

MT. BLUE REGIONAL SCHOOL DISTRICT



COMMUNITY | CULTURE | CURRICULUM

"Working together to provide high quality educational opportunities for all."

227 MAIN STREET, FARMINGTON, ME 04938

(207) 778-6571 | (fax) 778-4160

Operations Committee

Agenda Minutes

August 6, 2024

5:00 pm - 6:00 pm

The Forum, Mt. Blue Campus

Board Committee Members Present: Scott Erb, Gerry Provencher, Amanda Caruso, Debbie Smith, Will Jones (arrived at 5:27)

Other Board Members Present: None

Staff: Monique Poulin, Nicole Ibarguen, Christian Elkington

Other Staff Present: None

1. **Call Meeting to Order** - Superintendent Elkington
 - a. Called to order at 5:01.
 - b. We have a quorum.

2. **Elect New Chair** - Elkington
 - a. Nominations
 - i. Amanda Caruso nominated Scott Erb.
 - b. Discussion
 - i. None.
 - c. Vote
 - i. Unanimous

3. **Elect Vice Chair** - Scott Erb
 - a. Nominations
 - i. Amanda Caruso nominated Debbie Smith for the role of vice chair.
 - b. Discussion
 - c. Vote
 - i. Unanimous

4. **Previous Committee Minutes-** [6-4-2024](#) - New Chair
 - a. Questions?
 - i. None

5. **Welcome** - Elkington
 - a. Operations Supervisor Nicole Ibarguen
 - i. Superintendent Elkington welcomed Nicole to the new role.
 - b. [Job Description Review](#)
 - c. Important Roles

6. Updates - Ibarguen

a. [FY 25 Operations & Building Projects](#)

- i. Summer Work & Spreadsheet Review
 1. Staffing
 - a. In good shape
 2. Progress
 - a. Projects were reviewed (see below)
 3. Concerns
 - a. MBC Gym
 - b. [MBMS Gym Floor](#)
 - i. Our liaison thinks that our system is in pretty good shape and so just repairing it could be fine. We will follow up to see if replacement is recommended. Nicole I. will let us know.
 - c. We will plan to schedule facility tours this year
- ii. Remaining ESSER Projects
 1. CBS Progress?
 2. Other?
 - a. See below.

b. Cushing

- i. Classroom carpet replacement in the new classroom (Autism Program)
- ii. PreK Expansion-set to go

c. Academy Hill School

- i. Paving improvements in areas with holes
- ii. Exterior door replacement-on the horizon
- iii. Request for signage on where to enter (painting on tar) as well as other signage was discussed

d. Cape Cod Hill School

- i. Minor repairs-tile for carpet
- ii. Dead River is replacing propane tanks.

e. Cascade Brook School

- i. Steps leading to building are in progress.
- ii. Propane tank replacement is on the horizon.
- iii. New HVAC should be up and running by the end of this week.

f. Mallett

- i. Parapet wall-Removed more rot from the front side of the building. They did as much as they could with the finances we have. Hoping to complete the project in FY26.
- ii. Propane tank has been replaced.

g. MBMS

- i. Door replacements are underway. Funding from the safety grant will cover most of this cost.
- ii. A new main office door is being installed from the alcove leading directly into the main office which will improve safety
- iii. Bjorn Center bathroom will be completed in the near future.
- iv. Front parking lot entrance paving has been done
- v. Basement woodshop does not need any retrofit (will be used for storage), and therefore some funds from FY25 budget will help to equip Maker Space and Culinary classes in the new Bjorn CTE Center.

- vi. Curbing repair has been completed.
- h. FCTEC
 - i. No big projects
 - ii. Due to grant funding, equipment needs have been met.
 - iii. Oil/Water Separator was replaced in the transportation program.
- i. MBHS
 - i. Skylights in the gym (leaks) were taken out with funds from FY24.
 - ii. Drain hole covers were replaced.
 - iii. Dumpster pad was repaired.
 - iv. Track redo was completed this past week (\$160,000) which should last 10 years.
 - 1. After hour use is minimal.
 - 2. We collaborate with UMF to use each other's athletic facility as needed.
 - v. Gym floor
 - 1. \$1200 to repair the water damage
 - 2. Sealer problem from last year with the floor. The top sealer was faulty and has failed. The hope had been to be able to sand it to reseal. They will now have to take it back down to the wood with a complete redo. This will be at no cost to the district, but the gym will be closed to start the year. The hope is to open the gym by the end of September.
 - 3. When they sand, maintenance shuts down the air handler to keep dust out of our system.
- j. Bjorn Center - Elkington
 - i. Dedication
 - 1. Went very well. Many were in attendance to celebrate the opening.
 - ii. Community Open House Planning
 - 1. Principal Black is in the planning process.
 - iii. Culinary Planning
 - 1. Contract Update
 - a. 10% reduced to 8.5%
 - i. We saved \$3,000
 - 2. Future planning review
 - a. [Culinary space information and planning updates](#)
 - b. [CTE Impact on Students](#)
 - i. These documents were reviewed as FYIs.
 - ii. The second one will be updated.
- k. Holman House - Elkington
 - i. Community Open House Planning
 - 1. Will celebrate some evening from 3 - 6 or 4 -7.

7. Next Mtg. Sept. 3, 2024 to be held at the Holman House

8. Adjourned at 5:47.

9. Future Agenda Items

- RD Ten-Year Maintenance Plan