

MT. BLUE REGIONAL SCHOOL DISTRICT



COMMUNITY | CULTURE | CURRICULUM

"Working together to provide high quality educational opportunities for all."

227 MAIN STREET, FARMINGTON, ME 04938

(207) 778-6571 | (fax) 778-4160

Operations Committee

Agenda Minutes

May 6, 2025 | 5:00 pm - 6:00 pm

The RSU 9 District Office, Main Street Farmington

Members Present: Amanda Caruso, Scott Erb, Debbie Smith

Members Absent: Lance Harvell, Gerald Provencher

Other Members Present: Jeff Barnum

Staff Present: Monique Poulin, Alison Gamache

Other Staff Present: Nicole Iburguen

1. Call Meeting to Order - Chair Erb

- a. Called to order at 5:00

2. Previous Committee Minutes- [03/04/2025](#) - Chair Erb

- a. Approved at 3.11.25 Board meeting
- b. Questions?
 - i. None

3. Updates - Iburguen

- a. Work progress
 - i. [FY 25 Operations & Building Projects](#)
 - 1. Review
 - a. Some projects have been moved to FY26. This was determined based on priorities and funding available. None of the deferred items are safety issues. MBC cameras will need to be replaced due to age and compatibility issues.
 - 2. District-wide winter heating/leak issues
 - a. Were reviewed
 - 3. Hydrant flushing took place over the April break.
 - 4. District mowing has begun.
 - 5. Gearing up for summer projects.
- b. Preventative Maintenance contract for 25-26
 - i. Update
 - 1. When starting?
 - a. HVAC-Speciality Services-Starts in July.
- c. 10 Yr Planning Committee
 - i. Progress?

1. They have been reviewing Sealander assessments-MBMS, GDC, and AHS. Will next review MBMS and dry system replacement on 5/14. Funding is set. Scott Madore from Sprinkler Systems believes soak and flush will find any issues and will be more cost effective. Although the quote says there are no leaking pipes covered, the company ensures us that there are. Will get written assurance from them. Next week, Scott Madore will join the group and will demonstrate what the process will be and what will be covered. Updated quote for soak and flush-\$67,700. It is recommended to have the vapor barrier in the pipes after the soak flush is completed.
- d. Wood burners
 - i. 24-25 Fuel used
 1. Pellets are used as the fuel. They are currently shut off. Speciality Services will be cleaning them.
 2. FY25 Budget \$111,113; Actual \$95,398
 - ii. Workplace Safety Committee
 1. Who?
 - a. Operations Supervisor, Nicole Ibarguen; Lead Custodian at Mallett/District Operations Safety Assistant, Joe McPherson; Maintenance Supervisor, Mike Turner; Assistant Maintenance Supervisor, Justin Fitch; one more Lead Custodian; 2 reps - Transportation, Nichole Ernest
 2. When up & running?
 3. The first meeting is slated to take place in June.
- e. Buildings
 - i. AHS/Cushing
 1. 24-25
 - a. Garden shed has been built! PTA helped to fund it with a grant and our people built it.
 2. 25-26
 - a. Sped Programming
 - i. Adaptive Skills program will be added. A bathroom will be included, but plumbing is already in place to access. A playground will be added with fencing.
 - ii. Adult Ed
 1. Upgrades
 - a. Priorities-bathroom floor (completed over the break), entry door and window switch will be next. Future projects will include soundproofing in a couple of spaces, carpeting, hallway in the learning center, windows and a new door in her office. The roof is in good shape.
 2. Admin building life expectancy
 - a. Could be pushed to 8-10 years with some additional work

- iii. CBS
 - 1. "Heath" Tree
 - a. Retiring this year-he has served 51 years in the district.
 - b. We hoped to plant a red maple tree, but since they are not allowed, we will be planting a Japanese Red Maple. It will be located next to the apple trees. We will also have a plaque honoring Steve.
 - c. Cleaned all heat pumps.
- iv. CCHS
 - 1. Leach field
 - a. Work completed?
 - i. Roads are still posted and so Taylor cannot make much progress. FCTEC is finishing up their work.
 - b. Next steps?
 - i. Need the roads to be cleared
- v. Mallett
 - 1. Water heater
 - a. There is one domestic water heater for the entire building. It has had a hard time keeping up with the demands. It started leaking in February and is at the end of its life span. The quote is for \$45,000 for an LPG unit for efficiency. The propane vendor will supply the second tank.
 - 2. Other?
- vi. MBMS
 - 1. Basement
 - a. Univents in locker rooms are almost complete.
 - b. Specialty Services replaced the pipes in the hallway. The last piece will be completed in June when school is out of session. Clean up will take place in July.
 - 2. Gym
 - a. Team came back after April break to repair small spots in the flooring.
 - 3. Culinary space
 - a. Equipment delivered in two days. Need to make plans for installation.
 - 4. Kitchen expansion
 - a. Taylor completed the concrete pad over the break. Awnings will be reused at MBMS and Academy Hill.
 - 5. Bjorn Roof
 - a. Met in April to discuss the connection where it is leaking. This will be repaired and covered by the company who installed the new roof.
 - 6. Basketball hoop installed
 - a. Donated by Taylor Construction for the upper parking lot.

vii. MBC

1. FCTEC

- a. Phase 2 project at FCTEC-waiting on permit for a second garage to store equipment, excess materials. The first garage will be converted to workshop space.

2. Gym

- a. Nothing to report!

3. Water heater

- a. Same situation as Mallett (above). There are two units and one is leaking, the other is showing signs of age. On the radar with the same circumstances as Mallett.

2. NEW - Ibarguen

a. Staff Openings

- i. MBMS lead custodian position
- ii. Maintenance position

4. Next Mtg. June 3, 2025

5. Adjourned at 5:58

6. Future Agenda Items

- Ten Year Maintenance Plan
 - [Building Assessments](#)
 - [Projects already completed](#)