

Personnel and Finance Committee

Agenda

March 5, 2024

5:30 - 6:30 pm

The Forum, Mt. Blue Campus

COMMUNITY | CULTURE | CURRICULUM

Working together to provide high-quality educational opportunities for all.

Members:

Other Board Members present:

Staff: Christian Elkington, Alison Gamache, Monique Poulin

Other staff present:

1. **Call Meeting to Order** - Chair McGraw
2. **Review [minutes](#) from the last meeting** - Chair McGraw
 - a. Any questions?
3. **[23-24 Schedule for Signing of Warrants](#)** - Gamache
 - a. Any questions?
4. **Updates** - Gamache
 - a. 23 Audit Work
 - b. [23-24 Monthly Budget Update](#)
 - i. Review
 - ii. Concerns?
 - iii. Questions?
 - c. [Finance Office software change w/Tyler Tech](#)
 - i. Review
 - ii. Timeframe
 - iii. Costs spread out
 - d. Price Lock-ins
 - i. Propane at \$1.89, a decrease from \$2.02 of 0.13 cents.
 1. A savings of 6%
 - ii. Other? Oil?
 - iii. Next steps
5. **Adult Ed Data 2022-2024** - Director Redmond-Luce
 - a. [Franklin County Adult Ed Student data 2022.xlsx](#)
 - b. Review
 - c. Questions?
6. **USDA Rural Utilities Service (RUS) Distance Learning and Telemedicine (DLT) Grant Program**
 - a. [RUS Grant - 2024 summary.docx](#)
 - b. Review/Discussion
 - c. Vote

7. **Grants** - Elkington/Poulin
 - a. On the horizon?

8. **Grants/Budget** - Elkington/Poulin
 - a. ESSER Funds (7 + million)
 - i. Added staffing
 1. Paid by grant
 - b. Grants keep coming
 - i. In the last two months
 - c. Every time we apply
 - i. It delays or stops other instructional work
 - ii. We need a dedicated professional staff member
 1. To keep up with possibilities
 2. To improve chances of receiving awards
 3. To keep local taxes down
 4. To allow us to continue strategic planning & instructional improvement work
 - d. Next steps?

9. **Next Mtg. April 2, 2024**

10. **Adjourned at**

11. **Future Agenda Items:**
 - a. AI Planning Update