

# Personnel and Finance Committee

## Minutes

December 6, 2022

6:00 - 7:00 pm

The Forum, Mt. Blue Campus

COMMUNITY | CULTURE | CURRICULUM

Working together to provide high-quality educational opportunities for all

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Members: Alexander Creznic, Greg Kimber, **Gloria McGraw**, Josh Robbins, Richard Ruhlin (arrived at 6:19)

Other Board Members Present: Dee Robinson, Judith Kaut

Staff: Chris Elkington, James Black, Laura Columbia

Other Staff Present:

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1. Call Meeting to Order - McGraw
  - a. 5:59 pm
2. Review [approved minutes](#) from the last meeting - McGraw
3. Schedule for [Signing of Warrants](#) - Black
  - a. The schedule for this week is set.
4. Updates:
  - a. Heating and Fuel Use/budget review - Elkington/Black
    - i. Currently we are within the budget line estimates for purchases compared to previous years. We have spent 10-15% more but did budget more and we will watch these lines closely.
    - ii. Seventeen of our buses are propane buses, and 30% of our propane budgets has been used. Eighteen percent of our oil budget has been used.
  - b. MBMS CTE
    - i. Planning/Architect Costs Review - Black
      1. Architectural costs will be covered through the Bjorn Foundation donation approved by the voters.
      2. Building committee has had an organizational meeting and will be meeting again next week to review layouts which best meets the needs of the students and program planning.
  - c. Pump Replacement purchase FYI - Black

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- i. [Specialty Services Corporation](#)
  - 1. Currently, there are two pumps at CBS which move hot water around the school. The pump that needs to be replaced has been fixed before and is 32 years old.
  - 2. A request for an additional pump will be put in the FY24 budget to replace the one still working but probably near its end.
  - 3. Funds were used from the local budget.
  - 4. Questions were asked regarding pump setup, funding sources, and replacement.
- d. School Water - Elkington
  - i. Water issues and concerns came up in May, and retesting occurred in June. Based on the second round of testing the number of faucets being replaced was reduced to 45. Of those 45, due to cost and cleaning, 15 of the classroom sink water fountains were removed instead of being replaced. Approximately 30 fixtures needed to be replaced, and 12 more were added to the list. Of those 42, all have been replaced except for two bottle-filling stations to be done over the next two weeks.
  - ii. Even in our newer schools, small amounts of lead were still being used. We are using Lead-free replacement fixtures. Other water-related items were replaced at WGM. Of all the new items replaced, they will need to be tested again. At this point in time, there is a shortage of testing bottles and so we are on hold.
  - iii. There will be a PFAS update at the next board meeting. Farmington and Wilton Schools are tested through the town water system. Cape Cod Hill School is well-based water, and we are waiting on a second test. At this point in time, there is no set standard for levels of PFAS but 20 PPT (parts per trillion). There will be a new national standard released by the EPA in 2023.
  - iv. We still have seven pallets of water that Walmart donated for water stations in our schools. For CCHS, to be safe, we will probably switch over in the next week for drinking and cooking.
  - v. Questions were heard regarding the cost of water, storage, and other items that may be a concern in the future.
- e. Vacuum purchase (ESSER) - Elkington
  - i. [Clean-O-Rama](#) - vacuum & battery
  - ii. [Clean-O-Rama](#) - filtering bags
  - iii. Update

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1. Part of the ESSER budget. Original project was updated to include more funds to purchase additional battery packs and machines for cleaning.
- f. Prof. Development Course Lines - Elkington
  - i. [Review](#)
  - ii. Next steps
    1. Currently looking into the Alfond Workforce Readiness Grant to look at reimbursement for a percentage of each course being taken in the spring.
    2. Questions were heard regarding an increase in courses taken, which will most likely result in an increase in the budget in future years.
    3. Discussion was heard regarding budgets, taking courses, and what qualifies for taking courses. A question was heard as well as any retention guidelines.
5. Unified Champion Schools - Elkington/Jones
  - a. [Proposal](#)
  - b. Cost
    - i. MPA Start-off Grant
      1. \$2,500 22-23
      2. \$1,250 23-24
      3. District expense 24-25
    - ii. May need another \$1,000 to \$1,500 this year and another \$2,500 for 23-24.
  - c. Approval
    - i. Questions were heard about whether it would be a basketball program or if it was approval of the entire Unified Schools program. Clarity on the motion moving forward would be greatly appreciated.
    - ii. We are working towards more inclusion and this starts with basketball only.
    - iii. A more inclusive approach will be needed or the budget for special education will increase drastically.
    - iv. Does the MPA grant have any stipulations? None other than you start and run a team.
    - v. Alexander Creznic made a motion to move forward with the grant as listed above (\$2,500 22-23, \$1,250 23-24, District expense 24-25) for a unified basketball team seconded by Richard Ruhlin.
      1. All present were in favor. Motion carries.
6. Adjournment

## **Personnel and Finance Committee**

- a. 6:58 pm.
- 7. Future Agenda Items
  - a. Learning Facilitator Micro-Credentialing
  - b. Strategic Plan Goals for Finance
    - i. Next Steps
      - 1. Focus Goal Areas for Finance
      - 2. Possible Action Steps?
    - ii. Questions?
  - c. Open Positions
  - d. Other?