

Operations Committee

Agenda Minutes

November 7, 2023

5:00 - 6:00 pm

The Forum, Mt. Blue Campus

COMMUNITY | CULTURE | CURRICULUM

Working together to provide high-quality educational opportunities for all.

Members Present: Libby Kaut, Carol Coles, Janice David

Other Board Members present: Jeff Barnum

Staff: Christian Elkington, Monique Poulin, James Black

Other staff present: Joel Smith

1. Call Meeting to Order - Vice Chair Coles
 - a. Called to order at 5:01pm
2. Review [minutes](#) from the last meeting - Vice Chair Coles
 - a. Questions?
 - i. None
3. Updates - Black
 - a. Operations & Maintenance Spreadsheet
 - i. [Update](#)
 1. Review
 - a. PreK Code Upgrades
 - i. [Mallett](#)
 - ii. [CCHS](#)
 - b. MBC
 - i. Fences around the football field were installed for safety purposes.
 - ii. Concession stand has been winterized.
 - c. MBMS
 - i. Water fill stations have been replaced.
 - ii. Space has been renovated for special Education programming
 - d. CBS
 - i. Roof update is complete.
 - ii. Heating unit motors have been updated.
 - e. Mallett

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- i. Fire door inspection for pre-K.
 - f. CCHS
 - i. Security cameras have been scheduled to be installed.
 - ii. Pull stations have been planned to be adjusted per pre-K needs.
 - g. AHS
 - i. Water fill station is being updated.
 - 2. Cushing
 - a. Roof upgrade is being addressed.
 - b. Wastewater line issues were detected and the issue was resolved.
 - 3. Adult Ed
 - a. The Sewage issue has been resolved.
 - b. Thermostats needed to be adjusted.
 - c. A water station will be installed.
 - 4. Bus Garage
 - a. One door is being replaced within the next week.
 - 5. Maintenance
 - a. Winter prep is a significant project. The team has been working diligently to make this happen.
 - b. The team has also been addressing safety concerns that have arisen since the tragedy in Lewiston. RSU #9 is ahead of the curve with safety audits; we are a model for districts around us.
 - c. The team is also beginning to work on projects at the Holman House. The contractors are currently lined up to start the work.
 - 6. All schools
 - a. Air filters have been replaced in preparation for winter. This occurs every three months.
 - ii. Questions
 - b. Bjorn Center for Technical Education
 - i. Progress?
 - 1. Met with contractors last Thursday. Everything is on track for a fall 2024 opening.
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- 4. Ten Year Plan - Black
 - a. Progress Update

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- i. [Committee Meeting Draft Plan](#)
 - 1. Plans were reviewed with Mike Sealander. There is a meeting scheduled on 11/28 to prioritize/schedule building projects going forward. This will be a small team to make recommendations to the Operations Committee.
 - 2. There was a suggestion to have all the paperwork ready in case we need to work with RFPs and prevailing wage documents.
 - 3. We will also need to look at a large project plan to be shared next fall. We will likely need to borrow funds for some necessary large projects.
 - 4. Efficiency Maine has put out funds to assist with heat projects.
 - ii. Questions
 - b. [Building Assessments](#)
 - i. These have been extremely helpful to create the plans.
5. Holman House - Elkington
- a. Lease Purchase Agreement
 - i. Upgrade next steps?
 - 1. Most of the contracts are in place for updates and upgrades.
 - a. HVAC
 - b. Roof
 - c. Data
 - d. Electric
 - e. Parking lot
 - 2. ESSER funds will pay for the planned upgrades prior to moving into the facility.
 - ii. Move-in Timeline
 - 1. This will take place at the end of December or early January.
 - b. MBC space will be used by?
 - i. MBHS
 - 1. Special Education
 - 2. Alternative Education
 - ii. CTE
 - 1. Office for apprenticeship and pre-apprenticeship programs and Student Services Coordinator
 - c. Questions
 - i. If the vote does not pass to purchase, the board will need to decide if we bring it back to the voters.

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- ii. There will not be much work required at MBC to retrofit the spaces.

6. ESSER Project Update

- a. We have an estimate that is higher than what had been planned for. We are still waiting to hear back about the individual specifics and costs of the entire CBS HVAC project.

7. Next Mtg. Dec 5, 2023

8. Adjourned at 5:40PM

9. Future Agenda Items

- a. Strategic Plan Goals
 - i. Next Steps
 - 1. Focus Goal Areas
 - 2. Possible Action Steps?
 - ii. Questions?