
 - 1. Submitted a priority 1 paving project to get CCHS ADA compliant. 11 major items addressed in Sealander Report. If accepted or not we will be notified in January 2026. If approved, the project will need to go to referendum.
- b. MSMA Risk and Safety Manager visit
 - i. Scott Holmes will be on site Nov 13 & 14 and will visit every school, Holman House and the bus garage. Findings will be used to inform workplace safety committee items.

6. Next Mtg. December 2, 2025

7. Adjourned at

- a. 5:29PM

8. Future Agenda Items

- Climate change concerns and adjustments for schools
 - Start the conversation and brainstorm with principals about their needs around temperatures
- AHS & Mallett signage
 - More directional signage at both buildings
- Ten Year Maintenance Plan
 - [Building Assessments](#)
 - [Projects already completed](#)
- Workplace Safety Committee