

# MT. BLUE REGIONAL SCHOOL DISTRICT



COMMUNITY | CULTURE | CURRICULUM

*"Working together to provide high quality educational opportunities for all."*

227 MAIN STREET, FARMINGTON, ME 04938

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## Operations Committee

### Agenda NOTES

November 19, 2024

5:00 pm - 6:00 pm

The RSU 9 District Office, Main Street Farmington

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**Committee Members Present:** Scott Erb, Amanda Caruso, Deb Smith, Gerry Provencher, also present Jeff Barnum and Dee Robinson

**Committee Members Absent:** Will Jones


**Administrators Present:** James Black, Kevin Bremner, Nicole Ibarguen, Chris Elkington

**Other Staff Present:** None

1. **Call Meeting to Order** - Chair Erb at 5:01 pm
2. **Previous Committee Minutes-** [10-1-2024](#) - Chair Erb
  - a. Questions?
    - i. None
3. **New**
  - a. District Safety Update - James Black
    - i. Incident reviews
      1. Health & Safety Committee Chair James B. reviewed the latest incidents in our area along with the information shared by authorities. It is key that a command center with police and superintendent be set up with no other side duties except communications and directions to the building admin. Our practices continue to be an excellent model to follow and because of our focus adjustments are made because we learn from practice.
    - ii. Three Levels of Building Security
      1. Adjustments being made
      2. James Black reviewed the need to adjust our practice to three levels
        - a. Hold-in-Place, Lockout, Lockdown
        - b. Adjustments were made. The new doc is called RSU 9 Emergency Procedures
        - c. What do we do when there is a possible double event at a school?
          - i. It is event dependent with admin and authorities on the ground making determinations
    - iii. Swatting - Might be our new reality!
      1. James Black reviewed that this is becoming a bigger issue both in Maine and nationally, recently several have been made from outside the US. They want to cause disruptions to the school, business, govt. Organization they SWAT.

#### 4. Updates - Ibarguen/Elkington

- a. Work progress
    - i. [FY 25 Operations & Building Projects](#)
      - 1. Review
        - a. Operations Supervisor Ibarguen gave project work updates
        - b. 154 work orders were sent to Maintenance in Oct.
  - b. 10 Yr Plan
    - i. Committee Update
      - 1. Have not met yet
    - ii. Team
      - 1. At least 5 members
        - a. Jeff Barnum, Gerry Provencher, Nicole Ibarguen, and Mike Turner are the reps. Chris E. will be on it if another admin can't be found.
    - iii. "Wonder"
      - 1. Should this committee focus on yearly maintenance expectations, preventative maintenance plans & planning first?
        - a. There is not a preventative maintenance plan and procedures in place within RSU 9
          - i. With one we can definitely extend the life of some pieces of equipment, saving funds
        - b. HVAC is the #1 concern area around preventative maintenance
          - i. Multiple new and complicated systems
          - ii. It needs a regular plan
            - 1. Concerns were shared around the who, what, where, and when this would be done
            - 2. Too complicated for us to do it with our people
            - 3. Cost savings need to be made clear if we go to a service provider for this needed work
        - c. Committee agrees
- c. MBMS
  - i. Bjorn Center
    - 1. System updates
      - a. Badge Swipe System
        - i. Done
      - b. Phone, Wifi, Intercom
        - i. Done
    - 2. Culinary Center
      - a. Progress
        - i. Ready to go as we wait for the Fire Marshall to approve occupancy
      - b. Next steps
        - i. We wait to order final equipment based on above
      - c. Timeline
  - ii. [MBMS Sprinkler Suppression System Failure](#)
    - 1. GYM
      - a. Bleachers

- i. Installation hopefully by Dec 16th
    - b. Floor
      - i. Floor is in with sanding taking place
        - 1. Floor should be ready for students by Jan 2nd
  - 2. Remediation Mold Assessment
    - a.  24-770 Report.pdf
      - i. Positive report and can move into our next steps
  - 3. Basement
    - a. Cleaning completed
    - b. Waiting for air quality report, hopefully this week
    - c. Insurance are working well with us and have approved all requests
      - i. We don't move forward with a project until they approve the quote
    - d. Contractor and Alternative plans
      - i. Sheetrockers are ready to go
    - e. Timeline Progress
      - i. Hopefully by Feb Break (tentative) we can move back in
  - 4. Fire Suppression System
    - a. Any new info on the cause?
    - b. Soak & Flush
      - i. Next Steps?
      - ii. Cost
        - 1. It will cost about \$60,000
      - iii. Put it in the proposed budget?
        - 1. Will put it in the FY26 Budget for review by Budget Committee
  - 5. Insurance Updates
    - a. No concerns with working with them
    - b. Have sent any available alarm data to our insurance company as they look into cause
  - 6. Questions?
    - a. They may be trying to determine who is at fault
- d. Assistant Maintenance Supervisor hiring
  - i. A member of the Maintenance Team, Justin Fitch applied, was interviewed, and was hired
- e. [MBMS Kitchen Expansion Proposal](#)
  - i. Adjustment needed for pad
    - 1. Review
      - a. Can't use School Nutrition Funds to purchase the pad as it becomes part of the school when built
    - 2. Questions
    - 3. Approval for alternative funding plan
      - a. May be able to use funds from the school nutrition program to purchase the Bjorn Center equipment needed for the classroom and then use district funds of the same value for the pad.
      - b. Committee agreed
- f. District Phone Upgrade - Bremner
  - i. Info

1. [Phone System Migration Committee Report](#)
  - a. Kevin B. reviewed the RFP and 4 proposal costs.
- ii. Questions
  1. How old are our systems?
    - a. Very, have trouble talking with each other
  2. Can you get a business update on COVE Central and their work in ME?
    - a. Yes
  3. Can you get us a number of the overall cost of the total cost for the phone system for next year as compared to what we would do if we stayed with the same system next year?
    - a. Yes
- iii. Recommendation (FY26 budget item)
  1. Determine at next mtg.

5. **Next Mtg.** December 3, 2024

6. **Adjourned at** 5:58 pm

7. **Future Agenda Items**

- Ten Year Maintenance Plan
  - [Building Assessments](#)
  - [Projects already completed](#)