

**Mt. Blue Regional School District**  
**Board of Directors Meeting**  
**AGENDA NOTES**

COMMUNITY | CULTURE | CURRICULUM

Working together to provide high-quality educational opportunities for all

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**DATE:** July 11, 2023

**PLACE:** The Forum, Mt. Blue Campus

**TIME:** 6:30pm

**LIVESTREAM LINK:** <https://boxcast.tv/channel/unvoa3ijkfnyp9oufole>

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**In attendance:** Debbie Smith, Jeffery Barnum, Kyle Fletcher, Carol Coles, Greg Kimber, Scott Erb, Gwen Doak, Judith Kaut, Richard Ruhlin, Amanda Caruso

**Absent:** Janice David, Alexander Creznic, Dee Robinson, Gloria McGraw, Josh Robbins, Will Jones

**Also present:** Joel Smith, Liz LeClair, Kevin Bremner

- I. Call to Order-Superintendent Elkington called the meeting to order at 6:36 as Secretary of the Board.
- II. Pledge of Allegiance
- III. New Board Member Welcome - Superintendent Elkington
  - A. The superintendent shared a positive update with regards to Will Jones' health.
  - B. Amanda Caruso and Jeff Barnum were welcomed as new board members.
- IV. Reorganization of the Board – Superintendent Elkington
  - A. [Board Reorganization Process](#)
    1. This process was reviewed by Superintendent Elkington.
  - B. Election of Officers - Superintendent Elkington
    1. Chair
      - a) Gwen Doak nominated Dee Robinson as chair. Nominations were closed. Sole vote by acclamation, motion by Rich Ruhlin. Seconded by Debbie Smith.

<i>Motion to nominate Dorothy (Dee) Robinson as Chair-sole vote by acclamation</i>	Yeas: Smith, Fletcher, Coles, Kimber, Erb, Doak, Kaut, Ruhlin, Caruso, Barnum Nays: 0 Abstained: 0 Vote: 560/0/0	Motion: Sole vote by acclamation-Rich Ruhlin Seconded: Debbie Smith Motion: Passed
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2. Vice Chair

- a) Debbie Smith nominated Gwen Doak as vice chair. Nominations were closed. Move to a sole vote by acclamation. Motion by Rich Ruhlin. Seconded by Greg Kimber. Gwen Doak then chaired the meeting due to Chair Robinson's absence.

<i>Motion to nominate Gwen Doak as Vice Chair-sole vote by acclamation</i>	Yeas: Smith, Fletcher, Coles, Kimber, Erb, Doak, Kaut, Ruhlin, Caruso, Barnum Nays: 0 Abstained: 0 Vote: 560/0/0	Motion: Sole vote by acclamation-Rich Ruhlin Seconded: Greg Kimber Motion: Passed
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C. Committee Assignments - Superintendent Elkington

1. Review
2. [22-23 Assignments](#)
  - a) Board members should submit their first, second and third choices to Dee.
3. [Committee Assignment Info](#)
4. Process
  - Was explained.

V. Adjustments to the Agenda

- ESEA Grant was added after the agenda went out. Monique Poulin will review this during communications.

VI. Report of the Chairperson - TBD

- A. No report

VII. Communications - Superintendent Elkington

- A. [NAEP Involvement](#)

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1. Several schools around the state are chosen randomly and stay in a cohort which is used again and again. We do not get information on the local level about how the students tested. This gives a baseline data for the State of Maine as compared to other states in our country.

B. [23-24 ESEA Grant Overview](#)

1. Monique Poulin reviewed the document.
2. A question was asked with regards to what grade levels were impacted with title funds. The title funds support the district but are concentrated in grades K-6. There was also a request to have the district homeless liaison provide further information related to the scope of our homeless population in RSU #9 as well as how our present funds support our homeless population.

\*Gwen Doak read a message from Dee Robinson thanking the board for electing her as chair and relaying her request for committee requests.

VIII. Good news stories from the Board or Administrators

- A. Shout out to the custodial crews at MBMS, Mallett and MBC who are balancing many building needs while completing a terrific summer cleaning.
- B. Green fields due to the rain!
- C. Summer programming is in full swing across the district. CCHS just started today.

