

Operations Committee

Agenda Minutes

June 4, 2024

5:00 - 6:00 pm

The Forum, Mt. Blue Campus



COMMUNITY | CULTURE | CURRICULUM

"Working together to provide high-quality educational opportunities for all.a"

Members Present: Scott Erb, Carol Coles, Wayne Kinney, Libby Kaut

Members absent: None

Other Board Members present: Jeff Barnum

Staff: Christian Elkington, Monique Poulin, James Black, Nicole Iburguen

Other staff present:

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1. Call Meeting to Order - Chair Erb
 - a. Called to order at 5:04

 2. Review [minutes](#) from the last meeting - Chair Erb
 - a. Questions?
 - i. None

 3. Updates - Black
 - a. [Operations & Maintenance Spreadsheet](#)
 - i. Spring/Summer Work Update
 1. James Black reviewed the updates by school and location.
 2. Question regarding classroom controls for A/C at CCHS-Mr. Black will review this with Mike Turner.
 3. The gray column in the document includes major summer projects that need to be addressed.
 4. Propane tank replacement
 - a. Dead River will replace all tanks this summer. An above ground tank will be installed at Mallett.
 5. Fuel prices are locked in. Most are a cent or two lower than last year thanks to Richard Joseph.
 - b. Project Updates
 - i. Mallett Propane Gas
 1. See above.
 - ii. Middle School CTE
 1. Visit
 - a. They are coming down the home stretch with some final touches this summer. The plan is to have a culinary programming in some fashion next year in addition to woodworking and a Maker Space.
 - b. Mr. Bjorn will be visiting the new building this week.
 2. Ribbon Cutting
 - a. June 25th at 10AM
 - iii. Holman House

Operations Committee

1. Paving and roofing are done. There are a few small things to complete over the summer, to include a storage place in the barn which will allow for more storage at other schools once the items are moved.
 - iv. MBC Gym
 1. James and Nicole will work with Joel Smith and Cindy Pratt on the floor repair.
 - v. Remaining ESSER Projects/Adjustments
 1. Must be complete by 9/30/24.
 - vi. Other?
 - c. Health & Safety Reminder Active Shooter Training 6/28/24 (MBC)
 - d. Many thanks to James Black for his time and effort this year related to facilities! The structure and organization have been very helpful.
4. Operations Reorganization - Elkington
- a. Operations Supervisor
 - b. Job Description [w Operations Supervisor - Final 5-12-2024.docx](#)
 - i. This will also include custodian supervision.
 - c. Congratulations go to Nicole Ibarquen!
 - i. She is committed to the district and her current oversight of the custodial services department bodes well for this new position!
5. Other
- a. Chris has been working on adding experts to the MBC Field Project Sub-Committee. Please stay tuned for an update.
6. Next Mtg. August 6, 2024
7. Adjourned at 5:27.
8. Future Agenda Items
- Field Project Sub Committee Update?
 - Review [Turf Committee Draft.pdf](#)
 - ESSER Update
 - CCHS
 - CBS
 - Ten-Year Plan Updates