

Personnel and Finance Committee

Minutes

July 7, 2020

6:00-7:00pm

Zoom meeting link will be posted on the district website.

www.mtbluersd.org

Members: Irv Faunce, Carol Coles, Tami Labul, Dennis O'Neil, and Jesse Sillanpaa

Absent: Kirk Doyle,

Other Board Members Present: Cherieann Harrison

Staff Present: Tina Meserve, Kris Pottle

1. Fy 2020 Financial Review (Kris Pottle)

Kris reviewed the preliminary June 30, 2020, financial report. She will review at the Board meeting while requesting a line item transfer for debt service over expense.

2. Update on Hiring (Tina Meserve)

Tina reviewed openings. We are behind schedule due to COVID 19. The number of applications is down for many positions. There are several hard-to-fill positions open including ELL teacher, Board Certified Behavior Analyst, special education teachers, school counselors, and social workers. We are interviewing and hiring as soon as suitable candidates are found.

3. Job Description and Evaluation Goal Progress (Tina Meserve)

Job descriptions are being updated, evaluation forms are being created. We have created a document that lists all positions, who supervises the position, and the evaluation tool (if completed). This will put all documents in one place and allow us to easily track our progress on this goal.