

Operations Committee

Agenda Minutes

December 5, 2023

5:00 - 6:00 pm

The Forum, Mt. Blue Campus

COMMUNITY | CULTURE | CURRICULUM

Working together to provide high-quality educational opportunities for all.

Members Present: Scott Erb, Judith Kaut, Carol Coles

Other Board Members present: Jeff Barnum

Staff: Christian Elkington, James Black

Other staff present: Joel Smith

1. Call Meeting to Order - Chair Erb at 5:01pm
2. Review [minutes](#) from the last meeting - Chair Erb
 - a. Questions?
 - None
3. Updates - Black
 - a. Operations & Maintenance Spreadsheet
 - i. [Update](#)
 1. No real changes
 2. Team is splitting their time with work on Holman House and a lot of new items have not been started.
 - ii. Questions
 - None
 - b. Bjorn Center for Technical Education
 - i. Progress?
 1. Foam insulation is in, roof is on, now working inside
 - a. 4.5 R-Value
 - b. Closed cell, doesn't absorb water
 2. One concern is a puddle on the roof as water is gathering in a spot. It will need to tie into a drain already under the roof.
 - c. Ten Year Plan - Black
 - i. Progress Update
 1. [Projects already completed](#) from the proposed 10-yr. Plan assessments
 - a. It is a long process to go through all the info from the building assessments.

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- b. Good news is we have already completed several of the small projects.
- c. Presently prioritizing the year 1's.
- d. Funding will be the determining factor in how much work can be done each year.
- e. We will be adding some Year 5 projects into the 24-25 budget.
- f. The breakdowns are 1, 5yr, and 10 yr.

2. Questions

- a. Why are there no lights on signs at school entrances?
 - i. Money issue
 - ii. Will look at solar possibilities
- b. Some questions about how to read the drafts and how #s correspond.

ii. [Building Assessments](#)

d. Holman House

- i. Purchase update - Elkington
 - Was finalized on 11-30-2023 and the building now fully belongs to RSU 9.
- ii. Next steps? - Black
 - 1. Upgrade FYIs?
 - Back parking lot all set
 - IEC is in for heating and air
 - Heat pump
 - Going on the back of the building
 - Carpeting has been pulled up and floors sanded
 - Have extra carpet squares in storage to use on the main floor
 - A boiler hiccup was fixed
 - Now waiting for delivery of new equipment.
 - Re-keying happening this week
 - Roofing contractor is behind and hopeful in the next couple of weeks
 - 2. Move-in Timeline
 - Sometime in the beginning of January. We want to be in by the semester break so MBC Staff can move into vacated space.
 - 3. Questions
 - Is the roof strong enough for the added weight of the shingles and underlayment?
 - Upon further review it was determined that it is.

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4. Next Mtg. Jan 2, 2024
5. Adjourned at 5:31pm
6. Future Agenda Items
 - a. Strategic Plan Goals
 - i. Next Steps
 1. Focus Goal Areas
 2. Possible Action Steps?
 - ii. Questions?