

Personnel and Finance Committee

Minutes

May 4, 2021

5:45 - 6:30pm

Meeting Video - <https://vimeo.com/545888395>

Members Present: Carol Coles, Kirk Doyle, Scott Erb, Irv Faunce, Betsey Hyde (arrived at 6:09)

Absent:

Other Board Members Present: Angela LeClair

Staff Present: Monique Poulin, Laura Columbia, Kris Pottle

1. [Financial Report](#) - Kris Pottle
 - a. Kris reviewed the April 30th financial statement. Current balances are on track with 15.38% of payroll remaining this year.
2. [Federal Procurement Manual](#) - Kris Pottle
 - a. Kris reviewed edits to Drummond and Woodsum's manual which we will adopt going forward. This has an impact on purchasing with our recent federal grants.
3. An update was shared regarding the business manager search. We expanded our posting and have had some interest.
4. Agenda items for next meeting
 - a. Draft superintendent evaluation and alignment with CBI will be presented.
 - b. Final finance briefing from Kris Pottle