

MT. BLUE REGIONAL SCHOOL DISTRICT



COMMUNITY | CULTURE | CURRICULUM

"Working together to provide high quality educational opportunities for all."

227 MAIN STREET, FARMINGTON, ME 04938

(207) 778-6571 | (fax) 778-4160

Personnel & Finance Committee

Agenda Notes - Draft

November 19, 2024

6:00 pm - 7:00 pm

The RSU 9 District Office, Main Street Farmington

Committee Members Present: Gloria McGraw, Jeff Barnum, Josh Robbins, Greg Kimber, and Dee Robinson

Committee Members Absent: Rich Ruhlin

Administrators Present: Alison Gamache, Kevin Bremner, Nicole Ibarguen, Mary Redmond-Luce, CE

Other Staff Present: None

1. **Call Meeting to Order** - Chair McGraw [at 6:01 pm](#)
2. **Previous Committee Minutes-** [10-1-24](#) - Chair McGraw
 - a. Any questions?
 - i. [None](#)
3. **[24-25 Warrant Schedule](#)** - Director Gamache
 - a. [We are up-to-date](#)
 - b. Questions?
 - i. [A few about who is next up.](#)
4. **Updates -**
 - a. District Phone Upgrade - Bremner
 - i. Info
 - i. [Phone System Migration Committee Report](#)
 - ii. Questions
 - i. [History of company and their service for other districts](#)
 - iii. [Stopped here for more information to come back with at the next meeting.](#)
 - iv. Recommendation
 - v. Approval (FY26 budget item)
 - b. [24-25 Monthly Budget Update](#) - Gamache
 - i. September/October Reviews
 - ii. Important FYIs
 - i. [ERP Pro Migration](#)
 - a. [Our old software package is on its last legs of use as it is being discontinued.](#)
 - b. [60% of districts are have moved to this software version upgrade](#)

- c. Same company (Tyler Tech) with the new software package. They are a great company to work with.
 - d. Will take a year to make the complete change.
 - e. For 50% of the year we will be running two systems.
 - iii. Questions?
 - i. Answered above.
 - ii. Will put 50% of the cost in the FY26 Budget. Hope to pay for the whole upgrade in the present budget.
- c. 23 Audit
 - i. Waiting on?
 - ii. Have draft and waiting for the final audit version
 - i. Will share once received
 - ii. Only one person doing the single audit reviews for RH Smith.
- d. 24 Audit
 - i. Has been started but again it is the lack of staff which makes these take so long.
- e. Workers Comp Premium Credit Program - Gamache
 - i. Progress
 - i. Hope to have a committee running in Jan to look at this opportunity for savings.
 - ii. Questions?
- f. [MBMS Kitchen Expansion Proposal](#)
 - i. Adjustment needed for pad
 - i. Review
 - a. Can't use School Nutrition Funds to purchase the pad as it becomes part of the school when built
 - ii. Questions
 - iii. Approval for alternative funding plan
 - a. May be able to use funds from the school nutrition program to purchase the Bjorn Center equipment needed for the classroom and then use district funds of the same value for the pad.
 - b. Committee agreed
- g. MBMS
 - i. Bjorn Center
 - i. System
 - a. Badge Swipe System
 - i. Done
 - b. Phone, Wifi, Intercom
 - i. Done
 - ii. Culinary Center
 - a. Progress
 - b. Next steps/Timeline
 - c. Additional Costs
 - i. There's a punch list left but most structural items are done
 - ii. Waiting on Fire Marshal occupancy approval to order equipment
 - ii. [MBMS Sprinkler Suppression System Failure](#)
 - i. GYM
 - a. Air quality test came back with no concerns
 - b. Bleachers
 - i. Installed by Dec 16th

- c. Floor
 - i. Is done and they are sanding
 - ii. Hopefully, will be able to be used by Jan 2nd
 - ii. Basement
 - a. Contractor and Alternative plans
 - i. Sheetrock ready to go in once we get air test results
 - b. Timeline Progress
 - i. Hope that by mid-February we can move back downstairs
 - c. Insurance
 - i. All approved through insurance
 - ii. Liberty Mutual has been great to work
 - 1. We don't agree to any work being done unless approved by insurance company first
 - iii. Fire Suppression System
 - a. Any new info on the cause?
 - b. Soak & Flush
 - i. Next Steps?
 - 1. We have quote.
 - ii. Put it in the proposed budget?
 - 1. That is the plan and the Budget Committee will decide.
 - iv. Insurance Updates
 - v. Questions?
 - a. How much has it cost us above the insurance reimbursement?
 - b. Can we contact the insurance company about their willingness to help us with some additional fire-suppression system upgrades?
 - i. Will try?
 - h. Connectivity Ed Grant - Mary Redmond-Luce
 - i. Questions from Board Meeting
 - a. Mary shared answers to the questions from the Board meeting
 - b. The potential revenue will pay for itself and not cost RSU 9 anything.
 - c. Current owner would help with the costs of the electricity etc. and cleaning for several years if costs are higher than projected.
 - d. District can own the building
 - ii. Discussion
 - a. Will come back to the Dec 3rd meeting to answer more questions and be first on the agenda.
 - iii. Other requests

5. Next Meeting - December 3, 2024

6. Adjourned at 7:02 pm

7. Future Agenda Items:

- Audit & possible Corrective Action Plan
- Solar Update - Jan
- ESSER Funding Update
- Staff Resignation Survey