

# Educational Policy Committee

## Minutes

July 6, 2021

7:00 - 8:00pm

Meeting video - <https://vimeo.com/572974807>

Members: Wayne Kinney, ~~Josh Robbins~~, Jesse Sillanpaa, **Debbie Smith**, Craig Stickney

Other Board Members Present: Gwen Doak, Judith Kaut

Staff: Chris Elkington, Laura Columbia, Katie Duchesne, Monique Poulin

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1. Call meeting to order 7:05 pm
2. Reviewed approved minutes from June committee meeting
  - a. No questions or concerns
3. Review expiration of Governor's State of Emergency - Chris Elkington
  - a. Starting in August, the Educational Policy Committee will meet in person with a mask or a shield worn inside.
4. Discuss plan for reviewing each policy section - Chris Elkington
  - a. Superintendent Elkington proposed to begin reviewing policies by section, after reviewing the required policies the committee has been focused on. Policies in a section have a common understanding and connection to each other. Moving forward, it is recommended that we review and update board policies as a section.
5. Review missing required policies - Debbie Smith (MSMA samples included)
  - a. **GBEC**: Drug-Free Workplace
    - i. Use alternative language on pg. 3, add adjustments and other edits, then go to the board for first reading.
    - ii. A question was asked regarding drug testing. Only bus drivers are required to do drug testing. If an employee asks for assistance, we may be able to add it into a support plan.
    - iii. The committee agrees to move this policy forward without questions for first reading to the school board.
  - b. **GBP**: Earned Paid Leave
    - i. The committee agrees to move this policy forward for first and final reading.
    - ii. A discussion was heard regarding the use of RSU 9 and Mt. Blue Regional School District. Moving forward, we will use Mt. Blue Regional School District for the name of our district in policies.

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- c. [GBP-R](#): Earned Paid Leave Administrative Procedure
  - i. A discussion was heard regarding whether or not we have these regulations/procedures in the policy manual. Not every policy does, but a significant number do. Committee recommends that we keep these procedures out of the policy manual as this law could change and will be under much discussion in Augusta.
- d. GCI and IHAI - policies will be checked to see if policies are there and if they are required.
6. Comprehensive Needs Assessment (CNA) - Laura Columbia
  - a. Data Review
  - b. Title Funding Plan
    - i. Feedback was heard from the group regarding the percent of goals, spending of fundings at the 6-12 level given the current data. We will need to review how we use title funding at the 6-12 level for future years.
7. The process to review the Affirmative Action Plan - Debbie Smith
  - a. Currently, we do not have a digital copy on file. A sample plan was adjusted and shared by Katie Duchesne. A copy will be sent to the full committee for review and will be added to our August meeting for discussion. A procedure (not in the policy manual) also needs to be reviewed and edited.
8. Start times for High School and Middle School - Laura Columbia
  - a. A discussion was heard regarding interest in the change. As well as the need for a subcommittee to do the research, work, and proposals. A full board will need to be made aware, and gather interest from the board regarding pursuing the issue.
  - b. The consensus from the group was that information on this topic can be gathered from our strategic planning process, with the variety of subgroups we ask input from.
9. Future Agenda items
  - a. Elect Committee Chair (first meeting after committee assignments)
  - b. Affirmative Action Plan Draft
  - c. First review of GCI: Professional staff Development Opportunities
  - d. Discussion of IHAI: Live Work :Policy (CTE Only) with CTE Admin
  - e. 2021-2022 Draft Policy Plan from Superintendent