IX. Public Comment

- A. None

X. [Superintendent's Report](#) - Christian Elkington

- A. New Hires, Transfers, Resignations, and Retirements
- B. Audit Extension
- C. Community School Re-application
  1. \$50,000 granted for a second year.
- D. Comprehensive Electronic Health Pilot
  1. Small grant to support the pilot of a platform to better manage and track student health data. This should allow for efficiency and more time for our nurses to be with students. If successful, we would find resources to support this platform going forward.
- E. Erate Error
  1. There was an error in the application. To address this, Kevin has applied for other funds to support present district needs. We are

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deciding if this was a one-time error or do we need a different consultant.

F. IT Service Summer Update

G. School Nutrition Grants

H. Central Office/Special Ed office space update

1. In conversations with regards to some space in Wilton. Awaiting final figures. Also looking at other spaces in Farmington that recently opened up. Jeff Harris, former board member, is offering his time and expertise to assist.

XI. Administrator Reports - None

XII. Presentations - Assistant Superintendent Poulin

A. [SEL Presentation](#) - Liz Leclair, Joel Smith, Monique Poulin

1. Discussion

2. Questions

- a) There was a request for information in the future regarding the definition of trauma-informed and how that fits into our SEL work.

XIII. Consent Agenda

A. New Hires/Resignations etc.

B. Board Minutes [6-27-2023](#)

1. Corrections

- a) Josh Robbins' name is cut off on motion to move funds.
- b) Yays need to be listed in item P.

C. Committee Report Outs and Minutes

1. Operations Committee - None

2. Personnel & Finance - None

3. Educational Policy - None

<i>Motion to accept the consent agenda as amended.</i>	Yeas: Smith, Fletcher, Coles, Kimber, Erb, Doak, Kaut, Ruhlin, Caruso Nays: 0 Abstained: 1-Barnum Vote: 519/0/41	Motion: Rich Ruhlin-as amended Seconded: Scott Erb Motion: Passed as amended
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XIV. New Business

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- A. Executive Session pursuant to 1 M.R.S.A. §405(6)(A) - Compensation of Employees
- Motion to go into Executive Session pursuant to 1 M.R.S.A. §405(6)(A) - Compensation of Employees

<i>Motion to enter into Executive Session at 7:45PM</i>	Yeas: Smith, Fletcher, Coles, Kimber, Erb, Doak, Kaut, Ruhlin, Caruso, Barnum Nays: 0 Abstained: 0 Vote: 560/0/0	Motion: Rich Ruhlin Seconded: Debbie Smith Motion: Passed-Unanimous
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Exited Executive Session at 8:25PM

<i>Motion to have 10 of the superintendent's unused vacation days from 22-23 paid at per diem and 11 of other unused vacation days be moved to 23-24 year, totalling 36 days for that year and going forward board would require him to use them in the year in which they are provided.</i>	Yeas: Smith, Fletcher, Coles, Kimber, Erb, Doak, Kaut, Ruhlin, Caruso, Barnum Nays: 0 Abstained: 0 Vote: 560/0/0	Motion: Scott Erb Seconded: Rich Ruhlin Motion: Passed-Unanimous
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<i>Motion to recommend that members of the Personnel and Finance Committee meet with the superintendent for the purpose of contract negotiations</i>	Yeas: Smith, Fletcher, Coles, Kimber, Erb, Doak, Kaut, Ruhlin, Caruso, Barnum Nays: 0 Abstained: 0 Vote: 560/0/0	Motion: Rich Ruhlin Seconded: Scott Erb Motion: Passed-unanimous
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- XV. Adjourn
- A. Adjourn without objection at 8:29PM

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**NEXT SCHEDULED BOARD MEETINGS**

- July 25th, 2023 - 6:30pm - The Forum, Mt. Blue Campus
- Board Reports - Special Ed
- August 8th, 2023 - 6:30pm - The Forum, Mt. Blue Campus

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- Board Reports - None

**NEXT SCHEDULED COMMITTEE MEETINGS**

Operations - August 1st, 2023 - 5:00pm - The Forum, Mt. Blue Campus  
Personnel & Finance - August 1st, 2023 - 6:00pm - The Forum, Mt. Blue Campus  
Educational Policy - August 1st, 2023 - 7:00pm - The Forum, Mt. Blue Campus