

# Operations Committee

## Agenda Minutes Draft

October 3, 2023

5:00 - 6:00 pm

The Forum, Mt. Blue Campus

COMMUNITY | CULTURE | CURRICULUM

Working together to provide high-quality educational opportunities for all.

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Members Present: Scott Erb, Carol Coles, Judith Libby  
Other Board Members present: Dee Robinson, Jeff Barnum  
Staff: Christian Elkington, Monique Poulin, James Black  
Other staff present: Joel Smith

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1. Call Meeting to Order - Chair Erb at 5:01 pm
2. Review [minutes](#) from the last meeting - Chair Erb
  - a. Questions?
    - None
3. Updates - Black
  - a. Operations & Maintenance Spreadsheet
    - i. [Update](#)
    - ii. Review
      1. MBC-
        - a. Gym floor is complete!
        - b. Fire panel needed to be repaired at MBC.
        - c. Filters and batteries at MBC have been replaced.
      2. MBMS-
        - a. Rain gutters were replaced at one entrance.
        - b. Locker room lights have been replaced.
        - c. New fire panel was installed due to the building addition. (Some of this was paid for by the Bjorn project.)
        - d. Library Bookshelves were built to replace metal ones and look great! (ESSER funded)
    3. CBS
      - a. Playground chips have been added.
    4. Mallett
      - a. A/C unit failed and a new one was installed.

## Operations Committee

- i. From district funds as this was unexpected.

### 5. CCHS

- a. Televisions are being installed to replace overhead projectors. This is a more affordable choice with less maintenance.

### 6. AHS

- a. Some rain gutters have been replaced.
- b. Mural is now just waiting for the metal eagle to land.

### 7. Cushing

- a. Televisions are being installed to replace overhead projectors. This is a more affordable choice with less maintenance.
- b. Autism classrooms have been a priority with multiple adjustments needing to happen to support students and staff.

### 8. Adult Ed

- a. Snow and ice are issues over the front entrance because of the roof. It is being changed as it is a safety issue.
- b. A new drinking water and bottle fill station will be installed.

### 9. Bus Garage

- a. An overhead door replaced one of our aging doors. Others will need to be replaced in future years.

### 10. Maintenance

- a. A newer van has been purchased as well as a used ambulance to replace vehicles which will no longer pass inspection.
- b. A trailer that dumps was also purchased to move materials around to varied schools.

### iii. Questions

- 1. The new operations update format is appreciated.

### b. Bjorn Center for Technical Education

#### i. Progress?

- 1. Still on schedule
- 2. CMUs (blocks)
- 3. Presently getting steel (bar-joists) ready for roof
- 4. Two teachers have returned to their spaces.

## Operations Committee

- c. MBHS Gym Refinish
  - i. Took a while but finished as there were some leaks fixed by our roofing company.
  - ii. Looks very nice.
- 4. Ten Year Plan - Black
  - a. [Building Assessments](#) w/Sealander Architects
    - i. Top concerns
      - 1. Potential “Big” Ticket items
    - ii. Future Funding?
    - iii. Each school will have a plan based on one year, 5 year, and 10 year needs.
    - iv. This will need to align with our strategic plan.
  - b. Next Steps
    - i. [Committee Meeting Draft Plan](#)
      - 1. The committee will determine the priorities based on safety and maximizing learning and costs. They will meet in November to start budgeting priorities. Following that, they will meet bi-monthly.
      - 2. This committee will review the plans and then they will go forward to the entire board.
      - 3. The district may need to borrow funds (ten year bond) to support some of these projects in order to stay in good structural and programmatic shape in the years to come. This would not be for the FY25 year.
      - 4. Mallett parapets and MBC track will need to be considered.
      - 5. This plan will need to be reviewed annually and will continue beyond a ten year plan.
      - 6. The 1/5/10 year summaries are at the back of each school’s report.
    - ii. Questions
      - 1. Will there be a plan for a facilities update/review to share with the public? Something to go through the press on progress made year-to-year, along with upcoming possible needs. Some kind of “State of the RSU 9 Buildings” report could be done.
- 5. Mallett Building Easement - Elkington
  - All set! The easement is adjusted to match the visual in the deed. It is now correct.

## Operations Committee

### 6. District Space Changes - Elkington

#### a. [9-28-2023 Memo](#)

#### b. MBC Movement

##### i. MBHS

##### ii. CTE

#### c. Next Steps

##### i. Lease-Purchase Agreement

1. There are a few questions from our attorneys. This will be signed by 10/15.

##### ii. Upgrades

##### 1. Estimates

##### a. We have \$155,000 in ESSER funds for upgrades.

- i. Asbestos removal in the basement - \$19,000
- ii. Electrical upgrades - \$25,000
- iii. Technology - \$18,000
- iv. Potential paving project for ramp - \$25-30,000  
Waiting on a 2nd quote
- v. Roof - \$33,000
- vi. Heat pumps for one or two floors - "ballpark"  
\$40,00 - \$70,000
- vii. We may have other remaining funds in ESSER to complete the projects. This will be determined over the summer.
- viii. More work needs to be done but our guess at this time is \$20,000 a year to pay for month to month utilities, water/sewer etc..

##### iii. Possible Move-in Timeline

1. Make it clear that it is use-it or lose it (funding)
2. Price was \$450,000 and we got it for \$400,000.

##### iv. Referendum Planning

##### 1. Spreading the word

- a. Ideas for something in the paper is in the works

##### 2. Open House

- a. For the public will be planned. In addition, the space will be open from 2-4 this Thursday if committee members are available and interested in visiting.

##### 3. Hearing

- a. 10/24-This will be held right before the next board meeting.

## **Operations Committee**

- b. The focus on the available funding is a priority to share with the community.

7. Next Mtg. Nov 7, 2023

8. Adjourned at 5:37 (with thanks to James Black and Superintendent Elkington for their efficient documents)

9. Future Agenda Items

- a. Strategic Plan Goals

- i. Next Steps

- 1. Focus Goal Areas

- 2. Possible Action Steps?

- ii. Questions?